



## **AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING**

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**February 25, 2025  
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY  
10:00 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 203-530-909#**

**AND**

**AGENDA REVIEW MEETING  
COUNCIL CHAMBERS, CITY HALL  
300 N. CAMPBELL AND VIRTUALLY  
February 24, 2025  
9:00 AM**

**Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 367-171-065#**

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>  
Via television on City15,  
YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

**The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:**

**<https://www.elpasotexas.gov/city-clerk/forms/>  
<https://app.smartsheet.com/b/form/7086be5f4ed44a239290caa6185d0bdb>**

A quorum of the Mass Transit Department Board must participate in the meeting.

**ROLL CALL**

**CALL TO THE PUBLIC – PUBLIC COMMENT:**

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 203-530-909#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dfad29e838da41fd86052bb264abd397>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

**NOTICE TO THE PUBLIC:**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

**CONSENT AGENDA - APPROVAL OF MINUTES:**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

**CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS**

1. Request to excuse absent Mass Transit Board Members.

[25-287](#)

**REGULAR AGENDA - OTHER BUSINESS:**

**Goal 2: Set the Standard for a Safe and Secure City**

2. Discussion and action on a Resolution of the Mass Transit Department Board of the City of El Paso authorizing the City Manager to take necessary actions to address immediate and continuing necessary City responses to the February 11, 2025 fire at Sun Metro Transit Operations Center, to include: authorizing, contracting, and purchasing without further action of the Mass Transit Department Board, pursuant to allowable exemptions to the competitive bidding requirements under section 252.022(a) of the Texas Local Government Code, as amended; authorizing City Manager or designee to execute documents required in response to this emergency, to enable routine mass transit operations to resume.

[25-286](#)

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306  
K. Nicole Cote, City Managers Office, (915) 212-1090

**EXECUTIVE SESSION**

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

**ADJOURN**

**NOTICE TO THE PUBLIC:**

Sign Language interpreters are provided for meetings. If you need Spanish Interpretation Services, please email [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) by 12:00 p.m. on the Friday before the meeting.

Si usted necesita servicios de interpretación en español, favor de enviar un correo electrónico a [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) a mas tardar a las 12:00 p.m. del viernes previo a la fecha de la junta.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:**

<http://www.elpasotexas.gov/>



Legislation Text

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**File #: 25-287, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*  
Request to excuse absent Mass Transit Board Members.



Legislation Text

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**File #: 25-286, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Sun Metro Mass Transit, Anthony R. DeKeyzer, (915) 212-3306  
K. Nicole Cote, City Managers Office, (915) 212-1090

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action on a Resolution of the Mass Transit Department Board of the City of El Paso authorizing the City Manager to take necessary actions to address immediate and continuing necessary City responses to the February 11, 2025 fire at Sun Metro Transit Operations Center, to include: authorizing, contracting, and purchasing without further action of the Mass Transit Department Board, pursuant to allowable exemptions to the competitive bidding requirements under section 252.022(a) of the Texas Local Government Code, as amended; authorizing City Manager or designee to execute documents required in response to this emergency, to enable routine mass transit operations to resume.





## Action and Update Regarding Request for Sun Metro Resolution

A Resolution regarding large fire that occurred at the Sun Metro Transit Operations Center on February 11, 2025, which had devastating impact on the City's Sun Metro Operations, including but not limited to injuries to employees and unforeseen damage to the City of El Paso's property

This text box is to remind you about the ASL translator service. Do NOT add any info in this space.

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## The Mission of Sun Metro

is to connect our El Paso community through high-quality transit services.

Sun Metro recognizes that serving the public is our reason for existing and will strive to do whatever possible to assure our public a pleasant experience.

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# Agenda

- **Purpose of a Resolution**
- **Fire Incident Update**
- **Current Status**
- **Upcoming Service Modifications**
- **Response Actions**

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# Purpose of a Resolution

- Authorizing contracting and purchasing without further action of the Mass Transit Department Board
- Authorizing City Manager or designee to execute documents required in response to this emergency, to enable routine mass transit operations

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# Sun Metro Fire Incident Update

- On February 11, 2025 a large fire occurred at the Sun Metro Transit Operations Center
- The fire had a devastating impact on the City's Sun Metro Operations, including but not limited to injuries to employees and damage to the City of El Paso's property
- The fire impacted Sun Metro's maintenance operations, leading to a temporary reduction in service to comply with federal vehicle maintenance regulations
- Tragically, five Sun Metro employees were hospitalized due to the incident, and one later succumbed to his injuries
- The cause of the fire remains under investigation

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# Affected Area

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# Current Status

- Following the incident, Sun Metro adjusted its operations to ensure compliance with federal transit safety regulations.
- Since the fire, Sun Metro has operated:
  - All Brio routes on a modified schedule
  - Most fixed routes on a Sunday/Holiday schedule
  - Amistad routes on their regular schedule
- Sun Metro has set up temporary maintenance operations at the Union Depot in Downtown to service vehicles.

