



PARKS AND RECREATION ADVISORY BOARD

**March 12, 2025
VIRTUAL MEETING
4:00 PM**

Notice is hereby given that a meeting of the Parks and Recreation Advisory Board will be conducted on the above date and time via Microsoft Teams.

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with the Parks and Recreation Advisory Board during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll Free Number: 1-833-664-9267

At the prompt please enter the corresponding Conference ID: 461-195-43#

If you wish to sign up to speak, please contact Alondra Navarrete at parksandrecreation@elpasotexas.gov or (915) 212-0092, no later than one day prior to the meeting.

The following members of the Parks and Recreation Advisory Board will be present via video conference:

Deborah Zuloaga
Sandra Olivar
Anna Aleman
Michael Adjemian
Benjamin Avalos
Luis Terrazas
Timothy Haddox
Marcella Carrillo
Ricardo Bustamante

A quorum of Parks and Recreation Advisory Board members must be present and participate in the meeting.

CALL TO ORDER

PUBLIC COMMENT

This time is reserved for members of the public who would like to speak on items not on the Parks and Recreation Advisory Board agenda.

AGENDA

1. **Approval of Minutes:** Of Parks and Recreation Advisory Board Meeting of February 12th, 2025 - Marcella Carrillo, Board Chair [BC-413](#)
2. **Presentation and Discussion:** On the Parkland Dedication Annual Report - Karla Chavez, Parks Planning & Development Manager [BC-476](#)

ADJOURN

NOTICE TO THE PUBLIC

Sign language interpreters will be provided for this meeting upon request. Requests must be made to parksandrecreation@elpasotexas.gov a minimum of 72 hours prior to the date and time of this hearing.

If you need Spanish Translation Services, please email parksandrecreation@elpasotexas.gov at least 72 hours in advance of the meeting.

Posted this 6th day of March 2025 by Alondra Navarrete, Office Manager.



El Paso, TX

300 N. Campbell
El Paso, TX

Legislation Text

File #: BC-413, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Approval of Minutes: Of Parks and Recreation Advisory Board Meeting of February 12th, 2025 - Marcella Carrillo, Board Chair



PARKS AND RECREATION ADVISORY BOARD

WEDNESDAY, February 12th, 2025 AT 4:00 P.M.

Virtual Meeting through Teams

Minutes

Members Present: (6)

Mayor – Deborah Zuloaga
District 1 – Sandra Olivar
District 2 – Anna Alemán (Vice-Chair)
District 4 – Benjamin Avalos
District 5 – Luis Terrazas
District 8 – Ricardo Bustamante

Members Absent: (3)

District 3 – Michael Adjemian
District 6 – Timothy Haddox
District 7 – Marcella Carrillo (Board Chair)

City Staff Present

Pablo Caballero, Director
Alondra Navarrete, Office Manager
Jazmine Pullom, Customer Relations Representative
Monica Vargas, Recreation Programs Manager
Rosa Montes, Recreation & Sports Coordinator

City Attorney – Legal

Jesus Quintanilla, Assistant City Attorney

1. Meeting Called to Order

Board Vice-Chair Anna Alemán stepped in to conduct this month's meeting to due Marcella Carrillo's, Board Chair, absence.

Anna Alemán, Board Vice-Chair, called the meeting to order at 4:05 p.m.

Anna Alemán, Board Vice-Chair, did a roll call.

2. Approval of Minutes: Of Parks and Recreation Advisory Board Meeting of January 8th, 2025 – Marcella Carrillo, Board Chair

Anna Alemán, Board Vice-Chair, asked the Board to review the Parks and Recreation Advisory Board minutes and approve them.

Motion by Ricardo Bustamante to accept the January 8th, 2025 Parks and Recreation Advisory Board minutes as written, seconded by Benjamin Avalos.

AYES: Deborah Zuloaga, Sandra Olivar, Anna Alemán, Benjamin Avalos, Luis Terrazas, Ricardo Bustamante

NAYS:

ABSTAIN:

ABSENT: Michael Adjemian, Timothy Haddox, Marcella Carrillo

Motion passes.

