



Legislation Text

File #: 23-1301, Version: 1

**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092  
Tax Office, Maria O. Pasillas, (915) 212-1737

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to the strategic plan is subsection 6.11 - Provide efficient and effective services to taxpayers.

**Award Summary:**

Discussion and action on the request that the Managing Director of the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order(s) to US Postal Service for a three (3) year term. The US Postal Service is a permanent fixture of the Federal Government in order to comply with the requirements under the Texas Property Tax Code, Sec. 31.01. Tax Bills.

**Contract Variance:**

Not applicable, new contract.

Department:	Tax Office
Award To:	US Postal Service El Paso, TX
Term:	3 Years
Total Estimated Amount:	\$350,000.00
Account No.:	540030 - 206 - 3700 - 1940
Funding Source:	Tax Office Enterprise Fund
District(s):	All
Reference No.:	2024-0097

This is a Non-competitive, service contract.

The Purchasing & Strategic Sourcing and Tax Office Departments recommend award as indicated to US Postal Service.