



## **PARKS AND RECREATION ADVISORY BOARD**

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**April 09, 2025  
VIRTUAL MEETING  
4:00 PM**

Notice is hereby given that a meeting of the Parks and Recreation Advisory Board will be conducted on the above date and time via Microsoft Teams.

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Parks and Recreation Advisory Board during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

**At the prompt please enter the corresponding Conference ID: 461-195-43#**

If you wish to sign up to speak, please contact Alondra Navarrete at [parksandrecreation@elpasotexas.gov](mailto:parksandrecreation@elpasotexas.gov) or (915) 212-0092, no later than one day prior to the meeting.

The following members of the Parks and Recreation Advisory Board will be present via video conference:

- Deborah Zuloaga
- Sandra Olivar
- Anna Aleman
- Michael Adjemian
- Benjamin Avalos
- Luis Terrazas
- Timothy Haddox
- Marcella Carrillo
- Ricardo Bustamante

**A quorum of Parks and Recreation Advisory Board members must be present and participate in the meeting.**

### **CALL TO ORDER**

## **PUBLIC COMMENT**

**This time is reserved for members of the public who would like to speak on items not on the Parks and Recreation Advisory Board agenda.**

## **AGENDA**

1. **Approval of Minutes:** Of Parks and Recreation Advisory Board Meeting of March 12th, 2025 - Marcella Carrillo, Board Chair [BC-570](#)
2. **Presentation & Discussion:** On the upcoming Easter Carnivals and Día de los Niños, Día de los Libros 2025 Event - Carlos Rodriguez, Recreation Programs Manager [BC-568](#)
3. **Update & Discussion:** On Maintenance and Improvements of Parks in Downtown El Paso - Emigdio Gonzalez, Assistant Director [BC-569](#)

## **ADJOURN**

### **NOTICE TO THE PUBLIC**

Sign language interpreters will be provided for this meeting upon request. Requests must be made to [parksandrecreation@elpasotexas.gov](mailto:parksandrecreation@elpasotexas.gov) a minimum of 72 hours prior to the date and time of this meeting.

If you need Spanish Translation Services, please email [parksandrecreation@elpasotexas.gov](mailto:parksandrecreation@elpasotexas.gov) at least 72 hours in advance of the meeting.

Posted this 3rd day of April 2025 by Alondra Navarrete, Office Manager.



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: BC-570, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Approval of Minutes: Of Parks and Recreation Advisory Board Meeting of March 12<sup>th</sup>, 2025 - Marcella Carrillo,  
Board Chair



## **PARKS AND RECREATION ADVISORY BOARD**

**WEDNESDAY, March 12<sup>th</sup>, 2025 AT 4:00 P.M.**

**Virtual Meeting through Teams**

### **Minutes**

*Members Present: (5)*

District 1 – Sandra Olivar  
District 2 – Anna Alemán (Vice-Chair)  
District 4 – Benjamin Avalos  
District 7 – Marcella Carrillo (Chair)  
District 8 – Ricardo Bustamante

*Members Absent: (4)*

Mayor – Deborah Zuloaga  
District 3 – Michael Adjemian  
District 5 – Luis Terrazas  
District 6 – Timothy Haddox

*City Staff Present*

Pablo Caballero, Director  
Alondra Navarrete, Office Manager  
Jazmine Pullom, Customer Relations Rep.  
Guillermo Hernandez, Construction Superintendent

*City Attorney – Legal*

Jesus Quintanilla, Assistant City Attorney

### **1. Call to Order**

Marcella Carrillo, Board Chair, called the meeting to order at 4:11 P.M.

Marcella Carrillo, Board Chair, did a roll call.

### **2. Public Comment (for items not on the agenda):**

No members of the public were present to discuss items not on the agenda

### **3. Approval of Minutes:** Of Parks and Recreation Advisory Board Meeting of February 12<sup>th</sup>, 2025 – Marcella Carrillo, Board Chair

Marcella Carrillo, Board Chair, asked the Board to review the Parks and Recreation Advisory Board for February 12<sup>th</sup>, 2025 minutes and approve them.

