



## **SUN METRO CITIZENS ADVISORY COMMITTEE**

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**May 14, 2025**  
**10151 MONTANA AVENUE, EL PASO, TX 79925**  
**3:00 PM**  
**SUN METRO TRANSIT OPERATIONS, ROOM 117**

Notice is hereby given that a meeting of the Sun Metro Citizens Advisory Committee of the City of El Paso will be conducted on the above date and time.

**A quorum of five committee members must be present and participate in the meeting.**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **NOTICE TO THE PUBLIC**

All matters listed under the Consent Agenda below will be considered by the Committee to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Committee or persons in the audience request specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Committee votes on the motion to adopt the Consent Agenda.

### **CONSENT AGENDA**

1. Approve the Minutes of the Regular Committee meeting of September 11, 2024. [BC-624](#)

### **REGULAR AGENDA**

2. Discussion regarding options for alternative location for Committee meetings and virtual meetings. [BC-625](#)

Sun Metro Mass Transit, Karl Rimkus, Committee Coordinator, (915) 212-3317

3. Discussion regarding Committee meetings, attendance, and quorum. [BC-626](#)  
Sun Metro Mass Transit, Karl Rimkus, Committee Coordinator, (915) 212-3317
4. Discussion and action regarding adoption of a vision statement for the Committee. [BC-627](#)  
Scott White, Committee Chair.
5. Discussion regarding Sun Metro fleet maintenance operations at Union Depot. [BC-628](#)  
Sun Metro Mass Transit, Dwayne Arnold, (915) 212-3332
6. Discussion regarding progress on accessible pathways construction project for Sun Metro Rising. [BC-629](#)  
Sun Metro Mass Transit, Robert Mendez, Transit Senior Service Planner, (915) 212-3380
7. Discussion regarding an update on Veterans Ride for Free grant progress. [BC-630](#)  
Sun Metro Mass Transit, Rodolfo Reyes, Grants Project Manager, (915) 212-3477
8. Discussion regarding training portal for committee members. [BC-631](#)  
Sun Metro Mass Transit, Mariana Orozco, Committee Clerk, (915) 212-3308
9. For notation: [BC-632](#)
  - EPATS LGC Board of Directors meet monthly regarding transit services in the El Paso County Transit service area. Website: <https://www.epcounty.com/EPATS/>
  - The Sun Metro Paratransit Advisory Public Meeting occurs twice on the first Thursday of every even-numbered month. For more information, please contact Mr. Victor Caraveo at 212-LIFT. Meeting announcements are also posted on Sun Metro's Facebook page at: <https://www.facebook.com/sunmetro>

### **PUBLIC COMMENT**

The Committee will allow speakers from the public to comment on any transit-related issue that is not on the agenda. During the Public Comment Period of the meeting, audience members who sign up to address the Committee will be given an opportunity to address the Committee. Unless modified by the Chair, speakers will be allowed three (3) minutes for their comments. For more information, please contact Mariana Orozco at (915) 212-3308.

### **ADJOURN**

## **NOTICE TO THE PUBLIC**

Sign language interpreters will be provided for this meeting upon request. Requests must be made to Mariana Orozco at [OrozcoM@elpasotexas.gov](mailto:OrozcoM@elpasotexas.gov) a minimum of 48 hours prior to the date and time of this hearing.

If you need Spanish Translation Services, please email [OrozcoM@elpasotexas.gov](mailto:OrozcoM@elpasotexas.gov) at least 48 hours in advance of the meeting.



Legislation Text

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**File #: BC-624, Version: 1**

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**Said CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Approve the Minutes of the Regular Committee meeting of September 11, 2024.

**SUN METRO CITIZENS ADVISORY COMMITTEE (SMCAC)  
September 11, 2024  
MEETING MINUTES**

**Call meeting to order.**

Meeting was called to order at 3:05 PM. The following Committee Members were present:

| District | Name           | Present | Absent |
|----------|----------------|---------|--------|
| D1       | Jesus Salgado  | X       |        |
| D2       | Elisa Tamayo   | X       |        |
| D3       | William Graham | X       |        |
| D4       | Sandy Azcona   |         | X      |
| D5       | Aziz Afravi    | X       |        |
| D6       | Angela Ochoa   | X       |        |
| D7       | Sylvia Carreon | X       |        |
| D8       | Scott White    | X       |        |
| Mayor    | <b>Vacant</b>  |         |        |

**1. Approve the Minutes of the Regular Committee meeting of July 10, 2024.**

Motion made by Mr. Graham, seconded by Ms. Ochoa and unanimously carried to **APPROVE** the minutes of the previous CAC meeting.

