

Oscar Leeser  
Mayor

Cary Westin  
Interim City Manager



CITY COUNCIL  
Brian Kennedy, District 1  
Alexsandra Anello, District 2  
Cassandra Hernandez, District 3  
Joe Molinar, District 4  
Isabel Salcido, District 5  
Art Fierro, District 6  
Henry Rivera, District 7  
Chris Canales, District 8

## **AGENDA FOR THE REGULAR COUNCIL MEETING**

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**August 15, 2023**

**COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY  
9:00 AM**

**Teleconference phone number: 1-915-213-4096**

**Toll free number: 1-833-664-9267**

**Conference ID: 888-641-50#**

**AND**

**AGENDA REVIEW MEETING  
COUNCIL CHAMBERS, CITY HALL  
300 N. CAMPBELL AND VIRTUALLY**

**August 14, 2023**

**9:05 AM**

**Teleconference phone number: 1-915-213-4096**

**Toll free number: 1-833-664-9267**

**Conference ID: 284-374-531#**

Notice is hereby given that an Agenda Review Meeting will be conducted on August 14, 2023 at 9:05 A.M. and a Regular Meeting of the City Council of the City of El Paso will be conducted on August 15, 2023 at 9:00 A.M. Members of the public may view the meeting via the following means:

Via the City's website: <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll free number: 1-833-664-9267

**At the prompt please enter the corresponding Conference ID:**

**Agenda Review, August 14, 2023 Conference ID: 284-374-531#**

**Regular Council Meeting, August 15, 2023 Conference ID: 888-641-50#**

**The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:**

**For Call to the Public:**

**<https://app.smartsheet.com/b/form/dc001f113c14440db558b9da4e973ce2>**

**To speak on Agenda Items:**

**<https://app.smartsheet.com/b/form/cc20aad8258146ab8f63761079bd1091>**

**A quorum of City Council must participate in the meeting.**

### **ROLL CALL**

### **INVOCATION BY EL PASO POLICE SENIOR CHAPLAIN DAVID MAYFIELD**

### **PLEDGE OF ALLEGIANCE**

### **MAYOR'S PROCLAMATIONS**

**David L. Carrasco Job Corps Graduation Day**

**Black Business Month**

### **NOTICE TO THE PUBLIC**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by City Council to be routine and will be enacted by one motion unless separate discussion is requested by Council Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. Council may, however, reconsider any item at any time during the meeting.

### **CONSENT AGENDA - APPROVAL OF MINUTES:**

#### **Goal 6: Set the Standard for Sound Governance and Fiscal Management**

1. Approval of the Minutes of the Regular City Council Meeting of August 1, 2023 and the Special Meeting of July 31, 2023.

**[23-1096](#)**

**All Districts**

City Clerk's Office, Laura D. Prine, (915) 212-0049



## **CONSENT AGENDA - REQUEST TO EXCUSE ABSENT CITY COUNCIL MEMBERS:**

2. REQUEST TO EXCUSE ABSENT CITY COUNCIL MEMBERS [23-126](#)

## **CONSENT AGENDA - RESOLUTIONS:**

### **Goal 3: Promote the Visual Image of El Paso**

3. That the Solid Waste Liens on the attachment posted with this agenda be approved (See Attachment A). [23-1047](#)

**Districts 1, 2, 3, 4, and 6**

Environmental Services Department, Nicholas Ybarra, (915) 212-6000

4. That the Planning and Inspection Liens on the attachment posted with this agenda be approved (See Attachment B). [23-1052](#)

**Districts 1, 2, 3, 6, and 8**

Planning and Inspections, Tony De La Cruz, (915) 212-1589

### **Goal 6: Set the Standard for Sound Governance and Fiscal Management**

5. Approve a Resolution to update the City of El Paso Investment Policy for Fiscal Year 2024. [23-1051](#)

**All Districts**

Office of the Comptroller, Margarita Marin, (915) 212-1174

### **Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

6. That the City Manager is authorized to sign a First Amendment to an Agreement for Professional Services Agreement by and between the CITY OF EL PASO and AECOM TECHNICAL SERVICES, INC., for a Project known as "Architect and Engineering Services for Traffic Management Center Upgrades," to provide additional basic services at an additional total cost of \$300,388.76, thereby extending the contract amount from \$3,518,769.71 to \$3,819,158.47; and that the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for the execution of the First Amendment. [23-1072](#)

**All Districts**

Capital Improvement Department, Joaquin Rodriguez, (915) 212-0065

## **CONSENT AGENDA - BOARD RE-APPOINTMENTS:**

### **Goal 3: Promote the Visual Image of El Paso**

7. Sharon S. Miles-Bonart to the Open Space Advisory Board by Representative Art Fierro, District 6. [23-1114](#)  
Members of the City Council, Representative Art Fierro, (915) 212-0006

**Goal 8: Nurture and Promote a Healthy, Sustainable Community**

8. James Pleasant II to the Regional Renewable Energy Advisory Council, as a non-voting member, by Nicole Ferrini, Climate & Sustainability Officer. [23-1103](#)  
Community and Human Development, Nicole Ferrini, (915) 212-1659
9. Rondriques A. Jackson to the Veterans Affairs Advisory Committee by Representative Aleksandra Annello, District 2. [23-1126](#)  
Members of the City Council, Aleksandra Annello, (915) 212-0002

**CONSENT AGENDA - BOARD APPOINTMENTS:**

**Goal 1: Create an Environment Conducive to Strong, Sustainable Economic Development**

10. Arlene Carroll to the Tax Increment Reinvestment Zone Number 5 by Mayor Oscar Leeser. [23-1127](#)  
Members of the City Council, Mayor Oscar Leeser, (915) 212-0021
11. Deborah A. Zuloaga to the Tax Increment Reinvestment Zone Number 5 by Mayor Oscar Leeser. [23-1128](#)  
Members of the City Council, Mayor Oscar Leeser, (915) 212-0021

**Goal 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments**

12. Marlene Gonzalez to the Museums and Cultural Affairs Advisory Board by Representative Henry Rivera, District 7. [23-1136](#)  
Members of the City Council, Representative Henry Rivera, (915) 212-0007

**Goal 8: Nurture and Promote a Healthy, Sustainable Community**

13. Roberto Garza Jr. to the Veterans Affairs Advisory Committee by Representative Joe Molinar, District 4. [23-1104](#)  
Members of the City Council, Representative Joe Molinar, (915) 212-0004

**CONSENT AGENDA - APPLICATIONS FOR TAX REFUNDS:**

## **Goal 6: Set the Standard for Sound Governance and Fiscal Management**

14. That the tax refunds listed on the attachment posted with this agenda be approved. This action would allow us to comply with state law which requires approval by the legislative body of refunds of tax overpayments greater than \$2,500.00. (See Attachment C)

[23-1075](#)

### **All Districts**

Tax Office, Maria O. Pasillas, (915) 212-1737

## **CONSENT AGENDA - NOTICE FOR NOTATION:**

## **Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community**

15. Accept the donation of popcorn from El Paso Disposal to go towards the District 3 Movies in the Park series.

[23-1137](#)

Members of the City Council, Representative Cassandra Hernandez, (915) 212-0003

## **CONSENT AGENDA - NOTICE OF CAMPAIGN CONTRIBUTIONS:**

## **Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community**

16. For notation pursuant to Section 2.92.080 of the City Code, receipt of campaign contributions of five hundred dollars or greater by Representative Joe Molinar in the amount of \$1,000.00 from Dr. Richard Teschner.

[23-1135](#)

Members of the City Council, Representative Joe Molinar, (915) 212-0004

## **REGULAR AGENDA - MEMBERS OF THE CITY COUNCIL**

## **Goal 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments**

17. Discussion and action that the City Council declares that the expenditure of District 8 discretionary funds, in an amount not to exceed \$10,000.00, to cover costs of stage rental, audio/visual equipment, entertainment, hiring of off-duty law enforcement officers or private security officers, barrier rental for vehicle-pedestrian control, permitting fees, and/or portable restroom rental related to the holding of the Segundo Barrio Community Block Party by the Southside Neighborhood Association, serves the municipal purpose of fostering community pride, encouraging civic engagement and celebrating the heritage and culture of one of the oldest neighborhoods in El Paso's history.

[23-1131](#)

### **District 8**

Members of the City Council, Representative Chris Canales, (915) 212-0008

18. Discussion and action that the City Council authorizes the expenditure of District 8 discretionary funds in an amount not to exceed THREE THOUSAND SEVEN HUNDRED TWENTY-SIX AND 86/100 DOLLARS (\$3,726.86) towards the costs of equipment rental, movie license fees, permits, staff time and other related items necessary for the support of the “Movies in the Park” event, a series of movie nights in parks located within District 8, and declares that this expenditure serves the municipal purpose of providing recreational and cultural activities to the residents of and visitors to the City of El Paso, which benefits the community and instills community pride.

[23-1132](#)

**District 8**

Members of the City Council, Representative Chris Canales, (915) 212-0008

**REGULAR AGENDA - OPERATIONAL FOCUS UPDATES**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

19. Presentation and discussion on the 88th Regular and Special Sessions of the Texas State Legislature.

[23-1055](#)

**All Districts**

Capital Improvement Department, Lindsey Adams, (915) 212-1622

Capital Improvement Department, Yvette Hernandez, (915) 212-1860

**CALL TO THE PUBLIC – PUBLIC COMMENT:**

Call to the Public will begin at 12:00 p.m. Requests to speak must be received by 9:00 a.m. on the date of the meeting. Sixty minutes in total will be devoted for Call to the Public. This time is reserved for members of the public who would like to address the City Council on items that are not on the City Council Agenda.

Members of the public may communicate with Council during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following Conference ID: 888-641-50#

A sign-up form is available on line for those who wish to sign up in advance of the meeting at: <https://app.smartsheet.com/b/form/dc001f113c14440db558b9da4e973ce2>

**REGULAR AGENDA - FIRST READING OF ORDINANCES:**

**INTRODUCTION OF ORDINANCES PURSUANT TO SECTION 3.9 OF THE EL PASO CITY CHARTER:**

Public comment typically is not taken during the first reading of ordinances. Public comments are invited at the date of the scheduled public hearing.

Public Hearings will be held as part of the regular City Council meeting that begins at approximately 9:00 a.m. All interested persons present shall have an opportunity to be heard at that time. After the public hearings, Council may also delay taking action on Ordinances; no requirement is made by Section 3.9B of the El Paso City Charter to publish any further notice. Copies of all Ordinances are available for review in the City Clerk's office, 300 N. Campbell, Monday through Thursday, 7:00 a.m. to 6:00 p.m.

### **Goal 3: Promote the Visual Image of El Paso**

20. An Ordinance amending Title 19 (Subdivision and Development Plats) adding Article 8 (Conflict of Laws) Chapter 8.1 (Conflict of Laws) in order to specify that in the event of a conflict between Title 19 (Subdivision and Development Plats) and Chapter 212 of the Texas Local Government Code that Chapter 212 controls. [23-1116](#)

#### **All Districts**

Planning and Inspections, Philip Etiwe, (915) 212-1553

Planning and Inspections, Kevin Smith, (915) 212-1566

**PUBLIC HEARING WILL BE HELD ON AUGUST 29, 2023**

### **REGULAR AGENDA – OTHER BUSINESS:**

### **Goal 6: Set the Standard for Sound Governance and Fiscal Management**

21. Presentation of a State Resolution celebrating the City of El Paso's 150th birthday by the El Paso State Delegation. [23-1076](#)

#### **All Districts**

Capital Improvement Department, Lindsey Adams, (915) 212-1622

Capital Improvement Department, Yvette Hernandez, (915) 212-1860

### **Goal 1: Create an Environment Conducive to Strong, Sustainable Economic Development**

22. Discussion and action that the City Manager be authorized to sign a Chapter 380 Economic Development Program Agreement ("Agreement") by and between CITY OF EL PASO ("City") and N.M. Edificios, LLC, a Texas Limited Liability Company ("Applicant") in support of a project located at 19+/- acre site located off Burgundy Dr, near the intersection of I-10 & Loop 375, El Paso, TX 79907. The project includes construction or renovation of a development located on the Applicant's real property to promote economic development in the City. The Agreement requires the Applicant to make a minimum investment of \$31,050,000.00, retain its existing 174 full-time employees at or above the median wage for El Paso County, Texas for each year, and add an additional 30 full time employees at or above the median wage for El Paso County, Texas within the first five years of the Agreement. Over the term of the Agreement, the City shall provide economic incentives not to exceed \$1,078,910.00 in the form of a Property Tax Rebate; a Development Fee Rebate; and a Construction Materials Sales Tax Rebate. [23-1070](#)

**District 7**

Economic and International Development, Bill Allen, (915) 212-1619  
Economic and International Development, Elizabeth Triggs, (915) 212-0094

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

23. Discussion and action to approve the El Paso County 911 District FY 2023 - 2024 Budget to be presented by Scott Calderwood, Director. [23-1086](#)

**All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

**REGULAR AGENDA – PUBLIC HEARING AND OTHER BUSINESS RELATED TO THE FY 2024 BUDGET AND FY 2024 TAX LEVY:****Goal 6: Set the Standard for Sound Governance and Fiscal Management**

24. Presentation, discussion, and action on the Proposed FY 2023 - 2024 Budget. [23-1080](#)

**All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

25. Discussion and action on a Resolution that the Proposed Budget, as amended, for the City of El Paso, filed by the City Manager with the City Clerk on July 14, 2023, is hereby approved and adopted by the City Council as the Annual Budget for the Fiscal Year 2023 - 2024, which begins on September 1, 2023 and ends on August 31, 2024. [23-1082](#)

**All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

26. Discussion and action to ratify the property tax rate reflected in the Annual Budget for FY 2023 - 2024 for the City of El Paso. [23-1107](#)

**All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

27. Discussion and action on an Ordinance Levying FY 2023 - 2024 taxes. [23-1085](#)

**All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

**REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:****Goal 2: Set the Standard for a Safe and Secure City**

28. The linkage to the Strategic Plan is subsection 2.3 - Increase public safety operational efficiency. [23-1063](#)

#### Award Summary:

Discussion and action on the award of Solicitation No. 2023-0220 Oxygen Cylinders-Rental, Refill, and Delivery to Syoxsa, Inc., for an initial three (3) year term for an estimated amount of \$328,663.50. The award also includes a one (1), two (2) year option for an estimated amount of \$219,109.00. The total value of the contract is, including the initial term plus the option, for a total of five (5) years, for an estimated amount of \$547,772.50. This contract will allow oxygen to be administrated by first responders.

#### Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$127,164.75 for the initial term, which represents a 63.11% increase due to the annual quantity increasing and adding a new cylinder size. There is also an increase in the unit price per cylinder due to the current market conditions.

Department:	Fire
Vendor:	Syoxsa, Inc. El Paso, TX
Item(s):	All
Term:	3 Years
Option to Extend:	2 Years
Annual Estimated Award:	\$ 109,554.50
Initial Term Estimated Award:	\$ 328,663.50 (3 Years)
Total Estimated Award:	\$ 547,772.50 (5 Years)
Account No.:	322 - 522250 - 1000 - 22090 -P2217
Funding Source:	General Fund
District(s):	All

This is a Low bid, unit price contract.

The Purchasing & Strategic Sourcing and Fire Departments recommend award as indicated to Syoxsa, Inc., the lowest responsive and responsible bidder and to deem Linde Gas & Equipment, Inc., non-responsive due to modifying the bid form. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

#### All Districts

Fire, Chief Jonathan P. Killings, (915) 493-5609  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

29. The linkage to the Strategic Plan is subsection 2.3 - Increase public safety operational efficiency.

[23-1065](#)

#### Award Summary:

Discussion and action on the award of Solicitation 2023-0403 Fire Station 38 to EMJ Construction, LLC for a total estimated award of \$5,788,541.00. This contract will be used for the construction of the new Fire Station #38 will be

located within a complex and adjacent to the Eastside Regional Command Center (ERCC) at 14301 Pebble Hills Boulevard.

Department: Capital Improvement  
Award to: EMJ Construction, LLC  
Chattanooga, TN  
Item(s): All  
Initial Term: 400 Consecutive Calendar days  
Base Bid: \$5,788,541.00  
Total Estimated Award: \$5,788,541.00  
Funding Sources: 2019 Public Safety Bond  
Accounts: 190-4820-29090-580270-PCP20FDSTATIO38  
District(s): 5

This is a Competitive Sealed Proposal, Lump Sum Contract.

The Purchasing & Strategic Sourcing and Capital Improvement Departments recommend award as indicated to EMJ Construction, LLC, the highest-ranked offeror based on the evaluation criteria for this solicitation.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

#### **District 5**

Capital Improvement Department, Yvette Hernandez, (915) 212-1860  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

- 30.** The linkage to the Strategic Plan is subsection 2.3 - Increase public safety operational efficiency.

[23-1102](#)

#### **Award Summary:**

Discussion and action that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to the vendors indicated below, referencing Contract 2018-1411 Police Ordered and Non-Consent Towing of Motor Vehicles. This change order is to increase the contract by \$564,687.50 for a total amount not to exceed \$2,823,437.50. The change order is to cover the non-consent towing services for the El Paso Police Department through the remainder of the contract.

Contract Variance:  
No contract variance

Department: Police  
Vendor #1: Sohle Express Towing, Inc



Item(s): El Paso, TX  
Group 1 - GVW 10,000 lbs. or less,  
Group 1 - GVW 10,001 - 24,999 lbs. &  
Group 1 - GVW 25,000 lbs. and over  
El Paso, TX  
Total Estimated Amount: \$112,937.50

Vendor #2: AD Wrecker Service, Inc.  
El Paso, TX  
Item(s): Group 1 - GVW 10,000 lbs. or less,  
Group 1 - GVW 10,001 - 24,999 lbs. &  
Group 1 - GVW 25,000 lbs. and over  
Total Estimated Amount: \$112,937.50

Vendor #3: Andrea Villarreal dba Kamel Towing  
El Paso, TX  
Item(s): Group 1 - GVW 10,000 lbs. or less,  
Group 1 - GVW 10,001 - 24,999 lbs.  
Total Estimated Amount: \$112,937.50

Vendor #4: Raul Fernandez Jr. dba Dependable Towing  
El Paso, TX  
Item(s): Group 1 - GVW 10,000 lbs. or less,  
Group 1 - GVW 10,001 - 24,999 lbs.  
Total Estimated Amount: \$112,937.50

Vendor #5: 3H Towing, LLC  
El Paso, TX  
Item(s): Group 1 - GVW 10,000 lbs. or less  
Total Estimated Amount: \$112,937.50

Total Amount: \$564,687.50 (5 Vendors)  
Account No.: 321-21280-2811-522150  
Founding Source: Municipal Vehicle Storage Facility  
District(s): All

#### **All Districts**

Police, Interim Chief Peter F. Pacillas, (915) 212-4302  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

### **Goal 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments**

31. The linkage to the Strategic Plan is subsection 4.1 - Deliver bond projects impacting quality of life across the city in a timely, efficient manner.

[23-1059](#)

Award Summary:

Discussion and action on the award of Solicitation 2023-0498 Chelsea Pocket

Park Construction to MARTINEZ BROS. CONTRACTORS, LLC for an estimated total award of \$967,883.61. The project will consist of but is not limited to the furnishing and installment of new concrete sidewalks, new concrete plaza with metal shelter 104' x 30', new benches, new picnic tables, new trash receptacles, new trees, new areas with screening, new lighting, new irrigation system, new park name and park rules signs, new pet waste dispensers, new bike rack, the resurfacing of existing parking lot, and repair of existing concrete sidewalks.

Department:	Capital Improvement
Award to:	MARTINEZ BROS. CONTRACTORS, LLC
	El Paso, TX
Item(s):	All
Initial Term:	240 Consecutive Calendar days
Base Bid I:	\$889,103.61
Additive Alternate I:	\$54,220.00
Additive Alternate II:	\$24,560.00
Total Estimated Award:	\$967,883.61
Funding Sources:	2020 Capital Projects Fund
Accounts:	190-4746-580270-38290-PCP20CHELSEADEM
District(s):	2

This is a Low Bid procurement, Lump Sum contract.

The Purchasing & Strategic Sourcing and Capital Improvement Departments recommend award as indicated to MARTINEZ BROS. CONTRACTORS, LLC, the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

#### **District 2**

Capital Improvement Department, Yvette Hernandez, (915) 212-1860  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

32. The linkage to the Strategic Plan is subsection 4.2 Create innovative recreational, educational and cultural programs.

[23-1062](#)

Discussion and action to request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to

Bibliotheca, LLC the sole distributor for Bibliotheca Service and Maintenance for Libraries Department for a term of three (3) years for an estimated amount of \$171,924.63 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow the Libraries Department to purchase Bibliotheca's certified support and maintenance.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$33,368.53 for the initial term, on an annual basis which represents a 139.39% increase due to the opening of additional locations that were not in operation during the pandemic. Additionally, an increase of equipment installed in branches that require this contract.

Department:	Libraries
Vendor:	Bibliotheca, LLC
	Norcross, GA
Total Estimated Award:	\$171,924.63
Account No.:	522020-453-1000-53000-P1506
Funding Source:	General Fund
District(s):	All
Reference No.	2023-0453

This is a Sole Source service contract.

**All Districts**

Libraries, Norma P. Martinez, (915) 212-3200  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

- 33.** Discussion and action that the City Manager be authorized to sign a two-year On-Call Agreement for Professional Services to perform traffic engineering services on a task order basis by and between the City of El Paso and each of the following three (3) consultants:

**23-1048**

1. HNTB Corp.
2. Huitt Zollars, Inc.
3. AECOM Technical Services, Inc.

Each On-Call Agreement will be for an amount not to exceed Five Hundred Thousand and No/100 Dollars (\$500,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager, or designee are authorized to establish the funding sources and make necessary budget transfers and execute any and all documents necessary for execution of

each On-Call Agreement.

**All Districts**

Capital Improvement Department, Yvette Hernandez, (915) 212-0065

34. Discussion and action that the City Manager be authorized to sign a two-year On Call Agreement for Professional Services to perform civil engineering services on a task-by-task basis by and between the City of El Paso and each of the following three (3) consultants:

[23-1061](#)

1. AECOM Technical Services, Inc.
2. CEA Engineering Group, Inc.
3. GRV Integrated Engineering Solutions, LLC

Each On-Call Agreement will be for an amount not to exceed Seven Hundred Fifty Thousand and No/100 Dollars (\$750,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On Call Agreement.

**All Districts**

Capital Improvement Department, Joaquin Rodriguez, (915) 212-0065

**Goal 8: Nurture and Promote a Healthy, Sustainable Community**

35. The linkage to the Strategic Plan is subsection 8.6 Provide long-term, cost-effective, sustainable regional solid waste solutions.

[23-1064](#)

Discussion and action to request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to Wagner Equipment Co. dba Wagner Power Systems the sole distributor for the CAT Certified Rebuild of Compactor - Landfill for Environmental Services Department for a one-time purchase for an estimated amount of \$846,461.98. This contract will allow the Environmental Services Department to purchase the rebuilding of compactor unit number 12118 at the Greater El Paso Landfill.

**Contract Variance:**

The difference based in comparison to a previous contract is as follows: An increase of \$191,532.02 for a similar compactor rebuild, which represents a 29.24% increase due to additional parts being used and current market conditions of raw material.

Department: Environmental Services  
Vendor: Wagner Equipment Co. dba Wagner Power Systems  
Aurora, CO

Total Estimated Award: \$846,461.98  
Account No.: 334-34130-P3470-3150-PESD00230-580290  
Funding Source: ESD Capital  
District(s): All  
Reference No. 2023-0571

This is a Sole Source service contract.

**All Districts**

Environmental Services Department, Ellen Smyth, (915) 212-6000  
Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES:**

**Goal 2: Set the Standard for a Safe and Secure City**

36. An Ordinance amending Title 12 (Vehicles and Traffic), Chapter 12.85 (Parking Violations Bureau), to amend Section 12.85.010 (Parking Violations Bureau Established), Section 12.85.020 (Hearing Officers), Section 12.85.030 (Parking Citations); to update language to current usage; to allow substitute Associate Municipal Judges to serve as Hearing Officers; and to allow Commissioned Officers hired by Independent School Districts within the City limit to issue Parking Citations; The penalty being provided in Chapter 12.84.010 of the El Paso City Code. [23-1014](#)

**All Districts**

Police, Assistant Chief Victor Zarur, (915) 212-4307  
Municipal Courts, Lilia Worrell, (915) 212-5822

37. An Ordinance amending Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or against minors) of the El Paso City Code to remove curfew ordinance provisions located in sections 10.20.010 through 10.20.054. [23-1021](#)

**All Districts**

Police, Interim Assistant Chief Julia H. Inciriaga, (915) 212-4308

**Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

38. An Ordinance authorizing the City Manager to sign a deed and any other documents necessary to convey approximately 37.9194 acres of land situated in portions of sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas. [23-1000](#)

**District 4**

El Paso Water, Alex Vidales, (915) 594-5636

**REGULAR AGENDA - OTHER BUSINESS:**

**Goal 1: Create an Environment Conducive to Strong, Sustainable Economic Development**

39. Discussion and action that the City Manager be authorized to sign a First Amendment to that certain Subrecipient Agreement (“Agreement”) for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program by and between City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the “City”), and LiftFund Inc., a Texas non-profit organization (“LiftFund”; “Sub-Recipient”; or “Contractor”) increasing the Funding Amount by \$605,000 to a total of \$3,105,000. [23-1081](#)

**All Districts**

Economic and International Development, Mirella Craigo, (915) 212-1617  
Economic and International Development, Elizabeth Triggs, (915) 212-0094

40. Discussion and action that the City Manager be authorized to execute a Subrecipient Agreement by and between the City of El Paso and the PEOPLEFUND, a Texas 501(c)(3) non-profit Community Development Financial Institution, to provide expanded access to capital and business education programming in El Paso, for an amount not to exceed \$500,000. [23-1084](#)

**All Districts**

Economic and International Development, Mirella Craigo, (915) 212-1617  
Economic and International Development, Elizabeth Triggs, (915) 212-0094

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

41. Discussion and action that the City Manager, or designee, be authorized to sign an Advance Funding Agreement by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the design and construction of the Transportation Alternatives Set-Aside (TASA) Program grant improvements McRae (FM 2316) Shared Use Path Montwood to Album Phase 1, which has an estimated total project cost of \$3,080,099.00 of which the estimated local government participation amount is estimated at \$1,125,001.80 plus any cost overruns. [23-1074](#)

**District 3**

Capital Improvement Department, Joaquin Rodriguez, (915) 212-0065

42. Discussion and action on Trails and Trailheads, to include deprogramming two proposed trails “Ellis Lateral Connection Trail” and “Carolina to Emerson Trail”; transferring funds in the amount of \$537,141.68 from deprogrammed trails to “Rio Grande Trail North”; and moving forward with a feasibility study of Avispa Canyon as the proposed route for the “Mountain to River Trail”. [23-1077](#)

**District 1**

Capital Improvement Department, Yvette Hernandez, (915) 212-0065

**EXECUTIVE SESSION**

The City Council of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in

Executive Session, but the City Council of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act and the Rules of City Council.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
Section 551.089	DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

## **ADJOURN**

### **NOTICE TO THE PUBLIC:**

Sign Language interpreters are provided for regular City Council meetings. If you need Spanish Interpreter Services, you must email [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) at least 72 hours in advance of the meeting.

**ALL REGULAR CITY COUNCIL AGENDAS ARE PLACED ON THE INTERNET ON THURSDAY PRIOR TO THE MEETING AT THE ADDRESS BELOW:**

<http://www.elpasotexas.gov/>



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #:** 23-1096, **Version:** 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

City Clerk's Office, Laura D. Prine, (915) 212-0049

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Approval of the Minutes of the Regular City Council Meeting of August 1, 2023 and the Special Meeting of July 31, 2023.



OSCAR LEESER  
MAYOR

CARY WESTIN  
INTERIM CITY MANAGER



CITY COUNCIL  
BRIAN KENNEDY, DISTRICT 1  
ALEXSANDRA ANNELLO, DISTRICT 2  
CASSANDRA HERNANDEZ, DISTRICT 3  
JOE MOLINAR, DISTRICT 4  
ISABEL SALCIDO, DISTRICT 5  
ART FIERRO, DISTRICT 6  
HENRY RIVERA, DISTRICT 7  
CHRIS CANALES, DISTRICT 8

**SPECIAL CITY COUNCIL MEETING MINUTES  
CITY HALL, 300 N. CAMPBELL  
MAIN CONFERENCE ROOM, 2<sup>ND</sup> FLOOR AND VIRTUAL  
July 31, 2023  
1:00 P.M.**

.....  
The City Council of the City of El Paso met at the above place and date. Meeting was called to order at 1:06 p.m. Mayor Oscar Leeser was present and presiding and the following Council Members answered roll call: Brian Kennedy, Alexsandra Annello, Cassandra Hernandez, Joe Molinar, Isabel Salcido, Art Fierro, Henry Rivera, and Chris Canales.  
.....

**AGENDA**

- .....  
**1. Presentation and submission of appraisal roll, certified anticipated collection rate for the current year, the No-New Revenue Tax Rate and Voter-Approval Tax Rate for FY 2023-2024 taxes.**

Mr. Cary Westin, Interim City Manager, provided an overview of the items to be discussed during the presentation.

Mr. Robert Cortinas, Chief Financial Officer, presented a PowerPoint presentation (copy on file in the City Clerk's Office).

Representative Hernandez commented.

**NO ACTION** was taken on this item.

.....  
The City Council Special Meeting was **RECESSED** at 3:19 p.m.

The City Council Special Meeting was **RECONVENED** at 4:01 p.m.  
.....

- 2. Presentation, discussion and action on the following budget items:**

**a. FY 2022 - 2023 3rd Quarter Financial Report**

Mr. Robert Cortinas, Chief Financial Officer, presented a PowerPoint presentation (copy on file in the City Clerk's Office). Mr. Cortinas's presentation included an overview of the general fund revenue and expenditures by category as of May 2023 along with a recommendation for the use of excess funds such as retiring the Transportation Reinvestment Zone # 2 (TRZ 2) debt, which would result in a savings of \$20.6M of interest over the life of the loans and an additional \$7.8M towards the general fund annually.

### **b. Proposed FY 2023 - 2024 Budget**

Mr. Cortinas continued with the presentation on the proposed budget built on City Council and Community priorities such as public safety, street infrastructure, quality of life programs, and retention and recruitment of City employees.

Among the budget recommendations was a proposed No-New-Revenue Tax Rate, utilizing additional revenue to address compensation increases, vehicle replacements for public safety, and additional funding for the Streets and Maintenance Department.

Mr. Cortinas also reviewed the list of budget requests submitted by Council members.

The following City staff members contributed to the presentation by answering questions posed by Council members:

- Mr. Cary Westin, Interim City Manager
- Mr. Juan Gonzalez, Senior Assistant City Attorney
- Ms. Nicole Ferrini, Climate and Sustainability Officer
- Mr. Terry Kebschull, Animal Services Director
- Interim Police Chief Peter Pacillas
- Ms. Ellen Smyth, Chief Transit and Operations Officer
- Ms. Dionne Mack, Deputy City Manager
- Chief Mario D'Agostino, Deputy City Manager
- Mr. Richard Bristol, Streets and Maintenance Director
- Ms. Sam Rodriguez, Chief Operations Officer
- Ms. Nicole Cote, Managing Director for Office of Management and Budget and Purchasing and Strategic Sourcing

Mayor Leeser and Representatives Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, and Canales commented.

### **1<sup>ST</sup> MOTION**

Motion made by Representative Kennedy, seconded by Representative Fierro, and unanimously carried to **AUTHORIZE** the utilization of current year surplus, combined with a portion of the unassigned reserves, to pay off the entire remaining principal for Transportation Reinvestment Zone #2 (TRZ 2).

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Salcido, Fierro, Rivera, and Canales.

NAYS: None

### **2<sup>ND</sup> AND MOTION**

Motion made by Representative Kennedy, seconded by Representative Hernandez and unanimously carried to **DIRECT** staff to return with proposals on the allocation of \$6M for City facilities and \$6.4M for street resurfacing for the FY2023-2024 budget.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Salcido, Fierro, Rivera, and Canales

NAYS: None

**3<sup>RD</sup> AND FINAL MOTION**

Motion made, seconded, and unanimously carried to **RECONSIDER** the item in order to have additional discussion on the proposed budget.

**NO FURTHER ACTION** was taken during the additional discussion of this item.

.....  
**REGULAR AGENDA - FIRST READING OF ORDINANCES**

**INTRODUCTION OF ORDINANCE PURSUANT TO SECTION 3.9 AND SECTION 7.12 OF THE EL PASO CITY CHARTER:**

.....  
**3. Introduction of an Ordinance levying FY 2023 - 2024 taxes.**

Mr. Robert Cortinas, Chief Financial Officer, introduced the item and mentioned that the tax rate introduced today could not be raised, only lowered at the time of adoption.

Representative Hernandez commented.

The following City staff members commented:

- Mr. Juan Gonzalez, Senior Assistant City Attorney
- Ms. Josette Flores, Deputy City Attorney

Motion made by Representative Fierro, seconded by Representative Annello, and unanimously carried that the Ordinance, having been introduced pursuant to Sections 3.9 and 7.12 of the El Paso City Charter, be **ADVERTISED** for public hearing setting the tax rate of \$0.832001 of 1% of the assessed value on all property, real, personal, and mixed.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Salcido, Fierro, Rivera, and Canales

NAYS: None

**PUBLIC HEARING WILL BE HELD ON AUGUST 15, 2023**

.....  
**ADJOURN**

Motion made by Representative Mayor Pro Tempore Annello, seconded by Representative Canales, and unanimously carried to **ADJOURN** the meeting at 5:12 p.m.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Salcido, Fierro, Rivera, and Canales

NAYS: None

.....  
**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
 Laura D. Prine, City Clerk

OSCAR LEESER  
MAYOR

CARY WESTIN  
INTERIM CITY MANAGER



CITY COUNCIL  
BRIAN KENNEDY, DISTRICT 1  
ALEXSANDRA ANNELLO, DISTRICT 2  
CASSANDRA HERNANDEZ, DISTRICT 3  
JOE MOLINAR, DISTRICT 4  
ISABEL SALCIDO, DISTRICT 5  
ART FIERRO, DISTRICT 6  
HENRY RIVERA, DISTRICT 7  
CHRIS CANALES, DISTRICT 8

## MINUTES FOR REGULAR COUNCIL MEETING

AUGUST 1, 2023  
COUNCIL CHAMBERS, CITY HALL AND VIRTUALLY  
9:00 AM

### ROLL CALL

The City Council of the City of El Paso met on the above time and date. Meeting was called to order at 9:01 a.m. Mayor Oscar Leeser present and presiding and the following Council Members answered roll call: Brian Kennedy, Alexsandra Annello, Cassandra Hernandez, Joe Molinar, Art Fierro, and Henry Rivera. Late arrival: Chris Canales at 9:11 a.m. Isabel Salcido requested to be excused. Early departure: Mayor Leeser at 10:42 a.m.

### INVOCATION BY EL PASO POLICE CHAPLAIN ROBERT HEMPHILL, JR. PH.D.

### PLEDGE OF ALLEGIANCE

World Mission Society Church of God

Fernando Guerra  
Daniel Bravo  
Nicole Esparza  
Sandy Reyes

### MAYOR'S PROCLAMATIONS

El Paso Strong Day

ELEMI DAY

Purple Heart City

The Regular City Council meeting was **RECESSED** at 9:18 a.m. in order to take photos with the honorees.

The Regular City Council meeting was **RECONVENED** at 9:25 a.m.

### NOTICE TO THE PUBLIC

Motion made by Mayor Pro Tempore Annello, seconded by Representative Molinar, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk [\*]).

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, and Canales

NAYS: None

ABSENT: Representative Salcido

.....  
**CONSENT AGENDA – APPROVAL OF MINUTES:**  
.....

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**  
.....

1. \*Motion made, seconded, and unanimously carried to **APPROVE** the Minutes of the Regular City Council Meeting of July 18, 2023, the Agenda Review of July 17, 2023, the Work Session of July 17, 2023, and the Special Meeting of July 10, 2023;  
.....

**CONSENT AGENDA – REQUEST TO EXCUSE ABSENT CITY COUNCIL MEMBERS:**  
.....

2. **REQUEST TO EXCUSE ABSENT CITY COUNCIL MEMBERS**

Representative Isabel Salcido requested to be excused from this meeting.  
.....

**CONSENT AGENDA – RESOLUTIONS:**  
.....

**Goal 3: Promote the Visual Image of El Paso**  
.....

3. **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, TROPICANA DEVELOPMENT INC C/O R L BOWLING III, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

Abst 2789 Tr 1-A-2 (0.51 Ac), Johannsen Surv #185 Subdivision, City of El Paso, El Paso County, Texas, PID #X185-999-0000-0250

to be \$399.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 6th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED NINETY NINE AND 00/100 DOLLARS (\$399.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, IDEA PUBLIC SCHOOLS, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

5980 Johannsen more particularly described as Lot Abst 2789 Tr 3 (12.1644 Ac), Johannsen Surv #185 Subdivision, City of El Paso, El Paso County, Texas, PID #X185-999-0000-0900

to be \$918.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 9th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount NINE HUNDRED EIGHTEEN AND 50/100 DOLLARS (\$918.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, TROPICANA DEVELOPMENT INC, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

Lot 10, Block 11, Sunset Terrace #4 Replat A Subdivision, City of El Paso, El Paso County, Texas, PID #S987-999-0110-1050

to be \$426.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 6th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED TWENTY SIX AND 00/100 DOLLARS (\$426.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, PAJ LAND HOLDINGS II LLC, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

1551 Redd Rd, more particularly described as Lot 1 (8.0926 Ac), Block 1, The Plaza At Lomas Del Sol #1 Subdivision, City of El Paso, El Paso County, Texas, PID #T212-999-0010-0100

to be \$548.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 10th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FIVE HUNDRED FORTY EIGHT AND 00/100 DOLLARS (\$548.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, RIO VALLEY LLC, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

1101 Borderland Rd, more particularly described as Lot 2 (Private Pond), Block 1, Morce Farms Subdivision, City of El Paso, El Paso County, Texas, PID #M780-000-0010-0200

to be \$322.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 10th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED TWENTY TWO AND 00/100 DOLLARS (\$322.00) to be a lien on the above described property, said amount being due and payable



within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, MARCENA SARAH, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

1299 Southwestern Dr., more particularly described as Lot 27 (7700 Sq Ft), Block 2, Scenic Heights Subdivision, City of El Paso, El Paso County, Texas, PID #S171-999-0020-5300

to be \$362.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 9th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED SIXTY TWO AND 50/100 DOLLARS (\$362.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, GUERRA LADISLADA, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation

of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

741 Kapriz Ave, more particularly described as Lot 70 (13838.00 Sq Ft), Block 1, Upper Valley Place #3 Subdivision, City of El Paso, El Paso County, Texas, PID #U823-999-0010-0700

to be \$500.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 14th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FIVE HUNDRED AND 00/100 DOLLARS (\$500.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

#### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, LUCIANO DON, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

96, Bassett All Of Block Subdivision, City of El Paso, El Paso County, Texas, PID #B202-999-0960-0100

to be \$399.25, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 28th day of April, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED NINETY NINE AND 25/100 DOLLARS (\$399.25) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, SCHMIDT-MAYO MARY L, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

Lot 9 & 10 (6000 Sq Ft), Block 35, Highland Park Subdivision, City of El Paso, El Paso County, Texas, PID #H453-999-0350-2900

to be \$615.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 18th day of April, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount SIX HUNDRED FIFTEEN AND 00/100 DOLLARS (\$615.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, MAVERICK RELIANCE HOLDINGS LLC, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

1111 N Stevens St, more particularly described as Lot 14 & 15 (7000 Sq Ft), Block 113, East El Paso Subdivision, City of El Paso, El Paso County, Texas, PID #E014-999-1130-4100

to be \$450.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 31st day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED FIFTY AND 00/100 DOLLARS (\$450.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, ESCOBEDO GRACIELA, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In

accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

5604 El Paso Dr, more particularly described as Lot 12 Tr 2-C-4 (0.1274 Ac) & Tr 2-C-4-F (0.1309 Ac) & Tr 2-C-4-G (0.13 Ac) (0.3883 Ac), Block E, Bennett Surv Subdivision, City of El Paso, El Paso County, Texas, PID #X012-999-000A-2200

to be \$381.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 23rd day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED EIGHTY ONE AND 00/100 DOLLARS (\$381.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

#### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, MIRANDA RALPH, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3805 Bliss Ave, more particularly described as Lot 36 & W 5 Ft Od 35 & E 10 Ft Of 37, Block L, Hague Subdivision, City of El Paso, El Paso County, Texas, PID #H087-999-000L-6900

to be \$355.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 23rd day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FIFTY FIVE AND 00/100 DOLLARS (\$355.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, MORENO FERNANDO & CATHY, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

4100 Flory Ave, more particularly described as Lot 31 & 32 (6000 Sq Ft), Block 29, Logan Heights Subdivision, City of El Paso, El Paso County, Texas, PID #L447-999-0290-9900

to be \$487.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 19th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED EIGHTY SEVEN AND 00/100 DOLLARS (\$487.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, READ LUCY & 3 (LE) C/O EVA M JACKSON, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

816 N Estrella St, more particularly described as Lot 9 & N 1/2 Of 8 (5063 Sq Ft), Block 84, East El Paso Subdivision, City of El Paso, El Paso County, Texas, PID #E014-999-0840-1700

to be \$359.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 25th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FIFTY NINE AND 50/100 DOLLARS (\$359.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, BUJALIL SPINOLA FELIPE A, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental

Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

52.66 Ft Of N 157.98 Ft Of 220, Sunrise Acres #2 Subdivision, City of El Paso, El Paso County, Texas, PID #S917-999-002J-0600

to be \$608.25, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 25th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount SIX HUNDRED EIGHT AND 25/100 DOLLARS (\$608.25) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, ESPINOZA DOLORES, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3423 Douglas Ave, more particularly described as Lot 12 & E 1/2 Of 11, Block 131, East El Paso Subdivision, City of El Paso, El Paso County, Texas, PID #E014-999-1310-2600



to be \$355.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 24th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FIFTY FIVE AND 00/100 DOLLARS (\$355.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, VAYNE SUSAN A, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

8327 Eclipse St, more particularly described as Lot N 103 Ft Of E 1/2 Of 32, Block , Sunrise Acres #1 Subdivision, City of El Paso, El Paso County, Texas, PID #S912-999-001B-7300

to be \$473.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 27th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED SEVENTY THREE AND 00/100 DOLLARS (\$473.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, ROCHA JOSE & JOSE JR, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3622 Douglas Ave, more particularly described as Lot 19 & 20 (7000.00 Sq Ft), Block 126, East El Paso Subdivision, City of El Paso, El Paso County, Texas, PID #E014-999-1260-5500

to be \$352.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 25th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FIFTY TWO AND 00/100 DOLLARS (\$352.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, GANDARILLA JOSE R & MA SILVINA R D, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

Lot 1 & 2, Block 30, Logan Heights Subdivision, City of El Paso, El Paso County, Texas, PID #L447-999-0300-0100

to be \$745.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 25th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount SEVEN HUNDRED FORTY FIVE AND 50/100 DOLLARS (\$745.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, DIAZ-BALL FERNANDO L & CELIA R, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3314 Craigo Ave, more particularly described as Lot 657, Block 36, Park Foothills Subdivision, City of El Paso, El Paso County, Texas, PID #P324-999-0360-5600

to be \$790.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 27th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount SEVEN HUNDRED NINETY AND 00/100 DOLLARS (\$790.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, VERSUSFNF LIMITED LLC, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

8700 Magnetic St, more particularly described as Lot 537 (13376 Sq Ft), Block 30, Park Foothills Subdivision, City of El Paso, El Paso County, Texas, PID #P324-999-0300-0100

to be \$2278.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 26th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount TWO THOUSAND TWO HUNDRED SEVENTY EIGHT AND 00/100 DOLLARS (\$2278.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, FLORES SHELLEY & CHRISTOPHER, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

5029 Benning Ave, more particularly described as Lot 799, Block 29, Mountain View Subdivision, City of El Paso, El Paso County, Texas, PID #M851-999-0290-7300

to be \$339.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 26th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED THIRTY NINE AND 00/100 DOLLARS (\$339.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, MARTINEZ GERARDO & DIAZ RUBI, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

705 Feliz Rd, more particularly described as Lot 15, Block 27, Clardy Fox Replat Subdivision, City of El Paso, El Paso County, Texas, PID #C622-999-0270-8500

to be \$336.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 1st day of July, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED THIRTY SIX AND 00/100 DOLLARS (\$336.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, HERNANDEZ BELEN S, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

252 Val Verde St, more particularly described as Lot 25 & 26 (7500 Sq Ft) (7500 Sq Ft), Block 7, Val Verde Subdivision, City of El Paso, El Paso County, Texas, PID #V088-999-0070-4100

to be \$1137.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 1st day of July, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount ONE THOUSAND ONE HUNDRED THIRTY SEVEN AND 00/100 DOLLARS (\$1137.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, ONTIVEROS AUDREY T M, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

536 Mauer Dr B, more particularly described as Lot N 1/2 Of E 30 Ft Lot 6, Block 3, LaFayette Place Subdivision, City of El Paso, El Paso County, Texas, PID #L125-999-0030-0500

to be \$476.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 14th day of July, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED SEVENTY SIX AND 50/100 DOLLARS (\$476.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, ARCE LUIS & ANAYSA V, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

4625 Robert Holt dr, more particularly described as Lot 16 (5722.04 Sq Ft), Block 31, Castner Heights #8 Subdivision, City of El Paso, El Paso County, Texas, PID #C231-999-0310-1600

to be \$343.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 9th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FORTY THREE AND 50/100 DOLLARS (\$343.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, SRISATHITH NUTTHAPON, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and



**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

14246 Gil Reyes Dr, more particularly described as Lot 38, Block 244, Tierra Del Este #61 Subdivision, City of El Paso, El Paso County, Texas, PID #T287-999-2440-3800

to be \$378.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 14th day of April, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED SEVENTY EIGHT AND 00/100 DOLLARS (\$378.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, RAMIREZ MATHEW M, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

14804 Long Shadow Ave, more particularly described as Lot 3, Block 439, Tierra Este #76 Subdivision, City of El Paso, El Paso County, Texas, PID #T287-999-4390-0300

to be \$369.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 13th day of April, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED SIXTY NINE AND 00/100 DOLLARS (\$369.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, FAMILY TRUST OF SERGIO F MENDEZ, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

11801 Kings Arms Ct, more particularly described as Lot 1 (9259.27 Sq Ft), Block 6, Villa Del Este #2 Subdivision, City of El Paso, El Paso County, Texas, PID #V655-999-0060-0100

to be \$358.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 19th day of April, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FIFTY EIGHT AND 00/100 DOLLARS (\$358.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, RODRIGUEZ ROSA M, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

230 Pasodale Rd, more particularly described as Lot 10 Exc NWC (20 Ft On Nely- 20 Ft On Swly-28.28 Ft On Sely) (16065.16 Sq Ft), Block 4, Pasodale Subdivision, City of El Paso, El Paso County, Texas, PID #P591-999-0040-5100

to be \$367.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 30th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED SIXTY SEVEN AND 50/100 DOLLARS (\$367.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, RODRIGUEZ RITA L, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

129 Ventura Dr, more particularly described as Lot 14 & 15, Block 6, Home Improvement #1 Subdivision, City of El Paso, El Paso County, Texas, PID #H743-999-0060-4300

to be \$284.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 27th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount TWO HUNDRED EIGHTY FOUR AND 00/100 DOLLARS (\$284.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, LUCAS PAULA E, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

Lot 14 2015.17 Sq Ft, Block 12, Mesa Del Castillo #4 Subdivision, City of El Paso, El Paso County, Texas, PID #M327-999-0120-1400

to be \$348.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 9th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FORTY EIGHT AND 50/100 DOLLARS (\$348.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, MORENO ROBERTO, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

Lot Tr 2-E (0.684 Ac), Block 81, Tsp 2 Sec 22 T & P Surv Subdivision, City of El Paso, El Paso County, Texas, PID #X581-999-2220-0262

to be \$595.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 15th day of April, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FIVE HUNDRED NINETY FIVE AND 00/100 DOLLARS (\$595.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

## **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, RADLOGIC LLC, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

201 Desert Pass St, more particularly described as Lot 1(117693.79 Sq Ft), Block 4, Desert Trail #3 Subdivision, City of El Paso, El Paso County, Texas, PID #D460-999-0040-0150

to be \$415.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 6th day of June, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED FIFTEEN AND 00/100 DOLLARS (\$415.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

## **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, LYNUM EDWIN J & SHEILA M, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

233 Vista Bonita St, more particularly described as Lot 12 (10000 Sq Ft), Block 4, Coronado Terrace Subdivision, City of El Paso, El Paso County, Texas, PID #C840-999-0040-2300

to be \$580.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 8th day of July, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FIVE HUNDRED EIGHTY AND 00/100 DOLLARS (\$580.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

**\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, FOSTER-SHWARTZ DEVELOPMENT COR, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

8604 Lakehurst Rd Rear, more particularly described as Lot 487.90 Sq Ft In 46 & 47 Adj Tt Lot 2 (487.90 Sq Ft), Block 8, Regal Crest Subdivision, City of El Paso, El Paso County, Texas, PID #R330-999-0080-0900

to be \$338.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 19th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED THIRTY EIGHT AND 00/100 DOLLARS (\$338.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

4.

#### **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, HERNANDEZ, MARIA, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the [ENVIRONMENTAL SERVICES], under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

5621 Dailey Ave, more particularly described as Lot 6 & 7 & E 1 FT OF 8 (6120 SQ FT), Block 8, BRENTWOOD HEIGHTS Subdivision, City of El Paso, El Paso County, Texas, PID #B724-999-0080-1600

to be \$7,713.40, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 14th day of May, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount SEVEN THOUSAND SEVEN HUNDRED THIRTEEN AND 40/100 DOLLARS (\$7,713.40) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.



## **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, FONG, IRMA, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the [ENVIRONMENTAL SERVICES], under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

16 Bronze Crest Ln, more particularly described as Lot 4 (10971.0 S F), Block 3, SIERRA CREST REPLAT E Subdivision, City of El Paso, El Paso County, Texas, PID #S365-999-0030-0700

to be \$42,721.80, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 12th day of August, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount FORTY TWO THOUSAND SEVEN HUNDRED TWENTY ONE AND 80/100 DOLLARS (\$42,721.80) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

## **\*R E S O L U T I O N**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, CARO, MAGDA, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the [ENVIRONMENTAL SERVICES], under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3214 Pera Ave, more particularly described as Lot 25 & E 1/2 OF 26 (5250 SQ FT), Block 4, EAST EL PASO Subdivision, City of El Paso, El Paso County, Texas, PID #E014-999-0040-5700

to be \$10,470.35, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 19th day of August, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount TEN THOUSAND FOUR HUNDRED SEVENTY AND 35/100 DOLLARS (\$10,470.35) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

5.

**\*R E S O L U T I O N**

**A RESOLUTION APPROVING A DETAILED SITE DEVELOPMENT PLAN FOR LOT 1, BLOCK 1, BOWEN INDUSTRIAL, 8250 NORTH LOOP DRIVE, CITY OF EL PASO, EL PASO COUNTY, TEXAS, PURSUANT TO SECTION 20.04.150. THE PENALTY IS AS PROVIDED FOR IN CHAPTER 20.24 OF THE EL PASO CITY CODE.**

**WHEREAS**, Orion Three Kings, LLC, (the "Owner") has applied for approval of a detailed site development plan which requires City Plan Commission and City Council approval as per Section 20.04.150. The detailed site development plan is subject to the development standards in the C-4/C/SP (COMMERCIAL/CONDITION/SPECIAL PERMIT) AND C-4/SC (SPECIAL CONTRACT) **District** regulations and subject to the approved Detailed Site Development Plan signed by the Applicant, the City Manager and the Executive Secretary to the City Plan Commission. A copy of this plan is attached hereto as **Exhibit "A"** and is incorporated herein by reference for all purposes; and

**WHEREAS**, a report was made by the staff to the City Plan Commission and a public hearing was held regarding such an application; and

**WHEREAS**, the City Plan Commission has approved and herein recommends Council approval of the subject detailed site development plan; and

**WHEREAS**, the City Council finds that the detailed site development plan meets all applicable requirements of the El Paso City Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY**

**OF EL PASO:**

1. Pursuant to requirements, the City Council hereby approves the detailed site development plan submitted by the Applicant, to allow an office warehouse and self-storage warehouse as required per Section 20.04.150, on the following described property which is located in a C-4/c/sc (Commercial/condition/special contract) and C-4/sc (Commercial/special contract) District:

Lot 1, Block 1, Bowen Industrial, 8250 North Loop Drive, City of El Paso, El Paso County, Texas.

2. A copy of the approved detailed site development plan, signed by the Applicant, the City Manager and the Secretary of the City Plan Commission, is attached hereto, as **Exhibit "A"** and incorporated herein by reference.

3. All construction and development on the property shall be done in accordance with the approved detailed site development plan and the development standards applicable in the C-4/c/sc (Commercial/condition/special contract) and C-4/sc (Commercial/special contract) District regulations.

4. The Applicant shall sign an agreement to develop the property and to perform all construction thereon in accordance with the approved detailed site development plan and the standards applicable in the C-4/c/sc (Commercial/condition/special contract) and C-4/sc (Commercial/special contract) District. Such agreement shall be signed and filed with the Zoning Administrator and the Executive Secretary of the City Plan Commission before building permits are issued.

5. This approval shall be void if construction on the property is not started in accordance with the approved detailed site development plan within four (4) years from the date hereof.

\*\*Exhibit available at the City Clerk's Office

.....  
**Goal 7: Enhance and Sustain El Paso's Infrastructure Network**  
.....

**6. \*RESOLUTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Council approves a Change Order No. 5 to Contract No. 2022-0402 (Canterbury Trails Improvements) with Black Stallion Contractors, Inc. in the amount of \$341,500.70 for the additional cost related to corrugated metal pipe rehabilitation work necessary to extend the life of the drainage infrastructure. This notice provides for the additional scope of work, which allows for additional capacity to the awarded contract. No additional working days will be added for the completion of the work. The new contract sum, including this Change Order notice is \$3,425,497.61. The City Manager, or designee, is hereby authorized to execute any documents and contract amendments needed to carry out the intent of this Resolution.

.....  
**7. \*RESOLUTION**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**THAT** the City Manager, or designee, be authorized to sign an Advance Funding Agreement by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the design and construction of the Highway Safety Improvement Program grant improvements Pedestrian Hybrid Beacon on Stanton Street at Boston Avenue, which has an estimated total project cost of \$257,849.24 of which the estimated local government participation amount is estimated at \$33,605.89 plus any cost overruns. Further, that the City Manager, or designee, is authorized to sign all documents, agreement amendments, and perform all actions required to carry out the obligations of the City under this agreement.

.....  
**Goal 8: Nurture and Promote a Healthy, Sustainable Community**  
.....

8.

**\*RESOLUTION**

**WHEREAS**, on May 5, 2015, the El Paso City Council ("City Council") enacted a Resolution establishing a Veterans Affairs Advisory Committee ("VAAC") to advise City Council on matters related to providing assistance to Veterans ("Enabling Resolution"); and

**WHEREAS**, on November 10, 2020, City Council approved an amendment to the Enabling Resolution increasing VAAC membership terms to four years and adding a sunset clause ("First Amendment"); and

**WHEREAS**, on May 25, 2021, City Council approved a second amendment to, among other changes, revise membership requirements and clarify terms of then-current members; and

**WHEREAS**, on May 18, 2023, VAAC voted to advise City Council to amend the Enabling Resolution a third time to revise the frequency of reports to City Council from a semi-annual basis to an annual basis; and

**WHEREAS**, City Council agrees with VAAC's recommendation to amend its Enabling Resolution a third time to revise the frequency of VAAC reports to City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the VAAC's duty listed in Paragraph 3 (E) of the Enabling Resolution is revised to read as follows:

Report status of activities to City Council on an annual basis.

2. Except as amended herein, the Enabling Resolution, the First Amendment, and the Second Amendment remain in full force and effect.

.....  
**CONSENT AGENDA – BOARD APPOINTMENTS:**  
.....

**Goal 8: Nurture and Promote a Healthy, Sustainable Community**  
.....

9. \*Motion made, seconded, and unanimously carried to **APPOINT** Ruby A. Montana to the Animal Shelter Advisory Committee by Representative Aleksandra Annello, District 2  
.....

**CONSENT AGENDA – APPLICATIONS FOR TAX REFUNDS:**  
.....

## Goal 6: Set the Standard for Sound Governance and Fiscal Management

10. \*Motion made, seconded, and unanimously carried to **APPROVE** the tax refunds listed below and posted on the attachment with this agenda:
1. Texas Title, in the amount of \$5,722.62 made an overpayment on August 29, 2022 of 2021 taxes. (Geo. #T240-999-0160-5700)
  2. Hanson Roger R & Jennie S, in the amount of \$3000.00 made an overpayment on June 30, 2023 of 2022 taxes. (Geo. #V893-999-0160-0500)

### **CONSENT AGENDA – NOTICE OF CAMPAIGN CONTRIBUTIONS**

## Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community

11. \*Motion made, seconded, and unanimously carried to **NOTE** pursuant to Section 2.92.080 of the City Code, receipt of campaign contributions by Representative Cassandra Hernandez: \$6,000 loan from Cassandra Hernandez.
12. \*Motion made, seconded, and unanimously carried to **NOTE** pursuant to Section 2.92.080 of the City Code, receipt of campaign contributions by Representative Brian Kennedy: \$40,000 loan from Brian Kennedy.

### **CONSENT AGENDA – BIDS**

## Goal 2: Set the Standard for a Safe and Secure City

13. \*Motion made, seconded, and unanimously carried to **AWARD** Solicitation 2023-0431 Decals as Needed - Fleet to Innovative Ink EP, L.P. dba Innovative Ink Signs & Printing for an initial term of three (3) years for an estimated amount of \$135,000.00. The award also includes a two (2) year option for an estimated amount of \$90,000.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is an estimated amount of \$225,000.00. This contract will provide decals for Fleet Services to mark the vehicles with unit numbers, department names, city logos, and sometimes special markings as requested.

#### Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$45,000.00 for the initial term, which represents a 50% increase due to an additional year being added to the term of the contract.

Department:	Streets and Maintenance
Vendor:	Innovative Ink EP, L.P. dba Innovative Ink Signs & Printing El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option to Extend:	2 Years
Annual Estimated Award:	\$45,000.00
Initial Estimated Award:	\$135,000.00 (3 Years)
Total Estimated Award:	\$225,000.00 (5 Years)
Account No.:	532 - 3600 - 531210 - 37020 - P3701 532 - 3600 - 531250 - 37020 - P3701
Funding Source:	Internal Service Fund

District(s): All

This is a Low Bid procurement, unit price contract.

The Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend award as indicated to Innovative Ink EP, L.P. dba Innovative Ink Signs & Printing the lowest responsive and responsible bidder and to deem BE Graphics non-responsive due to submitting an incomplete bid form.

**Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

14. Motion made, seconded, and unanimously carried to **AWARD** Solicitation 2023-0414 Airway Aesthetics Maintenance to Tri-State Electric, Ltd. for a three (3) year term for an estimated amount of \$426,624.00. This contract will allow for the maintenance of the Airway Aesthetics.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$89,556.00 for the initial term, which represents a 26.57% increase due to price increases.

Department:	Streets and Maintenance
Vendor:	Tri-State Electric, Ltd. Vinton, TX
Item(s):	All
Initial Term:	3 Years
Annual Amount	\$142,208.00
Total Estimated Award:	\$426,624.00
Account No.:	532 - 2305 - 522210 - 32120 - P3215
Funding Source:	General Fund
District(s):	All

This is a Best Value Contract.

The Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend award as indicated to Tri-State Electric, Ltd., the highest ranked offeror based on evaluation criteria for this solicitation.

**REGULAR AGENDA – MEMBERS OF THE CITY COUNCIL**

**Goal 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments**

**15. RESOLUTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Council authorizes the expenditure of District 6 discretionary funds in an amount not to exceed FIVE THOUSAND AND NO/100 DOLLARS (\$5,000.00) towards the costs of equipment rental, movie license fees, permits, staff time and other related items necessary for the support of the "Movies in the Park" event, a series of movie nights in parks located within District 6, and declares that this expenditure serves the municipal purpose of providing recreational and cultural activities to the residents of and visitors to the City of El Paso, which benefits the community and instills community pride.

Motion made by Fierro, seconded by Representative Annello, and unanimously carried to **APPROVE** the Resolution.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, and Canales

NAYS: None

ABSENT: Representative Salcido

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<b>REGULAR AGENDA – OTHER BUSINESS</b>
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**Goal 1: Create an Environment Conducive to Strong, Sustainable Economic Development**

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**16.**

**\*R E S O L U T I O N**

**WHEREAS**, the City of El Paso, a political subdivision of the State of Texas, has received authority from the Legislature of the State of Texas and the Foreign-Trade Zones Board to establish and maintain a foreign-trade zone at the Port of El Paso (Foreign-Trade Zone 68);

**WHEREAS**, the City of El Paso is the Grantee of Foreign-Trade Zone 68;

**WHEREAS**, the City of El Paso has received requests to expand Foreign-Trade Zone 68 in various sites in the City of El Paso and other locations in El Paso County, in order to make Magnet Sites for industrial park areas to meet the demand for zone space in these growing regions of the City and County; and

**WHEREAS**, the City Council believes it is in the best interest of Foreign-Trade Zone 68 that the City of El Paso complete and file a formal application to expand Foreign-Trade Zone 68 to include proper sites described in Exhibit A\*\* and to comply with applicable requirements specified in Sections 400.21 to 400.29 of the Regulations of the Foreign-Trade Zones Board, under the U.S. Foreign-Trade Zones Act of 1934, as amended.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Council approves the submission to the Foreign-Trade Zones Board of an application to expand Foreign-Trade Zone 68 existing sites and to add new sites more fully described on Exhibit A (FTZ Expansion Application), that the City Manager, or his designee, be authorized to sign the application and related documents to expand and modify Foreign-Trade Zone 68; and urges the Foreign- Trade Zones Board approval of the application on an expedited basis.

\*\*Exhibit available at the City Clerk's Office.

Mr. David Panko, Foreign Trade Zone Manager, presented a PowerPoint presentation (copy on file in the City Clerk's Office).

Mayor Leeser and Representatives Kennedy, Annello, Hernandez, Fierro, Rivera, and Canales commented.

The following City staff members commented:

- Mr. Sam Rodriguez, Chief Operations Officer
- Mr. Cary Westin, Interim City Manager

**1<sup>ST</sup> MOTION**

Motion made by Representative Rivera, seconded by Representative Fierro, to **AMEND** the Resolution to exclude Site 22 from the application.

AYES: Representatives Fierro and Rivera

NAYS: Representatives Kennedy, Annello, Molinar, and Canales

NOT PRESENT FOR THE VOTE: Representative Hernandez

ABSENT: Representative Salcido

**THE MOTION FAILED.**

**2<sup>ND</sup> AND FINAL MOTION**

Motion made by Representative Molinar, seconded by Representative Hernandez, and carried to **APPROVE** the Resolution.

AYES: Representatives Kennedy, Annello, Molinar, Fierro and Canales

NAYS: Representative Rivera

NOT PRESENT FOR THE VOTE: Representative Hernandez

ABSENT: Representative Salcido

.....  
**CALL TO THE PUBLIC – PUBLIC COMMENT:**  
.....

The following members of the public commented:

1. Ms. Elizabeth Crawford
2. Mr. Steven Strumer
3. Mr. Albert Rivera
4. Ms. Barbara Valencia
5. Mr. Mark Fierro
6. Mr. Gabriel Delgado
7. Ms. Lisa Turner
8. Mr. Eddie Chavez

.....  
The Regular City Council meeting was **RECESSED** at 10:06 a.m. in order to convene the Mass Transit Department Board meeting.

The Regular City council meeting was **RECONVENED** at 10:30 a.m.

.....  
**REGULAR AGENDA – FIRST READING OF ORDINANCES:**  
.....

Motion made by Mayor Pro Tempore Annello, seconded by Representative Kennedy, and unanimously carried that the following Ordinances, having been introduced pursuant to Section 3.9 of the El Paso City Charter, be **ADVERTISED** for public hearing:

AYES: Representatives Kennedy, Annello, Molinar, Fierro, Rivera, and Canales

NAYS: None

NOT PRESENT FOR THE VOTE: Representatives Hernandez

ABSENT: Representative Salcido

.....  
**Goal 2: Set the Standard for a Safe and Secure City**  
.....

17. An Ordinance amending Title 12 (Vehicles and Traffic), Chapter 12.85 (Parking Violations Bureau), to amend Section 12.85.010 (Parking Violations Bureau Established), Section



12.85.020 (Hearing Officers), Section 12.85.030 (Parking Citations); to update language to current usage; to allow substitute Associate Municipal Judges to serve as Hearing Officers; and to allow Commissioned Officers hired by Independent School Districts within the City limit to issue Parking Citations; The penalty being provided in Chapter 12.84.010 of the El Paso City Code.

18. An Ordinance amending Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or against minors) of the El Paso City Code to remove curfew ordinance provisions located in sections 10.20.010 through 10.20.054.

**Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

19. An Ordinance authorizing the City Manager to sign a deed and any other documents necessary to convey approximately 37.9194 acres of land situated in portions of sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas.

**PUBLIC HEARING WILL BE HELD ON AUGUST 15, 2023 FOR ITEMS 17 THROUGH 19**

**REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:**

**Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

20.

**RESOLUTION**

**WHEREAS**, by Resolution of June 20, 2023, the El Paso City Council approved the termination of Contract No. 2021-0026 Central Business District, Phase IV ("Terminated Contract");

**WHEREAS**, the Terminated Contract's scope of work includes the limits of the Campbell Street Reconstruction Project from Cesar E. Chavez Border Highway to 6th Avenue along South Campbell Street ("Project");

**WHEREAS**, portions of the Central Business District, Phase IV were not completed under the Terminated Contract;

**WHEREAS**, the City intends to award a new construction contract for the completion of the Project;

**WHEREAS**, funds are available in the City's PCPBalance fund to pay for completion of the Project;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Council hereby approves the transfer of funds in the amount of \$1,105,697.20 from PCPBalance to the Project for the purpose of funding the completion of the Campbell Street, from Cesar E. Chavez Border Highway to 6th Avenue under a new construction contract; and that the City Manager is authorized to sign all documents necessary to accomplish said transfer of funds.

Ms. Yvette Hernandez, City Engineer, presented a PowerPoint presentation (copy on file in the City Clerk's Office).

Representatives Annello and Canales commented.

Motion made by Representative Canales, seconded by Representative Fierro, and unanimously carried to **APPROVE** the Resolution.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, and Canales

NAYS: None

ABSENT: Representative Salcido

- 
21. Motion made by Mayor Pro Tempore Annello, seconded by Representative Fierro, and unanimously carried to **AWARD** Solicitation 2023-0551 Campbell Street Reconstruction to KARLSRUHER, INC. dba CSA Constructors for an estimated total award of \$1,944,289.25. The project consists of street, parkway, water, sewer, and drainage improvements on Campbell Street from Cesar E. Chavez Border Highway to 6th Avenue.

Department:	Capital Improvement
Award to:	KARLSRUHER, INC. dba CSA Constructors El Paso, TX
Item(s):	All
Initial Term:	82 Working Days
Base Bid I:	\$1,437,302.26
Base Bid II:	\$188,526.75
Base Bid III:	\$91,738.35
Base Bid IV:	\$226,721.89
Total Estimated Award:	\$1,944,289.25
Funding Sources:	2011, 2017 Certificates of Obligation and Other Outside Sources - El Paso Water Utilities (EPWU)
Accounts:	190-4970-580270-38030-PCP23TRAN14 190-4530-580270-28330-PCP23TRAN14 190-4741-580270-38290-PCP23TRAN14
District(s):	8

This is a Low Bid procurement, unit price contract.

The Purchasing & Strategic Sourcing and Capital Improvement Departments recommend award as indicated to KARLSRUHER, INC. dba CSA Constructors, the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for the execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes that are necessary for the proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, and Canales  
NAYS: None  
ABSENT: Representative Salcido

22.

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a two-year On-Call Agreement for Professional Services to perform civil engineering services on a task-by-task basis by and between the City of El Paso and each of the following six (6) consultants:

1. AECOM Technical Services, Inc.
2. DEC - El Paso, LLC.
3. Frank X. Spencer & Associates, Inc.
4. CEA Group, Inc
5. Consor Engineers, LLC
6. Bartlett & West Inc.

Each On-Call Agreement will be for an amount not to exceed \$750,000.00, and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed \$50,000.00 and authorization for the City Engineer to approve Additional Services for an amount not to exceed \$50,000.00 if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On-Call Agreement.

Motion made by Representative Hernandez, seconded by Representative Fierro, and unanimously carried to **APPROVE** the Resolution.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, and Canales  
NAYS: None  
ABSENT: Representative Salcido

23. Motion made by Representative Fierro, seconded by Representative Rivera, and unanimously carried to **AUTHORIZE** the Managing Director of Purchasing & Strategic Sourcing to issue a Purchase Order to Wagner Equipment Co dba Wagner Rents Inc, Wagner Power Systems, 2nd Steel Used Parts, SITECH Rocky Mountain referencing Contract 2021-0131 Caterpillar Parts and Service. This will be a change order to increase the award by \$262,500.00 for a total amount not to exceed \$1,312,500.00. This change order will allow to increase contract capacity for maintenance and repairs.

Department:	Streets and Maintenance
Award to:	Wagner Equipment Co dba Wagner Rents Inc, Wagner Power Systems, 2nd Steel Used Parts, SITECH Rocky Mountain El Paso, TX
Total Estimated Amount:	\$262,500.00
Funding Source:	Internal Service Fund
Account No.:	532-3600-531250-37020 -P3701(Service) 532-3600-531210-37020-P3701 (Parts)
District(s):	All

Representative Annello commented.

Ms. Nicole Cote, Office of Management and Budget and Purchasing and Strategic Sourcing Managing Director, commented.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, and Canales

NAYS: None

ABSENT: Representative Salcido

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**REGULAR AGENDA – PUBLIC HEARINGS AND SECOND READING OF ORDINANCES:**

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**Goal 3: Promote the Visual Image of El Paso**

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**24.**

**ORDINANCE 019528**

The City Clerk read an Ordinance entitled: **AN ORDINANCE AMENDING TITLE 18 (BUILDING AND CONSTRUCTION), CHAPTER 18.02 (ADMINISTRATIVE CODE), CHAPTER 18.08 (BUILDING CODE), CHAPTER 18.10 (RESIDENTIAL CODE), CHAPTER 18.12 (MECHANICAL CODE), CHAPTER 18.16 (ELECTRICAL CODE), CHAPTER 18.20 (PLUMBING CODE), CHAPTER 18.24 (GAS CODE), CHAPTER 18.28 (EXISTING BUILDING CODE), CHAPTER 18.30 (POOL AND SPA CODE), CHAPTER 18.50 (PROPERTY MAINTENANCE CODE), CHAPTER 18.60 (FLOOD DAMAGE PREVENTION CODE), CHAPTER 18.70 (ENERGY CONSERVATION CODE), ADOPTING THE 2021 INTERNATIONAL BUILDING CODE, AND ADOPTING APPROPRIATE LOCAL AMENDMENTS, THE PENALTY BEING AS PROVIDED IN 18.02.115 OF THE EL PASO CITY CODE.**

Representatives Annello and Fierro commented.

The following members of the public commented:

1. Mr. Richard Dayoub
2. Mr. Ron Lord

Motion duly made by Mayor Pro Tempore Annello, seconded by Representative Rivera, and carried that the Ordinance be **ADOPTED**.

Whereupon the Mayor ordered that a vote be taken on the passage and adoption of the Ordinance which when so done resulted as follows:

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Fierro, Rivera, and Canales

NAYS: None

ABSENT: Representative Salcido

Whereupon the Mayor ordered that, the vote having been cast in favor of the Ordinance, the same be and the same is hereby **ADOPTED**.

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**REGULAR AGENDA – OTHER BUSINESS:**

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**Goal 3: Promote the Visual Image of El Paso**

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25. **ITEM:** Discussion and action on an appeal by the property owner of 3535 Aurora Avenue, El Paso, Texas 79930 in the Manhattan Heights Historic District regarding a decision rendered by the Historic Landmark Commission (HLC) in HLC Case PHAP23-00033 on June 12, 2023, to APPROVE WITH MODIFICATIONS a Certificate of Appropriateness for the referenced property.

Representatives Kennedy, Annello, Hernandez Molinar, Rivera, and Canales commented.

The following City staff members commented:

- Ms. Providencia Velazquez, History Preservation Officer
- Ms. Karla Nieman, City Attorney
- Mr. Donald Davie, Assistant City Attorney

The following members for the public commented:

1. Mr. Mario Gonzalez
2. Ms. Maria Dolores Lucas
3. Ms. Lisa Turner

Motion made by Mayor Pro Tempore Annello, seconded by Representative Kennedy, and carried that the City Council **DENY** the Applicant's appeal and **UPHOLD** the Historic Landmark Commission's ("HLC") decision made on June 12, 2023, of approval with recommendations for property located at 3535 Aurora Avenue, El Paso, Texas 79930 and **AUTHORIZES** the City Attorney and City Manager's office to take all steps necessary, including the execution of any required documents, in order to effectuate this authority.

AYES: Representatives Kennedy, Annello, Fierro and Canales

NAYS: Representatives Hernandez, Molinar, and Rivera

ABSENT: Representative Salcido

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**Goal 4: Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments**

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**ITEMS 26 AND 27 WERE TAKEN TOGETHER**

26. **R E S O L U T I O N**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**THAT** on November 8, 2022, voters approved three bond propositions, including funding for Proposition B, which included \$20 million for parks, for an accessible playground for children of all abilities, installation of shade structures in parks throughout the city, and the continuation of the Neighborhood Improvement Program.

**THAT** City Council approves the recommendations from the Parks and Recreation Department and Community and Human Development Department for project rollout as attached to this Resolution as Exhibit "A" for the Community Progress Bond, Proposition B.

\*\*Exhibit available at the City Clerk's Office

27. **R E S O L U T I O N**

**WHEREAS**, in 2006 the City Council approved the Capital Budget, which included funding for the initial Neighborhood Improvement Program (“NIP”); and

**WHEREAS**, the NIP was categorized as a Priority Program, in which the requested projects from recognized neighborhood associations and civic associations must be for permanent public improvement that benefit neighborhood residents and the general public at large; and

**WHEREAS**, in 2012, the citizens of El Paso, Texas approved the 2012 Quality of Life Bonds, which included funding for the NIP; and

**WHEREAS**, on July 7, 2014, the Community and Human Development Department presented its proposed strategies, policies, and scorecard revisions (“Proposed Policies”) to the NIP, and City Council approved all but one of the Proposed Policies and recommended two additional policies for inclusion; and

**WHEREAS**, on July 24, 2014 City Council approved the Neighborhood Improvement Program Policies and scorecard; and

**WHEREAS**, City Staff has made changes to the approved Neighborhood Improvement Program Policies and scoreboard to better assist Recognized Neighborhood and Civic Associations on their requests for permanent physical projects to enhance the quality of life in their neighborhoods.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That City Council hereby approves the changes made to the Neighborhood Improvement Program Policies and scorecard, said updated policies and scorecard specifically set forth and incorporated in Exhibit “A”\*\* and “B”\*\*, attached hereto respectively.

\*\*Exhibits available at the City Clerk’s Office.

The following City staff members presented a PowerPoint presentation (copy on file in the City Clerk’s Office).

- Mr. Pablo Caballero, Parks and Recreation Assistant Director
- Ms. Daniela Quesada, City Architect
- Ms. Nicole Rodriguez, Community Development Program Manager

Representatives Annello, Hernandez, Molinar, Rivera, and Canales commented.

The following City staff members commented:

- Ms. Dionne Mack, Deputy City Manager
- Mr. Robert Cortinas, Chief Financial Officer
- Ms. Karla Chavez, Parks Planning and Development Manager

Ms. Sylvia Carreon, citizen, commented.

Motion made by Alternate Mayor Pro Tempore Molinar, seconded by Representative Rivera, and unanimously carried to **APPROVE** the Resolutions.

AYES: Representatives Kennedy, Annello, Hernandez, Molinar, Rivera, and Canales  
NAYS: None  
NOT PRESENT FOR THE VOTE: Representative Fierro  
ABSENT: Representative Salcido

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**EXECUTIVE SESSION**

Motion made by Representative Hernandez, seconded by Representative Canales, and carried that the City Council **RETIRE** into **EXECUTIVE SESSION** at 12:56 p.m. pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 - 551.089 to discuss the executive session items:

Section 551.071 CONSULTATION WITH ATTORNEY

AYES: Representatives Kennedy, Annello, Hernandez, Fierro, Rivera, and Canales  
NAYS: Representative Molinar  
ABSENT: Representative Salcido

Motion made by Mayor Pro Tempore Annello, seconded by Representative Molinar, and unanimously carried to **ADJOURN** the Executive Session at 2:00 p.m. and **RECONVENE** the meeting of the City Council at which time a motion was made.

AYES: Representatives Annello, Hernandez, Molinar, Fierro, Rivera, and Canales  
NAYS: None  
NOT PRESENT FOR THE VOTE: Representative Kennedy  
ABSENT: Representative Salcido

---

**EX1.** Cangialosi, Joanna, et al v. City of El Paso. Matter No. 18-1026-9235 (551.071)

Motion made Mayor Pro Tempore Annello, seconded by Representative Molinar, and unanimously carried that the City Council **DENY** the Applicant's appeal and uphold the Historic Landmark Commission's ("HLC") decision made on June 12, 2023 of approval with recommendations for property located at 3535 Aurora Avenue, El Paso, Texas 79930 and authorizes the City Attorney and City Manager's office to take all steps necessary, including the execution of any required documents, in order to effectuate this authority.

AYES: Representatives Annello, Hernandez, Molinar, Fierro, Rivera, and Canales  
NAYS: None  
NOT PRESENT FOR THE VOTE: Representative Kennedy  
ABSENT: Representative Salcido

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**EX2.** Mark Avalos v. City of El Paso and El Paso Fire Department; Cause No. 2023DCV1882 (551.071)

**NO ACTION** was taken on this item.

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**EX3.** Application of El Paso Electric Company for Approval of a Generation Cost Recovery Rider Related to Newman Unit 6; HQ#UTILITY-16; (551.071)

**NO ACTION** was taken on this item

---

**EX4.** Petition of El Paso Electric Company to Revise Military Base Discount Recovery Factor Under PURA § 36.354; HQ# UTILITY-17; (551.071)

**NO ACTION** was taken on this item

.....  
**EX5.** The City of Houston v. the State of Texas; (551.071)

**NO ACTION** was taken on this item

.....
<b><u>ADJOURN</u></b>
.....

Motion made by Alternate Mayor Pro Tempore Molinar, seconded by Representative Annello, and unanimously carried to **ADJOURN** this meeting at 2:01 p.m.

AYES: Representatives Annello, Hernandez, Molinar, Fierro, Rivera, and Canales

NAYS: None

NOT PRESENT FOR THE VOTE: Representative Kennedy

ABSENT: Representative Salcido

.....  
APPROVED AS TO CONTENT:

\_\_\_\_\_  
Laura D. Prine, City Clerk





El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-126, Version: 1**

---

**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

REQUEST TO EXCUSE ABSENT CITY COUNCIL MEMBERS



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

---

**File #:** 23-1047, **Version:** 1

---

### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

#### **Districts 1, 2, 3, 4, and 6**

Environmental Services Department, Nicholas Ybarra, (915) 212-6000

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

That the Solid Waste Liens on the attachment posted with this agenda be approved (See Attachment A).

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Nicholas Ybarra, (915) 212-6000

**DISTRICT(S) AFFECTED:** 1, 2, 3, 4, 6

**STRATEGIC GOAL:** Goal 3 – Promote the Visual Image of El Paso

**SUBGOAL:**

**SUBJECT:**

That the Solid Waste liens on the attachment posted with this agenda be approved (See Attachment A).

**BACKGROUND / DISCUSSION:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** Environmental Services Department

**SECONDARY DEPARTMENT:**

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



---

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

**ATTACHMENT A**  
**SOLID WASTE LIENS**

**August 15, 2023**

<b>Address</b>	<b>Owner of Record</b>	<b>Amount</b>	<b>District</b>
5405 NASTASE PL	RAY DON L	\$451.25	1
4929 PANSY CT	BARRAZA RAMON I	\$707.50	1
3007 MONROE AVE	AKERS MARY & MARVIN W	\$400.50	2
1933 RATNER CIRCLE	ORTEGA ERICA	\$570.87	3
2125 ENERO DR	WALKER MURPHY K & MARIANNE	\$340.00	3
7304 SACHET CLIFF DR	BEJADO JOEL P & MELISSA L	\$318.00	4
7304 SACHET CLIFF DR	BEJADO JOEL P & MELISSA L	\$342.00	4
7304 SACHET CLIFF DR	BEJADO JOEL P & MELISSA L	\$329.00	4
1791 ALAN SHEPARD LN	GARCIA DOLORES B & CORRAL JESUS	\$473.00	6
2321 LAKE VICTORIA DR	CONTRERAS ALFREDO V & E	\$329.00	6
11829 DICK MAYERS DR	FIGUEROA LUCY	\$198.75	6

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, RAY DON L, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

5405 Nastase Pl, more particularly described as Lot 7, Block 4,  
Carvel Acres Subdivision, City of El Paso, El Paso County, Texas,  
PID #C167-999-0040-1900

to be \$451.25, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 19th day of December, 2018, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED FIFTY ONE AND 25/100 DOLLARS (\$451.25) to be a lien on the above described property, said amount being due and payable within

ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leoser  
Mayor

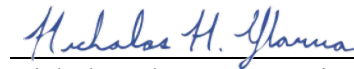
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, BARRAZA RAMON I, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

4929 Pansy Ct, more particularly described as W 50 Ft Of Tr 22  
(5000 Sq Ft), Cross Roads Subdivision, City of El Paso, El Paso  
County, Texas, PID #C961-999-0010-6700

to be \$707.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 14th day of November, 2016, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount SEVEN HUNDRED SEVEN AND 50/100 DOLLARS (\$707.50) to be a lien on the above described property, said amount being due and payable within ten (10)



days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leeson  
Mayor

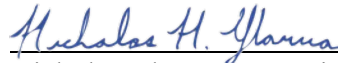
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leeser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, AKERS MARY & MARVIN W, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3007 Monroe Ave, more particularly described as Lots 20 & 21  
(6000 Sq Ft), Block 9, Summit Place Subdivision, City of El Paso,  
El Paso County, Texas, PID #S804-999-0090-3700

to be \$400.50, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 19th day of February, 2019, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED AND 50/100 DOLLARS (\$400.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF EL PASO:


\_\_\_\_\_  
Oscar Leoser  
Mayor


ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Leslie B. Jean-Pierre  
Assistant City Attorney

  
\_\_\_\_\_  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, ORTEGA ERICA, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

1933 Ratner Circle, more particularly described as Lot 32, Block  
116, Vista Del Sol #35 Subdivision, City of El Paso, El Paso  
County, Texas, PID #V893-999-1160-6300

to be \$570.87, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 27th day of March, 2019, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FIVE HUNDRED SEVENTY AND 87/100 DOLLARS (\$570.87) to be a lien on the above described property, said amount being due and payable within ten (10)

days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leoser  
Mayor

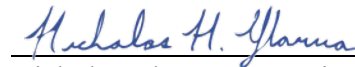
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000



## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, WALKER MURPHY K & MARIANNE, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

2125 Enero Dr, more particularly described as Lot 19, Block 50,  
Vista Del Sol #11 Subdivision, City of El Paso, El Paso County,  
Texas, PID #V893-999-0500-3300

to be \$340.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 16th day of May, 2019, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FORTY AND 00/100 DOLLARS (\$340.00) to be a lien on the above described property, said amount being due and payable within ten (10)

days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leeser  
Mayor

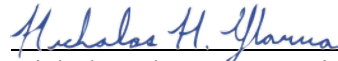
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, BEJADO JOEL P & MELISSA L, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

7304 Sachet Cliff Dr, more particularly described as Lot 38  
(4809.00 Sq Ft), Block 22, Mesquite Hills #2 Subdivision, City of  
El Paso, El Paso County, Texas, PID #M395-999-0220-3800

to be \$318.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 18th day of January, 2018, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED EIGHTEEN AND 00/100 DOLLARS (\$318.00) to be a lien on the above described property, said amount being due and payable within

ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leeson  
Mayor

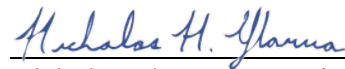
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, BEJADO JOEL P & MELISSA L, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

7304 Sachet Cliff Dr, more particularly described as Lot 38  
(4809.00 Sq Ft), Block 22, Mesquite Hills #2 Subdivision, City of  
El Paso, El Paso County, Texas, PID #M395-999-0220-3800

to be \$342.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 2nd day of October, 2018, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED FORTY TWO AND 00/100 DOLLARS (\$342.00) to be a lien on the above described property, said amount being due and payable within

ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor

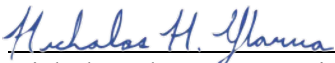
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)



ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, BEJADO JOEL P & MELISSA L, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

7304 Sachet Cliff Dr, more particularly described as Lot 38  
(4809.00 Sq Ft), Block 22, Mesquite Hills #2 Subdivision, City of  
El Paso, El Paso County, Texas, PID #M395-999-0220-3800

to be \$329.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 3rd day of October, 2019, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED TWENTY NINE AND 00/100 DOLLARS (\$329.00) to be a lien on the above described property, said amount being due and payable within

ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leeser  
Mayor

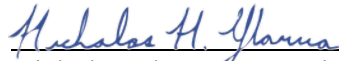
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, GARCIA DOLORES B & CORRAL JESUS, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

1791 Alan Shepard Ln, more particularly described as Lot 19  
(5831.69 Sq Ft), Block 2, East Gate #1 Subdivision, City of El Paso,  
El Paso County, Texas, PID #E049-999-0020-1900

to be \$473.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 8th day of November, 2019, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount FOUR HUNDRED SEVENTY THREE AND 00/100 DOLLARS (\$473.00) to be a lien on the above described property, said amount being due and payable within

ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF EL PASO:


\_\_\_\_\_  
Oscar Leeson  
Mayor

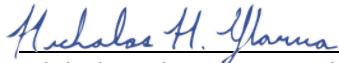
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Leslie B. Jean-Pierre  
Assistant City Attorney

  
\_\_\_\_\_  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, CONTRERAS ALFREDO V & E, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

2321 Lake Victoria Dr, more particularly described as Lot 37, Block 6, Sandy Creek #1 Replat A Subdivision, City of El Paso, El Paso County, Texas, PID #S127-999-0060-6400

to be \$329.00, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 7th day of January, 2020, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount THREE HUNDRED TWENTY NINE AND 00/100 DOLLARS (\$329.00) to be a lien on the above described property, said amount being due and payable within



ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leeson  
Mayor

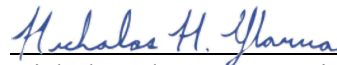
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 9.04 of the El Paso City Code, FIGUEROA LUCY, referred to as owner, regardless of number, of the hereinafter described property, was given notice that said property constituted a public nuisance due to the accumulation of trash, vegetation and weeds or other objectionable, unsightly or unsanitary matter in violation of Chapter 9.04 of the El Paso City Code; and the owner failed to comply with due notices. In accordance with El Paso City Code Chapter 9.04, the Environmental Services Department proceeded to clean and dispose of the trash, vegetation, weeds or other rubbish; and

**WHEREAS**, the Director of the Environmental Services Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

11829 Dick Mayers Dr, more particularly described as Lot 8  
(4750.00 Sq Ft), Block 383, Vista Del Sol #65 Subdivision, City of  
El Paso, El Paso County, Texas, PID #V893-999-3830-0800

to be \$198.75, in accordance with the El Paso City Code Section 9.04.880 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 22nd day of March, 2017, and approves the costs described herein.

2. The City Council, in accordance with Chapter 9.04 of the El Paso City Code, declares the above total amount ONE HUNDRED NINETY EIGHT AND 75/100 DOLLARS (\$198.75) to be a lien on the above described property, said amount being due and payable within

ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.


CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor

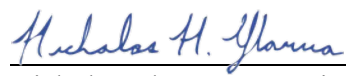
ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
  
Leslie B. Jean-Pierre  
Assistant City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
  
Nicholas Ybarra, P.E., Director  
Environmental Services Department

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

Environmental Services Department  
7968 San Paulo  
El Paso, Texas 79907  
(915) 212-6000

# ATTACHMENT A

## SOLID WASTE LIENS

August 15, 2023

Address	Owner of Record	Amount	District
5405 NASTASE PL	RAY DON L	\$451.25	1
4929 PANSY CT	BARRAZA RAMON I	\$707.50	1
3007 MONROE AVE	AKERS MARY & MARVIN W	\$400.50	2
1933 RATNER CIRCLE	ORTEGA ERICA	\$570.87	3
2125 ENERO DR	WALKER MURPHY K & MARIANNE	\$340.00	3
7304 SACHET CLIFF DR	BEJADO JOEL P & MELISSA L	\$318.00	4
7304 SACHET CLIFF DR	BEJADO JOEL P & MELISSA L	\$342.00	4
7304 SACHET CLIFF DR	BEJADO JOEL P & MELISSA L	\$329.00	4
1791 ALAN SHEPARD LN	GARCIA DOLORES B & CORRAL JESUS	\$473.00	6
2321 LAKE VICTORIA DR	CONTRERAS ALFREDO V & E	\$329.00	6
11829 DICK MAYERS DR	FIGUEROA LUCY	\$198.75	6



Legislation Text

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**File #:** 23-1052, **Version:** 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**Districts 1, 2, 3, 6, and 8**

Planning and Inspections, Tony De La Cruz, (915) 212-1589

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

That the Planning and Inspection Liens on the attachment posted with this agenda be approved (See Attachment B).

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: AUGUST 15, 2023  
PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: TONY DE LA CRUZ, (915) 212-1589

DISTRICT(S) AFFECTED: 1, 2, 3, 6, 8

STRATEGIC GOAL: GOAL 3 – PROMOTE THE VISUAL IMAGE OF EL PASO

SUBGOAL: N/A

**SUBJECT:**

*THAT THE PLANNING AND INSPECTION LIENS ON THE ATTACHMENT POSTED WITH THIS AGENDA BE APPROVED (SEE ATTACHMENT B).*

**BACKGROUND / DISCUSSION:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT:

SECONDARY DEPARTMENT:

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

*Philip Tiwa*

---

*(If Department Head Summary Form is initiated by Purchasing, client department should sign also)*



**ATTACHMENT B****PLANNING AND INSPECTION LIENS****AUGUST 15, 2023**

<b>ADDRESS</b>	<b>OWNER OF RECORD</b>	<b>AMOUNT</b>	<b>DISTRICT</b>
<b>932 CHERRY HILL LN.</b>	<b>FRANKLIN ACQUISITIONS LLC</b>	<b>\$545.00</b>	<b>1</b>
<b>512 RAYNOLDS ST.</b>	<b>CHEVALIER JUANA C</b>	<b>\$1,635.50</b>	<b>2</b>
<b>3117 E.MISSOURI AVE.</b>	<b>VILLANUEVA JOSE J &amp; LUCINDA G.</b>	<b>\$3,525.95</b>	<b>2</b>
<b>3531 LA LUZ AVE.</b>	<b>SANCHEZ SOLEDAD (TR)</b>	<b>\$1,957.15</b>	<b>2</b>
<b>3624 RIVERA AVE.</b>	<b>MOLINA JOSEFINA M</b>	<b>\$5,005.00</b>	<b>2</b>
<b>4522 DURAZNO AVE.</b>	<b>SANCHEZ ROBERTO &amp; JUANA C</b>	<b>\$4,520.50</b>	<b>2</b>
<b>227 BARKER RD.</b>	<b>VILLEGAS JOAQUIN</b>	<b>\$8,240.25</b>	<b>3</b>
<b>536 MAUER DR. B</b>	<b>ONTIVEROS AUDREY T M</b>	<b>\$5,415.60</b>	<b>3</b>
<b>12212 AMSTATER CIR.</b>	<b>PINA FELIPE T &amp; MACIAS BLANCA S P</b>	<b>\$1,110.50</b>	<b>6</b>
<b>219 W OVERLAND AVE.</b>	<b>LUCMOR LLC</b>	<b>\$15,644.10</b>	<b>8</b>
<b>208 WARD ST.</b>	<b>VASQUEZ ROBERTO</b>	<b>\$236.57</b>	<b>8</b>

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, FRANKLIN ACQUISITIONS LLC, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

932 CHERRY HILL LN, EL PASO, TX 79912., more particularly described as 6 CORONADO COUNTRY CLUB ESTATES 35 & 0.079 AC OF LOT A & 36 EXC E PT (49.94 FT ON ST) (30987 SQ FT), City of El Paso, El Paso County, Texas, PID #C80199900603400

to be \$545.00, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 12TH day of APRIL, 2023, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount FIVE HUNDRED FOURTY FIVE AND 00/100 DOLLARS (\$545.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

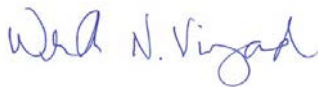
CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leeser  
Mayor

ATTEST:


\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:



\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, CHEVALIER JUANA C, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

512 RAYNOLDS ST, EL PASO, TX 79903-5117., more particularly described as 20 LORETTO PLACE Lot 116 (6000 SQ FT), City of El Paso, El Paso County, Texas, PID #L68199902002900

to be \$1,635.50, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 19TH day of APRIL, 2023, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount ONE THOUSAND SIX HUNDRED THIRTY FIVE

AND 50/100 DOLLARS (\$1,635.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

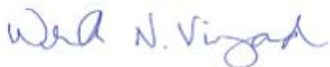
\_\_\_\_\_  
Oscar Leeser  
Mayor

ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney

\_\_\_\_\_



\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

          This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:  
  
\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, VILLANUEVA JOSE J & LUCINDA G, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3117 E MISSOURI AVE EL PASO TX 79903-4103., more particularly described as 67 EAST EL PASO 21 & 22 (7000 SQ FT) Lot , City of El Paso, El Paso County, Texas, PID #E01499906706600

to be \$3,525.95, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 4TH day of AUGUST, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount THREE THOUSAND FIVE HUNDRED TWENTY



FIVE AND 95/100 DOLLARS (\$3,525.95) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

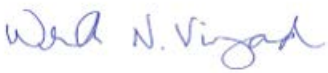
\_\_\_\_\_  
Oscar Leeser  
Mayor


ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney

  
\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, SANCHEZ SOLEDAD (TR), in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3531 LA LUZ AVE., EL PASO, TX 79903-4315., more particularly described as 112 EAST EL PASO 15 & 16 & E 8 FT OF 14 (8120 SQ FT), City of El Paso, El Paso County, Texas, PID #E01499911205100

to be \$1,957.15, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 21ST day of JANUARY, 2023, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount ONE-THOUSAND NINE HUNDRED FIFTY SEVEN

AND 15/100 DOLLARS (\$1,957.15) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

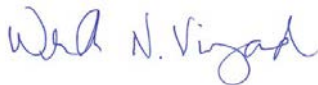
\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:


\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney



\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, MOLINA JOSEFINA M, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

3624 RIVERA AVE., EL PASO, TX 79905., more particularly  
described as HEAST EL PASO 14 & 15 (7000 SQ FT), City of El  
Paso, El Paso County, Texas, PID #E014999000H1100

to be \$5,005.00, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 20TH day of APRIL, 2023, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount FIVE THOUSAND FIVE AND 00/100 DOLLARS

(\$5,005.00) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

*Wendi N. Vineyard*

\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney

APPROVED AS TO CONTENT:

*Javier A. De La Cruz*

\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023  
by Oscar Leaser, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:  
  
\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104



## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, SANCHEZ ROBERTO & JUANA C, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

4522 DURAZNO AVE., EL PASO, TX 79905., more particularly  
described as 20 LINCOLN PARK Lot 23, City of El Paso, El Paso  
County, Texas, PID #L31499902007100

to be \$4,520.50, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 19TH day of APRIL, 2023, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount FOUR THOUSAND FIVE HUNDRED TWENTY

AND 50/100 DOLLARS (\$4,520.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:


\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney



\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, VILLEGAS JOAQUIN, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

227 BARKER RD 5, EL PASO, TX 79915., more particularly described as 23 YSLETA 5-B (2.0971 AC) & 6-K (0.922 AC) (3.0191 AC), City of El Paso, El Paso County, Texas, PID #Y805999023A0502

to be \$8,240.25, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 28TH day of APRIL, 2023, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount EIGHT THOUSAND TWO HUNDRED FOURTY

AND 25/100 DOLLARS (\$8,240.25) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:


\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney



\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, ONTIVEROS AUDREY T M, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

536 MAUER DR B, EL PASO, TX 79915., more particularly  
described as 3 LAFAYETTE PLACE N 1/2 OF E 30 FT OF Lot 6,  
City of El Paso, El Paso County, Texas, PID #L12599900300500

to be \$5,415.60, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 12TH day of APRIL, 2023, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount FIVE THOUSAND FOUR HUNDRED FIFTEEN

AND 60/100 DOLLARS (\$5,415.60) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:


\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney



\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director



(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

          This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:  
  
\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## RESOLUTION

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, PINA FELIPE T & MACIAS BLANCA S P, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

12212 AMSTATER CIR., EL PASO, TX 79936-0275., more particularly described as 565 VISTA DEL SOL #145 Lot 2 (6331.82 SQ FT), City of El Paso, El Paso County, Texas, PID #V89399956500200

to be \$1,110.50, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 1ST day of MAY, 2023, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount ONE THOUSAND ONE HUNDRED TEN AND

50/100 DOLLARS (\$1,110.50) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

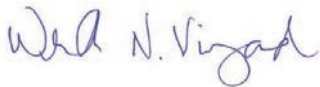
\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:


\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:



\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney



\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS           )  
  )  
COUNTY OF EL PASO       )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## RESOLUTION

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, LUCMOR LLC, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

219 W OVERLAND AVE., EL PASO, TX 79901., more particularly described as 25 MILLS 55 FT ON OVERLAND X 112 FT ON CHIHUAHUA SWC (6160 SQ FT) Lot , City of El Paso, El Paso County, Texas, PID #M47399902505600

to be \$15,644.10, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 17TH day of SEPTEMBER, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount FIFTEEN THOUSAND SIX HUNDRED FOURTY FOUR AND 10/100 DOLLARS (\$15,644.10) to be a lien on the above described property, said

amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:


\_\_\_\_\_  
Oscar Leaser  
Mayor


ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney

  
\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

## **RESOLUTION**

**WHEREAS**, in accordance with Chapter 2.38 of the El Paso City Code, VASQUEZ, ROBERTO, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, after due notice and hearing, the City Council of the City of El Paso ordered the owner of the hereinafter described property to vacate the building, and relocate the tenants on said property and clear the property of all rubbish and debris, and the owner having failed after due notice to comply with such ORDER, the PLANNING AND INSPECTIONS DEPARTMENT, under the Building Official instructions, proceeded to vacate the Building, relocate the tenants, secure and maintain the Building secure until repaired or demolished, and clean the property of all rubbish and debris; and

**WHEREAS**, the Director of the Planning and Inspections Department has reported the cost of doing such work in the amount hereinafter set forth.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. The City Council determines its reasonable expenses including administrative costs and the cost of removing the accumulated trash, vegetation and weeds or other rubbish located on the property known as:

208 WARD ST., EL PASO, TX 79901., more particularly described  
as 76-B MAGOFFIN Lot 7 (3537 SQ FT), City of El Paso, El Paso  
County, Texas, PID #M028999076B4300

to be \$236.57, in accordance with the El Paso City Code Section 2.38.070 and 2.38.080 and the Texas Health & Safety Code Section 342.007. The City Council finds that the work was completed on the 26TH day of MAY, 2022, and approves the costs described herein.

2. The City Council, in accordance with Chapter 2.38.070 and 2.38.080 of the El Paso City Code, declares the above total amount TWO HUNDRED THIRTY SIX AND 57/100



DOLLARS (\$236.57) to be a lien on the above described property, said amount being due and payable within ten (10) days from the date of City Council approval, and thereafter bearing ten percent (10%) interest per annum.

3. The City Clerk is directed to give notice of the lien by filing a copy of this Resolution for record with the County Clerk.

4. All records of the City Clerk's office relating to the proceeding against the above described property are made a part of this Resolution by reference.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:


\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

  
\_\_\_\_\_

\_\_\_\_\_  
Wendi N. Vineyard  
Assistant City Attorney

  
\_\_\_\_\_

\_\_\_\_\_  
Javier A. De La Cruz  
Planning and Inspections Department  
Assistant Director

(ACKNOWLEDGEMENT ON FOLLOWING PAGE)

ACKNOWLEDGEMENT

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by OSCAR LEESER, as Mayor, of the City of El Paso.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed or Typed Name:  
\_\_\_\_\_

My Commission Expires:

\_\_\_\_\_

**PREPARED IN THE OFFICE OF:**

Office of the City Attorney  
P.O Box 1890  
El Paso, Texas 79950-1890

**FOR PAY-OFF INFORMATION PLEASE CONTACT:**

**El Paso Office of the Comptroller**  
300 N. Campbell  
El Paso, Texas 79901  
(915)212-0040

**FOR INFORMATION ON THE WORK OR ORDERS ENTERED PLEASE CONTACT:**

**Property & Inspection**  
801 Texas Ave.  
El Paso, Texas 79901  
(915) 212-0104

**ATTACHMENT B****PLANNING AND INSPECTION LIENS****AUGUST 15, 2023**

<b>ADDRESS</b>	<b>OWNER OF RECORD</b>	<b>AMOUNT</b>	<b>DISTRICT</b>
932 CHERRY HILL LN.	FRANKLIN ACQUISITIONS LLC	\$545.00	1
512 RAYNOLDS ST.	CHEVALIER JUANA C	\$1,635.50	2
3117 E.MISSOURI AVE.	VILLANUEVA JOSE J & LUCINDA G.	\$3,525.95	2
3531 LA LUZ AVE.	SANCHEZ SOLEDAD (TR)	\$1,957.15	2
3624 RIVERA AVE.	MOLINA JOSEFINA M	\$5,005.00	2
4522 DURAZNO AVE.	SANCHEZ ROBERTO & JUANA C	\$4,520.50	2
227 BARKER RD.	VILLEGAS JOAQUIN	\$8,240.25	3
536 MAUER DR. B	ONTIVEROS AUDREY T M	\$5,415.60	3
12212 AMSTATER CIR.	PINA FELIPE T & MACIAS BLANCA S P	\$1,110.50	6
219 W OVERLAND AVE.	LUCMOR LLC	\$15,644.10	8
208 WARD ST.	VASQUEZ ROBERTO	\$236.57	8



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1051, **Version:** 1

---

### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

##### **All Districts**

Office of the Comptroller, Margarita Marin, (915) 212-1174

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Approve a Resolution to update the City of El Paso Investment Policy for Fiscal Year 2024.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Office of the Comptroller

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON NAME AND PHONE NUMBER:** Margarita Marin – Comptroller – 915-212-1174

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** Goal 6: Set the Standard for sound governance and fiscal management

**SUBGOAL:** 6.6 Ensure continued financial stability and accountability through sound financial management, budgeting and reporting

**SUBJECT:**

**APPROVE** a resolution to update the City of El Paso Investment Policy for fiscal year 2024.

**BACKGROUND / DISCUSSION:**

Pursuant to Section 2256 of the Texas Government Code, otherwise known as the Texas Public Funds Investment Act (TPFIA), the City is required to review its Investment Policy on an annual basis and recommend any changes to such. In addition, Section 11.0 of the City's Investment Policy requires that changes be presented to the Financial Oversight and Audit Committee (FOAC) prior to moving forward to the full Council. The update was presented to the FOAC on July 20, 2023 and the changes were adopted.

**PRIOR COUNCIL ACTION:**

The Investment Policy was last amended by City Council on August 16, 2022.

**AMOUNT AND SOURCE OF FUNDING:** N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



---

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## RESOLUTION

**WHEREAS**, pursuant to Section 2256.005 of the Texas Government Code, the City is required to review its Investment Policy on an annual basis; and

**WHEREAS**, the City has reviewed its Investment Policy and as a result of such review desires to restate and amend the City's Investment Policy.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City hereby adopts the restated and amended City of El Paso FY2024 Investment Policy, which is attached hereto as **Exhibit "A"** and incorporated herein by reference.

**ADOPTED** this 15<sup>th</sup> day of August, 2023.

**CITY OF EL PASO:**

---

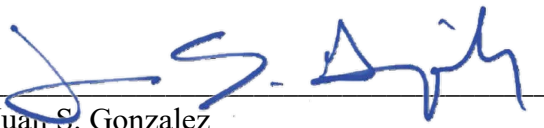
Oscar Leoser  
Mayor

**ATTEST:**

---

Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**



---

Juan S. Gonzalez  
Senior Assistant City Attorney

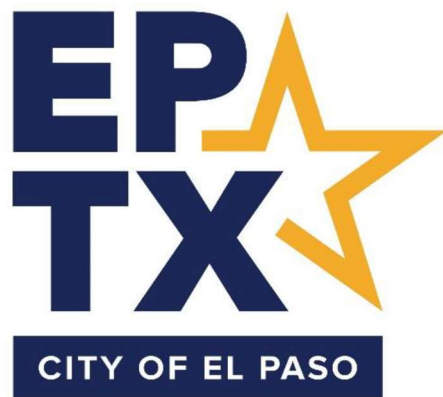
**APPROVED AS TO CONTENT:**



---

Margarita Marin, Comptroller  
Office of the Comptroller

## **EXHIBIT “A”**



City of El Paso

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Investment Policy

August 2023

Prepared by:  
Office of the Comptroller  
Treasury Division

Previous Revision August 2022





**The mission of the Office of the Comptroller is to provide fiscal management and financial reporting, administer treasury services and provide grant accounting information to City Management and elected officials so that they can make informed decisions regarding the provisions of City services.**

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# The City of El Paso

## Investment Policy

### 1 - POLICY

It is the policy of the City of El Paso, Texas (the “City”) to: (i) invest public funds in a manner which will provide maximum safety of principal; (ii) meet the daily cash flow demands of the City (liquidity); and (iii) provide the highest possible investment return all while complying with the Texas Public Funds Investment Act of 1995, as may be amended (“TPFIA”) and local ordinances and resolutions governing the investment of the City’s public funds. Definitions and terms contained herein are defined in Section 2256.002 of TPFIA.

### 2 - SCOPE

The City of El Paso Investment Policy (this “Investment Policy”) applies to all cash assets of the City as reported in the City’s Annual Comprehensive Financial Report except for those funds of the Public Employees Retirement System (PERS) and component units which are governed by other laws, statutes, and ordinances. Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. The City’s Investment Strategy is attached as Exhibit “A” and is incorporated for all applicable purposes by reference herein. Investment income will be allocated in accordance with the City’s strategy for allocating interest to participating funds as set forth in Appendix “1” to Exhibit “A.”

The fund types covered by this Investment Policy are accounted for in the books and records of the City and are as follows:

- a. General Fund (which includes the Cash Reserve Fund);
- b. Special Revenue Funds;
- c. Capital Projects Funds;
- d. Debt Service Fund;
- e. Enterprise Funds;
- f. Internal Service Funds
- g. Fiduciary Funds

### 3 - GENERAL OBJECTIVES

The primary objectives of the City's investment activities, in order of priority, shall be as follows:

#### 3.1 - Preservation and Safety of Principal

Preservation and safety of principal are the foremost objectives of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. Credit risk. The City will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

- (i) limiting investments to the types of securities listed in Section 6.0 of this Investment Policy;
- (ii) pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business in accordance with Section 5.0; and
- (iii) diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

b. Interest rate risk. The City will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to increases in market interest rates, by:

- (i) structuring the investment portfolio so that securities mature in a manner that cash requirements for ongoing operations will be met, thereby avoiding the need to sell securities on the open market prior to maturity; and
- (ii) investing operating funds primarily in short-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with Section 9.2.

#### 3.2 - Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated. To a large extent, liquidity shall be determined by the flow of revenues and expenditures predicted by the Office of the Comptroller using cash flow projections and historical data. These cash flow projections shall be at least one (1) year in length.

#### 3.3 - Yield

The City's investment portfolio shall be designed with the objective of attaining a rate of return/yield throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the preservation and safety of principal and liquidity objectives described above. The City's core investments are limited to low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity unless otherwise deemed appropriate by the City Manager or his/her designee.

## 4 - STANDARDS OF CARE

### 4.1 - Delegation of Authority

The authority to manage the City's investment program is derived from the TPFIA, the El Paso City Charter, City Ordinances and Resolutions. The Chief Financial Officer, Comptroller, and Treasury Services Coordinator are designated as the Investment Officers who are responsible for investment transactions; provided, however, that in the event that any or all of the positions are or becomes vacant, the persons acting in such capacity shall be designated as an Investment Officer for the interim period. All investment procedures shall be in writing and approved by the Chief Financial Officer and the City Manager.

An Investment Committee shall be responsible for monitoring, reviewing, and making recommendations regarding the City's cash management and investment program. The Investment Committee will consist of the Chief Financial Officer, Comptroller, Treasury Services Coordinator, OMB Director, and the Chief Internal Auditor. The Investment Committee will report to the City Manager on at least a quarterly basis the activities of the City's investments.

The Comptroller will oversee the activities of the Treasury Division of the Office of the Comptroller Department, and if the Treasury Services Coordinator position is vacant, shall perform, or designate a person to perform, such duties on an interim basis. The Treasury Services Coordinator shall be responsible for the day-to-day financial transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Treasury Services Coordinator shall designate one or more staff as a pro tempore, acting in a limited capacity defined by the Treasury Services Coordinator, in the event circumstances require timely action and the Treasury Services Coordinator is not available.

No other officers or designees may engage in an investment or banking transaction except as provided under the terms of this Investment Policy and the procedures established.

### 4.2 - Prudence

The City's investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the safety of capital and the yield to be derived. The standard of care to be used by Investment Officers shall be said "prudent person" standard and shall be applied in the context of managing an overall portfolio and whether the investment decision was consistent with the written investment policy of the City.

### 4.3 - Training

The Investment Officer(s) shall attend at least one (1) training session from an independent source approved by City Council or a designated investment committee advising the Investment Officer(s) as provided for in this Investment Policy of the City and containing at least ten (10) hours of instruction relating to the officer's responsibilities under this Investment Policy and the TPFIA. Such training session shall be taken within twelve (12) months after the Investment Officer(s) takes office or assumes duties. The Investment Officer(s) shall attend an investment training session not less than once in each two-year period that begins on the first day of the City's fiscal year and consists of two consecutive fiscal years after that date and receive not less than ten (10) hours of instruction relating

to investment responsibilities under this Investment Policy and the TPFIA from an independent source approved by the City Council or a designated investment committee advising the Investment Officer as provided for in the investment policy of the City. This training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with TPFIA.

#### 4.4 - Ethics and Conflicts of Interest

Investment Officers involved in the investment process shall refrain from personal business activity that could conflict or be perceived to conflict with proper execution of the investment program, or that could impair their ability to make impartial investment decisions. An Investment Officer of the City who has a personal business relationship with a business organization offering to engage in an investment transaction with the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity, as determined by Chapter 573 of the Texas Government Code, to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this Section 4.4 must be filed with the Texas Ethics Commission and the City Council. For purposes of this Section 4.4, an Investment Officer has a personal business relationship with a business if:

- a. the Investment Officer owns ten percent (10%) or more of the voting stock or shares of the business organization or owns five thousand dollars (\$5,000) or more of the fair market value of the business organization;
- b. funds received by the Investment Officer from the business organization exceeds ten percent (10%) of the Investment Officer's gross income from the previous year; or
- c. the Investment Officer has acquired from the business organization during the previous year investments with a book value of two thousand five hundred dollars (\$2,500) or more for the personal account of the Investment Officer.

Investment Officers, not required by this Section 4.4 to file a disclosure statement, will file a statement with the City Clerk's Office announcing no potential conflicts.

## 5 – AUTHORIZED FINANCIAL INSTITUTIONS, DEPOSITORIES, AND BROKER/DEALERS

### 5.1 - Authorized Institutions

Financial institutions (i.e., banks, savings & loans, credit unions) and securities dealers (i.e., brokers, "primary" and "secondary" dealers) with an office located in the state of Texas (preferably El Paso, Texas) may become authorized to sell/purchase negotiable securities to/from the City. Repurchase Agreements may be entered into with primary securities dealers or financial institutions with offices in Texas.

### 5.2 - Selection

The Investment Committee and the City Manager shall at least annually, review, revise, and adopt a list of qualified financial institutions and securities dealers that are authorized to engage in investment

transactions with the City. Additional financial institutions and securities dealers may be added on a quarterly basis after Investment Committee approval.

### 5.3 - List of Authorized Institutions

The Treasury Services Coordinator shall maintain an updated list of financial institutions authorized to provide investment services as well as a list of approved security broker/dealers selected by credit worthiness, who maintain an office in the State of Texas. These may include primary dealers, depository banks, or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule).

### 5.4 - Competition

Bids for investments will be solicited by the Treasury Services Coordinator, as deemed necessary and approved by the Investment Committee, from the approved list of authorized institutions using a competitive bid process in a format designed by the Investment Officer(s). The City's depository bank, once selected, may compete for City investments through the competitive bid process established. Bids for investments may be solicited orally, in writing, electronically, or a combination of these methods. Rate of return will be considered the primary factor when selecting a particular bid. The secondary factor will be location of office, preferably within El Paso, Texas.

### 5.5 - Requisite Information

All business organizations that desire to become qualified bidders for investment transactions must supply the Investment Officer(s) with the following:

- a. audited financial statements;
- b. proof of National Association of Securities Dealers certification;
- c. trading resolution; and
- d. proof of state registration

### 5.6 - Audited Financials

Current audited financial statements are required to be on file for each financial institution and broker/dealer with which the City invests.

### 5.7 - Receipt of Investment Policy

A written copy of this Investment Policy shall be presented to any business organization offering to engage in an investment transaction with the City. For purposes of this subsection, "business organization" means an investment pool or investment management firm under contract with the City to invest or manage the City's investment portfolio that has accepted authority granted by the City under the contract to exercise investment discretion in regards to investing the City's funds. The qualified representative of the business organization offering to engage in an investment transaction with the City shall execute a written instrument in a form acceptable to the City stating that the organization has received and reviewed the City's Investment Policy, acknowledges that the business organization has implemented reasonable procedures and controls to preclude investment



transactions that are not authorized by the City's Investment Policy, except to the extent that this authorization:

- a. is dependent on an analysis of the makeup of the entire portfolio;
- b. requires an interpretation of subjective investment standards; or
- c. relates to investment transactions of the City that are not made through accounts or contractual arrangements over which the business organization has accepted discretionary investment authority.

## 5.8 - Denial of Business

No investment business may be conducted with any business organization that has not complied with the certification identified in Section 5.7 above.

## 6 - AUTHORIZED INVESTMENTS

Except as otherwise provided hereinafter, the City may invest in the following types of securities:

### 6.1 - Obligations of, or Guaranteed by, Government Entities

- a. The following investments are authorized:
  - (i) obligations, including letters of credit, of the United States or its agencies and instrumentalities, including Federal Home Loan Banks;
  - (ii) direct obligations of the State of Texas or its agencies and instrumentalities;
  - (iii) collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by the agency or instrumentality of the United States;
  - (iv) other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;
  - (v) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; and
  - (vi) interest-bearing banking deposits that are guaranteed or insured by (a) the Federal Deposit Insurance Corporation or its successors or (b) the National Credit Union Share Insurance Funds or its successor.
- b. The following are NOT authorized investments under this Section 6.1:
  - (i) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;

- (ii) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- (iii) collateralized mortgage obligations which have a stated final maturity date of greater than ten (10) years; and
- (iv) collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to changes in a market index.

## 6.2 - Certificates of Deposit and Share Certificates

a. A certificate of deposit or share certificate is an authorized investment under this Section 6.2 if the certificate is issued by a depository institution that has its main office or a branch office in the State of Texas and is:

- (i) guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor;
- (ii) secured by obligations that are described by Section 6.1(a) herein above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities of the nature described in Section 6.1(b); or
- (iii) secured in any other manner and amount provided by law of deposits of the investing entity.

b. In addition to the authority to invest funds in certificates of deposit under Section 6.2(a), an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

- (i) the funds are invested by the City through:
  1. a broker that has its main office or a branch office in this state and is selected from a list adopted by the City in accordance with Section 5.2; or
  2. a depository institution that has its main office or a branch office in this state and that is selected by the City;
- (ii) the broker or the depository institution selected by the City arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the City;
- (iii) the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
- (iv) the City appoints the depository institution selected under Section 6.2(b)(i), a Custodian (as defined in Section 7.3) or a clearing broker/dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 as Custodian for the City with respect to the certificates of deposit issued for the account of the City.

### 6.3 - Repurchase Agreements

- a. A fully collateralized repurchase agreement is an authorized investment if the repurchase agreement:
  - (i) has a defined termination date;
  - (ii) is secured by a combination of cash and obligations described in Section 6.1a(i) or 6.4;
  - (iii) requires the securities being purchased by the City or the cash held by the City to be pledged to the City, held in the City's name, and deposited at the time the investment is made with the City or with a third party selected and approved by the City; and
  - (iv) is placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas.
- b. In this Section 6.3, "repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations described by Section 6.1a(i), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement.
- c. Notwithstanding any other law, the term of any reverse security repurchase agreement may not exceed ninety (90) days after the date the reverse security repurchase agreement is delivered.
- d. Money received by the City under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.
- e. The City in the proceedings to authorize obligations or a credit agreement, or in a credit agreement, may agree to waive sovereign immunity from suit or liability for the purpose of adjudicating a claim to enforce the credit agreement or obligation or for damages for breach of the credit agreement or obligation.

### 6.4 - Commercial Paper

- a. Commercial paper is an authorized investment under this Section 6.4 if the commercial paper:
  - (i) has a stated maturity of 365 days or fewer from the date of its issuance; and
  - (ii) is rated not less than A-1 or P-1 or an equivalent rating by at least:
    - 1. two nationally recognized credit rating agencies; or
    - 2. one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.

## 6.5 - Mutual Funds

- a. A no-load money market mutual fund is an authorized investment under this Section 6.5 if the mutual fund:
  - (i) is registered with and regulated by the Securities and Exchange Commission;
  - (ii) provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.);
  - (iii) complies with Securities Exchange Commission Rule 2a-7 (17 C.F.R. Section 270. 2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.)
- b. In addition to a no-load money market mutual fund permitted as an authorized investment in Section 6.5a., a no-load mutual fund is an authorized investment under this Section 6.5, if the mutual fund:
  - (i) is registered with the Securities and Exchange Commission;
  - (ii) has an average weighted maturity of less than two (2) years; and
  - (iii) either:
    - 1. has a duration of one year or more and is invested exclusively in obligations approved by this Section 6.5; or
    - 2. has a duration of less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities
- c. The City is not authorized by this Section 6.5 to:
  - (i) invest in the aggregate more than fifteen percent (15%) of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Section 6.5b.;
  - (ii) invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Section 6.5b.; or
  - (iii) invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in subsection a. or b. in an amount that exceeds ten percent (10%) of the total assets of the mutual fund.

## 6.6 - Investment Pools

- a. The City may invest its funds and funds under its control through an eligible investment pool if the City Council by rule, order, ordinance, or resolution, as appropriate, authorizes investment in the particular pool. An investment pool shall invest the funds it receives from the City in authorized investments permitted by Section 6.0. An investment pool may invest its funds in money market mutual funds to the extent permitted by and consistent with this Section 6.6 and the investment policies and objectives adopted by the investment pool.

b. To be eligible to receive funds from and invest funds on behalf of the City under this Section 6.6, an investment pool must furnish to the Investment Officer(s) or other authorized representative of the City, an offering circular or other similar disclosure instrument that contains, at a minimum, the following information:

- (i) the types of investments in which money is allowed to be invested;
- (ii) the maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool;
- (iii) the maximum stated maturity date any investment security within the portfolio has;
- (iv) the objectives of the pool;
- (v) the size of the pool;
- (vi) the names of the members of the advisory board of the pool and the dates their terms expire;
- (vii) the custodian bank that will safe keep the pool's assets;
- (viii) whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation;
- (ix) whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment;
- (x) the name and address of the independent auditor of the pool;
- (xi) the requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool;
- (xii) the performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios; and
- (xiii) the pool's policy regarding holding deposits in cash.

c. To maintain eligibility to receive funds from and invest funds on behalf of the City, an investment pool must furnish to the Investment Officer(s) or other authorized representative of the City:

- (i) investment transaction confirmations; and
- (ii) a monthly report that contains, at a minimum, the following information:
  - 1. the types and percentage breakdown of securities in which the pool is invested;
  - 2. the current average dollar-weighted maturity, based on the stated maturity date, of the pool;
  - 3. the current percentage of the pool's portfolio in investments that have stated maturities of more than one (1) year;

4. the book value versus the market value of the pool's portfolio, using amortized cost valuation;
  5. the size of the pool;
  6. the number of participants in the pool;
  7. the custodian bank that is safekeeping the assets of the pool;
  8. listing of daily transaction activity of the entity participating in the pool;
  9. the yield and expense ratio of the pool, including a statement regarding how yield is calculated;
  10. the portfolio managers of the pool; and
  11. any changes or addenda to the offering circular.
- d. The City by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds.
- e. In this Section 6.6, for purposes of an investment pool for which a \$1.00 net asset value is maintained, "yield" shall be calculated in accordance with regulations governing the registration of open-end management investment companies under the Investment Company Act of 1940, as promulgated from time to time by the federal Securities and Exchange Commission.
- f. To be eligible to receive funds from and invest funds on behalf of the City, a public funds investment pool that uses amortized cost or fair value accounting must mark its portfolio to market daily, and, to the extent reasonably possible, stabilize at a one dollar (\$1.00) net asset value, when rounded and expressed to two decimal places. If the ratio of the market value of the portfolio divided by the book value of the portfolio is less than 0.995 or greater than 1.005, the governing body of the public funds investment pool shall take action as the body determines necessary to eliminate or reduce to the extent reasonably practicable any dilution or unfair result to existing participants, including a sale of portfolio holdings to attempt to maintain the ratio between 0.995 and 1.005. In addition to the requirements of its investment policy and any other forms of reporting, a public funds investment pool that uses amortized cost shall report yield to its investors in accordance with regulations of the federal Securities and Exchange Commission applicable to reporting by money market funds.
- g. To be eligible to receive funds from and invest funds on behalf of the City, a public funds investment pool must have an advisory board composed:
- (i) equally of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for a public funds investment pool created under Chapter 791 of the Government Code and managed by a state agency; or
  - (ii) of participants in the pool and other persons who do not have a business relationship with the pool and are qualified to advise the pool, for other investment pools.
- h. To maintain eligibility to receive funds from and invest funds on behalf of the City, an investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

- i. If the investment pool operates an Internet website, the information in a disclosure instrument or report described in Sections 6.6(b), (c)(ii), and (f) must be posted on the website.
- j. To maintain eligibility to receive funds from and invest funds on behalf of an entity under this Section 6.6, an investment pool must make available to the City an annual audited financial statement of the investment pool in which the City has funds invested.
- k. If an investment pool offers fee breakpoints based on fund balances invested, the investment pool in advertising investment rates must include either all levels of return based on the breakpoints provided or state the lowest possible level of return based on the smallest level of funds invested.

## 7 - COLLATERALIZATION/LIMITS/CUSTODY

### 7.1 - Collateralization

Collateralization will be required for deposits of public funds in demand deposit accounts, certificates of deposit, and repurchase agreements. In accordance with Texas Government Code Chapter 2257.022 "Amount of Collateral", the total value of eligible security to secure a deposit of public funds must be in an amount not less than the amount of the deposit of public funds:

- a. Increased by the amount of any accrued interest; and
- b. Reduced to the total extent that the United States or an instrumentality of the United States insures the deposit.

Collateralization percent coverage will be outlined in the Collateral Agreement as part of the City's Depository Agreement Contract with the awarded Banking Institution. All other on demand deposit accounts that are not included in the City's Depository Agreement Contract will be required to adhere to the collateralization percent coverage stated in the awarded depository contract.

### 7.2 - Limits

The City chooses to limit the type of collateral required to the eligible security instruments identified in Section 6.1 hereinabove.

### 7.3 - Custody

Collateral will always be held by an independent third party Custodian with whom the City has a current custodial agreement. A clearly marked evidence of ownership (e.g., safekeeping receipt) must be supplied to the City and retained. The right of collateral substitution may be granted to the Custodian with prior written approval of the Investment Officer(s).

The Custodian shall be approved by the City and be:

- a. a state or national bank that is designated by the State Comptroller as a State depository and has its main office or branch office in the State of Texas and has a capital stock and permanent surplus of \$5 million or more;
- b. the Texas Treasury Safekeeping Trust Company;
- c. a Federal Reserve Bank or a branch of the Federal Reserve Bank; or

- d. a federal home loan bank.
- e. a financial institution authorized to exercise fiduciary powers and that is designed by the State Comptroller as a custodian pursuant to Government Code 404.031(e)

## 8 - SAFEKEEPING AND CUSTODY

### 8.1 - Delivery vs. Payment

All security transactions, including collateral for repurchase agreements, entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

### 8.2 - Safekeeping

Securities will be held by a third party custodian designated by the Treasury Services Coordinator as evidenced by safekeeping receipts in the City's name. The safekeeping institution shall provide, annually, a copy of their most recent report on internal controls (Reporting on Controls at a Service Organization as per Statement on Standards for Attestation Engagements No. 16, or SSAE 16 issued by the American Institutes of Certified Public Accountants or AICPA).

### 8.3 - Electronic Funds Transfer

The City may use electronic means to transfer or invest all funds collected or controlled by the City.

## 9 - INVESTMENT PARAMETERS

### 9.1 - Portfolio Diversification

Risk of principal loss in the portfolio as a whole shall be minimized by diversifying investment types according to the following limitations:

<u>Investment Type</u>	<u>% of Portfolio</u>
U.S. Treasury Notes/Bonds/Bills	100%
Local Government Investment Pools	80%
U.S. Agencies	75%
Municipal Bonds	75%
Certificates of Deposit	50%
Repurchase Agreements	50%
Money Market Mutual Funds	15%
Commercial Paper	15%
Share Certificates	5%

This Investment Policy incorporates the City's Investment Strategy and as such, will allow for diversification of investments to the extent practicable considering yield, collateralization, investment costs, and available bidders. Diversification by investment institutions shall be determined by an



analysis of yield, collateralization, investment costs, and available bidders. Diversification by types of securities and maturities may be as allowed by this Investment Policy and the TPFIA.

## **9.2 - Maximum Maturities**

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. However, the maximum maturities for any single investment shall not exceed three (3) years. The maximum dollar-weighted average maturity for the City's overall investment portfolio will not exceed two (2) years.

## **9.3 - Effect of Loss of Required Rating**

This Investment Policy requires certain minimum ratings of certain investments. At least weekly, the Treasury Services Coordinator will review the ratings of each of the investments in the City's portfolio that require a minimum rating and will notify the Investment Committee of any negative changes. In the event an investment does not meet that minimum rating during the period that the investment is being held by the City, that investment does not qualify as an authorized investment. The City shall take all prudent measures that are consistent with this Investment Policy to liquidate an investment that does not have the minimum rating.

## **9.4 – Divestiture of Unauthorized Investments**

In the event that the City assumes possession of investments not authorized by this Investment Policy, whether as the result of a donation, the settlement of an obligation to the City, or as a result of any other circumstance, transaction, or event, the City's Investment Officers shall proceed with the orderly liquidation of such investments. The proceeds from such liquidation will be recorded in the books and records of the City in accordance with the City's policy or policies corresponding to the original purpose related to the receipt of the unauthorized investment.

## **9.5 – Investment of Bond Proceeds and Pledged Revenue**

- a. In this section, "pledged revenue" means money pledged to the payment of or as security for:
  - (i) Bonds or other indebtedness issued by the City
  - (ii) Obligations under a lease, installment sale, or other agreement of the City; or
  - (iii) Certificates of Participation in a debt or obligation described by subdivision (i) or (ii)
- b. The Investment Officer or Officers may invest bond proceeds or pledged revenue only to the extent permitted by Section 2256.0208 of the TPFIA in accordance with:
  - (i) Statutory provisions governing the debt issuance or the agreement, as applicable; and
  - (ii) The City's Debt Policy regarding the debt issuance or the agreement, as applicable

## 10 - MONITORING AND REPORTING

### 10.1 - Content of Report

The Investment Officer(s) shall submit, not less than quarterly, a report to the City Manager, Mayor and City Council, with a copy provided to the City Clerk. Said report shall:

- a. describe in detail the investment position of the City on the date of the report;
- b. be prepared jointly by all Investment Officers of the City;
- c. be signed by each Investment Officer of the City (signatures may be electronic if such method is deemed most prudent by the Investment Officers given then current circumstances and events);
- d. contain a summary statement of each pooled fund group that states the:
  - (i) beginning market value for the reporting period;
  - (ii) ending market value for the period; and
  - (iii) fully accrued interest for the reporting period;
- e. state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- f. state the maturity date of each separately invested asset that has a maturity date;
- g. state the account or fund or pooled group fund in the City for which each individual investment was acquired; and
- h. state the compliance of the investment portfolio of the City as it relates to:
  - (i) the Investment Strategy expressed in the City's investment policy; and
  - (ii) relevant provisions of Chapter 2256 of the Government Code.
- i. be submitted within forty-five (45) days after the end of the period.

### 10.2 - Annual Audit

If the City invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the Investment Officer(s) under this Section 10.0 shall be formally reviewed at least annually by an independent external auditor, and the result of the review shall be reported to the City Council by that auditor.

### 10.3 - Compliance Audit

In conjunction with the City's annual financial audit, the external auditor shall perform a compliance audit of management controls on investments and adherence to the City's established investment policy. This audit shall provide reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition and that those transactions are executed in compliance with policies and procedures established by this Investment Policy.

#### 10.4 – Market Price monitoring

Independent market pricing will be gathered at least monthly by the Treasury Services Coordinator. The market value and any unrealized gain or loss of the City's portfolio will be calculated on at least the same frequency.

### 11 - INVESTMENT POLICY ADOPTION

This Investment Policy is intended to amend and restate the existing City Investment Policy. The City's Investment Policy shall be reviewed and adopted annually by resolution of the City Council. Any modifications must first be approved by the Investment Committee and City Manager; secondly, be approved and recommended to City Council for approval by the City's Financial Oversight and Audit Committee that is assigned oversight of financial matters, and subsequently adopted by City Council.

## EXHIBIT A - INVESTMENT STRATEGY

The City's investment strategy establishes the investment objectives of each of the fund types identified in the City's Investment Policy based on the needs and characteristics of each of the funds. These encompass the following criteria in order of importance:

- a. understanding of the suitability of the investment to the financial requirements of the entity;
- b. preservation and safety of principal;
- c. liquidity;
- d. marketability of the investment if the need arises to liquidate the investment before maturity;
- e. diversification of the investment portfolio; and
- f. yield.

The City is not in the investment business as a primary means of earning revenue. Therefore, the City will not participate in active buy/sell management of the portfolio. The Investment Officer(s) will invest for specific maturities to meet the cash needs of the City. The cash available and the cash requirements for the City will be determined on a day-to-day basis by the Office of the Comptroller Department and reported to the Investment Officer(s). Cash required within ten (10) days will be invested in overnight repurchase agreements, an approved mutual fund, or an approved investment pool in order to assure immediate liquidity. Interest earned on "overnight" investments listed above will be included in the total of interest revenue to be allocated to those primary funds having both an investable equity in pooled cash and a right to earn interest based on the City's Investment Policy. To enhance liquidity, investments will be purchased but not individually or formally associated with a specific primary fund's equity in pooled cash. Any cash in excess of immediate needs (more than 10 days) will be invested in longer term investments based on the needs and restrictions associated with specific fund's equity in pooled cash, and upon prudent consideration of current market yields and trends. Interest revenue will be allocated to those funds designated by this policy based on the allocation strategy at Appendix 1 to this Exhibit.