3. Call to the Public (for items not on the agenda):

No Members of the public were present to discuss items not on the agenda.

4. Discussion & Action: On Removals and Nominations on the Grievance Subcommittee – Marcella Carrillo, Board Chair

Alondra Navarrete, Office Manager, reminded the Board that this item had been requested to be placed on this month's agenda due to Ms. Anna Alemán, current Grievance Subcommittee Member, mentioning that she wanted to step down from her Membership on this subcommittee.

Motion by Sandra Olivar to accept Anna Alemán's resignation from the Grievance Subcommittee, seconded by Benjamin Avalos.

AYES: Deborah Zuloaga, Sandra Olivar, Anna Alemán, Benjamin Avalos, Luis Terrazas, Ricardo Bustamante

NAYS:

ABSTAIN:

ABSENT: Michael Adjemian, Timothy Haddox, Marcella Carrillo

Motion passes.

Ms. Navarrete asks the Board to please nominate a member to add to the Grievance Subcommittee. Anna Alemán, Board Vice-Chair, confirms that Ricardo Bustamante had previously expressed interest in being added to the Subcommittee. Mr. Bustamante confirms.

Motion by Anna Alemán to add Ricardo Bustamante as a member to the Grievance Subcommittee, seconded by Deborah Zuloaga.

AYES: Deborah Zuloaga, Sandra Olivar, Anna Alemán, Benjamin Avalos, Luis Terrazas, Ricardo Bustamante

NAYS:

ABSTAIN:

ABSENT: Michael Adjemian, Timothy Haddox, Marcella Carrillo

Motion passes.

5. Discussion & Action: On Nomination and Election of Grievance Subcommittee Chair and Vice Chair – Marcella Carrillo, Board Chair

Alondra Navarrete, Office Manager, advises the Board that nominations and elections for Grievance Subcommittee Chair and Vice Chair can be made from the now-current members of the Subcommittee, with the exception of Marcella Carrillo for Subcommittee Chair since she is already Board Chair.

Board members recall Michael Adjemian’s previous expression of interest in becoming chair of the Grievance Subcommittee.

Motion by Deborah Zuloaga to nominate Michael Adjemian as the Chair of the Grievance Subcommittee, seconded by Ricardo Bustamante.

AYES: Deborah Zuloaga, Sandra Olivar, Anna Alemán, Benjamin Avalos, Luis Terrazas, Ricardo Bustamante

NAYS:

ABSTAIN:

ABSENT: Michael Adjemian, Timothy Haddox, Marcella Carrillo

Motion passes.

Sandra Olivar, Grievance Subcommittee member, asks if she can nominate herself for Subcommittee Vice Chair. Alondra Navarrete confirms.

Motion by Sandra Olivar to nominate herself as the Vice Chair of the Grievance Subcommittee, seconded by Ricardo Bustamante.

AYES: Deborah Zuloaga, Sandra Olivar, Anna Alemán, Benjamin Avalos, Luis Terrazas, Ricardo Bustamante

NAYS:

ABSTAIN:

ABSENT: Michael Adjemian, Timothy Haddox, Marcella Carrillo

Motion passes.

6. Update & Discussion: On Senior Games 2025 – Monica Vargas, Recreation Programs Manager, and Rosa Montes, Recreation and Sports Coordinator

Monica Vargas, Recreation Programs Manager, introduced herself and Rosa Montes, Recreation and Sports Coordinator, and announced that Ms. Montes would be giving the presentation on Senior Games 2025 to the Board. Ms. Montes addressed the Board alongside a PowerPoint presentation to provide program and registration information for the upcoming Senior Games.

Board Members had questions and suggestions that were answered and considered by Ms. Vargas and Ms. Montes.