**2. Discussion regarding update on status of the tri-party Interlocal Agreement for Paratransit Services**

Mr. Rimkus reviewed the agreement, and some of the committee members had questions that were answered by Mr. Rimkus. Committee members asked if they could send a letter to the City of Socorro pertaining to the agreement. Ms. Garcia, legal counsel, cautioned members and advised they would not be allowed to speak on behalf of the City, only as private citizens, unless the full committee voted on the item, which was not on the current meeting agenda.

**3. Discussion and action regarding updating the committee’s bylaws to allow for hybrid meetings**

Mr. Rimkus reviewed the options, which included members being allowed to participate in meetings virtually due to illness or quarantine. Ms. Ochoa asked if public participation had to be in person, Mr. Rimkus said no. Motion made by Mr. Salgado, seconded by Ms. Ochoa; all members present voted for, except Ms. Carreon, who voted against the motion.

**4. Discussion regarding an update on Sun Metro planning, operations, and budget**

Mr. Mendez updated the committee on the Sun Metro Rising plan, including upcoming service modifications, and addressed questions from the committee. Mr. Steele, speaking as a member of the public, asked when Routes 14 and 15 would return to Sunday service,

Mr. Mendez replied by stating Sun Metro has limited resources. Mr. Arnold updated on fixed route, LIFT and streetcar. Mr. Andonoski reviewed the recently-approved budget for Sun Metro. Committee members had questions which were addressed by Mr. Rimkus, Mr. Arnold and Mr. DeMuro.

5. **Discussion regarding the viewing of a Sun Metro television commercial aired during the 2024 Olympic Games**

Commercial video was played, Ms. Ochoa asked if it ran on social media, Mr. DeMuro replied that it was not.

6. **Discussion regarding a holiday potluck for committee members**

Mr. Graham asked if members were interested, all members agreed to a potluck for the November meeting.

7. **For notation:**

Mr. Rimkus presented the dates and websites for EPATS LGC board meetings and LIFT paratransit advisory meetings.

**Public Comment**

Mr. Afravi discussed a personal experience on scheduling a trip on a Saturday, asked for a supervisor to be available on Saturdays.

**Adjourn**

Motion made by Mr. White, seconded by Ms. Ochoa and unanimously carried to **ADJOURN** the meeting of September 11, 2024.



Legislation Text

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**File #: BC-625, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

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Discussion regarding options for alternative location for Committee meetings and virtual meetings.

Sun Metro Mass Transit, Karl Rimkus, Committee Coordinator, (915) 212-3317



Legislation Text

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**CITY OF EL PASO, TEXAS  
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Discussion regarding Committee meetings, attendance, and quorum.

Sun Metro Mass Transit, Karl Rimkus, Committee Coordinator, (915) 212-3317





Legislation Text

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**File #: BC-627, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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Discussion and action regarding adoption of a vision statement for the Committee.

Scott White, Committee Chair.



Legislation Text

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**File #: BC-628, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

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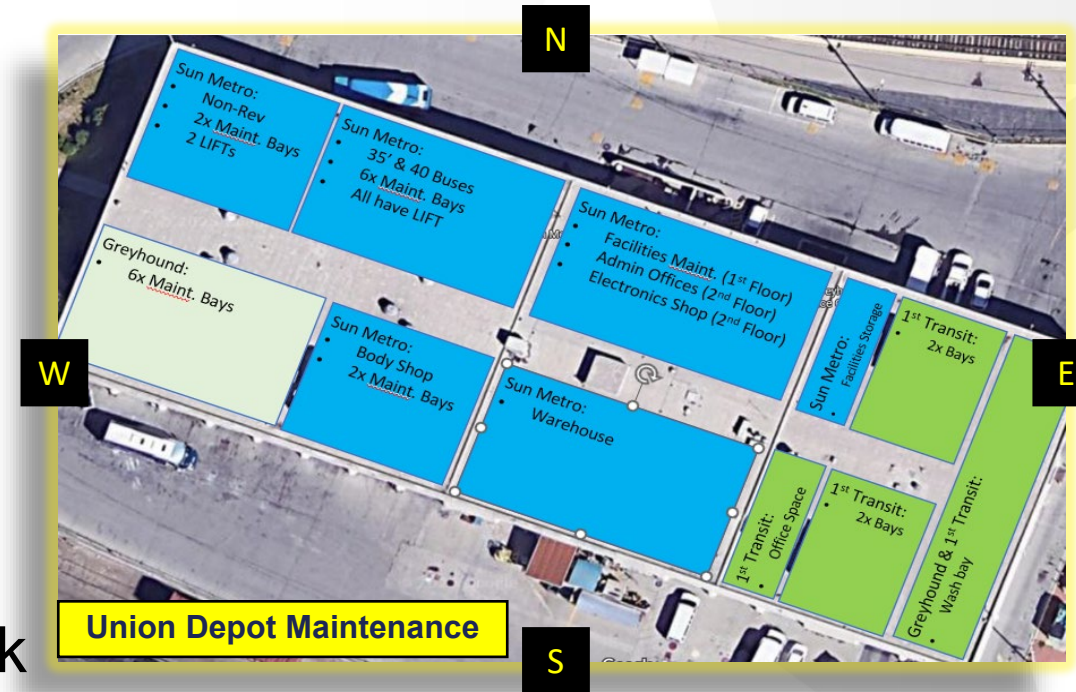
Discussion regarding Sun Metro fleet maintenance operations at Union Depot.

