



Legislation Text

File #: 20-23, Version: 1

**CITY OF EL PASO, TEXAS  
AGENDA ITEM SUMMARY FORM**

**All Districts**

City Manager's Office, Juliana Baldwin-Munoz (915) 212-1204  
Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 212-1181

**PUBLIC HEARING DATE:** Click or tap to enter a date.

**STRATEGIC GOAL:**

**Goal 6 - Set the Standard for Sound Governance and Fiscal Management**

**SUBGOAL: 6.4 Implement leading-edge practices for achieving quality and performance excellence**

**SUBJECT:**

*APPROVE a Resolution / Ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.*

The linkage to the Strategic Plan is subsection 6.4: Implement leading-edge practices for achieving quality and performance excellence.

**Award Summary:**

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Quality Texas Foundation, the sole source provider of trainings based on the Baldrige Excellence Framework for a three (3) year term in the estimated amount of up to \$300,000 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow for trainings/learning events that focus on advancing our organizational maturity in the seven performance excellence criteria, supporting our workforce development and ongoing continuous improvement work.

**Contract Variance:**

The difference in price, based on the comparison from catalog prices and negotiated prices is as follows: catalog price \$750.00 - \$800.00 per person; negotiated prices \$350.00 - \$700.00 per person, which translates to discounts ranging from 6.67% to 56.25%. Example: Leadership training for The 500 - negotiated price is \$350.00 per person, which represents a 53.33% decrease per person.

Department: City Manager  
Award to: Quality Texas Foundation  
Georgetown, TX  
Initial Terms: 3 Years  
Annual Estimated Award: \$100,000.00

Total Estimated Award: \$300,000.00  
Account No.: 209-1000-14030-544120-P1410  
Funding Source: Seminars Continuing Education  
District(s): All  
Reference 2021-0643

This is a Sole Source, service contract.

The Purchasing & Strategic Sourcing and the City Manager departments recommend award as Quality Texas Foundation the sole source provider for this service.

In addition, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents necessary to effectuate this award.

**BACKGROUND / DISCUSSION:**

*Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of he contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?*

Click or tap here to enter text.

**PRIOR COUNCIL ACTION:**

*Has the Council previously considered this item or a closely related one?*

Click or tap here to enter text.

**AMOUNT AND SOURCE OF FUNDING:**

*How will this item be funded? Has the item been budgeted? If so, identify funding source by amount numbers and description of account. Does it require a budget transfer?*

Click or tap here to enter text.

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**Department Head:**

***If Agenda Item Summary Form is initiated by Purchasing, client department should sign also***