



## Legislation Details

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<b>File #:</b>	24-96	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Other Bids, Contracts, Procurements	<b>Status:</b>		Agenda Ready	
<b>File created:</b>	1/2/2024	<b>In control:</b>		City Council	
<b>On agenda:</b>	2/27/2024	<b>Final action:</b>			
<b>Title:</b>	The linkage to the Strategic Plan is subsection: 6.1 Recruit and retain a skilled and diverse workforce.				

### Award Summary:

Discussion and action on the award of Solicitation 2024-0080R Executive Recruitment Services for City Manager to Baker Tilly US, LLP for an estimated amount of \$42,585.00. This contract will assist the City with conducting a search to select a new City Manager.

### Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$19,585.00, which represents a 85.15% increase due to additional scope of work added to the contract and price increases in the marketplace.

Department: Human Resources  
Award to: Baker Tilly US, LLP  
City & State: Madison, WI  
Item(s): All  
Initial Term: Upon Completion  
Option Term: N/A  
Total Contract Time: Upon Completion  
Annual Estimated Award: N/A  
Initial Term Estimated Award: N/A  
Option Term Estimated Award: N/A  
Total Estimated Award: \$42,585.00  
Account(s): 999-1000-99999-544110  
Funding Source(s): Non-Departmental?  
District(s): All

This was a Request for Proposals Procurement - service contract.

The Purchasing & Strategic Sourcing and Human Resources Departments recommend award as indicated to Baker Tilly US, LLP the highest ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award. [POSTPONED FROM 01-30-2024]

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Solicitation 2024-0080R Executive Recruitment Services, 2. CC 38 - Executive Recruitment Services for City Manager.pptx, 3. CC 38 - Executive Recruitment Services for City Manager - BT

Recruitment ADDITION

Date	Ver.	Action By	Action	Result
2/27/2024	1	City Council		