



## Legislation Text

---

File #: 24-198, Version: 2

---

### CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

##### **All Districts**

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to the Strategic Plan is subsection 7.3: Enhance a regional comprehensive transportation system

#### **Award Summary:**

Discussion and action on the Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for Solicitation 2024-0283 Amano Parking Control Equipment and Services to Mitchell Adding Machine Co., Inc. dba Mitchell Time and Parking the sole and authorized distributor for an initial term of three (3) years for an estimated amount of \$149,037.00. Supplier will be required to provide an updated sole source letter and affidavit each year. This contract will allow the purchase of Service, Software, Preventative Maintenance and Parts needed to secure and operate the entry and exit gates of the parking garage.

#### **Contract Variance:**

The difference based in comparison to the previous contract is as follows: A decrease of \$138,209.00 for the initial term, which represents a 74.11% decrease due to no new parking equipment needed to be purchase.

|                               |  |
|-------------------------------|--|
| Department:                   | Mass Transit (Sun Metro)   |
| Award to:                     | Mitchell Adding Machine Co., Inc.<br>dba Mitchell Time and Parking |
| City & State:                 | Austin, TX   |
| Item(s):                      | All  |
| Initial Term:                 | 3 Years  |
| Option Term:                  | N/A  |
| Total Contract Time:          | 3 Years  |
| Year 1 Estimated Award:       | \$37,922.00  |
| Year 2 Estimated Award:       | \$55,025.00  |
| Year 3 Estimated Award:       | \$56,090.00  |
| Initial Term Estimated Award: | \$149,037.00   |

Option Term Estimated Award: N/A  
Total Estimated Award: \$149,037.00  
Account(s): 560-3200-60030-522020-P6005  
Funding Source(s): General Fund  
District(s): All

Non-Competitive Procurement under Local Government General Exemption: Section 252.022 - (7) a procurement of items that are available from only one source (D) captive replacement parts or components for equipment;

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Mitchell Adding Machine Co., Inc. dba Mitchell Time and Parking under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.