



AGENDA FOR THE SPECIAL MASS TRANSIT DEPARTMENT BOARD MEETING

July 19, 2022

**COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

Teleconference phone number: 1-915-213-4096

Toll free number: 1-833-664-9267

Conference ID: 484 677 107#

AND

AGENDA REVIEW MEETING

**COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
JULY 18, 2022
9:00 AM**

Teleconference phone number: 1-915-213-4096

Toll free number: 1-833-664-9267

Conference ID: 855 485 058#

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://elpasotx.seamlessdocs.com/f/SpeakerSignUpFormItem>

The following Board Member(s) will be present via video conference:

Board Member Cassandra Hernandez

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 484 677 107#

A sign-up form is available on line at:

<https://elpasotx.seamlessdocs.com/f/SpeakerSignUpFormPublic>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of minutes of the Mass Transit Department Board Meeting of July 6, 2022.

[22-902](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. Request to excuse the following absent Board Member(s): Joe Molinar [22-932](#)

REGULAR AGENDA - OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

3. Presentation and discussion on the Fixed Route Performance Indicators for Q3 of FY22 period ending May 31, 2022. [22-903](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

4. Presentation and discussion on the Paratransit/LIFT Performance Indicators for Q3 of FY22 period ending May 31, 2022. [22-904](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders for 2022-0511 Remix Software to Remix Technologies, LLC, for a term of three (3) years for a total estimated amount of \$755,080.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The award of this contract will allow for the purchase of Cloud based software, hardware, and support. Remix software will provide route planning, design and evaluation. [22-930](#)

Contract Variance: N/A

Department:	Mass Transit (Sun Metro)
Award to:	Remix Technology, LLC
	New York, NY
Item(s):	All
Initial Term:	3 years
Total Estimated Award:	\$755,080.00
Account No:	560-3200-60020-521020-P6008
Funding Source:	Sun Metro Operating Funds
District(s):	All

This is a Sole Source Service Contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend that the contract be awarded as indicated to Remix Technology, LLC the sole source and authorized distributor.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

EXECUTIVE SESSION

The following Board Member(s) will be present via video conference:

Board Member Cassandra Hernandez

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for this meeting. If you need Spanish Interpreter Services, you must email CityClerk@elpasotexas.gov at least 48 hours in advance of the meeting.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:

<https://elpasotexas.legistar.com/Calendar.aspx>

<http://www.elpasotexas.gov/>



Legislation Text

File #: 22-902, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Approval of minutes of the Mass Transit Department Board Meeting of July 6, 2022.



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS AND VIRTUALLY
July 6, 2022**

A meeting of the Mass Transit Department Board was called to order at 10:06 a.m. Board Chair Oscar Leeser present and presiding and the following Board members answered roll call: Cassandra Hernandez, Joe Molinar, Isabel Salcido, Claudia Rodriguez, Henry Rivera and Cissy Lizarraga. Board Member Peter Svarzbein participated via video conference. Board Member Alessandra Annello requested to be excused.

.....

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

No members of the public commented.

.....

CONSENT AGENDA

Motion made by Board Member Rivera, seconded by Board Member Lizarraga, and unanimously carried to **APPROVE, AS REVISED**, all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk (*).)

AYES: Board Members Svarzbein, Hernandez, Molinar, Salcido, Rodriguez, Rivera and Lizarraga and Board Chair Leeser.

NAYS: None

ABSENT: Board Member Annello

.....

CONSENT AGENDA – APPROVAL OF MINUTES

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. *Motion made, seconded and unanimously carried to **APPROVE** the minutes of the Mass Transit Board Meeting of June 7, 2022.

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. *Motion made, seconded and unanimously carried to **EXCUSE** Board Member Alexandra Annello from the July 6, 2022 Mass Transit Board Meeting.