### SPECIFIC CITY FUNDS

#### a. General Fund

The General Fund is the primary operating fund of the City in which most activity occurs. Cash requirements are large and immediate. Investments will be made with highly liquid instruments to mature on specific dates particularly to meet payroll requirements. These investments will most frequently be of durations of less than six (6) months. Specific investments identified as appropriate are, but not limited to, U.S Treasury bills, U.S. Treasury notes, repurchase agreements, certificates of deposit, and investments in mutual funds. Cash reserves in the General Fund are established by Section 7.4 of the City Charter and are to be maintained in an amount no less than five percent (5%) of the prior year's adopted general fund operating expenditure budget. The interest on this cash reserve shall be transferred to the City's Capital Acquisition Sub fund that is a definable component

of the Capital Project Fund. This cash reserve is also available for short-term lending to other funds of the City for periods not greater than one (1) year. For emergency liquidity purposes, up to twenty-five percent (25%) of the cash reserve shall be in investments with maturities no greater than one (1) year. Specific investments identified as appropriate for maturities no greater than one (1) year are, but not limited to, treasury bills, treasury notes, repurchase agreements, certificates of deposits, and mutual funds. The remaining seventy-five (75%) of the fund shall be in investments with maturities greater than one (1) year. In order to maximize yield, these investments may be in treasury bonds. If funds lent from this fund earn interest in another fund, the interest shall be transferred to the cash reserve balance, and then transferred to the City's Capital Acquisition Sub fund.

b. Special Revenue Funds

Special Revenue Funds are used to fund special operating accounts and finance capital projects and include but are not limited to, projects funded by Federal and State grants. There will rarely be an investable equity balance in these funds. However, should the nature of the grants provide for "up front" funding and require allocation of interest income to the cash balances in the grants, specific investments identified as appropriate are the same as those identified above for the General Fund.

c. Capital Projects Funds

Capital Projects Funds are generally funded by debt instruments and other revenue sources issued or obtained by the City. Investment activity for each debt instrument may be segregated if required by law to determine if any arbitrage rebate liability may exist. Investments will be based on cash flow estimates recommended by the City's Capital Improvement Plan Director, with the approval of the Chief Financial Officer. Based on these approved recommendations, the Chief Financial Officer will estimate cash requirements and maturities for each project. The Investment Officers will then make investments to meet the cash flow requirements for each project. Interest earnings first will be recorded in the Capital Projects Fund. If interest proceeds remain in the Capital Projects funds after the project(s) is completed, these proceeds may be transferred to the Debt Service Fund to extinguish the debt whose proceeds are being invested in accordance with bond covenants. Specific investments identified as appropriate are, but not limited to, treasury bills, treasury notes, repurchase agreements, certificates of deposit, mutual funds, investment pools, and treasury bonds.

d. Debt Service Fund

A Debt Service Fund is established by the City to record revenues and expenditures related to the extinguishment of the debt through timely payment of principal and interest. The primary source of money is from property taxes and specifically pledged revenues. Investments will have a maturity of no more than one (1) year in order to meet the periodic payments as required. Specific investments identified as appropriate are, but not limited to, investment pools, mutual funds, treasury bonds, treasury bills, and certificates of deposit.

e. Enterprise Funds

Enterprise Funds are for the operational and capital needs of the El Paso International Airport (except the Passenger Facility Charge), the Mass Transit Department (Sun Metro), the International Bridges, Tax Office and Environmental Services Department. Investments may be of longer maturities based on projected cash flow requirements. Specific investments identified as appropriate are, but not limited to, investment pools, mutual funds, treasury bonds, treasury bills, and certificates of deposit.

f. Internal Service Funds

Internal Service Funds are extensions of the General Fund which are to be operated with minimal cash reserves for exigencies and, therefore, should have minimal cash balances. An Internal Service Fund that accumulates and maintains a positive cash balance in excess of One Hundred Thousand Dollars (\$100,000) will be allocated investment earnings.

g. Fiduciary Funds

Investments related to Fiduciary Funds will be made by the City as specified in the Fiduciary Fund's agreement, if applicable. Daily earnings on Fiduciary Funds will be credited to the General Fund to offset the cost of maintaining these funds.

## APPENDIX 1 TO EXHIBIT A - STRATEGY FOR ALLOCATING INTEREST TO PARTICIPATING FUNDS

### ALLOCATION OVERVIEW

Allocable interest income is the interest received for the period adjusted for accretion/amortization of investments purchased at a discount/premium as well as any bank charges incurred while pursuing a strategy of maximizing the yield on available cash. Allocable interest will be distributed ratably to particular funds based on the ratio of a fund's net pooled cash to the total net pooled cash of all participating funds. A participating fund is one that is eligible to earn interest revenue as discussed below because the fund maintains an overall positive net cash position for the period. The interest allocation is credited to the funds by a journal entry to debit Pooled Cash and credit Investment Interest Revenue.

For Enterprise Funds, "net cash" in pooled cash is the average daily balance maintained for the period by the combined Enterprise Funds by type. A fund's deficit in cash will be offset with its related funds' surpluses in cash. To the extent that there is an overall deficit for the combined funds the Enterprise Fund will be excluded from the interest allocation for that period.

## FISCAL PROJECTS – DISCUSSION OF ELIGIBILITY TO PARTICIPATE IN THE ALLOCATION OF INTEREST

### **FUND**

General Fund

### **DISCUSSION**

All components of the General Fund group earn interest. The Cash Reserve fund earnings are transferred to the Capital Acquisitions fund in the Capital Projects group.

Capital Projects

All components of the Capital Projects group earn interest if the Capital Projects have sufficient cash balances to warrant allocation. If capital projects are funded with bonded debt whose covenants require interest earnings to be transferred to the Debt Service fund, investment revenue is recorded in Capital Projects and then transferred to Debt Service.

Internal Service

Components earn interest if the fund maintains a positive cash balance in excess of One Hundred Thousand Dollars (\$100,000).

Special Revenue

Certain Special Revenue funds are eligible. Only those grants with covenants requiring allocation of interest earnings are eligible.

Agency Funds (unless specifically designated)

None are eligible to earn interest.

Regional Mobility Authority Fund

Eligible to earn interest until written notice is provided to the Camino Real Regional Mobility Authority as required by resolution dated June 19, 2007.

Debt Service

All are eligible to earn interest.

Enterprise Funds

All are eligible to earn interest except the Passenger Facility Charge monies in the Airport Enterprise fund which are kept separate in interest bearing accounts as mandated by Federal regulations.

Pension Funds

None are eligible to earn interest.

Component Units

None are eligible to earn interest.

Private-Purpose Trusts

Certain donations and bequests are eligible to earn interest.





# Investment Policy

August 15, 2023



# Strategic Plan Alignment

## Goal 6. Set the Standard for Sound Governance and Fiscal Management

- 6.6 *Ensure continued financial stability and accountability through sound financial management, budgeting and reporting*



## Section 2256 Texas Government Code

- Texas Public Funds Investment Act (TPFIA)
- Written investment policy
- Resolution adopting policy

# Proposed Changes

## 1 – Policy

Aligned order of priority with Section 3

## 2 – Scope

Updated reference to the City's Annual Comprehensive Financial Report

## 3 – General Objectives

Clarified when interest rate risk occurs

## 7 – Collateralization/Limits/Custody

Changed “%” to “percent”



## Mission

Deliver exceptional services to support a high quality of life and place for our community



## Vision

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government



## Values

Integrity, Respect, Excellence, Accountability, People



Legislation Text

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File #: 23-1072, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Capital Improvement Department, Joaquin Rodriguez, (915) 212-0065

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

That the City Manager is authorized to sign a First Amendment to an Agreement for Professional Services Agreement by and between the CITY OF EL PASO and AECOM TECHNICAL SERVICES, INC., for a Project known as "Architect and Engineering Services for Traffic Management Center Upgrades," to provide additional basic services at an additional total cost of \$300,388.76, thereby extending the contract amount from \$3,518,769.71 to \$3,819,158.47; and that the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for the execution of the First Amendment.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** N/A  
**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Joaquin Rodriguez, (915) 212- 0065  
**DISTRICT(S) AFFECTED:** All  
**STRATEGIC GOAL:** No.7: Enhance and Sustain El Paso's Infrastructure Network  
**SUBGOAL:** N/A

**SUBJECT:**

That the City Manager is authorized to sign a First Amendment to an Agreement for Professional Services Agreement by and between the CITY OF EL PASO and AECOM TECHNICAL SERVICES, INC., for a Project known as "Architect and Engineering Services for Traffic Management Center Upgrades," to provide additional basic services at an additional total cost of \$300,388.76, thereby extending the contract amount from \$3,518,769.71 to \$3,819,158.47; and that the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for the execution of the First Amendment.

**BACKGROUND / DISCUSSION:**

The additional services include a system inventory of the City's 761 signalized intersections as well as the 136 school zone flashers. The information collected will be used to populate a GIS map identifying the devices along with the communication system. This will be used to plan the sequence of citywide traffic signal system improvements.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Federal/State - \$276,357.66

Local COs - \$24,031.10

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** Capital Improvement Department

**SECONDARY DEPARTMENT:**

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager is authorized to sign a First Amendment to an Agreement for Professional Services (“Agreement”) by and between the **CITY OF EL PASO** and **AECOM TECHNICAL SERVICES, INC.**, for a Project known as “Architect and Engineering Services for Traffic Management Center Upgrades,” to provide additional basic services at an additional total cost of \$300,388.76, thereby extending the contract amount from \$3,518,769.71 to \$3,819,158.47; and

That the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for the execution of the First Amendment.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.


### CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor


### ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

### APPROVED AS TO FORM:

  
\_\_\_\_\_  
Roberta Brito  
Senior Assistant City Attorney

### APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Joaquin Rodriguez, AICP  
Director of Grant Funded Programs  
Capital Improvement Department



THE STATE OF TEXAS )  
 )  
COUNTY OF EL PASO )

**FIRST AMENDMENT TO  
AN AGREEMENT FOR  
PROFESSIONAL SERVICES**

This First Amendment to that certain Agreement for Professional Services is made this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the City of El Paso, a municipal corporation organized and existing under the laws of the State of Texas (the “**Owner**”), and AECOM Technical Services, Inc., a California USA Foreign For-Profit Corporation, registered to do business in Texas (the “**Consultant**”).

**WHEREAS**, on May 10, 2022, the Owner entered into an Agreement for Professional Services for a Project known as “**ARCHITECT AND ENGINEERING SERVICES FOR TRAFFIC MANAGEMENT CENTER UPGRADES**” (the “**Project**”); and

**WHEREAS**, the Agreement may be amended under the provisions of Section 3.1 and Section 7.14; and

**WHEREAS**, the parties desire to amend the Agreement to provide additional basic services at an additional total cost of \$300,388.76, thereby extending the contract amount from \$3,518,769.71 to \$3,819,158.47.

**NOW THEREFORE**, in consideration of the mutual promises set forth in this First Amendment and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. **Scope of Services.** The Owner hereby authorizes the Consultant to continue to perform the Services as described in Attachment “A” (“Exhibit B - Services to be Provided by the Engineer”) of the Agreement as well as perform the additional basic services as further described in Attachment “A” to this First Amendment.
2. **Payments to Consultant.** Payment to the Consultant for the additional services the subject of this First Amendment shall not exceed \$300,388.76, for a total contract amount not to exceed \$3,819,158.47.
3. **Time of Completion.** The additional services the subject of this First Amendment shall be completed during Phase I of the original project schedule as set forth in the Agreement, following the Owner’s written Notice to Proceed to the Consultant.
4. **Terms and Conditions.** All terms and conditions of the Agreement and all subsequent Amendments thereto, except as herein revised, shall remain in full force and effect.

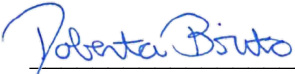
*(Signatures Begin on Following Page)*

**WITNESS THE FOLLOWING SIGNATURES AND SEALS:**


**THE CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City Manager

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Joaquin Rodriguez, AICP  
Director of Grant Funded Programs  
Capital Improvement Department

**ACKNOWLEDGEMENT**

**THE STATE OF TEXAS   §**  
**§**  
**COUNTY OF EL PASO   §**

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
2023, by **Cary Westin** as **Interim City Manager** of the **City of El Paso, Texas**.

\_\_\_\_\_  
**Notary Public, in and for the State of Texas**

**My commission expires:**

\_\_\_\_\_

*(Signatures Continue on Following Page)*

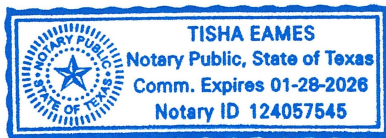
**CONSULTANT:**  
AECOM TECHNICAL SERVICES, INC.

By: Maribel Chavez, P.E.  
Maribel Chavez, Principal in Charge

**ACKNOWLEDGEMENT**

THE STATE OF Texas           §  
  §  
COUNTY OF Dallas           §

This instrument was acknowledged before me on this 01 day of August, 2023, by Maribel Chavez, P.E., Principal in Charge, on behalf of AECOM TECHNICAL SERVICES, INC.



Tisha Eames  
Notary Public, in and for the State of Texas

**My commission expires:**

01/28/2026



LETTER OF AGREEMENT

July 20, 2023

City of El Paso  
Attn: Margaret Schroeder, P.E.  
Engineering Division Manager  
Capital Improvement Department  
218 N Campbell St. Second Floor.  
El Paso, TX 79901

SUBJECT: Letter of Agreement for Professional Services – City of El Paso Traffic  
Management Center (TMC) Upgrades, Supplemental Work - Traffic  
Signal System Inventory

Dear Mr. Yang:

AECOM Technical Services ("AECOM") is glad to provide scope and fee to conduct the Traffic Signal System Inventory for City of El Paso ("Client") TMC Upgrades project.

The services AECOM will perform for Client along with estimated time and fee for performance are described in AECOM's proposal attached hereto of this letter.

The Services set forth in the attached scope and fee will be compensated on the following Lump Sum basis not to exceed a total amount of \$300,388.76

AECOM looks forward to working with you on this Project.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Victor De la Garza".

By: \_\_\_\_\_

Name: Victor De la Garza, P.E.

Title: Vice President

## EXHIBIT B

### SERVICES TO BE PROVIDED BY THE ENGINEER

The work to be performed by the Engineer as a supplemental No. 1 to the original work authorization. This supplemental work consists of performing a system inventory of existing traffic signal system cabinets and equipment along with City of El Paso ITS consists of providing engineering services required for performing feasibility study and plan sheet, specification and estimate for this Traffic Management Center Upgrades project.

#### TMC UPGRADES PHASE 1 - FEASIBILITY STUDY

The Engineer is responsible for meeting with stakeholders to obtain all necessary data, standards and specifications such as the City of El Paso, Federal, and State standards, among others.

#### 1. CITY OF EL PASO ITS INVENTORY

**System Inventory.** The Engineer shall conduct a City of El Paso ITS inventory identifying major ITS devices components, and communication protocol and medium. Survey will be performed at the following locations.

- City of El Paso Traffic cabinets, for approximate 761 Signalized intersection, including HAWKS System and approximately 136 school zone flasher controllers.
- Inventory will include signal heads, push button, detection and data communication.
- Images for 124 Traffic Signal locations has been captured by recent signal timing project in the far east side of El Paso
- City of El Paso CCTV Camera sites
- City of El Paso DMS sites

**City of El Paso ITS GIS map.** Information collected in the during the inventory and investigation will be used to populate a GIS map depicting existing ITS device type and communication system associated with it to plan sequence of improvements to be incorporated in the PS&E stage.

#### 2. SCHEDULE




















This work will take about 65 working days to be completed.

Work Authorization No. 1  
Supplemental Work No. 1

## WORK SCHEDULE

Prime Provider: AECOM TECHNICAL SERVICES, INC.

ID	Task Name	Duration	Start	Finish					
					Aug	Sep	Oct	Nov	Dec
1	Start Date = Date of Execution of Supplemental work	0 days	Tue 9/5/23	Tue 9/5/23	◆ 9/5				
2	City of El Paso ITS Inventory	65 days	Tue 9/5/23	Mon 12/4/23					
3	Traffic Signal, School Zone Flashers, CCTV Cameras and DMS (Operated and maintained by CoEP)	65 days	Tue 9/5/23	Mon 12/4/23					
4	Field Visits	43 days	Tue 9/5/23	Thu 11/2/23					
5	Post Processing	55 days	Tue 9/19/23	Mon 12/4/23					
6	QA\QC	15 days	Tue 11/14/23	Mon 12/4/23					
7	Deliverable to the City of El Paso	0 days	Mon 12/4/23	Mon 12/4/23	◆ 12/4				
8	End Date = Contract Termination of Supplemental work	0 days	Mon 12/4/23	Mon 12/4/23	◆ 12/4				

Project: TMC Upgrades Supplement Date: Thu 7/20/23	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			

Summary

Firm	Labor Cost	Expenses	Total
AECOM Technical Services, Inc.	\$ 298,148.76	\$ 2,240.00	\$ 300,388.76
Total	\$ 298,148.76	\$ 2,240.00	\$ 300,388.76

Labor & Expenses Summary Task

Task	AECOM Technical Services, Inc.		Total	
	Hours	Labor Cost	Hours	Loaded Labor
TMC Upgrades Phase 1 - Feasibility Study	2,360	\$ 298,148.76	2,360	\$ 298,148.76
Expenses		\$ 2,240.00		\$ 2,240.00
Total	2,360	\$ 300,388.76	2,360	\$ 300,388.76

## City of El Paso Traffic Management Center Upgrade - Exhibit D

Prime: AECOM

Task		Labor Categories									Total Hours	Total Costs	
		Principal	Project Manager	QC Reviewer / QA Manager	Engineer - Senior	Engineer (Design)	Engineer (Project)	Engineer-In-Training	Engineer Technician	GIS Operator			Technical Advisor - Senior
		20+	20+	20+	15+	5 to 10	10 to 15	1 to 5	5 to 15	5 to 15	20+		
Loaded Labor Rate		\$ 254.55	\$ 230.69	\$ 208.47	\$ 203.12	\$ 149.68	\$ 160.37	\$ 110.50	\$ 109.05	\$ 104.77	\$ 322.98		
2	TMC Upgrades Phase 1 - Feasibility Study												
2.1	City of El Paso ITS Inventory												
	Traffic Signal Cabinets and Detection (Approx 761)		40				500	1500				2040	\$ 255,162.60
	School Zone Flasher Cabinets (Approx 136)		8				100	120				228	\$ 31,142.52
	CCTV Camera Sites (Operated and maintained by the City of El Paso ROW)		2				16	40				58	\$ 7,447.30
	DMS Sites (Operated and maintained by the City of El Paso ROW)		2				8	24				34	\$ 4,396.34
	Hours	0	52	0	0	0	624	1684	0	0	0	2360	
	Sub Total	\$ -	\$ 11,996	\$ -	\$ -	\$ -	\$ 100,071	\$ 186,082	\$ -	\$ -	\$ -		\$298,148.76



**OTHER DIRECT EXPENSE - Prime Provider AECOM Technical Services, Inc.**

Services To Be Provided	Unit	Fixed Cost	Maximum Cost	Cost used for Calcs	Quantity	Total Cost
<b>Travel</b>						
Lodging/Hotel - Taxes and Fees	day/person		\$30.00	\$30.00		\$ -
Lodging/Hotel (Taxes/fees not included)	day/person		Current State Rate	\$ 98.00		\$ -
Meals (Excluding alcohol & tips) (Overnight stay required)	Day/person		Current State Rate	\$ 56.00		\$ -
Mileage	mile	Current State Rate		\$ 0.56	4,000	\$ 2,240.00
Rental Car Fuel	day		\$25.00	\$25.00		\$ -
SUV or ATV Rental (Includes taxes and fees; Insurance costs will not be reimbursed)	day		\$145.00	\$145.00		\$ -
Rental Car Fuel	gallon		\$4.00	\$4.00		\$ -
Rental Car (Includes taxes and fees; Insurance costs will not be reimbursed)	day		\$68.00	\$68.00		\$ -
Air Travel - In State - Short Notice (Coach)	Rd Trip/person		\$550.00	\$550.00		\$ -
Air Travel - In State - 2+ Wks Notice (Coach)	Rd Trip/person		\$375.00	\$375.00		\$ -
Air Travel - Out of State - 2+ Wks Notice (Coach)	Rd Trip/person		\$700.00	\$700.00		\$ -
Air Travel - Out of State - Short Notice (Coach)	Rd Trip/person		\$800.00	\$800.00		\$ -
Taxi/Cab fare	each/person		\$40.00	\$40.00		\$ -
Parking	day		\$20.00	\$20.00		\$ -
Toll Charges	each		\$5.00	\$5.00		\$ -
<b>Copying / Printing / Reproduction / Photo</b>						
Photocopies B/W (11" X 17")	each	\$0.22		\$0.22		\$ -
Photocopies B/W (8 1/2" X 11")	Each	\$0.12		\$0.12		\$ -
Photocopies Color (11" X 17")	each	\$1.25		\$1.25		\$ -
Photocopies Color (8 1/2" X 11")	each	\$0.75		\$0.75		\$ -
Digital Ortho Plotting	sheet		\$1.60	\$1.60		\$ -
<b>Total</b>						<b>\$ 2,240.00</b>



# Traffic Management Center Upgrades Design Contract Amendment

August 15, 2023



# Background

- The City is seeking to amend the contract for Architect and Engineering Services for Traffic Management Center Upgrades project to add additional basic services.
- The additional services include a system inventory of the City's 761 signalized intersections as well as the 136 school zone flashers.
- The information collected will be used to populate a GIS map identifying the devices along with the communication system. This will be used to plan the sequence of citywide traffic signal system improvements.



## Recommendations

That the City Manager is authorized to sign a First Amendment to a Professional Services Agreement by and between the City of El Paso and AECOM Technology Services, Inc., for the “**Traffic Management Center Upgrades**,” project to provide additional basic services.

- Additional total cost: **\$300,388.76**
- New contract amount: \$3,819,158.47
- Additional cost is within the existing project budget



# Thank you



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-1114, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Members of the City Council, Representative Art Fierro, (915) 212-0006

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Sharon S. Miles-Bonart to the Open Space Advisory Board by Representative Art Fierro, District 6.





# Board Appointment Form

City Clerk

Submitted On:

Aug 7, 2023, 11:16AM MDT

Appointing Office	Representative Art Fierro, District 6
Agenda Placement	Regular
Date of Council Meeting	Tuesday, August 15, 2023
Name of Board	Open Space Advisory Board
Agenda Posting Language	Reappointment of Sharon S. Miles-Bonart to the Open Space Advisory Board by Representative Art Fierro, District 6.
Appointment Type	Regular
List the nominee's qualifications to serve on this Board	Dr. Miles-Bonart has been a member of the Open Space Advisory Board along with the Borderland Mountain Bike Association.
Nominee Name	Sharon S. Miles-Bonart
Nominee Email Address	
Nominee Residential Address	
Nominee Primary Phone Number	
Which District does the nominee reside in?	District 1
Does the appointee have a relative working for the City?	No
Has the appointee been a member of any other city boards?	OSAB 2017 to present
List all real estate owned in El Paso County	N/A
Previous Appointee	Sharon S. Miles-Bonart
Reason for Vacancy	Term Expired
Date of Appointment	August 15, 2023
Term Begins On	July 01, 2023
Term Expires On	June 30, 2027
Term	1st Term
Upload File(s)	Dr. Sharon S. Miles-Bonart Resume.docx

# Resumé

## Sharon S. Miles-Bonart, Ph.D.



### **EDUCATION**

Graduated El Paso High School: 1963

Bachelor of Science: Elementary Education, UTEP: 1968

Masters of Education, Guidance and Counseling, UTEP: 1980

Ph.D. in Education, Curriculum and Instruction, NMSU: 2001

### **COMMUNITY SERVICE**

Frontera Land Alliance: Participated in the formation of this body

Discover El Paso: 1990s and 2016/2017

Member of Borderland Mountain Bike Association: Participated in events as support staff.

Environmental Advisory Committee, State Senator José Rodriguez: 2012 - present

Educational Advisory Committee, State Senator José Rodriguez: 2012 – present

Voter Registration Initiative: 2016 - 2017

Woman's Club of El Paso: Board of Directors: 2015-2017, 2022 - present (Grant coordinator,

Lead on Subsurface Minerals Legacy Project, and Lead on Archival Project)-

Women's Auxiliary for the University of Texas at El Paso 2016-2020

Woman's Depart of Greater El Paso Chamber of Commerce, Board of Managers: 2016-2023

Volunteer Grant Writer and Presenter for Center Against Sexual and Family Violence: 2017

Open Space Advisory Board: Chair, 2017-2019, 2020-2023

Save Lost Dog Trail Area Campaign/Project 915: Grass-roots land preservation initiative: 2018-2020

### **PROFESSIONAL EXPERIENCE**

Instructor, Child Development University of Phoenix: 2012-2013

Educational Diagnostician, El Paso Independent School District: 1986-2003, 2006-2001

Staff Development/ Instructional Services Specialist, El Paso Independent School District: 2003-2006

Instructor, University of Texas at El Paso: 2001-2004



Instructor, New Mexico State University: 1999-2000

Special Education Teacher, Balmorhea, El Paso, and Ysleta: 1980-1986

First Grade Teacher, El Paso Independent School District: 1968-1970

## **INTERESTS**

Connectivity for community and youth, Environmental advocacy, Educational advocacy, Healthy living. (Retirement affords me the opportunities to walk our dog, play with our cats, teach my grandchildren, and crochet blankets for the “B: Strong Foundation.”)



Legislation Text

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**File #:** 23-1103, **Version:** 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Community and Human Development, Nicole Ferrini, (915) 212-1659

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

James Pleasant II to the Regional Renewable Energy Advisory Council, as a nonvoting member, by Nicole Ferrini, Climate & Sustainability Officer.



# Board Appointment Form

City Clerk

Submitted On:

Aug 2, 2023, 09:40AM MDT

Appointing Office	Department
Name of Department	Community and Human Development
Agenda Placement	Consent
Date of Council Meeting	Tues day, August 15, 2023
Name of Board	Regional Renewable Energy Advisory Council
Agenda Posting Language	James Pleasant II to the Regional Renewable Energy Advisory Council, as a non-voting member, by Nicole Ferrini, Climate & Sustainability Officer.
Appointment Type	Ex-Officio
List the nominee's qualifications to serve on this Board	Previously appointed as technical advisor to RREAC. Master of Science in Electrical Engineering with emphasis in Electric Utility Management. Engineer Staff – Electrification for El Paso Electric, in compliance with mandate that the advisory council will also include a single technical advisor from the local electric utility as a non-voting member
Nominee Name	James Pleasant II
Nominee Email Address	
Nominee Residential Address	
Nominee Primary Phone Number	
Which District does the nominee reside in?	District I
Does the appointee have a relative working for the City?	N/A
Has the appointee been a member of any other city boards?	N/A
List all real estate owned in El Paso County	N/A
Previous Appointee	James Pleasant II
Reason for Vacancy	Term Expired
Date of Appointment	August 15, 2023
Term Begins On	March 03, 2023
Term Expires On	March 03, 2025
Term	1st Term
Upload File(s)	James Pleasant - RREAC - Resume.pdf

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# JAMES A. PLEASANT II

## OBJECTIVE

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To develop the Company's Transportation Electrification (TE) Strategies, projects and programs that support expansion of TE within the Company's service territory. Perform TE trend and benchmarking analyses, business case development, preparation of regulatory filings, development of Requests of Proposals (RFPs), technical evaluation of bids and technology solutions, project management and implementation of TE programs, including customer education, outreach initiatives and advisory services, and development of new utility initiatives that advance TE through innovation, collaborations and partnerships.

## EDUCATION

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August 2018 to 2021     **NEW MEXICO STATE UNIVERSITY**     Las Cruces, New Mexico  
*Master of Science - Electrical Engineering Degree with emphasis in Electric Utility Management Program (EUMP)*

- major – Electrical Engineering     GPA: 3.5
- Courses taken: Photovoltaic Devices and Systems, Public Utilities Regulation, Regulatory & Industry Analysis: Electric II, Regulatory: Water/Natural Gas, Regulatory & Industry Analysis: Advance Seminar, Power System Relaying, Power Electronics, Computer Performance Analysis I, Electromagnetic Theory I, Distribution Systems, & Random Signal Analysis

August 2015 to 2018     **NEW MEXICO STATE UNIVERSITY**     Las Cruces, New Mexico  
*Bachelor of Science - Electrical Engineering Degree with emphasis in Power*

- major – Electrical Engineering     GPA: 3.25
- Courses taken: Engineering Physics II, DC/AC Circuits, Engineering Analysis 1, Problem Solving (Programming in C), and Differential Equations, Linear Algebra, and Engineering Probability, Vector Calculus, Digital Circuit Design (VHDL), Embedded Systems (Arduino), Power, Signals, Electronics, Engineering Economy, Speed Reading, Power II, Electromagnetics, Systems Engineering, Power III, Satellite Design, Signals II, & Capstone I

August 2013 to May 2015     **EL PASO COMMUNITY COLLEGE (EPCC)**     El Paso, Texas  
*Associate of Applied Science degree (transferred to NMSU)*

- major – Electrical Engineering     GPA: 3.45
- Courses completed: Intro to EE, Engineering Physics I, Calculus III

## PROFESSIONAL EXPERIENCE

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2022 – Current (1 year)     **El Paso Electric Company**     El Paso, Texas  
*Engineer Staff – Electrification*

- Project management of the Company's Transportation of Electrification efforts by establishing partnerships and program development, customer education & outreach, advisory services for commercial customers interested in fleet electrification, electrical grid impact studies associated with the growing adoption of electric vehicles, and evaluate the Company fleet and facilities to develop a roadmap for internal fleet electrification
- Conduct feasibility and risk assessment studies, develop recommendations, and perform due diligence reviews on opportunities for energy purchases, advanced technological investment, and research and development partnerships.

2020 – 2022      (2 years)      **El Paso Electric Company**      El Paso, Texas  
*Engineer Associate – Renewables & Emergent Technologies*

- Project management of the Company's Transportation of Electrification efforts by establishing partnerships and program development, customer education & outreach, and electrical grid impact studies associated with the growing adoption of electric vehicles.
- Conduct feasibility and risk assessment studies, develop recommendations, and perform due diligence reviews on opportunities for energy purchases, advanced technological investment, and research and development partnerships.

2017 – 2020      (3 years)      **El Paso Electric Company**      El Paso, Texas  
*Intern - Renewables & Emergent Technologies*

- Assist in planning, implementation, and administration of distributed generation (DG), existing renewable programs, and emergent technology.
- Perform research, conduct energy consumption, load & behavioral analysis, site reviews and 3D modeling, photovoltaic (PV) capacity sizing for large customers, and prepare reports and filings to comply with regulatory deadlines.

**Additional Skills**

- Knowledgeable in Microsoft Excel, Oracle, CC&B, MV-90, PowerPlan, Distribution GIS Viewer, COGNOS Analytics, SAM NREL, Sketchup, Programming in C+, Python, MATLAB, Simulink, Multisim, Mathcad, VHDL, TopSpice, Arduino, Raspberry Pi, EAGLE, PowerWorld, and Express PCB.

**REFERENCES**

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Available upon request.



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1126, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Members of the City Council, Alexsandra Annello, (915) 212-0002

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Rondriques A. Jackson to the Veterans Affairs Advisory Committee by Representative Alexsandra Annello, District 2.



# Board Appointment Form

City Clerk

Submitted On:

Aug 8, 2023, 01:43PM MDT

Appointing Office	Representative Alexsandra Annello, District 2
Agenda Placement	Consent
Date of Council Meeting	Tuesday, August 15, 2023
Name of Board	Veterans Affairs Advisory Committee
Agenda Posting Language	Re-appointment of Rondriques A. Jackson to the Veterans Affairs Advisory Committee by Representative Alexsandra Annello, District 2.
Appointment Type	Regular
List the nominee's qualifications to serve on this Board	Mr. Jackson is a U.S. Veteran and has also worked as the Director of Business Development and National Military Marketing Liaison for the El Paso Behavioral Health System.
Nominee Name	Rondriques A. Jackson
Nominee Email Address	
Nominee Residential Address	
Nominee Primary Phone Number	
Which District does the nominee reside in?	District 5
Does the appointee have a relative working for the City?	N/A
Has the appointee been a member of any other city boards?	N/A
List all real estate owned in El Paso County	N/A
Previous Appointee	Rondriques A. Jackson
Reason for Vacancy	Term Expired
Date of Appointment	August 15, 2023
Term Begins On	July 20, 2023
Term Expires On	July 19, 2027
Term	1st Term
Upload File(s)	Rondriques A. Jackson VAAC Resume.docx

# Rondriques A. Jackson

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## SUMMARY OF QUALIFICATIONS

Results-driven Director of Business Development as an essential member of the senior management staff responsible for directing the development and continuous refinement of the facility's strategic business plan. Retired from the U.S. Army after serving for over **22 years** in the highest enlisted rank. Consulting with the Chief Executive Officer and other senior management staff this position designs, develops, implements and directs the business development strategic goals, philosophy, policies, procedures, and systems for the Business Development Department and the facility. Additionally, manages a team of Business Reps (Community Liaisons) that troubleshoot and support the patient referral pipeline.

## PROFESSIONAL EXPERIENCE

### EL PASO BEHAVIORAL HEALTH SYSTEM, El Paso, TX

Director of Business Development and National Military Marketing Liaison, September 2021 – Present

- Develop and educate direct Military and VA referral relationships in designated regional area markets.
- Consults with all levels of internal, external facility functional staff on the establishment of goals and product development.
- Directs and coordinates all media and public relations functions
- Develop and implement strategic military and VA referral account management plans that support the facility clinical resources, resulting in admissions to the facilities programs.
- Travel to assigned military installations to educate referrals sources about Military Resiliency and VA programs, the clinical criteria, programming, data, and administration & admission process to generate desired utilization/admissions to the facility's continuum of care
- Develop & participate in educational forums in relation to the military/VA internally and externally
- Participate in outreach military/VA educational organizations within designated areas to include installations in services, CEU's, special events, physician visits, etc.

### U.S. ARMY, El Paso, TX

Manager of Operations, June 2020 – September 2021

- Tracked and scheduled training requirements for 36 Sergeants Major Course facilitators and over 1300 students throughout 5 departments. Created a digital operation center to provide timely and accurate information.
- Unparalleled ability to multitask and achieve outstanding results; reduced the organization's 2-year backlog by 50% in less than 3 months.
- Developed work breakdown structure (WBS) that increased organizational productivity and performance by 40%.
- Increased organizational accuracy and streamlined timelines by over 90% by developing and implementing an internal tracking system for recurring reports.
- Maintained and kept a secure confidential logistics area. Received, stored and issued supplies and equipment to customers. Managed a logistical hand receipt valued at a \$1,000,000 of equipment and administrative assets.

### U.S. ARMY, Fort Polk, LA

Operations Sergeant Major Observer, Coach, Trainer, July 2017 – July 2019

- Managed 31 team leaders, 7 staff officers and the hand receipt valued \$210,000 worth of equipment.
- Coordinated and planned day-to-day operations and logistical support. Prepared and reviewed serious incident reports, situation reports, operational briefs, and other required reports for accuracy and precision.
- Provided expertise and support to staff during the development of projects, plans, and orders, to include the development of goals and performance measures. Facilitated smooth information exchange between the Operations Officer and Higher Headquarters
- Developed a and facilitated comprehensive skills evaluation for all Observer, Coach, Trainers (OC/Ts), testing advanced job knowledge to provide world-class training to rotational organizations which led to 100% certification of critical tasks.



**U.S. ARMY, Fort Bragg, NC**

Operations NCO, February 2017 – July 2017

- Supervised a 20-person team, providing individual coaching and mentorship to foster professional development with overall planning and execution for an organization of nearly 500 Soldiers.
- Meticulously balanced the demands of two higher headquarters during Intensive Training Cycle (ITC); exceeded all operational requirements.
- Planned, resourced and synchronized over 350 battalion taskings and overseeing regular maintenance equipment valued at more than \$5 million.
- Provided analytical advice and support to the staff during the development of projects, plans, and orders, to include the development of goals and performance measures.

**U.S. ARMY, Fort Bragg, NC**

First Sergeant, July 2014 – February 2017

- Oversaw for the professional development, health, and welfare of 247 soldiers; managed the work force of the organization to project gains and losses of key & critical personnel in order to meet the commander's objectives.
- Established 23 training programs to ensure the organization sustained the highest rate of combat readiness that accomplishes the organization's mission of no-notice worldwide rapid deployments within 18 hours of notification.
- Aided in planning, coordinating, and supervising all logistical and human resource activities that supported the organization.
- Implemented a supply discipline program to ensure the organization adopted a mentality of stewards of governmental funds. Oversaw the supply accountability and organizational maintenance of equipment valued in excess of \$52 million dollars.

**U.S. ARMY, Fort Bragg, NC**

Platoon Sergeant, July 2013 – July 2014

- Supervised and conducted training and development of 43 soldiers which resulted in achieving 100% pass rate section and platoon certification.
- Conducted site selection for weapon emplacement and lays cannons for fire direction. Resulted in firing over 3000 artillery projectiles safely and accurately.
- Planned and completed a project for the first Precision Guided Kit (PGK) Shoot on Fort Bragg Army installation, which resulted in integrating ground-breaking precision munitions into the 82nd Airborne Division.
- Upheld accountability of equipment worth over \$6,500,000 dollars. Supervised ammunition transportation and movement of the 155mm M777A2 howitzers and prepares daily, weekly, quarterly and annual technical reports.

**U.S. ARMY, Fort Bragg, NC**

Field Artillery Master Gunner of the Army, July 2011 – July 2013

- Senior advisor to the Chief of the Field Artillery, the Field Artillery Commandant, Director of Training and Doctrine (DOTD), and the Field Artillery Command Sergeant Major on all matters affecting the entire Field Artillery Career Management Field (CMF), which impact over 48,000 Field Artillery soldiers in the U.S. Army.
- Built a new method of laying a cannon for direction called the Dual DAGR Laying Method, which accomplished a place in Field Artillery current doctrine (ATP 3-09.02, Field Artillery Survey, Appendix D).
- Trained and certified 240 Field Artillery Master Gunners, which played a key role in the Army's transformation to a lighter, faster, more lethal force.
- Provided expert training and leadership guidance to members of Materiel Test Directorate Manned Tactical Systems Branch on the M109A6 howitzer, which allowed the United States continue use the Excalibur Program.

**EDUCATION****Booker T. Washington Comprehensive High School, Atlanta, GA, 30310**

- High School Diploma

**Sergeants Major Academy Class 70, Fort Bliss, TX 79918**

- Leadership and Workforce Development

**Defense Acquisition University, Fort Belvoir, VA, 22060**

- Acquisition Management Technical Certificate

**Project Management Institute, Online**

- Certified Associate in Project Management (CAPM)

**United States Army, Worldwide**

- Senior- level Leadership Development Course (197 Hours)
- Advance Leadership and Management Development Course (274 Hour)
- Basic Leadership Development Course (390 Hours)



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1127, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Members of the City Council, Mayor Oscar Leeser, (915) 212-0021

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Arlene Carroll to the Tax Increment Reinvestment Zone Number 5 by Mayor Oscar Leeser.



# Board Appointment Form

City Clerk

**Submitted On:**

Aug 8, 2023, 02:24PM MDT

<b>Appointing Office</b>	Mayor Oscar Leeser
<b>Agenda Placement</b>	Consent
<b>Date of Council Meeting</b>	Tuesday, August 15, 2023
<b>Name of Board</b>	Tax Increment Reinvestment Zone Number 5
<b>Agenda Posting Language</b>	Appointment of Arlene Carroll to the Tax Increment Reinvestment Zone Number 5.
<b>Appointment Type</b>	Regular
<b>List the nominee's qualifications to serve on this Board</b>	BIO attached.
<b>Nominee Name</b>	Arlene Carroll
<b>Nominee Email Address</b>	
<b>Nominee Residential Address</b>	
<b>Nominee Primary Phone Number</b>	
<b>Which District does the nominee reside in?</b>	District 1
<b>Does the appointee have a relative working for the City?</b>	N/A
<b>Has the appointee been a member of any other city boards?</b>	N/A
<b>List all real estate owned in El Paso County</b>	
<b>Previous Appointee</b>	J. Edward Moreno
<b>Reason for Vacancy</b>	Term Expired
<b>Date of Appointment</b>	August 15, 2023
<b>Term Begins On</b>	April 16, 2023
<b>Term Expires On</b>	April 15, 2025
<b>Term</b>	1st Term
<b>Upload File(s)</b>	BIO Arlene Carroll.pdf

## Biography Arlene Carroll

Arlene Carroll is Senior Vice President Commercial Banking Manager of WestStar Bank which is El Paso's leading community bank in the El Paso/Borderplex Region. She has over 40 years of banking experience, starting out her career as a motorbank teller at First State Bank at five points and now leads a team in the commercial lending division of WestStar, focusing on commercial real estate and industrial lending. Arlene serves as the current Treasurer of the El Paso Downtown Management District Board, Chairwoman of the El Paso Chamber's Foundation Board and served as Chairwoman of the Board of the El Paso Chamber from 2020-2021. She currently serves on the Board of the El Paso Symphony Orchestra, and was Chairwoman of the Board from 2015 – 2017. She is a member of Executive Forum of El Paso and was President of the Board from 2020-2021. She has served on the Board of the YWCA and its Foundation Board and served on the Board of Hospice El Paso where she was Board President from 2009-2010.

Arlene is a native of El Paso, with family roots going back over a hundred years in El Paso and Chihuahua Mexico and holds a BBA in Finance from the University of Texas at El Paso. She was a graduate with honors from the Southwest Graduate School of Banking at Southern Methodist University. She is blessed with three boys and one daughter-in-law (Ryan and wife Michelle and Sean and Patrick) and three Grandchildren (Matilda, Norah and Arthur).

### Contact Information

**Business Address:**

**Home Address:**

**Cell Number:**





El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1128, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Members of the City Council, Mayor Oscar Leeser, (915) 212-0021

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Deborah A. Zuloaga to the Tax Increment Reinvestment Zone Number 5 by Mayor Oscar Leeser.



# Board Appointment Form

City Clerk

Submitted On:

Aug 8, 2023, 02:41PM MDT

Appointing Office	Mayor Oscar Leeser
Agenda Placement	Consent
Date of Council Meeting	Tuesday, August 15, 2023
Name of Board	Tax Increment Reinvestment Zone Number 5
Agenda Posting Language	Appointment of Deborah A. Zuloaga to the Tax Increment Reinvestment Zone Number 5.
Appointment Type	Regular
List the nominee's qualifications to serve on this Board	BIO attached.
Nominee Name	Deborah A. Zuloaga
Nominee Email Address	
Nominee Residential Address	
Nominee Primary Phone Number	
Which District does the nominee reside in?	District 1
Does the appointee have a relative working for the City?	N/A
Has the appointee been a member of any other city boards?	Parks and Recreation Advisory Board 2021-2025 Greater El Paso Civic Convention and Tourism Board 2022-2024
List all real estate owned in El Paso County	
Previous Appointee	William Kell
Reason for Vacancy	Resigned
Date of Appointment	August 15, 2023
Term Begins On	March 19, 2023
Term Expires On	March 18, 2025
Term	Unexpired Term
Upload File(s)	BIO - Deborah A. Zuloaga.pdf



Deborah A. Zuloaga is a native El Pasoan and graduate of North Texas State University. Since 2003, Ms. Zuloaga has served as President and Chief Executive Officer of the United Way of El Paso County.

Ms. Zuloaga previously served as the United Way of El Paso County's Associate Director and Resource Development Director. She was also Executive Director of Girl Scouts of the Rio Grande.

Ms. Zuloaga spent 11 years in Washington, D.C. and her experience included serving as Special Events Coordinator of a Hispanic grassroots presidential campaign effort, VIVA '84; Deputy Associate Director of Presidential Personnel, The White House; and Director, Federal Advisory Committee Office, U.S. Department of Health and Human Services.

Ms. Zuloaga is a BoardSource Certified Trainer for the REALIZE Board Training Program. This program is a partnership between United Way of El Paso County and the Paso del Norte Health Foundation.

Ms. Zuloaga currently serves as a member of the Texas Prepaid Higher Education Tuition Board, the Texas Center for Legal Ethics Board of Trustees, and United Way NEXT Board of Directors. She is also a member of the United Way Worldwide Membership Accountability Committee and serves on two advisory boards for the City of El Paso – Parks and Recreation and Greater El Paso Civic, Convention, and Tourism. Ms. Zuloaga also served as Chair of Leadership El Paso and as a director of The Texas Lyceum.

In 2019, El Paso Inc. honored Ms. Zuloaga as one of six Women of Impact and she was the 2021 recipient of Children at Risk's award for Outstanding Child Advocate - West Texas. Ms. Zuloaga also participated on a 2022 Texas Tribune Festival panel that discussed how communities recover after mass shootings.





El Paso, TX

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El Paso, TX

## Legislation Text

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**File #:** 23-1136, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Members of the City Council, Representative Henry Rivera, (915) 212-0007

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Marlene Gonzalez to the Museums and Cultural Affairs Advisory Board by Representative Henry Rivera, District 7.



# Board Appointment Form

City Clerk

Submitted On:

Aug 9, 2023, 11:07AM MDT

Appointing Office	Representative Henry Rivera, District 7
Agenda Placement	Consent
Date of Council Meeting	Tues day, August 15, 2023
Name of Board	Museums and Cultural Affairs Advisory Board
Agenda Posting Language	Appointment of Marlene Gonzalez, as a regular member, to the Museums and Cultural Affairs Advisory Board by Representative Henry Rivera, District 7.
Appointment Type	Regular
List the nominee's qualifications to serve on this Board	Please see refer to resume for more information. May 1980 InterAmerican University, Hato Rey, Puerto Rico Master of Arts (Labor Relations) Cum Laude May 1978 InterAmerican University Law School, San Juan, Puerto Rico Doctor of Jurisprudence June 1975 University of Puerto Rico, Rio Piedras Campus Bachelor of Arts Degree Bachelor Faculty of Humanities - Graduated Cum Laude
Nominee Name	Marlene Gonzalez
Nominee Email Address	
Nominee Residential Address	
Nominee Primary Phone Number	
Which District does the nominee reside in?	
Does the appointee have a relative working for the City?	N/A
Has the appointee been a member of any other city boards?	N/A
List all real estate owned in El Paso County	N/A
Previous Appointee	Ken Gorski
Reason for Vacancy	Term Expired
Date of Appointment	August 15, 2023
Term Begins On	October 01, 2021
Term Expires On	October 01, 2025
Term	1st Term
Upload File(s)	MARLENE GONZ ALEZ NEW RESUME (003).pdf

## JUDGE MARLENE GONZALEZ



### CURRICULUM VITAE

**OBJECTIVE:** To be considered for the Museums and Cultural Affairs Advisory Board in El Paso, Texas

### EDUCATION

May 1980 InterAmerican University, Hato Rey, Puerto Rico  
Master of Arts (Labor Relations)  
Cum Laude

May 1978 InterAmerican University Law School, San Juan, Puerto Rico  
Doctor of Jurisprudence

June 1975 University of Puerto Rico, Rio Piedras Campus  
Bachelor of Arts Degree  
Bachelor Faculty of Humanities  
Graduated Cum Laude

### LEGAL WORK EXPERIENCE

Jan 1,2021 to present 388<sup>th</sup> Judicial Family Law, District Judge within El Paso County Texas.

Dec 2003 to June 2020 Associate Municipal Court Judge (part time position).

May 1990 to Dec 2020 **Sole Practitioner- Law Office Of Marlene Gonzalez, P.C.**

September 1993 El Paso Municipal Court Prosecutor (Assistant prosecutor part-time)  
until December 2003

Nov. 1988-June1994 El Paso County Attorney Office, El Paso County(Assistant  
County Attorneys (prosecutor for the protective orders unit)

### OTHER WORK EXPERIENCE

April 1987 **Temporary Paralegal for the City Attorney's Office**

June 1985 **Area Regional Director**  
Puerto Rico Legal Services Corporation, Corozal, Puerto Rico.

June 1983 Prosecutor (DA)

to June 1985	Department of Justice, Caguas District Attorney's Office, Commonwealth of Puerto Rico, Department of Justice.
May 1981 to June 1983	<b>Lawyer II</b> Compulsory Automobile Accident Insurance of the Commonwealth of Puerto Rico, Hato Rey, Puerto Rico. (ACAA)
April 1980 to May 1981	<b>Legal Advisor</b> Labor Affairs Council, Hato Rey, Puerto Rico.
October 1979 to October 1979	<b>Hearing Examiner</b> Labor Relations Board of Puerto Rico, San Juan, Puerto Rico. Labor disputes; prepared reports concerning hearing and decided controversies

## **TEACHING EXPERIENCE**

### **TEACHING TERMS**

1983-1984	InterAmerican University, Hato Rey, Puerto Rico.
1979-1981	Part-time Professor in Labor Relations
January 1981	Sacred Heart University, Part-time Professor

## **ADMITTED PRACTICE**

United States of America Supreme Court  
 United States Western District of Texas  
 United States of America Supreme Court of Texas  
 United States of America Court of Appeals for the First Circuit  
 United States of America District Court of Puerto Rico  
 Supreme Court of the Commonwealth of Puerto Rico Management

## **PROFESSIONAL ORGANIZATIONS**

Member of the State Bar of Texas  
 Member of the Puerto Rico Bar Association  
 Member of the College of The State Bar of Texas  
 Member of El Paso Bar Association  
 Member of the Pro Bono College of the State Of Texas  
 Member of Texas Judiciary  
 Member of LWV of El Paso Texas  
 Former Member of the Mexican American Bar Association  
 Former Member Wise Latina International  
 Former Member Law Library Committe El Paso County Library  
 Former Member of the Texas District and County Attorney's Association  
 Former Member of the Adelante Mujer Hispana Committee, El Paso, Texas

Former Member of the El Paso Task Force on Domestic Violence  
Former Member of the Immigration Bar Association  
Former Member of the Historical Preservation Alliance of El Paso TX  
Current Members of other civic/cultural/and or political organizations in El Paso TX

## **AWARDS**

December 2005 Texas Historical Commission-912 Magoffin Historical Property,  
Award recognition by the US Department of Interior, for the complete restoration of  
912 Magoffin Ave El Paso TX.

June 2006-Most Outstanding Restoration Award of a historical property by the  
Historical Preservation Alliance of El Paso TX

December 1, 1992 Orgullo Hispano Award for Outstanding Performance to the  
Community of El Paso by Channel 26.

September 1992 to the Domestic Violence Unit by El Paso Task Force on Domestic  
Violence.

July 1990 to the Domestic Violence Unit by" Companeras" (Community Representative  
Grass Group) for the outstanding service for the Community of El Paso.

## **LANGUAGES**

Spanish and English

## **REFERENCES**

Available upon request.



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #:** 23-1104, **Version:** 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Members of the City Council, Representative Joe Molinar, (915) 212-0004

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Roberto Garza Jr. to the Veterans Affairs Advisory Committee by Representative Joe Molinar, District 4.



# Board Appointment Form

City Clerk

**Submitted On:**

Aug 2, 2023, 11:05AM MDT

<b>Appointing Office</b>	Representative Joe Molinar, District 4
<b>Agenda Placement</b>	Consent
<b>Date of Council Meeting</b>	Tuesday, August 15, 2023
<b>Name of Board</b>	Veterans Affairs Advisory Committee
<b>Agenda Posting Language</b>	Appointment of Roberto Garza Jr. to the Veterans Affairs Advisory Committee by City Representative Joe Molinar, District 4.
<b>Appointment Type</b>	Regular
<b>List the nominee's qualifications to serve on this Board</b>	United States Army Veteran twenty one years of service. Awarded Military Order of the Purple Heart Chapter Patriot Award for outstanding service to the community.
<b>Nominee Name</b>	Roberto Garza Jr.
<b>Nominee Email Address</b>	
<b>Nominee Residential Address</b>	
<b>Nominee Primary Phone Number</b>	
<b>Which District does the nominee reside in?</b>	District 4
<b>Does the appointee have a relative working for the City?</b>	N/A
<b>Has the appointee been a member of any other city boards?</b>	N/A
<b>List all real estate owned in El Paso County</b>	
<b>Previous Appointee</b>	Jonathan Bohannon
<b>Reason for Vacancy</b>	Resigned
<b>Date of Appointment</b>	August 15, 2023
<b>Term Begins On</b>	June 30, 2021
<b>Term Expires On</b>	June 29, 2025
<b>Term</b>	Unexpired Term
<b>Upload File(s)</b>	Roberto_GarzaJr_Resume.pdf

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# ROBERTO GARZA JR

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## PROFESSIONAL SUMMARY

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Top-notch Advisor with proven track record of success leading and growing organizations for over 20 years. Strong background in strategic planning, financial management and team development. Skilled in identifying opportunities and implementing practical business strategies with commitment to staying informed about latest trends, technologies and best practices.

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## ACCOMPLISHMENTS

---

- Awarded the Draper Armor Leadership Award for outstanding Leadership
- Awarded two Bronze Stars Medals for Service in Iraq and Afghanistan
- Awarded Military Order of the Purple Heart Chapter Patriot Award for outstanding service to the community.
- Nominated and voted as 2022 El Paso Veterans Day Grand Marshall by his peers of veterans.

---

## SKILLS

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- |                               |                                  |
|-------------------------------|----------------------------------|
| • Set Organizational Policies | • Focus Group Facilitation       |
| • Outreach Programs           | • Public Speaking                |
| • Team Bonding                | • Relationship and Team-Building |
| • Training and Development    |                                  |

---

## WORK HISTORY

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**Senior Enlisted Advisor**, 02/1994 - 04/2015

**US Army** – Fort Bliss, TX

- Set organizational goals and objectives to guide and direct company focus and achieve mission fulfillment.
- Monitored compliance with laws and regulations to protect organization from legal liabilities and penalties.
- Represented organization to local public by giving presentations and speeches and participating in community events.

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## EDUCATION

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**Associate of Arts**: Multidisciplinary Studies, 2010

**Grantham University** - Lenexa, KS



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## CERTIFICATIONS

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- City of El Paso Neighborhood Leadership Academy graduate- 2022

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## VETERAN ORGANIZATIONS

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President: United American Veterans Organization

Junior Vice Commander: Military Order of the Purple Heart Lone Star Chapter 393

Adjutant: Disabled American Veterans Borderland Chapter 10

Member: VFW Post 8919

Member: El Paso Veterans Affairs Community Veterans Engagement Board



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1075, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

##### **All Districts**

Tax Office, Maria O. Pasillas, (915) 212-1737

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

That the tax refunds listed on the attachment posted with this agenda be approved. This action would allow us to comply with state law which requires approval by the legislative body of refunds of tax overpayments greater than \$2,500.00. (See Attachment C)

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Maria O. Pasillas, (915) 212-1737

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** Goal 6 – Set the Standard for Sound Governance and Fiscal Management

**SUBGOAL:** 6.11 Provide efficient and effective services to taxpayers

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what?  
Be descriptive of what we want Council to approve. Include \$ amount if applicable.

That the tax refunds listed on the attachment posted with this agenda be approved. This action would allow us to comply with state law which requires approval by the legislative body of refunds of tax overpayments greater than \$2,500.00. (See Attachment B).

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Approve property tax overpayment refunds greater than \$2,500.00, per the Texas Property Tax Code, Sec. 31.11 – Refunds of Overpayments or Erroneous Payments.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Council has considered this previously on a routine basis.

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** Tax Office  
**SECONDARY DEPARTMENT:** N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

*Maria O. Pasillas*

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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

TAX REFUNDS  
August 15, 2023

1. Steven Behl, in the amount of \$3,000.00 made an overpayment on December 12, 2022 of 2022 taxes.  
(Geo. #P327-999-0040-0800)
2. Corelogic, in the amount of \$3,665.73 made an overpayment on December 20, 2022 of 2022 taxes.  
(Geo. #V893-999-5100-1500)

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Laura D. Prine  
City Clerk

  
\_\_\_\_\_  
Maria O. Pasillas, RTA  
Tax Assessor Collector



TAX OFFICE  
RECEIVED  
JUL 17 2023

MARIA O. PASILLAS, RTA  
CITY OF EL PASO TAX ASSESSOR COLLECTOR  
221 N. KANSAS, STE 300  
EL PASO, TX 79901

PH: (915) 212-0106 FAX: (915) 212-0107 Email: [taxforms@elpasotexas.gov](mailto:taxforms@elpasotexas.gov)

STEVEN M BEHL  
1034 CALLE FLOR PL  
EL PASO, TX 79912

OP

Geo No. P327-999-0040-0800	Prop ID 131786
Legal Description of the Property 4 PARK HILLS #1 LOT 8 (14060.01 SQ FT)  1034 CALLE FLOR PL  OWNER: BEHL STEVEN M & LETICIA E	

2022 OVERAGE AMOUNT \$3,000.00

1: CITY OF EL PASO, 3: EL PASO ISD, 6: COUNTY OF EL PASO, 7: EL PASO COMMUNITY COLLEGE, 8: UNIVERSITY MEDICAL CENTER OF EL PASO

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$2500.

APPLICATION FOR PROPERTY TAX REFUND: This application must be completed, signed, and submitted with supporting documentation to be valid.

<b>Step 1. Identify the refund recipient.</b> Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: STEVEN BEHL			
	Address: 1034 CALLE FLOR PL			
	City, State, Zip: EL PASO TX 79912			
	Daytime Phone No.: 915 276-3494		E-Mail Address: STEVEB177@GMAIL.COM	
<b>Step 2. Provide payment information.</b> Please attach copy of cancelled check, original receipt, online payment confirmation or bank/credit card statement.	Payment made by:	Check No.	Date Paid	Amount Paid
	C/card ✓		12/2/22	20,817.57
	TOTAL AMOUNT PAID (sum of the above amounts)			
<b>Step 3. Provide reason for this refund.</b> Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input checked="" type="checkbox"/> I paid this account in error and I am entitled to the refund. ✓			
	<input checked="" type="checkbox"/> I overpaid this account. Please refund the excess to the address listed in Step 1. ✓			
	<input type="checkbox"/> I want this payment applied to next year's taxes.			
	This payment should have been applied to other tax account(s) and/or year(s), escrow (listed below):			
<b>Step 4. Sign the form.</b> Unsigned application cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. ( If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10. )			
	SIGNATURE OF REQUESTOR (REQUIRED)		PRINTED NAME & DATE	
	[Signature]		STEVEN BEHL 7/11/23 ✓	
TAX OFFICE RECEIVED JUL 31 2023 Received pop!				
TAX OFFICE USE ONLY:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	By: N.H.	Date: 7-31-23



+2500

OP

THE CITY OF EL PASO CONSOLIDATED TAX OFFICE

221 N. Kansas, Suite 300

El Paso, Texas 79901

Phone (915) 212-0106, Fax (915) 212-0108, Email: taxforms@elpasotexas.gov

TAX OFFICE  
RECEIVED

JUL 12 2023

APPLICATION FOR TAX REFUND

The Consolidated Tax Office collects property taxes for all eligible property taxing entities within El Paso County.

APPLICANT MUST PROVIDE THE FOLLOWING INFORMATION:

Refund To:  Corelogic ✓		Phone: HOME: n/a WORK: 5853216749		Property ID# (One application per account)  V89399951001500 258536	
Address (mail refund to :)  PO BOX 9202 Coppell TX 75019 ✓		Property Address: And/or Legal Description: 11946 VAN GOGH DR, EL PASO, TX 79936-7149, US			
Tax year requested:	Date payment made:	Check No. & Date, if known:		Amount of taxes paid:	Amount of refund requested:
1. 2022	12/20/2022			3665.73	3665.73 ✓
2.					
3.					
TOTAL AMOUNT (sum of the above amounts)					

(City Council approval required if over \$2,500)

REQUIRED: Copy of original receipt, front & back of negotiated check, OR  
bank statement showing item cleared (both the bank & taxpayer name must appear)

REASON FOR OVERPAYMENT:

Unaware account with in active bankruptcy.

"I certify that information given to obtain this refund is true and correct."

Joshua Nilsen

Requestor signature:

Date: 7/12/13

Joshua Nilsen

Printed name:

Research

Title:

Any person knowingly submitting false entries is subject to: (1) Imprisonment of 2 to 10 years, or \$5,000 fine, or both.  
(2) Imprisonment up to one year, or fine not over \$2,000, or both. (Sec 37.10 Penal Code) An application for a refund must be made within 3 years after  
the date of the payment or the taxpayer waives the right to the refund (Sec 31.11 (c)).

TAX OFFICE Entry:

( ✓ ) REFUND APPROVED

Tax Office Approval:

JMC 7/18/23

Date: 7-17-23 ✓

Date:

(Placed on City Council Agenda over \$2,500)

- ( ) DISAPPROVED ( ) Returned to sender ( ) See below/attached
- ( ) Required documentation (Tax receipt, Canceled Check, Bank Statement, or Other) not submitted.
- ( ) Record of overpayment not found on this property.
- ( ) Property not found as identified, resubmit after correction.
- ( ) Other:

TAX OFFICE  
RECEIVED

JUL 17 2023

Received POP

ATTACHMENT C


TAX REFUNDS

August 15, 2023

1. Steven Behl, in the amount of \$3,000.00 made an overpayment on December 12, 2022 of 2022 taxes.  
(Geo. #P327-999-0040-0800)
2. Corelogic, in the amount of \$3,665.73 made an overpayment on December 20, 2022 of 2022 taxes.  
(Geo. #V893-999-5100-1500)

---

Laura D. Prine  
City Clerk

  
\_\_\_\_\_  
Maria O. Pasillas, RTA  
Tax Assessor Collector



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1137, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Members of the City Council, Representative Cassandra Hernandez, (915) 212-0003

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Accept the donation of popcorn from El Paso Disposal to go towards the District 3 Movies in the Park series.





El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1135, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

Members of the City Council, Representative Joe Molinar, (915) 212-0004

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

For notation pursuant to Section 2.92.080 of the City Code, receipt of campaign contributions of five hundred dollars or greater by Representative Joe Molinar in the amount of \$1,000.00 from Dr. Richard Teschner.



Legislation Text

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File #: 23-1131, Version: 1

---

**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**District 8**

Members of the City Council, Representative Chris Canales, (915) 212-0008

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action that the City Council declares that the expenditure of District 8 discretionary funds, in an amount not to exceed \$10,000.00, to cover costs of stage rental, audio/visual equipment, entertainment, hiring of off-duty law enforcement officers or private security officers, barrier rental for vehicle-pedestrian control, permitting fees, and/or portable restroom rental related to the holding of the Segundo Barrio Community Block Party by the Southside Neighborhood Association, serves the municipal purpose of fostering community pride, encouraging civic engagement and celebrating the heritage and culture of one of the oldest neighborhoods in El Paso's history.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
AGENDA SUMMARY FORM**

**DEPARTMENT:** Mayor and Council

**AGENDA DATE:** 08/15/2023 (Regular Agenda)

**CONTACT PERSON NAME AND PHONE NUMBER:** Rep. Chris Canales, 915-212-0008

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:**

Goal 4 - Enhance El Paso's Quality of Life Through Recreational, Cultural & Educational Environments

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

That the City Council declares that the expenditure of District 8 discretionary funds, in an amount not to exceed \$10,000.00, to cover costs of stage rental, audio/visual equipment, entertainment, hiring of off-duty law enforcement officers or private security officers, barrier rental for vehicle pedestrian control, permitting fees, and/or portable restroom rental related to the holding of the Segundo Barrio Community Block Party by the Southside Neighborhood Association, serves the municipal purpose of fostering community pride, encouraging civic engagement and celebrating the heritage and culture of one of the oldest neighborhoods in El Paso's history.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

N/A

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

District 8 Discretionary Funds

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Council declares that the expenditure of District 8 discretionary funds, in an amount not to exceed \$10,000.00, to cover costs of stage rental, audio/visual equipment, entertainment, hiring of off-duty law enforcement officers or private security officers, barrier rental for vehicle pedestrian control, permitting fees, and/or portable restroom rental related to the holding of the Segundo Barrio Community Block Party by the Southside Neighborhood Association, serves the municipal purpose of fostering community pride, encouraging civic engagement and celebrating the heritage and culture of one of the oldest neighborhoods in El Paso's history; and

That the City Attorney be authorized to negotiate and the City Manager be authorized to sign an appropriate contract and contract amendment to ensure that the funds are properly expended for the municipal purpose.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 2023.

CITY OF EL PASO

\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

*Karla Saenz*  
\_\_\_\_\_  
Karla A. Saenz  
Assistant City Attorney



Legislation Text

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File #: 23-1132, Version: 1

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**District 8**

Members of the City Council, Representative Chris Canales, (915) 212-0008

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action that the City Council authorizes the expenditure of District 8 discretionary funds in an amount not to exceed THREE THOUSAND SEVEN HUNDRED TWENTY-SIX AND 86/100 DOLLARS (\$3,726.86) towards the costs of equipment rental, movie license fees, permits, staff time and other related items necessary for the support of the "Movies in the Park" event, a series of movie nights in parks located within District 8, and declares that this expenditure serves the municipal purpose of providing recreational and cultural activities to the residents of and visitors to the City of El Paso, which benefits the community and instills community pride.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
AGENDA SUMMARY FORM**

**DEPARTMENT:** Mayor and Council

**AGENDA DATE:** 08/15/2023 (Regular Agenda)

**CONTACT PERSON NAME AND PHONE NUMBER:** Rep. Chris Canales, 915-212-0008

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:**

Goal 4 - Enhance El Paso's Quality of Life Through Recreational, Cultural & Educational Environments

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

That the City Council authorizes the expenditure of District 8 discretionary funds in an amount not to exceed THREE THOUSAND SEVEN HUNDRED TWENTY-SIX AND 86/100 DOLLARS (\$3,726.86) towards the costs of equipment rental, movie license fees, permits, staff time and other related items necessary for the support of the "Movies in the Park" event, a series of movie nights in parks located within District 8, and declares that this expenditure serves the municipal purpose of providing recreational and cultural activities to the residents of and visitors to the City of El Paso, which benefits the community and instills community pride.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

N/A

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

District 8 Discretionary Funds

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Council authorizes the expenditure of District 8 discretionary funds in an amount not to exceed THREE THOUSAND SEVEN HUNDRED TWENTY-SIX AND 86/100 DOLLARS (\$3,726.86) towards the costs of equipment rental, movie license fees, permits, staff time and other related items necessary for the support of the "Movies in the Park" event, a series of movie nights in parks located within District 8, and declares that this expenditure serves the municipal purpose of providing recreational and cultural activities to the residents of and visitors to the City of El Paso, which benefits the community and instills community pride; and

That the City Manager is authorized to accept donations for sponsorship of the event, to negotiate and sign contracts as approved by the City Attorney, and to appropriate and ensure that the funds are properly expended for the municipal purpose.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leaser  
Mayor

ATTEST:

\_\_\_\_\_  
Laura D. Prine  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
*Larry Phifer*  
Larry Phifer  
Assistant City Attorney



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #:** 23-1055, **Version:** 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Capital Improvement Department, Lindsey Adams, (915) 212-1622

Capital Improvement Department, Yvette Hernandez, (915) 212-1860

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Presentation and discussion on the 88<sup>th</sup> Regular and Special Sessions of the Texas State Legislature.



**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Lindsey Adams, (915) 212-1622  
Yvette Hernandez, (915) 212-1860

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** Goal 6: Set the Standard for Sound Governance & Fiscal Management Development

**SUBJECT:**

Presentation and Discussion on the 88<sup>th</sup> regular and special sessions of the Texas State Legislature.

**BACKGROUND / DISCUSSION:**

Prior to the convening of each biennial State legislative session, the City Council of the City of El Paso identifies policy priorities and legislative initiatives that it would like the Texas Legislature to address during its legislative session. These priorities and initiatives are adopted and compiled into the City's Legislative Agenda which is shared with the City's legislative delegation and additionally used to guide staffs' activity during the legislative session. The City's Legislative agenda was finalized on November 7, 2022 and the 88<sup>th</sup> Legislative Session ran from January 10, 2023 to May 29, 2023. This will be the final update on the outcomes of the 88<sup>th</sup> Regular + Special Sessions of the Texas State Legislature.

**PRIOR COUNCIL ACTION:**

City Council adopts a Legislative Agenda for each biennial State legislative session and receives regular updates from City staff on legislative activity during the State's regular and special sessions. City Council received a legislative briefing to initiate this process on May 9, 2022, and received an update on August 16, 2022, where the legislative priorities were approved. Five previous updates were provided to council on January 30, 2023, February 27, 2023, March 27, 2023, April 24, 2023 and June 5, 2023.

**AMOUNT AND SOURCE OF FUNDING:**

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** Capital Improvement Department

**SECONDARY DEPARTMENT:** N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

*Yvette Hernandez*

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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)



# 88th State Legislative Session(s) Wrap up

August 15, 2023



# Purpose

## 88<sup>th</sup> Session(s) of the Texas State Legislature

- **Update on actions taken by CAO + Departments**
- **General overview by Focused Advocacy**





# El Paso Delegation

## 88<sup>th</sup> Session(s) of the Texas State Legislature



**Senator Blanco**

- Border Security
- Health and Human Services
- Natural Resources and Economic Development
- Veteran Affairs
- Water, Agriculture and Rural affairs
- Whole Senate



**Rep. Gonzalez**

- Appropriations, VICE CHAIR
- Higher Education



**Rep. Moody**

- Criminal Jurisprudence, CHAIR
- House Administration
- Judiciary & Civil Jurisprudence
- Redistricting



**Rep. Ortega**

- Appropriations
- Land & Resource Management



**Rep. Ordaz**

- International Relations and Economic Development, VICE CHAIR
- Resolutions Calendar
- Transportation



**Rep. Morales**

- Elections
- Energy Resources, VICE CHAIR
- Healthcare Reform

# Statistics

## 88<sup>th</sup> Session(s) of the Texas State Legislature



### 88<sup>th</sup> Regular Session Statistics - 2023

Status	HB	HCR	HJR	HR	SB	SCR	SJR	SR	Total HB & SB	Total
Introduced	5413	123	206	2543	2633	62	93	734	8046	11807
Passed	744	65	7	2461	502	35	6	730	1246	4550
Vetoed	22	0			54	0			76	76

Bills Effective Immediately

**321**

Bills Effective Sept. 1, 2023

**774**

Bills Signed by the Governor

**1,124**

Bills Filed Without the Governor's Signature

**132**

Bills Vetoed by the Governor

**76**

Bills Effective Jan. 1, 2024

**30**

**4**  
239

# Special Sessions Recap

## 88<sup>th</sup> Session(s) of the Texas State Legislature



### 88(1) + 88(2) + 88(3) + 88(4)

- **Special Session 88(1) May 29<sup>th</sup> – June 27<sup>th</sup>**
  - Property tax relief & Human Trafficking
- **Special Session 88(2) June 27<sup>th</sup>– July 13<sup>th</sup>**
  - Property tax relief via school district maximum compressed tax rate & School district maintenance and operations property taxes
- **Special Session 88(3) Expected September**
  - School Vouchers & Public Education
- **Attorney General Impeachment Trial**
  - Begins September 5<sup>th</sup>
- **Special Session 88(4) Expected October**
  - Local Government

- **City Attorney Office Updates**



## City Attorney's Office:

- **Reviewed and analyzed 150+** bills of interest to City departments
- **Drafted legislative update memos** to department heads and identified **required policy, ordinance, or process changes** to comply with new laws
- **Met with each department head** to go over memos/new laws



## City Attorney's Office:

- **Drafted and introduced** required ordinance amendments resulting from legislative changes
- **Completing public hearings** prior to September 1, 2023
- **Presenting training** to departments as necessary
  - PD Academy
  - TPIA training to City staff

# TPIA Updates: H.B. 3033

## 88<sup>th</sup> Session(s) of the Texas State Legislature



- **Skeleton Crew Days**
  - Fridays can no longer be considered Skeleton Crew days and must be counted in the 10 business day calculation
- **Training**
  - The AG may require training for Public Officials if the City fails to comply with the TPIA
- **Elections**
  - The Litigation Exception does not apply to information regarding general, primary, or Special Elections
- **Attorney General Letters**
  - We must submit AG letters through AG online portal and it will increase our costs
- **Attorney General Database**
  - The public will have more access to the AG's internal process for City's requests for exceptions

- **New Criminal/Civil Offenses**

- Criminal: Reckless Driving Exhibitions (HB 1442), Catalytic Converter Theft (SB 224)

- **New Required Peace Officer Training**

- Interacting with persons with Alzheimer's disease/other dementias (HB 568)
- Responding to and investigating child fatalities (SB 533)
- Responding to an active shooter (SB 1852)

- **Efforts to Address PD Officer Shortage**

- Licensing Veterans as Peace Officers (SB 252) (allows for hiring of honorably discharged veterans)
- Police Maximum Hiring Age (HB 1661) (repeals restriction on individuals older than 45 YOA)

- **SUBDIVISIONS/PLATTING APPROVALS**

- **HB 3699** Impacts City Code Title 19 Subdivisions
  - May delegate platting and plan approval authority administratively
  - Removes plans from the thirty-day shot clock requirement
  - Potentially limits the City's ability to require traffic and drainage studies as part of the plat application process

- **ZONING AGRICULTURAL OPERATIONS**

- **HB 1750** Impacts City Code Title 20 Zoning
  - Allows agricultural operations in all zoning districts in the City
  - Further guidance is expected by Texas A&M AgriLife Extension Service

# Animal Services Updates

## 88<sup>th</sup> Session(s) of the Texas State Legislature



### AGRICULTURAL OPERATIONS

- **HB 1750** Impacts City Code Title 7 Animals
  - Reduces the City's authority to regulate agricultural operations
  - Limits City's authority to require permits or regulations of agricultural operations
  - Requires Texas A&M AgriLife Extension Service to develop a guidance manual

- **Focused Advocacy Update**



# Focused Advocacy- Contract Lobby Team

## 88<sup>th</sup> Session(s) of the Texas State Legislature



**Brandon  
Aghamalian**

- Municipal Issues
- Economic Development
- Property Taxes
- Transportation Issues



**Curt Seidlits**

- Founder
- Government Affairs
- Lobby Strategists



**Snapper Carr**

- Land Use
- Utilities
- Military
- Water Issues



**Lynlie Hurd**

- Municipal Issues
- Water
- Environment



# Legislator Retirements

## 88<sup>th</sup> Session(s) of the Texas State Legislature



**Representative  
Lina Ortega**

- TXHD77 (El Paso)



**Representative  
Four Price**

- TXHD87 (Amarillo)



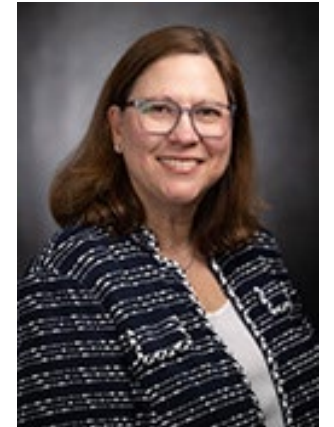
**Representative  
Tracy King**

- TXHD80 (Uvalde & Laredo)



**Representative  
Abel Herrero**

- TXHD34 (Nueces)



**Representative  
Julie Johnson**

- TXHD115 (Dallas)



# Ballot Order- Constitutional Amendment Election

## 88<sup>th</sup> Session(s) of the Texas State Legislature



## Election Day is November 7, 2023:

**Proposition 1** – HJR 126 "The constitutional amendment protecting the right to engage in farming, ranching, timber production, horticulture, and wildlife management."

**Proposition 2** – SJR 64 "The constitutional amendment authorizing a local option exemption from ad valorem taxation by a county or municipality of all or part of the appraised value of real property used to operate a child-care facility."

**Proposition 3** – HJR 132 "The constitutional amendment prohibiting the imposition of an individual wealth or net worth tax, including a tax on the difference between the assets and liabilities of an individual or family."

**Proposition 4** – HJR 2 from the second special session "The constitutional amendment to authorize the legislature to establish a temporary limit on the maximum appraised value of real property other than a residence homestead for ad valorem tax purposes; to increase the amount of the exemption from ad valorem taxation by a school district applicable to residence homesteads from \$40,000 to \$100,000; to adjust the amount of the limitation on school district ad valorem taxes imposed on the residence homesteads of the elderly or disabled to reflect increases in certain exemption amounts; to except certain appropriations to pay for ad valorem tax relief from the constitutional limitation on the rate of growth of appropriations; and to authorize the legislature to provide for a four-year term of office for a member of the board of directors of certain appraisal districts."

# Ballot Order- Constitutional Amendment Election

## 88<sup>th</sup> Session(s) of the Texas State Legislature



## Election Day is November 7, 2023:

**Proposition 5** – HJR 3 "The constitutional amendment relating to the Texas University Fund, which provides funding to certain institutions of higher education to achieve national prominence as major research universities and drive the state economy."

**Proposition 6** – SJR 75 "The constitutional amendment creating the Texas water fund to assist in financing water projects in this state."

**Proposition 7** – SJR 93 "The constitutional amendment providing for the creation of the Texas energy fund to support the construction, maintenance, modernization, and operation of electric generating facilities."

**Proposition 8** – HJR 125 "The constitutional amendment creating the broadband infrastructure fund to expand high-speed broadband access and assist in the financing of connectivity projects."

**Proposition 9** – HJR 2, regular session "The constitutional amendment authorizing the 88th Legislature to provide a cost-of-living adjustment to certain annuitants of the Teacher Retirement System of Texas."

**Proposition 10** – SJR 87 "The constitutional amendment to authorize the legislature to exempt from ad valorem taxation equipment or inventory held by a manufacturer of medical or biomedical products to protect the Texas healthcare network and strengthen our medical supply chain."

# Ballot Order- Constitutional Amendment Election

## 88<sup>th</sup> Session(s) of the Texas State Legislature



## Election Day is November 7, 2023:

**Proposition 11** – SJR 32 "The constitutional amendment authorizing the legislature to permit conservation and reclamation districts in El Paso County to issue bonds supported by ad valorem taxes to fund the development and maintenance of parks and recreational facilities."

**Proposition 12** – HJR 134 "The constitutional amendment providing for the abolition of the office of county treasurer in Galveston County."

**Proposition 13** – HJR 107 "The constitutional amendment to increase the mandatory age of retirement for state justices and judges."

**Proposition 14** – SJR 74 "The constitutional amendment providing for the creation of the centennial parks conservation fund to be used for the creation and improvement of state parks."

# Property Tax Relief- Special Session 2

## 88<sup>th</sup> Session(s) of the Texas State Legislature



## HJR 2: Property Tax relief through Constitutional Amendment

### Property Tax Relief – S.B. 2 / H.B. 2:

- Reduces maximum compressed rate for school district M&O property tax rate by 10.7 cents per \$100 valuation.
- Raises homestead exemption from \$40,000 to \$100,000.
- Non-homesteaded property valued under \$5 million receives a 20% circuit-breaker (appraisal cap) on appraised value increases (3-year pilot project).
- 3 county citizens will be elected county-wide to each County Appraisal Districts (CAD board) of directors in non-partisan positions. The CAD board of directors will select Appraisal Review Board (ARB) members, in each county of 75k population or greater.

### Franchise Tax Reform – H.B. 3 / S.B. 3 House Bill 3:

- Doubles the amount of franchise tax exemption from \$1.235 million to \$2.47 million, which will result in 67,000 small to medium sized businesses no longer paying the franchise tax.

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



## Cutting Room Floor

### Local Preemption

- Regulating state license holders
- City occupational licenses
- Commercial activity

### Land Use

- Disannexation
- Minimum lot size and small lot preemption
- Accessory dwelling units by right
- HUD code manufactured housing by right
- Building height restrictions
- ETJ size, density in ETJ, required services and ordinance enforcement in ETJ
- STRs and residential amenity preemption

### Economic Development

- 380 agreement limitations

### City Administration

- Community censorship
- Prohibiting transferring utility fund revenue to general fund
- Streaming services not video services for franchise fees

### Debt

- Debt service fund use limitations
- Certificate of obligation restrictions
- November debt elections

### Personnel

- Automatic civil service over 10,000 population

### Property Tax

- 5% appraisal cap
- State money for cities impacted by disabled vet exemption
- Repeal of de minimis rate for cities under 30,000 (fire truck provision)
- Pay-go financing reform

### Sales Tax

- Destination sales tax sourcing
- Street maintenance sales tax reforms

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



## Cutting Room Floor Continued

### Elections

- Ballot language restrictions and liability
- Sale of parkland without election

### Public Safety

- Emergency services district bills
- Mandatory homeless camping ban complaints and enforcement
- Firefighter investigation procedure

### Open Government

- Online public notices

### Purchasing

- Increased competitive bidding threshold

### Transportation

- Billboard relocation
- Lowered speed limit without traffic study

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



## Bills Vetoed by Governor Abbott

- Abbott vetoed **76 bills** and made one line-item veto to the budget bill
  - H.B. 1 (related to funding for SJR 81, which failed to pass).

Vetoed bills included the following city related bills:

**S.B. 2035** – Limiting the use of COs and TANs

**H.B. 2956** – *Allowing for annexation across a railroad right-of-way*

**H.B. 4759** – Dangerous dogs

**S.B. 269** – Law Enforcement Agency Accreditation

**S.B. 1399** – Renewal of Air Quality Permits

**S.B. 1439** – Business Personal Property Tax Exemption

**S.B. 1916** – Public Improvement Districts

**S.B. 1998** – Property Tax Rate Calculation

**S.B. 2453** – Exceptions to Building Material Preemption

**S.B. 2493** – Landlord repairs

### PROCLAMATION BY THE Governor of the State of Texas

TO ALL TO WHOM THESE PRESENTS SHALL COME:

Pursuant to Article IV, Section 14, of the Texas Constitution, I, Greg Abbott, Governor of Texas, do hereby disapprove of and veto House Bill No. 2956 as passed by the Eighty-Eighth Texas Legislature, Regular Session, because of the following objections:

While House Bill No. 2956 is important, it is simply not as important as cutting property taxes. At this time, the legislature must concentrate on delivering property tax cuts to Texans. This bill can be reconsidered at a future special session only after property tax relief is passed.

Since the Eighty-Eighth Texas Legislature, Regular Session, by its adjournment has prevented the return of this bill, I am filing these objections in the office of the Secretary of State and giving notice thereof by this public proclamation according to the aforementioned constitutional provision.



IN TESTIMONY WHEREOF, I have signed my name officially and caused the Seal of the State to be affixed hereto at Austin, this 18th day of June, 2023.

  
GREG ABBOTT  
Governor of Texas

ATTESTED BY:

  
JANE NELSON  
Secretary of State

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



### Land Use

- **H.B. 586** – Consent annexation of roadway adjacent to/connecting annexed area
- **H.B. 1381** – One public hearing for P&Z preliminary zoning report
- **H.B. 1707** – Charter schools treated like public schools
- *H.B. 2308 - Preempts certain ordinances that regulate agricultural operations*
- **S.B. 929** – Compensation for involuntary termination of non-conforming use
- **S.B. 2453** – Energy/water conservation exceptions to building materials preemption



# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



### City Finance

- **H.B. 1228** – Electronic property tax communication system
- **H.B. 2071** – Public facility corporation requirements and restrictions
- **S.B. 1999** – Calculating unused increment tax rate
- **S.B. 543** – *City transfer of real property in 380 agreements\**
- **H.B. 4082** – Defines “public work” for CO and anticipation note purposes; Limits COs or TANs for new stadiums, arenas, convention centers, or hotels
- **H.B. 1922** – Mandatory 10-year renewal of city building permit fees
- **H.B. 3492** – Prohibits value-based city permit fees
- **H.B. 3727/S.B. 1420** – numerous city hotel occupancy tax changes, including new reporting requirements

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



## Public Safety

- **H.B. 3** – School safety officers
- **H.B. 3137** – Prohibits mandatory firearm insurance
- **H.B. 3660** – Trap-Neuter-Release program affirmative defense
- **H.B. 3858** – Peace officer wellness program
- **S.B. 267** – TCOLE law enforcement agency accreditation
- **S.B. 1319** – Mandatory overdose reporting
- **S.B. 1445** – TCOLE sunset bill
- **S.B. 29** – Ban on local COVID-19 orders
- **H.B. 3186** – Mandatory youth diversion programs

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



### Personnel

- **H.B. 471** – Paid illness and injury leave for first responders
- **H.B. 1486** – 911 dispatch mental health leave policy
- **H.B. 2468** – Lifetime workers' comp benefits for first responder serious bodily injury

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



### Open Government & Elections

- ***H.B. 30*** – *Repeals PIAs dead suspect exception*
- **S.B. 943** – Requires newspaper to place notice on newspaper's website, use notice clearinghouse (if available)
- ***H.B. 3613*** – *Reelection after redistricting*

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



### Other City Administration

- **H.B. 2464** – TMRS optional cost of living adjustment
- **H.B. 3579** – Local regulation of massage establishments
- **S.B. 12** – Prohibiting sexually-oriented performances
- **S.B. 232** – Removing local officials for conviction of certain offenses
- **S.B. 271** – Reporting local government cybersecurity incidents
- **S.B. 577** – Preempting local food regulations more stringent than state law
- ***S.B. 1893*** – *Tik-Tok ban on city devices*

# Legislative Wrap Up

## 88<sup>th</sup> Regular Session of the Texas State Legislature



## Purchasing

- **H.B. 1817** – Lobbying contract disclosure requirement
- **H.B. 2518** – Public work contract requirements
- **H.B. 2965** – Waiving construction defect damages in public construction contracts
- **H.B. 3485** – Limits use of unsigned change orders

**Thank you!**  
**Questions?**



## Mission

Deliver exceptional services to support a high quality of life and place for our community



## Vision

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government



## Values

Integrity, Respect, Excellence, Accountability, People







Legislation Text

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File #: 23-1116, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Planning and Inspections, Philip Etiwe, (915) 212-1553

Planning and Inspections, Kevin Smith, (915) 212-1566

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

An Ordinance amending Title 19 (Subdivision and Development Plats) adding Article 8 (Conflict of Laws) Chapter 8.1 (Conflict of Laws) in order to specify that in the event of a conflict between Title 19 (Subdivision and Development Plats) and Chapter 212 of the Texas Local Government Code that Chapter 212 controls.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** August 29, 2023

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Philip F. Etiwe, (915) 212-1553  
Kevin Smith, (915) 212-1566

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** #3 Promote the Visual Image of El Paso

**SUBGOAL:** 3.1 Provide business friendly permitting and inspection process  
3.2 Set one standard for infrastructure across the city

**SUBJECT:**

An Ordinance amending Title 19 (Subdivision and Development Plats) adding Article 8 (Conflict of Laws) Chapter 8.1 (Conflict of Laws) in order to specify that in the event of conflict between Title 19 (Subdivision and Development Plats) and Chapter 212 of the Texas Local Government Code that Chapter 212 controls.

**BACKGROUND / DISCUSSION:**

This item is an amendment to the City of El Paso's subdivision code, Title 19, adding a new provision to clarify that, in instances of conflicts between this Title and the Texas Local Government Code Chapter 212, that Chapter 212 will prevail. This will allow the City to remain in compliance with current and future legislative changes; while allowing staff to conduct proper vetting of amendments to specific Code sections with stakeholders. City Plan Commission is scheduled for August 10, 2023.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?**  X  YES \_\_\_ NO

**PRIMARY DEPARTMENT:** Planning & Inspections, Planning Division

**SECONDARY DEPARTMENT:** N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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*Philip Etiwe*

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**ORDINANCE NO.**

**AN ORDINANCE AMENDING TITLE 19 (SUBDIVISION AND DEVELOPMENT PLATS) ADDING ARTICLE 8 (CONFLICT OF LAWS) CHAPTER 8.1 (CONFLICT OF LAWS) IN ORDER TO SPECIFY THAT IN THE EVENT OF CONFLICT BETWEEN TITLE 19 (SUBDIVISION AND DEVELOPMENT PLATS) AND CHAPTER 212 OF THE TEXAS LOCAL GOVERNMENT CODE THAT CHAPTER 212 CONTROLS.**

**WHEREAS**, the City of El Paso regulates subdivisions through Title 19 of the El Paso City Code; and

**WHEREAS**, on June 18, 2023 the Texas Legislature passed House Bill 3699 (“HB 3699”) relating to the municipal regulation of subdivision plans and plats; and

**WHEREAS**, the Texas Legislature’s stated purpose of HB 3699 is to provide consistency in subdivision regulation across municipalities; and

**WHEREAS**, the City of El Paso adds Article 8 (Conflict of Laws) Chapter 8.1 (Conflict of Laws) to Title 19 (Subdivision and Development Plats) of the El Paso City Code in order to comply with HB 3699.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**Section 1.** That Title 19 (Subdivision and Development Plats) be amended to add Article 8 (Conflict of Laws) Chapter 8.1 (Conflict of Laws) as follows:

Chapter 8.1 (Conflict of Laws)

In the event that any portion of Title 19 (Subdivision and Development Plats) conflicts with Chapter 212 of the Texas Local Government Code, the conflicting portion of Title 19 shall be replaced with the prevailing portion of Chapter 212 of the Texas Local Government Code, as may be amended.

**Section 2.** That as expressly amended herein Title 19 (Subdivision and Development Plats) shall remain in full force and effect.

*(Signatures Begin on the Following Page)*

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2023.

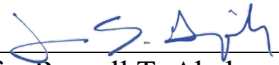
**THE CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leeser  
Mayor

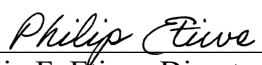
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
for Russell T. Abeln  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Philip F. Etiwe, Director  
Planning and Inspections Department



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #:** 23-1076, **Version:** 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Capital Improvement Department, Lindsey Adams, (915) 212-1622

Capital Improvement Department, Yvette Hernandez, (915) 212-1860

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Presentation of a State Resolution celebrating the City of El Paso's 150th birthday by the El Paso State Delegation.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Lindsey Adams, (915) 212-1622  
Yvette Hernandez, (915) 212-1860

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** Goal 6: Set the Standard for Sound Governance & Fiscal Management Development

**SUBJECT:**

Presentation of a State Resolution celebrating the City of El Paso's 150<sup>th</sup> birthday by the El Paso State Delegation.

**BACKGROUND / DISCUSSION:**

The State Delegation for El Paso would like to honor the City of El Paso's 150<sup>th</sup> birthday via a State Resolution.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

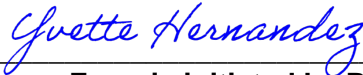
**PRIMARY DEPARTMENT:** Capital Improvement Department

**SECONDARY DEPARTMENT:** N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)



Legislation Text

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File #: 23-1070, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**District 7**

Economic and International Development, Bill Allen, (915) 212-1619

Economic and International Development, Elizabeth Triggs, (915) 212-0094

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action that the City Manager be authorized to sign a Chapter 380 Economic Development Program Agreement ("Agreement") by and between CITY OF EL PASO ("City") and N.M. Edificios, LLC, a Texas Limited Liability Company ("Applicant") in support of a project located at 19+/- acre site located off Burgundy Dr, near the intersection of I-10 & Loop 375, El Paso, TX 79907. The project includes construction or renovation of a development located on the Applicant's real property to promote economic development in the City. The Agreement requires the Applicant to make a minimum investment of \$31,050,000.00, retain its existing 174 full-time employees at or above the median wage for El Paso County, Texas for each year, and add an additional 30 full time employees at or above the median wage for El Paso County, Texas within the first five years of the Agreement. Over the term of the Agreement, the City shall provide economic incentives not to exceed \$1,078,910.00 in the form of a Property Tax Rebate; a Development Fee Rebate; and a Construction Materials Sales Tax Rebate.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Economic and International Development, Bill Allen, (915) 212 - 1619

Economic and International Development, Elizabeth Triggs, (915) 212- 0094

**DISTRICT(S) AFFECTED:** 7

**STRATEGIC GOAL:** Goal 1: Create an Environment Conducive to Strong, Sustainable Economic Development

**SUBGOAL:** Goal 1.1 Stabilize and Expand El Paso's Tax Base

**SUBJECT:**

Discussion and action that the City Manager be authorized to sign a Chapter 380 Economic Development Program Agreement ("Agreement") by and between CITY OF EL PASO ("City") and N.M. Edificios, LLC, a Texas Limited Liability Company ("Applicant") in support of a project located at 19+/- acre site located off Burgundy Dr, near the intersection of I-10 & Loop 375, El Paso, TX 79907. The project includes construction or renovation of a development located on the Applicant's real property to promote economic development in the City. The Agreement requires the Applicant to make a minimum investment of \$31,050,000.00, retain its existing 174 full time employees at or above the median wage for El Paso County, Texas for each year, and add an additional 30 full time employees at or above the median wage for El Paso County, Texas within the first five years of the Agreement. Over the term of the Agreement, the City shall provide economic incentives not to exceed \$1,078,910.00 in the form of a Property Tax Rebate; a Development Fee Rebate; and a Construction Materials Sales Tax Rebate.

**BACKGROUND / DISCUSSION:**

N.M. Edificios, LLC will invest \$31,050,000.00 to construct a new 225,000 + SF beverage warehouse, office and vehicle maintenance facility, which will result in 30 new full-time jobs over 5 years and the retention of 174 existing full-time employees during the term of the agreement. As consideration, the City will provide performance-based economic incentives not to exceed \$1,078,910.00 in the form of:

1. Ten annual property tax rebates on 60 percent of the incremental property tax revenue received by the City as a result of the project's construction, capped at \$918,910.00;
2. A one-time development fee rebate, capped at \$10,000.00; and
3. A one-time rebate on the one-percent sales and use tax revenue received by the City as a result of construction materials sales made in connection with development of the project, capped at \$150,000.00.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

General Fund

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

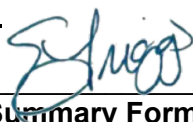
**PRIMARY DEPARTMENT:** Economic and International Development

**SECONDARY DEPARTMENT:** N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



---

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)



## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a Chapter 380 Economic Development Program Agreement (“Agreement”) by and between CITY OF EL PASO (“City”) and N.M. Edificios, LLC, a Texas Limited Liability Company (“Applicant”) in support of a project located at 19+/- acre site located off Burgundy Dr, near the intersection of I-10 & Loop 375, El Paso, TX 79907. The project includes construction or renovation of a development located on the Applicant’s real property to promote economic development in the City. The Agreement requires the Applicant to make a minimum investment of \$31,050,000.00, retain its existing 174 full time employees at or above the median wage for El Paso County, Texas for each year, and add an additional 30 full time employees at or above the median wage for El Paso County, Texas within the first five years of the Agreement. Over the term of the Agreement, the City shall provide economic incentives not to exceed \$1,078,910.00 in the form of a Property Tax Rebate; a Development Fee Rebate; and a Construction Materials Sales Tax Rebate.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.


**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leaser  
Mayor

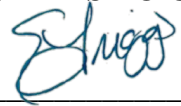
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Russell T. Abeln  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Elizabeth K. Triggs, Director  
Economic & International Development

STATE OF TEXAS

COUNTY OF EL PASO

§ CHAPTER 380 ECONOMIC DEVELOPMENT  
§ PROGRAM AGREEMENT  
§

This Chapter 380 Economic Development Program Agreement (“Agreement”) is made and entered into by and between the City of El Paso, Texas, a Texas home rule municipal corporation, (the “City”) and **NM Edificios, LLC** (“Applicant”), for the purposes and considerations stated below:

**RECITALS**

**WHEREAS**, the City has the authority under Chapter 380 of the Texas Local Government Code (“Chapter 380”) to make loans or grants of public funds for the purpose of promoting local economic development and stimulating business and commercial activity within the City; and

**WHEREAS**, the City desires to provide incentives to the Applicant, pursuant to Chapter 380, for the construction or renovation of a development located on the Applicant’s real property, located at **19+/- acre site located off Burgundy Dr, near the intersection of I-10 & Loop 375. El Paso, TX 79907**, and the Applicant wishes to receive the incentives in exchange for compliance with the obligations set forth herein; and

**WHEREAS**, the City concludes and hereby finds that this Agreement promotes economic development in the City and meets the requirements of Chapter 380.

**NOW, THEREFORE**, in consideration of the mutual benefits and promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**SECTION 1. DEFINITIONS.**

The following words shall have the following meanings when used in this Agreement.

- A. **“Agreement”** means this Chapter 380 Economic Development Program Agreement, together with all exhibits and schedules attached and incorporated herein by reference.
- B. **“Base Year Value”** means valuation of the real property by the El Paso Central Appraisal District on the rolls as of January 1<sup>st</sup> of the year of the Effective Date of this Agreement. The Base Year Value shall not be interpreted to be equivalent or determinative for appraisal purposes or used in any way to determine market value. For the purposes of this Agreement, the Base Year Value is **\$1,490,702.00**.
- C. **“Construction Materials Sales Tax Rebate”** means a one-time 100% rebate of the City’s 1% Sales and Use Tax from receipts for materials and labor of taxable items used in the construction of the Development. The Construction Materials Sales Rebate shall not exceed **\$150,000.00**.
- D. **“Development”** means new construction on a vacant lot or renovation of an existing vacant or blighted building(s) to be used for any of the following land uses: single-family homes

for attainable rental housing, office, retail, restaurant, multifamily residential facilities, commercial and industrial within the City of El Paso, as authorized by the existing local law. The Development is described in Exhibit B, which is attached and incorporated for all purposes.

- E. **“Development Fee Rebate”** means a one-time 100% rebate of certain development fees based on the fee schedule attached as Exhibit A to Ordinance 018581. The Development Fee Rebate shall not exceed **\$10,000.00** and will be rebated upon the Applicant’s provision of the Grant Submittal Package demonstrating that the total construction cost for the Development is greater than the Base Year Value.
- F. **“Effective Date”** means the date the El Paso City Council approves the Agreement.
- G. **“Full-Time Employment”** means a job in El Paso requiring a minimum of 1,820 prorated hours of work in a year, including allowance for vacation, holidays and sick leave, with full company benefits including company paid health insurance (employees must not be required to pay more than fifty percent (50%) of the health insurance premium). These requirements are more completely described in Exhibit “E,” which is attached hereto and incorporated herein for all purposes.
  - (1) Is created and/or retained by the applicant, where the employee is on active status and on the payroll of the Applicant on the last day of the reporting year;
  - (2) Maintains employment where an employee must work no less than 35 hours a week, calculated as  $\text{Total Hours worked} / \text{Number of weeks worked} = 35$  or more hours worked per week; and
  - (3) Has full company benefits, including company paid health insurance (Employee must not be required to pay more than fifty percent (50%) of the premium) with such jobs being located at the Development, within the City of El Paso, Texas. These requirements are more completely described in Exhibit “E”, which is attached hereto and incorporated herein for all purposes.
- H. **“Grant”** means each rebate payment made by the City to the Applicant pursuant to the terms of this Agreement. The aggregate amount that the City will provide in Grants shall not exceed **\$1,078,910.00**. This aggregate amount reflects the sum total of all applicable rebates.
- I. **“Grant Submittal Package”** means the documentation required to be supplied to City as a condition of receipt of any Grant, with such documentation more fully described in the Grant Submittal Package, which is attached as Exhibit C to this Agreement.
- J. **“Minimum Appraisal Value”** means the valuation of the Real Property appraised by El Paso Central Appraisal District during and after the construction or renovation of the Development. For the purposes of this Agreement, the Minimum Appraisal Value is **\$17,015,702.00**. Under no circumstances shall the Minimum Appraisal Value be interpreted to be equivalent of or determinative for appraisal purposes or to be used in any way to determine market value.

- K. **“Minimum Investment”** means those costs incurred, self-performed or contracted to third parties by the Applicant over the course of the renovation or construction project or furnishing of the improvements for the Development. For purposes of this Agreement, the Minimum Investment is **\$31,050,000.00**.
- L. **“Property Tax Rebate”** means a rebate, according to the Incremental Property Tax Rebate Table found in Exhibit D of this Agreement, of the City’s portion of the incremental ad valorem property tax revenue generated by the subject property above the Base Year Value for the Grant Period (as defined herein). For the purposes of this Agreement, the total Property Tax Rebate amount shall not exceed **\$918,910.00**.
- M. **“Qualified Expenditures”** means the monetary expenditures paid or caused to be paid by Applicant after the Effective Date for material used in constructing or renovating the Development; and labor required for the construction or renovation of the Development.
- N. **“Real Property”** means the real property owned by Applicant located at **19+/- acre site located off Burgundy Dr, near the intersection of I-10 & Loop 375**, El Paso, Texas, and described on Exhibit A, which is attached and incorporated by reference. The Real Property is the location for Applicant’s proposed Development.
- O. **“Vacant Building”** means a building that is 60% or more unoccupied and is registered as a vacant building with the City, pursuant to Title 18, Chapter 18.40, El Paso City Code.

## **SECTION 2. TERM AND GRANT PERIOD.**

- A. This Agreement shall commence on the Effective Date and shall terminate on the first to occur of: (i) the date when the aggregate amount of Grants is paid; (ii) **13** years from the Effective Date; (iii) the proper termination of this Agreement in accordance with the applicable provisions contained herein; or (iv) termination by mutual consent of the parties in writing (“Term”).
- B. Applicant’s eligibility for Grant payments shall be limited to **10** consecutive years within the Term of this Agreement (the “Grant Period”). The first year of the Grant Period shall be the first tax year after the issuance of the certificate of occupancy for the Development. A temporary certificate of occupancy does not qualify as a certificate of occupancy.

## **SECTION 3. OBLIGATIONS OF APPLICANT.**

### **A. DEVELOPMENT.**

- (1) Applicant shall renovate or construct, at its sole cost and expense, the Development and shall expend a minimum of **\$31,050,000.00** in Qualified Expenditures to construct the Development.
- (2) Applicant shall obtain all building permits for the Development within **3** months after the Effective Date.

- (3) Within **24** months after the Effective Date, Applicant shall submit documentation to the City to verify the following:
  - (a) The expenditure of a minimum of **\$31,050,000.00** in Qualified Expenditures; and
  - (b) That Applicant has received **Certificate of Occupancy** for the Development.
- (4) Applicant agrees that the Development shall not include the demolition of properties with a historic overlay that are deemed historic or contributing unless specifically approved by El Paso City Council.
- (5) Applicant agrees that Development shall be in accordance with the requirements and review provisions of Chapter 20.20 (Historic Landmark Preservation) of the City municipal code, where applicable.
- (6) Applicant shall diligently and faithfully in a good and workmanlike manner pursue the completion of the Development and that the construction of same will be in accordance with all applicable federal, state and local laws and regulations.
- (7) Applicant agrees that during the Term of this Agreement, the Real Property shall be limited to those uses consistent with the Development.
- (8) Applicant shall demonstrate, before the receipts of any Grant payments, that Applicant has incurred no delinquency taxes by providing certified city tax certificates for any parcel of property owned in the City of El Paso.
- (9) Applicant agrees that during the Term of this Agreement it shall not challenge or permit anyone else to take actions on its behalf to challenge any assessments by the El Paso Central Appraisal District of **\$17,015,702.00** or less. It is the intent of the parties that the assessed value of the Property on the tax rolls have a minimum appraised value of **\$17,015,702.00** during the Term of this Agreement. This property value should in no way be interpreted to affect the values set by the Central Appraisal District for tax purposes. Upon the termination of this Agreement, Applicant agrees that neither this Agreement, not the values contained within, will be utilized to contest appraisal values or in the determination of the market value of the Development.
- (10) Applicant, during normal business hours, at its principal place of business in El Paso, shall allow the City or its agents reasonable access to operating records, accounting books, and any other records related to the economic development considerations and incentives described herein, which are in Applicant's possession, custody, or control, for purposes of verifying the Qualified Expenditures and for audit, if so requested by the City. The confidentiality of such records will be maintained in accordance with all applicable laws.

## **B. EMPLOYMENT POSITIONS**

- (1) Applicant agrees that it shall create, staff, and maintain the Full-Time Employment positions described in Exhibit D for the Development as of December 31 of the applicable year, and shall maintain the Full-Time Employment positions for the Development through the entire Grant Period of this Agreement. Applicant shall maintain the Full-Time Employment positions for each quarter of each fiscal year with the total per day hours worked averaged over each fiscal quarter. The transfer of an existing Full-Time Employment position from Applicant's existing business site to Applicant's new Development does not qualify as creating and staffing a Full-Time Employment position for purposes of this Agreement.
- (2) Applicant shall provide the City with an annual report by **September 1<sup>st</sup>** of each year during the Term of this Agreement, certifying the status of compliance through the preceding year. Such annual report shall include the number of new jobs created and retained for the Development, information on any new investments in the Development, and any other information relevant to the Development and the City's economic development goals. Documentation for jobs may be in the form of quarterly IRS 941 returns, or Texas Workforce Commission Employer Quarterly Reports, or employee rosters that show the hours worked and the positions filled. Applicant shall also provide the City with such other reports as may reasonably be required.

## **C. GRANT SUBMITTAL PACKAGE.**

In order to receive the disbursement of the Grant, the Applicant must submit a Grant Submittal Package, as specified below.

- (1) The Applicant shall annually submit one Grant Submittal Package which shall be in the form provided in Exhibit C, together with the requisite documentation. The Applicant shall submit to the City the initial Grant Submittal Package on **September 1, 2026**, or within 30 business days after this date. Thereafter, the Applicant's annual Grant Submittal Package must be submitted on or within 30 business days after **September 1<sup>st</sup>** of each year. A failure by the Applicant to timely submit a Grant Submittal Package in accordance with this paragraph is a waiver by the Applicant to receive a Grant payment for that Grant year.
- (2) Concurrent with the submittal of a Grant Submittal Package, the Applicant will submit to the City documentation as may be reasonably necessary to verify the expenditure to date of the Minimum Investment, which has not otherwise been verified as part of a prior submittal. The City will provide to the Applicant a written explanation for any Minimum Investment that the City determines cannot be verified. The Applicant may submit additional documentation to the City in order to obtain verification.
- (3) The City's determination of the amount of the Grant payment due to the Applicant is final.

#### SECTION 4. OBLIGATIONS OF THE CITY.

During the Term of this Agreement, and so long as an Event of Default has not occurred and Applicant is in compliance with the Agreement, the City agrees as follows:

- A. The City agrees to provide a Construction Materials Sales Tax Rebate not to exceed **[- \$150,000.00]** in accordance with the terms and provisions of this Agreement.
- B. The City agrees to provide a Development Fee Rebate not to exceed **\$10,000.00** in accordance with the terms and provisions of this Agreement.
- C. The City agrees to provide a Property Tax Rebate not to exceed **\$918,910.00** in accordance with the terms and provisions of this Agreement.
- D. The City will process any eligible Grant payment within **90 days** after receipt of the Applicant's annual Grant Submittal Package.

#### SECTION 5. EVENTS OF DEFAULT.

Each of the following Paragraphs A through D shall constitute an Event of Default:

- A. **Failure to Comply.** Applicant's failure to comply with, or to perform any obligation or condition of this Agreement or in any related documents, or Applicant's failure to comply with or to perform any obligation or condition of any other agreement between the City and Applicant.
- B. **False Statements.** Any representation or statement made or furnished to the City by Applicant pursuant to this Agreement or any document(s) related hereto, that is/are false or misleading in any material respect; or if Applicant obtains actual knowledge that any such representation or statement has become false or misleading after the time that it was made, and Applicant fails to provide written notice to the City of the false or misleading nature of such representation or statement within 10 days after Applicant learns of its false or misleading nature.
- C. **Insolvency.** Applicant files a voluntary petition in bankruptcy, a proceeding in bankruptcy is instituted against the Applicant and the Applicant is thereafter adjudicated bankrupt, a receiver for the Applicant's assets is appointed, or any assignment of all or substantially all of the assets of Applicant for the benefit of creditors of Applicant.
- D. **Property Taxes.** If Applicant allows its personal or real property taxes owed to the City to become delinquent and fails to timely and properly follow the legal procedures for protest and/or contest of such taxes and to cure such failure or post a satisfactory bond within 30 days after written notice thereof from the City and/or El Paso Central Appraisal District.
- E. **Notice and Opportunity to Cure.** If an Event of Default occurs, the City will provide Applicant with written notice of the default and Applicant shall have 30 days from the receipt of said notice to cure the default (the "Cure Period"). If the default cannot be

remedied within the Cure Period but the Applicant has made a diligent effort to effect a cure, the Cure Period may be extended at the City's sole discretion for a reasonable time. The City, in its sole discretion, shall determine what constitutes "a reasonable time" and what constitutes "a diligent effort" for purposes of this provision. If the City agrees to extend the Cure Period past the 30 days, the City shall notify the Applicant, in writing, of the expiration date of the extended cure period.

- F. **Failure to Cure.** If an Event of Default occurs and, after receipt of written notice and opportunity to cure as herein provided, the Applicant fails to cure the default in accordance with the provisions herein, then this Agreement may be terminated by the City by written notice to the Applicant at which time the City's obligations hereunder will end and the City may exercise any other right or remedy available at law or in equity.

## **SECTION 6. RECAPTURE.**

Should the Applicant default under Section 5 of this Agreement and provided that the cure period for such default has expired, all Grants previously provided by the City pursuant to this Agreement shall be recaptured and repaid by Applicant within 60 days from the date of such termination.

## **SECTION 7. TERMINATION OF AGREEMENT BY CITY WITHOUT DEFAULT.**

The City may terminate this Agreement without an event of default and effective immediately if any state or federal statute, regulation, case law, or other law renders this Agreement ineffectual, impractical or illegal, including any case law holding that a Chapter 380 Economic Development Agreement such as this Agreement is an unconstitutional debt.

## **SECTION 8. MISCELLANEOUS PROVISIONS.**

- A. **Amendments.** This Agreement constitutes the entire understanding and agreement of the parties as to the matters set forth in this Agreement. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by both parties.
- B. **Applicable Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in El Paso County, Texas. Venue for any action arising under this Agreement shall lie in the state district courts of El Paso County, Texas.
- C. **Applicant's Sale or Transfer of the Development.** Prior to any sale or other transfer of ownership rights in the Development, Applicant shall notify the City in writing of such sale or transfer 30 business days before the effective date of such sale or transfer.
- D. **Assignment.** Applicant understands and agrees that the City expressly prohibits Applicant from selling, transferring, assigning or conveying in any way any rights to receive the Grant or Grants that are subject of this Agreement without the City's consent to assignment. Any such attempt to sell, transfer, assign or convey without the City's prior written consent is void and may result in the immediate termination of this Agreement and recapture of the taxes rebated prior to the attempted transfer.



- E. **Binding Obligation.** This Agreement shall become a binding obligation on the signatories upon execution by all signatories hereto. City warrants and represents that the individual executing this Agreement on behalf of City has full authority to execute this Agreement and bind City to the same. Applicant warrants and represents that the individual executing this Agreement on its behalf has full authority to execute this Agreement and bind Applicant to the same.
- F. **Confidentiality Obligations.** The confidentiality of records related to the City's economic development considerations and incentives provided herein will be maintained in accordance with and subject to all applicable laws, including the Public Information Act, Chapter 552, Texas Government Code. To the extent permitted by state or federal law, the City shall maintain the confidentiality of any proprietary information and shall not copy any such information except as necessary for dissemination to the City's agents or employees and agrees that, as required by the Public Information Act, it will notify Applicant if a request relating to such proprietary information is received. Applicant represents that it understands that the Public Information Act excepts disclosure of trade secret and confidential commercial information and that it will need to assert the proprietary interest of Applicant as a basis for nondisclosure.
- G. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute the same document.
- H. **Employment of Undocumented Workers.** During the term of this Agreement, Applicant agrees not to knowingly employ any undocumented workers as defined in Texas Government Code Section 2264.001. If convicted of a violation under 8 U.S.C. Section 1324a(f), Applicant shall repay the amount of the Grant payments received by Applicant from the City as of the date of such violation not later than one hundred twenty (120) days after the date Applicant is notified by City of a violation of this section, plus interest from the date the Grant payment(s) was paid to Applicant, at the rate of seven percent (7%) per annum. The interest will accrue from the date the Grant payment(s) were paid to Applicant until the date the reimbursement payments are repaid to City. City may also recover court costs and reasonable attorney's fees incurred in an action to recover the Grant payment(s) subject to repayment under this section. Applicant is not liable for a violation by its subsidiary, affiliate, or franchisee, or by a person which whom Applicant contracts.
- I. **Force Majeure.** The parties agree that if the performance of any obligations hereunder is delayed by reason of war, civil commotion, acts of God, inclement weather, fire or other casualty, or court injunction, the party so obligated or permitted shall be excused from doing or performing the same during such period of delay, so that the time period applicable to such obligation or requirement shall be extended for a period of time equal to the period such party was delayed.
- J. **Headings.** The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.
- K. **No Joint Venture.** The parties acknowledge and agree that the terms hereof are not intended to and shall not be deemed to create any partnership or joint venture between the

parties. The City, its past, present and future officers, elected officials, employees and agents of the City, do not assume any responsibilities or liabilities to any third party in connection with the Development or the design, construction, or operation of the Development, or any portion thereof.

- L. **Notices.** All notices required to be given under this Agreement shall be given in writing and shall be deemed to have been given if a) delivered by hand and receipted for by the party to whom said notice is directed (or his/her agent); or b) mailed by certified or first class mail with postage prepared, on the third business day after the date on which it is so mailed; c) mailed by overnight courier and receipted for by the party to whom said notice is directed (or his/her agent); or d) sent by facsimile transmission or by email, if a facsimile or email number is provided below. A party may change its contact information for notices under this Agreement but must provide written notice to the other party of the change to the party's contact information. Applicant shall provide all required Grant Submittal Packages and other required documentation to City electronically at the following address: [EDcompliance@elpasotexas.gov](mailto:EDcompliance@elpasotexas.gov).

APPLICANT: N.M Edificios, LLC  
Attn: Greg LaMantia  
3900 N. McColl Rd.  
McAllen, TX 78501

CITY: City of El Paso  
City Manager  
P.O. Box 1890  
El Paso, Texas 79950-1890

Copy To: City of El Paso  
Economic and Int'l Development  
Department Director  
P.O. Box 1890  
El Paso, Texas 79950-1890

- M. **Ordinance Applicability.** The signatories hereto shall be subject to all ordinances of the City, whether now existing or in the future arising.
- N. **Severability.** In the event any provision of this Agreement shall be determined by any court of competent jurisdiction to be invalid or unenforceable, the Agreement shall, to the extent reasonably possible, remain in force as to the balance of its provisions as if such invalid provision were not a part hereof.

*[Signatures begin on the following page.]*

IN WITNESS WHEREOF, the parties hereby execute this Agreement.

**CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Russell T. Abeln  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Elizabeth K. Triggs, Director  
Economic & International Development

**ACKNOWLEDGMENT**

**STATE OF TEXAS**       §  
                                     §  
**COUNTY OF EL PASO**   §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by Cary Westin as Interim City Manager of the City of El Paso, Texas, on behalf of the City of El Paso, Texas.

\_\_\_\_\_  
Notary Public, State of Texas

My Commission Expires:

\_\_\_\_\_

*[Signatures continue on the following page]*

APPLICANT: N.M. Edificios, LLC, a  
Texas limited liability company


By:   
Greg LaMantia

ACKNOWLEDGMENT

STATE OF TEXAS       §  
                                  §  
COUNTY OF Andalga   §

This instrument was acknowledged before me on the 20 day of June, 2023, by  
Greg LaMantia as Partner / Owner for N.M. Edificios, LLC, a Texas limited liability  
company.

My Commission Expires:  
11-15-2023

 Diana E. Garza  
Notary Public, State of Texas



## EXHIBIT A

### Legal Description of the Real Property

1 I-10 COMMERCIAL NWLY PT OF 1 (1803.07 FT ON NELY- 537.82 FT ELY- IRREG ON SLY- 372.01 FT ON WLY) (19.097 AC)



## **EXHIBIT B**

### **Description of Development**

This project includes new construction of a 225,000sf+/- beverage distribution facility and 7,500sf vehicle maintenance facility for L&F Distributors. The 19+/- acre site is located off Burgundy Dr, near the intersection of I-10 & 375. An access road from Burgundy Dr will be constructed to connect this and an adjacent property.

Inbound and outbound trucks will enter the site by the access road, then routed to the secured parking and loading area on the south side of the building. Employee and customer parking is located west of the building. A secured parking area for fleet van will connect to the northwest corner of building.

A 2-story corporate office will be located along the west side of the building. Included in this area are executive offices, administrative areas, hospitality area, training rooms, fitness area, breakrooms, sign making area and future office space.



## Renderings/Building Plans:







## EXHIBIT C

### Grant Submittal Package Form

**NM Edificios, LLC** believes that it has substantially met its obligations under the Chapter 380 Agreement dated the \_\_\_\_\_ day of \_\_\_\_ 20\_\_ and signed by \_\_\_\_\_ of **NM Edificios, LLC**. Pursuant to the Agreement, **NM Edificios, LLC** submits this Grant Submittal Package Form in compliance with the Agreement and in anticipation of receiving the Grant payments referenced in the Agreement in consideration for its obligations met therein.

As required by the Agreement, the following information is submitted:

1. Electronically to [EDCompliance@elpasotexas.gov](mailto:EDCompliance@elpasotexas.gov)
2. Completed Grant Submittal Package Form
3. **[INITIAL GRANT SUBMITTAL ONLY]** Copy of Development Permits;
4. **[INITIAL GRANT SUBMITTAL ONLY]** Documentation to evidence the amount of development fees paid as a result of the Development (receipts, invoices, bank and/or credit card statements, checks);
5. **[INITIAL GRANT SUBMITTAL ONLY]** Documentation evidencing the materials and labor of Taxable Items used in the construction of the Development eligible for rebate to Applicant under the Construction Materials Sales Tax Rebate (receipts, invoices, bank and/or credit card statements, checks);
6. **[INITIAL GRANT SUBMITTAL ONLY]** Documentation to evidence **\$31,050,000.00** in minimum expenditures to date and not previously verified (receipts, invoices, bank and/or credit card statements, checks)
7. **[INITIAL GRANT SUBMITTAL ONLY]** Certificate of Occupancy or Lease
8. **[INITIAL GRANT SUBMITTAL ONLY]** 1295 Form
9. Property tax payment receipt showing proof of payment for calendar tax year being requested (real and personal **if applicable**):
10. Job Certification Report Spreadsheet with the following breakdown:

a. Employee Roster:

Last Name	First Name	Job Title	Hire Date	Termination Date	Job Category (New/retained)	Total Hours Worked in the Year	Weeks Worked in the Year	Hourly Wage	Gross Annual Salary	Employment Status (FT/PT)	Percentage employee pays for medical premium	Percentage company pays for medical premium

- b. Insurance Benefits Packet
- c. Employee Benefits Packet (pto, vacation, sick leave, etc.)
- d. 941 IRS Reports

It is understood by **NM Edificios, LLC** that the City of El Paso has up to ninety (90) days to process this request and reserves the right to deny the Grant request if the Applicant has not complied with the terms of the Agreement.

**NM Edificios, LLC**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **EXHIBIT D**

### **Property Tax Rebate Table**

<b>Incremental Property Tax Rebate Schedule</b>
<b>Years 1-10</b>
60%

## EXHIBIT E

### Employment Requirements & Grant Payment Eligibility

Applicant shall retain all 174 existing full-time employees and increase its full-time employees to 204 according to the table below. All full-time employees shall be paid at or above the median El Paso County, Texas wage for each year of this Agreement. Failure to comply with the above full-time employment and wage requirements constitutes a material default of this Agreement.

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Jobs retained	174	174	180	186	192	198
Jobs created		6	6	6	6	6
Total jobs	174	180	186	192	198	204

Regular Session Item 22:

Proposed Chapter 380 Economic Development Agreement

L&F Distributors, LLC

9525 Escobar Dr., El Paso, TX 79907

Economic & International Development  
August 15, 2023

Goal 1: Create an Environment Conducive to Strong, Sustainable Economic Development  
1.1 Stabilize and expand El Paso's tax base



# Project Summary: L&F Distributors, LLC

## **Applicant:**

L&F Distributors, LLC

## **Property Address:**

9525 Escobar Dr.

## **Real Improvement Costs:**

\$31,050,000

**District:** District 7

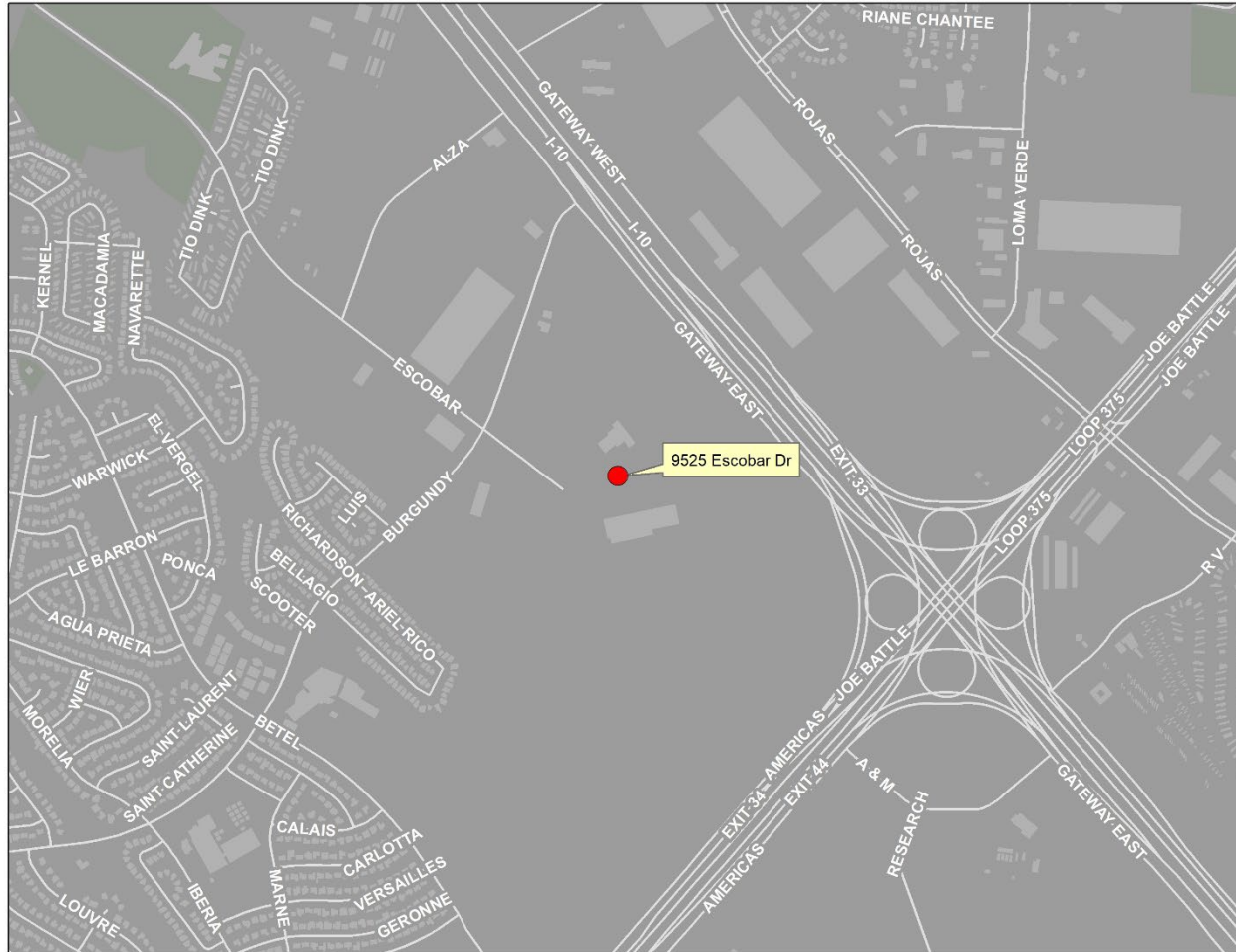
## **Proposal:** Business Expansion

Moving from 6949 Market Ave. to construct a new facility which will result in **30 new full-time jobs**





# Site Location & Design: 9525 Escobar Dr.



## Project Highlights

- 225,000 SF distribution facility
- 7,500 SF vehicle maintenance facility
- 2-story corporate office building
- **Retain 174** and **create 30 FTEs**
- Median wage of **\$17.69 per hour\***

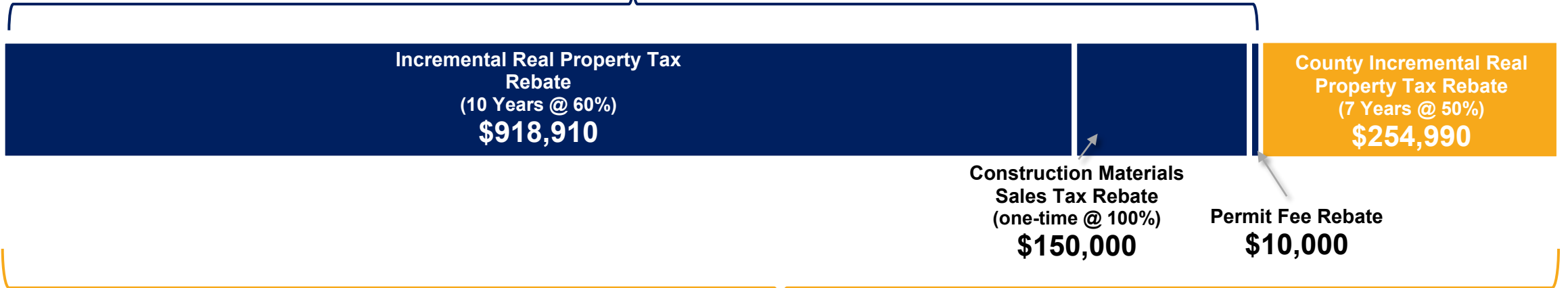


\*Median Hourly Wage in El Paso MSA is \$16.43

# Proposed Incentive: L&F Distributors, LLC

**Total City Incentive = \$1,078,910**

*(81% of total local incentive proposal)*



**Total Local Incentive = \$1,333,900**

*(3.9% of total investment)*

# Economic Impact: L&F Distributors, LLC

	Current Operations	Expanded Operations	Total Operations
Jobs*			
Direct	174	30	204
Spin-Off	253	44	297
<b>Jobs Total</b>	<b>427</b>	<b>74</b>	<b>501</b>
Salaries (\$M over 10-Year incentive term)			
Direct	\$78.6	\$16.1	\$94.7
Spin-Off	\$59.4	\$12.1	\$71.5
<b>Salaries Total</b>	<b>\$138.0</b>	<b>\$28.2</b>	<b>\$166.2</b>

- Project operations directly support 204 jobs and annual salaries of nearly \$94.7 million.
- Through spending, an additional 297 jobs are supported.
- In total, 501 jobs are supported by the project, representing \$166.2 million in annual salaries.



# Economic Impact: L&F Distributors, LLC

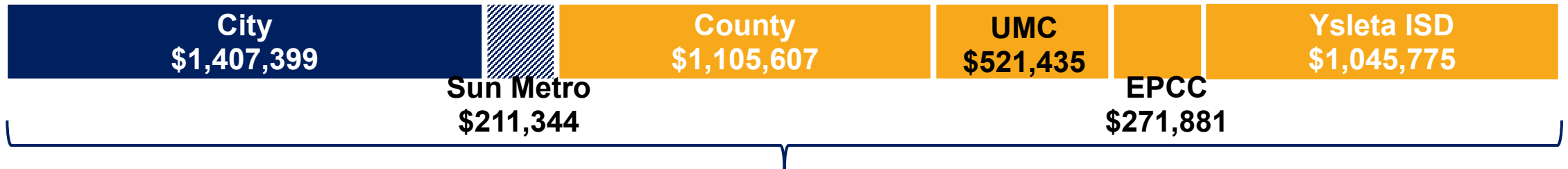
## Job & Wage Breakdown

**Retain 174** and **create 30** new FTEs

- Maximum - \$47.57/hr
- Minimum - \$16.43/hr
- Median - \$17.69/hr
- Average - \$25.29/hr

# Community Tax Benefit: L&F Distributors, LLC

## 10-Year Total Tax Benefit after Incentives as a Result of Expansion\*



**Total Tax Benefit after Incentives Over 10-Year Term = \$4,463,442**



\*Estimated tax benefit includes all sources of government revenue from the expansion and the households the expansion supports; costs associated with government services are not included needed to support the expansion and households are not included.

# Next Steps & Recommendation:

## L&F Distributors, LLC

- Incentive proposal aligns with the City's 380 Incentive Policy given the project location, investment, quality job creation/retention + target industry (logistics).
- After incentive value and the cost of government services, the project's expansion provides a net benefit to the City.
- **Recommendation:** Move forward with approval of a Chapter 380 Agreement for consideration by City Council.

## MISSION



Deliver exceptional services to support a high quality of life and place for our community

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1086, **Version:** 1

---

### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

#### **All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action to approve the El Paso County 911 District FY 2023 - 2024 Budget to be presented by Scott Calderwood, Director.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:**

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** K. Nicole Cote, Managing Director  
(915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 6. Set the Standard for Sound Governance and Fiscal Management

**SUBGOAL:**

**SUBJECT:**

Discussion and action to approve the El Paso County 911 District FY 2023 – 2024 Budget to be presented by Scott Calderwood, Director.

**BACKGROUND / DISCUSSION:**

The Texas Health and Safety Code requires the District to submit the draft budget to its participating jurisdictions for review and feedback.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

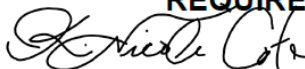
**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** City Manager's Office - Office of Management and Budget

**SECONDARY DEPARTMENT:** All City

\*\*\*\*\***REQUIRED AUTHORIZATION**\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

# El Paso County 911 District Budget Book



Clear navigation through an ever changing technological landscape.

**FY 2024**



## El Paso County 911 District Budget Plan FY2024

Attached for your review is our proposed budget for FY2024. On May 19, 2023, the El Paso County 911 District Board of Managers approved the proposed budget. Per our governing statute the District must present our budget to all of the participating jurisdictions within El Paso County for their review and approval. The budget will then be formally adopted by the Board of Managers prior to October 1, 2023.

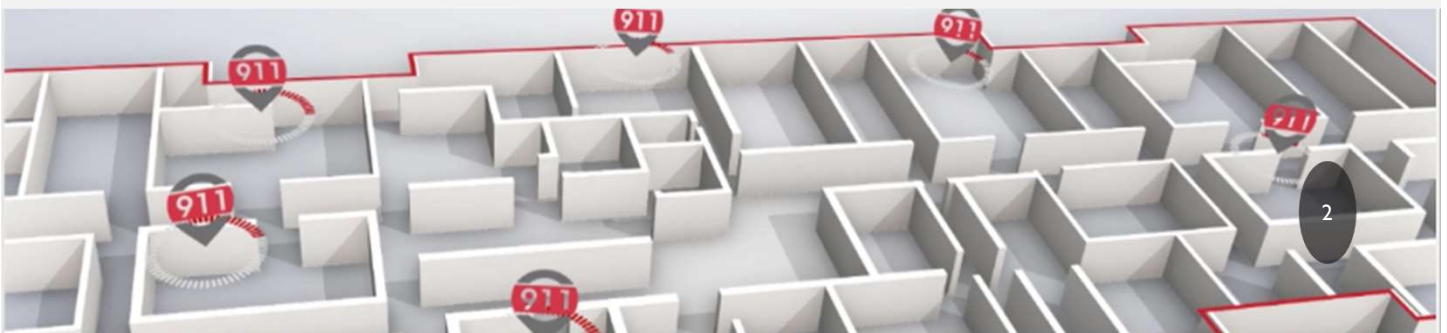
This budget is designed to continue moving the El Paso Region into the next generation of 9-1-1 technology (NG911), interconnecting the community and first responders using the most efficient tools available. As we stand at the intersection of NG911 and the internet of things, the District is committed to unlocking the future of NG911 for El Paso.

We are proud of the excellent service we provide to the El Paso community and look forward to meeting with you to present our FY2024 budget. Please let us know if you have any questions and thank you for your support of El Paso's 9-1-1 system.

Sincerely,

Scott Calderwood, Director  
El Paso County 911 District  
6055 Threadgill Ave.  
El Paso, Texas 79924  
(915) 832 6812  
[scottc@elpaso911.org](mailto:scottc@elpaso911.org)

\* Should your jurisdiction choose to take no formal action, this budget will be automatically approved by operation of statute on the sixty-first day following your receipt of this document.





