



AGENDA FOR THE MASS TRANSIT DEPARTMENT BOARD MEETING

**November 07, 2023
COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY
10:00 AM**

Teleconference phone number: 1-915-213-4096

Toll free number: 1-833-664-9267

Conference ID: 658-250-141#

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling either of the numbers listed above and entering the corresponding conference ID.

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<https://www.elpasotexas.gov/city-clerk/forms/>

<https://app.smartsheet.com/b/form/cc20aad8258146ab8f63761079bd1091>

The following Board Member(s) will be present via video conference:

Henry Rivera

A quorum of the Mass Transit Department Board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT:

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 658-250-141#

A sign-up form is available on line at:

<https://app.smartsheet.com/b/form/dc001f113c14440db558b9da4e973ce2>

for those who wish to sign up in advance of the meeting date. Requests to speak must be received by 9:00 a.m. on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC:

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA - APPROVAL OF MINUTES:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approval of minutes of the Regular Mass Transit Department Board Meeting of October 10, 2023. [23-1434](#)

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. Request to excuse absent Mass Transit Department Board Members. [23-1435](#)

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

CONSENT AGENDA - BOARD APPOINTMENTS:

Goal 8: Nurture and Promote a Healthy, Sustainable Community

3. William Graham to the Sun Metro Citizens Advisory Committee by Representative Cassandra Hernandez, District 3. [23-1424](#)
- Members of the City Council, Representative Cassandra Hernandez, (915) 212-0003

CONSENT AGENDA - REQUESTS TO ISSUE PURCHASE ORDERS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system [23-1437](#)

Award Summary:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Harbor Diesel & Equipment, Inc dba HD Industries, referencing Contract 2021-0002 ZF Proprietary Parts and Service. This will be a change order to increase the award by \$187,500.00 for a total amount not to exceed \$937,500.00. This change order will add capacity to the current contract to allow for additional corrective and preventative transmission services for Sun Metro bus fleet.

| | |
|------------------------|---|
| Department: | Mass Transit (Sun Metro) |
| Award to: | Harbor Diesel & Equipment, Inc dba HD Industries Long Beach, CA |
| Total Estimated Award: | \$187,500.00 |
| Account No: | 560-3215-60060-531180- P60FTA117-G60205307 |
| Funding Source: | Federal Transit Administration Formula 5307 Grant |
| District(s): | All |

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

REGULAR AGENDA - OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. Discussion and action on Sun Metro Rising Updated Presentation and Plan. [23-1112](#)
- All Districts**
Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

REGULAR AGENDA - OTHER BUSINESS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

6. The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system.

[23-1439](#)

Discussion and action on the request that the Managing Director of Purchasing and Strategic Sourcing be authorized to notify Tolar Manufacturing Company, Inc. that the City is terminating Contract No. 2020-988 Pre-Fabricated Bus Shelters for convenience, pursuant to Part 4 - Contract Clauses - Section 8A of this contract, and that the termination shall be effective as of November 7, 2023.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

7. The linkage to the strategic plan is subsection 7.3 - Enhance a regional comprehensive transportation system

[23-1438](#)

Award Summary:

Discussion and action on the award of Solicitation 2023-0538 Pre-Fabricated Bus Shelters to Tolar Manufacturing, Inc. for an initial term of three (3) years for an estimated amount of \$10,361,340.00. The award also includes a two (2) year option for an estimated amount of \$6,907,560.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$17,268,900.00. This contract will allow Sun Metro to buy bus shelters, as needed, for installation in selected stops that already have required platform and accessibility. Bus Shelters will enhance customer's experience by improving accessibility and protection from elements.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$8,966,940.00 for the initial term, which represents a 147.69% increase due to additional units being purchased for shelters, trash receptacles and bike racks, previous contract 120 units - this contract 220 units, in addition to an overall 35.10% price increase for these items.

| | |
|-------------------|---|
| Department: | Mass Transit (Sun Metro) |
| Vendor: | Tolar Manufacturing, Inc. Corona, CA |
| Item(s): | All |
| Initial Term: | 3 Years |
| Option to Extend: | 2 Years |

Annual Estimated Award: \$3,453,780.00
Initial Estimated Award: \$10,361,340.00 (3 Years)
Total Estimated Award: \$17,268,900.00 (5 Years)
Account No.: 560-3210-60050-580040-
P60FTA113-G60215339
Funding Source: Federal Transit Administration Formula 5339 Grant

District(s): All

This is a Low Bid procurement, unit price contract

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Tolar Manufacturing, Inc. the lowest responsive and responsible bidder.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

REGULAR AGENDA - OTHER BUSINESS:

Goal 6: Set the Standard for Sound Governance and Fiscal Management

8. Discussion and action to amend the FY 2024 Mass Transit Budget Resolution Schedule A Capital Program to reflect changes in an infrastructure grant and the purchase of fixed route rolling stock replacement and authorize the City Manager or his designee to establish the funding source and make any necessary budget transfers for the execution of this program.

[23-1473](#)

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306
Office of Management and Budget, K. Nicole Cote, (915) 212-1092

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

| | |
|-----------------|--|
| Section 551.071 | CONSULTATION WITH ATTORNEY |
| Section 551.072 | DELIBERATION REGARDING REAL PROPERTY |
| Section 551.073 | DELIBERATION REGARDING PROSPECTIVE GIFTS |
| Section 551.074 | PERSONNEL MATTERS |
| Section 551.076 | DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS |
| Section 551.087 | DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS |

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters are provided for this meeting. If you need Spanish Interpreter Services, you must email CityClerk@elpasotexas.gov at least 72 hours in advance of the meeting.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS:

<http://www.elpasotexas.gov/>



Legislation Text

File #: 23-1434, **Version:** 2

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Approval of minutes of the Regular Mass Transit Department Board Meeting of October 10, 2023.



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
October 10, 2023**

A meeting of the Mass Transit Department Board was called to order at 10:01 a.m. Board Chair Oscar Leeson was present and presiding and the following Board Members answered roll call: Brian Kennedy, Alessandra Annello, Joe Molinar, Isabel Salcido, Art Fierro, and Chris Canales. Board Members: Cassandra Hernandez and Henry Rivera requested to be excused.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

The following members of the public commented:

1. Mr. Josue Rodriguez
2. Mr. Mark Salazar

NOTICE TO THE PUBLIC:

Motion made by Board Member Molinar, seconded by Board Member Salcido, and unanimously carried to **APPROVE, AS REVISED**, all matters listed under the Consent Agenda unless otherwise noted (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk.)

AYES: Board Chair Leeson and Board Members Kennedy, Annello, Molinar, Salcido, Fierro, and Canales
NAYS: None
ABSENT: Board Members Hernandez and Rivera

CONSENT AGENDA - APPROVAL OF MINUTES

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. *Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Regular Mass Transit Department Board Meeting of September 12, 2023.

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CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

- 2 Request to excuse absent Mass Transit Department Board Members.

*Motion made, seconded, and unanimously carried to **EXCUSE** Board Members Cassandra Hernandez and Henry Rivera from the October 10, 2023, Mass Transit Department Board meeting.

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CONSENT AGENDA – RESOLUTIONS:

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

3. ***RESOLUTION**

WHEREAS, the City of El Paso (“City”) through its Mass Transit Department Board (“Board”) operates transit services as “Sun Metro” and has various bus stops throughout the City of El Paso; and

WHEREAS, the County of El Paso (“County”) offers public transit services within the City of El Paso geographic boundaries and would like to use existing Sun Metro Bus Stops in furtherance of the provision of its public transit services; and

WHEREAS, the Board is amenable to allowing County the use of existing Sun Metro bus stops in providing County public transit services as this benefits the citizens of El Paso by providing additional options and access to public transportation; as well as encouraging and increasing Sun Metro ridership; and

WHEREAS, County and the Board wish to enter into a License Agreement (“Agreement”) to allow County transit services to use specific Sun Metro bus stops as may be mutually agreed-upon by Sun Metro and County Transit staff.

BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

That the City Manager, or designee, be authorized to sign a License Agreement by and between El Paso County and the Mass Transit Department Board for the City of El Paso for the use of Sun Metro bus stops as identified in attachments to the License Agreement, attached to this Resolution as Exhibit A** for use by the County of El Paso’s public transit service.

That the City Manager, or designee, be authorized to sign, administer, and, if necessary, terminate similar License Agreements, in a form similar to the Agreement attached as Exhibit A**, by and between the City of El Paso and other transit entities that wish to provide public transit services within the City of El Paso, where such Agreements will have a similar effect of potentially increasing Sun Metro ridership and expanding available options to the citizens of El Paso for public transportation services, and in keeping with the intent and guidance of this Resolution.

That the City Manager, or designee, be authorized to administratively amend, append, or remove specified Sun Metro bus stops from the License Agreements resulting from the Mass Transit Department Board's approval of this Resolution; upon vetting and approval by Sun Metro staff.

That the City Manager or designee be authorized to effectuate any budget transfers, any related agreements, amendments to such agreements and documents necessary to carry out the intent of this resolution.

**Exhibit A available in the City Clerk's Office.

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4. ***RESOLUTION**

BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

That the City Manager or designee, be authorized to sign an Agreement by and between Housing Authority of the City of El Paso d/b/a Housing Opportunity Management Enterprises (hereinafter "HOME") and City of El Paso (hereinafter "City") for the use of HOME property for the construction, operation, monitoring, maintenance and repair of a Sun Metro Bus Stop located in 201 Cortez Dr. El Paso, Texas 79905 and more specifically identified in Exhibit B of the Agreement. Further, that the City Manager or designee be authorized to sign any amendments, related documents and perform any actions necessary to accomplish the purpose of this resolution.

