



AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING

July 06, 2022

**COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

Teleconference phone number: 1-915-213-4096

Toll free number: 1-833-664-9267

Conference ID: 109 095 423#

AND

AGENDA REVIEW MEETING

**COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
Tuesday, July 5, 2022
9:00 AM**

Teleconference phone number: 1-915-213-4096

Toll free number: 1-833-664-9267

Conference ID: 939 045 998#

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start
of this meeting on the following links:**

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://elpasotx.seamlessdocs.com/f/SpeakerSignUpFormItem>

The following Board Member(s) will be present via video conference:

Board Members Peter Svarzbein and Alessandra Anello

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 109 095 423#

A sign-up form is available on line at:

<https://elpasotx.seamlessdocs.com/f/SpeakerSignUpFormPublic>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of Minutes of the Mass Transit Department Board Meeting of June 7, 2022.

[22-840](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

**CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD
MEMBERS**

2. REQUEST TO EXCUSE ABSENT CITY COUNCIL MEMBERS

[22-890](#)

CONSENT AGENDA - RESOLUTIONS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

3. That the City of El Paso adopts the City of El Paso's Mass Transit Department's (Sun Metro) Suspension of Service Policy, attached as exhibit A of the Resolution; That the City Manager, or his designee, are authorized to sign the Sun Metro Suspension of Service policies and continue signing annual policies containing no changes. Any suspension of service policies with changes will be brought back to the Mass Transit Authority for approval.

[22-859](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

CONSENT AGENDA - NOTICE FOR NOTATION:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. For Notation Only: TXDOT State Safety Oversight Annual Status Report for CY21.

[22-841](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. Discussion and action on the award of Solicitation No. 2022-0467 Security Guard Services - Sun Metro to Tricorp Security, Inc. for an initial term of three (3) years for a total initial estimated award of \$5,998,176.00. The award also includes a two (2) year option for an estimated amount of \$3,998,784.00. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated amount of \$9,996,960.00. This contract will allow the Mass Transit Department (Sun Metro) to provide required security and enhanced protection and safety for Sun Metro's customers, personnel and facilities.

[22-881](#)

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$488,841.12 for the initial term, which represents an 8.87% increase due to hourly rate increases.

Department: Mass Transit (Sun Metro)
Vendor : Tricorp Security, Inc.
Kerens, TX
Item(s): All
Initial Term: 3 years
Option to Extend: 2 years
Annual Estimated Award: \$1,999,392.00
Initial Term Estimated Award: \$5,998,176.00 (3 years)
Total Estimated Award: \$9,996,960.00 (5 years)
Account No.: 560-3200-60040-522120-P6016
Funding Source: Sun Metro Operating Funds
District(s): All

This is a Best Value contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Tricorp Security, Inc., the bidder offering the best value bid.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000
Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

6. Discussion and action on the request that the Purchasing Director is authorized to notify M.J. Mader Enterprises, Inc dba Bio Dyne Chemical Co. that the City is terminating Contract 2018-360 Lubricants for Transit Fleet for convenience, pursuant to the provisions and requirements of Part 4, Section 8, Paragraph A of the Contract Clauses, and that the termination shall be effective as of July 6, 2022.

[22-887](#)

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000
Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

7. Discussion and action on the award of Solicitation No. 2022-0619 Lubricants for Transit Fleet (Re-Bid) to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co. for an initial term of one (1) year for a total estimated award of \$576,300.00. The award also includes a one (1) year option for an estimated amount of \$576,300.00. The total value of the contract is, including the initial term plus the option for a total of two (2) years, for an estimated amount of \$1,152,600.00. The award of this contract will allow for the purchase of lubricants required for Sun Metro buses.

[22-883](#)

Contract Variance:

The difference based on comparison to the previous contract is as follows: a

decrease of \$68,223.00 for the initial term, which represents a 10.59% decrease due to less items included in this contract.

Department: Sun Metro - Mass Transit
Award to: MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co.
Initial Term: 1 year
Option to Extend: 1 year
Annual Estimated Amount: \$576,300.00
Total Estimated Award: \$1,152,600.00 (2 years)
Account No.: 560-3200-530040-60050-P6017
Funding Source: Operating Fund
District(s): All

This is a Low Bid Requirements contract.

The Purchasing & Strategic Sourcing and Sun Metro - Mass Transit recommend award as indicated to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co., the sole, lowest and responsible bidder.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

All Districts

Sun Metro Mass Transit, Anthony R. Dekeyzer, (915) 212-3306
Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

8. Discussion and action on the request that the Director of Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders for 2022-0510 Rolling Stock Audit Services to First Transit, Inc., for a term of five (5) years for a total estimated amount of \$574,336.00. The award of this contract will allow Sun Metro to conduct required Pre-Award and Post-Delivery Audits for Rolling Stock Procurements as required by the Federal Transit Administration (FTA). FTA objective in implementing 49 CFR part 661 - Buy America Requirements and 49 CFR part 663 - Pre-Award and Post Delivery Audits of Rolling Stock Purchases is to support U.S. jobs and the U.S. manufacturing industry.

[22-885](#)

Contract Variance: N/A

Department: Mass Transit (Sun Metro)
Award to: First Transit Inc.
El Paso, TX
Term: Five (5) years
Group 1: \$161,736.00
Group 2: \$412,600.00
Total Estimated Amount: \$574,336.00 (5 years)
Account No: 560-3200-60010-521010-P6006
Funding Source: Sun Metro Operating Funds
District(s): All

Non-Competitive, Requirements Contract

All Districts

EXECUTIVE SESSION

The following Board Member(s) will be present via video conference:

Board Members Peter Svarzbein and Aleksandra Anello

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for this meeting. If you need Spanish Interpreter Services, you must email CityClerk@elpasotexas.gov at least 48 hours in advance of the meeting.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:

<https://elpasotexas.legistar.com/Calendar.aspx>

<http://www.elpasotexas.gov/>



Legislation Text

File #: 22-840, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Approval of Minutes of the Mass Transit Department Board Meeting of June 7, 2022.



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS AND VIRTUALLY
June 7, 2022**

A meeting of the Mass Transit Department Board was called to order at 10:07AM. Board Chair Oscar Leeser present and presiding and the following Board members answered roll call: Aleksandra Annello, Cassandra Hernandez, Joe Molinar, Isabel Salcido, and Henry Rivera. Board Member Cissy Lizarraga participated via videoconference. Board Members Peter Svarzbein and Claudia Rodriguez requested to be excused.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

The following member of the public commented:

- 1) Raul Castaneda
-

CONSENT AGENDA

Motion made by Board Member Hernandez, seconded by Board Member Rivera, and unanimously carried to **APPROVE, AS REVISED**, all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk (*).)

AYES: Board Members Annello, Hernandez, Molinar, Salcido, Rivera and Lizarraga and Board Chair Leeser
NAYS: None
ABSENT: Board Members Svarzbein and Rodriguez

CONSENT AGENDA – APPROVAL OF MINUTES

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. *Motion made, seconded and unanimously carried to **APPROVE** the minutes of the Mass Transit Board Meeting of May 24, 2022.

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. *Motion made, seconded and unanimously carried to **EXCUSE** Board Members Peter Svarzbein and Claudia Rodriguez from the June 7, 2022 Mass Transit Board Meeting.

REGULAR AGENDA – OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

3. An update to provide the Council with information on Sun Metro's Service Modifications Plan to go into effect June 26, 2022.

Ms. Ellen Smyth, Chief Transit and Field Operations Officer, introduced the item.

Ms. Astrid Bunner, Managing Assistant Director, presented a PowerPoint presentation.

Board Members Annello and Hernandez commented.

Mr. Tommy Gonzalez, City Manager, commented.

Ms. Lisa Turner, citizen, commented.

NO ACTION was taken on this item.

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. Motion made by Board Member Hernandez, seconded by Board Member Rivera, and unanimously carried to **AWARD** Solicitation No. 2022-0150R Fixed Route Buses to New Flyer of America for an initial term of three (3) years for a total initial estimated award of \$29,663,988.00. The award also includes a two (2) year option for an estimated amount of \$19,775,992.00. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated amount of \$49,739,980.00. The award of this contract will allow for the annual vehicle replacement purchases of both Brio (60') and standard (35') fixed route buses.

Contract Variance

Department: Mass Transit (Sun Metro)
Award to: New Flyer of America
St. Cloud, MN
Initial Term: 3 years
Option: 2 years
Initial Term Estimated Award: \$29,663,988.00 (3 years)
Option Term Estimated Award: \$19,775,992.00 (2 years)
Total Estimated Award: \$49,739,980.00 (5 years)
Account No: 560-3215-60010-580064-P60FTA111-G60215307
Funding Source: Federal Transit Administration Formula 5307 Grant
District(s): All

This is a Request for Proposal, service contract.

The Purchasing & Strategic Sourcing and the Mass Transit (Sun Metro) departments recommend award as indicated to New Flyer of America the sole highest ranked proposers based on evaluation factors established for this procurement.

In addition, it is requested that the City Attorney's Office review and the City Manager be authorized to execute any related contract documents necessary to effectuate this award. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

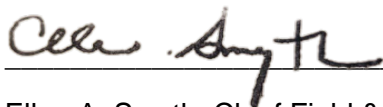
AYES: Board Members Annello, Hernandez, Molinar, Salcido, Rivera, and Lizarraga and Board Chair Leeser
NAYS: None
ABSENT: Board Members Svarzbein and Rodriguez

Ms. Crystal Paz, Senior Procurement Analyst, commented.