CONSENT AGENDA – RESOLUTIONS

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

3. *** RESOLUTION**

WHEREAS, the City of El Paso’s Mass Transit Department (Sun Metro) has an essential goal to provide transit services in the City of El Paso while providing for the safety and security for the customers and employees of Sun Metro; and

WHEREAS, in providing for a safe environment in the vehicles and facilities, Sun Metro may need to enforce its rights to suspend providing services to any person who is engaged in unsafe acts and/or conduct that causes a disruption of service or places customers or employees in danger; and

WHEREAS, in order to evaluate the activities and conduct of a customer that is detrimental to the services provided by Sun Metro, a policy needs to be implemented for reviewing the unsafe, dangerous or disruptive act by a customer in a vehicle or facility under the control of Sun Metro; and

WHEREAS, the Suspension of Service policy (“Policy”) outlines which activities warrant the suspension of services and the duration of any suspension warranted after a thorough review of the incident; and

WHEREAS, the Policy sets out the procedures, guidelines, and process for evaluating the individual cases; and

WHEREAS, the Policy also outlines the incident review, suspension of service notification, and appeal processes; and

WHEREAS, this Policy assists Sun Metro in providing the best possible service to its customers and the residents of El Paso; and

WHEREAS, Sun Metro and the Mass Transit Board for the City of El Paso wish to adopt a Suspension of Service Policy; and

BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

That the Mass Transit Board of the City of El Paso adopt the City of El Paso's Mass Transit Department's (Sun Metro) Suspension of Service Policy, attached hereto as Exhibit A.

That the City Manager, Chief Transit and Field Operations Officer, or his/her designees, are authorized to sign the Policy and annual confirmations attesting to the unchanged or amended nature of the Policy.

THAT changes or amendments to the Policy will submitted for the consideration and approval by the Mass Transit Board before implementation.

CONSENT AGENDA – NOTICE FOR NOTATION

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. *Motion made, seconded, and unanimously carried to **ACCEPT** the TXDOT State Safety Oversight Annual Status Report for CY21.

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. Motion made by Board Member Molinar, seconded by Board Member Hernandez, and carried to **AWARD** Solicitation No. 2022-0467 Security Guard Services – Sun Metro to Tricorp Security, Inc. for an initial term of three (3) years for a total estimated award of \$5,998,176.00. The award also includes a two (2) year option for an estimated amount of \$3,998,784.00. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated amount of \$9,996,960.00. This contract will allow the Mass Transit Department (Sun Metro) to provide required security and enhanced protection and safety for Sun Metro's customers, personnel and facilities.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$488,841.12 for the initial term, which represents an 8.87% increase due to hourly rate increases.

Department:	Mass Transit (Sun Metro)
Vendor:	Tricorp Security, Inc. Kerens, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$1,999,392.00
Initial Term Estimated Award:	\$5,998,176.00 (3 years)
Total Estimated Award:	\$9,996,960.00 (5 years)
Account No:	560-3200-60040-522120-P6016
Funding Source:	Sun Metro Operating Funds
District(s):	All

This is a Best Value contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Tricorp Security, Inc., the bidder offering the best value bid.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Ms. Ellen A. Smyth, Chief Transit and Field Operations Officer, commented.

Ms. Crystal Paz, Senior Procurement Analyst, commented.

Board Member Svarzbein commented.

AYES: Board Members Hernandez, Molinar, Salcido, Rodriguez, Rivera, Lizarraga and Board Chair Leeser.

NAYS: Board Member Svarzbein

ABSENT: Board Member Anello

6.

RESOLUTION

WHEREAS, on March 6, 2018, the City of El Paso ("City") awarded Contract No. 2018-360 Lubricants for Transit Fleet to the following vendor:

1. M. J. Mader Enterprises, Inc. dba Bio-Dyne Chemical Co.

WHEREAS, pursuant to Part 4, Section 8, Paragraph A of the contract (Termination for Convenience) the City is authorized to terminate the Contract for convenience; and

WHEREAS, the City desires to terminate the Contract for Convenience.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EL PASO:

That the Purchasing Director is authorized to notify M. J. Mader Enterprises, Inc. dba Bio-Dyne Chemical Co. that the City is terminating Contract No. 2018-360 Lubricants for Transit Fleet for convenience, pursuant to the provisions and requirements of Part 4, Section 8, Paragraph A of the Contract Clauses, and that the termination shall be effective as of July 6, 2022.