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CONSENT AGENDA – BIDS

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. *Motion made, seconded, and unanimously carried to **AWARD** Solicitation 2023-0188 Armored Car Services to Trans America Protection Corporation for an initial term of three (3) years for an estimated amount of \$187,056.00. The award also includes a two (2) year option for an estimated amount of \$124,704.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$311,760.00. This contract will provide daily armored car services for currency pickup at various Sun Metro locations to be delivered to Transit Operation Center and to the bank for deposit. Locations include bus transit center cashier offices, street car facility and money room. This contract will also service ticket vending machines along bus routes and bus terminals, which includes removal and installation of cash boxes.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$44,244.00 for the initial term, which represents a 30.98% increase due to price increases for this service.

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|-------------|--------------------------------------|
| Department: | Mass Transit (Sun Metro) |
| Vendor: | Trans America Protection Corporation |
| | El Paso, TX |

| | |
|--------------------------|-------------------------------------|
| Item(s): | All |
| Initial Term: | 3 Years |
| Option to Extend: | 2 Years |
| Annual Estimated Award: | \$62,352.00 |
| Initial Estimated Award: | \$187,056.00 (3 Years) |
| Total Estimated Award: | \$311,760.00 (5 Years) |
| Account No.: | 560 – 3200 – 522150 – 60000 – P6003 |
| Funding Source: | Sun Metro Operating Funds |
| District(s): | All |

This is a Low Bid procurement, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Trans America Protection Corporation the lowest responsive and responsible bidder.

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REGULAR AGENDA – OPERATIONAL FOCUS UPDATES

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

6. Far West Texas/El Paso Regional Transportation Coordination Committee update to be presented to Mass Transit Department Board Members.

Director of Mass Transit Anthony DeKeyzer introduced the item.

Mr. Xavier Bañales, Committee Member of WTEP, and Ms. Celia Garcia, Chief Operating Officer of Social Services with Project Amistad, presented a PowerPoint presentation (copy on file in the City Clerk’s Office) and were available to answer questions.

NO ACTION was taken on this item.

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REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

7. RESOLUTION

WHEREAS, on March 10, 2009 the Mass Transit Board authorized a purchase order to Genfare as the sole service provider of GFI ticket vending machines (“**TVM’s**”) and GFI software; and

WHEREAS, on March 30, 2010 the Mass Transit Board authorized a purchase order to Genfare for TVM’s for the transit centers on Glory Road and Mission Valley; and

WHEREAS, on June 12, 2012 the Mass Transit Board authorized a purchase order to Genfare for a one-time purchase of revenue collection equipment necessary at a new operations facility; and

WHEREAS, on October 23, 2012 the Mass Transit Board authorized a purchase order to Genfare for TVM's for the Eastside and Five-Points terminals; and

WHEREAS, on November 12, 2013 the Mass Transit Board authorized a purchase order to Genfare for 21 TVM's for the Mesa RTS corridor stations; and

WHEREAS, on May 13, 2014 the Mass Transit Board authorized a purchase order to Genfare, as the sole source provider for GFI ticket vending machines, for the procurement, delivery and required technical services to upgrade twenty TVM's model D-26350 from cashless model Vendstar-E in order to allow the ability to conduct cash transactions in the TVMs; and

WHEREAS, on January 7, 2020 the Mass Transit Board authorized the City Manager to execute a Software Support Agreement with Genfare for the operation of the TVMs; and

WHEREAS, on February 4, 2020 the Mass Transit Board authorized the City Manager to execute a subscription and support Agreement with Genfare for the subscription to Genfare's mobile Link services to allow the purchase of bus passes through Genfare's mobile application; and

WHEREAS, Genfare contracts with Payeezy Gateway ("**Payeezy**") as the third-party credit card payment processor for the credit card transactions submitted from the TVM's the city uses for the sale of bus passes; and

WHEREAS, Payeezy will retire its services as of August 31, 2023 and Genfare will now be using Chase Paymentech as the third-party credit card payment processor; and

WHEREAS, the City Manager signed a Payment Processing Agreement with Genfare, a limited liability company on July 25, 2023, for a term to begin Effective Date and end on December 1, 2024; the term is automatically extended every year for a one (1) year renewal term unless the parties provide 45-day termination notice. The contract price is for 5.5% +\$0.05 of total payments processed charged at a monthly interval; and

WHEREAS, the City Manager designee, Chief Transit and Field Operations Officer, signed a Submitter Merchant agreement with Chase Paymentech on July 31, 2023, to authorize Chase Paymentech to process the transactions as a third-party payment processor; and

WHEREAS, execution of such agreements was necessary before Payeezy retired its services, for the continued functionality of the TVM's and in order to maintain continued access for the public to purchase Sun Metro bus passes through the TVM's using non-cash methods;

WHEREAS, the parties now desire that the Mass Transit Board ratify the execution of the Payment Processing Agreement with Genfare and the Chase Paymentech Submitter Merchant Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

1. That the Mass Transit Board ratifies the execution of the Submitter Merchant Agreement between the City of El Paso through its Mass Transit Department (Sun Metro) and Chase

Paymentech for the provision of third-party payment processing services and the execution of the Payment Processing Services Agreement between the City of El Paso through its Mass Transit Department (Sun Metro) and Genfare, a limited liability company, for credit card payment processing services connected to the continued functionality of the Ticket Vending Machines that the public uses to purchase Sun Metro bus passes, for a term to begin Effective Date and end on December 1, 2024; the term is automatically extended every year for a one (1) year renewal term unless the parties provide 45-day termination notice. The contract price is for 5.5% +\$0.05 of total payments processed charged at a monthly interval; and

2. That the City Manager or designee be authorized to take actions necessary and effectuate any budget transfers, sign all related agreements, amendments to such agreements and documents necessary to carry out the intent of this resolution.

Director of Mass Transit Anthony DeKeyzer commented.

Board Chair Leeser and Board Member Molinar commented.

Motion made by Board Member Fierro, seconded by Board Member Salcido, and carried to **APPROVE** the Resolution.

AYES: Board Chair Leeser and Board Members Kennedy, Annello, Salcido, Fierro, and Canales
NAYS: Board Member Molinar
ABSENT: Board Members Hernandez and Rivera

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8. Motion made by Board Member Molinar, seconded by Board Member Canales, and unanimously carried to **AUTHORIZE** the Managing Director of the Purchasing & Strategic Sourcing Department to issue a Purchase Order(s) to Siemens Mobility, Inc., the sole and authorized distributor for 2023-0066 Traction Power Substation Equipment and Services for a term of three (3) years for an estimated amount of \$1,388,747.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow the purchase of Traction Power Substations Siemens Parts, Maintenance and Training needed to maintain the El Paso Streetcar track System.

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|-------------------------|---|
| Department: | Mass Transit (Sun Metro) |
| Award to: | Siemens Mobility, Inc. New York, NY |
| Year 1 Total: | \$471,747.00 |
| Year 2 Total: | \$440,000.00 |
| Year 3 Total: | \$477,000.00 |
| Total Estimated Amount: | \$1,388,747.00 (3 years) |
| Account No.: | 560-3210-60080-522140- P6018-P60FTA442-G60205307 |
| Funding Source: | Federal Transit Administration Formula 5307 Grant |
| District(s) | All |
| Sole Source No.: | 2023-0066 |

This is a Sole Source contract. General Exemption under Texas Local Government Code Section 252.022

Part 7 (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend that the contract be awarded as indicated to Siemens Mobility, Inc. the sole source and authorized distributor for Siemens Traction Power Substation Equipment and Services.

The following City staff members commented:

1. Mr. Anthony DeKeyzer, Director of Mass Transit
2. Ms. Crystal Paz, Senior Procurement Analyst

AYES: Board Chair Leaser and Board Members Kennedy, Anello, Molinar, Salcido and Canales

NAYS: None

NOT PRESENT FOR THE VOTE: Board Member Fierro

ABSENT: Board Members Hernandez and Rivera

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9. Motion made by Board Member Anello, seconded by Board Member Salcido, and unanimously carried to **AWARD** Solicitation 2023-0673 Janitorial Services - Mass Transit (Re-Bid) to Francisco Corral dba Eagle Janitorial Services for an initial term of three (3) years for an estimated amount of \$6,804,579.00. The award also includes a two (2) year option for an estimated amount of \$4,536,386.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$11,340,965.00. This contract will provide daily janitorial services for the Sun Metro locations to promote safety and good public image on its operations.

Contract Variance:

Contract value exceeds current contract due to increase on hourly rates, number of facilities serviced, frequency of service and additional services.

| | |
|--------------------------|--|
| Department: | Mass Transit (Sun Metro) |
| Vendor: | Francisco Corral dba Eagle Janitorial Service Co. El Paso, TX |
| Item(s): | All |
| Initial Term: | 3 Years |
| Option to Extend: | 2 Years |
| Annual Estimated Award: | \$2,268,193.00 |
| Initial Estimated Award: | \$6,804,579.00 (3 Years) |
| Total Estimated Award: | \$11,340,965.00 (5 Years) |
| Account No.: | 560 – 3215 – 522060 – 60050 – P6018 – P60FTA117 – G60195307 |
| Funding Source: | FTA Formula 5307 Grant |
| District(s): | All |

This is a Low Bid procurement, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Francisco Corral dba Eagle Janitorial Service Co. the lowest responsive and responsible bidder.

Chair Leeser and Board Member Molinar commented.

Ms. Janette Nevarez, Procurement Analyst, commented.

AYES: Board Chair Leeser and Board Members Kennedy, Annello, Molinar, Salcido, Fierro, and Canales
NAYS: None
ABSENT: Board members Hernandez and Rivera

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ADJOURN

Motion made by Board Member Canales, seconded by Board Member Molinar, and unanimously carried to **ADJOURN** the meeting at 10:37 a.m.

AYES: Board Chair Leeser and Board Members Kennedy, Annello, Molinar, Salcido, Fierro, and Canales
NAYS: None
ABSENT: Board members Salcido and Canales

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Approved as to content:

Anthony Dekeyzer, Director



Legislation Text

File #: 23-1435, **Version:** 2

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Request to excuse absent Mass Transit Department Board Members.