ADJOURN

Motion made by Board Member Rivera, seconded by Board Member Molinar, and unanimously carried to **ADJOURN** the meeting at 10:28AM

Approved as the content:



Ellen A. Smyth, Chief Field & Transit Operations Officer



Legislation Text

File #: 22-890, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
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AGENDA LANGUAGE:

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REQUEST TO EXCUSE ABSENT CITY COUNCIL MEMBERS



Legislation Text

File #: 22-859, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

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No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

That the City of El Paso adopts the City of El Paso's Mass Transit Department's (Sun Metro) Suspension of Service Policy, attached as exhibit A of the Resolution; That the City Manager, or his designee, are authorized to sign the Sun Metro Suspension of Service policies and continue signing annual policies containing no changes. Any suspension of service policies with changes will be brought back to the Mass Transit Authority for approval.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 6, 2022

PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Ellen A. Smyth, P.E., Chief Transit and Field Operations Officer (915) 212-6000

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Strategic Goal 7 – Enhance and Sustain El Paso's Infrastructure Network
SUBGOAL:

SUBJECT:

Suspension of Service Policy

BACKGROUND / DISCUSSION:

Suspension of service refers to disallowing an individual from entering the premises of a Sun Metro facility or from boarding a Sun Metro vehicle due to participating in an incident covered by the policy. This policy is established to determine whether suspension of service is warranted and, if so, the potential duration of suspension, based on a thorough review of an incident involving an unsafe, dangerous, or disruptive act by a passenger in a vehicle or facility under Sun Metro's control.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

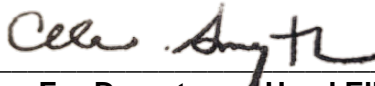
HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Sun Metro

SECONDARY DEPARTMENT:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



For Department Head Ellen Smyth, (If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

WHEREAS, the City of El Paso's Mass Transit Department (Sun Metro) has an essential goal to provide transit services in the City of El Paso and to ensure the safety and security of the customers and employees of Sun Metro; and

WHEREAS, in providing for a safe environment in the vehicles and facilities, Sun Metro may need to enforce its right to suspend service to any person who is engaged in an unsafe act and/or conduct that causes a disruption of service or places its customers or employees in danger; and

WHEREAS, in order to evaluate activities and conduct of a customer that is detrimental to the services provided by Sun Metro, a policy needs to be implemented for reviewing the unsafe, dangerous or disruptive act by a customer in a vehicle or facility under the control of Sun Metro; and

WHEREAS, the policy outlines which activities warrant a suspension of service, the duration of any suspension warranted after a thorough review of the incident and the duration of potential suspensions; and

WHEREAS, Sun Metro has drafted the policy to define the process for identifying and reporting major and minor incidents; and

WHEREAS, the policy also outlines the incident review, suspension of service notification and appeal process; and

WHEREAS, it is in the best interests of Sun Metro to have an outlined and established policy for handling incidents that warrant review; and

WHEREAS, adopting the policy will assist Sun Metro in providing the best possible service to its customers and the residents of El Paso; and

WHEREAS, the City of El Paso's Mass Transit Department (Sun Metro) and the Mass Transit Board of the City of El Paso wish to adopt the Suspension of Service Policy; and

WHEREAS, Sun Metro may from time to time amend the Suspension or Service Policy when changes are necessary; and

WHEREAS, the amendments to the Sun Metro Suspension of Service Policy may not occur on an annual basis.

BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

That the City of El Paso adopts the City of El Paso's Mass Transit Department's (Sun Metro) Suspension of Service Policy, attached to as Exhibit A;

That the City Manager, or his designee, are authorized to sign the Sun Metro Suspension of Service policies and continue signing annual policies containing no changes. Any Suspension

of Service policies with changes will still be brought back to the Mass Transit Authority for approval.

APPROVED this _____ day of _____ 20____.

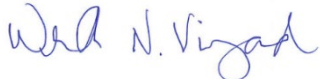
CITY OF EL PASO:

Oscar Leaser, Chairman
Mass Transit Board

ATTEST:

Laura D. Prine
Secretary

APPROVED AS TO FORM:



Wendi N. Vineyard
Assistant City Attorney

APPROVED AS TO CONTENT:



Ellen A. Smyth, Chief Transit and Field
Operations Officer

Exhibit A

Suspension of Service Policy

(including Suspension of Service Notice template)



SUSPENSION OF SERVICE POLICY

Safety and security of passengers, employees, and property is essential to Sun Metro being able to provide transit services in the City of El Paso. In providing for a safe environment in its vehicles and facilities, Sun Metro may enforce its right to suspend service to any person who engages in an unsafe act, conduct that causes a disruption of service, or places Sun Metro staff or passengers in danger.

1. POLICY APPLICATION

This policy is established to determine whether suspension of service is warranted, and if so, the potential duration of suspension, based on a thorough review of an incident involving an unsafe, dangerous, or disruptive act by a passenger in a vehicle or facility under its control.

Each incident will be reviewed and evaluated based on the following factors:

- Type of incident (minor or major)
- Documented history of prior incidents
- Incident cause(s) and result(s)
- Disability of a passenger that may have contributed to the incident
- Other documented observations or relevant facts related to the incident

2. DEFINITIONS

a. Effective Date of Suspension:

The date on which the Notice of Suspension is issued, included on the notice, and is not necessarily when the person being issued the notice receives it.

b. Major Incident:

An incident that is considered an unsafe or dangerous act, or which threatens such an act will be committed.



May include:

- Physical contact or threatening physical contact with another passenger or Sun Metro employee
- Display of or brandishing a deadly weapon, such as a knife or firearm
- Taking or attempting taking of another passenger's property without permission
- Property damage to a Sun Metro vehicle or facility
- Interfering with the safe operation of a Sun Metro vehicle or facility
- Refusal to disembark a Sun Metro vehicle or vacate a Sun Metro facility after being informed of a same-day suspension

c. Minor Incident:

An incident that is considered disruptive to service or other passengers, but does not pose an immediate safety hazard.

May include:

- Intoxication
- Profanity or offensive statements
- Loud or disruptive behavior
- Disturbing other passengers, verbally, by playing music or making noise
- Failure to follow Sun Metro rules while on a vehicle or at a facility, after being warned by Sun Metro employee

d. Notice of Suspension (NOS):

Written notice provided to a person receiving a suspension of service that contains the following information:

- Name of person receiving notice
- Date and location of incident
- Term and effective date of suspension
- Right to appeal
- Deadline to notify of appeal
- Signature of Director or designee



e. Same-day Suspension (SDS):

A form of suspension of service whereby designated Sun Metro employees may direct a passenger who has caused a minor incident to immediately disembark a vehicle or to vacate a facility for the duration of the day.

f. Suspension of Service (SOS):

The result of an incident review that prohibits a passenger from being allowed onto a Sun Metro vehicle or to be present at a Sun Metro facility for a specified period of time, in accordance with this policy.

3. TERM OF SUSPENSION OF SERVICE

a. Minor Incident

- First occurrence: SDS
- Repeat occurrence, within a 30-day period: seven-day suspension
- More than three occurrences within a calendar year: 30-day suspension

b. Major Incident

- First occurrence: 60-day suspension
- Second occurrence within a calendar year: 120-day suspension
- Third occurrence within a calendar year: one-year suspension

Additionally, in the case of a protective order issued by a court with jurisdiction over an incident on a Sun Metro vehicle or in a Sun Metro facility, the terms of the order regarding distance and time frame shall be enforceable under this policy.

4. MAJOR INCIDENTS

Proper training shall be given to existing and newly hired drivers, facility staff, supervisors, and security personnel on how to appropriately handle a major incident prior to contact on the job with customers or the general public. Additionally, an annual refresher shall be given to these employees. Training shall be conducted cooperatively by assigned Safety, Security and Operations staff, in coordination with the El Paso Police Department. Major incident training shall include the following topics:



-
- Hazard and threat identification
 - De-escalation techniques
 - Call for police assistance
 - Call for supervisor assistance
 - Passenger or customer in need of assistance
 - First aid

5. INCIDENT REVIEW AND SUSPENSION OF SERVICE

- a. Each incident will be reviewed and evaluated by designated Safety, Security and Operations staff, and the Director or designee will approve or deny any recommendations made by staff.
- b. Factors to be considered in determining whether suspension is warranted shall include those included in Section 1 of this policy, and if so, the term shall be as prescribed in Section 3 of this policy.
- c. During the incident review, the safety officer will attempt to obtain legal name and photograph of a passenger under incident review in order to better identify the person for proper notice per Section 5 of this policy.

Designated employees may issue a SDS; however, an incident report must be completed and submitted to the employee's supervisor prior to the end of shift. Failure of an employee to comply with incident reporting shall be considered a violation of this policy, and will be addressed per department disciplinary policy.

Only the Director or designee may issue a SOS other than a SDS, and the SOS shall be issued according to Section 5 of this policy.

6. NOTICE OF SUSPENSION AND ENFORCEMENT

- a. Once the Director or designee has approved a SOS following an incident review recommendation by staff, a NOS must be issued by certified mail, *with an additional duplicate NOS issued by first class mail*, to the legal address of the person, or when unknown, by an alternative method in accordance with guidance provided by the City Attorney's Office.



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- b. A NOS for a child under the age of 17, as defined by the Texas Family Code, Article 51.02 (2), shall be issued to the parent or legal guardian on behalf of the child.
 - c. A copy of the NOS and photo of person receiving SOS shall be posted in a place visible to Sun Metro employees; and may also be posted on a Sun Metro intranet page if available.
 - d. If a person issued a NOS is observed attempting to board a Sun Metro vehicle or enter the premises of a Sun Metro facility, a designated employee shall issue a verbal warning to the person, and file an incident report in accordance with Section 4 of this policy. If the person complies, the term of suspension will not be increased; however, if the person does not comply the term will be extended by 90 days, and a new NOS shall be issued to the person in accordance with this Section.