Motion made by Board Member Molinar, seconded by Board Member Lizarraga and unanimously carried to **APPROVE** the resolution and **AUTHORIZE** the Purchasing Director to notify M.J. Mader Enterprises, Inc dba Bio Dyne Chemical Co. that the City is terminating Contract 2018-360 Lubricants for Transit Fleet for convenience, pursuant to the provisions and requirements of Part 4, Section 8, Paragraph A of the Contract Clauses, and that the termination shall be effective as of July 6, 2022.

AYES: Board Members Svarzbein, Hernandez, Molinar, Salcido, Rodriguez, Rivera, Lizarraga, and Board Chair Leeser.

NAYS: None

ABSENT: Board Member Annello

.....

7. Motion made by Board Member Rivera, seconded by Board Member Molinar, and unanimously carried to **AWARD** Solicitation No. 2022-0619 Lubricants for Transit Fleet (Re-Bid) to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co. for an initial term of one (1) year for a total estimated award of \$576,300.00. The award also includes a one (1) year option for an estimated amount of \$576,300.00. The total value of the contract is, including the initial term plus the option for a total of two (2) years, for an estimated amount of \$1,152,600.00. The award of this contract will allow for the purchase of lubricants required for Sun Metro buses.

Contract Variance:

The difference based on comparison to the previous contract is as follows: a decrease of \$68,223.00 for the initial term, which represents a 10.59% decrease due to less items included in this contract.

Department	Sun Metro – Mass Transit
Award to:	MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co.
Initial Term:	1 year
Option to Extend:	1 year
Annual Estimated Amount:	\$576,300.00
Total Estimated Award:	\$1,152,600.00 (2 years)
Account No:	560-3200-530040-60050-P6017
Funding Source:	Operating Fund
District(s):	All

This is a Low Bid Requirements contract.

The Purchasing & Strategic Sourcing and Sun Metro - Mass Transit recommend award as indicated to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co., the sole, lowest and responsible bidder.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

AYES: Board Members Svarzbein, Hernandez, Molinar, Salcido, Rodriguez, Rivera, Lizarraga, and Board Chair Leeser.

NAYS: None

ABSENT: Board Member Annello

.....

8. Motion made by Board Member Lizarraga, seconded by Board Member Molinar and unanimously carried to **AUTHORIZE** the Director of Purchasing & Strategic Sourcing Department to issue Purchase Orders for 2022-0510 Rolling Stock Audit Services to First Transit, Inc., for a term of five (5) years for a total estimated amount of

\$574,336.00. The award of this contract will allow Sun Metro to conduct required Pre-Award and Post-Delivery Audits for Rolling Stock Procurements as required by the Federal Transit Administration (FTA). FTA objective in implementing 49 CFR part 661 - Buy America Requirements and 49 CFR part 663 - Pre-Award and Post Delivery Audits of Rolling Stock Purchases is to support U.S. jobs and the U.S. manufacturing industry.

Contract Variance: N/A

Department:	Mass Transit (Sun Metro)
Award to:	First Transit Inc. El Paso, TX
Term:	Five (5) years
Group 1:	\$161,736.00
Group 2:	\$412,600.00
Total Estimated Amount:	\$574,336.00 (5 years)
Account No:	560-3200-60010-521010-P6006
Funding Source:	Sun Metro Operating Funds
District(s)	All

Non-Competitive, Requirements Contract

Ms. Ellen A. Smyth, Chief Transit and Field Operations Officer commented.

Ms. Crystal Paz, Senior Procurement Analyst commented.

Board Member Svarzbein commented.

AYES: Board Members Svarzbein, Hernandez, Molinar, Salcido, Rodriguez, Rivera, Lizarraga, and Board Chair Leeser.

NAYS: None

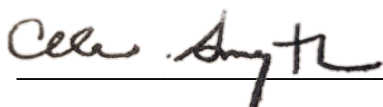
ABSENT: Board Member Anello

.....