# EL PASO COUNTY 911 DISTRICT

## District Mission

The El Paso County 911 District is an emergency communications district, providing 9-1-1 service in El Paso for over 30 years. Our mission is to make a difference by providing outstanding professional services that facilitate the vital connection between our community and emergency services.

## District Vision

The El Paso County 911 District will be a leader and innovator bringing the latest and most efficient technology to our 9-1-1 community. We will be a model 9-1-1 center respected by others across the country. We will be a high performing organization powered by motivated professionals that work harmoniously and collaboratively to support our mission.

## District Governance

The District operates under Texas Health and Safety Code, Chapter 772. It is governed by a Board of Managers appointed by the entities it serves. By statute the Board is made up of one member from the County of El Paso, two members from the most populous city in the County (City of El Paso), one member from the second most populous city in the County (City of Socorro), one member appointed, at large, by the Board of Managers to represent all other entities within the County, and one member from the predominant phone service provider (AT&T).

## District Funding

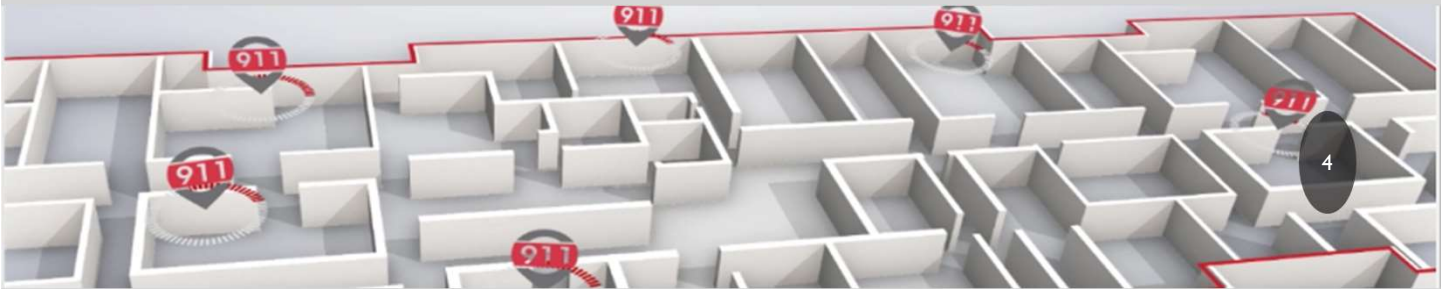
The District is funded by 9-1-1 service fees. Fees are collected monthly from both wireline and wireless phones and remitted to the District. The Board maintains local control of wireline fees and sets the rate each year as a part of the budget process. For FY2024 the Board has maintained the fee from FY2015 of \$1.38 per residential line and \$4.46 per business line.

Wireless fees are set by the State of Texas. For FY2024 the wireless fee is \$.50 per line or 2% of any pre-paid phone service. The fees are collected by the State Comptrollers and distributed to 9-1-1 entities based on population.



# 2024 BOARD OF MANAGERS

Kristian Menendez, Chair Emergency Services District No. 1	At-Large Representative
Ryan Urrutia El Paso County Sheriff’s Office	County of El Paso
Pete Pacillas El Paso Police Department	City of El Paso
David Burton Socorro Police Department	City of Socorro
Mario D’Agostino El Paso Fire Department	City of El Paso
Monica Ballesteros AT&T	Primary Phone Service Provider



# 911 DISTRICT VALUES

## “DO THE RIGHT THING”

### BE ACCOUNTABLE

Dependability  
Fairness  
Transparency

### PRACTICE INTEGRITY

Honesty  
Professionalism  
Trustworthy

### COLLABORATE

Build Relationships  
Be Creative and Innovate  
Teamwork

### INSPIRE

Self-Motivated  
Enthusiastic

### KINDNESS

Respect  
Compassion  
Service to Others

### HAVE FUN



## DISPATCH OFFICES SUPPORTED BY THE DISTRICT

- El Paso County Sheriff's Office
- Canutillo ISD Police Department
- City of El Paso 9-1-1 & 3-1-1 Communications
- City of Socorro Police Department
- Anthony Police Department
- Horizon City Police Department
- Emergency Service Districts (ESD) 1 & 2
- UTEP Police Department
- El Paso Independent School District Police Department
- Socorro Independent School District Police Department
- Ft. Bliss Directorate of Emergency Services
- El Paso Community College Police Department
- Texas Tech University Police Department
- Ysleta Del Sur Pueblo

## RESPONSE AGENCIES SUPPORTED BY THE DISTRICT

Anthony Police Department  
Clint Fire Department  
Clint Police Department  
El Paso County Precinct 1 Constable's Office  
El Paso County Precinct 2 Constable's Office  
El Paso County Precinct 3 Constable's Office  
El Paso County Precinct 4 Constable's Office  
El Paso County Precinct 5 Constable's Office  
El Paso County Precinct 6 Constable's Office  
El Paso County Precinct 7 Constable's Office  
County Fire Marshals (ESD1)  
County Fire Marshals (ESD2)  
El Paso 3-1-1  
El Paso Animal Control  
El Paso Community College Police Department  
El Paso County Ambulance Service  
El Paso Fire Department  
El Paso Fire Marshal

El Paso ISD Police Department  
El Paso Police Department  
El Paso County Sheriff's Office  
Fabens Fire Department  
Fort Bliss Fire Department  
Fort Bliss Military Police Department  
Horizon City Fire Department  
Horizon City Police Department  
Montana Vista Fire Department  
San Elizario Fire Department  
San Elizario Town Marshal  
Socorro Fire Department  
Socorro ISD Police Department  
Socorro Police Department  
Texas Tech Police Department  
UT El Paso Police Department  
West Valley Fire Department  
YDSP Fire Department



## Proposed FY 2024 Budget

Revenue	FY23 Budget	Proposed FY24 Budget	Percentage +/-
<b>Operating</b>			
District Administration	9,179,940.00	9,447,940.00	2.92%
<b>Federal Grant</b>			
ESInet NG911	0.00	1,227,294.00	100.00%
<b>Total Revenue</b>	<b>9,179,940.00</b>	<b>10,675,234.00</b>	<b>16.29%</b>

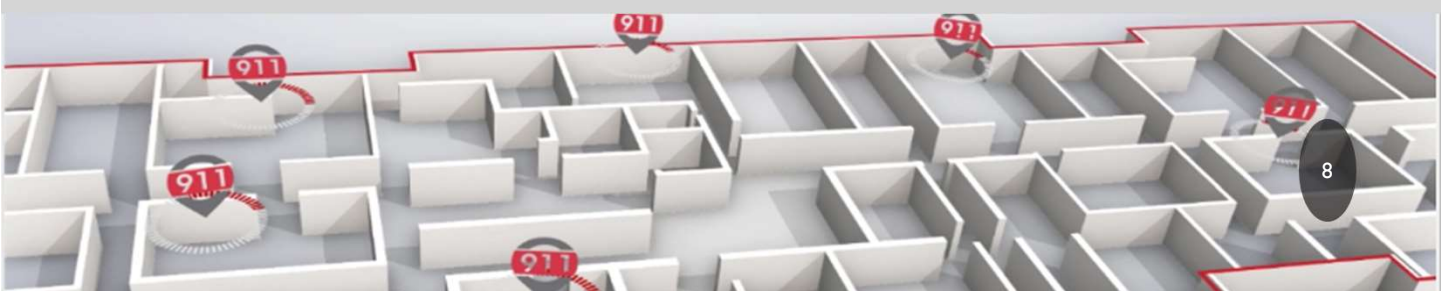
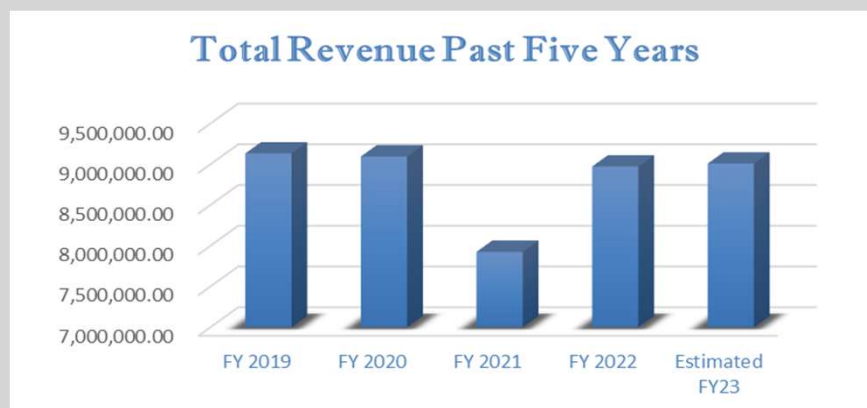
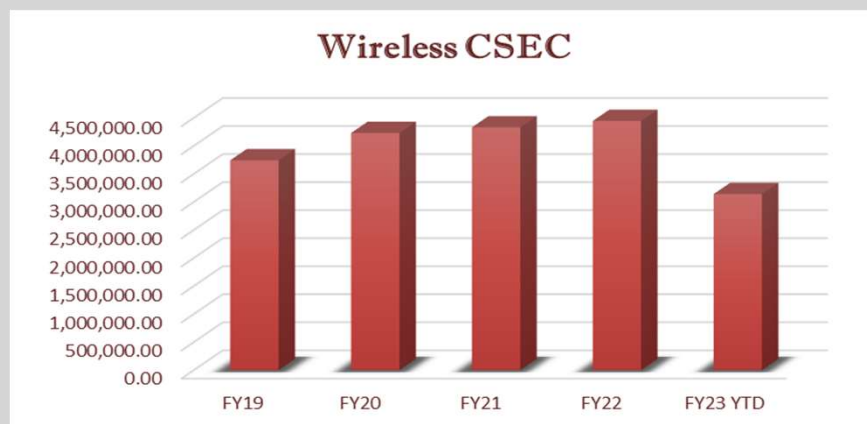
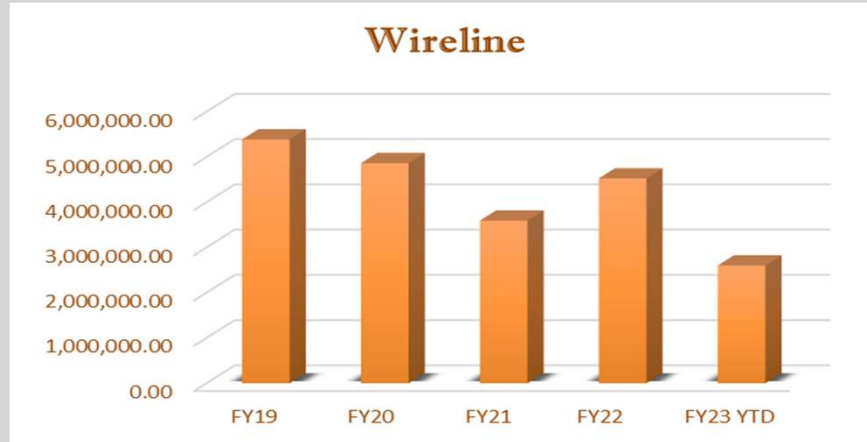
Expenditures	FY23 Budget	Proposed FY24 Budget	Percentage +/-
<b>Operating</b>			
District Administration	2,741,180.43	2,921,573.54	6.58%
911 Network Operations	4,877,799.89	4,500,306.68	-7.74%
Facility Operations	1,269,356.00	948,369.00	-25.29%
<b>Total Operating</b>	<b>8,888,336.32</b>	<b>8,370,249.22</b>	<b>-5.83%</b>
<b>Agency Assistance</b>			
Agency Support Programs	684,900.00	835,600.00	22.00%
<b>Total Agency Assistance</b>	<b>684,900.00</b>	<b>835,600.00</b>	<b>22.00%</b>
<b>Federal Grant</b>			
ESInet NG911	0.00	1,227,294.00	100.00%
<b>Total Federal Grant</b>	<b>0.00</b>	<b>1,227,294.00</b>	<b>100.00%</b>
<b>Total Expenses</b>	<b>9,573,236.32</b>	<b>10,433,143.22</b>	<b>8.98%</b>



# FY 2024 PROPOSED REVENUE

## Wireline and Wireless (CSEC) Estimated Fees \$9,153,940

Past Five Years Revenue History





## FY24 Budget Summary

### District Administration

**\$2,921,573.54**

#### Salaries

14 Full-Time Professionals

#### Benefits

Health, Dental, Vision, Life, Disability Insurance

Retirement, Employee Assistance Program

#### Administration Operations

TML Liability Insurance, Public Meetings, Professional Training

Office/printing and administrative supplies

#### Professional Memberships

911 Alliance, APCO, NENA, SHRM, GISP, SCAUG

#### Professional Services

Audit services, Attorney fees

Shredding services, copier & printer maintenance contracts

### 911 Network Operations

**\$4,500,306.68**

#### Telephone Connectivity

Call Center Equipment and Replacement

GIS Annual Maintenance: Maptext, Spectrum, American Messaging

Maintenance: AT&T, DIR, ESINet, Vesta, Verizon, Everbridge

#### Software Upgrade/Maintenance Support

CAD and network maintenance:

Conterra, Comware, Presidio, GTS Tech, Masser Tech, IDT

Abila, Solarwinds, Priority Dispatch. GTS Technology Solutions, Hexagon

GeoComm, Prepared Live, Veriato



# FY24 Budget Summary

## Agency Support Programs

**\$835,600.00**

Agency Technology Assistance  
COEP-Interlocal Agreement-Digital Radio, Public Education Training  
Promotional supplies and Telecommunicators Appreciation Week  
Criteria Based Dispatching Software  
Certifications/Recertifications  
IAED, NENA, APCO, Priority Dispatch

## Facility Operations

**\$948,369.00**

Threadgill Facilities  
Utilities, Mirador Janitorial Services, Union Pacific 5th year parking lease  
Landscaping services  
Preventive Maintenance & Services  
Cleaning/janitorial supplies, facilities maintenance and repairs  
ChemTreat water treatment, gym maintenance, fire inspections  
District Fleet Maintenance  
Three District vehicles, Quarterly maintenance  
Wear and tear repairs, gasoline for vehicles, yearly inspections

## ESInet NG911 Federal Grant

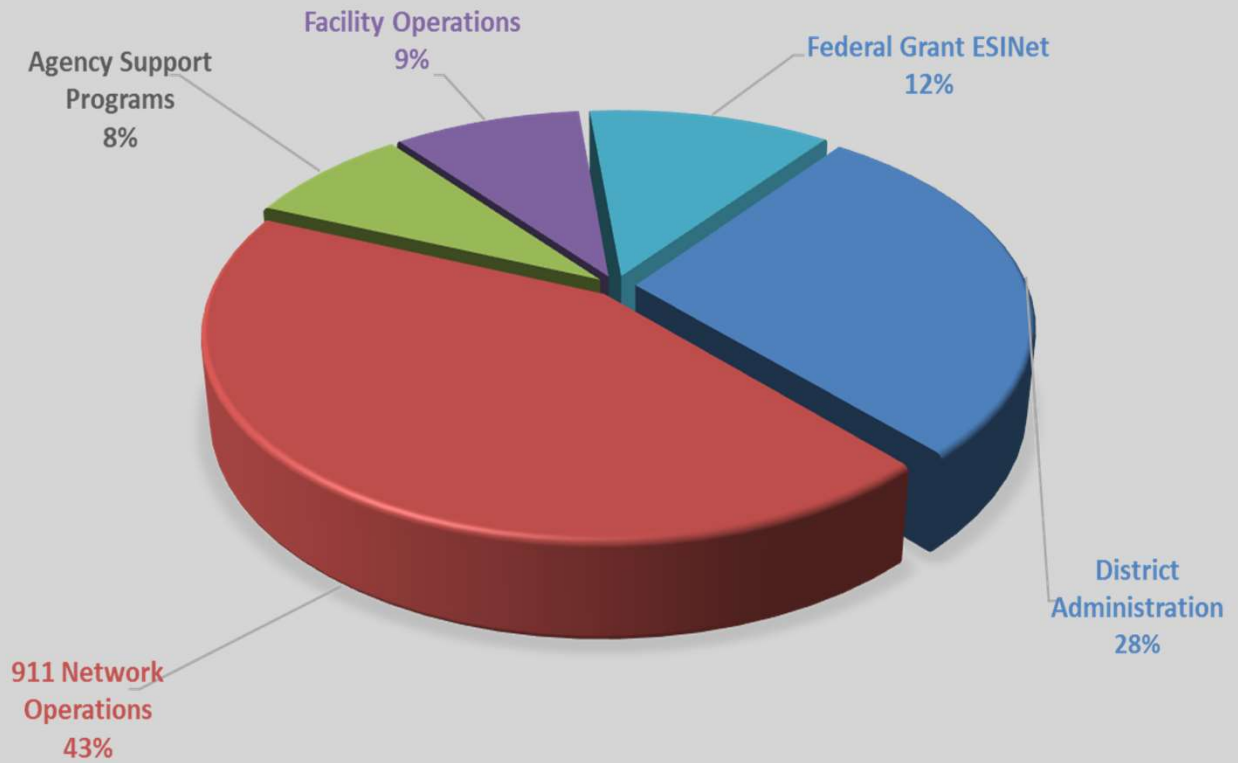
**\$1,227,294.00**

CSEC Monthly Reimbursement from Federal Grant Awarded  
DIR Monthly ESInet Connectivity and NG911 Core Services





# PROPOSED BUDGET ALLOCATION



**El Paso County 911 District  
Fiscal Year 2022 Budget Summary**

	<b>FY22 Adopted</b>	<b>FY22 Actual</b>
<b>REVENUES</b>		
9-1-1 Service Fee Revenue	8,456,800.00	10,645,984.32
Interest Income	15,600.00	23,823.43
Other Income	1,000.00	8,366.38
<b>TOTAL REVENUE</b>	<b>8,473,400.00</b>	<b>10,678,174.13</b>
<b>EXPENSES</b>		
<b>DEBT- <i>Board Approved to Pay-Off Debt</i></b>		
Bond Debt	0.00	2,968,803.56
<b>TOTAL DEBT</b>	<b>0.00</b>	<b>2,968,803.56</b>
<b>OPERATING</b>		
District Administration	1,942,891.88	1,744,500.14
911 Network Operations	3,702,007.73	3,742,172.06
Agency Support	601,500.00	423,922.02
Facilities	819,995.82	665,122.98
<b>TOTAL OPERATING</b>	<b>7,066,395.43</b>	<b>6,575,717.20</b>
<b>OPERATING CAPITAL</b>	<b>995,000.00</b>	<b>1,482,454.75</b>
<b>TOTAL EXPENSES</b>	<b>8,061,395.43</b>	<b>11,026,975.51</b>





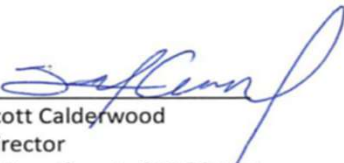
## El Paso County 911 District

6055 Threadgill Ave. El Paso TX 79924 | (915) 562-3911 | Fax (915) 832-6808


### SWORN STATEMENT

Before me, the undersigned personally appeared and stated:

I, Scott Calderwood, Director of El Paso County 911 District, swear that these Audited Financial Statements of the El Paso County 911 District are a true and correct report of the funds received and spent by the District during the fiscal year beginning October 1, 2021 and ending on September 30, 2022.

  
Scott Calderwood  
Director  
El Paso County 911 District

Sworn to and subscribed this 6th day of June 2023.

  
Mariza Martinez  
Notary Public in and for the State of Texas  
My commission expires 5-20-2024





*"Our commitment to live by our  
shared values is our strategy  
for success"*

El Paso County 911 District  
6055 Threadgill Ave.  
El Paso, Texas 79924  
915 562 3911  
[info@elpaso911.org](mailto:info@elpaso911.org)

Scott Calderwood  
Director  
915 832 6812  
[scottc@elpaso911.org](mailto:scottc@elpaso911.org)





El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #:** 23-1080, **Version:** 1

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Presentation, discussion, and action on the Proposed FY 2023 - 2024 Budget.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:**

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

K. Nicole Cote, Managing Director, (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 6. Set the Standard for Sound Governance and Fiscal Management

**SUBJECT:**

1. Presentation, discussion, and action on the Proposed FY 2023 - 2024 Budget:

**BACKGROUND / DISCUSSION:**

July 9-10, 2023 and July 31, 2023 City Council discussed proposed changes to the FY 2023 - 2024 budget.

**PRIOR COUNCIL ACTION:**

City Council Adopted the FY 2023 Budget on August 23, 2022.

**AMOUNT AND SOURCE OF FUNDING:** N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

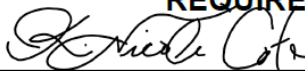
**PRIMARY DEPARTMENT:** City Manager's Office - Office of Management and Budget

**SECONDARY DEPARTMENT:** All City

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client  
department should sign also)



**CITY OF EL PASO**  
**FISCAL YEAR 2024 BUDGET RESOLUTION**

**WHEREAS**, on July 14, 2023, the City Manager of the City of El Paso filed the Fiscal Year 2024 (FY 2024) Proposed Budget of the City of El Paso with the City Clerk: and

**WHEREAS**, the Proposed Budget was made available for the inspection by any person and was posted on the City's website in accordance with Section 102.005 of the Texas Local Government Code; and

**WHEREAS**, on August 4, 2023, the City Clerk published notice in the El Paso Times and El Diario, newspapers of general circulation in the county in which the City of El Paso is located, of a public hearing regarding the City of El Paso FY 2024 Budget Resolution, in accordance with the Charter of the City of El Paso and Section 102.0065(a) of the Texas Local Government Code; and

**WHEREAS**, said public hearing was held on August 14, 2023, by the City Council (Council) regarding the City of El Paso's Proposed Budget at which all interested persons were given the right to be present and participate: and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the Proposed Budget for the City of El Paso filed by the City Manager with the City Clerk on July 14, 2023, is hereby approved and adopted by the City Council as the Annual Budget for the FY 2024, which begins on September 1, 2023 and ends on August 31, 2024.
2. The City Manager or his/her designee is hereby authorized to appropriate the reserve amount as part of City Attorney's appropriation for external legal counsel, claims, and litigation expenses.
3. That the budget for confiscated funds shall be provided by the Chief of Police and submitted to the City Manager or his/her designee by January 31, 2024 with a financial report showing all appropriations for FY 2024 for all confiscated or condemned monies in a format approved by the City Manager or his/her designee.
4. That the City shall not enter into any agreement requiring the expenditure of monies if such agreement shall extend beyond the current Fiscal Year without the approval of the City Council or the City Manager. In such cases where the City Manager approves the expenditure, he/she is hereby authorized to obligate and/or encumber City funding to pay the City's expenses, which shall also constitute the approval of City Council for the expenditure of monies extending beyond the current Fiscal Year, as may be required by Texas law.
5. That Department Heads or their designees are hereby authorized to request budget transfers not to exceed \$50,000; provided that each transfer is within the same department. Budget transfers

exceeding \$50,000 that are within the same department may be approved by the City Manager or his/her designee. A budget transfer for personal services appropriations, capital acquisition appropriations or impacting revenue accounts requires the approval of the City Manager or his/her designee.

6. That the City Manager or his/her designee is hereby authorized to make budget transfers between departments and/or non-enterprise funds or reprogram funds within an enterprise department, not to exceed \$100,000, to the extent permitted by law. Budget transfers between departments and/or non-enterprise department funds exceeding \$100,000 shall require City Council approval.

7. That a budget transfer must be approved prior to the occurrence of the expenditure, except for emergency expenditures when approved by the City Manager or his/her designee and ratified by the City Council.

8. That the City Manager or his/her designee is hereby authorized to allocate investment earnings on unspent bond proceeds to projects and purposes within the relevant bond authorization, provided that an allocation of more than \$500,000 to an individual project or purpose requires Council approval.

9. That the City Manager or his/her designee is hereby authorized to receive funds associated with Texas Department of Transportation (TXDOT) reimbursements to the City and appropriate the funds to TXDOT project matches awarded through the Metropolitan Planning Organization provided the projects are included in an existing Capital Improvement Program.

10. That the City Manager or his/her designee is hereby authorized to receive funds associated with El Paso Water Utilities (EPWU) reimbursements to the City and appropriate the funds to authorized street projects, park ponds or other designated city projects.

11. That any budget transfer submitted to City Council shall be accompanied by an explanation from the department and a recommendation from the City Manager or his/her designee. The department's explanation must be sufficiently clear and provide adequate detail for the members of City Council to determine the need for the transfer.

12. That the City Manager or his/her designee is hereby authorized to establish or amend budgets and staffing table changes for Interlocal Agreements, grants, and similar awards when the Interlocal Agreement or applications for such grants and awards have been previously approved by the City Council or the City Manager. All Interlocal Agreements or grant applications requiring City Council approval shall be prepared in accordance with established procedures. The agenda item shall clearly state (i) the funding source for Interlocal Agreements or (ii) the type and amount of the required City match and the funding source of the grant match. The City Manager or his/her designee is hereby authorized to make such budget transfers and staffing table changes as are needed to close completed Interlocal Agreements, grants, and capital projects.

13. That the City Manager or his/her designee is hereby authorized to accept and appropriate funds associated with donations made to the City in an amount not to exceed \$50,000.



14. That the City Manager or his/her designee is authorized to issue, without further City Council action, purchase orders against any contract offered through the Cooperative Purchasing Network, the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program, the Texas Association of School Boards, Inc. (TASB, Inc.) Cooperative Purchasing Buy Board, the ESC-Region 19 Cooperative Purchasing Program, the Harris County Department of Education Cooperative Purchasing Program, Tarrant County Cooperative Purchasing Program, Texas Procurement and Supportive Services (TPASS), Texas Multiple Award Schedule (TMAS and TXSmartBuy), State of Texas Department of Information Resources (DIR), Technology Bidding and Purchasing Program (PEPPM), U.S. General Services Administration (GSA), National Intergovernmental Purchasing Alliance Company dba OMNIA Partners, Public Sector and/or Communities Program Management, LLC d/b/a U.S. Communities (collectively, the "OMNIA Partners Parties") Region 8 Education Service Center, International Purchasing System Program ("TIPS"), Division of Purchases and Supply (DPS), a business unit of the Department of General Services for the Commonwealth of Virginia and any other cooperative purchasing program authorized by the City Council. The City Manager or his/her designee has the authority to sign any and all agreements related to purchases pursuant to this paragraph to effectuate the purchase.

15. That the City Manager or his/her designee is authorized to issue, without further City Council action, purchase orders against any cooperative contract through the electronic catalog maintained /Equal Level. The purchase of vehicles, trucks and/or fire apparatus/pumpers shall be expressly prohibited from being sourced through the catalog.

16. That restricted fund(s) shall be expended only for those purposes for which each restricted fund was established.

17. That all monies in all funds, except for grant funds, budgeted for the City's contribution to the Employee's Health Benefit Program, Worker's Compensation, and Unemployment Funds be appropriately deposited into the respective fund by the City Chief Financial Officer or the City Manager's Designee before the closing of the Fiscal Year, and in accordance with procedures established by the City Manager or his/her designee.

18. That the City Manager or his/her designee is hereby authorized to issue, without further City Council action, purchase orders for annualized insurance coverage in accordance with the amount of funding established for such coverage in FY 2024 budget when the award of such contracts or Interlocal Agreements for coverage has been previously approved by Council.

19. That the City shall calculate monthly deduction, premium, and/or fee for health, dental, vision, life, and disability coverage during the current coverage month effective January 1, 2024. If the coverage effective date for enrollment/change falls on or before the 15th of the month, a full deduction, premium, and/or fee is processed; if the effective date falls after the 15th of the month, no deduction, premium, and/or fee is processed for that month. If the coverage termination date falls on or before the 15th of the month, no deduction, premium, and/or fee is processed; if the termination date falls after the 15th of the month, a full deduction, premium, and/or fee is processed for the month.

20. That the City Manager or his designee authorizes and approves a compensation increase for non-uniformed full-time, part-time and temporary employees as follows:

- a. This resolution hereby establishes the City's minimum wage at \$13.11 per hour effective September 10, 2023 the first full pay period of September 2023. All pay ranges and job classifications will be increased accordingly on September.
- b. An increase of \$1.00 per hour, or a minimum of 2.5%, whichever is greater, for all non-uniform employees shall be paid starting on the September 10, 2023 pay period, and in accordance with the processes established by the City's Human Resources Department.
- c. This increase in compensation will be based on the hourly rate as of September 10, 2023 of the positions identified herein. Employees must be of active status as of September 10, 2023 to receive this pay increase; provided however, that the City Manager may approve this increase in compensation based on the availability of funds and other management factors as determined by the City Manager.
- d. An increase of 5% for all City Attorneys of the City Attorney's Office, effective September 10 2023. Employees must be of active status as of September 10, 2023 to receive this increase.
- e. That the City Manager is authorized to approve a salary or wage compression adjustment for the non-uniformed employees based on their salary in the current position as of September 10, 2023, the increase will be based on the number of years in the current position within their pay grade, and adjust pay scales to ensure a minimum of 4% difference between subordinate and the relevant supervisory level. The employee must work as a city employee in their current position for a period of a least six months prior to September 10, 2023. This increase will be effective for the pay period starting September 10, 2023 for all employees in an active status as of this date. Provisions of this section are subject to the availability of funds and other management factors as determined by the City Manager.

21. That any employee pay increases for non-uniformed employees shall be given on the date or dates established by the City Manager based on the availability of funding for such purposes in FY 2024. No employee pay increases shall be paid retroactively to an anniversary date or date of a performance evaluation. Any increases for certification pay established in Ordinance 8064, as amended, or by resolution pursuant to the Ordinance as may be appropriate, may be given by the City Manager in the manner provided for in or by the Ordinance to the eligible employee classifications set forth in Schedule B-1.

22. The City Manager or his/her designee is authorized to approve for non-uniform employees hired on or between September 1, 2022 and August 31, 2023, who have not received the second \$500 payment of the \$1,000 sign-on incentive payment available during FY 2024 prior to September 1, 2024 to be distributed as follows:

- a. A one-time payment of \$500 to be disbursed at the end of the employee's successful

completion of their 6-month or extended probationary period with no documented attendance or corrective/disciplinary issues for the remainder of their probationary period;

b. This policy does not apply to the following:

- i. and/or independent consultants; and
- ii. Elected Officials; and
- iii. Current City of El Paso employees; and
- iv. Previous City of El Paso employees who terminated within three months of current hire date; and
- v. The sign-on incentive recruitment payment shall be paid in a pay period following the employee's having met the criteria designated in the Resolution and in accordance with the process established by the City's Human Resources Department. Employee must be an active employee on the date of payment. This sign on incentive recruitment payment will not be considered earned wages or compensation for purposes of personability. This sign-on incentive recruitment program shall be subject to the availability of funds and other management factors as determined by the City Manager.

23. That for purposes of recognizing the service time of an employee (classified unclassified and/or contract) other than uniformed employees covered under collective bargaining agreements an amount that most closely approximates a two percent (2%) increase will be added to the base pay of each employee on the anniversary date five (5) years of service, two and one half percent (2.5%) on the anniversary date of ten (10) years of service, three percent (3%) on the anniversary date of fifteen (15) years of service, and three and one half percent (3.5%) on the anniversary date of twenty (20) years of service and four percent (4%) on the anniversary date of twenty five (25) years of service and four and one half percent (4.5%) on the anniversary date of thirty (30) years of service and five percent (5%) for any other five year incremental period on or beyond thirty five (35) years of service accrued by an employee.

24. That the City Manager be authorized to establish employee incentive program(s) subject to the availability of funds, and approve such administrative policies and procedures necessary for the inception and implementation of such programs:

(a) the wellness program in the City's health benefit plan for the amount established in each fiscal year's budget in an amount not to exceed \$150 per employee each month during the fiscal year, in accordance with the City Manager's administrative policy and shall include a component that allows City employees to earn up to one wellness day off annually (as designated in the administrative policy); and

(b) employees whose job specifications require a commercial driver's license or whose

work includes the tracking of specific safety criteria to be eligible for a payment not to exceed \$350 per employee each year based on the employee's accident-free driving record or established safety criteria for a period (i.e. quarterly, semi-annually, etc.) to be established in administrative policy and payable in increments based on such periods; and

(c) employees whose job specifications requires or may require a commercial driver's licenses may be eligible for additional pay of \$90 per pay period, provided that the employee must be in active status, their CDL in good standing, and otherwise in conformity with approved administrative CDL retention policies; and

(d) non-executive level employees will receive incentive pay of 10% of base salary while employed with the Office of the Comptroller (OTC). This incentive is only effective during their employment at OTC and otherwise in conformity with approved administrative OTC incentive pay policies; and

(e) one-time payments in an amount not to exceed \$100 (and any taxes due) for each employee who is assigned additional duties in serving on a Lean Six Sigma team and which the project demonstrates measurable cost avoidance or savings; and

(f) for perfect attendance in a 6month period established by administrative policy, cash payment of \$50 and the option to convert 8 hours of sick leave for personal business, as set forth in the administrative policy; and

(g) monthly payments prorated in an amount not to exceed 5% of current annual salary for each employee who is assigned additional responsibilities for completion of major project whose scope has broad citywide application.

(h) qualifying non-uniform employees will receive a lump sum not to exceed \$250 as part of an annual performance review as defined under the administrative policy.

(i) payments in an amount of \$90 per pay period for each employee whose job requires immunizations to ensure the health and safety of the employees and animals during their employment at Animal Services and the Zoo and otherwise in conformity with approved administrative ASD and Zoo infectious disease and/or incentive pay policies.

(j) A \$200 monthly incentive for all full-time, part-time, and temporary positions, to be distributed as follows:

1. Monthly payment of \$200 once a foster program has been established and the employee takes possession of the foster canine and maintains possession; and
2. An additional, one-time payment of \$100 to be disbursed once their foster canine is adopted to a "forever home".
3. This policy does not apply to the following:

- i. Subcontractors and/or independent consultants
- ii. Elected Officials

4. The Furry Canine Foster Program pilot shall be effective from May 15, 2023 through November 15, 2023.

5. The Foster incentive monthly payment shall be paid bi-weekly. The incentive will take effect in a pay period following the employee's having met the criteria designated in this Resolution and in accordance with the process established by the City's Human Resources Department.

6. The Foster incentive one-time payment shall be paid in a pay period following the employee's having met the criteria designated in this Resolution and in accordance with the process established by the City's Human Resources Department.

7. Employee must be an active employee on the date of payment.

8. This Foster incentive payment will not be considered earned wages or compensation for the purposes of pensionability.

25. That Appendix A, as required to be maintained by the Human Resources Director and approved by the City Council by the Classification and Compensation Plan, Ordinance 8064, as amended, shall be as established as set forth in Schedule D, for such time until the Council, by resolution and as provided in Ordinance 8064, should amend or further revise.

26. That the City Manager is hereby authorized to annually adopt a Tuition Assistance Policy, which provides for tuition assistance to qualified employees in accordance with the amount of funding established for such a program. Such policy may be amended as deemed necessary by the City Manager.

27. That based on the availability of funds, the City Manager is authorized to expend no more than \$100,000 from the budget to establish and implement an on-the-spot rewards program to provide small monetary awards (face value up to \$100) to recognize immediately extraordinary acts, accomplishments or contributions that are above and beyond the typical duties of the rewarded employee. On-the-spot rewards are not in lieu of merit increases or other salary increases based on sustained high-quality employee performance. An employee shall receive no more than two (2) monetary awards under this section per fiscal year.

28. That the City Manager is authorized through an administrative policy and procedure to approve Department Hybrid Staffing Plans, to provide options that promote and support a high quality of work life balance for City employees, while meeting the customer services needs of the community.

29. That the hotel occupancy taxes collected by the City shall be used by El Paso Convention and Performing Arts Center (Destination El Paso) and the Department of Museums and Cultural Affairs to

fund their respective operations in accordance with El Paso City Code and State law. The functions of the Plaza Theater, McKelligon Canyon shall be included with the functions of El Paso Convention and Performing Arts Center (Destination El Paso). Expenditures from said fund shall be made in accordance with their respective adopted budgets.

30. That the special additional hotel occupancy tax collected and deposited into the Venue Project Fund (as well as other amounts contained in such fund) shall be used by the City to pay its obligations under the Master Lease Agreement Relating to the Downtown Ballpark Venue Project between the City and the City of El Paso Downtown Development Corporation or other ballpark costs and such funds are appropriated accordingly.

31. That any travel expenditure for a City Council member that exceeds the FY 2024 City Council member's budget, including discretionary funds for the City Council Member's district, must be approved by the City Council and a funding source shall be identified by the City Council.

32. That City Council members must notify the City Manager or his/her designee of any expenditure from budgeted City Council Special Projects or Discretionary Accounts, so that City staff can maintain a current balance of the individual City Council Member's year-to-date expenditure for said accounts. Prior to the use of a P-Card for a proposed expenditure, City Council should identify the municipal purpose of the expenditure and the proposed expenditure should be reviewed and authorized by the City Manager or his/her designee in writing, subject to confirmation by the City Attorney's Office, or authorized by the City Council, prior to the expenditure. Per the Resolution dated November 8, 1994, that the allocation of discretionary funds requires City Council approval, except a District Representative may allocate discretionary funds up to \$1,000 or less for activities and purposes that are administrative in nature and are to be approved in the same nature as the general fund expenditures. The City Manager or his/her designee shall implement similar appropriate processes when utilizing discretionary funds through any other procurement or a reimbursement process. All P-Card transactions will be posted monthly to the City Council Agenda for notation and to the City's website to include the City Council member and their staff. Expenditures under this section shall adhere with all relevant city and state laws and policies.

33. That all obligations for the payment of money by City departments and agencies, including grantees, shall be made in accordance with procedures established by the City Manager or his/her designee.

34. That no employee or elected official shall incur an obligation for capital, supplies, wages, or otherwise, unless an adequate appropriation has been made in the budget to meet the obligation and said obligation has been incurred in accordance with the accounting, legal, budgetary, purchasing, and Human Resources policies and procedures of the City.

35. That the Full-Time Equivalent (FTE) positions funded by the FY 2024 Budget, and those listed in the Authorized Staffing Table, shall constitute the authorized FTE positions for each department. Requests for changes and additions shall be approved by the City Manager and his/her designee and shall show the impact on the FY 2024 Budget and the estimated impact on expenditures for FY 2025.



36. That any non-vacant classified employee position which is identified for abolishment upon adoption of the FY 2024 Budget, shall be funded until the earlier of October 14, 2023 or sufficient time for the Human Resources Department to carry out the provisions of the City Charter related to lay-offs.

37. That the City Manager is hereby authorized to transfer any amount in the Salary Reserve appropriation, personal services appropriations, contingency appropriations, capital acquisition appropriations between departments within the General Fund or an Enterprise Fund (to the extent permitted by law), whether it is non-uniformed or uniformed salary expense, or capital expense, as necessary in connection with closing the FY 2024.

38. That based on the availability of funds the City Manager or his/her designee shall transfer on a monthly basis \$12,500 from the cash balance of the Bridge Operations Fund to the Bridge Maintenance Fund; transfer on an annual basis revenue derived from ground lease franchises, not to exceed \$91,782 from the Bridge Operations Fund to the Bridge Maintenance Fund. Any remaining balance shall be transferred to the General Fund, except for the \$25,000 Unreserved Balance and any required cash, which must be maintained pursuant to any bridge revenue bond covenants or other debt financing.

39. That all non-expended appropriations in the General Fund and Enterprise Fund shall lapse at the end of FY 2024, unless reviewed and approved not to lapse by the City Manager or his/her designee.

40. That within forty-five (45) working days after the close of each fiscal quarter, the City Manager or his/her designee shall provide a quarterly report to City Council regarding the status and year-end projection of the budget.

41. That the City shall charge the maximum allowable interest rate and impose the maximum allowable penalty pursuant to State or Federal laws, on any amounts past due to the City. Any amounts that are one hundred twenty (120) days past due will be reported to the Credit Bureau, in accordance with State and Federal law, and will be turned over to the City Attorney or a collection agency for collection or the proper disposition.

42. That the annual parking meter revenue in account number 440200 (Parking Meter Revenue) may be allocated on a monthly basis to a restricted account called Plaza Theater Sinking Fund in the Debt Service Fund to satisfy debt requirements for the fiscal year, that the City Manager or his/her designee be authorized to appropriate additional funding from this account for the replacement of parking meters upon approval of the City Manager of a meter replacement program based on availability of funds in this account, and that all funds exceeding the debt service requirement and meter replacement capital requirements for the fiscal year be deposited to the General Fund.

43. That monies that the City receives from licenses, fees, fines, and other charges for services shall be analyzed to determine if the City is recovering the cost of providing such services. Recommendations shall be made to the City Manager or his/her designee for any revisions to licenses, fees, fines and other charges.

44. That appropriation control for expenditures shall be at the Object Level.
45. That expenditures shall be in accordance with the City of El Paso – Strategic Plan.
46. That Schedule A amends revenues and appropriations to the City Manager's filed budget; Schedule B amends staffing tables to the City Manager's filed budget and Schedule B-1 sets forth the employee classifications eligible for certification pay; Schedule C sets forth fees and formulas for calculating certain fees that are to be charged by the City for the goods and services it provides; Schedule D contains Appendix A, as referenced by the Classification and Compensation Plan, Ordinance 8064, as amended; and Schedule E sets forth the list of and approved budget for annualized computer software and hardware which may be purchased as a sole source; and Schedule F is the 2023 Tax Rate Calculation Worksheet included in accordance with Texas Tax Code Chapter 26. For any programs, activities, presentations, classes or services that have a fee range listed within Schedule C, the department head shall determine and charge a fee within the stated range for each particular activity, presentation, class or service in the amount that will recover the City's costs, as reviewed and approved by the City Manager or his/her designee. Any revisions or additions to the fees listed in Schedule C, or the process or formula used for setting fees, shall be approved by simple resolution of the City Council.
47. That the City Manager or his/her designee is authorized to determine when it is practicable for the City to accept payments by credit card of a fee, fine, court cost or other charge in accordance with City Ordinance No. 15051. Service charges added to the payment shall be in conformity with state statutory requirements and will be in such amount(s) as listed in Schedule C, provided that in the event that bank charges imposed on the City relating to credit card acceptance increase during the fiscal year, the City Manager is authorized to increase the service charge amount(s), so as to cover the City's increased costs.
48. That the Department of Aviation shall be authorized to collect a daily rental fee for space in their cargo buildings and daily terminal fees as set forth in Schedule C, and the department shall collect the fees authorized in prior resolutions of the City Council for hangars, tie-downs, storage, heavy aircraft parking and for public parking at the Airport in the amounts as set forth in Schedule C attached hereto and that Schedule C shall be the controlling resolution for the establishment of the specific amounts of these fees.
49. That the Department of Aviation's Foreign Trade Zone is authorized to collect fees to recover costs, as set forth in Schedule C, relating to duties in connection with (a) Blanket Admission - 214; (b) Direct Delivery Admission, Subsequent 214; (c) Application Fee, Subzone; (d) Application Fee, New General-Purpose Site (Minor Boundary Modification); (e) Application Fee, Expansion Site (Magnet); and (f) Alteration Request. The Department of Aviation's Foreign Trade Zone is also authorized to collect fees based on other changes as outlined in the Schedule C.
50. That in addition to City created programs, activities, presentations, classes ("City programs") and City produced or supported publications that are offered to the public in conjunction with the missions of the various departments for which the fees are separately established in Schedule C, the City Council authorizes City department directors to create and offer new City programs and



publications, on a trial or temporary basis, as may be of benefit to the public and as the directors may deem appropriate and within his/her department's capacity for providing new City programs or publications. The fee for participation in each such new City program or the cost to obtain such a publication shall be established in an amount that will recover the City's costs to present each such City Program or provide the publication, as reviewed and approved by the City Manager or his/her designee. The City Manager or his/her designee shall maintain a list of all fees approved pursuant to this paragraph, which shall be made available to the public.

51. That the City Council sets the level of City funding support to persons and organizations seeking such support for parades that fulfill a public purpose in accordance with the process, criteria and other provisions of Section 13.36.050 E of the City Code, in an amount not to exceed \$175,000, and that the City Manager is authorized to equitably allocate such funding among the qualified applicants and sign funding agreements with such applicants.

52. That the City Council sets the maximum level of funding for the Parks and Recreation Department's needs assessment scholarship program, as may be established by ordinance, in the amount of \$200,000, with a maximum benefit per child of \$150, for FY 2024. Receipt of scholarship funds for the Club Rec Program does not count towards the \$150 maximum per child limit.

53. That the City Council authorizes the conduct of the Holiday Parade and Tree Lighting as a program event within the Parks and Recreation Department; authorizes funding for the event as established within the City's adopted budget; authorizes the City Manager to determine and approve participation in the event by other City departments and personnel; and authorizes the Parks and Recreation Department to charge the entry fee as set forth in Schedule C to non-City persons and organizations who submit entries in the parade.

54. That the City Manager is authorized to revise appropriate budgets to provide for changes of functions and reorganization of departments approved by City Council, to include the transfer of functions, duties and related budgets between departments.

55. That the Director of Aviation be authorized to establish a Premium Parking program, as approved by the City Manager, at the airport for public parking at the premium fees set forth in Schedule C, which will allow parking spaces to be reserved in advance by members of the general public.

56. That the Director of Aviation be authorized to establish a program, as approved by the City Manager, at the airport whereby the Director or his/her designee may provide gratis airport parking passes as appropriate for the promotion of the airport as the premier gateway for air transportation for the El Paso region. The total value of all gratis parking passes provided under this program during FY 2024 shall not exceed \$2,000.

57. That the Director of Aviation be authorized to collect fees to recover costs for work completed by El Paso International Airport on behalf of airport tenants in the amounts set forth in Schedule C.

58. The Department of Aviation is authorized to collect fees to recover costs, as set forth in

Schedule C, relating to duties in connection with (a) conduct of criminal history back ground checks; (b) SIDA Badge issuance; (c) AOA Badge issuance; (d) AOA Badge renewal; (e) SIDA/Sterile area badge renewal; and (f) Reimbursement for Lost Not Returned Badges as listed on Schedule C.

59. That the environmental service franchise fee will be used to support the General Fund expenditures of the Streets and Maintenance department.

60. That the Department of Environmental Services is authorized to collect fee to recover costs, as set forth in Schedule C, related to safety articles sold upon request to members of the public accessing the Greater El Paso Landfill.

61. That the Department of Animal Services is authorized to collect fees to recover costs as set forth in Schedule C, related to the veterinary services provided at the City's spay and neuter clinic, for services provided at the clinic and shelter relating to the health and safety of animals, and for those services that are provided to the animal while at its facilities in order to bring the animal into compliance with the El Paso City Code's requirements. The Director of Animal Services is authorized to waive or reduce animal services fees in Schedule C, when appropriate and in line with their mission.

62. That the Department of Environmental Services is authorized to provide mulch/compost at the Citizen Collection Stations and at the Greater El Paso Landfill at no cost to citizens or commercial customers that pick up the mulch/compost and may collect a delivery fee from commercial customers requesting delivery, since the recycling of trees and other yard waste used to generate mulch/compost serves a health and public safety purpose because materials are diverted from the City's landfills and the useful life of the landfills is extended.

63. That the City Manager or his/her designee be authorized to negotiate, award and enter into agreements and other documents on behalf of the City for the annualized computer licenses and maintenance of software and hardware specified in **Schedule E**, and any software or hardware that are available only from one source pursuant to applicable laws, in amounts not to exceed the amounts in the FY 2024 approved budget and set forth in **Schedule E**; provided, however, that all such agreements are in compliance with law and shall be approved as to form by the City Attorney.

64. That the City Council will allow the Public Service Board and the El Paso Water Utilities to use fire hydrants in conjunction with requiring developer dedications or payments for the costs of fire hydrants and together with the value of the use of City right-of-way in conjunction with system operation and functions by the Public Service Board and the El Paso Water Utilities, they are in exchange for all charges and costs owed by the City for water used by the City for firefighting purposes, and this provision supersedes all prior resolutions of the City Council regarding this matter.

65. A City Council member's seat subject to election or re-election shall not expend any discretionary funds during the Lame Duck period, which is the time period from the date of any City election until inauguration of those elected or certification of the results for those re-elected.

66. That the City Manager is authorized to establish or amend the budget for the Parkland

dedication fees special fund for FY 2024, provided that such funds are committed and used in compliance with applicable city ordinances.

67. That the City Manager may appropriate up to \$500,000 from the Fleet Internal Service Fund reserves for the Streets and Maintenance Department purchase of fuel and inventory items for the city fleet.

68. That the City Manager may allocate \$5,000,000 from the Pay for Futures fund for the use of the FY 2024 General Fund budget.

69. That the franchise fee paid by the El Paso Water Utilities in the amount not to exceed \$6,550,000.00 ("PSB Infrastructure Franchise Fee"), which compensates the City of El Paso for the use of city streets and rights of way for utility lines and wear and tear on City streets, will be allocated as follows: up to \$3,000,000.00 will be allocated to street maintenance and the remaining PSB Infrastructure Franchise Fee funds to the General Fund.

70. City Council establishes that the police department adopted budget was \$165,428,929 for FY 20-21, \$177,025,187 for FY 21-22, and \$192,249,635 for FY 22-23. The police department budget for FY 23-24 is hereby established to be \$205,161,844. Therefore, the City Council of the City of El Paso, Texas finds and declares that the City of El Paso is not a defunding municipality as provided in Chapter 109 of the Texas Local Government Code.

71. That the City Manager or his/her designee shall immediately file, or cause to be filed a true copy of the FY 2024 Budget and a copy of this Resolution in the offices of the City Clerk and the County Clerk of El Paso, and post the same on the City's website.

*[SIGNATURES BEGIN ON THE FOLLOWING PAGE]*

**PASSED AND APPROVED** this \_\_\_\_ day of August 2023.

**CITY OF EL PASO:**

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Oscar Leeser  
Mayor

**ATTEST:**

---

Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**



---

for Russell T. Abeln  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**



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K. Nicole Cote, Managing Director  
Office of Management & Budget

**SCHEDULE A**  
**REVENUES AND EXPENDITURES**  
**CHANGES TO THE PROPOSED BUDGET FY 2024**  
**AS OF 08/08/2023**

Beginning Proposed All Funds Revenues/Expenditures 1,303,580,025

Beginning Proposed General Fund Revenue 559,726,957

Department	Division	Account	Account Description	Increase / (Decrease)
NON-DEPARTMENTAL	99999	401010	REAL PROPERTY TAX COLLECTIONS	8,415,967
	99999	411000	SALES TAX	2,004,705
	99999	411020	MIXED BEVERAGE TAX	200,000
	99999	420250	EL PASO WATER UTILITIES	1,633,580
	99999	420320	ELECTRIC COMPANY	1,339,215

Total Revisions to the General Fund Revenue 13,593,467

Total Revised General Fund Revenue 573,320,424

Beginning Proposed General Fund Expenditures 559,726,957

Department	Division	Account	Account Description	Increase / (Decrease)
INTERNAL AUDIT	12030	522150	OUTSIDECONTRACTS - NOC	100,000
COMMUNITY AND HUMAN DEVELOPMENT	71004	501XXX	VARIOUS SALARY ACCOUNTS	300,000
FIRE	22090	570000	INTERFUNDTRANSFERS (USES)	1,200,000
MAYOR AND COUNCIL	10000	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10010	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10020	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10030	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10040	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10050	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10060	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10070	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10090	501XXX	VARIOUS SALARY ACCOUNTS	1,266
NON-DEPARTMENTAL	99999	522150	OUTSIDECONTRACTS - NOC	200,000
	99999	544110	SALARYADJUSTMENT RESERVEEXPE	2,582,076
POLICE	21000	570000	INTERFUNDTRANSFERS (USES)	1,200,000
STREETS AND MAINTENANCE	31040	570000	INTERFUNDTRANSFERS (USES)	3,000,000
	32060	570000	INTERFUNDTRANSFERS (USES)	2,000,000
	32120	570000	INTERFUNDTRANSFERS (USES)	3,000,000

Total Revisions to the General Fund Expenditures 13,593,467

Total Revised General Fund Expenditures 573,320,424

Beginning Proposed Non-General Fund Revenue 743,853,069

Department	Division	Account	Account Description	Increase / (Decrease)
ECONOMIC DEVELOPMENT	48050	401010	REAL PROPERTY TAX COLLECTIONS	139,104
FIRE	22090	470000	INTERFUND TRANSFERS (SOURCES)	1,200,000
NON-DEPARTMENTAL	99999	401010	REAL PROPERTY TAX COLLECTIONS	(9,186,505)
POLICE	21000	470000	INTERFUND TRANSFERS (SOURCES)	1,200,000
STREETS AND MAINTENANCE	31040	470000	INTERFUND TRANSFERS (SOURCES)	3,000,000
	32060	470000	INTERFUND TRANSFERS (SOURCES)	2,000,000
	32120	470000	INTERFUND TRANSFERS (SOURCES)	3,000,000

Total Revisions to the Non-General Fund Revenue 1,352,598

Total Revised Non-General Fund Revenue 745,205,667

Total Revised All Funds Revenue 1,318,526,091

Beginning Proposed Non-General Fund Expenditures 743,853,069

Department	Division	Account	Account Description	Increase / (Decrease)
ECONOMIC DEVELOPMENT	48050	570020	FUND BALANCETRANSFERS (USES)	139,104
FIRE	22090	580062	AMBULANCES, FIRETRUCK, ASL	1,200,000
NON-DEPARTMENTAL	99999	522170	INTERLOCALAGREEMENTS	(3,385,424)
	99999	570000	INTERFUNDTRANSFERS (USES)	(1,120,805)
	99999	570020	FUND BALANCETRANSFERS (USES)	(4,680,277)
POLICE	21000	580290	HEAVY EQUIPMENT	1,200,000
STREETS AND MAINTENANCE	31040	532000	BUILDINGSFACILITIES MAINT REP	4,500,000
	31040	580060	CARS VANS LT TRKSMOTORCYCLE	(1,500,000)
	32060	580060	CARS VANS LT TRKSMOTORCYCLE	2,000,000
	32120	580290	HEAVY EQUIPMENT	3,000,000

Total Revisions to the Non-General Fund Expenditures 1,352,598

Total Revised Non-General Fund Expenditures 745,205,667

Total Revised All Funds Expenditures 1,318,526,091

**SCHEDULE B  
STAFFING TABLE  
CHANGES TO THE PROPOSED BUDGET FY 2024  
AS OF 08/08/2023**

DEPARTMENT	JOB CODE	TITLE		
<b>MAYOR AND COUNCIL</b>				
	U1765	Public Affairs Specialist	Delete	(1.00)
<b>POLICE</b>				
	11180	Research Assistant	Delete	(1.00)
	U8035	Crime Analyst	Add	1.00
<b>BEGINNING PROPOSED ALL FUNDS FTE's</b>				<b>7,219.78</b>
<b>TOTAL REVISIONS</b>				<b>(1.00)</b>
<b>REVISED ALL FUNDS FTE's</b>				<b><u>7,218.78</u></b>

## **SCHEDULE B1**

### **3.12 CERTIFICATION PAY**

A certification pay program is hereby established and the City Manager is authorized to determine if or when the program will be utilized, and when it shall cease. Employees who are receiving certification pay granted pursuant to Ordinance 8064, as amended, on the effective date of this ordinance shall continue to be eligible to receive such certification pay through August 31, 2012. Effective September 1, 2012 determinations of eligibility to receive certification pay will be made each year by the City Council at the recommendation of the City Manager in the annual budget resolution. Each year those employees who are eligible, if any, will be set forth in a schedule attached to the annual budget resolution. The purpose of the program is to provide an incentive to employees to earn and maintain certifications that can be used in the effective and efficient delivery of core business services. (Passed 02/24/09 and Amended 3/6/12)

A) **Eligibility.** Employees in the following job classifications are eligible to receive certification pay:

- 13320 Civil Engineer Associate
- 13370 Electrical Engineering Associate
- 13570 Mechanical Engineering Associate
- 13815 Engineering Lead Technician
- 13820 Engineering Senior Technician
- 13830 Engineering Technician
- 17130 Chief Building Inspector
- 17222 Building Inspector Supervisor
- 17215 Building Combination Inspector Supervisor
- 17235 Building Inspector
- 17225 Building Combination Inspector
- 17230 Electrical Inspector Supervisor
- 17240 Electrical Inspector
- 17220 Mechanical & Plumbing Inspector Supervisor
- 17260 Plumbing Inspector
- 17270 Mechanical Inspector
- 17280 Landscape Inspector
- 17340 Chief Plans Examiner
- 17343 Senior Plans Examiner
- 17350 Building Plans Examiner
- 17365 Building Inspector / Plans Examiner
- 17385 Mechanical & Plumbing Plans Examiner
- 17370 Electrical Plans Examiner
- 17380 Landscape Plans Examiner

B) **Listing of Approved Certificates.**  
The following certifications are the only recognized certificates eligible for payment of certification pay:

- Commercial Building Inspector
- Commercial Electrical Inspector
- Commercial Plumbing Inspector
- Commercial Mechanical Inspector
- Building Plans Examiner
- Electrical Plans Inspector
- Mechanical Plans Examiner
- Plumbing Plans Examiner
- Residential Combination Inspector
- Residential Plan Examiner
- Commercial Combination Inspector
- Accessibility Inspector/Plans Examiner
- Commercial Energy Inspector
- Residential Energy Inspector/Plans Examiner
- Certified Building Official
- Fire Inspector I
- Fire Inspector II
- Fire Plans Examiner
- Green Building Technologies

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1	All Departments	Public Information Act	Paper Records-Standard size(50 or fewer pgs.) +postage and shipping or fax charge.	\$0.10
2	All Departments	Public Information Act	Paper Records-Standard size(50+ pgs.) + personnel charge, overhead charge, actual misc. supplies, postage and shipping or fax charge	\$0.10
3	All Departments	Public Information Act	<b>Paper Records-non standard size</b>	
4	All Departments	Public Information Act	<b>Blue prints</b>	
5	All Departments	Public Information Act	18" x 24"	\$1.60
6	All Departments	Public Information Act	24" x 36"	\$1.80
7	All Departments	Public Information Act	30" x 42"	\$2.00
8	All Departments	Public Information Act	42" x 4"	\$2.00
9	All Departments	Public Information Act	42" x 5"	\$2.20
10	All Departments	Public Information Act	42" x 6"	\$2.40
11	All Departments	Public Information Act	42" x 7"	\$2.60
12	All Departments	Public Information Act	42" x 8"	\$2.80
13	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>	
14	All Departments	Public Information Act	<b>Large Bond Copies</b>	
15	All Departments	Public Information Act	12" x 18"	\$1.10
16	All Departments	Public Information Act	18" x 24"	\$1.10
17	All Departments	Public Information Act	24" x 36"	\$1.70
18	All Departments	Public Information Act	42" x 30"	\$1.70
19	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>	
20	All Departments	Public Information Act	<b>Vellum copies</b>	
21	All Departments	Public Information Act	24" x 36"	\$2.45
22	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>	
23	All Departments	Public Information Act	Other non standard size copies (per page)	\$0.50
24	All Departments	Public Information Act	<b>+ personnel charge, overhead charge, postage, shipping, and misc. supplies</b>	
25	All Departments	Public Information Act	<b>Photographs (Police Department)</b>	
26	All Departments	Public Information Act	4" x 5" color print	\$2.15
27	All Departments	Public Information Act	each additional print	\$0.95
28	All Departments	Public Information Act	5" x 7" color print	\$2.20
29	All Departments	Public Information Act	each additional print	\$1.00
30	All Departments	Public Information Act	8" x 10" color print	\$2.40
31	All Departments	Public Information Act	each additional print	\$1.20
32	All Departments	Public Information Act	Polaroid color print	\$2.75
33	All Departments	Public Information Act	each additional print	\$1.55
34	All Departments	Public Information Act	4" x 5" black & white print	\$3.00
35	All Departments	Public Information Act	each additional print	\$1.80
36	All Departments	Public Information Act	5" x 7" black & white print	\$3.25
37	All Departments	Public Information Act	each additional print	\$2.05
38	All Departments	Public Information Act	8" x 10" black & white print	\$3.50
39	All Departments	Public Information Act	each additional print	\$2.30
40	All Departments	Public Information Act	4" x 5" black & white mug	\$3.20
41	All Departments	Public Information Act	each additional print	\$2.00
42	All Departments	Public Information Act	Polaroid black & white	\$2.35
43	All Departments	Public Information Act	each additional print	\$1.15
44	All Departments	Public Information Act	<b>+postage, shipping, misc. supplies</b>	
45	All Departments	Public Information Act	<b>Computer and electronic document imaging printouts</b>	
46	All Departments	Public Information Act	Standard size + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling	\$0.10
47	All Departments	Public Information Act	Non-standard size + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling	\$0.50
48	All Departments	Public Information Act	<b>Plotter media documents: + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling</b>	
49	All Departments	Public Information Act	8 1/2" x 11" prints	\$0.24
50	All Departments	Public Information Act	11" x 17" prints	\$0.24
51	All Departments	Public Information Act	18" x 24" prints	\$0.48
52	All Departments	Public Information Act	24" x 36" prints	\$0.72
53	All Departments	Public Information Act	36" x 42" prints	\$0.96
54	All Departments	Public Information Act	<b>Non-standard copies (microfilm, microfiche) + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling</b>	
55	All Departments	Public Information Act	Standard	\$0.10
56	All Departments	Public Information Act	Non-standard	\$0.50
57	All Departments	Public Information Act	<b>Media charge+ personnel, overhead charge, computer resources, computer programming, misc. supplies, postage and handling</b>	
58	All Departments	Public Information Act	Diskette	\$1.00
59	All Departments	Public Information Act	<b>Computer magnetic tape</b>	
60	All Departments	Public Information Act	4mm	\$13.50
61	All Departments	Public Information Act	8mm	\$12.00
62	All Departments	Public Information Act	9-track	\$11.00
63	All Departments	Public Information Act	<b>Data cartridge</b>	
64	All Departments	Public Information Act	2000 series	\$17.50
65	All Departments	Public Information Act	3000 series	\$20.00
66	All Departments	Public Information Act	6000 series	\$25.00
67	All Departments	Public Information Act	9000 series	\$35.00
68	All Departments	Public Information Act	600A	\$20.00
69	All Departments	Public Information Act	<b>Tape Cartridge</b>	
70	All Departments	Public Information Act	250 MB	\$38.00
71	All Departments	Public Information Act	525 MB	\$45.00
72	All Departments	Public Information Act	VHS video cassette	\$2.50



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
73	All Departments	Public Information Act	audio cassette	\$1.00
74	All Departments	Public Information Act	<b>MyLar</b>	
75	All Departments	Public Information Act	3 mil / per linear feet	\$0.85
76	All Departments	Public Information Act	4 mil / per linear feet	\$1.10
77	All Departments	Public Information Act	5 mil / per linear feet	\$1.35
78	All Departments	Public Information Act	Street code book	\$29.30
79	All Departments	Computer programming charge		\$26.00/hour
80	All Departments	Type of system	Mainframe	\$10.00/minute; \$0.17/second
81	All Departments	Type of system	Midrange	\$1.50/minute; \$0.03/second
82	All Departments	Type of system	Client/Server	\$2.20/hour; \$0.04/minute
83	All Departments	Type of system	PC or LAN	\$1.00/hour; \$0.02/minute
84	All Departments	Fax charge	Local transmission	\$0.10 per page
85	All Departments	Fax charge	Long distance within 915 area code	\$0.50 per page
86	All Departments	Fax charge	Long distance outside 915 area code	\$1.00 per page
87	All Departments	Overhead charge	Includes the cost of depreciation	\$3.00/hour; \$0.05/minute
88	All Departments	Personnel charge	See ordinance for guidance in how to assess this charge.	\$15.00/hour; \$0.25/minute
89	All Departments	Notary fees	Administering an oath or affirmation with certificate and seal	\$6.00
90	All Departments	Notary fees	A certificate under seal not otherwise provided for.	\$6.00
91	All Departments	Notary fees	A copy of a record or paper in the notary public's office.	\$0.50 for each page
92	All Departments	Notary fees	Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$6.00
93	All Departments	Credit Card Fee	City-wide credit card fee	1.98%
94	All Departments	Administrative Fee	Administrative cost to prepare liens.	\$100.00 charge for preparation of lien and the release of lien
95	<b>Municipal Court</b>	<b>Credit Card Fee/ E-check</b>	<b>Municipal Court transactions</b>	4.00%
96	Municipal Court	Parking Forfeits / Fines	<b>GROUP A</b>	
97	Municipal Court	Parking Forfeits / Fines	521 Expired Meter	\$25.00
98	Municipal Court	Parking Forfeits / Fines	503 Overtime Limit	\$25.00
99	Municipal Court	Parking Forfeits / Fines	524 Hotel Zone-Parking	\$25.00
100	Municipal Court	Parking Forfeits / Fines	512 Airport Limousine Zone	\$25.00
101	Municipal Court	Parking Forfeits / Fines	526 Protruding into Buffer Zone	\$25.00
102	Municipal Court	Parking Forfeits / Fines	504 Park on Bus or Taxi Stand	\$25.00
103	Municipal Court	Parking Forfeits / Fines	525 Other Overtime - Contrary to Sign	\$25.00
104	Municipal Court	Parking Forfeits / Fines	530 Passenger Loading Zone	\$25.00
105	Municipal Court	Parking Forfeits / Fines	532 Loading Zone: General over 30 minutes	\$25.00
106	Municipal Court	Parking Forfeits / Fines	533 Loading Zone: Commercial over 30 minutes	\$25.00
107	Municipal Court	Parking Forfeits / Fines	534 More than one meter space	\$25.00
108	Municipal Court	Parking Forfeits / Fines	535 Over 18" from Curb/Improper Proximity to Curb	\$25.00
109	Municipal Court	Parking Forfeits / Fines	536 Loading Zone: Not commercial vehicle	\$25.00
110	Municipal Court	Parking Forfeits / Fines	556 Within 30' of Stop Sign/ Stop Light	\$25.00
111	Municipal Court	Parking Forfeits / Fines	564 Park-Funeral Zone	\$25.00
112	Municipal Court	Parking Forfeits / Fines	567 Reserved Parking Space	\$25.00
113	Municipal Court	Parking Forfeits / Fines	591 Police/Police Motorcycle Zone	\$25.00
114	Municipal Court	Parking Forfeits / Fines	570 Alley-General Traffic Dist/Five Points/Not Loading	\$25.00
115	Municipal Court	Parking Forfeits / Fines	571 Airport-Contrary to Signs or Markings	\$25.00
116	Municipal Court	Parking Forfeits / Fines	572 Airport-Loading in Front of Terminal	\$25.00
117	Municipal Court	Parking Forfeits / Fines	573 Airport-West of Terminal w/o Authorization	\$25.00
118	Municipal Court	Parking Forfeits / Fines	Boot Fee	\$50.00
119	Municipal Court	Parking Forfeits / Fines	<b>GROUP B</b>	
120	Municipal Court	Parking Forfeits / Fines	551 Double Parking	\$55.00
121	Municipal Court	Parking Forfeits / Fines	552 Wrong Side of street	\$55.00
122	Municipal Court	Parking Forfeits / Fines	553 No Parking Zone	\$55.00
123	Municipal Court	Parking Forfeits / Fines	574 Contrary to Angle Parking Signs	\$55.00
124	Municipal Court	Parking Forfeits / Fines	592 Back-in Angled Parking Only	\$55.00
125	Municipal Court	Parking Forfeits / Fines	575 Alongside/Opposite Street Excavation	\$55.00
126	Municipal Court	Parking Forfeits / Fines	576 Violation of Street Cleaning/Construction of Signs	\$55.00
127	Municipal Court	Parking Forfeits / Fines	577 Violation of Official Sign Prohibiting Parking	\$55.00
128	Municipal Court	Parking Forfeits / Fines	578 News Media Zone	\$55.00
129	Municipal Court	Parking Forfeits / Fines	579 Inspection Zone	\$55.00
130	Municipal Court	Parking Forfeits / Fines	580 Covered Meter	\$55.00
131	Municipal Court	Parking Forfeits / Fines	581 In Violation of Sign/Adjacent to School	\$55.00
132	Municipal Court	Parking Forfeits / Fines	582 In Violation of Sign/Narrow Street	\$55.00
133	Municipal Court	Parking Forfeits / Fines	583 In Violation of Sign/One-Way Street	\$55.00
134	Municipal Court	Parking Forfeits / Fines	584 Temporary No Parking Zone	\$55.00
135	Municipal Court	Parking Forfeits / Fines	585 Adjacent to Safety Zone	\$55.00
136	Municipal Court	Parking Forfeits / Fines	586 Yellow Curb Markings	\$55.00
137	Municipal Court	Parking Forfeits / Fines	587 In-Designated Bike Lanes	\$55.00
138	Municipal Court	Parking Forfeits / Fines	508 Parking within 20' of Fire Station	\$55.00
139	Municipal Court	Parking Forfeits / Fines	509 Parking within 50' of Railroad Crossing	\$55.00
140	Municipal Court	Parking Forfeits / Fines	548 Easement/Parkway	\$55.00
141	Municipal Court	Parking Forfeits / Fines	559 Parking on Sidewalk	\$55.00
142	Municipal Court	Parking Forfeits / Fines	560 Parking on crosswalk/w 20' crosswalk	\$55.00
143	Municipal Court	Parking Forfeits / Fines	561 Parking within 15' of Fire Hydrant	\$55.00
144	Municipal Court	Parking Forfeits / Fines	562 Obstruct by Improper Parking (alley)	\$55.00
145	Municipal Court	Parking Forfeits / Fines	563 Blocking Driveway	\$55.00
146	Municipal Court	Parking Forfeits / Fines	565 Parking on Median	\$55.00
147	Municipal Court	Parking Forfeits / Fines	568 Parking on Bridge	\$55.00
148	Municipal Court	Parking Forfeits / Fines	569 In Alleys Contrary to Sign	\$55.00
149	Municipal Court	Parking Forfeits / Fines	<b>GROUP C</b>	
150	Municipal Court	Parking Forfeits / Fines	555 Fire Lane	\$150.00
151	Municipal Court	Parking Forfeits / Fines	589 Hazardous/Congested Place	\$150.00
152	Municipal Court	Parking Forfeits / Fines	590 Within Intersection	\$150.00
153	Municipal Court	Parking Forfeits / Fines	<b>GROUP D</b>	
154	Municipal Court	Parking Forfeits / Fines	549/550/554 Handicapped Zone/No Permit/Blocking	\$275.00
155	Municipal Court	Parking Forfeits / Fines	<b>GROUP E</b>	
156	Municipal Court	Parking Forfeits / Fines	502 Parking Prohibited / Oversize	\$225.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Proposed Fees
157	Municipal Court	Parking Forfeits / Fines	GROUP F	
158	Municipal Court	Parking Forfeits / Fines	510 Parking on City Property	\$100.00
159	Municipal Court	Parking Forfeits / Fines	511 In R-O-W Washing, Repairing Vehicle	\$100.00
160	Municipal Court	Prohibition of gatherings involving underage drinking	1st offence	\$250.00
161	Municipal Court	Prohibition of gatherings involving underage drinking	2nd offence	\$500.00
162	Municipal Court	Prohibition of gatherings involving underage drinking	3rd offence	\$1,000.00
163	Municipal Court	Administrative Fee - Dismissal	If a person provides proof that she or he cured the violation prior to the first court appearance.	\$10.00
164	Municipal Court	Certified Copies	Certified Copies	\$6.00
165	Municipal Court	Judicial Fees	Video and Audio Recording	(E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
166	Municipal Court	Judicial Fees	Municipal Court Documents / Electronic Reports/ Court Records Research - (minimum of 15 minutes)	Standard paper copy: \$0.10 per page; plus (E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (A) For programming: \$28.50 per hour (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
167	Municipal Court	Judicial Fees	Computer and electronic document imaging printouts	Standard paper copy: \$0.10 per page plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
168	Police	Fingerprints for Identification	Fingerprint Cards	\$10/per card Plus applicable Technology Fee
169	Police	Abandoned Auto	Owner/lien holder notification of abandoned vehicle at Vehicle Storage Facilities	\$10.00
170	Police	Taxi Cab Operator Permits	Taxi Cab Zone Permit Other Than Airport	\$250 plus applicable technology fee
171	Police	Driverless Rental Fee	Rental Car Operation Fee	\$300 plus applicable technology fee
172	Police	Alarm License	Security Alarm	3 Years \$69.00 plus applicable technology fee
173	Police	Alarm License	Signal Line from Banks	\$100 plus applicable technology fee
174	Police	Abandoned Auto	Towing- Light Duty vehicle gross weight less than 10,000lbs	\$100.00/ tow
175	Police	Abandoned Auto	Towing- Medium Duty vehicle gross weight is > 10,000lbs and < 25,000lbs	\$350.00/ tow
176	Police	Abandoned Auto	Towing- Heavy Duty vehicle gross weight more than 25,000lbs	\$450.00/ tow
177	Police	Impound Fee	Impound fee for storage management entity for vehicle security to PD to defray costs associated with police-ordered tows	\$20.00
178	Police	Abandoned Auto	Registered Letter of Notification	\$50.00
179	Police	Abandoned Auto	Storage, Vehicles 25' or Less in Length	\$20.00/day, including day of pick up
180	Police	Abandoned Auto	Storage, Vehicles Over 25' in Length	\$35.00/day, including day of pick up
181	Police	Towing Services Facilitation Fee	Impound Facility Fee	\$20.00
182	Police	Transportation-for-hire	Operating Authority Permit Fee	\$300 plus applicable technology fee
183	Police	Transportation-for-hire	Operating Authority Permit Fee (Alternative Vehicles)	\$130 plus applicable technology fee
184	Police	Transportation-for-hire	International Vehicle Permit	\$40 plus applicable technology fee
185	Police	Annual License Fee	Public Swimming Pool-Annual	\$275 plus applicable tech fee
186	Police	Bi-Annual License Fee	Public Swimming Pool-Bi-Annual	\$550 plus applicable tech fee
187	Police	Annual License Fee	Spas-annual	\$175 plus applicable tech fee
188	Police	Bi-Annual License Fee	Spas-bi-annual	\$350 plus applicable tech fee
189	Police	Re-Inspection Fee	Public Swimming Pool Or Public Spa Fee Per Inspection	\$175 plus applicable tech fee
190	Police	Water Sampling Fee	Water Sampling of Public Swimming Pools and Public Spas	\$100 plus lab fees, plus applicable tech fee
191	Police	Temporary License	Above Ground Public Pool (Per Pool)	\$125.00 plus applicable tech fee
192	Police	Temporary License	Above Ground Spa (Per Spa)	\$125.00 plus applicable tech fee
193	Police	Application Fee	Tattoo Studio Application Fee	\$60.00 Per Application, plus applicable tech fee
194	Police	Studio Registration Fee	Tattoo and Body Art - Biennial	2 Year \$300.00 or \$12.50, per month for terms of less than two years, plus applicable tech fee
195	Police	Re-Inspection Fee	Tattoo and Body Art - Studio Re-inspection	\$45.00 Per Re-inspection, plus applicable tech fee
196	Police	Artist License Fee	Tattoo and Body Art - Annual	\$65.00, plus applicable tech fee
197	Police	Re-Inspection Fee	Tattoo and Body Art -Artist	\$40.00 Per Re-inspection, plus applicable tech fee
198	Police	Annual License Fee	Laundries - Annual	\$175.00, plus applicable tech fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Proposed Fees
199	Police	Bi-Annual License Fee	Laundries - Bi-Annual	\$350.00, plus applicable tech fee
200	Police	Re-Inspection Fee	Laundries	\$125.00, plus applicable tech fee
201	Police	Convenience Store Registration	Initial Registration, Inspection, Certificate and Decal	\$147.00
202	Police	Convenience Store Inspection	Re-inspection only	\$27.00
203	Police	Convenience Store Inspection	Renewal Inspection, Certificate and Decal	\$144.00
204	Fire	Ambulance Service Revenue	Base charge	\$855.00
205	Fire	Ambulance Service Revenue	Additional fee above the base charges	\$33.00
206	Fire	Ambulance Service Revenue	Specialty Care Transports (SCT)	\$850.00
207	Fire	Ambulance Service Revenue	Hazmat scene, per hour per unit	\$775.00 per unit assigned
208	Fire	Ambulance Service Revenue	Comsar rescue/search, per hour per unit	\$165 per hour per unit
209	Fire	Ambulance Service Revenue	Mileage	\$15.00 per mile
210	Fire	Ambulance Service Revenue	Response fee	\$143.00
211	Fire	Ambulance Service Revenue	Scene care	\$65.00
212	Fire	Ambulance Service Revenue	Standby	\$775 per hour contracted, without contract
213	Fire	Fire Licenses	Aerosol products	\$125 Plus applicable Tech fee
214	Fire	Fire Licenses	Amusement buildings	\$125 Plus applicable Tech fee
215	Fire	Fire Licenses	Aviation facilities	\$125 Plus applicable Tech fee
216	Fire	Fire Licenses	Carbon dioxide systems used in beverage dispensing applications	\$125 Plus applicable Tech fee
217	Fire	Fire Licenses	Carnivals and fairs	\$125 Plus applicable Tech fee
218	Fire	Fire Licenses	Cellulose nitrate film	\$125 Plus applicable Tech fee
219	Fire	Fire Licenses	Combustible dust-producing operations	\$125 Plus applicable Tech fee
220	Fire	Fire Licenses	Combustible fibers	\$125 Plus applicable Tech fee
221	Fire	Fire Licenses	Compressed gases	\$125 Plus applicable Tech fee
222	Fire	Fire Licenses	Covered and open mall buildings	\$125 Plus applicable Tech fee
223	Fire	Fire Licenses	Cryogenic fluids	\$125 Plus applicable Tech fee
224	Fire	Fire Licenses	Cutting and welding	\$125 Plus applicable Tech fee
225	Fire	Fire Licenses	Dry Cleaning	\$125 Plus applicable Tech fee
226	Fire	Fire Licenses	Exhibits and trade shows	\$125 Plus applicable Tech fee
227	Fire	Fire Licenses	Explosives	\$150 Plus applicable Tech fee
228	Fire	Fire Licenses	Fire hydrants and valves	\$150 Plus applicable Tech fee
229	Fire	Fire Licenses	Flammable and combustible liquids	\$125 Plus applicable Tech fee
230	Fire	Fire Licenses	Floor finishing	\$125 Plus applicable Tech fee
231	Fire	Fire Licenses	Fruit and crop ripening	\$125 Plus applicable Tech fee
232	Fire	Fire Licenses	Fumigation and thermal insecticidal fogging	\$125 Plus applicable Tech fee
233	Fire	Fire Licenses	Hazardous materials	\$205 Plus applicable Tech fee
234	Fire	Fire Licenses	HPM facilities	\$205 Plus applicable Tech fee
235	Fire	Fire Licenses	High piled storage 501-2500	501-2,500 sq. ft. - \$72.00 Plus applicable Tech fee
236	Fire	Fire Licenses	High piled storage 2,501-12,000	2,501-12,000 sq. ft. - \$144.00 Plus applicable Tech fee
237	Fire	Fire Licenses	High piled storage (over 12,000 sq. ft.)	>12,000 sq. ft. - \$216.00 Plus applicable Tech fee
238	Fire	Fire Licenses	Hot Work Operations	\$125 Plus applicable Tech fee
239	Fire	Fire Licenses	Industrial ovens	\$125 Plus applicable Tech fee
240	Fire	Fire Licenses	Lumber yards and woodworking plants	\$125 Plus applicable Tech fee
241	Fire	Fire Licenses	Liquid or gas-fueled vehicles or equipment in assembly buildings	\$125 Plus applicable Tech fee
242	Fire	Fire Licenses	LP gas	\$125 Plus applicable Tech fee
243	Fire	Fire Licenses	Magnesium	\$125 Plus applicable Tech fee
244	Fire	Fire Licenses	Miscellaneous combustible storage	\$125 Plus applicable Tech fee
245	Fire	Fire Licenses	Motor fuel-dispensing facilities	\$125 Plus applicable Tech fee
246	Fire	Fire Licenses	Open Burning	\$125 Plus applicable Tech fee
247	Fire	Fire Licenses	Open flames and torches	\$125 Plus applicable Tech fee
248	Fire	Fire Licenses	Open flames and candles	\$125 Plus applicable Tech fee
249	Fire	Fire Licenses	Organic coatings	\$125 Plus applicable Tech fee
250	Fire	Fire Licenses	Places of assembly	\$125 Plus applicable Tech fee
251	Fire	Fire Licenses	Private fire hydrants	\$150 Plus applicable Tech fee
252	Fire	Fire Licenses	Pyrotechnic special effects material	\$150 Plus applicable Tech fee
253	Fire	Fire Licenses	Pyroxylin plastics	\$125 Plus applicable Tech fee
254	Fire	Fire Licenses	Refrigeration equipment	\$125 Plus applicable Tech fee
255	Fire	Fire Licenses	Repair garages and motor fuel-dispensing facilities	\$125 Plus applicable Tech fee
256	Fire	Fire Licenses	Rooftop heliports	\$125 Plus applicable Tech fee
257	Fire	Fire Licenses	Spraying or dipping	\$125 Plus applicable Tech fee
258	Fire	Fire Licenses	Storage of scrap tires and tire byproducts	\$125 Plus applicable Tech fee
259	Fire	Fire Licenses	Temporary membrane, structures, tents and canopies	\$125 Plus applicable Tech fee
260	Fire	Fire Licenses	Tire-rebuilding plants	\$125 Plus applicable Tech fee
261	Fire	Fire Licenses	Waste handling	\$125 Plus applicable Tech fee
262	Fire	Fire Licenses	Wood products	\$125 Plus applicable Tech fee
263	Fire	Fire Licenses	Blasting operations	\$125 Plus applicable Tech fee
264	Fire	Fire Licenses	Commercial Day Care Facilities-Children	\$125 Plus applicable Tech fee
265	Fire	Fire Licenses	For Use Permit	\$125 Plus applicable Tech fee

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
266	Fire	Fire Licenses	Outside storage of Combustible material permit	\$125 Plus applicable Tech fee
267	Fire	Fire Service Fee	Re-Inspection Fee	\$72.00 flat rate Plus applicable Tech fee
268	Fire	Fire Service Fee	Investigation/Inspection/Fire watch/standby Fees-other than regular duty hours (Reimbursed Overtime)	\$92.00/hr.(2hr. Min) per ea. Fire Investigator/Inspector Plus applicable Tech fee
269	Fire	Fire Service Fee	Investigation/Inspection Fees-during regular duty hours	\$72.00/hr. Plus applicable Tech fee
270	Fire	Fire Service Fee	Fire Hydrant Flow Request (FHFR)	\$72.00/hr.(2hr. Min) per ea. Fire personnel Plus applicable Tech fee
271	Fire	Fire Service Fee	Fire Watch/Standby-during regular duty hours	\$72.00/hr. Plus applicable Tech fee
272	Fire	Fire Service Fee	Site Assessment (consultation)	\$75.00 flat rate Plus applicable Tech fee
273	Fire	Fire Service Fee	Non-Regulatory Inspections	\$72.00/hr. Plus applicable Tech fee
274	Fire	Fire Service Fee	Commercial Safety Training	\$72.00 flat rate Plus applicable Tech fee
275	Fire	Fire Service Fee	Fire Plan Review by Appointment	\$146.00/hr. Plus applicable Tech fee
276	Fire	Fire Service Fee	Fire Systems/Plan Review	\$72.00/hr. Plus applicable Tech fee
277	Fire	Fire Service Fee	Fire Systems Initial Acceptance Test	\$72.00/hr. Plus applicable Tech fee
278	Fire	Fire Service Fee	Building Permit Fire Final (BLD) Fee	\$72.00/hr. Plus applicable Tech fee
279	Fire	Fire Service Fee	Expedited Services Fees-Site Inspections	\$144.00 initial (2hr. Min.); \$72.00/hr. thereafter Plus applicable Tech fee
280	International Bridges	Parking Meters	Meter Rentals	\$20.00
281	International Bridges	Parking Meters	Payments with Credit or Debit Card - to include Parking fee and convenience fee	MINIMUM Payment of \$1.03/1st hour then \$1.00/hour for additional time
282	International Bridges	Parking Meters	Administrative Fee Per Rental	\$35.00
283	International Bridges	Toll for International Bridges	Tolls Charge Pedestrian, three years or older	\$0.50
284	International Bridges	Toll for International Bridges	Tolls Charge, Bicycle	\$0.50
285	International Bridges	Toll for International Bridges	Toll Charge, Motorcycle - Pre-Paid	\$3.00
286	International Bridges	Toll for International Bridges	Toll Charge, Motorcycle - Cash at booth	\$3.50
287	International Bridges	Toll for International Bridges	Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Pre-Paid	\$3.00
288	International Bridges	Toll for International Bridges	Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Cash at booth	\$3.50
289	International Bridges	Toll for International Bridges	Extra Axle for automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Pre-Paid	\$1.50
290	International Bridges	Toll for International Bridges	Extra Axle for automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Cash at booth	\$1.75
291	International Bridges	Toll for International Bridges	Tolls Charge Commercial Trucks, Buses (a motor vehicle used to transport persons and designed to accommodate more than 10 passengers, including the operator), Motor Homes, Tractors, Commercial Towed Trailers - Pre-Paid	\$4.00 per axle
292	International Bridges	Toll for International Bridges	Tolls Charge Commercial Trucks, Buses (a motor vehicle used to transport persons and designed to accommodate more than 10 passengers, including the operator), Motor Homes, Tractors, Commercial Towed Trailers - Cash at booth	\$4.50 per axle
293	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton - Pre-paid	\$4.00 per axle
294	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton - Cash at booth	\$4.50 per axle
295	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks, or any other vehicle using the Zaragoza Commercial Bridge - Pre-Paid	\$4.00 per axle
296	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks, or any other vehicle using the Zaragoza Commercial Bridge - Cash at booth	\$4.50 per axle
297	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles - Pre-paid	Between \$5.00 and \$3.00
298	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles - Cash at booth	Between \$5.50 and \$3.50
299	International Bridges	Toll for International Bridges	Tolls Charge, Empty 2-axle Commercial Box Truck - Pre-paid	Between \$5.00 and \$3.00
300	International Bridges	Toll for International Bridges	Tolls Charge, Empty 2-axle Commercial Box Truck - Cash at booth	Between \$5.50 and \$3.50
301	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more - Pre-paid	Between \$7.50 and \$4.00
302	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more - Cash at booth	Between \$8.00 and \$4.50
303	International Bridges	Toll for International Bridges	Tolls Charge, Empty Commercial Box Truck, 3 axles or more - Pre-paid	Between \$7.50 and \$4.00
304	International Bridges	Toll for International Bridges	Tolls Charge, Empty Commercial Box Truck, 3 axles or more - Cash at Booth	Between \$8.00 and \$4.50
305	International Bridges	Toll for International Bridges	AVI RFID - Replacement Fee	\$7.00
306	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of less than Three Days	\$17.00 plus applicable Technology Fee
307	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of three to 15 days	\$50.00 plus applicable Technology Fee
308	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of 16 to 30 days	\$160.00 plus applicable Technology Fee
309	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-fee for each month after first 30 days	\$90.00 plus applicable Technology Fee
310	Streets and Maintenance	Temporary Traffic Control	City Placement of Traffic control devices	\$100.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
311	Streets and Maintenance	Temporary Traffic Control	Noncompliance Correction	\$100.00
312	Streets and Maintenance	Temporary Traffic Control	Lane/sidewalk rental (after expiration of permit)	\$100.00
313	Streets and Maintenance	Film Permit	Use of City ROW or facility not to exceed 48 hours for filmmaking event	\$40.00
314	Streets and Maintenance	Residential Parking	Application to impose parking restrictions within a district	\$30.00 Plus applicable Tech fee - Restriction/Boundary Modification; \$25.00 Plus applicable Tech Fee - Dissolution of restriction or district
315	Streets and Maintenance	Residential Parking	Application to dissolve parking restrictions within a district	\$25.00 Plus applicable Tech fee
316	Streets and Maintenance	Residential Parking	New resident permit	\$10.00 Plus applicable Tech fee
317	Streets and Maintenance	Residential Parking	Annual resident parking permit	\$10.00 Plus applicable Tech fee
318	Streets and Maintenance	Residential Parking	Annual owner's parking permit	\$10.00 Plus applicable Tech fee
319	Streets and Maintenance	Residential Parking	Annual visitor parking permit	\$10.00 Plus applicable Tech fee
320	Streets and Maintenance	Residential Parking	Annual renewal fee	\$10.00 Plus applicable Tech fee
321	Streets and Maintenance	Residential Parking	Annual Renewal Fee (when paid via internet beginning in 2010)	\$5.00 Plus applicable Tech fee
322	Streets and Maintenance	Residential Parking	Temporary one day parking permit	\$1.00 Plus applicable Tech fee
323	Streets and Maintenance	Residential Parking	Permit replacement	\$10.00 Plus applicable Tech fee
324	Streets and Maintenance	Parking Forfeits / Fines	Parking without permit in a residential parking district	\$28.00
325	Streets and Maintenance	Parking Forfeits / Fines	Parking in a residential parking district with expired permit	\$28.00
326	Streets and Maintenance	Media Parking Placards	Annual placard for Media parking or replacement of placard	\$50.00
327	Streets and Maintenance	Downtown Parking District - Parking Permit Fee(Initial Permit)	Downtown Parking District	\$30.00
328	Streets and Maintenance	Downtown Parking District - Parking Permit Fee(Additional Permit)	Downtown Parking District	\$200.00
329	Streets and Maintenance	Downtown Parking District - New Resident Temporary Parking Permit Fee	Downtown Parking District	\$30.00
330	Streets and Maintenance	Downtown Parking District Replacement Parking Permit Fee	Downtown Parking District	\$30.00
331	Streets and Maintenance	Paving Cut Permit	Paving Cut Permit	\$69.00
332	Streets and Maintenance	Paving Cut Permit	Paving Cut Permit Extension	\$23.00
333	Streets and Maintenance	Paving Cut Permit	After Hours Inspection Fee, Weekend inspections (Sat & Sun) will require the contractor to be charged a minimum of 4 hours, Over 4 hours will be charged actual worked hours.	\$90.00
334	Streets and Maintenance	Memorial Marker Fee	Memorial Marker Fee	\$124.00
335	Streets and Maintenance	Memorial Marker - Optional Personalized Memorials Fee	Memorial Marker Fee	\$50.00
336	Planning & Inspections	Special Privilege	Application Fee - Permit	\$371.00 plus applicable technology fee
337	Planning & Inspections	Special Privilege	Application Fee - License	\$699 plus applicable technology fee
338	Planning & Inspections	Special Privilege	Application Fee - RTS (Rapid Transit System) and TOD (Transit Oriented Development) Corridors	Applicable technology fee
339	Planning & Inspections	Special Privilege	Application Fee - Smart Code Zoned Properties	Applicable technology fee
340	Planning & Inspections	Special Privilege - Annual fee	Awning, canopy, marquee, sign (legally existing)	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee
341	Planning & Inspections	Special Privilege - Annual fee	Awning, canopy, marquee, sign (new)	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee
342	Planning & Inspections	Special Privilege - Annual fee	Arcades, Awnings, Canopies & Galleries that comply with City Code Section 15.08.1201	
343	Planning & Inspections	Special Privilege - Annual fee	Subdivision entrance signs	\$106.00 per sign; plus applicable technology fee
344	Planning & Inspections	Special Privilege - Annual fee	Taxi stand	\$2,120 per stand; plus applicable technology fee
345	Planning & Inspections	Special Privilege - Annual fee	Underground storage vault or structure in CBD	\$530.00 per vault or structure; plus applicable technology fee
346	Planning & Inspections	Special Privilege - Annual fee	Designated food vending concessions in the downtown area	\$2,120 per site; plus applicable technology fee
347	Planning & Inspections	Special Privilege - Annual fee	Pipelines, whether overhead, surface or subsurface	\$3,710.00 flat rate plus \$220 per pipeline; plus applicable technology fee
348	Planning & Inspections	Special Privilege - Annual fee	Building or other structural encroachment	\$5.00 per square foot; plus applicable technology fee
349	Planning & Inspections	Special Privilege - Annual fee	Stairways	\$11.00 per stairway; plus applicable technology fee
350	Planning & Inspections	Special Privilege - Annual fee	Stairways (legally existing building 40 year and older)	
351	Planning & Inspections	Special Privilege - Annual fee	Facades	\$2.00 per linear foot; plus applicable technology fee
352	Planning & Inspections	Special Privilege - Annual fee	Pedestrian Sky Walk	\$530.00 per sky walk; plus applicable technology fee
353	Planning & Inspections	Special Privilege - Annual fee	Accessibility ramps required by code	\$11.00 per site; plus applicable technology fee
354	Planning & Inspections	Special Privilege - Annual fee	Accessibility ramps required by code (legally existing building 40 years and older)	
355	Planning & Inspections	Special Privilege - Annual fee	Street furniture	\$21.00 per site; plus applicable technology fee
356	Planning & Inspections	Special Privilege - Annual fee	Cables to include fiberoptics - surface, subsurface and aerial	\$3,710.00 for up to 2,000 linear feet plus \$2.00 per linear foot thereafter; technology fee does not apply
357	Planning & Inspections	Special Privilege - Annual fee	Outdoor pay telephones	\$1,060.00 per site; plus applicable technology fee
358	Planning & Inspections	Special Privilege - Annual Fee	Mobile Billboards	\$1,500.00 per issued Permit; plus applicable technology fee
359	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced canopy or awning	\$21.00 per canopy or awning; plus applicable technology fee
360	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced canopy or awning, canopy or gallery that complies with City Code Section 15.08.1201	

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
361	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced wall sign	\$21.00 per site; plus applicable technology fee
362	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced marquee, kiosk, or other sign	\$53.00 per site; plus applicable technology fee
363	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	Street furniture	\$21.00 per site; plus applicable technology fee
364	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	Outdoor cafe, restaurant, or market place	\$159.00 per site; plus applicable technology fee
365	Planning & Inspections	Special Privilege - Annual Fee - Downtown Improvement Area	Sidewalk Vending Space	Flat fee of \$150 for 100 square feet or less of license area and \$300 for license area over 100 square feet; plus applicable technology fee
366	Planning & Inspections	Special Privilege - Annual Fee	Sidewalk Vending Space	Flat fee of \$200 for 100 square feet or less of license area and \$400 for license area over 100 square feet; plus applicable technology fee
367	Planning & Inspections	Special Privilege - Temporary Use Fee - Downtown Improvement Area	Street closure in Downtown Improvement Area	\$53.00 per 12 hour period; plus applicable technology fee
368	Planning & Inspections	Special Privilege - Temporary Use Fee	Temporary street display	\$11.00 each plus the city's cost of installation, inspection and removal; plus applicable technology fee
369	Planning & Inspections	Special Privilege - Temporary Use Fee	Banner Program	\$11.00, plus city's cost of installation fees; plus applicable technology fee
370	Planning & Inspections	Special Privilege - Temporary Use Fee	Temporary banner	\$11.00 per day, plus city's cost of installation and inspection; plus applicable technology fee
371	Planning & Inspections	Special Privilege - Temporary Use Fee	Street closure in a residential/apartment zone, exceeding 24 hours	\$53.00 per 12 hour period; plus applicable technology fee
372	Planning & Inspections	Special Privilege - Temporary Use Fee	Street closure in a commercial/manufacturing zone	\$106.00 per 12 hour period; plus applicable technology fee
373	Planning & Inspections	Special Privilege - Annual Fee	Aerial, surface and sub-surface encroachments other than those listed	Area in square feet x market value per square foot x ten percent x seventy-five percent; minimum fee of \$1,060.00; plus applicable technology fee
374	Planning & Inspections	Parade Permit Application - Base Fee	Application submitted at least 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus applicable technology fee
375	Planning & Inspections	Parade Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus base parade permit fee and applicable technology fee
376	Planning & Inspections	Special Event Permit Application	Application submitted at least 30 days in advance of event for areas located outside of the Downtown Improvement Area.	\$371 plus applicable technology fee
377	Planning & Inspections	Special Event Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event.	\$371.00 plus base special event permit application fee and applicable technology fee
378	Planning & Inspections	Special Event Permit Application - Downtown Improvement Area	Application submitted at least 30 days in advance of event for areas located within the Downtown Improvement Area.	\$212 plus applicable technology fee
379	Planning & Inspections	Special Event Permit Application - Downtown Improvement Area- late fee	Application submitted at least 7 days but less than 30 days in advance of event.	\$212.00 plus base downtown special event permit application fee and applicable technology fee
380	Planning & Inspections	Temporary Event Permit Application	Application submitted at least 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus applicable technology fee
381	Planning & Inspections	Temporary Event Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus base temporary event permit application fee and applicable technology fee
382	Planning & Inspections	Planning Documents	Any Other Medium	Cost plus applicable technology fee
383	Planning & Inspections	Planning Documents	Special Publications of City and Geographical Information	
384	Planning & Inspections	Planning Documents	Planning dept. demo pack	\$19 plus applicable technology fee
385	Planning & Inspections	Planning Documents	Zoning Map Series	\$176 plus applicable technology fee
386	Planning & Inspections	Planning Documents	Plan El Paso	\$56 plus applicable technology fee
387	Planning & Inspections	Planning Documents	Plan El Paso (single 11 x 17)	\$9.00 plus applicable technology fee
388	Planning & Inspections	Planning Documents	Plan El Paso (single 24 x 36)	\$18 plus applicable technology fee
389	Planning & Inspections	Planning Documents	GIS Information	
390	Planning & Inspections	Planning Documents	Maps-size of longest side	
391	Planning & Inspections	Planning Documents	up to 12"	\$6 plus applicable technology fee
392	Planning & Inspections	Planning Documents	up to 24"	\$12 plus applicable technology fee
393	Planning & Inspections	Planning Documents	up to 36"	\$18 plus applicable technology fee
394	Planning & Inspections	Planning Documents	over 36"	\$21 plus applicable technology fee
395	Planning & Inspections	Planning Documents	Street Code Book	\$33 plus applicable technology fee
396	Planning & Inspections	Applications - Zoning	Zoning Condition or Special Contract - Release or Amendment	\$1,195 plus applicable technology fee
397	Planning & Inspections	Applications - Zoning	Rezoning	\$1,195 plus applicable technology fee
398	Planning & Inspections	Applications - Zoning	Special Permit	\$1,289 plus applicable technology fee
399	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan - City Council	\$1,131 plus applicable technology fee
400	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan Review - City Plan Commission	\$648 plus applicable technology fee
401	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan Review - Administrative Review	\$351 plus applicable technology fee
402	Planning & Inspections	Applications - Zoning	Detailed Site Plan-Administrative Modification	\$194 plus applicable technology fee.
403	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - up to and including 1 acre	\$352 plus applicable technology fee
404	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 1 acre up to and including 3 acres	\$415 plus applicable technology fee
405	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 3 acres up to and including 5 acres	\$495 plus applicable technology fee
406	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 5 acres up to and including 10 acres	\$562 plus applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
407	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 10 acres or more	\$709 plus applicable technology fee
408	Planning & Inspections	Applications - Subdivisions	Major Preliminary	\$2,013 plus applicable technology fee
409	Planning & Inspections	Applications - Subdivisions	Major Final	\$1,902 plus applicable technology fee
410	Planning & Inspections	Applications - Subdivisions	Major Combination	\$2,211 plus applicable technology fee
411	Planning & Inspections	Applications - Subdivisions	Development Plat	\$1,846 plus applicable technology fee
412	Planning & Inspections	Applications - Subdivisions	Minor	\$878 plus applicable technology fee
413	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Preliminary	\$1,695 plus applicable technology fee
414	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Final	\$1,857 plus applicable technology fee
415	Planning & Inspections	Applications - Subdivisions	Extension/Reinstatement	\$416 plus applicable technology fee
416	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Combination	\$2,222 plus applicable technology fee
417	Planning & Inspections	Applications - Subdivisions	Amending	\$717 plus applicable technology fee
418	Planning & Inspections	Applications - Subdivisions	Platting Determination Certificate	\$80 plus applicable technology fee
419	Planning & Inspections	Subdivision Improvements Review Application	Review Only	.1-10 acres \$1000 thereafter \$75/acre plus applicable technology fee
420	Planning & Inspections	Subdivision Improvements	Pre application review for drainage, subdivision, commercial, flood zone	\$75.00/hour plus applicable technology fee
421	Planning & Inspections	Construction Improvement Permit	Improvement Inspection	\$148 + \$60 per hour, plus applicable technology fee
422	Planning & Inspections	Subdivision Inspections	0.1-10.0 acre	\$148 + \$60 per hour, plus applicable technology fee
423	Planning & Inspections	Subdivision Inspections	10.1-30.0 acre	\$255 + \$60 per hour, plus applicable technology fee
424	Planning & Inspections	Subdivision Inspections	30.1-60.0 acre	\$448 + \$60 per hour, plus applicable technology fee
425	Planning & Inspections	Subdivision Inspections	60.1-100.0 acre	\$815 + \$60 per hour, plus applicable technology fee
426	Planning & Inspections	Subdivision Inspections	Over 100 acres	\$1,333 + \$60 per hour, plus applicable technology fee
427	Planning & Inspections	Subdivision Inspections	Pre final or final inspections	\$200/hour, Plus applicable technology fee
428	Planning & Inspections	Subdivision Inspections	Preparation of Acceptance of Subdivision	\$75.00/hour
429	Planning & Inspections	Applications - Grading	Grading Plan - Additional fee is required for additional review, additional inspection, or expedite review	\$84 per hour applicable technology fee
430	Planning & Inspections	Applications - Subdivision Improvement Plans	Subdivision Improvement Plan - Beyond the second review additional fee	\$168 per hour applicable technology fee
431	Planning & Inspections	Applications - Subdivisions	Vesting review of regulations for development applications	\$297.60 plus applicable technology fee
432	Planning & Inspections	Applications - Subdivisions	Land Study - 0.0 up to and including 300 acres	\$4,719 plus applicable technology fee.
433	Planning & Inspections	Applications - Subdivisions	Land Study - over 300 acres up to and including 600 acres	\$6,958 plus applicable technology fee.
434	Planning & Inspections	Applications - Subdivisions	Land Study - over 600 acres up to and including 900 acres	\$8,906 plus applicable technology fee.
435	Planning & Inspections	Applications - Subdivisions	Land Study - over 900 acres or more	\$11,651 plus applicable technology fee.
436	Planning & Inspections	Applications - Subdivisions	Amended Land Study - 0.0 up to and including 300 acres	\$2,293 plus applicable technology fee.
437	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 300 acres up to and including 600 acres	\$3,381 plus applicable technology fee.
438	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 600 acres up to and including 900 acres	\$4,327 plus applicable technology fee.
439	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 900 acres or more	\$5,661 plus applicable technology fee.
440	Planning & Inspections	Applications - MTP Amendment	Major Thoroughfare Plan Amendment	\$645 plus applicable technology fee.
441	Planning & Inspections	Comp Plan Amendment	Comprehensive Plan Amendment	\$958 plus applicable technology fee
442	Planning & Inspections	Applications - Subdivisions	Vacation of Recorded Subdivision	\$1,201 plus applicable technology fee.
443	Planning & Inspections	Applications - Subdivisions	Vacation of Public Rights-of-Way or Easements	\$1,938 plus applicable technology fee
444	Planning & Inspections	Applications - Subdivisions	Dedication of Rights-of-Way or Easements by Metes & Bounds	\$1,538 plus applicable technology fee
445	Planning & Inspections	Applications - Subdivisions	Street Name Change	\$2,056 plus applicable technology fee.
446	Planning & Inspections	Applications - Subdivisions	5-day review (Third review and any subsequent reviews)	\$235 plus applicable technology fee
447	Planning & Inspections	Other Applications	Address assignment, change or verification	\$18 plus applicable technology fee
448	Planning & Inspections	Other Applications	Development Agreement (includes PID applications)	\$1,996 plus applicable technology fee
449	Planning & Inspections	Other Applications	Off-site park dedications	\$1,996 plus applicable technology fee
450	Planning & Inspections	Other Applications	Annexation	\$2,405 plus applicable technology fee
451	Planning & Inspections	Other Applications	Complete subdivision ordinance	\$16 plus applicable technology fee.
452	Planning & Inspections	Other Applications	Zoning verification letter per contiguous parcels	\$150 plus applicable technology fee.
453	Planning & Inspections	Other Applications	Zoning verification letter/ with specific request for information	\$150 plus applicable technology fee.
454	Planning & Inspections	Other Applications	Shared Parking	\$146 plus applicable technology fee.
455	Planning & Inspections	Other Applications	Special Investigation	\$84 plus applicable technology fee.
456	Planning & Inspections	Other Applications	Additional requests for information for above	\$84 plus applicable technology fee.
457	Planning & Inspections	Other Applications	Processing fee for high screening walls	\$150 plus applicable technology fee.
458	Planning & Inspections	Other Applications	Rescind mandatory wall requirement	\$150 plus applicable technology fee.
459	Planning & Inspections	Other Applications	Classification of use from zoning administrator	\$150 plus applicable technology fee.
460	Planning & Inspections	Other Applications	Zoning Board of Adjustment - residential application	\$728 plus applicable technology fee.
461	Planning & Inspections	Other Applications	Zoning Board of Adjustment - commercial application	\$728 plus applicable technology fee.
462	Planning & Inspections	Legal Nonconforming	Registration for Legal Nonconforming use	\$123 plus applicable technology fee
463	Planning & Inspections	Neighborhood Conservancy Overlay (NCO) - CRC review	Neighborhood Conservancy Overlay (NCO) - CRC review	\$212 plus applicable technology fee
464	Planning & Inspections	Other Applications	Pre-application meeting	\$125/hr plus applicable technology fee
465	Planning & Inspections	Historic Landmark Commission	Appeal of Historic Landmark commission decision	\$308 plus applicable technology fee.
466	Planning & Inspections	Development	Floodplain, CLOMR, LOMR or any other FEMA's application for review	\$80.00/hour plus applicable technology fee
467	Planning & Inspections	Development	Third party review for Floodplain, CLOMR, LOMR or any other FEMA's application for review	\$130.00/hour plus applicable technology fee
468	Planning & Inspections	Development	Flood Determination Letter	\$25.00 plus applicable technology fee.
469	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Residential	\$24.00 plus applicable tech fee

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
470	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Engineering- Land Development	\$30.00 plus applicable technology fee
471	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Commercial	\$45.00 plus applicable technology fee
472	Planning & Inspections	Administrative Fee (Permit Cancellation)	Permit cancellation fee for permits that are not assessed a plan review fee.	Equal to 30% of permit fee plus applicable technology fee
473	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents – Planning	\$30.00 plus applicable technology fee
474	Planning & Inspections	Completion Permit	Completion Permit for Plumbing, Mechanical or Electrical Permits	50% of original mechanical, plumbing or electrical permit fee or the base fee, whichever is higher plus applicable technology fee
475	Planning & Inspections	Board and Secure Permit Fee	Board and Secure Permit Fee:	Level I: Single Family and up to a quadraplex on one parcel or commercial building less than 5,000 sq. ft.: \$115 Level II: Commercial building greater than 5,000 sq. ft. but less than 10,000 sq. ft.: \$231 Level III: Commercial building greater than 10,000 sq. ft.: \$346 plus applicable technology fee
476	Planning & Inspections	Plan Review - Re-Submission Fee		\$212 plus applicable technology fee
477	Planning & Inspections	Plan Review- Expedited Review 1 - For construction permits with valuation equal to or greater than \$300,000.00		Six hundred forty five dollars (\$645) plus one hundred and fifty six dollars (\$156) for each hour or portion of an hour of plan review time plus applicable technology fee.
478	Planning & Inspections	Plan Review - Expedited Review 2 - For construction permits with valuation less than \$300,000.00		Two hundred and fifty six dollars (\$256) plus ninety four dollars (\$94) for each hour or portion of an hour of plan review time plus applicable technology fee.
479	Planning & Inspections	Commercial Plan Review - Review Fee		Equal to 30% of building permit fee plus applicable technology fee
480	Planning & Inspections	Appeals Board Fees		\$555 plus applicable technology fee
481	Planning & Inspections	Building and Standards Commission	Hearing/Rehearing for Building and Standards Comm.	\$555 plus applicable technology fee
482	Planning & Inspections	Building Permits	Solar Shingle per 100 sq. ft.	\$14 per sq. ft. plus base fee plus applicable technology fee
483	Planning & Inspections	Building Permits	Contractor starting work without a permit on a residential building, structure, electrical, gas, mechanical, irrigation, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit plus applicable technology fee
484	Planning & Inspections	Building Permits	Contractor starting work without a permit on a commercial building, structure, electrical, gas, mechanical, irrigation, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit plus applicable technology fee
485	Planning & Inspections	Building Permits	Homeowner starting work without a permit on his own residential building, structure, electrical, gas, mechanical, irrigation or plumbing system before obtaining the necessary permits or written authorization from the building official	Double the permit fee for working without a permit plus applicable technology fee
486	Planning & Inspections	Building Permits	Permit which require only one inspection	\$110 plus applicable technology fee
487	Planning & Inspections	Building Permits	Pre-Inspection Fee	\$110 plus applicable technology fee
488	Planning & Inspections	Building Permits	building/existing building C of O	\$110 plus applicable technology fee
489	Planning & Inspections	Building Permits	building /fences	\$110 plus applicable technology fee
490	Planning & Inspections	Building Permits	Building/electrical fence	\$152 plus applicable technology fee
491	Planning & Inspections	Building Permits	building/placement	\$110 plus applicable technology fee
492	Planning & Inspections	Building Permits	building/plumbing/CHP	\$110 plus applicable technology fee
493	Planning & Inspections	Building Permits	building/right of way	\$110 plus applicable technology fee
494	Planning & Inspections	Building Permits	building/siding	\$110 plus applicable technology fee
495	Planning & Inspections	Building Permits	building/weatherization	\$110 plus applicable technology fee
496	Planning & Inspections	Building Permits	building/windows	\$110 plus applicable technology fee
497	Planning & Inspections	Building Permits	Permit which require two inspections	\$160 plus applicable technology fee
498	Planning & Inspections	Building Permits	Demolition Permit	\$115 plus applicable technology fee
499	Planning & Inspections	Building Permits	building/residential/swimming pool, spa	\$115 plus applicable technology fee
500	Planning & Inspections	Building Permits	building/retaining walls	\$115 plus applicable technology fee
501	Planning & Inspections	Building Permits	Moving a building	\$115 plus applicable technology fee
502	Planning & Inspections	Building Permits	Temporary structures-amusement devices	
503	Planning & Inspections	Building Permits	per ride-per month	\$9 plus applicable technology fee
504	Planning & Inspections	Building Permits	minimum	\$51 plus applicable technology fee
505	Planning & Inspections	Building Permits	Cellular Service	Based on the valuation of the tower. The same as a commercial building. plus applicable technology fee
506	Planning & Inspections	Sidewalk, Street and Public ROW Rental	Permit Fee	\$40 plus applicable technology fee
507	Planning & Inspections	Sidewalk, Street and Public ROW Rental	Per Month	\$ 0.14 / Sq. ft. plus applicable technology fee
508	Planning & Inspections	Sidewalk, Street and Public ROW Rental	minimum	\$51 plus applicable technology fee
509	Planning & Inspections	Sidewalk, Street and Public ROW Rental	If the street rental prevents use of :	
510	Planning & Inspections	Sidewalk, Street and Public ROW Rental	If the street rental prevents use of on-street parking meters	\$9/day per meter plus applicable technology fee



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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
511	Planning & Inspections	Building Permits - Commercial		For Structural repair work costing over five hundred dollars (\$500.00) and less than fifteen thousand dollars (\$15,000.00), all repair work, new work and remodeling with a valuation up to and not including fifteen thousand dollars and requiring plans and plan review, the fee shall be one hundred sixty dollars and forty-nine cents (\$160.49) plus plan review fee and applicable technology fee.
512	Planning & Inspections	Building Permits - Commercial		For a valuation from fifteen thousand dollars and including one hundred thousand dollars, the fee shall be one hundred sixty-one dollars and twelve cents (\$161.12) for the first fifteen thousand dollars plus eight dollars and forty-eight cents (\$8.48) per thousand for each additional thousand or fraction thereof by which the valuation exceeds fifteen thousand dollars plus plan review fee and applicable technology fee.
513	Planning & Inspections	Building Permits - Commercial		For a valuation over one hundred thousand dollars up to and including five hundred thousand dollars, the fee shall be eight hundred thirty-seven dollars and forty cents (\$837.40) for the first one hundred thousand dollars, plus six dollars and thirty-six cents (\$6.36) for each one thousand dollars or fraction thereof by which the valuation exceeds one hundred thousand dollars plus plan review fee and applicable technology fee.
514	Planning & Inspections	Building Permits - Commercial		For a valuation over five hundred thousand dollars up to and including one million dollars, the fee shall be three thousand one hundred twelve dollars and seventy-two cents (\$3,112.72) for the first five hundred thousand dollars plus three dollars and twenty eight cents (\$3.28) for each one thousand dollars of fraction thereof by which the valuation exceeds five hundred thousand dollars plus plan review fee and applicable technology fee.
515	Planning & Inspections	Building Permits - Commercial		For a valuation over one million dollars, the fee shall be four thousand seven hundred fifty-eight dollars and thirty-four cents (\$4,758.34) for the first one million dollars plus two dollars and twelve cents (\$2.12) for each one thousand dollars of fraction thereof by which the valuation exceeds one million thousand dollars plus plan review fee and applicable technology fee.
516	Planning & Inspections	Building Permits - Commercial	Commercial Swimming Pool	\$238 plus applicable technology fee
517	Planning & Inspections	Building Permits - Commercial	Commercial Spa	\$185 plus applicable technology fee
518	Planning & Inspections	Building Permits	Completion Permit	50% of current permit fee plus applicable technology fee
519	Planning & Inspections	Building Permits	Foundation Only Permit	10% of total permit fee plus applicable technology fee
520	Planning & Inspections	Building Permits - Commercial	Shell Permit	80% of building permit fee plus applicable technology fee
521	Planning & Inspections	Building Permits - Commercial	Tenant Improvement Permit For Existing Buildings	20% of building permit fee plus applicable technology fee
522	Planning & Inspections	Building Permits - Commercial	Tenant Improvement Permit For New Buildings	20% of building permit fee plus applicable technology fee
523	Planning & Inspections	Landscape Buyout Fee	Landscape Buyout Fee	Landscape fees in lieu of installation Calculation based on \$5,300 per plan unit. plus applicable technology fee
524	Planning & Inspections	Single Family Residential Landscape Buyout Fee	Landscape Buyout Fee	Landscape fees in lieu of installation \$150 plus applicable technology fee
525	Planning & Inspections	Electrical Permits		Repairs or alterations costing under \$1,000.00 requiring building permit fee shall be according to Schedule B. plus applicable technology fee
526	Planning & Inspections	Electrical Permits	\$1,000.00 to \$6,000.00	Repair work costing over \$1,000.00 and all new and remodeling work with a building permit valuation up to including \$6,000.00 shall be \$76 plus applicable technology fee.

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
527	Planning & Inspections	Electrical Permits	\$6,000.00 to \$15,000.00	Building permit valuation over \$6,000.00 shall be \$78 for the first \$6,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$15,000.00 plus applicable technology fee.
528	Planning & Inspections	Electrical Permits	\$15,000.00 to \$100,000.00	Building permit valuation over \$15,000 fee shall be \$89 for the first \$15,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$100,000.00 plus applicable tech fee.
529	Planning & Inspections	Electrical Permits	\$100,000.00 to \$500,000.00	Building permit valuation over \$100,000.00 shall be \$222 for the first \$100,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$500,000.00 plus applicable technology fee.
530	Planning & Inspections	Electrical Permits	\$500,000.00 to \$1,000,000.00	Building permit valuation over \$500,000.00 shall be \$634 for the first \$500,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$1,000,000.00 plus applicable technology fee.
531	Planning & Inspections	Electrical Permits	\$1,000,000.00 and over	Building permit valuation over \$1,000,000.00 shall be \$1,051 for the first \$1,000,000.00 plus \$1.05 for each additional thousand for fraction plus applicable technology fee.
532	Planning & Inspections	Electrical Permits		Fees as herein established shall be paid for ordinary minor repairs costing under \$1,000.00 or jobs without building permits plus applicable technology fee
533	Planning & Inspections	Other Applications	Neighborhood Conservancy Overlay (NCO) - Appeal	\$121 plus applicable technology fee
534	Planning & Inspections	Electrical Permits	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee
535	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Service entrance:</b>	
536	Planning & Inspections	Electrical Permits	Each Temporary Service or Each Service Release	\$30 based on quantity plus base fee and applicable technology fee
537	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>New change or replace</b>	
538	Planning & Inspections	Electrical Permits	Each Service or new/replacement of electrical panel/panel board	\$47 based on quantity plus base fee and applicable technology fee
539	Planning & Inspections	Electrical Permits	Max Service Entrance Fee	\$130 plus applicable technology fee
540	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Outlets:</b>	
541	Planning & Inspections	Electrical Permits	1 to 20 ea.	\$1.17 Based on quantity plus base fee and applicable technology fee
542	Planning & Inspections	Electrical Permits	21 to 40 ea.	\$0.90 Based on quantity plus base fee and applicable technology fee
543	Planning & Inspections	Electrical Permits	Over 40 ea.	\$0.90 Based on quantity plus base fee and applicable technology fee
544	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Fixtures:</b>	
545	Planning & Inspections	Electrical Permits	Appliances to include: Range, Dyers, Water Heaters, Furnace, Dishwasher, Garbage Disposal, Trash Compactor, Bathroom Heaters and Evaporative Coolers.	\$3.18 Based on quantity plus base fee and applicable technology fee
546	Planning & Inspections	Electrical Permits	Refrigerated air conditioner, per ton	\$1.05 based on quantity plus base fee and applicable technology fee
547	Planning & Inspections	Electrical Permits	Transformer type welder, ea.	\$13 based on quantity plus base fee and applicable technology fee
548	Planning & Inspections	Electrical Permits	X-ray machine, ea.	\$38 based on quantity plus base fee and applicable technology fee
549	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Fractional H.P. Motor, per H.P.:</b>	
550	Planning & Inspections	Electrical Permits	1 to 10 H.P.	\$2.11 based on quantity plus base fee and applicable technology fee
551	Planning & Inspections	Electrical Permits	Over 10 H.P., ea.	\$1.05 based on quantity plus base fee and applicable technology fee
552	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Motor, per H.P.</b>	
553	Planning & Inspections	Electrical Permits	1 to 20 H.P., ea.	\$2.11 based on quantity plus base fee and applicable technology fee
554	Planning & Inspections	Electrical Permits	Over 20 H.P., ea.	\$1.05 based on quantity plus base fee and applicable technology fee
555	Planning & Inspections	Electrical Permits	Feed rail and bus way, per linear foot	\$0.74 based on quantity plus base fee and applicable technology fee
556	Planning & Inspections	Electrical Permits	Under floor duct or cellular raceway/conduit per linear foot	\$0.27 based on quantity plus base fee and applicable technology fee
557	Planning & Inspections	Electrical Permits	Power or lighting transformer per k.v.a.	\$1.05 based on quantity plus base fee and applicable technology fee
558	Planning & Inspections	Electrical Permits	Mobile home	\$14 based on quantity plus base fee and applicable technology fee
559	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>T.V. Outlets-master systems only:</b>	
560	Planning & Inspections	Electrical Permits	Base fee	\$110 plus applicable technology fee
561	Planning & Inspections	Electrical Permits	Plus per outlet	\$2 based on quantity plus base fee and applicable technology fee
562	Planning & Inspections	Electrical Permits	Swimming pool; hot-tub; spa; Jacuzzi; ea.	\$46 based on quantity plus base fee and applicable technology fee
563	Planning & Inspections	Electrical Permits	Temporary installation such as carnivals, show windows, conventions, etc., ea.	\$51 based on quantity plus base fee and applicable technology fee
564	Planning & Inspections	Electrical Permits	Generators	\$51 based on quantity plus base fee and applicable technology fee

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565	Planning & Inspections	Electrical Permits	Others not covered	\$14 based on quantity plus base fee and applicable technology fee
566	Planning & Inspections	Electrical Permits	Solar heating systems	\$24 based on quantity plus base fee and applicable technology fee
567	Planning & Inspections	Electrical Permits	Solar panels, ea.	\$14 based on quantity plus base fee and applicable technology fee
568	Planning & Inspections	Mechanical	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee
569	Planning & Inspections	Mechanical	Boiler: 5 horsepower or less, ea.	\$36 based on quantity plus base fee and applicable technology fee
570	Planning & Inspections	Mechanical	Boiler Horsepower additional over 5, ea.	\$36 plus \$6.35 per horsepower over 5, based on quantity plus base fee and applicable technology fee
571	Planning & Inspections	Mechanical	Each evaporative cooler	\$24 based on quantity plus base fee and applicable technology fee
572	Planning & Inspections	Mechanical	Each force air or gravity heater or furnace	\$24 based on quantity plus base fee and applicable technology fee
573	Planning & Inspections	Mechanical	Non-ducted heating appliances; wall, space, unit infrared heaters, ea.	\$22 Based on quantity plus base fee and applicable technology fee
574	Planning & Inspections	Mechanical	Combination heating-cooling unit or refrigeration unit, ea.	\$47 plus \$6.35 per ton plus base fee and applicable technology fee
575	Planning & Inspections	Mechanical	Heat exchanger, ea.	\$22 Based on quantity plus base fee and applicable technology fee
576	Planning & Inspections	Mechanical	Air handlers and mixing boxes, ea.	\$22 Based on quantity plus base fee and applicable technology fee
577	Planning & Inspections	Mechanical	Perimeter convectors, per linear foot	\$3.18 Based on quantity plus base fee and applicable technology fee
578	Planning & Inspections	Mechanical	Cooling tower	\$39 plus base fee and applicable technology fee
579	Planning & Inspections	Mechanical	Power units: icemakers, walk-in coolers, reach -in coolers, etc., ea.	\$24 plus \$6.35 per ton, ventilation system and/or fans, ducts and applicable technology fee
580	Planning & Inspections	Mechanical	Icemakers not a portion of heating and cooling system no tons	\$36 plus base fee and applicable technology fee
581	Planning & Inspections	Mechanical	Condensate drains	\$9 based on quantity plus base fee and applicable technology fee
582	Planning & Inspections	Mechanical	Solar Systems (excluding duct work)	\$36 plus base fee and applicable technology fee
583	Planning & Inspections	Mechanical	Collectors	\$20 Based on quantity plus base fee and applicable technology fee
584	Planning & Inspections	Mechanical	Hood and/or exhaust fan, duct: Residential	\$9.54 based on quantity plus base fee and applicable technology fee
585	Planning & Inspections	Mechanical	Type 1 Hood and/or exhaust fan, duct: Non-Residential	\$153 plus base fee and applicable technology fee
586	Planning & Inspections	Mechanical	Type 2 Hood and/or exhaust fan, duct: Non-Residential	\$77 plus base fee and applicable technology fee
587	Planning & Inspections	Mechanical	Restroom exhaust fan and/or duct/Dryer Vent: Residential	\$6.35 Based on quantity plus base fee and applicable technology fee
588	Planning & Inspections	Mechanical	Restroom exhaust fan and/or duct/Dryer Vent: Non-Residential	\$9.53 based on quantity plus base fee and applicable technology fee
589	Planning & Inspections	Mechanical	Fire dampers, ea.	\$3.18 Based on quantity plus base fee and applicable technology fee
590	Planning & Inspections	Mechanical	Humidifiers, ea.	\$20.11 Based on quantity plus base fee and applicable technology fee
591	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 1-10 openings	\$21.24 Based on quantity plus base fee and applicable technology fee
592	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 11-20 openings	\$27.54 Based on quantity plus base fee and applicable technology fee
593	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 21-30 openings	\$34 based on quantity plus base fee and applicable technology fee
594	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab over 30 openings	\$36 plus \$1 for each opening plus base fee and applicable technology fee
595	Planning & Inspections	Plumbing	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee
596	Planning & Inspections	Plumbing	Fixture: Backflow prevention device	\$9.53 Based on quantity plus base fee and applicable technology fee
597	Planning & Inspections	Plumbing	house to sewer curb cut	\$26.48 plus base fee and applicable technology fee
598	Planning & Inspections	Plumbing	Sewer tap	\$10.59 plus base fee and applicable technology fee
599	Planning & Inspections	Plumbing	Water closet 1-5	\$20.12 plus base fee and applicable technology fee
600	Planning & Inspections	Plumbing	Water closet over 5	\$14.83 plus base fee and applicable technology fee
601	Planning & Inspections	Plumbing	Water closet reset	\$14.83 plus base fee and applicable technology fee
602	Planning & Inspections	Plumbing	Inspection outside City limit	\$76.25 and applicable technology fee
603	Planning & Inspections	Plumbing	surcharge on above fees	\$96.36 and applicable technology fee
604	Planning & Inspections	Plumbing	additional surcharge after water connected	\$96.36 and applicable technology fee
605	Planning & Inspections	Plumbing	Consumer Health Permit - Inspections for 3 compartment sink, grease trap, etc.	\$76.25 and applicable technology fee
606	Planning & Inspections	Plumbing	Grease trap, sand traps, separation tanks, dental chair, dishwasher, washing machine, garbage disposal unit, water softener, electric water heater, indirect waste line into plumbing drain or fixture, (all other this category), ea.	\$10.59 based on quantity plus base fee and applicable technology fee
607	Planning & Inspections	Plumbing	Commercial roof drain, ea.	\$8.47 based on quantity plus base fee and applicable technology fee
608	Planning & Inspections	Plumbing	Bathtub, shower, lavatory, kitchen sink, commercial sink, (per section) urinal, bidet, drinking fountain, ea.	\$8.47 based on quantity plus base fee and applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
609	Planning & Inspections	Plumbing	Vehicular dump station	\$16.95 Based on quantity plus base fee and applicable technology fee
610	Planning & Inspections	Plumbing Sewer ejectors	Single	\$15.89 Based on quantity plus base fee and applicable technology fee
611	Planning & Inspections	Plumbing Sewer ejectors	Dual	\$24.35 based on quantity plus base fee and applicable technology fee
612	Planning & Inspections	Plumbing	Solar heating systems	\$24.35 based on quantity plus base fee and applicable technology fee
613	Planning & Inspections	Plumbing	Solar panels, ea.	\$13.76 based on quantity plus base fee and applicable technology fee
614	Planning & Inspections	Plumbing	Back-up water heaters, gas	\$13.76 based on quantity plus base fee and applicable technology fee
615	Planning & Inspections	Plumbing	Storage tank	\$11.55 Based on quantity plus base fee and applicable technology fee
616	Planning & Inspections	Plumbing Permits	Appliances	\$76.25 permit fee plus \$17.47 per fixture and applicable technology fee
617	Planning & Inspections	Irrigation System	Irrigation base fee for residential	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee
618	Planning & Inspections	Irrigation System	Irrigation Base fee for Commercial	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee
619	Planning & Inspections	Irrigation System	Fixture: Control valve (each section)	\$9.53 Based on quantity and applicable technology fee
620	Planning & Inspections	Irrigation System	Fixture: Backflow preventive device	\$9.53 Based on quantity and applicable technology fee
621	Planning & Inspections	Irrigation System	Fixture: Sprinkler head, ea.	\$0.64 Based on quantity and applicable technology fee
622	Planning & Inspections	Irrigation System	Fixture: Drips, ea.	\$0.14 Based on quantity and applicable technology fee
623	Planning & Inspections	Irrigation System	Fixture: Bubblers, ea.	\$0.14 Based on quantity and applicable technology fee
624	Planning & Inspections	Irrigation System	Subterranean irrigation systems per square yard irrigated	\$0.14 Based on quantity and applicable technology fee
625	Planning & Inspections	Plumbing	Swimming pools, Jacuzzi (Hot Tubs) Therapy tubs, Whirlpools, ea.	\$110 and applicable technology fee
626	Planning & Inspections	Plumbing	Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea.	\$110 and applicable technology fee
627	Planning & Inspections	Plumbing	Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea. additionally if included with swimming pool	\$13.76 based on quantity plus base fee and applicable technology fee
628	Planning & Inspections	Plumbing	Gas water heater (pool, Jacuzzi, etc.)	\$13.76 based on quantity plus base fee and applicable technology fee
629	Planning & Inspections	Plumbing	Cartridge filters (pool, Jacuzzi, etc.)	\$8.47 based on quantity plus base fee and applicable technology fee
630	Planning & Inspections	Plumbing	Plumbing work no fixtures or sewer	\$110 and applicable technology fee
631	Planning & Inspections	Plumbing	Mobile home hook-ups	\$110 and applicable technology fee
632	Planning & Inspections	Gas	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee
633	Planning & Inspections	Gas	Gas opening, appliance by others, ea.	\$7.41 Based on quantity plus base fee and applicable technology fee
634	Planning & Inspections	Gas	Commercial cooking unit, (ovens, etc.), ea.	\$13.76 based on quantity plus base fee and applicable technology fee
635	Planning & Inspections	Gas	Domestic cooking unit	\$10.59 based on quantity plus base fee and applicable technology fee
636	Planning & Inspections	Gas Water Heater	Gas Water Heater	\$13.76 based on quantity plus base fee and applicable technology fee
637	Planning & Inspections	Gas	Commercial clothes dryer	\$13.76 based on quantity plus base fee and applicable technology fee
638	Planning & Inspections	Gas	Residential clothes dryer	\$10.59 based on quantity plus base fee and applicable technology fee
639	Planning & Inspections	Gas-Unducted heating appliances	Circulating wall, ceiling, space, unit-infra-red, ea.	\$20.11 based on quantity plus base fee and applicable technology fee
640	Planning & Inspections	Gas	Lighting unit, log lighter	\$10.59 based on quantity plus base fee and applicable technology fee
641	Planning & Inspections	Gas	Floor furnace	\$15.89 based on quantity plus base fee and applicable technology fee
642	Planning & Inspections	Gas	Service yard line	\$13.76 based on quantity plus base fee and applicable technology fee
643	Planning & Inspections	Gas	Gas refrigerator	\$13.76 based on quantity plus base fee and applicable technology fee
644	Planning & Inspections	Building Permit - Residential	For additional lines than 400 square feet	\$307 and applicable technology fee
645	Planning & Inspections	Third party building permit discount	Discount for residential permit when builder utilizes third party services for process.	<ul style="list-style-type: none"> <li>• First 400 TPRN permits issued, \$100 reduction in individual permit cost</li> <li>• Subsequent 100 TPRN permits issued (401 to 500), \$125 reduction in permit cost</li> <li>• Subsequent permits in excess of 500 permits issued, \$150 reduction in permit cost</li> </ul>
646	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 401-1299 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.87 per square foot plus applicable Technology Fee.
647	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 1300-2399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.82 per square foot plus applicable Technology Fee.