Legislation Text

File #: 23-1424, **Version:** 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

Members of the City Council, Representative Cassandra Hernandez, (915) 212-0003

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

William Graham to the Sun Metro Citizens Advisory Committee by Representative Cassandra Hernandez, District 3.



Board Appointment Form

City Clerk

Submitted On:

Oct 18, 2023, 09:49AM MDT

| | |
|---|---|
| Appointing Office | Representative Cassandra Hernandez, District 3 |
| Agenda Placement | Regular |
| Date of Council Meeting | Tuesday, November 7, 2023 |
| Name of Board | Sun Metro Citizens Advisory Committee |
| Agenda Posting Language | Appointment of William Graham to the Sun Metro Citizens Advisory Committee by Representative Cassandra Hernandez, District 3 |
| Appointment Type | Regular |
| List the nominee's qualifications to serve on this Board | Interest in improving mass transit accessibility |
| Nominee Name | William Graham |
| Nominee Email Address | |
| Nominee Residential Address | |
| Nominee Primary Phone Number | |
| Which District does the nominee reside in? | District 3 |
| Does the appointee have a relative working for the City? | No |
| Has the appointee been a member of any other city boards? | No |
| List all real estate owned in El Paso County | |
| Previous Appointee | Maria C. Flores |
| Reason for Vacancy | Term Expired |
| Date of Appointment | November 07, 2023 |
| Term Begins On | November 07, 2023 |
| Term Expires On | November 06, 2027 |
| Term | 1st Term |
| Upload File(s) | William Graham - Resume - Sun Metro CAC - 10.24.23.docx William Graham - BA Info - Sun Metro CAC - 10.7.23.docx William Graham - BA Form Filled - Sun Metro CAC - 10.24.23.jpeg |



OBJECTIVE: To be involved in challenging opportunities, to allow me to implement years of diverse experiences. The military has provided a wide range of experiences. As an enlisted member, we volunteer or get volunteered for many projects. I often was recognized for my creativeness and success in organizing, fundraising, and cooking for "events." I used this, as well as, the training I received, to receive a degree in Culinary Arts and in Accounting, Business, and Finance. I enjoy projects that allow me to grow and excel, yet be gratifying, interesting, and fulfilling. I look forward to projects that provide solutions to consumers in need of my skills in phone repair and customer service. Currently, my interests are Business Management and Economics.

EXPERIENCE:

- *I was a Founding member of the Service Board for Apple Dealers at Apple Computers.
- *Diverse Background and Resourcefulness
- *Works with problem-solving
- *Quick to evaluate situations, Quality Assurance Trained
- *Goal-oriented and driven to the success of projects and organization
- *Willing to learn, tireless worker, quality is a priority
- *Computer Industry, Web Master and Programming Background
- *Restaurant and Food Service Experience
- *Customer Service Knowledge and Focus for Satisfaction
- *Management Experienced

Education:

- *Business Administration Management with minor in Economics: MBA Texas A&M Corpus Christy March 2024
- *Business Administration Management with minor in Economics: BBA Park University MO
- *Culinary Arts, AAS, and Applied Arts AAS: El Paso Community College (with Honors)
- *Accounting, Business, and Finance AAS El Paso Community College with Honors)
- *Assorted Colleges while serving in the USAF, with an emphasis on Math, Computer Science, and Electronics
- *High School Diploma; WTHS, Waukegan, Illinois (1975)
- *Vocational Training; Air Conditioning/ Refrigeration/ Heating (in High School Vo-Tech)
- *Military; UASF(DAV) Electronics Background, Leadership and Management Skills, Special Projects Coordinator,
- *Inventory/Asset Control Management, Quality Assurance, People Management, Workload Scheduling, Efficiency Evaluations
- *Management, Marksmanship Awards, Soviet Awareness Specialty Training, Triage and defending the US of A.

Employment:

Graham & Associates (Owner)
El Paso, Texas 1985-Current

- *G&A My parent company over 30+ years for my enterprises, Since 2015 for Cellular Repair /Computers;
- *Full service onsite cellular repair services
- *Support, Service, Repair, and Customer Service
- *Worked with consumers and businesses
- *Area Representee for iCracked phone repair with onsite repair and 24/7 support access
- *Graham & Associates is Dunn and Bradstreet rated. 361400930

NEATSTUFF 4U (Owner) 2000-2006
Lake Villa, Illinois

- *Importer; Mostly children's toys & other NEATSTUFF
- *Traveled to Japan, Hong Kong, China, Korea, Philippines, Okinawa, Taiwan, and all 50 states of the USA
- *Sought out new and innovative products of unique interest, to bring to Market
- *Buyer, Sales & Marketing to Wholesale and Retail Sides, Graphic Arts

BHCS (Business & Home Computing Solutions) (Owner)
Lake Villa, Illinois 1986-2006

- *Full-service Computer Dealership (with focus on Apple Products) Certified Dealer & Service Center
- *Sales, Support, Service, Repair, Buyer, Consultant, Manager
- *HP D7 Service Authorized and product sales
- *Canon Service Authorized and product sales
- *Worked with Fortune 500 Companies, Music Groups, and Photographers
- *Was a founding member of the Service Board at Apple Computers, for dealer support. Helped create the concept.
- *BHCS is Dunn and Bradstreet rated. 105629252
- *Was there from the beginning days in computers.

Chameleon Graphics (Owner)
Lake Forest, Illinois 1993-2004

- *Full-service Graphic Arts Design and Consulting
- *Established Company Identities with Web Design and Presence
- *SGI integration, HTML Services
- *Proofing and Print Coordination
- *Bulk Mail Services

The United States Air Force 1975-1984

- *Weapons Systems F4-E Fighter and Aircraft Maintenance
- ***PMEL**; Measuring Equipment, Repair, and Calibration
- *NCO Leadership Schools
- *Received USAF Achievement Medal for creative improvements in testing and repair procedures in PMEL
- *Leadership Schools, Special Duties, and Assignments

Being diverse has allowed me to travel to all 50 states and 18 countries thru the USAF and business needs. I have a desire to see and know more; to learn about other cultures and some of their languages. I enjoy growing and learning. Cooking / Culinary is a passion I enjoy exploring. Speak some Korean and Mandurian, slight Cantonese.

Civic & Community Involvement 1975-Current (mostly the current stuff)

Junior Achievement Center Manager
Disabled Veteran Member of Sunshine DAV Organization El Paso (Lifetime Member) Unit Commander
Air Force Sergeants Association (Lifetime)
Moose Lodge (Lifetime)
El Paso Community College VA (Veterans Administration) Club
El Paso Community College Culinary Arts Honors Club
El Paso Community College Culinary Arts Club
El Paso Community College VA Culinary Arts Club
*LULAC Council 9 (League of United Latin American Citizens) Fundraiser
*Showtime El Paso V.P. Business (Fundraiser)
*ESCA (East Side Civic Association) Board member

References available upon request"

Belen Robles: Trustee El Paso Community College
Al Edwards: Edwards Heating and Cooling
Stan Malinowski: Fashion Photographer
John McFee Doobie Brothers
Steve Jobs: Apple Computer

Thank you for the opportunity and consideration for your support.



Legislation Text

File #: 23-1437, **Version:** 2

CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system

Award Summary:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Harbor Diesel & Equipment, Inc dba HD Industries, referencing Contract 2021-0002 ZF Proprietary Parts and Service. This will be a change order to increase the award by \$187,500.00 for a total amount not to exceed \$937,500.00. This change order will add capacity to the current contract to allow for additional corrective and preventative transmission services for Sun Metro bus fleet.

| | |
|------------------------|---|
| Department: | Mass Transit (Sun Metro) |
| Award to: | Harbor Diesel & Equipment, Inc dba HD Industries Long Beach, CA |
| Total Estimated Award: | \$187,500.00 |
| Account No: | 560-3215-60060-531180- P60FTA117-G60205307 |
| Funding Source: | Federal Transit Administration Formula 5307 Grant |
| District(s): | All |

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 7, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Anthony R. Dekeyzer, Director of Mass Transit, (915) 212-3306
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system

SUBJECT:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Harbor Diesel & Equipment, Inc dba HD Industries, referencing Contract 2021-0002 ZF Proprietary Parts and Service. This will be a change order to increase the award by \$187,500.00 for a total amount not to exceed \$937,500.00.

BACKGROUND / DISCUSSION:

This change order will add capacity to the current contract to allow for additional corrective and preventative transmission services for Sun Metro bus fleet.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On January 5, 2021 City Council approved the award of contract 2021-0002 ZF Proprietary Parts and Service to Harbor Diesel & Equipment, Inc dba HD Industries for a three (3) year term for at total estimated amount of \$750,000.00.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$187,500.00

Funding Source: Federal Transit Administration Formula 5307 Grant

Account: 560-3215-60060-531180-P60FTA117-G60205307

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Deputy Transit Officer

Jerry DeMuro/for

Anthony R. Dekeyzer, Director of Mass Transit

**PROJECT FORM
(Change Order)**

Please place the following item on the **CONSENT** agenda for the Mass Transit Board Meeting of **November 7, 2023**.

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.3 – Enhance regional comprehensive transportation system

Award Summary:

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Harbor Diesel & Equipment, Inc dba HD Industries, referencing Contract 2021-0002 ZF Proprietary Parts and Service. This will be a change order to increase the award by \$187,500.00 for a total amount not to exceed \$937,500.00. This change order will add capacity to the current contract to allow for additional corrective and preventative transmission services for Sun Metro bus fleet.

| | |
|-------------------------|--|
| Department: | Mass Transit (Sun Metro) |
| Award to: | Harbor Diesel & Equipment, Inc dba HD Industries Long Beach, CA |
| Total Estimated Amount: | \$187,500.00 |
| Account No.: | 560-3215-60060-531180-P60FTA117-G60205307 |
| Funding Source: | Federal Transit Administration Formula 5307 Grant |
| District(s): | All |



Legislation Text

File #: 23-1112, **Version:** 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

*Please choose District and Department from drop down menu. Please post exactly as example below.
No Title's, No emails. Please use ARIAL 10 Font.*

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action on Sun Metro Rising Updated Presentation and Plan.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 7, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Anthony R. DeKeyzer, Director of Mass Transit, (915) 212-3333

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance a regional comprehensive transportation system

SUBJECT:
Presentation and discussion on Sun Metro Rising

BACKGROUND / DISCUSSION:
Sun Metro Rising Updated Plan to be presented to Mass Transit Board Members. Plan focuses on Sun Metro's mission to connect the community through high quality transit services. Sun Metro Rising is a comprehensive evaluation of the entire Sun Metro system. The result of Sun Metro Rising will be a redesign of the bus network and road map for optimizing transit service for residents and visitors of the City of El Paso.