Sun Metro Mass Transit, Dwayne Arnold, (915) 212-3332

# Union Depot Maintenance



- Sun Metro has 10x maintenance bays that are LIFT capable (supplement to fixed route/TOC):
  - 6x for 35' & 40' Buses
  - 2x for Non-Revenue Vehicles
  - 2x for Body Shop work
  - 37x Bays (at the TOC)
- Greyhound has 6x maintenance bays
- 1<sup>st</sup> Transit has 4x Maintenance bays; 1x Office
- SM average approx. 15x Preventive Maintenance (PM) Cycles – per week
- Average 3-4 Body Shop Completions – per week





Legislation Text

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**File #:** BC-629, **Version:** 1

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

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Discussion regarding progress on accessible pathways construction project for Sun Metro Rising.

Sun Metro Mass Transit, Robert Mendez, Transit Senior Service Planner, (915) 212-3380



# Sun Metro Rising Priority Curb Cut Update

Space reserved for the ASL interpreter.

Do not move, modify, or add any information to this box.



# Sun Metro Pathway Projects

- Identified 27 Priority Locations to Enhance before Sun Metro Rising Service Modifications.
- Construction began on Monday, November 4, 2024; as of today, 13 Pathways have been completed.
- The project is expected to be completed by August 31, 2025.

Space reserved for the ASL interpreter.  
Do not move, modify, or add any information to this box.

| Council District | Priority Improvements |
|------------------|-----------------------|
| 1                | 0                     |
| 2                | 5                     |
| 3                | 3                     |
| 4                | 11                    |
| 5                | 1                     |
| 6                | 2                     |
| 7                | 4                     |
| 8                | 1                     |
| <b>Total</b>     | <b>27</b>             |



Legislation Text

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**File #:** BC-630, **Version:** 1

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

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Discussion regarding an update on Veterans Ride for Free grant progress.

Sun Metro Mass Transit, Rodolfo Reyes, Grants Project Manager, (915) 212-3477



Legislation Text

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**File #: BC-631, Version: 1**

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**CITY OF EL PASO, TEXAS  
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Discussion regarding training portal for committee members.

Sun Metro Mass Transit, Mariana Orozco, Committee Clerk, (915) 212-3308





CITY OF EL PASO

# Boards and Commissions

## Member's New Required Courses

# Sun Metro Citizens Advisory Committee

## Mission:

- Act as an advisory body to the Mass Transit Department Board (MTDB) on any matters over which the Board has authority.
- Recommend general studies of existing Department facilities and operations to continue keeping a mass transit system efficient and adequate for the needs of the City.
- Provide an annual report, in the month of March, to the MTDB with a review on the operations of the Department and submit recommendations when considered necessary and appropriate.