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
648	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 2400-3399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.81 per square foot plus applicable Technology Fee.
649	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 3400-4399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.72 per square foot plus applicable Technology Fee.
650	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction greater than 4400 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.61 per square foot plus applicable Technology Fee.
651	Planning & Inspections	Building Permit - Residential	Residential Permit	Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7%; applicable technology fee will be assessed to each permit.
652	Planning & Inspections	Building Permit	Inspection fee-business hours	\$110 plus applicable technology fee
653	Planning & Inspections	Building Permit	Inspection fee-non business hours (Two hour minimum)	\$127 (Two Hour Minimum) plus applicable technology fee
654	Planning & Inspections	Building Permit	Inspection fee-Expedited "On-Demand" inspections (Two hour minimum)	\$127 (Two Hour Minimum) plus applicable technology fee
655	Planning & Inspections	Building Permit	Investigative Inspection Permit	\$150 plus applicable technology fee
656	Planning & Inspections	Sign Permits	Sign Permit	A basic sign valuation shall be determined for all signs by multiplying the sign area in square feet by the appropriate value from the following table:
657	<b>Planning &amp; Inspections</b>	<b>Sign Permits</b>	<b>Sign Height (Ft)</b>	
658	Planning & Inspections	Sign Permits	<b>Non-Illuminated</b>	Single Face
659	Planning & Inspections	Sign Permits	1 up to and including 20 Ft in Height	\$14.00 plus applicable technology fee
660	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$16.00 plus applicable technology fee
661	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$17.00 plus applicable technology fee
662	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$18.00 plus applicable technology fee
663	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$20.00 plus applicable technology fee
664	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$21.00 plus applicable technology fee
665	<b>Planning &amp; Inspections</b>	<b>Sign Permits</b>	<b>Non-Illuminated</b>	
666	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$20.00 plus applicable technology fee
667	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$23.00 plus applicable technology fee
668	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$24.00 plus applicable technology fee
669	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$26.00 plus applicable technology fee
670	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$29.00 plus applicable technology fee
671	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$30.00 plus applicable technology fee
672	<b>Planning &amp; Inspections</b>	<b>Sign Permits</b>	<b>Sign Height (Ft)</b>	
673	Planning & Inspections	Sign Permits	<b>Illuminated</b>	Single Face
674	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$25.00 plus applicable technology fee
675	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$30.00 plus applicable technology fee
676	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$34.00 plus applicable technology fee
677	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$37.00 plus applicable technology fee
678	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$39.00 plus applicable technology fee
679	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$41.00 plus applicable technology fee
680	Planning & Inspections	Sign Permits	<b>Illuminated Double Face</b>	Double Face
681	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$39.00 plus applicable technology fee
682	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$47.00 plus applicable technology fee
683	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$50.00 plus applicable technology fee
684	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$53.00 plus applicable technology fee
685	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$56.00 plus applicable technology fee
686	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$59.00 plus applicable technology fee
687	Planning & Inspections	Sign Permits	Off-Premise Sign Demolition	\$76.00 plus applicable technology fee
688	Planning & Inspections	Sign Permits	For sign valuations equal to or less than two hundred dollars (\$200.00). Except for temporary real estate signs.	\$51.00 plus applicable technology fee
689	Planning & Inspections	Sign Permits		For sign valuations of two hundred one (\$201.00), up to and including one thousand, sign permit fee shall be fifty two dollars and forty one cents (\$52.41) plus two dollars and eighteen cents (\$2.18) for each one hundred or portion thereof over two hundred plus applicable technology fee.
690	Planning & Inspections	Sign Permits		For sign valuation of one thousand one (\$1,001.00), up to and including ten thousand, sign permit fee shall be sixty-eight dollars and seventy-eight cents (\$68.78) plus twelve dollars and one cent (\$12.01) for each one thousand or portion thereof over one thousand plus applicable technology fee.
691	Planning & Inspections	Sign Permits		For sign valuations over ten thousand one (\$10,001.00), up to and including twenty-five thousand sign permit fee shall be one hundred seventy five dollars and seventy-eight cents (\$175.78) plus twenty-five dollars and forty-two cents (\$25.42) for each one thousand or portion thereof over ten thousand plus applicable technology fee.

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
692	Planning & Inspections	Sign Permits		For sign valuations over twenty-five thousand and one (\$25,001.00), sign permit fee shall be five hundred ninety-two dollars and eighty-five cents (\$592.85) plus thirty-eight dollars and twenty-one cents (\$38.12) for each one thousand or portion thereof over twenty five thousand plus applicable technology fee.
693	Planning & Inspections	Fire Permits	Fire Sprinkler or Fire Extinguishing System	Minimum Fee \$77 plus applicable technology fee
694	<b>Planning &amp; Inspections</b>	<b>Fire Permits</b>	<b>Number of Sprinkler heads</b>	
695	Planning & Inspections	Fire Permits	1 to 15	\$77 plus applicable technology fee
696	Planning & Inspections	Fire Permits	16 to 75	\$118 plus applicable technology fee
697	Planning & Inspections	Fire Permits	76 to 100	\$158 plus applicable technology fee
698	Planning & Inspections	Fire Permits	101 to 200	\$236 plus applicable technology fee
699	Planning & Inspections	Fire Permits	201 to 300	\$277 plus applicable technology fee
700	Planning & Inspections	Fire Permits	Over 300	\$316 plus applicable technology fee
701	Planning & Inspections	Fire Permits	Fire Suppression Systems for Cooking Operations	\$77 plus applicable technology fee
702	<b>Planning &amp; Inspections</b>	<b>Fire Permits</b>	<b>Number of Devices</b>	
703	Planning & Inspections	Fire Permits	1 to 5	\$77 plus applicable technology fee
704	Planning & Inspections	Fire Permits	6 to 20	\$118 plus applicable technology fee
705	Planning & Inspections	Fire Permits	21 to 40	\$158 plus applicable technology fee
706	Planning & Inspections	Fire Permits	41 to 60	\$198 plus applicable technology fee
707	Planning & Inspections	Fire Permits	61 to 100	\$236 plus applicable technology fee
708	Planning & Inspections	Fire Permits	over 100	\$278 plus applicable technology fee
709	Planning & Inspections	Fire Permits	1 to 3 fire hydrants	\$77 plus applicable technology fee
710	Planning & Inspections	Fire Permits	4 to 6 fire hydrants	\$118 plus applicable technology fee
711	Planning & Inspections	Fire Permits	over 6 fire hydrants	\$158 plus applicable technology fee
712	Planning & Inspections	Building Permit	Roofing Permit	\$118 plus applicable technology fee
713	Planning & Inspections	Building Permit	Certified Roofing Permit	\$77 plus applicable technology fee
714	Planning & Inspections	Building Permit	Sidewalk Permit	\$110 plus applicable technology fee
715	Planning & Inspections	Building Permit	Driveway Permit	\$110 plus applicable technology fee
716	Planning & Inspections	Building Permit	Certificate of Use	\$398 plus applicable technology fee
717	Planning & Inspections	Building Permit	Conditional Certificate of Occupancy	\$398 plus applicable technology fee
718	Planning & Inspections	Building Permit	Temporary Certificate of Occupancy	\$169 plus applicable technology fee
719	Planning & Inspections	Building Permit	Temporary Structures (Tents, construction sheds, seat canopies, etc.)	Minimum \$51 (\$0.11 per square foot for the total area per month or fraction thereof) plus applicable technology fee
720	Planning & Inspections	Building Permit	Vacant Building Annual Registration-Commercial less than 5,000 square feet in area	\$159 plus applicable technology fee
721	Planning & Inspections	Building Permit	Vacant Building Annual Registration-Commercial 5,001 square feet to 20,000 square feet in area	\$318 plus applicable technology fee
722	Planning & Inspections	Building Permit	Vacant Building Annual Registration-commercial over 20,001 square feet in area	\$477 plus applicable technology fee
723	Planning & Inspections	Building Permit	Vacant Building commercial and residential fee for registration ownership transfers not requiring a plan review	\$80 plus applicable technology fee
724	Planning & Inspections	Building Permit	Vacant Building Annual Residential Registration Fee	\$159 plus applicable technology fee
725	Planning & Inspections	Building Permit	Mobile Home Placement Permit	\$110 plus applicable technology fee
726	Planning & Inspections	Building Permit	Duplicate Cards or Licenses	\$17.00 plus applicable technology fee
727	Planning & Inspections	Business Licenses	Vendor	\$48 plus applicable technology fee
728	Planning & Inspections	Business Licenses	Tax Exempt Vendor	No Fee
729	Planning & Inspections	Business Licenses	Motel	\$230 plus applicable technology fee
730	Planning & Inspections	Business Licenses	Hotel	\$230 plus applicable technology fee
731	Planning & Inspections	Business Licenses	Lodging house	\$56 plus applicable technology fee
732	Planning & Inspections	Business Licenses	Home occupation (New) -Annual	\$160 plus applicable technology fee
733	<b>Planning &amp; Inspections</b>	<b>Business License</b>	<b>Home occupation- Late Fee</b>	20% of renewal fee plus applicable tech fee
734	Planning & Inspections	Business Licenses	2nd hand dealers	\$190 plus applicable technology fee
735	Planning & Inspections	Business Licenses	Expedited Application Review Fee	\$48 plus applicable technology fee
736	Planning & Inspections	Business Licenses	Enhanced Provisional License Fee	\$148 plus applicable technology fee
737	Planning & Inspections	Business Licenses	Flea Market Operator License	\$630 plus applicable technology fee
738	Planning & Inspections	Business Licenses	Renewal Fee for Flea Market Operators License	\$505 plus applicable technology fee
739	Planning & Inspections	Business Licenses	2nd hand dealer receipt books- 50 receipts per book.	\$18 each plus applicable technology fee
740	Planning & Inspections	Amplification Fee	4 or more days in advance of event	\$15 plus applicable technology fee
741	Planning & Inspections	Amplification Fee	3 or less day in advance of event	\$30 plus applicable technology fee
742	Planning & Inspections	Contractors Registration Fee	Registration Fee	\$100 plus applicable technology fee
743	Planning & Inspections	Third Party Contractor Registration Fee	Application and renewal fee for third party contractor registrations	\$300 plus applicable technology fee (valid for a three year period)
744	Planning & Inspections	Business License	Sign Painting Contractors	\$110 plus applicable technology fee
745	Planning & Inspections	Business License	Sign Contractor	1 Year \$607.00 2 Years \$1,214.00 plus applicable technology fee
746	Planning & Inspections	Business License	Sign Installer	\$607 plus applicable technology fee
747	Planning & Inspections	Business License	Temp. inflatable sign installer	\$1,213 plus applicable technology fee
748	Planning & Inspections	Business License	Temp inflatable sign installed by property owner	\$607 plus applicable technology fee
749	Planning & Inspections	Business License	Motor Vehicle Dealers	1 Year \$145.00 2 Years \$290.00 plus applicable technology fee
750	Planning & Inspections	Business License	TABC Certification Inspection	\$110.00 plus applicable tech fee
751	<b>Planning &amp; Inspections</b>	<b>Licenses</b>	<b>Sexually Oriented Business License</b>	
752	Planning & Inspections	Licenses	Initial Fee (Annual)	\$667 plus applicable technology fee
753	Planning & Inspections	Licenses	Renewal Fee (Annual)	\$424 plus applicable technology fee
754	<b>Planning &amp; Inspections</b>	<b>Licenses</b>	<b>Sexually Oriented Business Employee</b>	
755	Planning & Inspections	Licenses	Initial Fee (Annual)	\$48 plus applicable technology fee
756	Planning & Inspections	Licenses	Renewal Fee (Annual)	\$23 plus applicable technology fee

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757	Planning & Inspections	Licenses	Background checks (per employee) for Boarding Home License	\$17.00 per employee plus applicable technology fee
758	Planning & Inspections	Licenses	Sounds Amplification License	\$367.00 plus applicable tech fee
759	Planning & Inspections	Licenses	Sounds Amplification Renewal Fee	\$125.00 plus applicable tech fee
760	Planning & Inspections	Licenses	Sounds Amplification Appeal Fee	\$308.00 plus applicable tech fee
761	Planning & Inspections	<b>Development</b>	Expedited Review of Grading Permits	Two hundred fifty six dollars (\$256.00) plus ninety-four dollars (\$94.00) for each hour or portion of an hour of plan review time plus applicable technology fee.
762	Planning & Inspections	Development	Construction SWP3 permit fee - 5 Acres sites or larger	\$129.00 one time permit fee plus applicable technology fee
763	Planning & Inspections	Development	Construction SWP3 Review fee- .1-4.99 Acres sites	\$75.00 one time permit fee plus applicable technology fee
764	Planning & Inspections	Development	Industrial SWP3 permit fee	\$129.00 one time permit fee plus applicable technology fee
765	Planning & Inspections	Development	De-Watering/Discharge to MS4 (Storm water) permit fee	\$129.00 one time permit fee plus applicable technology fee
766	Planning & Inspections	Development	Commercial Sidewalk	\$200.00 plus applicable technology fee
767	Planning & Inspections	Development	Commercial Driveway	\$200.00 plus applicable technology fee
768	<b>Planning &amp; Inspections</b>	<b>Development</b>	<b>Grading Permit - Subdivisions</b>	
769	Planning & Inspections	Development	0-5 acres	\$639.00 plus applicable technology fee
770	Planning & Inspections	Development	5.1-10acres	\$764.00 plus applicable technology fee
771	Planning & Inspections	Development	10.1-20 acres	\$892.00 plus applicable technology fee
772	Planning & Inspections	Development	20.1-30 acres	\$1,019.00 plus applicable technology fee
773	Planning & Inspections	Development	30.1-40 acres	\$1,148.00 plus applicable technology fee
774	Planning & Inspections	Development	40.1-50 acres	\$1,275.00 plus applicable technology fee
775	Planning & Inspections	Development	50.1 + acres	\$1,402.00 plus applicable technology fee
776	Planning & Inspections	Development	Borrow / Waste	\$546.00 plus applicable technology fee
777	Planning & Inspections	Development	First Extension	36% of grading permit plus applicable technology fee
778	Planning & Inspections	Development	Second Extension	36% of grading permit plus applicable technology fee
779	<b>Planning &amp; Inspections</b>	<b>Development</b>	<b>Grading Permit-All other commercial/residential</b>	
780	Planning & Inspections	Development	0-5 acres	\$456.00 plus applicable technology fee
781	Planning & Inspections	Development	5.1-10acres	\$546.00 plus applicable technology fee
782	Planning & Inspections	Development	10.1-20 acres	\$637.00 plus applicable technology fee
783	Planning & Inspections	Development	20.1-30 acres	\$729.00 plus applicable technology fee
784	Planning & Inspections	Development	30.1-40 acres	\$820.00 plus applicable technology fee
785	Planning & Inspections	Development	40.1-50 acres	\$911.00 plus applicable technology fee
786	Planning & Inspections	Development	50.1 + acres	\$1,002.00 plus applicable technology fee
787	Planning & Inspections	Development	Borrow / Waste	\$546.00 plus applicable technology fee
788	Planning & Inspections	Development	First Extension	36% of grading permit plus applicable technology fee
789	Planning & Inspections	Development	Second Extension	36% of grading permit plus applicable technology fee
790	<b>Planning &amp; Inspections</b>	<b>Development</b>	<b>Mountain Development Association</b>	
791	<b>Planning &amp; Inspections</b>	<b>Development</b>	<b>Grading Permit</b>	
792	Planning & Inspections	Development	0-5 acres	\$1,820.00 plus applicable technology fee
793	Planning & Inspections	Development	5.1-10 acres	\$2,185.00 plus applicable technology fee
794	Planning & Inspections	Development	10.1-20 acres	\$2,549.00 plus applicable technology fee
795	Planning & Inspections	Development	20.1-30 acres	\$2913.00 plus applicable technology fee
796	Planning & Inspections	Development	30.1-40 acres	\$3,276.00 plus applicable technology fee
797	Planning & Inspections	Development	40.1-50 acres	\$3,641.00 plus applicable technology fee
798	Planning & Inspections	Development	50.1 + acres	\$ 4,005.00 plus applicable technology fee
799	Planning & Inspections	Development	Borrow / Waste	\$1,455.00 plus applicable technology fee
800	Planning & Inspections	Development	First Extension	36% of MDA plus applicable technology fee
801	Planning & Inspections	Development	Second Extension	36% of MDA plus applicable technology fee
802	Planning & Inspections	Development	Inspection Fees-other than regular duty hours	\$127.00/hr.(2hr. Min) plus applicable technology fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
803	Planning & Inspections	Development	Credit Access Certificate of Registration	\$195 each year plus applicable technology fee
804	Planning & Inspections	Business Permit	Brewer's License (BW)	2 Year License \$1,500.00
805	Planning & Inspections	Business Permit	Distiller's and Rectifier's Permit (D)	2 Year License \$1,500.00
806	Planning & Inspections	Business Permit	Winery Permit (G)	2 Year License \$75.00
807	Planning & Inspections	Business Permit	Out-of-State Winery Direct Shipper's Permit (DS)	N/A (Out-of-State)
808	Planning & Inspections	Business Permit	Nonresident Brewer's License (BN)	N/A (Out-of-State)
809	Planning & Inspections	Business Permit	Nonresident Seller's Permit (S)	2 Year License \$150.00
810	Planning & Inspections	Business Permit	General Distributor's License (BB)	2 Year License \$300.00
811	Planning & Inspections	Business Permit	Wholesaler's Permit (W)	2 Year License \$1,875.00
812	Planning & Inspections	Business Permit	General Class B Wholesaler's Permit (X)	2 Year License \$300.00
813	Planning & Inspections	Business Permit	Mixed Beverage Permit and Mixed Beverage w/Food & Beverage Certificate (FB) Required (MB)	
814	Planning & Inspections	Business Permit	Original (1st and 2nd Year)	2 Year License, no fee
815	Planning & Inspections	Business Permit	1st Renewal (3rd and 4th Year)	3rd Year No Fee, 4th year \$1,125.00
816	Planning & Inspections	Business Permit	2nd Renewal (5th and 6th Year)	2 Year License \$1,500.00
817	Planning & Inspections	Business Permit	3rd and Subsequent Renewals	2 Year License \$750.00
818	Planning & Inspections	Business Permit	Wine and Malt Beverage Retailer's Permit (BG)	2 Year License \$175.00
819	Planning & Inspections	Business Permit	Wine and Malt Beverage Retailer's Off-Premise Permit (BQ)	2 Year License \$60.00
820	Planning & Inspections	Business Permit	(Malt Beverage) Retail Dealer's On- Premise License (BE)	2 Year License \$150.00
821	Planning & Inspections	Business Permit	(Malt Beverage) Retail Dealer's Off-Premise License (BF)	2 Year License \$60.00
822	Planning & Inspections	Business Permit	Private Club Registration Permit (N)	2 Year License no fee
823	Planning & Inspections	Business Permit	Private Club Malt Beverage and Wine Permit (NB)	2 Year License no fee
824	Planning & Inspections	Business Permit	Private Club Exemption Certificate (NE)	2 Year License no fee
825	Planning & Inspections	Business Permit	Package Store Permit (P)	2 Year License \$500.00
826	Planning & Inspections	Business Permit	Wine-Only Package Store Permit (Q)	2 Year License \$75.00
827	Planning & Inspections	Business Permit	Passenger Transportation Permit (TR)	2 Year License no fee
828	Planning & Inspections	Business Permit	Consumer Delivery Permit (CD)	2 Year License no fee
829	Planning & Inspections	Business Permit	Bonded Warehouse Permit (J/JD)	2 Year License \$150.00
830	Planning & Inspections	Business Permit	Manufacturer's Agent's Warehousing Permit (AW)	2 Year License \$750.00
831	Planning & Inspections	Business Permit	Carrier's Permit (C)	2 Year License no fee
832	Planning & Inspections	Business Permit	Promotional Permit (PR)	2 Year License \$300.00
833	Planning & Inspections	Business Permit	Third-Party Local Cartage Permit (ET)	2 Year License no fee
834	Planning & Inspections	Business Permit	Branch Distributor's License (BC)	2 Year License \$75.00
835	Planning & Inspections	Business Permit	Forwarding Center Authority (FC)	2 Year License no fee
836	Planning & Inspections	Business Permit	Brewer's Self- Distribution License (SD)	2 Year License \$600.00
837	Planning & Inspections	Business Permit	Brewpub License (BP)	2 Year License \$500.00
838	Planning & Inspections	Business Permit	Food and Beverage Certificate (FB)	2 Year License no fee
839	Planning & Inspections	Business Permit	Late Hours Certificate (LH)	2 Year License no fee
840	Planning & Inspections	Business Permit	Local Distributor's Permit (LP)	2 Year License \$100.00
841	Planning & Inspections	Business Permit	Water Park Permit (WP)	2 Year License \$30.00
842	Planning & Inspections	Business Licenses	Boarding Home Facility Annual Permit	\$262 plus applicable technology fee
843	Planning & Inspections	Business License	Boarding Home Facility Renewal- Late Fee	20% of renewal fee plus applicable tech fee
844	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - Network Node	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$100.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.
845	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - New Node Support Pole	An application fee of \$1,000.00 for each node support pole.
846	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - Transport Facility	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$250.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
847	Planning & Inspections	Nodes for Small Cell Networks	Recurring Annual Rental Rate - Network Nodes	An annual network node site rental rate of \$250.00 per Network node site, with an annual adjustment in an amount equal to one-half the annual change in the Consumer Price Index for All Urban Consumers for Texas as published by the BLS. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be prorated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
848	Planning & Inspections	Nodes for Small Cell Networks	Recurring Monthly Rental Rate - Transport Facility	A monthly transport facility rental rate of \$28.00 for each network node site, not to exceed the provider's monthly aggregate per-node compensation to the City. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be prorated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
849	Planning & Inspections	Nodes for Small Cell Networks	Recurring Annual Rental Rate - Collocation of Network Nodes on Municipally-Owned Service Poles	An annual rate of \$20.00 per municipally-owned service pole. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be prorated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
850	Planning & Inspections	Special Privilege - Annual Fee - Cincinnati Commercial District	Outdoor Café	\$2.00 per square foot
851	Planning & Inspections	Shared Mobility Devices	Application Fee	\$371 Application Review
852	Planning & Inspections	Shared Mobility Devices	Permit Fee	\$1/day per device; or Per-Trip Surcharge of \$.25 for each booked trip
853	Planning & Inspections	Shared Mobility Devices	Annual Fee	\$50 per device
854	Planning & Inspections	Annual License Fee	Trailer Court Annual	\$275.00, plus applicable tech fee
855	Planning & Inspections	Re-Inspection Fee	Trailer Court	\$175.00, plus applicable tech fee
856	Planning & Inspections	Building Permits	Re-Inspection Fee for all building permits and trades	\$100 plus applicable technology fee
857	Library	Library Fees	Overdue Fines	\$0.15/day
858	Library	Library Fees	Lost Adult/YA Hardback	Fair Market Value to Replace Item
859	Library	Library Fees	Adult Card/replacement	\$2.00
860	Library	Library Fees	Juvenile Card/replacement	\$1.00
861	Library	Library Fees	Student Card issue and replacement fees (including non-resident convenience fee) applicable only to students attending schools within city limits	Fees waived for elementary, middle and high school only.
862	Library	Library Fees	Non-Resident Convenience Fee	\$50.00 per year/\$25.00 per 6 months
863	Library	Library Fees	Student/Non-Profit Use Scanning of Photographs (low resolution)	\$10.00 per image
864	Library	Library Fees	Student/Non-Profit Use Scanning of Photographs (high resolution)	\$15.00 per image
865	Library	Library Fees	Student/Non-Profit Use Preservation Fee (Applies to all Reproduction Requests)	waived
866	Library	Library Fees	Scanning of Photographs (low resolution)	\$20.00
867	Library	Library Fees	Scanning of Photographs (high resolution)	\$30.00
868	Library	Library Fees	Scanning of Maps/Architectural Drawings (low resolution)	\$25.00
869	Library	Library Fees	Scanning of Maps/Architectural Drawings (med resolution)	\$35.00
870	Library	Library Fees	Scanning of Maps/Architectural Drawings (high resolution)	\$45.00
871	Library	Library Fees	Scanning of Maps/Architectural Drawings Fee (in-house)	\$3 per sheet
872	Library	Library Fees	Scanning of Maps/Architectural Drawings Fee- Student	\$15.00
873	Library	Library Fees	Preservation Fee (Applies to all Reproduction Requests)	\$1.00
874	Library	Library Fees	Document Delivery Services	\$1.00 per page
875	Library	Library Fees	Commercial Use Fee	\$10.00
876	Library	Library Fees	Damaged or missing DVD/Music CD Case	\$3.00
877	Library	Library Fees	Damaged or Missing Book Cover	\$3.00
878	Library	Library Fees	Damaged or Missing Kit Bag	\$3.00
879	Library	Library Fees	Damaged or Missing Audiobook Case	\$3.00
880	Library	Library Fees	Damaged or Missing Barcode	\$3.00
881	Library	Library Fees	Damaged or Missing Spine Label	\$3.00
882	Library	Library Fees	Border Heritage/Interlibrary Loan Postage Fee	\$3.00 per item
883	Library	Library Fees	Copy black/white	\$0.20
884	Library	Library Fees	Copy color	\$0.50
885	Library	Library Fees	Printer black/white	\$0.20
886	Library	Library Fees	Printer color	\$0.50

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
887	Library	Library Fees	Scanner	\$0.10
888	Library	Library Fees	Fax	\$1.00
889	Library	Library Fees	USB Save	free
890	Library	Library Fees	USB Drives	\$6.00
891	Library	Library Fees	Damaged or Missing Hotspot Accessory - plastic case, USB cable, charger or adapter	\$5.00
892	Library	Library Fees	Damaged or Missing Hotspot Accessor - SIM card or battery	\$10.00
893	Library	Library Fees	Damaged or Missing Hotspot - Entire item	\$85.00
894	Library	Library Fees	Damaged or Missing finger puppet, flannelboard piece or toy piece	\$3.00
895	Library	Library Fees	Damaged or Missing iPad	\$300.00
896	Environmental Services	Residential	Base Rate (Residential)	\$19.00 per month
897	Environmental Services	Residential	Excess Waste - Administrative Fee	\$10.00 for one additional lift of the arm.
898	Environmental Services	Residential	Additional Container (Residential)	\$19.00 per month for each additional container, plus service charges
899	Environmental Services	Residential	Senior and Disabled Citizens Discount	20% reduction of Base Rate
900	Environmental Services	Commercial	Base Rate (Commercial)	\$28.00 per month for once a week collection per container.
901	Environmental Services	Commercial	Additional Container (Commercial)	\$28.00 per month for each additional container.
902	Environmental Services	Commercial	Solid waste commercial dumpster, 2 cu. yd.	\$24.38 per month for each 2 cubic yard dumpster
903	Environmental Services	Commercial	Solid waste commercial dumpster, 4 cu. yd.	\$48.76 per month for each 4 cubic yard dumpster
904	Environmental Services	Commercial	Solid waste commercial dumpster, 6 cu. yd.	\$73.14 per month for each 6 cubic yard dumpster
905	Environmental Services	Commercial	Solid waste commercial dumpster, 8 cu. yd.	\$97.52 per month for each 8 cubic yard dumpster
906	Environmental Services	Commercial	Solid Waste Commercial Dumpster delivery and retrieval	Onetime Fee of \$150
907	Environmental Services	Residential	Side door Collection	\$19.00
908	Environmental Services	Residential	Residential Refuse Collection	\$19.00 per month
909	Environmental Services	Residential	Residential Refuse Collection for on-call Service	\$25 per service call for 96 gallon container
910	Environmental Services	Other	Special Collection Service (Residential)	\$35.00 up to 5 cubic yards. \$7.00 for each additional cubic yard.
911	Environmental Services	Other	Dead Animal Collection Fee	\$40.00 for domesticated pets; \$150.00 for small and large farm animals within the city limits; \$175.00 for small and large farm animals inside county and outside city limits.
912	Environmental Services	Residential	Citizen Collection Station Fee	\$5.00 for each visit in excess of monthly frequency limit set by Director with limit of 4 cy, no C&D and no commercial.
913	Environmental Services	Residential	Citizen Collection Station Fee	\$5.00 coupon Non-customer, one visit; standard restrictions; non-commercial; residential solid waste only, excludes household hazardous waste.
914	Environmental Services	Special Collections	Property Clean Up Fee	Labor, equipment and disposal rates as set by Director in 1/4 hour increments with 1 hour minimum.
915	Environmental Services	General	Interest on unpaid balances	10% per year (0.83% of invoiced amount per month)
916	Environmental Services	Permits	Hauler Permit Fee	\$150.00 per vehicle for complete term of permit or \$12.50 per vehicle per month for less than complete term of permit plus applicable tech fees
917	Environmental Services	Permits	Replacement Decal	\$10.00 each
918	Environmental Services	Permits	Reinstatement of Suspended or Revoked Permit	50% of annual Hauler Permit Fee for suspended permit, 100% of annual Hauler Permit Fee for revoked permit. Plus applicable tech fees
919	Environmental Services	Permits	Special Waste Disposal Fee-Immediate Disposal	\$25.00 surcharge plus regular per ton landfill disposal charge for a scheduled disposal. \$35.00 surcharge plus double the regular per ton landfill disposal charge for an unscheduled disposal.
920	Environmental Services	Permits	Permit Fee (Container on Sidewalk/R.O.W.)	\$72.00 annual fee per container or \$6.00 per month for a partial first year, plus applicable tech fees
921	Environmental Services	Disposal	Landfill Fees	\$26.00 per ton, prorated, with a minimum fee of \$16.00. \$5.00 charge for unsecured/uncovered load.
922	Environmental Services	Disposal	Landfill Fee (Brush Waste, Uncontaminated)	\$26.00 per ton, prorated, with a minimum fee of \$10.00.
923	Environmental Services	Disposal	Landfill Fees (Materials Requiring Special Handling)	\$90.00 per ton, pro-rated, for RACM Non-Friables, foam materials, sponge or sponge-like materials and other wastes requiring special handling, with a minimum fee of \$90. \$5.00 for refrigerant removal.

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
924	Environmental Services	Disposal	Landfill Fees (Materials Requiring Special Handling)	\$90.00 per ton, pro-rated, for dead animals with a total weight greater than 100 lbs. Small dead animals with a total weight less than 100 lbs. will be charged the standard landfill rate.
925	Environmental Services	Disposal	Billing Fee for Landfill Charge Accounts	\$25.00 per month
926	Environmental Services	Disposal	Disposal Fee (Waste Tires)	Small or Medium tires (19.5 inches or less) \$3.00, Large Tires (greater than 19.5 inches but less than 24 inches) \$10.00, tires greater than 24 inches will be charged a rate of \$200.00/ton. Rim Removal Fee - Small or Medium tires \$5.00, Rim Removal Fee - Large Tires \$15.00.
927	Environmental Services	Disposal	Disposal Fee (Mattresses)	\$20.00 per Mattress disposed of at a City Landfill or other authorized facility
928	Environmental Services	Disposal	Prohibited Waste	\$25.00 surcharge plus applicable disposal and administrative costs.
929	Environmental Services	Disposal	Transfer Fee	\$30.00 per ton, prorated, with a minimum fee of \$20.00
930	Environmental Services	Disposal	Sale of Mulch/Compost	City Departments - Free, El Paso Solid Waste Residential Customers - Free at CCS or Landfill; Commercial Customers - Free at Landfill; Commercial Customers within City limits - \$15.00 cy if delivered by ESD.
931	Environmental Services	Disposal	Sale of Safety Vest	\$10.00 each
932	Environmental Services	Disposal	RFID (Automated Scale) Tag	\$25.00 each
933	Environmental Services	Other	Container Replacement Fee	\$55.00 per Container
934	Environmental Services	Other	Service Charge (delivery or removal of container)	\$25.00 per Event
935	Environmental Services	Other	Un Authorized Solid Waste Container Removal Fee	\$25.00 per Event
936	Environmental Services	Other	Missed Collection Fee	\$15.00 for pick up
937	Environmental Services	Administrative Fee	Lien Preparation Fee( Environmental Services)	\$75.00 charge for administrative costs related to the preparation of property liens
938	Environmental Services	Shopping Cart Recovery	Shopping Cart Recovery Fee	\$50.00 per Cart impounded by City
939	Environmental Services	Construction or Demolition	Manifest Fee	\$5.00 per manifest; No fee for City - funded projects
940	Environmental Services	Services	Environmental Fee (Residential)	\$5.00 per Residential Living Unit
941	Environmental Services	Services	Environmental Fee (Commercial)	\$20.00 per Commercial Establishment
942	Environmental Services	<b>Environmental General-Facilities</b>		
943	Environmental Services	Franchise Fee	Waste Container Franchise Fee- Per Container	\$2.00 Per Month, Per approved container
944	Environmental Services	Franchise Fee	Waste Container Franchise Fee- Quarterly	\$2,000.00/ Per Year
945	Environmental Services	Franchise Fee	Franchise Fee	\$6.00
946	Animal Services	<b>Animal Services</b>		
947	Animal Services	Adoption Fee - includes age-appropriate vaccinations, license, microchip and sterilization.		Each adoption from no charge to \$110.00
948	Animal Services	Livestock Permit - Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation	Permit Yearly Renewal	\$60.00 plus applicable tech fee
949	Animal Services	Livestock Permit - Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation	Re-Inspection and/or Amending Permit	\$45.00 plus applicable tech fee
950	Animal Services	Fowl and Rabbits (6 or more)-Restrictions-Permit Requirements	Permit Yearly Renewal	\$60.00 plus applicable tech fee
951	Animal Services	Fowl and Rabbits (6 or more)-Restrictions-Permit Requirements	Re-Inspection and/or Amending Permit	\$45.00 plus applicable tech fee
952	Animal Services	Microchip Fees	Initial Issuance	from no charge to \$15.00
953	Animal Services	Shelter Services	Animal Rabies Vaccination	from no charge to \$9.00
954	Animal Services	Parasite Treatment and/or Control	Parasite Treatment and/or Control	\$10.00
955	Animal Services	Disposal of Dead Animals	Disposal of owned dead animals brought to shelter, less than 100 lbs.	\$16.00
956	Animal Services	Euthanasia of Animals	Euthanasia of animals brought to the shelter, less than 100 lbs.	\$25.00
957	Animal Services	Boarding and Kennel Permit	Boarding kennel permit	\$110.00 plus applicable tech fee
958	Animal Services	Pick up or Delivery of Animals to Owners	Pick up/delivery of live, owned animals for quarantine or return-to-owner purposes	from no charge to \$45.00
959	Animal Services	Buying And Selling	Shows And Exhibition	\$110.00 plus applicable tech fee
960	Animal Services	Buying And Selling	Grooming	\$110.00 plus applicable tech fee
961	Animal Services	Buying And Selling	Kennel	\$110.00 plus applicable tech fee
962	Animal Services	Buying And Selling	Animal Establishment	\$200.00 plus applicable tech fee
963	Animal Services	Registration	Application Initial Issuance or Renewal	\$12.50
964	Animal Services	Registration	Replacement Registration and/or Tag	\$5.00 - Altered Pets \$15.00 - Intact pets
965	Animal Services	Registration	Registration Transfer	\$12.50
966	Animal Services	Fees-Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each	from no charge to \$60.00 plus applicable tech fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
967	Animal Services	Fees-Impoundment	Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal	from no charge to \$60.00 plus applicable tech fee
968	Animal Services	Fees-Impoundment	Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal	from no charge to \$85.00 plus applicable tech fee
969	Animal Services	Fees-Impoundment	CLASS D: Exotic Animals: Requiring Capture by Division Personnel	from no charge to \$85.00 plus applicable tech fee
970	Animal Services	Fees-Impoundment	Class D: Exotic Animals, Already Contained	from no charge to \$55.00
971	Animal Services	Handling Fee	Daily Fee Class A	from no charge to \$18.00
972	Animal Services	Handling Fee	Daily Fee Class B	from no charge to \$23.00
973	Animal Services	Handling Fee	Daily Fee Class C	from no charge to \$23.00
974	Animal Services	Handling Fee	Daily Fee Class D	from no charge to \$23.00
975	Animal Services	Shelter Services	Animal Trap Replacement Fee - Small	\$60.00
976	Animal Services	Shelter Services	Animal Trap Replacement Fee - Large	\$110.00
977	Animal Services	Shelter Services	Impound Fee Dog or Cat-Repeat Offender within one (1) year	from no charge to \$25.00 per event
978	Animal Services	Animal Litter Permit	Per litter	\$50.00 plus applicable tech fee
979	Animal Services	Breeding	Breeder's Permit	\$100.00 plus applicable tech fee
980	Animal Services	Shelter Services	Vet Assessment for Quarantine and/or Criminal Case	from no charge to \$50.00 per animal per assessment
981	Animal Services	Shelter Services	Animal Transportation Fee	Fee for packaging and transporting to lab for testing: \$100
982	Animal Services	Shelter Services	Animal Storage Fee for Remains	Fee to store animal properly prior to cremation, or to hold for burial pending results of the rabies exam: \$25.00
983	Animal Services	Shelter Services	Animal Vaccinations and Tests	DHLPP (dog) from no charge to \$9.00
984	Animal Services	Shelter Services	Animal Vaccinations and Tests	FVRCP (cat) from no charge to \$9.00
985	Animal Services	Shelter Services	Animal Vaccinations and Tests	Bordetella (dog) from no charge to \$10.00
986	Animal Services	Shelter Services	Animal Vaccinations and Tests	FELV (cat) from no charge \$15.00
987	Animal Services	Shelter Services	Animal Vaccinations and Tests	Ringworm test (cat) from no charge to \$25.00
988	Animal Services	Shelter Services	Animal Vaccinations and Tests	Heartworm test (dog) from no charge to \$25.00
989	Animal Services	Shelter Services	Animal Vaccinations and Tests	Parvo test (dog) from no charge to \$25.00
990	Animal Services	Fees-Impoundment	Impoundment of animals in unincorporated areas of County	\$55.00
991	Animal Services	Shelter Services	Pet Aids (leash, cat carrier, other)	from no charge to \$5.00
992	Animal Services	Shelter Services	Spay/Neuter Fees - Cats/Dogs	Cat Neuter \$0-\$30.00, Cat Spay \$0-\$50.00, Dog Neuter (under 40 pounds) \$0-\$65.00, Dog Neuter (40 - 70 pounds) \$0-\$85.00, Dog Spay (under 40 pounds) \$0-\$85.00, Dog Spay (40 - 70 pounds) \$0-\$100.00
993	Animal Services	EP County Spay/Neuter Voucher Program	Spay/Neuter Fees - Cats/Dogs	Cat Spay/Neuter \$0 - \$35.00, Dog Spay/Neuter \$0 - \$60.00 Per Legal, this is in the County's Agreements
994	Animal Services	Registration	Dangerous Dog Registration	\$50.00
995	Animal Services	Municipal Contract Fees - Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each	\$60.00
996	Animal Services	Municipal Contract Fees - Impoundment	Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal	\$60.00
997	Animal Services	Municipal Contract Fees - Impoundment	Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal	\$85.00
998	Animal Services	Municipal Contract Fees - Impoundment	Class D: Exotic Animals: Requiring Capture by Division Personnel	\$85.00
999	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class A	\$18.00 per day
1000	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class B	\$23.00 per day
1001	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class C	\$23.00 per day
1002	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class D	\$23.00 per day
1003	Animal Services	Municipal Contract Fees - Quarantine		\$18.00 per day
1004	Animal Services	Grooming re-inspection fee		\$50.00
1005	Animal Services	Grooming Shop Application fee-\$110		\$110.00
1006	Animal Services	Groomer License fee-\$25		\$25.00
1007	Animal Services	Groomer License replacement fee-\$5	Replacement Fee	\$5.00
1008	Parks and Recreation	Recreation Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1009	Parks and Recreation	<b>Valle Bajo Recreation Center</b>		
1010	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1011	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1012	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1013	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1014	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1015	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1016	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1017	Parks and Recreation	Multipurpose Room 1		\$56.00 / \$45.00 / \$226.00 / \$70.00
1018	Parks and Recreation	Multipurpose Room 2		\$50.00/ \$40.00 / \$200.00 / \$63.00
1019	Parks and Recreation	<b>Armijo Recreation Center</b>		
1020	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1021	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1022	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1023	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1024	Parks and Recreation	Lower Multipurpose Room 1 (open area)		\$80.00 / \$64.00 / \$320.00 / \$100.00
1025	Parks and Recreation	Classroom 1		\$36.00 / \$29.00 / \$144.00 / \$45.00
1026	Parks and Recreation	Classroom 2		\$43.00 / \$35.00 / \$172.00 / \$54.00
1027	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00
1028	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1029	Parks and Recreation	Boxing Room		\$36.00 / \$29.00 /\$144.00 / \$45.00
1030	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1031	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1032	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1033	Parks and Recreation	<b>Officer David Ortiz</b>		
1034	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1035	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1036	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1037	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1038	Parks and Recreation	Classroom 1		\$11.00 / \$9.00 / \$44.00 / \$14.00
1039	Parks and Recreation	Classroom 2		\$21.00 / \$17.00 / \$84.00 / \$26.00
1040	Parks and Recreation	Classroom A		\$20.00 / \$16.00 / \$80.00 / \$25.00
1041	Parks and Recreation	Multipurpose Room		\$56.00 / \$45.00 / \$224.00 / \$70.00
1042	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00
1043	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1044	Parks and Recreation	Boxing Room		\$83.00 / \$66.00 / \$332.00 / \$104.00
1045	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1046	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1047	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1048	Parks and Recreation	<b>Chamizal Recreation Center</b>		
1049	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1050	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1051	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1052	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1053	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1054	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1055	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1056	Parks and Recreation	Multipurpose Room 1		\$71.00 / \$56.00 / \$282.00 / \$88.00
1057	Parks and Recreation	Multipurpose Room 2		\$81.00 / \$64.00 / \$322.00 / \$ 101.00
1058	Parks and Recreation	Outside Rentable Space		\$65.00 / \$52.00 / \$260.00 / \$81.00
1059	Parks and Recreation	<b>Chihuahuita Neighborhood Center</b>		
1060	Parks and Recreation	Multipurpose Room		\$35.00 / \$28.00 / \$140.00 / \$44.00
1061	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1062	Parks and Recreation	Weight Room (per month) (+)		\$3.00/\$4.00
1063	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1064	Parks and Recreation	<b>Don Haskins Recreation Center</b>		
1065	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1066	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1067	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1068	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1069	Parks and Recreation	Auxiliary Gym (per hour)		\$25.00 / \$20.00 / \$100.00 / \$31.00
1070	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$13.00 / \$10.00 / \$52.00 / \$16.00
1071	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$35.00 / \$28.00 / \$140.00 / \$44.00
1072	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$17.00 / \$14.00 / \$68.00 / \$21.00
1073	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00
1074	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1075	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1076	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1077	Parks and Recreation	<b>Eastside Regional Recreation Center - The Beast</b>		
1078	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1079	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1080	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1081	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1082	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Proposed Fees
1083	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1084	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1085	Parks and Recreation	Multipurpose Room		\$86.00 / \$69.00 / \$343.00 / \$107.00
1086	Parks and Recreation	Activity Room		\$58.00 / \$46.00 / \$231.00 / \$72.00
1087	Parks and Recreation	Outside Rentable Space		\$132.00 / \$ 105.00 / \$526.00 / \$164.00
1088	Parks and Recreation	<b>Galatzan Recreation Center</b>		
1089	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1090	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1091	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1092	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1093	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1094	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1095	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1096	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1097	Parks and Recreation	Dance Studio		\$20.00 / \$16.00 / \$80.00 / \$25.00
1098	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1099	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1100	Parks and Recreation	<b>Gary del Palacio Recreation Center</b>		
1101	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1102	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1103	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1104	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1105	Parks and Recreation	Auxiliary Gym (per hour)		\$25.00 / \$20.00 / \$100.00 / \$31.00
1106	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$13.00 / \$10.00 / \$52.00 / \$16.00
1107	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$35.00 / \$28.00 / \$140.00 / \$44.00
1108	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$17.00 / \$14.00 / \$68.00 / \$21.00
1109	Parks and Recreation	Multipurpose Room		\$44.00 / \$35.00 / \$176.00 / \$55.00
1110	Parks and Recreation	Dance Studio		\$26.00 / \$21.00 / \$104.00 / \$32.00
1111	Parks and Recreation	Racquetball Court (per month)(+) Adult/Youth		\$15.00\$19.00    \$10.00/\$13.00
1112	Parks and Recreation	Racquetball Court (per hour)(+) Adult/Youth		\$2.00/\$3.00    \$1.00/\$1.00
1113	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1114	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1115	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1116	Parks and Recreation	<b>Leona Ford Washington Recreation Center</b>		
1117	Parks and Recreation	Gym Full Court (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1118	Parks and Recreation	Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1119	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1120	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1121	Parks and Recreation	Multipurpose Room-Hall		\$59.00 / \$47.00 / \$236.00 / \$74.00
1122	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1123	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1124	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1125	Parks and Recreation	<b>Sylvia Carreon Recreation Center</b>		
1126	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1127	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1128	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1129	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1130	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1131	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1132	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1133	Parks and Recreation	Multipurpose Room		\$53.00 / \$43.00 / \$214.00 \$67.00
1134	Parks and Recreation	Activity Room		\$ 40.00 / \$32.00 / \$ 160.00 / \$50.00
1135	Parks and Recreation	Balcony Party Area		\$46.00 / \$37.00 / \$185.00 / \$58.00
1136	Parks and Recreation	<b>Marty Robbins Recreation Center</b>		
1137	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1138	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1139	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1140	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1141	Parks and Recreation	Multi Purpose Room		\$44.00 / \$35.00 / \$176.00 / \$55.00
1142	Parks and Recreation	Dance Studio		\$26.00 / \$21.00 / \$104.00 / \$32.00
1143	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1144	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1145	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1146	Parks and Recreation	<b>Multipurpose Recreation Center</b>		
1147	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1148	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1149	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1150	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1151	Parks and Recreation	Multipurpose Room	Old Weight room	\$35.00 / \$28.00 / \$140.00 / \$44.00
1152	Parks and Recreation	Ballroom		\$138.00 / \$110.00 / \$552.00 / \$172.00
1153	Parks and Recreation	Dance Studio		\$27.00 / \$22.00 / \$108.00 / \$34.00
1154	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00
1155	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1156	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1157	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1158	Parks and Recreation	<b>Nolan Richardson Recreation Center</b>		
1159	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1160	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1161	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1162	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1163	Parks and Recreation	Multipurpose Room		\$42.00 / \$34.00 / \$168.00 / \$52.00
1164	Parks and Recreation	Classroom A	Base on 730 Sq. Ft.	\$22.00 / \$18.00 / \$88.00 / \$27.00
1165	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00
1166	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1167	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1168	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1169	Parks and Recreation	<b>Pat O'Rourke Recreation Center</b>		
1170	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1171	Parks and Recreation	Gym Half Court (pre hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1172	Parks and Recreation	Gym Full Court (per day) prime time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1173	Parks and Recreation	Gym Half Court (per day) prime time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1174	Parks and Recreation	Multi Purpose Room 1		\$58.00 / \$46.00 / \$232.00 / \$72.00
1175	Parks and Recreation	Multi Purpose Room 2A		\$23.00 / \$18.00 / \$92.00 / \$29.00
1176	Parks and Recreation	Multi Purpose Room 2B		\$22.00 / \$18.00 / \$88.00 / \$27.00
1177	Parks and Recreation	Multi Purpose Room 2C		\$22.00 / \$18.00 / \$88.00 / \$27.00
1178	Parks and Recreation	Multi Purpose Room 2A and 2B		\$45.00 / \$36.00 / \$180.00 / \$56.00
1179	Parks and Recreation	Multi Purpose Room 2B and 2C		\$43.00 / \$34.00 / \$172.00 / \$54.00
1180	Parks and Recreation	Multi Purpose Room 2A, 2B, 2C		\$67.00 / \$54.00 / \$268.00 / \$84.00
1181	Parks and Recreation	Conference Room		\$30.00 / \$24.00 / \$120.00 / \$37.00
1182	Parks and Recreation	Dance Studio		\$71.00 / \$57.00 / \$284.00 / \$89.00
1183	Parks and Recreation	Courtyard	Available for rental in conjunction with room rental - Flat Rate	\$34.00 / \$27.00 / \$136.00 / \$42.00
1184	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1185	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1186	Parks and Recreation	<b>Pavo Real Recreation Center</b>		
1187	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1188	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1189	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1190	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1191	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1192	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1193	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1194	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1195	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00
1196	Parks and Recreation	Classroom 2		\$24.00 / \$19.00 / \$96.00 / \$30.00
1197	Parks and Recreation	Classroom 3		\$21.00 / \$17.00 / \$84.00 / \$26.00
1198	Parks and Recreation	Dance Studio		\$69.00 / \$55.00 / \$276.00 / \$86.00
1199	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00
1200	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00
1201	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1202	Parks and Recreation	Boxing Room		\$83.00 / \$66.00 / \$332.00 / \$104.00
1203	Parks and Recreation	Racquetball Court (per month)(+) Adult/Youth		\$15.00/\$19.00 \$19.00/ \$13.00
1204	Parks and Recreation	Racquetball Court (per hour)(+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1205	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1206	Parks and Recreation	Weight Room (per hour) (+)		\$4.00/\$5.00
1207	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1208	Parks and Recreation	<b>Rae Gilmore Recreation Center</b>		
1209	Parks and Recreation	Multipurpose Room		\$58.00 / \$46.00 / \$232.00 / \$72.00
1210	Parks and Recreation	Classroom 1		\$10.00 / \$8.00 / \$40.00 / \$12.00
1211	Parks and Recreation	Classroom 2		\$10.00 / \$8.00 / \$40.00 / \$12.00
1212	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00
1213	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1214	Parks and Recreation	Weight Room (per hour) (+)		\$3.00/\$4.00
1215	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1216	Parks and Recreation	<b>San Juan Recreation Center</b>		
1217	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1218	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1219	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1220	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1221	Parks and Recreation	Multipurpose Room		\$27.00 / \$22.00 / \$108.00 / \$34.00
1222	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00
1223	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1224	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1225	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00
1226	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1227	Parks and Recreation	Boxing Room		\$35.00 / \$28.00 / \$140.00 / \$44.00
1228	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1229	Parks and Recreation	<b>Seville Recreation Center</b>		
1230	Parks and Recreation	Gym Full Court (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1231	Parks and Recreation	Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1232	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1233	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1234	Parks and Recreation	Multipurpose Room		\$12.00 / \$10.00 / \$48.00 / \$15.00
1235	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1236	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1237	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1238	Parks and Recreation	<b>Veterans Recreation Center</b>		
1239	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1240	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1241	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1242	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1243	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1244	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1245	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1246	Parks and Recreation	Auxiliary Gym half court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1247	Parks and Recreation	Classroom 5		\$18.00 / \$14.00 / \$72.00 / \$22.00
1248	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1249	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1250	Parks and Recreation	<b>Memorial Outdoor Resource Center</b>		
1251	Parks and Recreation	Multipurpose Room		\$43.00 / \$34.00 / \$172.00 / \$54.00
1252	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1253	Parks and Recreation	Leisure Interest Class or Workshop		Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants /plus \$7.00 nonrefundable administrative fee, equals cost of class/workshop. Plus 25% increase for nonresidential premium
1254	Parks and Recreation	Outdoor Recreation Activity or Program		Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1255	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1256	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium
1257	Parks and Recreation	Senior Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1258	Parks and Recreation	<b>Eastside Senior Center</b>		
1259	Parks and Recreation	Multipurpose Room		\$79.00 / \$64.00 / \$317.00 / \$98.00
1260	Parks and Recreation	Multipurpose Room #2		\$47.00 / \$37.00 / \$187.00 / \$59.00
1261	Parks and Recreation	Classroom 2		\$20.00 / \$17.00 / \$82.00 / \$25.00
1262	Parks and Recreation	Arts and Crafts Room		\$18.00 / \$14.00 / \$72.00 / \$23.00



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1263	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$76.00
1264	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1265	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1266	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1267	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1268	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1269	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1270	Parks and Recreation	<b>Father Martinez Senior Center</b>		
1271	Parks and Recreation	Multipurpose Room		\$146.00 / \$118.00 / \$586.00 / \$182.00
1272	Parks and Recreation	Classroom 2		\$14.00 / \$12.00 / \$58.00 / \$18.00
1273	Parks and Recreation	Arts and Crafts Room		\$23.00 / \$18.00 / \$90.00 / \$29.00
1274	Parks and Recreation	Dance Studio		\$22.00 / \$17.00 / \$86.00 / \$26.00
1275	Parks and Recreation	Billiard Rooms #1 and #2 (per year)		\$30.00/\$38.00
1276	Parks and Recreation	Billiard Rooms #1 and #2 (per month) (+)		\$10.00/\$13.00
1277	Parks and Recreation	Billiard Rooms #1 and #2 (per day) (+)		\$2.00/\$3.00
1278	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1279	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1280	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1281	Parks and Recreation	<b>Grandview Senior Center</b>		
1282	Parks and Recreation	Multipurpose Room		\$85.00 / \$68.00 / \$341.00 / \$107.00
1283	Parks and Recreation	Classroom 1		\$19.00 / \$16.00 / \$77.00 / \$24.00
1284	Parks and Recreation	Classroom 2		\$14.00 / \$12.00 / \$58.00 / \$18.00
1285	Parks and Recreation	Classroom 3		\$10.00 / \$7.00 / \$38.00 / \$12.00
1286	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1287	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1288	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1289	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1290	Parks and Recreation	<b>Happiness Senior Center</b>		
1291	Parks and Recreation	Multipurpose Room		\$95.00 / \$76.00 / \$379.00 / \$119.00
1292	Parks and Recreation	Classroom 1		\$13.00 / \$11.00 / \$53.00 / \$17.00
1293	Parks and Recreation	Classroom 2		\$12.00 / \$10.00 / \$48.00 / \$16.00
1294	Parks and Recreation	Billiard Room (per year) (+)		\$30.00/\$38.00
1295	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1296	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1297	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1298	Parks and Recreation	<b>Hilos de Plata Senior Center</b>		
1299	Parks and Recreation	Multipurpose Room		\$146.00 / \$118.00 / \$586.00 / \$182.00
1300	Parks and Recreation	Classroom 2		\$17.00 / \$13.00 / \$67.00 / \$20.00
1301	Parks and Recreation	Arts and Crafts Room		\$23.00 / \$18.00 / \$91.00 / \$29.00
1302	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1303	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1304	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1305	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1306	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1307	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1308	Parks and Recreation	<b>Memorial Senior Center</b>		
1309	Parks and Recreation	Multipurpose Room		\$68.00 / \$55.00 / \$274.00 / \$85.00
1310	Parks and Recreation	Multipurpose Room (1,282 sq. ft.)		\$40.00 / \$33.00 / \$160.00 / \$50.00
1311	Parks and Recreation	Classroom 2		\$7.00 / \$6.00 / \$29.00 / \$8.00
1312	Parks and Recreation	Arts and Crafts Room		\$25.00 / \$20.00 / \$101.00 / \$31.00
1313	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1314	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1315	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1316	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1317	Parks and Recreation	<b>Polly Harris Senior Center</b>		
1318	Parks and Recreation	Multipurpose Room		\$85.00 / \$68.00 / \$341.00 / \$107.00
1319	Parks and Recreation	Arts and Crafts Room		\$17.00 / \$13.00 / \$67.00 / \$20.00
1320	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1321	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1322	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1323	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1324	Parks and Recreation	<b>San Juan Senior Center</b>		
1325	Parks and Recreation	Multipurpose Room		\$92.00 / \$74.00 / \$370.00 / \$115.00
1326	Parks and Recreation	Dance Studio		\$29.00 / \$23.00 / \$115.00 / \$36.00
1327	Parks and Recreation	Placita		\$60.00 / \$48.00 / \$240.00 / \$76.00
1328	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1329	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1330	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1331	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1332	Parks and Recreation	<b>South El Paso Senior Center</b>		

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1333	Parks and Recreation	Multipurpose Room		\$154.00 / \$122.00 / \$714.00 / \$192.00
1334	Parks and Recreation	Classroom 2		\$28.00 / \$22.00 / \$110.00 / \$35.00
1335	Parks and Recreation	Classroom 3		\$22.00 / \$17.00 / \$86.00 / \$26.00
1336	Parks and Recreation	Classroom 4		\$22.00 / \$17.00 / \$86.00 / \$26.00
1337	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1338	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1339	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1340	Parks and Recreation	<b>Wellington Chew Senior Center</b>		
1341	Parks and Recreation	Multipurpose Room		\$138.00 / \$110.00 / \$552.00 / \$173.00
1342	Parks and Recreation	Classroom 1		\$17.00 / \$13.00 / \$67.00 / \$20.00
1343	Parks and Recreation	Classroom 2		\$12.00 / \$10.00 / \$48.00 / \$14.00
1344	Parks and Recreation	Classroom 3		\$21.00 / \$17.00 / \$86.00 / \$26.00
1345	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1346	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1347	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1348	Parks and Recreation	Leisure Interest Class or Workshop		Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants plus \$7.00, nonrefundable administrative fee, equals cost of class/workshop. Plus 25% non residential premium.
1349	Parks and Recreation	Outdoor Recreation Activity or Program		Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1350	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program.
1351	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium
1352	Parks and Recreation	Shelters: Arlington, Braden Aboud, Grandview, Sunrise, Thomas Manor		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1353	Parks and Recreation	Per hour		\$48.00 / \$38.00 / \$192.00 / \$60.00
1354	Parks and Recreation	All day		\$288.00 / \$230.00 / \$1152.00 / \$360.00
1355	Parks and Recreation	Per hour - Prime time		\$66.00 / \$53.00 / \$264.00 / \$83.00
1356	Parks and Recreation	All day - Prime time		\$396.00 / \$317.00 / \$1,584.00 / \$494.00
1357	Parks and Recreation	Reserves: Memorial		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1358	Parks and Recreation	Per hour		\$44.00 / \$35.00 / \$175.00 / \$55.00
1359	Parks and Recreation	All day		\$262.00 / \$210.00 / \$1,050.00 / \$327.00
1360	Parks and Recreation	Per hour - Prime time		\$56.00 / \$45.00 / \$225.00 / \$70.00
1361	Parks and Recreation	All day - Prime time		\$375.00 / \$300.00 / \$1,500.00 / \$469.00
1362	Parks and Recreation	Pavilions: Veterans, Shawver, Pavo Real		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1363	Parks and Recreation	Per hour		\$18.00 / \$14.00 / \$72.00 / \$23.00
1364	Parks and Recreation	All day		\$108.00 / \$86.00 / \$432.00 / \$136.00
1365	Parks and Recreation	Per hour - Prime time		\$24.00 / \$19.00 / \$96.00 / \$30.00
1366	Parks and Recreation	All day - Prime time		\$144.00 / \$115.00 / \$576.00 / \$180.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1367	Parks and Recreation	Plazas: Union Plaza, San Jacinto Plaza, Cleveland Square Plaza, Rambla		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1368	Parks and Recreation	Per hour Stage with electricity		\$36.00 / \$29.00 / \$144.00 / \$44.00
1369	Parks and Recreation	All day Stage with electricity		\$216.00 / \$173.00 / \$864.00 / \$270.00
1370	Parks and Recreation	Per hour Stage without electricity		\$12.00 / \$10.00 / \$48.00 / \$14.00
1371	Parks and Recreation	All day Stage without electricity		\$72.00 / \$58.00 / \$288.00 / \$90.00
1372	Parks and Recreation	Per hour - Prime time - Stage with electricity		\$42.00 / \$34.00 / \$168.00 / \$53.00
1373	Parks and Recreation	All day - Prime time - Stage with electricity		\$252.00 / \$202.00/ \$1,008.00 / \$314.00
1374	Parks and Recreation	Per hour - Prime time - Stage w/o electricity		\$24.00 / \$19.00 / \$96.00 / \$30.00
1375	Parks and Recreation	All day - Prime time - Stage w/o electricity		\$144.00 / \$115.00 / \$576.00 / \$180.00
1376	Parks and Recreation	Additional electrical (Union Plaza only) (per event)		\$96.00/\$120.00
1377	Parks and Recreation	San Jacinto Plaza deposit for rental option B		\$500.00/\$625.00
1378	Parks and Recreation	San Jacinto Plaza deposit for rental option C		\$1,000.00/\$1,250.00
1379	Parks and Recreation	San Jacinto 1 peace officer at \$35.00 per hour for rental option C		\$35.00/\$44.00
1380	Parks and Recreation	San Jacinto Splash Pad operator per hour		\$15.00/\$19.00
1381	Parks and Recreation	Rose Garden Site		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1382	Parks and Recreation	Per hour		\$42.00 / \$34.00 / \$168.00 / \$53.00
1383	Parks and Recreation	Per hour - Prime time		\$54.00 / \$43.00 / \$216.00 / \$67.00
1384	Parks and Recreation	Park Grounds , Greens, Squares		Flat Rate Residential/NonResidential
1385	Parks and Recreation	Reserved use of outdoor park areas (per event) (per day)		\$54.00/\$68.00
1386	Parks and Recreation	Trainer/Instructor Permit (Non-exclusive; good for 6 months)		\$54.00/\$68.00
1387	Parks and Recreation	Aquatics	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1388	Parks and Recreation	<b>Public Swim/Lap Swim</b>		
1389	Parks and Recreation	Youth (+)		\$2.00 Fee waived for children under 2 years of age.
1390	Parks and Recreation	Adult (+)		\$3.00/\$4.00
1391	Parks and Recreation	Senior (+)		\$2.00/\$3.00
1392	Parks and Recreation	<b>Swim Passes</b>		
1393	Parks and Recreation	Swim Pass - Adults (+)	(30, 60 or 90 days)	\$3 x 2 visits/week x 4 Weeks = \$24.00 /\$3.75 x 2 visits/week x 4 weeks = \$30.00
1394	Parks and Recreation	Swim Pass - Youth and Seniors (+)	(30, 60 or 90 days)	\$2 x 2 visits/week x 4 Weeks = \$16.00/\$2.50 x 2 visits/per x 4 weeks = \$20.00
1395	Parks and Recreation	Trial Fee for Water Programs		\$5.00/\$6.00
1396	Parks and Recreation	Drop In Fee for Water Aerobics	Daily Drop In Fee	\$5.00/\$6.00
1397	Parks and Recreation	Organized Swim Teams	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1398	Parks and Recreation	School Swim Teams (per hour)	With Inter-Local Agreement	\$25.00/\$31.00
1399	Parks and Recreation	School Swim Teams (per hour Half Pool)	With Inter-Local Agreement	\$12.50/16.00
1400	Parks and Recreation	Individual lane rental – 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00
1401	Parks and Recreation	Individual lane rental – 50M		\$21.00 / \$18.00 / \$78.00 / \$26.00
1402	Parks and Recreation	Swim Meets – 25 yd.		\$132.00 / \$110.00 / \$528.00 / \$165.00
1403	Parks and Recreation	Swim Meets – 50M		\$173.00 / \$144.00 / \$692.00 / \$216.00
1404	Parks and Recreation	Swim Meets – Starting System (per meet)		\$25.00 / \$20.00 / \$100.00 / \$31.00
1405	Parks and Recreation	Swim Meets – Touch Pad (per meet)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1406	Parks and Recreation	Dolphin Timers (per meet)		\$100.00/\$125.00
1407	Parks and Recreation	Swim Meets - Timing System (per 8 lane meet)		\$500.00/\$625.00
1408	Parks and Recreation	Operator Fee for Timing System per hour (per operator)		\$30.00/\$38.00
1409	Parks and Recreation	Swim Meets – Spectator Fee (+) Adult/Youth and Senior		\$3.00/ \$4.00 \$2.00/\$3.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1410	Parks and Recreation	<b>Westside Pool</b>		
1411	Parks and Recreation	Individual lane rental – 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00
1412	Parks and Recreation	Individual lane rental – 50M		\$21.00 / \$18.00 / \$78.00 / \$26.00
1413	Parks and Recreation	Swim Meets per hour		\$173.00 / \$144.00 / \$692.00 / \$216.00
1414	Parks and Recreation	Multipurpose Room (703 sq. ft.) per hour		\$20.00/\$25.00 per hour
1415	Parks and Recreation	Pool Party During Operating Hours (fee includes use of Multipurpose Room and 50 guests admission for 2 hours)		\$200.00/250.00
1416	Parks and Recreation	<b>Eastside Regional Natatorium</b>		
1417	Parks and Recreation	Individual Lane Rental- 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00
1418	Parks and Recreation	Individual Lane Rental- 50 M		\$21.00 / \$18.00 / \$78.00 / \$26.00
1419	Parks and Recreation	Swim Meet Per Hour		\$173.00 / \$144.00 / \$692.00 / \$216.00
1420	Parks and Recreation	Public Pool Rentals	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hours of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1421	Parks and Recreation	Pool Rental – >8,000 sq. ft.		\$100.00 / \$80.00 / \$400.00 / \$125.00
1422	Parks and Recreation	Pool Rental – <8,000 sq. ft.		\$60.00 / \$48.00 / \$240.00 / \$75.00
1423	Parks and Recreation	Armijo Water Leisure Pool		\$100.00 / \$80.00 / \$400.00 / \$125.00
1424	Parks and Recreation	Gus and Goldie (per hour)		\$50.00/\$63.00
1425	Parks and Recreation	Lifeguard rate (per hour)		\$25.00/\$31.00
1426	Parks and Recreation	Pool Attendant (per hour)		\$20.00/25.00
1427	Parks and Recreation	Learn to Swim, Diving, Water Aerobics, Stroke, Junior Lifeguard Training, Water Safety Instructor Classes		Direct Costs - (staff, supplies, equipment) plus 25% factor to recover aquatics coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, plus Red Cross Materials equals cost of class. Plus 25% non residential premium.
1428	Parks and Recreation	Event or Activity Fees	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Fiat Rate Residential/NonResidential
1429	Parks and Recreation	General Food Booth (per day)	Price Range	\$65.00 to \$400.00/\$81.00 to \$500.00
1430	Parks and Recreation	General Vendor Booth (per day)	Price Range	\$45.00/\$56.00
1431	Parks and Recreation	Holiday Parade General Vendor Booth (per day)		\$60.00/\$75.00
1432	Parks and Recreation	Art in the Park Craft Vendor (per event)		\$90.00/\$113.00
1433	Parks and Recreation	Holiday Parade Food Vendor (per event)		\$500.00/\$625.00
1434	Parks and Recreation	Holiday Parade route Pre-packaged snack Mobile Vendor (per event)		\$100.00/125.00
1435	Parks and Recreation	General Food Vendor for Friday Holiday Posada at San Jacinto Plaza		\$200.00/\$250.00
1436	Parks and Recreation	General Food vendor Saturdays Holiday Posadas at San Jacinto Plaza		\$400.00/\$500
1437	Parks and Recreation	General Food vendor Sundays Holiday Posadas at San Jacinto Plaza		\$300.00/\$375.00
1438	Parks and Recreation	General Food vendor Friday, Saturday and Sunday Holiday Posadas at San Jacinto Plaza each day, beginning new year's day and after.		\$100.00/\$125.00
1439	Parks and Recreation	Holiday Parade Lights/Trinkets Vendor (per event)		\$200.00/\$250.00
1440	Parks and Recreation	Senior Games Registration, all individual events (+)		\$45.00/\$56.00
1441	Parks and Recreation	Senior Games, 2 individual events (+)		\$15.00/\$19.00
1442	Parks and Recreation	Senior Games, each additional individual event (+)		\$5.00/\$6.00
1443	Parks and Recreation	Senior Games Banquet - Player & Guest Tickets		\$8.00/\$10.00
1444	Parks and Recreation	Senior Games Additional T-Shirt		\$10.00/\$13.00
1445	Parks and Recreation	Senior Games, Basketball Team (per team - 5 player roster)		\$30.00/\$38.00
1446	Parks and Recreation	Senior Games, Basketball Team (per team - 10 player roster)		\$60.00/\$75.00
1447	Parks and Recreation	Senior Games, Volleyball team (per team - 8 player roster)		\$45.00/\$56.00
1448	Parks and Recreation	Holiday Parade Walking Participants Per Entry		\$50.00 to \$75.00/\$63.00 to \$94.00
1449	Parks and Recreation	Holiday Parade Vehicles Per Entry		\$50.00 to \$75.00/\$63.00 to \$94.00
1450	Parks and Recreation	Family Camp Out Activities		Resident/Non-Resident
1451	Parks and Recreation	Family Camp Out - Adults 18+ (per person)		\$10.00 / \$12.00
1452	Parks and Recreation	Family Camp Out - Youth 17 and under (per person)		\$5.00 / \$6.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1453	Parks and Recreation	Special Events Entry Fee for Plaza Theater		\$10.00/\$13.00
1454	Parks and Recreation	Community Special Event		Direct Costs - (staff, supplies, contracts, equipment) divided by number of expected participants plus \$7.00 nonrefundable administrative fee equals cost of event. Plus 25% non residential premium.
1455	Parks and Recreation	Skate Parks	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1456	Parks and Recreation	<b>Carolina, Mountain View, Northeast Regional, Westside Skate Parks</b>		
1457	Parks and Recreation	Per hour		\$40.00 / \$32.00 / \$160.00 / \$50.00
1458	Parks and Recreation	All day (8 hours, additional hours at hourly rate)		\$240.00 / \$192.00 / \$960.00 / \$300.00
1459	Parks and Recreation	<b>All other Skate Parks</b>		
1460	Parks and Recreation	Per hour		\$20.00 / \$16.00 / \$80.00 / \$25.00
1461	Parks and Recreation	All day (8 hours, additional hours at hourly rate)		\$120.00 / \$96.00 / \$480.00 / \$150.00
1462	Parks and Recreation	<b>Sports Leagues &amp; Tournaments</b>		
1463	Parks and Recreation	Sports - Adults Leagues & Tournaments		Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.
1464	Parks and Recreation	Sports - Youth Leagues & Tournaments		Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium
1465	Parks and Recreation	Sports Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hours of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1466	Parks and Recreation	<b>Acosta Sports Center</b>		
1467	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1468	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1469	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1470	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$23.00
1471	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1472	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1473	Parks and Recreation	Wrestling Room (per month) (+) Adult/Youth		\$15.00 / \$10.00 \$19.00/\$13.00
1474	Parks and Recreation	Wrestling Room (per daily) (+) Adult/Youth		\$2.00 / \$1.00 \$3.00/\$1.00
1475	Parks and Recreation	Multipurpose Mat Room Hourly Rental		\$15.00/\$19.00
1476	Parks and Recreation	Multipurpose Mat Room Daily Rental		\$69.00 / \$55.00 / \$276.00 / \$86.00
1477	Parks and Recreation	<b>Nations Tobin Sports Center</b>		
1478	Parks and Recreation	Small Rink Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1479	Parks and Recreation	Small Rink Full Court (per hour)-Prime Time - 5:00pm to Close, Saturdays, and Sundays		\$45.00 / \$36.00 / \$180.00 / \$56.00
1480	Parks and Recreation	Boxing Room Membership (per month) (+) Adult/Youth		\$15.00 / \$10.00 \$19.00/\$13.00
1481	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00 / \$1.00 \$3.00/\$1.00
1482	Parks and Recreation	Big Rink Full Court (per hour)		\$65.00 / \$50.00 / \$240.00 / \$85.00
1483	Parks and Recreation	Big Rink Full Court (per hour)-Prime Time - 5:00pm to Close, Saturdays, and Sundays		\$75.00 / \$60.00 / \$300.00 / \$95.00
1484	Parks and Recreation	Sports Administration	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Flat Rate Residential/NonResidential
1485	Parks and Recreation	Player Fee – Independent Leagues–per player/per season		\$16.00/\$20.00
1486	Parks and Recreation	Player Fee – City Programs–per player/per season		\$6.00/\$8.00
1487	Parks and Recreation	Parent Class PDF Version – per family per year		\$5.00/\$6.00
1488	Parks and Recreation	Parent Class Video Session–per family per year		\$7.00/\$9.00
1489	Parks and Recreation	Background check (+) - Biennial		\$40.00/\$50.00
1490	Parks and Recreation	Youth Coach ID Cards – (+) Biennial		\$5.00/\$6.00
1491	Parks and Recreation	Player ID cards (+) Youth and Adult	Youth - annually; Adult (18 years and older) every 5 years.	\$5.00/\$6.00
1492	Parks and Recreation	Tournament Spectator Fee (+) Adult/Youth		\$2.00/\$1.00 \$3.00/\$1.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1493	Parks and Recreation	Tournament T-Shirt		\$10.00 to \$30.00
1494	Parks and Recreation	Tournament Homerun		5 for \$20.00, or 1 for \$5.00
1495	Parks and Recreation	Tournament Bracelet		\$20.00 per bracelet
1496	Parks and Recreation	League Night/Tournament Softballs		\$5.00 per ball, or \$50.00 per case
1497	Parks and Recreation	Homerun Derby Entry		\$20.00 per player
1498	Parks and Recreation	Lost Ball Fee (Basketball, Volleyball, Soccer Ball)		\$25.00 per ball
1499	Parks and Recreation	Lost Disk Fee - per disk		\$10.00 per disk
1500	Parks and Recreation	Set of 3 Beginner Disc Golf Disk		\$15.00 per set of 3
1501	Parks and Recreation	Premium Disc Golf Disc		\$10.00 per disc
1502	Parks and Recreation	Banner Program (per banner)	(up to 12 months) Outfield, gym and/or internet	\$400.00/\$500.00
1503	Parks and Recreation	Banner Program (per banner per month)	( 1month) Outfield, gym and/or internet	\$50.00/\$63.00
1504	Parks and Recreation	Concessions – Small – per quarter		\$150.00/\$188.00
1505	Parks and Recreation	Concessions – Small – per month		\$50.00/\$63.00
1506	Parks and Recreation	Concessions – Medium – per quarter		\$300.00/\$375.00
1507	Parks and Recreation	Concessions – Medium – per month		\$100.00/\$125.00
1508	Parks and Recreation	Concessions – Large – per quarter		\$600.00/\$750.00
1509	Parks and Recreation	Concessions – Large – per month		\$200.00/\$250.00
1510	Parks and Recreation	<b>Sports Field Practice Permits</b>		Flat Rate Residential/NonResidential
1511	Parks and Recreation	Practice Permit (per 60 minutes-without lights)		\$7.00/\$9.00
1512	Parks and Recreation	Sports Field Lighting - per hour, per field		\$10.00/\$13.00
1513	Parks and Recreation	Sports Field Rental Games, Scrimmages, Practice, Tournaments, Other Events (non-game "only" fields)		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1514	Parks and Recreation	Single field games/scrimmages (per 12 hours-without lights)		\$75.00 / \$60.00 / \$300.00 / \$94.00
1515	Parks and Recreation	Single field games/scrimmages (per hour-without lights)		\$20.00 / \$16.00 / \$80.00 / \$25.00
1516	Parks and Recreation	Sports Game Fields - Game "only" Fields	Not available for rental for practice activities - Permit Required	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1517	Parks and Recreation	<b>East Side Sports Complex (8 flat fields)</b>		
1518	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1519	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1520	Parks and Recreation	Full complex (per 12 hours)		\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00
1521	Parks and Recreation	Gate Admission Tournament/league for adult/youth per day		\$5.00/\$2.00 \$6.00/\$3.00
1522	Parks and Recreation	<b>Westside Sports Complex (11 flat fields)</b>		
1523	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1524	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1525	Parks and Recreation	Full complex (per 12 hours)		\$1,950.00 / \$1,560.00 / \$6,630.00 /\$2,340.00
1526	Parks and Recreation	<b>Marty Robbins Sports Complex (4 plex diamond fields)</b>		
1527	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1528	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1529	Parks and Recreation	Full complex (12 hours))		\$600.00 / \$504.00 / \$2,040.00 / \$720.00
1530	Parks and Recreation	<b>Joey Barraza &amp; Vino Memorial Park (4-plex diamond fields)</b>		
1531	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1532	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1533	Parks and Recreation	Full complex (12 hours))		\$600.00 / \$504.00 / \$2,040.00 / \$720.00
1534	Parks and Recreation	<b>Joey Barraza &amp; Vino Memorial Park (6 flat fields)</b>		
1535	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1536	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1537	Parks and Recreation	Full complex (12 hours))		\$450.00 / \$378.00 / \$1,530.00 / \$540.00
1538	Parks and Recreation	<b>Blackie Chesher Sports Complex (5-plex diamond fields)</b>		
1539	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1540	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1541	Parks and Recreation	Full complex (12 hours))		\$750.00 / \$630.00 / \$2,550.00 / \$900.00
1542	Parks and Recreation	<b>Blackie Chesher Sports Complex (8-flat fields)</b>		
1543	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1544	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1545	Parks and Recreation	Full complex (12 hours))		\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00
1546	Parks and Recreation	<b>Blackie Chesher Sports Complex (Alex Gutierrez - 1 diamond field)</b>		
1547	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1548	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1549	Parks and Recreation	Sports Field Lighting (per hour)(per field)		\$10.00/\$13.00
1550	Parks and Recreation	Youth Development Programs	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Resident/Non-Resident
1551	Parks and Recreation	Club Rec Summer Program (per week) (+)		\$40.00 / \$50.00
1552	Parks and Recreation	Club Rec Youth Leader Mentor Program (per week) (+)		\$20.00 / \$25.00
1553	Parks and Recreation	Afterschool Program (per week) (+)		\$5.00/\$6.00
1554	Parks and Recreation	After School weekly payment late fee per child		\$5.00/\$6.00
1555	Parks and Recreation	Afterschool late pick up after 6:00 pm per child		\$5.00/\$6.00
1556	Parks and Recreation	Youth "Mini" Sports (Ages 4-7) Activity or Program		Direct Costs - (staff, supplies, equipment, volunteers) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1557	Parks and Recreation	Youth Enrichment (Non-Sport) Activity or Program		Direct Costs - (staff, supplies, equipment) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1558	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1559	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% non residential premium.
1560	Parks and Recreation	<b>Miscellaneous Fees</b>		Flat Rate Residential/NonResidential
1561	Parks and Recreation	Daily Vendor Fee		\$65.00/\$81.00
1562	Parks and Recreation	Daily Merchandise Fee		\$45.00/\$56.00
1563	Parks and Recreation	Tournament/Special Event Vendor Fee		\$300.00/\$375.00 per Tournament/Per Site
1564	Parks and Recreation	Tournament/Special Event Merchandise Fee		\$150.00/\$188.00 per Tournament/Per Site
1565	Parks and Recreation	Field Paint/Chalk Diamond Field		\$30.00/\$38.00 per field of play
1566	Parks and Recreation	Field Paint/Chalk Flat Field		\$50.00/\$63.00 per field of play
1567	Parks and Recreation	Portable Outfield fence	Portable fencing to change size of fields	\$20.00/\$25.00 per field/per day
1568	Parks and Recreation	Security Guard (per hour)	Also applied to outdoor park electric outlet access	\$20.00
1569	Parks and Recreation	Park Community Garden Application & Annual Permit		\$50.00
1570	Parks and Recreation	Shelter or Center Cleaning charge (per cleaning, per event, per rental per day)		\$60.00
1571	Parks and Recreation	Recreation Staff Labor Rate	Per hour, per staff member	\$20.00
1572	Parks and Recreation	Trash Removal - Practice field/Event (Per Day)(Per Site)		\$350.00 Per Day/Per Site
1573	Parks and Recreation	Trash Removal Special Event/ Sport Complex (Per Day)(Per Site)		\$600.00 Per Day/Per Site
1574	Parks and Recreation	After Rental Clean Up Fee (Nations Tobin)		\$60.00
1575	Parks and Recreation	20 Yard Trash Container		\$420.00 per event
1576	Parks and Recreation	30 Yard Trash Container		\$520.00 per event
1577	Parks and Recreation	40 Yard Trash Container		\$580.00 per event
1578	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category A		\$80.00/\$100.00
1579	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category B		\$60.00/\$75.00
1580	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category C		\$40.00/\$50.00
1581	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category D		\$30.00/\$38.00
1582	Parks and Recreation	Locker Rental at Senior Centers (per month, excludes swimming pools)		\$2.00/\$3.00
1583	Parks and Recreation	Activity/Player Card Replacement	Per Card	\$5.00/\$6.00
1584	Parks and Recreation	Senior Discount	50% Discount, ages 60+ years old - applies only to Leisure Interest Classes, Racquetball Courts, Weight Room, Billiards, Boxing (Monthly/Yearly fees only)	50% Discount

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1585	Parks and Recreation	Multiple Child Program Discount	10% Discount each child from same household (17 years or under) registering for leisure class, or mini-sports program. Does not apply to Daycare and Afterschool.	10% Discount
1586	Parks and Recreation	Non-Resident Premium	25% premium for non-residents applies to all programs requiring individual registration.	25% Increase
1587	Parks and Recreation	Drop In Fee for Leisure Instruction Class	Per Class	\$5.00/\$6.00
1588	Parks and Recreation	Ceramics - Firing (per month unlimited pieces)		\$6.00/\$8.00
1589	Parks and Recreation	Game Room Area Access w/Facility Rental during none operating hours	Flat Fee	\$50.00/\$63.00
1590	Parks and Recreation	Arts & Craft Sales	Per space not to exceed 10' x 10', per day	\$5.00/\$8.00
1591	Parks and Recreation	Senior Center Arts & Crafts Sales	Per space not to exceed 10' x 10', per day	\$5.00
1592	Parks and Recreation	Senior Tournaments (billiards, horseshoe, huachas, etc.)	Per player, per event	\$2.00/\$3.00
1593	Parks and Recreation	Catered/commercial food sales-Indoor Facilities - (Kitchen for warming, no prep)	Per Event	\$50.00/\$63.00
1594	Parks and Recreation	Administration Fee (per permit or registered activity)		\$7.00
1595	Parks and Recreation	Portable Restroom Fee	League, Tournaments and Special Events	\$68.00 per unit/per day
1596	Parks and Recreation	Portable Restroom Fee (ADA)	League, Tournaments and Special Events	\$108.00 per unit/per day
1597	Parks and Recreation	Portable Restroom Delivery/Pick Up		\$30.00 per site
1598	Parks and Recreation	Portable Restroom Service Fee		\$35.00 per unit/per service
1599	Parks and Recreation	Cleaning Restroom Fee - Existing Restrooms	Tournaments and Special Events	\$35.00 per unit/per service
1600	Parks and Recreation	Amplification Fee	4 or more days in advance of event	\$15.00/\$19.00
1601	Parks and Recreation	Portable Restroom Delivery/Pick Up (ADA)		\$45.00 per site
1602	Parks and Recreation	Portable Restroom Service Fee weekends and after hours		\$95.00 per unit/per service
1603	Parks and Recreation	Cleaning Restroom Fee - Existing Restrooms weekends and after hours	Tournaments and Special Events	\$95.00 per unit/per service
1604	Zoo	General Admission	Ages: 23 months and under (must be accompanied by an adult)	Free
1605	Zoo	General Admission	May 1, 2023 - Ages: 2 years old and up to 12 years old (must be accompanied by an adult)	\$8.95
1606	Zoo	General Admission	May 1, 2023 - Ages: 13 years old and up to 17 years old	\$10.95
1607	Zoo	General Admission	May 1, 2023 - Ages: 18 years old and up to 59 years old	\$13.95
1608	Zoo	General Admission	May 1, 2023 - Seniors 60 years old and older	\$10.95
1609	Zoo	General Admission	May 1, 2023 - Active Duty Military Personnel & Spouse with Valid Military ID	\$10.95
1610	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 2 years old and up to 12 years old (must be accompanied by an adult)	\$10.95
1611	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 13 years old and up to 17 years old	\$12.95
1612	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 18 years old and up to 59 years old	\$15.95
1613	Zoo	General Admission (non-City resident)	May 1, 2023 - Seniors 60 years old and older	\$12.95
1614	Zoo	General Admission (non-City resident)	May 1, 2023 - Active Duty Military Personnel & Spouse with Valid Military ID	\$10.95
1615	Zoo	General Admission	Discount to Active City Employees with Valid City ID	10% - 100% off Regular General Admission
1616	Zoo	General Admission	Discount to Family of Active City Employees (accompanying City employee with Valid City ID) (up to 5 family members of city employee - General Admission)	Up to 20% discount (from regular general admission price)
1617	Zoo	Admission package pricing	Package pricing bundle. Package includes zoo admission, meal, combination of ride/attractions (i.e. Copper Canyon Challenge Ropes Course, train, carousel). This special discounted ticket is not applicable towards an annual membership pass.	\$25 - \$35.00
1618	Zoo	Reservation School Group Admission - Grade 12 and under	Advance reservation & completed application required. Wednesday-Sunday, except for City Holiday or Zoo Special Event or a blocked out period. School groups include: Public or private: Licensed child daycare, pre-kindergarten, kindergarten, primary, secondary and special education through grade twelve, and home school groups. Minimum # of students may apply.	\$5.00
1619	Zoo	Reservation School Group Admission - Universities/Colleges	Advance reservation & completed application required. Wednesday-Sunday, except for City Holiday or Zoo Special Event or a blocked out period. School groups include: Higher learning groups (universities/community colleges). Minimum # of students may apply.	\$7.50
1620	Zoo	Reservation School Group Admission - Chaperones (required for any School Group)	Adult Chaperones (18 years of age or over) Ratio: 1 chaperone per 5 Head start, Pre-K, & Kinder; 1 chaperone per 1 Special Education Student; 1 chaperone per 10 students of any other age group or upon discretion of the director.	\$7.50
1621	Zoo	Group Ticketing	Groups of 12+ guests. Group Visits are for groups of 12 or more guests (not including those under the age of 23 months). Advance reservation & completed application required. Must enter the Zoo same day/time. Discount applies to regular priced general admissions. Cannot be combined with other discounts. Not valid towards zoo memberships	10%-30% off of regular general admission prices.
1622	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 150)	Ages: 24 months old and up to 12 years old. Blocks of 150 tickets. General Admission only.	Up to 20% discount (from regular admission price)
1623	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 150)	Ages: 13 years old or older. Blocks of 150 tickets. General Admission only.	Up to 20% discount (from regular admission price)



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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1624	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners for birthday parties (blocks of 50)	Ages: 24 months and older. Discounted tickets for birthday party packages offered through the Concessionaire. Blocks of 50 tickets. General Admission only.	20% up to 50% discount (from regular admission price)
1625	Zoo	Consignment Ticket for Specified Zoo Partners with agreement	Signed agreement required. Minimum # of tickets as required. No further discounts apply.	\$8.50 per ticket
1626	Zoo	Zoo Amenities	Carousel Regular Admission Price (All Ages)	\$3.00
1627	Zoo	Zoo Amenities	Carousel Admission Price for Parents accompanying child who is under 42" (standing next to but not riding with child)	Free
1628	Zoo	Zoo Amenities	Carousel Discount from General Admission Price (All Ages) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price
1629	Zoo	Zoo Amenities	Rental of Carousel for private event in conjunction with catered event. Per hour price and additional fee for attendant(s).	\$500.00 per hour
1630	Zoo	Zoo Amenities	Ropes Course Sky Trail Navigator Regular Admission Price (Anyone over 48" tall).	\$8.00
1631	Zoo	Zoo Amenities	Ropes Course Sky Trail Navigator Discount from General Admission Price (Anyone over 48" tall) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price
1632	Zoo	Zoo Amenities	Ropes Course Sky Tykes Regular Admission Price (Anyone 42" tall and under)	\$5.00
1633	Zoo	Zoo Amenities	Ropes Course Sky Tykes Discount from General Admission Price (Anyone 42" tall and under) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price
1634	Zoo	Zoo Amenities	Rental of Ropes Course for private event in conjunction with catered event. Per hour price and additional fee for attendant(s)	\$300.00 per hour
1635	Zoo	Zoo Amenities	Rental of Wildlife Amphitheater. Per hour price and additional fees for staff/security	\$325.00 per hour
1636	Zoo	Facility rental - sampling	Includes 10 X 10 outdoor space, one table, two chairs. Additional needs will be charged as per fee schedule. Sampling item approval required by Zoo Director. Additional fees for staff assistance may apply.	Low Season (September-February)- \$500.00 for 4 hours; High Season (March - August) \$1,000.00 for 4 hours.
1637	Zoo	Community - Event Visitor Experiences	All-inclusive ticket that allows visitors to partake in one or more of the following benefits inside the Zoo: meal or snack, craft, activity, animal experience, special access to facilities, classes, etc. Separate ticket required, not part of General/Discount Admissions.	\$20.00 - \$100.00
1638	Zoo	Community-Event Promotions	Promotions/Merchandise such as, but not limited to, naming bugs for Valentine's Day, event t-shirts, photos, etc. during Zoo events.	\$1.00 - \$50.00
1639	Zoo	Community-Event Fee	Performance/Concert admission	\$5.00 - \$10.00
1640	Zoo	Community-Event Sponsorship	Custom sponsorship packages may include, but are not limited to: booth space, table and chair usage, ability to hand out marketing materials or goodies, tickets to the event, website and/or map advertising, in-kind, acknowledgment as sponsor on: event banner, press releases, event programs, map inserts, in email and social media, TV, radio, internet, billboards, flyers, and/or posters.	\$125.00 - \$15,000.00
1641	Zoo	Facility Rental - Portrait/Interactive Photography	Wedding/engagement/family portraits/graduation/quinceanera or other portraiture of individual(s) by professional photographer/videoographers or by amateurs acting in the role of a professional, involving planning/organization by Zoo staff. Maximum photo time allowed is 1 hour. Fee includes necessary staff, up to 5 people plus photographer. Additional persons pay regular Zoo admission.	\$75.00 - \$150.00
1642	Zoo	Facility Rental - Commercial-Film/Photos	Any type of film or still photography for commercial purposes (movies, DVD's, publications, etc. that will gain profit). Minimum of 1 security guard required for up to 20; admission tickets not included; does not include required staff or security time. Staff/security fees will be charged as outlined in fee schedule and as required by Zoo Director; Film/video/photos allowed from public areas only; rental space needed by crew will be charged as outlined in fee schedule. Date and time must be approved 3 weeks prior. Crew size as determined by Zoo Director. Permitting/Insurance may apply or clearance from Filming Commissioner.	\$300.00 per hour
1643	Zoo	Rental Equipment	Individual Chairs	\$0.75 each
1644	Zoo	Rental Equipment	Tables (30"x 72")	\$8.00 each
1645	Zoo	Services for rental/event	Additional Staff Required by the Zoo	\$45.00/hr.
1646	Zoo	Services for rental/event	Security as required by the Zoo	\$30.00/hr. Supervisor, \$25.00/hr. dispatcher, guard \$22.00/hr.
1647	Zoo	Parking Fee Revenue	For use of Zoo parking lot, fee per available space or vehicle	\$3.00
1648	Zoo	Special Program	Animal Encounter for private event in conjunction with catered event. Maximum of 50 people for up close encounter. For parties larger than 50 people, a Walkabout encounter will be done. Additional fees apply for staff.	\$75 per Educator
1649	Zoo	Special Program	After Hours - Dinner Experience. In conjunction with concessionaire. Guests will be provide a meal, beverages and entertainment. Limited number of tickets to be sold. Ages 21+.	\$50.00 - \$150.00 per person
			Minimum/Maximum # of people applicable.	

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1650	Zoo	Adventure Program (Non-School)	10% Discount on Adventure and Animal Encounter Programs to El Paso Zoological Society Members (unless otherwise noted)	10% Discount to Zoological Society Members
1651	Zoo	Adventure Program	Giraffe Animal Feeding - per item (admission ticket not included but required) No membership discount	\$3.00
1652	Zoo	Adventure Program	Behind the scene tour for educational/school groups: minimum/maximum # of people/ages applicable (admission ticket not included but required).	\$25.00 per person
1653	Zoo	Adventure Program	Behind the Scenes - Build your own Adventure - Animal Encounter (Price includes admission). Minimum/Maximum # of people applicable. Ages 6 years and older (unless otherwise noted)	\$45 per person Additional add-on experience \$15.00 per person
1654	Zoo	Adventure Program	Animal Produce Hunt - minimum/maximum # of people applicable (admission ticket not included but required). Ages 6 years and older.	\$7.00 per person
1655	Zoo	Adventure Program	Elephant Platform - Behind the scenes and oversee the elephants on a platform. Minimum/maximum # of people applicable. A paid adult must accompany minor/youth (child/adult ratio may apply). (admission ticket not included but required)Ages 6 years and older.	\$7.00 per person
1656	Zoo	Adventure Program	Workshop - EPWU Discovery Center: minimum/maximum # of people/age applicable (workshop only does not include access to Zoo)	\$10.00 per person
1657	Zoo	Adventure Program	Workshop - EPWU Discovery Center - Includes training materials. Minimum/maximum # of people/ages applicable, (does not include access to Zoo).	\$15.00 per person
1658	Zoo	Adventure Program	Badge Programs - 2 hours workshop. Minimum/maximum # of people applicable. Ages 5 years and older. (does not include access to the Zoo).	\$15.00 per person
1659	Zoo	Adventure Program	Career Vet Day - 2 hour Clinic workshop for High School students in a veterinarian program. Minimum age requirement applicable. (does not include access to the Zoo).	\$20.00
1660	Zoo	Adventure Program	Spring Break & Summer weekly camps. Ages: 6 -10 years old or 11 - 16 years old. Members and Active Duty Military receive 10% discount, must present I.D.'s Minimum/Maximum # of people applicable.	\$200- \$300 per Youth/Week
1661	Zoo	Adventure Program	Spring Break & Summer weekly Early/Late Drop-off. Ages: 6 - 16 years old. Drop off hours before/after Spring/Summer Camp 7:30 - 9:00 am & 3:00pm - 6:00pm. No discounts.	\$20.00 p/p/hr
1662	Zoo	Adventure Program	Other camps. Ages: will vary. Members and Active Duty Military receive 10% discount, must present I.D.'s Minimum/Maximum # of people applicable.	\$100 - \$150 per Youth/Week
1663	Zoo	Adventure Program	Night Prowl - Explore the Zoo after hours - 2.5 hours. For all ages. Minimum/maximum # of people applicable. Paid adult must accompany minor/youths (child/adult ratio may apply).	\$15.00 per person
1664	Zoo	Adventure Program	Open reservation Sleepover - Open to the public as a first come first serve. Ages: 7 years old and older. Youth/Minor must be accompanied by a paid adult (child/adult ratio may apply). Minimum of 4 registered participants in order to hold sleepover. Max # of people 20	\$45.00 - \$75.00 per person
1665	Zoo	Adventure Program	Private Group Sleepover - Includes up to 15 participants. Ages: 7 years old and older. Minimum of 1 paid adult must accompany group.	Flat Fee \$675.00
1666	Zoo	Adventure Program	Deluxe Campout/Sleepover - Any age group. Minors/Youths 17 years old and under must be accompanied by a paid adult. Ratio of adult/child may apply. Minimum/Maximum # of participants applicable.	\$100- \$300 per Adult \$65 - \$150 Child
1667	Zoo	Adventure Program (Animal Wrappers)	At the Zoo Group Reservation Program in conjunction with a paid field trip - Classroom curriculum based. 4 years old and older. One program per school visit. Minimum/maximum # of people applicable.	\$3.00
1668	Zoo	Adventure Program	Zoo to You - Offsite program at a School / Institution - 10 up 40 participants	\$115 per program. Repeated programs \$75 each
1669	Zoo	Adventure Program	Zoo to You - Offsite program at a School/Auditorium. 41-200+ participants	\$150 per program. Repeated programs \$110 each
1670	Zoo	Adventure Program - Virtual (School's Only)	Zoo Adventure Program - Live Curriculum Virtual programming. Up to 30 minute presentation. Selection of programs which includes a live animal encounter and Q&A with an Educator. Up 95 participants	\$50.00 Per group
1671	Zoo	Adventure Program - Virtual (Non-School's)	Zoo Adventure Program - Live Custom Virtual program. Up to 30 minute presentation. Can include an animal encounter or a custom curriculum-type program. Up to 95 participants.	\$75.00 Per group
1672	Zoo	Adventure Program - Walking Tour (School's Only)	Walking Tour - Group Reservation Program in conjunction with a paid field trip - 4 years old and older. One program per school visit. Students will be led on a tour to learn about the animals in either Africa/Asia/Americas section	\$3.00 per/person
1673	Zoo	Adventure Program - Walking Tour (Non-School's)	Walking Tour - Group Reservation Program. 4 years old and older. One program per visit. Group will be led on a tour to learn about the animals in either Africa/Asia/Americas section. Minimum/maximum # of people applicable. (admission ticket not included but required).	\$5.00 per/person
1674	Zoo	Adventure Program - Virtual	Behind the Scenes - Virtual Animal Encounter Tour - Participants will select from a menu of available animals and see training/feeding/enrichment/etc. and have a Q&A session with the Zoo Keeper. Up to 30 minute presentation. Up to 95 participants.	\$125.00 Per group

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1675	Zoo	Adventure Program - Virtual	Zoo Tour - Virtual Tour - Participants will select from a menu of available areas to see. Up to 95 participants will take a virtual walking tour, stops may include an animal training session or enrichment session. Up to 30 minute presentation.	\$100.00 Per group
1676	Zoo	Adventure Program - Virtual	Virtual Animal Painting - See one of our animals create/make a painting. Select from a menu of available animals. Includes a Q&A session with Zoo Keeper. Up to 30 minutes. May request 1 additional painting session. Painting not included	\$150.00 Per device (1st painting); \$50.00 (1 additional session)
1677	Zoo	Adventure Program - Virtual	Pre-recorded Programming on Learn Dash - School Curriculum Programing. Select from a menu includes a program link. Video has instruction material provides lesson and quiz, This is a "do at your own pace/on your own." Link will expire after set number of days. Teacher to share link with students. Length time varies by program selection. Minimum/Maximum # of people applicable.	\$30.00
1678	Zoo	Adventure Program - Virtual	Get up close and personal with animals from the El Paso Zoo. Virtually meet one of our animals at the Zoo. Participants receive a link. Up to 95 participants. Up to a 50 minute session.	\$25.00 per person
1679	Zoo	Zoo Amenities	Zoo Punch Card good for a combination of 8 train and/or carousel rides and/or giraffe feedings (excludes Copper Canyon Ropes Course). Card good for 1 year from issue date. Not responsible for lost/stolen cards. No other discounts apply.	\$20.00
1680	Zoo	Adventure Program	Private Group Animal Encounter. Interactive experience with a zoo animal and zoo keeper. Possible touching, feeding or brushing an animal. Examples of animals penguins, Galapagos tortoise, etc.	\$20.00 - \$60.00
1681	MCAD-Art Museum	Membership Fees-Art Museum	Teaching Artist	\$30.00
1682	MCAD-Art Museum	Membership Fees-Art Museum	Student	\$25.00
1683	MCAD-Art Museum	Membership Fees-Art Museum	Individual	\$35.00
1684	MCAD-Art Museum	Membership Fees-Art Museum	Family	\$65.00
1685	MCAD-Art Museum	Membership Fees-Art Museum	Active Duty Military-Individual	\$25.00
1686	MCAD-Art Museum	Membership Fees-Art Museum	Active Duty Military-Family	\$55.00
1687	MCAD-Art Museum	Membership Fees-Art Museum	Contributors	\$100.00
1688	MCAD-Art Museum	Membership Fees-Art Museum	Supporters Circle	\$250.00
1689	MCAD-Art Museum	Membership Fees-Art Museum	Collectors Circle	\$500.00
1690	MCAD-Art Museum	Membership Fees-Art Museum	Sponsors Circle	\$1,000.00
1691	MCAD-Art Museum	Membership Fees-Art Museum	Donors Circle	\$2,500.00
1692	MCAD-Art Museum	Membership Fees-Art Museum	Founder	\$1,000.00
1693	MCAD-Art Museum	Membership Fees-Art Museum	Executive	\$2,500.00
1694	MCAD-Art Museum	Membership Fees-Art Museum	Patrons	\$5,000.00
1695	MCAD-Art Museum	Membership Fees-Art Museum	Collector's Club Membership - Single	\$250.00
1696	MCAD-Art Museum	Membership Fees-Art Museum	Collector's Club Membership - Couple Membership	\$400.00
1697	MCAD-Art Museum	Membership Fees-Art Museum	Business Membership	\$3,000-\$10,000 level
1698	MCAD-Art Museum	Membership Fees-Art Museum	Senior Citizen Couple	\$35.00
1699	MCAD-Art Museum	Membership Fees-Art Museum	Los Tastemakers	\$60.00
1700	MCAD-Art Museum	Facility rental fees	Entire Museum	\$10,000.00
1701	MCAD-Art Museum	Facility rental fees	Rogers Grand Lobby	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours
1702	MCAD-Art Museum	Facility rental fees	Isha Rogers Sculpture Gallery (Mezzanine)	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours
1703	MCAD-Art Museum	Facility rental fees	Ginger Francis Seminar Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1704	MCAD-Art Museum	Facility rental fees	Dede Rogers Gallery	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1705	MCAD-Art Museum	Facility rental fees	C2	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1706	MCAD-Art Museum	Facility rental fees	EP Energy Auditorium: 2hrs. to 8 hrs.	\$500/hr for up to 4 hours / \$350/hr for up to 8 hours
1707	MCAD-Art Museum	Facility rental fees	Museum Connect: up to 2 hrs.	\$750.00 for up to 2 hours
1708	MCAD-Art Museum	Facility rental fees	Museum Connect:4hrs. to 8 hrs.	\$375/hr for up to 4 hours / \$262/hr for up to 8 hours
1709	MCAD-Art Museum	Facility rental fees	Larry Francis Board Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1710	MCAD-Art Museum	Facility rental fees	Hoy Conference Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1711	MCAD-Art Museum	Facility rental fees	Classrooms (each)	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1712	MCAD-Art Museum	Facility rental fees	Outdoor Seating Area	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1713	MCAD-Art Museum	Facility object rentals	Chairs	\$8.00 each Black chairs/ \$10.00 each White chairs
1714	MCAD-Art Museum	Facility object rentals	Tables (plastic 6' and 48' round)	\$15.00 each
1715	MCAD-Art Museum	Facility object rentals	Wood Tables (8')	\$18.00 each
1716	MCAD-Art Museum	Facility object rentals	Podium/sound system (C2 or auditorium)	\$100.00 each
1717	MCAD-Art Museum	Facility object rentals	Slide Projector (C2)	\$100.00 each
1718	MCAD-Art Museum	Facility object rentals	Tent (8' x 8', 4 available)	\$25.00 each
1719	MCAD-Art Museum	Facility object rentals	Piano	\$400.00
1720	MCAD-Art Museum	Facility object rentals	Security Officer	\$40.00 per hour

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1721	MCAD-Art Museum	Facility object rentals	Audio Visual Operator	\$40.00 per hour
1722	MCAD-Art Museum	Facility object rentals	Event staff (each)	\$40.00 per hour
1723	MCAD-Art Museum	One time use copyright release for photography	Copyright	Up to \$150 .00 per image
1724	MCAD-Art Museum	Object loan fee	Permanent Collection Lending	Up to \$250.00 per work of art
1725	MCAD-Art Museum	Teacher Workshops Fees	Program Registration	Non Member: 3hr - \$35/6 hr - \$50 Members 20% Discount of Non-Members fees
1726	MCAD-Art Museum	Exhibition Admission fees	Entry fees (Adults) - Non member	Up to \$10.00
1727	MCAD-Art Museum	Exhibition Admission fees	Entry fees (members)	Up to \$5.00
1728	MCAD-Art Museum	Art classes fees*	5 session Youth Camp (ages 6 to 13)	\$75.00 to \$95.00 for non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1729	MCAD-Art Museum	Art classes fees*	8 session Youth Classes (ages 6 to 13)	\$85.00 to \$120.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1730	MCAD-Art Museum	Art classes fees*	8 session Adult Classes (ages 14 and above)	\$95.00 to \$130.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1731	MCAD-Art Museum	Art classes fees*	6 Session Adult Classes - (ages 14 and above)	\$65 to \$95.00 non members/ Members 20% Discount of non-member fees/ Employees 10% Discount of non-member fees.
1732	MCAD-Art Museum	Art classes fees*	6 Session Youth Classes - (ages 6 to 18)	\$50 to \$95.00 non members/ Members 20% Discount of non-member fees/ Employees 10% Discount of non-member fees.
1733	MCAD-Art Museum	Art classes fees*	1-day Family Classes (ages 3 and above)	Up to \$50.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1734	MCAD-Art Museum	Art classes fees*	1-day Youth Workshops (ages 6 to 18)	\$38.00 non members/ Members 20% Discount of non- member fees/ Employees 10% Discount of non-member fees.
1735	MCAD-Art Museum	Art classes fees*	1-day Master Class (ages 14 and above)	Up to \$60.00 non members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1736	MCAD-Art Museum	Art classes fees*	Open Studio/Class	Up to \$150.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1737	MCAD-Art Museum	Event Fees	1 Performance/Concert Admission	Free for members/\$5.00 non-members
1738	MCAD-Art Museum	Art classes fees*	1 Day Supervised Lunch (ages 6 to 14 years), Lunch not Included	\$5.00 non members/ Members 20% Discount of non- member fees/ Employees 10% Discount of non-member fees.
1739	MCAD-Art Museum	Special programming	Tour + Studio	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees 10% Discount of non-member fees.
1740	MCAD-Art Museum	Special programming	Tour + Lunch	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees 10% Discount of non-member fees.
1741	MCAD-Art Museum	Art Museum/Promotional Items	Promotional Memberships/Classes	up to \$100.00 for membership, up to a \$95 value per class
1742	MCAD-Art Museum	Facility rental fees	Open Galleries	\$2,000.00
1743	MCAD-Art Museum	Facility rental fees	Mac Rogers Gallery	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1744	MCAD-Art Museum	Facility rental fees	1st Floor Green Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1745	MCAD-Art Museum	Facility rental fees	Foyer (Space in front of elevators)	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1746	MCAD-Art Museum	Facility object rentals	Cocktail Tables	\$12.00 each
1747	MCAD-Art Museum	Facility object rentals	Linens (Black)	\$15.00 each
1748	MCAD-Art Museum	Facility object rentals	Small Portable Speaker with Microphone	\$50.00 each
1749	MCAD-Art Museum	Facility object rentals	Bar (large)	\$45.00
1750	MCAD-Art Museum	Facility object rentals	Bar (small)	\$25.00
1751	MCAD-Art Museum	Facility object rentals	Art Screens	\$15.00 per screen
1752	MCAD-History Museum	Membership fees- History Museum	Membership Discount	10% Off Memberships During Special Promotions
1753	MCAD-History Museum	Membership fees- History Museum	History Buff - Student Discount	\$25.00
1754	MCAD-History Museum	Membership fees- History Museum	History Buff - Senior Citizen	\$25.00
1755	MCAD-History Museum	Membership fees- History Museum	History Buff - Military Discount	\$25.00
1756	MCAD-History Museum	Membership fees- History Museum	History Buff - Senior Couple	\$35.00
1757	MCAD-History Museum	Membership fees- History Museum	History Buff Family - Military Discount	\$55.00
1758	MCAD-History Museum	Membership fees- History Museum	History Buff - Individual	\$30.00
1759	MCAD-History Museum	Membership fees- History Museum	History Buff Family	\$60.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Proposed Fees
1760	MCAD-History Museum	Membership fees- History Museum	History Maker	\$100.00
1761	MCAD-History Museum	Membership fees- History Museum	History Shaker	\$250-500
1762	MCAD-History Museum	Facility Rental Fees	1st floor orientation theatre	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs
1763	MCAD-History Museum	Facility Rental Fees	1st floor seminar room	\$240.00 for up to 4 hrs./ \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.
1764	MCAD-History Museum	Facility Rental Fees	1st Floor Lobby	\$600.00 for up to 4 hrs./ \$840.00 for up to 6 hrs./ \$1140.00 for up to 8 hrs.
1765	MCAD-History Museum	Facility Rental Fees	2nd floor board room	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs
1766	MCAD-History Museum	Facility Rental Fees	2nd floor Escuelita	\$120.00 for up to 4 hrs./ \$170.00 for up to 6 hrs./ \$210.00 for up to 8 hrs.
1767	MCAD-History Museum	Facility Rental Fees	2nd Floor lobby	\$600.00 for up to 4 hrs./ \$840.00 for up to 6 hrs./ \$1140.00 for up to 8 hrs.
1768	MCAD-History Museum	Facility Rental Fees	Outdoor Garden Terrace	\$600.00 for up to 4 hrs./ \$840.00 for up to 6 hrs./ \$1140.00 for up to 8 hrs.
1769	MCAD-History Museum	Facility Rental Fees	Digital Wall Pavilion	\$600.00 for up to 4 hrs./ \$840.00 for up to 6 hrs./ \$1140.00 for up to 8 hrs.
1770	MCAD-History Museum	Facility Rental Fees	Entire 1st Floor	\$1,800.00 for 4 hrs / \$3,200.00 for 8 hrs
1771	MCAD-History Museum	Facility Rental Fees	Entire 2nd Floor	\$1,500.00 for 4 hrs / \$3,000.00 for 8 hrs
1772	MCAD-History Museum	Facility Rental Fees	First Floor Gallery	\$900.00 for 4 hrs / \$1,300.00 for 8 hrs
1773	MCAD-History Museum	Facility Rental Fees	Entire Museum.	\$4,000.00 for 4 hrs / \$8,000.00 for 8 hrs
1774	MCAD-History Museum	Facility Object Rental Fees	Chairs	\$2.00 each
1775	MCAD-History Museum	Facility Object Rental Fees	Table (5' rectangular)	\$10.00 per table
1776	MCAD-History Museum	Facility Object Rental Fees	Tables (round)	\$15.00 per table
1777	MCAD-History Museum	Facility Object Rental Fees	Sound system (includes 2 speakers, Mixer, and 2 microphones)	\$100.00
1778	MCAD-History Museum	Facility Object Rental Fees	Security Officer (each)	\$40.00/hour per officer
1779	MCAD-History Museum	Facility Object Rental Fees	Event staff (each)	\$40.00/hour per staff person
1780	MCAD-History Museum	Instructional Fees	5 Day History Camps	\$60.00 members / \$75.00 non members / \$68.00 employees
1781	MCAD-History Museum	Instructional Fees	5 Day, half-day History Camps	\$30.00 members / \$38.00 non members / \$35.00 employees
1782	MCAD-History Museum	Instructional Fees	Special Event workshop	Up to \$100.00 non members/ Members 20% Discount of non-member fees/ CoEP Employees 10% Discount of non-member fees.
1783	MCAD-History Museum	Instructional Fees	4 Session Parent/Child Craft Classes	\$40.00 members / \$50.00 non members / \$45.00 employees
1784	MCAD-History Museum	Instructional Fees	6 Session Adult Classes - (ages 14 and above)	\$50.00 members / \$60.00 non members / \$55.00 employees
1785	MCAD-History Museum	Instructional Fees	1-Day Adult Workshop	\$45.00 members / \$55.00 non members / \$49.00 employees
1786	MCAD-History Museum	Instructional Fees	1-Day Youth Workshop	\$15.00 for members / \$19.00 for non-members / \$17.00 employees
1787	MCAD-History Museum	Instructional Fees	Special programming	\$5.00 for members / \$10.00 for non-members / \$9.00 employees
1788	MCAD-History Museum	Instructional Fees	Tour Fees -Special hands on programs for school groups	\$2.00 per student plus cost of program materials. Non-residential - \$4.00 per student plus cost of program materials
1789	MCAD-History Museum	Instructional Fees	Tour Fees -Special history tours of El Paso	Members - \$25.00 for up to 4 hrs. / Non-members - \$40.00 for up to 4 hrs./ Employees - \$36.00 for up to 4 hrs./ Non-residential-\$60.00 for up to 4 hrs.
1790	MCAD-History Museum	Exhibition rental fees	Permanent Collection/Curated In-house	\$500 min to \$10,000 max
1791	MCAD-History Museum	Exhibition rental fees	One time use copyright releases for photography	Up to \$75.00 per image
1792	MCAD-History Museum	Event Fees	Fees for lectures	\$5.00 for members / \$10.00 for non-members/ \$10.00 for non-residential
1793	MCAD-History Museum	Event Fees	Fees for events	Free for members/\$5.00 non-members
1794	MCAD-Archeology Museum	Membership fees- Archeology Museum	Teacher/Military/Senior	\$20.00
1795	MCAD-Archeology Museum	Membership fees- Archeology Museum	Student	\$15.00
1796	MCAD-Archeology Museum	Membership fees- Archeology Museum	Individual	\$25.00
1797	MCAD-Archeology Museum	Membership fees- Archeology Museum	Family	\$40.00
1798	MCAD-Archeology Museum	Membership fees- Archeology Museum	Military Family	\$35.00
1799	MCAD-Archeology Museum	Membership fees- Archeology Museum	Folsom	\$100.00
1800	MCAD-Archeology Museum	Membership fees- Archeology Museum	Clovis	\$250.00
1801	MCAD-Archeology Museum	Membership fees- Archeology Museum	Keystone	\$500.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1802	MCAD-Archeology Museum	Membership fees- Archeology Museum	Chert (Corporate circle)	\$1,000.00
1803	MCAD-Archeology Museum	Facility Rental Fees	Entire Museum.	\$500.00 for up to 4 hrs./\$750.00 for up to 6 hrs./\$1,250.00 for up to 8 hrs.
1804	MCAD-Archeology Museum	Facility Rental Fees	Auditorium Gallery	\$240.00 for up to 4 hrs./ \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.
1805	MCAD-Archeology Museum	Facility Rental Fees	Gazebo	\$240.00 for up to 4 hrs / \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.
1806	MCAD-Archeology Museum	Facility Rental Fees	Lab Room	\$120.00 for up to 4 hrs./ \$170.00 for up to 6 hrs./ \$210.00 for up to 8 hrs.
1807	MCAD-Archeology Museum	Facility Object Rental Fees	Security Officer (each)	\$30.00/hour
1808	MCAD-Archeology Museum	Facility Object Rental Fees	Audio Visual Operator (each)	\$30.00/hour
1809	MCAD-Archeology Museum	Facility Object Rental Fees	Event staff (each)	\$40.00/hour
1810	MCAD-Archeology Museum	Instructional Fees	Camp Fees for all camps (per child up to age to 14)	Up to \$55.00 for members/up to \$70.00 for non-members/up to \$70.00 for non-residents/ up to \$63.00 for employees
1811	MCAD-Archeology Museum	Instructional Fees	Parent/child workshop (1 parent and up to 2 children)	Up to \$25.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees
1812	MCAD-Archeology Museum	Instructional Fees	Child workshop (ages 6-17)	Up to \$20.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees
1813	MCAD-Archeology Museum	Instructional Fees	Adult workshops (ages 18 and older)	Up to \$50.00 for members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$75.00 for non-members plus materials cos/Up to \$67.00 for employees plus materials cost
1814	MCAD-Archeology Museum	Instructional Fees	Conference Fees	\$35.00 + material fee per person-pre registration/\$45.00 + material fee per person at the door/\$28.00 + material fee for students w/ID/ \$55.00 + material fee per person-pre registration for non residents/\$40.00 + material fee for employees
1815	MCAD-Archeology Museum	Event Fees	Museum special events fees (per person)	Members up to \$60.00 per person/ Non members up to \$95.00/ Non residents up to \$95.00
1816	MCAD-Archeology Museum	Instructional Fees	Creative workshops	Up to \$25.00 for up to 4 hours for members, up to \$40.00 for up to 4 hours for non-members, up to \$40.00 for up to 4 hours for non-residents, \$36.00 for up to 4 hours for employees
1817	MCAD-Archeology Museum	Tour Fees	Archeological tours - in El Paso County	\$50.00 for up to 8 hours and \$25.00 for up to 4 hours for members; \$80.00 for up to 8 hours and \$40.00 for up to 4 hours for non-members
1818	MCAD-Archeology Museum	Tour Fees	Archeological tours - outside of El Paso	Cost + 15% administration costs
1819	MCAD-Archeology Museum	Facility Object Rental Fees	Chairs	\$2.00 each
1820	MCAD-Archeology Museum	Facility Object Rental Fees	Table (6' rectangular)	\$10.00 per table
1821	MCAD-Archeology Museum	Facility Object Rental Fees	Tables (3' cocktail round)	\$10.00 per table
1822	MCAD-Archeology Museum	Facility Object Rental Fees	Sound system (includes 1 speakers, Mixer, and 1 microphone)	\$75.00
1823	MCAD-Archeology Museum; MCAD-History Museum	Event Fees	Vendor fees for onsite commercial vendors	Up to \$60.00 members/Up to \$100.00 non-members/Up to \$100.00 non-residents
1824	MCAD-Archeology Museum; MCAD-History Museum	Instructional Fees	One Day Camp Fee (per child up to age of 14)	Up to \$15.00 members/Up to \$20.00 non-members/Up to \$20.00 non-residents/Up to \$18.00 employees
1825	MCAD-Archeology Museum; MCAD-History Museum	Object loan fee	Permanent Collection Lending	Up to \$100.00 per object
1826	MCAD-Archeology Museum; MCAD-History Museum; MCAD Art Museum	Event Fees	Admission Fees to special art, culture and heritage events, competitions and/or programs	\$1.00 to \$100.00 per person; up to \$1.05 per person for non residents
1827	MCAD-Cultural Affairs Division	Miscellaneous non-operating revenues	Vendor booth fees for cultural and heritage tourism events	Up to \$900.00 per booth for food, arts & crafts vendors/ Up \$1,000 per booth for food, arts & crafts non resident vendors
1828	Museum and Cultural Affairs Department - Public Art	Miscellaneous non-operating revenues	Application Fee for request to customize illumination of Artwork called 1-10 corridor aesthetic improvement project	\$50 / \$45 non-profit
1829	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (US) with 6 months notice	First object - \$150.00 per object/per venue; each additional object - \$50.00/venue; with less than six months notice
1830	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (US) without 6 months notice	First Object - \$250 per object/per venue; each additional object - \$200/venue
1831	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (Foreign) with 9 months notice	First object - \$300.00 per object/per venue; each additional object - \$200.00/venue

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1832	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (Foreign) without 9 months notice	First object - \$400.00 per object/per venue; each additional object - \$300.00/venue
1833	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (US) with a minimum of 6 months notice	First object - \$500.00 per object/per venue; each additional object - \$400.00/venue
1834	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (US) with less than 6 months notice	First object - \$750.00 per object/per venue; each additional object - \$650.00/venue
1835	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (foreign) with 9 months notice	First object - \$1,500.00 per object/per venue; each additional object - \$1,400.00/venue
1836	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (foreign) without 9 months notice	First object - \$2,500.00 per object/per venue; each additional object - \$2,400.00/venue
1837	MCAD-Museums Division	Miscellaneous non-operating revenues	Fees for exhibitions organized by the El Paso Museum of Art, El Paso Museum of Archaeology or El Paso Museum of History	Package of/ from 5 to 200 objects including framing, educational material, and graphics - \$5,000 to \$40,000
1838	MCAD-Museums Division	Miscellaneous non-operating revenues	Fees for extended loans (over one year)	\$100.00 per object/per year up to \$5,001.00
1839	EPMH/EPMARCH	Event Fees	Admission Fees to special art, culture and heritage events, competitions and/or programs and exhibits	Up to \$50.00 for up to 8 hours for nonprofit organizations; up to \$100.00 for up to 8 hours for for-profit organizations
1840	Aviation	FTZ Transaction Fees	Transaction Fee	\$15.00
1841	Aviation	FTZ Transaction Fees	High Volume Admissions 0-150	\$15.00
1842	Aviation	FTZ Transaction Fees	High Volume Admissions 151-300	\$12.00
1843	Aviation	FTZ Transaction Fees	High Volume Admissions > 301	\$10.00
1844	Aviation	FTZ Transaction Fees	Blanket Admission	\$100.00
1845	Aviation	FTZ Transaction Fees	Training Seminar	\$150.00
1846	Aviation	FTZ Transaction Fees	Weekly Transportation and Exportation	\$30.00
1847	Aviation	FTZ Transaction Fees	Weekly Entry	\$30.00
1848	Aviation	FTZ Transaction Fees	Direct Delivery Admission, Daily cumulative 214	\$75.00
1849	Aviation	FTZ Transaction Fees	Direct Delivery Admission, Subsequent 214	\$15.00
1850	Aviation	FTZ Transaction Fees	Cartage Document Fee	\$15.00
1851	Aviation	FTZ Transaction Fees	Application Fee, Subzone	\$10,000.00
1852	Aviation	FTZ Transaction Fees	Application Fee, New General Purpose Site (Minor Boundary Modification)	\$3,000.00
1853	Aviation	FTZ Transaction Fees	Application Fee, Expansion Site (Magnet)	\$5,000.00
1854	Aviation	FTZ Transaction Permit	Activation Fee, General Purpose Site	\$2,000.00
1855	Aviation	FTZ Transaction Permit	Activation, Sub-Zone Fee	\$5,000.00
1856	Aviation	FTZ Transaction Permit	Alteration Request	\$300.00
1857	Aviation	FTZ Transaction Permit	Annual Subzone Fee, per Site in GP Zone	\$20,000.00
1858	Aviation	FTZ Transaction Permit	Annual Subzone Fee, per Site outside GP Zone	\$20,000.00
1859	Aviation	FTZ Transaction Permit	Annual Fee, Manufacturing Operator	\$15,000.00
1860	Aviation	FTZ Transaction Permit	Annual Fee, Distribution Site Operator	\$20,000.00
1861	Aviation	FTZ Transaction Permit	Annual Fee, FTZ User/Operator (Reduced by total yearly Transaction Fees) (Minimum is \$0)	\$2,000.00
1862	Aviation	FTZ Event Fees	Admission fee for special events, per person)	up to \$200.00
1863	Aviation	Vendor Booth Fees	Vendor fees for onsite commercial vendors	up to \$500.00
1864	Aviation	Event Sponsor Fees	Custom sponsorship packages may include, but are not limited to: booth space, table and chair usage, ability to hand out marketing materials or goodies, tickets to the event, website and/or map advertising, in-kind, acknowledgment as sponsor on: event banner, press releases, event programs, map inserts, in email and social media, TV, radio, internet, billboards, flyers, and/or posters.	\$250.00 to 15,000.00
1865	Aviation	FTZ Transaction Fees	FTZ Consulting Fee - Hourly	\$100.00
1866	Aviation	FTZ Transaction Fees	Business Analysis Fee - Hourly	\$100.00
1867	Aviation	Customer Facility Charge	Fee imposed by the City of El Paso and collected by On-Airport Car Rental Concessionaires on a per transaction day basis.	\$3.50 per transaction day
1868	Aviation	Aircraft Parking (Dead Storage)	Under 80,000 lbs.	\$30.00/day
1869	Aviation	Aircraft Parking (Dead Storage)	Over 80,000 lbs.	\$100.00/day
1870	Aviation	Aircraft Parking (RON)	Remain Overnight (RON) Aircraft Parking	\$20.00/day
1871	Aviation	Ground Service Equipment Parking	Rental of Parking Area for Airline Ground Service Equipment	\$2.70 per Square Foot per Year
1872	Aviation	Fuel Flowage Fees	Fuel Flowage Fees	\$0.08 per gallon
1873	Aviation	Annual Shuttle Service Permit	Application	\$150.00 per vehicle
1874	Aviation	Off-Airport Rental Car Permit	Off-Airport Rental Car Permit	10% gross receipts
1875	Aviation	Annual Taxicab Permit	Annual Taxicab Permit	\$250.00 per vehicle or \$20.83/mo.
1876	Aviation	Cost Recovery Rates	SIDA Badge Issue	\$110.00
1877	Aviation	Cost Recovery Rates	AOA Badge Issue	\$45.00
1878	Aviation	Cost Recovery Rates	AOA Badge Renewal	\$35.00
1879	Aviation	Cost Recovery Rates	SIDA/ Sterile area badge renewal	\$70.00
1880	Aviation	Cost Recovery Rates	Reimbursement for Lost Not Returned Badges	\$110.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1881	Aviation	Cost Recovery Rates	Daily Terminal Rental Rate (Non-Signatory) - Terminal Rate (Non-Signatory) divided by 360 days X Number of Rented Square Feet = Daily Terminal Rental Rate	Will be based on Rates & Charges
1882	Aviation	Cost Recovery Rates	Gate Use Fee Charge per Turn Around	\$125.00
1883	Aviation	Cost Recovery Rates	International Arrivals Area Charge per Deplaned International Passenger	Will be based on Rates & Charges
1884	Aviation	Cost Recovery Rates	Administrative Charge for Work Completed by the El Paso International Airport.	Work completed by El Paso International Airport on behalf of airport tenants will be assessed an administrative charge of \$40.00 when the costs for such work exceeds \$100.00.
1885	Aviation	Public Parking Short Term (ST)	ST 0 – 10 min.	Free
1886	Aviation	Public Parking Short Term (ST)	ST 11 min – 1 hr.	\$1.00
1887	Aviation	Public Parking Short Term (ST)	ST Each Additional Hour	\$1.00
1888	Aviation	Public Parking Short Term (ST)	ST Max each 24 hrs.	\$15.00
1889	Aviation	Public Parking Long Term (LT)	LT 0 – 10 min	Free
1890	Aviation	Public Parking Long Term (LT)	LT 11 min. - 1 hr.	\$1.00
1891	Aviation	Public Parking Long Term (LT)	LT Each Additional Hour	\$1.00
1892	Aviation	Public Parking Long Term (LT)	LT Max. each 24 hrs.	\$7.00
1893	Aviation	Oversized Vehicle Parking Fee	Fee for parking of oversized vehicles such as motor homes, buses, utility vehicles, etc.	Double the otherwise applicable Public Parking Short Term & Long Term Parking Fee
1894	Aviation	Premium Parking Fee	Reserved Parking Space	\$20.00 per day
1895	Aviation	Transportation-for-hire TNC Vehicle Fee	Transportation-for-hire Trip Fee / Per TNC Trip Originating or Ending at the Airport	\$2.00 per trip
1896	Aviation	Cost Recovery Rates	Daily Cargo Building Rental Rate - Cargo Building Rate divided by 360 days X Number of Rented Square Feet = Daily Cargo Building Rental Rate	\$0.0221 per square foot per day
1897	Aviation	Cost Recovery Rates	Daily Cargo fee	Up to 4 hours - \$91.71 4 Hours to 24 Hours - \$183.43
1898	Public Health	<b>FOOD</b>		
1899	Public Health	Temporary Establishment	Exposed or Unexposed Food	\$79.00 plus applicable tech fee
1900	Public Health	Recurrent Establishment	Exposed or Unexposed Food	\$265.00 plus applicable tech fee
1901	Public Health	Seasonal Establishment	Exposed or Unexposed Food	\$158.00
1902	Public Health	Home Child Care Facility	12 or less	\$79.00
1903	Public Health	Day Care Center	More Than 12 Recipients	\$170.00
1904	Public Health	Charitable/Non-Profit Organization	Exempt from permit and license fees.	EXEMPT
1905	Public Health	Mobile Food Establishment	Exposed Food or Unexposed Food	\$163.00
1906	Public Health	Kiosk Service	Kiosk Service for new permits	\$105.00
1907	Public Health	Food Service Establishment Food Product Establishment	Under 3,000 Square Feet	\$174.00
1908	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$174.00 plus 20% late fee
1909	Public Health	Food Service Establishment Food Product Establishment	3,001 To 6,000 Square Feet	\$344.00 plus applicable tech fee
1910	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$344.00 plus 20% late fee
1911	Public Health	Food Service Establishment Food Product Establishment	6,001 To 9,000 Square Feet	\$515.00 plus applicable tech fee
1912	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$515.00 plus 20% late fee
1913	Public Health	Food Service Establishment Food Product Establishment	9,001 Or More Square Feet	\$685.00 plus applicable tech fee
1914	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$685.00 plus 20% late fee
1915	Public Health	Outdoor Market	Outdoor produce sales	\$163.00 plus applicable tech fee
1916	Public Health	Adult Foster Care Home/Private Care Home	4 Or Less Care Recipients	\$79.00
1917	Public Health	Personal Care Home	5-8 Care Recipients	\$105.00
1918	Public Health	Personal Care Home	9-18 Care Recipients	\$158.00
1919	Public Health	Booklets	Chapter 9.12	\$5.00
1920	Public Health	Booklets	Texas Food Establishment Rules	\$10.00
1921	Public Health	Plan Review	Under 3,000 Square Feet	\$105.00 plus applicable tech fee
1922	Public Health	Plan Review	3,001 To 6,000 Square Feet	\$158.00 plus applicable tech fee
1923	Public Health	Plan Review	6,001 To 9,000 Square Feet	\$210.00 plus applicable tech fee
1924	Public Health	Plan Review	More Than 9,000 Square Feet	\$263.00 plus applicable tech fee
1925	Public Health	Plan Review	Facility Remodel	\$105.00
1926	Public Health	Plan Review Fee Plus Expedited Fee	Regular plan review is within 15 business days, expedited within 3 to 7 business days	Applicable plan review fee plus \$158
1927	Public Health	Administrative Change Fee	Change in equipment, business name, change of menu, clerical work, processing depts. Etc.	\$105.00