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# Upcoming Service Modifications

- Sunday, February 23, 2025 – Regular Sunday schedule resumes
- February 24 - 28, 2025 – Modified Weekday Schedule starts
- Saturday, March 1, 2025 – Modified Saturday Schedule starts
- Working towards restoring full service in near future

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# Response Actions

- Working with Investigators to determine origin and cause
- Working with Capital Improvement Department and other Departments on site restorations
- Planning and scheduling underway

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## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople

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## MISIÓN



Brindar servicios excepcionales para respaldar una vida y un lugar de alta calidad para nuestra comunidad

## VISIÓN



Desarrollar una economía regional vibrante, vecindarios seguros y hermosos y oportunidades recreativas, culturales y educativas excepcionales impulsadas por un gobierno de alto desempeño



## VALORES

Integridad, Respeto, Excelencia,  
Responsabilidad, Personas

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**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:**

**AGENDA DATE:**

**PUBLIC HEARING DATE:**

**CONTACT PERSON NAME:**

**PHONE NUMBER:**

**2nd CONTACT PERSON NAME:**

**PHONE NUMBER:**

**DISTRICT(S) AFFECTED:**

**STRATEGIC GOAL:**

**SUBGOAL:**

**SUBJECT:**

**BACKGROUND / DISCUSSION:**

**COMMUNITY AND STAKEHOLDER OUTREACH:**

**PRIOR COUNCIL ACTION:**

**AMOUNT AND SOURCE OF FUNDING:**

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

NAME	AMOUNT (\$)

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## RESOLUTION

**A RESOLUTION OF THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY ACTIONS TO ADDRESS IMMEDIATE AND CONTINUING NECESSARY CITY RESPONSES TO THE FEBRUARY 11, 2025 FIRE AT SUN METRO TRANSIT OPERATIONS CENTER, TO INCLUDE: AUTHORIZING CONTRACTING AND PURCHASING WITHOUT FURTHER ACTION OF THE MASS TRANSIT DEPARTMENT BOARD, PURSUANT TO ALLOWABLE EXEMPTIONS TO THE COMPETITIVE BIDDING REQUIREMENTS UNDER SECTION 252.022(a) OF THE TEXAS LOCAL GOVERNMENT CODE, AS AMENDED; AUTHORIZING CITY MANAGER OR DESIGNEE TO EXECUTE DOCUMENTS REQUIRED IN RESPONSE TO THIS EMERGENCY, TO ENABLE ROUTINE MASS TRANSIT OPERATIONS TO RESUME.**

**WHEREAS**, the Mass Transit Department of the City of El Paso (Sun Metro) provides public transportation to the City of El Paso; and

**WHEREAS**, on February 11, 2025 a large fire occurred at the Sun Metro Transit Operations Center, which had devastating impact on the City's Sun Metro Operations, including but not limited to injuries to employees and unforeseen damage to the City of El Paso's property (February 11<sup>th</sup> Fire); and

**WHEREAS**, the February 11<sup>th</sup> Fire emergency directly impacted overall Sun Metro operations and immediate action is necessary for certain procurements in order to preserve and protect the public health and safety of the municipality's residents, preserve the municipality's property as well as assure the public transportation needs of the City of El Paso are met; and

**WHEREAS**, Section 252.022(a) of the Texas Local Government Code, as amended, allows exemptions to competitive bidding requirements, including procurements made to preserve and protect the public health and safety of the municipality's residents, preserve the property of the municipality and because of unforeseen damage to public machinery, equipment, or other property; and

**WHEREAS**, City Manager has authority under Ordinances Nos. 016015, 016736, and the Resolutions approved by the Mass Transit Department Board on March 22, 2005, to make purchases and sign contracts in the amount of up to \$50,000 per annum; and

**WHEREAS**, the ongoing need for purchases created by the February 11<sup>th</sup> Fire far exceed the monetary amount the current authority the City Manager has been granted; and

**WHEREAS**, the City of El Paso finds that immediate action is necessary, including but not limited to necessary expenditures, in order to preserve and protect the public health and safety of the City of El Paso's residents, preserve the property of the City of El Paso, address the

unforeseen damage to the property of the City of El Paso and address the emergency resulting from the February 11<sup>th</sup> Fire to fully restore operations and assure the public transportation needs of the City of El Paso are met.

**BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:**

**That**, the findings and recitations set out above in this Resolution are found to be true and correct and are hereby adopted by the Mass Transit Department Board of the City of El Paso (MTDB) and made part of this Resolution;

**That**, the City Manager or designee, in order to protect the public health, safety and welfare as well as to preserve the property of the City of El Paso is granted broad authority to take any and all actions necessary including but not limited to authorizing contracts, after review and approval by the City Attorney's office, and purchases needed to address the emergency caused by the February 11<sup>th</sup> Fire and its aftermath;

**That**, the City Manager or designee be authorized to take any and all action necessary to address the Sun Metro Operational needs created by the February 11<sup>th</sup> Fire as soon as possible in order to fully restore operations and assure the public transportation needs of the City of El Paso are met;

**That**, the City Manager or designee be authorized to enter into contracts and make purchases in accordance with the exemption to the State competitive bidding statutes as allowed under Texas Local Government Code Section 252.022(a), as amended, and be allowed the necessary exemptions to the existing City of El Paso Purchasing Policy in order to address the needs created by the February 11<sup>th</sup> Fire. This authorization also includes the City Manager or designee's authority to take any related actions on contracts, after review and approval by the City Attorney's office, pursuant to this Resolution without further MTDB action, which includes approval of contract amendments, change orders, and termination of such contracts, after review and approval by the City Attorney's office.

**That**, the MTDB ratifies any and all expenditures incurred as a result of the February 11<sup>th</sup> Fire at the Sun Metro Transit Operations Center of the City of El Paso through the date of this resolution; and



**That**, the City Manager or designee be authorized to sign any related agreements, verifications and documents, after review and approval from the City Attorney’s office, effectuate any budget transfers and submit necessary revisions to the operational plan, and take any actions necessary to carry out the intent of this resolution; and

**That**, this Resolution and the authorizations contained within shall continue in full force and effect until amended or revoked by the MTDB; based on the determination that the preservation and protection of the public health and safety of the municipality’s residents, preservation of the municipality’s property, and the public transportation needs of the City of El Paso, following the emergency caused by the February 11th Fire and its aftermath, have been met; and

**That**, the City Manager will periodically report to the MTDB of the progress made and actions taken under the authority granted by this Resolution to address the aftermath of the February 11th Fire; and

**That**, this Resolution shall become effective immediately upon its consideration and approval by the MTDB.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

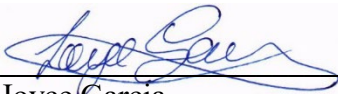
**MASS TRANSIT DEPARTMENT BOARD:**

\_\_\_\_\_  
Renard U. Johnson, Chairman

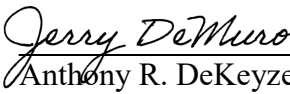
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine, Secretary

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Joyce Garcia  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Deputy Transit Officer for  
Anthony R. DeKeyzer, Director  
Sun Metro/Mass Transit Department

## RESOLUTION

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY ACTIONS TO ADDRESS IMMEDIATE AND CONTINUING NECESSARY CITY RESPONSES TO THE FEBRUARY 11, 2025 FIRE AT SUN METRO TRANSIT OPERATIONS CENTER, TO INCLUDE: AUTHORIZING CONTRACTING AND PURCHASING WITHOUT FURTHER ACTION OF THE MASS TRANSIT DEPARTMENT BOARD, PURSUANT TO ALLOWABLE EXEMPTIONS TO THE COMPETITIVE BIDDING REQUIREMENTS UNDER SECTION 252.022(a) OF THE TEXAS LOCAL GOVERNMENT CODE, AS AMENDED; AUTHORIZING CITY MANAGER OR DESIGNEE TO EXECUTE DOCUMENTS REQUIRED IN RESPONSE TO THIS EMERGENCY, TO ENABLE ROUTINE MASS TRANSIT OPERATIONS TO RESUME.**

