



Legislation Text

File #: 22-1042, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Purchasing and Strategic Sourcing, Claudia A. Garcia, (915) 212-1218
Fire, Chief Jonathan P. Killings, (915) 493-5609

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

The linkage to the Strategic Plan is subsection: 2.3 - Increase public safety operational efficiency.

Award Summary:

Discussion and action that the City Council ratify the award of Contract 2022-0476 Records Management Software to CentralSquare Technologies, LLC, the sole distributor for the Records Management Software (FireRECORDS) and that the City Council accept pricing for Maintenance and Support for a term of three (3) years for an estimated amount of \$310,430.01 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The terms and conditions of the ratified award are included in the Maintenance and Support Agreement. The award of this contract will allow to store asset management, hydrants, inspections and legacy incident records for open records requests.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$55,241.01, which represents a 21.65% increase due to price increases.

Department:	Fire
Award to:	CentralSquare Technologies, LLC Lake Mary, FL
Term:	3 years
Annual Estimated Amount:	\$ 98,471.06 (Year 1) \$103,394.61 (Year 2) \$108,564.34 (Year 3)
Total Estimated Award:	\$310,430.01 (3 Years)
Account No.:	522150-239-1000-15240-P1506
Funding Source:	General Funds - Outside Contracts
Districts(s):	All
Sole Source No.:	2022-0476

This is a Sole Source, service contract.

The Purchasing & Strategic Sourcing and Fire Departments recommend award as indicated to CentralSquare Technologies, LLC the sole distributor for the Records Management Software (FireRECORDS).

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.