FY 2024 Schedule C  
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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1928	Public Health	Site Assessment	Under 200 Sq. Ft-No Potentially Hazardous Food, Mobile, Recurrent, Outdoor Market, Home Day Care, Adult, Foster Or Personal Care. Meat establishment/warehouse/food processing plant under direct supervision of an authorized Federal or State inspection agency.	\$47.00 plus applicable tech fee
1929	Public Health	Site Assessment	Under 3,000 Square Feet	\$105.00 plus applicable tech fee
1930	Public Health	Site Assessment	3,001 To 6,000 Square Feet	\$158.00 plus applicable tech fee
1931	Public Health	Site Assessment	6,001 To 9,000 Square Feet,	\$210.00 plus applicable tech fee
1932	Public Health	Site Assessment	More Than 9,000 Square Feet	\$263.00 plus applicable tech fee
1933	Public Health	Re-Inspection Fee	Re-Inspection	\$85.00 plus applicable tech fee
1934	Public Health	Food Establishment Permit	Duplicate	\$15.00
1935	Public Health	Food Handler/Manager	Duplicate	\$15.00
1936	Public Health	Signs	Ground Meat	N/C
1937	Public Health	Signs	Hand wash	N/C
1938	Public Health	Signs	Oyster	N/C
1939	Public Health	Signs	Buffet	N/C
1940	Public Health	Signs	Smoking	N/C
1941	Public Health	Signs	Food Safety (Restrooms)	N/C
1942	Public Health	Application Annual Processing Fee		\$59.00
1943	Public Health	Condemnation Fee	Under 500 Lbs.	N/C
1944	Public Health	Condemnation Fee	501 Lbs. To 1,000 Lbs.	N/C
1945	Public Health	Condemnation Fee	1,001 To 3,000 Lbs.	\$105.00
1946	Public Health	Condemnation Fee	3,001 To 5,000 Lbs.	\$210.00
1947	Public Health	Condemnation Fee	5,001 To 10,000 Lbs.	\$315.00
1948	Public Health	Condemnation Fee	10,001 To 25,000 Lbs.	\$420.00
1949	Public Health	Condemnation Fee	25,001 To 40,000 Lbs.	\$525.00
1950	Public Health	Condemnation Fee	Over 40,000 Lbs.	\$630.00
1951	Public Health	HACCP Plan Review	HACCP plan provided by establishment for review by Department	\$105.00
1952	Public Health	Temporary Expedited Services (Application Submitted Less Than 72 hours Prior to Start of Event) - does not include required temporary permit fee	Expedited processing	\$158.00
1953	Public Health	Food Handler/Food Manager Badge ID	Badge ID Duplicate/Replacement	\$5.00
1954	Public Health	Food Handler Internet Course	Internet course with badge ID/certificate	\$10.00
1955	Public Health	Food Handler Certificate Course	Certificate/Badge	\$32.00
1956	Public Health	Food Protection Management Certification Course	Certificate/Badge covers cost for nationally recognized exam	\$100.00
1957	Public Health	Food Handler/Food Manager Certificate	Certificate Duplicate/Replacement	\$1.00
1958	Public Health	Public Information	Food Management Class Pamphlets	VARIES
1959	Public Health	Verification of Texas/ANSI Food Handler/Food Manager Certification	Certificate/Badge	\$10.00
1960	Public Health	Requested Routine Inspection for Central Preparation Facility	For Central Preparation Facility	\$100.00
1961	Public Health	Application Fee	Health and Sanitary Application Processing Fee (Sack Lunch Daycares w/o Food Permits)	\$52.00
1962	Public Health	Inspection Fee	Health and Sanitary Site Visit (Sack Lunch Daycares w/o Food Permits)	\$47.00
1963	Public Health	Reinstatement of Suspended Permit Fee	(50% of the license amount based on type of establishment)	VARIES
1964	Public Health	After Hours Fire Inspection Fee, Fee or Food Condemnation/retention Fee Over 500# (M-F 5:00pm to 8:00am) All day Saturday, Sunday & City Holidays	Per Hour Inspector (With a Minimum one (1) Hour Charge or Any Portion Thereof.	\$86.00
1965	Public Health	Field Consultation Flat Fee	meetings with owner/operator's at the request of the owner/operator	\$86.00
1966	Public Health	<b>DENTAL</b>		
1967	Public Health	Initial Oral Exam	Initial Oral Exam D0150	\$48.00
1968	Public Health	Oral Periodic Oral Exam	Oral Periodic Oral Exam D0120	\$39.00
1969	Public Health	Emergency Oral Exam	Emergency Oral Exam D0140	\$25.00
1970	Public Health	Oral Exam 6 Mos. Old.	Oral Exam 6 Mos. Old. D0145	\$192.00
1971	Public Health	Detailed/extensive oral eval B/R	Detailed/extensive oral eval B/R D0160	\$20.00
1972	Public Health	Limited Re-evaluation estab patient	Limited Re-evaluation estab patient D0170	\$22.00
1973	Public Health	Retreat prev RCT molar	Retreat prev RCT molar D3348	\$355.00
1974	Public Health	Comprehensive perio evaluation	Comprehensive perio evaluation D0180	\$11.00
1975	Public Health	Apexification/recal Initial	Apexification/recal Initial D3351	\$97.00
1976	Public Health	Apexification/recal Interim	Apexification/recal Interim D3352	\$65.00
1977	Public Health	Apexification/final visit	Apexification/final visit D3352	\$65.00
1978	Public Health	Intraoral-Complete Series	Intraoral-Complete Series D0210	\$95.00
1979	Public Health	Int/Oral-Periapical 1st Film	Int/Oral-Periapical 1st Film D0220	\$17.00
1980	Public Health	Int/Oral-Periapical each add	Int/Oral-Periapical each add D0230	\$16.00
1981	Public Health	Intraoral Occlusal Film	Intraoral Occlusal Film D0240	\$13.00
1982	Public Health	Apexification/recal final	Apexification/recal final D3353	\$129.00
1983	Public Health	Extraoral first film	Extraoral first film D0250	\$25.00
1984	Public Health	Bitewings single film	Bitewings single film D0270	\$7.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1985	Public Health	Bitewings Two Films	Bitewings Two Films D0272	\$32.00
1986	Public Health	Bitewings three films	Bitewings three films D0273	\$39.00
1987	Public Health	Bitewings Four Film	Bitewings Four Films D0274	\$47.00
1988	Public Health	Verticle bitewings 7-8 films	Verticle bitewings 7-8 films D0277	\$42.00
1989	Public Health	Panoramic Film	Panoramic Film D0330	\$86.00
1990	Public Health	Crown buildup, include any pins	Crown buildup, include any pins D2950	\$58.00
1991	Public Health	Interim ther Pin retention/tooth, (+rest)	Interim ther Pin retention/tooth, (+rest) D2951	\$16.00
1992	Public Health	Cast post \$ core in add to crn	Cast post \$ core in add to crn D2952	\$113.00
1993	Public Health	Each addtl cast post -same tooth	Each addtl cast post -same tooth D2953	\$56.00
1994	Public Health	Pulp vitality tests	Pulp vitality tests D0460	\$17.00
1995	Public Health	Dianostic casts	Dianostic casts D0470	\$30.00
1996	Public Health	Prefab post & core in add to crown	Prefab post & core in add to crown D2954	\$97.00
1997	Public Health	Post Removal (not with endo)	Post Removal (not with endo) D2955	\$97.00
1998	Public Health	Each + prefab post same tooth	Each + prefab post same tooth D2957	\$48.00
1999	Public Health	Labial veneer (lamine) Chairsd	Labial veneer (lamine) Chairsd D2960	\$145.00
2000	Public Health	Labial veneer (porceln lam - lab	Labial veneer (porceln lam - lab D2961	\$234.00
2001	Public Health	Labial veneer porce lam lab	Labial veneer porce lam lab D2962	\$274.00
2002	Public Health	Addtl prc-new crm under exs dent	Addtl prc-new crm under exs dent D2971	\$145.00
2003	Public Health	crown repair by report	crown repair by report D2980	\$65.00
2004	Public Health	Pulpal Therapy anterior primary	Pulpal Therapy anterior primary D3230	\$50.00
2005	Public Health	Adult/Prophy	Adult/Prophy D1110	\$74.00
2006	Public Health	Child/Prophy	Child/Prophy D1120	\$50.00
2007	Public Health	Pulpal Therapy posterior primary	Pulpal Therapy posterior primary D3240	\$57.00
2008	Public Health	Retreat prev RCT anterior	Retreat prev RCT anterior D4336	\$194.00
2009	Public Health	Child/Fluoride	Child/Fluoride D1206	\$20.00
2010	Public Health	Retreat prev RCT bicuspid	Retreat prev RCT bicuspid D3347	\$266.00
2011	Public Health	Adult/Fluoride	Adult/Fluoride D1208	\$20.00
2012	Public Health	Non Dentin Restorative Sealant	Non Dentin Restorative Sealant D1352	\$51.00
2013	Public Health	Space maint remove unilateral	Space maint remove unilateral D1520	\$99.00
2014	Public Health	Oral Hygiene Instruction	Oral Hygiene Instruction D1330	\$17.00
2015	Public Health	Sealant per Tooth	Sealant per Tooth D1351	\$38.00
2016	Public Health	Space Maint/Fixed Unilat	Space Maint/Fixed Unilat D1510	\$212.00
2017	Public Health	Space Maintainer -fixed bil, maxillary	Space Maintainer -fixed bil, maxillary D1516	\$314.00
2018	Public Health	Space Maintainer -fixed bil, mandibular	Space Maintainer -fixed bil, mandibular D1517	\$314.00
2019	Public Health	Recementation of Space Maintainer	Recementation of Space Maintainer D1550	\$23.00
2020	Public Health	Re-cement/re-bond bil. space maintainer - ma	Re-cement/re-bond bil. space maintainer - maxillary D1551	\$25.00
2021	Public Health	Re-cement or re-bond bilateral space maintainer	Re-cement or re-bond bilateral space maintainer - mandibular D1552	\$25.00
2022	Public Health	Re-cement or re-bond unilateral space maintainer	Re-cement or re-bond unilateral space maintainer - per quadrant D1553	\$19.00
2023	Public Health	Removal of fixed unilateral space maintainer -	Removal of fixed unilateral space maintainer - per quadrant D1557	\$66.00
2024	Public Health	Crown - porcelain fused to high noble metal	Crown - porcelain fused to high noble metal D2750	\$681.00
2025	Public Health	Removal of fixed bilateral space maintainer - m	Removal of fixed bilateral space maintainer - mandibular D1558	\$66.00
2026	Public Health	Periodontal scaling and root planing – one to three teeth per quadrant	Periodontal scaling and root planing – one to three teeth per quadrant D4342	\$9.00
2027	Public Health	AMAL. PRIM (1S)	AMAL. PRIM (1S) D2140	\$85.00
2028	Public Health	AMAL. PERM (1S)	AMAL. PERM (1S) D2140	\$85.00
2029	Public Health	AMAL. PRIM (2S)	AMAL. PRIM (2S) D2150	\$113.00
2030	Public Health	AMAL. PERM (2S)	AMAL. PERM (2S) D2150	\$113.00
2031	Public Health	AMAL. PRIM (3S)	AMAL. PRIM (3S) D2160	\$144.00
2032	Public Health	AMAL. PERM (3S)	AMAL. PERM (3S) D2160	\$144.00
2033	Public Health	AMAL. PRIM (4), Primary or Permanent	AMAL. PRIM (4) D2161	\$165.00
2034	Public Health	RESIN, ANTE (1S)	RESIN, ANTE (1S) D2330	\$102.00
2035	Public Health	RESIN, ANTE (2S)	RESIN, ANTE (2S) D2331	\$136.00
2036	Public Health	RESIN, ANTE (3S)	RESIN, ANTE (3S) D2332	\$177.00
2037	Public Health	RESIN, ANTE (4+S)	RESIN, ANTE (4+S) D2335	\$220.00
2038	Public Health	RESIN One Surface Post/Primary	RESIN One Surface Post/Primary D2391	\$108.00
2039	Public Health	Resin One Surface Perm	Resin One Surface Perm D2391	\$108.00
2040	Public Health	Resin Two Surface/Primary	Resin Two Surface/Primary D2392	\$142.00
2041	Public Health	Resin Two Surface Perm	Resin Two Surface Perm D2392	\$142.00
2042	Public Health	Resin Three Post Prim	Resin Three Post Prim D2393	\$159.00
2043	Public Health	Resin Three Perm	Resin Three Perm D2393	\$159.00
2044	Public Health	Re-cement Crown	Re-cement Crown D2920	\$26.00
2045	Public Health	Prefab esth ctd stnl stl cm-prm	Prefab esth ctd stnl stl cm-prm D2934	\$201.00
2046	Public Health	SSC/Primary	SSC/Primary D2930	\$201.00
2047	Public Health	Prefabricated resin crown	Prefabricated resin crown D2932	\$89.00
2048	Public Health	Prefab stl crown w/resin window	Prefab stl crown w/resin window D2933	\$201.00
2049	Public Health	SSC/Permanent	SSC/Permanent D2931	\$210.00
2050	Public Health	Protective Restoration	Sedative Fill Temp D2940	\$47.00
2051	Public Health	Post & core in addt to crown, indirectly fabricated	Post & core in addt to crown, indirectly fabricated D2952	\$113.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2052	Public Health	Pulp Cap - Direct	Pulp Cap - Direct D3110	\$21.00
2053	Public Health	Pulp Cap - Indirect	Pulp Cap - Indirect D3120	\$39.00
2054	Public Health	Therapeutic Pulpotomy	Therapeutic Pulp D3220	\$113.00
2055	Public Health	Pulpal Therapy (Restorable Filling)	Pulpal Therapy (Restorable Filling) D3240	\$57.00
2056	Public Health	1 RT Canal	2 RT Canal D3310	\$459.00
2057	Public Health	2 PT Canal	3 PT Canal D3320	\$532.00
2058	Public Health	Three or More Canals, Molar	Three or More Canals, Molar D3330	\$805.00
2059	Public Health	Gingivectomy per Quadrant	Gingivectomy per Quadrant D4210	\$210.00
2060	Public Health	Gingivectomy per Tooth	Gingivectomy per Tooth D4211	\$65.00
2061	Public Health	Provisional Splinting - Introcoronal	Provisional Splinting - Introcoronal D4320	\$78.00
2062	Public Health	Provisional Splinting	Provisional Splinting D4321	\$125.00
2063	Public Health	Extraction Single Tooth	Extraction Single Tooth D7140	\$86.00
2064	Public Health	Surg. Extraction	Surg. Extraction D7210	\$133.00
2065	Public Health	Suture of Small Wound	Suture of Small Wound D7910	\$97.00
2066	Public Health	Excision of Pericoronal Gingiva	Excision of Pericoronal Gingiva D7971	\$56.00
2067	Public Health	Local Anesthesia Not in Conjunction with surgery	Local Anesthesia Not in Conj. D9210	\$16.00
2068	Public Health	Analgesia, Anxiolysis, Inhalation	Analgesia, Anxiolysis, Inhalation D9230	\$37.00
2069	Public Health	Occlusal Adjustment - Limited	Occlusal Adjustment - Limited D9551	\$47.00
2070	Public Health	Palliative Threat (Emg)	Palliative Threat (Emg) D9110	\$24.00
2071	Public Health	Reattach tooth fragment, edge D2921	Reattach tooth fragment, edge D2921	\$113.00
2072	Public Health	Extraction, coronal remnants Primary tooth D7111	Extraction, coronal remnants Primary tooth D7111	\$15.00
2073	Public Health	Crown full cast base metal	Crown full cast base metal D2791	\$341.00
2074	Public Health	Protective restoration	Protective restoration D2940	\$47.00
2075	Public Health	Crown full metal cast noble metal	Crown full metal cast noble metal D2792	\$341.00
2076	Public Health	Recement inlay/onlay/partial	Recement inlay/onlay/partial D2910	\$24.00
2077	Public Health	Recement cast or prefab pst/cor	Recement cast or prefab pst/cor D2915	\$24.00
2078	Public Health	Crown full cast high noble metal	Crown full cast high noble metal D2790	\$681.00
2079	Public Health	Resin 4 surfaces primary	Resin 4 surfaces primary D2394	\$178.00
2080	Public Health	Resin 4 surfaces permanent	Resin 4 surfaces permanent D2394-1	\$178.00
2081	Public Health	Resin composite crown anterior	Resin composite crown anterior D2390	\$193.00
2082	Public Health	Inlay-resin based composite 1s	Inlay-resin based composite 1s D2650	\$341.00
2083	Public Health	Inlay-resin based composite 2s	Inlay-resin based composite 2s D2651	\$341.00
2084	Public Health	Inlay-resin based composite 3s	Inlay-resin based composite 3 + s D2652	\$341.00
2085	Public Health	Onlay resin base composite 2s	Onlay resin base composite 2s D2662	\$341.00
2086	Public Health	Onlay resin base composite 3s	Onlay resin base composite 3s D2663	\$341.00
2087	Public Health	Onlay resin base composite 3 + s	Onlay resin base composite 3 + s D2664	\$341.00
2088	Public Health	Crown Resin composite indirect	Crown Resin composite indirect D2710	\$341.00
2089	Public Health	Crown resin with high noble metal	Crown resin with high noble metal D2720	\$341.00
2090	Public Health	Crown resin with most base metal	Crown resin with most base metal D2721	\$341.00
2091	Public Health	Crown resin with noble metal	Crown resin with noble metal D2722	\$341.00
2092	Public Health	Crown porcelain ceramic substr	Crown porcelain ceramic substr D2740	\$341.00
2093	Public Health	Crown porcelain fuse high noble mtl	Crown porcelain fuse high noble mtl D2750	\$681.00
2094	Public Health	Crown porcelain fuse to base metal	Crown porcelain fuse to base metal D2751	\$681.00
2095	Public Health	Crown porcelain fuse to noble metal	Crown porcelain fuse to noble metal D2752	\$681.00
2096	Public Health	Crown 3/4 cast high noble metal	Crown 3/4 cast high noble metal D2780	\$341.00
2097	Public Health	Crown 3/4 cast most base metal	Crown 3/4 cast most base metal D2781	\$341.00
2098	Public Health	Crown 3/4 porcelain/ceramic	Crown 3/4 cast noble metal D2782	\$341.00
2099	Public Health	Gingivectomy for access restorative procedure, per tooth D4212	Gingivectomy for access restorative procedure, per tooth \$59.34 o cost on mk	\$59.00
2100	Public Health	D4341- Periodontal Scaling/Root Planning - four or more teeth per quadrant	D4341- Periodontal Scaling/Root Planning -four or more teeth per quadrant	\$70.00
2101	Public Health	D4342 - Periodontal Scaling/Root Planning - one to three teeth per quadrant	D4342 - Periodontal Scaling/Root Planning - one to three teeth per quadrant	\$9.00
2102	Public Health	D4355 - Full Mouth Debridement	D4355 - Full Mouth Debridement	\$90.00
2103	Public Health	D4910 -Periodontal Maintenance	D4910 -Periodontal Maintenance	\$47.00
2104	Public Health	D7220 - Removal of Impacted tooth/soft tissue	D7220 - Removal of Impacted tooth/soft tissue	\$150.00
2105	Public Health	D7230- Removal of Impacted tooth/partially bony	D7230- Removal of Impacted tooth/partially bony	\$172.00
2106	Public Health	D7270 -Reimplantation/Stabilization of accidentally avulsed or displaced tooth	D7270 -Reimplantation/Stabilization of accidentally avulsed or displaced tooth	\$105.00
2107	Public Health	D7971- Excision of Pericoronal gingiva	D7971- Excision of Pericoronal gingiva	\$55.00
2108	Public Health	D7980- Surgical Sialolithotomy	D7980- Surgical Sialolithotomy	\$242.00
2109	Public Health	D8698 - Recement or Rebond fixed retainer- Maxillary	D8698 - Recement or Rebond fixed retainer- Maxillary	\$47.00
2110	Public Health	D8699 -Recement or Rebond fixed retainer- Mandibular	D8699 -Recement or Rebond fixed retainer-Mandibular	\$47.00
2111	Public Health	D8703 -Replacement of lost Maxillary retainer	D8703 -Replacement of lost Maxillary retainer	\$157.00
2112	Public Health	D8704 - Replacement of lost Mandibular retainer	D8704 - Replacement of lost Mandibular retainer	\$157.00
2113	Public Health	D9910 -Application of desensitizing medicament	D9910 -Application of desensitizing medicament	\$16.00
2114	Public Health	D9920 - Behavior management, by report	D9920 - Behavior management, by report	\$63.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2115	Public Health	D9941-Fabrication of athletic mouthguard	D9941-Fabrication of athletic mouthguard	\$167.00
2116	Public Health	D9943 - Occlusal guard adjustment	D9943 - Occlusal guard adjustment	\$70.00
2117	Public Health	D9944 - Occlusal guard -hard appliance, full arch	D9944 - Occlusal guard -hard appliance, full arch	\$113.00
2118	Public Health	D9945 -Occlusal guard -soft appliance, full arch	D9945 -Occlusal guard -soft appliance, full arch	\$113.00
2119	Public Health	D9996 - Teledentistry	D9996 - Teledentistry	\$96.00
2120	Public Health	D9999 - Unspecified adjunctive procedure, by report	D9999 - Unspecified adjunctive procedure, by report	\$25.00
2121	Public Health	Crown 3/4 cast noble metal	Crown 3/4 cast noble metal D2783	\$341.00
2122	Public Health	<b>IMMUNIZATIONS ADMINISTRATION FEES</b>		
2123	Public Health	Administration Fee for TVFC Vaccines with Counseling	Per Vaccine - 90460 First Vaccine, 90461 Each Additional Vaccine	\$0.00-\$15.00 per vaccine at Health Director's discretion
2124	Public Health	Administration Fee for Children's Vaccines - Private Stock	Per Vaccine - 90460 First Vaccine, 90461 Each Additional Vaccine	\$15.00
2125	Public Health	Administration Fee for Adult Vaccines - State Stock	Per Vaccine - 90471 First Vaccine, 90472 Each Additional Vaccine	\$15.00
2126	Public Health	Administration Fee for Adult Vaccines - Private Stock	Per Vaccine - 90471 First Vaccine, 90472 Each Additional Vaccine	\$15.00
2127	Public Health	<b>LABORATORY - CLINICAL (MAIN LAB)</b>		
2128	Public Health	QuantIFERON TB	TB test cell immune measure (CPT 86480)	\$84.00
2129	Public Health	RPR	Syphilis Test non-trep qual (CPT 86592)	\$6.00
2130	Public Health	RPR Titter	Syphilis Test non-trep quant (CPT 86593)	\$6.00
2131	Public Health	TPPA	Confirmation Treponema Pallidum (CPT 86780)	\$18.00
2132	Public Health	Smear Gram stain	Smear Gram stain (CPT 87205)	\$6.00
2133	Public Health	Smear wet mount	Smear wet mount (CPT 87210) QW	\$8.00
2134	Public Health	Chlamydia DNA amp probe	Chlamydia DNA amp probe (CPT 87491)	\$47.00
2135	Public Health	N. Gonorrhea DNA amp probe	N. Gonorrhea DNA amp probe (CPT 87591)	\$47.00
2136	Public Health	HIV-1/HIV-2 single assay	HIV-1/HIV-2 single assay (CPT 86703)	\$19.00
2137	Public Health	HIV-1 Serum Confirmation test	HIV-1 Geenius confirmation (CPT 86701)	\$65.00
2138	Public Health	HIV- 2 Serum Confirmation test	HIV-1 Geenius confirmation (CPT 86702)	\$65.00
2139	Public Health	Hep A AB IgM - 86709	Hep A AB IgM - 86709	\$18.00
2140	Public Health	Hepatic Function Panel - 80076	Hepatic Function Panel - 80076	\$13.00
2141	Public Health	Hep B Core IgM - 86705	Hep B Core IgM - 86705	\$16.00
2142	Public Health	Hep B Surface Antigen - 87340	Hep B Surface Antigen, HBsAg- 87340	\$17.00
2143	Public Health	Hep B Antibody - 86706	Hep B Antibody - 86706	\$17.00
2144	Public Health	Hepatitis C Virus IgM	HCV IgM (CPT 86803)	\$23.00
2145	Public Health	Hepatitis C Virus RNA	HCV RNA (CPT 87520)	\$68.00
2146	Public Health	Urinalysis non auto w/ scope	Urinalysis with Microscopy (CPT 81000)	\$25.00
2147	Public Health	Complete Blood Count (CBC)	CBC (CPT 85027)	\$10.00
2148	Public Health	Differential, manual	Differential after CBC (CPT 85007)	\$6.00
2149	Public Health	Zika Virus IgM	Zika IgM (86790)	\$18.00
2150	Public Health	Zika Real Time PCR	Zika PCR (CPT 87662)	\$65.00
2151	Public Health	Chikungunya Real Time PCR	Chikungunya PCR (87798)	\$45.00
2152	Public Health	Dengue Real Time PCR	Dengue PCR (CPT 87798)	\$45.00
2153	Public Health	Influenza Surveillance without Culture	Flu Testing (CPT 87502)	\$110.00
2154	Public Health	Complete Metabolic Panel	CMP (CPT 80053)	\$17.00
2155	Public Health	Pregnancy Test	hCG (CPT 81025)	\$12.00
2156	Public Health	Shipping and Handling	Ship Specimen to DSHS for additional testing	\$60.00
2157	Public Health	<b>LABORATORY - ENVIRONMENTAL</b>		
2158	Public Health	Rabies Testing	Rabies Testing	\$76.00
2159	Public Health	Potable Water Testing up to 9 samples	Potable Water testing	\$23.00
2160	Public Health	Potable Water testing 10 up to 19 samples	Potable Water testing	\$21.00
2161	Public Health	Potable Water testing 20 or more samples	Potable Water testing	\$19.00
2162	Public Health	Water, HPC (pour plate)	Potable and recreational water testing	\$44.00
2163	Public Health	<b>STD PROGRAM</b>		
2164	Public Health	Medications	Nitrofurantoin for UTI	\$15.00
2165	Public Health	Medications	Acyclovir for Herpes	\$35.00
2166	Public Health	Medications	Metronidazole	\$10.00
2167	Public Health	<b>EDUCATION</b>		
2168	Public Health	CPR Classes	CPR Classes	\$40.00
2169	Public Health	Blood borne Pathogen Class	Blood borne Pathogen Class	\$30.00
2170	Public Health	Health Services	Health Services Provided through interlocal with the County of El Paso	\$544,733.00
2171	Public Health	<b>CLINICAL SERVICES</b>		
2172	Public Health	<b>OFFICE VISITS</b>		
2173	Public Health	New Patient - Office Visit - 20 minutes face-to-face time	Expanded problem focused history, exam, straightforward decision making (99202)	\$95.00
2174	Public Health	New Patient - Office Visit - 30 minutes face-to-face time	Detailed history & exam, low complexity decision making (99203)	\$147.00
2175	Public Health	New Patient - Office Visit - 45 minutes face-to-face time	Comprehensive history & exam, moderate complexity decision making (99204)	\$219.00
2176	Public Health	New Patient - Office Visit - 60 minutes face-to-face time	Comprehensive history & exam. High Complexity decision making (99205)	\$289.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2177	Public Health	Established Patient - Office Visit 5 minutes face-to-face time	Minor Problem focus. Straightforward decision making (99211)	\$30.00
2178	Public Health	Established Patient - Office Visit 10 minutes face-to-face time	Problem focused history, exam, straightforward decision making (99212)	\$74.00
2179	Public Health	Established Patient - Office Visit 15 minutes face-to-face time	Expanded problem focused history, exam, low complexity decision making (99213)	\$119.00
2180	Public Health	Established Patient - Office Visit 25 minutes face-to-face time	Detailed history, exam, moderate complexity decision making (99214)	\$168.00
2181	Public Health	Established Patient - Office Visit 40 minutes face-to-face time	Comprehensive history, exam, high complexity decision making (99215)	\$235.00
2182	Public Health	<b>OFFICE CONSULTATIONS</b>		
2183	Public Health	Consultation New or Established patient	Problem focused history, exam, straightforward decision making (99241)	\$61.00
2184	Public Health	Consultation New or Established Patient	Expanded Problem focused history, exam, straightforward decision making (99242)	\$95.00
2185	Public Health	Consultation New or Established Patient	Detailed history, exam, low complexity decision making (99243)	\$123.00
2186	Public Health	Consultation New or Established Patient	Comprehensive history, exam, moderate complexity decision making (99244)	\$172.00
2187	Public Health	<b>PREVENTIVE MEDICINE</b>		
2188	Public Health	Initial Comprehensive Exam 12 through 17 yrs	New Patient Initial Preventive Medicine Evaluation (99384)	\$136.00
2189	Public Health	Initial Comprehensive Exam 18 through 39 yrs	New Patient Initial Preventive Medicine Evaluation (99385)	\$109.00
2190	Public Health	Initial Comprehensive Exam 40 through 64 yrs	New Patient Initial Preventive Medicine Evaluation (99386)	\$127.00
2191	Public Health	Periodic Comprehensive Exam 12 through 17 yrs	Established Patient Preventive Medicine Re-Evaluation (99394)	\$125.00
2192	Public Health	Periodic Comprehensive Exam 18 through 39 yrs	Established Patient Preventive Medicine Re-Evaluation (99395)	\$125.00
2193	Public Health	Periodic Comprehensive Exam 40 through 64 yrs	Established Patient Preventive Medicine Re-Evaluation (99396)	\$103.00
2194	Public Health	<b>BEHAVIOR COUNSELING</b>		
2195	Public Health	99406 - Smoking & Tobacco Cessation Counseling	greater then 3 min up to 10 min	\$19.00
2196	Public Health	99407 - Smoking & Tobacco Cessation Counseling	greater than 10 min	\$36.00
2197	Public Health	<b>PREVENTIVE MEDICINE, INDIVIDUAL COUNSELING</b>		
2198	Public Health	99401 - 15 min		\$50.00
2199	Public Health	99402 - 30 min		\$85.00
2200	Public Health	99403 - 45 min		\$105.00
2201	Public Health	99404 - 60 min		\$145.00
2202	Public Health	<b>LABORATORY SERVICES STAT</b>		
2203	Public Health	TB Skin Test	TB Skin Test (CPT 86580)	\$8.00
2204	Public Health	Urinalysis Dip Stick	Urinalysis - dip stick, non automated without microscopy (81002)	\$5.00
2205	Public Health	UA with micorscopic RFX culture 81001	UA with micorscopic RFX culture 81001	\$4.00
2206	Public Health	Urine Dip Stick 81003	Urine Dip Stick 81003	\$3.00
2207	Public Health	UA nonautow/scope 81000	UA nonautow/scope 81000	\$5.00
2208	Public Health	UA Preanancy Test 81025	UA Preanancy Test 81025	\$12.00
2209	Public Health	Urine C & S 87088	Urine C & S 87088	\$11.00
2210	Public Health	RPR 86592	Rapid Plasma Reagin 86592	\$6.00
2211	Public Health	TPPA 86780	Treponema Pallidum Particle Agglutination 86780	\$18.00
2212	Public Health	Smear Wet Mount 87210	Smear Wet Mount 87210	\$8.00
2213	Public Health	<b>CLINICAL LABORATORY SERVICES</b>		
2214	Public Health	Basic Metabolic Panel (Calcium total)	Basic Metabolic Panel (80048)	\$11.00
2215	Public Health	Renal Function Panel	Renal Function Panel (80069)	\$12.00
2216	Public Health	Electrolyte Panel	Electrolyte Panel (80051)	\$9.00
2217	Public Health	Comprehensive Metabolic Panel	Metabolic Panel (80053)	\$14.00
2218	Public Health	Complete Blood Count (CBCD)	Complete Blood Count with Differential (85025)	\$10.00
2219	Public Health	81015 - Urilysis;qualitative or semiqualitave - microscopic only	Clinical Lab - UA Qualitative/Semiqualitave; microscopic only	\$4.00
2220	Public Health	81025 Urinalysis - CLIA Waived	Clinical Lab - UA Pregnancy Test	\$12.00
2221	Public Health	82465QW - Cholesterol Serum	Clinical Lab - Cholesterol , Serum	\$6.00
2222	Public Health	82270 - Blood Occult (Guaia) CLIA Waived	Clinical Lab - Blood Occult (guaia)	\$6.00
2223	Public Health	82565 - Creatinine	82565 - Creatinine	\$7.00
2224	Public Health	82950QW - Post Glucose Dose (includes glucose)	Clinical Lab - Post Glucose Dose (includes glucose)	\$6.00
2225	Public Health	83036QW - Hemoglobin Glycosylated (A1C)	Clinical Lab - Glycosylated (A1C)	\$13.00
2226	Public Health	84450QW - AST, SGOT	Clinical Lab - AST, SGOT	\$7.00
2227	Public Health	84460QW - ALT, SGPT	Clinical Lab - ALT, SGPT	\$7.00
2228	Public Health	84703 - HCG Qual Serum	84703 - HCG Qual Serum	\$10.00
2229	Public Health	84702 HCG Serum Quantitative	84702 HCG Serum Quantitative	\$20.00
2230	Public Health	85018QW - Hemoglobin	Clinical Lab - Hemoglobin	\$3.00
2231	Public Health	85610QW - Prothrombin Time	Clinical Lab - PT	\$6.00
2232	Public Health	86780QW - Treponema Pallidum	Clinical Services - Treponema Pallidum	\$18.00
2233	Public Health	87389 - HIV 1/2 with Reflex	87389 - HIV 1/2 with Reflex	\$33.00
2234	Public Health	88142 - Cytopathology - Thin Prep	Lab -Cervical/Vaginal any reporting systme	\$27.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2235	Public Health	87086 Urine Culture	87086 Urine Culture	\$11.00
2236	Public Health	88161 -Cytopathology Smear	Lab - Preparation, screening & Preparation	\$78.00
2237	Public Health	G0475 HIV 1/2 Rapid 4th Gen	G0475 HIV 1/2 Rapid 4th Gen	\$38.00
2238	Public Health	99000 - Handling and/or conveyance of specimen	Lab - Specimen transfer from office/site to an outside laboratory	\$15.00
2239	Public Health	<b>FAMILY PLANNING - IMMUNIZATIONS</b>		
2240	Public Health	<b>FAMILY PLANNING CONTRACEPTIVE SUPPLIES &amp; SERVICES</b>		
2241	Public Health	A4261 - Cervical Cap Contraceptive for contraceptive use	Supplies - Cervical Cap	\$69.00
2242	Public Health	A4266 - Diaphragm for Contraceptive use	Supplies - Diaphragm	\$31.00
2243	Public Health	A4269 - Spermicide (eg: Foam, Gel) each 10-55 yrs of age	Supplies - Contraceptive	\$17.00
2244	Public Health	A9150 - Non Prescription Drugs	Supplies - Miscellaneous	\$19.00
2245	Public Health	H1010 - Non-Medical Family planning education ,per session	Service - Rehabilitative Service	\$17.00
2246	Public Health	<b>FAMILY PLANNING CONTRCEPTIVE METHODS</b>		
2247	Public Health	<b>FAMILY PLANNING PROCEDURES</b>		
2248	Public Health	56501 - Destroy Vulva Lesions, Simple	Destroy Vulva Lesions, Simple (Liquid Nitrogen Treatment)	\$255.00
2249	Public Health	56515 - Destroy Vulva Lesions, Complex	Destroy Vulva Lesions, Complex (Liquid Nitrogen Treatment)	\$367.00
2250	Public Health	46900 - Destruction of Anal Lesions, Simple	46900 - Destruction of Anal Lesions, Simple	\$315.00
2251	Public Health	54050 - Destruction of Lesions, Penile Simple Chemical	54050 - Destruction of Lesions, Penile Simple - Chemical	\$189.00
2252	Public Health	57061 - Destruction Vaginal Lesions - Simple	57061 - Destruction Vaginal Lesions - Simple	\$221.00
2253	Public Health	<b>FAMILY PLANNING - DRUGS ADMINISTERED OTHER THAN ORAL</b>		
2254	Public Health	J0696 - Injection , Ceftriaxone sodium, per 250mg	Drugs - Administered other than oral	\$1.00
2255	Public Health	Clindamycin 300g each tablet	Clindamycin 300g each tablet	\$1.00
2256	Public Health	Truvada NDC Tab 200mg/300mg	Truvada NDC Tab 200mg/300mg	\$6.00
2257	Public Health	Dolutegravir		\$32.00
2258	Public Health	Raltegravir		\$11.00
2259	Public Health	Diphenhydramine HCL injection 50mg (Benadryl) each vial	Diphenhydramine HCL injection 50mg (Benadryl) each vial	\$1.00
2260	Public Health	Epinephrine 1:1000 injection		\$1.00
2261	Public Health	Medroxyprogesterone Acetate 5mg each tablet	Medroxyprogesterone Acetate 5mg each tablet	\$1.00
2262	Public Health	Macrobid 100 mg (Nitrofurantoin)	Macrobid 100 mg (Nitrofurantoin)	\$1.00
2263	Public Health	*Azithromycin 250mg tablet	*Azithromycin 250mg tablet	\$1.00
2264	Public Health	Azithromycin Powder 1g-single dose packet	Azithromycin Powder 1g-single dose packet	\$16.00
2265	Public Health	*Bicilin L-A 1200MU 2ML injectable	*Bicilin L-A 1200MU 2ML injectable	\$1.00
2266	Public Health	Cefixime (Suprax) 400mg Tabs	Cefixime (Suprax) 400mg Tabs	\$9.00
2267	Public Health	Ceftriaxone (Rocephin) 500mg each vial	Ceftriaxone (Rocephin) 500mg per vial	\$1.00
2268	Public Health	*Doxycycline 100mg tablet	*Doxycycline 100mg tablet	\$1.00
2269	Public Health	Fluconazole 150 mg tablet (each tablet)	Fluconazole 150 mg tablet (each tablet)	\$1.00
2270	Public Health	*Gentamicin 80 mg/2ML Vial	*Gentamicin 80 mg/2ML Vial	\$1.00
2271	Public Health	*Imiquimod Cream 5%	*Imiquimod Cream 5%	\$6.00
2272	Public Health	Levofloxacin 500mg	Levofloxacin 500mg	\$1.00
2273	Public Health	Levonorgestrel (Alesse or Luteru) each caed	Levonorgestrel (Alesse or Luteru) each card	\$30.00
2274	Public Health	Lidocaine 10mg/ML little each vials	Lidocaine 10mg/ML little each vial	\$1.00
2275	Public Health	Loestrin FE 1.5mg/30mcg pill (generic *Microgestin FE) per card	Loestrin FE 1.5mg/30mcg pill (generic *Microgestin FE) per card	\$30.00
2276	Public Health	Medroxyprogesterone Acetate Injection 150mg/ml each vial	Medroxyprogesterone Acetate Injection 150mg/ml each vial	\$1.00
2277	Public Health	*Metronidazole 0.75% Vag Gel Tube (70g/tube)	*Metronidazole 0.75% Vag Gel Tube (70g/tube)	\$1.00
2278	Public Health	*Metronidazole 500mg tablet	*Metronidazole 500mg tablet	\$1.00
2279	Public Health	*Metronidazole 500mg tablet	*Metronidazole 500mg tablet	\$1.00
2280	Public Health	*Miconazole 3 Combo pk w/cream tube	*Miconazole 3 Combo pk w/cream tube	\$5.00
2281	Public Health	Micronor 0.35 mg pill (generic *Norlyda) per card	Micronor 0.35 mg pill (generic *Norlyda) -28 day per card	\$30.00
2282	Public Health	*Monistat 1 Day/Night combo pk w/cream tube	*Monistat 1 Day/Night combo pk w/cream tube	\$19.00
2283	Public Health	*Moxifloxacin 400mg tablet	*Moxifloxacin 400mg tablet	\$1.00
2284	Public Health	Multivitamin w/ Folic Acid tablet	Multivitamin w/ Folic Acid tablet	\$1.00
2285	Public Health	Nuva Ring (3 pk)	Nuva Ring (3 pk)	\$1.00
2286	Public Health	Ortho Tri-cyclen LO 0.180/0.215/0.025mg pill (generic *Tri VyLibra LO) -28 day per card	Ortho Tri-cyclen LO 0.180/0.215/0.025mg pill (generic *Tri VyLibra LO) -28 day per card	\$30.00
2287	Public Health	*Permethrin Cream 5% (60gm/tube)	*Permethrin Cream 5% (60gm/tube)	\$7.00
2288	Public Health	Plan B One Step 1.5mg tablet each tablet	Plan B One Step 1.5mg each tablet	\$5.00
2289	Public Health	*Suprax Cap 400mg capsule (each capsule)	*Suprax Cap 400mg capsule (each capsule)	\$8.00
2290	Public Health	*Valacyclovir HCL 1gm tablet	*Valacyclovir HCL 1gm tablet	\$3.00
2291	Public Health	Xulane Transdermal Patch 150/35mcg (3pk)	Xulane Transdermal Patch 150/35mcg (3pk)	\$31.00
2292	Public Health	*Xylocaine 1% 2ML vial	*Xylocaine 1% 2ML vial	\$1.00
2293	Public Health	Barriers: Condoms - each	Barriers: Male Condoms A4267	\$1.00
2294	Public Health	Barriers: Condoms - each	Barriers: Female Condoms A4268	\$1.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2295	Public Health	Urine Pregnancy Test	Urine Pregnancy Test	\$1.00
2296	Public Health	D7530 - Removal foreign body from mucosa, skin or subcutaneous alveolar tissue	D7530 - Removal foreign body from mucosa, skin or subcutaneous alveolar tissue	\$65.00
2297	Public Health	D7540 - Removal of reaction producing foreign bodies musculoskeletal system	D7540 - Removal of reaction producing foreign bodies musculoskeletal system	\$129.00
2298	Purchasing & Strategic Sourcing	Hire El Paso First	Hire El Paso First	\$150.00 for a three year period
2299	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 1 (\$5-\$100)	\$2.00 - technology fee - added to applicable base fee
2300	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 2 (\$101-\$500)	\$4.00 - technology fee - added to applicable base fee
2301	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 3 (\$501-\$1,000)	\$15.00 - technology fee - added to applicable base fee
2302	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 4 (\$1001-\$3,000)	\$30.00 - technology fee - added to applicable base fee
2303	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 5 (\$3,001-\$5,000)	\$100.00-technology fee - added to applicable base fee
2304	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 6 (\$5,001-\$10,000)	\$150.00 - technology fee - added to applicable base fee
2305	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 7 (\$10,001-and over)	\$300.00-technology fee - added to applicable base fee
2306	Capital Improvement	Application Fee-Purchase/Sale		\$1,000.00
2307	Capital Improvement	Consideration - Purchase/Sale		Market Value as determined by Real Estate Policies
2308	Capital Improvement	Due Diligence		Actual cost charged by contractors
2309	Capital Improvement	Application Fee- Rights of Entry		\$500.00
2310	Capital Improvement	Consideration - Rights of Entry		\$0.00
2311	Capital Improvement	Application Fee - Easements		\$1,000.00
2312	Capital Improvement	Consideration - Easement		Market Value as determined by Real Estate Policies
2313	Capital Improvement	Application Fee - Leases		\$1,000.00
2314	Capital Improvement	Consideration - Lease		Market Value as determined by Real Estate Policies
2315	Capital Improvement	Agreement Amendments		\$200.00
2316	Capital Improvement	Consent to Assignments		\$200.00
2317	Capital Improvement	Release		\$200.00
2318	Capital Improvement	Termination of Agreements		\$200.00
2319	Capital Improvement	Application Fee - Special Event		\$500.00
2320	Capital Improvement	Consideration - Special Event		The greater of the following will be the consideration fee for the rental of a City Property: \$5,000;\$10 per parking slot space per day;or then percent a year of the fair market value of the property prorated daily.

**Schedule D**  
**Ordinance 8064 Appendix "A"**

<b>JOB CODE</b>	<b>Job Description</b>	<b>Pay Plan</b>	<b>Pay Grade</b>
10930	Accessibility Coordinator	PM	128
10940	Accessibility Specialist	GS	052
12230	Accountant	PM	125
12210	Accounting Manager	PM	130
12260	Accounting/Payroll Clerk	GS	046
12250	Accounting/Payroll Specialist	GS	050
10525	ADA Accommodations Coordinator	PM	129
11150	Administrative Analyst	PM	128
11110	Administrative Assistant	GS	052
10645	Affordable Housing Finance Co	PM	132
10640	Aging Services Coordinator	PM	126
18325	Airfield Maintenance Superviso	GS	055
14060	Airport Facilities Maintenanc	PM	129
14100	Airport Assist Ops Off	PM	123
18328	Airport Labor Supervisor	GS	052
14070	Airport Operations Superintend	PM	131
14090	Airport Operations Supervisor	PM	126
14055	Airport Program Coordinator	PM	132
14080	Airport Security Coordinator	PM	129
22380	Animal Care Attendant	GS	046
22350	Animal Protection Officer	GS	051
22315	Animal Services Manager	PM	130
22321	Animal Services Operations Sup	GS	057
22325	Animal Services Shift Supervis	GS	055
16555	Animal Training and Enrichment	GS	053
16480	Aquatic Life Support Tech	GS	054
16120	Aquatics Supv	PM	123
15250	Archaeology Museum Edu Curator	PM	125
15220	Archeology Museum Curator	PM	127
13120	Architect	PM	130
13130	Architectural Intern	PM	126
11040	Archives & Records Analyst	PM	123
11030	Archives & Records Manager	PM	128
73295	ARFF Technician I	CF	1
15270	Art Museum Assist Edu Curator	PM	123
15260	Art Museum Assistant Curator	PM	124
15215	Art Museum Curator	PM	127
15210	Art Museum Senior Curator	PM	129
15235	Art Museum Sr. Edu Curator	PM	126



15120	Arts Programs & Education Spec	PM	124
15635	Assist Library Branch Mgr	PM	127
15625	Assist Trans-Pecos Sys'ts Coord	PM	127
73430	Assistant Fire Marshall	FS	6
13240	Assoc Hydrogeologist	PM	126
12240	Associate Accountant	PM	122
17330	Associate Code Compliance Offi	GS	047
16515	Associate Veterinarian	PM	133
12075	Audit Supervisor	PM	133
17215	Bldg Combination Inspector Sup	GS	057
22180	Breast Feeding Coordinator	PM	125
12170	Budget & Mgmt Analyst	PM	125
12160	Budget & Svs Coord	PM	127
12180	Budget Specialist	GS	53
17225	Building Combination Inspector	GS	055
17235	Building Insp	GS	053
17387	Building Insp / Plans Examr	GS	055
17222	Building Insp Supv	GS	055
17396	Building Permit Technician	GS	050
17350	Building Plans Examiner	GS	057
11320	Business & Customer Service As	PM	130
12065	Business & Financial Manager	PM	132
10340	Buyer	GS	054
17285	Capital Projects Inspector	GS	051
18750	Carpenter	GS	049
12470	Cashier	GS	043
10650	CDBG Contract Administrator	PM	127
73280	Certified Firefighter Trainee	GS	050
73290	Certified Paramedic-Fire Train	GS	054
75400	Certified Police Trainee	GS	054
13245	Chemist	PM	125
17130	Chief Building Inspector	PM	132
13040	Chief Construction Inspector	PM	126
17340	Chief Plans Examiner	PM	132
18307	City Facilities Manager	PM	134
13310	Civil Engineer	PM	132
13320	Civil Engineering Associate	PM	128
22130	Clinical Assistant	GS	046
14460	Coach Operator Trainee	GS	043
17300	Code Compliance Manager	PM	130
17320	Code Compliance Officer	GS	051
17310	Code Compliance Supervisor	GS	055
17305	Code Field Operations Supervis	GS	057
12530	Coin Sorter Operator	GS	043

15535	Collect Dev Librarian	PM	128
15520	Collect Dev Mgr	PM	130
12440	Collections Supv	GS	051
12255	Collectively Bargained Payroll	GS	047
10670	Comm. Dev. Program Coordinator	PM	127
11420	Communication Dispatcher	GS	050
11410	Communication Dispatcher Super	GS	052
19620	Communications Assistant Manag	PM	129
16110	Community Center Supervisor	PM	125
22255	Community Health Preparedness	PM	132
22190	Community Service Aide Breastf	GS	045
17290	Construction Inspector Trainee	GS	047
20130	Contracts Development Coordina	PM	128
19110	Court Sentencing & Security Sup	PM	129
19135	Court Services Supervisor	GS	053
19140	Court Warrants Supervisor	GS	055
19330	Criminal Intelligence Liaison	PM	123
15130	Cultural Funding & Technical A	PM	125
18330	Custodial Services Supervisor	GS	049
18350	Custodial Shift Leader	GS	045
18340	Custodial Supervisor	GS	047
11350	Customer Relations & Billing S	GS	052
11370	Customer Relations Clerk	GS	045
11360	Customer Relations Representat	GS	048
22220	Dental Assistant	GS	046
22210	Dental Hygienist	GS	057
11140	Department Administrative Mana	PM	129
11085	Departmental Data Management S	GS	050
11080	Departmental Data Mngmt Super.	GS	055
10510	Departmental Human Resources M	PM	132
19160	Deputy Court Clerk	GS	047
12430	Disbursements Supv	GS	055
11050	Document Center Supervisor	GS	051
11090	Document Ctr Spec	GS	044
10030	Economic Program Analyst	PM	126
11715	Edu & Graphics Spec	PM	122
13360	Electrical Engineer	PM	132
13370	Electrical Engineering Associa	PM	128
17240	Electrical Inspector	GS	53
17230	Electrical Inspector Superviso	GS	055
17370	Electrical Plans Examiner	GS	057
18630	Electrician	GS	054
18605	Electrician Supv	GS	056
18615	Electronics Lead Tech	GS	055

18650	Electronics Technician	GS	53
13080	Energy Coordinator	PM	128
13075	Energy Resources Manager	PM	132
13840	Engineering Aide	GS	046
13810	Engineering Associate	PM	126
13815	Engineering Lead Technician	GS	056
13820	Engineering Senior Technician	GS	054
13830	Engineering Technician	GS	051
13410	Environmental Engineer	PM	132
13420	Environmental Engineering Asso	PM	128
13835	Environmental Field Technician	GS	048
10200	Environmental Planner	PM	128
10145	Environmental Planner	PM	128
13440	Environmental Review Specialis	PM	122
13430	Environmental Scientist	PM	126
13825	Environmental Senior Field Tec	GS	052
13415	Environmental Senior Scientist	PM	130
13435	Environmental Staff Scientist	PM	124
22267	Epidemiologist	PM	131
19448	EPPD Warehouse Supervisor	GS	057
18430	Equipment Operator	GS	048
18315	Facilities Maintenance Chief	GS	056
18520	Facilities Maintenance Lead Wo	GS	050
18310	Facilities Maintenance Superin	PM	130
18320	Facilities Maintenance Supervi	GS	055
18530	Facilities Maintenance Worker	GS	047
10820	Fair Housing & Relocation Off	PM	123
12060	Financial Systems Coordinator	PM	126
73460	Fire Administrative Chief	FS	7
73480	Fire Assistant Chief	FS	9
73390	Fire Battalion Chief	FS	6
73395	Fire Battalion Chief 56 Hrs	FS	6
73380	Fire Captain	FS	5
73385	Fire Captain 56 Hrs	FS	5
73470	Fire Deputy Chief	FS	8
73475	Fire Deputy Chief 56 Hrs	FS	8
73420	Fire Division Chief	FS	6
73370	Fire Lieutenant	FS	4
73375	Fire Lieutenant 56 Hrs	FS	4
73410	Fire Maintenance Superintenden	FS8	7
73440	Fire Marshall	FS	8
73365	Fire Med Lieutenant 56 Hrs	FM12	004
73310	Fire Medic	FMS	001
73360	Fire Medical Lieutenant	FMS	004

73320	Fire Paramedic	FMS	002
73325	Fire Paramedic 56 Hrs	FM12	002
73388	Fire Staff Battalion Chief	FS	6
73335	Fire Suppression Tech 56 Hrs	FS	2
73350	Fire Suppression Tech II	FS	3
73355	Fire Suppression Tech II 56 Hr	FS	3
73330	Fire Suppression Technician	FS8	3
73450	Fire Training Chief	FS	7
73300	Firefighter	FS	1
73305	Firefighter 56 Hrs	FS	1
73270	Firefighter Trainee	GS	048
20280	Fleet & Building Maintenance S	PM	131
18200	Fleet Body Repair Lead Technic	GS	054
18210	Fleet Body Repair Technician	GS	052
18040	Fleet Body Shop Supervisor	GS	056
18020	Fleet Maintenance Chief	GS	058
18110	Fleet Maintenance Lead Technic	GS	054
18030	Fleet Maintenance Supervisor	GS	056
18140	Fleet Maintenance Tech Trainee	GS	046
18120	Fleet Maintenance Technician	GS	052
18105	Fleet Maintenance Trainer Supe	GS	057
18230	Fleet Service Assistant	GS	043
18220	Fleet Service Worker	GS	045
18045	Fleet Svs Coord	GS	052
22480	Food Safety Associate Inspecto	GS	047
22470	Food Safety Inspector	GS	051
22460	Food Safety Inspector Supervis	GS	055
22450	Food Safety Program Manager	PM	130
22455	Food Safety Spec	PM	122
10025	Foreign Trade Zone Coordinator	PM	128
10020	Foreign Trade Zone Manager	PM	130
18570	General Service Worker	GS	043
18510	General Services Supervisor	GS	052
18535	General Svs Lead Worker	GS	046
17628	Graffiti Abatement Prgm Coord	GS	056
10720	Grant Planner	PM	125
10735	Grant Services Coordinator	PM	125
11065	Graphics Technician	GS	050
18550	Groundskeeper	GS	045
18130	Groundskeeping Equipment Techn	GS	048
22230	Health Training & Promotions M	PM	132
18425	Heavy Equip Operator Trainee	GS	043
18420	Heavy Equipment Operator	GS	051
18410	Heavy Equipment Supervisor	GS	055

18405	Heavy Equipment Trainer Supv	GS	057
11620	Help Desk Specialist	GS	045
15225	History Museum Curator	PM	127
15240	History Museum Sr. Edu Curator	PM	126
15100	History Preservation Officer	PM	130
22275	Hlth Edu Supv	PM	127
10830	Housing Const Spec	GS	054
10660	Housing Construction Superviso	GS	056
10840	Housing Program Relocation Rep	GS	046
10810	Housing Program Specialist	PM	124
10530	Human Resources Analyst	PM	125
10535	Human Resources Audit Speciali	GS	057
10515	Human Resources Business Partn	PM	130
10430	Human Resources Manager	PM	134
10550	Human Resources Specialist	GS	052
13210	Hydrogeologist	PM	134
18610	Industrial Electrician	GS	055
13510	Industrial Engineer	PM	132
13520	Industrial Engineering Associa	PM	128
11430	Info & Referral 211 Spec	GS	046
11400	Information and Referral 211 S	GS	046
20820	Inst Control Assist Supt	PM	125
20850	Inst Control Lead Tech	GS	056
20815	Inst Control Supt	PM	127
20840	Inst Control Supv	GS	057
20875	Instrumentation Control Techni	GS	054
12400	International Bridges Operatio	PM	130
11570	Inventory Coder	GS	043
18760	Irrigation Tech	GS	048
20520	Laboratory Services Manager	PM	132
10370	Land & Contract Administrator	PM	126
10390	Land and Contract Specialist	GS	051
16045	Land Management Superintendent	PM	132
17280	Landscape Inspector	GS	53
17380	Landscape Plans Examiner	GS	057
19445	Latent Print Examr	GS	053
19430	Latent Print Examr Supv	PM	126
75430	Lateral Police Officer	P	1
12080	Lead Auditor	PM	130
12140	Lead Budget & Mgmt Analyst	PM	131
19154	Lead Court Customer Representa	GS	049
19156	Lead Deputy Court Clerk	GS	049
22205	Lead Epidemiologist	PM	133
10540	Lead Human Resources Specialis	GS	056

18710	Lead Maint Mechanic	GS	054
10130	Lead Planner	PM	130
17825	Lead Solid Waste Truck Driver	GS	051
11115	Legal/Contract Secretary	GS	051
15555	Library Acquisitions Specialis	GS	052
15580	Library Assistant	GS	043
15620	Library Branch Mgr	PM	129
15570	Library Customer Service Speci	GS	046
15440	Library Head Cataloger	PM	128
15430	Library Head of General Refere	PM	130
15560	Library Information Servic Spe	GS	049
15650	Library Literacy Coordinator	PM	125
15540	Library Programs Coordinator	PM	128
15550	Library Services Supervisor	GS	052
15530	Library Youth Services Coordin	PM	128
17145	Licensing & Permitting Spec	GS	060
10850	Loan Account & Collection Spec	GS	045
18780	Locksmith	GS	046
18740	Maint Mechanic	GS	051
18050	Maintenance Service Ticket Wri	GS	046
10050	Marketing & Customer Relations	PM	126
15150	Marketing and Cultural Tourism	PM	124
11540	Materials Specialist	GS	047
11520	Materials Supervisor	GS	054
17220	Mech & Plumbing Insp Supv	GS	055
17385	Mech & Plumbing Plans Examr	GS	056
13560	Mechanical Engineer	PM	132
13570	Mechanical Engineering Associa	PM	128
17270	Mechanical Inspector	GS	052
22120	Medical Assistant	GS	048
13250	Microbiologist	PM	125
19120	Municipal Court Hearing Office	PM	126
19152	Municipal Court Records Superv	GS	051
19130	Municipal Court Sentencing Co	PM	124
19535	Municipal Vehicle Storage Faci	GS	048
15060	Museum Development Coordinator	PM	125
15245	Museum Edu Curator	PM	125
15050	Museum Events Coordinator	GS	049
15040	Museum Manager	PM	132
15320	Museum Operations Assistant	GS	044
15070	Museum Preparator	PM	123
15080	Museum Registrar	PM	123
15310	Museum Store Manager	PM	123
10730	Neighborhood Relations Coordin	PM	124

22100	Nurse Supervisor	PM	130
22085	Nurse Supv	PM	130
22080	Nursing Program Manager	PM	133
22140	Nutrition Services Manager	PM	133
22170	Nutritionist	PM	125
11250	Office Assistant	GS	043
11210	Office Manager	GS	055
11220	Office Supervisor	GS	049
11330	Ombudsman	PM	128
16065	Open Space, Trails and Parks C	PM	126
17640	Operations Assistant	GS	053
17630	Operations Supervisor	GS	057
14240	Paratransit Assistant Superint	PM	128
16320	Park Area Supervisor	GS	055
16010	Park Operations Superintendent	PM	134
16210	Park User Representative	GS	054
19525	Parking & Traffic Controller	GS	048
19530	Parking Enforcement Controller	GS	047
12510	Parking Meter Service Supervis	GS	049
12520	Parking Meter Service Worker	GS	046
17627	Pavement Coordinator	PM	126
19440	Photographic Laboratory Senior	GS	53
19438	Photographic Laboratory Super	GS	056
19455	Photographic Laboratory Tech	GS	050
10150	Planner	PM	125
10170	Planning Specialist	GS	049
10190	Planning Technician	GS	043
18720	Plumber	GS	052
17260	Plumbing Inspector	GS	53
19220	Police Admin Svcs Division Mgr	PM	129
75670	Police Assistant Chief	P	8
19230	Police Budget Coordinator	PM	126
75630	Police Commander	P	6
10725	Police Community Services Supe	PM	130
19385	Police Court Liaison	GS	045
75660	Police Deputy Chief	P	7
75510	Police Detective	P	3
19340	Police Interagency Program Co	PM	122
75620	Police Lieutenant	P	5
75420	Police Officer	P	1
19325	Police Planner	PM	127
19370	Police Public Information Offi	PM	127
19250	Police Records Specialist	GS	047
19235	Police Records Supervisor	GS	057

19240	Police Records Unit Supervisor	GS	055
19760	Police Reports Specialist	GS	051
75610	Police Sergeant	P	4
19320	Police Toxicologist	PM	128
19310	Police Train Mgr	PM	128
75410	Police Trainee	GS	054
13750	Pretreatment Assist Mgr	PM	125
20940	Pretreatment Inspector	GS	051
20930	Pretreatment Inspector Supervi	GS	054
13720	Pretreatment Mgr	PM	132
13740	Pretreatment Engineering Associ	PM	128
11070	Printing & Equip Oper	GS	046
10320	Procurement Analyst	PM	126
10350	Project Compliance Specialist	PM	122
19465	Prop & Evidence Spec	GS	048
19450	Prop & Evidence Supv	GS	052
19460	Property and Disposition Speci	GS	050
11530	Property Control Off	GS	050
11560	Property Control Officer	GS	050
17237	Property Maint & Housing Inspe	GS	055
17227	Prpty Maint & Housing Inspe Su	GS	057
19233	PS Report Taker Supervisor	GS	055
15545	Pub Svs Librarian	PM	125
15110	Public Arts Program Coordinato	PM	125
22300	Public Health Aide	GS	045
22090	Public Health Nurse	PM	128
22265	Public Health Program Manager	PM	132
22290	Public Health Specialist	PM	123
22270	Public Health Supervisor	PM	128
22070	Public Health Technician	GS	052
19780	Public Safety Communications S	GS	050
19750	Public Safety Communicator	GS	054
19755	Public Safety Communicator Tra	GS	051
19740	Public Safety Dispatcher - Pol	GS	051
19770	Public Safety Report Taker	GS	045
19730	Public Safety Shift Supervisor	GS	057
10310	Purch Agent	PM	129
10360	Purchasing Clerk	GS	047
13220	Quality Control Chemist	PM	131
16070	Recreation & Sports Coordinato	PM	126
16050	Recreation Division Supervisor	PM	129
16230	Recreation Leader	GS	047
16020	Recreation Prgm Mgr	PM	130
16130	Recreation Prgm Supv	PM	122



16220	Recreation Spec	GS	051
15615	Regional Library Branch Mgr	PM	130
11180	Research Assistant	PM	122
17650	Resurfacing Inspector	GS	047
12105	Return to Work Specialist	PM	124
12330	Revenue Processing Supervisor	GS	054
10380	Right of Way Agent	PM	125
12100	Risk Management Analyst	PM	129
12095	Risk Management Coordinator	PM	134
18770	Roofer	GS	047
11725	Safety and Training Coord	PM	125
23010	Safety Engineer	PM	132
11730	Safety Specialist	PM	124
11740	Safety Technician	GS	048
24030	Sanitarian	PM	125
24040	Sanitarian Specialist	PM	123
24000	Sanitary Services Manager	PM	134
24010	Sanitary Services Supervisor	PM	128
11130	Secretary	GS	046
12220	Senior Accountant	PM	128
12245	Senior Accounting/Payroll Spec	GS	052
22370	Senior Animal Care Attenda	GS	048
12085	Senior Auditor	PM	128
13230	Senior Chemist	PM	129
17315	Senior Code Compliance Officer	GS	053
19315	Senior Crime Analyst	PM	128
19150	Senior Deputy Court Clerk	GS	051
10710	Senior Grant Planner	PM	128
11055	Senior Graphics Technician	PM	123
10520	Senior HR Analyst	PM	128
10545	Senior Human Resources Special	GS	054
18604	Senior Industrial Electrician	GS	058
22150	Senior Nutritionist	PM	127
11230	Senior Office Assistant	GS	045
10140	Senior Planner	PM	128
10180	Senior Planning Technician	GS	046
17343	Senior Plans Examiner	PM	127
22280	Senior Public Health Specialis	PM	124
10325	Senior Purchasing Agent	PM	131
20450	Senior Safety Specialist	PM	126
11120	Senior Secretary	GS	049
12450	Senior Toll Collector	GS	045
16580	Senior Zoo Keeper	GS	049
10935	Sign Language Interpreter	PM	128

17810	Solid Waste Division Superviso	GS	054
17740	Solid Waste Landfill Superviso	GS	055
18525	Solid Waste Lead Service Workr	GS	048
17738	Solid Waste Operations Coordin	PM	122
17735	Solid Waste Operations Manager	PM	132
17820	Solid Waste Route Supervisor	GS	044
18565	Solid Waste Service Worker	GS	045
17730	Solid Waste Superintendent	GS	056
17824	Solid Waste Trk Drv Trainer	GS	052
17830	Solid Waste Truck Driver	GS	049
17840	Solid Waste Truck Driver Train	GS	043
15450	Southwest Librarian	PM	127
22340	Sr Animal Protection Officer	GS	053
12150	Sr. Budget & Mgmt Analyst	PM	129
12460	Sr. Cashier	GS	045
19435	Sr. Latent Print Examr	PM	123
13235	Sr. Microbiologist	PM	128
10315	Sr. Procurement Analyst	PM	128
10300	Sr. Purch Agent	PM	131
16240	Sr. Recreation Leader	GS	043
11550	Stores Clerk	GS	045
20705	Stormwater Superintendent	PM	130
18290	Streetcar Hostler	GS	043
18250	Streetcar Maintenance Supervis	GS	058
18270	Streetcar Maintenance Tech	GS	055
14235	Streetcar Safety Manager	PM	132
18555	Svs & Secur Worker	GS	043
17739	SW Fleet Support Srvs Chief	GS	058
12340	Tax Accounts Supervisor	GS	054
18240	Tire Repairer	GS	043
12420	Toll Collect Supv	GS	054
12480	Toll Collector	GS	043
19540	Tow Truck Operator	GS	045
18540	Trades Helper	GS	045
17510	Traffic Control Installation S	GS	053
13630	Traffic Control Planner	PM	126
13640	Traffic Control Specialsit	GS	052
13610	Traffic Engineer	PM	132
13620	Traffic Engineering Associate	PM	128
17420	Traffic Signal Division Superv	GS	057
17440	Traffic Signal Maintenance Sup	GS	055
17430	Traffic Signs & Markings Divis	GS	056
17515	Traffic Signs & Markings Techn	GS	048
17520	Traffic Signs & Markings Worke	GS	046

17390	Traffic Signs and Markings Pla	GS	055
10440	Training & Development Coordin	PM	127
11700	Training & Public Programs Man	PM	132
11710	Training Specialist	PM	126
11720	Training Technician	GS	047
14258	Tran Asst Super of Ops	GS	058
14310	Tran Cust Svs Supv	GS	051
14320	Tran Data Spec	GS	051
14300	Tran Fleet Svs Supv	GS	052
14265	Tran Supv	GS	053
14260	Transit Call Ctr Supv	GS	055
14365	Transit Customer Service Repre	GS	044
14420	Transit Operator	GS	049
14410	Transit Operator Trainer	GS	051
14210	Transit Planning & Program Co	PM	132
14360	Transit Quality Control Inspec	GS	049
14307	Transit Safety & Security Offi	PM	126
14305	Transit Safety Manager	PM	130
14306	Transit Safety Supervisor	PM	128
14340	Transit Schedule Writer	GS	051
14315	Transit Scheduler	GS	051
14255	Transit Senior Service Planner	PM	127
14256	Transit Service Planner	PM	125
11510	Transit Stock Controller	PM	123
14230	Transit Superintendent of Oper	PM	132
15610	Trans-Pecos Library System Co	PM	130
17625	Transportation Manager	PM	132
17626	Transportation Planner	PM	127
14120	Transportation Svs Supv	GS	052
18440	Truck Driver	GS	045
20870	Util Central Control Oper	GS	054
20860	Util Central Control Supv	GS	054
20605	Util Cust Srv Quality Assuranc	GS	054
13730	Util Engr Assoc	PM	128
20625	Util Meter Reader Supv	GS	050
20650	Util Meter Repairer	GS	047
20615	Util Meter Shop Supv	GS	053
20635	Util Meter Sr. Repairer	GS	049
21140	Util Pipe Layer	GS	046
20905	Util Reclamation Plant Supt	PM	129
21030	Util Warehouse Supv	GS	057
13770	Util. Cptl. Imprv. Prgm. Spec	GS	056
20600	Utility Call Center Supervisor	GS	055
20448	Utility Claims Specialist	PM	126

21060	Utility Construction Superviso	GS	054
20610	Utility Customer Service Super	GS	055
13710	Utility Engineer	PM	132
18445	Utility Equip Oper Associate	GS	044
18450	Utility Equip Operator Trainee	GS	043
20621	Utility Field Cust Serv Sr Ins	GS	051
20640	Utility Field Customer Service	GS	048
20630	Utility Field Customer Service	GS	049
20620	Utility Field Customer Service	GS	051
20430	Utility HR Assistant Mgr	PM	134
20560	Utility Laboratory Aide	GS	042
20555	Utility Laboratory Sampler	GS	048
20550	Utility Laboratory Technician	GS	050
21070	Utility Lead Maintenance Mech	GS	054
20660	Utility Meter Reader	GS	046
10375	Utility Planner	PM	126
20704	Utility Plant Chief Superinten	PM	132
20745	Utility Plant Lead Technician	GS	055
20750	Utility Plant Senior Tech	GS	052
20770	Utility Plant Technician	GS	050
21008	Utility Plants Maint Supt	PM	132
20880	Utility Reclamation Plant Supe	PM	129
20440	Utility Safety & Claims Superv	PM	128
20530	Utility Sample Specialist	GS	53
20645	Utility Senior Meter Reader	GS	048
19520	Vehicle for Hire Inspector	GS	048
19510	Vehicle for Hire Supervisor	GS	050
16530	Veterinary Assistant	GS	049
16518	Veterinary Practice Manager	GS	055
16520	Veterinary Technician	GS	054
19380	Victim Services Advocate	GS	054
10910	Volunteer Program Coordinator	PM	125
10920	Volunteer Program Specialist	PM	122
10950	Volunteer Svs Spec	GS	050
19155	Warrant Clerk	GS	047
19158	Warrants Deputy Court Clerk	GS	048
21027	Wastewater Coll Maint Asst Sup	GS	055
21015	Wastewater Coll Systems Chief	PM	130
21025	Wastewater Collection Maintena	PM	128
21028	Wastewater Constr Asst Superin	PM	125
21020	Wastewater Construction Superi	PM	128
21130	Wastewater Lead Service Worker	GS	045
21040	Wastewater Lift Station Mainte	GS	054
20910	Wastewater Lift Station Superi	PM	128

20740	Wastewater Plant Assistant Sup	PM	125
20760	Wastewater Plant Senior Techni	GS	052
20720	Wastewater Plant Superintenden	PM	130
21110	Wastewater Service Worker Supe	GS	052
21050	Wastewtr Collect Maint Supv	GS	055
20525	Wastewtr Ops Control Analyst	PM	129
20320	Water Conservation Specialist	PM	124
20330	Water Conservation Technician	GS	049
21026	Water Dist Asst Superintendent	PM	125
21031	Water Dist Maint Trainer Super	GS	057
21010	Water Distribution Supt	PM	130
21120	Water Lead Service Worker	GS	048
20528	Water Ops Control Analyst	PM	129
20730	Water Plant Assistant Superint	PM	125
20710	Water Plant Superintendent	PM	130
20830	Water Production Assist Supt	PM	125
20810	Water Production Superintenden	PM	130
21100	Water Service Worker Superviso	GS	052
21115	Water Svs Insp	GS	050
18790	Welder	GS	052
18730	Welder	GS	052
22050	WIC Services Manager	PM	130
17395	Zone Board Adjust Secretary	GS	053
16500	Zoo Animal Behavior and Enrich	GS	053
16430	Zoo Animal Curator	PM	129
16560	Zoo Area Supervisor	GS	051
16550	Zoo Collection Supervisor	GS	53
16543	Zoo Commissary Lead Tech	GS	046
16540	Zoo Commissary Supervisor	GS	052
16545	Zoo Commissary Technician	GS	043
16440	Zoo Education Curator	PM	125
16445	Zoo Education Specialist	PM	123
16485	Zoo Exhibit Tech	GS	051
16490	Zoo Facilities Supv	GS	050
16590	Zoo Keeper	GS	047
16460	Zoo Parks Operations Manager	PM	130
16465	Zoo Registrar	GS	053

**Schedule E**  
**Department of Information Technology Services**  
**FY 2024 Maintenance, Support, and License Renewals**

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
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Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	41,809	LCPTTracker Inc.
Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	16,165	Environmental Systems Research Inc.
Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	40,000	Carahsoft Inc. . Procuore
					<u>97,974</u>	

City Attorney	15240	522150	P1506	Outside Contracts -Noc	37,250	GovQA Inc. / Granicus LLC.
City Attorney	15240	522150	P1506	Outside Contracts -Noc	6,208	GovQA Inc./ Granicus LLC.
City Attorney	15240	522150	P1506	Outside Contracts -Noc	15,924	Thomson Reuters Elite d/b/a/ West Publishing Corp.
City Attorney	15240	522290	P1506	Data Processing Svcs. Contracts	73,144	Thomson Reuters Elite d/b/a/ West Publishing Corp.
					<u>132,526</u>	

City Clerk	15240	522020	P1506	Data Processing Svcs. Contracts	2,760	Civc Plus
City Clerk	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	RFD and Associate Inc.
					<u>32,760</u>	

CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	238,000	Microsoft Corporation
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,700,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	52,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	200,000	Insight Public Sector
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Services. Contracts	143,045	Environmental Systems Research Institute (ESRI)
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,108,251	Carahsoft Inc. / Accela Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	45,000	Carahsoft Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	130,000	Carahsoft Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	90,000	Granicus LLC.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	25,500	Spectrum Technologies Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	110,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	16,050	Creative Enterprise Solutions, LLC dba Beyond20
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	115,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	105,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	5,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	SHI Government Solutions Inc
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	224,424	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	79,800	Carahsoft Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	Transtelco Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	Various Vendors
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	9,000	Active Power Inc.
CITYWIDE				Data Processing Svcs. Contracts	32,500	SHI Government Solutions
CITYWIDE				Data Processing Svcs. Contracts	95,000	SHI Government Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	50,000	Hewlett Packard Enterprise Company
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	85,500	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	50,000	Decision Tree Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	4,200	Decision Tree Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Checkpoint / Decision Tree
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,200	1099 Pro Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	800	Diligent Canada Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	SHI Government Solutions Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,820	SHI Govt. Solutions Inc. / Solarwinds
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	58,000	Terralogic Document Systems
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	143,105	Tech Data Corporation
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	685,065	Oracle America Inc.
CITYWIDE				Data Processing Svcs. Contracts	827,425	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	150,000	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	114,400	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	5,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Park Place via SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	6,500	SHI Government Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	23,500	Innis Maggiore Group Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,000	HPS Audio Video LLC.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	53,000	SHI Govt. Solutions / CitySourced
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	175,000	Creative Enterprise Solutions, LLC dba Beyond20
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,591	Micro Tel Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Advanced Security Contractors
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	80,000	ITD Electripro
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	252,000	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	150,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	51,000	Solid Border Inc / Bitsight
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,750	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Faronics Technologies USA Inc.



Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	Pivot Technology Services Corp.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	535,000	Pivot Technology Services Corp.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	Insight Public Sector
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	25,000	John Hargrove Consulting
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	15,000	RTC, Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	135,000	RTC Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	1,565,814	Motorola Solutions Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	40,000	Motorola Solutions Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	155,000	WatchGuard Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	195,000	SHI Government Solutions Inc. /CitySourced- Rock Solid / Granicus
					<u>10,595,740</u>	

Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	800	C2ER
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	15,300	Chmura Economics & Analytics
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	1,900	Moody's Analytics
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	6,500	Impact Data Source
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	1,000	Implan
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	23,075	keen 360 Inc.
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	8,000	SizeUP
					<u>56,575</u>	

Fire	15240	522020	P1506	Data Processing Svcs. Contracts	1,700	Sydion LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	108,564	Central Square Technologies LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	2,550	Ron Turley and Associates
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	16,223	ESI Acquisition Inc./ Juvare LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	80,000	Sierra Wireless America Inc. / Insight Public Sector
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	Target Solutions Learning Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTOIN	FY24 Budget	Vendor
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	41,500	Kronos Inc.
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Kronos Inc.
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	PulsePoint Foundation
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	19,215	Environmental Services Research Institute Inc.
					<u>366,752</u>	

Human Resources	15240	522150	P1506	Outside Contracts - Noc	7,500	Economic Research Institute
Human Resources	15240	522150	P1506	Outside Contracts - Noc	47,750	SHI Government Solutions Inc.
Human Resources	15240	522150	P1506	Outside Contracts - Noc	13,000	SHI Government Solutions Inc.
Human Resources	15240	522150	P1506	Outside Contracts - Noc	68,993	GovernmentJobs.com d/b/a NeoGov
Human Resources	15240	522150	P1506	Outside Contracts - Noc	138,600	GovernmentJobs.com d/b/a NeoGov
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	255,000	Kronos Inc.
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	1,600	Scantron Corporation
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	300	Engineered Data Products(EDP) LLP
					<u>532,743</u>	

Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	135,558	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	13,528	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	9,507	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	75,000	Bibliotheca Inc.
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	13,957	Comprise Technologies Inc.
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	15,827	Comprise Technologies Inc.
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	1,764	TechLogic Corporation
					<u>265,141</u>	

MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	75,000	The Gibson Group Touch City Ltd.
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	3,500	PCMG Inc.
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	2,210	Past Perfect Software Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	5,120	Submit table Holdings Inc.
					<u>85,830</u>	

OTC	15240	522150	P1506	Outside Contracts - Noc	42,500	Vertisoft LLC. / Workiva Inc.
OTC	15240	522150	P1506	Outside Contracts - Noc	18,136	Apptricity Corporation
OTC	15240	522150	P1506	Outside Contracts - Noc	59,529	Prodigiq Inc.
OTC	15240	522020	P1506	Data Processing Svcs. Contracts	63,000	e-CIVIS Inc.
					<u>183,165</u>	

OMB	15240	522150	P1506	Outside Contracts - Noc	20,000	Neos Consulting
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Parks	15249	522020	P1506	Data Processing Svcs. Contracts	43,700	Perfect Mind Inc.
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Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	27,210	Selectron Technologies Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	15,382	CityGovApp Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	11,000	Qless, Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	7,000	Pivot Technology Services Corp.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	75,338	Carahsoft / e-Plansoft
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	T-Mobile USA Inc.
					<u>147,930</u>	

Police	15240	522020	P1506	Data Processing Svcs. Contracts	3,500	CI Technologies Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	175,704	El Paso County, Texas / Intergraph Corporation d/b/a/ Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	73,500	El Paso County, Texas / Intergraph Corporation d/b/a/ Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	5,260	Intergraph Corporation Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	15,000	Orion Communications, Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
Police	15240	522020	P1506	Data Processing Svcs. Contracts	9,000	Orion Communications, Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	60,528	GOV QA
Police	15240	522020	P1506	Data Processing Svcs. Contracts	205,395	Morpho USA Inc., d/b/a Idemia Identity & Security USA LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	1,929	Scantron Corporation
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,057	Noritsu America Corporation
Police	15240	522020	P1506	Data Processing Svcs. Contracts	2,000	Digital Audio Corp. d/b/a/ Salient Sciences
Police	15240	522020	P1506	Data Processing Svcs. Contracts	9,200	Oxygen Forensics
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,000	Axon Enterprise previously iNPUT-ACE
Police	15240	522020	P1506	Data Processing Svcs. Contracts	13,420	Environmental Systems Research Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,039	Carahsoft Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,000	Hawke Analytics Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	18,500	ZNET Tech LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	67,500	Lexis-Nexis
Police	15240	522020	P1506	Data Processing Svcs. Contracts	11,600	ZNET Tech LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Magnet Forensics
Police	15240	522020	P1506	Data Processing Svcs. Contracts	3,575	Berla iVE & Blackthorn GPS
Police	15240	522020	P1506	Data Processing Svcs. Contracts	179,411	APIC Solutions Inc.
					<u>891,118</u>	

Public Health	15240	522020	P1506	Data Processing Svcs. Contracts	5,500	Henry Schein Practice Solutions
Public Health	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	Qless Inc.
					<u>13,000</u>	

Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	2,500	Wild Apricot
Purchasing & Strategic Sourcing	15240	522150	P1506	Outside Contracts - Noc	50,000	Equal Level Inc.
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Cantoche USA, Inc.
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	28,530	Equal Level Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
Purchasing & Strategic Sourcing	15240	522150	P1506	Outside Contracts -Noc	28,725	Vfairs
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	34,650	Ionwave
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	68,475	Carahsoft Inc./ Paymentworks
					<u>224,880</u>	

Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	17,250	McCain Inc.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	16,165	Environmental Systems Research Inc. (ESRI)
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	2,323	Transoft Solutions
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	3,947	Trafficware Ltd.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	MioVision
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	19,500	Johnson Controls Inc.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	4,025	PIX4D
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	1,135	APWA Tracking Software
					<u>99,345</u>	

# 2023 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF EL PASO

(915) 212-0000

Taxing Unit Name

Phone (area code and number)

300 N. Campbell, El Paso, TX 79901

www.elpasotexas.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2022 total taxable value.</b> Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 42,586,481,758
2.	<b>2022 tax ceilings.</b> Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary 2022 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 42,586,481,758
4.	<b>2022 total adopted tax rate.</b>	\$ 0.862398 /\$100
5.	<b>2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.</b>	
	A. Original 2022 ARB values: ..... \$ 2,673,451,047	
	B. 2022 values resulting from final court decisions: ..... - \$ 2,090,045,385	
	C. 2022 value loss. Subtract B from A. <sup>3</sup>	\$ 583,405,662
6.	<b>2022 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. 2022 ARB certified value: ..... \$ 1,678,115,523	
	B. 2022 disputed value: ..... - \$ 487,257,418	
	C. 2022 undisputed value. Subtract B from A. <sup>4</sup>	\$ 1,190,858,105
7.	<b>2022 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 1,774,263,767

<sup>1</sup> Tex. Tax Code §26.012(14)

<sup>2</sup> Tex. Tax Code §26.012(14)

<sup>3</sup> Tex. Tax Code §26.012(13)

<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 44,360,745,525
9.	<b>2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.</b> Enter the 2022 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<b>2022 taxable value lost because property first qualified for an exemption in 2023.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. <b>A. Absolute exemptions.</b> Use 2022 market value: ..... \$ 13,323,803 <b>B. Partial exemptions.</b> 2023 exemption amount or 2023 percentage exemption times 2022 value: ..... + \$ 153,047,864 <b>C. Value loss.</b> Add A and B. <sup>6</sup>	\$ 166,371,667
11.	<b>2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.</b> Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. <b>A. 2022 market value:</b> ..... \$ 12,910 <b>B. 2023 productivity or special appraised value:</b> ..... - \$ 1,312 <b>C. Value loss.</b> Subtract B from A. <sup>7</sup>	\$ 11,598
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 166,383,265
13.	<b>2022 captured value of property in a TIF.</b> Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 389,633,765
14.	<b>2022 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 43,804,728,495
15.	<b>Adjusted 2022 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 377,771,102
16.	<b>Taxes refunded for years preceding tax year 2022.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. <sup>9</sup>	\$ 3,102,378
17.	<b>Adjusted 2022 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 380,873,480
18.	<b>Total 2023 taxable value on the 2023 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> <b>A. Certified values:</b> ..... \$ 46,841,856,916 <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ ..... <b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0 <b>D. Tax increment financing:</b> Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <sup>12</sup> ..... - \$ 421,852,841 <b>E. Total 2023 value.</b> Add A and B, then subtract C and D.	\$ 46,420,004,075

<sup>5</sup> Tex. Tax Code §26.012(15)<sup>6</sup> Tex. Tax Code §26.012(15)<sup>7</sup> Tex. Tax Code §26.012(15)<sup>8</sup> Tex. Tax Code §26.03(c)<sup>9</sup> Tex. Tax Code §26.012(13)<sup>10</sup> Tex. Tax Code §26.012(13)<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup> <b>A. 2023 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ 712,744,173 <b>B. 2023 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ 0 <b>C. Total value under protest or not certified.</b> Add A and B. ..... \$ 712,744,173	
20.	<b>2023 tax ceilings.</b> Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ 0
21.	<b>2023 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ 47,132,748,248
22.	<b>Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.</b> Include both real and personal property. Enter the 2023 value of property in territory annexed. <sup>18</sup>	\$ 0
23.	<b>Total 2023 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2023. <sup>19</sup>	\$ 620,996,495
24.	<b>Total adjustments to the 2023 taxable value.</b> Add Lines 22 and 23.	\$ 620,996,495
25.	<b>Adjusted 2023 taxable value.</b> Subtract Line 24 from Line 21.	\$ 46,511,751,753
26.	<b>2023 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ 0.818875 /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>2022 M&amp;O tax rate.</b> Enter the 2022 M&O tax rate.	\$ 0.585269 /\$100
29.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 44,360,745,525

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)

<sup>14</sup> Tex. Tax Code §26.01(c)

<sup>15</sup> Tex. Tax Code §26.01(d)

<sup>16</sup> Tex. Tax Code §26.012(6)(B)

<sup>17</sup> Tex. Tax Code §26.012(6)

<sup>18</sup> Tex. Tax Code §26.012(17)

<sup>19</sup> Tex. Tax Code §26.012(17)

<sup>20</sup> Tex. Tax Code §26.04(c)

<sup>21</sup> Tex. Tax Code §26.04(d)



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2022 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 259,629,691
31.	<b>Adjusted 2022 levy for calculating NNR M&amp;O rate.</b> <b>A. M&amp;O taxes refunded for years preceding tax year 2022.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. .... + \$ 2,118,666 <b>B. 2022 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. .... - \$ 2,280,406 <b>C. 2022 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0 <b>D. 2022 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ -161,740 <b>E. Add Line 30 to 31D.</b>	\$ 259,467,951
32.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 46,511,751,753
33.	<b>2023 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.557854 /\$100
34.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup> <b>If not applicable or less than zero, enter 0.</b> <b>A. 2023 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. .... \$ 0 <b>B. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0 /\$100
35.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup> <b>If not applicable or less than zero, enter 0.</b> <b>A. 2023 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. .... \$ 0 <b>B. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0 /\$100

<sup>22</sup> [Reserved for expansion]<sup>23</sup> Tex. Tax Code §26.044<sup>24</sup> Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup> <b>If not applicable or less than zero, enter 0.</b>  <b>A. 2023 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ 0  <b>B. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.	       \$ 0 /\$100
37.	<b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup> <b>If not applicable or less than zero, enter 0.</b>  <b>A. 2023 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. .... \$ 0  <b>B. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. .... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.	       \$ 0 /\$100
38.	<b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.  <b>A. Amount appropriated for public safety in 2022.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year ..... \$ 0  <b>B. Expenditures for public safety in 2022.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year ..... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 ..... \$ 0 /\$100  <b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.	       \$ 0 /\$100
39.	<b>Adjusted 2023 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.557854 /\$100
40.	<b>Adjustment for 2022 sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.  <b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent ..... \$ 0  <b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 ..... \$ 0 /\$100  <b>C.</b> Add Line 40B to Line 39.	    \$ 0.557854 /\$100
41.	<b>2023 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. <b>- or -</b> <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	 \$ 0.577378 /\$100

<sup>25</sup> Tex. Tax Code §26.0442<sup>26</sup> Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D41.</b>	<b>Disaster Line 41 (D41): 2023 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred  If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0 /\$100
<b>42.</b>	<b>Total 2023 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.  <b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup>  Enter debt amount ..... \$ 130,343,430 <b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 0 <b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0 <b>D. Subtract amount paid</b> from other resources ..... - \$ 7,926,908 <b>E. Adjusted debt.</b> Subtract B, C and D from A.	\$ 122,416,522
<b>43.</b>	<b>Certified 2022 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 2,999,268
<b>44.</b>	<b>Adjusted 2023 debt.</b> Subtract Line 43 from Line 42E.	\$ 119,417,254
<b>45.</b>	<b>2023 anticipated collection rate.</b> <b>A.</b> Enter the 2023 anticipated collection rate certified by the collector. <sup>30</sup> ..... 98.79 % <b>B.</b> Enter the 2022 actual collection rate. .... 98.92 % <b>C.</b> Enter the 2021 actual collection rate. .... 98.79 % <b>D.</b> Enter the 2020 actual collection rate. .... 100.27 % <b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup>	98.79 %
<b>46.</b>	<b>2023 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 120,879,900
<b>47.</b>	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 47,132,748,248
<b>48.</b>	<b>2023 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.256466 /\$100
<b>49.</b>	<b>2023 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ 0.833844 /\$100
<b>D49.</b>	<b>Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)<sup>28</sup> Tex. Tax Code §26.012(7)<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)<sup>30</sup> Tex. Tax Code §26.04(b)<sup>31</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ <u>0</u> /\$100

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ <u>0</u>
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2022.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ <u>0</u>
53.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>47,132,748,248</u>
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ <u>0</u> /\$100
55.	<b>2023 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>0.818875</u> /\$100
56.	<b>2023 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	\$ <u>0.818875</u> /\$100
57.	<b>2023 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ <u>0.833844</u> /\$100
58.	<b>2023 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ <u>0.833844</u> /\$100

### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ <u>0</u>
60.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>47,132,748,248</u>
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ <u>0</u> /\$100
62.	<b>2023 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ <u>0.833844</u> /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)

<sup>33</sup> Tex. Tax Code §26.041(i)

<sup>34</sup> Tex. Tax Code §26.041(d)

<sup>35</sup> Tex. Tax Code §26.04(c)

<sup>36</sup> Tex. Tax Code §26.04(c)

<sup>37</sup> Tex. Tax Code §26.045(d)

<sup>38</sup> Tex. Tax Code §26.045(i)

**SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
<b>63. Year 3 component.</b>	Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.871813 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.008232 /\$100	
C.	Subtract B from A..... \$ 0.863581 /\$100	
D.	Adopted Tax Rate..... \$ 0.862398 /\$100	
E.	Subtract D from C..... \$ 0.001183 /\$100	
<b>64. Year 2 component.</b>	Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.915533 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.005995 /\$100	
C.	Subtract B from A..... \$ 0.909538 /\$100	
D.	Adopted Tax Rate..... \$ 0.907301 /\$100	
E.	Subtract D from C..... \$ 0.002237 /\$100	
<b>65. Year 1 component.</b>	Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 65)..... \$ 0.913296 /\$100	
B.	Unused increment rate (Line 64)..... \$ 0 /\$100	
C.	Subtract B from A..... \$ 0.913296 /\$100	
D.	Adopted Tax Rate..... \$ 0.907301 /\$100	
E.	Subtract D from C..... \$ 0.005995 /\$100	
<b>66. 2023 unused increment rate.</b>	Add Lines 63E, 64E and 65E.	\$ 0.009415 /\$100
<b>67. Total 2023 voter-approval tax rate, including the unused increment rate.</b>	Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.843259 /\$100

<sup>39</sup> Tex. Tax Code §26.013(a)

<sup>40</sup> Tex. Tax Code §26.013(c)

<sup>41</sup> Tex. Tax Code §26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022

<sup>43</sup> Tex. Tax Code §26.063(a)(1)

<sup>44</sup> Tex. Tax Code §26.012(8-a)

<sup>45</sup> Tex. Tax Code §26.063(a)(1)

## SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2023 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.557854 /\$100
69.	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 47,132,748,248
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.001060 /\$100
71.	<b>2023 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.256466 /\$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ 0.000000 /\$100

## SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>47</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2022 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.862398 /\$100
74.	<b>Adjusted 2022 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2022 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
75.	<b>Increase in 2022 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ 0 /\$100
76.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 43,804,728,495
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 46,511,751,753
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ 0 /\$100

<sup>46</sup> Tex. Tax Code §26.042(b)

<sup>47</sup> Tex. Tax Code §26.042(f)

<sup>48</sup> Tex. Tax Code §26.042(c)

<sup>49</sup> Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	<b>2023 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.843259 /\$100

## SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

**No-new-revenue tax rate.** ..... \$ 0.818875 /\$100

As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).

Indicate the line number used: 26

**Voter-approval tax rate.** ..... \$ 0.843259 /\$100

As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).

Indicate the line number used: 27

**De minimis rate.** ..... \$ 0.000000 /\$100

If applicable, enter the 2023 de minimis rate from Line 72.

## SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>50</sup>

**print  
here** ➡

Maria O. Pasillas

Printed Name of Taxing Unit Representative

**sign  
here** ➡

Taxing Unit Representative

Date

<sup>50</sup> Tex. Tax Code §§26.04(c-2) and (d-2)



**CITY OF EL PASO**  
**FISCAL YEAR ~~2023~~2024 BUDGET**  
**RESOLUTION**

**WHEREAS**, on July 14, ~~2022~~2023, the City Manager of the City of El Paso filed the Fiscal Year 202~~4~~3 (FY ~~2024~~2023) Proposed Budget of the City of El Paso with the City Clerk; and

**WHEREAS**, the Proposed Budget was made available for the inspection by any person and was posted on the City's website in accordance with Section 102.005 of the Texas Local Government Code; and

**WHEREAS**, on August ~~4~~5, ~~2022~~2023, the City Clerk published notice in the El Paso Times and El Diario, newspapers of general circulation in the county in which the City of El Paso is located, of a public hearing regarding the City of El Paso FY ~~2023~~2024 Budget Resolution, in accordance with the Charter of the City of El Paso and Section 102.0065(a) of the Texas Local Government Code; and

**WHEREAS**, said public hearing was held on ~~August 16, 2022~~ August 14, 2023, by the City Council (Council) regarding the City of El Paso's Proposed Budget at which all interested persons were given the right to be present and participate; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the Proposed Budget for the City of El Paso filed by the City Manager with the City Clerk on July 14, ~~2022~~2023, is hereby approved and adopted by the City Council as the Annual Budget for the FY ~~2023~~2024, which begins on September 1, ~~2022~~2023 and ends on August 31, ~~2023~~2024.

2. The City Manager or his/her designee is hereby authorized to appropriate the reserve amount as part of City Attorney's appropriation for external legal counsel, claims, and litigation expenses.

3. That the budget for confiscated funds shall be provided by the Chief of Police and submitted to the City Manager or his/her designee by January 31, ~~2023~~2024 with a financial report showing all appropriations for FY ~~2023~~2024 for all confiscated or condemned monies in a format approved by the City Manager or his/her designee.

4. That the City shall not enter into any agreement requiring the expenditure of monies if such agreement shall extend beyond the current Fiscal Year without the approval of the City Council or the City Manager. In such cases where the City Manager approves the expenditure, he/she is hereby authorized to obligate and/or encumber City funding to pay the City's expenses, which shall also constitute the approval of City Council for the expenditure of monies extending beyond the current Fiscal Year, as may be required by Texas law.

5. That Department Heads or their designees are hereby authorized to request budget transfers not to exceed \$50,000; provided that each transfer is within the same department. Budget transfers exceeding \$50,000 that are within the same department may be approved by the



City Manager or his/her designee. A budget transfer for personal services appropriations, capital acquisition appropriations or impacting revenue accounts requires the approval of the City Manager or his/her designee.

6. That the City Manager or his/her designee is hereby authorized to make budget transfers between departments and/or non-enterprise funds or reprogram funds within an enterprise department, not to exceed \$100,000, to the extent permitted by law. Budget transfers between departments and/or non-enterprise department funds exceeding \$100,000 shall require City Council approval.

7. That a budget transfer must be approved prior to the occurrence of the expenditure, except for emergency expenditures when approved by the City Manager or his/her designee and ratified by the City Council.

~~8. That the City Manager or his/her designee is hereby authorized to increase or decrease the budget for any capital projects within a Capital Improvement Program (CIP) approved by the City Council, provided that the change of a project's budget of more than \$1,000,000 requires additional Council approval. No project budget may be reduced to zero or deleted unless the project has been completed. Expenditures must be in compliance with applicable laws and policies and a quarterly report must be provided to Council on the budgets for capital projects that the City Manager or his/her designee has established, amended or deleted.~~

~~9. That the City Manager or his/her designee is hereby authorized to add to an existing Capital Improvement Program (CIP). Addition of a project to an approved Capital Improvement Program (CIP) must meet the purpose of the proceeds from which the original CIP was funded and the addition of such project(s) cannot exceed more than \$500,000 without City Council authorization. Expenditures must be in compliance with applicable laws and policies and a quarterly report must be provided to Council on the budgets for capital projects that the City Manager or his/her designee has established or added.~~

10.8. That the City Manager or his/her designee is hereby authorized to allocate investment earnings on unspent bond proceeds to projects and purposes within the relevant bond authorization, provided that an allocation of more than \$500,000 to an individual project or purpose requires Council approval.

11.9. That the City Manager or his/her designee is hereby authorized to receive funds associated with Texas Department of Transportation (TXDOT) reimbursements to the City and appropriate the funds to TXDOT project matches awarded through the Metropolitan Planning Organization provided the projects are included in an existing Capital Improvement Program.

12.10. That the City Manager or his/her designee is hereby authorized to receive funds associated with El Paso Water Utilities (EPWU) reimbursements to the City and appropriate the funds to authorized street projects, park ponds or other designated city projects.

13.11. That any budget transfer submitted to City Council shall be accompanied by an explanation from the department and a recommendation from the City Manager or his/her

designee. The department's explanation must be sufficiently clear and provide adequate detail for the members of City Council to determine the need for the transfer.

~~14.12.~~ That the City Manager or his/her designee is hereby authorized to establish or amend budgets and staffing table changes for Interlocal Agreements, grants, and similar awards when the Interlocal Agreement or applications for such grants and awards have been previously approved by the City Council or the City Manager. All Interlocal Agreements or grant applications requiring City Council approval shall be prepared in accordance with established procedures. The agenda item shall clearly state (i) the funding source for Interlocal Agreements or (ii) the type and amount of the required City match and the funding source of the grant match. The City Manager or his/her designee is hereby authorized to make such budget transfers and staffing table changes as are needed to close completed Interlocal Agreements, grants, and capital projects.

~~15.13.~~ That the City Manager or his/her designee is hereby authorized to accept and appropriate funds associated with donations made to the City in an amount not to exceed \$50,000.

~~16.14.~~ That the City Manager or his/her designee is authorized to issue, without further City Council action, purchase orders against any contract offered through the Cooperative Purchasing Network, the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program, the Texas Association of School Boards, Inc. (TASB, Inc.) Cooperative Purchasing Buy Board, the ESC-Region 19 Cooperative Purchasing Program, the Harris County Department of Education Cooperative Purchasing Program, Tarrant County Cooperative Purchasing Program, Texas Procurement and Supportive Services (TPASS), Texas Multiple Award Schedule (TMAS and TXSmartBuy), State of Texas Department of Information Resources (DIR), Technology Bidding and Purchasing Program (PEPPM), U.S. General Services Administration (GSA), National Intergovernmental Purchasing Alliance Company dba OMNIA Partners, Public Sector and/or Communities Program Management, LLC d/b/a U.S. Communities (collectively, the "OMNIA Partners Parties") Region 8 Education Service Center, International Purchasing System Program ("TIPS"), Division of Purchases and Supply (DPS), a business unit of the Department of General Services for the Commonwealth of Virginia and any other cooperative purchasing program authorized by the City Council. The City Manager or his/her designee has the ~~authority to~~ authority to sign any and all agreements related to purchases pursuant to this paragraph to effectuate the purchase.

~~17.15.~~ That the City Manager or his/her designee is authorized to issue, without further City Council action, purchase orders against any cooperative contract through the electronic catalog maintained /Equal Level. The purchase of vehicles, trucks and/or fire apparatus/pumpers shall be expressly prohibited from being sourced through the catalog.

~~18.16.~~ That restricted fund(s) shall be expended only for those purposes for

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which each restricted fund was established.

19.17. That all monies in all funds, except for grant funds, budgeted for the City's contribution to the Employee's Health Benefit Program, Worker's Compensation, and Unemployment Funds be appropriately deposited into the respective fund by the City Chief Financial Officer or the City Manager's Designee before the closing of the Fiscal Year, and in accordance with procedures established by the City Manager or his/her designee.

20.18. That the City Manager or his/her designee is hereby authorized to issue, without further City Council action, purchase orders for annualized insurance coverage in accordance with the amount of funding established for such coverage in FY ~~2023~~2024 budget when the award of such contracts or Interlocal Agreements for coverage has been previously approved by Council.

21.19. That the City shall calculate monthly deduction, premium, and/or fee for health, dental, vision, life, and disability coverage during the current coverage month effective January 1, 202~~4~~3. If the coverage effective date for enrollment/change falls on or before the 15th of the month, a full deduction, premium, and/or fee is processed; if the effective date falls after the 15th of the month, no deduction, premium, and/or fee is processed for that month. If the coverage termination date falls on or before the 15th of the month, no deduction, premium, and/or fee is processed; if the termination date falls after the 15th of the month, a full deduction, premium, and/or fee is processed for the month.

22.20. That the City Manager or his designee authorizes and approves a compensation increase for non-uniformed full-time, part-time and temporary employees as follows:

- a. This resolution hereby establishes the City's minimum wage at ~~\$11.61~~~~12.61~~\$13.11 per hour effective September ~~10~~4, ~~2022~~2023 the first full pay period of September ~~2022~~2023. All pay ranges and job classifications will be increased accordingly on September.
- b. An increase of ~~\$0.50~~\$1.00 per hour, or a minimum of ~~1.25 %~~2.5%, whichever is greater, for all non-uniform employees shall be paid starting on the September 1 ~~0~~4, ~~2022~~2023 pay period, and in accordance with the processes established by the City's Human Resources Department.
- c. This increase in compensation will be based on the hourly rate as of September ~~10~~4, ~~2022~~2023 of the positions identified herein. Employees must be of active status as of September ~~10~~4, ~~2022~~2023 to receive this pay increase; provided however, that the City Manager may approve this increase in compensation based on the availability of funds and other management factors as determined by the City Manager.

~~d. This resolution hereby establishes the City's minimum wage at \$12.11\$13.11 per hour effective February 25, 2024March 12, 2023, the first full pay period of March 2023. All pay ranges and job classifications will be increased accordingly on March 12, 2023. February 25, 2024.~~

~~e. An increase of \$0.50 per hour, or a minimum of 1.25 %, whichever is greater, for all non-uniform employees shall be paid starting on the March 12, 2023 February 25, 2024 pay period, and in accordance with the processes established by the City's Human Resources Department.~~

~~Department.~~

~~—This increase in compensation will be based on the hourly rate as of March 123 February 25, 2024 of the positions identified herein. Employees must be of active status as of March 12, 2023March 12, 2024 to receive this pay increase; provided however, that the City Manager may approve this increase in compensation based on the availability of funds and other management factors as determined by the City Manager.~~

~~d. An increase of 5% for all City Attorneys of the City Attorney's Office, effective September 10<sup>th</sup>, 2023. Employees must be of active status as of September 10, 2023 to receive this increase.~~

~~e. That the City Manager is authorized to approve a salary or wage compression & equity increaseadjustment for the non-uniformed employees based on their salary in the current position as of September 10, 2023, the increase will be based on the number of years in the current position within their pay grade, and adjust pay scales to ensure a minimum of 4% difference between subordinate and the relevant supervisory level. The employee must work as a city employee in their current position for a period of a least six months prior to September 10, 2023. This increase will be effective for the pay period starting September 10October 8, 2023 for all employees in an active status as of this date. Provisions of this section are subject to the availability of funds and other management factors as determined by the City Manager."~~

~~f. That the City Manager is authorized to approve an equity increase for the non-uniformed employees based on their~~

21. That any employee pay increases for non-uniformed employees shall be given on the date or dates established by the City Manager based on the availability of funding for such purposes in FY 2024~~43~~. No employee pay increases shall be paid retroactively to an anniversary date or date of a performance evaluation. Any increases for certification pay established in Ordinance 8064, as amended, or by resolution pursuant to the Ordinance as may be appropriate, may be given by the City Manager in the manner provided for in or by the Ordinance to the eligible employee classifications set forth in Schedule B-1.

22. The~~[RS1]~~ City Manager or his/her designee is authorized to approve for e~~inon-~~

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uniform~~temporary~~ employees hired on or between September 1, 2022 and August 31, 2023, who have not received the second \$500 payment ~~of~~ the \$1000 sign-on incentive payment available during FY 2023 prior to September 1, 2024 to be distributed as follows:

a. A one-time payment of \$500 to be disbursed at the end of the employee's successful completion of their 6-month or extended probationary period with no documented attendance or corrective/disciplinary issues for the remainder of their probationary period;

b. This policy does not apply to the following:

- and/or independent consultants; and
- Elected Officials; and
- Current City of El Paso employees; and
- Previous City of El Paso employees who terminated within three months of current hire date; and
- The sign-on incentive recruitment payment shall be paid in a pay period following the employee's having met the criteria designated in the Resolution and in accordance with the process established by the City's Human Resources Department. Employee must be an active employee on the date of payment. This sign on incentive recruitment payment will not be considered earned wages or compensation for purposes of personability. This sign-on incentive recruitment program shall be subject to the availability of funds and other management factors as determined by the City Manager.

23. \_\_\_\_\_

~~24. The City Manager or his designee is authorized to approve a one-time payment to non-uniform, including police and fire cadets, new hires as part of the recruitment incentive, as follows:~~

~~(a) A \$1,000 sign on incentive for all non-uniform, full-time, part time, and temporary employees who are hired on or between September 1, 2022 and August 31, 2023, to be distributed as follows:~~

- ~~i. a one time payment of \$500 at the start of employment; and~~
- ~~ii. an additional one-time payment of \$500 to be disbursed at the end of the employee's successful completion of their 6-month or extended probationary period with no documented attendance or corrective/disciplinary issues for the remainder of their probationary period.~~ (CKN2); Need language about those who need the second payment

~~(b) This policy does not apply to the following:~~

- ~~i. Subcontractors and/or independent consultants; and~~
- ~~ii. Elected Officials; and~~

- iii. ~~Current City of El Paso employees; and~~
- iv. ~~Previous City of El Paso employees who terminated within three months of the current hire date; and~~
- (e) ~~The sign-on incentive recruitment payment shall be paid in a pay period following the employee's having met the criteria designated in this Resolution and in accordance with the process established by the City's Human Resources Department. Employee must be an active employee on the date of payment. Individuals hired will receive \$500 after their first 30 days of employment provided there are no documented attendance or disciplinary issues. This sign-on incentive recruitment payment will not be considered earned wages or compensation for purposes of personability. This sign-on incentive recruitment payment shall be subject to the availability of funds and other management factors as determined by the City Manager.~~

25.23. That for purposes of recognizing the service time of an employee (classified unclassified and/or contract) other than uniformed employees covered under collective bargaining agreements an amount that most closely approximates a two percent (2%) increase will be added to the base pay of each employee on the anniversary date five (5) years of service, two and one half percent (2.5%) on the anniversary date of ten (10) years of service, three percent (3%) on the anniversary date of fifteen (15) years of service, and three and one half percent (3.5%) on the anniversary date of twenty (20) years of service and four percent (4%) on the anniversary date of twenty five (25) years of service and four and one half percent (4.5%) on the anniversary date of thirty (30) years of service and five percent (5%) for any other five year incremental period on or beyond thirty five (35) years of service accrued by an employee.

~~26. That all performance-based and goal-based increases and/or one-time payments shall be subject to the availability of funds and expended as determined or authorized by the City Manager or his/her designee, except for such increases and/or payments that are otherwise governed by an employment contract.~~

27.24. That the City Manager be authorized to establish employee incentive program(s). subject to the availability of funds, and approve such administrative policies and procedures necessary for the inception and implementation of such programs:

(a) the wellness program in the City's health benefit plan for the amount established in each fiscal year's budget in an amount not to exceed \$150 per employee each month during the fiscal year, in accordance with the City Manager's administrative policy and shall include a component that allows City employees to earn up to one wellness day off annually (as designated in the administrative policy); and

(b) employees whose job specifications require a commercial driver's license or whose



work includes the tracking of specific safety criteria to be eligible for a payment not to exceed \$350 per employee each year based on the employee's accident-free driving record or established safety criteria for a period (i.e. quarterly, semi-annually, etc.) to be established in administrative policy and payable in increments based on such periods; and

(c) employees whose job specifications requires or may require a commercial driver's licenses may be eligible for additional pay of \$90 per pay period, provided that the employee must be in active status, their CDL in good standing, and otherwise in conformity with approved administrative CDL retention policies; and

(d) non-executive level employees will receive incentive pay of 10% of base salary while employed with the Office of the Comptroller (OTC). This incentive is only effective during their employment at OTC and otherwise in conformity with approved administrative OTC incentive pay policies; and

(e) one-time payments in an amount not to exceed \$100 (and any taxes due) for each employee who is assigned additional duties in serving on a Lean Six Sigma team and which the project demonstrates measurable cost avoidance or savings; and

(f) ~~monthly [RS3] payments in an amount not to exceed \$300 per month for each employee during the period in which each is assigned additional duties as strategic plan mentor leaders; and~~

(g) for perfect attendance in a 6-month period established by administrative policy, cash payment of \$50 and the option to convert 8 hours of sick leave for personal business, as set forth in the administrative policy; and

(h) monthly payments prorated in an amount not to exceed ~~35~~% of current annual salary for each employee who is assigned additional responsibilities for completion of major project whose scope has broad citywide application.

(i) Qualifying non-uniform employees will receive a lump sum not to exceed \$250 as part of an annual performance review as defined under the administrative policy.

~~(j) payments in an amount of \$90 per pay period for each employee whose job requires immunizations to ensure the health and safety of the employees and animals during their employment at Animal Services and the Zoo and otherwise in conformity with approved administrative ASD and Zoo infectious disease and/or incentive pay policies.~~

(k) A \$200 monthly incentive for all full-time, part-time, and temporary positions, to be distributed as follows:

1. Monthly payment of \$200 once a foster program has been established and the employee takes possession of the foster canine and maintains possession; and
2. An additional, one-time payment of \$100 to be disbursed once their foster canine is adopted to a “forever home”.
3. This policy does not apply to the following:
  - i. Subcontractors and/or independent consultants;
  - ii. Elected Officials
- ~~d.4.~~ The Furry Canine Foster Program pilot shall be effective from May 15, 2023 through November 15, 2023.
- ~~5.e.~~ The Foster incentive monthly payment shall be paid bi-weekly. The incentive will take effect in a pay period following the employee’s having met the criteria designated in this Resolution and in accordance with the process established by the City’s Human Resources Department.
- ~~6..~~ The Foster incentive one-time payment shall be paid in a pay period following the employee's having met the criteria designated in this Resolution and in accordance with the process established by the City’s Human Resources Department.
7. Employee must be an active employee on the date of payment.
8. This Foster incentive payment will not be considered earned wages or compensation for the purposes of pensionability.

28.25. That Appendix A, as required to be maintained by the Human Resources Director and approved by the City Council by the Classification and Compensation Plan, Ordinance 8064, as amended, shall be as established as set forth in Schedule D, for such time until the Council, by resolution and as provided in Ordinance 8064, should amend or ~~fur~~ther revise.

29.26. That the City Manager is hereby authorized to annually adopt a Tuition Assistance Policy, which provides for tuition assistance to qualified employees in accordance with the amount of funding established for such a program. Such policy may be amended as deemed necessary by the City Manager.

30.27. That based on the availability of funds, the City Manager is authorized to expend no more than \$~~100,000~~200,000 from the budget to establish and implement an on-the-spot rewards program to provide small monetary awards (face value up to \$~~100~~250) to recognize immediately extraordinary acts, accomplishments or contributions that are above



and beyond the typical duties of the rewarded employee. On-the-spot rewards are not in lieu of merit increases or other salary increases based on sustained high-quality employee performance. An employee shall receive no more than two (2) monetary awards under this section per fiscal year.

31. That the City Manager is authorized through an administrative policy and procedure to approve Department Hybrid Staffing Plans, to provide options that promote and support a high quality of work life balance for City employees, while meeting the customer services needs of the community.

32. That the hotel occupancy taxes collected by the City shall be used by El Paso Convention and Performing Arts Center (Destination El Paso) and the Department of Museums and Cultural Affairs to fund their respective operations in accordance with El Paso City Code and State law. The functions of the Plaza Theater, McKelligon Canyon shall be included with the functions of El Paso Convention and Performing Arts Center (Destination El Paso). Expenditures from said fund shall be made in accordance with their respective adopted budgets.

33. That the special additional hotel occupancy tax collected and deposited into the Venue Project Fund (as well as other amounts contained in such fund) shall be used by the City to pay its obligations under the Master Lease Agreement Relating to the Downtown Ballpark Venue Project between the City and the City of El Paso Downtown Development Corporation or other ballpark costs and such funds are appropriated accordingly.

34. That any travel expenditure for a City Council member that exceeds the FY ~~2024~~~~2023~~ City Council member's budget, including discretionary funds for the City Council Member's district, must be approved by the City Council and a funding source shall be identified by the City Council.

35. That City Council members must notify the City Manager or his/her designee of any expenditure from budgeted City Council Special Projects or Discretionary Accounts, so that City staff can maintain a current balance of the individual City Council Member's year-to-date expenditure for said accounts. Prior to the use of a P-Card for a proposed expenditure, City Council should identify the municipal purpose of the expenditure and the proposed expenditure should be reviewed and authorized by the City Manager or his/her designee in writing, subject to confirmation by the City Attorney's Office, ~~and/or~~ or authorized by the City Council ~~when required~~, prior to the expenditure. Per the Resolution dated November 8, 1994, that the allocation of discretionary funds require City Council approval, except a District Representative may allocate discretionary funds up to \$1,000 or less for activities and purposes that are administrative in nature and are to be approved in the same nature as the general fund expenditures. The City Manager or his/her designee shall implement similar appropriate processes when utilizing discretionary funds through any other procurement or a reimbursement process. All P-Card transactions will be posted monthly to the City Council Agenda for notation and to the City's website to include the City Council member and their any staff.

~~by District.~~ Expenditures under this section shall adhere with all relevant city and state laws and policies.

36. That all obligations for the payment of money by City departments and agencies, including grantees, shall be made in accordance with procedures established by the City Manager or his/her designee.

37. That no employee or elected official shall incur an obligation for capital, supplies, wages, or otherwise, unless an adequate appropriation has been made in the budget to meet the obligation and said obligation has been incurred in accordance with the accounting, legal, budgetary, purchasing, and Human Resources policies and procedures of the City.

38. That the Full-Time Equivalent (FTE) positions funded by the FY 202~~43~~<sup>24</sup> Budget, and those listed in the Authorized Staffing Table, shall constitute the authorized FTE positions for each department. Requests for changes and additions shall be approved by the City Manager and his/her designee and shall show the impact on the FY 202~~43~~<sup>24</sup> Budget and the estimated impact on expenditures for FY 202~~54~~<sup>24</sup>.

39. That any non-vacant classified employee position which is identified for abolishment upon adoption of the FY ~~2023~~<sup>2024</sup> Budget, shall be funded until the earlier of October 14, ~~2022~~<sup>2023</sup> or sufficient time for the Human Resources Department to carry out the provisions of the City Charter related to lay-offs.

40. That the City Manager is hereby authorized to transfer any amount in the Salary Reserve appropriation, personal services appropriations, contingency appropriations, capital acquisition appropriations between departments within the General Fund or an Enterprise Fund (to the extent permitted by law), whether it is non-uniformed or uniformed salary expense, or capital expense, as necessary in connection with closing the FY ~~2023~~<sup>2024</sup>.

41. That based on the availability of funds the City Manager or his/her designee shall transfer on a monthly basis \$12,500 from the cash balance of the Bridge Operations Fund to the Bridge Maintenance Fund; transfer on an annual basis revenues derived from ground lease franchises, not to exceed \$91,782 from the Bridge Operations Fund to the Bridge Maintenance Fund. Any remaining balance shall be transferred to the General Fund, except for the \$25,000 Unreserved Balance and any required cash, which must be maintained pursuant to any bridge revenue bond covenants or other debt financing.

42. That all non-expended appropriations in the General Fund and Enterprise Fund shall lapse at the end of FY ~~2024~~<sup>2023</sup>, unless reviewed and approved not to lapse by the City Manager or his/her designee.

43. That within forty-five (45) working days after the close of each fiscal quarter, the City Manager or his/her designee shall provide a quarterly report to City Council regarding

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the status and year-end projection of the budget.

44. That the City shall charge the maximum allowable interest rate and impose the maximum allowable penalty pursuant to State or Federal laws, on any amounts past due to the City. Any amounts that are one hundred twenty (120) days past due will be reported to the Credit Bureau, in accordance with State and Federal law, and will be turned over to the City Attorney or a collection agency for collection or the proper disposition.

45. That the annual parking meter revenue in account number 440200 (Parking Meter Revenue) may be allocated on a monthly basis to a restricted account called Plaza Theater Sinking Fund in the Debt Service Fund to satisfy debt requirements for the fiscal year, that the City Manager or his/her designee be authorized to appropriate additional funding from this account for the replacement of parking meters upon approval of the City Manager of a meter replacement program based on availability of funds in this account, and that all funds exceeding the debt service requirement and meter replacement capital requirements for the fiscal year be deposited to the General Fund.

46. That monies that the City receives from licenses, fees, fines, and other charges for services shall be analyzed to determine if the City is recovering the cost of providing such services. Recommendations shall be made to the City Manager or his/her designee for any revisions to licenses, fees, fines and other charges.

47. That appropriation control for expenditures shall be at the Object Level.

48. That expenditures shall be in accordance with the City of El Paso – Strategic Plan.

49. That Schedule A amends revenues and appropriations to the City Manager's filed budget; Schedule B amends staffing tables to the City Manager's filed budget and Schedule B-1 sets forth the employee classifications eligible for certification pay; Schedule C sets forth fees and formulas for calculating certain fees that are to be charged by the City for the goods and services it provides; Schedule D contains Appendix A, as referenced by the Classification and Compensation Plan, Ordinance 8064, as amended; and Schedule E sets forth the list of and approved budget for annualized computer software and hardware which may be purchased as a sole source; and Schedule F is the ~~2022~~2023 Tax Rate Calculation Worksheet included in accordance with Texas Tax Code Chapter 26. For any programs, activities, presentations, classes or services that have a fee range listed within Schedule C, the department head shall determine and charge a fee within the stated range for each particular activity, presentation, class or service in the amount that will recover the City's costs, as reviewed and approved by the City Manager or his/her designee. Any revisions or additions to the fees listed in Schedule C, or the process or formula used for setting fees, shall be approved by simple resolution of the City Council.

50. That the City Manager or his/her designee is authorized to determine when it is practicable for the City to accept payments by credit card of a fee, fine, court cost or other charge in accordance with City Ordinance No. 15051. Service charges added to the payment shall be in conformity with state statutory requirements and will be in such amount(s) as listed

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in Schedule C, provided that in the event that bank charges imposed on the City relating to credit card acceptance increase during the fiscal year, the City Manager is authorized to increase the service charge amount(s), so as to cover the City's increased costs.

51. That the Department of Aviation shall be authorized to collect a daily rental fee for space in their cargo buildings and daily terminal fees as set forth in Schedule C, and the department shall collect the fees authorized in prior resolutions of the City Council for hangars, tie-downs, storage, heavy aircraft parking and for public parking at the Airport in the amounts as set forth in Schedule C attached hereto and that Schedule C shall be the controlling resolution for the establishment of the specific amounts of these fees.

52. That the Department of Aviation's Foreign Trade Zone is authorized to collect fees to recover costs, as set forth in Schedule C, relating to duties in connection with (a) Blanket Admission - 214; (b) Direct Delivery Admission, Subsequent 214; (c) Application Fee, Subzone; (d) Application Fee, New General Purpose Site (Minor Boundary Modification); (e) Application Fee, Expansion Site (Magnet); and (f) Alteration Request. The Department of Aviation's Foreign Trade Zone is also authorized to collect fees based on other changes as outlined in the Schedule C.

53. That in addition to City created programs, activities, presentations, classes ("City programs") and City produced or supported publications that are offered to the public in conjunction with the missions of the various departments for which the fees are separately established in Schedule C, the City Council authorizes City department directors to create and offer new City programs and publications, on a trial or temporary basis, as may be of benefit to the public and as the directors may deem appropriate and within his/her department's capacity for providing new City programs or publications. The fee for participation in each such new City program or the cost to obtain such a publication shall be established in an amount that will recover the City's costs to present each such City Program or provide the publication, as reviewed and approved by the City Manager or his/her designee. The City Manager or his/her designee shall maintain a list of all fees approved pursuant to this paragraph, which shall be made available to the public.

54. That the City Council sets the level of City funding support to persons and organizations seeking such support for parades that fulfill a public purpose in accordance with the process, criteria and other provisions of Section 13.36.050 E of the City Code, in an amount not to exceed \$175,000, and that the City Manager is authorized to equitably allocate such funding among the qualified applicants and sign funding agreements with such applicants.

55. That the City Council sets the maximum level of funding for the Parks and Recreation Department's needs assessment scholarship program, as may be established by ordinance, in the amount of \$200,000, with a maximum benefit per child of \$150, for FY ~~2023~~2024. Receipt of scholarship funds for the Club Rec Program does not count towards the \$150 maximum per child limit.

56. That the City Council authorizes the conduct of the Holiday Parade and Tree Lighting as a program event within the Parks and Recreation Department; authorizes funding for the event as established within the City's adopted budget; authorizes the City Manager to

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determine and approve participation in the event by other City departments and personnel; and authorizes the Parks and Recreation Department to charge the entry fee as set forth in Schedule C to non-City persons and organizations who submit entries in the parade.

57. That the City Manager is authorized to revise appropriate budgets to provide for changes of functions and reorganization of departments approved by City Council, to include the transfer of functions, duties and related budgets between departments.

58. That the Director of Aviation be authorized to establish a Premium Parking program, as approved by the City Manager, at the airport for public parking at the premium fees set forth in Schedule C, which will allow parking spaces to be reserved in advance by members of the general public.

59. That the Director of Aviation be authorized to establish a program, as approved by the City Manager, at the airport whereby the Director or his/her designee may provide gratis airport parking passes as appropriate for the promotion of the airport as the premier gateway for air transportation for the El Paso region. The total value of all gratis parking passes provided under this program during FY ~~2023~~2024 shall not exceed \$2,000.

60. That the Director of Aviation be authorized to collect fees to recover costs for work completed by El Paso International Airport on behalf of airport tenants in the amounts set forth in Schedule C.

61. The Department of Aviation is authorized to collect fees to recover costs, as set forth in Schedule C, relating to duties in connection with (a) conduct of criminal history background checks; (b) SIDA Badge issuance; (c) AOA Badge issuance; (d) AOA Badge renewal; (e) SIDA/Sterile area badge renewal; and (f) Reimbursement for Lost Not Returned Badges as listed on Schedule C.

62. That the environmental service franchise fee will be used to support the General Fund expenditures of the Streets and Maintenance department.

63. That the Department of Environmental Services is authorized to collect fee to recover costs, as set forth in Schedule C, related to safety articles sold upon request to members of the public accessing the Greater El Paso Landfill.

64. That the Department of Animal Services is authorized to collect fees to recover costs as set forth in Schedule C, related to the veterinary services provided at the City's spay and neuter clinic, for services provided at the clinic and shelter relating to the health and safety of animals, and for those services that are provided to the animal while at its facilities in order to bring the animal into compliance with the El Paso City Code's requirements. The Director of Animal Services is authorized to waive or reduce animal services fees in Schedule C, when appropriate and in line with their mission.

65. That the Department of Environmental Services is authorized to provide



mulch/compost at the Citizen Collection Stations and at the Greater El Paso Landfill at no cost to citizens or commercial customers that pick up the mulch/compost and may collect a delivery fee from commercial customers requesting delivery, since the recycling of trees and other yard waste used to generate mulch/compost serves a health and public safety purpose because materials are diverted from the City's landfills and the useful life of the landfills is extended.

66. That the City Manager or his/her designee be authorized to negotiate, award and enter into agreements and other documents on behalf of the City for the annualized computer licenses and maintenance of software and hardware specified in **Schedule E**, and any software or hardware that are available only from one source pursuant to applicable laws, in amounts not to exceed the amounts in the FY 20232024 approved budget and set forth in **Schedule E**; provided, however, that all such agreements are in compliance with law and shall be approved as to form by the City Attorney.

67. That the City Council will allow the Public Service Board and the El Paso Water Utilities to use fire hydrants in conjunction with requiring developer dedications or payments for the costs of fire hydrants and together with the value of the use of City right-of-way in conjunction with system operation and functions by the Public Service Board and the El Paso Water Utilities, they are in exchange for all charges and costs owed by the City for water used

by the City for firefighting purposes, and this provision supersedes all prior resolutions of the City Council regarding this matter.

68.

~~68. That any non-expended funds in the General Fund appropriations allocated to each City Council representative at the end of FY 2022 shall be allocated to the discretionary fund of each respective City Council representative in FY 2023.~~

A City Council member's seats subject to election or re-election shall not expend ~~funds from their~~ any discretionary ~~and operational funds, including gas cards or P-cards accounts~~ funds during the Lame Duck period, which is the time period from the date of any City election until inauguration of those elected or certification of the results for those re-elected.

69. That the City Manager is authorized to establish or amend the budget for the Parkland dedication fees special fund for FY 2023, provided that such funds are committed and used in compliance with applicable city ordinances.

70. That the City Manager may appropriate up to \$500,000 from the Fleet Internal Service Fund reserves for the Streets and Maintenance Department purchase of fuel and inventory items for the city fleet.

71. That the City Manager may allocate \$5,000,000 from the Pay for Futures fund for the use of the FY 2024 General Fund budget.

~~70.~~72. That the franchise fee paid by the El Paso Water Utilities in the amount not to exceed \$6,550,000.00 ("PSB Infrastructure Franchise Fee"), which compensates the City of El Paso for the use of city streets and rights of way for utility lines and wear and tear on City streets, will be allocated as follows: up to \$3,000,000.00 will be allocated to street maintenance and the remaining PSB Infrastructure Franchise Fee funds to the General Fund.

~~71.~~73. City Council establishes that the police department adopted budget was \$~~165,428,929~~157,607,717 for FY ~~2019-210~~, \$~~177,025,187~~165,428,929 for FY ~~210-221~~, and \$~~192,249,635~~177,025,187 for FY ~~221-232~~. The police department budget for FY ~~232-243~~ is hereby established to be \$~~202,761,205,161.844~~184,419,249.635 <sup>(RS4)</sup>. Therefore, the City Council of the City of El Paso, Texas finds and declares that the City of El Paso is not a defunding municipality as provided in Chapter 109 of the Texas Local Government Code.

~~72.~~74. That the City Manager or his/her designee shall immediately file, or cause to be filed a true copy of the FY 202~~43~~ Budget and a copy of this Resolution in the offices of the City Clerk and the County Clerk of El Paso, and post the same on the City's website.

*[SIGNATURES BEGIN ON THE FOLLOWING PAGE]*

PASSED AND APPROVED this \_\_\_\_ day of August ~~2022~~2023.