7. APPEAL OF SUSPENSION

For a passenger who has been issued a NOS for 30 days or more, an appeal may be submitted in writing to the City Manager or designee within ten calendar days of the date of notice.

Upon receipt of the appeal request, the City Manager or designee will schedule a meeting to be held within three business days, allowing the person issued notice to:

- Dispute results of incident review
- Provide evidence in the person's behalf
- Request a shorter term of suspension, upon acknowledgement of the person's actions in one or more incidents

The appeal for a child under the age of 17 must be made by a parent or legal guardian.

The City Manager or designee shall have the ability to review the incident review results and information provided by the person at the appeal meeting, and may affirm the term of suspension, reduce the term of suspension, or void the notice. The decision of the City Manager or designee shall be final, and written correspondence will be issued to the person who submitted the appeal request within three business days following the meeting.

Prior to the final decision of the City Manager or designee, a SOS shall be in effect for the person notified. Failure of a person who has submitted an appeal request to attend the appeal meeting



shall be considered a withdrawal of the appeal and an acknowledgement that the suspension is affirmed.

Date

Name

Mailing Address

USPS Certified Mail Tracking No.:

RE: Notice of Suspension of Service

Dear NAME,

This notice is to inform you that due to a review by Sun Metro of an incident in which you participated at PLACE on DATE, you have been suspended from service by Sun Metro. This prohibits you from attempting to board a Sun Metro vehicle, or from entering the premises of a Sun Metro facility. Due to the classification of the referenced incident as "major," or "minor," the term of your suspension shall be <NUMBER> days from the date of this notice. Should you attempt to board a Sun Metro vehicle or enter the premises of a Sun Metro facility prior to the expiration of the term of suspension, it will constitute an incident to be reviewed by Sun Metro, and may cause the term of your suspension to be extended.

Per the Sun Metro Suspension of Service Policy, you have the right to appeal this suspension, in writing, within ten calendar days of the date on this notice. Appeals may be addressed to:

Ellen Smyth, P.E., Chief Transit and Field Operations Officer
ATTN: SUSPENSION OF SERVICE APPEAL
10151 Montana Ave.
El Paso, TX 79925

Upon receipt of an appeal, the Director will schedule a hearing where you will be able to dispute the results of the incident review, provide evidence in your behalf, and request a shorter term of suspension in acknowledgement of your actions in the incident. Should a hearing be scheduled, failure of you to attend will constitute an automatic denial of the appeal.

If you have any questions, you may contact Mr. Anthony DeKeyzer, Assistant Director, at (915) 212-3333.

Sincerely,

Ellen Smyth, P.E., Chief Transit and Field Operations Officer



Suspension of Service Policy

Sun Metro



Background

- *Suspension of service* refers to disallowing an individual from entering the premises of a Sun Metro facility or from boarding a Sun Metro vehicle due to participating in an incident covered by the policy
- Existing policy required revision to define incident types, clarify key requirements, establish clear staff roles, and ensure due process for policy violators

Incidents

- Incidents are classified as minor or major:
 - Minor – a disruption that does not pose an immediate safety hazard (intoxication, profanity, loud or disruptive behavior)
 - Major – an unsafe or dangerous act, or threatening an unsafe or dangerous act (physical contact, interference with operation of a vehicle, property damage, display or brandishing a weapon)

Terms of Suspension

- Minor Incident
 - First occurrence – same day
 - Repeat w/in 30 days – seven days
 - More than three w/in a year – 30 days
- Major Incident
 - First occurrence – 60 days
 - Repeat w/in a year – 120 days
 - Three w/in a year – one year

Incident Review and Issuance of Suspension

- Incident will be documented by employee and reviewed by safety and security operations staff
- Only Director or designee has authority to issue a suspension (except for same day), which is documented with a *notice of suspension*
- For a same day suspension, designated employees are authorized to issue the suspension (transit supervisor)

Notice of Suspension (NOS)

- NOS will be issued to individual at mailing address, when known, via certified mail, with an additional copy issued via first-class mail
- When mailing address is unknown, designated employee will attempt to hand-deliver notice to individual
- In a case where an address is unknown or unable to be hand-delivered, individual will be notified when attempting to board a Sun Metro vehicle or enter a Sun Metro facility
- NOS will include date and location of incident, term of suspension, and right to *appeal the suspension*



Appeal of Suspension

- For a suspension term of 30 days or more, an appeal may be submitted in writing to City Manager or designee
- A meeting to consider the appeal will be scheduled within three business days; the individual making appeal may:
 - Dispute results of incident review
 - Provide evidence in their behalf
 - Request a shorter term of suspension, upon acknowledgement of their actions during the incident

Employee Training Program

- A key requirement of the policy is to establish a training program for newly hired drivers, facility staff, supervisors and security personnel on how to handle a major incident
- Training will include an annual refresher
- Sun Metro Safety and Security staff will administer training, in coordination with El Paso Police Dept.
- Training will cover:
 - Hazard and threat identification
 - De-escalation techniques
 - Call for supervisor or police assistance
 - Passenger in need of assistance and first aid

Outreach and Education

- Informing passengers, customers and the general public on the key points of the policy is a priority
- Existing digital and print spaces on vehicles and in facilities will be utilized to inform on policy points
- Website, social media, and graphics will also be utilized to reach a wider audience

Questions and Comments



Mission

Deliver exceptional services to support a high quality of life and place for our community



Vision

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government



Values

Integrity, Respect, Excellence, Accountability, People



Legislation Text

File #: 22-841, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

For Notation Only: TXDOT State Safety Oversight Annual Status Report for CY21.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 6, 2022

PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Ellen A. Smyth, P.E., Chief Transit and Field Operations Officer (915) 212-6000

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Strategic Goal 7 – Enhance and Sustain El Paso's Infrastructure Network
SUBGOAL:

SUBJECT:

TxDOT State Safety Oversight Annual Status Report for CY21

BACKGROUND / DISCUSSION:

Item is for notation only

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Sun Metro

SECONDARY DEPARTMENT:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



For Department Head Ellen Smyth, (If Department Head Summary Form is initiated by Purchasing, client department should sign also)



Calendar Year 2021 State Safety Oversight Program Annual Status Report

Public Transportation Division

May 2022

Purpose

This report summarizes the activities of the Texas Department of Transportation's (TxDOT) State Safety Oversight (SSO) Program to address state and federal safety regulations during Calendar Year (CY) 2021 and includes data from the 2021 Annual Report to the Federal Transit Administration (FTA). This report is prepared annually to provide the Governor, the Lieutenant Governor, the Speaker of the Texas House of Representatives, the FTA, and the governing body of each rail fixed guideway public transportation system with a status of the safety for the rail fixed guideway public transportation systems TxDOT oversees.

Rail Fixed Guideway Public Transportation Systems in Texas

Currently, there are six Rail Transit Agencies (RTAs) in Texas under the safety oversight of the State Safety Oversight Program administered by TxDOT.

- Dallas Area Rapid Transit (DART)
- Dallas Streetcar (DSC)
- El Paso Streetcar (EPSC)
- Galveston Island Trolley (GIT)
- McKinney Avenue Transit Authority (MATA)
- Metropolitan Transit Authority of Harris County (Metro)

A seventh agency, Capital Metro in Austin, is anticipated to enter the TxDOT SSO Program in the next few years. In November 2020, the voters in Austin approved "Project Connect," an expansion plan for public transportation that includes two new light rail lines; the Blue Line (traveling from north Austin through downtown to the airport) and the Orange Line (traveling from north Austin through downtown to south Austin). At the end of CY 2021, Project Connect was in preliminary engineering and environmental review.

On October 1, 2021, Galveston Island Trolley (GIT) restarted operations after ceasing operations in 2008 due to Hurricane Ike. GIT operates a fleet of four vintage diesel-powered trolleys along two primary routes: a downtown loop and a cross island connection route.

COVID-19 Impacts on State Safety Oversight

The COVID-19 pandemic presented unprecedented challenges for the State Safety Oversight Program and the rail transit agencies during 2020. The COVID-19 challenges continued in 2021 and required transit agencies to continue safety measures including passenger masking, social

distancing, enhanced cleaning of vehicles, and vaccination and teleworking for rail agency and TxDOT staff.

By the spring of 2021, the COVID outlook had improved significantly, and coupled with increased ridership, the rail agencies began efforts to return operations to near pre-pandemic levels of service. Most notable, the El Paso Streetcar resumed passenger operations in July 2021 after suspending service in March 2020.

Infrastructure Investment and Jobs Act

On November 15, 2021, the Infrastructure Investment and Jobs Act (IIJA) was signed into law. The IIJA will impact the TxDOT SSO Program and rail agencies in the following areas:

- Increases the SSO FY22 funding apportionment by 70% and provides modest funding increases through FY26.
- Provides TxDOT the authority to collect data from rail agencies and conduct risk-based inspections at rail agencies,
- Requires agency safety plans to be consistent with Centers for Disease Control and Prevention and state health authority guidelines to minimize exposure to infectious diseases,
- Includes transit agency frontline employees in the agency safety plans update process, and
- Requires transit agencies to develop risk reduction programs to reduce accidents, injuries, and operator assaults.

The TxDOT SSO Program will provide technical assistance to ensure rail agencies in Texas implement the Infrastructure Investment and Jobs Act requirements in accordance with FTA requirements.