*Motion by Ricardo Bustamante to accept the February 12th, 2025 Parks and Recreation Advisory Board minutes as written, seconded by Anna Alemán.*

*AYES: Sandra Olivar, Marcella Carrillo, Ricardo Bustamante, Anna Alemán, Benjamin Avalos*

*NAYS:*

*ABSTAIN:*

*ABSENT: Deborah Zuloaga, Michael Adjemian, Luis Terrazas, Timothy Haddox*

*Motion passes.*

**4. Presentation and Action:** On the Parkland Dedication Annual Report – Karla Chavez , Parks Planning & Development Manager

In the absence of Karla Chavez, Parks Planning & Development Manager, Guillermo Hernandez, Construction Superintendent, addressed the Board alongside a PowerPoint presentation to give the annual report on the Parkland Dedication Program for 2024.

Board Members had questions and comments that were answered and acknowledged Mr. Hernandez.

**5. Adjournment:** 4:27 p.m.



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: BC-568, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

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**Presentation & Discussion:** On the upcoming Easter Carnivals and Día de los Niños, Día de los Libros 2025 Event - Carlos Rodriguez, Recreation Programs Manager



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CITY OF EL PASO

## Parks and Recreation Recreation Division

CARLOS RODRIGUEZ  
RECREATION PROGRAMS MANAGER

Egg StravaGanza / Dia De Los Ninos  
2025

### Easter Egg StravaGanza Carnivals

- ☐ Recreation Centers
- ☐ April 18<sup>th</sup> & 19<sup>th</sup>
- ☐ Time



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## Easter Egg StravaGanza Carnivals



## Easter Egg StravaGanza Carnivals





## Low Sensory Easter Carnival

- ☐ Pilot Program
- ☐ Inclusive community activities
- ☐ Recreational Opportunities



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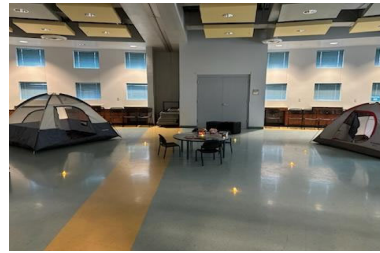
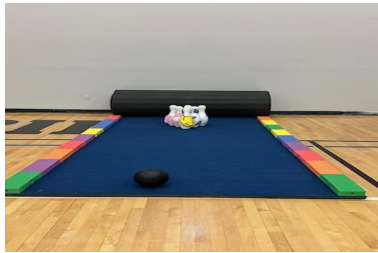
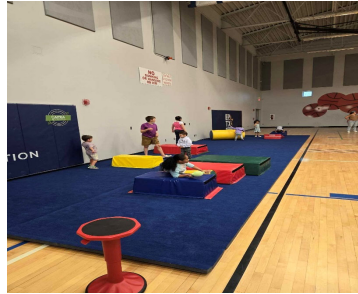
- ☐ Marty Robbins Recreation Center
- ☐ Gary Del Palacio Recreation Center
- ☐ Wayne Thornton Recreation Center
- ☐ Galatzan Recreation Center
- ☐ 875 participants

## 2024 Easter Egg StravaGanza Carnivals



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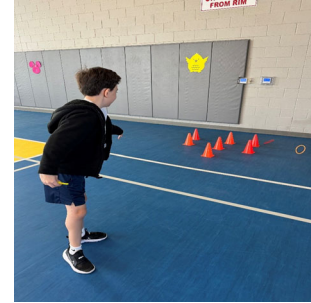
## Marty Robbins Recreation Center



## Gary Del Palacio Recreation Center



## Wayne Thornton Community Center



## Galatzan Recreation Center





## Event Maps



## Event Maps



## Survey Results and Feedback

- Love to Volunteer
- Great Event!! Kids loved it
- Glad the city is hosting events; the quiet room was amazing
- Staff was amazing and involved
- Staff friendly and caring
- Gymnastic set up great and amazing
- More Egg
- Split of Egg hunt by ages(Easter Bunny was nice)
- Easter Egg Hunts in closed or gated area



