



Legislation Text

File #: 21-318, Version: 1

**CITY OF EL PASO, TEXAS  
AGENDA ITEM SUMMARY FORM**

**All Districts**

Human Resources, Araceli Guerra, (915) 212-1278  
Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 212-1181

**PUBLIC HEARING DATE:** Click or tap to enter a date.

**STRATEGIC GOAL:**

**Goal 6 - Set the Standard for Sound Governance and Fiscal Management**

**SUBGOAL: 6.3 Implement programs to reduce organizational risk**

**SUBJECT:**

*APPROVE a Resolution / Ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.*

The linkage to the Strategic Plan is subsection 6.3 - Implement programs to reduce organizational risk. This contract will continue to provide mandatory workers' compensation benefits to City employees.

**Award Summary:**

Discussion and action on the award of Solicitation No. 2020-768R Workers' Compensation - 3<sup>rd</sup> Party Administrator to CAS - Claims Administrative Services, Inc., for an initial term of five (5) years for an estimated award of \$4,985,705.00. The award is to include a two (2), one (1) year optional terms for a total estimated award of \$7,054,242.00 for a total of seven (7) years.

**Contract Variance:**

The difference in cost, based on the comparison to the previous contract, is as follows: An annual increase of \$455,643.50, which represents a 45.69% increase.

Department:	Human Resources
Award to:	CAS - Claims Administrative Services, Inc. Tyler, TX
Item(s):	ALL
Initial Term:	5 years
Option to Extend:	Two (2), one (1) year options
Annual Estimated Award:	\$997,141.00
Initial Term Estimated Award:	\$4,985,705.00 (5 Years)
Option 1:	\$1,023,346.00 (Year 6)
Option 2:	\$1,045,191.00 (Year 7)
Total Estimated Award:	\$7,054,242.00 (7 Years)
Account No.:	522000-209-3500-14070-P1417

Funding Source:  
District(s):

Self Insurance  
All

This is a Request for Proposal, service contract.

The Purchasing & Strategic Sourcing and Human Resources Departments recommend award as indicated to CAS - Claims Administrative Services, Inc., the highest ranked proposer based on evaluation factors established for this procurement. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

**BACKGROUND / DISCUSSION:**

*Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?*

Click or tap here to enter text.

**PRIOR COUNCIL ACTION:**

*Has the Council previously considered this item or a closely related one?*

Click or tap here to enter text.

**AMOUNT AND SOURCE OF FUNDING:**

*How will this item be funded? Has the item been budgeted? If so, identify funding source by amount numbers and description of account. Does it require a budget transfer?*

Click or tap here to enter text.

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**Department Head:**

***If Agenda Item Summary Form is initiated by Purchasing, client department should sign also***