PRIOR COUNCIL ACTION:
N/A

AMOUNT AND SOURCE OF FUNDING:
N/A

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)
SECONDARY DEPARTMENT: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Anthony R. DeKeyzer, Director of Mass Transit



Project Update

Mass Transit Board

November 7, 2023



Space reserved for the
ASL interpreter.

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add any information to
this box.



Agenda

- 1 Project Goals
- 2 Project Timeline
- 3 Strengths and Challenges
- 4 Recommendations

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this box.



Project Goals



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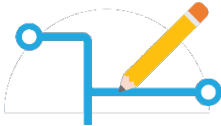
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add any information to
this box.



Analyze evolving ridership and travel patterns.



Engage riders, stakeholders, and Sun Metro staff.



Redesign the Sun Metro network to optimize service.



Develop a framework for sustainable growth.

Project Timeline

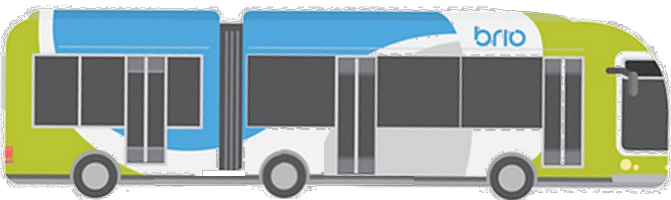


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Key Strengths



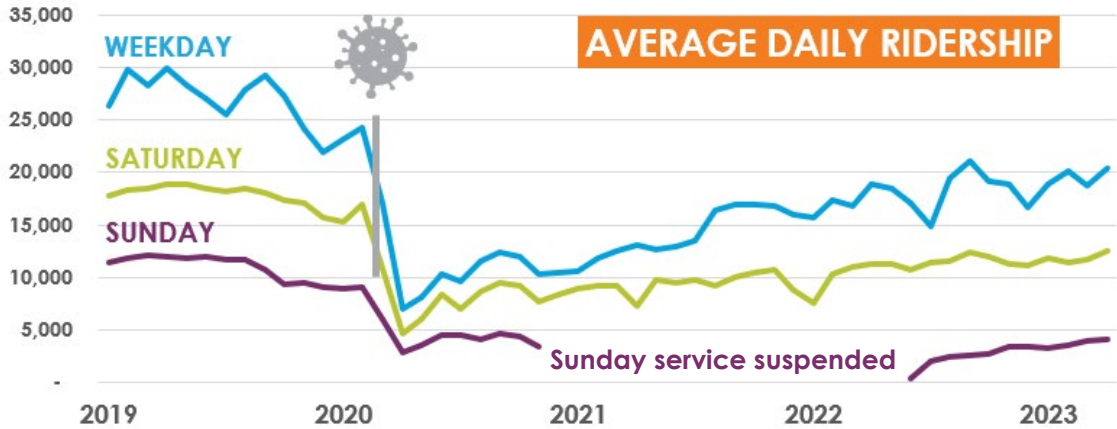
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BRIO is the backbone of the system.



Extensive network of transit centers.



System ridership is trending upwards.

Key Challenges



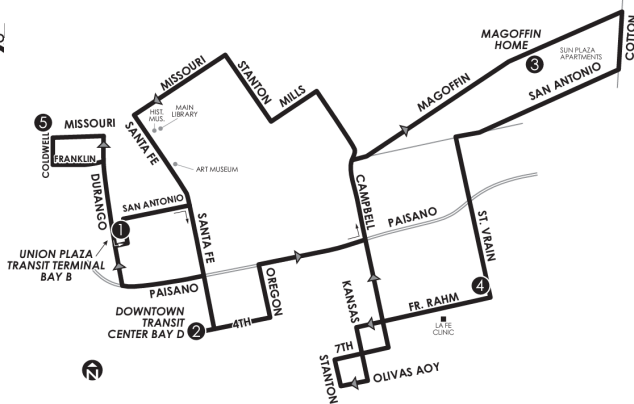
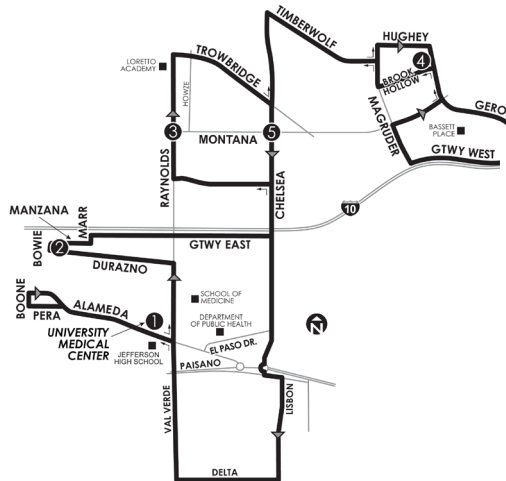
Local routes run every 45-90 minutes.



Most routes end before 9pm.

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Some routes are indirect and inefficient.

Only 20% Sun Metro routes operate on Sunday.

Who are Sun Metro riders?

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ASL interpreter.

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add any information to
this box.

One out of six
riders are 65 or
older.



One out of three
riders are college
or high school
students.



Approximately
one-quarter of Sun
Metro riders **live in**
Ciudad Juarez.



More than half
of transit trips
are to **work or**
shopping.



Most riders take
Sun Metro at
least five days
a week.



Nearly **one in**
three riders
work **late night**
hours.



Rider Feedback

Community has expressed need of restoring **Sunday service.**



Sun Metro riders have mostly positive reactions to **proposed route changes.**



Sun Metro riders have a high regard for the **BRIO service.**



Sun Metro riders would like improved **bus stops along local routes.**



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ASL interpreter.

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add any information to
this box.





Recommendations

Existing Network

Challenges

- Several indirect routes
- Long, one-way loops
- Infrequent service
- Large buses on residential streets



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ASL interpreter.

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add any information to
this box.

Existing Network

Benefits

- Simple and direct routes
- More frequent service
- Better connections
- Microtransit in low-demand areas
- Framework for future growth



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ASL interpreter.

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add any information to
this box.

Existing Network

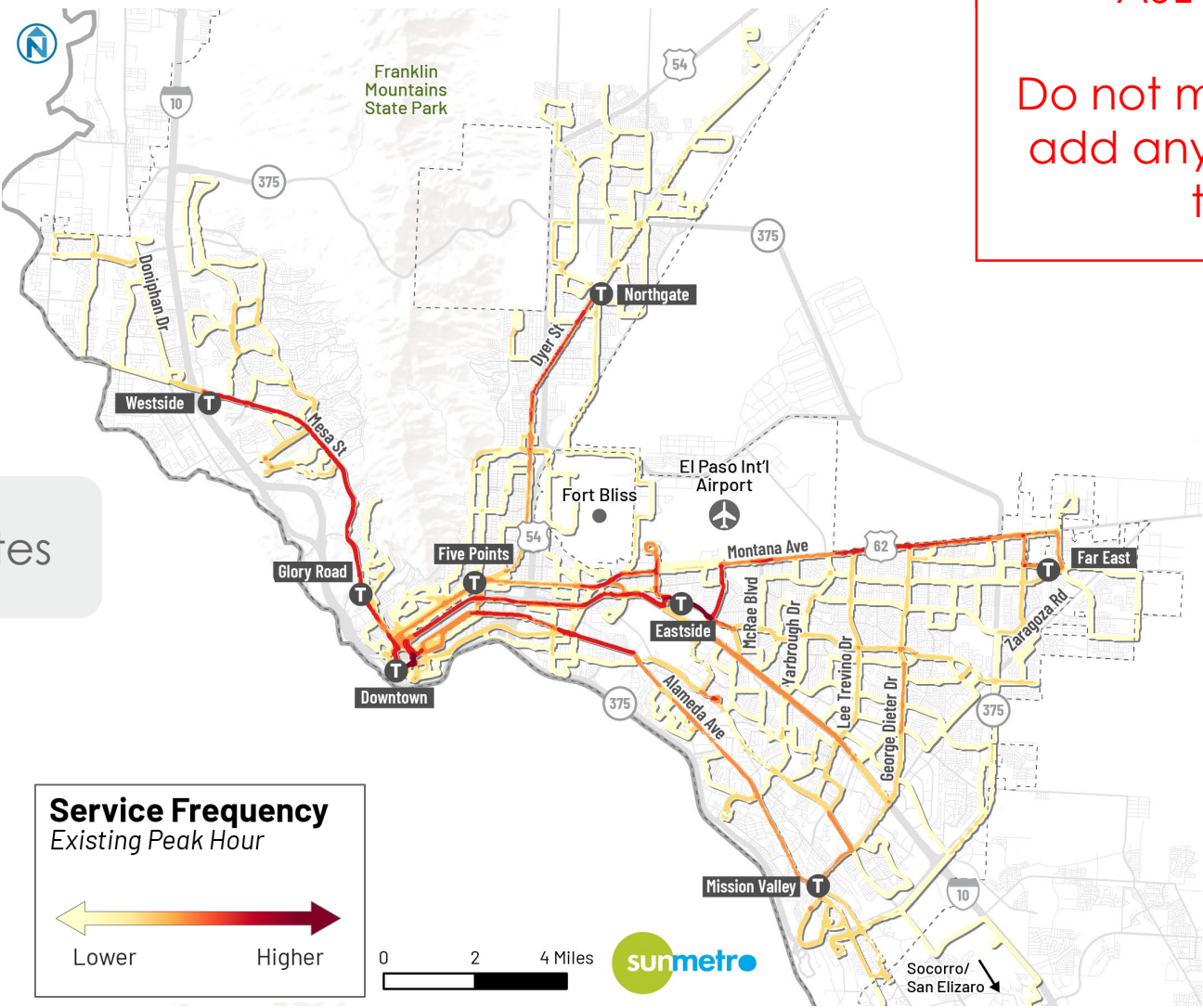
Routes: 53

Peak Buses: 100

Average frequency: 58 minutes

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this box.