TxDOT State Safety Oversight Program Standard

The Texas Department of Transportation issued a revised SSO Program Standard in September 2021. The RTAs were provided an opportunity to submit revision suggestions in June 2021, and to review and comment on the Program Standard draft in August 2021. TxDOT's latest Program Standard is posted on the TxDOT website at: <https://www.txdot.gov/inside-txdot/division/public-transportation/state-safety-oversight.html>

Public Transportation Agency Safety Plans (PTASP) Status

The Public Transportation Agency Safety Plan (PTASP) describes a rail agency's safety policies, procedures, objectives, and responsibilities. Rail agencies must review and, if necessary, update

their PTASPs annually. TxDOT must approve all revisions made to PTASPs. The following table summarizes the PTASP approval date of each RTA in TxDOT's SSO program.

Table 1: Public Transportation Agency Safety Plans

Rail Fixed Guideway Public Transportation Systems	Date of Approval
Dallas Area Rapid Transit	April 15, 2021
Dallas Streetcar	April 27, 2021
El Paso Streetcar	April 15, 2021
Galveston Island Trolley	January 20, 2021
McKinney Avenue Transit Authority	July 21, 2021
Metropolitan Transit Authority of Harris County	March 4, 2021

Summary of CY 2021 Rail Transit Agency Annual Safety Report

FTA requires TxDOT to submit an annual report by March 15 that covers safety performance and other information for each RTA overseen by TxDOT. The report is a detailed electronic submission containing data and document attachments as prescribed by FTA. Additionally, TxDOT is required to certify that it has complied with the SSO Program requirements found within 49 CFR Part 674- State Safety Oversight. TxDOT submitted its 2021 Annual Report to FTA on March 4, 2022.

Safety data for CY 2021, as compared to 2020, shows 24% more accidents, which is explained by increased passenger service and increased vehicle and pedestrian traffic as commuters began returning to pre-COVID commuting and travel routines. Additionally, the accident data shows 12 evacuations for life safety reasons occurred in 2021; compared with 4 evacuations for life safety reasons in 2020. Many of the evacuations for life safety reasons were the result of security events occurring on trains or station platforms. Rail agencies continue to coordinate closely with safety and law enforcement personnel to ensure passenger safety.

Corrective action plans for 2021 show an 11% increase over 2020 due to triennial audits of two of the six rail agencies conducted in 2021 revealing deficiencies requiring resolution through the corrective action plan process. Common triennial audit issues include deficiencies due to procedures, documents, or plans that require update.

The following table summarizes the significant safety information and activities provided in the FTA report for CY 2021 and provides a comparison with CY 2020 data.

Table 2: Safety Activities for January 1 through December 31, 2021

Safety Activities	2020 Totals	2021 Totals
Accidents ¹	58	72
Reported Hazards ²	2	1
Corrective Action Plans (CAPs) ³	62	69

¹ In accordance with TxDOT SSO Program Standard and 49 CFR 674.33, accidents must be reported that meet the following thresholds.

- a) Fatality (occurring at the scene or within 30 days following the accident);
- b) One or more persons suffering serious injury
- c) Property damage resulting from a collision involving a rail transit vehicle; or any derailment of a rail transit vehicle;
- d) A collision between a rail transit vehicle and another rail transit vehicle;
- e) A collision at a grade crossing resulting in serious injury or fatality;
- f) A collision with a person or object resulting in serious injury or fatality;
- g) A runaway train;
- h) Evacuation due to life safety reasons;
- i) Fires resulting in a serious injury or fatality.

² Reported Hazards are real or potential conditions that can cause injury, illness, or death; damage to or loss of the facilities, equipment, rolling stock, or infrastructure of a rail fixed guideway public transportation system; or damage to the environment; and that meet the RTA's thresholds in their safety plans for reporting to the TxDOT SSO Program

³ Corrective action plans (CAPs) are developed by a Rail Transit Agency to describe required actions and associated schedule needed to minimize, control, correct, or eliminate risks and hazards.



Legislation Text

File #: 22-881, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on the award of Solicitation No. 2022-0467 Security Guard Services - Sun Metro to Tricorp Security, Inc. for an initial term of three (3) years for a total initial estimated award of \$5,998,176.00. The award also includes a two (2) year option for an estimated amount of \$3,998,784.00. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated amount of \$9,996,960.00. This contract will allow the Mass Transit Department (Sun Metro) to provide required security and enhanced protection and safety for Sun Metro's customers, personnel and facilities.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$488,841.12 for the initial term, which represents an 8.87% increase due to hourly rate increases.

Department:	Mass Transit (Sun Metro)
Vendor:	Tricorp Security, Inc. Kerens, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$1,999,392.00
Initial Term Estimated Award:	\$5,998,176.00 (3 years)
Total Estimated Award:	\$9,996,960.00 (5 years)
Account No.:	560-3200-60040-522120-P6016
Funding Source:	Sun Metro Operating Funds
District(s):	All

This is a Best Value contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Tricorp Security, Inc., the bidder offering the best value bid.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 6, 2022
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Ellen Smyth, Chief Transit and Field Operations Officer, (915) 212-6060
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system.

SUBJECT:

Discussion and action on the award of Solicitation No. 2022-0467 Security Guard Services – Sun Metro to Tricorp Security, Inc. for an initial term of three (3) years for a total initial estimated award of \$5,998,176.00. The award also includes a two (2) year option for an estimated amount of \$3,998,784.00. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated amount of \$9,996,960.00.

BACKGROUND / DISCUSSION:

This contract will allow the Mass Transit Department (Sun Metro) to provide required security and enhanced protection and safety for Sun Metro's customers, personnel and facilities.

SELECTION SUMMARY:

Solicitation was advertised on March 8, 2022 and March 15, 2022. The solicitation was posted on City website on March 8, 2022. The email (Purmail) notification was sent out on March 10, 2022. There was a total of forty (40) viewers online; four (4) bids were received; two (2) being from a local supplier.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$488,841.12 for the initial term, which represents an 8.87% increase due to hourly rate increases.

PROTEST

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$5,998,176.00

Funding Source: 560-3200-60040-522120- P6016

Account: Sun Metro Operating Funds

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

 For Ellen Smyth

Ellen Smyth, Chief Transit and Field Operations Officer

**COUNCIL PROJECT FORM
(BEST VALUE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Mass Transit Board Meeting of **July 6, 2022.**

STRATEGIC GOAL: NO. 7 – Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.3 – Enhance regional comprehensive transportation system

Award Summary:

Discussion and action on the award of Solicitation No. 2022-0467 Security Guard Services – Sun Metro to Tricorp Security, Inc. for an initial term of three (3) years for a total initial estimated award of \$5,998,176.00. The award also includes a two (2) year option for an estimated amount of \$3,998,784.00. The total value of the contract is, including the initial term plus the option for a total of five (5) years, for an estimated amount of \$9,996,960.00. This contract will allow the Mass Transit Department (Sun Metro) to provide required security and enhanced protection and safety for Sun Metro's customers, personnel and facilities.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$488,841.12 for the initial term, which represents an 8.87% increase due to hourly rate increases.

Department:	Mass Transit (Sun Metro)
Vendor:	Tricorp Security, Inc. Kerens, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$1,999,392.00
Initial Term Estimated Award:	\$5,998,176.00 (3 years)
Total Estimated Award:	\$9,996,960.00 (5 years)
Account No.:	560-3200-60040-522120- P6016
Funding Source:	Sun Metro Operating Funds
District(s):	All

This is a Best Value contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Tricorp Security, Inc., the bidder offering the best value bid.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

*******ADDITIONAL INFO BELOW*******

CITY OF EL PASO SCORESHEET					
PROJECT: 2022-0467 Security Guard Services - Sun Metro					
Evaluation of Submittal					
	MAX POINTS	Tricorp Security, Inc.	Mike Garcia Merchant Security, LLC	Universal Protective Service, LP Allied Universal Security	Vets Securing America
Factor A - Price	35	\$5,998,176.00	\$5,725,200.00	\$7,092,503.52	\$10,320,182.40
		33.41	35.00	28.25	19.42
Factor B- Experience	15	13.75	14.00	15.00	13.88
Factor C - References	10	9.73	3.33	6.00	6.13
Factor D - Employee Medical Benefits and Incentives	10	2.00	2.00	2.00	2.00
Factor E- Work Plan	30	29.00	26.75	28.25	28.50
TOTAL SCORE	100	87.89	81.08	79.50	69.93
Rank		1	2	3	4



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

Failure to bid on all items shall deem the bidder non-responsive.			Mike Garcia Merchant Security, LLC El Paso, TX			TriCorps Security, Inc. Kerens, TX		
ITEM NO.	LOCATION	ESTIMATED ANNUAL HOURS (A)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)
GROUP A - ADMINISTRATIVE & MAINTENANCE FACILITITES								
1.	Union Depot 700 San Francisco Ave. One guard per shift required 24 hours / 7 days / week (estimated 168 hours / week)	8,736 Hours per armed guard	\$16.25 Per hour / Guard	\$141,960.00	\$425,880.00	\$17.00 Per hour / Guard	\$148,512.00	\$445,536.00
2.	Montana O&M Center 10151 Montana Ave/ Two (2) armed guards are required per shift 24 hours / 7 days / week (estimated 336 hours / week)	17,472 Hours (Estimated 8,736 hours total for each armed guard)	\$16.25 Per hour / Guard	\$283,920.00	\$851,760.00	\$17.00 Per hour / Guard	\$297,024.00	\$891,072.00
GROUP A - ANNUAL TOTAL				\$425,880.00			\$445,536.00	
GROUP A - 3-YEAR TOTAL:				\$1,277,640.00			\$1,336,608.00	

