



Legislation Text

File #: 21-695, Version: 1

**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Human Resources, Mary Michel, (915) 212-1267  
Purchasing & Strategic Sourcing, Bruce D. Collins, (915) 212-1181

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to Strategic Plan is subsection 6.2 - Implement employee benefits and services that promote financial security.

**Award Summary:**

Discussion and action on the award of Solicitation No. 2021-0806R Benefit Consulting Services to HUB International Texas, Inc., for an initial term of five (5) years for an estimated amount of \$875,000.00. The award also includes, two (2), two (2) year options for an estimated amount of \$700,000.00. The total contract value is, including the initial term plus options is nine (9) years, for an estimated amount of \$1,575,000.00. This contract will allow the City of El Paso to obtain general benefit consulting advice.

**Contract Variance:**

The difference in price, based on comparison to the previous contract is as follows: A blended hourly increase of \$295.00, which represents a 21% increase due to additional services and rate increases.

Department:	Human Resources
Award to:	HUB International Texas, Inc. Fort Worth, TX
Item(s):	All
Initial Term:	5 years
Option to Extend:	2 terms of 2 years
Annual Estimated Award:	\$175,000.00
Initial Term Estimated Award:	\$875,000.00 (5 years)
Option Terms Estimated Award:	\$700,000.00 (4 years)
Total Estimated Award:	\$1,575,000.00 (9 years)
Account No.:	209-3500-14045-521160-P1414
Funding Source	Self Insurance Fund
District(s):	All

This is a Request for Proposal, requirements contract.

The Purchasing & Strategic Sourcing and the Human Resources Departments recommend award as indicated to Hub International Texas, Inc., the highest ranked proposer based on evaluation factors established for this procurement. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.