Proposed Network

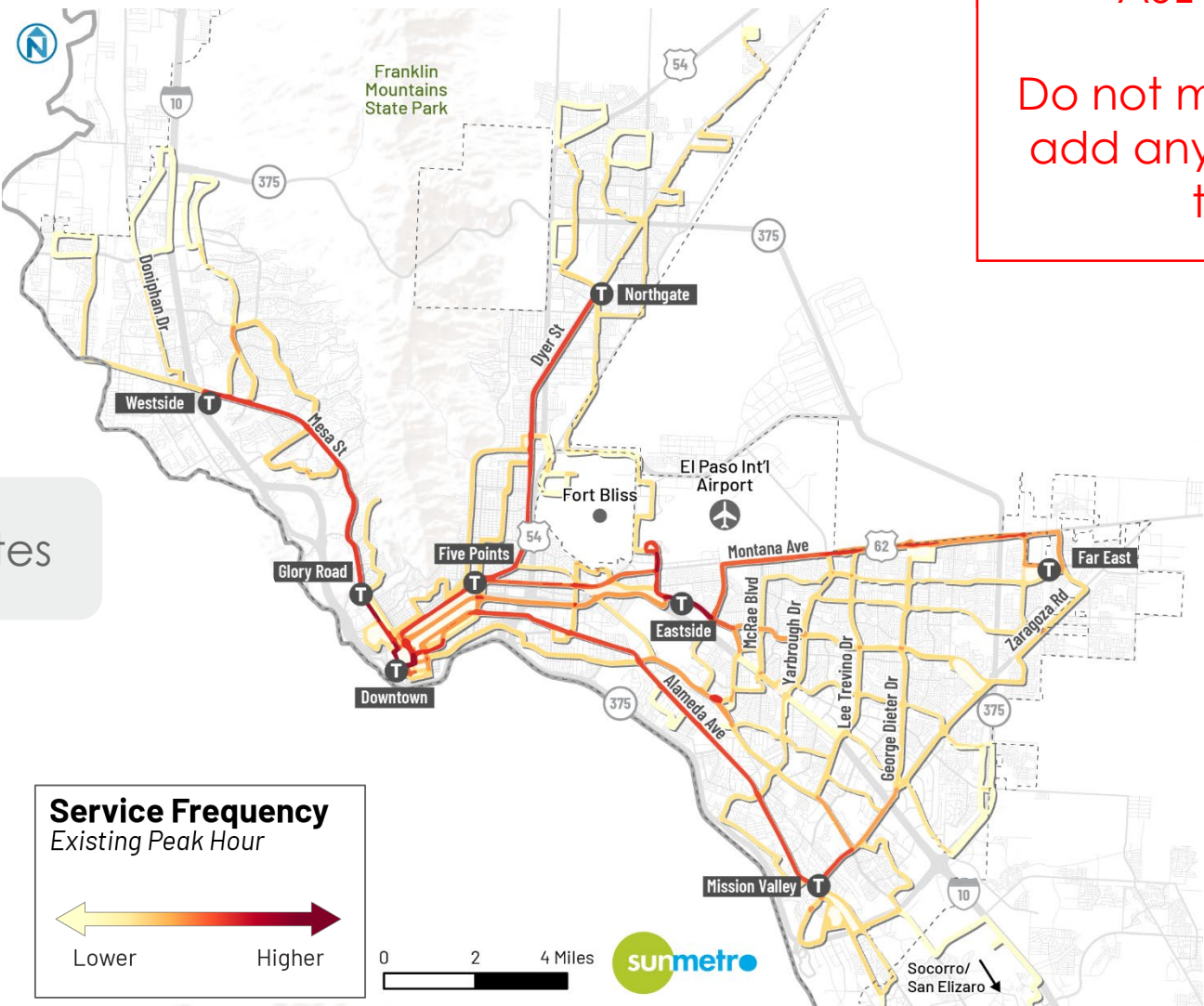
Routes: 40

Peak Buses: 98

Average frequency: 45 minutes

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ASL interpreter.

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this box.



Proposed Network

Frequency improved
for 19,000 riders (93%)

No change in frequency
for 1,000 riders (6%)

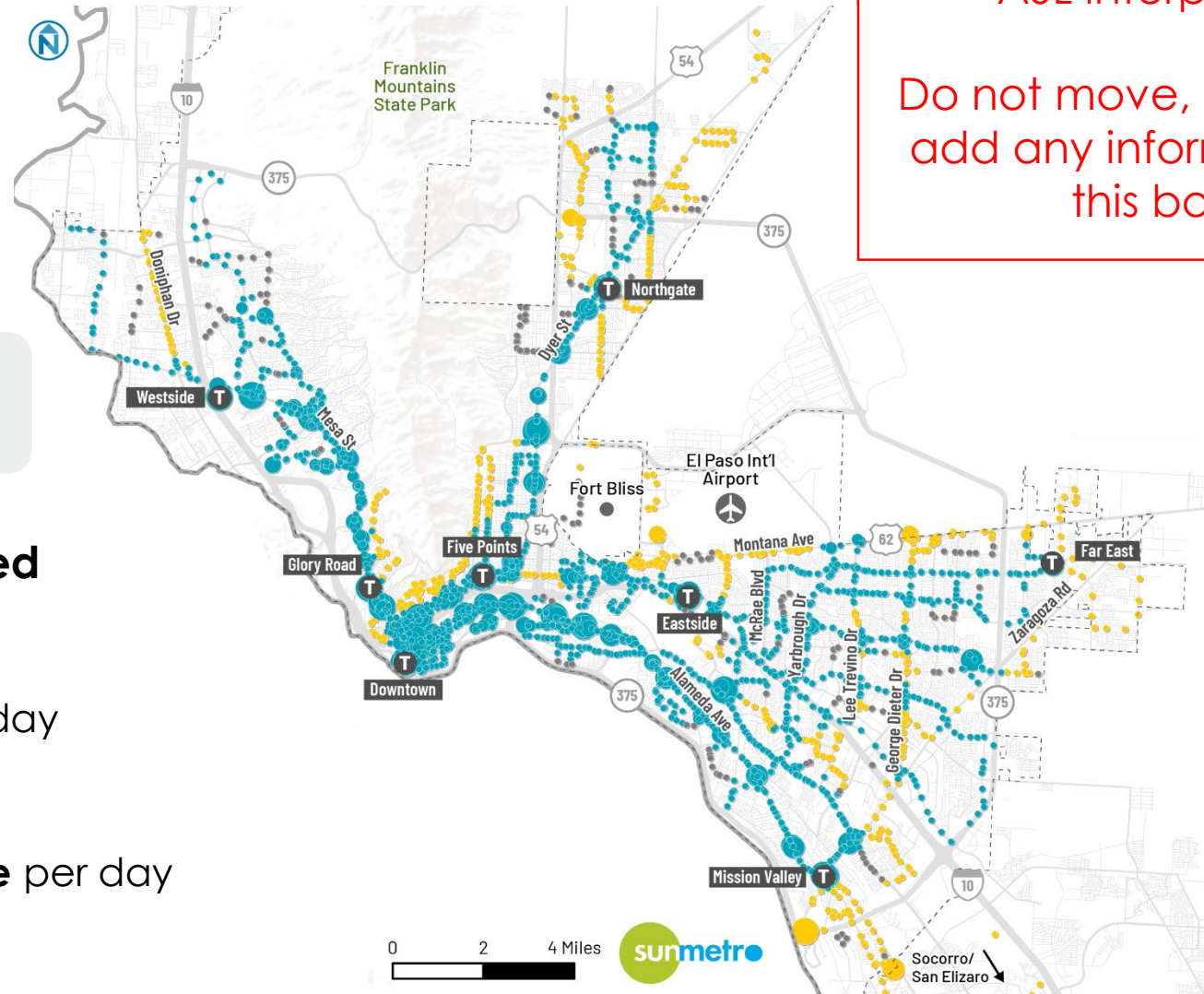
150 riders (< 1%) would have to walk
5 to 15 minutes to another stop

664 Total Bus Stops being Deactivated

- 104 stops with **No Ridership**
- 393 stops with **less than 1 person** per day
- 157 stops with **1 to 10 people** per day
- 10 stops with an **average of 22 people** per day

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ASL interpreter.

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Bus Stop Analysis

Purpose

- Ensure accessible pathway from deactivated stops to active stops

Actions

- Repair damaged sidewalks
- Install accessible ramps

Focus

- Sidewalks connecting riders utilizing mobility devices

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ASL interpreter.

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add any information to
this box.



Bus Stop Analysis

Findings

- 98 locations require improvements
- 27 locations classified as priority improvements

Cost Estimate

- \$3,500 per improvement
- Included in annual capital budget

Estimated Timeframe

- 12–18 months prior to route changes

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ASL interpreter.

Do not move, modify, or
add any information to
this box.

| Council District | Priority Improvements |
|------------------|-----------------------|
| 1 | 0 |
| 2 | 5 |
| 3 | 3 |
| 4 | 11 |
| 5 | 1 |
| 6 | 2 |
| 7 | 4 |
| 8 | 1 |
| Total | 27 |

Service Recommendations

Near Term (1-2 years)

- **Upgrade pathways** to/from deactivated bus stops.
- **Redesign network** for improved frequency or minimal change for **99%** of existing riders.
- Restore **Sunday service** across the system to improve access to destinations.