7. Adjournment: at 4:23 p.m.

Minutes submitted by Alondra Navarrete, Office Manager



El Paso, TX

300 N. Campbell
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**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

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Presentation and Discussion: On the Parkland Dedication Annual Report - Karla Chavez, Parks Planning & Development Manager



Parkland Dedication – Annual Report

Parkland Dedication Projects

Strategic Plan Goal:

3) Promote the Visual Image of El Paso

4) Enhance El Paso's quality of life through recreational, cultural and educational environments

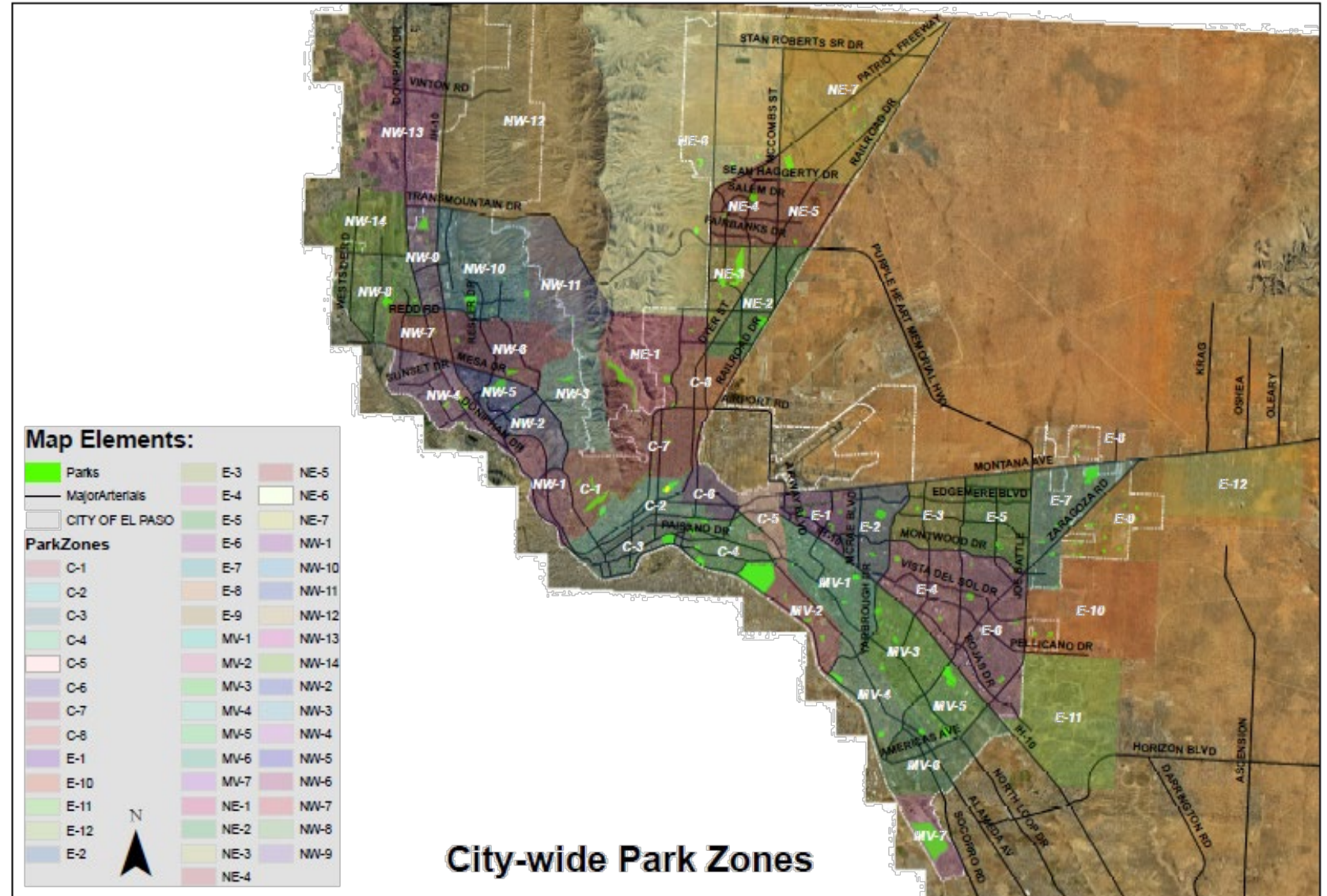
- ***Parkland Dedication Ordinance Established in 1989***
- ***1 acre/100 single family units or 200 multifamily units***
- ***\$1,370/single family unit or \$680/multifamily units***
- ***Non-residential subdivision \$1000/acre***
- ***Park projects are design and build following Parks Design and Construction Standards***