# Previous Mandatory Training for Appointees:

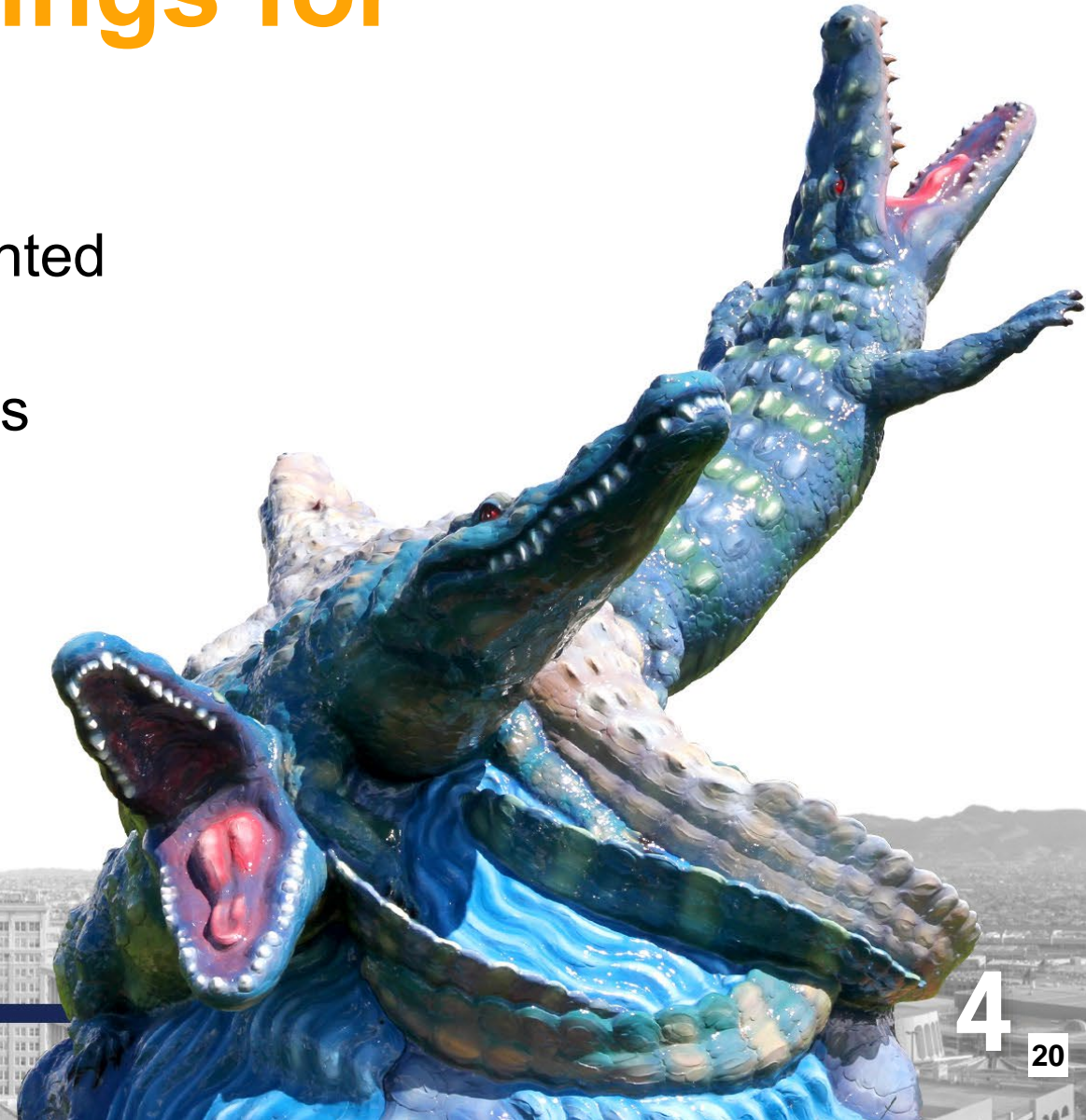
- Ethics training.