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED: /s/
DATE: 4/19/2022

2022-0467 SECURITY SERVICES FOR SUN METRO



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

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GROUP B - TRANSIT TERMINALS AND TRANSFER CENTER FACILITIES								
1.	UPTT 400 W San Antonio Ave. One (1) armed guard per shift 24 hours/7 days/week (estimated 168 hours / week)	8,736 Hours per armed guard	\$16.25 Per hour / Guard	\$141,960.00	\$425,880.00	\$17.00 Per hour / Guard	\$148,512.00	\$445,536.00
2 DOWNTOWN TRANSFER CENTER (601 S. SANTA FE ST.)								
2a.	Two (2) armed guards per shift 16 hours / 7 days / week (estimated 224 hours / week)	11,648 Hours (Estimated 5,824 hours total per shift)	\$16.25 Per hour / Guard	\$189,280.00	\$567,840.00	\$17.00 Per hour / Guard	\$198,016.00	\$594,048.00
2b.	One (1) armed guard 8 hour shift / 7 days / week (estimated 56 hours / week)	2,912 Hours per armed guard	\$16.25 Per hour / Guard	\$47,320.00	\$141,960.00	\$17.00 Per hour / Guard	\$49,504.00	\$148,512.00
2c.	One (1) Lt. armed guard from 8 am – 5 pm with an hour break	2,912 Hours per armed guard	\$16.25 Per hour / Guard	\$47,320.00	\$141,960.00	\$18.00 Per hour / Guard	\$52,416.00	\$157,248.00
3 NORTHGATE TERMINAL (9348 DYER ST.)								
3a.	One (1) armed guard per shift 24 hours / 7days / week (estimated 168 hours / week)	8,736 Hours per armed guard	\$16.25 Per hour / Guard	\$141,960.00	\$425,880.00	\$17.00 Per hour / Guard	\$148,512.00	\$445,536.00
3b.	One (1) armed guard per shift; 8 hours / 7days / week (estimated 56 hours / week)	2,912 Hours per armed guard	\$16.25 Per hour / Guard	\$47,320.00	\$141,960.00	\$17.00 Per hour / Guard	\$49,504.00	\$148,512.00

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED: /s/
DATE: 4/19/2022



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

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GROUP B - TRANSIT TERMINALS AND TRANSFER CENTER FACILITIES								
3 NORTHGATE TERMINAL (9348 DYER ST.)								
4.	Eastside Terminal - 1165 Sunmount One (1) armed guard/shift 20 hours / 7 days / week (estimated 140 hours / week)	7,280 Hours per armed guard	\$16.25 Per hour / Guard	\$118,300.00	\$354,900.00	\$17.00 Per hour / Guard	\$123,760.00	\$371,280.00
5.	Robert E. McKee Five Points Terminal - 2830 Montana One (1) armed guard per shift; 20 hours/7 days/week (estimated 140 hours / week)	7,280 Hours per armed guard	\$16.25 Per hour / Guard	\$118,300.00	\$354,900.00	\$17.00 Per hour / Guard	\$123,760.00	\$371,280.00
6.	Al Jefferson Westside Transit Terminal 7535 Remcon Circle One (1) armed guard / shift 20 hours/7 days / week (estimated 140 hours / week)	7,280 Hours per armed guard	\$16.25 Per hour / Guard	\$118,300.00	\$354,900.00	\$17.00 Per hour / Guard	\$123,760.00	\$371,280.00
7.	Glory Road Transit Terminal 100 E. Glory Road One (1) armed guard / shift 24 hours/7 days / week (estimated 168 hours / week)	8,736 Hours per armed guard	\$16.25 Per hour / Guard	\$141,960.00	\$425,880.00	\$17.00 Per hour / Guard	\$148,512.00	\$445,536.00
8.	Nestor A. Valencia Mission Valley Transit Terminal 9051 Alameda One (1) armed guard / shift 20 hours/7 days / week (estimated 140 hours / week)	7,280 Hours per armed guard	\$16.25 Per hour / Guard	\$118,300.00	\$354,900.00	\$17.00 Per hour / Guard	\$123,760.00	\$371,280.00

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED: /s/
DATE: 4/19/2022

2022-0467 SECURITY SERVICES FOR SUN METRO



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

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GROUP B - TRANSIT TERMINALS AND TRANSFER CENTER FACILITIES								
3 NORTHGATE TERMINAL (9348 DYER ST.)								
9.	Far Eastside Terminal 12950 R. C. Poe One (1) armed guard / shift 20 hours / 7 days / week (estimated 140 hours / week)	7,280 Hours per armed guard	\$16.25 Per hour / Guard	\$118,300.00	\$354,900.00	\$17.00 Per hour / Guard	\$123,760.00	\$371,280.00
GROUP B - ANNUAL TOTAL				\$1,348,620.00			\$1,413,776.00	
GROUP B - 3-YEAR TOTAL:				\$4,045,860.00			\$4,241,328.00	
GROUP C - BRIO CORRIDORS								
1.	Three (3) armed guards are required per shift. Hours to be determined prior to project completion/route start-up	6,240 Hours per armed guard	\$16.25 Per hour / Guard	\$101,400.00	\$304,200.00	\$17.00 Per hour / Guard	\$106,080.00	\$318,240.00
GROUP C - ANNUAL TOTAL				\$101,400.00			\$106,080.00	
GROUP C - 3-YEAR TOTAL:				\$304,200.00			\$318,240.00	

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED: /s/
DATE: 4/19/2022



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

			Mike Garcia Merchant Security, LLC El Paso, TX			TriCorps Security, Inc. Kerens, TX		
Failure to bid on all items shall deem the bidder non-responsive.								
GROUP D - ADDITIONAL SERVICES								
1.	Additional Armed Guard Services Temporary - As Needed	2,000 Hours	\$16.25 Per hour / Guard	\$32,500.00	\$97,500.00	\$17.00 Per hour / Guard	\$34,000.00	\$102,000.00
GROUP D - ANNUAL TOTAL				\$32,500.00			\$34,000.00	
GROUP D - 3-YEAR TOTAL:				\$97,500.00			\$102,000.00	
TOTAL ESTIMATED (GROUPS A THROUGH D) – ANNUAL TOTAL			\$1,908,400.00			\$1,999,392.00		
TOTAL ESTIMATED (GROUPS A THROUGH D) – 3-YEAR TOTAL			\$5,725,200.00			\$5,998,176.00		

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APPROVED: /s/
DATE: 4/19/2022



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

	Mike Garcia Merchant Security, LLC El Paso, TX	TriCorps Security, Inc. Kerens, TX
OPTION TO EXTEND THE TERM OF THE AGREEMENT THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>
AMENDMENT ACKNOWLEDGED:	Yes	Yes

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

Failure to bid on all items shall deem the bidder non-responsive.			Universal Protective Service, LP Allied Universal Security El Paso, TX			Vets Securing America, Inc. San Antonio, TX		
ITEM NO.	LOCATION	ESTIMATED ANNUAL HOURS (A)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)
GROUP A - ADMINISTRATIVE & MAINTENANCE FACILITIES								
1.	Union Depot 700 San Francisco Ave. One guard per shift required 24 hours / 7 days / week (estimated 168 hours / week)	8,736 Hours per armed guard	\$19.89 Per hour / Guard	\$173,759.04	\$521,277.12	\$29.24 Per hour / Guard	\$255,440.64	\$766,321.92
2.	Montana O&M Center 10151 Montana Ave/ Two (2) armed guards are required per shift 24 hours / 7 days / week (estimated 336 hours / week)	17,472 Hours (Estimated 8,736 hours total for each armed guard)	\$19.89 Per hour / Guard	\$347,518.08	\$1,042,554.24	\$29.24 Per hour / Guard	\$510,881.28	\$1,532,643.84
GROUP A - ANNUAL TOTAL				\$521,277.12			\$766,321.92	
GROUP A - 3-YEAR TOTAL:				\$1,563,831.36			\$2,298,965.76	

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APPROVED: /s/
DATE: 4/19/2022



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

Failure to bid on all items shall deem the bidder non-responsive.			Universal Protective Service, LP Allied Universal Security El Paso, TX			Vets Securing America, Inc. San Antonio, TX		
ITEM NO.	LOCATION	ESTIMATED ANNUAL HOURS (A)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)
GROUP B - TRANSIT TERMINALS AND TRANSFER CENTER FACILITIES								
1.	UPTT 400 W San Antonio Ave. One (1) armed guard per shift 24 hours/7 days/week (estimated 168 hours / week)	8,736 Hours per armed guard	\$19.89 Per hour / Guard	\$173,759.04	\$521,277.12	\$29.24 Per hour / Guard	\$255,440.64	\$766,321.92
2 DOWNTOWN TRANSFER CENTER (601 S. SANTA FE ST.)								
2a.	Two (2) armed guards per shift 16 hours / 7 days / week (estimated 224 hours / week)	11,648 Hours (Estimated 5,824 hours total per shift)	\$19.89 Per hour / Guard	\$231,678.72	\$695,036.16	\$29.24 Per hour / Guard	\$340,587.52	\$1,021,762.56
2b.	One (1) armed guard 8 hour shift / 7 days / week (estimated 56 hours / week)	2,912 Hours per armed guard	\$19.89 Per hour / Guard	\$57,919.68	\$173,759.04	\$29.24 Per hour / Guard	\$85,146.88	\$255,440.64
2c.	One (1) Lt. armed guard from 8 am – 5 pm with an hour break	2,912 Hours per armed guard	\$22.66 Per hour / Guard	\$65,985.92	\$197,957.76	\$31.34 Per hour / Guard	\$91,262.08	\$273,786.24
3 NORTHGATE TERMINAL (9348 DYER ST.)								
3a.	One (1) armed guard per shift 24 hours / 7days / week (estimated 168 hours / week)	8,736 Hours per armed guard	\$19.89 Per hour / Guard	\$173,759.04	\$521,277.12	\$29.24 Per hour / Guard	\$255,440.64	\$766,321.92
3b.	One (1) armed guard per shift; 8 hours / 7days / week (estimated 56 hours / week)	2,912 Hours per armed guard	\$19.89 Per hour / Guard	\$57,919.68	\$173,759.04	\$29.24 Per hour / Guard	\$85,146.88	\$255,440.64