**WHEREAS**, the Mass Transit Department of the City of El Paso (Sun Metro) provides public transportation to the City of El Paso; and to address emergency and resume routine mass transit operations

**WHEREAS**, on February 11, 2025 a large fire occurred at the Sun Metro Transit Operations Center, which had devastating impact on the City's Sun Metro Operations, including but not limited to injuries to employees and unforeseen damage to the City of El Paso's property (February 11<sup>th</sup> Fire); and

**WHEREAS**, the February 11<sup>th</sup> Fire emergency directly impacted overall Sun Metro operations and immediate action is necessary for certain procurements in order to preserve and protect the public health and safety of the municipality's residents, preserve the municipality's property as well as assure the public transportation needs of the City of El Paso are met; and

**WHEREAS**, Section 252.022(a) of the Texas Local Government Code allows exemptions to competitive bidding requirements, including procurements made to preserve and protect the public health and safety of the municipality's residents, preserve the property of the municipality and because of unforeseen damage to public machinery, equipment, or other property; and

**WHEREAS**, City Manager has authority under Ordinances Nos. 016015, 016736, and the Resolutions approved by the Mass Transit Department Board on March 22, 2005, to make purchases and sign contracts in the amount of up to \$50,000 per annum; and

**WHEREAS**, the ongoing need for purchases created by the February 11<sup>th</sup> Fire far exceed the monetary amount the current authority the City Manager has been granted; and

**WHEREAS**, the City of El Paso finds that immediate action is necessary, including but not limited to necessary expenditures, in order to preserve and protect the public health and safety of the City of El Paso's residents, preserve the property of the City of El Paso, address the

unforeseen damage to the property of the City of El Paso and address the emergency resulting from the February 11<sup>th</sup> Fire to fully restore operations and assure the public transportation needs of the City of El Paso are met.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**That**, the findings and recitations set out above in this Resolution are found to be true and correct and are hereby adopted by the City Council of the City of El Paso (City Council) and made part of this Resolution;

**That**, the City Manager or designee, in order to protect the public health, safety and welfare as well as to preserve the property of the City of El Paso is granted broad authority to take any and all actions necessary including but not limited to authorizing contracts, after review and approval by the City Attorney's office, and purchases needed to address the emergency caused by the February 11th Fire and its aftermath;

**That**, the City Manager or designee be authorized to take any and all action necessary to address the Sun Metro Operational needs created by the February 11th Fire as soon as possible in order to fully restore operations and assure the public transportation needs of the City of El Paso are met;

**That**, the City Manager or designee be authorized to enter into contracts and make purchases in accordance with the exemption to the State competitive bidding statutes as allowed under Texas Local Government Code Section 252.022(a) and be allowed the necessary exemptions to the existing City of El Paso Purchasing Policy in order to address the needs created by the February 11<sup>th</sup> Fire. This authorization also includes the City Manager or designee's authority to take any related actions on contracts, after review and approval by the City Attorney's office, pursuant to this Resolution without further City Council action, which includes approval of contract amendments, change orders, and termination of such contracts, after review and approval by the City Attorney's office.

**That**, the City Council ratifies any and all expenditures incurred as a result of the February 11th Fire at the Sun Metro Transit Operations Center of the City of El Paso through the date of this resolution; and

**That**, the City Manager or designee be authorized to sign any related agreements, verifications and documents, after review from the City Attorney’s office, effectuate any budget transfers and submit necessary revisions to the operational plan, and take any actions necessary to carry out the intent of this resolution; and

**That**, this Resolution and the authorizations contained within shall continue in full force and effect until amended or revoked by the City Council; based on the determination that the preservation and protection of the public health and safety of the municipality’s residents, preservation of the municipality’s property, and the public transportation needs of the City of El Paso, following the emergency caused by the February 11th Fire and its aftermath, have been met; and

**That**, the City Manager will periodically report to the City Council of the progress made and actions taken under the authority granted by this Resolution to address the aftermath of the February 11th Fire; and

**That**, this Resolution shall become effective immediately upon its consideration and approval by the City Council.

**APPROVED** on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2025.


**CITY OF EL PASO:**

\_\_\_\_\_  
Renard U. Johnson  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Joyce Garcia  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Anthony R. DeKeyzer, Director  
Sun Metro/Mass Transit Department