*Available at:*

*<https://learnregister.elpasotexas.gov/>*

# New Mandatory Trainings for Board Members:

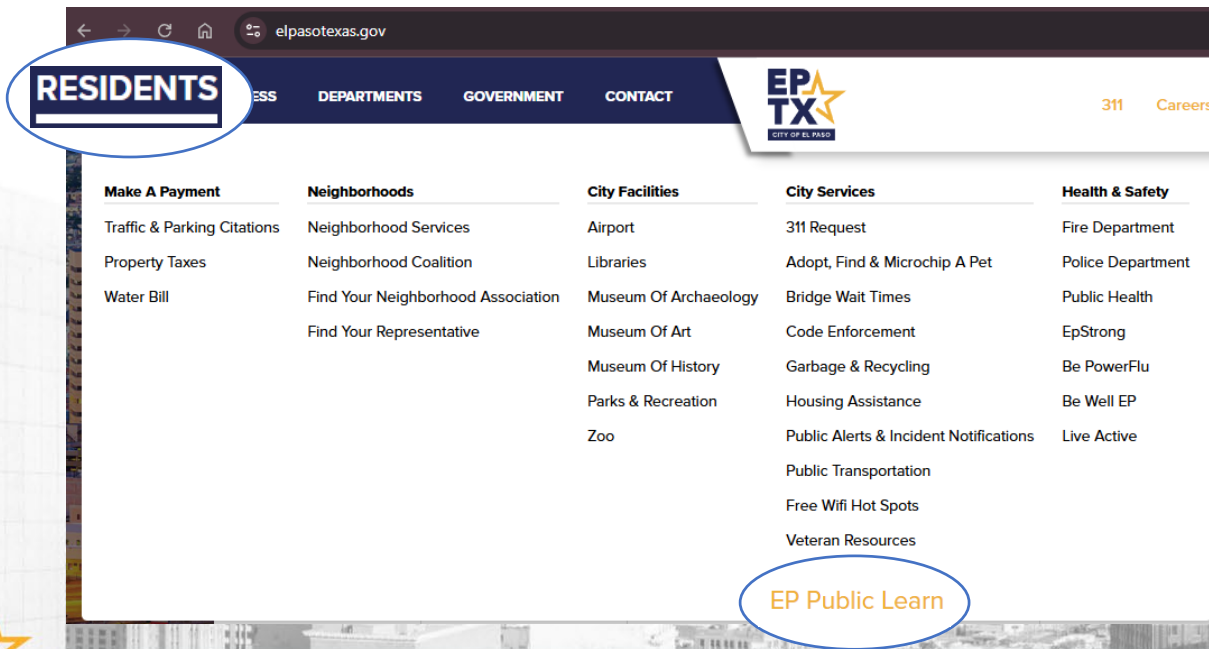
- Code of Conduct For Elected and Appointed Officials
- Ethics for Elected and Appointed Officials
- Rules of Order Training
- State of Texas Open Meetings Act
- State of Texas Public Information Act



# How To: Access Learning Portal

Visit the website:  
<https://learnregister.elpasotexas.gov/>

Or visit <https://www.elpasotexas.gov/>  
and click on EP Public Learn:





Learning Portal

# Enter your email ↘

Login

Public Groups

No groups found

Get Started Here

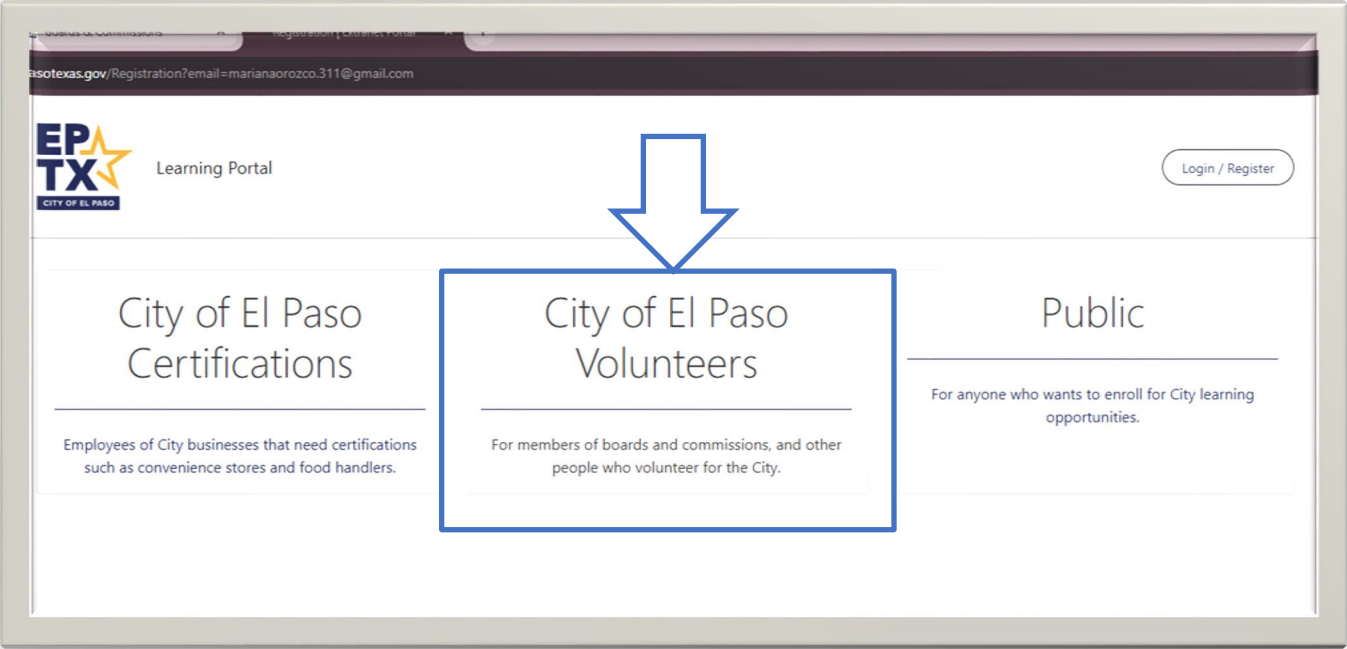
Enter your email to login or register

Remember Me

Continue



# Click on City of El Paso Volunteers:



basotexas.gov/Registration?email=marianaorozco.311@gmail.com

**EP TX** Learning Portal Login / Register

**City of El Paso Certifications**  
Employees of City businesses that need certifications such as convenience stores and food handlers.

**City of El Paso Volunteers**  
For members of boards and commissions, and other people who volunteer for the City.

**Public**  
For anyone who wants to enroll for City learning opportunities.

# Enter your information and click on Register:

learnregister.elpasotexas.gov/Registration?email=marianaorocco.311@gmail.com

EP TX Learning Portal

City of El Paso Certifications

Employees of City businesses that need certifications such as convenience stores and food handlers.

City of El Paso Volunteers

For members of boards and commissions, and other people who volunteer for the City.

Public

For anyone who wants to enroll for City learning opportunities.

First Name \*

Last Name \*

Email \*

City

State \*

Country

Zip Code \*

Commission

Other

Register





# Click on View Catalog for the Volunteers Course Catalog:

The screenshot shows the EP Public Learn website interface. At the top, there is a search bar and navigation links for Home, Course Catalogs, My Training Dashboard, Dashboards, and Help Center. The main content area features a 'Welcome!' message and three course catalog options: Certifications Course Catalog, Volunteers Course Catalog, and Public Course Catalog. Each option includes a brief description and a 'View Catalog' button. The 'Volunteers Course Catalog' button is highlighted with a blue box, and a blue arrow points to it from below. To the right, there is a 'Need Help?' section with a 'Get in Touch' button and a yellow sticky note graphic that says 'Got questions or feedback? Reach out to us! We're here to help, just a click away. Email!'.

EP Public Learn

Search this site

Home Course Catalogs My Training Dashboard Dashboards Help Center

**Welcome!**  
Explore our course offerings by selecting an option below to access the catalog.

**Certifications Course Catalog**  
Workers employed by businesses requiring certifications, such as those in convenience stores and food handling roles.  
[View Catalog](#)

**Volunteers Course Catalog**  
For members of boards and commissions, and other individuals who volunteer for the city.  
[View Catalog](#)

**Public Course Catalog**  
For individuals seeking to enroll for learning opportunities provided by the city.  
[View Catalog](#)

**Need Help?**  
For assistance with EP Public Learn, please submit a ticket by clicking here for prompt support.  
[Get in Touch](#)