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ASL interpreter.

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add any information to
this box.

Service Recommendations

Mid Term (3-4 years)

- Expand **morning and late-night** service on **BRIO**.
- Begin to **upgrade frequencies** on local routes.
- Strategically pilot **microtransit service**.

Long Term (5+ years)

- Continue to **upgrade frequencies** on local routes.
- Expand **morning and late-night** service on local routes.

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ASL interpreter.

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add any information to
this box.

What is Microtransit?

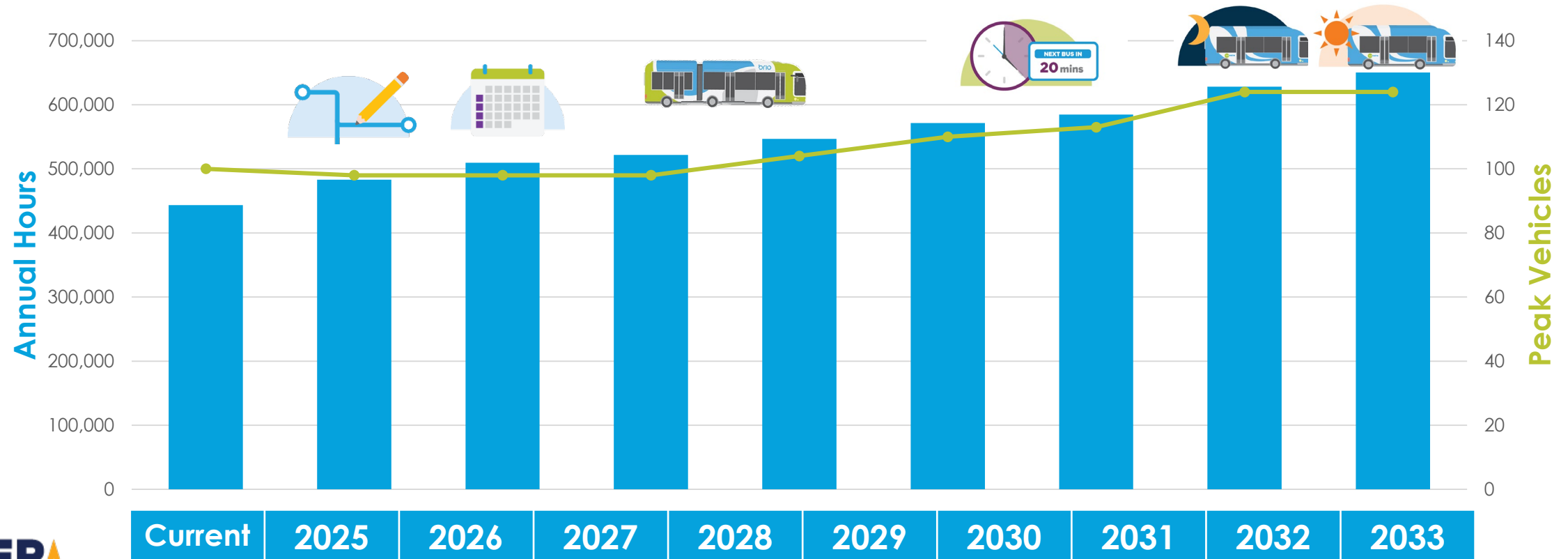
Zone-based on-demand service
in low-density areas utilizing
smaller vehicles.



Service Recommendations

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ASL interpreter.

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add any information to
this box.



Supporting Recommendations

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this box.

Near Term (1-2 years)

- Conduct a **bus stop** inventory and establish an action plan.

Mid Term (3-4 years)

- Implement **speed and reliability** improvements on major corridors to keep buses on time.
- Identify opportunities for **small hubs** at established activity centers.

Long Term (5+ Years)

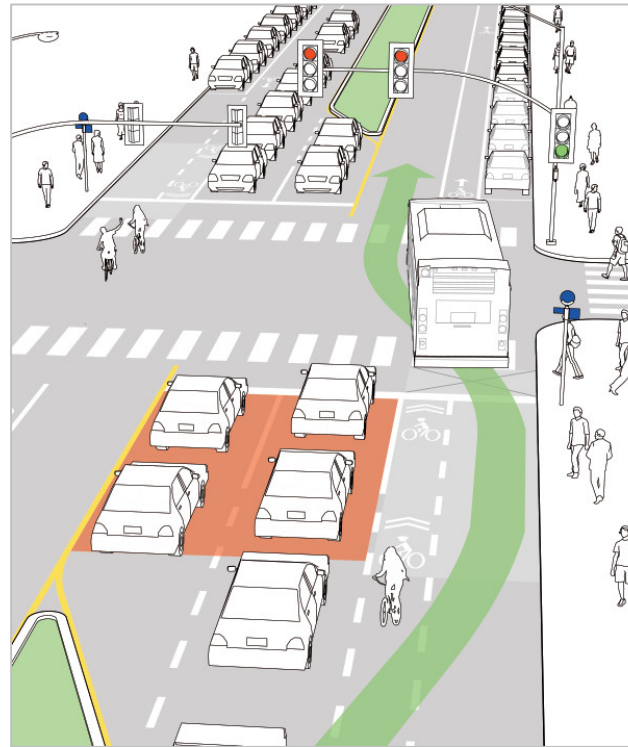
- Take a prudent approach to updating and diversifying the **fleet**.
- Support future **active transportation** projects that complement transit.

Speed and Reliability Investments

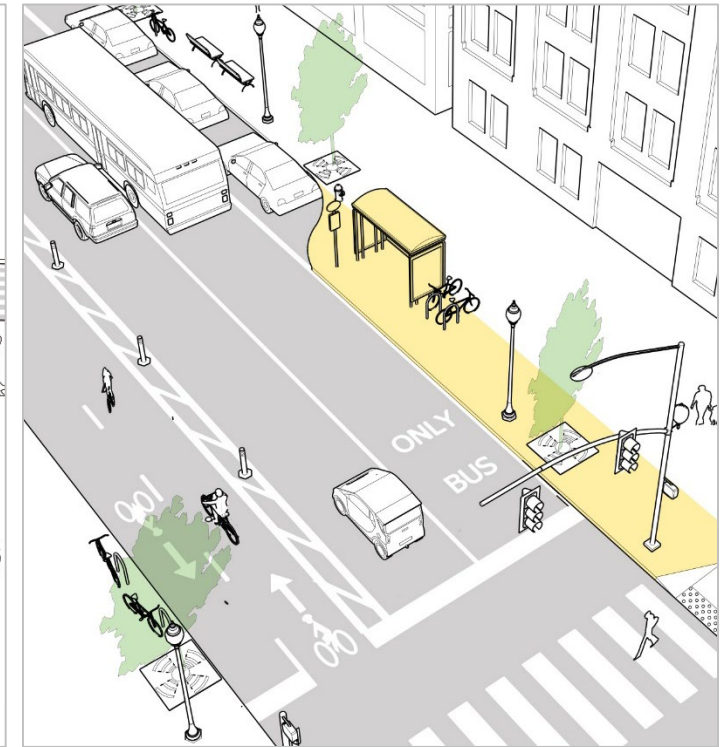
- Streets and intersections
 - Bus only lanes
 - Transit signal priority
 - Queue jumps
- Bus stops
 - Level boarding
 - Far-side stops
 - Bus bulbs

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ASL interpreter.

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this box.



Source: NACTO



Source: NACTO

Recommendations Summary

Space reserved for the
ASL interpreter.

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this box.



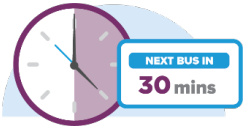
Simplify and **optimize** the local route network.



Maximize BRIO by extending hours of service to improve network connectivity.



Continue to **restore Sunday** service as drivers become available.



Invest in **more frequent service** over time.



Pilot microtransit in areas where local bus is not ideal.



Continue upgrading **bus stops**.



Space reserved for the
ASL interpreter.

Do not move, modify, or
add any information to
this box.

Thank you!

James Gamez

jgamez@nelsonnygaard.com



Legislation Text

File #: 23-1439, **Version:** 2

**ITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

The linkage to the Strategic Plan is subsection 7.3 - Enhance regional comprehensive transportation system.

Discussion and action on the request that the Managing Director of Purchasing and Strategic Sourcing be authorized to notify Tolar Manufacturing Company, Inc. that the City is terminating Contract No. 2020-988 Pre-Fabricated Bus Shelters for convenience, pursuant to Part 4 - Contract Clauses - Section 8A of this contract, and that the termination shall be effective as of November 7, 2023.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 7, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Anthony R. Dekeyzer, Director of Mass Transit, (915) 212-3306
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system.

SUBJECT:

Discussion and action on the request that the Managing Director of Purchasing and Strategic Sourcing be authorized to notify Tolar Manufacturing Company, Inc. that the City is terminating Contract No. 2020-988 Pre-Fabricated Bus Shelters for convenience, pursuant to Part 4 - Contract Clauses – Section 8A of this contract, and that the termination shall be effective as of November 7, 2023.

BACKGROUND / DISCUSSION:

Vendor is unable to hold contract pricing due to high material price increase.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On September 1, 2020 City Council approved the award of contract 2020-988 to vendor for a three (3) year term for at total amount of \$1,394,400.00.

AMOUNT AND SOURCE OF FUNDING:

N/A

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Enter User Department here

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Deputy Transit Officer

Jerry DeMuro/for

Anthony R. Dekeyzer, Director of Mass Transit

**COUNCIL PROJECT FORM
(Termination)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR AGENDA** for the Council Meeting of **November 7, 2023**

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.3 – Enhance regional comprehensive transportation system.

Discussion and action on the request that the Managing Director of Purchasing and Strategic Sourcing be authorized to notify Tolar Manufacturing Company, Inc. that the City is terminating Contract No. 2020-988 Pre-Fabricated Bus Shelters for convenience, pursuant to Part 4 - Contract Clauses – Section 8A of this contract, and that the termination shall be effective as of November 7, 2023.