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APPROVED: /s/
DATE: 4/19/2022



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

Failure to bid on all items shall deem the bidder non-responsive.			Universal Protective Service, LP Allied Universal Security El Paso, TX			Vets Securing America, Inc. San Antonio, TX		
ITEM NO.	LOCATION	ESTIMATED ANNUAL HOURS (A)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)
GROUP B - TRANSIT TERMINALS AND TRANSFER CENTER FACILITIES								
3 NORTHGATE TERMINAL (9348 DYER ST.)								
4.	Eastside Terminal - 1165 Sunmount One (1) armed guard/shift 20 hours / 7 days / week (estimated 140 hours / week)	7,280 Hours per armed guard	\$19.89 Per hour / Guard	\$144,799.20	\$434,397.60	\$29.24 Per hour / Guard	\$212,867.20	\$638,601.60
5.	Robert E. McKee Five Points Terminal - 2830 Montana One (1) armed guard per shift; 20 hours/7 days/week (estimated 140 hours / week)	7,280 Hours per armed guard	\$19.89 Per hour / Guard	\$144,799.20	\$434,397.60	\$29.24 Per hour / Guard	\$212,867.20	\$638,601.60
6.	Al Jefferson Westside Transit Terminal 7535 Remcon Circle One (1) armed guard / shift 20 hours/7 days / week (estimated 140 hours / week)	7,280 Hours per armed guard	\$19.89 Per hour / Guard	\$144,799.20	\$434,397.60	\$29.24 Per hour / Guard	\$212,867.20	\$638,601.60
7.	Glory Road Transit Terminal 100 E. Glory Road One (1) armed guard / shift 24 hours/7 days / week (estimated 168 hours / week)	8,736 Hours per armed guard	\$19.89 Per hour / Guard	\$173,759.04	\$521,277.12	\$29.24 Per hour / Guard	\$255,440.64	\$766,321.92
8.	Nestor A. Valencia Mission Valley Transit Terminal 9051 Alameda One (1) armed guard / shift 20 hours/7 days / week (estimated 140 hours / week)	7,280 Hours per armed guard	\$19.89 Per hour / Guard	\$144,799.20	\$434,397.60	\$29.24 Per hour / Guard	\$212,867.20	\$638,601.60

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APPROVED: /s/
DATE: 4/19/2022

2022-0467 SECURITY SERVICES FOR SUN METRO



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

Failure to bid on all items shall deem the bidder non-responsive.			Universal Protective Service, LP Allied Universal Security El Paso, TX			Vets Securing America, Inc. San Antonio, TX		
ITEM NO.	LOCATION	ESTIMATED ANNUAL HOURS (A)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)	HOURLY RATE (B)	ESTIMATED ANNUAL AMOUNT (A X B = C)	36-MONTH TOTAL (C X 3 YEARS)
GROUP B - TRANSIT TERMINALS AND TRANSFER CENTER FACILITIES								
3 NORTHGATE TERMINAL (9348 DYER ST.)								
9.	Far Eastside Terminal 12950 R. C. Poe One (1) armed guard / shift 20 hours / 7 days / week (estimated 140 hours / week)	7,280 Hours per armed guard	\$19.89 Per hour / Guard	\$144,799.20	\$434,397.60	\$29.24 Per hour / Guard	\$212,867.20	\$638,601.60
GROUP B - ANNUAL TOTAL				\$1,658,777.12			\$2,432,801.28	
GROUP B - 3-YEAR TOTAL:				\$4,976,331.36			\$7,298,403.84	
GROUP C - BRIO CORRIDORS								
1.	Three (3) armed guards are required per shift. Hours to be determined prior to project completion/route start-up	6,240 Hours per armed guard	\$19.89 Per hour / Guard	\$124,113.60	\$372,340.80	\$29.24 Per hour / Guard	\$182,457.60 Bidder's Price \$187,720.80	\$547,372.80 Bidder's Price: \$563,162.40
GROUP C - ANNUAL TOTAL				\$124,113.60			\$182,457.60 Bidder's Price \$187,720.80	
GROUP C - 3-YEAR TOTAL:				\$372,340.80			\$547,372.80 Bidder's Price: \$563,162.40	

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APPROVED: /s/
DATE: 4/19/2022



CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

			Universal Protective Service, LP Allied Universal Security El Paso, TX			Vets Securing America, Inc. San Antonio, TX		
Failure to bid on all items shall deem the bidder non-responsive.								
GROUP D - ADDITIONAL SERVICES								
1.	Additional Armed Guard Services Temporary - As Needed	2,000 Hours	\$30.00 Per hour / Guard	\$60,000.00	\$180,000.00	\$29.24 Per hour / Guard	\$58,480.00	\$175,440.00
GROUP D - ANNUAL TOTAL				\$60,000.00			\$58,480.00	
GROUP D - 3-YEAR TOTAL:				\$180,000.00			\$175,440.00	
TOTAL ESTIMATED (GROUPS A THROUGH D) – ANNUAL TOTAL			\$2,364,167.84			\$3,440,060.80 Bidder's Price: \$3,445,324.00		
TOTAL ESTIMATED (GROUPS A THROUGH D) – 3-YEAR TOTAL			\$7,092,503.52			\$10,320,182.40 Bidder's Price: \$10,335,972.00		

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CITY OF EL PASO BID TABULATION FORM



Project Name: SECURITY SERVICES FOR SUN METRO

Solicitation #: 2022-0467

Bid Opening Date: April 6, 2022

Department: MASS TRANSIT (SUN METRO)

	Universal Protective Service, LP Allied Universal Security El Paso, TX	Vets Securing America, Inc. San Antonio, TX
OPTION TO EXTEND THE TERM OF THE AGREEMENT THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AMENDMENT ACKNOWLEDGED:	Yes	Yes
BIDS SOLICITED: 28 LOCAL BIDS SOLICITED: 22 BIDS RECEIVED: 4 LOCAL BIDS RECEIVED: 2 NO BID: 0		

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee.

APPROVED: _____/s/
DATE: 4/19/2022

2022-0467 Security Guard Services – Sun Metro

ADT SECURITY SERVICES
ATTN: E. SIMON
7023 BROOKSHIRE DRIVE
DALLAS, TX 75230

MIKE GARCIA MERCHANT SECURITY, INC.
ATTN: MIKE GARCIA
6000 WELCH SUITE 11
EL PASO, TX 79905

PRIME VENDOR INC.
LAURIE MELNICK
4608 CEDAR AVENUE SUITE 106
WILMINGTON, NC 28403

SUN CITY SECURITY SERVICE
3711 ADMIRAL ST.
SUITE C.
EL PASO TX 79925

BOUTCHANTHARAJ CORPORATION
DFW PROTECTIVE FORCE
P.O. BOX 164127
FORT WORTH, TX 76161

ITS COMMERCIAL SECURITY INC.
P. O. BOX 52159
HOUSTON, TX 77052-2159

ALL AMERICAN INTERNATIONAL SECURITY
324 EUCLID
EL PASO, TX 79905

NITIAL SECURITY
7500 VISCOUNT SUITE C 66
EL PASO, TX 79925

WACKENHUT
11420 CEDAR OAK DR
EL PASO, TX 79936

HCI SECURITY
ATTN: LORIE TRESLER
1851 GULF FREEWAY SOUTH #31
LEAGUE CITY, TX 77573

RUIZ PROTECTIVE SERVICE, INC.
3417 MONTANA AVE.
EL PASO, TX 79903

AMERICAN RANGER SECURITY
311 KELVIN AVENUE
EL PASO, TX 79915

EL PASO LONE STAR SECURITY AGENCY
ATTN: MANUEL V. CARLOS
3510 LEE BLVD.
EL PASO, TX 79936-1413

AZAR SECURITY SERVICES
12048 MIGUEL VARELA LANE
EL PASO, TX 79936

MIKE GARCIA MERCHANT SECURITY INC.
ATTN: EDUARDO GARCIA
6000 WELCH AVENUE SUITE 11
EL PASO, TX 79905

HOME BOUND BUILDERS
ATTN: MANNY TORRES
P. O. BOX 47
SAN ELIZARIO, TX 79849

INITIAL SECURITY
7500 VISCOUNT BOULEVARD
EL PASO, TX 79925

PINKERTON SECURITY & INVESTIGATIONS
ATTN: DAVID HOLGUIN
1155 WESTMORELAND DRIVE STE 201
EL PASO, TX 79925

ITS
ATTN: TONI COUVEL
8177 W, GLADES ROAD STE 217
BOCA RATON. FL 33434

ATTN: RAY BALDEMAR HERNANDEZ
INVESTIGATING & SECURITY GUARD CO.
10541 GREENWAY AVENUE
EL PASO, TX 79925

HUB ENTERPRISES INC.
405 E. MADISON ST.
BROUSSARD, LA 79518

TEXAS ENFORCER LLC
3407 DOUGLAS AVENUE
EL PASO, TX 79903

PINKERTON
ATTN: STEVE MINTON
1155 WESTMORELAND SUITE 201
EL PASO, TX 79925

I AT SYSTEMS SECURITY, INC.
ATTN: PETE DAVIS
2400 W DUNLAP AVENUE SUITE. 225
PHOENIX, AZ 85021

ALLEGIANCE SECURITY GROUP
ATTN: DANIEL HIBBARD
8900 VISCOUNT BLVD. SUITE AN-234
EL PASO, TX 79925-5897

G4S SECURE SOLUTIONS (USA) INC.
ATTN: KAY GLANCEY
955 N. RESLER, STE. 104-109
EL PASO, TX 79912

AKAL SECURITY
525 MAGOFFIN
EL PASO, TX 79901

CONTINENTAL INVESTIGATION
521 TEXAS AVE
EL PASO, TX 79901



Legislation Text

File #: 22-887, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on the request that the Purchasing Director is authorized to notify M.J. Mader Enterprises, Inc dba Bio Dyne Chemical Co. that the City is terminating Contract 2018-360 Lubricants for Transit Fleet for convenience, pursuant to the provisions and requirements of Part 4, Section 8, Paragraph A of the Contract Clauses, and that the termination shall be effective as of July 6, 2022.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 6, 2022
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Ellen A. Smyth, Managing Director, Chief Transit and Field Operations Officer,
(915) 212-6060
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance a Regional Comprehensive Transportation System