**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leesser  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
~~Donald C. Davie~~Russell T. Abeln  
Assistant City Attorney

\_\_\_\_\_  
K. Nicole Cote, Managing Director  
Office of Management & Budget



**SCHEDULE A**  
**REVENUES AND EXPENDITURES**  
**CHANGES TO THE PROPOSED BUDGET FY 2024**  
**AS OF 08/08/2023**

Beginning Proposed All Funds Revenues/Expenditures 1,303,580,025

Beginning Proposed General Fund Revenue 559,726,957

Department	Division	Account	Account Description	Increase / (Decrease)
NON-DEPARTMENTAL	99999	401010	REAL PROPERTY TAX COLLECTIONS	8,415,967
	99999	411000	SALES TAX	2,004,705
	99999	411020	MIXED BEVERAGE TAX	200,000
	99999	420250	EL PASO WATER UTILITIES	1,633,580
	99999	420320	ELECTRIC COMPANY	1,339,215

Total Revisions to the General Fund Revenue 13,593,467

Total Revised General Fund Revenue 573,320,424

Beginning Proposed General Fund Expenditures 559,726,957

Department	Division	Account	Account Description	Increase / (Decrease)
INTERNAL AUDIT	12030	522150	OUTSIDECONTRACTS - NOC	100,000
COMMUNITY AND HUMAN DEVELOPMENT	71004	501XXX	VARIOUS SALARY ACCOUNTS	300,000
FIRE	22090	570000	INTERFUNDTRANSFERS (USES)	1,200,000
MAYOR AND COUNCIL	10000	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10010	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10020	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10030	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10040	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10050	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10060	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10070	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10090	501XXX	VARIOUS SALARY ACCOUNTS	1,266
NON-DEPARTMENTAL	99999	522150	OUTSIDECONTRACTS - NOC	200,000
	99999	544110	SALARYADJUSTMENT RESERVEEXPE	2,582,076
POLICE	21000	570000	INTERFUNDTRANSFERS (USES)	1,200,000
STREETS AND MAINTENANCE	31040	570000	INTERFUNDTRANSFERS (USES)	3,000,000
	32060	570000	INTERFUNDTRANSFERS (USES)	2,000,000
	32120	570000	INTERFUNDTRANSFERS (USES)	3,000,000

Total Revisions to the General Fund Expenditures 13,593,467

Total Revised General Fund Expenditures 573,320,424

Beginning Proposed Non-General Fund Revenue 743,853,069

Department	Division	Account	Account Description	Increase / (Decrease)
ECONOMIC DEVELOPMENT	48050	401010	REAL PROPERTY TAX COLLECTIONS	139,104
FIRE	22090	470000	INTERFUND TRANSFERS (SOURCES)	1,200,000
NON-DEPARTMENTAL	99999	401010	REAL PROPERTY TAX COLLECTIONS	(9,186,505)
POLICE	21000	470000	INTERFUND TRANSFERS (SOURCES)	1,200,000
STREETS AND MAINTENANCE	31040	470000	INTERFUND TRANSFERS (SOURCES)	3,000,000
	32060	470000	INTERFUND TRANSFERS (SOURCES)	2,000,000
	32120	470000	INTERFUND TRANSFERS (SOURCES)	3,000,000

Total Revisions to the Non-General Fund Revenue 1,352,598

Total Revised Non-General Fund Revenue 745,205,667

Total Revised All Funds Revenue 1,318,526,091

Beginning Proposed Non-General Fund Expenditures 743,853,069

Department	Division	Account	Account Description	Increase / (Decrease)
ECONOMIC DEVELOPMENT	48050	570020	FUND BALANCETRANSFERS (USES)	139,104
FIRE	22090	580062	AMBULANCES, FIRETRUCK, ASL	1,200,000
NON-DEPARTMENTAL	99999	522170	INTERLOCALAGREEMENTS	(3,385,424)
	99999	570000	INTERFUNDTRANSFERS (USES)	(1,120,805)
	99999	570020	FUND BALANCETRANSFERS (USES)	(4,680,277)
POLICE	21000	580290	HEAVY EQUIPMENT	1,200,000
STREETS AND MAINTENANCE	31040	532000	BUILDINGSFACILITIES MAINT REP	4,500,000
	31040	580060	CARS VANS LT TRKSMOTORCYCLE	(1,500,000)
	32060	580060	CARS VANS LT TRKSMOTORCYCLE	2,000,000
	32120	580290	HEAVY EQUIPMENT	3,000,000

Total Revisions to the Non-General Fund Expenditures 1,352,598

Total Revised Non-General Fund Expenditures 745,205,667

Total Revised All Funds Expenditures 1,318,526,091

**SCHEDULE B  
STAFFING TABLE  
CHANGES TO THE PROPOSED BUDGET FY 2024  
AS OF 08/08/2023**

DEPARTMENT	JOB CODE	TITLE		
<b>MAYOR AND COUNCIL</b>				
	U1765	Public Affairs Specialist	Delete	(1.00)
<b>POLICE</b>				
	11180	Research Assistant	Delete	(1.00)
	U8035	Crime Analyst	Add	1.00
<b>BEGINNING PROPOSED ALL FUNDS FTE's</b>				<b>7,219.78</b>
<b>TOTAL REVISIONS</b>				<b>(1.00)</b>
<b>REVISED ALL FUNDS FTE's</b>				<b><u>7,218.78</u></b>

## **SCHEDULE B1**

### **3.12 CERTIFICATION PAY**

A certification pay program is hereby established and the City Manager is authorized to determine if or when the program will be utilized, and when it shall cease. Employees who are receiving certification pay granted pursuant to Ordinance 8064, as amended, on the effective date of this ordinance shall continue to be eligible to receive such certification pay through August 31, 2012. Effective September 1, 2012 determinations of eligibility to receive certification pay will be made each year by the City Council at the recommendation of the City Manager in the annual budget resolution. Each year those employees who are eligible, if any, will be set forth in a schedule attached to the annual budget resolution. The purpose of the program is to provide an incentive to employees to earn and maintain certifications that can be used in the effective and efficient delivery of core business services. (Passed 02/24/09 and Amended 3/6/12)

A) **Eligibility.** Employees in the following job classifications are eligible to receive certification pay:

- 13320 Civil Engineer Associate
- 13370 Electrical Engineering Associate
- 13570 Mechanical Engineering Associate
- 13815 Engineering Lead Technician
- 13820 Engineering Senior Technician
- 13830 Engineering Technician
- 17130 Chief Building Inspector
- 17222 Building Inspector Supervisor
- 17215 Building Combination Inspector Supervisor
- 17235 Building Inspector
- 17225 Building Combination Inspector
- 17230 Electrical Inspector Supervisor
- 17240 Electrical Inspector
- 17220 Mechanical & Plumbing Inspector Supervisor
- 17260 Plumbing Inspector
- 17270 Mechanical Inspector
- 17280 Landscape Inspector
- 17340 Chief Plans Examiner
- 17343 Senior Plans Examiner
- 17350 Building Plans Examiner
- 17365 Building Inspector / Plans Examiner
- 17385 Mechanical & Plumbing Plans Examiner
- 17370 Electrical Plans Examiner
- 17380 Landscape Plans Examiner

B) **Listing of Approved Certificates.**  
The following certifications are the only recognized certificates eligible for payment of certification pay:

- Commercial Building Inspector
- Commercial Electrical Inspector
- Commercial Plumbing Inspector
- Commercial Mechanical Inspector
- Building Plans Examiner
- Electrical Plans Inspector
- Mechanical Plans Examiner
- Plumbing Plans Examiner
- Residential Combination Inspector
- Residential Plan Examiner
- Commercial Combination Inspector
- Accessibility Inspector/Plans Examiner
- Commercial Energy Inspector
- Residential Energy Inspector/Plans Examiner
- Certified Building Official
- Fire Inspector I
- Fire Inspector II
- Fire Plans Examiner
- Green Building Technologies

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1	All Departments	Public Information Act	Paper Records-Standard size(50 or fewer pgs.) +postage and shipping or fax charge.	\$0.10	\$0.10
2	All Departments	Public Information Act	Paper Records-Standard size(50+ pgs.) + personnel charge, overhead charge, actual misc. supplies, postage and shipping or fax charge	\$0.10	\$0.10
3	All Departments	Public Information Act	<b>Paper Records-non standard size</b>		
4	All Departments	Public Information Act	<b>Blue prints</b>		
5	All Departments	Public Information Act	18" x 24"	\$1.60	\$1.60
6	All Departments	Public Information Act	24" x 36"	\$1.80	\$1.80
7	All Departments	Public Information Act	30" x 42"	\$2.00	\$2.00
8	All Departments	Public Information Act	42" x 4"	\$2.00	\$2.00
9	All Departments	Public Information Act	42" x 5"	\$2.20	\$2.20
10	All Departments	Public Information Act	42" x 6"	\$2.40	\$2.40
11	All Departments	Public Information Act	42" x 7"	\$2.60	\$2.60
12	All Departments	Public Information Act	42" x 8"	\$2.80	\$2.80
13	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>		
14	All Departments	Public Information Act	<b>Large Bond Copies</b>		
15	All Departments	Public Information Act	12" x 18"	\$1.10	\$1.10
16	All Departments	Public Information Act	18" x 24"	\$1.10	\$1.10
17	All Departments	Public Information Act	24" x 36"	\$1.70	\$1.70
18	All Departments	Public Information Act	42" x 30"	\$1.70	\$1.70
19	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>		
20	All Departments	Public Information Act	<b>Vellum copies</b>		
21	All Departments	Public Information Act	24" x 36"	\$2.45	\$2.45
22	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>		
23	All Departments	Public Information Act	Other non standard size copies (per page)	\$0.50	\$0.50
24	All Departments	Public Information Act	<b>+ personnel charge, overhead charge, postage, shipping, and misc. supplies</b>		
25	All Departments	Public Information Act	<b>Photographs (Police Department)</b>		
26	All Departments	Public Information Act	4" x 5" color print	\$2.15	\$2.15
27	All Departments	Public Information Act	each additional print	\$0.95	\$0.95
28	All Departments	Public Information Act	5" x 7" color print	\$2.20	\$2.20
29	All Departments	Public Information Act	each additional print	\$1.00	\$1.00
30	All Departments	Public Information Act	8" x 10" color print	\$2.40	\$2.40
31	All Departments	Public Information Act	each additional print	\$1.20	\$1.20
32	All Departments	Public Information Act	Polaroid color print	\$2.75	\$2.75
33	All Departments	Public Information Act	each additional print	\$1.55	\$1.55
34	All Departments	Public Information Act	4" x 5" black & white print	\$3.00	\$3.00
35	All Departments	Public Information Act	each additional print	\$1.80	\$1.80
36	All Departments	Public Information Act	5" x 7" black & white print	\$3.25	\$3.25
37	All Departments	Public Information Act	each additional print	\$2.05	\$2.05
38	All Departments	Public Information Act	8" x 10" black & white print	\$3.50	\$3.50
39	All Departments	Public Information Act	each additional print	\$2.30	\$2.30
40	All Departments	Public Information Act	4" x 5" black & white mug	\$3.20	\$3.20
41	All Departments	Public Information Act	each additional print	\$2.00	\$2.00
42	All Departments	Public Information Act	Polaroid black & white	\$2.35	\$2.35
43	All Departments	Public Information Act	each additional print	\$1.15	\$1.15
44	All Departments	Public Information Act	<b>+postage, shipping, misc. supplies</b>		
45	All Departments	Public Information Act	<b>Computer and electronic document imaging printouts</b>		
46	All Departments	Public Information Act	Standard size + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling	\$0.10	\$0.10
47	All Departments	Public Information Act	Non-standard size + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling	\$0.50	\$0.50
48	All Departments	Public Information Act	<b>Plotter media documents: + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling</b>		
49	All Departments	Public Information Act	8 1/2" x 11" prints	\$0.24	\$0.24
50	All Departments	Public Information Act	11" x 17" prints	\$0.24	\$0.24
51	All Departments	Public Information Act	18" x 24" prints	\$0.48	\$0.48
52	All Departments	Public Information Act	24" x 36" prints	\$0.72	\$0.72
53	All Departments	Public Information Act	36" x 42" prints	\$0.96	\$0.96
54	All Departments	Public Information Act	<b>Non-standard copies (microfilm, microfiche) + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling</b>		
55	All Departments	Public Information Act	Standard	\$0.10	\$0.10
56	All Departments	Public Information Act	Non-standard	\$0.50	\$0.50
57	All Departments	Public Information Act	<b>Media charge+ personnel, overhead charge, computer resources, computer programming, misc. supplies, postage and handling</b>		
58	All Departments	Public Information Act	Diskette	\$1.00	\$1.00
59	All Departments	Public Information Act	<b>Computer magnetic tape</b>		
60	All Departments	Public Information Act	4mm	\$13.50	\$13.50
61	All Departments	Public Information Act	8mm	\$12.00	\$12.00
62	All Departments	Public Information Act	9-track	\$11.00	\$11.00
63	All Departments	Public Information Act	<b>Data cartridge</b>		
64	All Departments	Public Information Act	2000 series	\$17.50	\$17.50
65	All Departments	Public Information Act	3000 series	\$20.00	\$20.00
66	All Departments	Public Information Act	6000 series	\$25.00	\$25.00
67	All Departments	Public Information Act	9000 series	\$35.00	\$35.00
68	All Departments	Public Information Act	600A	\$20.00	\$20.00
69	All Departments	Public Information Act	<b>Tape Cartridge</b>		
70	All Departments	Public Information Act	250 MB	\$38.00	\$38.00
71	All Departments	Public Information Act	525 MB	\$45.00	\$45.00
72	All Departments	Public Information Act	VHS video cassette	\$2.50	\$2.50
73	All Departments	Public Information Act	audio cassette	\$1.00	\$1.00
74	All Departments	Public Information Act	<b>Mylar</b>		
75	All Departments	Public Information Act	3 mil / per linear feet	\$0.85	\$0.85

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
76	All Departments	Public Information Act	4 ml / per linear feet	\$1.10	\$1.10
77	All Departments	Public Information Act	5 ml / per linear feet	\$1.35	\$1.35
78	All Departments	Public Information Act	Street code book	\$29.30	\$29.30
79	All Departments	Computer programming charge		\$26.00/hour	\$26.00/hour
80	All Departments	Type of system	Mainframe	\$10.00/minute; \$0.17/second	\$10.00/minute; \$0.17/second
81	All Departments	Type of system	Midrange	\$1.50/minute; \$0.03/second	\$1.50/minute; \$0.03/second
82	All Departments	Type of system	Client/Server	\$2.20/hour; \$0.04/minute	\$2.20/hour; \$0.04/minute
83	All Departments	Type of system	PC or LAN	\$1.00/hour; \$0.02/minute	\$1.00/hour; \$0.02/minute
84	All Departments	Fax charge	Local transmission	\$0.10 per page	\$0.10 per page
85	All Departments	Fax charge	Long distance within 915 area code	\$0.50 per page	\$0.50 per page
86	All Departments	Fax charge	Long distance outside 915 area code	\$1.00 per page	\$1.00 per page
87	All Departments	Overhead charge	Includes the cost of depreciation	\$3.00/hour; \$0.05/minute	\$3.00/hour; \$0.05/minute
88	All Departments	Personnel charge	See ordinance for guidance in how to assess this charge.	\$15.00/hour; \$0.25/minute	\$15.00/hour; \$0.25/minute
89	All Departments	Notary fees	Administering an oath or affirmation with certificate and seal	\$6.00	\$6.00
90	All Departments	Notary fees	A certificate under seal not otherwise provided for.	\$6.00	\$6.00
91	All Departments	Notary fees	A copy of a record or paper in the notary public's office.	\$0.50 for each page	\$0.50 for each page
92	All Departments	Notary fees	Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$6.00	\$6.00
93	All Departments	Credit Card Fee	City-wide credit card fee	1.98%	1.98%
94	All Departments	Administrative Fee	Administrative cost to prepare liens.	\$100.00 charge for preparation of lien and the release of lien	\$100.00 charge for preparation of lien and the release of lien
95	<b>Municipal Court</b>	<b>Credit Card Fee/ E-check</b>	<b>Municipal Court transactions</b>	4.00%	4.00%
96	Municipal Court	Parking Forfeits / Fines	<b>GROUP A</b>		
97	Municipal Court	Parking Forfeits / Fines	521 Expired Meter	\$25.00	\$25.00
98	Municipal Court	Parking Forfeits / Fines	503 Overtime Limit	\$25.00	\$25.00
99	Municipal Court	Parking Forfeits / Fines	524 Hotel Zone-Parking	\$25.00	\$25.00
100	Municipal Court	Parking Forfeits / Fines	512 Airport Limousine Zone	\$25.00	\$25.00
101	Municipal Court	Parking Forfeits / Fines	526 Protruding into Buffer Zone	\$25.00	\$25.00
102	Municipal Court	Parking Forfeits / Fines	504 Park on Bus or Taxi Stand	\$25.00	\$25.00
103	Municipal Court	Parking Forfeits / Fines	525 Other Overtime - Contrary to Sign	\$25.00	\$25.00
104	Municipal Court	Parking Forfeits / Fines	530 Passenger Loading Zone	\$25.00	\$25.00
105	Municipal Court	Parking Forfeits / Fines	532 Loading Zone: General over 30 minutes	\$25.00	\$25.00
106	Municipal Court	Parking Forfeits / Fines	533 Loading Zone: Commercial over 30 minutes	\$25.00	\$25.00
107	Municipal Court	Parking Forfeits / Fines	534 More than one meter space	\$25.00	\$25.00
108	Municipal Court	Parking Forfeits / Fines	535 Over 18" from Curb/Improper Proximity to Curb	\$25.00	\$25.00
109	Municipal Court	Parking Forfeits / Fines	536 Loading Zone: Not commercial vehicle	\$25.00	\$25.00
110	Municipal Court	Parking Forfeits / Fines	566 Within 30' of Stop Sign/ Stop Light	\$25.00	\$25.00
111	Municipal Court	Parking Forfeits / Fines	564 Park-Funeral Zone	\$25.00	\$25.00
112	Municipal Court	Parking Forfeits / Fines	567 Reserved Parking Space	\$25.00	\$25.00
113	Municipal Court	Parking Forfeits / Fines	591 Police/Police Motorcycle Zone	\$25.00	\$25.00
114	Municipal Court	Parking Forfeits / Fines	570 Alley-General Traffic Dist/Five Points/Not Loading	\$25.00	\$25.00
115	Municipal Court	Parking Forfeits / Fines	571 Airport-Contrary to Signs or Markings	\$25.00	\$25.00
116	Municipal Court	Parking Forfeits / Fines	572 Airport-Loading in Front of Terminal	\$25.00	\$25.00
117	Municipal Court	Parking Forfeits / Fines	573 Airport-West of Terminal w/o Authorization	\$25.00	\$25.00
118	Municipal Court	Parking Forfeits / Fines	Boot Fee	\$50.00	\$50.00
119	Municipal Court	Parking Forfeits / Fines	<b>GROUP B</b>		
120	Municipal Court	Parking Forfeits / Fines	551 Double Parking	\$55.00	\$55.00
121	Municipal Court	Parking Forfeits / Fines	552 Wrong Side of street	\$55.00	\$55.00
122	Municipal Court	Parking Forfeits / Fines	553 No Parking Zone	\$55.00	\$55.00
123	Municipal Court	Parking Forfeits / Fines	574 Contrary to Angle Parking Signs	\$55.00	\$55.00
124	Municipal Court	Parking Forfeits / Fines	592 Back-in Angled Parking Only	\$55.00	\$55.00
125	Municipal Court	Parking Forfeits / Fines	575 Alongside/Opposite Street Excavation	\$55.00	\$55.00
126	Municipal Court	Parking Forfeits / Fines	576 Violation of Street Cleaning/Construction of Signs	\$55.00	\$55.00
127	Municipal Court	Parking Forfeits / Fines	577 Violation of Official Sign Prohibiting Parking	\$55.00	\$55.00
128	Municipal Court	Parking Forfeits / Fines	578 News Media Zone	\$55.00	\$55.00
129	Municipal Court	Parking Forfeits / Fines	579 Inspection Zone	\$55.00	\$55.00
130	Municipal Court	Parking Forfeits / Fines	580 Covered Meter	\$55.00	\$55.00
131	Municipal Court	Parking Forfeits / Fines	581 In Violation of Sign/Adjacent to School	\$55.00	\$55.00
132	Municipal Court	Parking Forfeits / Fines	582 In Violation of Sign/Narrow Street	\$55.00	\$55.00
133	Municipal Court	Parking Forfeits / Fines	583 In Violation of Sign/One-Way Street	\$55.00	\$55.00
134	Municipal Court	Parking Forfeits / Fines	584 Temporary No Parking Zone	\$55.00	\$55.00
135	Municipal Court	Parking Forfeits / Fines	585 Adjacent to Safety Zone	\$55.00	\$55.00
136	Municipal Court	Parking Forfeits / Fines	586 Yellow Curb Markings	\$55.00	\$55.00
137	Municipal Court	Parking Forfeits / Fines	587 In-Designated Bike Lanes	\$55.00	\$55.00
138	Municipal Court	Parking Forfeits / Fines	508 Parking within 20' of Fire Station	\$55.00	\$55.00
139	Municipal Court	Parking Forfeits / Fines	509 Parking within 50' of Railroad Crossing	\$55.00	\$55.00
140	Municipal Court	Parking Forfeits / Fines	548 Easement/Parkway	\$55.00	\$55.00
141	Municipal Court	Parking Forfeits / Fines	559 Parking on Sidewalk	\$55.00	\$55.00
142	Municipal Court	Parking Forfeits / Fines	560 Parking on crosswalk/w 20' crosswalk	\$55.00	\$55.00
143	Municipal Court	Parking Forfeits / Fines	561 Parking within 15' of Fire Hydrant	\$55.00	\$55.00
144	Municipal Court	Parking Forfeits / Fines	562 Obstruct by Improper Parking (alley)	\$55.00	\$55.00
145	Municipal Court	Parking Forfeits / Fines	563 Blocking Driveway	\$55.00	\$55.00
146	Municipal Court	Parking Forfeits / Fines	565 Parking on Median	\$55.00	\$55.00
147	Municipal Court	Parking Forfeits / Fines	568 Parking on Bridge	\$55.00	\$55.00
148	Municipal Court	Parking Forfeits / Fines	569 In Alleys Contrary to Sign	\$55.00	\$55.00
149	Municipal Court	Parking Forfeits / Fines	<b>GROUP C</b>		
150	Municipal Court	Parking Forfeits / Fines	555 Fire Lane	\$150.00	\$150.00
151	Municipal Court	Parking Forfeits / Fines	589 Hazardous/Congested Place	\$150.00	\$150.00
152	Municipal Court	Parking Forfeits / Fines	590 Within Intersection	\$150.00	\$150.00
153	Municipal Court	Parking Forfeits / Fines	<b>GROUP D</b>		
154	Municipal Court	Parking Forfeits / Fines	549/550/554 Handicapped Zone/No Permit/Blocking	\$275.00	\$275.00
155	Municipal Court	Parking Forfeits / Fines	<b>GROUP E</b>		
156	Municipal Court	Parking Forfeits / Fines	502 Parking Prohibited / Oversize	\$225.00	\$225.00
157	Municipal Court	Parking Forfeits / Fines	<b>GROUP F</b>		
158	Municipal Court	Parking Forfeits / Fines	510 Parking on City Property	\$100.00	\$100.00
159	Municipal Court	Parking Forfeits / Fines	511 In R-O-W Washing, Repairing Vehicle	\$100.00	\$100.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
160	Municipal Court	Prohibition of gatherings involving underage drinking	1st offence	\$250.00	\$250.00
161	Municipal Court	Prohibition of gatherings involving underage drinking	2nd offence	\$500.00	\$500.00
162	Municipal Court	Prohibition of gatherings involving underage drinking	3rd offence	\$1,000.00	\$1,000.00
163	Municipal Court	Administrative Fee - Dismissal	If a person provides proof that she or he cured the violation prior to the first court appearance.	\$10.00	\$10.00
164	Municipal Court	Certified Copies	Certified Copies	\$6.00	\$6.00
165	Municipal Court	Judicial Fees	Video and Audio Recording	(E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge	(E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
166	Municipal Court	Judicial Fees	Municipal Court Documents / Electronic Reports/ Court Records Research - (minimum of 15 minutes)	Standard paper copy: \$0.10 per page; plus (E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (A) For programming: \$28.50 per hour (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge	Standard paper copy: \$0.10 per page; plus (E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (A) For programming: \$28.50 per hour (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
167	Municipal Court	Judicial Fees	Computer and electronic document imaging printouts	Standard paper copy: \$0.10 per page plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge	Standard paper copy: \$0.10 per page plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
168	Police	Fingerprints for Identification	Fingerprint Cards	\$10/per card Plus applicable Technology Fee	\$10/per card Plus applicable Technology Fee
169	Police	Abandoned Auto	Owner/lien holder notification of abandoned vehicle at Vehicle Storage Facilities	\$10.00	\$10.00
170	Police	Taxi Cab Operator Permits	Taxi Cab Zone Permit Other Than Airport	\$250 plus applicable technology fee	\$250 plus applicable technology fee
171	Police	Driverless Rental Fee	Rental Car Operation Fee	\$300 plus applicable technology fee	\$300 plus applicable technology fee
172	Police	Alarm License	Security Alarm	3 Years \$69.00 plus applicable technology fee	3 Years \$69.00 plus applicable technology fee
173	Police	Alarm License	Signal Line from Banks	\$100 plus applicable technology fee	\$100 plus applicable technology fee
174	Police	Abandoned Auto	Towing- Light Duty vehicle gross weight less than 10,000lbs	\$100.00/ tow	\$100.00/ tow
175	Police	Abandoned Auto	Towing- Medium Duty vehicle gross weight is > 10,000lbs and < 25,000lbs	\$350.00/ tow	\$350.00/ tow
176	Police	Abandoned Auto	Towing- Heavy Duty vehicle gross weight more than 25,000lbs	\$450.00/ tow	\$450.00/ tow
177	Police	Impound Fee	Impound fee for storage management entity for vehicle security to PD to defray costs associated with police-ordered tows	\$20.00	\$20.00
178	Police	Abandoned Auto	Registered Letter of Notification	\$50.00	\$50.00
179	Police	Abandoned Auto	Storage, Vehicles 25' or Less in Length	\$20.00/day, including day of pick up	\$20.00/day, including day of pick up
180	Police	Abandoned Auto	Storage, Vehicles Over 25' in Length	\$35.00/day, including day of pick up	\$35.00/day, including day of pick up
181	Police	Towing Services Facilitation Fee	Impound Facility Fee	\$20.00	\$20.00
182	Police	Transportation-for-hire	Operating Authority Permit Fee	\$300 plus applicable technology fee	\$300 plus applicable technology fee
183	Police	Transportation-for-hire	Operating Authority Permit Fee (Alternative Vehicles)	\$130 plus applicable technology fee	\$130 plus applicable technology fee
184	Police	Transportation-for-hire	International Vehicle Permit	\$40 plus applicable technology fee	\$40 plus applicable technology fee
185	Police	Annual License Fee	Public Swimming Pool-Annual	\$275 plus applicable tech fee	\$275 plus applicable tech fee
186	Police	Bi-Annual License Fee	Public Swimming Pool-Bi-Annual	\$550 plus applicable tech fee	\$550 plus applicable tech fee
187	Police	Annual License Fee	Spas-annual	\$175 plus applicable tech fee	\$175 plus applicable tech fee
188	Police	Bi-Annual License Fee	Spas-bi-annual	\$350 plus applicable tech fee	\$350 plus applicable tech fee
189	Police	Re-Inspection Fee	Public Swimming Pool Or Public Spa Fee Per Inspection	\$175 plus applicable tech fee	\$175 plus applicable tech fee
190	Police	Water Sampling Fee	Water Sampling of Public Swimming Pools and Public Spas	\$100 plus lab fees, plus applicable tech fee	\$100 plus lab fees, plus applicable tech fee
191	Police	Temporary License	Above Ground Public Pool (Per Pool)	\$125.00 plus applicable tech fee	\$125.00 plus applicable tech fee
192	Police	Temporary License	Above Ground Spa (Per Spa)	\$125.00 plus applicable tech fee	\$125.00 plus applicable tech fee
193	Police	Application Fee	Tattoo Studio Application Fee	\$60.00 Per Application, plus applicable tech fee	\$60.00 Per Application, plus applicable tech fee
194	Police	Studio Registration Fee	Tattoo and Body Art - Biennial	2 Year \$300.00 or \$12.50, per month for terms of less than two years, plus applicable tech fee	2 Year \$300.00 or \$12.50, per month for terms of less than two years, plus applicable tech fee
195	Police	Re-Inspection Fee	Tattoo and Body Art - Studio Re-inspection	\$45.00 Per Re-inspection, plus applicable tech fee	\$45.00 Per Re-inspection, plus applicable tech fee
196	Police	Artist License Fee	Tattoo and Body Art - Annual	\$65.00, plus applicable tech fee	\$65.00, plus applicable tech fee
197	Police	Re-Inspection Fee	Tattoo and Body Art -Artist	\$40.00 Per Re-inspection, plus applicable tech fee	\$40.00 Per Re-inspection, plus applicable tech fee
198	Police	Annual License Fee	Laundries - Annual	\$175.00, plus applicable tech fee	\$175.00, plus applicable tech fee
199	Police	Bi-Annual License Fee	Laundries - Bi-Annual	\$350.00, plus applicable tech fee	\$350.00, plus applicable tech fee
200	Police	Re-Inspection Fee	Laundries	\$125.00, plus applicable tech fee	\$125.00, plus applicable tech fee
201	Police	Convenience Store Registration	Initial Registration, Inspection, Certificate and Decal	\$147.00	\$147.00
202	Police	Convenience Store Inspection	Re-inspection only	\$27.00	\$27.00
203	Police	Convenience Store Inspection	Renewal Inspection, Certificate and Decal	\$144.00	\$144.00
204	Fire	Ambulance Service Revenue	Base charge	\$855.00	\$855.00
205	Fire	Ambulance Service Revenue	Additional fee above the base charges	\$33.00	\$33.00
206	Fire	Ambulance Service Revenue	Specialty Care Transports (SCT)	\$850.00	\$850.00
207	Fire	Ambulance Service Revenue	Hazmat scene, per hour per unit	\$775.00 per unit assigned	\$775.00 per unit assigned
208	Fire	Ambulance Service Revenue	Comsar rescue/search, per hour per unit	\$165 per hour per unit	\$165 per hour per unit
209	Fire	Ambulance Service Revenue	Mileage	\$15.00 per mile	\$15.00 per mile
210	Fire	Ambulance Service Revenue	Response fee	\$143.00	\$143.00
211	Fire	Ambulance Service Revenue	Scene care	\$65.00	\$65.00
212	Fire	Ambulance Service Revenue	Standby	\$775 per hour contracted, without contract	\$775 per hour contracted, without contract
213	Fire	Fire Licenses	Aerosol products	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
214	Fire	Fire Licenses	Amusement buildings	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
215	Fire	Fire Licenses	Aviation facilities	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
216	Fire	Fire Licenses	Carbon dioxide systems used in beverage dispensing applications	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
217	Fire	Fire Licenses	Carnivals and fairs	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
218	Fire	Fire Licenses	Cellulose nitrate film	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
219	Fire	Fire Licenses	Combustible dust-producing operations	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
220	Fire	Fire Licenses	Combustible fibers	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
221	Fire	Fire Licenses	Compressed gases	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
222	Fire	Fire Licenses	Covered and open mall buildings	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
223	Fire	Fire Licenses	Cryogenic fluids	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
224	Fire	Fire Licenses	Cutting and welding	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
225	Fire	Fire Licenses	Dry Cleaning	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
226	Fire	Fire Licenses	Exhibits and trade shows	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
227	Fire	Fire Licenses	Explosives	\$150 Plus applicable Tech fee	\$150 Plus applicable Tech fee
228	Fire	Fire Licenses	Fire hydrants and valves	\$150 Plus applicable Tech fee	\$150 Plus applicable Tech fee
229	Fire	Fire Licenses	Flammable and combustible liquids	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
230	Fire	Fire Licenses	Floor finishing	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
231	Fire	Fire Licenses	Fruit and crop ripening	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
232	Fire	Fire Licenses	Fumigation and thermal insecticidal fogging	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
233	Fire	Fire Licenses	Hazardous materials	\$205 Plus applicable Tech fee	\$205 Plus applicable Tech fee
234	Fire	Fire Licenses	HPM facilities	\$205 Plus applicable Tech fee	\$205 Plus applicable Tech fee
235	Fire	Fire Licenses	High piled storage 501-2500	501-2,500 sq. ft. - \$72.00 Plus applicable Tech fee	501-2,500 sq. ft. - \$72.00 Plus applicable Tech fee
236	Fire	Fire Licenses	High piled storage 2,501-12,000	2,501-12,000 sq. ft... - \$144.00 Plus applicable Tech fee	2,501-12,000 sq. ft... - \$144.00 Plus applicable Tech fee
237	Fire	Fire Licenses	High piled storage (over 12,000 sq. ft.)	>12,000 sq. ft... - \$216.00 Plus applicable Tech fee	>12,000 sq. ft... - \$216.00 Plus applicable Tech fee
238	Fire	Fire Licenses	Hot Work Operations	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
239	Fire	Fire Licenses	Industrial ovens	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
240	Fire	Fire Licenses	Lumber yards and woodworking plants	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
241	Fire	Fire Licenses	Liquid or gas-fueled vehicles or equipment in assembly buildings	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
242	Fire	Fire Licenses	LP gas	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
243	Fire	Fire Licenses	Magnesium	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
244	Fire	Fire Licenses	Miscellaneous combustible storage	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
245	Fire	Fire Licenses	Motor fuel-dispensing facilities	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
246	Fire	Fire Licenses	Open Burning	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
247	Fire	Fire Licenses	Open flames and torches	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
248	Fire	Fire Licenses	Open flames and candles	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
249	Fire	Fire Licenses	Organic coatings	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
250	Fire	Fire Licenses	Places of assembly	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
251	Fire	Fire Licenses	Private fire hydrants	\$150 Plus applicable Tech fee	\$150 Plus applicable Tech fee
252	Fire	Fire Licenses	Pyrotechnic special effects material	\$150 Plus applicable Tech fee	\$150 Plus applicable Tech fee
253	Fire	Fire Licenses	Pyroxylin plastics	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
254	Fire	Fire Licenses	Refrigeration equipment	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
255	Fire	Fire Licenses	Repair garages and motor fuel-dispensing facilities	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
256	Fire	Fire Licenses	Rooftop heliports	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
257	Fire	Fire Licenses	Spraying or dipping	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
258	Fire	Fire Licenses	Storage of scrap tires and tire byproducts	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
259	Fire	Fire Licenses	Temporary membrane, structures, tents and canopies	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
260	Fire	Fire Licenses	Tire-rebuilding plants	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
261	Fire	Fire Licenses	Waste handling	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
262	Fire	Fire Licenses	Wood products	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
263	Fire	Fire Licenses	Blasting operations	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
264	Fire	Fire Licenses	Commercial Day Care Facilities-Children	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
265	Fire	Fire Licenses	For Use Permit	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
266	Fire	Fire Licenses	Outside storage of Combustible material permit	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
267	Fire	Fire Service Fee	Re-Inspection Fee	\$72.00 flat rate Plus applicable Tech fee	\$72.00 flat rate Plus applicable Tech fee
268	Fire	Fire Service Fee	Investigation/Inspection/Fire watch/standby Fees-other than regular duty hours (Reimbursed Overtime)	\$92.00/hr.(2hr. Min) per ea. Fire Investigator/Inspector Plus applicable Tech fee	\$92.00/hr.(2hr. Min) per ea. Fire Investigator/Inspector Plus applicable Tech fee
269	Fire	Fire Service Fee	Investigation/Inspection Fees-during regular duty hours	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
270	Fire	Fire Service Fee	Fire Hydrant Flow Request (FHFR)	\$72.00/hr.(2hr. Min) per ea. Fire personnel Plus applicable Tech fee	\$72.00/hr.(2hr. Min) per ea. Fire personnel Plus applicable Tech fee
271	Fire	Fire Service Fee	Fire Watch/Standby-during regular duty hours	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
272	Fire	Fire Service Fee	Site Assessment (consultation)	\$75.00 flat rate Plus applicable Tech fee	\$75.00 flat rate Plus applicable Tech fee
273	Fire	Fire Service Fee	Non-Regulatory Inspections	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
274	Fire	Fire Service Fee	Commercial Safety Training	\$72.00 flat rate Plus applicable Tech fee	\$72.00 flat rate Plus applicable Tech fee
275	Fire	Fire Service Fee	Fire Plan Review by Appointment	\$146.00/hr. Plus applicable Tech fee	\$146.00/hr. Plus applicable Tech fee
276	Fire	Fire Service Fee	Fire Systems/Plan Review	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
277	Fire	Fire Service Fee	Fire Systems Initial Acceptance Test	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
278	Fire	Fire Service Fee	Building Permit Fire Final (BLD) Fee	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
279	Fire	Fire Service Fee	Expedited Services Fees-Site Inspections	\$144.00 initial (2hr. Min.); \$72.00/hr. thereafter Plus applicable Tech fee	\$144.00 initial (2hr. Min.); \$72.00/hr. thereafter Plus applicable Tech fee
280	International Bridges	Parking Meters	Meter Rentals	\$20.00	\$20.00
281	International Bridges	Parking Meters	Payments with Credit or Debit Card - to include Parking fee and convenience fee	MINIMUM Payment of \$1.03/1st hour then \$1.00/hour for additional time	MINIMUM Payment of \$1.03/1st hour then \$1.00/hour for additional time
282	International Bridges	Parking Meters	Administrative Fee Per Rental	\$35.00	\$35.00
283	International Bridges	Toll for International Bridges	Tolls Charge Pedestrian, three years or older	\$0.50	\$0.50
284	International Bridges	Toll for International Bridges	Tolls Charge, Bicycle	\$0.50	\$0.50
285	International Bridges	Toll for International Bridges	Toll Charge, Motorcycle - Pre-Paid	\$3.00	\$3.00
286	International Bridges	Toll for International Bridges	Toll Charge, Motorcycle - Cash at booth	\$3.50	\$3.50
287	International Bridges	Toll for International Bridges	Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Pre-Paid	\$3.00	\$3.00

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
288	International Bridges	Toll for International Bridges	Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Cash at booth	\$3.50	\$3.50
289	International Bridges	Toll for International Bridges	Extra Axle for automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Pre-Paid	\$1.50	\$1.50
290	International Bridges	Toll for International Bridges	Extra Axle for automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Cash at booth	\$2.00	\$1.75
291	International Bridges	Toll for International Bridges	Tolls Charge Commercial Trucks, Buses (a motor vehicle used to transport persons and designed to accommodate more than 10 passengers, including the operator), Motor Homes, Tractors, Commercial Towed Trailers - Pre-Paid	\$4.00 per axle	\$4.00 per axle
292	International Bridges	Toll for International Bridges	Tolls Charge Commercial Trucks, Buses (a motor vehicle used to transport persons and designed to accommodate more than 10 passengers, including the operator), Motor Homes, Tractors, Commercial Towed Trailers - Cash at booth	\$4.50 per axle	\$4.50 per axle
293	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton - Pre-paid	\$4.00	\$4.00 per axle
294	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton - Cash at booth	\$4.50	\$4.50 per axle
295	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks, or any other vehicle using the Zaragoza Commercial Bridge - Pre-Paid	\$4.00 per axle	\$4.00 per axle
296	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks, or any other vehicle using the Zaragoza Commercial Bridge - Cash at booth	\$4.50 per axle	\$4.50 per axle
297	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles - Pre-paid	Between \$5.00 and \$3.00	Between \$5.00 and \$3.00
298	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles - Cash at booth	Between \$5.50 and \$3.50	Between \$5.50 and \$3.50
299	International Bridges	Toll for International Bridges	Tolls Charge, Empty 2-axle Commercial Box Truck - Pre-paid	Between \$5.00 and \$3.00	Between \$5.00 and \$3.00
300	International Bridges	Toll for International Bridges	Tolls Charge, Empty 2-axle Commercial Box Truck - Cash at booth	Between \$5.50 and \$3.50	Between \$5.50 and \$3.50
301	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more - Pre-paid	Between \$7.50 and \$4.00	Between \$7.50 and \$4.00
302	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more - Cash at booth	Between \$8.00 and \$4.50	Between \$8.00 and \$4.50
303	International Bridges	Toll for International Bridges	Tolls Charge, Empty Commercial Box Truck, 3 axles or more - Pre-paid	Between \$7.50 and \$4.00	Between \$7.50 and \$4.00
304	International Bridges	Toll for International Bridges	Tolls Charge, Empty Commercial Box Truck, 3 axles or more - Cash at Booth	Between \$8.00 and \$4.50	Between \$8.00 and \$4.50
305	International Bridges	Toll for International Bridges	AVI RFID - Replacement Fee	\$7.00	\$7.00
306	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of less than Three Days	\$17.00 plus applicable Technology Fee	\$17.00 plus applicable Technology Fee
307	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of three to 15 days	\$50.00 plus applicable Technology Fee	\$50.00 plus applicable Technology Fee
308	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of 16 to 30 days	\$160.00 plus applicable Technology Fee	\$160.00 plus applicable Technology Fee
309	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-fee for each month after first 30 days	\$90.00 plus applicable Technology Fee	\$90.00 plus applicable Technology Fee
310	Streets and Maintenance	Temporary Traffic Control	City Placement of Traffic control devices	\$100.00	\$100.00
311	Streets and Maintenance	Temporary Traffic Control	Noncompliance Correction	\$100.00	\$100.00
312	Streets and Maintenance	Temporary Traffic Control	Lane/sidewalk rental (after expiration of permit)	\$100.00	\$100.00
313	Streets and Maintenance	Film Permit	Use of City ROW or facility not to exceed 48 hours for filmmaking event	\$40.00	\$40.00
314	Streets and Maintenance	Residential Parking	Application to impose parking restrictions within a district	\$30.00 Plus applicable Tech fee - Restriction/Boundary Modification; \$25.00 Plus applicable Tech Fee - Dissolution of restriction or district	\$30.00 Plus applicable Tech fee - Restriction/Boundary Modification; \$25.00 Plus applicable Tech Fee - Dissolution of restriction or district
315	Streets and Maintenance	Residential Parking	Application to dissolve parking restrictions within a district	\$25.00 Plus applicable Tech fee	\$25.00 Plus applicable Tech fee
316	Streets and Maintenance	Residential Parking	New resident permit	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
317	Streets and Maintenance	Residential Parking	Annual resident parking permit	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
318	Streets and Maintenance	Residential Parking	Annual owner's parking permit	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
319	Streets and Maintenance	Residential Parking	Annual visitor parking permit	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
320	Streets and Maintenance	Residential Parking	Annual renewal fee	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
321	Streets and Maintenance	Residential Parking	Annual Renewal Fee (when paid via internet beginning in 2010)	\$5.00 Plus applicable Tech fee	\$5.00 Plus applicable Tech fee
322	Streets and Maintenance	Residential Parking	Temporary one day parking permit	\$1.00 Plus applicable Tech fee	\$1.00 Plus applicable Tech fee
323	Streets and Maintenance	Residential Parking	Permit replacement	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
324	Streets and Maintenance	Parking Forfeits / Fines	Parking without permit in a residential parking district	\$28.00	\$28.00
325	Streets and Maintenance	Parking Forfeits / Fines	Parking in a residential parking district with expired permit	\$28.00	\$28.00
326	Streets and Maintenance	Media Parking Placards	Annual placard for Media parking or replacement of placard	\$50.00	\$50.00
327	Streets and Maintenance	Downtown Parking District - Parking Permit Fee(Initial Permit)	Downtown Parking District	\$30.00	\$30.00
328	Streets and Maintenance	Downtown Parking District - Parking Permit Fee(Additional Permit)	Downtown Parking District	\$200.00	\$200.00
329	Streets and Maintenance	Downtown Parking District - New Resident Temporary Parking Permit Fee	Downtown Parking District	\$30.00	\$30.00
330	Streets and Maintenance	Downtown Parking District Replacement Parking Permit Fee	Downtown Parking District	\$30.00	\$30.00
331	Streets and Maintenance	Paving Cut Permit	Paving Cut Permit	\$69.00	\$69.00
332	Streets and Maintenance	Paving Cut Permit	Paving Cut Permit Extension	\$23.00	\$23.00
333	Streets and Maintenance	Paving Cut Permit	After Hours Inspection Fee, Weekend inspections (Sat & Sun) will require the contractor to be charged a minimum of 4 hours. Over 4 hours will be charged actual worked hours.	\$90.00	\$90.00
334	Streets and Maintenance	Memorial Marker Fee	Memorial Marker Fee	\$124.00	\$124.00
335	Streets and Maintenance	Memorial Marker - Optional Personalized Memorials Fee	Memorial Marker Fee	\$50.00	\$50.00
336	Planning & Inspections	Special Privilege	Application Fee - Permit	\$371.00 plus applicable technology fee	\$371.00 plus applicable technology fee
337	Planning & Inspections	Special Privilege	Application Fee - License	\$699 plus applicable technology fee	\$699 plus applicable technology fee
338	Planning & Inspections	Special Privilege	Application Fee - Downtown improvement area (construction)	Downtown fee waived per incentive. Only applicable technology fee.	Deleted
339	Planning & Inspections	Special Privilege	Application Fee - RTS (Rapid Transit System) and TOD (Transit Oriented Development) Corridors	Applicable technology fee	Applicable technology fee
340	Planning & Inspections	Special Privilege	Application Fee - Smart Code Zoned Properties	Applicable technology fee	Applicable technology fee
341	Planning & Inspections	Special Privilege - Annual fee	Awning, canopy, marquee, sign (legally existing)	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee
342	Planning & Inspections	Special Privilege - Annual fee	Awning, canopy, marquee, sign (new)	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
343	<b>Planning &amp; Inspections</b>	<b>Special Privilege - Annual fee</b>	<b>Arcades, Awnings, Canopies &amp; Galleries that comply with City Code Section 15.08.1201</b>		
344	Planning & Inspections	Special Privilege - Annual fee	Subdivision entrance signs	\$106.00 per sign; plus applicable technology fee	\$106.00 per sign; plus applicable technology fee
345	Planning & Inspections	Special Privilege - Annual fee	Taxi stand	\$2,120 per stand; plus applicable technology fee	\$2,120 per stand; plus applicable technology fee
346	Planning & Inspections	Special Privilege - Annual fee	Underground storage vault or structure in CBD	\$530.00 per vault or structure; plus applicable technology fee	\$530.00 per vault or structure; plus applicable technology fee
347	Planning & Inspections	Special Privilege - Annual fee	Designated food vending concessions in the downtown area	\$2,120 per site; plus applicable technology fee	\$2,120 per site; plus applicable technology fee
348	Planning & Inspections	Special Privilege - Annual fee	Pipelines, whether overhead, surface or subsurface	\$3,710.00 flat rate plus \$220 per pipeline; plus applicable technology fee	\$3,710.00 flat rate plus \$220 per pipeline; plus applicable technology fee
349	Planning & Inspections	Special Privilege - Annual fee	Building or other structural encroachment	\$5.00 per square foot; plus applicable technology fee	\$5.00 per square foot; plus applicable technology fee
350	Planning & Inspections	Special Privilege - Annual fee	Stairways	\$11.00 per stairway; plus applicable technology fee	\$11.00 per stairway; plus applicable technology fee
351	<b>Planning &amp; Inspections</b>	<b>Special Privilege - Annual fee</b>	<b>Stairways (legally existing building 40 year and older)</b>		
352	Planning & Inspections	Special Privilege - Annual fee	Facades	\$2.00 per linear foot; plus applicable technology fee	\$2.00 per linear foot; plus applicable technology fee
353	Planning & Inspections	Special Privilege - Annual fee	Pedestrian Sky Walk	\$530.00 per sky walk; plus applicable technology fee	\$530.00 per sky walk; plus applicable technology fee
354	Planning & Inspections	Special Privilege - Annual fee	Accessibility ramps required by code	\$11.00 per site; plus applicable technology fee	\$11.00 per site; plus applicable technology fee
355	<b>Planning &amp; Inspections</b>	<b>Special Privilege - Annual fee</b>	<b>Accessibility ramps required by code (legally existing building 40 years and older)</b>		
356	Planning & Inspections	Special Privilege - Annual fee	Street furniture	\$21.00 per site; plus applicable technology fee	\$21.00 per site; plus applicable technology fee
357	Planning & Inspections	Special Privilege - Annual fee	Cables to include fiberoptics - surface, subsurface and aerial	\$3,710.00 for up to 2,000 linear feet plus \$2.00 per linear foot thereafter; technology fee does not apply	\$3,710.00 for up to 2,000 linear feet plus \$2.00 per linear foot thereafter; technology fee does not apply
358	Planning & Inspections	Special Privilege - Annual fee	Outdoor pay telephones	\$1,060.00 per site; plus applicable technology fee	\$1,060.00 per site; plus applicable technology fee
359	Planning & Inspections	Special Privilege - Annual Fee	Mobile Billboards	\$1,500.00 per issued Permit; plus applicable technology fee	\$1,500.00 per issued Permit; plus applicable technology fee
360	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced canopy or awning	\$21.00 per canopy or awning; plus applicable technology fee	\$21.00 per canopy or awning; plus applicable technology fee
361	<b>Planning &amp; Inspections</b>	<b>Special Privilege - Annual fee - Downtown Improvement Area</b>	<b>New, relocated, repaired or replaced canopy or awning, canopy or gallery that complies with City Code Section 15.08.1201</b>		
362	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced wall sign	\$21.00 per site; plus applicable technology fee	\$21.00 per site; plus applicable technology fee
363	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced marquee, kiosk, or other sign	\$53.00 per site; plus applicable technology fee	\$53.00 per site; plus applicable technology fee
364	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	Street furniture	\$21.00 per site; plus applicable technology fee	\$21.00 per site; plus applicable technology fee
365	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	Outdoor cafe, restaurant, or market place	\$159.00 per site; plus applicable technology fee	\$159.00 per site; plus applicable technology fee
366	Planning & Inspections	Special Privilege - Annual Fee - Downtown Improvement Area	Sidewalk Vending Space	Flat fee of \$150 for 100 square feet or less of license area and \$300 for license area over 100 square feet; plus applicable technology fee	Flat fee of \$150 for 100 square feet or less of license area and \$300 for license area over 100 square feet; plus applicable technology fee
367	Planning & Inspections	Special Privilege - Annual Fee	Sidewalk Vending Space	Flat fee of \$200 for 100 square feet or less of license area and \$400 for license area over 100 square feet; plus applicable technology fee	Flat fee of \$200 for 100 square feet or less of license area and \$400 for license area over 100 square feet; plus applicable technology fee
368	Planning & Inspections	Special Privilege - Temporary Use Fee - Downtown Improvement Area	Street closure in Downtown Improvement Area	\$53.00 per 12 hour period; plus applicable technology fee	\$53.00 per 12 hour period; plus applicable technology fee
369	Planning & Inspections	Special Privilege - Temporary Use Fee	Temporary street display	\$11.00 each plus the city's cost of installation, inspection and removal; plus applicable technology fee	\$11.00 each plus the city's cost of installation, inspection and removal; plus applicable technology fee
370	Planning & Inspections	Special Privilege - Temporary Use Fee	Banner Program	\$11.00, plus city's cost of installation fees; plus applicable technology fee	\$11.00, plus city's cost of installation fees; plus applicable technology fee
371	Planning & Inspections	Special Privilege - Temporary Use Fee	Temporary banner	\$11.00 per day, plus city's cost of installation and inspection; plus applicable technology fee	\$11.00 per day, plus city's cost of installation and inspection; plus applicable technology fee
372	Planning & Inspections	Special Privilege - Temporary Use Fee	Street closure in a residential/apartment zone, exceeding 24 hours	\$53.00 per 12 hour period; plus applicable technology fee	\$53.00 per 12 hour period; plus applicable technology fee
373	Planning & Inspections	Special Privilege - Temporary Use Fee	Street closure in a commercial/manufacturing zone	\$106.00 per 12 hour period; plus applicable technology fee	\$106.00 per 12 hour period; plus applicable technology fee
374	Planning & Inspections	Special Privilege - Annual Fee	Aerial, surface and sub-surface encroachments other than those listed	Area in square feet x market value per square foot x ten percent x seventy-five percent; minimum fee of \$1,060.00; plus applicable technology fee	Area in square feet x market value per square foot x ten percent x seventy-five percent; minimum fee of \$1,060.00; plus applicable technology fee
375	Planning & Inspections	Parade Permit Application - Base Fee	Application submitted at least 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus applicable technology fee	\$131.00 plus applicable technology fee
376	Planning & Inspections	Parade Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus base parade permit fee and applicable technology fee	\$131.00 plus base parade permit fee and applicable technology fee
377	Planning & Inspections	Special Event Permit Application	Application submitted at least 30 days in advance of event for areas located outside of the Downtown Improvement Area.	\$371 plus applicable technology fee	\$371 plus applicable technology fee
378	Planning & Inspections	Special Event Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event.	\$371.00 plus base special event permit application fee and applicable technology fee	\$371.00 plus base special event permit application fee and applicable technology fee
379	Planning & Inspections	Special Event Permit Application - Downtown Improvement Area	Application submitted at least 30 days in advance of event for areas located within the Downtown Improvement Area.	\$212 plus applicable technology fee	\$212 plus applicable technology fee
380	Planning & Inspections	Special Event Permit Application - Downtown Improvement Area- late fee	Application submitted at least 7 days but less than 30 days in advance of event.	\$212.00 plus base downtown special event permit application fee and applicable technology fee	\$212.00 plus base downtown special event permit application fee and applicable technology fee
381	Planning & Inspections	Temporary Event Permit Application	Application submitted at least 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus applicable technology fee	\$131.00 plus applicable technology fee
382	Planning & Inspections	Temporary Event Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus base temporary event permit application fee and applicable technology fee	\$131.00 plus base temporary event permit application fee and applicable technology fee
383	Planning & Inspections	Planning Documents	Any Other Medium	Cost plus applicable technology fee	Cost plus applicable technology fee
384	<b>Planning &amp; Inspections</b>	<b>Planning Documents</b>	<b>Special Publications of City and Geographical Information</b>		
385	Planning & Inspections	Planning Documents	Planning dept. demo pack	\$19 plus applicable technology fee	\$19 plus applicable technology fee
386	Planning & Inspections	Planning Documents	Zoning Map Series	\$176 plus applicable technology fee	\$176 plus applicable technology fee
387	Planning & Inspections	Planning Documents	Plan El Paso	\$56 plus applicable technology fee	\$56 plus applicable technology fee
388	Planning & Inspections	Planning Documents	Plan El Paso (single 11 x 17)	\$9.00 plus applicable technology fee	\$9.00 plus applicable technology fee
389	Planning & Inspections	Planning Documents	Plan El Paso (single 24 x 36)	\$18 plus applicable technology fee	\$18 plus applicable technology fee
390	<b>Planning &amp; Inspections</b>	<b>Planning Documents</b>	<b>GIS Information</b>		
391	<b>Planning &amp; Inspections</b>	<b>Planning Documents</b>	<b>Maps-size of longest side</b>		
392	Planning & Inspections	Planning Documents	up to 12"	\$6 plus applicable technology fee	\$6 plus applicable technology fee
393	Planning & Inspections	Planning Documents	up to 24"	\$12 plus applicable technology fee	\$12 plus applicable technology fee

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
394	Planning & Inspections	Planning Documents	up to 36"	\$18 plus applicable technology fee	\$18 plus applicable technology fee
395	Planning & Inspections	Planning Documents	over 36"	\$21 plus applicable technology fee	\$21 plus applicable technology fee
396	Planning & Inspections	Planning Documents	Street Code Book	\$33 plus applicable technology fee	\$33 plus applicable technology fee
397	Planning & Inspections	Applications - Zoning	Zoning Condition or Special Contract - Release or Amendment	\$1,195 plus applicable technology fee	\$1,195 plus applicable technology fee
398	Planning & Inspections	Applications - Zoning	Rezoning	\$1,195 plus applicable technology fee	\$1,195 plus applicable technology fee
399	Planning & Inspections	Applications - Zoning	Special Permit	\$1,289 plus applicable technology fee	\$1,289 plus applicable technology fee
400	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan - City Council	\$1,131 plus applicable technology fee	\$1,131 plus applicable technology fee
401	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan Review - City Plan Commission	\$648 plus applicable technology fee	\$648 plus applicable technology fee
402	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan Review - Administrative Review	\$351 plus applicable technology fee	\$351 plus applicable technology fee
403	Planning & Inspections	Applications - Zoning	Detailed Site Plan-Administrative Modification	\$194 plus applicable technology fee.	\$194 plus applicable technology fee.
404	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - up to and including 1 acre	\$352 plus applicable technology fee	\$352 plus applicable technology fee
405	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 1 acre up to and including 3 acres	\$415 plus applicable technology fee	\$415 plus applicable technology fee
406	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 3 acres up to and including 5 acres	\$495 plus applicable technology fee	\$495 plus applicable technology fee
407	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 5 acres up to and including 10 acres	\$562 plus applicable technology fee	\$562 plus applicable technology fee
408	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 10 acres or more	\$709 plus applicable technology fee	\$709 plus applicable technology fee
409	Planning & Inspections	Applications - Subdivisions	Major Preliminary	\$2,013 plus applicable technology fee	\$2,013 plus applicable technology fee
410	Planning & Inspections	Applications - Subdivisions	Major Final	\$1,902 plus applicable technology fee	\$1,902 plus applicable technology fee
411	Planning & Inspections	Applications - Subdivisions	Major Combination	\$2,211 plus applicable technology fee	\$2,211 plus applicable technology fee
412	Planning & Inspections	Applications - Subdivisions	Development Plat	\$1,846 plus applicable technology fee	\$1,846 plus applicable technology fee
413	Planning & Inspections	Applications - Subdivisions	Minor	\$878 plus applicable technology fee	\$878 plus applicable technology fee
414	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Preliminary	\$1,695 plus applicable technology fee	\$1,695 plus applicable technology fee
415	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Final	\$1,857 plus applicable technology fee	\$1,857 plus applicable technology fee
416	Planning & Inspections	Applications - Subdivisions	Extension/Reinstatement	\$416 plus applicable technology fee	\$416 plus applicable technology fee
417	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Combination	\$2,222 plus applicable technology fee	\$2,222 plus applicable technology fee
418	Planning & Inspections	Applications - Subdivisions	Amending	\$717 plus applicable technology fee	\$717 plus applicable technology fee
419	Planning & Inspections	Applications - Subdivisions	Platting Determination Certificate	\$80 plus applicable technology fee	\$80 plus applicable technology fee
420	Planning & Inspections	Subdivision Improvements Review Application	Review Only	\$.10 acres \$1000 thereafter \$75/acre plus applicable technology fee	\$.10 acres \$1000 thereafter \$75/acre plus applicable technology fee
421	Planning & Inspections	Subdivision Improvements	Pre application review for drainage, subdivision, commercial, flood zone	\$75.00/hour plus applicable technology fee	\$75.00/hour plus applicable technology fee
422	Planning & Inspections	Construction Improvement Permit	Improvement Inspection	\$148 + \$60 per hour, plus applicable technology fee	\$148 + \$60 per hour, plus applicable technology fee
423	Planning & Inspections	Subdivision Inspections	0.1-10.0 acre	\$148 + \$60 per hour, plus applicable technology fee	\$148 + \$60 per hour, plus applicable technology fee
424	Planning & Inspections	Subdivision Inspections	10.1-30.0 acre	\$255 + \$60 per hour, plus applicable technology fee	\$255 + \$60 per hour, plus applicable technology fee
425	Planning & Inspections	Subdivision Inspections	30.1-60.0 acre	\$448 + \$60 per hour, plus applicable technology fee	\$448 + \$60 per hour, plus applicable technology fee
426	Planning & Inspections	Subdivision Inspections	60.1-100.0 acre	\$815 + \$60 per hour, plus applicable technology fee	\$815 + \$60 per hour, plus applicable technology fee
427	Planning & Inspections	Subdivision Inspections	Over 100 acres	\$1,333 + \$60 per hour, plus applicable technology fee	\$1,333 + \$60 per hour, plus applicable technology fee
428	Planning & Inspections	Subdivision Inspections	Pre final or final inspections	\$200/hour, Plus applicable technology fee	\$200/hour, Plus applicable technology fee
429	Planning & Inspections	Subdivision Inspections	Preparation of Acceptance of Subdivision	\$75.00/hour	\$75.00/hour
430	Planning & Inspections	Applications - Grading	Grading Plan - Additional fee is required for additional review, additional inspection, or expedite review	\$84 per hour applicable technology fee	\$84 per hour applicable technology fee
431	Planning & Inspections	Applications - Subdivision Improvement Plans	Subdivision Improvement Plan - Beyond the second review additional fee	\$168 per hour applicable technology fee	\$168 per hour applicable technology fee
432	Planning & Inspections	Applications - Subdivisions	Vesting review of regulations for development applications	\$297.60 plus applicable technology fee	\$297.60 plus applicable technology fee
433	Planning & Inspections	Applications - Subdivisions	Land Study - 0.0 up to and including 300 acres	\$4,719 plus applicable technology fee.	\$4,719 plus applicable technology fee.
434	Planning & Inspections	Applications - Subdivisions	Land Study - over 300 acres up to and including 600 acres	\$6,958 plus applicable technology fee.	\$6,958 plus applicable technology fee.
435	Planning & Inspections	Applications - Subdivisions	Land Study - over 600 acres up to and including 900 acres	\$8,906 plus applicable technology fee.	\$8,906 plus applicable technology fee.
436	Planning & Inspections	Applications - Subdivisions	Land Study - over 900 acres or more	\$11,651 plus applicable technology fee.	\$11,651 plus applicable technology fee.
437	Planning & Inspections	Applications - Subdivisions	Amended Land Study - 0.0 up to and including 300 acres	\$2,293 plus applicable technology fee.	\$2,293 plus applicable technology fee.
438	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 300 acres up to and including 600 acres	\$3,381 plus applicable technology fee.	\$3,381 plus applicable technology fee.
439	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 600 acres up to and including 900 acres	\$4,327 plus applicable technology fee.	\$4,327 plus applicable technology fee.
440	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 900 acres or more	\$5,661 plus applicable technology fee.	\$5,661 plus applicable technology fee.
441	Planning & Inspections	Applications - MTP Amendment	Major Thoroughfare Plan Amendment	\$645 plus applicable technology fee.	\$645 plus applicable technology fee.
442	Planning & Inspections	Comp Plan Amendment	Comprehensive Plan Amendment	\$958 plus applicable technology fee	\$958 plus applicable technology fee
443	Planning & Inspections	Applications - Subdivisions	Vacation of Recorded Subdivision	\$1,201 plus applicable technology fee.	\$1,201 plus applicable technology fee.
444	Planning & Inspections	Applications - Subdivisions	Vacation of Public Rights-of-Way or Easements	\$1,938 plus applicable technology fee	\$1,938 plus applicable technology fee
445	Planning & Inspections	Applications - Subdivisions	Dedication of Rights-of-Way or Easements by Metes & Bounds	\$1,538 plus applicable technology fee	\$1,538 plus applicable technology fee
446	Planning & Inspections	Applications - Subdivisions	Street Name Change	\$2,056 plus applicable technology fee.	\$2,056 plus applicable technology fee.
447	Planning & Inspections	Applications - Subdivisions	5-day review (Third review and any subsequent reviews)	\$235 plus applicable technology fee	\$235 plus applicable technology fee
448	Planning & Inspections	Other Applications	Address assignment, change or verification	\$18 plus applicable technology fee	\$18 plus applicable technology fee
449	Planning & Inspections	Other Applications	Development Agreement (includes PID applications)	\$1,996 plus applicable technology fee	\$1,996 plus applicable technology fee
450	Planning & Inspections	Other Applications	Off-site park dedications	\$1,996 plus applicable technology fee	\$1,996 plus applicable technology fee
451	Planning & Inspections	Other Applications	Annexation	\$2,405 plus applicable technology fee	\$2,405 plus applicable technology fee
452	Planning & Inspections	Other Applications	Complete subdivision ordinance	\$16 plus applicable technology fee.	\$16 plus applicable technology fee.
453	Planning & Inspections	Other Applications	Zoning verification letter per contiguous parcels	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
454	Planning & Inspections	Other Applications	Zoning verification letter/ with specific request for information	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
455	Planning & Inspections	Other Applications	Shared Parking	\$146 plus applicable technology fee.	\$146 plus applicable technology fee.
456	Planning & Inspections	Other Applications	Special Investigation	\$84 plus applicable technology fee.	\$84 plus applicable technology fee.
457	Planning & Inspections	Other Applications	Additional requests for information for above	\$84 plus applicable technology fee.	\$84 plus applicable technology fee.
458	Planning & Inspections	Other Applications	Processing fee for high screening walls	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
459	Planning & Inspections	Other Applications	Rescind mandatory wall requirement	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
460	Planning & Inspections	Other Applications	Classification of use from zoning administrator	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
461	Planning & Inspections	Other Applications	Zoning Board of Adjustment - residential application	\$728 plus applicable technology fee.	\$728 plus applicable technology fee.
462	Planning & Inspections	Other Applications	Zoning Board of Adjustment - commercial application	\$728 plus applicable technology fee.	\$728 plus applicable technology fee.
463	Planning & Inspections	Legal Nonconforming	Registration for Legal Nonconforming use	\$123 plus applicable technology fee	\$123 plus applicable technology fee
464	Planning & Inspections	Neighborhood Conservancy Overlay (NCO) - CRC review	Neighborhood Conservancy Overlay (NCO) - CRC review	\$212 plus applicable technology fee	\$212 plus applicable technology fee
465	Planning & Inspections	Other Applications	Pre-application meeting	\$125/hr plus applicable technology fee	\$125/hr plus applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
466	Planning & Inspections	Historic Landmark Commission	Appeal of Historic Landmark commission decision	\$308 plus applicable technology fee.	\$308 plus applicable technology fee.
467	Planning & Inspections	Development	Floodplain,CLOMR, LOMR or any other FEMA's application for review	\$80.00/hour plus applicable technology fee	\$80.00/hour plus applicable technology fee
468	Planning & Inspections	Development	Third party review for Floodplain, CLOMR, LOMR or any other FEMA's application for review	\$130.00/hour plus applicable technology fee	\$130.00/hour plus applicable technology fee
469	Planning & Inspections	Development	Flood Determination Letter	\$25.00 plus applicable technology fee.	\$25.00 plus applicable technology fee.
470	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Residential	\$24.00 plus applicable tech fee	\$24.00 plus applicable tech fee
471	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Engineering- Land Development	\$30.00 plus applicable technology fee	\$30.00 plus applicable technology fee
472	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Commercial	\$45.00 plus applicable technology fee	\$45.00 plus applicable technology fee
473	Planning & Inspections	Administrative Fee (Permit Cancellation)	Permit cancellation fee for permits that are not assessed a plan review fee.	Equal to 30% of permit fee plus applicable technology fee	Equal to 30% of permit fee plus applicable technology fee
474	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents – Planning	\$30.00 plus applicable technology fee	\$30.00 plus applicable technology fee
475	Planning & Inspections	Completion Permit	Completion Permit for Plumbing, Mechanical or Electrical Permits	50% of original mechanical, plumbing or electrical permit fee or the base fee, whichever is higher plus applicable technology fee	50% of original mechanical, plumbing or electrical permit fee or the base fee, whichever is higher plus applicable technology fee
476	Planning & Inspections	Board and Secure Permit Fee	Board and Secure Permit Fee:	Level I: Single Family and up to a quadraplex on one parcel or commercial building less than 5,000 sq. ft.: \$115 Level II: Commercial building greater than 5,000 sq. ft. but less than 10,000 sq. ft.: \$231 Level III: Commercial building greater than 10,000 sq. ft.: \$346 plus applicable technology fee	Level I: Single Family and up to a quadraplex on one parcel or commercial building less than 5,000 sq. ft.: \$115 Level II: Commercial building greater than 5,000 sq. ft. but less than 10,000 sq. ft.: \$231 Level III: Commercial building greater than 10,000 sq. ft.: \$346 plus applicable technology fee
477	Planning & Inspections	Plan Review - Re-Submission Fee		\$212 plus applicable technology fee	\$212 plus applicable technology fee
478	Planning & Inspections	Plan Review- Expedited Review 1 - For construction permits with valuation equal to or greater than \$300,000.00		Six hundred forty five dollars (\$645) plus one hundred and fifty six dollars (\$156) for each hour or portion of an hour of plan review time plus applicable technology fee	Six hundred forty five dollars (\$645) plus one hundred and fifty six dollars (\$156) for each hour or portion of an hour of plan review time plus applicable technology fee
479	Planning & Inspections	Plan Review - Expedited Review 2 - For construction permits with valuation less than \$300,000.00		Two hundred and fifty six dollars (\$256) plus ninety four dollars (\$94) for each hour or portion of an hour of plan review time plus applicable technology fee.	Two hundred and fifty six dollars (\$256) plus ninety four dollars (\$94) for each hour or portion of an hour of plan review time plus applicable technology fee.
480	Planning & Inspections	Commercial Plan Review - Review Fee		Equal to 30% of building permit fee plus applicable technology fee	Equal to 30% of building permit fee plus applicable technology fee
481	Planning & Inspections	Appeals Board Fees		\$555 plus applicable technology fee	\$555 plus applicable technology fee
482	Planning & Inspections	Building and Standards Commission	Hearing/Rehearing for Building and Standards Comm.	\$555 plus applicable technology fee	\$555 plus applicable technology fee
483	Planning & Inspections	Building Permits	Solar Shingle per 100 sq. ft.	\$14 per sq. ft. plus base fee plus applicable technology fee	\$14 per sq. ft. plus base fee plus applicable technology fee
484	Planning & Inspections	Building Permits	Contractor starting work without a permit on a residential building, structure, electrical, gas, mechanical, irrigation, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit plus applicable technology fee	Triple the permit fee for working without a permit plus applicable technology fee
485	Planning & Inspections	Building Permits	Contractor starting work without a permit on a commercial building, structure, electrical, gas, mechanical, irrigation, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit plus applicable technology fee	Triple the permit fee for working without a permit plus applicable technology fee
486	Planning & Inspections	Building Permits	Homeowner starting work without a permit on his own residential building, structure, electrical, gas, mechanical, irrigation or plumbing system before obtaining the necessary permits or written authorization from the building official	Double the permit fee for working without a permit plus applicable technology fee	Double the permit fee for working without a permit plus applicable technology fee
487	Planning & Inspections	Building Permits	Permit which require only one inspection	\$110 plus applicable technology fee	\$110 plus applicable technology fee
488	Planning & Inspections	Building Permits	Pre-Inspection Fee	\$110 plus applicable technology fee	\$110 plus applicable technology fee
489	Planning & Inspections	Building Permits	building/existing building C of O	\$110 plus applicable technology fee	\$110 plus applicable technology fee
490	Planning & Inspections	Building Permits	building/fences	\$110 plus applicable technology fee	\$110 plus applicable technology fee
491	Planning & Inspections	Building Permits	Building/electrical fence	\$152 plus applicable technology fee	\$152 plus applicable technology fee
492	Planning & Inspections	Building Permits	building/placement	\$110 plus applicable technology fee	\$110 plus applicable technology fee
493	Planning & Inspections	Building Permits	building/plumbing/CHP	\$110 plus applicable technology fee	\$110 plus applicable technology fee
494	Planning & Inspections	Building Permits	building/right of way	\$110 plus applicable technology fee	\$110 plus applicable technology fee
495	Planning & Inspections	Building Permits	building/siding	\$110 plus applicable technology fee	\$110 plus applicable technology fee
496	Planning & Inspections	Building Permits	building/weatherization	\$110 plus applicable technology fee	\$110 plus applicable technology fee
497	Planning & Inspections	Building Permits	building/windows	\$110 plus applicable technology fee	\$110 plus applicable technology fee
498	Planning & Inspections	Building Permits	Permit which require two inspections	\$160 plus applicable technology fee	\$160 plus applicable technology fee
499	Planning & Inspections	Building Permits	Demolition Permit	\$115 plus applicable technology fee	\$115 plus applicable technology fee
500	Planning & Inspections	Building Permits	building/residential/swimming pool, spa	\$115 plus applicable technology fee	\$115 plus applicable technology fee
501	Planning & Inspections	Building Permits	building/retaining walls	\$115 plus applicable technology fee	\$115 plus applicable technology fee
502	Planning & Inspections	Building Permits	Moving a building	\$115 plus applicable technology fee	\$115 plus applicable technology fee
503	Planning & Inspections	Building Permits	Temporary structures-amusement devices		
504	Planning & Inspections	Building Permits	per ride-per month	\$9 plus applicable technology fee	\$9 plus applicable technology fee
505	Planning & Inspections	Building Permits	minimum	\$51 plus applicable technology fee	\$51 plus applicable technology fee
506	Planning & Inspections	Building Permits	Cellular Service	Based on the valuation of the tower. The same as a commercial building, plus applicable technology fee	Based on the valuation of the tower. The same as a commercial building, plus applicable technology fee
507	Planning & Inspections	Sidewalk, Street and Public ROW Rental	Permit Fee	\$40 plus applicable technology fee	\$40 plus applicable technology fee
508	Planning & Inspections	Sidewalk, Street and Public ROW Rental	Per Month	\$ 0.14 / Sq. ft. plus applicable technology fee	\$ 0.14 / Sq. ft. plus applicable technology fee
509	Planning & Inspections	Sidewalk, Street and Public ROW Rental	minimum	\$51 plus applicable technology fee	\$51 plus applicable technology fee
510	Planning & Inspections	Sidewalk, Street and Public ROW Rental	If the street rental prevents use of :		
511	Planning & Inspections	Sidewalk, Street and Public ROW Rental	If the street rental prevents use of on-street parking meters	\$9/day per meter plus applicable technology fee	\$9/day per meter plus applicable technology fee
512	Planning & Inspections	Building Permits - Commercial		For Structural repair work costing over five hundred dollars (\$500.00) and less than fifteen thousand dollars (\$15,000.00), all repair work, new work and remodeling with a valuation up to and not including fifteen thousand dollars and requiring plans and plan review, the fee shall be one hundred sixty dollars and forty-nine cents (\$160.49) plus plan review fee and applicable technology fee.	For Structural repair work costing over five hundred dollars (\$500.00) and less than fifteen thousand dollars (\$15,000.00), all repair work, new work and remodeling with a valuation up to and not including fifteen thousand dollars and requiring plans and plan review, the fee shall be one hundred sixty dollars and forty-nine cents (\$160.49) plus plan review fee and applicable technology fee.

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
513	Planning & Inspections	Building Permits - Commercial		For a valuation from fifteen thousand dollars and including one hundred thousand dollars, the fee shall be one hundred sixty-one dollars and twelve cents (\$161.12) for the first fifteen thousand dollars plus eight dollars and forty-eight cents (\$8.48) per thousand for each additional thousand or fraction thereof by which the valuation exceeds fifteen thousand dollars plus plan review fee and applicable technology fee.	For a valuation from fifteen thousand dollars and including one hundred thousand dollars, the fee shall be one hundred sixty-one dollars and twelve cents (\$161.12) for the first fifteen thousand dollars plus eight dollars and forty-eight cents (\$8.48) per thousand for each additional thousand or fraction thereof by which the valuation exceeds fifteen thousand dollars plus plan review fee and applicable technology fee.
514	Planning & Inspections	Building Permits - Commercial		For a valuation over one hundred thousand dollars up to and including five hundred thousand dollars, the fee shall be eight hundred thirty-seven dollars and forty cents (\$837.40) for the first one hundred thousand dollars, plus six dollars and thirty-six cents (\$6.36) for each one thousand dollars or fraction thereof by which the valuation exceeds one hundred thousand dollars plus plan review fee and applicable technology fee.	For a valuation over one hundred thousand dollars up to and including five hundred thousand dollars, the fee shall be eight hundred thirty-seven dollars and forty cents (\$837.40) for the first one hundred thousand dollars, plus six dollars and thirty-six cents (\$6.36) for each one thousand dollars or fraction thereof by which the valuation exceeds one hundred thousand dollars plus plan review fee and applicable technology fee.
515	Planning & Inspections	Building Permits - Commercial		For a valuation over five hundred thousand dollars up to and including one million dollars, the fee shall be three thousand one hundred twelve dollars and seventy-two cents (\$3,112.72) for the first five hundred thousand dollars plus three dollars and twenty eight cents (\$3.28) for each one thousand dollars of fraction thereof by which the valuation exceeds five hundred thousand dollars plus plan review fee and applicable technology fee.	For a valuation over five hundred thousand dollars up to and including one million dollars, the fee shall be three thousand one hundred twelve dollars and seventy-two cents (\$3,112.72) for the first five hundred thousand dollars plus three dollars and twenty eight cents (\$3.28) for each one thousand dollars of fraction thereof by which the valuation exceeds five hundred thousand dollars plus plan review fee and applicable technology fee.
516	Planning & Inspections	Building Permits - Commercial		For a valuation over one million dollars, the fee shall be four thousand seven hundred fifty-eight dollars and thirty-four cents (\$4,758.34) for the first one million dollars plus two dollars and twelve cents (\$2.12) for each one thousand dollars of fraction thereof by which the valuation exceeds one million thousand dollars plus plan review fee and applicable technology fee.	For a valuation over one million dollars, the fee shall be four thousand seven hundred fifty-eight dollars and thirty-four cents (\$4,758.34) for the first one million dollars plus two dollars and twelve cents (\$2.12) for each one thousand dollars of fraction thereof by which the valuation exceeds one million thousand dollars plus plan review fee and applicable technology fee.
517	Planning & Inspections	Building Permits - Commercial	Commercial Swimming Pool	\$238 plus applicable technology fee	\$238 plus applicable technology fee
518	Planning & Inspections	Building Permits - Commercial	Commercial Spa	\$185 plus applicable technology fee	\$185 plus applicable technology fee
519	Planning & Inspections	Building Permits	Completion Permit	50% of current permit fee plus applicable technology fee	50% of current permit fee plus applicable technology fee
520	Planning & Inspections	Building Permits	Foundation Only Permit	10% of total permit fee plus applicable technology fee	10% of total permit fee plus applicable technology fee
521	Planning & Inspections	Building Permits - Commercial	Shell Permit	80% of building permit fee plus applicable technology fee	80% of building permit fee plus applicable technology fee
522	Planning & Inspections	Building Permits - Commercial	Tenant Improvement Permit For Existing Buildings	20% of building permit fee plus applicable technology fee	20% of building permit fee plus applicable technology fee
523	Planning & Inspections	Building Permits - Commercial	Tenant Improvement Permit For New Buildings	20% of building permit fee plus applicable technology fee	20% of building permit fee plus applicable technology fee
524	Planning & Inspections	Landscape Buyout Fee	Landscape Buyout Fee	Landscape fees in lieu of installation Calculation based on \$5,300 per plan unit, plus applicable technology fee	Landscape fees in lieu of installation Calculation based on \$5,300 per plan unit, plus applicable technology fee
525	Planning & Inspections	Single Family Residential Landscape Buyout Fee	Landscape Buyout Fee	Landscape fees in lieu of installation \$150 plus applicable technology fee	Landscape fees in lieu of installation \$150 plus applicable technology fee
526	Planning & Inspections	Electrical Permits		Repairs or alterations costing under \$1,000.00 requiring building permit fee shall be according to Schedule B. plus applicable technology fee	Repairs or alterations costing under \$1,000.00 requiring building permit fee shall be according to Schedule B. plus applicable technology fee
527	Planning & Inspections	Electrical Permits	\$1,000.00 to \$6,000.00	Repair work costing over \$1,000.00 and all new and remodeling work with a building permit valuation up to including \$6,000.00 shall be \$76 plus applicable technology fee.	Repair work costing over \$1,000.00 and all new and remodeling work with a building permit valuation up to including \$6,000.00 shall be \$76 plus applicable technology fee.
528	Planning & Inspections	Electrical Permits	\$6,000.00 to \$15,000.00	Building permit valuation over \$6,000.00 shall be \$78 for the first \$6,000.00 plus \$1.05 for each additional thousand of fraction thereof up to and including \$15,000.00 plus applicable technology fee.	Building permit valuation over \$6,000.00 shall be \$78 for the first \$6,000.00 plus \$1.05 for each additional thousand of fraction thereof up to and including \$15,000.00 plus applicable technology fee.
529	Planning & Inspections	Electrical Permits	\$15,000.00 to \$100,000.00	Building permit valuation over \$15,000.00 fee shall be \$89 for the first \$15,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$100,000.00 plus applicable tech fee.	Building permit valuation over \$15,000.00 fee shall be \$89 for the first \$15,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$100,000.00 plus applicable tech fee.
530	Planning & Inspections	Electrical Permits	\$100,000.00 to \$500,000.00	Building permit valuation over \$100,000.00 shall be \$222 for the first \$100,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$500,000.00 plus applicable technology fee.	Building permit valuation over \$100,000.00 shall be \$222 for the first \$100,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$500,000.00 plus applicable technology fee.
531	Planning & Inspections	Electrical Permits	\$500,000.00 to \$1,000,000.00	Building permit valuation over \$500,000.00 shall be \$634 for the first \$500,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$1,000,000.00 plus applicable technology fee.	Building permit valuation over \$500,000.00 shall be \$634 for the first \$500,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$1,000,000.00 plus applicable technology fee.
532	Planning & Inspections	Electrical Permits	\$1,000,000.00 and over	Building permit valuation over \$1,000,000.00 shall be \$1,051 for the first \$1,000,000.00 plus \$1.05 for each additional thousand for fraction plus applicable technology fee.	Building permit valuation over \$1,000,000.00 shall be \$1,051 for the first \$1,000,000.00 plus \$1.05 for each additional thousand for fraction plus applicable technology fee.

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533	Planning & Inspections	Electrical Permits		Fees as herein established shall be paid for ordinary minor repairs costing under \$1,000.00 or jobs without building permits plus applicable technology fee	Fees as herein established shall be paid for ordinary minor repairs costing under \$1,000.00 or jobs without building permits plus applicable technology fee
534	Planning & Inspections	Other Applications	Neighborhood Conservancy Overlay (NCO) - Appeal	\$121 plus applicable technology fee	\$121 plus applicable technology fee
535	Planning & Inspections	Electrical Permits	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee	\$110 plus applicable technology fee
536	Planning & Inspections	Electrical Permits	Service entrance:		
537	Planning & Inspections	Electrical Permits	Each Temporary Service or Each Service Release	\$30 based on quantity plus base fee and applicable technology fee	\$30 based on quantity plus base fee and applicable technology fee
538	Planning & Inspections	Electrical Permits	New change or replace		
539	Planning & Inspections	Electrical Permits	Each Service or new/replacement of electrical panel/panel board	\$47 based on quantity plus base fee and applicable technology fee	\$47 based on quantity plus base fee and applicable technology fee
540	Planning & Inspections	Electrical Permits	Max Service Entrance Fee	\$130 plus applicable technology fee	\$130 plus applicable technology fee
541	Planning & Inspections	Electrical Permits	Outlets:		
542	Planning & Inspections	Electrical Permits	1 to 20 ea.	\$1.17 Based on quantity plus base fee and applicable technology fee	\$1.17 Based on quantity plus base fee and applicable technology fee
543	Planning & Inspections	Electrical Permits	21 to 40 ea.	\$0.90 Based on quantity plus base fee and applicable technology fee	\$0.90 Based on quantity plus base fee and applicable technology fee
544	Planning & Inspections	Electrical Permits	Over 40 ea.	\$0.90 Based on quantity plus base fee and applicable technology fee	\$0.90 Based on quantity plus base fee and applicable technology fee
545	Planning & Inspections	Electrical Permits	Fixtures:		
546	Planning & Inspections	Electrical Permits	Appliances to include: Range, Dyers, Water Heaters, Furnace, Dishwasher, Garbage Disposal, Trash Compactor, Bathroom Heaters and Evaporative Coolers.	\$3.18 Based on quantity plus base fee and applicable technology fee	\$3.18 Based on quantity plus base fee and applicable technology fee
547	Planning & Inspections	Electrical Permits	Refrigerated air conditioner, per ton	\$1.05 based on quantity plus base fee and applicable technology fee	\$1.05 based on quantity plus base fee and applicable technology fee
548	Planning & Inspections	Electrical Permits	Transformer type welder, ea.	\$13 based on quantity plus base fee and applicable technology fee	\$13 based on quantity plus base fee and applicable technology fee
549	Planning & Inspections	Electrical Permits	X-ray machine, ea.	\$38 based on quantity plus base fee and applicable technology fee	\$38 based on quantity plus base fee and applicable technology fee
550	Planning & Inspections	Electrical Permits	Fractional H.P. Motor, per H.P:		
551	Planning & Inspections	Electrical Permits	1 to 10 H.P.	\$2.11 based on quantity plus base fee and applicable technology fee	\$2.11 based on quantity plus base fee and applicable technology fee
552	Planning & Inspections	Electrical Permits	Over 10 H.P., ea.	\$1.05 based on quantity plus base fee and applicable technology fee	\$1.05 based on quantity plus base fee and applicable technology fee
553	Planning & Inspections	Electrical Permits	Motor, per H.P.		
554	Planning & Inspections	Electrical Permits	1 to 20 H.P., ea.	\$2.11 based on quantity plus base fee and applicable technology fee	\$2.11 based on quantity plus base fee and applicable technology fee
555	Planning & Inspections	Electrical Permits	Over 20 H.P., ea.	\$1.05 based on quantity plus base fee and applicable technology fee	\$1.05 based on quantity plus base fee and applicable technology fee
556	Planning & Inspections	Electrical Permits	Feed rail and bus way, per linear foot	\$0.74 based on quantity plus base fee and applicable technology fee	\$0.74 based on quantity plus base fee and applicable technology fee
557	Planning & Inspections	Electrical Permits	Under floor duct or cellular raceway/conduit per linear foot	\$0.27 based on quantity plus base fee and applicable technology fee	\$0.27 based on quantity plus base fee and applicable technology fee
558	Planning & Inspections	Electrical Permits	Power or lighting transformer per k.v.a.	\$1.05 based on quantity plus base fee and applicable technology fee	\$1.05 based on quantity plus base fee and applicable technology fee
559	Planning & Inspections	Electrical Permits	Mobile home	\$14 based on quantity plus base fee and applicable technology fee	\$14 based on quantity plus base fee and applicable technology fee
560	Planning & Inspections	Electrical Permits	T.V. Outlets-master systems only:		
561	Planning & Inspections	Electrical Permits	Base fee	\$110 plus applicable technology fee	\$110 plus applicable technology fee
562	Planning & Inspections	Electrical Permits	Plus per outlet	\$2 based on quantity plus base fee and applicable technology fee	\$2 based on quantity plus base fee and applicable technology fee
563	Planning & Inspections	Electrical Permits	Swimming pool; hot-tub; spa; Jacuzzi; ea.	\$46 based on quantity plus base fee and applicable technology fee	\$46 based on quantity plus base fee and applicable technology fee
564	Planning & Inspections	Electrical Permits	Temporary installation such as carnivals, show windows, conventions, etc., ea.	\$51 based on quantity plus base fee and applicable technology fee	\$51 based on quantity plus base fee and applicable technology fee
565	Planning & Inspections	Electrical Permits	Generators	\$51 based on quantity plus base fee and applicable technology fee	\$51 based on quantity plus base fee and applicable technology fee
566	Planning & Inspections	Electrical Permits	Others not covered	\$14 based on quantity plus base fee and applicable technology fee	\$14 based on quantity plus base fee and applicable technology fee
567	Planning & Inspections	Electrical Permits	Re-inspection fee, ea.	\$100 plus applicable technology fee	Deleted
568	Planning & Inspections	Electrical Permits	Solar heating systems	\$24 based on quantity plus base fee and applicable technology fee	\$24 based on quantity plus base fee and applicable technology fee
569	Planning & Inspections	Electrical Permits	Solar panels, ea.	\$14 based on quantity plus base fee and applicable technology fee	\$14 based on quantity plus base fee and applicable technology fee
570	Planning & Inspections	Mechanical	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee	\$110 plus applicable technology fee
571	Planning & Inspections	Mechanical	Boiler: 5 horsepower or less, ea.	\$36 based on quantity plus base fee and applicable technology fee	\$36 based on quantity plus base fee and applicable technology fee
572	Planning & Inspections	Mechanical	Boiler Horsepower additional over 5, ea.	\$36 plus \$6.35 per horsepower over 5, based on quantity plus base fee and applicable technology fee	\$36 plus \$6.35 per horsepower over 5, based on quantity plus base fee and applicable technology fee
573	Planning & Inspections	Mechanical	Each evaporative cooler	\$24 based on quantity plus base fee and applicable technology fee	\$24 based on quantity plus base fee and applicable technology fee
574	Planning & Inspections	Mechanical	Each force air or gravity heater or furnace	\$24 based on quantity plus base fee and applicable technology fee	\$24 based on quantity plus base fee and applicable technology fee
575	Planning & Inspections	Mechanical	Non-ducted heating appliances; wall, space, unit infrared heaters, ea.	\$22 Based on quantity plus base fee and applicable technology fee	\$22 Based on quantity plus base fee and applicable technology fee
576	Planning & Inspections	Mechanical	Combination heating-cooling unit or refrigeration unit, ea.	\$47 plus \$6.35 per ton plus base fee and applicable technology fee	\$47 plus \$6.35 per ton plus base fee and applicable technology fee
577	Planning & Inspections	Mechanical	Heat exchanger, ea.	\$22 Based on quantity plus base fee and applicable technology fee	\$22 Based on quantity plus base fee and applicable technology fee
578	Planning & Inspections	Mechanical	Air handlers and mixing boxes, ea.	\$22 Based on quantity plus base fee and applicable technology fee	\$22 Based on quantity plus base fee and applicable technology fee
579	Planning & Inspections	Mechanical	Perimeter convectors, per linear foot	\$3.18 Based on quantity plus base fee and applicable technology fee	\$3.18 Based on quantity plus base fee and applicable technology fee
580	Planning & Inspections	Mechanical	Cooling tower	\$39 plus base fee and applicable technology fee	\$39 plus base fee and applicable technology fee
581	Planning & Inspections	Mechanical	Power units: icemakers, walk-in coolers, reach -in coolers, etc., ea.	\$24 plus \$6.35 per ton, ventilation system and/or fans, ducts and applicable technology fee	\$24 plus \$6.35 per ton, ventilation system and/or fans, ducts and applicable technology fee
582	Planning & Inspections	Mechanical	Icemakers not a portion of heating and cooling system no tons	\$36 plus base fee and applicable technology fee	\$36 plus base fee and applicable technology fee
583	Planning & Inspections	Mechanical	Condensate drains	\$9 based on quantity plus base fee and applicable technology fee	\$9 based on quantity plus base fee and applicable technology fee
584	Planning & Inspections	Mechanical	Solar Systems (excluding duct work)	\$36 plus base fee and applicable technology fee	\$36 plus base fee and applicable technology fee
585	Planning & Inspections	Mechanical	Collectors	\$20 Based on quantity plus base fee and applicable technology fee	\$20 Based on quantity plus base fee and applicable technology fee
586	Planning & Inspections	Mechanical	Hood and/or exhaust fan, duct: Residential	\$9.54 based on quantity plus base fee and applicable technology fee	\$9.54 based on quantity plus base fee and applicable technology fee
587	Planning & Inspections	Mechanical	Type 1 Hood and/or exhaust fan, duct: Non-Residential	\$153 plus base fee and applicable technology fee	\$153 plus base fee and applicable technology fee
588	Planning & Inspections	Mechanical	Type 2 Hood and/or exhaust fan, duct: Non-Residential	\$77 plus base fee and applicable technology fee	\$77 plus base fee and applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
589	Planning & Inspections	Mechanical	Restroom exhaust fan and/or duct/Dryer Vent: Residential	\$6.35 Based on quantity plus base fee and applicable technology fee	\$6.35 Based on quantity plus base fee and applicable technology fee
590	Planning & Inspections	Mechanical	Restroom exhaust fan and/or duct/Dryer Vent: Non-Residential	\$9.53 based on quantity plus base fee and applicable technology fee	\$9.53 based on quantity plus base fee and applicable technology fee
591	Planning & Inspections	Mechanical	Fire dampers, ea.	\$3.18 Based on quantity plus base fee and applicable technology fee	\$3.18 Based on quantity plus base fee and applicable technology fee
592	Planning & Inspections	Mechanical	Humidifiers, ea.	\$20.11 Based on quantity plus base fee and applicable technology fee	\$20.11 Based on quantity plus base fee and applicable technology fee
593	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 1-10 openings	\$21.24 Based on quantity plus base fee and applicable technology fee	\$21.24 Based on quantity plus base fee and applicable technology fee
594	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 11-20 openings	\$27.54 Based on quantity plus base fee and applicable technology fee	\$27.54 Based on quantity plus base fee and applicable technology fee
595	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 21-30 openings	\$34 based on quantity plus base fee and applicable technology fee	\$34 based on quantity plus base fee and applicable technology fee
596	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab over 30 openings	\$36 plus \$1 for each opening plus base fee and applicable technology fee	\$36 plus \$1 for each opening plus base fee and applicable technology fee
597	Planning & Inspections	Mechanical	Re-inspection fee, ea.	\$100 plus applicable technology fee	Deleted
598	Planning & Inspections	Plumbing	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee	\$110 plus applicable technology fee
599	Planning & Inspections	Plumbing	Fixture: Backflow prevention device	\$9.53 Based on quantity plus base fee and applicable technology fee	\$9.53 Based on quantity plus base fee and applicable technology fee
600	Planning & Inspections	Plumbing	house to sewer curb cut	\$26.48 plus base fee and applicable technology fee	\$26.48 plus base fee and applicable technology fee
601	Planning & Inspections	Plumbing	Sewer tap	\$10.59 plus base fee and applicable technology fee	\$10.59 plus base fee and applicable technology fee
602	Planning & Inspections	Plumbing	Water closet 1-5	\$20.12 plus base fee and applicable technology fee	\$20.12 plus base fee and applicable technology fee
603	Planning & Inspections	Plumbing	Water closet over 5	\$14.83 plus base fee and applicable technology fee	\$14.83 plus base fee and applicable technology fee
604	Planning & Inspections	Plumbing	Water closet reset	\$14.83 plus base fee and applicable technology fee	\$14.83 plus base fee and applicable technology fee
605	Planning & Inspections	Plumbing	Inspection outside City limit	\$76.25 and applicable technology fee	\$76.25 and applicable technology fee
606	Planning & Inspections	Plumbing	re-inspection	\$100 plus applicable technology fee	Deleted
607	Planning & Inspections	Plumbing	surcharge on above fees	\$96.36 and applicable technology fee	\$96.36 and applicable technology fee
608	Planning & Inspections	Plumbing	additional surcharge after water connected	\$96.36 and applicable technology fee	\$96.36 and applicable technology fee
609	Planning & Inspections	Plumbing	Consumer Health Permit - Inspections for 3 compartment sink, grease trap, etc.	\$76.25 and applicable technology fee	\$76.25 and applicable technology fee
610	Planning & Inspections	Plumbing	Grease trap, sand traps, separation tanks, dental chair, dishwasher, washing machine, garbage disposal unit, water softener, electric water heater, indirect waste line into plumbing drain or fixture, (all other this category), ea.	\$10.59 based on quantity plus base fee and applicable technology fee	\$10.59 based on quantity plus base fee and applicable technology fee
611	Planning & Inspections	Plumbing	Commercial roof drain, ea.	\$8.47 based on quantity plus base fee and applicable technology fee	\$8.47 based on quantity plus base fee and applicable technology fee
612	Planning & Inspections	Plumbing	Bathtub, shower, lavatory, kitchen sink, commercial sink, (per section) urinal, bidet, drinking fountain, ea.	\$8.47 based on quantity plus base fee and applicable technology fee	\$8.47 based on quantity plus base fee and applicable technology fee
613	Planning & Inspections	Plumbing	Vehicular dump station	\$16.95 Based on quantity plus base fee and applicable technology fee	\$16.95 Based on quantity plus base fee and applicable technology fee
614	Planning & Inspections	Plumbing Sewer ejectors	Single	\$15.89 Based on quantity plus base fee and applicable technology fee	\$15.89 Based on quantity plus base fee and applicable technology fee
615	Planning & Inspections	Plumbing Sewer ejectors	Dual	\$24.35 based on quantity plus base fee and applicable technology fee	\$24.35 based on quantity plus base fee and applicable technology fee
616	Planning & Inspections	Plumbing	Solar heating systems	\$24.35 based on quantity plus base fee and applicable technology fee	\$24.35 based on quantity plus base fee and applicable technology fee
617	Planning & Inspections	Plumbing	Solar panels, ea.	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
618	Planning & Inspections	Plumbing	Back-up water heaters, gas	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
619	Planning & Inspections	Plumbing	Storage tank	\$11.55 Based on quantity plus base fee and applicable technology fee	\$11.55 Based on quantity plus base fee and applicable technology fee
620	Planning & Inspections	Plumbing Permits	Appliances	\$76.25 permit fee plus \$17.47 per fixture and applicable technology fee	\$76.25 permit fee plus \$17.47 per fixture and applicable technology fee
621	Planning & Inspections	Irrigation System	Irrigation base fee for residential	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee
622	Planning & Inspections	Irrigation System	Irrigation Base fee for Commercial	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee
623	Planning & Inspections	Irrigation System	Fixture: Control valve (each section)	\$9.53 Based on quantity and applicable technology fee	\$9.53 Based on quantity and applicable technology fee
624	Planning & Inspections	Irrigation System	Fixture: Backflow preventive device	\$9.53 Based on quantity and applicable technology fee	\$9.53 Based on quantity and applicable technology fee
625	Planning & Inspections	Irrigation System	Fixture: Sprinkler head, ea.	\$0.64 Based on quantity and applicable technology fee	\$0.64 Based on quantity and applicable technology fee
626	Planning & Inspections	Irrigation System	Fixture: Drips, ea.	\$0.14 Based on quantity and applicable technology fee	\$0.14 Based on quantity and applicable technology fee
627	Planning & Inspections	Irrigation System	Fixture: Bubblers, ea.	\$0.14 Based on quantity and applicable technology fee	\$0.14 Based on quantity and applicable technology fee
628	Planning & Inspections	Irrigation System	Subterranean irrigation systems per square yard irrigated	\$0.14 Based on quantity and applicable technology fee	\$0.14 Based on quantity and applicable technology fee
629	Planning & Inspections	Plumbing	Swimming pools, Jacuzzi (Hot Tubs) Therapy tubs, Whirlpools, ea.	\$76 and applicable technology fee	\$110 and applicable technology fee
630	Planning & Inspections	Plumbing	Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea.	\$76 and applicable technology fee	\$110 and applicable technology fee
631	Planning & Inspections	Plumbing	Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea. additionally if included with swimming pool	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
632	Planning & Inspections	Plumbing	Gas water heater (pool, Jacuzzi, etc.)	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
633	Planning & Inspections	Plumbing	Cartridge filters (pool, Jacuzzi, etc.)	\$8.47 based on quantity plus base fee and applicable technology fee	\$8.47 based on quantity plus base fee and applicable technology fee
634	Planning & Inspections	Plumbing	Plumbing work no fixtures or sewer	\$76 and applicable technology fee	\$110 and applicable technology fee
635	Planning & Inspections	Plumbing	Mobile home hook-ups	\$76 and applicable technology fee	\$110 and applicable technology fee
636	Planning & Inspections	Gas	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee	\$110 plus applicable technology fee
637	Planning & Inspections	Gas	Gas opening, appliance by others, ea.	\$7.41 Based on quantity plus base fee and applicable technology fee	\$7.41 Based on quantity plus base fee and applicable technology fee
638	Planning & Inspections	Gas	Commercial cooking unit, (ovens, etc.), ea.	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
639	Planning & Inspections	Gas	Domestic cooking unit	\$10.59 based on quantity plus base fee and applicable technology fee	\$10.59 based on quantity plus base fee and applicable technology fee
640	Planning & Inspections	Gas Water Heater	Gas Water Heater	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
641	Planning & Inspections	Gas	Commercial clothes dryer	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
642	Planning & Inspections	Gas	Residential clothes dryer	\$10.59 based on quantity plus base fee and applicable technology fee	\$10.59 based on quantity plus base fee and applicable technology fee
643	Planning & Inspections	Gas-Unducted heating appliances	Circulating wall, ceiling, space, unit-infra-red, ea.	\$20.11 based on quantity plus base fee and applicable technology fee	\$20.11 based on quantity plus base fee and applicable technology fee
644	Planning & Inspections	Gas	Lighting unit, log lighter	\$10.59 based on quantity plus base fee and applicable technology fee	\$10.59 based on quantity plus base fee and applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
645	Planning & Inspections	Gas	Floor furnace	\$15.89 based on quantity plus base fee and applicable technology fee	\$15.89 based on quantity plus base fee and applicable technology fee
646	Planning & Inspections	Gas	Service yard line	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
647	Planning & Inspections	Gas	Gas refrigerator	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
648	Planning & Inspections	Gas	Re-inspection	\$100 plus applicable technology fee	Deleted
649	Planning & Inspections	Building Permit - Residential	For additional lines than 400 square feet	\$307 and applicable technology fee	\$307 and applicable technology fee
650	Planning & Inspections	Third party building permit discount	Discount for residential permit when builder utilizes third party services for process.	<ul style="list-style-type: none"> <li>• First 400 TPRN permits issued, \$100 reduction in individual permit cost</li> <li>• Subsequent 100 TPRN permits issued (401 to 500), \$125 reduction in permit cost</li> <li>• Subsequent permits in excess of 500 permits issued, \$150 reduction in permit cost</li> </ul>	<ul style="list-style-type: none"> <li>• First 400 TPRN permits issued, \$100 reduction in individual permit cost</li> <li>• Subsequent 100 TPRN permits issued (401 to 500), \$125 reduction in permit cost</li> <li>• Subsequent permits in excess of 500 permits issued, \$150 reduction in permit cost</li> </ul>
651	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 401-1299 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.87 per square foot plus applicable Technology Fee.	\$0.87 per square foot plus applicable Technology Fee.
652	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 1300-2399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.82 per square foot plus applicable Technology Fee.	\$0.82 per square foot plus applicable Technology Fee.
653	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 2400-3399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.81 per square foot plus applicable Technology Fee.	\$0.81 per square foot plus applicable Technology Fee.
654	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 3400-4399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.72 per square foot plus applicable Technology Fee.	\$0.72 per square foot plus applicable Technology Fee.
655	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction greater than 4400 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.61 per square foot plus applicable Technology Fee.	\$0.61 per square foot plus applicable Technology Fee.
656	Planning & Inspections	Building Permit - Residential	Residential Permit	Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7%; applicable technology fee will be assessed to each permit.	Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7%; applicable technology fee will be assessed to each permit.
657	Planning & Inspections	Building Permit	Inspection fee-business hours	\$110 plus applicable technology fee	\$110 plus applicable technology fee
658	Planning & Inspections	Building Permit	Inspection fee-non business hours (Two hour minimum)	\$127 (Two Hour Minimum) plus applicable technology fee	\$127 (Two Hour Minimum) plus applicable technology fee
659	Planning & Inspections	Building Permit	Inspection fee-Expedited "On-Demand" inspections (Two hour minimum)	\$127 (Two Hour Minimum) plus applicable technology fee	\$127 (Two Hour Minimum) plus applicable technology fee
660	Planning & Inspections	Building Permit	Investigative Inspection Permit	\$150 plus applicable technology fee	\$150 plus applicable technology fee
661	Planning & Inspections	Sign Permits	Sign Permit	A basic sign valuation shall be determined for all signs by multiplying the sign area in square feet by the appropriate value from the following table:	A basic sign valuation shall be determined for all signs by multiplying the sign area in square feet by the appropriate value from the following table:
662	Planning & Inspections	Sign Permits	Sign Height (Ft)		
663	Planning & Inspections	Sign Permits	Non-Illuminated	Single Face	Single Face
664	Planning & Inspections	Sign Permits	1 up to and including 20 Ft in Height	\$14.00 plus applicable technology fee	\$14.00 plus applicable technology fee
665	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$16.00 plus applicable technology fee	\$16.00 plus applicable technology fee
666	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$17.00 plus applicable technology fee	\$17.00 plus applicable technology fee
667	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$18.00 plus applicable technology fee	\$18.00 plus applicable technology fee
668	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$20.00 plus applicable technology fee	\$20.00 plus applicable technology fee
669	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$21.00 plus applicable technology fee	\$21.00 plus applicable technology fee
670	Planning & Inspections	Sign Permits	Non-Illuminated		
671	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$20.00 plus applicable technology fee	\$20.00 plus applicable technology fee
672	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$23.00 plus applicable technology fee	\$23.00 plus applicable technology fee
673	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$24.00 plus applicable technology fee	\$24.00 plus applicable technology fee
674	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$26.00 plus applicable technology fee	\$26.00 plus applicable technology fee
675	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$29.00 plus applicable technology fee	\$29.00 plus applicable technology fee
676	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$30.00 plus applicable technology fee	\$30.00 plus applicable technology fee
677	Planning & Inspections	Sign Permits	Sign Height (Ft)		
678	Planning & Inspections	Sign Permits	Illuminated	Single Face	Single Face
679	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$25.00 plus applicable technology fee	\$25.00 plus applicable technology fee
680	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$30.00 plus applicable technology fee	\$30.00 plus applicable technology fee
681	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$34.00 plus applicable technology fee	\$34.00 plus applicable technology fee
682	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$37.00 plus applicable technology fee	\$37.00 plus applicable technology fee
683	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$39.00 plus applicable technology fee	\$39.00 plus applicable technology fee
684	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$41.00 plus applicable technology fee	\$41.00 plus applicable technology fee
685	Planning & Inspections	Sign Permits	Illuminated Double Face	Double Face	Double Face
686	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$39.00 plus applicable technology fee	\$39.00 plus applicable technology fee
687	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$47.00 plus applicable technology fee	\$47.00 plus applicable technology fee
688	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$50.00 plus applicable technology fee	\$50.00 plus applicable technology fee
689	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$53.00 plus applicable technology fee	\$53.00 plus applicable technology fee
690	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$56.00 plus applicable technology fee	\$56.00 plus applicable technology fee
691	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$59.00 plus applicable technology fee	\$59.00 plus applicable technology fee
692	Planning & Inspections	Sign Permits	Off-Premise Sign Demolition	\$76.00 plus applicable technology fee	\$76.00 plus applicable technology fee
693	Planning & Inspections	Sign Permits	For sign valuations equal to or less than two hundred dollars (\$200.00). Except for temporary real estate signs.	\$51.00 plus applicable technology fee	\$51.00 plus applicable technology fee
694	Planning & Inspections	Sign Permits		For sign valuations of two hundred one (\$201.00), up to and including one thousand, sign permit fee shall be fifty two dollars and forty one cents (\$52.41) plus two dollars and eighteen cents (\$2.18) for each one hundred or portion thereof over two hundred plus applicable technology fee.	For sign valuations of two hundred one (\$201.00), up to and including one thousand, sign permit fee shall be fifty two dollars and forty one cents (\$52.41) plus two dollars and eighteen cents (\$2.18) for each one hundred or portion thereof over two hundred plus applicable technology fee.



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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
695	Planning & Inspections	Sign Permits		For sign valuation of one thousand one (\$1,001.00), up to and including ten thousand, sign permit fee shall be sixty-eight dollars and seventy-eight cents (\$68.78) plus twelve dollars and one cent (\$12.01) for each one thousand or portion thereof over one thousand plus applicable technology fee.	For sign valuation of one thousand one (\$1,001.00), up to and including ten thousand, sign permit fee shall be sixty-eight dollars and seventy-eight cents (\$68.78) plus twelve dollars and one cent (\$12.01) for each one thousand or portion thereof over one thousand plus applicable technology fee.
696	Planning & Inspections	Sign Permits		For sign valuations over ten thousand one (\$10,001.00), up to and including twenty-five thousand sign permit fee shall be one hundred seventy five dollars and seventy-eight cents (\$175.78) plus twenty-five dollars and forty-two cents (\$25.42) for each one thousand or portion thereof over ten thousand plus applicable technology fee.	For sign valuations over ten thousand one (\$10,001.00), up to and including twenty-five thousand sign permit fee shall be one hundred seventy five dollars and seventy-eight cents (\$175.78) plus twenty-five dollars and forty-two cents (\$25.42) for each one thousand or portion thereof over ten thousand plus applicable technology fee.
697	Planning & Inspections	Sign Permits		For sign valuations over twenty-five thousand and one (\$25,001.00), sign permit fee shall be five hundred ninety-two dollars and eighty-five cents (\$592.85) plus thirty-eight dollars and twenty-one cents (\$38.12) for each one thousand or portion thereof over twenty-five thousand plus applicable technology fee.	For sign valuations over twenty-five thousand and one (\$25,001.00), sign permit fee shall be five hundred ninety-two dollars and eighty-five cents (\$592.85) plus thirty-eight dollars and twenty-one cents (\$38.12) for each one thousand or portion thereof over twenty-five thousand plus applicable technology fee.
698	Planning & Inspections	Fire Permits	Fire Sprinkler or Fire Extinguishing System	Minimum Fee \$77 plus applicable technology fee	Minimum Fee \$77 plus applicable technology fee
699	<b>Planning &amp; Inspections</b>	<b>Fire Permits</b>	<b>Number of Sprinkler heads</b>		
700	Planning & Inspections	Fire Permits	1 to 15	\$77 plus applicable technology fee	\$77 plus applicable technology fee
701	Planning & Inspections	Fire Permits	16 to 75	\$118 plus applicable technology fee	\$118 plus applicable technology fee
702	Planning & Inspections	Fire Permits	76 to 100	\$158 plus applicable technology fee	\$158 plus applicable technology fee
703	Planning & Inspections	Fire Permits	101 to 200	\$236 plus applicable technology fee	\$236 plus applicable technology fee
704	Planning & Inspections	Fire Permits	201 to 300	\$277 plus applicable technology fee	\$277 plus applicable technology fee
705	Planning & Inspections	Fire Permits	Over 300	\$316 plus applicable technology fee	\$316 plus applicable technology fee
706	Planning & Inspections	Fire Permits	Fire Suppression Systems for Cooking Operations	\$77 plus applicable technology fee	\$77 plus applicable technology fee
707	<b>Planning &amp; Inspections</b>	<b>Fire Permits</b>	<b>Number of Devices</b>		
708	Planning & Inspections	Fire Permits	1 to 5	\$77 plus applicable technology fee	\$77 plus applicable technology fee
709	Planning & Inspections	Fire Permits	6 to 20	\$118 plus applicable technology fee	\$118 plus applicable technology fee
710	Planning & Inspections	Fire Permits	21 to 40	\$158 plus applicable technology fee	\$158 plus applicable technology fee
711	Planning & Inspections	Fire Permits	41 to 60	\$198 plus applicable technology fee	\$198 plus applicable technology fee
712	Planning & Inspections	Fire Permits	61 to 100	\$236 plus applicable technology fee	\$236 plus applicable technology fee
713	Planning & Inspections	Fire Permits	over 100	\$278 plus applicable technology fee	\$278 plus applicable technology fee
714	Planning & Inspections	Fire Permits	1 to 3 fire hydrants	\$77 plus applicable technology fee	\$77 plus applicable technology fee
715	Planning & Inspections	Fire Permits	4 to 6 fire hydrants	\$118 plus applicable technology fee	\$118 plus applicable technology fee
716	Planning & Inspections	Fire Permits	over 6 fire hydrants	\$158 plus applicable technology fee	\$158 plus applicable technology fee
717	Planning & Inspections	Building Permit	Roofing Permit	\$118 plus applicable technology fee	\$118 plus applicable technology fee
718	Planning & Inspections	Building Permit	Certified Roofing Permit	\$77 plus applicable technology fee	\$77 plus applicable technology fee
719	Planning & Inspections	Building Permit	Sidewalk Permit	\$110 plus applicable technology fee	\$110 plus applicable technology fee
720	Planning & Inspections	Building Permit	Sidewalk Permit- Re-inspection	\$100 plus applicable technology fee	Deleted
721	Planning & Inspections	Building Permit	Driveway Permit	\$110 plus applicable technology fee	\$110 plus applicable technology fee
722	Planning & Inspections	Building Permit	Driveway Permit- Re-inspection	\$100 plus applicable technology fee	Deleted
723	Planning & Inspections	Building Permit	Certificate of Use	\$398 plus applicable technology fee	\$398 plus applicable technology fee
724	Planning & Inspections	Building Permit	Conditional Certificate of Occupancy	\$398 plus applicable technology fee	\$398 plus applicable technology fee
725	Planning & Inspections	Building Permit	Temporary Certificate of Occupancy	\$169 plus applicable technology fee	\$169 plus applicable technology fee
726	Planning & Inspections	Building Permit	Temporary Structures (Tents, construction sheds, seat canopies, etc.)	Minimum \$51 (\$0.11 per square foot for the total area per month or fraction thereof) plus applicable technology fee	Minimum \$51 (\$0.11 per square foot for the total area per month or fraction thereof) plus applicable technology fee
727	Planning & Inspections	Building Permit	Vacant Building Annual Registration-Commercial less than 5,000 square feet in area	\$159 plus applicable technology fee	\$159 plus applicable technology fee
728	Planning & Inspections	Building Permit	Vacant Building Annual Registration-Commercial 5,001 square feet to 20,000 square feet in area	\$318 plus applicable technology fee	\$318 plus applicable technology fee
729	Planning & Inspections	Building Permit	Vacant Building Annual Registration-commercial over 20,001 square feet in area	\$477 plus applicable technology fee	\$477 plus applicable technology fee
730	Planning & Inspections	Building Permit	Vacant Building commercial and residential fee for registration ownership transfers not requiring a plan review	\$80 plus applicable technology fee	\$80 plus applicable technology fee
731	Planning & Inspections	Building Permit	Vacant Building Annual Residential Registration Fee	\$159 plus applicable technology fee	\$159 plus applicable technology fee
732	Planning & Inspections	Building Permit	Mobile Home Placement Permit	\$110 plus applicable technology fee	\$110 plus applicable technology fee
733	Planning & Inspections	Building Permit	Duplicate Cards or Licenses	\$17.00 plus applicable technology fee	\$17.00 plus applicable technology fee
734	Planning & Inspections	Business Licenses	Vendor	\$48 plus applicable technology fee	\$48 plus applicable technology fee
735	Planning & Inspections	Business Licenses	Tax Exempt Vendor	No Fee	No Fee
736	Planning & Inspections	Business Licenses	Motel	\$230 plus applicable technology fee	\$230 plus applicable technology fee
737	Planning & Inspections	Business Licenses	Hotel	\$230 plus applicable technology fee	\$230 plus applicable technology fee
738	Planning & Inspections	Business Licenses	Lodging house	\$56 plus applicable technology fee	\$56 plus applicable technology fee
739	Planning & Inspections	Business Licenses	Home occupation (New) -Annual	\$160 plus applicable technology fee	\$160 plus applicable technology fee
740	<b>Planning &amp; Inspections</b>	<b>Business License</b>	<b>Home occupation- Late Fee</b>	20% of renewal fee plus applicable tech fee	20% of renewal fee plus applicable tech fee
741	Planning & Inspections	Business Licenses	2nd hand dealers	\$190 plus applicable technology fee	\$190 plus applicable technology fee
742	Planning & Inspections	Business Licenses	Expedited Application Review Fee	\$48 plus applicable technology fee	\$48 plus applicable technology fee
743	Planning & Inspections	Business Licenses	Enhanced Provisional License Fee	\$148 plus applicable technology fee	\$148 plus applicable technology fee
744	Planning & Inspections	Business Licenses	Flea Market Operator License	\$630 plus applicable technology fee	\$630 plus applicable technology fee
745	Planning & Inspections	Business Licenses	Renewal Fee for Flea Market Operators License	\$505 plus applicable technology fee	\$505 plus applicable technology fee
746	Planning & Inspections	Business Licenses	2nd hand dealer receipt books- 50 receipts per book.	\$18 each plus applicable technology fee	\$18 each plus applicable technology fee
747	Planning & Inspections	Amplification Fee	4 or more days in advance of event	\$15 plus applicable technology fee	\$15 plus applicable technology fee
748	Planning & Inspections	Amplification Fee	3 or less day in advance of event	\$30 plus applicable technology fee	\$30 plus applicable technology fee
749	Planning & Inspections	Contractors Registration Fee	Registration Fee	\$100 plus applicable technology fee	\$100 plus applicable technology fee
750	Planning & Inspections	Third Party Contractor Registration Fee	Application and renewal fee for third party contractor registrations	\$300 plus applicable technology fee (valid for a three year period)	\$300 plus applicable technology fee (valid for a three year period)
751	Planning & Inspections	Business License	Sign Painting Contractors	\$110 plus applicable technology fee	\$110 plus applicable technology fee
752	Planning & Inspections	Business License	Sign Contractor	1 Year \$607.00 2 Years \$1,214.00 plus applicable technology fee	1 Year \$607.00 2 Years \$1,214.00 plus applicable technology fee
753	Planning & Inspections	Business License	Sign Installer	\$607 plus applicable technology fee	\$607 plus applicable technology fee
754	Planning & Inspections	Business License	Temp. inflatable sign installer	\$1,213 plus applicable technology fee	\$1,213 plus applicable technology fee
755	Planning & Inspections	Business License	Temp inflatable sign installed by property owner	\$607 plus applicable technology fee	\$607 plus applicable technology fee
756	Planning & Inspections	Business License	Motor Vehicle Dealers	1 Year \$145.00 2 Years \$290.00 plus applicable technology fee	1 Year \$145.00 2 Years \$290.00 plus applicable technology fee
757	Planning & Inspections	Business License	TABC Certification Inspection	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
758	<b>Planning &amp; Inspections</b>	<b>Licenses</b>	<b>Sexually Oriented Business License</b>		
759	Planning & Inspections	Licenses	Initial Fee (Annual)	\$667 plus applicable technology fee	\$667 plus applicable technology fee
760	Planning & Inspections	Licenses	Renewal Fee (Annual)	\$424 plus applicable technology fee	\$424 plus applicable technology fee
761	<b>Planning &amp; Inspections</b>	<b>Licenses</b>	<b>Sexually Oriented Business Employee</b>		



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
762	Planning & Inspections	Licenses	Initial Fee (Annual)	\$48 plus applicable technology fee	\$48 plus applicable technology fee
763	Planning & Inspections	Licenses	Renewal Fee (Annual)	\$23 plus applicable technology fee	\$23 plus applicable technology fee
764	Planning & Inspections	Licenses	Background checks (per employee) for Boarding Home License	\$17.00 per employee plus applicable technology fee	\$17.00 per employee plus applicable technology fee
765	Planning & Inspections	Licenses	Sounds Amplification License	\$367.00 plus applicable tech fee	\$367.00 plus applicable tech fee
766	Planning & Inspections	Licenses	Sounds Amplification Renewal Fee	\$125.00 plus applicable tech fee	\$125.00 plus applicable tech fee
767	Planning & Inspections	Licenses	Sounds Amplification Appeal Fee	\$308.00 plus applicable tech fee	\$308.00 plus applicable tech fee
768	Planning & Inspections	Development	Expedited Review of Grading Permits	Two hundred fifty six dollars (\$256.00) plus ninety-four dollars (\$94.00) for each hour or portion of an hour of plan review time plus applicable technology fee.	Two hundred fifty six dollars (\$256.00) plus ninety-four dollars (\$94.00) for each hour or portion of an hour of plan review time plus applicable technology fee.
769	Planning & Inspections	Development	Construction SWP3 permit fee - 5 Acres sites or larger	\$129.00 one time permit fee plus applicable technology fee	\$129.00 one time permit fee plus applicable technology fee
770	Planning & Inspections	Development	Construction SWP3 Review fee - .1-4.99 Acres sites	\$75.00 one time permit fee plus applicable technology fee	\$75.00 one time permit fee plus applicable technology fee
771	Planning & Inspections	Development	Industrial SWP3 permit fee	\$129.00 one time permit fee plus applicable technology fee	\$129.00 one time permit fee plus applicable technology fee
772	Planning & Inspections	Development	De-Watering/Discharge to MS4 (Storm water) permit fee	\$129.00 one time permit fee plus applicable technology fee	\$129.00 one time permit fee plus applicable technology fee
773	Planning & Inspections	Development	Commercial Sidewalk	\$200.00 plus applicable technology fee	\$200.00 plus applicable technology fee
774	Planning & Inspections	Development	Commercial Driveway	\$200.00 plus applicable technology fee	\$200.00 plus applicable technology fee
775	Planning & Inspections	Development	Grading Permit - Subdivisions		
776	Planning & Inspections	Development	0-5 acres	\$639.00 plus applicable technology fee	\$639.00 plus applicable technology fee
777	Planning & Inspections	Development	5.1-10acres	\$764.00 plus applicable technology fee	\$764.00 plus applicable technology fee
778	Planning & Inspections	Development	10.1-20 acres	\$892.00 plus applicable technology fee	\$892.00 plus applicable technology fee
779	Planning & Inspections	Development	20.1-30 acres	\$1,019.00 plus applicable technology fee	\$1,019.00 plus applicable technology fee
780	Planning & Inspections	Development	30.1-40 acres	\$1,148.00 plus applicable technology fee	\$1,148.00 plus applicable technology fee
781	Planning & Inspections	Development	40.1-50 acres	\$1,275.00 plus applicable technology fee	\$1,275.00 plus applicable technology fee
782	Planning & Inspections	Development	50.1 + acres	\$1,402.00 plus applicable technology fee	\$1,402.00 plus applicable technology fee
783	Planning & Inspections	Development	Borrow / Waste	\$546.00 plus applicable technology fee	\$546.00 plus applicable technology fee
784	Planning & Inspections	Development	First Extension	36% of grading permit plus applicable technology fee	36% of grading permit plus applicable technology fee
785	Planning & Inspections	Development	Second Extension	36% of grading permit plus applicable technology fee	36% of grading permit plus applicable technology fee
786	Planning & Inspections	Development	Grading Permit-All other commercial/residential		
787	Planning & Inspections	Development	0-5 acres	\$456.00 plus applicable technology fee	\$456.00 plus applicable technology fee
788	Planning & Inspections	Development	5.1-10acres	\$546.00 plus applicable technology fee	\$546.00 plus applicable technology fee
789	Planning & Inspections	Development	10.1-20 acres	\$637.00 plus applicable technology fee	\$637.00 plus applicable technology fee
790	Planning & Inspections	Development	20.1-30 acres	\$729.00 plus applicable technology fee	\$729.00 plus applicable technology fee
791	Planning & Inspections	Development	30.1-40 acres	\$820.00 plus applicable technology fee	\$820.00 plus applicable technology fee
792	Planning & Inspections	Development	40.1-50 acres	\$911.00 plus applicable technology fee	\$911.00 plus applicable technology fee
793	Planning & Inspections	Development	50.1 + acres	\$1,002.00 plus applicable technology fee	\$1,002.00 plus applicable technology fee
794	Planning & Inspections	Development	Borrow / Waste	\$546.00 plus applicable technology fee	\$546.00 plus applicable technology fee
795	Planning & Inspections	Development	First Extension	36% of grading permit plus applicable technology fee	36% of grading permit plus applicable technology fee
796	Planning & Inspections	Development	Second Extension	36% of grading permit plus applicable technology fee	36% of grading permit plus applicable technology fee
797	Planning & Inspections	Development	Mountain Development Association		
798	Planning & Inspections	Development	Grading Permit		
799	Planning & Inspections	Development	0-5 acres	\$1,820.00 plus applicable technology fee	\$1,820.00 plus applicable technology fee
800	Planning & Inspections	Development	5.1-10 acres	\$2,185.00 plus applicable technology fee	\$2,185.00 plus applicable technology fee
801	Planning & Inspections	Development	10.1-20 acres	\$2,549.00 plus applicable technology fee	\$2,549.00 plus applicable technology fee
802	Planning & Inspections	Development	20.1-30 acres	\$2913.00 plus applicable technology fee	\$2913.00 plus applicable technology fee
803	Planning & Inspections	Development	30.1-40 acres	\$3,276.00 plus applicable technology fee	\$3,276.00 plus applicable technology fee
804	Planning & Inspections	Development	40.1-50 acres	\$3,641.00 plus applicable technology fee	\$3,641.00 plus applicable technology fee
805	Planning & Inspections	Development	50.1 + acres	\$ 4,005.00 plus applicable technology fee	\$ 4,005.00 plus applicable technology fee
806	Planning & Inspections	Development	Borrow / Waste	\$1,455.00 plus applicable technology fee	\$1,455.00 plus applicable technology fee
807	Planning & Inspections	Development	First Extension	36% of MDA plus applicable technology fee	36% of MDA plus applicable technology fee
808	Planning & Inspections	Development	Second Extension	36% of MDA plus applicable technology fee	36% of MDA plus applicable technology fee
809	Planning & Inspections	Development	Re-inspection fee	\$100 plus applicable technology fee	Deleted
810	Planning & Inspections	Development	Inspection Fees-other than regular duty hours	\$127.00/hr. (2hr. Min) plus applicable technology fee	\$127.00/hr. (2hr. Min) plus applicable technology fee
811	Planning & Inspections	Development	Credit Access Certificate of Registration	\$195 each year plus applicable technology fee	\$195 each year plus applicable technology fee
812	Planning & Inspections	Business Permit	Brewer's License (BW)	2 Year License \$1,500.00	2 Year License \$1,500.00
813	Planning & Inspections	Business Permit	Distiller's and Rectifier's Permit (D)	2 Year License \$1,500.00	2 Year License \$1,500.00
814	Planning & Inspections	Business Permit	Winery Permit (G)	2 Year License \$75.00	2 Year License \$75.00
815	Planning & Inspections	Business Permit	Out-of-State Winery Direct Shipper's Permit (DS)	N/A (Out-of-State)	N/A (Out-of-State)
816	Planning & Inspections	Business Permit	Nonresident Brewer's License (BN)	N/A (Out-of-State)	N/A (Out-of-State)
817	Planning & Inspections	Business Permit	Nonresident Seller's Permit (S)	2 Year License \$150.00	2 Year License \$150.00
818	Planning & Inspections	Business Permit	General Distributor's License (BB)	2 Year License \$300.00	2 Year License \$300.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
819	Planning & Inspections	Business Permit	Wholesaler's Permit (W)	2 Year License \$1,875.00	2 Year License \$1,875.00
820	<b>Planning &amp; Inspections</b>	<b>Business Permit</b>	<b>General Class B Wholesaler's Permit (X)</b>	2 Year License \$300.00	2 Year License \$300.00
821	Planning & Inspections	Business Permit	<b>Mixed Beverage Permit and Mixed Beverage w/Food &amp; Beverage Certificate (FB) Required (MB)</b>		
822	<b>Planning &amp; Inspections</b>	<b>Business Permit</b>	<b>Original (1st and 2nd Year)</b>	2 Year License, no fee	2 Year License, no fee
823	Planning & Inspections	Business Permit	1st Renewal (3rd and 4th Year)	3rd Year No Fee, 4th year \$1,125.00	3rd Year No Fee, 4th year \$1,125.00
824	Planning & Inspections	Business Permit	2nd Renewal (5th and 6th Year)	2 Year License \$1,500.00	2 Year License \$1,500.00
825	Planning & Inspections	Business Permit	3rd and Subsequent Renewals	2 Year License \$750.00	2 Year License \$750.00
826	Planning & Inspections	Business Permit	Wine and Malt Beverage Retailer's Permit (BG)	2 Year License \$175.00	2 Year License \$175.00
827	Planning & Inspections	Business Permit	Wine and Malt Beverage Retailer's Off-Premise Permit (BQ)	2 Year License \$60.00	2 Year License \$60.00
828	Planning & Inspections	Business Permit	(Malt Beverage) Retail Dealer's On- Premise License (BE)	2 Year License \$150.00	2 Year License \$150.00
829	Planning & Inspections	Business Permit	(Malt Beverage) Retail Dealer's Off-Premise License (BF)	2 Year License \$60.00	2 Year License \$60.00
830	Planning & Inspections	Business Permit	Private Club Registration Permit (N)	2 Year License no fee	2 Year License no fee
831	Planning & Inspections	Business Permit	Private Club Malt Beverage and Wine Permit (NB)	2 Year License no fee	2 Year License no fee
832	Planning & Inspections	Business Permit	Private Club Exemption Certificate (NE)	2 Year License no fee	2 Year License no fee
833	Planning & Inspections	Business Permit	Package Store Permit (P)	2 Year License \$500.00	2 Year License \$500.00
834	Planning & Inspections	Business Permit	Wine-Only Package Store Permit (Q)	2 Year License \$75.00	2 Year License \$75.00
835	Planning & Inspections	Business Permit	Passenger Transportation Permit (TR)	2 Year License no fee	2 Year License no fee
836	<b>Planning &amp; Inspections</b>	<b>Business Permit</b>	<b>Consumer Delivery Permit (CD)</b>	2 Year License no fee	2 Year License no fee
837	Planning & Inspections	Business Permit	Bonded Warehouse Permit (JJD)	2 Year License \$150.00	2 Year License \$150.00
838	Planning & Inspections	Business Permit	Manufacturer's Agent's Warehousing Permit (AW)	2 Year License \$750.00	2 Year License \$750.00
839	Planning & Inspections	Business Permit	Carrier's Permit (C)	2 Year License no fee	2 Year License no fee
840	Planning & Inspections	Business Permit	Promotional Permit (PR)	2 Year License \$300.00	2 Year License \$300.00
841	<b>Planning &amp; Inspections</b>	<b>Business Permit</b>	<b>Third-Party Local Cartage Permit (ET)</b>	2 Year License no fee	2 Year License no fee
842	Planning & Inspections	Business Permit	Branch Distributor's License (BC)	2 Year License \$75.00	2 Year License \$75.00
843	Planning & Inspections	Business Permit	Forwarding Center Authority (FC)	2 Year License no fee	2 Year License no fee
844	Planning & Inspections	Business Permit	Brewer's Self- Distribution License (SD)	2 Year License \$600.00	2 Year License \$600.00
845	Planning & Inspections	Business Permit	Brewpub License (BP)	2 Year License \$500.00	2 Year License \$500.00
846	Planning & Inspections	Business Permit	Food and Beverage Certificate (FB)	2 Year License no fee	2 Year License no fee
847	Planning & Inspections	Business Permit	Late Hours Certificate (LH)	2 Year License no fee	2 Year License no fee
848	Planning & Inspections	Business Permit	Local Distributor's Permit (LP)	2 Year License \$100.00	2 Year License \$100.00
849	Planning & Inspections	Business Permit	Water Park Permit (WP)	2 Year License \$30.00	2 Year License \$30.00
850	Planning & Inspections	Business Licenses	Boarding Home Facility Annual Permit	\$262 plus applicable technology fee	\$262 plus applicable technology fee
851	<b>Planning &amp; Inspections</b>	<b>Business License</b>	<b>Boarding Home Facility Renewal- Late Fee</b>	20% of renewal fee plus applicable tech fee	20% of renewal fee plus applicable tech fee
852	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - Network Node	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$100.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$100.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.
853	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - New Node Support Pole	An application fee of \$1,000.00 for each node support pole.	An application fee of \$1,000.00 for each node support pole.
854	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - Transport Facility	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$250.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$250.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.
855	Planning & Inspections	Nodes for Small Cell Networks	Recurring Annual Rental Rate - Network Nodes	An annual network node site rental rate of \$250.00 per Network node site, with an annual adjustment in an amount equal to one-half the annual change in the Consumer Price Index for All Urban Consumers for Texas as published by the BLS. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.	An annual network node site rental rate of \$250.00 per Network node site, with an annual adjustment in an amount equal to one-half the annual change in the Consumer Price Index for All Urban Consumers for Texas as published by the BLS. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
856	Planning & Inspections	Nodes for Small Cell Networks	Recurring Monthly Rental Rate - Transport Facility	A monthly transport facility rental rate of \$28.00 for each network node site, not to exceed the provider's monthly aggregate per-node compensation to the City. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.	A monthly transport facility rental rate of \$28.00 for each network node site, not to exceed the provider's monthly aggregate per-node compensation to the City. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
857	Planning & Inspections	Nodes for Small Cell Networks	Recurring Annual Rental Rate - Collocation of Network Nodes on Municipally-Owned Service Poles	An annual rate of \$20.00 per municipally-owned service pole. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.	An annual rate of \$20.00 per municipally-owned service pole. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
858	Planning & Inspections	Special Privilege - Annual Fee - Cincinnati Commercial District	Outdoor Café	\$2.00 per square foot	\$2.00 per square foot
859	Planning & Inspections	Shared Mobility Devices	Application Fee	\$371 Application Review	\$371 Application Review
860	Planning & Inspections	Shared Mobility Devices	Permit Fee	\$1/day per device; or Per-Trip Surcharge of \$.25 for each booked trip	\$1/day per device; or Per-Trip Surcharge of \$.25 for each booked trip
861	Planning & Inspections	Shared Mobility Devices	Annual Fee	\$50 per device	\$50 per device
862	Planning & Inspections	Annual License Fee	Trailer Court Annual	\$275.00, plus applicable tech fee	\$275.00, plus applicable tech fee
863	Planning & Inspections	Re-Inspection Fee	Trailer Court	\$175.00, plus applicable tech fee	\$175.00, plus applicable tech fee
864	Planning & Inspections	Building Permits	Re-Inspection Fee for all building permits and trades		\$100 plus applicable technology fee
865	Library	Library Fees	Overdue Fines	\$0.15/day	\$0.15/day
866	Library	Library Fees	Lost Adult/YA Hardback	Fair Market Value to Replace Item	Fair Market Value to Replace Item
867	Library	Library Fees	Adult Card/replacement	\$2.00	\$2.00
868	Library	Library Fees	Juvenile Card/replacement	\$1.00	\$1.00
869	Library	Library Fees	Student Card issue and replacement fees (including non-resident convenience fee) applicable only to students attending schools within city limits	Fees waived for elementary, middle and high school only.	Fees waived for elementary, middle and high school only.
870	Library	Library Fees	Non-Resident Convenience Fee	\$50.00 per year/\$25.00 per 6 months	\$50.00 per year/\$25.00 per 6 months
871	Library	Library Fees	Student/Non-Profit Use Scanning of Photographs (low resolution)	\$10.00 per image	\$10.00 per image
872	Library	Library Fees	Student/Non-Profit Use Scanning of Photographs (high resolution)	\$15.00 per image	\$15.00 per image
873	Library	Library Fees	Student/Non-Profit Use Preservation Fee (Applies to all Reproduction Requests)	waived	waived
874	Library	Library Fees	Scanning of Photographs (low resolution)	\$20.00	\$20.00
875	Library	Library Fees	Scanning of Photographs (high resolution)	\$30.00	\$30.00
876	Library	Library Fees	Scanning of Maps/Architectural Drawings (low resolution)	\$25.00	\$25.00
877	Library	Library Fees	Scanning of Maps/Architectural Drawings (med resolution)	\$35.00	\$35.00
878	Library	Library Fees	Scanning of Maps/Architectural Drawings (high resolution)	\$45.00	\$45.00
879	Library	Library Fees	Scanning of Maps/Architectural Drawings Fee (in-house)	\$3 per sheet	\$3 per sheet
880	Library	Library Fees	Scanning of Maps/Architectural Drawings Fee- Student	\$15.00	\$15.00
881	Library	Library Fees	Preservation Fee (Applies to all Reproduction Requests)	\$1.00	\$1.00
882	Library	Library Fees	Document Delivery Services	\$1.00 per page	\$1.00 per page
883	Library	Library Fees	Commercial Use Fee	\$10.00	\$10.00
884	Library	Library Fees	Damaged or missing DVD/Music CD Case	\$3.00	\$3.00
885	Library	Library Fees	Damaged or Missing Book Cover	\$3.00	\$3.00
886	Library	Library Fees	Damaged or Missing Kit Bag	\$3.00	\$3.00
887	Library	Library Fees	Damaged or Missing Audiobook Case	\$3.00	\$3.00
888	Library	Library Fees	Damaged or Missing Barcode	\$3.00	\$3.00
889	Library	Library Fees	Damaged or Missing Spine Label	\$3.00	\$3.00
890	Library	Library Fees	Border Heritage/Interlibrary Loan Postage Fee	\$3.00 per item	\$3.00 per item
891	Library	Library Fees	Copy black/white	\$0.20	\$0.20
892	Library	Library Fees	Copy color	\$0.50	\$0.50
893	Library	Library Fees	Printer black/white	\$0.20	\$0.20
894	Library	Library Fees	Printer color	\$0.50	\$0.50
895	Library	Library Fees	Scanner	\$0.10	\$0.10
896	Library	Library Fees	Fax	\$1.00	\$1.00
897	Library	Library Fees	USB Save	free	free
898	Library	Library Fees	USB Drives	\$6.00	\$6.00
899	Library	Library Fees	Damaged or Missing Hotspot Accessory - plastic case, USB cable, charger or adapter	\$5.00	\$5.00
900	Library	Library Fees	Damaged or Missing Hotspot Accessory - SIM card or battery	\$10.00	\$10.00
901	Library	Library Fees	Damaged or Missing Hotspot - Entire item	\$85.00	\$85.00
902	Library	Library Fees	Damaged or Missing finger puppet, flannelboard piece or toy piece	\$3.00	\$3.00
903	Library	Library Fees	Damaged or Missing iPad	\$300.00	\$300.00
904	Environmental Services	Residential	Base Rate (Residential)	\$19.00 per month	\$19.00 per month
905	Environmental Services	Residential	Excess Waste - Administrative Fee	\$10.00 for one additional lift of the arm.	\$10.00 for one additional lift of the arm.
906	Environmental Services	Residential	Additional Container (Residential)	\$19.00 per month for each additional container, plus service charges	\$19.00 per month for each additional container, plus service charges
907	Environmental Services	Residential	Senior and Disabled Citizens Discount	20% reduction of Base Rate	20% reduction of Base Rate
908	Environmental Services	Commercial	Base Rate (Commercial)	\$28.00 per month for once a week collection per container.	\$28.00 per month for once a week collection per container.
909	Environmental Services	Commercial	Additional Container (Commercial)	\$28.00 per month for each additional container.	\$28.00 per month for each additional container.
910	Environmental Services	Commercial	Solid waste commercial dumpster, 2 cu. yd.	\$24.38 per month for each 2 cubic yard dumpster	\$24.38 per month for each 2 cubic yard dumpster
911	Environmental Services	Commercial	Solid waste commercial dumpster, 4 cu. yd.	\$48.76 per month for each 4 cubic yard dumpster	\$48.76 per month for each 4 cubic yard dumpster
912	Environmental Services	Commercial	Solid waste commercial dumpster, 6 cu. yd.	\$73.14 per month for each 6 cubic yard dumpster	\$73.14 per month for each 6 cubic yard dumpster
913	Environmental Services	Commercial	Solid waste commercial dumpster, 8 cu. yd.	\$97.52 per month for each 8 cubic yard dumpster	\$97.52 per month for each 8 cubic yard dumpster
914	Environmental Services	Commercial	Solid Waste Commercial Dumpster delivery and retrieval	Onetime Fee of \$150	Onetime Fee of \$150
915	Environmental Services	Residential	Side door Collection	\$19.00	\$19.00
916	Environmental Services	Residential	Residential Refuse Collection	\$19.00 per month	\$19.00 per month
917	Environmental Services	Residential	Residential Refuse Collection for on-call Service	\$25 per service call for 96 gallon container	\$25 per service call for 96 gallon container
918	Environmental Services	Other	Special Collection Service (Residential)	\$35.00 up to 5 cubic yards. \$7.00 for each additional cubic yard.	\$35.00 up to 5 cubic yards. \$7.00 for each additional cubic yard.
919	Environmental Services	Other	Dead Animal Collection Fee	\$40.00 for domesticated pets; \$150.00 for small farm animals within the city limits; \$175.00 for large farm animals inside county and outside city limits.	\$40.00 for domesticated pets; \$150.00 for small and large farm animals within the city limits; \$175.00 for small and large farm animals inside county and outside city limits.