Park Zones

5 Park Zones Areas

- Northwest
- Mission Valley
- Central
- East
- Northeast

48 Park Zones Total



TOTAL PARK FEES RECEIVED

2023

\$379,556

2024

\$458,400

NORTHWEST PARK ZONES

TOTAL RECEIVED

\$3,452,084

TOTAL ALLOCATED

\$2,444,408

TOTAL UNALLOCATED

\$1,007,676

CENTRAL PARK ZONES

TOTAL RECEIVED

\$637,858

TOTAL ALLOCATED

\$582,803

TOTAL UNALLOCATED

\$55,055

MISSION VALLEY PARK ZONES

TOTAL RECEIVED

\$1,343,376

TOTAL ALLOCATED

\$1,061,044

TOTAL UNALLOCATED

\$282,332

EAST PARK ZONES

TOTAL RECEIVED

\$3,394,324

TOTAL ALLOCATED

\$2,505,943

TOTAL UNALLOCATED

\$888,381

NORTHEAST PARK ZONES

TOTAL RECEIVED

\$2,288,927

TOTAL ALLOCATED

\$1,795,899

TOTAL UNALLOCATED

\$493,028

Parkland Dedication and Proportionality

- ***PLD Funds disbursed based on proportionality of basic amenities that should be provided to all parks:***
 - ✓ Canopy over playgrounds
 - ✓ Playgrounds, swings
 - ✓ Covered picnic tables, benches, trash receptacles, bike racks
 - ✓ Trees with drip irrigation
 - ✓ Safety (cameras, fencing, etc.)