SUBJECT:

Request that the Purchasing Director be authorized to notify M.J. Mader Enterprises, Inc. dba Bio Dyne Chemical Co. that the City is terminating Contract No. 2018-360 Lubricants for Transit Fleet for convenience, pursuant to the provisions and requirements of Part 4, Section 8, Paragraph A of the Contract Clauses, and that the termination shall be effective as of July 6, 2022.

BACKGROUND / DISCUSSION:

Price increase request was more than the allowed percentage by the contract.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On March 6, 2018, City Council approved the award of contract 2018-360 Lubricants for Transit Fleet to M.J. Mader Enterprises, Inc dba Bio Dyne Chemical Co. for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$3,222,615.00.

AMOUNT AND SOURCE OF FUNDING:

N/A

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? _X_ YES ___ NO

2018-360 Lubricants for Transit Fleet

PRIMARY DEPARTMENT: Sun Metro – Mass Transit
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Ellen A. Smyth, Managing Director, Chief Transit and Field Operations Officer

**COUNCIL PROJECT FORM
(Termination)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT AGENDA** for the Mass Transit Board Meeting of **July 6, 2022.**

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.3 – Enhance a Regional Comprehensive Transportation System.

Request that the Purchasing Director is authorized to notify M.J. Mader Enterprises, Inc dba Bio Dyne Chemical Co. that the City is terminating Contract 2018-360 Lubricants for Transit Fleet for convenience, pursuant to the provisions and requirements of Part 4, Section 8, Paragraph A of the Contract Clauses, and that the termination shall be effective as of July 6, 2022.

Department: Sun Metro – Mass Transit
Districts: All

Contact Person:
Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218
Sun Metro – Mass Transit, Ellen A. Smyth, (915) 212-7001

RESOLUTION

WHEREAS, on March 6, 2018, the City of El Paso ("City") awarded Contract No. 2018-360 Lubricants for Transit Fleet to the following vendor:

1. M. J. Mader Enterprises, Inc. dba Bio-Dyne Chemical Co.

WHEREAS, pursuant to Part 4, Section 8, Paragraph A of the contract (Termination for Convenience) the City is authorized to terminate the Contract for convenience; and

WHEREAS, the City desires to terminate the Contract for Convenience.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EL PASO:

That the Purchasing Director is authorized to notify M. J. Mader Enterprises, Inc. dba Bio-Dyne Chemical Co. that the City is terminating Contract No. 2018-360 Lubricants for Transit Fleet for convenience, pursuant to the provisions and requirements of Part 4, Section 8, Paragraph A of the Contract Clauses, and that the termination shall be effective as of July 6, 2022.

APPROVED this _____ **day of** _____, **2022.**

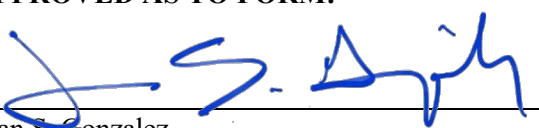
THE CITY OF EL PASO:

Oscar Lesser
Mayor

ATTEST:

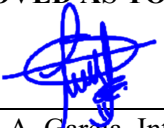
Laura D. Prine
City Clerk

APPROVED AS TO FORM:



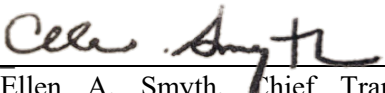
Juan S. Gonzalez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Claudia A. Garcia, Interim Director
Purchasing and Strategic Sourcing

APPROVED AS TO CONTENT:



Ellen A. Smyth, Chief Transit and Field
Operations Officer, Sun Metro – Mass Transit



Legislation Text

File #: 22-883, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Anthony R. Dekeyzer, (915) 212-3306
Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on the award of Solicitation No. 2022-0619 Lubricants for Transit Fleet (Re-Bid) to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co. for an initial term of one (1) year for a total estimated award of \$576,300.00. The award also includes a one (1) year option for an estimated amount of \$576,300.00. The total value of the contract is, including the initial term plus the option for a total of two (2) years, for an estimated amount of \$1,152,600.00. The award of this contract will allow for the purchase of lubricants required for Sun Metro buses.

Contract Variance:

The difference based on comparison to the previous contract is as follows: a decrease of \$68,223.00 for the initial term, which represents a 10.59% decrease due to less items included in this contract.

Department:	Sun Metro - Mass Transit
Award to:	MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co.
Initial Term:	1 year
Option to Extend:	1 year
Annual Estimated Amount:	\$576,300.00
Total Estimated Award:	\$1,152,600.00 (2 years)
Account No.:	560-3200-530040-60050-P6017
Funding Source:	Operating Fund
District(s):	All

This is a Low Bid Requirements contract.

The Purchasing & Strategic Sourcing and Sun Metro - Mass Transit recommend award as indicated to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co., the sole, lowest and responsible bidder.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 6, 2022
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Anthony R Dekeyzer, Assistant Director of Transit Operations
(915) 212-3306
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915)
212-1218

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance a Regional Comprehensive Transportation System

SUBJECT:

Discussion and action on the award of Solicitation No. 2022-0619 Lubricants for Transit Fleet (Re-Bid) to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co. for an initial term of one (1) year for a total estimated award of \$576,300.00. The award also includes a one (1) year option for an estimated amount of \$576,300.00. The total value of the contract is, including the initial term plus the option for a total of two (2) years, for an estimated amount of \$1,152,600.00.

BACKGROUND / DISCUSSION:

The award of this contract will allow for the purchase of lubricants required for Sun Metro buses.

SELECTION SUMMARY:

Solicitation was advertised on April 12, 2022 and April 19, 2022. The solicitation was posted on City website on April 12, 2022. The email (Purmail) notification was sent out on April 14, 2022. There were a total number of twenty-two (22) viewers online; one (1) bid was received; one (1) from local supplier. An Inadequate Competition Survey was conducted.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: A decrease of \$68,223.00 for the initial term, which represents a 10.59% decrease due to less items included in this contract.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$576,300.00

Funding Source: FTA Formula 5307 Grant Funds

Account: 560 – 3215 – 530040 – 60050 – P6017 – P60FTA117– G60205307

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Sun Metro – Mass Transit
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Anthony Dekeyzer

Anthony R Dekeyzer, Assistant Director of Transit Operations

06/23/202

**COUNCIL PROJECT FORM
(LOW BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Mass Transit Board Meeting of **July 6, 2022**.

Strategic Goal 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the strategic plan is subsection 7.3 – Enhance a Regional Comprehensive Transportation System.

Award Summary:

Discussion and action on the award of Solicitation No. 2022-0619 Lubricants for Transit Fleet (Re-Bid) to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co. for an initial term of one (1) year for a total estimated award of \$576,300.00. The award also includes a one (1) year option for an estimated amount of \$576,300.00. The total value of the contract is, including the initial term plus the option for a total of two (2) years, for an estimated amount of \$1,152,600.00. The award of this contract will allow for the purchase of lubricants required for Sun Metro buses.

Contract Variance:

The difference based in comparison to the previous contract is as follows: A decrease of \$68,223.00 for the initial term, which represents a 10.59% decrease due to less items included in this contract.

Department:	Sun Metro – Mass Transit
Award to:	MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co.
Initial Term:	1 year
Option to Extend:	1 year
Annual Estimated Amount:	\$576,300.00
Total Estimated Award:	\$1,152,600.00 (2 years)
Account No.:	560 – 3200 – 530040 – 60050 – P6017
Funding Source:	Operating Fund
District(s):	All

This is a Low Bid Requirements contract.