ADJOURN

Motion made by Board Member Rivera, seconded by Board Member Molinar, and unanimously carried to **ADJOURN** the meeting at 10:22 a.m.

Approved as to content:



Ellen A. Smyth, Chief Field & Transit Operations Officer



Legislation Text

File #: 22-932, **Version:** 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

Request to excuse the following absent Board Member(s): Joe Molinar



Legislation Text

File #: 22-903, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Presentation and discussion on the Fixed Route Performance Indicators for Q3 of FY22 period ending May 31, 2022.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 19, 2022

PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Ellen A. Smyth, P.E., (915) 212-6000

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Strategic Goal 7.3: Enhance a regional comprehensive transportation system

SUBGOAL:

SUBJECT:

Presentation and discussion on the Fixed Route Performance Indicators for Q3 of FY22 period ending May 31, 2022.

BACKGROUND / DISCUSSION:

N/A

PRIOR COUNCIL ACTION:

Council regularly hears updates on quarterly performance measures from Sun Metro

AMOUNT AND SOURCE OF FUNDING:

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Sun Metro

SECONDARY DEPARTMENT:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Sun Metro Fixed Route Performance Measures 3rd Quarter, Fiscal Year 2022

April - 12				
FIXED-ROUTE RIDERSHIP	FY 2021	FY 2022	ACTUAL FY 2021	EXPECTED FY 2022
	QTR 1, 2,&3	QTR 1,2, &3		
Total Passengers (in thousands)	2627	3828	3664	5180
Passengers per Hour	9.3	14.3	9.7	12.5
AFFORDABILITY				
Cost per Trip	\$11.64	\$8.31	\$11.86	\$8.96
Comparing fares- Full Fare	\$1.50	\$1.50	\$1.50	\$1.50
Farebox Recovery Ratio	6.45%	9.24%	6.44%	9.24%
SAFETY				
Collisions per 100,000 Miles	1.96	2.39	2.19	2.50
Worker's Comp Claims	119	105	173	175
MAINTENANCE				
Preventative Maintenance	92%	82%	94%	85%
Road Calls	63	45	82	91
CUSTOMER SATISFACTION				
On-Time	89.90%	90%	89.90%	90%
Missed Service	0.5%	.05%	0.10%	.10%
Customer Complaints (per 100,000 Passengers)	37	21	71	63
Shelters / Bus Stops (531/2616)	18.99%	20%	20%	22%



Legislation Text

File #: 22-904, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Presentation and discussion on the Paratransit/LIFT Performance Indicators for Q3 of FY22 period ending May 31, 2022.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 19, 2022

PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Ellen A. Smyth, P.E., (915) 212-6000

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Strategic Goal 7.3: Enhance a regional comprehensive transportation system

SUBGOAL:

SUBJECT:

Presentation and discussion on the Paratransit/LIFT Performance Indicators for Q3 of FY22 period ending May 31, 2022.

BACKGROUND / DISCUSSION:

N/A

PRIOR COUNCIL ACTION:

Council regularly hears updates on quarterly performance measures from Sun Metro

AMOUNT AND SOURCE OF FUNDING:

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Sun Metro

SECONDARY DEPARTMENT:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Mass Transit Board – 7/19/22

Paratransit Service Report

For Q3 FY 2022

Strategic Goal

Set the Standard for Sound Governance
and Fiscal Management

Sun Metro LIFT

Sun Metro LIFT Performance Measures 3rd Quarter, Fiscal Year 2022

SUN METRO LIFT RIDERSHIP	FY 2021 Q3	FY 2022 Q3	YTD FY 2022	Expected
Total Trips	40,528	41,847	127,633	175,000
SAFETY				
Collisions per 100k Miles	1.6	1.9	1.2	1 - 1.3
Passenger Incidents per 10k trips	0.04	0.9	0.7	.6 - .9
MAINTENANCE				
Preventative Maintenance	95%	79%	92.5%	99-100%
Revenue Miles Between Road Calls	96,392	63,731	83,064	75 - 90k
CUSTOMER SERVICE				
On-Time	94.4%	86.9%	84.1%	90 - 93%
Customer Complaints per 10k Passengers	13.1	14.6	17.8	10-12.9
Customer Service Ratings	4.83	4.75	4.75	4.0 - 4.5
Call Center/Dispatch Response Times	1:10	0:17	0:20	< 2 mins