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
920	Environmental Services	Residential	Citizen Collection Station Fee	\$5.00 for each visit in excess of monthly frequency limit set by Director with limit of 4 cy, no C&D and no commercial.	\$5.00 for each visit in excess of monthly frequency limit set by Director with limit of 4 cy, no C&D and no commercial.
921	Environmental Services	Residential	Citizen Collection Station Fee	\$5.00 coupon Non-customer, one visit; standard restrictions; non-commercial; residential solid waste only, excludes household hazardous waste.	\$5.00 coupon Non-customer, one visit; standard restrictions; non-commercial; residential solid waste only, excludes household hazardous waste.
922	Environmental Services	Special Collections	Property Clean Up Fee	Labor, equipment and disposal rates as set by Director in 1/4 hour increments with 1 hour minimum.	Labor, equipment and disposal rates as set by Director in 1/4 hour increments with 1 hour minimum.
923	Environmental Services	General	Interest on unpaid balances	10% per year (0.83% of invoiced amount per month)	10% per year (0.83% of invoiced amount per month)
924	Environmental Services	Permits	Hauler Permit Fee	\$150.00 per vehicle for complete term of permit or \$12.50 per vehicle per month for less than complete term of permit plus applicable tech fees	\$150.00 per vehicle for complete term of permit or \$12.50 per vehicle per month for less than complete term of permit plus applicable tech fees
925	Environmental Services	Permits	Replacement Decal	\$10.00 each	\$10.00 each
926	Environmental Services	Permits	Reinstatement of Suspended or Revoked Permit	50% of annual Hauler Permit Fee for suspended permit, 100% of annual Hauler Permit Fee for revoked permit. Plus applicable tech fees	50% of annual Hauler Permit Fee for suspended permit, 100% of annual Hauler Permit Fee for revoked permit. Plus applicable tech fees
927	Environmental Services	Permits	Special Waste Disposal Fee-Immediate Disposal	\$25.00 surcharge plus regular per ton landfill disposal charge for a scheduled disposal. \$35.00 surcharge plus double the regular per ton landfill disposal charge for an unscheduled disposal.	\$25.00 surcharge plus regular per ton landfill disposal charge for a scheduled disposal. \$35.00 surcharge plus double the regular per ton landfill disposal charge for an unscheduled disposal.
928	Environmental Services	Permits	Permit Fee (Container on Sidewalk/R.O.W.)	\$72.00 annual fee per container or \$6.00 per month for a partial first year, plus applicable tech fees	\$72.00 annual fee per container or \$6.00 per month for a partial first year, plus applicable tech fees
929	Environmental Services	Disposal	Landfill Fees	\$26.00 per ton, prorated, with a minimum fee of \$16.00. \$5.00 charge for unsecured/uncovered load.	\$26.00 per ton, prorated, with a minimum fee of \$16.00. \$5.00 charge for unsecured/uncovered load.
930	Environmental Services	Disposal	Landfill Fee (Brush Waste, Uncontaminated)	\$26.00 per ton, prorated, with a minimum fee of \$10.00.	\$26.00 per ton, prorated, with a minimum fee of \$10.00.
931	Environmental Services	Disposal	Landfill Fees (Materials Requiring Special Handling)	\$90.00 per ton, pro-rated, for RACM Non-Friables, foam materials, sponge or sponge-like materials and other wastes requiring special handling, with a minimum fee of \$90. \$5.00 for refrigerant removal.	\$90.00 per ton, pro-rated, for RACM Non-Friables, foam materials, sponge or sponge-like materials and other wastes requiring special handling, with a minimum fee of \$90. \$5.00 for refrigerant removal.
932	Environmental Services	Disposal	Landfill Fees (Materials Requiring Special Handling)	\$90.00 per ton, pro-rated, for dead animals with a total weight greater than 100 lbs. Small dead animals with a total weight less than 100 lbs. will be charged the standard landfill rate.	\$90.00 per ton, pro-rated, for dead animals with a total weight greater than 100 lbs. Small dead animals with a total weight less than 100 lbs. will be charged the standard landfill rate.
933	Environmental Services	Disposal	Billing Fee for Landfill Charge Accounts	\$25.00 per month	\$25.00 per month
934	Environmental Services	Disposal	Disposal Fee (Waste Tires)	Small or Medium tires (19.5 inches or less) \$3.00, Large Tires (greater than 19.5 inches but less than 24 inches) \$10.00, tires greater than 24 inches will be charged a rate of \$200.00/ton. Rim Removal Fee - Small or Medium tires \$5.00, Rim Removal Fee - Large Tires \$15.00.	Small or Medium tires (19.5 inches or less) \$3.00, Large Tires (greater than 19.5 inches but less than 24 inches) \$10.00, tires greater than 24 inches will be charged a rate of \$200.00/ton. Rim Removal Fee - Small or Medium tires \$5.00, Rim Removal Fee - Large Tires \$15.00.
935	Environmental Services	Disposal	Disposal Fee (Mattresses)	\$20.00 per Mattress disposed of at a City Landfill or other authorized facility	\$20.00 per Mattress disposed of at a City Landfill or other authorized facility
936	Environmental Services	Disposal	Prohibited Waste	\$25.00 surcharge plus applicable disposal and administrative costs.	\$25.00 surcharge plus applicable disposal and administrative costs.
937	Environmental Services	Disposal	Transfer Fee	\$30.00 per ton, prorated, with a minimum fee of \$20.00	\$30.00 per ton, prorated, with a minimum fee of \$20.00
938	Environmental Services	Disposal	Sale of Mulch/Compost	City Departments - Free, El Paso Solid Waste Residential Customers - Free at CCS or Landfill; Commercial Customers - Free at Landfill; Commercial Customers within City limits - \$15.00 cy if delivered by ESD.	City Departments - Free, El Paso Solid Waste Residential Customers - Free at CCS or Landfill; Commercial Customers - Free at Landfill; Commercial Customers within City limits - \$15.00 cy if delivered by ESD.
939	Environmental Services	Disposal	Sale of Safety Vest	\$10.00 each	\$10.00 each
940	Environmental Services	Disposal	RFID (Automated Scale) Tag	\$25.00 each	\$25.00 each
941	Environmental Services	Other	Container Replacement Fee	\$55.00 per Container	\$55.00 per Container
942	Environmental Services	Other	Service Charge (delivery or removal of container)	\$25.00 per Event	\$25.00 per Event
943	Environmental Services	Other	Un Authorized Solid Waste Container Removal Fee	\$25.00 per Event	\$25.00 per Event
944	Environmental Services	Other	Missed Collection Fee	\$15.00 for pick up	\$15.00 for pick up
945	Environmental Services	Administrative Fee	Lien Preparation Fee( Environmental Services)	\$75.00 charge for administrative costs related to the preparation of property liens	\$75.00 charge for administrative costs related to the preparation of property liens
946	Environmental Services	Shopping Cart Recovery	Shopping Cart Recovery Fee	\$50.00 per Cart impounded by City	\$50.00 per Cart impounded by City
947	Environmental Services	Construction or Demolition	Manifest Fee	\$5.00 per manifest; No fee for City - funded projects	\$5.00 per manifest; No fee for City - funded projects
948	Environmental Services	Services	Environmental Fee (Residential)	\$5.00 per Residential Living Unit	\$5.00 per Residential Living Unit
949	Environmental Services	Services	Environmental Fee (Commercial)	\$20.00 per Commercial Establishment	\$20.00 per Commercial Establishment
950	Environmental Services	<b>Environmental General-Facilities</b>			
951	Environmental Services	Franchise Fee	Waste Container Franchise Fee- Per Container	\$2.00 Per Month, Per approved container	\$2.00 Per Month, Per approved container
952	Environmental Services	Franchise Fee	Waste Container Franchise Fee- Quarterly	\$2,000.00/ Per Year	\$2,000.00/ Per Year
953	Environmental Services	Franchise Fee	Franchise Fee	\$6.00	\$6.00
954	Animal Services	<b>Animal Services</b>			
955	Animal Services	Adoption Fee - includes age-appropriate vaccinations, license, microchip and sterilization.		Each adoption from no charge to \$110.00	Each adoption from no charge to \$110.00
956	Animal Services	Livestock Permit - Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation	Permit Yearly Renewal	\$60.00 plus applicable tech fee	\$60.00 plus applicable tech fee
957	Animal Services	Livestock Permit - Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation	Re-Inspection and/or Amending Permit	\$45.00 plus applicable tech fee	\$45.00 plus applicable tech fee
958	Animal Services	Fowl and Rabbits (6 or more)-Restrictions-Permit Requirements	Permit Yearly Renewal	\$60.00 plus applicable tech fee	\$60.00 plus applicable tech fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
959	Animal Services	Fowl and Rabbits (6 or more)-Restrictions-Permit Requirements	Re-Inspection and/or Amending Permit	\$45.00 plus applicable tech fee	\$45.00 plus applicable tech fee
960	Animal Services	Microchip Fees	Initial Issuance	from no charge to \$15.00	from no charge to \$15.00
961	Animal Services	Shelter Services	Animal Rabies Vaccination	from no charge to \$9.00	from no charge to \$9.00
962	Animal Services	Parasite Treatment and/or Control	Parasite Treatment and/or Control	\$10.00	\$10.00
963	Animal Services	Disposal of Dead Animals	Disposal of owned dead animals brought to shelter, less than 100 lbs.	\$16.00	\$16.00
964	Animal Services	Euthanasia of Animals	Euthanasia of animals brought to the shelter, less than 100 lbs.	\$25.00	\$25.00
965	Animal Services	Boarding and Kennel Permit	Boarding kennel permit	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
966	Animal Services	Pick up or Delivery of Animals to Owners	Pick up/delivery of live, owned animals for quarantine or return-to-owner purposes	from no charge to \$45.00	from no charge to \$45.00
967	Animal Services	Buying And Selling	Shows And Exhibition	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
968	Animal Services	Buying And Selling	Grooming	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
969	Animal Services	Buying And Selling	Kennel	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
970	Animal Services	Buying And Selling	Animal Establishment	\$200.00 plus applicable tech fee	\$200.00 plus applicable tech fee
971	Animal Services	Registration	Application Initial Issuance or Renewal	\$12.50	\$12.50
972	Animal Services	Registration	Replacement Registration and/or Tag	\$5.00 - Altered Pets \$15.00 - Intact pets	\$5.00 - Altered Pets \$15.00 - Intact pets
973	Animal Services	Registration	Registration Transfer	\$12.50	\$12.50
974	Animal Services	Fees-Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each	from no charge to \$60.00 plus applicable tech fee	from no charge to \$60.00 plus applicable tech fee
975	Animal Services	Fees-Impoundment	Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal	from no charge to \$60.00 plus applicable tech fee	from no charge to \$60.00 plus applicable tech fee
976	Animal Services	Fees-Impoundment	Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal	from no charge to \$85.00 plus applicable tech fee	from no charge to \$85.00 plus applicable tech fee
977	Animal Services	Fees-Impoundment	CLASS D: Exotic Animals: Requiring Capture by Division Personnel	from no charge to \$85.00 plus applicable tech fee	from no charge to \$85.00 plus applicable tech fee
978	Animal Services	Fees-Impoundment	Class D: Exotic Animals, Already Contained	from no charge to \$55.00	from no charge to \$55.00
979	Animal Services	Handling Fee	Daily Fee Class A	from no charge to \$18.00	from no charge to \$18.00
980	Animal Services	Handling Fee	Daily Fee Class B	from no charge to \$23.00	from no charge to \$23.00
981	Animal Services	Handling Fee	Daily Fee Class C	from no charge to \$23.00	from no charge to \$23.00
982	Animal Services	Handling Fee	Daily Fee Class D	from no charge to \$23.00	from no charge to \$23.00
983	Animal Services	Shelter Services	Animal Trap Replacement Fee - Small	\$60.00	\$60.00
984	Animal Services	Shelter Services	Animal Trap Replacement Fee - Large	\$110.00	\$110.00
985	Animal Services	Shelter Services	Impound Fee Dog or Cat-Repeat Offender within one (1) year	from no charge to \$25.00 per event	from no charge to \$25.00 per event
986	Animal Services	Animal Litter Permit	Per litter	\$50.00 plus applicable tech fee	\$50.00 plus applicable tech fee
987	Animal Services	Breeding	Breeder's Permit	\$100.00 plus applicable tech fee	\$100.00 plus applicable tech fee
988	Animal Services	Shelter Services	Vet Assessment for Quarantine and/or Criminal Case	from no charge to \$50.00 per animal per assessment	from no charge to \$50.00 per animal per assessment
989	Animal Services	Shelter Services	Animal Transportation Fee	Fee for packaging and transporting to lab for testing: \$100	Fee for packaging and transporting to lab for testing: \$100
990	Animal Services	Shelter Services	Animal Storage Fee for Remains	Fee to store animal properly prior to cremation, or to hold for burial pending results of the rabies exam: \$25.00	Fee to store animal properly prior to cremation, or to hold for burial pending results of the rabies exam: \$25.00
991	Animal Services	Shelter Services	Animal Vaccinations and Tests	DHLPP (dog) from no charge to \$9.00	DHLPP (dog) from no charge to \$9.00
992	Animal Services	Shelter Services	Animal Vaccinations and Tests	FVRCP (cat) from no charge to \$9.00	FVRCP (cat) from no charge to \$9.00
993	Animal Services	Shelter Services	Animal Vaccinations and Tests	Bordetella (dog) from no charge to \$10.00	Bordetella (dog) from no charge to \$10.00
994	Animal Services	Shelter Services	Animal Vaccinations and Tests	FELV (cat) from no charge \$15.00	FELV (cat) from no charge \$15.00
995	Animal Services	Shelter Services	Animal Vaccinations and Tests	Ringworm test (cat) from no charge to \$25.00	Ringworm test (cat) from no charge to \$25.00
996	Animal Services	Shelter Services	Animal Vaccinations and Tests	Heartworm test (dog) from no charge to \$25.00	Heartworm test (dog) from no charge to \$25.00
997	Animal Services	Shelter Services	Animal Vaccinations and Tests	Parvo test (dog) from no charge to \$25.00	Parvo test (dog) from no charge to \$25.00
998	Animal Services	Fees-Impoundment	Impoundment of animals in unincorporated areas of County	\$55.00	\$55.00
999	Animal Services	Shelter Services	Pet Aids (leash, cat carrier, other)	from no charge to \$5.00	from no charge to \$5.00
1000	Animal Services	Shelter Services	Spay/Neuter Fees - Cats/Dogs	Cat Neuter \$0-\$30.00, Cat Spay \$0-\$50.00, Dog Neuter (under 40 pounds) \$0-\$65.00, Dog Neuter (40 - 70 pounds) \$0-\$85.00, Dog Spay (under 40 pounds) \$0-\$85.00, Dog Spay (40 - 70 pounds) \$0-\$100.00	Cat Neuter \$0-\$30.00, Cat Spay \$0-\$50.00, Dog Neuter (under 40 pounds) \$0-\$65.00, Dog Neuter (40 - 70 pounds) \$0-\$85.00, Dog Spay (under 40 pounds) \$0-\$85.00, Dog Spay (40 - 70 pounds) \$0-\$100.00
1001	Animal Services	EP County Spay/Neuter Voucher Program	Spay/Neuter Fees - Cats/Dogs	Cat Spay/Neuter \$0 - \$35.00, Dog Spay/Neuter \$0 - \$60.00 Per Legal, this is in the County's Agreements	Cat Spay/Neuter \$0 - \$35.00, Dog Spay/Neuter \$0 - \$60.00 Per Legal, this is in the County's Agreements
1002	Animal Services	Registration	Dangerous Dog Registration	\$50.00	\$50.00
1003	Animal Services	Municipal Contract Fees - Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each	\$60.00	\$60.00
1004	Animal Services	Municipal Contract Fees - Impoundment	Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal	\$60.00	\$60.00
1005	Animal Services	Municipal Contract Fees - Impoundment	Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal	\$85.00	\$85.00
1006	Animal Services	Municipal Contract Fees - Impoundment	Class D: Exotic Animals: Requiring Capture by Division Personnel	\$85.00	\$85.00
1007	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class A	\$18.00 per day	\$18.00 per day
1008	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class B	\$23.00 per day	\$23.00 per day
1009	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class C	\$23.00 per day	\$23.00 per day
1010	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class D	\$23.00 per day	\$23.00 per day
1011	Animal Services	Municipal Contract Fees - Quarantine		\$18.00 per day	\$18.00 per day
1012	Animal Services	Grooming re-inspection fee		\$50.00	\$50.00
1013	Animal Services	Grooming Shop Application fee-\$110		\$110.00	\$110.00
1014	Animal Services	Groomer License fee-\$25		\$25.00	\$25.00
1015	Animal Services	Groomer License replacement fee-\$5	Replacement Fee	\$5.00	\$5.00
1016	Parks and Recreation	Recreation Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1017	Parks and Recreation	<b>Valle Bajo Recreation Center</b>			
1018	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1019	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1020	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1021	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1022	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1023	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1024	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1025	Parks and Recreation	Multipurpose Room 1		\$56.00 /\$45.00 / \$226.00 / \$70.00	\$56.00 /\$45.00 / \$226.00 / \$70.00
1026	Parks and Recreation	Multipurpose Room 2		\$50.00/ \$40.00 / \$200.00 / \$63.00	\$50.00/ \$40.00 / \$200.00 / \$63.00
1027	Parks and Recreation	<b>Armijo Recreation Center</b>			
1028	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1029	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1030	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1031	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1032	Parks and Recreation	Lower Multipurpose Room 1 (open area)		\$80.00 / \$64.00 / \$320.00 / \$100.00	\$80.00 / \$64.00 / \$320.00 / \$100.00
1033	Parks and Recreation	Classroom 1		\$36.00 / \$29.00 / \$144.00 / \$45.00	\$36.00 / \$29.00 / \$144.00 / \$45.00
1034	Parks and Recreation	Classroom 2		\$43.00 / \$35.00 / \$172.00 / \$54.00	\$43.00 / \$35.00 / \$172.00 / \$54.00
1035	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1036	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1037	Parks and Recreation	Boxing Room		\$36.00 / \$29.00 /\$144.00 / \$45.00	\$36.00 / \$29.00 /\$144.00 / \$45.00
1038	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1039	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1040	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1041	Parks and Recreation	<b>Officer David Ortiz</b>			
1042	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1043	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1044	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1045	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1046	Parks and Recreation	Classroom 1		\$11.00 / \$9.00 / \$44.00 / \$14.00	\$11.00 / \$9.00 / \$44.00 / \$14.00
1047	Parks and Recreation	Classroom 2		\$21.00 / \$17.00 / \$84.00 / \$26.00	\$21.00 / \$17.00 / \$84.00 / \$26.00
1048	Parks and Recreation	Classroom A		\$20.00 / \$16.00 / \$80.00 / \$25.00	\$20.00 / \$16.00 / \$80.00 / \$25.00
1049	Parks and Recreation	Multipurpose Room		\$56.00 / \$45.00 / \$224.00 / \$70.00	\$56.00 / \$45.00 / \$224.00 / \$70.00
1050	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1051	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1052	Parks and Recreation	Boxing Room		\$83.00 / \$66.00 / \$332.00 / \$104.00	\$83.00 / \$66.00 / \$332.00 / \$104.00
1053	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1054	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1055	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1056	Parks and Recreation	<b>Chamizal Recreation Center</b>			
1057	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1058	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1059	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1060	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1061	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1062	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1063	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1064	Parks and Recreation	Multipurpose Room 1		\$71.00 / \$56.00 / \$282.00 / \$88.00	\$71.00 / \$56.00 / \$282.00 / \$88.00
1065	Parks and Recreation	Multipurpose Room 2		\$81.00 / \$64.00 / \$322.00 / \$ 101.00	\$81.00 / \$64.00 / \$322.00 / \$ 101.00
1066	Parks and Recreation	Outside Rentable Space		\$65.00 / \$52.00 / \$260.00 / \$81.00	\$65.00 / \$52.00 / \$260.00 / \$81.00
1067	Parks and Recreation	<b>Chihuahuita Neighborhood Center</b>			
1068	Parks and Recreation	Multipurpose Room		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1069	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1070	Parks and Recreation	Weight Room (per month) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1071	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1072	Parks and Recreation	<b>Don Haskins Recreation Center</b>			
1073	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1074	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1075	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1076	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1077	Parks and Recreation	Auxiliary Gym (per hour)		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1078	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1079	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1080	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$17.00 / \$14.00 / \$68.00 / \$21.00	\$17.00 / \$14.00 / \$68.00 / \$21.00
1081	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00	\$12.00 / \$10.00 / \$48.00 / \$15.00
1082	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1083	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1084	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1085	Parks and Recreation	<b>Eastside Regional Recreation Center - The Beast</b>			
1086	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1087	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1088	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1089	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1090	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1091	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1092	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1093	Parks and Recreation	Multipurpose Room		\$86.00 / \$69.00 / \$343.00 / \$107.00	\$86.00 / \$69.00 / \$343.00 / \$107.00
1094	Parks and Recreation	Activity Room		\$58.00 / \$46.00 / \$231.00 / \$72.00	\$58.00 / \$46.00 / \$231.00 / \$72.00
1095	Parks and Recreation	Outside Rentable Space		\$132.00 / \$ 105.00 / \$526.00 / \$164.00	\$132.00 / \$ 105.00 / \$526.00 / \$164.00
1096	Parks and Recreation	<b>Galatzan Recreation Center</b>			
1097	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1098	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1099	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1100	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1101	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1102	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1103	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1104	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1105	Parks and Recreation	Multipurpose Room		\$66.00 / \$53.00 / \$264.00 / \$82.00	Removed item
1106	Parks and Recreation	Dance Studio		\$20.00 / \$16.00 / \$80.00 / \$25.00	\$20.00 / \$16.00 / \$80.00 / \$25.00
1107	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1108	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1109	Parks and Recreation	<b>Gary del Palacio Recreation Center</b>			
1110	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1111	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1112	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1113	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1114	Parks and Recreation	Auxiliary Gym (per hour)		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1115	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1116	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1117	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$17.00 / \$14.00 / \$68.00 / \$21.00	\$17.00 / \$14.00 / \$68.00 / \$21.00
1118	Parks and Recreation	Multipurpose Room		\$44.00 / \$35.00 / \$176.00 / \$55.00	\$44.00 / \$35.00 / \$176.00 / \$55.00
1119	Parks and Recreation	Dance Studio		\$26.00 / \$21.00 / \$104.00 / \$32.00	\$26.00 / \$21.00 / \$104.00 / \$32.00
1120	Parks and Recreation	Racquetball Court (per month)(+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1121	Parks and Recreation	Racquetball Court (per hour)(+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1122	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1123	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1124	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1125	Parks and Recreation	<b>Leona Ford Washington Recreation Center</b>			
1126	Parks and Recreation	Gym Full Court (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1127	Parks and Recreation	Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1128	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1129	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1130	Parks and Recreation	Multipurpose Room-Hall		\$59.00 / \$47.00 / \$236.00 / \$74.00	\$59.00 / \$47.00 / \$236.00 / \$74.00
1131	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1132	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1133	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1134	Parks and Recreation	<b>Sylvia Carreon Recreation Center</b>			
1135	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1136	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1137	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1138	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1139	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1140	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1141	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1142	Parks and Recreation	Multipurpose Room		\$53.00 / \$43.00 / \$214.00 / \$67.00	\$53.00 / \$43.00 / \$214.00 / \$67.00
1143	Parks and Recreation	Activity Room		\$40.00 / \$32.00 / \$160.00 / \$50.00	\$40.00 / \$32.00 / \$160.00 / \$50.00
1144	Parks and Recreation	Balcony Party Area		\$46.00 / \$37.00 / \$185.00 / \$58.00	\$46.00 / \$37.00 / \$185.00 / \$58.00
1145	Parks and Recreation	<b>Marty Robbins Recreation Center</b>			
1146	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1147	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1148	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1149	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1150	Parks and Recreation	Multi Purpose Room		\$44.00 / \$35.00 / \$176.00 / \$55.00	\$44.00 / \$35.00 / \$176.00 / \$55.00
1151	Parks and Recreation	Dance Studio		\$26.00 / \$21.00 / \$104.00 / \$32.00	\$26.00 / \$21.00 / \$104.00 / \$32.00
1152	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1153	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1154	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1155	Parks and Recreation	<b>Multipurpose Recreation Center</b>			
1156	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1157	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1158	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1159	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1160	Parks and Recreation	Multipurpose Room	Old Weight room	\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1161	Parks and Recreation	Ballroom		\$138.00 / \$110.00 / \$552.00 / \$172.00	\$138.00 / \$110.00 / \$552.00 / \$172.00
1162	Parks and Recreation	Dance Studio		\$27.00 / \$22.00 / \$108.00 / \$34.00	\$27.00 / \$22.00 / \$108.00 / \$34.00
1163	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1164	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1165	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1166	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1167	Parks and Recreation	<b>Nolan Richardson Recreation Center</b>			
1168	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1169	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1170	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1171	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1172	Parks and Recreation	Multipurpose Room		\$42.00 / \$34.00 / \$168.00 / \$52.00	\$42.00 / \$34.00 / \$168.00 / \$52.00
1173	Parks and Recreation	Classroom A	Base on 730 Sq. Ft.	\$22.00 / \$18.00 / \$88.00 / \$27.00	\$22.00 / \$18.00 / \$88.00 / \$27.00
1174	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1175	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1176	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1177	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1178	Parks and Recreation	<b>Pat O'Rourke Recreation Center</b>			
1179	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1180	Parks and Recreation	Gym Half Court (pre hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1181	Parks and Recreation	Gym Full Court (per day) prime time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1182	Parks and Recreation	Gym Half Court (per day) prime time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1183	Parks and Recreation	Multi Purpose Room 1		\$58.00 / \$46.00 / \$232.00 / \$72.00	\$58.00 / \$46.00 / \$232.00 / \$72.00
1184	Parks and Recreation	Multi Purpose Room 2A		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1185	Parks and Recreation	Multi Purpose Room 2B		\$22.00 / \$18.00 / \$88.00 / \$27.00	\$22.00 / \$18.00 / \$88.00 / \$27.00
1186	Parks and Recreation	Multi Purpose Room 2C		\$22.00 / \$18.00 / \$88.00 / \$27.00	\$22.00 / \$18.00 / \$88.00 / \$27.00
1187	Parks and Recreation	Multi Purpose Room 2A and 2B		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1188	Parks and Recreation	Multi Purpose Room 2B and 2C		\$43.00 / \$34.00 / \$172.00 / \$54.00	\$43.00 / \$34.00 / \$172.00 / \$54.00
1189	Parks and Recreation	Multi Purpose Room 2A, 2B, 2C		\$67.00 / \$54.00 / \$268.00 / \$84.00	\$67.00 / \$54.00 / \$268.00 / \$84.00
1190	Parks and Recreation	Conference Room		\$30.00 / \$24.00 / \$120.00 / \$37.00	\$30.00 / \$24.00 / \$120.00 / \$37.00
1191	Parks and Recreation	Dance Studio		\$71.00 / \$57.00 / \$284.00 / \$89.00	\$71.00 / \$57.00 / \$284.00 / \$89.00
1192	Parks and Recreation	Courtyard	Available for rental in conjunction with room rental - Flat Rate	\$34.00 / \$27.00 / \$136.00 / \$42.00	\$34.00 / \$27.00 / \$136.00 / \$42.00
1193	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1194	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1195	Parks and Recreation	<b>Pavo Real Recreation Center</b>			
1196	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1197	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1198	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1199	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1200	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1201	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1202	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1203	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1204	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00	\$12.00 / \$10.00 / \$48.00 / \$15.00
1205	Parks and Recreation	Classroom 2		\$24.00 / \$19.00 / \$96.00 / \$30.00	\$24.00 / \$19.00 / \$96.00 / \$30.00
1206	Parks and Recreation	Classroom 3		\$21.00 / \$17.00 / \$84.00 / \$26.00	\$21.00 / \$17.00 / \$84.00 / \$26.00
1207	Parks and Recreation	Dance Studio		\$69.00 / \$55.00 / \$276.00 / \$86.00	\$69.00 / \$55.00 / \$276.00 / \$86.00
1208	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1209	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1210	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1211	Parks and Recreation	Boxing Room		\$83.00 / \$66.00 / \$332.00 / \$104.00	\$83.00 / \$66.00 / \$332.00 / \$104.00
1212	Parks and Recreation	Racquetball Court (per month)(+) Adult/Youth		\$15.00/\$19.00 \$19.00/ \$13.00	\$15.00/\$19.00 \$19.00/ \$13.00
1213	Parks and Recreation	Racquetball Court (per hour)(+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1214	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1215	Parks and Recreation	Weight Room (per hour) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1216	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1217	Parks and Recreation	<b>Rae Gilmore Recreation Center</b>			
1218	Parks and Recreation	Multipurpose Room		\$58.00 / \$46.00 / \$232.00 / \$72.00	\$58.00 / \$46.00 / \$232.00 / \$72.00
1219	Parks and Recreation	Classroom 1		\$10.00 / \$8.00 / \$40.00 / \$12.00	\$10.00 / \$8.00 / \$40.00 / \$12.00
1220	Parks and Recreation	Classroom 2		\$10.00 / \$8.00 / \$40.00 / \$12.00	\$10.00 / \$8.00 / \$40.00 / \$12.00
1221	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1222	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1223	Parks and Recreation	Weight Room (per hour) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1224	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1225	Parks and Recreation	<b>San Juan Recreation Center</b>			
1226	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1227	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1228	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1229	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1230	Parks and Recreation	Multipurpose Room		\$27.00 / \$22.00 / \$108.00 / \$34.00	\$27.00 / \$22.00 / \$108.00 / \$34.00
1231	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00	\$12.00 / \$10.00 / \$48.00 / \$15.00
1232	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1233	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1234	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1235	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1236	Parks and Recreation	Boxing Room		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1237	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1238	Parks and Recreation	<b>Seville Recreation Center</b>			
1239	Parks and Recreation	Gym Full Court (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1240	Parks and Recreation	Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1241	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1242	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1243	Parks and Recreation	Multipurpose Room		\$12.00 / \$10.00 / \$48.00 / \$15.00	\$12.00 / \$10.00 / \$48.00 / \$15.00
1244	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1245	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1246	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1247	Parks and Recreation	<b>Veterans Recreation Center</b>			
1248	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1249	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1250	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1251	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1252	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1253	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1254	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1255	Parks and Recreation	Auxiliary Gym half court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1256	Parks and Recreation	Classroom 5		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1257	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1258	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1259	Parks and Recreation	<b>Memorial Outdoor Resource Center</b>			
1260	Parks and Recreation	Multipurpose Room		\$43.00 / \$34.00 / \$172.00 / \$54.00	\$43.00 / \$34.00 / \$172.00 / \$54.00



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1261	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1262	Parks and Recreation	Leisure Interest Class or Workshop		Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants /plus \$7.00 nonrefundable administrative fee, equals cost of class/workshop. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants /plus \$7.00 nonrefundable administrative fee, equals cost of class/workshop. Plus 25% increase for nonresidential premium
1263	Parks and Recreation	Outdoor Recreation Activity or Program		Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1264	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1265	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium
1266	Parks and Recreation	Senior Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1267	Parks and Recreation	<b>Eastside Senior Center</b>			
1268	Parks and Recreation	Multipurpose Room		\$79.00 / \$64.00 / \$317.00 / \$98.00	\$79.00 / \$64.00 / \$317.00 / \$98.00
1269	Parks and Recreation	Multipurpose Room #2		\$47.00 / \$37.00 / \$187.00 / \$59.00	\$47.00 / \$37.00 / \$187.00 / \$59.00
1270	Parks and Recreation	Classroom 2		\$20.00 / \$17.00 / \$82.00 / \$25.00	\$20.00 / \$17.00 / \$82.00 / \$25.00
1271	Parks and Recreation	Arts and Crafts Room		\$18.00 / \$14.00 / \$72.00 / \$23.00	\$18.00 / \$14.00 / \$72.00 / \$23.00
1272	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$76.00	\$60.00 / \$48.00 / \$240.00 / \$76.00
1273	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1274	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1275	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1276	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1277	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1278	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1279	Parks and Recreation	<b>Father Martinez Senior Center</b>			
1280	Parks and Recreation	Multipurpose Room		\$146.00 / \$118.00 / \$586.00 / \$182.00	\$146.00 / \$118.00 / \$586.00 / \$182.00
1281	Parks and Recreation	Classroom 2		\$14.00 / \$12.00 / \$58.00 / \$18.00	\$14.00 / \$12.00 / \$58.00 / \$18.00
1282	Parks and Recreation	Arts and Crafts Room		\$23.00 / \$18.00 / \$90.00 / \$29.00	\$23.00 / \$18.00 / \$90.00 / \$29.00
1283	Parks and Recreation	Dance Studio		\$22.00 / \$17.00 / \$86.00 / \$26.00	\$22.00 / \$17.00 / \$86.00 / \$26.00
1284	Parks and Recreation	Billiard Rooms #1 and #2 (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1285	Parks and Recreation	Billiard Rooms #1 and #2 (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1286	Parks and Recreation	Billiard Rooms #1 and #2 (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1287	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1288	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1289	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1290	Parks and Recreation	<b>Grandview Senior Center</b>			
1291	Parks and Recreation	Multipurpose Room		\$85.00 / \$68.00 / \$341.00 / \$107.00	\$85.00 / \$68.00 / \$341.00 / \$107.00
1292	Parks and Recreation	Classroom 1		\$19.00 / \$16.00 / \$77.00 / \$24.00	\$19.00 / \$16.00 / \$77.00 / \$24.00
1293	Parks and Recreation	Classroom 2		\$14.00 / \$12.00 / \$58.00 / \$18.00	\$14.00 / \$12.00 / \$58.00 / \$18.00
1294	Parks and Recreation	Classroom 3		\$10.00 / \$7.00 / \$38.00 / \$12.00	\$10.00 / \$7.00 / \$38.00 / \$12.00
1295	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1296	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1297	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1298	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1299	Parks and Recreation	<b>Happiness Senior Center</b>			
1300	Parks and Recreation	Multipurpose Room		\$95.00 / \$76.00 / \$379.00 / \$119.00	\$95.00 / \$76.00 / \$379.00 / \$119.00
1301	Parks and Recreation	Classroom 1		\$13.00 / \$11.00 / \$53.00 / \$17.00	\$13.00 / \$11.00 / \$53.00 / \$17.00
1302	Parks and Recreation	Classroom 2		\$12.00 / \$10.00 / \$48.00 / \$16.00	\$12.00 / \$10.00 / \$48.00 / \$16.00
1303	Parks and Recreation	Billiard Room (per year) (+)		\$30.00/\$38.00	\$30.00/\$38.00
1304	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1305	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1306	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1307	Parks and Recreation	<b>Hilos de Plata Senior Center</b>			
1308	Parks and Recreation	Multipurpose Room		\$146.00 / \$118.00 / \$586.00 / \$182.00	\$146.00 / \$118.00 / \$586.00 / \$182.00
1309	Parks and Recreation	Classroom 2		\$17.00 / \$13.00 / \$67.00 / \$20.00	\$17.00 / \$13.00 / \$67.00 / \$20.00
1310	Parks and Recreation	Arts and Crafts Room		\$23.00 / \$18.00 / \$91.00 / \$29.00	\$23.00 / \$18.00 / \$91.00 / \$29.00
1311	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1312	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1313	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1314	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1315	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1316	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1317	Parks and Recreation	<b>Memorial Senior Center</b>			

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1318	Parks and Recreation	Multipurpose Room		\$68.00 / \$55.00 / \$274.00 / \$85.00	\$68.00 / \$55.00 / \$274.00 / \$85.00
1319	Parks and Recreation	Multipurpose Room (1,282 sq. ft.)		\$40.00 / \$33.00 / \$160.00 / \$50.00	\$40.00 / \$33.00 / \$160.00 / \$50.00
1320	Parks and Recreation	Classroom 2		\$7.00 / \$6.00 / \$29.00 / \$8.00	\$7.00 / \$6.00 / \$29.00 / \$8.00
1321	Parks and Recreation	Arts and Crafts Room		\$25.00 / \$20.00 / \$101.00 / \$31.00	\$25.00 / \$20.00 / \$101.00 / \$31.00
1322	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1323	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1324	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1325	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1326	Parks and Recreation	<b>Polly Harris Senior Center</b>			
1327	Parks and Recreation	Multipurpose Room		\$85.00 / \$68.00 / \$341.00 / \$107.00	\$85.00 / \$68.00 / \$341.00 / \$107.00
1328	Parks and Recreation	Arts and Crafts Room		\$17.00 / \$13.00 / \$67.00 / \$20.00	\$17.00 / \$13.00 / \$67.00 / \$20.00
1329	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1330	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1331	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1332	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1333	Parks and Recreation	<b>San Juan Senior Center</b>			
1334	Parks and Recreation	Multipurpose Room		\$92.00 / \$74.00 / \$370.00 / \$115.00	\$92.00 / \$74.00 / \$370.00 / \$115.00
1335	Parks and Recreation	Dance Studio		\$29.00 / \$23.00 / \$115.00 / \$36.00	\$29.00 / \$23.00 / \$115.00 / \$36.00
1336	Parks and Recreation	Placita		\$60.00 / \$48.00 / \$240.00 / \$76.00	\$60.00 / \$48.00 / \$240.00 / \$76.00
1337	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1338	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1339	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1340	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1341	Parks and Recreation	<b>South El Paso Senior Center</b>			
1342	Parks and Recreation	Multipurpose Room		\$154.00 / \$122.00 / \$714.00 / \$192.00	\$154.00 / \$122.00 / \$714.00 / \$192.00
1343	Parks and Recreation	Classroom 2		\$28.00 / \$22.00 / \$110.00 / \$35.00	\$28.00 / \$22.00 / \$110.00 / \$35.00
1344	Parks and Recreation	Classroom 3		\$22.00 / \$17.00 / \$86.00 / \$26.00	\$22.00 / \$17.00 / \$86.00 / \$26.00
1345	Parks and Recreation	Classroom 4		\$22.00 / \$17.00 / \$86.00 / \$26.00	\$22.00 / \$17.00 / \$86.00 / \$26.00
1346	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1347	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1348	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1349	Parks and Recreation	<b>Wellington Chew Senior Center</b>			
1350	Parks and Recreation	Multipurpose Room		\$138.00 / \$110.00 / \$552.00 / \$173.00	\$138.00 / \$110.00 / \$552.00 / \$173.00
1351	Parks and Recreation	Classroom 1		\$17.00 / \$13.00 / \$67.00 / \$20.00	\$17.00 / \$13.00 / \$67.00 / \$20.00
1352	Parks and Recreation	Classroom 2		\$12.00 / \$10.00 / \$48.00 / \$14.00	\$12.00 / \$10.00 / \$48.00 / \$14.00
1353	Parks and Recreation	Classroom 3		\$21.00 / \$17.00 / \$86.00 / \$26.00	\$21.00 / \$17.00 / \$86.00 / \$26.00
1354	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1355	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1356	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1357	Parks and Recreation	Leisure Interest Class or Workshop		Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants plus \$7.00, nonrefundable administrative fee, equals cost of class/workshop. Plus 25% non residential premium.	Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants plus \$7.00, nonrefundable administrative fee, equals cost of class/workshop. Plus 25% non residential premium.
1358	Parks and Recreation	Outdoor Recreation Activity or Program		Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1359	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program.	Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program.
1360	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium
1361	Parks and Recreation	Shelters: Arlington, Braden Aboud, Grandview, Sunrise, Thomas Manor		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1362	Parks and Recreation	Per hour		\$48.00 / \$38.00 / \$192.00 / \$60.00	\$48.00 / \$38.00 / \$192.00 / \$60.00
1363	Parks and Recreation	All day		\$288.00 / \$230.00 / \$1152.00 / \$360.00	\$288.00 / \$230.00 / \$1152.00 / \$360.00
1364	Parks and Recreation	Per hour - Prime time		\$66.00 / \$53.00 / \$264.00 / \$83.00	\$66.00 / \$53.00 / \$264.00 / \$83.00
1365	Parks and Recreation	All day - Prime time		\$396.00 / \$317.00 / \$1,584.00 / \$494.00	\$396.00 / \$317.00 / \$1,584.00 / \$494.00
1366	Parks and Recreation	Reserves: Memorial		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1367	Parks and Recreation	Per hour		\$44.00 / \$35.00 / \$175.00 / \$55.00	\$44.00 / \$35.00 / \$175.00 / \$55.00
1368	Parks and Recreation	All day		\$262.00 / \$210.00 / \$1,050.00 / \$327.00	\$262.00 / \$210.00 / \$1,050.00 / \$327.00
1369	Parks and Recreation	Per hour - Prime time		\$56.00 / \$45.00 / \$225.00 / \$70.00	\$56.00 / \$45.00 / \$225.00 / \$70.00
1370	Parks and Recreation	All day - Prime time		\$375.00 / \$300.00 / \$1,500.00 / \$469.00	\$375.00 / \$300.00 / \$1,500.00 / \$469.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1371	Parks and Recreation	Pavilions: Veterans, Shawver, Pavo Real		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1372	Parks and Recreation	Per hour		\$18.00 / \$14.00 / \$72.00 / \$23.00	\$18.00 / \$14.00 / \$72.00 / \$23.00
1373	Parks and Recreation	All day		\$108.00 / \$86.00 / \$432.00 / \$136.00	\$108.00 / \$86.00 / \$432.00 / \$136.00
1374	Parks and Recreation	Per hour - Prime time		\$24.00 / \$19.00 / \$96.00 / \$30.00	\$24.00 / \$19.00 / \$96.00 / \$30.00
1375	Parks and Recreation	All day - Prime time		\$144.00 / \$115.00 / \$576.00 / \$180.00	\$144.00 / \$115.00 / \$576.00 / \$180.00
1376	Parks and Recreation	Plazas: Union Plaza, San Jacinto Plaza, Cleveland Square Plaza, Rambla		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1377	Parks and Recreation	Per hour Stage with electricity		\$36.00 / \$29.00 / \$144.00 / \$44.00	\$36.00 / \$29.00 / \$144.00 / \$44.00
1378	Parks and Recreation	All day Stage with electricity		\$216.00 / \$173.00 / \$864.00 / \$270.00	\$216.00 / \$173.00 / \$864.00 / \$270.00
1379	Parks and Recreation	Per hour Stage without electricity		\$12.00 / \$10.00 / \$48.00 / \$14.00	\$12.00 / \$10.00 / \$48.00 / \$14.00
1380	Parks and Recreation	All day Stage without electricity		\$72.00 / \$58.00 / \$288.00 / \$90.00	\$72.00 / \$58.00 / \$288.00 / \$90.00
1381	Parks and Recreation	Per hour - Prime time - Stage with electricity		\$42.00 / \$34.00 / \$168.00 / \$53.00	\$42.00 / \$34.00 / \$168.00 / \$53.00
1382	Parks and Recreation	All day - Prime time - Stage with electricity		\$252.00 / \$202.00 / \$1,008.00 / \$314.00	\$252.00 / \$202.00 / \$1,008.00 / \$314.00
1383	Parks and Recreation	Per hour - Prime time - Stage w/o electricity		\$24.00 / \$19.00 / \$96.00 / \$30.00	\$24.00 / \$19.00 / \$96.00 / \$30.00
1384	Parks and Recreation	All day - Prime time - Stage w/o electricity		\$144.00 / \$115.00 / \$576.00 / \$180.00	\$144.00 / \$115.00 / \$576.00 / \$180.00
1385	Parks and Recreation	Additional electrical (Union Plaza only) (per event)		\$96.00/\$120.00	\$96.00/\$120.00
1386	Parks and Recreation	San Jacinto Plaza deposit for rental option B		\$500.00/\$625.00	\$500.00/\$625.00
1387	Parks and Recreation	San Jacinto Plaza deposit for rental option C		\$1,000.00/\$1,250.00	\$1,000.00/\$1,250.00
1388	Parks and Recreation	San Jacinto 1 peace officer at \$35.00 per hour for rental option C		\$35.00/\$44.00	\$35.00/\$44.00
1389	Parks and Recreation	San Jacinto Splash Pad operator per hour		\$15.00/\$19.00	\$15.00/\$19.00
1390	Parks and Recreation	Rose Garden Site		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1391	Parks and Recreation	Per hour		\$42.00 / \$34.00 / \$168.00 / \$53.00	\$42.00 / \$34.00 / \$168.00 / \$53.00
1392	Parks and Recreation	Per hour - Prime time		\$54.00 / \$43.00 / \$216.00 / \$67.00	\$54.00 / \$43.00 / \$216.00 / \$67.00
1393	Parks and Recreation	Park Grounds , Greens, Squares		Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1394	Parks and Recreation	Reserved use of outdoor park areas (per event) (per day)		\$54.00/\$68.00	\$54.00/\$68.00
1395	Parks and Recreation	Trainer/Instructor Permit (Non-exclusive; good for 6 months)		\$54.00/\$68.00	\$54.00/\$68.00
1396	Parks and Recreation	Aquatics	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1397	Parks and Recreation	Public Swim/Lap Swim			
1398	Parks and Recreation	Youth (+)		\$2.00 Fee waived for children under 2 years of age.	\$2.00 Fee waived for children under 2 years of age.
1399	Parks and Recreation	Adult (+)		\$3.00/\$4.00	\$3.00/\$4.00
1400	Parks and Recreation	Senior (+)		\$2.00/\$3.00	\$2.00/\$3.00
1401	Parks and Recreation	Swim Passes			
1402	Parks and Recreation	Swim Pass - Adults (+)	(30, 60 or 90 days)	\$3 x 2 visits/week x 4 Weeks = \$24.00 /\$3.75 x 2 visits/week x 4 weeks = \$30.00	\$3 x 2 visits/week x 4 Weeks = \$24.00 /\$3.75 x 2 visits/week x 4 weeks = \$30.00
1403	Parks and Recreation	Swim Pass - Youth and Seniors (+)	(30, 60 or 90 days)	\$2 x 2 visits/week x 4 Weeks = \$16.00/\$2.50 x 2 visits/per x 4 weeks = \$20.00	\$2 x 2 visits/week x 4 Weeks = \$16.00/\$2.50 x 2 visits/per x 4 weeks = \$20.00
1404	Parks and Recreation	Trial Fee for Water Programs		\$5.00/\$6.00	\$5.00/\$6.00
1405	Parks and Recreation	Drop In Fee for Water Aerobics	Daily Drop In Fee	\$5.00/\$6.00	\$5.00/\$6.00
1406	Parks and Recreation	Organized Swim Teams	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1407	Parks and Recreation	School Swim Teams (per hour)	With Inter-Local Agreement	\$25.00/\$31.00	\$25.00/\$31.00
1408	Parks and Recreation	School Swim Teams (per hour Half Pool)	With Inter-Local Agreement	\$12.50/16.00	\$12.50/16.00
1409	Parks and Recreation	Individual lane rental – 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00	\$14.00 / \$12.00 / \$50.00 / \$17.00
1410	Parks and Recreation	Individual lane rental – 50M		\$21.00 / \$18.00 / \$78.00 / \$26.00	\$21.00 / \$18.00 / \$78.00 / \$26.00
1411	Parks and Recreation	Swim Meets – 25 yd.		\$132.00 / \$110.00 / \$528.00 / \$165.00	\$132.00 / \$110.00 / \$528.00 / \$165.00
1412	Parks and Recreation	Swim Meets – 50M		\$173.00 / \$144.00 / \$692.00 / \$216.00	\$173.00 / \$144.00 / \$692.00 / \$216.00
1413	Parks and Recreation	Swim Meets – Starting System (per meet)		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1414	Parks and Recreation	Swim Meets – Touch Pad (per meet)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1415	Parks and Recreation	Dolphin Timers (per meet)		\$100.00/\$125.00	\$100.00/\$125.00
1416	Parks and Recreation	Swim Meets - Timing System (per 8 lane meet)		\$500.00/\$625.00	\$500.00/\$625.00
1417	Parks and Recreation	Operator Fee for Timing System per hour (per operator)		\$30.00/\$38.00	\$30.00/\$38.00
1418	Parks and Recreation	Swim Meets – Spectator Fee (+) Adult/Youth and Senior		\$3.00/ \$4.00 \$2.00/\$3.00	\$3.00/ \$4.00 \$2.00/\$3.00
1419	Parks and Recreation	Westside Pool			

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1420	Parks and Recreation	Individual lane rental – 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00	\$14.00 / \$12.00 / \$50.00 / \$17.00
1421	Parks and Recreation	Individual lane rental – 50M		\$21.00 / \$18.00 / \$78.00 / \$26.00	\$21.00 / \$18.00 / \$78.00 / \$26.00
1422	Parks and Recreation	Swim Meets per hour		\$173.00 / \$144.00 / \$692.00 / \$216.00	\$173.00 / \$144.00 / \$692.00 / \$216.00
1423	Parks and Recreation	Multipurpose Room (703 sq. ft.) per hour		\$20.00/\$25.00 per hour	\$20.00/\$25.00 per hour
1424	Parks and Recreation	Pool Party During Operating Hours (fee includes use of Multipurpose Room and 50 guests admission for 2 hours)		\$200.00/250.00	\$200.00/250.00
1425	Parks and Recreation	<b>Eastside Regional Natatorium</b>			
1426	Parks and Recreation	Individual Lane Rental- 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00	\$14.00 / \$12.00 / \$50.00 / \$17.00
1427	Parks and Recreation	Individual Lane Rental- 50 M		\$21.00 / \$18.00 / \$78.00 / \$26.00	\$21.00 / \$18.00 / \$78.00 / \$26.00
1428	Parks and Recreation	Swim Meet Per Hour		\$173.00 / \$144.00 / \$692.00 / \$216.00	\$173.00 / \$144.00 / \$692.00 / \$216.00
1429	Parks and Recreation	Public Pool Rentals	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hours of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1430	Parks and Recreation	Pool Rental – >8,000 sq. ft.		\$100.00 / \$80.00 / \$400.00 / \$125.00	\$100.00 / \$80.00 / \$400.00 / \$125.00
1431	Parks and Recreation	Pool Rental – <8,000 sq. ft.		\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1432	Parks and Recreation	Armijo Water Leisure Pool		\$100.00 / \$80.00 / \$400.00 / \$125.00	\$100.00 / \$80.00 / \$400.00 / \$125.00
1433	Parks and Recreation	Gus and Goldie (per hour)		\$50.00/\$63.00	\$50.00/\$63.00
1434	Parks and Recreation	Lifeguard rate (per hour)		\$25.00/\$31.00	\$25.00/\$31.00
1435	Parks and Recreation	Pool Attendant (per hour)		\$20.00/25.00	\$20.00/25.00
1436	Parks and Recreation	Learn to Swim, Diving, Water Aerobics, Stroke, Junior Lifeguard Training, Water Safety Instructor Classes		Direct Costs - (staff, supplies, equipment) plus 25% factor to recover aquatics coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, plus Red Cross Materials equals cost of class. Plus 25% non residential premium.	Direct Costs - (staff, supplies, equipment) plus 25% factor to recover aquatics coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, plus Red Cross Materials equals cost of class. Plus 25% non residential premium.
1437	Parks and Recreation	Event or Activity Fees	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1438	Parks and Recreation	General Food Booth (per day)	Price Range	\$65.00 to \$400.00/\$81.00 to \$500.00	\$65.00 to \$400.00/\$81.00 to \$500.00
1439	Parks and Recreation	General Vendor Booth (per day)	Price Range	\$45.00/\$56.00	\$45.00/\$56.00
1440	Parks and Recreation	Holiday Parade General Vendor Booth (per day)		\$60.00/\$75.00	\$60.00/\$75.00
1441	Parks and Recreation	Art in the Park Craft Vendor (per event)		\$90.00/\$113.00	\$90.00/\$113.00
1442	Parks and Recreation	Holiday Parade Food Vendor (per event)		\$500.00/\$625.00	\$500.00/\$625.00
1443	Parks and Recreation	Holiday Parade route Pre-packaged snack Mobile Vendor (per event)		\$100.00/125.00	\$100.00/125.00
1444	Parks and Recreation	General Food Vendor for Friday Holiday Posada at San Jacinto Plaza		\$200.00/\$250.00	\$200.00/\$250.00
1445	Parks and Recreation	General Food vendor Saturdays Holiday Posadas at San Jacinto Plaza		\$400.00/\$500	\$400.00/\$500
1446	Parks and Recreation	General Food vendor Sundays Holiday Posadas at San Jacinto Plaza		\$300.00/\$375.00	\$300.00/\$375.00
1447	Parks and Recreation	General Food vendor Friday, Saturday and Sunday Holiday Posadas at San Jacinto Plaza each day, beginning new year's day and after.		\$100.00/\$125.00	\$100.00/\$125.00
1448	Parks and Recreation	Holiday Parade Lights/Trinkets Vendor (per event)		\$200.00/\$250.00	\$200.00/\$250.00
1449	Parks and Recreation	Senior Games Registration, all individual events (+)		\$45.00/\$56.00	\$45.00/\$56.00
1450	Parks and Recreation	Senior Games, 2 individual events (+)		\$15.00/\$19.00	\$15.00/\$19.00
1451	Parks and Recreation	Senior Games, each additional individual event (+)		\$5.00/\$6.00	\$5.00/\$6.00
1452	Parks and Recreation	Senior Games Banquet - Player & Guest Tickets		\$8.00/\$10.00	\$8.00/\$10.00
1453	Parks and Recreation	Senior Games Additional T-Shirt		\$10.00/\$13.00	\$10.00/\$13.00
1454	Parks and Recreation	Senior Games, Basketball Team (per team - 5 player roster)		\$30.00/\$38.00	\$30.00/\$38.00
1455	Parks and Recreation	Senior Games, Basketball Team (per team - 10 player roster)		\$60.00/\$75.00	\$60.00/\$75.00
1456	Parks and Recreation	Senior Games, Volleyball team (per team - 8 player roster)		\$45.00/\$56.00	\$45.00/\$56.00
1457	Parks and Recreation	Holiday Parade Walking Participants Per Entry		\$50.00 to \$75.00/\$63.00 to \$94.00	\$50.00 to \$75.00/\$63.00 to \$94.00
1458	Parks and Recreation	Holiday Parade Vehicles Per Entry		\$50.00 to \$75.00/\$63.00 to \$94.00	\$50.00 to \$75.00/\$63.00 to \$94.00
1459	Parks and Recreation	Family Camp Out Activities		Resident/Non-Resident	Resident/Non-Resident
1460	Parks and Recreation	Family Camp Out - Adults 18+ (per person)		\$10.00 / \$12.00	\$10.00 / \$12.00
1461	Parks and Recreation	Family Camp Out - Youth 17 and under (per person)		\$5.00 / \$6.00	\$5.00 / \$6.00
1462	Parks and Recreation	Special Events Entry Fee for Plaza Theater		\$10.00/\$13.00	\$10.00/\$13.00
1463	Parks and Recreation	Community Special Event		Direct Costs - (staff, supplies, contracts, equipment) divided by number of expected participants plus \$7.00 nonrefundable administrative fee equals cost of event. Plus 25% non residential premium.	Direct Costs - (staff, supplies, contracts, equipment) divided by number of expected participants plus \$7.00 nonrefundable administrative fee equals cost of event. Plus 25% non residential premium.
1464	Parks and Recreation	Skate Parks	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1465	Parks and Recreation	<b>Carolina, Mountain View, Northeast Regional, Westside Skate Parks</b>			
1466	Parks and Recreation	Per hour		\$40.00 / \$32.00 / \$160.00 / \$50.00	\$40.00 / \$32.00 / \$160.00 / \$50.00
1467	Parks and Recreation	All day (8 hours, additional hours at hourly rate)		\$240.00 / \$192.00 / \$960.00 / \$300.00	\$240.00 / \$192.00 / \$960.00 / \$300.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1468	Parks and Recreation	<b>All other Skate Parks</b>			
1469	Parks and Recreation	Per hour		\$20.00 / \$16.00 / \$80.00 / \$25.00	\$20.00 / \$16.00 / \$80.00 / \$25.00
1470	Parks and Recreation	All day (8 hours, additional hours at hourly rate)		\$120.00 / \$96.00 / \$480.00 / \$150.00	\$120.00 / \$96.00 / \$480.00 / \$150.00
1471	Parks and Recreation	<b>Sports Leagues &amp; Tournaments</b>			
1472	Parks and Recreation	Sports - Adults Leagues & Tournaments		Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.	Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.
1473	Parks and Recreation	Sports - Youth Leagues & Tournaments		Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.	Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.
1474	Parks and Recreation	Sports Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hours of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1475	Parks and Recreation	<b>Acosta Sports Center</b>			
1476	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1477	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1478	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1479	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$23.00	\$18.00 / \$14.00 / \$72.00 / \$23.00
1480	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1481	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1482	Parks and Recreation	Wrestling Room (per month) (+) Adult/Youth		\$15.00 / \$10.00 \$19.00/\$13.00	\$15.00 / \$10.00 \$19.00/\$13.00
1483	Parks and Recreation	Wrestling Room (per daily) (+) Adult/Youth		\$2.00 / \$1.00 \$3.00/\$1.00	\$2.00 / \$1.00 \$3.00/\$1.00
1484	Parks and Recreation	Multipurpose Mat Room Hourly Rental		\$15.00/\$19.00	\$15.00/\$19.00
1485	Parks and Recreation	Multipurpose Mat Room Daily Rental		\$69.00 / \$55.00 / \$276.00 / \$86.00	\$69.00 / \$55.00 / \$276.00 / \$86.00
1486	Parks and Recreation	<b>Nations Tobin Sports Center</b>			
1487	Parks and Recreation	Multipurpose Room		\$42.00 / \$34.00 / \$168.00 / \$52.00	Removed item
1488	Parks and Recreation	Small Rink Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1489	Parks and Recreation	Small Rink Full Court (per hour)-Prime Time 5:00pm to Close, Saturdays, and Sundays		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1490	Parks and Recreation	Boxing Room Membership (per month) (+) Adult/Youth		\$15.00 / \$10.00 \$19.00/\$13.00	\$15.00 / \$10.00 \$19.00/\$13.00
1491	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00 / \$1.00 \$3.00/\$1.00	\$2.00 / \$1.00 \$3.00/\$1.00
1492	Parks and Recreation	Boxing Room Rental		\$69.00 / \$55.00 / \$276.00 / \$86.00	Removed item
1493	Parks and Recreation	Big Rink Full Court (per hour)		\$65.00 / \$50.00 / \$240.00 / \$85.00	\$65.00 / \$50.00 / \$240.00 / \$85.00
1494	Parks and Recreation	Big Rink Full Court (per hour)-Prime Time - 5:00pm to Close, Saturdays, and Sundays		\$75.00 / \$60.00 / \$300.00 / \$95.00	\$75.00 / \$60.00 / \$300.00 / \$95.00
1495	Parks and Recreation	Sports Administration	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1496	Parks and Recreation	Player Fee – Independent Leagues–per player/per season		\$16.00/\$20.00	\$16.00/\$20.00
1497	Parks and Recreation	Player Fee – City Programs–per player/per season		\$6.00/\$8.00	\$6.00/\$8.00
1498	Parks and Recreation	Parent Class PDF Version – per family per year		\$5.00/\$6.00	\$5.00/\$6.00
1499	Parks and Recreation	Parent Class Video Session–per family per year		\$7.00/\$9.00	\$7.00/\$9.00
1500	Parks and Recreation	Background check (+) - Biennial		\$40.00/\$50.00	\$40.00/\$50.00
1501	Parks and Recreation	Youth Coach ID Cards – (+) Biennial		\$5.00/\$6.00	\$5.00/\$6.00
1502	Parks and Recreation	Player ID cards (+) Youth and Adult	Youth - annually; Adult (18 years and older) every 5 years.	\$5.00/\$6.00	\$5.00/\$6.00
1503	Parks and Recreation	Tournament Spectator Fee (+) Adult/Youth		\$2.00/\$1.00 \$3.00/\$1.00	\$2.00/\$1.00 \$3.00/\$1.00
1504	Parks and Recreation	Tournament T-Shirt		\$10.00 to \$30.00	\$10.00 to \$30.00
1505	Parks and Recreation	Tournament Homerun		5 for \$20.00, or 1 for \$5.00	5 for \$20.00, or 1 for \$5.00
1506	Parks and Recreation	Tournament Bracelet		\$20.00 per bracelet	\$20.00 per bracelet
1507	Parks and Recreation	League Night/Tournament Softballs		\$5.00 per ball, or \$50.00 per case	\$5.00 per ball, or \$50.00 per case
1508	Parks and Recreation	Homerun Derby Entry		\$20.00 per player	\$20.00 per player
1509	Parks and Recreation	Lost Ball Fee (Basketball, Volleyball, Soccer Ball)		\$25.00 per ball	\$25.00 per ball
1510	Parks and Recreation	Lost Disk Fee - per disk		\$10.00 per disk	\$10.00 per disk
1511	Parks and Recreation	Set of 3 Beginner Disc Golf Disk		\$15.00 per set of 3	\$15.00 per set of 3
1512	Parks and Recreation	Premium Disc Golf Disc		\$10.00 per disc	\$10.00 per disc
1513	Parks and Recreation	Banner Program (per banner)	(up to 12 months) Outfield, gym and/or internet	\$400.00/\$500.00	\$400.00/\$500.00
1514	Parks and Recreation	Banner Program (per banner per month)	(1 month) Outfield, gym and/or internet	\$50.00/\$63.00	\$50.00/\$63.00
1515	Parks and Recreation	Concessions – Small – per quarter		\$150.00/\$188.00	\$150.00/\$188.00
1516	Parks and Recreation	Concessions – Small – per month		\$50.00/\$63.00	\$50.00/\$63.00
1517	Parks and Recreation	Concessions – Medium – per quarter		\$300.00/\$375.00	\$300.00/\$375.00
1518	Parks and Recreation	Concessions – Medium – per month		\$100.00/\$125.00	\$100.00/\$125.00
1519	Parks and Recreation	Concessions – Large – per quarter		\$600.00/\$750.00	\$600.00/\$750.00
1520	Parks and Recreation	Concessions – Large – per month		\$200.00/\$250.00	\$200.00/\$250.00
1521	Parks and Recreation	<b>Sports Field Practice Permits</b>		Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1522	Parks and Recreation	Practice Permit (per 60 minutes-without lights)		\$7.00/\$9.00	\$7.00/\$9.00
1523	Parks and Recreation	Sports Field Lighting - per hour, per field		\$10.00/\$13.00	\$10.00/\$13.00
1524	Parks and Recreation	Sports Field Rental Games, Scrimmages, Practice, Tournaments, Other Events (non-game "only" fields)		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1525	Parks and Recreation	Single field games/scrimmages (per 12 hours-without lights)		\$75.00 / \$60.00 / \$300.00 / \$94.00	\$75.00 / \$60.00 / \$300.00 / \$94.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1526	Parks and Recreation	Single field games/scrimmages (per hour-without lights)		\$20.00 / \$16.00 / \$80.00 / \$25.00	\$20.00 / \$16.00 / \$80.00 / \$25.00
1527	Parks and Recreation	Sports Game Fields - Game "only" Fields	Not available for rental for practice activities - Permit Required	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1528	Parks and Recreation	<b>East Side Sports Complex (8 flat fields)</b>			
1529	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1530	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1531	Parks and Recreation	Full complex (per 12 hours)		\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00	\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00
1532	Parks and Recreation	Gate Admission Tournament/league for adult/youth per day		\$5.00/\$2.00 \$6.00/\$3.00	\$5.00/\$2.00 \$6.00/\$3.00
1533	Parks and Recreation	<b>Westside Sports Complex (11 flat fields)</b>			
1534	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1535	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1536	Parks and Recreation	Full complex (per 12 hours)		\$1,950.00 / \$1,560.00 / \$6,630.00 / \$2,340.00	\$1,950.00 / \$1,560.00 / \$6,630.00 / \$2,340.00
1537	Parks and Recreation	<b>Marty Robbins Sports Complex (4 plex diamond fields)</b>			
1538	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1539	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1540	Parks and Recreation	Full complex (12 hours))		\$600.00 / \$504.00 / \$2,040.00 / \$720.00	\$600.00 / \$504.00 / \$2,040.00 / \$720.00
1541	Parks and Recreation	<b>Joey Barraza &amp; Vino Memorial Park (4-plex diamond fields)</b>			
1542	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1543	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1544	Parks and Recreation	Full complex (12 hours))		\$600.00 / \$504.00 / \$2,040.00 / \$720.00	\$600.00 / \$504.00 / \$2,040.00 / \$720.00
1545	Parks and Recreation	<b>Joey Barraza &amp; Vino Memorial Park (6 flat fields)</b>			
1546	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1547	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1548	Parks and Recreation	Full complex (12 hours))		\$450.00 / \$378.00 / \$1,530.00 / \$540.00	\$450.00 / \$378.00 / \$1,530.00 / \$540.00
1549	Parks and Recreation	<b>Blackie Chesher Sports Complex (5-plex diamond fields)</b>			
1550	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1551	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1552	Parks and Recreation	Full complex (12 hours))		\$750.00 / \$630.00 / \$2,550.00 / \$900.00	\$750.00 / \$630.00 / \$2,550.00 / \$900.00
1553	Parks and Recreation	<b>Blackie Chesher Sports Complex (8-flat fields)</b>			
1554	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1555	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1556	Parks and Recreation	Full complex (12 hours))		\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00	\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00
1557	Parks and Recreation	<b>Blackie Chesher Sports Complex (Alex Gutierrez - 1 diamond field)</b>			
1558	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1559	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1560	Parks and Recreation	Sports Field Lighting (per hour)(per field)		\$10.00/\$13.00	\$10.00/\$13.00
1561	Parks and Recreation	Youth Development Programs	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Resident/Non-Resident	Resident/Non-Resident
1562	Parks and Recreation	Club Rec Summer Program (per week) (+)		\$40.00 / \$50.00	\$40.00 / \$50.00
1563	Parks and Recreation	Club Rec Youth Leader Mentor Program (per week) (+)		\$20.00 / \$25.00	\$20.00 / \$25.00
1564	Parks and Recreation	Afterschool Program (per week) (+)		\$5.00/\$6.00	\$5.00/\$6.00
1565	Parks and Recreation	After School weekly payment late fee per child		\$5.00/\$6.00	\$5.00/\$6.00
1566	Parks and Recreation	Afterschool late pick up after 6:00 pm per child		\$5.00/\$6.00	\$5.00/\$6.00
1567	Parks and Recreation	Youth "Mini" Sports (Ages 4-7) Activity or Program		Direct Costs - (staff, supplies, equipment, volunteers) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.	Direct Costs - (staff, supplies, equipment, volunteers) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1568	Parks and Recreation	Youth Enrichment (Non-Sport) Activity or Program		Direct Costs - (staff, supplies, equipment) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.	Direct Costs - (staff, supplies, equipment) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1569	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.	Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1570	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% non residential premium.	Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% non residential premium.

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1571	Parks and Recreation	<b>Miscellaneous Fees</b>		Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1572	Parks and Recreation	Daily Vendor Fee		\$65.00/\$81.00	\$65.00/\$81.00
1573	Parks and Recreation	Daily Merchandise Fee		\$45.00/\$56.00	\$45.00/\$56.00
1574	Parks and Recreation	Tournament/Special Event Vendor Fee		\$300.00/\$375.00 per Tournament/Per Site	\$300.00/\$375.00 per Tournament/Per Site
1575	Parks and Recreation	Tournament/Special Event Merchandise Fee		\$150.00/\$188.00 per Tournament/Per Site	\$150.00/\$188.00 per Tournament/Per Site
1576	Parks and Recreation	Field Paint/Chalk Diamond Field		\$30.00/\$38.00 per field of play	\$30.00/\$38.00 per field of play
1577	Parks and Recreation	Field Paint/Chalk Flat Field		\$50.00/\$63.00 per field of play	\$50.00/\$63.00 per field of play
1578	Parks and Recreation	Portable Outfield fence	Portable fencing to change size of fields	\$20.00/\$25.00 per field/per day	\$20.00/\$25.00 per field/per day
1579	Parks and Recreation	Security Guard (per hour)	Also applied to outdoor park electric outlet access	\$20.00	\$20.00
1580	Parks and Recreation	Park Community Garden Application & Annual Permit		\$50.00	\$50.00
1581	Parks and Recreation	Shelter or Center Cleaning charge (per cleaning, per event, per rental per day)		\$60.00	\$60.00
1582	Parks and Recreation	Recreation Staff Labor Rate	Per hour, per staff member	\$20.00	\$20.00
1583	Parks and Recreation	Trash Removal - Practice field/Event (Per Day)(Per Site)		\$350.00 Per Day/Per Site	\$350.00 Per Day/Per Site
1584	Parks and Recreation	Trash Removal Special Event/ Sport Complex (Per Day)(Per Site)		\$600.00 Per Tournament/Per Site	\$600.00 Per Day/Per Site
1585	Parks and Recreation	After Rental Clean Up Fee (Nations Tobin)		\$60.00	\$60.00
1586	Parks and Recreation	20 Yard Trash Container		\$420.00 per event	\$420.00 per event
1587	Parks and Recreation	30 Yard Trash Container		\$520.00 per event	\$520.00 per event
1588	Parks and Recreation	40 Yard Trash Container		\$580.00 per event	\$580.00 per event
1589	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category A		\$80.00/\$100.00	\$80.00/\$100.00
1590	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category B		\$60.00/\$75.00	\$60.00/\$75.00
1591	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category C		\$40.00/\$50.00	\$40.00/\$50.00
1592	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category D		\$30.00/\$38.00	\$30.00/\$38.00
1593	Parks and Recreation	Locker Rental at Senior Centers (per month, excludes swimming pools)		\$2.00/\$3.00	\$2.00/\$3.00
1594	Parks and Recreation	Activity/Player Card Replacement	Per Card	\$5.00/\$6.00	\$5.00/\$6.00
1595	Parks and Recreation	Senior Discount	50% Discount, ages 60+ years old - applies only to Leisure Interest Classes, Racquetball Courts, Weight Room, Billiards, Boxing (Monthly/Yearly fees only)	50% Discount	50% Discount
1596	Parks and Recreation	Multiple Child Program Discount	10% Discount each child from same household (17 years or under) registering for leisure class, or mini-sports program. Does not apply to Daycare and Afterschool.	10% Discount	10% Discount
1597	Parks and Recreation	Non-Resident Premium	25% premium for non-residents applies to all programs requiring individual registration.	25% Increase	25% Increase
1598	Parks and Recreation	Drop In Fee for Leisure Instruction Class	Per Class	\$5.00/\$6.00	\$5.00/\$6.00
1599	Parks and Recreation	Ceramics - Firing (per month unlimited pieces)		\$6.00/\$8.00	\$6.00/\$8.00
1600	Parks and Recreation	Game Room Area Access w/Facility Rental during none operating hours	Flat Fee	\$50.00/\$63.00	\$50.00/\$63.00
1601	Parks and Recreation	Arts & Craft Sales	Per space not to exceed 10' x 10', per day	\$10.00/\$13.00	\$5.00/\$8.00
1602	Parks and Recreation	Senior Center Arts & Crafts Sales	Per space not to exceed 10' x 10', per day	\$10.00	\$5.00
1603	Parks and Recreation	Senior Tournaments (billiards, horseshoe, huachas, etc.)	Per player, per event	\$2.00/\$3.00	\$2.00/\$3.00
1604	Parks and Recreation	Catered/commercial food sales-Indoor Facilities - (Kitchen for warming, no prep)	Per Event	\$50.00/\$63.00	\$50.00/\$63.00
1605	Parks and Recreation	Administration Fee (per permit or registered activity)		\$7.00	\$7.00
1606	Parks and Recreation	Portable Restroom Fee	League, Tournaments and Special Events	\$59.00 per unit/per day	\$68.00 per unit/per day
1607	Parks and Recreation	Portable Restroom Fee (ADA)	League, Tournaments and Special Events	\$85.00 per unit/per day	\$108.00 per unit/per day
1608	Parks and Recreation	Portable Restroom Delivery/Pick Up		\$30.00 per site	\$30.00 per site
1609	Parks and Recreation	Portable Restroom Service Fee		\$30.00 per cleaning/per site	\$35.00 per unit/per service
1610	Parks and Recreation	Cleaning Restroom Fee - Existing Restrooms	Tournaments and Special Events	\$30.00 per cleaning/per site	\$35.00 per unit/per service
1611	Parks and Recreation	Amplification Fee	4 or more days in advance of event	\$15.00/\$19.00	\$15.00/\$19.00
1612	Parks and Recreation	Portable Restroom Delivery/Pick Up (ADA)			\$45.00 per site
1613	Parks and Recreation	Portable Restroom Service Fee weekends and after hours			\$95.00 per unit/per service
1614	Parks and Recreation	Cleaning Restroom Fee - Existing Restrooms weekends and after hours	Tournaments and Special Events		\$95.00 per unit/per service
1615	Zoo	General Admission	Ages: 23 months and under (must be accompanied by an adult)	Free	Free
1616	Zoo	General Admission	Ages: 2 years old and up to 12 years old (must be accompanied by an adult). Rate expires April 30, 2023	\$7.50	Deleted
1617	Zoo	General Admission (non-City resident)	Ages: 2 years old and up to 12 years old (must be accompanied by an adult). Rate expires April 30, 2023	\$9.50	Deleted
1618	Zoo	General Admission	Ages: 13 years old and up to 17 years old. Rate expires April 30, 2023. Rate expires April 30, 2023	\$9.00	Deleted
1619	Zoo	General Admission (non-City resident)	Ages: 13 years old and up to 17 years old. Rate expires April 30, 2023	\$11.00	Deleted
1620	Zoo	General Admission	Ages: 18 years old and up to 59 years old. Rate expires April 30, 2023	\$12.00	Deleted
1621	Zoo	General Admission (non-City resident)	Ages: 18 years old and up to 59 years old. Rate expires April 30, 2023	\$14.00	Deleted
1622	Zoo	General Admission	Seniors 60 years old and older. Rate expires April 30, 2023	\$9.00	Deleted
1623	Zoo	General Admission (non-City resident)	Seniors 60 years old and older. Rate expires April 30, 2023	\$11.00	Deleted
1624	Zoo	General Admission	Active Duty Military Personnel & Spouse with Valid Military ID. Rate expires April 30, 2023	\$9.00	Deleted
1625	Zoo	General Admission	May 1, 2023 - Ages: 2 years old and up to 12 years old (must be accompanied by an adult)	\$8.95	\$8.95
1626	Zoo	General Admission	May 1, 2023 - Ages: 13 years old and up to 17 years old	\$10.95	\$10.95
1627	Zoo	General Admission	May 1, 2023 - Ages: 18 years old and up to 59 years old	\$13.95	\$13.95
1628	Zoo	General Admission	May 1, 2023 - Seniors 60 years old and older	\$10.95	\$10.95
1629	Zoo	General Admission	May 1, 2023 - Active Duty Military Personnel & Spouse with Valid Military ID	\$10.95	\$10.95
1630	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 2 years old and up to 12 years old (must be accompanied by an adult)	\$10.95	\$10.95
1631	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 13 years old and up to 17 years old	\$12.95	\$12.95
1632	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 18 years old and up to 59 years old	\$15.95	\$15.95
1633	Zoo	General Admission (non-City resident)	May 1, 2023 - Seniors 60 years old and older	\$12.95	\$12.95

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1634	Zoo	General Admission (non-City resident)	May 1, 2023 - Active Duty Military Personnel & Spouse with Valid Military ID	\$10.95	\$10.95
1635	Zoo	General Admission	Discount to Active City Employees with Valid City ID	10% - 100% off Regular General Admission	10% - 100% off Regular General Admission
1636	Zoo	General Admission	Discount to Family of Active City Employees (accompanying City employee with Valid City ID) (up to 5 family members of city employee - General Admission)	Up to 20% discount (from regular general admission price)	Up to 20% discount (from regular general admission price)
1637	Zoo	Admission package pricing	Package pricing bundle. Package includes zoo admission, meal, combination of ride/attractions (i.e. Copper Canyon Challenge Ropes Course, train, carousel). This special discounted ticket is not applicable towards an annual membership pass.	\$18.00 - \$25.00	\$25 - \$35.00
1638	Zoo	Reservation School Group Admission - Grade 12 and under	Advance reservation & completed application required. Wednesday-Sunday, except for City Holiday or Zoo Special Event or a blocked out period. School groups include: Public or private: Licensed child daycare, pre-kindergarten, kindergarten, primary, secondary and special education through grade twelve, and home school groups. Minimum # of students may apply.	\$5.00	\$5.00
1639	Zoo	Reservation School Group Admission - Universities/Colleges	Advance reservation & completed application required. Wednesday-Sunday, except for City Holiday or Zoo Special Event or a blocked out period. School groups include: Higher learning groups (universities/community colleges). Minimum # of students may apply.	\$7.50	\$7.50
1640	Zoo	Reservation School Group Admission - Chaperones (required for any School Group)	Adult Chaperones (18 years of age or over) Ratio: 1 chaperone per 5 Head start, Pre-K, & Kinder; 1 chaperone per 1 Special Education Student; 1 chaperone per 10 students of any other age group or upon discretion of the director.	\$7.50	\$7.50
1641	Zoo	Group Ticketing	Groups of 12+ guests. Group Visits are for groups of 12 or more guests (not including those under the age of 23 months). Advance reservation & completed application required. Must enter the Zoo same day/time. Discount applies to regular priced general admissions. Cannot be combined with other discounts. Not valid towards zoo memberships	10%-30% off of regular general admission prices.	10%-30% off of regular general admission prices.
1642	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 150)	Ages: 24 months old and up to 12 years old. Blocks of 150 tickets. General Admission only.	Up to 20% discount (from regular admission price)	Up to 20% discount (from regular admission price)
1643	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 150)	Ages: 13 years old or older. Blocks of 150 tickets. General Admission only.	Up to 20% discount (from regular admission price)	Up to 20% discount (from regular admission price)
1644	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners for birthday parties (blocks of 50)	Ages: 24 months and older. Discounted tickets for birthday party packages offered through the Concessionaire. Blocks of 50 tickets. General Admission only.	20% up to 50% discount (from regular admission price)	20% up to 50% discount (from regular admission price)
1645	Zoo	Consignment Ticket for Specified Zoo Partners with agreement	Signed agreement required. Minimum # of tickets as required. No further discounts apply.	\$7.00 per ticket	\$8.50 per ticket
1646	Zoo	Zoo Amenities	Carousel Regular Admission Price (All Ages)	\$2.00	\$3.00
1647	Zoo	Zoo Amenities	Carousel Admission Price for Parents accompanying child who is under 42" (standing next to but not riding with child)	Free	Free
1648	Zoo	Zoo Amenities	Carousel Discount from General Admission Price (All Ages) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price	\$0.50 discount from regular admission price
1649	Zoo	Zoo Amenities	Rental of Carousel for private event in conjunction with catered event. Per hour price and additional fee for attendant(s).	\$500.00 per hour	\$500.00 per hour
1650	Zoo	Zoo Amenities	Ropes Course Sky Trail Navigator Regular Admission Price (Anyone over 48" tall).	\$8.00	\$8.00
1651	Zoo	Zoo Amenities	Ropes Course Sky Trail Navigator Discount from General Admission Price (Anyone over 48" tall) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price	\$0.50 discount from regular admission price
1652	Zoo	Zoo Amenities	Ropes Course Sky Tykes Regular Admission Price (Anyone 42" tall and under)	\$5.00	\$5.00
1653	Zoo	Zoo Amenities	Ropes Course Sky Tykes Discount from General Admission Price (Anyone 42" tall and under) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price	\$0.50 discount from regular admission price
1654	Zoo	Zoo Amenities	Rental of Ropes Course for private event in conjunction with catered event. Per hour price and additional fee for attendant(s).	\$300.00 per hour	\$300.00 per hour
1655	Zoo	Zoo Amenities	Rental of Wildlife Amphitheater. Per hour price and additional fees for staff/security.	\$325.00 per hour	\$325.00 per hour
1656	Zoo	Facility rental - sampling	Includes 10 X 10 outdoor space, one table, two chairs. Additional needs will be charged as per fee schedule. Sampling item approval required by Zoo Director. Additional fees for staff assistance may apply.	Low Season (September-February)- \$500.00 for 4 hours; High Season (March - August) \$1,000.00 for 4 hours.	Low Season (September-February)- \$500.00 for 4 hours; High Season (March - August) \$1,000.00 for 4 hours.
1657	Zoo	Community - Event Visitor Experiences	All-inclusive ticket that allows visitors to partake in one or more of the following benefits inside the Zoo: meal or snack, craft, activity, animal experience, special access to facilities, classes, etc. Separate ticket required, not part of General/Discount Admissions.	\$20.00 - \$100.00	\$20.00 - \$100.00
1658	Zoo	Community-Event Promotions	Promotions/Merchandise such as, but not limited to, naming bugs for Valentine's Day, event t-shirts, photos, etc. during Zoo events.	\$1.00 - \$50.00	\$1.00 - \$50.00
1659	Zoo	Community-Event Fee	Performance/Concert admission	\$5.00 - \$10.00	\$5.00 - \$10.00
1660	Zoo	Community-Event Sponsorship	Custom sponsorship packages may include, but are not limited to: booth space, table and chair usage, ability to hand out marketing materials or goodies, tickets to the event, website and/or map advertising, in-kind, acknowledgment as sponsor on: event banner, press releases, event programs, map inserts, in email and social media, TV, radio, internet, billboards, flyers, and/or posters.	\$250.00 - \$15,000.00	\$125.00 - \$15,000.00
1661	Zoo	Facility Rental - Portrait/Interactive Photography	Wedding/engagement/family portraits/graduation/quinceanera or other portraiture of individual(s) by professional photographer/videographers or by amateurs acting in the role of a professional, involving planning/organization by Zoo staff. Maximum photo time allowed is 1 hour. Fee includes necessary staff, up to 5 people plus photographer. Additional persons pay regular Zoo admission.	\$75.00 - \$150.00	\$75.00 - \$150.00



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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1662	Zoo	Facility Rental - Commercial-Film/Photos	Any type of film or still photography for commercial purposes (movies, DVD's, publications, etc. that will gain profit). Minimum of 1 security guard required for up to 20; admission tickets not included; does not include required staff or security time. Staff/security fees will be charged as outlined in fee schedule and as required by Zoo Director; Film/video/photos allowed from public areas only; rental space needed by crew will be charged as outlined in fee schedule. Date and time must be approved 3 weeks prior. Crew size as determined by Zoo Director. Permitting/Insurance may apply or clearance from Filming Commissioner.	\$300.00 per hour	\$300.00 per hour
1663	Zoo	Rental Equipment	Individual Chairs	\$0.75 each	\$0.75 each
1664	Zoo	Rental Equipment	Tables (30"x 72")	\$8.00 each	\$8.00 each
1665	Zoo	Services for rental/event	Additional Staff Required by the Zoo	\$45.00/hr.	\$45.00/hr.
1666	Zoo	Services for rental/event	Security as required by the Zoo	\$30.00/hr. Supervisor, \$25.00/hr. dispatcher, guard \$22.00/hr.	\$30.00/hr. Supervisor, \$25.00/hr. dispatcher, guard \$22.00/hr.
1667	Zoo	Parking Fee Revenue	For use of Zoo parking lot, fee per available space or vehicle	\$3.00	\$3.00
1668	Zoo	Special Program	Animal Encounter for private event in conjunction with catered event. Maximum of 50 people for up close encounter. For parties larger than 50 people, a Walkabout encounter will be done. Additional fees apply for staff.	\$75 per Educator	\$75 per Educator
1669	Zoo	Special Program	After Hours - Dinner Experience. In conjunction with concessionaire. Guests will be provide a meal, beverages and entertainment. Limited number of tickets to be sold. Ages 21+. Minimum/Maximum # of people applicable.	\$50.00 - \$150.00 per person	\$50.00 - \$150.00 per person
1670	Zoo	Adventure Program (Non-School)	10% Discount on Adventure and Animal Encounter Programs to El Paso Zoological Society Members (unless otherwise noted)	10% Discount to Zoological Society Members	10% Discount to Zoological Society Members
1671	Zoo	Adventure Program	Giraffe Animal Feeding - per item (admission ticket not included but required). No membership discount	\$3.00	\$3.00
1672	Zoo	Adventure Program	Behind the scene tour for educational/school groups: minimum/maximum # of people/ages applicable (admission ticket not included but required).	\$25.00 per person	\$25.00 per person
1673	Zoo	Adventure Program	Behind the Scenes - Build your own Adventure - Animal Encounter (Price includes admission). Minimum/Maximum # of people applicable. Ages 6 years and older (unless otherwise noted)	\$45 per person Additional add-on experience \$15.00 per person	\$45 per person Additional add-on experience \$15.00 per person
1674	Zoo	Adventure Program	Animal Produce Hunt - minimum/maximum # of people applicable (admission ticket not included but required). Ages 6 years and older.	\$7.00 per person	\$7.00 per person
1675	Zoo	Adventure Program	Elephant Platform - Behind the scenes and oversee the elephants on a platform. Minimum/maximum # of people applicable. A paid adult must accompany minor/youth (child/adult ratio may apply). (admission ticket not included but required)Ages 6 years and older.	\$7.00 per person	\$7.00 per person
1676	Zoo	Adventure Program	Workshop - EPWU Discovery Center: minimum/maximum # of people/age applicable (workshop only does not include access to Zoo)	\$10.00 per person	\$10.00 per person
1677	Zoo	Adventure Program	Workshop - EPWU Discovery Center - Includes training materials. Minimum/maximum # of people/ages applicable, (does not include access to Zoo).	\$15.00 per person	\$15.00 per person
1678	Zoo	Adventure Program	Badge Programs - 2 hours workshop. Minimum/maximum # of people applicable. Ages 5 years and older. (does not include access to the Zoo).	\$15.00 per person	\$15.00 per person
1679	Zoo	Adventure Program	Career Vet Day - 2 hour Clinic workshop for High School students in a veterinarian program. Minimum age requirement applicable. (does not include access to the Zoo).	\$20.00	\$20.00
1680	Zoo	Adventure Program	Spring Break & Summer weekly camps. Ages: 6 - 10 years old or 11 - 16 years old. Members and Active Duty Military receive 10% discount, must present I.D.'s Minimum/Maximum # of people applicable.	\$200- \$300 per Youth/Week	\$200- \$300 per Youth/Week
1681	Zoo	Adventure Program	Spring Break & Summer weekly Early/Late Drop-off. Ages: 6 - 16 years old. Drop off hours before/after Spring/Summer Camp 7:30 - 9:00 am & 3:00pm - 6:00pm. No discounts.	\$20.00 p/p/hr	\$20.00 p/p/hr
1682	Zoo	Adventure Program	Other camps. Ages: will vary. Members and Active Duty Military receive 10% discount, must present I.D.'s Minimum/Maximum # of people applicable.	\$100 - \$150 per Youth/Week	\$100 - \$150 per Youth/Week
1683	Zoo	Adventure Program	Night Prowl - Explore the Zoo after hours - 2.5 hours. For all ages. Minimum/maximum # of people applicable. Paid adult must accompany minor/youths (child/adult ratio may apply).	\$15.00 per person	\$15.00 per person
1684	Zoo	Adventure Program	Open reservation Sleepover - Open to the public as a first come first serve. Ages: 7 years old and older. Youth/Minor must be accompanied by a paid adult (child/adult ratio may apply). Minimum of 4 registered participants in order to hold sleepover. Max # of people 20	\$45.00 - \$75.00 per person	\$45.00 - \$75.00 per person
1685	Zoo	Adventure Program	Private Group Sleepover - Includes up to 15 participants. Ages: 7 years old and older. Minimum of 1 paid adult must accompany group.	Flat Fee \$675.00	Flat Fee \$675.00
1686	Zoo	Adventure Program	Deluxe Campout/Sleepover - Any age group. Minors/Youths 17 years old and under must be accompanied by a paid adult. Ratio of adult/child may apply. Minimum/Maximum # of participants applicable.	\$100- \$300 per Adult \$65 - \$150 Child	\$100- \$300 per Adult \$65 - \$150 Child
1687	Zoo	Adventure Program (Animal Wrappers)	At the Zoo Group Reservation Program in conjunction with a paid field trip - Classroom curriculum based. 4 years old and older. One program per school visit. Minimum/maximum # of people applicable.	\$3.00	\$3.00
1688	Zoo	Adventure Program	Zoo to You - Offsite program at a School / Institution - 10 up 40 participants	\$115 per program. Repeated programs \$75 each	\$115 per program. Repeated programs \$75 each
1689	Zoo	Adventure Program	Zoo to You - Offsite program at a School/Auditorium. 41- 200+ participants	\$150 per program. Repeated programs \$110 each	\$150 per program. Repeated programs \$110 each
1690	Zoo	Adventure Program - Virtual (School's Only)	Zoo Adventure Program - Live Curriculum Virtual programming. Up to 30 minute presentation. Selection of programs which includes a live animal encounter and Q&A with an Educator. Up 95 participants	\$50.00 Per group	\$50.00 Per group
1691	Zoo	Adventure Program - Virtual (Non-School's)	Zoo Adventure Program - Live Custom Virtual program. Up to 30 minute presentation. Can include an animal encounter or a custom curriculum-type program. Up to 95 participants.	\$75.00 Per group	\$75.00 Per group
1692	Zoo	Adventure Program - Walking Tour (School's Only)	Walking Tour - Group Reservation Program in conjunction with a paid field trip - 4 years old and older. One program per school visit. Students will be led on a tour to learn about the animals in either Africa/Asia/Americas section	\$3.00 per/person	\$3.00 per/person

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1693	Zoo	Adventure Program - Walking Tour (Non-School's)	Walking Tour - Group Reservation Program. 4 years old and older. One program per visit. Group will be led on a tour to learn about the animals in either Africa/Asia/Americas section. Minimum/maximum # of people applicable. (admission ticket not included but required).	\$5.00 per/person	\$5.00 per/person
1694	Zoo	Adventure Program - Virtual	Behind the Scenes - Virtual Animal Encounter Tour - Participants will select from a menu of available animals and see training/feeding/enrichment/etc. and have a Q&A session with the Zoo Keeper. Up to 30 minute presentation. Up to 95 participants.	\$125.00 Per group	\$125.00 Per group
1695	Zoo	Adventure Program - Virtual	Zoo Tour - Virtual Tour - Participants will select from a menu of available areas to see. Up to 95 participants will take a virtual walking tour, stops may include an animal training session or enrichment session. Up to 30 minute presentation.	\$100.00 Per group	\$100.00 Per group
1696	Zoo	Adventure Program - Virtual	Virtual Animal Painting - See one of our animals create/make a painting. Select from a menu of available animals. Includes a Q&A session with Zoo Keeper. Up to 30 minutes. May request 1 additional painting session. Painting not included	\$150.00 Per device (1st painting); \$50.00 (1 additional session)	\$150.00 Per device (1st painting); \$50.00 (1 additional session)
1697	Zoo	Adventure Program - Virtual	Pre-recorded Programming on Learn Dash - School Curriculum Programming. Select from a menu includes a program link. Video has instruction material provides lesson and quiz. This is a "do at your own pace/on your own." Link will expire after set number of days. Teacher to share link with students. Length time varies by program selection. Minimum/Maximum # of people applicable.	\$30.00	\$30.00
1698	Zoo	Adventure Program - Virtual	Get up close and personal with animals from the El Paso Zoo. Virtually meet one of our animals at the Zoo. Participants receive a link. Up to 95 participants. Up to a 50 minute session.	\$25.00 per person	\$25.00 per person
1699	Zoo	Zoo Amenities	Zoo Punch Card good for a combination of 8 train and/or carousel rides and/or giraffe feedings (excludes Copper Canyon Ropes Course). Card good for 1 year from issue date. Not responsible for lost/stolen cards. No other discounts apply.		\$20.00
1700	Zoo	Adventure Program	Private Group Animal Encounter. Interactive experience with a zoo animal and zoo keeper. Possible touching, feeding or brushing an animal. Examples of animals penguins, Galapagos tortoise, etc.		\$20.00 - \$60.00
1701	MCAD-Art Museum	Membership Fees-Art Museum	Teaching Artist	\$30.00	\$30.00
1702	MCAD-Art Museum	Membership Fees-Art Museum	Student	\$25.00	\$25.00
1703	MCAD-Art Museum	Membership Fees-Art Museum	Individual	\$35.00	\$35.00
1704	MCAD-Art Museum	Membership Fees-Art Museum	Family	\$65.00	\$65.00
1705	MCAD-Art Museum	Membership Fees-Art Museum	Active Duty Military-Individual	\$25.00	\$25.00
1706	MCAD-Art Museum	Membership Fees-Art Museum	Active Duty Military-Family	\$55.00	\$55.00
1707	MCAD-Art Museum	Membership Fees-Art Museum	Contributors	\$100.00	\$100.00
1708	MCAD-Art Museum	Membership Fees-Art Museum	Supporters Circle	\$250.00	\$250.00
1709	MCAD-Art Museum	Membership Fees-Art Museum	Collectors Circle	\$500.00	\$500.00
1710	MCAD-Art Museum	Membership Fees-Art Museum	Sponsors Circle	\$1,000.00	\$1,000.00
1711	MCAD-Art Museum	Membership Fees-Art Museum	Donors Circle	\$2,500.00	\$2,500.00
1712	MCAD-Art Museum	Membership Fees-Art Museum	Founder	\$1,000.00	\$1,000.00
1713	MCAD-Art Museum	Membership Fees-Art Museum	Executive	\$2,500.00	\$2,500.00
1714	MCAD-Art Museum	Membership Fees-Art Museum	Patrons	\$5,000.00	\$5,000.00
1715	MCAD-Art Museum	Membership Fees-Art Museum	Collector's Club Membership - Single	\$250.00	\$250.00
1716	MCAD-Art Museum	Membership Fees-Art Museum	Collector's Club Membership - Couple Membership	\$400.00	\$400.00
1717	MCAD-Art Museum	Membership Fees-Art Museum	Business Membership	\$3,000-\$10,000 level	\$3,000-\$10,000 level

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1718	MCAD-Art Museum	Membership Fees-Art Museum	Senior Citizen Couple	\$35.00	\$35.00
1719	MCAD-Art Museum	Membership Fees-Art Museum	Los Tastemakers	\$60.00	\$60.00
1720	MCAD-Art Museum	Outside caterer fee	Vendor fee to use museum	15% of Caterers fee	Deleted
1721	MCAD-Art Museum	Facility rental fees	Entire Museum	\$10,000.00	\$10,000.00
1722	MCAD-Art Museum	Facility rental fees	Rogers Grand Lobby	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours
1723	MCAD-Art Museum	Facility rental fees	Isha Rogers Sculpture Gallery (Mezzanine)	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours
1724	MCAD-Art Museum	Facility rental fees	Ginger Francis Seminar Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1725	MCAD-Art Museum	Facility rental fees	Dede Rogers Gallery	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1726	MCAD-Art Museum	Facility rental fees	C2	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1727	MCAD-Art Museum	Facility rental fees	EP Energy Auditorium: up to 2 hrs.	\$750.00 for up to 2 hours	Deleted
1728	MCAD-Art Museum	Facility rental fees	EP Energy Auditorium: 2hrs. to 8 hrs.	\$375/hr for up to 4 hours / \$262/hr for up to 8 hours	\$500/hr for up to 4 hours / \$350/hr for up to 8 hours
1729	MCAD-Art Museum	Facility rental fees	Museum Connect: up to 2 hrs.	\$750.00 for up to 2 hours	\$750.00 for up to 2 hours
1730	MCAD-Art Museum	Facility rental fees	Museum Connect:4hrs. to 8 hrs.	\$375/hr for up to 4 hours / \$262/hr for up to 8 hours	\$375/hr for up to 4 hours / \$262/hr for up to 8 hours
1731	MCAD-Art Museum	Facility rental fees	Larry Francis Board Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1732	MCAD-Art Museum	Facility rental fees	Hoy Conference Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1733	MCAD-Art Museum	Facility rental fees	Algur H. Meadows Makers Space/Classroom	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	Deleted
1734	MCAD-Art Museum	Facility rental fees	Classrooms (each)	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1735	MCAD-Art Museum	Facility rental fees	Outdoor Seating Area	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1736	MCAD-Art Museum	Facility object rentals	Chairs	\$8.00 each	\$8.00 each Black chairs/ \$10.00 each White chairs
1737	MCAD-Art Museum	Facility object rentals	Tables (plastic 6' and 48' round)	\$15.00 each	\$15.00 each
1738	MCAD-Art Museum	Facility object rentals	Wood Tables (8')	\$15.00 each	\$18.00 each

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1739	MCAD-Art Museum	Facility object rentals	Podium/sound system (C2 or auditorium)	\$100.00	\$100.00 each
1740	MCAD-Art Museum	Facility object rentals	Slide Projector (C2)	\$100.00 Each	\$100.00 each
1741	MCAD-Art Museum	Facility object rentals	Tent (8' x 8', 4 available)	\$400.00	\$25.00 each
1742	MCAD-Art Museum	Facility object rentals	Piano	\$400.00	\$400.00
1743	MCAD-Art Museum	Facility object rentals	Security Officer	\$40.00 per hour	\$40.00 per hour
1744	MCAD-Art Museum	Facility object rentals	Audio Visual Operator	\$40.00 per hour	\$40.00 per hour
1745	MCAD-Art Museum	Facility object rentals	Event staff (each)	\$40.00 per hour	\$40.00 per hour
1746	MCAD-Art Museum	One time use copyright release for photography	Copyright	Up to \$150.00 per image	Up to \$150.00 per image
1747	MCAD-Art Museum	Object loan fee	Permanent Collection Lending	Up to \$250.00 per work of art	Up to \$250.00 per work of art
1748	MCAD-Art Museum	Teacher Workshops Fees	Program Registration	Non Member: 3hr - \$35/6 hr - \$50 Members 20% Discount of Non-Members fees	Non Member: 3hr - \$35/6 hr - \$50 Members 20% Discount of Non-Members fees
1749	MCAD-Art Museum	Exhibition Admission fees	Entry fees (Adults) - Non member	\$10.00	Up to \$10.00
1750	MCAD-Art Museum	Exhibition Admission fees	Entry fees (members)	\$5.00	Up to \$5.00
1751	MCAD-Art Museum	Art classes fees*	5 session Youth Camp (ages 6 to 13)	\$75.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$75.00 to \$95.00 for non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1752	MCAD-Art Museum	Art classes fees*	8 session Youth Classes (ages 6 to 13)	\$85.00 to \$120.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.	\$85.00 to \$120.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1753	MCAD-Art Museum	Art classes fees*	8 session Adult Classes (ages 14 and above)	\$85.00 to \$120.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.	\$95.00 to \$130.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees10% discount of non-member fees.
1754	MCAD-Art Museum	Art classes fees*	4 session Family Classes (ages 3 and up)	\$46.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Deleted
1755	MCAD-Art Museum	Art classes fees*	6 Session Adult Classes - (ages 14 and above)	\$65 to \$95.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$65 to \$95.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.
1756	MCAD-Art Museum	Art classes fees*	6 Session Youth Classes - (ages 6 to 18)	\$50 to \$95.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$50 to \$95.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.
1757	MCAD-Art Museum	Art classes fees*	1-day Family Classes (ages 3 and above)	\$12.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Up to \$50.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1758	MCAD-Art Museum	Art classes fees*	1-day Youth Workshops (ages 6 to 18)	\$38.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$38.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.
1759	MCAD-Art Museum	Art classes fees*	1-day Master Class (ages 14 and above)	\$38.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Up to \$60.00 non members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1760	MCAD-Art Museum	Art classes fees*	Open Studio/Class	Up to \$100.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Up to \$150.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1761	MCAD-Art Museum	Art classes fees*	Artist Workshop (Artist as students)	Up to \$1000.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.	Deleted
1762	MCAD-Art Museum	Art classes fees*	Independent Study	Up to \$75.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Deleted
1763	MCAD-Art Museum	Event Fees	1 Performance/Concert Admission	Free for members/\$5.00 non-members	Free for members/\$5.00 non-members
1764	MCAD-Art Museum	Art classes fees*	1 Day Supervised Lunch (ages 6 to 14 years), Lunch not Included	\$5.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$5.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.
1765	MCAD-Art Museum	Art classes fees*	4 Session Adult Classes	\$75.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Deleted
1766	MCAD-Art Museum	Special programming	Tour + Studio	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.
1767	MCAD-Art Museum	Special programming	Tour + Lunch	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.
1768	MCAD-Art Museum	Art Museum/Promotional Items	Promotional Memberships/Classes		up to \$100.00 for membership, up to a \$95 value per class
1769	MCAD-Art Museum	Facility rental fees	Open Galleries		\$2,000.00
1770	MCAD-Art Museum	Facility rental fees	Mac Rogers Gallery		\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1771	MCAD-Art Museum	Facility rental fees	1st Floor Green Room		\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1772	MCAD-Art Museum	Facility rental fees	Foyer (Space in front of elevators)		\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1773	MCAD-Art Museum	Facility object rentals	Cocktail Tables		\$12.00 each
1774	MCAD-Art Museum	Facility object rentals	Linens (Black)		\$15.00 each
1775	MCAD-Art Museum	Facility object rentals	Small Portable Speaker with Microphone		\$50.00 each
1776	MCAD-Art Museum	Facility object rentals	Bar (large)		\$45.00
1777	MCAD-Art Museum	Facility object rentals	Bar (small)		\$25.00
1778	MCAD-Art Museum	Facility object rentals	Art Screens		\$15.00 per screen
1779	MCAD-History Museum	Membership fees- History Museum	Membership Discount	10% Off Memberships During Special Promotions	10% Off Memberships During Special Promotions
1780	MCAD-History Museum	Membership fees- History Museum	History Buff - Student Discount	\$25.00	\$25.00
1781	MCAD-History Museum	Membership fees- History Museum	History Buff - Senior Citizen	\$25.00	\$25.00
1782	MCAD-History Museum	Membership fees- History Museum	History Buff - Military Discount	\$25.00	\$25.00
1783	MCAD-History Museum	Membership fees- History Museum	History Buff - Senior Couple	\$35.00	\$35.00
1784	MCAD-History Museum	Membership fees- History Museum	History Buff Family - Military Discount	\$55.00	\$55.00
1785	MCAD-History Museum	Membership fees- History Museum	History Buff - Individual	\$30.00	\$30.00
1786	MCAD-History Museum	Membership fees- History Museum	History Buff Family	\$60.00	\$60.00
1787	MCAD-History Museum	Membership fees- History Museum	History Maker	\$100.00	\$100.00
1788	MCAD-History Museum	Membership fees- History Museum	History Shaker	\$250-500	\$250-500

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1789	MCAD-History Museum	Facility Rental Fees	1st floor orientation theatre	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs
1790	MCAD-History Museum	Facility Rental Fees	1st floor seminar room	\$240.00 for up to 4 hrs / \$360.00 for up to 6 hrs / \$480.00 for up to 8 hrs.	\$240.00 for up to 4 hrs / \$360.00 for up to 6 hrs / \$480.00 for up to 8 hrs.
1791	MCAD-History Museum	Facility Rental Fees	1st Floor Lobby	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.
1792	MCAD-History Museum	Facility Rental Fees	2nd floor board room	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs
1793	MCAD-History Museum	Facility Rental Fees	2nd floor Escuelita	\$120.00 for up to 4 hrs / \$170.00 for up to 6 hrs / \$210.00 for up to 8 hrs.	\$120.00 for up to 4 hrs / \$170.00 for up to 6 hrs / \$210.00 for up to 8 hrs.
1794	MCAD-History Museum	Facility Rental Fees	2nd Floor lobby	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.
1795	MCAD-History Museum	Facility Rental Fees	Outdoor Garden Terrace	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.
1796	MCAD-History Museum	Facility Rental Fees	Digital Wall Pavilion	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.
1797	MCAD-History Museum	Facility Rental Fees	Entire 1st Floor	\$1,800.00 for 4 hrs / \$3,200.00 for 8 hrs	\$1,800.00 for 4 hrs / \$3,200.00 for 8 hrs
1798	MCAD-History Museum	Facility Rental Fees	Entire 2nd Floor	\$1,500.00 for 4 hrs / \$3,000.00 for 8 hrs	\$1,500.00 for 4 hrs / \$3,000.00 for 8 hrs
1799	MCAD-History Museum	Facility Rental Fees	First Floor Gallery	\$900.00 for 4 hrs / \$1,300.00 for 8 hrs	\$900.00 for 4 hrs / \$1,300.00 for 8 hrs
1800	MCAD-History Museum	Facility Rental Fees	Entire Museum.	\$4,000.00 for 4 hrs / \$8,000.00 for 8 hrs	\$4,000.00 for 4 hrs / \$8,000.00 for 8 hrs
1801	MCAD-History Museum	Facility Object Rental Fees	Chairs	\$2.00 each	\$2.00 each
1802	MCAD-History Museum	Facility Object Rental Fees	Table (5' rectangular)	\$10.00 per table	\$10.00 per table
1803	MCAD-History Museum	Facility Object Rental Fees	Tables (round)	\$15.00 per table	\$15.00 per table
1804	MCAD-History Museum	Facility Object Rental Fees	Sound system (includes 2 speakers, Mixer, and 2 microphones)	\$100.00	\$100.00
1805	MCAD-History Museum	Facility Object Rental Fees	Security Officer (each)	\$40.00/hour per officer	\$40.00/hour per officer
1806	MCAD-History Museum	Facility Object Rental Fees	Event staff (each)	\$40.00/hour per staff person	\$40.00/hour per staff person
1807	MCAD-History Museum	Instructional Fees	5 Day History Camps	\$60.00 members / \$75.00 non members / \$68.00 employees	\$60.00 members / \$75.00 non members / \$68.00 employees
1808	MCAD-History Museum	Instructional Fees	5 Day, half-day History Camps	\$30.00 members / \$38.00 non members / \$35.00 employees	\$30.00 members / \$38.00 non members / \$35.00 employees
1809	MCAD-History Museum	Instructional Fees	Special Event workshop	\$60.00 members / \$75.00 non members / \$70.00 employees	Up to \$100.00 non members / Members 20% Discount of non-member fees / CoEP Employees 10% Discount of non-member fees.

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1810	MCAD-History Museum	Instructional Fees	4 Session Parent/Child Craft Classes	\$40.00 members / \$50.00 non members / \$45.00 employees	\$40.00 members / \$50.00 non members / \$45.00 employees
1811	MCAD-History Museum	Instructional Fees	6 Session Adult Classes - (ages 14 and above)	\$50.00 members / \$60.00 non members / \$55.00 employees	\$50.00 members / \$60.00 non members / \$55.00 employees
1812	MCAD-History Museum	Instructional Fees	1-Day Adult Workshop	\$45.00 members / \$55.00 non members / \$49.00 employees	\$45.00 members / \$55.00 non members / \$49.00 employees
1813	MCAD-History Museum	Instructional Fees	1-Day Youth Workshop	\$15.00 for members / \$19.00 for non-members / \$17.00 employees	\$15.00 for members / \$19.00 for non-members / \$17.00 employees
1814	MCAD-History Museum	Instructional Fees	Special programming	\$5.00 for members / \$10.00 for non-members / \$9.00 employees	\$5.00 for members / \$10.00 for non-members / \$9.00 employees
1815	MCAD-History Museum	Instructional Fees	Tour Fees -Special hands on programs for school groups	\$2.00 per student plus cost of program materials. Non-residential - \$4.00 per student plus cost of program materials	\$2.00 per student plus cost of program materials. Non-residential - \$4.00 per student plus cost of program materials
1816	MCAD-History Museum	Instructional Fees	Tour Fees -Special history tours of El Paso	Members - \$25.00 for up to 4 hrs. / Non-members - \$40.00 for up to 4 hrs./ Employees - \$36.00 for up to 4 hrs./ Non-residential-\$60.00 for up to 4 hrs.	Members - \$25.00 for up to 4 hrs. / Non-members - \$40.00 for up to 4 hrs./ Employees - \$36.00 for up to 4 hrs./ Non-residential-\$60.00 for up to 4 hrs.
1817	MCAD-History Museum	Exhibition rental fees	Permanent Collection/Curated In-house	\$500 min to \$10,000 max	\$500 min to \$10,000 max
1818	MCAD-History Museum	Exhibition rental fees	One time use copyright releases for photography	Up to \$75.00 per image	Up to \$75.00 per image
1819	MCAD-History Museum	Event Fees	Fees for lectures	\$5.00 for members / \$10.00 for non-members/ \$10.00 for non-residential	\$5.00 for members / \$10.00 for non-members/ \$10.00 for non-residential
1820	MCAD-History Museum	Event Fees	Fees for events		Free for members/\$5.00 non-members
1821	MCAD-Archeology Museum	Membership fees- Archeology Museum	Teacher/Military/Senior	\$20.00	\$20.00
1822	MCAD-Archeology Museum	Membership fees- Archeology Museum	Student	\$15.00	\$15.00
1823	MCAD-Archeology Museum	Membership fees- Archeology Museum	Individual	\$25.00	\$25.00
1824	MCAD-Archeology Museum	Membership fees- Archeology Museum	Family	\$40.00	\$40.00
1825	MCAD-Archeology Museum	Membership fees- Archeology Museum	Military Family	\$35.00	\$35.00
1826	MCAD-Archeology Museum	Membership fees- Archeology Museum	Folsom	\$100.00	\$100.00
1827	MCAD-Archeology Museum	Membership fees- Archeology Museum	Clovis	\$250.00	\$250.00
1828	MCAD-Archeology Museum	Membership fees- Archeology Museum	Keystone	\$500.00	\$500.00
1829	MCAD-Archeology Museum	Membership fees- Archeology Museum	Chert (Corporate circle)	\$1,000.00	\$1,000.00
1830	MCAD-Archeology Museum	Facility Rental Fees	Entire Museum.	\$500.00 for up to 4 hrs./\$1,200.00 for up to 8 hrs.	\$500.00 for up to 4 hrs./\$750.00 for up to 6 hrs./\$1,250.00 for up to 8 hrs.
1831	MCAD-Archeology Museum	Facility Rental Fees	Auditorium Gallery	\$150.00 for up to 4 hrs./\$350.00 for up to 8 hrs.	\$240.00 for up to 4 hrs./ \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.

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1832	MCAD-Archeology Museum	Facility Rental Fees	Gazebo	\$150.00 for up to 4 hrs./\$300.00 for up to 8 hrs.	\$240.00 for up to 4 hrs./ \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.
1833	MCAD-Archeology Museum	Facility Rental Fees	Lab Room	\$75.00 for up to 4 hrs./ \$150.00 for up to 8 hrs.	\$120.00 for up to 4 hrs./ \$170.00 for up to 6 hrs./ \$210.00 for up to 8 hrs.
1834	MCAD-Archeology Museum	Facility Object Rental Fees	Security Officer (each)	\$30.00/hour	\$30.00/hour
1835	MCAD-Archeology Museum	Facility Object Rental Fees	Audio Visual Operator (each)	\$30.00/hour	\$30.00/hour
1836	MCAD-Archeology Museum	Facility Object Rental Fees	Event staff (each)	\$30.00/hour	\$40.00/hour
1837	MCAD-Archeology Museum	Instructional Fees	Camp Fees for all camps (per child up to age to 14)	Up to \$55.00 for members/up to \$70.00 for non-members/up to \$70.00 for non-residents/ up to \$63.00 for employees	Up to \$55.00 for members/up to \$70.00 for non-members/up to \$70.00 for non-residents/ up to \$63.00 for employees
1838	MCAD-Archeology Museum	Instructional Fees	Parent/child workshop (1 parent and up to 2 children)	Up to \$25.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees	Up to \$25.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees
1839	MCAD-Archeology Museum	Instructional Fees	Child workshop (ages 6-17)	Up to \$20.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees	Up to \$20.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees
1840	MCAD-Archeology Museum	Instructional Fees	Adult workshops (ages 18 and older)	Up to \$50.00 for members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$67.00 for employees plus materials cost/Up to \$67.00 for employees plus materials cost	Up to \$50.00 for members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$67.00 for employees plus materials cost/Up to \$67.00 for employees plus materials cost
1841	MCAD-Archeology Museum	Instructional Fees	Conference Fees	\$35.00 + material fee per person-pre registration/\$45.00 + material fee per person at the door/\$28.00 + material fee for students w/ID/ \$55.00 + material fee per person-pre registration	\$35.00 + material fee per person-pre registration/\$45.00 + material fee per person at the door/\$28.00 + material fee for students w/ID/ \$55.00 + material fee per person-pre registration
1842	MCAD-Archeology Museum	Event Fees	Museum special events fees (per person)	Members up to \$60.00 per person/ Non members up to \$95.00/ Non residents up to \$95.00	Members up to \$60.00 per person/ Non members up to \$95.00/ Non residents up to \$95.00
1843	MCAD-Archeology Museum	Instructional Fees	Creative workshops	Up to \$25.00 for up to 4 hours for members, up to \$40.00 for up to 4 hours for non-members, up to \$40.00 for up to 4 hours for non-residents, \$36.00 for up to 4 hours for employees	Up to \$25.00 for up to 4 hours for members, up to \$40.00 for up to 4 hours for non-members, up to \$40.00 for up to 4 hours for non-residents, \$36.00 for up to 4 hours for employees
1844	MCAD-Archeology Museum	Tour Fees	Archeological tours - in El Paso County	\$50.00 for up to 8 hours and \$25.00 for up to 4 hours for members; \$80.00 for up to 8 hours and \$40.00 for up to 4 hours for non-members	\$50.00 for up to 8 hours and \$25.00 for up to 4 hours for members; \$80.00 for up to 8 hours and \$40.00 for up to 4 hours for non-members
1845	MCAD-Archeology Museum	Tour Fees	Archeological tours - outside of El Paso	Cost + 15% administration costs	Cost + 15% administration costs
1846	MCAD-Archeology Museum	Facility Object Rental Fees	Chairs		\$2.00 each
1847	MCAD-Archeology Museum	Facility Object Rental Fees	Table (6' rectangular)		\$10.00 per table
1848	MCAD-Archeology Museum	Facility Object Rental Fees	Tables (3' cocktail round)		\$10.00 per table
1849	MCAD-Archeology Museum	Facility Object Rental Fees	Sound system (includes 1 speakers, Mixer, and 1 microphone)		\$75.00
1850	MCAD-Archeology Museum; MCAD-History Museum	Event Fees	Vendor fees for onsite commercial vendors	Up to \$60.00 members/Up to \$100.00 non-members/Up to \$100.00 non-residents	Up to \$60.00 members/Up to \$100.00 non-members/Up to \$100.00 non-residents
1851	MCAD-Archeology Museum; MCAD-History Museum	Instructional Fees	One Day Camp Fee (per child up to age of 14)	Up to \$15.00 members/Up to \$20.00 non-members/Up to \$20.00 non-residents/Up to \$18.00 employees	Up to \$15.00 members/Up to \$20.00 non-members/Up to \$20.00 non-residents/Up to \$18.00 employees
1852	MCAD-Archeology Museum; MCAD-History Museum	Object loan fee	Permanent Collection Lending	Up to \$100.00 per object	Up to \$100.00 per object
1853	MCAD-Archeology Museum; MCAD-History Museum; MCAD Art Museum	Event Fees	Admission Fees to special art, culture and heritage events, competitions and/or programs	\$1.00 to \$100.00 per person; up to \$1.05 per person for non residents	\$1.00 to \$100.00 per person; up to \$1.05 per person for non residents
1854	MCAD-Cultural Affairs Division	Miscellaneous non-operating revenues	Vendor booth fees for cultural and heritage tourism events	Up to \$900.00 per booth for food, arts & crafts vendors/ Up \$1,000 per booth for food, arts & crafts non resident vendors	Up to \$900.00 per booth for food, arts & crafts vendors/ Up \$1,000 per booth for food, arts & crafts non resident vendors



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1855	Museum and Cultural Affairs Department - Public Art	Miscellaneous non-operating revenues	Application Fee for request to customize illumination of Artwork called 1-10 corridor aesthetic improvement project	\$50 / \$45 non-profit	\$50 / \$45 non-profit
1856	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (US) with 6 months notice	First object - \$150.00 per object/per venue; each additional object - \$50.00/venue; with less than six months notice	First object - \$150.00 per object/per venue; each additional object - \$50.00/venue; with less than six months notice
1857	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (US) without 6 months notice	First Object - \$250 per object/per venue; each additional object - \$200/venue	First Object - \$250 per object/per venue; each additional object - \$200/venue
1858	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (Foreign) with 9 months notice	First object - \$300.00 per object/per venue; each additional object - \$200.00/venue	First object - \$300.00 per object/per venue; each additional object - \$200.00/venue
1859	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (Foreign) without 9 months notice	First object - \$400.00 per object/per venue; each additional object - \$300.00/venue	First object - \$400.00 per object/per venue; each additional object - \$300.00/venue
1860	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (US) with a minimum of 6 months notice	First object - \$500.00 per object/per venue; each additional object - \$400.00/venue	First object - \$500.00 per object/per venue; each additional object - \$400.00/venue
1861	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (US) with less than 6 months notice	First object - \$750.00 per object/per venue; each additional object - \$650.00/venue	First object - \$750.00 per object/per venue; each additional object - \$650.00/venue
1862	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (foreign) with 9 months notice	First object - \$1,500.00 per object/per venue; each additional object - \$1,400.00/venue	First object - \$1,500.00 per object/per venue; each additional object - \$1,400.00/venue
1863	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (foreign) without 9 months notice	First object - \$2,500.00 per object/per venue; each additional object - \$2,400.00/venue	First object - \$2,500.00 per object/per venue; each additional object - \$2,400.00/venue
1864	MCAD-Museums Division	Miscellaneous non-operating revenues	Fees for exhibitions organized by the El Paso Museum of Art, El Paso Museum of Archaeology or El Paso Museum of History	Package of/ from 5 to 200 objects including framing, educational material, and graphics - \$5,000 to \$40,000	Package of/ from 5 to 200 objects including framing, educational material, and graphics - \$5,000 to \$40,000
1865	MCAD-Museums Division	Miscellaneous non-operating revenues	Fees for extended loans (over one year)	\$100.00 per object/per year up to \$5,001.00	\$100.00 per object/per year up to \$5,001.00
1866	EPMH/EPMARCH	Event Fees	Admission Fees to special art, culture and heritage events, competitions and/or programs and exhibits	Up to \$50.00 for up to 8 hours for nonprofit organizations; up to \$100.00 for up to 8 hours for for-profit organizations	Up to \$50.00 for up to 8 hours for nonprofit organizations; up to \$100.00 for up to 8 hours for for-profit organizations
1867	Aviation	FTZ Transaction Fees	Transaction Fee	\$15.00	\$15.00
1868	Aviation	FTZ Transaction Fees	High Volume Admissions 0-150	\$15.00	\$15.00
1869	Aviation	FTZ Transaction Fees	High Volume Admissions 151-300	\$12.00	\$12.00
1870	Aviation	FTZ Transaction Fees	High Volume Admissions > 301	\$10.00	\$10.00
1871	Aviation	FTZ Transaction Fees	Blanket Admission	\$100.00	\$100.00
1872	Aviation	FTZ Transaction Fees	Training Seminar	\$150.00	\$150.00
1873	Aviation	FTZ Transaction Fees	Weekly Transportation and Exportation	\$30.00	\$30.00
1874	Aviation	FTZ Transaction Fees	Weekly Entry	\$30.00	\$30.00
1875	Aviation	FTZ Transaction Fees	Direct Delivery Admission, Daily cumulative 214	\$75.00	\$75.00

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1876	Aviation	FTZ Transaction Fees	Direct Delivery Admission, Subsequent 214	\$15.00	\$15.00
1877	Aviation	FTZ Transaction Fees	Cartage Document Fee	\$15.00	\$15.00
1878	Aviation	FTZ Transaction Fees	Application Fee, Subzone	\$10,000.00	\$10,000.00
1879	Aviation	FTZ Transaction Fees	Application Fee, New General Purpose Site (Minor Boundary Modification)	\$3,000.00	\$3,000.00
1880	Aviation	FTZ Transaction Fees	Application Fee, Expansion Site (Magnet)	\$5,000.00	\$5,000.00
1881	Aviation	FTZ Transaction Permit	Activation Fee, General Purpose Site	\$2,000.00	\$2,000.00
1882	Aviation	FTZ Transaction Permit	Activation, Sub-Zone Fee	\$5,000.00	\$5,000.00
1883	Aviation	FTZ Transaction Permit	Alteration Request	\$300.00	\$300.00
1884	Aviation	FTZ Transaction Permit	Annual Subzone Fee, per Site in GP Zone	\$20,000.00	\$20,000.00
1885	Aviation	FTZ Transaction Permit	Annual Subzone Fee, per Site outside GP Zone	\$20,000.00	\$20,000.00
1886	Aviation	FTZ Transaction Permit	Annual Fee, Manufacturing Operator	\$15,000.00	\$15,000.00
1887	Aviation	FTZ Transaction Permit	Annual Fee, Distribution Site Operator	\$20,000.00	\$20,000.00
1888	Aviation	FTZ Transaction Permit	Annual Fee, FTZ User/Operator (Reduced by total yearly Transaction Fees) (Minimum is \$0)	\$2,000.00	\$2,000.00
1889	Aviation	FTZ Event Fees	Admission fee for special events, per person)	up to \$200.00	up to \$200.00
1890	Aviation	Vendor Booth Fees	Vendor fees for onsite commercial vendors	up to \$500.00	up to \$500.00
1891	Aviation	Event Sponsor Fees	Custom sponsorship packages may include, but are not limited to: booth space, table and chair usage, ability to hand out marketing materials or goodies, tickets to the event, website and/or map advertising, in-kind, acknowledgment as sponsor on: event banner, press releases, event programs, map inserts, in email and social media, TV, radio, internet, billboards, flyers, and/or posters.	\$250.00 to 15,000.00	\$250.00 to 15,000.00
1892	Aviation	FTZ Transaction Fees	FTZ Consulting Fee - Hourly	\$100.00	\$100.00
1893	Aviation	FTZ Transaction Fees	Business Analysis Fee - Hourly	\$100.00	\$100.00
1894	Aviation	Customer Facility Charge	Fee imposed by the City of El Paso and collected by On-Airport Car Rental Concessionaires on a per transaction day basis.	\$3.50 per transaction day	\$3.50 per transaction day
1895	Aviation	Aircraft Parking (Dead Storage)	Under 80,000 lbs.	\$30.00/day	\$30.00/day
1896	Aviation	Aircraft Parking (Dead Storage)	Over 80,000 lbs.	\$100.00/day	\$100.00/day
1897	Aviation	Aircraft Parking (RON)	Remain Overnight (RON) Aircraft Parking	\$20.00/day	\$20.00/day
1898	Aviation	Ground Service Equipment Parking	Rental of Parking Area for Airline Ground Service Equipment	\$2.70 per Square Foot per Year	\$2.70 per Square Foot per Year
1899	Aviation	Fuel Flowage Fees	Fuel Flowage Fees	\$0.08 per gallon	\$0.08 per gallon
1900	Aviation	Annual Shuttle Service Permit	Application	\$150.00 per vehicle	\$150.00 per vehicle
1901	Aviation	Off-Airport Rental Car Permit	Off-Airport Rental Car Permit	10% gross receipts	10% gross receipts
1902	Aviation	Annual Taxicab Permit	Annual Taxicab Permit	\$250.00 per vehicle or \$20.83/mo.	\$250.00 per vehicle or \$20.83/mo.
1903	Aviation	Cost Recovery Rates	SIDA Badge Issue	\$110.00	\$110.00
1904	Aviation	Cost Recovery Rates	AOA Badge Issue	\$45.00	\$45.00
1905	Aviation	Cost Recovery Rates	AOA Badge Renewal	\$35.00	\$35.00
1906	Aviation	Cost Recovery Rates	SIDA/ Sterile area badge renewal	\$70.00	\$70.00
1907	Aviation	Cost Recovery Rates	Reimbursement for Lost Not Returned Badges	\$110.00	\$110.00
1908	Aviation	Cost Recovery Rates	Daily Terminal Rental Rate (Non-Signatory) - Terminal Rate (Non-Signatory) divided by 360 days X Number of Rented Square Feet = Daily Terminal Rental Rate	Will be based on Rates & Charges	Will be based on Rates & Charges
1909	Aviation	Cost Recovery Rates	Gate Use Fee Charge per Turn Around	\$125.00	\$125.00
1910	Aviation	Cost Recovery Rates	International Arrivals Area Charge per Deplaned International Passenger	Will be based on Rates & Charges	Will be based on Rates & Charges

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1911	Aviation	Cost Recovery Rates	Administrative Charge for Work Completed by the El Paso International Airport.	Work completed by El Paso International Airport on behalf of airport tenants will be assessed an administrative charge of \$40.00 when the costs for such work exceeds \$100.00.	Work completed by El Paso International Airport on behalf of airport tenants will be assessed an administrative charge of \$40.00 when the costs for such work exceeds \$100.00.
1912	Aviation	Public Parking Short Term (ST)	ST 0 – 10 min.	Free	Free
1913	Aviation	Public Parking Short Term (ST)	ST 11 min – 1 hr.	\$1.00	\$1.00
1914	Aviation	Public Parking Short Term (ST)	ST Each Additional Hour	\$1.00	\$1.00
1915	Aviation	Public Parking Short Term (ST)	ST Max each 24 hrs.	\$15.00	\$15.00
1916	Aviation	Public Parking Long Term (LT)	LT 0 – 10 min	Free	Free
1917	Aviation	Public Parking Long Term (LT)	LT 11 min. - 1 hr.	\$1.00	\$1.00
1918	Aviation	Public Parking Long Term (LT)	LT Each Additional Hour	\$1.00	\$1.00
1919	Aviation	Public Parking Long Term (LT)	LT Max. each 24 hrs.	\$7.00	\$7.00
1920	Aviation	Oversized Vehicle Parking Fee	Fee for parking of oversized vehicles such as motor homes, buses, utility vehicles, etc.	Double the otherwise applicable Public Parking Short Term & Long Term Parking Fee	Double the otherwise applicable Public Parking Short Term & Long Term Parking Fee
1921	Aviation	Premium Parking Fee	Reserved Parking Space	\$20.00 per day	\$20.00 per day
1922	Aviation	Transportation-for-hire TNC Vehicle Fee	Transportation-for-hire Trip Fee / Per TNC Trip Originating or Ending at the Airport	\$2.00 per trip	\$2.00 per trip
1923	Aviation	Cost Recovery Rates	Daily Cargo Building Rental Rate - Cargo Building Rate divided by 360 days X Number of Rented Square Feet = Daily Cargo Building Rental Rate	\$0.0221 per square foot per day	\$0.0221 per square foot per day
1924	Aviation	Cost Recovery Rates	Daily Cargo fee	Up to 4 hours - \$91.71 4 Hours to 24 Hours - \$183.43	Up to 4 hours - \$91.71 4 Hours to 24 Hours - \$183.43
1925	Public Health	<b>FOOD</b>			
1926	Public Health	Temporary Establishment	Exposed or Unexposed Food	\$79.00 plus applicable tech fee	\$79.00 plus applicable tech fee
1927	Public Health	Recurrent Establishment	Exposed or Unexposed Food	\$265.00 plus applicable tech fee	\$265.00 plus applicable tech fee
1928	Public Health	Seasonal Establishment	Exposed or Unexposed Food	\$158.00	\$158.00
1929	Public Health	Home Child Care Facility	12 or less	\$79.00	\$79.00
1930	Public Health	Day Care Center	More Than 12 Recipients	\$170.00	\$170.00
1931	Public Health	Charitable/Non-Profit Organization	Exempt from permit and license fees.	EXEMPT	EXEMPT
1932	Public Health	Mobile Food Establishment	Exposed Food or Unexposed Food	\$163.00	\$163.00
1933	Public Health	Kiosk Service	Kiosk Service for new permits		\$105.00
1934	Public Health	Food Service Establishment Food Product Establishment	Under 3,000 Square Feet	\$174.00	\$174.00
1935	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$174.00 plus 20% late fee	\$174.00 plus 20% late fee
1936	Public Health	Food Service Establishment Food Product Establishment	3,001 To 6,000 Square Feet	\$344.00 plus applicable tech fee	\$344.00 plus applicable tech fee
1937	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$344.00 plus 20% late fee	\$344.00 plus 20% late fee
1938	Public Health	Food Service Establishment Food Product Establishment	6,001 To 9,000 Square Feet	\$515.00 plus applicable tech fee	\$515.00 plus applicable tech fee
1939	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$515.00 plus 20% late fee	\$515.00 plus 20% late fee
1940	Public Health	Food Service Establishment Food Product Establishment	9,001 Or More Square Feet	\$685.00 plus applicable tech fee	\$685.00 plus applicable tech fee
1941	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$685.00 plus 20% late fee	\$685.00 plus 20% late fee
1942	Public Health	Outdoor Market	Outdoor produce sales	\$163.00 plus applicable tech fee	\$163.00 plus applicable tech fee
1943	Public Health	Adult Foster Care Home/Private Care Home	4 Or Less Care Recipients	\$79.00	\$79.00
1944	Public Health	Personal Care Home	5-8 Care Recipients	\$105.00	\$105.00
1945	Public Health	Personal Care Home	9-18 Care Recipients	\$158.00	\$158.00
1946	Public Health	Booklets	Chapter 9.12	\$5.00	\$5.00
1947	Public Health	Booklets	Texas Food Establishment Rules	\$10.00	\$10.00
1948	Public Health	Plan Review	Under 3,000 Square Feet	\$105.00 plus applicable tech fee	\$105.00 plus applicable tech fee
1949	Public Health	Plan Review	3,001 To 6,000 Square Feet	\$158.00 plus applicable tech fee	\$158.00 plus applicable tech fee
1950	Public Health	Plan Review	6,001 To 9,000 Square Feet	\$210.00 plus applicable tech fee	\$210.00 plus applicable tech fee
1951	Public Health	Plan Review	More Than 9,000 Square Feet	\$263.00 plus applicable tech fee	\$263.00 plus applicable tech fee
1952	Public Health	Plan Review	Facility Remodel	\$105.00	\$105.00
1953	Public Health	Plan Review Fee Plus Expedited Fee	Regular plan review is within 15 business days, expedited within 3 to 7 business days	\$105.00 plus \$158.00	Applicable plan review fee plus \$158
1954	Public Health	Administrative Change Fee	Change in equipment, business name, change of menu, clerical work, processing depts. Etc.	\$105.00	\$105.00
1955	Public Health	Site Assessment	Under 200 Sq. Ft-No Potentially Hazardous Food, Mobile, Recurrent, Outdoor Market, Home Day Care, Adult, Foster Or Personal Care. Meat establishment/warehouse/food processing plant under direct supervision of an authorized Federal or State inspection agency.	\$47.00 plus applicable tech fee	\$47.00 plus applicable tech fee
1956	Public Health	Site Assessment	Under 3,000 Square Feet	\$105.00 plus applicable tech fee	\$105.00 plus applicable tech fee
1957	Public Health	Site Assessment	3,001 To 6,000 Square Feet	\$158.00 plus applicable tech fee	\$158.00 plus applicable tech fee
1958	Public Health	Site Assessment	6,001 To 9,000 Square Feet,	\$210.00 plus applicable tech fee	\$210.00 plus applicable tech fee
1959	Public Health	Site Assessment	More Than 9,000 Square Feet	\$263.00 plus applicable tech fee	\$263.00 plus applicable tech fee
1960	Public Health	Re-Inspection Fee	Re-Inspection	\$85.00 plus applicable tech fee	\$85.00 plus applicable tech fee
1961	Public Health	Food Establishment Permit	Duplicate	\$15.00	\$15.00
1962	Public Health	Food Handler/Manager	Duplicate	\$15.00	\$15.00
1963	Public Health	Signs	Ground Meat	\$1.00	N/C
1964	Public Health	Signs	Hand wash	\$1.00	N/C
1965	Public Health	Signs	Oyster	\$1.00	N/C
1966	Public Health	Signs	Buffet	\$1.00	N/C
1967	Public Health	Signs	Smoking	\$1.00	N/C
1968	Public Health	Signs	Food Safety (Restrooms)	\$1.00	N/C
1969	Public Health	Application Annual Processing Fee		\$53.00	\$59.00
1970	Public Health	Condemnation Fee	Under 500 Lbs.	N/C	N/C
1971	Public Health	Condemnation Fee	501 Lbs. To 1,000 Lbs.	\$53.00	N/C
1972	Public Health	Condemnation Fee	1,001 To 3,000 Lbs.	\$105.00	\$105.00