The Purchasing & Strategic Sourcing and Sun Metro – Mass Transit recommend award as indicated to MJ Mader Enterprises Inc. dba Bio Dyne Chemical Co., the sole, lowest and responsible bidder.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO
BID TABULATION



PROJECT NAME: LUBRICANTS FOR TRANSIT FLEET (RE-BID)
BID OPENING DATE: May 11, 2022

BID NO: 2022-0619
Department: Mass Transit - Sun Metro

				MJ Mader Enterprises Inc. DBA Bio Dyne Chemical Co					
				El Paso, TX Bidder 1 of 1					
Part A – Scheduled Preventative Maintenance									
ITEM NO.	Description	Manufacturer / Brand Product	Unit of Measure	Est. Annual Qty. (A)	Unit Price (B)	Annual Total C=A X B (C))			
1.	Transmission Fluid (ZF list of lubricants TE-ML-20F)	Shell Spirax S6 ATF ZM	55 Gallon	40	\$2,300.00	\$92,000.00			
2.	Premix 50/50 Anitfreeze Red/Extended Life	Zerex EIC 50/50	Bulk Gallon	15,000	\$9.50	\$142,500.00			
3.	Hydraulic Oil Grade 88 Shell or Equivalent	Citgo AW 68	55 Gallon	10	\$850.00	\$8,500.00			
4.	15W-40 Low Ash Natural Gas Motor Oil (Cummins List of Lubricants CES 20092)	Citgo Citgard 800 Synthetic Blend 15 W 40	Bulk Gallon	15,000	\$19.85	\$297,750.00			
5.	Moly Extreme Pressure ML GI Grade 2 – Based Grease	Mystik JT-6 Hi-temp #2 3% Moly	400 lbs. Drum	6	\$2,620.00	\$15,720.00			

06/23/2

Approved: /s/

Date: 05/25/2022



CITY OF EL PASO
BID TABULATION



PROJECT NAME: PROJECT NAME: LUBRICANTS FOR TRANSIT FLEET (RE-BID)
BID OPENING DATE: May 11, 2022

BID NO: 2022-0619
Department: Mass Transit - Sun Metro

				MJ Mader Enterprises Inc. DBA Bio Dyne Chemical Co					
				El Paso, TX Bidder 1 of 1					
Part A – Antifreeze, Motor Oils, Lubricants, Transmission & Hydraulic Oil, Fluids & Grease									
ITEM NO.	Location and Description	Unit of Measure (A)	Unit of Measure (B)	Est. Annual Qty. (A)	Unit Price (B)	Annual Total C=A X B (C))			
6.	Moly Extreme Pressure ML GI Grade 2 – Based Grease	Mystik JT-6 Hi-temp #2 3% Moly	120 lbs. Drum	6	\$805.00	\$4,830.00			
7.	SAE 75W90 Full Synthetic Gear Oil	Coastal Full Synthetic 75W90 Gear Oil	400 lbs. Drum	10	\$1,500.00	\$15,000.00			
TOTAL (Items 1 – 7)						\$576,300.00			

Approved: _____/s/

Date: 05/25/2022



CITY OF EL PASO
BID TABULATION



PROJECT NAME: PROJECT NAME: LUBRICANTS FOR TRANSIT FLEET (RE-BID)
BID OPENING DATE: May 11, 2022

BID NO: 2022-0619
Department: Mass Transit - Sun Metro

	MJ Mader Enterprises Inc. DBA Bio Dyne Chemical Co	
	El Paso, TX Bidder 1 of 1	
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.		
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
ONE (1) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT	<input checked="" type="checkbox"/>	
NO OPTION OFFERED	<input type="checkbox"/>	
AMENDMENT ACKNOWLEDGED	N/A	

BIDS SOLICITED: 27 LOCAL BIDS SOLICITED: 22 BIDS RECEIVED: 1 LOCAL BIDS RECEIVED: 1 NO BID: 0

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

06/23/2022here

Approved: _____/s/

Date: 05/25/2022

TIGUA OIL COMPANY INC
1025 WALL
EL PASO, TX 79915

BREWER OIL CO
P.O. BOX 1347
ARTESIA, NM 88211

C&R DISTRIBUTING LLC
140 S PRADO
EL PASO TX 79907-6136

CANYON STATE OIL CO INC
10925 MARCONI LN
EL PASO, TX 79935

FABENS OIL COMPANY
P.O. BOX 577
FABENS, TX 79836

IBT INC
6915 INDUSTRIAL AVE
EL PASO, TX 79915

WESCO DISTRIBUTION
6510A GATEWAY EAST BLVD.
EL PASO, TX 79905

SHELL
4157 RIO BRAVO ST
EL PASO, TX 79912

HONSTEIN OIL AND DISTRIBUTING, LLC
ATTN: ROB BURNS
11 PASEO REAL
SANTA FE, NM 87507

HENRY MENDOZA SALES CO
SOUTHWESTERN INDUSTRIAL
PO BOX 221783
EL PASO TX 79913

TRANSMOUNTAIN OIL COMPANY
6767 GATEWAY WEST BLVD
EL PASO TX 79925

CHEVRON USA INC
PO BOX 20002
EL PASO TX 79998

METRO MOBILE LUBE
3613 BUXTON DR
EL PASO, TX 79928

NUNN PETROLEUM WASTE MGMT
400 VALLEY CHILE RD
ANTHONY, TX 79821

PEP BOYS AUTO
7465 N. MESA ST
EL PASO, TX 79912

PHOENIX FUEL COMPANY
4585 RIPLEY DR
EL PASO, TX 79922

GORMAN INDUSTRIAL SUPPLY
1701 TEXAS AVE.
EL PASO, TX 79901

C L NORTH COMPANY
PO BOX 221767
EL PASO, TX 79913

EQUILON ENTERPRISES LLC
4157 RIO BRAVO ST
EL PASO TX 79902

TITAN LABORATORIES
SIEGEL OIL COMPANY
1380 ZUNI ST
DENVER CO 80204

USD INC., EL PASO (U.S. DISTRIBUTING)
1009 WALL RD.
EL PASO, TX 79915

TRANSAMERICA LUBRICANTS INC
11395 JAMES WATT DR
EL PASO, TX 79936

VINTAGE EXPRESS LUBE
8857 GATEWAY WEST
EL PASO, TX 79925

WESTERN REFINING CO
6501 TROWBRIDGE AVE
EL PASO, TX 79905

LAB ONE INC.
101 W. MOHAVE ST.
PHOENIX, AZ 85003

TITAN LABORATORIES
9052 YOSEMITE ST.
HENDERSON, CO 80640

TIGUA TRANSPORTATION INC
9180 SOCORRO ROAD
EL PASO TX 79907-6645



Legislation Text

File #: 22-885, Version: 1

CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Ellen A. Smyth P.E., (915) 212-6000

Purchasing & Strategic Sourcing, Claudia A. Garcia, (915) 212-1218

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on the request that the Director of Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders for 2022-0510 Rolling Stock Audit Services to First Transit, Inc., for a term of five (5) years for a total estimated amount of \$574,336.00. The award of this contract will allow Sun Metro to conduct required Pre-Award and Post-Delivery Audits for Rolling Stock Procurements as required by the Federal Transit Administration (FTA). FTA objective in implementing 49 CFR part 661 - Buy America Requirements and 49 CFR part 663 - Pre-Award and Post Delivery Audits of Rolling Stock Purchases is to support U.S. jobs and the U.S. manufacturing industry.

Contract Variance: N/A

Department:	Mass Transit (Sun Metro)
Award to:	First Transit Inc.
	El Paso, TX
Term:	Five (5) years
Group 1:	\$161,736.00
Group 2:	\$412,600.00
Total Estimated Amount:	\$574,336.00 (5 years)
Account No:	560-3200-60010-521010-P6006
Funding Source:	Sun Metro Operating Funds
District(s):	All

Non-Competitive, Requirements Contract

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 6, 2022
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Ellen Smyth, Chief Transit and Field Operations Officer, (915) 212-6060
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915) 212-1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system.

SUBJECT:

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders for 2022-0510 Rolling Stock Audit Services to First Transit, Inc., for a term of five (5) years for a total estimated amount is \$574,336.00.

BACKGROUND / DISCUSSION:

The award of this contract will allow Sun Metro to conduct required Pre-Award and Post-Delivery Audits for Rolling Stock Procurements as required by the Federal Transit Administration (FTA). FTA objective in implementing 49 CFR part 661–Buy America Requirements and 49 CFR part 663–Pre-Award and Post Delivery Audits of Rolling Stock Purchases is to support U.S. jobs and the U.S. manufacturing industry.

SELECTION SUMMARY:

This purchase is pursuant Section 9.1.8.1 of The Amended and Restated Procurement and Sourcing Policy, "if a contract cannot be awarded after two competitive procurement/selection process, the requirement can be fulfilled by a non-competitive award.

CONTRACT VARIANCE:

N/A

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$574,336.00

Funding Source: Sun Metro Operating Funds

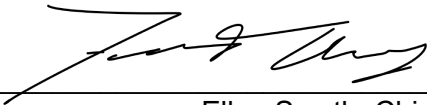
Account: 560-3200-60010-521010-P6006

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Forrest Clancy For Ellen Smyth

Ellen Smyth, Chief Transit and Field Operations Officer

**PROJECT FORM
(Non-Competitive)**

Please place the following item on the **Regular Agenda** for the Mass Transit Board Meeting of **July 6, 2022**.

STRATEGIC GOAL No. 7 – Enhance and Sustain El Paso’s Infrastructure Network

The linkage to the Strategic Plan is subsection 7.3 – Enhance regional comprehensive transportation system.

Award Summary:

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Orders for 2022-0510 Rolling Stock Audit Services to First Transit, Inc., for a term of five (5) years for a total estimated amount is \$574,336.00. The award of this contract will allow Sun Metro to conduct required Pre-Award and Post-Delivery Audits for Rolling Stock Procurements as required by the Federal Transit Administration (FTA). FTA objective in implementing 49 CFR part 661–Buy America Requirements and 49 CFR part 663–Pre-Award and Post Delivery Audits of Rolling Stock Purchases is to support U.S. jobs and the U.S. manufacturing industry.

Contract Variance:

N/A

Department:	Mass Transit (Sun Metro)
Award to:	First Transit Inc. El Paso, TX
Term:	Five (5) Years
Group 1:	\$161,736.00
Group 2:	\$412,600.00
Total Estimated Amount:	\$574,336.00 (5 Years)
Account No.:	560-3200-60010-521010-P6006
Funding Source:	Sun Metro Operating Funds
District(s):	All

Non-Competitive, Requirements Contract.