Legislation Text

File #: 22-930, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth, (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders for 2022-0511 Remix Software to Remix Technologies, LLC, for a term of three (3) years for a total estimated amount of \$755,080.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The award of this contract will allow for the purchase of Cloud based software, hardware, and support. Remix software will provide route planning, design and evaluation.

Contract Variance: N/A

Department:	Mass Transit (Sun Metro)
Award to:	Remix Technology, LLC New York, NY
Item(s):	All
Initial Term:	3 years
Total Estimated Award:	\$755,080.00
Account No:	560-3200-60020-521020-P6008
Funding Source:	Sun Metro Operating Funds
District(s):	All

This is a Sole Source Service Contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend that the contract be awarded as indicated to Remix Technology, LLC the sole source and authorized distributor.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 19, 2022
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Ellen Smyth, Chief Transit and Field Operations Officer, (915) 212-6060
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system.

SUBJECT:

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders for 2022-0511 Remix Software to Remix Technologies, LLC, for a term of three (3) years for a total estimated amount of \$755,080.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

BACKGROUND / DISCUSSION:

The award of this contract will allow for the purchase of Cloud based software, hardware, and support. Remix software will provide route planning, design and evaluation. Via software will allow interface for customers, drivers, dispatchers, and administrators, extensive data analytics for booking, scheduling, and dispatching on-demand and pre-booked trips.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$755,080.00
Funding Source: Sun Metro Operating Funds
Account: 560-3200-60020-521020-P6008

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

for Ellen Smyth *Astrid Bunner*

Ellen Smyth, Chief Transit and Field Operations Officer

**COUNCIL PROJECT FORM
(Sole Source)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **Regular** agenda for the Mass Transit Board Meeting of **July 19, 2022**.

Strategic Goal: No. 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.3 – Enhance regional comprehensive transportation system

Award Summary:

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders for 2022-0511 Remix Software to Remix Technologies, LLC, for a term of three (3) years for a total estimated amount of \$755,080.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The award of this contract will allow for the purchase of Cloud based software, hardware, and support. Remix software will provide route planning, design and evaluation.

Contract Variance:

N/A

Department:	Mass Transit (Sun Metro)
Award to:	Remix Technology, LLC New York, NY
Item(s):	All
Initial Term:	3 years
Total Estimated Award:	\$755,080.00
Account No.:	560-3200-60020-521020-P6008
Funding Source:	Sun Metro Operating Funds
District(s):	All

This is a Sole Source Service Contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend that the contract be awarded as indicated Remix Technology, LLC the sole source and authorized distributor.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

*******ADDITIONAL INFO BELOW*******



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE


Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Erin Abrams. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Remix Technologies LLC
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Remix Planning Platform, a web-based transit planning software as a service
Via Transportation Platform, a web-based transportation operations software as a service
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**


Signature

SUBSCRIBED AND SWORN to before me on this 24th day of May, 2022




NOTARY PUBLIC
JESSE LONG CAO
PRINTED NAME
05/02/2026
MY COMMISSION EXPIRES

COMPANY NAME: Remix Technologies, LLC
ADDRESS, CITY, STATE & ZIP CODE: 10 Crosby Street, Floor 2, New York, NY 10013
PHONE: 323-350-9396 FAX NUMBER: _____
CONTACT NAME AND TITLE: Nahry Tak, Partnerships Principal
WEB ADDRESS: www.ridewithvia.com EMAIL: nahry.tak@ridewithvia.com
FEDERAL TAX ID NUMBER: 86-1886934 TEXAS SALES TAX NUMBER: _____