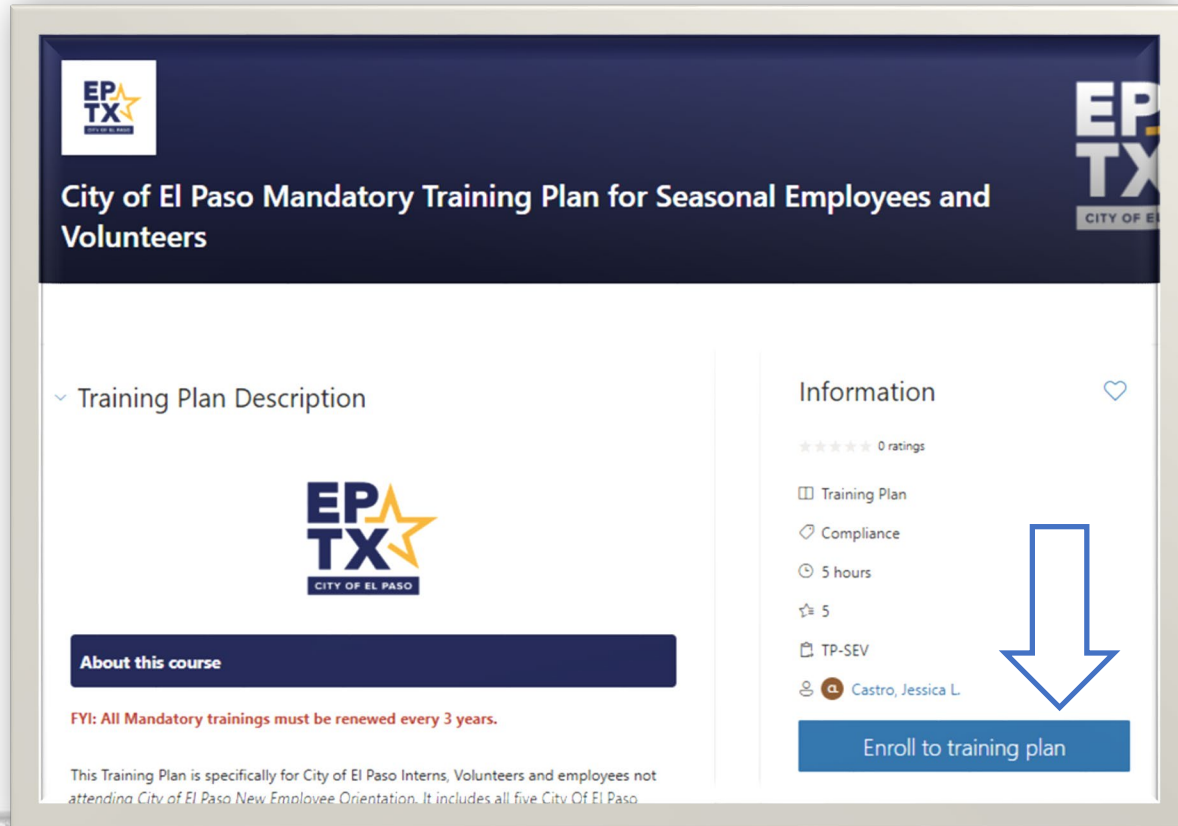
Got questions or feedback? Reach out to us! We're here to help, just a click away.  
**Email!**  
[Get in Touch](#)

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# Choose the Training:

The screenshot displays the 'EP Public Learn' website interface. At the top, there is a search bar and navigation links for 'Home', 'Course Catalogs', 'My Training Dashboard', 'Dashboards', and 'Help Center'. The main heading is 'City of El Paso Volunteers Course Catalog'. Below this, there is a search bar and a list of course categories on the left side, including 'High Performing Government', 'Compliance', 'Development \ Professional', 'Risk & Safety', 'CoEP Policy & Procedures', 'Training Type', 'e-Learning', 'Instructor-Led Training', and 'Training Plan'. The main content area shows a grid of course cards. Each card includes a title, a star rating, the course type, duration, and contact information. The courses listed are: '5 Courses Recommended for Members of Boards and Commissions', 'ADA Sensibility', 'Bomb Threat Assessment for Decision Makers', 'City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers', 'Code of Conduct for Elected and Appointed Officials', 'Ethics for Elected and Appointed Officials', 'Harassment Prevention', 'Ley de Estadounidenses con Discapacidades (ADA)', 'Open Records Training', 'Personal Strategic Plan Interactive Workshop', 'Rules of Order Training', 'Social Media Policy Training', 'State of Texas Open Meetings Act Training', 'State of Texas Public Information Act Training', and 'Ética'.

# Click on Enroll to training plan:



The screenshot shows a web interface for a training plan. At the top, the EP TX logo is on the left and right. The title is "City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers". Below the title, there is a "Training Plan Description" section with the EP TX logo and a blue button labeled "About this course". To the right, an "Information" section lists details: 0 ratings, Training Plan, Compliance, 5 hours, 5 stars, TP-SEV, and instructor "Castro, Jessica L.". A large blue arrow points to a blue button labeled "Enroll to training plan".

EP TX  
CITY OF EL PASO

## City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers

Training Plan Description

EP TX  
CITY OF EL PASO

About this course

FYI: All Mandatory trainings must be renewed every 3 years.

This Training Plan is specifically for City of El Paso Interns, Volunteers and employees not attending City of El Paso New Employee Orientation. It includes all five City Of El Paso

Information

- 0 ratings
- Training Plan
- Compliance
- 5 hours
- 5
- TP-SEV
- Castro, Jessica L.