RESOLUTION

WHEREAS, on September 1, 2020, the City of El Paso ("City") awarded Contract No. 2020-988 Pre-Fabricated Bus Shelters Service to Tolar Manufacturing Company, Inc.; and

WHEREAS, pursuant to Part 4 - Contract Clauses – Section 8A of this contract the City is authorized to terminate the Contract for convenience; and

WHEREAS, the City desires to terminate the Contract for Convenience.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EL PASO:

That the Managing Director of Purchasing & Strategic Sourcing is authorized to notify Tolar Manufacturing Company, Inc. that the City is terminating Contract No. 2020-988 Pre-Fabricated Bus Shelters Service for convenience, pursuant to Part 4 - Contract Clauses – Section 8A of this contract, and that the termination shall be effective as of November 7, 2023.

APPROVED this ____ day of _____, 2023.

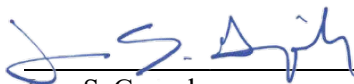
THE CITY OF EL PASO:

Oscar Lesser
Chairman

ATTEST:

Laura D. Prine
Secretary

APPROVED AS TO FORM:



Juan S. Gonzalez
Senior Assistant City Attorney

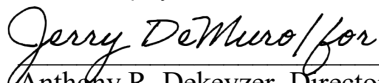
APPROVED AS TO CONTENT:



K. Nicole Cote, Managing Director
Purchasing & Strategic Sourcing

APPROVED AS TO CONTENT:

Deputy Transit Officer



Anthony R. Dekeyzer, Director
Mass Transit Department (Sun Metro)



Legislation Text

File #: 23-1438, **Version:** 2

CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

The linkage to the strategic plan is subsection 7.3 - Enhance a regional comprehensive transportation system

Award Summary:

Discussion and action on the award of Solicitation 2023-0538 Pre-Fabricated Bus Shelters to Tolar Manufacturing, Inc. for an initial term of three (3) years for an estimated amount of \$10,361,340.00. The award also includes a two (2) year option for an estimated amount of \$6,907,560.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$17,268,900.00. This contract will allow Sun Metro to buy bus shelters, as needed, for installation in selected stops that already have required platform and accessibility. Bus Shelters will enhance customer's experience by improving accessibility and protection from elements.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$8,966,940.00 for the initial term, which represents a 147.69% increase due to additional units being purchased for shelters, trash receptacles and bike racks, previous contract 120 units - this contract 220 units, in addition to an overall 35.10% price increase for these items.

| | |
|--------------------------|---|
| Department: | Mass Transit (Sun Metro) |
| Vendor: | Tolar Manufacturing, Inc. Corona, CA |
| Item(s): | All |
| Initial Term: | 3 Years |
| Option to Extend: | 2 Years |
| Annual Estimated Award: | \$3,453,780.00 |
| Initial Estimated Award: | \$10,361,340.00 (3 Years) |
| Total Estimated Award: | \$17,268,900.00 (5 Years) |
| Account No.: | 560-3210-60050-580040- |

P60FTA113-G60215339
Funding Source: Federal Transit Administration Formula 5339 Grant
District(s): All

This is a Low Bid procurement, unit price contract

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Tolar Manufacturing, Inc. the lowest responsive and responsible bidder.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 7, 2023
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Anthony R. Dekeyzer, Director of Mass Transit, (915) 212-3306
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system

SUBJECT:

Discussion and action on the award of solicitation 2023-0538 Pre-Fabricated Bus Shelters to Tolar Manufacturing, Inc. for an initial term of three (3) years for an estimated amount of \$10,361,340.00. The award also includes a two (2) year option for an estimated amount of \$6,907,560.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$17,268,900.00.

BACKGROUND / DISCUSSION:

This contract will allow Sun Metro to buy bus shelters, as needed, for installation in selected stops that already have required platform and accessibility. Bus Shelters will enhance customer's experience by improving accessibility and protection from elements.

SELECTION SUMMARY:

Solicitation was advertised on July 18, 2023 and July 25, 2023. The solicitation was posted on City website on July 18, 2023. There were a total twenty-three (23) viewers online; three (3) bids were received; none from local suppliers.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$8,966,940.00 for the initial term, which represents a 147.69% increase due to additional units being purchased for shelters, trash receptacles and bike racks, previous contract 120 units - this contract 220 units, in addition to an overall 35.10% price increase for these items.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$10,361,340.00

Funding Source: Federal Transit Administration Formula 5339 Grant

Account: 560-3210-60050-580040-P6018-P60FTA113-G60215339

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Deputy Transit Officer

Jerry DeMuro/for

Anthony R. Dekeyzer, Director of Mass Transit

**COUNCIL PROJECT FORM
(LOW BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Mass Transit Board Meeting of **November 7, 2023.**

Strategic Goal 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the strategic plan is subsection 7.3 – Enhance a regional comprehensive transportation system

Award Summary:

Discussion and action on the award of solicitation 2023-0538 Pre-Fabricated Bus Shelters to Tolar Manufacturing, Inc. for an initial term of three (3) years for an estimated amount of \$10,361,340.00. The award also includes a two (2) year option for an estimated amount of \$6,907,560.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$17,268,900.00. This contract will allow Sun Metro to buy bus shelters, as needed, for installation in selected stops that already have required platform and accessibility. Bus Shelters will enhance customer's experience by improving accessibility and protection from elements.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$8,966,940.00 for the initial term, which represents a 147.69% increase due to additional units being purchased for shelters, trash receptacles and bike racks, previous contract 120 units - this contract 220 units, in addition to an overall 35.10% price increase for these items.

| | |
|--------------------------|---|
| Department: | Mass Transit (Sun Metro) |
| Vendor: | Tolar Manufacturing, Inc. Corona, CA |
| Item(s): | All |
| Initial Term: | 3 Years |
| Option to Extend: | 2 Years |
| Annual Estimated Award: | \$3,453,780.00 |
| Initial Estimated Award: | \$10,361,340.00 (3 Years) |
| Total Estimated Award: | \$17,268,900.00 (5 Years) |
| Account No.: | 560-3210-60050-580040-P60FTA113-G60215339 |
| Funding Source: | Federal Transit Administration Formula 5339 Grant |
| District(s): | All |

This is a Low Bid procurement, unit price contract

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) Department recommend award as indicated to Tolar Manufacturing, Inc. the lowest responsive and responsible bidder.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO

BID TABULATION FORM



| BID TITLE: Pre-Fabricated Bus Shelters | | | | | | | | | | | BID NO: 2023-0538 | | |
|--|---|-----------------|--------------------------------|------------------------------------|---|------------------------------|------------------------------|--|------------------------------|------------------------------|--|------------------------------|------------------------------|
| BID DATE: August 16, 2023 | | | | | | | | | | | DEPARTMENT: Mass Transit (Sun Metro) | | |
| | | | | | Brasco International, Inc., Madison Heights, MI Bidder 1 of 3 | | | GST Manufacturing, Halton City, TX Bidder 2 of 3 | | | Tolar Manufacturing Company, Inc. Corona, CA Bidder 3 of 3 | | |
| Item No. | Description | Unit of Measure | Minimum Approximate Quantities | Maximum Approximate Quantities (A) | Price (B) | Yearly Total (C = A X B) (C) | 3 Year Total (D = C X 3) (D) | Price (B) | Yearly Total (C = A X B) (C) | 3 Year Total (D = C X 3) (D) | Price (B) | Yearly Total (C = A X B) (C) | 3 Year Total (D = C X 3) (D) |
| 1 | Shelter will be a medium 12x5 with 4 perforated steel panels, includes 1 prefabricated large advertising display case (kiosk), 3 small notification board cases, 2 solar light fixtures, and 2x, 4' benches with dividers. ADA compliant. Tapered proof screws. | EA | 180 | 220 | \$ 18,275.00 | \$ 4,020,500.00 | \$ 12,061,500.00 | \$ 24,500.00 | \$ 5,390,000.00 | \$ 16,170,000.00 | \$ 14,089.00 | \$ 3,099,580.00 | \$ 9,298,740.00 |
| 2 | Trash Receptacle, surface mounted, 32-gal plastic liner, lockable side door, to lock with padlock. | EA | 180 | 220 | \$ 1,550.00 | \$ 341,000.00 | \$ 1,023,000.00 | \$ 1,250.00 | \$ 275,000.00 | \$ 825,000.00 | \$ 1,109.00 | \$ 243,980.00 | \$ 731,940.00 |
| 3 | Bike Rack, surface mounted, to accommodate 3 bicycles. | EA | 180 | 220 | \$ 625.00 | \$ 137,500.00 | \$ 412,500.00 | \$ 1,580.00 | \$ 347,600.00 | \$ 1,042,800.00 | \$ 501.00 | \$ 110,220.00 | \$ 330,660.00 |
| Total | | | | | | \$ 4,499,000.00 | \$ 13,497,000.00 | | \$ 6,012,600.00 | \$ 18,037,800.00 | | \$ 3,453,780.00 | \$ 10,361,340.00 |
| <p><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> | | | | | | | | | | | | | |
| TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S) | | | | | <input type="text"/> | | | <input checked="" type="checkbox"/> | | | <input type="text"/> | | |
| NO OPTION OFFERED | | | | | <input checked="" type="checkbox"/> | | | <input type="text"/> | | | <input checked="" type="checkbox"/> | | |
| AMENDMENTS ACKNOWLEDGED: | | | | | YES | | | YES | | | YES | | |
| BIDS SOLICITED: 751 LOCAL BIDS SOLICITED: 386 BIDS RECEIVED: 3 LOCAL BIDS RECEIVED: 0 NO BID: 7 | | | | | | | | | | | | | |
| NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract. | | | | | | | | | | | | | |

