



Legislation Text

File #: 25-1455, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

District 3

Purchasing and Strategic Sourcing, Claudia A. Garcia, (915) 212-0043
Airport, Tony Nevarez, (915) 474-2424

AGENDA LANGUAGE:

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.
Populate the table to maintain proper formatting. Copy and paste the agenda language in the designated area below. You may
include more language after the table. Just made sure all posting language is populated between "TITLE" and "END".*

The award of Solicitation 2025-0031R Real Estate Appraisal Services - Airport to the following suppliers: 1) CBRE, Inc., 2) Steve R. Gragg dba Gragg Risk Management, LLC, 3) Lowery Property Advisors, LLC and 4) Wilkinson, Pendergras & Associates, LP, for a total estimated amount of \$500,000.00. This contract will implement on-call professional appraisal services to assist the El Paso International Airport department with expediting and completing tasks for real estate transactions.

Contract Variance:

N/A

Department:	El Paso International Airport
Award to Supplier 1:	CBRE, Inc.
City & State:	Atlanta, GA
Total Annual Estimated Award:	\$25,000.00
Total Initial Term Estimated Award:	\$75,000.00
Total Option Term Estimated Award:	\$50,000.00
Award to Supplier 2:	Steve R. Gragg dba Gragg Risk Management, LLC
City & State:	El Paso, TX
Total Annual Estimated Award:	\$25,000.00
Total Initial Term Estimated Award:	\$75,000.00
Total Option Term Estimated Award:	\$50,000.00

Award to Supplier 3:	Lowery Property Advisors, LLC
City & State:	Irving, TX
Total Annual Estimated Award:	\$25,000.00
Total Initial Term Estimated Award:	\$75,000.00
Total Option Term Estimated Award:	\$50,000.00
Award to Supplier 4:	Wilkinson, Pendergras & Associates, LP
City & State:	El Paso, TX
Total Annual Estimated Award:	\$25,000.00
Total Initial Term Estimated Award:	\$75,000.00
Total Option Term Estimated Award:	\$50,000.00
Initial Term:	3 Years
Option Terms:	2 Two (1) Year Options
Total Contract Time:	5 Years
Total Annual Estimated Award:	\$100,000.00
Total Initial Term Estimated Award:	\$300,000.00
Total Option Term Estimated Award:	\$200,000.00
Total Estimated Award:	\$500,000.00
Account(s)	562-3000-62030-521020-P6202
Funding Source(s):	Airport Enterprise
District(s):	3

This was a Request for Qualifications Procurement service contract.

The Purchasing & Strategic Sourcing and El Paso International Airport Departments recommend award as indicated to 1) CBRE, Inc., 2) Steve R. Gragg dba Gragg Risk Management, LLC, 3) Lowery Property Advisors, LLC and 4) Wilkinson, Pendergras & Associates, LP the highest ranked offerors based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.