## 2025 Locations

□ Marty Robbins Recreation Center

□ Gary Del Palacio Recreation Center

□ Wayne Thornton Recreation Center

□ Galatzan Recreation Center

□ Veterans Recreation Center



## Date and Time

Friday, April 18<sup>th</sup>,  
2025 from  
10 am to 12 pm



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## Resources

- El Paso Autism Society
- Autism Hope El Paso
- Emergence Health Network



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## Día De Los Niños/Día De Los Libros

- History
- 1997
- 2020
- Partnerships



## Purpose

- Importance in literacy
- Cultivate a love for reading
- Encourage a healthy lifestyle







## Discussion/Questions





El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: BC-569, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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Update & Discussion: On Maintenance and Improvements of Parks in Downtown El Paso - Emigdio Gonzalez,  
Assistant Director

# DOWNTOWN PARKS MAINTENANCE UPDATE

4-09-2025

1

## Parks Downtown Scope of Work

2

- ▶ Coordination with Downtown Entities
  - ▶ Southwest University Park
    - ▶ Landscaping [Irrigation, Tree and Shrub Planting]
    - ▶ Property Control Support
  - ▶ DMD Support
- ▶ Routine Work and Projects for Downtown Parks
  - ▶ Turf and Landscaping Work
  - ▶ Park Amenities Installation
  - ▶ Future Work

3



## Southwest University Park: Landscaping Support

4



## Southwest University Park: Landscaping Support cleanup

5

Return furniture and equipment to Property Control



Southwest University Park Support

6

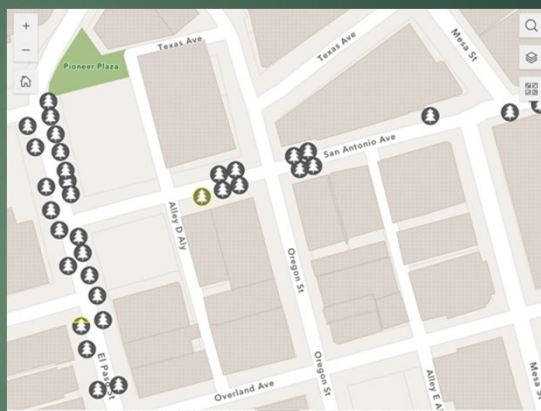
Remove metal tree grates, plant and water trees as needed





Replace metal tree grates with rubber mulch; better for pedestrians and for trees

7



## DMD Landscaping Support

Item	Part #	Supplier	Price	Quantity	Item Total
58-60 - 6' Cast Bench, Steel seat, 2 Arms	58-60	Exerplay	\$1,516.20 EA	25	\$37,905.00
Freight/ Shipping Charges	Freight	Exerplay	\$3,998.00 EA	1	\$3,998.00
Installation of Site Furnishing	Install	Exerplay	\$6,785.00 EA	1	\$6,785.00

**Total: \$48,688.00**

8

We replaced 25 composite plastic benches with 6' metal benches.

We have made an additional purchase of twenty-five metal benches, along with arm rests, to discourage sleeping on the benches



9

## Calendar Park Renovation: Before and After



10

## Calendar Park Turf Renovation: Before and After





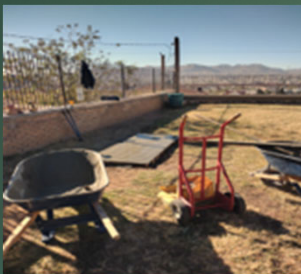
## Amenities Installation at San Jacinto Plaza: Remove and Replace

11



## Amenities Installation at Caruso Park: Installation where none existed

12





13

Expanded  
Capabilities  
allows us to  
Expand our  
S.O.W.

Expanding Calendar Park by  
expanding it into space  
currently used as part of Myrtle  
St.