2023-0538 Pre-Fabricated Bus Shelters
View List

| | Participant Name | Email |
|----|--|--|
| 1 | Brasco International, Inc. | sloewe@brasco.com |
| 2 | gst manufacturing | herwin@gstmanufacturing.com |
| 3 | Tolar Manufacturing Company, Inc | swilliams@tolarmfg.com |
| 4 | Unipak Corp. | customercare@unipakcorp.net |
| 5 | Black Fox Services LLC (James L Fox III) | james@teamblackfox.com |
| 6 | Black Fire & Security Services, LLC | RickBlack@blackfireandsecurity.com |
| 7 | DYER CYCLE | dyercycleco@sbcglobal.net |
| 8 | Paso-Tex Industries LLC | kshankles@paso-tex.net |
| 9 | Filterbuy Incorporated | AR@filterbuy.com |
| 10 | Delegard Tool of Texas | sreyna@delegardtool.com |
| 11 | Ace Government Services LLC | stevenchapel@acegovernmentservices.com |
| 12 | ConstructConnect | content@constructconnect.com |
| 13 | Construction Reporter | rebecca@constructionreporter.com |
| 14 | Dawco Home Builders, LLC | wlujan@dawcobuilders.com |
| 15 | El Paso CWI & NDE Inspection Services, LLC | JLowenberg@elpasocwi.com |
| 16 | HEIST DISPOSAL INC | darheist@elp.rr.com |
| 17 | Horizone Construction 1 LTD | horizone.andres@gmail.com |
| 18 | Martinez Bros. Contractors, LLC | eddie@martinezbros.com |
| 19 | North America Procurement Council Inc., PBC | |
| 20 | Premium Park Products (Premium Park Products, LLC) | phil@premiumparkproducts.com |
| 21 | Pride General Contractors, LLC | info@pridegc.com |
| 22 | The PlanIt Room | projects@theplanitroom.com |
| 23 | Vulcan welding | vdelat1996@icloud.com |



Legislation Text

File #: 23-1473, Version: 1

**CITY OF EL PASO, TEXAS
LEGISTAR AGENDA ITEM SUMMARY FORM**

DISTRICT, DEPARTMENT, CONTACT INFORMATION:

Please choose District and Department from drop down menu. Please post exactly as example below.

No Title's, No emails. Please use ARIAL 10 Font.

All Districts

Sun Metro Mass Transit, Anthony DeKeyzer, (915) 212-3306

Office of Management and Budget, K. Nicole Cote, (915) 212-1092

AGENDA LANGUAGE:

This is the language that will be posted to the agenda. Please use ARIAL 11 Font.

Discussion and action to amend the FY 2024 Mass Transit Budget Resolution Schedule A Capital Program to reflect changes in an infrastructure grant and the purchase of fixed route rolling stock replacement and authorize the City Manager or his designee to establish the funding source and make any necessary budget transfers for the execution of this program.

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: November 7, 2023

PUBLIC HEARING DATE:

CONTACT PERSON NAME AND PHONE NUMBER:

K. Nicole Cote, Managing Director, City Manager's Office (915) 212-1092

Anthony Dekeyzer, Director, Sun Metro (915) 212-3306

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL: 6. Set the Standard for Sound Governance and Fiscal Management

SUBGOAL: N/A

SUBJECT: Discussion and action to amend the FY 2024 Mass Transit Budget Resolution Schedule A Capital Program to reflect changes in an infrastructure grant and the purchase of fixed route rolling stock replacement and authorize the City Manager or his designee to establish the funding source and make any necessary budget transfers for the execution of this program.

BACKGROUND / DISCUSSION:

Section 7.3D of the City Charter requires a budget to be adopted by resolution no later than August 31st of each year

PRIOR COUNCIL ACTION:

Yes, the FY 2023-2024 Annual Budget for Mass Transit was adopted by Resolution on August 15, 2023.

AMOUNT AND SOURCE OF FUNDING: N/A

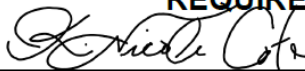
HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES NO

PRIMARY DEPARTMENT: City Manager's Office - Office of Management and Budget

SECONDARY DEPARTMENT: All City

*******REQUIRED AUTHORIZATION*******

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client
department should sign also)

**SECOND AMENDMENT TO
CITY OF EL PASO, MASS TRANSIT DEPARTMENT
FISCAL YEAR 2024 BUDGET RESOLUTION**

WHEREAS, on August 15, 2023 the City Manager of the City of El Paso filed the Fiscal Year 2024 Proposed Budget of the Mass Transit Department of the City of El Paso with the Secretary of the Mass Transit Department Board; and

WHEREAS, the Proposed Budget was made available for the inspection by any person and posted on the City's website in accordance with Section 102.005 of the Texas Local Government Code; and

WHEREAS, on August 15, 2023 the Secretary of the Mass Transit Department Board published notice in the El Paso Times, a newspaper of general circulation in the county in which the City of El Paso is located, of a public hearing regarding the Mass Transit Department of the City of El Paso Fiscal Year 2024 Budget Resolution, in accordance with the Charter of the City of El Paso and Section 102.0065(a) of the Texas Local Government Code; and

WHEREAS, said public hearing was held on August 15, 2023 by the Mass Transit Board of the City of El Paso on the Proposed Budget at which all interested persons were given the right to be present and participate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MASS TRANSIT DEPARTMENT OF THE CITY OF EL PASO:

THAT, the Schedule A – Capital Program of the approved budget for the FY 2024 Mass Transit Department of the City of El Paso, is amended as attached to this Resolution as Exhibit A, to reflect changes in an infrastructure grant and the purchase of fixed route rolling stock replacement; and

THAT, the City Manager, or his designee, be authorized to establish the funding source and make any necessary budget transfers for the execution of this program.

[SIGNATURES BEGIN ON THE FOLLOWING PAGE]

PASSED AND APPROVED this ____ day of _____ 2023.

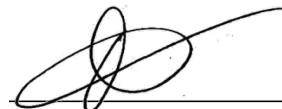
**CITY OF EL PASO
MASS TRANSIT DEPARTMENT BOARD:**

Oscar Leaser
Chair

ATTEST:

Laura Prine
Secretary

APPROVED AS TO FORM:



Oscar Gomez
Assistant City Attorney

APPROVED AS TO CONTENT:



K. Nicole Cote, Director
Office of Management and Budget

Exhibit A

FY2024 Schedule A – Capital Program - Amended

Mass Transit Board
FY2024 Schedule A - Capital Program - Amended

| Project Name | Fund / Funding Source | FY 2024 Adopted | FY 2024 Revision | FY 2024 Revised |
|--------------|-----------------------|-----------------|------------------|-----------------|
|--------------|-----------------------|-----------------|------------------|-----------------|

Infrastructure

| | | | | |
|--|-------------------------|-------------|--------------|-------------|
| Sidewalk Construction | Sun Metro Capital Funds | \$200,000 | \$0 | \$200,000 |
| Possible Match For LOW-NO GRANT II Phase | Sun Metro Capital Funds | \$2,000,000 | -\$2,000,000 | \$0 |
| To cover the design and any contingency not covered with LOW - NO II phase grant | Sun Metro Capital Funds | \$1,000,000 | -\$1,000,000 | \$0 |
| Construction Contingency | Sun Metro Capital Funds | | \$500,000 | \$500,000 |
| TOC Furniture | Sun Metro Capital Funds | \$200,000 | \$0 | \$200,000 |
| TOC Above Ground Fuel Tank | Sun Metro Capital Funds | \$300,000 | \$0 | \$300,000 |
| TVMs Replacement | Sun Metro Capital Funds | \$2,000,000 | \$0 | \$2,000,000 |
| Electrical Simulator (Multiplex Module) | Sun Metro Capital Funds | \$120,000 | \$0 | \$120,000 |
| Shop Equipment (Details Provided Per Request) | Sun Metro Capital Funds | \$287,000 | \$0 | \$287,000 |
| Coin Sorter | Sun Metro Capital Funds | \$30,000 | \$0 | \$30,000 |
| Trailer for Facilities Maintenance | Sun Metro Capital Funds | \$30,000 | \$0 | \$30,000 |
| Trailer for Fleet too Haul Equipment | Sun Metro Capital Funds | \$30,000 | \$0 | \$30,000 |
| Trailer for Streetcar Power Washing Equipment | Sun Metro Capital Funds | \$20,000 | \$0 | \$20,000 |

Rolling Stock

| | | | | |
|--|-------------------------|-------------|-------------|-------------|
| Fixed Route Replacements - 35 FT (10 Buses) | Grant Funding | \$7,000,000 | \$0 | \$7,000,000 |
| Fixed Route Replacements - 35 FT (10 Buses), Including Price Increase | Sun Metro Capital Funds | \$0 | \$7,600,000 | \$7,600,000 |
| Fixed Route Replacements - 3 Cutaways to replace current ARBOCs | Sun Metro Capital Funds | \$750,000 | \$0 | \$750,000 |
| Fixed Route Replacements - One Time 3 ARBOC Replacements | Sun Metro Capital Funds | \$750,000 | \$0 | \$750,000 |
| Non Revenue Motor Pool - Diesel 2500 equivalent truck for Facilities Maintenance | Sun Metro Capital Funds | \$75,000 | \$0 | \$75,000 |
| Non Revenue Motor Pool - Facilities F350 equivalent, Street Car 750/7500 HD, Project MG/Customer service | Sun Metro Capital Funds | \$235,000 | \$0 | \$235,000 |
| Non Revenue Motor Pool - Admin Motor Pool (Total \$450k) | Sun Metro Capital Funds | \$250,000 | \$0 | \$250,000 |
| Non Revenue Motor Pool - Support Vehicle Replacement Funding | Sun Metro Capital Funds | \$200,000 | \$0 | \$200,000 |

| | | | | |
|---------------------------------------|--|---------------------|--------------------|---------------------|
| <i>Sun Metro Capital Funds</i> | | \$8,477,000 | \$5,100,000 | \$13,577,000 |
| <i>Grant Funding</i> | | \$7,000,000 | \$0 | \$7,000,000 |
| <i>Total SM Capital Costs</i> | | \$15,477,000 | \$5,100,000 | \$20,577,000 |