Enroll to training plan



# Check the available Courses by clicking Course Catalog → Volunteers:

The screenshot shows the 'EP Public Learn' website interface. The top navigation bar includes 'Home', 'Course Catalogs', 'My Training Dashboard', 'Dashboards', and 'Help Center'. A yellow box highlights the 'Course Catalogs' dropdown menu, which contains 'Certifications', 'Volunteers', and 'Public'. Below the navigation is a banner for 'City of El Paso Volunteers Course Catalog'. A search bar is present with the text 'Search Course Catalog'. On the left, there are filter categories: 'High Performing Government (10)', 'Compliance (3)', 'Development \ Professional (1)', and 'Risk & Safety (1)'. The main content area shows 'All courses' arranged alphabetically, with four course cards visible: '5 Courses Recommended for Members of Boards and Commissions', 'ADA Sensitivity', 'Bomb Threat Assessment for Decision Makers', and 'City of El Paso Mandatory Training Plan for Seasonal Employees and Volunteers'.



# Check the status of your Training Courses by clicking My Training Dashboard:

EP TX EP Public 1

Home Course Catalog **My Training Dashboard** Dashboards Help Center

Share

### My Training Dashboard

- Overview
- Training**
- Certificates
- Transcript
- Credit Hours
- Personal Preferences

#### Training

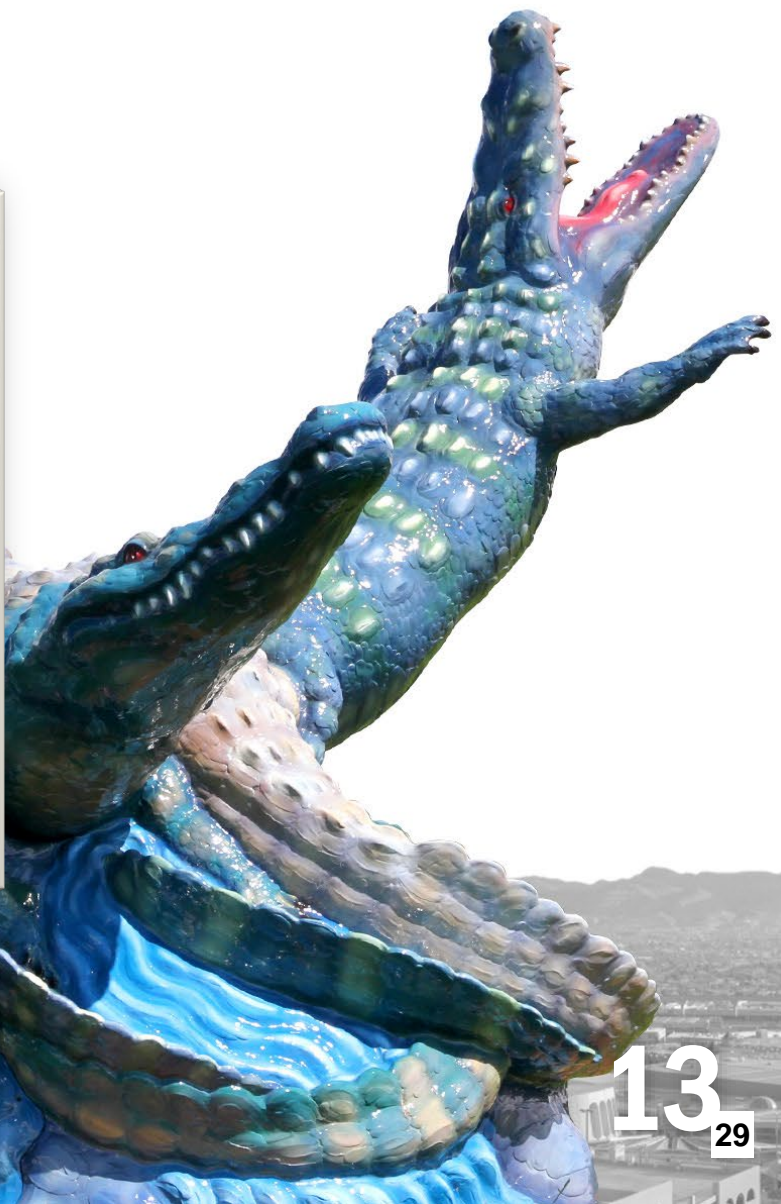
Discover what training **Orbie** can recommend for you.

Describe your goal and click the button. **Orbie** will then give tailored recommendations based on your input and job title.

Generate

Planned 1 selected Due Date 1 Card view Search

No item(s) found.







Legislation Text

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**File #: BC-632, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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