Park's Facility Improved in 2024 Complemented Using PLD Funds

District 4

**Project: Skyline Optimist
Park – Resurfacing
Pickleball Courts**

PLD Fund: \$2,398

Status: Completed



Park's Facility Improved in 2024 Complemented Using PLD Funds

District 4

**Project: Arlington Park
New Playground**

PLD Fund: \$106,515

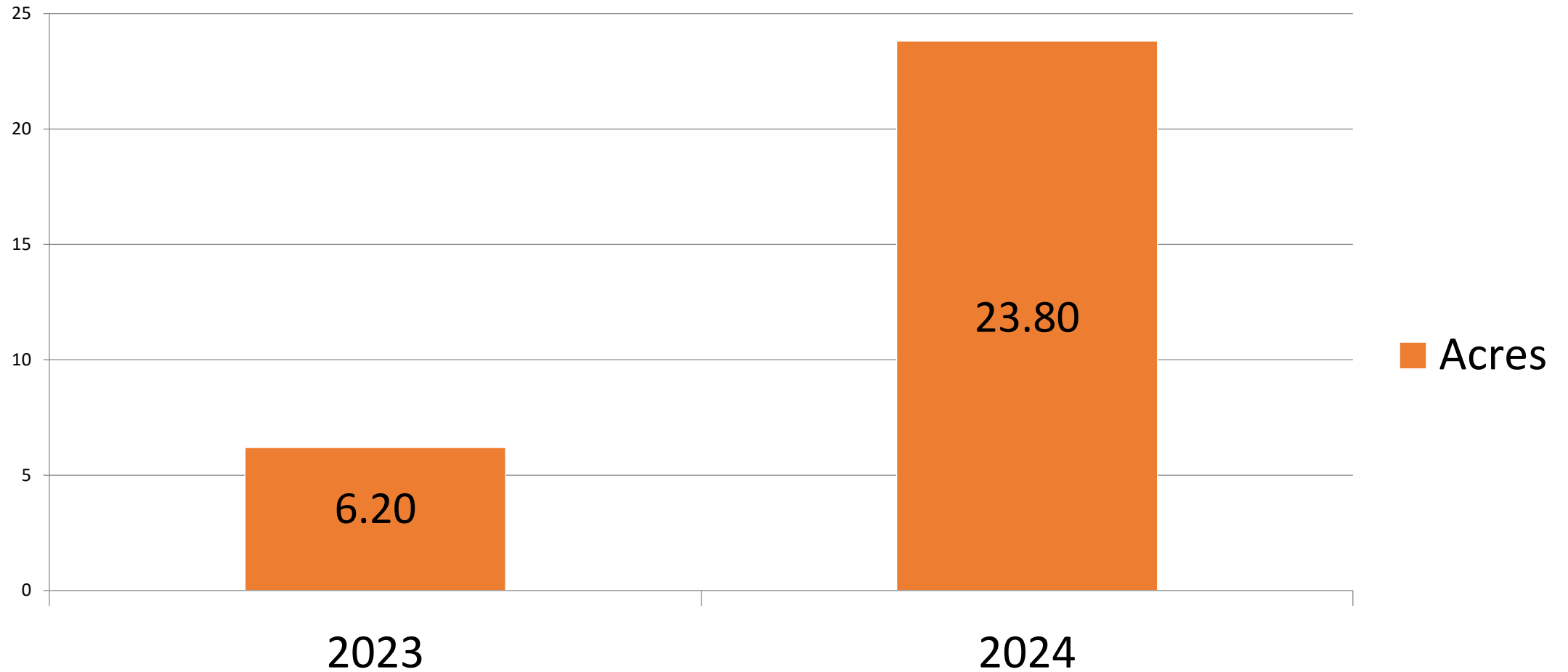
Status: Completed



Park's Facilities to be Improved in 2025 with PLD Funding

- **Blackie Chesher Park – New playground**
- **Montoya Heights Park – Playground new safety surface**

Parkland Dedication Acres by Year



Parks Completed & added to the Park System in 2024

PARK NAME	DISTRICT	ACREAGE
Cimarron Gap Park – Cimarron Canyon Unit 1	1	1.07
Rio Valley Central Park – Rio Valley Subdivision	1	2.54
Rio Valley North Trail – Rio Valley Subdivision	1	1.52
Rio Valley Central Trail – Rio Valley Subdivision	1	0.50
Rio Valley South Trail – Rio Valley Subdivision	1	0.50
Speranza Pocket Park – Rio Valley Subdivision	1	0.05
Sueños Park – Tres Sueños 22	5	1.76
Lush Garden Park – TDE 81	5	1.52
Tierra Springs Park – TDE 89	5	4.05
Gem Park – Desert Park Unit 3	8	0.50
Rio Del Norte Park – Haciendas Del Rio Unit 1	ETJ	2.28
Imagine Park – TDE 85	ETJ	7.51

Park Completed & added to the Park System 2024

Cimarron Gap Park located at 7401 Cimarron Gap Dr



Park Completed & added to the Park System in 2024

Rio Valley Central Park located at 1068 Haper CT



Park Completed & added to the Park System in 2024

Rio Valley North, Central & South Trail



Park Completed & added to the Park System in 2024

Sueños Park at 14485 Russell Borea Ave



Park Completed & added to the Park System in 2024

Lush Garden Park at 2861 Tierra Benji



Park Completed & added to the Park System in 2024

Tierra Springs Park at 14565 Tierra Fortaleza Ave



Park Completed & added to the Park System in 2024

Gem Park at 200 Gem St



Park Completed & added to the Park System in 2024

Rio Del Norte Park at 6700 Rio Hacienda Cir



Park Completed & added to the Park System in 2024

Imagine Park at 15101 Method Ave



Parks Under Construction 90% Complete Expected to be Accepted for Maintenance in 2025

PARK NAME	DISTRICT	ACREAGE
Enchanted Hills Trail – Unit 1 & 2	1	2.30
Bryant Park – Villas Del Norte	4	1.73
Dalhart Park – Villas Del Norte	4	0.25
Elise Park – Villas Del Norte	4	0.25
TDE 74 – Fostering Fun Linear Park	5	3.59
TDE 81 –Fostering Fun Linear Park	5	2.22
TDE 81 – Priceless Linear Park	5	3.08
Gate of the Sun – Gateway Estates	ETJ	4.67

QUESTIONS & COMMENTS