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1973	Public Health	Condemnation Fee	3,001 To 5,000 Lbs.	\$210.00	\$210.00
1974	Public Health	Condemnation Fee	5,001 To 10,000 Lbs.	\$315.00	\$315.00
1975	Public Health	Condemnation Fee	10,001 To 25,000 Lbs.	\$420.00	\$420.00
1976	Public Health	Condemnation Fee	25,001 To 40,000 Lbs.	\$525.00	\$525.00
1977	Public Health	Condemnation Fee	Over 40,000 Lbs.	\$630.00	\$630.00
1978	Public Health	HACCP Plan Review	HACCP plan provided by establishment for review by Department	\$105.00	\$105.00
1979	Public Health	Temporary Expedited Services (Application Submitted Less Than 72 hours Prior to Start of Event) - does not include required temporary permit fee	Expedited processing	\$158.00	\$158.00
1980	Public Health	Food Handler/Food Manager Badge ID	Badge ID Duplicate/Replacement	\$5.00	\$5.00
1981	Public Health	Food Handler Internet Course	Internet course with badge ID/certificate	\$10.00	\$10.00
1982	Public Health	Food Handler Certificate Course	Certificate/Badge	\$32.00	\$32.00
1983	Public Health	Food Protection Management Certification Course	Certificate/Badge covers cost for nationally recognized exam	\$85.00	\$100.00
1984	Public Health	Food Handler/Food Manager Certificate	Certificate Duplicate/Replacement	\$1.00	\$1.00
1985	Public Health	Public Information	Food Management Class Pamphlets	VARIES	VARIES
1986	Public Health	Verification of Texas/ANSI Food Handler/Food Manager Certification	Certificate/Badge	\$16.00	\$10.00
1987	Public Health	Requested Routine Inspection for Central Preparation Facility	For Central Preparation Facility	\$100.00	\$100.00
1988	Public Health	Application Fee	Health and Sanitary Application Processing Fee (Sack Lunch Daycares w/o Food Permits)	\$52.00	\$52.00
1989	Public Health	Inspection Fee	Health and Sanitary Site Visit (Sack Lunch Daycares w/o Food Permits)	\$47.00	\$47.00
1990	Public Health	Reinstatement of Suspended Permit Fee	(50% of the license amount based on type of establishment)	VARIES	VARIES
1991	Public Health	After Hours Fire Inspection Fee, Fee or Food Condemnation/retention Fee Over 500# (M-F 5:00pm to 8:00am) All day Saturday, Sunday & City Holidays	Per Hour Inspector (With a Minimum one (1) Hour Charge or Any Portion Thereof.	\$86.00	\$86.00
1992	Public Health	Field Consultation Flat Fee	meetings with owner/operator's at the request of the owner/operator	\$86.00	\$86.00
1993	Public Health		Reduced fees for Dental, STD, TB Clinic Self-Pay Patients will be based in accordance with the US Department of Health and Human Services. The Sliding Fee Scale is available at the Department of Public Health for review and discounted fees will be charged after required documentation is received and eligibility determination by department personnel is made.	Medical related fees are set in accordance with Medicaid rates.	Deleted
1994	Public Health	<b>DENTAL</b>			
1995	Public Health	Initial Oral Exam	Initial Oral Exam D0150	\$46.00	\$48.00
1996	Public Health	Oral Periodic Oral Exam	Oral Periodic Oral Exam D0120	\$38.00	\$39.00
1997	Public Health	Emergency Oral Exam	Emergency Oral Exam D0140	\$25.00	\$25.00
1998	Public Health	Oral Exam 6 Mos. Old.	Oral Exam 6 Mos. Old. D0145	\$181.00	\$192.00
1999	Public Health	Detailed/extensive oral eval B/R	Detailed/extensive oral eval B/R D0160	\$19.00	\$20.00
2000	Public Health	Limited Re-evaluation estab patient	Limited Re-evaluation estab patient D0170	\$22.00	\$22.00
2001	Public Health	Retreat prev RCT molar	Retreat prev RCT molar D3348	\$342.00	\$355.00
2002	Public Health	Comprehensive perio evaluation	Comprehensive perio evaluation D0180	\$10.00	\$11.00
2003	Public Health	Apexification/recal Initial	Apexification/recal Initial D3351	\$93.00	\$97.00
2004	Public Health	Apexification/recal Interim	Apexification/recal Interim D3352	\$62.00	\$65.00
2005	Public Health	Apexification/final visit	Apexification/final visit D3352	\$62.00	\$65.00
2006	Public Health	Intraoral-Complete Series	Intraoral-Complete Series D0210	\$92.00	\$95.00
2007	Public Health	Int/Oral-Periapical 1st Film	Int/Oral-Periapical 1st Film D0220	\$17.00	\$17.00
2008	Public Health	Int/Oral-Periapical each add	Int/Oral-Periapical each add D0230	\$16.00	\$16.00
2009	Public Health	Intraoral Occlusal Film	Intraoral Occlusal Film D0240	\$13.00	\$13.00
2010	Public Health	Apexification/recal final	Apexification/recal final D3353	\$125.00	\$129.00
2011	Public Health	Extraoral first film	Extraoral first film D0250	\$23.00	\$25.00
2012	Public Health	Bitewings single film	Bitewings single film D0270	\$6.00	\$7.00
2013	Public Health	Bitewings Two Films	Bitewings Two Films D0272	\$30.00	\$32.00
2014	Public Health	Bitewings three films	Bitewings three films D0273	\$38.00	\$39.00
2015	Public Health	Bitewings Four Film	Bitewings Four Films D0274	\$45.00	\$47.00
2016	Public Health	Verticle bitewings 7-8 films	Verticle bitewings 7-8 films D0277	\$40.00	\$42.00
2017	Public Health	Panoramic Film	Panoramic Film D0330	\$83.00	\$86.00
2018	Public Health	Crown buildup, include any pins	Crown buildup, include any pins D2950	\$56.00	\$58.00
2019	Public Health	Interim ther Pin retention/tooth, (+rest) D2951	Interim ther Pin retention/tooth, (+rest) D2951	\$16.00	\$16.00
2020	Public Health	Cast post \$ core in add to crn	Cast post \$ core in add to crn D2952	\$109.00	\$113.00
2021	Public Health	Each addtl cast post -same tooth	Each addtl cast post -same tooth D2953	\$55.00	\$56.00
2022	Public Health	Pulp vitality tests	Pulp vitality tests D0460	\$16.00	\$17.00
2023	Public Health	Dianostic casts	Dianostic casts D0470	\$29.00	\$30.00
2024	Public Health	Prefab post & core in add to crown	Prefab post & core in add to crown D2954	\$94.00	\$97.00
2025	Public Health	Post Removal (not with endo)	Post Removal (not with endo) D2955	\$94.00	\$97.00
2026	Public Health	Each + prefab post same tooth	Each + prefab post same tooth D2957	\$47.00	\$48.00
2027	Public Health	Labial veneer (lamine) Chairsd	Labial veneer (lamine) Chairsd D2960	\$139.00	\$145.00
2028	Public Health	Labial veneer (porceln lam - lab	Labial veneer (porceln lam - lab D2961	\$225.00	\$234.00
2029	Public Health	Labial veneer porce lam lab	Labial veneer porce lam lab D2962	\$264.00	\$274.00
2030	Public Health	Addtl prc-new crm under exs dent	Addtl prc-new crm under exs dent D2971	\$139.00	\$145.00
2031	Public Health	crown repair by report	crown repair by report D2980	\$62.00	\$65.00
2032	Public Health	Pulpal Therapy anterior primary	Pulpal Therapy anterior primary D3230	\$48.00	\$50.00
2033	Public Health	Adult/Prophy	Adult/Prophy D1110	\$71.00	\$74.00
2034	Public Health	Child/Prophy	Child/Prophy D1120	\$48.00	\$50.00
2035	Public Health	Pulpal Therapy posterior primary	Pulpal Therapy posterior primary D3240	\$55.00	\$57.00
2036	Public Health	Retreat prev RCT anterior	Retreat prev RCT anterior D4336	\$194.00	\$194.00
2037	Public Health	Child/Fluoride	Child/Fluoride D1206	\$19.00	\$20.00
2038	Public Health	Retreat prev RCT bicuspid	Retreat prev RCT bicuspid D3347	\$256.00	\$266.00
2039	Public Health	Adult/Fluoride	Adult/Fluoride D1208	\$19.00	\$20.00
2040	Public Health	Non Dentin Restorative Sealant	Non Dentin Restorative Sealant D1352	\$48.00	\$51.00
2041	Public Health	Space maint remove unilateral	Space maint remove unilateral D1520	\$96.00	\$99.00
2042	Public Health	Oral Hygiene Instruction	Oral Hygiene Instruction D1330	\$16.00	\$17.00
2043	Public Health	Sealant per Tooth	Sealant per Tooth D1351	\$36.00	\$38.00
2044	Public Health	Space Maint/Fixed Unilat	Space Maint/Fixed Unilat D1510	\$204.00	\$212.00

FY 2024 Schedule C  
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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2045	Public Health	Space Maintainer -fixed bil, maxillary	Space Maintainer -fixed bil, maxillary D1516	\$303.00	\$314.00
2046	Public Health	Space Maintainer -fixed bil, mandibular	Space Maintainer -fixed bil, mandibular D1517	\$303.00	\$314.00
2047	Public Health	Recementation of Space Maintainer	Recementation of Space Maintainer D1550	\$23.00	\$23.00
2048	Public Health	Re-cement/re-bond bil. space maintainer - m	Re-cement/re-bond bil. space maintainer - maxillary D1551	\$23.00	\$25.00
2049	Public Health	Re-cement or re-bond bilateral space mainta	Re-cement or re-bond bilateral space maintainer - mandibular D1552	\$23.00	\$25.00
2050	Public Health	Re-cement or re-bond unilateral space mainta	Re-cement or re-bond unilateral space maintainer - per quadrant D1553	\$18.00	\$19.00
2051	Public Health	Removal of fixed unilateral space maintainer -	Removal of fixed unilateral space maintainer - per quadrant D1557	\$64.00	\$66.00
2052	Public Health	Crown - porcelain fused to high noble metal	Crown - porcelain fused to high noble metal D2750	\$656.00	\$681.00
2053	Public Health	Removal of fixed bilateral space maintainer - r	Removal of fixed bilateral space maintainer - mandibular D1558	\$64.00	\$66.00
2054	Public Health	Periodontal scaling and root planing – one to three teeth per quadrant	Periodontal scaling and root planing – one to three teeth per quadrant D4342	\$9.00	\$9.00
2055	Public Health	AMAL. PRIM (1S)	AMAL. PRIM (1S) D2140	\$82.00	\$85.00
2056	Public Health	AMAL. PERM (1S)	AMAL. PERM (1S) D2140	\$82.00	\$85.00
2057	Public Health	AMAL. PRIM (2S)	AMAL. PRIM (2S) D2150	\$109.00	\$113.00
2058	Public Health	AMAL. PERM (2S)	AMAL. PERM (2S) D2150	\$109.00	\$113.00
2059	Public Health	AMAL. PRIM (3S)	AMAL. PRIM (3S) D2160	\$138.00	\$144.00
2060	Public Health	AMAL. PERM (3S)	AMAL. PERM (3S) D2160	\$138.00	\$144.00
2061	Public Health	AMAL. PRIM (4), Primary or Permanent	AMAL. PRIM (4) D2161	\$159.00	\$165.00
2062	Public Health	RESIN, ANTE (1S)	RESIN, ANTE (1S) D2330	\$99.00	\$102.00
2063	Public Health	RESIN, ANTE (2S)	RESIN, ANTE (2S) D2331	\$130.00	\$136.00
2064	Public Health	RESIN, ANTE (3S)	RESIN, ANTE (3S) D2332	\$170.00	\$177.00
2065	Public Health	RESIN, ANTE (4+S)	RESIN, ANTE (4+S) D2335	\$212.00	\$220.00
2066	Public Health	RESIN One Surface Post/Primary	RESIN One Surface Post/Primary D2391	\$104.00	\$108.00
2067	Public Health	Resin One Surface Perm	Resin One Surface Perm D2391	\$104.00	\$108.00
2068	Public Health	Resin Two Surface/Primary	Resin Two Surface/Primary D2392	\$136.00	\$142.00
2069	Public Health	Resin Two Surface Perm	Resin Two Surface Perm D2392	\$136.00	\$142.00
2070	Public Health	Resin Three Post Prim	Resin Three Post Prim D2393	\$153.00	\$159.00
2071	Public Health	Resin Three Perm	Resin Three Perm D2393	\$153.00	\$159.00
2072	Public Health	Re-cement Crown	Re-cement Crown D2920	\$25.00	\$26.00
2073	Public Health	Prefab esth ctd stnl stl cm-prm	Prefab esth ctd stnl stl cm-prm D2934	\$194.00	\$201.00
2074	Public Health	SSC/Primary	SSC/Primary D2930	\$194.00	\$201.00
2075	Public Health	Prefabricated resin crown	Prefabricated resin crown D2932	\$86.00	\$89.00
2076	Public Health	Prefab stl crown w/resin window	Prefab stl crown w/resin window D2933	\$194.00	\$201.00
2077	Public Health	SSC/Permanent	SSC/Permanent D2931	\$201.00	\$210.00
2078	Public Health	Protective Restoration	Sedative Fill Temp D2940	\$45.00	\$47.00
2079	Public Health	Post & core in addt to crown, indirectly fabricated	Post & core in addt to crown, indirectly fabricated D2952	\$109.00	\$113.00
2080	Public Health	Pulp Cap - Direct	Pulp Cap - Direct D3110	\$21.00	\$21.00
2081	Public Health	Pulp Cap - Indirect	Pulp Cap - Indirect D3120	\$38.00	\$39.00
2082	Public Health	Therapeutic Pulpotomy	Therapeutic Pulp D3220	\$109.00	\$113.00
2083	Public Health	Pulpal Therapy (Restorable Filling)	Pulpal Therapy (Restorable Filling) D3240	\$55.00	\$57.00
2084	Public Health	1 RT Canal	2 RT Canal D3310	\$442.00	\$459.00
2085	Public Health	2 PT Canal	3 PT Canal D3320	\$512.00	\$532.00
2086	Public Health	Three or More Canals, Molar	Three or More Canals, Molar D3330	\$775.00	\$805.00
2087	Public Health	Gingivectomy per Quadrant	Gingivectomy per Quadrant D4210	\$201.00	\$210.00
2088	Public Health	Gingivectomy per Tooth	Gingivectomy per Tooth D4211	\$62.00	\$65.00
2089	Public Health	Provisional Splinting - Introcoronal	Provisional Splinting - Introcoronal D4320	\$78.00	\$78.00
2090	Public Health	Provisional Splinting	Provisional Splinting D4321	\$125.00	\$125.00
2091	Public Health	Extraction Single Tooth	Extraction Single Tooth D7140	\$83.00	\$86.00
2092	Public Health	Surg. Extraction	Surg. Extraction D7210	\$127.00	\$133.00
2093	Public Health	Suture of Small Wound	Suture of Small Wound D7910	\$94.00	\$97.00
2094	Public Health	Excision of Pericoronal Gingiva	Excision of Pericoronal Gingiva D7971	\$55.00	\$56.00
2095	Public Health	Local Anesthesia Not in Conjunction with surgery	Local Anesthesia Not in Conj. D9210	\$16.00	\$16.00
2096	Public Health	Analgesia, Anxiolysis, Inhalation	Analgesia, Anxiolysis, Inhalation D9230	\$35.00	\$37.00
2097	Public Health	Occlusal Adjustment - Limited	Occlusal Adjustment - Limited D9551	\$47.00	\$47.00
2098	Public Health	Palliative Threat (Emg)	Palliative Threat (Emg) D9110	\$23.00	\$24.00
2099	Public Health	Reattach tooth fragment, edge D2921	Reattach tooth fragment, edge D2921	\$113.00	\$113.00
2100	Public Health	Extraction, coronal remnants Primary tooth D7111	Extraction, coronal remnants Primary tooth D7111	\$14.00	\$15.00
2101	Public Health	Crown full cast base metal	Crown full cast base metal D2791	\$328.00	\$341.00
2102	Public Health	Protective restoration	Protective restoration D2940	\$45.00	\$47.00
2103	Public Health	Crown full metal cast noble metal	Crown full metal cast noble metal D2792	\$328.00	\$341.00
2104	Public Health	Recement inlay/onlay/partial	Recement inlay/onlay/partial D2910	\$23.00	\$24.00
2105	Public Health	Recement cast or prefab pst/cor	Recement cast or prefab pst/cor D2915	\$23.00	\$24.00
2106	Public Health	Crown full cast high noble metal	Crown full cas high noble metal D2790	\$655.00	\$681.00
2107	Public Health	Resin 4 surfaces primary	Resin 4 surfaces primary D2394	\$172.00	\$178.00
2108	Public Health	Resin 4 surfaces permanent	Resin 4 surfaces permanent D2394-1	\$172.00	\$178.00
2109	Public Health	Resin composite crown anterior	Resin composite crown anterior D2390	\$186.00	\$193.00
2110	Public Health	Inlay-resin based composite 1s	Inlay-resin based composite 1s D2650	\$328.00	\$341.00
2111	Public Health	Inlay-resin based composite 2s	Inlay-resin based composite 2s D2651	\$328.00	\$341.00
2112	Public Health	Inlay-resin based composite 3s	Inlay-resin based composite 3 + s D2652	\$328.00	\$341.00
2113	Public Health	Onlay resin base composite 2s	Onlay resin base composite 2s D2662	\$328.00	\$341.00
2114	Public Health	Onlay resin base composite 3s	Onlay resin base composite 3s D2663	\$328.00	\$341.00
2115	Public Health	Onlay resin base composite 3 + s	Onlay resin base composite 3 + s D2664	\$328.00	\$341.00
2116	Public Health	Crown Resin composite indirect	Crown Resin composite indirect D2710	\$328.00	\$341.00
2117	Public Health	Crown resin with high noble metal	Crown resin with high noble metal D2720	\$328.00	\$341.00
2118	Public Health	Crown resin with most base metal	Crown resin with most base metal D2721	\$328.00	\$341.00
2119	Public Health	Crown resin with noble metal	Crown resin with noble metal D2722	\$328.00	\$341.00
2120	Public Health	Crown porcelain ceramic substr	Crown porcelain ceramic substr D2740	\$328.00	\$341.00
2121	Public Health	Crown porcelain fuse high noble mtl	Crown porcelain fuse high noble mtl D2750	\$655.00	\$681.00
2122	Public Health	Crown porcelain fuse to base metal	Crown porcelain fuse to base metal D2751	\$655.00	\$681.00
2123	Public Health	Crown porcelain fuse to noble metal	Crown porcelain fuse to noble metal D2752	\$655.00	\$681.00
2124	Public Health	Crown 3/4 cast high noble metal	Crown 3/4 cast high noble metal D2780	\$328.00	\$341.00

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2125	Public Health	Crown 3/4 cast most base metal	Crown 3/4 cast most base metal D2781	\$328.00	\$341.00
2126	Public Health	Crown 3/4 porcelain/ceramic	Crown 3/4 cast noble metal D2782	\$328.00	\$341.00
2127	Public Health	Gingivectomy for access restorative procedure, per tooth D4212	Gingivectomy for access restorative procedure, per tooth \$59.34 o cost on mk	\$59.00	\$59.00
2128	Public Health	D4341- Periodontal Scaling/Root Planning - four or more teeth per quadrant	D4341- Periodontal Scaling/Root Planning - four or more teeth per quadrant	\$70.00	\$70.00
2129	Public Health	D4342 - Periodontal Scaling/Root Planning - one to three teeth per quadrant	D4342 - Periodontal Scaling/Root Planning - one to three teeth per quadrant	\$9.00	\$9.00
2130	Public Health	D4355 - Full Mouth Debridement	D4355 - Full Mouth Debridement	\$90.00	\$90.00
2131	Public Health	D4910 -Periodontal Maintenance	D4910 -Periodontal Maintenance	\$47.00	\$47.00
2132	Public Health	D7220 - Removal of Impacted tooth/soft tissue	D7220 - Removal of Impacted tooth/soft tissue	\$150.00	\$150.00
2133	Public Health	D7230- Removal of Impacted tooth/partially bony	D7230- Removal of Impacted tooth/partially bony	\$172.00	\$172.00
2134	Public Health	D7270 -Reimplantation/Stabilization of accidentally avulsed or displaced tooth	D7270 -Reimplantation/Stabilization of accidentally avulsed or displaced tooth	\$105.00	\$105.00
2135	Public Health	D7971- Excision of Pericoronal gingiva	D7971- Excision of Pericoronal gingiva	\$55.00	\$55.00
2136	Public Health	D7980- Surgical Sialolithotomy	D7980- Surgical Sialolithotomy	\$242.00	\$242.00
2137	Public Health	D8698 - Recement or Rebond fixed retainer- Maxillary	D8698 - Recement or Rebond fixed retainer- Maxillary	\$47.00	\$47.00
2138	Public Health	D8699 -Recement or Rebond fixed retainer- Mandibular	D8699 -Recement or Rebond fixed retainer- Mandibular	\$47.00	\$47.00
2139	Public Health	D8703 -Replacement of lost Maxillary retainer	D8703 -Replacement of lost Maxillary retainer	\$157.00	\$157.00
2140	Public Health	D8704 - Replacement of lost Mandibular retainer	D8704 - Replacement of lost Mandibular retainer	\$157.00	\$157.00
2141	Public Health	D9910 -Application of desensitizing medicament	D9910 -Application of desensitizing medicament	\$16.00	\$16.00
2142	Public Health	D9920 - Behavior management, by report	D9920 - Behavior management, by report	\$63.00	\$63.00
2143	Public Health	D9941-Fabrication of athletic mouthguard	D9941-Fabrication of athletic mouthguard	\$167.00	\$167.00
2144	Public Health	D9943 - Occlusal guard adjustment	D9943 - Occlusal guard adjustment	\$70.00	\$70.00
2145	Public Health	D9944 - Occlusal guard -hard appliance, full arch	D9944 - Occlusal guard -hard appliance, full arch	\$113.00	\$113.00
2146	Public Health	D9945 -Occlusal guard -soft appliance, full arch	D9945 -Occlusal guard -soft appliance, full arch	\$113.00	\$113.00
2147	Public Health	D9996 - Teledentistry	D9996 - Teledentistry	\$95.99	\$96.00
2148	Public Health	D9999 - Unspecified adjunctive procedure, by report	D9999 - Unspecified adjunctive procedure, by report	\$25.00	\$25.00
2149	Public Health	Crown 3/4 cast noble metal	Crown 3/4 cast noble metal D2783	\$328.00	\$341.00
2150	Public Health	<b>IMMUNIZATIONS ADMINISTRATION FEES</b>			
2151	Public Health	Administration Fee for TVFC Vaccines with Counseling	Per Vaccine - 90460 First Vaccine, 90461 Each Additional Vaccine	\$0.00-\$15.00 per vaccine at Health Director's discretion	\$0.00-\$15.00 per vaccine at Health Director's discretion
2152	Public Health	Administration Fee for Children's Vaccines - Private Stock	Per Vaccine - 90460 First Vaccine, 90461 Each Additional Vaccine	\$15.00 Per Vaccine	\$15.00
2153	Public Health	Administration Fee for Adult Vaccines - State Stock	Per Vaccine - 90471 First Vaccine, 90472 Each Additional Vaccine	\$15.00 Per Vaccine	\$15.00
2154	Public Health	Administration Fee for Adult Vaccines - Private Stock	Per Vaccine - 90471 First Vaccine, 90472 Each Additional Vaccine	\$15.00 Per Vaccine	\$15.00
2155	Public Health	<b>LABORATORY - CLINICAL (MAIN LAB)</b>			
2156	Public Health	QuantifERON TB	TB test cell immune measure (CPT 86480)	\$81.00	\$84.00
2157	Public Health	RPR	Syphilis Test non-trep qual (CPT 86592)	\$6.00	\$6.00
2158	Public Health	RPR Titer	Syphilis Test non-trep quant (CPT 86593)	\$6.00	\$6.00
2159	Public Health	TPPA	Confirmation Treponema Pallidum (CPT 86780)	\$17.00	\$18.00
2160	Public Health	Smear Gram stain	Smear Gram stain (CPT 87205)	\$6.00	\$6.00
2161	Public Health	Smear wet mount	Smear wet mount (CPT 87210) QW	\$8.00	\$8.00
2162	Public Health	Chlamydia DNA amp probe	Chlamydia DNA amp probe (CPT 87491)	\$45.00	\$47.00
2163	Public Health	N. Gonorrhea Culture	N. Gonorrhea Culture (CPT 87075, 87077)	\$54.00	Deleted
2164	Public Health	CT/GC RNA,TMA, - throat or rectal 89240	CT/GC RNA,TMA, - throat or rectal 89240	\$120.00	Deleted
2165	Public Health	N. Gonorrhea DNA amp probe	N. Gonorrhea DNA amp probe (CPT 87591)	\$46.00	\$47.00
2166	Public Health	Mycology	Mycology	\$84.00	Deleted
2167	Public Health	HIV-1/HIV-2 single assay	HIV-1/HIV-2 single assay (CPT 86703)	\$18.00	\$19.00
2168	Public Health	HIV-1 Serum Confirmation test	HIV-1 Geenius confirmation (CPT 86701)	\$65.00	\$65.00
2169	Public Health	HIV- 2 Serum Confirmation test	HIV-1 Geenius confirmation (CPT 86702)	\$65.00	\$65.00
2170	Public Health	Hep A AB IgM - 86709	Hep A AB IgM - 86709	\$18.00	\$18.00
2171	Public Health	Hepatic Function Panel - 80076	Hepatic Function Panel - 80076	\$13.00	\$13.00
2172	Public Health	Hep B Core IgM - 86705	Hep B Core IgM - 86705	\$15.00	\$16.00
2173	Public Health	Hep B Surface Antigen - 87340	Hep B Surface Antigen, HBsAg- 87340	\$17.00	\$17.00
2174	Public Health	Hep B Antibody - 86706	Hep B Antibody - 86706	\$17.00	\$17.00
2175	Public Health	Hepatitis C Virus IgM	HCV IgM (CPT 86803)	\$23.00	\$23.00
2176	Public Health	Hepatitis C Virus RNA	HCV RNA (CPT 87520)	\$68.00	\$68.00
2177	Public Health	Urinalysis non auto w/ scope	Urinalysis with Microscopy (CPT 81000)	\$25.00	\$25.00
2178	Public Health	Complete Blood Count (CBC)	CBC (CPT 85027)	\$10.00	\$10.00
2179	Public Health	Differential, manual	Differential after CBC (CPT 85007)	\$6.00	\$6.00
2180	Public Health	Zika Virus IgM	Zika IgM (86790)	\$18.00	\$18.00
2181	Public Health	Zika Real Time PCR	Zika PCR (CPT 87662)	\$65.00	\$65.00
2182	Public Health	Chikungunya Real Time PCR	Chikungunya PCR (87798)	\$45.00	\$45.00
2183	Public Health	Dengue Real Time PCR	Dengue PCR (CPT 87798)	\$45.00	\$45.00
2184	Public Health	Influenza Surveillance without Culture	Flu Testing (CPT 87502)	\$110.00	\$110.00
2185	Public Health	Complete Metabolic Panel	CMP (CPT 80053)	\$17.00	\$17.00
2186	Public Health	Pregnancy Test	hCG (CPT 81025)	\$12.00	\$12.00
2187	Public Health	Shipping and Handling	Ship Specimen to DSHS for additional testing	\$60.00	\$60.00
2188	Public Health	<b>LABORATORY - ENVIRONMENTAL</b>			
2189	Public Health	Rabies Testing	Rabies Testing	\$76.00	\$76.00
2190	Public Health	Potable Water Testing up to 9 samples	Potable Water testing	\$23.00	\$23.00
2191	Public Health	Potable Water testing 10 up to 19 samples	Potable Water testing	\$21.00	\$21.00
2192	Public Health	Potable Water testing 20 or more samples	Potable Water testing	\$19.00	\$19.00
2193	Public Health	Water, HPC (pour plate)	Potable and recreational water testing	\$44.00	\$44.00
2194	Public Health	<b>STD PROGRAM</b>			
2195	Public Health	Medications	Nitrofurantoin for UTI	\$15.00	\$15.00
2196	Public Health	Medications	Acyclovir for Herpes	\$35.00	\$35.00
2197	Public Health	Medications	Metronidazole	\$10.00	\$10.00
2198	Public Health	<b>EDUCATION</b>			

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2199	Public Health	CPR Classes	CPR Classes	\$40.00	\$40.00
2200	Public Health	Blood borne Pathogen Class	Blood borne Pathogen Class	\$30.00	\$30.00
2201	Public Health	Health Services	Health Services Provided through interlocal with the County of El Paso	\$544,733.00	\$544,733.00
2202	Public Health	<b>CLINICAL SERVICES</b>			
2203	Public Health	<b>OFFICE VISITS</b>			
2204	Public Health	New Patient - Office Visit - 20 minutes face-to-face time	Expanded problem focused history, exam, straightforward decision making (99202)	\$92.00	\$95.00
2205	Public Health	New Patient - Office Visit - 30 minutes face-to-face time	Detailed history & exam, low complexity decision making (99203)	\$142.00	\$147.00
2206	Public Health	New Patient - Office Visit - 45 minutes face-to-face time	Comprehensive history & exam, moderate complexity decision making (99204)	\$212.00	\$219.00
2207	Public Health	New Patient - Office Visit - 60 minutes face-to-face time	Comprehensive history & exam. High Complexity decision making (99205)	\$280.00	\$289.00
2208	Public Health	Established Patient - Office Visit 5 minutes face-to-face time	Minor Problem focus. Straightforward decision making (99211)	\$29.00	\$30.00
2209	Public Health	Established Patient - Office Visit 10 minutes face-to-face time	Problem focused history, exam, straightforward decision making (99212)	\$72.00	\$74.00
2210	Public Health	Established Patient - Office Visit 15 minutes face-to-face time	Expanded problem focused history, exam, low complexity decision making (99213)	\$115.00	\$119.00
2211	Public Health	Established Patient - Office Visit 25 minutes face-to-face time	Detailed history, exam, moderate complexity decision making (99214)	\$163.00	\$168.00
2212	Public Health	Established Patient - Office Visit 40 minutes face-to-face time	Comprehensive history, exam, high complexity decision making (99215)	\$229.00	\$235.00
2213	Public Health	<b>OFFICE CONSULTATIONS</b>			
2214	Public Health	Consultation New or Established patient	Problem focused history, exam, straightforward decision making (99241)	\$58.00	\$61.00
2215	Public Health	Consultation New or Established Patient	Expanded Problem focused history, exam, straightforward decision making (99242)	\$91.00	\$95.00
2216	Public Health	Consultation New or Established Patient	Detailed history, exam, low complexity decision making (99243)	\$118.00	\$123.00
2217	Public Health	Consultation New or Established Patient	Comprehensive history, exam, moderate complexity decision making (99244)	\$165.00	\$172.00
2218	Public Health	<b>PREVENTIVE MEDICINE</b>			
2219	Public Health	Initial Comprehensive Exam 12 through 17 yrs	New Patient Initial Preventive Medicine Evaluation (99384)	\$388.00	\$136.00
2220	Public Health	Initial Comprehensive Exam 18 through 39 yrs	New Patient Initial Preventive Medicine Evaluation (99385)	\$162.00	\$109.00
2221	Public Health	Initial Comprehensive Exam 40 through 64 yrs	New Patient Initial Preventive Medicine Evaluation (99386)	\$188.00	\$127.00
2222	Public Health	Initial Comprehensive Exam 65 yrs and over	Initial Comprehensive Exam 65 yrs and over (99387)	\$188.00	Deleted
2223	Public Health	Periodic Comprehensive Exam 12 through 17 yrs	Established Patient Preventive Medicine Re-Evaluation (99394)	\$120.00	\$125.00
2224	Public Health	Periodic Comprehensive Exam 18 through 39 yrs	Established Patient Preventive Medicine Re-Evaluation (99395)	\$147.00	\$125.00
2225	Public Health	Periodic Comprehensive Exam 40 through 64 yrs	Established Patient Preventive Medicine Re-Evaluation (99396)	\$156.00	\$103.00
2226	Public Health	Periodic Comprehensive Exam 65yrs and over	Established Patient Preventive Medicine Re-Evaluation (99397)	\$156.00	Deleted
2227	Public Health	<b>BEHAVIOR COUNSELING</b>			
2228	Public Health	99406 - Smoking & Tobacco Cessation Counseling	greater then 3 min up to 10 min	\$19.00	\$19.00
2229	Public Health	99407 - Smoking & Tobacco Cessation Counseling	greater than 10 min	\$36.00	\$36.00
2230	Public Health	<b>PREVENTIVE MEDICINE, INDIVIDUAL COUNSELING</b>			
2231	Public Health	99401 - 15 min		\$49.00	\$50.00
2232	Public Health	99402 - 30 min		\$82.00	\$85.00
2233	Public Health	99403 - 45 min		\$101.00	\$105.00
2234	Public Health	99404 - 60 min		\$141.00	\$145.00
2235	Public Health	<b>LABORATORY SERVICES STAT</b>			
2236	Public Health	TB Skin Test	TB Skin Test (CPT 86580)	\$11.00	\$8.00
2237	Public Health	Urinalysis Dip Stick	Urinalysis - dip stick, non automated without microscopy (81002)	\$5.00	\$5.00
2238	Public Health	UA with micorscopic RFX culture 81001	UA with micorscopic RFX culture 81001	\$4.00	\$4.00
2239	Public Health	Urine Dip Stick 81003	Urine Dip Stick 81003	\$3.00	\$3.00
2240	Public Health	UA nonautow/scope 81000	UA nonautow/scope 81000	\$5.00	\$5.00
2241	Public Health	UA Preanancy Test 81025	UA Preanancy Test 81025	\$11.00	\$12.00
2242	Public Health	Urine C & S 87088	Urine C & S 87088	\$11.00	\$11.00
2243	Public Health	RPR 86592	Rapid Plasma Reagin 86592	\$6.00	\$6.00
2244	Public Health	TPPA 86780	Treponema Pallidum Particle Agglutination 86780	\$17.00	\$18.00
2245	Public Health	Smear Wet Mount 87210	Smear Wet Mount 87210	\$8.00	\$8.00
2246	Public Health	<b>CLINICAL LABORATORY SERVICES</b>			
2247	Public Health	Basic Metabolic Panel (Calcium total)	Basic Metabolic Panel (80048)	\$11.00	\$11.00
2248	Public Health	Renal Function Panel	Renal Function Panel (80069)	\$11.00	\$12.00
2249	Public Health	80061 Lipid Panel	80061 Lipid Panel (Cardiac Risk Profile)	\$18.00	Deleted
2250	Public Health	Electrolyte Panel	Electrolyte Panel (80051)	\$9.00	\$9.00
2251	Public Health	Comprehensive Metabolic Panel	Metabolic Panel (80053)	\$14.00	\$14.00
2252	Public Health	Complete Blood Count (CBCD)	Complete Blood Count with Differential (85025)	\$10.00	\$10.00
2253	Public Health	81015 - Urllysis;qualitative or semiqualitave - microscopic only	Clinical Lab - UA Qualitative/Semiqualitave; microscopic only	\$4.00	\$4.00
2254	Public Health	81025 Urinalysis - CLIA Waived	Clinical Lab - UA Pregnancy Test	\$11.00	\$12.00
2255	Public Health	82465QW - Cholesterol Serum	Clinical Lab - Cholesterol , Serum	\$6.00	\$6.00
2256	Public Health	82270 - Blood Occult (Gualiac) CLIA Waived	Clinical Lab - Blood Occult (gualiac)	\$5.00	\$6.00
2257	Public Health	82565 - Creatinine	82565 - Creatinine	\$7.00	\$7.00
2258	Public Health	82950QW - Post Glucose Dose (includes glucose)	Clinical Lab - Post Glucose Dose (includes glucose)	\$6.00	\$6.00
2259	Public Health	83001 - FSH	83001 - FSH Gonadotropin	\$30.00	Deleted
2260	Public Health	83036QW - Hemoglobin Glycosylated (A1C)	Clinical Lab - Glycosylated (A1C)	\$13.00	\$13.00
2261	Public Health	84146 - Prolactin	84146 - Prolactin	\$31.00	Deleted
2262	Public Health	84450QW - AST, SGOT	Clinical Lab - AST, SGOT	\$7.00	\$7.00
2263	Public Health	84460QW - ALT, SGPT	Clinical Lab - ALT, SGPT	\$7.00	\$7.00
2264	Public Health	84703 - HCG Qual Serum	84703 - HCG Qual Serum	\$7.00	\$10.00
2265	Public Health	84702 HCG Serum Quantitative	84702 HCG Serum Quantitative	\$20.00	\$20.00
2266	Public Health	84478QW - Triglycerides	Clinical Lab - Triglycerides	\$9.00	Deleted



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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2267	Public Health	85018QW - Hemoglobin	Clinical Lab - Hemoglobin	\$3.00	\$3.00
2268	Public Health	85610QW - Prothrombin Time	Clinical Lab - PT	\$6.00	\$6.00
2269	Public Health	86780QW - Treponema Pallidum	Clinical Services - Treponema Pallidum	\$17.00	\$18.00
2270	Public Health	87186 Susceptibility	87166 Susceptibility	\$12.00	Deleted
2271	Public Health	87389 - HIV 1/2 with Reflex	87389 - HIV 1/2 with Reflex	\$31.00	\$33.00
2272	Public Health	87624 HPV HR Reflex	87624 HPV HR Reflex	\$56.00	Deleted
2273	Public Health	88142 - Cytopathology - Thin Prep	Lab -Cervical/Vaginal any reporting systme	\$26.00	\$27.00
2274	Public Health	84443 TSH	84443 TSH	\$27.00	Deleted
2275	Public Health	87086 Urine Culture	87086 Urine Culture	\$10.00	\$11.00
2276	Public Health	87077 Definitive ID Aerobic	87077 Definitive ID Aerobic	\$13.00	Deleted
2277	Public Health	88161 -Cytopathology Smear	Lab - Preparation, screening & Preparation	\$75.00	\$78.00
2278	Public Health	G0475 HIV 1/2 Rapid 4th Gen	G0475 HIV 1/2 Rapid 4th Gen	\$38.00	\$38.00
2279	Public Health	99000 - Handling and/or conveyance of specimen	Lab - Specimen transfer from office/site to an outside laboratory	\$12.00	\$15.00
2280	Public Health	<b>FAMILY PLANNING - IMMUNIZATIONS</b>			
2281	Public Health	<b>FAMILY PLANNING CONTRACEPTIVE SUPPLIES &amp; SERVICES</b>			
2282	Public Health	A4261 - Cervical Cap Contraceptive for contraceptive use	Supplies - Cervical Cap	\$66.00	\$69.00
2283	Public Health	A4266 - Diaphragm for Contraceptive use	Supplies - Diaphragm	\$30.00	\$31.00
2284	Public Health	A4269 - Spermicide (eg: Foam, Gel) each 10 55 yrs of age	Supplies - Contraceptive	\$16.00	\$17.00
2285	Public Health	S4993 - Oral Contraceptive pills, one cycle	Supplies - Oral contraceptive pills	\$30.00	Deleted
2286	Public Health	A9150 - Non Prescription Drugs	Supplies - Miscellaneous	\$18.00	\$19.00
2287	Public Health	H1010 - Non-Medical Family planning education, per session	Service - Rehabilitative Service	\$17.00	\$17.00
2288	Public Health	<b>FAMILY PLANNING CONTRACEPTIVE METHODS</b>			
2289	Public Health	J1050 - Medroxyprogesterone Acetate, 1mg	DEPO - PROVERA (150 mg)	\$93.00	Deleted
2290	Public Health	J7296 - Levonorgestrel-releasing intrauterine contraceptive IUD - Kyleena 19.5 mg	IUD - Kyleena, 19.5 mg U8	\$632.00	Deleted
2291	Public Health	J7297 - Levonorgestrel- releasing intrauterine contraceptive	IUD - Liletta, 52mg U8	\$497.00	Deleted
2292	Public Health	J7298 - Levonorgestrel - releasing intrauterine contraceptive	IUD - Mirena 52mg U8	\$632.00	Deleted
2293	Public Health	J7300 - Copper Intrauterine Contraceptive	IUD - Copper Paraguard U8	\$586.00	Deleted
2294	Public Health	J7301 - Levonorgestrol intrauterine contraceptive	IUD - Skyla 13.5 mg U8	\$842.00	Deleted
2295	Public Health	J7303 - Vaginal Ring, each	Supplies - Contraceptive Ring ( Nuvaring pack of 3)	\$216.00	Deleted
2296	Public Health	J7304 - Contraceptive Patch, each	Supply - Contraceptive (Ortho Evra Patch)	\$56.00	Deleted
2297	Public Health	J7307 - Implantable Contraceptive capsule	Implant - etonogestrel 68 mg (Nexplanon) U8	\$992.00	Deleted
2298	Public Health	<b>FAMILY PLANNING PROCEDURES</b>			
2299	Public Health	11976 - Removal of Implantable Contraceptive	Removal of Implatable Contraceptive	\$183.00	Deleted
2300	Public Health	11981 - Implant Insertion, Non-Biodegradable Drug Delivery	Insertion of Non-Biodegradable Drug Delivery Implant	\$128.00	Deleted
2301	Public Health	11982 - Implant Removal, Non-Biodegradable	Removal of Non-Biodegradable Drug Delivery Implant	\$143.00	Deleted
2302	Public Health	11983 - Removal with re-insertion, non-biodegradable Drug Delivery Implant	Removal & Reinsertion of Non-Biodegradable Implant	\$180.00	Deleted
2303	Public Health	96372 - Injection Fee for Medroxyprogesterone acetate (Depo-Provera)	Injection fee for Contraceptive use (Depo-Provera)	\$18.00	Deleted
2304	Public Health	57170 - Diaphragm or Cervical Cap Fitting with Instructions	Diaphragm or Cervical Cap Fitting with Instructions	\$100.00	Deleted
2305	Public Health	58300 - Insertion of Intrauterine Device	Insertion of IUD	\$113.00	Deleted
2306	Public Health	58301 - Removal of Intrauterine Device	Removal of IUD	\$142.00	Deleted
2307	Public Health	56501 - Destroy Vulva Lesions, Simple	Destroy Vulva Lesions, Simple (Liquid Nitrogen Treatment)	\$250.00	\$255.00
2308	Public Health	56515 - Destroy Vulva Lesions, Complex	Destroy Vulva Lesions, Complex (Liquid Nitrogen Treatment)	\$357.00	\$367.00
2309	Public Health	46900 - Destruction of Anal Lesions, Simple	46900 - Destruction of Anal Lesions, Simple	\$306.00	\$315.00
2310	Public Health	54050 - Destruction of Lesions, Penile Simple - Chemical	54050 - Destruction of Lesions, Penile Simple - Chemical	\$181.00	\$189.00
2311	Public Health	57061 - Destruction Vaginal Lesions - Simple	57061 - Destruction Vaginal Lesions - Simple	\$217.00	\$221.00
2312	Public Health	<b>FAMILY PLANNING - DRUGS ADMINISTERED OTHER THAN ORAL</b>			
2313	Public Health	J0696 - Injection , Ceftriaxone sodium, per 250mg	Drugs - Administered other than oral	\$1.00	\$1.00
2314	Public Health	J0558 - Injection, Penicillin g benzathine 100,000 un, Penicillin & Procaine	Drugs - Administered other than oral	\$15.00	Deleted
2315	Public Health	J0561 - Injection, Penicillin g benzathine, 100,000un	Drugs - Administered other than oral	\$19.00	Deleted
2316	Public Health	J0690 - Injection, cefazolin sodium 500mg	Drugs - Administered other than oral	\$2.00	Deleted
2317	Public Health	J2010 - Injection , lincomycin HCL, up to 300 mg	Drugs - Administered other than oral	\$17.00	Deleted
2318	Public Health	Education & Counseling (H1010)		\$15.00	Deleted
2319	Public Health	Clindamycin 300g each tablet	Clindamycin 300g each tablet	\$1.00	\$1.00
2320	Public Health	Truvada NDC Tab 200mg/300mg	Truvada NDC Tab 200mg/300mg	\$6.00	\$6.00
2321	Public Health	Dolutegravir		\$32.00	\$32.00
2322	Public Health	Raltegravir		\$11.00	\$11.00
2323	Public Health	Diphenhydramine HCL injection 50mg (Benadryl) each vial	Diphenhydramine HCL injection 50mg (Benadryl) each vial	\$1.00	\$1.00
2324	Public Health	Epinephrine 1:1000 injection		\$1.00	\$1.00
2325	Public Health	benzathine PCN 100,000 units J0561		\$16.00	Deleted
2326	Public Health	Medroxyprogesterone Acetate 5mg each tablet	Medroxyprogesterone Acetate 5mg each tablet	\$1.00	\$1.00
2327	Public Health	Macrobid 100 mg (Nitrofurantoin)	Macrobid 100 mg (Nitrofurantoin)	\$1.00	\$1.00
2328	Public Health	*Azithromycin 250mg tablet	*Azithromycin 250mg tablet	\$1.00	\$1.00
2329	Public Health	Azithromycin Powder 1g-single dose packet	Azithromycin Powder 1g-single dose packet	\$16.00	\$16.00
2330	Public Health	*Bicilin L-A 1200MU 2ML injectable	*Bicilin L-A 1200MU 2ML injectable	\$1.00	\$1.00
2331	Public Health	Cefixime (Suprax) 400mg Tabs	Cefixime (Suprax) 400mg Tabs	\$9.00	\$9.00
2332	Public Health	Ceftriaxone (Rocephin) 500mg each vial	Ceftriaxone (Rocephin) 500mg per vial	\$1.00	\$1.00
2333	Public Health	*Doxycycline 100mg tablet	*Doxycycline 100mg tablet	\$1.00	\$1.00



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2334	Public Health	Fluconazole 150 mg tablet (each tablet)	Fluconazole 150 mg tablet (each tablet)	\$1.00	\$1.00
2335	Public Health	*Gentamicin 80 mg/2ML Vial	*Gentamicin 80 mg/2ML Vial	\$1.00	\$1.00
2336	Public Health	*Imiquimod Cream 5%	*Imiquimod Cream 5%	\$6.00	\$6.00
2337	Public Health	Levofloxacin 500mg	Levofloxacin 500mg	\$1.00	\$1.00
2338	Public Health	Levonorgestrel (Alesse or Lutera) each caed	Levonorgestrel (Alesse or Lutera) each card	\$30.00	\$30.00
2339	Public Health	Lidocaine 10mg/ML little each vials	Lidocaine 10mg/ML little each vial	\$1.00	\$1.00
2340	Public Health	Loestrin FE 1.5mg/30mcg pill (generic *Microgestin FE) per card	Loestrin FE 1.5mg/30mcg pill (generic *Microgestin FE) per card	\$30.00	\$30.00
2341	Public Health	Medroxyprogesterone Acetate Injection 150mg/ml each vial	Medroxyprogesterone Acetate Injection 150mg/ml each vial	\$1.00	\$1.00
2342	Public Health	*Metronidazole 0.75% Vag Gel Tube (70g/tube)	*Metronidazole 0.75% Vag Gel Tube (70g/tube)	\$1.00	\$1.00
2343	Public Health	*Metronidazole 500mg tablet	*Metronidazole 500mg tablet	\$1.00	\$1.00
2344	Public Health	*Metronidazole 500mg tablet	*Metronidazole 500mg tablet	\$1.00	\$1.00
2345	Public Health	*Miconazole 3 Combo pk w/cream tube	*Miconazole 3 Combo pk w/cream tube	\$5.00	\$5.00
2346	Public Health	Micronor 0.35 mg pill (generic *Norlyda) per card	Micronor 0.35 mg pill (generic *Norlyda) -28 day per card	\$30.00	\$30.00
2347	Public Health	*Monistat 1 Day/Night combo pk w/cream tube	*Monistat 1 Day/Night combo pk w/cream tube	\$19.00	\$19.00
2348	Public Health	*Moxifloxacin 400mg tablet	*Moxifloxacin 400mg tablet	\$1.00	\$1.00
2349	Public Health	Multivitamin w/ Folic Acid tablet	Multivitamin w/ Folic Acid tablet	\$1.00	\$1.00
2350	Public Health	Nuva Ring (3 pk)	Nuva Ring (3 pk)	\$1.00	\$1.00
2351	Public Health	Ortho Tri-cyclen LO 0.180/0.215/0.025mg pill (generic *Tri VyLibra LO) -28 day per card	Ortho Tri-cyclen LO 0.180/0.215/0.025mg pill (generic *Tri VyLibra LO) -28 day per card	\$30.00	\$30.00
2352	Public Health	*Permethrin Cream 5% (60gm/tube)	*Permethrin Cream 5% (60gm/tube)	\$7.00	\$7.00
2353	Public Health	Plan B One Step 1.5mg tablet each tablet	Plan B One Step 1.5mg each tablet	\$5.00	\$5.00
2354	Public Health	*Suprax Cap 400mg capsule (each capsule)	*Suprax Cap 400mg capsule (each capsule)	\$8.00	\$8.00
2355	Public Health	*Valacyclovir HCL 1gm tablet	*Valacyclovir HCL 1gm tablet	\$3.00	\$3.00
2356	Public Health	Xulane Transdermal Patch 150/35mcg (3pk)	Xulane Transdermal Patch 150/35mcg (3pk)	\$31.00	\$31.00
2357	Public Health	*Xylocaine 1% 2ML vial	*Xylocaine 1% 2ML vial	\$1.00	\$1.00
2358	Public Health	Barriers: Condoms - each	Barriers: Male Condoms A4267	\$1.00	\$1.00
2359	Public Health	Barriers: Condoms - each	Barriers: Female Condoms A4268	\$1.00	\$1.00
2360	Public Health	Urine Pregnancy Test	Urine Pregnancy Test	\$1.00	\$1.00
2361	Public Health	D7530 - Removal foreign body from mucosa, skin or subcutaneous alveolar tissue	D7530 - Removal foreign body from mucosa, skin or subcutaneous alveolar tissue		\$65.00
2362	Public Health	D7540 - Removal of reaction producing foreign bodies musculoskeletal system	D7540 - Removal of reaction producing foreign bodies musculoskeletal system		\$129.00
2363	Purchasing & Strategic Sourcing	Hire El Paso First	Hire El Paso First	\$150.00 for a three year period	\$150.00 for a three year period
2364	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 1 (\$5-\$100)	\$2.00 - technology fee - added to applicable base fee	\$2.00 - technology fee - added to applicable base fee
2365	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 2 (\$101-\$500)	\$4.00 - technology fee - added to applicable base fee	\$4.00 - technology fee - added to applicable base fee
2366	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 3 (\$501-\$1,000)	\$15.00 - technology fee - added to applicable base fee	\$15.00 - technology fee - added to applicable base fee
2367	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 4 (\$1001-\$3,000)	\$30.00 - technology fee - added to applicable base fee	\$30.00 - technology fee - added to applicable base fee
2368	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 5 (\$3,001-\$5,000)	\$100.00-technology fee - added to applicable base fee	\$100.00-technology fee - added to applicable base fee
2369	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 6 (\$5,001-\$10,000)	\$150.00 - technology fee - added to applicable base fee	\$150.00 - technology fee - added to applicable base fee
2370	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 7 (\$10,001-and over)	\$300.00-technology fee - added to applicable base fee	\$300.00-technology fee - added to applicable base fee
2371	Capital Improvement	Application Fee-Purchase/Sale		\$1,000.00	\$1,000.00
2372	Capital Improvement	Consideration - Purchase/Sale		Market Value as determined by Real Estate Policies	Market Value as determined by Real Estate Policies
2373	Capital Improvement	Due Diligence		Actual cost charged by contractors	Actual cost charged by contractors
2374	Capital Improvement	Application Fee- Rights of Entry		\$500.00	\$500.00
2375	Capital Improvement	Consideration - Rights of Entry		\$0.00	\$0.00
2376	Capital Improvement	Application Fee - Easements		\$1,000.00	\$1,000.00
2377	Capital Improvement	Consideration - Easement		Market Value as determined by Real Estate Policies	Market Value as determined by Real Estate Policies
2378	Capital Improvement	Application Fee - Leases		\$1,000.00	\$1,000.00
2379	Capital Improvement	Consideration - Lease		Market Value as determined by Real Estate Policies	Market Value as determined by Real Estate Policies
2380	Capital Improvement	Agreement Amendments		\$200.00	\$200.00
2381	Capital Improvement	Consent to Assignments		\$200.00	\$200.00
2382	Capital Improvement	Release		\$200.00	\$200.00
2383	Capital Improvement	Termination of Agreements		\$200.00	\$200.00
2384	Capital Improvement	Application Fee - Special Event		\$500.00	\$500.00
2385	Capital Improvement	Consideration - Special Event		The greater of the following will be the consideration fee for the rental of a City Property: \$5,000;\$10 per parking slot space per day;or then percent a year of the fair market value of the property prorated daily.	The greater of the following will be the consideration fee for the rental of a City Property: \$5,000;\$10 per parking slot space per day;or then percent a year of the fair market value of the property prorated daily.

**Schedule D**  
**Ordinance 8064 Appendix "A"**

<b>JOB CODE</b>	<b>Job Description</b>	<b>Pay Plan</b>	<b>Pay Grade</b>
10930	Accessibility Coordinator	PM	128
10940	Accessibility Specialist	GS	052
12230	Accountant	PM	125
12210	Accounting Manager	PM	130
12260	Accounting/Payroll Clerk	GS	046
12250	Accounting/Payroll Specialist	GS	050
10525	ADA Accommodations Coordinator	PM	129
11150	Administrative Analyst	PM	128
11110	Administrative Assistant	GS	052
10645	Affordable Housing Finance Co	PM	132
10640	Aging Services Coordinator	PM	126
18325	Airfield Maintenance Superviso	GS	055
14060	Airport Facilities Maintenanc	PM	129
14100	Airport Assist Ops Off	PM	123
18328	Airport Labor Supervisor	GS	052
14070	Airport Operations Superintend	PM	131
14090	Airport Operations Supervisor	PM	126
14055	Airport Program Coordinator	PM	132
14080	Airport Security Coordinator	PM	129
22380	Animal Care Attendant	GS	046
22350	Animal Protection Officer	GS	051
22315	Animal Services Manager	PM	130
22321	Animal Services Operations Sup	GS	057
22325	Animal Services Shift Supervis	GS	055
16555	Animal Training and Enrichment	GS	053
16480	Aquatic Life Support Tech	GS	054
16120	Aquatics Supv	PM	123
15250	Archaeology Museum Edu Curator	PM	125
15220	Archeology Museum Curator	PM	127
13120	Architect	PM	130
13130	Architectural Intern	PM	126
11040	Archives & Records Analyst	PM	123
11030	Archives & Records Manager	PM	128
73295	ARFF Technician I	CF	1
15270	Art Museum Assist Edu Curator	PM	123
15260	Art Museum Assistant Curator	PM	124
15215	Art Museum Curator	PM	127
15210	Art Museum Senior Curator	PM	129
15235	Art Museum Sr. Edu Curator	PM	126

15120	Arts Programs & Education Spec	PM	124
15635	Assist Library Branch Mgr	PM	127
15625	Assist Trans-Pecos Sysys Coord	PM	127
73430	Assistant Fire Marshall	FS	6
13240	Assoc Hydrogeologist	PM	126
12240	Associate Accountant	PM	122
17330	Associate Code Compliance Offi	GS	047
16515	Associate Veterinarian	PM	133
12075	Audit Supervisor	PM	133
17215	Bldg Combination Inspector Sup	GS	057
22180	Breast Feeding Coordinator	PM	125
12170	Budget & Mgmt Analyst	PM	125
12160	Budget & Svs Coord	PM	127
12180	Budget Specialist	GS	53
17225	Building Combination Inspector	GS	055
17235	Building Insp	GS	053
17387	Building Insp / Plans Examr	GS	055
17222	Building Insp Supv	GS	055
17396	Building Permit Technician	GS	050
17350	Building Plans Examiner	GS	057
11320	Business & Customer Service As	PM	130
12065	Business & Financial Manager	PM	132
10340	Buyer	GS	054
17285	Capital Projects Inspector	GS	051
18750	Carpenter	GS	049
12470	Cashier	GS	043
10650	CDBG Contract Administrator	PM	127
73280	Certified Firefighter Trainee	GS	050
73290	Certified Paramedic-Fire Train	GS	054
75400	Certified Police Trainee	GS	054
13245	Chemist	PM	125
17130	Chief Building Inspector	PM	132
13040	Chief Construction Inspector	PM	126
17340	Chief Plans Examiner	PM	132
18307	City Facilities Manager	PM	134
13310	Civil Engineer	PM	132
13320	Civil Engineering Associate	PM	128
22130	Clinical Assistant	GS	046
14460	Coach Operator Trainee	GS	043
17300	Code Compliance Manager	PM	130
17320	Code Compliance Officer	GS	051
17310	Code Compliance Supervisor	GS	055
17305	Code Field Operations Supervis	GS	057
12530	Coin Sorter Operator	GS	043

15535	Collect Dev Librarian	PM	128
15520	Collect Dev Mgr	PM	130
12440	Collections Supv	GS	051
12255	Collectively Bargained Payroll	GS	047
10670	Comm. Dev. Program Coordinator	PM	127
11420	Communication Dispatcher	GS	050
11410	Communication Dispatcher Super	GS	052
19620	Communications Assistant Manag	PM	129
16110	Community Center Supervisor	PM	125
22255	Community Health Preparedness	PM	132
22190	Community Service Aide Breastf	GS	045
17290	Construction Inspector Trainee	GS	047
20130	Contracts Development Coordina	PM	128
19110	Court Sentencing & Security Sup	PM	129
19135	Court Services Supervisor	GS	053
19140	Court Warrants Supervisor	GS	055
19330	Criminal Intelligence Liaison	PM	123
15130	Cultural Funding & Technical A	PM	125
18330	Custodial Services Supervisor	GS	049
18350	Custodial Shift Leader	GS	045
18340	Custodial Supervisor	GS	047
11350	Customer Relations & Billing S	GS	052
11370	Customer Relations Clerk	GS	045
11360	Customer Relations Representat	GS	048
22220	Dental Assistant	GS	046
22210	Dental Hygienist	GS	057
11140	Department Administrative Mana	PM	129
11085	Departmental Data Management S	GS	050
11080	Departmental Data Mngmt Super.	GS	055
10510	Departmental Human Resources M	PM	132
19160	Deputy Court Clerk	GS	047
12430	Disbursements Supv	GS	055
11050	Document Center Supervisor	GS	051
11090	Document Ctr Spec	GS	044
10030	Economic Program Analyst	PM	126
11715	Edu & Graphics Spec	PM	122
13360	Electrical Engineer	PM	132
13370	Electrical Engineering Associa	PM	128
17240	Electrical Inspector	GS	53
17230	Electrical Inspector Superviso	GS	055
17370	Electrical Plans Examiner	GS	057
18630	Electrician	GS	054
18605	Electrician Supv	GS	056
18615	Electronics Lead Tech	GS	055

18650	Electronics Technician	GS	53
13080	Energy Coordinator	PM	128
13075	Energy Resources Manager	PM	132
13840	Engineering Aide	GS	046
13810	Engineering Associate	PM	126
13815	Engineering Lead Technician	GS	056
13820	Engineering Senior Technician	GS	054
13830	Engineering Technician	GS	051
13410	Environmental Engineer	PM	132
13420	Environmental Engineering Asso	PM	128
13835	Environmental Field Technician	GS	048
10200	Environmental Planner	PM	128
10145	Environmental Planner	PM	128
13440	Environmental Review Specialis	PM	122
13430	Environmental Scientist	PM	126
13825	Environmental Senior Field Tec	GS	052
13415	Environmental Senior Scientist	PM	130
13435	Environmental Staff Scientist	PM	124
22267	Epidemiologist	PM	131
19448	EPPD Warehouse Supervisor	GS	057
18430	Equipment Operator	GS	048
18315	Facilities Maintenance Chief	GS	056
18520	Facilities Maintenance Lead Wo	GS	050
18310	Facilities Maintenance Superin	PM	130
18320	Facilities Maintenance Supervi	GS	055
18530	Facilities Maintenance Worker	GS	047
10820	Fair Housing & Relocation Off	PM	123
12060	Financial Systems Coordinator	PM	126
73460	Fire Administrative Chief	FS	7
73480	Fire Assistant Chief	FS	9
73390	Fire Battalion Chief	FS	6
73395	Fire Battalion Chief 56 Hrs	FS	6
73380	Fire Captain	FS	5
73385	Fire Captain 56 Hrs	FS	5
73470	Fire Deputy Chief	FS	8
73475	Fire Deputy Chief 56 Hrs	FS	8
73420	Fire Division Chief	FS	6
73370	Fire Lieutenant	FS	4
73375	Fire Lieutenant 56 Hrs	FS	4
73410	Fire Maintenance Superintenden	FS8	7
73440	Fire Marshall	FS	8
73365	Fire Med Lieutenant 56 Hrs	FM12	004
73310	Fire Medic	FMS	001
73360	Fire Medical Lieutenant	FMS	004

73320	Fire Paramedic	FMS	002
73325	Fire Paramedic 56 Hrs	FM12	002
73388	Fire Staff Battalion Chief	FS	6
73335	Fire Suppression Tech 56 Hrs	FS	2
73350	Fire Suppression Tech II	FS	3
73355	Fire Suppression Tech II 56 Hr	FS	3
73330	Fire Suppression Technician	FS8	3
73450	Fire Training Chief	FS	7
73300	Firefighter	FS	1
73305	Firefighter 56 Hrs	FS	1
73270	Firefighter Trainee	GS	048
20280	Fleet & Building Maintenance S	PM	131
18200	Fleet Body Repair Lead Technic	GS	054
18210	Fleet Body Repair Technician	GS	052
18040	Fleet Body Shop Supervisor	GS	056
18020	Fleet Maintenance Chief	GS	058
18110	Fleet Maintenance Lead Technic	GS	054
18030	Fleet Maintenance Supervisor	GS	056
18140	Fleet Maintenance Tech Trainee	GS	046
18120	Fleet Maintenance Technician	GS	052
18105	Fleet Maintenance Trainer Supe	GS	057
18230	Fleet Service Assistant	GS	043
18220	Fleet Service Worker	GS	045
18045	Fleet Svs Coord	GS	052
22480	Food Safety Associate Inspecto	GS	047
22470	Food Safety Inspector	GS	051
22460	Food Safety Inspector Supervis	GS	055
22450	Food Safety Program Manager	PM	130
22455	Food Safety Spec	PM	122
10025	Foreign Trade Zone Coordinator	PM	128
10020	Foreign Trade Zone Manager	PM	130
18570	General Service Worker	GS	043
18510	General Services Supervisor	GS	052
18535	General Svs Lead Worker	GS	046
17628	Graffiti Abatement Prgm Coord	GS	056
10720	Grant Planner	PM	125
10735	Grant Services Coordinator	PM	125
11065	Graphics Technician	GS	050
18550	Groundskeeper	GS	045
18130	Groundskeeping Equipment Techn	GS	048
22230	Health Training & Promotions M	PM	132
18425	Heavy Equip Operator Trainee	GS	043
18420	Heavy Equipment Operator	GS	051
18410	Heavy Equipment Supervisor	GS	055

18405	Heavy Equipment Trainer Supv	GS	057
11620	Help Desk Specialist	GS	045
15225	History Museum Curator	PM	127
15240	History Museum Sr. Edu Curator	PM	126
15100	History Preservation Officer	PM	130
22275	Hlth Edu Supv	PM	127
10830	Housing Const Spec	GS	054
10660	Housing Construction Superviso	GS	056
10840	Housing Program Relocation Rep	GS	046
10810	Housing Program Specialist	PM	124
10530	Human Resources Analyst	PM	125
10535	Human Resources Audit Speciali	GS	057
10515	Human Resources Business Partn	PM	130
10430	Human Resources Manager	PM	134
10550	Human Resources Specialist	GS	052
13210	Hydrogeologist	PM	134
18610	Industrial Electrician	GS	055
13510	Industrial Engineer	PM	132
13520	Industrial Engineering Associa	PM	128
11430	Info & Referral 211 Spec	GS	046
11400	Information and Referral 211 S	GS	046
20820	Inst Control Assist Supt	PM	125
20850	Inst Control Lead Tech	GS	056
20815	Inst Control Supt	PM	127
20840	Inst Control Supv	GS	057
20875	Instrumentation Control Techni	GS	054
12400	International Bridges Operatio	PM	130
11570	Inventory Coder	GS	043
18760	Irrigation Tech	GS	048
20520	Laboratory Services Manager	PM	132
10370	Land & Contract Administrator	PM	126
10390	Land and Contract Specialist	GS	051
16045	Land Management Superintendent	PM	132
17280	Landscape Inspector	GS	53
17380	Landscape Plans Examiner	GS	057
19445	Latent Print Examr	GS	053
19430	Latent Print Examr Supv	PM	126
75430	Lateral Police Officer	P	1
12080	Lead Auditor	PM	130
12140	Lead Budget & Mgmt Analyst	PM	131
19154	Lead Court Customer Representa	GS	049
19156	Lead Deputy Court Clerk	GS	049
22205	Lead Epidemiologist	PM	133
10540	Lead Human Resources Specialis	GS	056

18710	Lead Maint Mechanic	GS	054
10130	Lead Planner	PM	130
17825	Lead Solid Waste Truck Driver	GS	051
11115	Legal/Contract Secretary	GS	051
15555	Library Acquisitions Specialis	GS	052
15580	Library Assistant	GS	043
15620	Library Branch Mgr	PM	129
15570	Library Customer Service Speci	GS	046
15440	Library Head Cataloger	PM	128
15430	Library Head of General Refere	PM	130
15560	Library Information Servic Spe	GS	049
15650	Library Literacy Coordinator	PM	125
15540	Library Programs Coordinator	PM	128
15550	Library Services Supervisor	GS	052
15530	Library Youth Services Coordin	PM	128
17145	Licensing & Permitting Spec	GS	060
10850	Loan Account & Collection Spec	GS	045
18780	Locksmith	GS	046
18740	Maint Mechanic	GS	051
18050	Maintenance Service Ticket Wri	GS	046
10050	Marketing & Customer Relations	PM	126
15150	Marketing and Cultural Tourism	PM	124
11540	Materials Specialist	GS	047
11520	Materials Supervisor	GS	054
17220	Mech & Plumbing Insp Supv	GS	055
17385	Mech & Plumbing Plans Examr	GS	056
13560	Mechanical Engineer	PM	132
13570	Mechanical Engineering Associa	PM	128
17270	Mechanical Inspector	GS	052
22120	Medical Assistant	GS	048
13250	Microbiologist	PM	125
19120	Municipal Court Hearing Office	PM	126
19152	Municipal Court Records Superv	GS	051
19130	Municipal Court Sentencing Co	PM	124
19535	Municipal Vehicle Storage Faci	GS	048
15060	Museum Development Coordinator	PM	125
15245	Museum Edu Curator	PM	125
15050	Museum Events Coordinator	GS	049
15040	Museum Manager	PM	132
15320	Museum Operations Assistant	GS	044
15070	Museum Preparator	PM	123
15080	Museum Registrar	PM	123
15310	Museum Store Manager	PM	123
10730	Neighborhood Relations Coordin	PM	124



22100	Nurse Supervisor	PM	130
22085	Nurse Supv	PM	130
22080	Nursing Program Manager	PM	133
22140	Nutrition Services Manager	PM	133
22170	Nutritionist	PM	125
11250	Office Assistant	GS	043
11210	Office Manager	GS	055
11220	Office Supervisor	GS	049
11330	Ombudsman	PM	128
16065	Open Space, Trails and Parks C	PM	126
17640	Operations Assistant	GS	053
17630	Operations Supervisor	GS	057
14240	Paratransit Assistant Superint	PM	128
16320	Park Area Supervisor	GS	055
16010	Park Operations Superintendent	PM	134
16210	Park User Representative	GS	054
19525	Parking & Traffic Controller	GS	048
19530	Parking Enforcement Controller	GS	047
12510	Parking Meter Service Supervis	GS	049
12520	Parking Meter Service Worker	GS	046
17627	Pavement Coordinator	PM	126
19440	Photographic Laboratory Senior	GS	53
19438	Photographic Laboratory Super	GS	056
19455	Photographic Laboratory Tech	GS	050
10150	Planner	PM	125
10170	Planning Specialist	GS	049
10190	Planning Technician	GS	043
18720	Plumber	GS	052
17260	Plumbing Inspector	GS	53
19220	Police Admin Svcs Division Mgr	PM	129
75670	Police Assistant Chief	P	8
19230	Police Budget Coordinator	PM	126
75630	Police Commander	P	6
10725	Police Community Services Supe	PM	130
19385	Police Court Liaison	GS	045
75660	Police Deputy Chief	P	7
75510	Police Detective	P	3
19340	Police Interagency Program Co	PM	122
75620	Police Lieutenant	P	5
75420	Police Officer	P	1
19325	Police Planner	PM	127
19370	Police Public Information Offi	PM	127
19250	Police Records Specialist	GS	047
19235	Police Records Supervisor	GS	057

19240	Police Records Unit Supervisor	GS	055
19760	Police Reports Specialist	GS	051
75610	Police Sergeant	P	4
19320	Police Toxicologist	PM	128
19310	Police Train Mgr	PM	128
75410	Police Trainee	GS	054
13750	Pretreatment Assist Mgr	PM	125
20940	Pretreatment Inspector	GS	051
20930	Pretreatment Inspector Supervi	GS	054
13720	Pretreatment Mgr	PM	132
13740	Pretreatment Engineering Associ	PM	128
11070	Printing & Equip Oper	GS	046
10320	Procurement Analyst	PM	126
10350	Project Compliance Specialist	PM	122
19465	Prop & Evidence Spec	GS	048
19450	Prop & Evidence Supv	GS	052
19460	Property and Disposition Speci	GS	050
11530	Property Control Off	GS	050
11560	Property Control Officer	GS	050
17237	Property Maint & Housing Inspe	GS	055
17227	Prpty Maint & Housing Inspe Su	GS	057
19233	PS Report Taker Supervisor	GS	055
15545	Pub Svs Librarian	PM	125
15110	Public Arts Program Coordinato	PM	125
22300	Public Health Aide	GS	045
22090	Public Health Nurse	PM	128
22265	Public Health Program Manager	PM	132
22290	Public Health Specialist	PM	123
22270	Public Health Supervisor	PM	128
22070	Public Health Technician	GS	052
19780	Public Safety Communications S	GS	050
19750	Public Safety Communicator	GS	054
19755	Public Safety Communicator Tra	GS	051
19740	Public Safety Dispatcher - Pol	GS	051
19770	Public Safety Report Taker	GS	045
19730	Public Safety Shift Supervisor	GS	057
10310	Purch Agent	PM	129
10360	Purchasing Clerk	GS	047
13220	Quality Control Chemist	PM	131
16070	Recreation & Sports Coordinato	PM	126
16050	Recreation Division Supervisor	PM	129
16230	Recreation Leader	GS	047
16020	Recreation Prgm Mgr	PM	130
16130	Recreation Prgm Supv	PM	122

16220	Recreation Spec	GS	051
15615	Regional Library Branch Mgr	PM	130
11180	Research Assistant	PM	122
17650	Resurfacing Inspector	GS	047
12105	Return to Work Specialist	PM	124
12330	Revenue Processing Supervisor	GS	054
10380	Right of Way Agent	PM	125
12100	Risk Management Analyst	PM	129
12095	Risk Management Coordinator	PM	134
18770	Roofer	GS	047
11725	Safety and Training Coord	PM	125
23010	Safety Engineer	PM	132
11730	Safety Specialist	PM	124
11740	Safety Technician	GS	048
24030	Sanitarian	PM	125
24040	Sanitarian Specialist	PM	123
24000	Sanitary Services Manager	PM	134
24010	Sanitary Services Supervisor	PM	128
11130	Secretary	GS	046
12220	Senior Accountant	PM	128
12245	Senior Accounting/Payroll Spec	GS	052
22370	Senior Animal Care Attenda	GS	048
12085	Senior Auditor	PM	128
13230	Senior Chemist	PM	129
17315	Senior Code Compliance Officer	GS	053
19315	Senior Crime Analyst	PM	128
19150	Senior Deputy Court Clerk	GS	051
10710	Senior Grant Planner	PM	128
11055	Senior Graphics Technician	PM	123
10520	Senior HR Analyst	PM	128
10545	Senior Human Resources Special	GS	054
18604	Senior Industrial Electrician	GS	058
22150	Senior Nutritionist	PM	127
11230	Senior Office Assistant	GS	045
10140	Senior Planner	PM	128
10180	Senior Planning Technician	GS	046
17343	Senior Plans Examiner	PM	127
22280	Senior Public Health Specialis	PM	124
10325	Senior Purchasing Agent	PM	131
20450	Senior Safety Specialist	PM	126
11120	Senior Secretary	GS	049
12450	Senior Toll Collector	GS	045
16580	Senior Zoo Keeper	GS	049
10935	Sign Language Interpreter	PM	128

17810	Solid Waste Division Superviso	GS	054
17740	Solid Waste Landfill Superviso	GS	055
18525	Solid Waste Lead Service Workr	GS	048
17738	Solid Waste Operations Coordin	PM	122
17735	Solid Waste Operations Manager	PM	132
17820	Solid Waste Route Supervisor	GS	044
18565	Solid Waste Service Worker	GS	045
17730	Solid Waste Superintendent	GS	056
17824	Solid Waste Trk Drv Trainer	GS	052
17830	Solid Waste Truck Driver	GS	049
17840	Solid Waste Truck Driver Train	GS	043
15450	Southwest Librarian	PM	127
22340	Sr Animal Protection Officer	GS	053
12150	Sr. Budget & Mgmt Analyst	PM	129
12460	Sr. Cashier	GS	045
19435	Sr. Latent Print Examr	PM	123
13235	Sr. Microbiologist	PM	128
10315	Sr. Procurement Analyst	PM	128
10300	Sr. Purch Agent	PM	131
16240	Sr. Recreation Leader	GS	043
11550	Stores Clerk	GS	045
20705	Stormwater Superintendent	PM	130
18290	Streetcar Hostler	GS	043
18250	Streetcar Maintenance Supervis	GS	058
18270	Streetcar Maintenance Tech	GS	055
14235	Streetcar Safety Manager	PM	132
18555	Svs & Secur Worker	GS	043
17739	SW Fleet Support Srvs Chief	GS	058
12340	Tax Accounts Supervisor	GS	054
18240	Tire Repairer	GS	043
12420	Toll Collect Supv	GS	054
12480	Toll Collector	GS	043
19540	Tow Truck Operator	GS	045
18540	Trades Helper	GS	045
17510	Traffic Control Installation S	GS	053
13630	Traffic Control Planner	PM	126
13640	Traffic Control Specialsit	GS	052
13610	Traffic Engineer	PM	132
13620	Traffic Engineering Associate	PM	128
17420	Traffic Signal Division Superv	GS	057
17440	Traffic Signal Maintenance Sup	GS	055
17430	Traffic Signs & Markings Divis	GS	056
17515	Traffic Signs & Markings Techn	GS	048
17520	Traffic Signs & Markings Worke	GS	046

17390	Traffic Signs and Markings Pla	GS	055
10440	Training & Development Coordin	PM	127
11700	Training & Public Programs Man	PM	132
11710	Training Specialist	PM	126
11720	Training Technician	GS	047
14258	Tran Asst Super of Ops	GS	058
14310	Tran Cust Svs Supv	GS	051
14320	Tran Data Spec	GS	051
14300	Tran Fleet Svs Supv	GS	052
14265	Tran Supv	GS	053
14260	Transit Call Ctr Supv	GS	055
14365	Transit Customer Service Repre	GS	044
14420	Transit Operator	GS	049
14410	Transit Operator Trainer	GS	051
14210	Transit Planning & Program Coo	PM	132
14360	Transit Quality Control Inspec	GS	049
14307	Transit Safety & Security Offi	PM	126
14305	Transit Safety Manager	PM	130
14306	Transit Safety Supervisor	PM	128
14340	Transit Schedule Writer	GS	051
14315	Transit Scheduler	GS	051
14255	Transit Senior Service Planner	PM	127
14256	Transit Service Planner	PM	125
11510	Transit Stock Controller	PM	123
14230	Transit Superintendent of Oper	PM	132
15610	Trans-Pecos Library System Coo	PM	130
17625	Transportation Manager	PM	132
17626	Transportation Planner	PM	127
14120	Transportation Svs Supv	GS	052
18440	Truck Driver	GS	045
20870	Util Central Control Oper	GS	054
20860	Util Central Control Supv	GS	054
20605	Util Cust Srv Quality Assuranc	GS	054
13730	Util Engr Assoc	PM	128
20625	Util Meter Reader Supv	GS	050
20650	Util Meter Repairer	GS	047
20615	Util Meter Shop Supv	GS	053
20635	Util Meter Sr. Repairer	GS	049
21140	Util Pipe Layer	GS	046
20905	Util Reclamation Plant Supt	PM	129
21030	Util Warehouse Supv	GS	057
13770	Util. Cptl. Imprv. Prgm. Spec	GS	056
20600	Utility Call Center Supervisor	GS	055
20448	Utility Claims Specialist	PM	126

21060	Utility Construction Superviso	GS	054
20610	Utility Customer Service Super	GS	055
13710	Utility Engineer	PM	132
18445	Utility Equip Oper Associate	GS	044
18450	Utility Equip Operator Trainee	GS	043
20621	Utility Field Cust Serv Sr Ins	GS	051
20640	Utility Field Customer Service	GS	048
20630	Utility Field Customer Service	GS	049
20620	Utility Field Customer Service	GS	051
20430	Utility HR Assistant Mgr	PM	134
20560	Utility Laboratory Aide	GS	042
20555	Utility Laboratory Sampler	GS	048
20550	Utility Laboratory Technician	GS	050
21070	Utility Lead Maintenance Mech	GS	054
20660	Utility Meter Reader	GS	046
10375	Utility Planner	PM	126
20704	Utility Plant Chief Superinten	PM	132
20745	Utility Plant Lead Technician	GS	055
20750	Utility Plant Senior Tech	GS	052
20770	Utility Plant Technician	GS	050
21008	Utility Plants Maint Supt	PM	132
20880	Utility Reclamation Plant Supe	PM	129
20440	Utility Safety & Claims Superv	PM	128
20530	Utility Sample Specialist	GS	53
20645	Utility Senior Meter Reader	GS	048
19520	Vehicle for Hire Inspector	GS	048
19510	Vehicle for Hire Supervisor	GS	050
16530	Veterinary Assistant	GS	049
16518	Veterinary Practice Manager	GS	055
16520	Veterinary Technician	GS	054
19380	Victim Services Advocate	GS	054
10910	Volunteer Program Coordinator	PM	125
10920	Volunteer Program Specialist	PM	122
10950	Volunteer Svs Spec	GS	050
19155	Warrant Clerk	GS	047
19158	Warrants Deputy Court Clerk	GS	048
21027	Wastewater Coll Maint Asst Sup	GS	055
21015	Wastewater Coll Systems Chief	PM	130
21025	Wastewater Collection Maintena	PM	128
21028	Wastewater Constr Asst Superin	PM	125
21020	Wastewater Construction Superi	PM	128
21130	Wastewater Lead Service Worker	GS	045
21040	Wastewater Lift Station Mainte	GS	054
20910	Wastewater Lift Station Superi	PM	128

20740	Wastewater Plant Assistant Sup	PM	125
20760	Wastewater Plant Senior Techni	GS	052
20720	Wastewater Plant Superintenden	PM	130
21110	Wastewater Service Worker Supe	GS	052
21050	Wastewtr Collect Maint Supv	GS	055
20525	Wastewtr Ops Control Analyst	PM	129
20320	Water Conservation Specialist	PM	124
20330	Water Conservation Technician	GS	049
21026	Water Dist Asst Superintendent	PM	125
21031	Water Dist Maint Trainer Super	GS	057
21010	Water Distribution Supt	PM	130
21120	Water Lead Service Worker	GS	048
20528	Water Ops Control Analyst	PM	129
20730	Water Plant Assistant Superint	PM	125
20710	Water Plant Superintendent	PM	130
20830	Water Production Assist Supt	PM	125
20810	Water Production Superintenden	PM	130
21100	Water Service Worker Superviso	GS	052
21115	Water Svs Insp	GS	050
18790	Welder	GS	052
18730	Welder	GS	052
22050	WIC Services Manager	PM	130
17395	Zone Board Adjust Secretary	GS	053
16500	Zoo Animal Behavior and Enrich	GS	053
16430	Zoo Animal Curator	PM	129
16560	Zoo Area Supervisor	GS	051
16550	Zoo Collection Supervisor	GS	53
16543	Zoo Commissary Lead Tech	GS	046
16540	Zoo Commissary Supervisor	GS	052
16545	Zoo Commissary Technician	GS	043
16440	Zoo Education Curator	PM	125
16445	Zoo Education Specialist	PM	123
16485	Zoo Exhibit Tech	GS	051
16490	Zoo Facilities Supv	GS	050
16590	Zoo Keeper	GS	047
16460	Zoo Parks Operations Manager	PM	130
16465	Zoo Registrar	GS	053

**Schedule E**  
**Department of Information Technology Services**  
**FY 2024 Maintenance, Support, and License Renewals**

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
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Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	41,809	LCPTTracker Inc.
Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	16,165	Environmental Systems Research Inc.
Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	40,000	Carahsoft Inc. . Procuore
					<u>97,974</u>	

City Attorney	15240	522150	P1506	Outside Contracts -Noc	37,250	GovQA Inc. / Granicus LLC.
City Attorney	15240	522150	P1506	Outside Contracts -Noc	6,208	GovQA Inc./ Granicus LLC.
City Attorney	15240	522150	P1506	Outside Contracts -Noc	15,924	Thomson Reuters Elite d/b/a/ West Publishing Corp.
City Attorney	15240	522290	P1506	Data Processing Svcs. Contracts	73,144	Thomson Reuters Elite d/b/a/ West Publishing Corp.
					<u>132,526</u>	

City Clerk	15240	522020	P1506	Data Processing Svcs. Contracts	2,760	Civc Plus
City Clerk	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	RFD and Associate Inc.
					<u>32,760</u>	

CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	238,000	Microsoft Corporation
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,700,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	52,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	200,000	Insight Public Sector
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Services. Contracts	143,045	Environmental Systems Research Institute (ESRI)
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,108,251	Carahsoft Inc. / Accela Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	45,000	Carahsoft Inc.



Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	130,000	Carahsoft Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	90,000	Granicus LLC.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	25,500	Spectrum Technologies Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	110,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	16,050	Creative Enterprise Solutions, LLC dba Beyond20
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	115,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	105,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	5,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	SHI Government Solutions Inc
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	224,424	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	79,800	Carahsoft Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	Transtelco Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	Various Vendors
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	9,000	Active Power Inc.
CITYWIDE				Data Processing Svcs. Contracts	32,500	SHI Government Solutions
CITYWIDE				Data Processing Svcs. Contracts	95,000	SHI Government Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	50,000	Hewlett Packard Enterprise Company
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	85,500	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	50,000	Decision Tree Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	4,200	Decision Tree Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Checkpoint / Decision Tree
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,200	1099 Pro Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	800	Diligent Canada Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	SHI Government Solutions Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,820	SHI Govt. Solutions Inc. / Solarwinds
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	58,000	Terralogic Document Systems
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	143,105	Tech Data Corporation
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	685,065	Oracle America Inc.
CITYWIDE				Data Processing Svcs. Contracts	827,425	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	150,000	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	114,400	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	5,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Park Place via SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	6,500	SHI Government Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	23,500	Innis Maggiore Group Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,000	HPS Audio Video LLC.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	53,000	SHI Govt. Solutions / CitySourced
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	175,000	Creative Enterprise Solutions, LLC dba Beyond20
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,591	Micro Tel Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Advanced Security Contractors
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	80,000	ITD Electripro
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	252,000	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	150,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	51,000	Solid Border Inc / Bitsight
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,750	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Faronics Technologies USA Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	Pivot Technology Services Corp.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	535,000	Pivot Technology Services Corp.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	Insight Public Sector
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	25,000	John Hargrove Consulting
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	15,000	RTC, Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	135,000	RTC Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	1,565,814	Motorola Solutions Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	40,000	Motorola Solutions Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	155,000	WatchGuard Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	195,000	SHI Government Solutions Inc. /CitySourced- Rock Solid / Granicus
					<u>10,595,740</u>	

Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	800	C2ER
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	15,300	Chmura Economics & Analytics
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	1,900	Moody's Analytics
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	6,500	Impact Data Source
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	1,000	Implan
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	23,075	keen 360 Inc.
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	8,000	SizeUP
					<u>56,575</u>	

Fire	15240	522020	P1506	Data Processing Svcs. Contracts	1,700	Sydion LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	108,564	Central Square Technologies LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	2,550	Ron Turley and Associates
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	16,223	ESI Acquisition Inc./ Juvare LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	80,000	Sierra Wireless America Inc. / Insight Public Sector
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	Target Solutions Learning Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTOIN	FY24 Budget	Vendor
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	41,500	Kronos Inc.
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Kronos Inc.
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	PulsePoint Foundation
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	19,215	Environmental Services Research Institute Inc.

366,752

Human Resources	15240	522150	P1506	Outside Contracts - Noc	7,500	Economic Research Institute
Human Resources	15240	522150	P1506	Outside Contracts - Noc	47,750	SHI Government Solutions Inc.
Human Resources	15240	522150	P1506	Outside Contracts - Noc	13,000	SHI Government Solutions Inc.
Human Resources	15240	522150	P1506	Outside Contracts - Noc	68,993	GovernmentJobs.com d/b/a NeoGov
Human Resources	15240	522150	P1506	Outside Contracts - Noc	138,600	GovernmentJobs.com d/b/a NeoGov
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	255,000	Kronos Inc.
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	1,600	Scantron Corporation
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	300	Engineered Data Products(EDP) LLP

532,743

Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	135,558	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	13,528	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	9,507	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	75,000	Bibliotheca Inc.
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	13,957	Comprise Technologies Inc.
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	15,827	Comprise Technologies Inc.
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	1,764	TechLogic Corporation

265,141

MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	75,000	The Gibson Group Touch City Ltd.
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	3,500	PCMG Inc.
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	2,210	Past Perfect Software Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	5,120	Submit table Holdings Inc.
					<u>85,830</u>	

OTC	15240	522150	P1506	Outside Contracts - Noc	42,500	Vertisoft LLC. / Workiva Inc.
OTC	15240	522150	P1506	Outside Contracts - Noc	18,136	Apptricity Corporation
OTC	15240	522150	P1506	Outside Contracts - Noc	59,529	Prodigiq Inc.
OTC	15240	522020	P1506	Data Processing Svcs. Contracts	63,000	e-CIVIS Inc.
					<u>183,165</u>	

OMB	15240	522150	P1506	Outside Contracts - Noc	20,000	Neos Consulting
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Parks	15249	522020	P1506	Data Processing Svcs. Contracts	43,700	Perfect Mind Inc.
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Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	27,210	Selectron Technologies Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	15,382	CityGovApp Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	11,000	Qless, Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	7,000	Pivot Technology Services Corp.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	75,338	Carahsoft / e-Plansoft
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	T-Mobile USA Inc.
					<u>147,930</u>	

Police	15240	522020	P1506	Data Processing Svcs. Contracts	3,500	CI Technologies Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	175,704	El Paso County, Texas / Intergraph Corporation d/b/a/ Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	73,500	El Paso County, Texas / Intergraph Corporation d/b/a/ Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	5,260	Intergraph Corporation Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	15,000	Orion Communications, Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTOIN	FY24 Budget	Vendor
Police	15240	522020	P1506	Data Processing Svcs. Contracts	9,000	Orion Communications, Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	60,528	GOV QA
Police	15240	522020	P1506	Data Processing Svcs. Contracts	205,395	Morpho USA Inc., d/b/a Idemia Identity & Security USA LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	1,929	Scantron Corporation
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,057	Noritsu America Corporation
Police	15240	522020	P1506	Data Processing Svcs. Contracts	2,000	Digital Audio Corp. d/b/a/ Salient Sciences
Police	15240	522020	P1506	Data Processing Svcs. Contracts	9,200	Oxygen Forensics
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,000	Axon Enterprise previously iNPUT-ACE
Police	15240	522020	P1506	Data Processing Svcs. Contracts	13,420	Environmental Systems Research Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,039	Carahsoft Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,000	Hawke Analytics Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	18,500	ZNET Tech LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	67,500	Lexis-Nexis
Police	15240	522020	P1506	Data Processing Svcs. Contracts	11,600	ZNET Tech LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Magnet Forensics
Police	15240	522020	P1506	Data Processing Svcs. Contracts	3,575	Berla iVE & Blackthorn GPS
Police	15240	522020	P1506	Data Processing Svcs. Contracts	179,411	APIC Solutions Inc.

891,118

Public Health	15240	522020	P1506	Data Processing Svcs. Contracts	5,500	Henry Schein Practice Solutions
Public Health	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	Qless Inc.

13,000

Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	2,500	Wild Apricot
Purchasing & Strategic Sourcing	15240	522150	P1506	Outside Contracts - Noc	50,000	Equal Level Inc.
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Cantoche USA, Inc.
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	28,530	Equal Level Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
Purchasing & Strategic Sourcing	15240	522150	P1506	Outside Contracts -Noc	28,725	Vfairs
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	34,650	Ionwave
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	68,475	Carahsoft Inc./ Paymentworks
					<u>224,880</u>	

Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	17,250	McCain Inc.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	16,165	Environmental Systems Research Inc. (ESRI)
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	2,323	Transoft Solutions
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	3,947	Trafficware Ltd.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	MioVision
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	19,500	Johnson Controls Inc.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	4,025	PIX4D
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	1,135	APWA Tracking Software
					<u>99,345</u>	

# 2023 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF EL PASO

(915) 212-0000

Taxing Unit Name

Phone (area code and number)

300 N. Campbell, El Paso, TX 79901

www.elpasotexas.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2022 total taxable value.</b> Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 42,586,481,758
2.	<b>2022 tax ceilings.</b> Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary 2022 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 42,586,481,758
4.	<b>2022 total adopted tax rate.</b>	\$ 0.862398 /\$100
5.	<b>2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.</b>	
	A. Original 2022 ARB values: ..... \$ 2,673,451,047	
	B. 2022 values resulting from final court decisions: ..... - \$ 2,090,045,385	
	C. 2022 value loss. Subtract B from A. <sup>3</sup>	\$ 583,405,662
6.	<b>2022 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. 2022 ARB certified value: ..... \$ 1,678,115,523	
	B. 2022 disputed value: ..... - \$ 487,257,418	
	C. 2022 undisputed value. Subtract B from A. <sup>4</sup>	\$ 1,190,858,105
7.	<b>2022 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 1,774,263,767

<sup>1</sup> Tex. Tax Code §26.012(14)

<sup>2</sup> Tex. Tax Code §26.012(14)

<sup>3</sup> Tex. Tax Code §26.012(13)

<sup>4</sup> Tex. Tax Code §26.012(13)



Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 44,360,745,525
9.	<b>2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.</b> Enter the 2022 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<b>2022 taxable value lost because property first qualified for an exemption in 2023.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. <b>A. Absolute exemptions.</b> Use 2022 market value: ..... \$ 13,323,803 <b>B. Partial exemptions.</b> 2023 exemption amount or 2023 percentage exemption times 2022 value: ..... + \$ 153,047,864 <b>C. Value loss.</b> Add A and B. <sup>6</sup>	\$ 166,371,667
11.	<b>2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.</b> Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. <b>A. 2022 market value:</b> ..... \$ 12,910 <b>B. 2023 productivity or special appraised value:</b> ..... - \$ 1,312 <b>C. Value loss.</b> Subtract B from A. <sup>7</sup>	\$ 11,598
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 166,383,265
13.	<b>2022 captured value of property in a TIF.</b> Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 389,633,765
14.	<b>2022 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 43,804,728,495
15.	<b>Adjusted 2022 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 377,771,102
16.	<b>Taxes refunded for years preceding tax year 2022.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. <sup>9</sup>	\$ 3,102,378
17.	<b>Adjusted 2022 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 380,873,480
18.	<b>Total 2023 taxable value on the 2023 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> <b>A. Certified values:</b> ..... \$ 46,841,856,916 <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ ..... <b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0 <b>D. Tax increment financing:</b> Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <sup>12</sup> ..... - \$ 421,852,841 <b>E. Total 2023 value.</b> Add A and B, then subtract C and D.	\$ 46,420,004,075

<sup>5</sup> Tex. Tax Code §26.012(15)<sup>6</sup> Tex. Tax Code §26.012(15)<sup>7</sup> Tex. Tax Code §26.012(15)<sup>8</sup> Tex. Tax Code §26.03(c)<sup>9</sup> Tex. Tax Code §26.012(13)<sup>10</sup> Tex. Tax Code §26.012(13)<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup> <b>A. 2023 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ 712,744,173 <b>B. 2023 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ 0 <b>C. Total value under protest or not certified.</b> Add A and B. ..... \$ 712,744,173	
20.	<b>2023 tax ceilings.</b> Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ 0
21.	<b>2023 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ 47,132,748,248
22.	<b>Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.</b> Include both real and personal property. Enter the 2023 value of property in territory annexed. <sup>18</sup>	\$ 0
23.	<b>Total 2023 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2023. <sup>19</sup>	\$ 620,996,495
24.	<b>Total adjustments to the 2023 taxable value.</b> Add Lines 22 and 23.	\$ 620,996,495
25.	<b>Adjusted 2023 taxable value.</b> Subtract Line 24 from Line 21.	\$ 46,511,751,753
26.	<b>2023 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ 0.818875 /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>2022 M&amp;O tax rate.</b> Enter the 2022 M&O tax rate.	\$ 0.585269 /\$100
29.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 44,360,745,525

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)

<sup>14</sup> Tex. Tax Code §26.01(c)

<sup>15</sup> Tex. Tax Code §26.01(d)

<sup>16</sup> Tex. Tax Code §26.012(6)(B)

<sup>17</sup> Tex. Tax Code §26.012(6)

<sup>18</sup> Tex. Tax Code §26.012(17)

<sup>19</sup> Tex. Tax Code §26.012(17)

<sup>20</sup> Tex. Tax Code §26.04(c)

<sup>21</sup> Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2022 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 259,629,691
31.	<b>Adjusted 2022 levy for calculating NNR M&amp;O rate.</b> <b>A. M&amp;O taxes refunded for years preceding tax year 2022.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. .... + \$ 2,118,666 <b>B. 2022 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. .... - \$ 2,280,406 <b>C. 2022 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0 <b>D. 2022 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ -161,740 <b>E. Add Line 30 to 31D.</b>	\$ 259,467,951
32.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 46,511,751,753
33.	<b>2023 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.557854 /\$100
34.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup> <b>If not applicable or less than zero, enter 0.</b> <b>A. 2023 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. .... \$ 0 <b>B. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0 /\$100
35.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup> <b>If not applicable or less than zero, enter 0.</b> <b>A. 2023 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. .... \$ 0 <b>B. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0 /\$100

<sup>22</sup> [Reserved for expansion]<sup>23</sup> Tex. Tax Code §26.044<sup>24</sup> Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup> <b>If not applicable or less than zero, enter 0.</b>  <b>A. 2023 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ 0  <b>B. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.	\$ 0 /\$100
37.	<b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup> <b>If not applicable or less than zero, enter 0.</b>  <b>A. 2023 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. .... \$ 0  <b>B. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. .... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0 /\$100
38.	<b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.  <b>A. Amount appropriated for public safety in 2022.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year ..... \$ 0  <b>B. Expenditures for public safety in 2022.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year ..... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 ..... \$ 0 /\$100  <b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100
39.	<b>Adjusted 2023 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.557854 /\$100
40.	<b>Adjustment for 2022 sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.  <b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent ..... \$ 0  <b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 ..... \$ 0 /\$100  <b>C.</b> Add Line 40B to Line 39.	\$ 0.557854 /\$100
41.	<b>2023 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. <b>- or -</b> <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ 0.577378 /\$100

<sup>25</sup> Tex. Tax Code §26.0442<sup>26</sup> Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D41.</b>	<b>Disaster Line 41 (D41): 2023 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred  If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0 /\$100
<b>42.</b>	<b>Total 2023 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.  <b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup>  Enter debt amount ..... \$ 130,343,430 <b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 0 <b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0 <b>D. Subtract amount paid</b> from other resources ..... - \$ 7,926,908 <b>E. Adjusted debt.</b> Subtract B, C and D from A.	\$ 122,416,522
<b>43.</b>	<b>Certified 2022 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 2,999,268
<b>44.</b>	<b>Adjusted 2023 debt.</b> Subtract Line 43 from Line 42E.	\$ 119,417,254
<b>45.</b>	<b>2023 anticipated collection rate.</b> <b>A.</b> Enter the 2023 anticipated collection rate certified by the collector. <sup>30</sup> ..... 98.79 % <b>B.</b> Enter the 2022 actual collection rate. .... 98.92 % <b>C.</b> Enter the 2021 actual collection rate. .... 98.79 % <b>D.</b> Enter the 2020 actual collection rate. .... 100.27 % <b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup>	98.79 %
<b>46.</b>	<b>2023 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 120,879,900
<b>47.</b>	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 47,132,748,248
<b>48.</b>	<b>2023 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.256466 /\$100
<b>49.</b>	<b>2023 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ 0.833844 /\$100
<b>D49.</b>	<b>Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)<sup>28</sup> Tex. Tax Code §26.012(7)<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)<sup>30</sup> Tex. Tax Code §26.04(b)<sup>31</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ <u>0</u> /\$100

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ <u>0</u>
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2022.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ <u>0</u>
53.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>47,132,748,248</u>
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ <u>0</u> /\$100
55.	<b>2023 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>0.818875</u> /\$100
56.	<b>2023 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	\$ <u>0.818875</u> /\$100
57.	<b>2023 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ <u>0.833844</u> /\$100
58.	<b>2023 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ <u>0.833844</u> /\$100

### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ <u>0</u>
60.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>47,132,748,248</u>
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ <u>0</u> /\$100
62.	<b>2023 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ <u>0.833844</u> /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)

<sup>33</sup> Tex. Tax Code §26.041(i)

<sup>34</sup> Tex. Tax Code §26.041(d)

<sup>35</sup> Tex. Tax Code §26.04(c)

<sup>36</sup> Tex. Tax Code §26.04(c)

<sup>37</sup> Tex. Tax Code §26.045(d)

<sup>38</sup> Tex. Tax Code §26.045(i)

**SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
<b>63. Year 3 component.</b>	Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.871813 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.008232 /\$100	
C.	Subtract B from A..... \$ 0.863581 /\$100	
D.	Adopted Tax Rate..... \$ 0.862398 /\$100	
E.	Subtract D from C..... \$ 0.001183 /\$100	
<b>64. Year 2 component.</b>	Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.915533 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.005995 /\$100	
C.	Subtract B from A..... \$ 0.909538 /\$100	
D.	Adopted Tax Rate..... \$ 0.907301 /\$100	
E.	Subtract D from C..... \$ 0.002237 /\$100	
<b>65. Year 1 component.</b>	Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 65)..... \$ 0.913296 /\$100	
B.	Unused increment rate (Line 64)..... \$ 0 /\$100	
C.	Subtract B from A..... \$ 0.913296 /\$100	
D.	Adopted Tax Rate..... \$ 0.907301 /\$100	
E.	Subtract D from C..... \$ 0.005995 /\$100	
<b>66. 2023 unused increment rate.</b>	Add Lines 63E, 64E and 65E.	\$ 0.009415 /\$100
<b>67. Total 2023 voter-approval tax rate, including the unused increment rate.</b>	Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.843259 /\$100

<sup>39</sup> Tex. Tax Code §26.013(a)

<sup>40</sup> Tex. Tax Code §26.013(c)

<sup>41</sup> Tex. Tax Code §26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022

<sup>43</sup> Tex. Tax Code §26.063(a)(1)

<sup>44</sup> Tex. Tax Code §26.012(8-a)

<sup>45</sup> Tex. Tax Code §26.063(a)(1)



## SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2023 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.557854 /\$100
69.	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 47,132,748,248
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.001060 /\$100
71.	<b>2023 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.256466 /\$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ 0.000000 /\$100

## SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>47</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2022 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.862398 /\$100
74.	<b>Adjusted 2022 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2022 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
75.	<b>Increase in 2022 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ 0 /\$100
76.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 43,804,728,495
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 46,511,751,753
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ 0 /\$100

<sup>46</sup> Tex. Tax Code §26.042(b)

<sup>47</sup> Tex. Tax Code §26.042(f)

<sup>48</sup> Tex. Tax Code §26.042(c)

<sup>49</sup> Tex. Tax Code §26.042(b)



Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	<b>2023 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.843259 /\$100

## SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate.</b> .....	\$ 0.818875 /\$100
As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).	
Indicate the line number used: <u>26</u>	
<b>Voter-approval tax rate.</b> .....	\$ 0.843259 /\$100
As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).	
Indicate the line number used: <u>27</u>	
<b>De minimis rate.</b> .....	\$ 0.000000 /\$100
If applicable, enter the 2023 de minimis rate from Line 72.	

## SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>50</sup>

**print  
here** ➡

Maria O. Pasillas

Printed Name of Taxing Unit Representative

**sign  
here** ➡

Taxing Unit Representative

Date

<sup>50</sup> Tex. Tax Code §§26.04(c-2) and (d-2)



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1082, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

##### **All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action on a Resolution that the Proposed Budget, as amended, for the City of El Paso, filed by the City Manager with the City Clerk on July 14, 2023, is hereby approved and adopted by the City Council as the Annual Budget for the Fiscal Year 2023 - 2024, which begins on September 1, 2023 and ends on August 31, 2024.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** K. Nicole Cote, Interim Managing Director  
(915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 6. Set the Standard for Sound Governance and Fiscal Management

**SUBJECT:**

Discussion and action on a Resolution that the Proposed Budget, as amended, for the City of El Paso, filed by the City Manager with the City Clerk on July 14, 2023, is hereby approved and adopted by the City Council as the Annual Budget for the Fiscal Year 2023 - 2024, which begins on September 1, 2023 and ends on August 31, 2024.

**BACKGROUND / DISCUSSION:**

Section 7.3D of the City Charter requires a budget to be adopted by resolution no later than August 31st of each year.

**PRIOR COUNCIL ACTION:**

The FY 2022 - 2023 Annual Budget for the City of El Paso was adopted by Resolution on August 23, 2022.

**AMOUNT AND SOURCE OF FUNDING:**

N/A

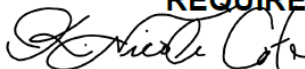
**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** City Manager's Office - Office of Management and Budget

**SECONDARY DEPARTMENT:** All City

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client  
department should sign also)

**CITY OF EL PASO**  
**FISCAL YEAR 2024 BUDGET RESOLUTION**

**WHEREAS**, on July 14, 2023, the City Manager of the City of El Paso filed the Fiscal Year 2024 (FY 2024) Proposed Budget of the City of El Paso with the City Clerk: and

**WHEREAS**, the Proposed Budget was made available for the inspection by any person and was posted on the City's website in accordance with Section 102.005 of the Texas Local Government Code; and

**WHEREAS**, on August 4, 2023, the City Clerk published notice in the El Paso Times and El Diario, newspapers of general circulation in the county in which the City of El Paso is located, of a public hearing regarding the City of El Paso FY 2024 Budget Resolution, in accordance with the Charter of the City of El Paso and Section 102.0065(a) of the Texas Local Government Code; and

**WHEREAS**, said public hearing was held on August 14, 2023, by the City Council (Council) regarding the City of El Paso's Proposed Budget at which all interested persons were given the right to be present and participate: and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the Proposed Budget for the City of El Paso filed by the City Manager with the City Clerk on July 14, 2023, is hereby approved and adopted by the City Council as the Annual Budget for the FY 2024, which begins on September 1, 2023 and ends on August 31, 2024.
2. The City Manager or his/her designee is hereby authorized to appropriate the reserve amount as part of City Attorney's appropriation for external legal counsel, claims, and litigation expenses.
3. That the budget for confiscated funds shall be provided by the Chief of Police and submitted to the City Manager or his/her designee by January 31, 2024 with a financial report showing all appropriations for FY 2024 for all confiscated or condemned monies in a format approved by the City Manager or his/her designee.
4. That the City shall not enter into any agreement requiring the expenditure of monies if such agreement shall extend beyond the current Fiscal Year without the approval of the City Council or the City Manager. In such cases where the City Manager approves the expenditure, he/she is hereby authorized to obligate and/or encumber City funding to pay the City's expenses, which shall also constitute the approval of City Council for the expenditure of monies extending beyond the current Fiscal Year, as may be required by Texas law.
5. That Department Heads or their designees are hereby authorized to request budget transfers not to exceed \$50,000; provided that each transfer is within the same department. Budget transfers

exceeding \$50,000 that are within the same department may be approved by the City Manager or his/her designee. A budget transfer for personal services appropriations, capital acquisition appropriations or impacting revenue accounts requires the approval of the City Manager or his/her designee.

6. That the City Manager or his/her designee is hereby authorized to make budget transfers between departments and/or non-enterprise funds or reprogram funds within an enterprise department, not to exceed \$100,000, to the extent permitted by law. Budget transfers between departments and/or non-enterprise department funds exceeding \$100,000 shall require City Council approval.

7. That a budget transfer must be approved prior to the occurrence of the expenditure, except for emergency expenditures when approved by the City Manager or his/her designee and ratified by the City Council.

8. That the City Manager or his/her designee is hereby authorized to allocate investment earnings on unspent bond proceeds to projects and purposes within the relevant bond authorization, provided that an allocation of more than \$500,000 to an individual project or purpose requires Council approval.

9. That the City Manager or his/her designee is hereby authorized to receive funds associated with Texas Department of Transportation (TXDOT) reimbursements to the City and appropriate the funds to TXDOT project matches awarded through the Metropolitan Planning Organization provided the projects are included in an existing Capital Improvement Program.

10. That the City Manager or his/her designee is hereby authorized to receive funds associated with El Paso Water Utilities (EPWU) reimbursements to the City and appropriate the funds to authorized street projects, park ponds or other designated city projects.

11. That any budget transfer submitted to City Council shall be accompanied by an explanation from the department and a recommendation from the City Manager or his/her designee. The department's explanation must be sufficiently clear and provide adequate detail for the members of City Council to determine the need for the transfer.

12. That the City Manager or his/her designee is hereby authorized to establish or amend budgets and staffing table changes for Interlocal Agreements, grants, and similar awards when the Interlocal Agreement or applications for such grants and awards have been previously approved by the City Council or the City Manager. All Interlocal Agreements or grant applications requiring City Council approval shall be prepared in accordance with established procedures. The agenda item shall clearly state (i) the funding source for Interlocal Agreements or (ii) the type and amount of the required City match and the funding source of the grant match. The City Manager or his/her designee is hereby authorized to make such budget transfers and staffing table changes as are needed to close completed Interlocal Agreements, grants, and capital projects.

13. That the City Manager or his/her designee is hereby authorized to accept and appropriate funds associated with donations made to the City in an amount not to exceed \$50,000.

14. That the City Manager or his/her designee is authorized to issue, without further City Council action, purchase orders against any contract offered through the Cooperative Purchasing Network, the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program, the Texas Association of School Boards, Inc. (TASB, Inc.) Cooperative Purchasing Buy Board, the ESC-Region 19 Cooperative Purchasing Program, the Harris County Department of Education Cooperative Purchasing Program, Tarrant County Cooperative Purchasing Program, Texas Procurement and Supportive Services (TPASS), Texas Multiple Award Schedule (TMAS and TXSmartBuy), State of Texas Department of Information Resources (DIR), Technology Bidding and Purchasing Program (PEPPM), U.S. General Services Administration (GSA), National Intergovernmental Purchasing Alliance Company dba OMNIA Partners, Public Sector and/or Communities Program Management, LLC d/b/a U.S. Communities (collectively, the "OMNIA Partners Parties") Region 8 Education Service Center, International Purchasing System Program ("TIPS"), Division of Purchases and Supply (DPS), a business unit of the Department of General Services for the Commonwealth of Virginia and any other cooperative purchasing program authorized by the City Council. The City Manager or his/her designee has the authority to sign any and all agreements related to purchases pursuant to this paragraph to effectuate the purchase.

15. That the City Manager or his/her designee is authorized to issue, without further City Council action, purchase orders against any cooperative contract through the electronic catalog maintained /Equal Level. The purchase of vehicles, trucks and/or fire apparatus/pumpers shall be expressly prohibited from being sourced through the catalog.

16. That restricted fund(s) shall be expended only for those purposes for which each restricted fund was established.

17. That all monies in all funds, except for grant funds, budgeted for the City's contribution to the Employee's Health Benefit Program, Worker's Compensation, and Unemployment Funds be appropriately deposited into the respective fund by the City Chief Financial Officer or the City Manager's Designee before the closing of the Fiscal Year, and in accordance with procedures established by the City Manager or his/her designee.

18. That the City Manager or his/her designee is hereby authorized to issue, without further City Council action, purchase orders for annualized insurance coverage in accordance with the amount of funding established for such coverage in FY 2024 budget when the award of such contracts or Interlocal Agreements for coverage has been previously approved by Council.

19. That the City shall calculate monthly deduction, premium, and/or fee for health, dental, vision, life, and disability coverage during the current coverage month effective January 1, 2024. If the coverage effective date for enrollment/change falls on or before the 15th of the month, a full deduction, premium, and/or fee is processed; if the effective date falls after the 15th of the month, no deduction, premium, and/or fee is processed for that month. If the coverage termination date falls on or before the 15th of the month, no deduction, premium, and/or fee is processed; if the termination date falls after the 15th of the month, a full deduction, premium, and/or fee is processed for the month.

20. That the City Manager or his designee authorizes and approves a compensation increase for non-uniformed full-time, part-time and temporary employees as follows:

- a. This resolution hereby establishes the City's minimum wage at \$13.11 per hour effective September 10, 2023 the first full pay period of September 2023. All pay ranges and job classifications will be increased accordingly on September.
- b. An increase of \$1.00 per hour, or a minimum of 2.5%, whichever is greater, for all non-uniform employees shall be paid starting on the September 10, 2023 pay period, and in accordance with the processes established by the City's Human Resources Department.
- c. This increase in compensation will be based on the hourly rate as of September 10, 2023 of the positions identified herein. Employees must be of active status as of September 10, 2023 to receive this pay increase; provided however, that the City Manager may approve this increase in compensation based on the availability of funds and other management factors as determined by the City Manager.
- d. An increase of 5% for all City Attorneys of the City Attorney's Office, effective September 10 2023. Employees must be of active status as of September 10, 2023 to receive this increase.
- e. That the City Manager is authorized to approve a salary or wage compression adjustment for the non-uniformed employees based on their salary in the current position as of September 10, 2023, the increase will be based on the number of years in the current position within their pay grade, and adjust pay scales to ensure a minimum of 4% difference between subordinate and the relevant supervisory level. The employee must work as a city employee in their current position for a period of a least six months prior to September 10, 2023. This increase will be effective for the pay period starting September 10, 2023 for all employees in an active status as of this date. Provisions of this section are subject to the availability of funds and other management factors as determined by the City Manager.

21. That any employee pay increases for non-uniformed employees shall be given on the date or dates established by the City Manager based on the availability of funding for such purposes in FY 2024. No employee pay increases shall be paid retroactively to an anniversary date or date of a performance evaluation. Any increases for certification pay established in Ordinance 8064, as amended, or by resolution pursuant to the Ordinance as may be appropriate, may be given by the City Manager in the manner provided for in or by the Ordinance to the eligible employee classifications set forth in Schedule B-1.

22. The City Manager or his/her designee is authorized to approve for non-uniform employees hired on or between September 1, 2022 and August 31, 2023, who have not received the second \$500 payment of the \$1,000 sign-on incentive payment available during FY 2024 prior to September 1, 2024 to be distributed as follows:

- a. A one-time payment of \$500 to be disbursed at the end of the employee's successful

completion of their 6-month or extended probationary period with no documented attendance or corrective/disciplinary issues for the remainder of their probationary period;

b. This policy does not apply to the following:

- i. and/or independent consultants; and
- ii. Elected Officials; and
- iii. Current City of El Paso employees; and
- iv. Previous City of El Paso employees who terminated within three months of current hire date; and
- v. The sign-on incentive recruitment payment shall be paid in a pay period following the employee's having met the criteria designated in the Resolution and in accordance with the process established by the City's Human Resources Department. Employee must be an active employee on the date of payment. This sign on incentive recruitment payment will not be considered earned wages or compensation for purposes of personability. This sign-on incentive recruitment program shall be subject to the availability of funds and other management factors as determined by the City Manager.

23. That for purposes of recognizing the service time of an employee (classified unclassified and/or contract) other than uniformed employees covered under collective bargaining agreements an amount that most closely approximates a two percent (2%) increase will be added to the base pay of each employee on the anniversary date five (5) years of service, two and one half percent (2.5%) on the anniversary date of ten (10) years of service, three percent (3%) on the anniversary date of fifteen (15) years of service, and three and one half percent (3.5%) on the anniversary date of twenty (20) years of service and four percent (4%) on the anniversary date of twenty five (25) years of service and four and one half percent (4.5%) on the anniversary date of thirty (30) years of service and five percent (5%) for any other five year incremental period on or beyond thirty five (35) years of service accrued by an employee.

24. That the City Manager be authorized to establish employee incentive program(s) subject to the availability of funds, and approve such administrative policies and procedures necessary for the inception and implementation of such programs:

(a) the wellness program in the City's health benefit plan for the amount established in each fiscal year's budget in an amount not to exceed \$150 per employee each month during the fiscal year, in accordance with the City Manager's administrative policy and shall include a component that allows City employees to earn up to one wellness day off annually (as designated in the administrative policy); and

(b) employees whose job specifications require a commercial driver's license or whose



work includes the tracking of specific safety criteria to be eligible for a payment not to exceed \$350 per employee each year based on the employee's accident-free driving record or established safety criteria for a period (i.e. quarterly, semi-annually, etc.) to be established in administrative policy and payable in increments based on such periods; and

(c) employees whose job specifications requires or may require a commercial driver's licenses may be eligible for additional pay of \$90 per pay period, provided that the employee must be in active status, their CDL in good standing, and otherwise in conformity with approved administrative CDL retention policies; and

(d) non-executive level employees will receive incentive pay of 10% of base salary while employed with the Office of the Comptroller (OTC). This incentive is only effective during their employment at OTC and otherwise in conformity with approved administrative OTC incentive pay policies; and

(e) one-time payments in an amount not to exceed \$100 (and any taxes due) for each employee who is assigned additional duties in serving on a Lean Six Sigma team and which the project demonstrates measurable cost avoidance or savings; and

(f) for perfect attendance in a 6month period established by administrative policy, cash payment of \$50 and the option to convert 8 hours of sick leave for personal business, as set forth in the administrative policy; and

(g) monthly payments prorated in an amount not to exceed 5% of current annual salary for each employee who is assigned additional responsibilities for completion of major project whose scope has broad citywide application.

(h) qualifying non-uniform employees will receive a lump sum not to exceed \$250 as part of an annual performance review as defined under the administrative policy.

(i) payments in an amount of \$90 per pay period for each employee whose job requires immunizations to ensure the health and safety of the employees and animals during their employment at Animal Services and the Zoo and otherwise in conformity with approved administrative ASD and Zoo infectious disease and/or incentive pay policies.

(j) A \$200 monthly incentive for all full-time, part-time, and temporary positions, to be distributed as follows:

1. Monthly payment of \$200 once a foster program has been established and the employee takes possession of the foster canine and maintains possession; and
2. An additional, one-time payment of \$100 to be disbursed once their foster canine is adopted to a "forever home".
3. This policy does not apply to the following:

- i. Subcontractors and/or independent consultants
- ii. Elected Officials

4. The Furry Canine Foster Program pilot shall be effective from May 15, 2023 through November 15, 2023.

5. The Foster incentive monthly payment shall be paid bi-weekly. The incentive will take effect in a pay period following the employee's having met the criteria designated in this Resolution and in accordance with the process established by the City's Human Resources Department.

6. The Foster incentive one-time payment shall be paid in a pay period following the employee's having met the criteria designated in this Resolution and in accordance with the process established by the City's Human Resources Department.

7. Employee must be an active employee on the date of payment.

8. This Foster incentive payment will not be considered earned wages or compensation for the purposes of pensionability.

25. That Appendix A, as required to be maintained by the Human Resources Director and approved by the City Council by the Classification and Compensation Plan, Ordinance 8064, as amended, shall be as established as set forth in Schedule D, for such time until the Council, by resolution and as provided in Ordinance 8064, should amend or further revise.

26. That the City Manager is hereby authorized to annually adopt a Tuition Assistance Policy, which provides for tuition assistance to qualified employees in accordance with the amount of funding established for such a program. Such policy may be amended as deemed necessary by the City Manager.

27. That based on the availability of funds, the City Manager is authorized to expend no more than \$100,000 from the budget to establish and implement an on-the-spot rewards program to provide small monetary awards (face value up to \$100) to recognize immediately extraordinary acts, accomplishments or contributions that are above and beyond the typical duties of the rewarded employee. On-the-spot rewards are not in lieu of merit increases or other salary increases based on sustained high-quality employee performance. An employee shall receive no more than two (2) monetary awards under this section per fiscal year.

28. That the City Manager is authorized through an administrative policy and procedure to approve Department Hybrid Staffing Plans, to provide options that promote and support a high quality of work life balance for City employees, while meeting the customer services needs of the community.

29. That the hotel occupancy taxes collected by the City shall be used by El Paso Convention and Performing Arts Center (Destination El Paso) and the Department of Museums and Cultural Affairs to

fund their respective operations in accordance with El Paso City Code and State law. The functions of the Plaza Theater, McKelligon Canyon shall be included with the functions of El Paso Convention and Performing Arts Center (Destination El Paso). Expenditures from said fund shall be made in accordance with their respective adopted budgets.

30. That the special additional hotel occupancy tax collected and deposited into the Venue Project Fund (as well as other amounts contained in such fund) shall be used by the City to pay its obligations under the Master Lease Agreement Relating to the Downtown Ballpark Venue Project between the City and the City of El Paso Downtown Development Corporation or other ballpark costs and such funds are appropriated accordingly.

31. That any travel expenditure for a City Council member that exceeds the FY 2024 City Council member's budget, including discretionary funds for the City Council Member's district, must be approved by the City Council and a funding source shall be identified by the City Council.

32. That City Council members must notify the City Manager or his/her designee of any expenditure from budgeted City Council Special Projects or Discretionary Accounts, so that City staff can maintain a current balance of the individual City Council Member's year-to-date expenditure for said accounts. Prior to the use of a P-Card for a proposed expenditure, City Council should identify the municipal purpose of the expenditure and the proposed expenditure should be reviewed and authorized by the City Manager or his/her designee in writing, subject to confirmation by the City Attorney's Office, or authorized by the City Council, prior to the expenditure. Per the Resolution dated November 8, 1994, that the allocation of discretionary funds requires City Council approval, except a District Representative may allocate discretionary funds up to \$1,000 or less for activities and purposes that are administrative in nature and are to be approved in the same nature as the general fund expenditures. The City Manager or his/her designee shall implement similar appropriate processes when utilizing discretionary funds through any other procurement or a reimbursement process. All P-Card transactions will be posted monthly to the City Council Agenda for notation and to the City's website to include the City Council member and their staff. Expenditures under this section shall adhere with all relevant city and state laws and policies.

33. That all obligations for the payment of money by City departments and agencies, including grantees, shall be made in accordance with procedures established by the City Manager or his/her designee.

34. That no employee or elected official shall incur an obligation for capital, supplies, wages, or otherwise, unless an adequate appropriation has been made in the budget to meet the obligation and said obligation has been incurred in accordance with the accounting, legal, budgetary, purchasing, and Human Resources policies and procedures of the City.

35. That the Full-Time Equivalent (FTE) positions funded by the FY 2024 Budget, and those listed in the Authorized Staffing Table, shall constitute the authorized FTE positions for each department. Requests for changes and additions shall be approved by the City Manager and his/her designee and shall show the impact on the FY 2024 Budget and the estimated impact on expenditures for FY 2025.

36. That any non-vacant classified employee position which is identified for abolishment upon adoption of the FY 2024 Budget, shall be funded until the earlier of October 14, 2023 or sufficient time for the Human Resources Department to carry out the provisions of the City Charter related to lay-offs.

37. That the City Manager is hereby authorized to transfer any amount in the Salary Reserve appropriation, personal services appropriations, contingency appropriations, capital acquisition appropriations between departments within the General Fund or an Enterprise Fund (to the extent permitted by law), whether it is non-uniformed or uniformed salary expense, or capital expense, as necessary in connection with closing the FY 2024.

38. That based on the availability of funds the City Manager or his/her designee shall transfer on a monthly basis \$12,500 from the cash balance of the Bridge Operations Fund to the Bridge Maintenance Fund; transfer on an annual basis revenue derived from ground lease franchises, not to exceed \$91,782 from the Bridge Operations Fund to the Bridge Maintenance Fund. Any remaining balance shall be transferred to the General Fund, except for the \$25,000 Unreserved Balance and any required cash, which must be maintained pursuant to any bridge revenue bond covenants or other debt financing.

39. That all non-expended appropriations in the General Fund and Enterprise Fund shall lapse at the end of FY 2024, unless reviewed and approved not to lapse by the City Manager or his/her designee.

40. That within forty-five (45) working days after the close of each fiscal quarter, the City Manager or his/her designee shall provide a quarterly report to City Council regarding the status and year-end projection of the budget.

41. That the City shall charge the maximum allowable interest rate and impose the maximum allowable penalty pursuant to State or Federal laws, on any amounts past due to the City. Any amounts that are one hundred twenty (120) days past due will be reported to the Credit Bureau, in accordance with State and Federal law, and will be turned over to the City Attorney or a collection agency for collection or the proper disposition.

42. That the annual parking meter revenue in account number 440200 (Parking Meter Revenue) may be allocated on a monthly basis to a restricted account called Plaza Theater Sinking Fund in the Debt Service Fund to satisfy debt requirements for the fiscal year, that the City Manager or his/her designee be authorized to appropriate additional funding from this account for the replacement of parking meters upon approval of the City Manager of a meter replacement program based on availability of funds in this account, and that all funds exceeding the debt service requirement and meter replacement capital requirements for the fiscal year be deposited to the General Fund.

43. That monies that the City receives from licenses, fees, fines, and other charges for services shall be analyzed to determine if the City is recovering the cost of providing such services. Recommendations shall be made to the City Manager or his/her designee for any revisions to licenses, fees, fines and other charges.

44. That appropriation control for expenditures shall be at the Object Level.
45. That expenditures shall be in accordance with the City of El Paso – Strategic Plan.
46. That Schedule A amends revenues and appropriations to the City Manager's filed budget; Schedule B amends staffing tables to the City Manager's filed budget and Schedule B-1 sets forth the employee classifications eligible for certification pay; Schedule C sets forth fees and formulas for calculating certain fees that are to be charged by the City for the goods and services it provides; Schedule D contains Appendix A, as referenced by the Classification and Compensation Plan, Ordinance 8064, as amended; and Schedule E sets forth the list of and approved budget for annualized computer software and hardware which may be purchased as a sole source; and Schedule F is the 2023 Tax Rate Calculation Worksheet included in accordance with Texas Tax Code Chapter 26. For any programs, activities, presentations, classes or services that have a fee range listed within Schedule C, the department head shall determine and charge a fee within the stated range for each particular activity, presentation, class or service in the amount that will recover the City's costs, as reviewed and approved by the City Manager or his/her designee. Any revisions or additions to the fees listed in Schedule C, or the process or formula used for setting fees, shall be approved by simple resolution of the City Council.
47. That the City Manager or his/her designee is authorized to determine when it is practicable for the City to accept payments by credit card of a fee, fine, court cost or other charge in accordance with City Ordinance No. 15051. Service charges added to the payment shall be in conformity with state statutory requirements and will be in such amount(s) as listed in Schedule C, provided that in the event that bank charges imposed on the City relating to credit card acceptance increase during the fiscal year, the City Manager is authorized to increase the service charge amount(s), so as to cover the City's increased costs.
48. That the Department of Aviation shall be authorized to collect a daily rental fee for space in their cargo buildings and daily terminal fees as set forth in Schedule C, and the department shall collect the fees authorized in prior resolutions of the City Council for hangars, tie-downs, storage, heavy aircraft parking and for public parking at the Airport in the amounts as set forth in Schedule C attached hereto and that Schedule C shall be the controlling resolution for the establishment of the specific amounts of these fees.
49. That the Department of Aviation's Foreign Trade Zone is authorized to collect fees to recover costs, as set forth in Schedule C, relating to duties in connection with (a) Blanket Admission - 214; (b) Direct Delivery Admission, Subsequent 214; (c) Application Fee, Subzone; (d) Application Fee, New General-Purpose Site (Minor Boundary Modification); (e) Application Fee, Expansion Site (Magnet); and (f) Alteration Request. The Department of Aviation's Foreign Trade Zone is also authorized to collect fees based on other changes as outlined in the Schedule C.
50. That in addition to City created programs, activities, presentations, classes ("City programs") and City produced or supported publications that are offered to the public in conjunction with the missions of the various departments for which the fees are separately established in Schedule C, the City Council authorizes City department directors to create and offer new City programs and

publications, on a trial or temporary basis, as may be of benefit to the public and as the directors may deem appropriate and within his/her department's capacity for providing new City programs or publications. The fee for participation in each such new City program or the cost to obtain such a publication shall be established in an amount that will recover the City's costs to present each such City Program or provide the publication, as reviewed and approved by the City Manager or his/her designee. The City Manager or his/her designee shall maintain a list of all fees approved pursuant to this paragraph, which shall be made available to the public.

51. That the City Council sets the level of City funding support to persons and organizations seeking such support for parades that fulfill a public purpose in accordance with the process, criteria and other provisions of Section 13.36.050 E of the City Code, in an amount not to exceed \$175,000, and that the City Manager is authorized to equitably allocate such funding among the qualified applicants and sign funding agreements with such applicants.

52. That the City Council sets the maximum level of funding for the Parks and Recreation Department's needs assessment scholarship program, as may be established by ordinance, in the amount of \$200,000, with a maximum benefit per child of \$150, for FY 2024. Receipt of scholarship funds for the Club Rec Program does not count towards the \$150 maximum per child limit.

53. That the City Council authorizes the conduct of the Holiday Parade and Tree Lighting as a program event within the Parks and Recreation Department; authorizes funding for the event as established within the City's adopted budget; authorizes the City Manager to determine and approve participation in the event by other City departments and personnel; and authorizes the Parks and Recreation Department to charge the entry fee as set forth in Schedule C to non-City persons and organizations who submit entries in the parade.

54. That the City Manager is authorized to revise appropriate budgets to provide for changes of functions and reorganization of departments approved by City Council, to include the transfer of functions, duties and related budgets between departments.

55. That the Director of Aviation be authorized to establish a Premium Parking program, as approved by the City Manager, at the airport for public parking at the premium fees set forth in Schedule C, which will allow parking spaces to be reserved in advance by members of the general public.

56. That the Director of Aviation be authorized to establish a program, as approved by the City Manager, at the airport whereby the Director or his/her designee may provide gratis airport parking passes as appropriate for the promotion of the airport as the premier gateway for air transportation for the El Paso region. The total value of all gratis parking passes provided under this program during FY 2024 shall not exceed \$2,000.

57. That the Director of Aviation be authorized to collect fees to recover costs for work completed by El Paso International Airport on behalf of airport tenants in the amounts set forth in Schedule C.

58. The Department of Aviation is authorized to collect fees to recover costs, as set forth in



Schedule C, relating to duties in connection with (a) conduct of criminal history back ground checks; (b) SIDA Badge issuance; (c) AOA Badge issuance; (d) AOA Badge renewal; (e) SIDA/Sterile area badge renewal; and (f) Reimbursement for Lost Not Returned Badges as listed on Schedule C.

59. That the environmental service franchise fee will be used to support the General Fund expenditures of the Streets and Maintenance department.

60. That the Department of Environmental Services is authorized to collect fee to recover costs, as set forth in Schedule C, related to safety articles sold upon request to members of the public accessing the Greater El Paso Landfill.

61. That the Department of Animal Services is authorized to collect fees to recover costs as set forth in Schedule C, related to the veterinary services provided at the City's spay and neuter clinic, for services provided at the clinic and shelter relating to the health and safety of animals, and for those services that are provided to the animal while at its facilities in order to bring the animal into compliance with the El Paso City Code's requirements. The Director of Animal Services is authorized to waive or reduce animal services fees in Schedule C, when appropriate and in line with their mission.

62. That the Department of Environmental Services is authorized to provide mulch/compost at the Citizen Collection Stations and at the Greater El Paso Landfill at no cost to citizens or commercial customers that pick up the mulch/compost and may collect a delivery fee from commercial customers requesting delivery, since the recycling of trees and other yard waste used to generate mulch/compost serves a health and public safety purpose because materials are diverted from the City's landfills and the useful life of the landfills is extended.

63. That the City Manager or his/her designee be authorized to negotiate, award and enter into agreements and other documents on behalf of the City for the annualized computer licenses and maintenance of software and hardware specified in **Schedule E**, and any software or hardware that are available only from one source pursuant to applicable laws, in amounts not to exceed the amounts in the FY 2024 approved budget and set forth in **Schedule E**; provided, however, that all such agreements are in compliance with law and shall be approved as to form by the City Attorney.

64. That the City Council will allow the Public Service Board and the El Paso Water Utilities to use fire hydrants in conjunction with requiring developer dedications or payments for the costs of fire hydrants and together with the value of the use of City right-of-way in conjunction with system operation and functions by the Public Service Board and the El Paso Water Utilities, they are in exchange for all charges and costs owed by the City for water used by the City for firefighting purposes, and this provision supersedes all prior resolutions of the City Council regarding this matter.

65. A City Council member's seat subject to election or re-election shall not expend any discretionary funds during the Lamé Duck period, which is the time period from the date of any City election until inauguration of those elected or certification of the results for those re-elected.

66. That the City Manager is authorized to establish or amend the budget for the Parkland

dedication fees special fund for FY 2024, provided that such funds are committed and used in compliance with applicable city ordinances.

67. That the City Manager may appropriate up to \$500,000 from the Fleet Internal Service Fund reserves for the Streets and Maintenance Department purchase of fuel and inventory items for the city fleet.

68. That the City Manager may allocate \$5,000,000 from the Pay for Futures fund for the use of the FY 2024 General Fund budget.

69. That the franchise fee paid by the El Paso Water Utilities in the amount not to exceed \$6,550,000.00 ("PSB Infrastructure Franchise Fee"), which compensates the City of El Paso for the use of city streets and rights of way for utility lines and wear and tear on City streets, will be allocated as follows: up to \$3,000,000.00 will be allocated to street maintenance and the remaining PSB Infrastructure Franchise Fee funds to the General Fund.

70. City Council establishes that the police department adopted budget was \$165,428,929 for FY 20-21, \$177,025,187 for FY 21-22, and \$192,249,635 for FY 22-23. The police department budget for FY 23-24 is hereby established to be \$205,161,844. Therefore, the City Council of the City of El Paso, Texas finds and declares that the City of El Paso is not a defunding municipality as provided in Chapter 109 of the Texas Local Government Code.

71. That the City Manager or his/her designee shall immediately file, or cause to be filed a true copy of the FY 2024 Budget and a copy of this Resolution in the offices of the City Clerk and the County Clerk of El Paso, and post the same on the City's website.

*[SIGNATURES BEGIN ON THE FOLLOWING PAGE]*



**PASSED AND APPROVED** this \_\_\_\_ day of August 2023.


**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leeser  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
for Russell T. Abeln  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
K. Nicole Cote, Managing Director  
Office of Management & Budget

**SCHEDULE A**  
**REVENUES AND EXPENDITURES**  
**CHANGES TO THE PROPOSED BUDGET FY 2024**  
**AS OF 08/08/2023**

Beginning Proposed All Funds Revenues/Expenditures 1,303,580,025

Beginning Proposed General Fund Revenue 559,726,957

Department	Division	Account	Account Description	Increase / (Decrease)
NON-DEPARTMENTAL	99999	401010	REAL PROPERTY TAX COLLECTIONS	8,415,967
	99999	411000	SALES TAX	2,004,705
	99999	411020	MIXED BEVERAGE TAX	200,000
	99999	420250	EL PASO WATER UTILITIES	1,633,580
	99999	420320	ELECTRIC COMPANY	1,339,215

Total Revisions to the General Fund Revenue 13,593,467

Total Revised General Fund Revenue 573,320,424

Beginning Proposed General Fund Expenditures 559,726,957

Department	Division	Account	Account Description	Increase / (Decrease)
INTERNAL AUDIT	12030	522150	OUTSIDECONTRACTS - NOC	100,000
COMMUNITY AND HUMAN DEVELOPMENT	71004	501XXX	VARIOUS SALARY ACCOUNTS	300,000
FIRE	22090	570000	INTERFUNDTRANSFERS (USES)	1,200,000
MAYOR AND COUNCIL	10000	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10010	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10020	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10030	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10040	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10050	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10060	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10070	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10090	501XXX	VARIOUS SALARY ACCOUNTS	1,266
NON-DEPARTMENTAL	99999	522150	OUTSIDECONTRACTS - NOC	200,000
	99999	544110	SALARYADJUSTMENT RESERVEEXPE	2,582,076
POLICE	21000	570000	INTERFUNDTRANSFERS (USES)	1,200,000
STREETS AND MAINTENANCE	31040	570000	INTERFUNDTRANSFERS (USES)	3,000,000
	32060	570000	INTERFUNDTRANSFERS (USES)	2,000,000
	32120	570000	INTERFUNDTRANSFERS (USES)	3,000,000

Total Revisions to the General Fund Expenditures 13,593,467

Total Revised General Fund Expenditures 573,320,424

Beginning Proposed Non-General Fund Revenue 743,853,069

Department	Division	Account	Account Description	Increase / (Decrease)
ECONOMIC DEVELOPMENT	48050	401010	REAL PROPERTY TAX COLLECTIONS	139,104
FIRE	22090	470000	INTERFUND TRANSFERS (SOURCES)	1,200,000
NON-DEPARTMENTAL	99999	401010	REAL PROPERTY TAX COLLECTIONS	(9,186,505)
POLICE	21000	470000	INTERFUND TRANSFERS (SOURCES)	1,200,000
STREETS AND MAINTENANCE	31040	470000	INTERFUND TRANSFERS (SOURCES)	3,000,000
	32060	470000	INTERFUND TRANSFERS (SOURCES)	2,000,000
	32120	470000	INTERFUND TRANSFERS (SOURCES)	3,000,000

Total Revisions to the Non-General Fund Revenue 1,352,598

Total Revised Non-General Fund Revenue 745,205,667

Total Revised All Funds Revenue 1,318,526,091

Beginning Proposed Non-General Fund Expenditures 743,853,069

Department	Division	Account	Account Description	Increase / (Decrease)
ECONOMIC DEVELOPMENT	48050	570020	FUND BALANCETRANSFERS (USES)	139,104
FIRE	22090	580062	AMBULANCES, FIRETRUCK, ASL	1,200,000
NON-DEPARTMENTAL	99999	522170	INTERLOCALAGREEMENTS	(3,385,424)
	99999	570000	INTERFUNDTRANSFERS (USES)	(1,120,805)
	99999	570020	FUND BALANCETRANSFERS (USES)	(4,680,277)
POLICE	21000	580290	HEAVY EQUIPMENT	1,200,000
STREETS AND MAINTENANCE	31040	532000	BUILDINGSFACILITIES MAINT REP	4,500,000
	31040	580060	CARS VANS LT TRKSMOTORCYCLE	(1,500,000)
	32060	580060	CARS VANS LT TRKSMOTORCYCLE	2,000,000
	32120	580290	HEAVY EQUIPMENT	3,000,000

Total Revisions to the Non-General Fund Expenditures 1,352,598

Total Revised Non-General Fund Expenditures 745,205,667

Total Revised All Funds Expenditures 1,318,526,091

**SCHEDULE B  
STAFFING TABLE  
CHANGES TO THE PROPOSED BUDGET FY 2024  
AS OF 08/08/2023**

DEPARTMENT	JOB CODE	TITLE		
<b>MAYOR AND COUNCIL</b>				
	U1765	Public Affairs Specialist	Delete	(1.00)
<b>POLICE</b>				
	11180	Research Assistant	Delete	(1.00)
	U8035	Crime Analyst	Add	1.00
<b>BEGINNING PROPOSED ALL FUNDS FTE's</b>				<b>7,219.78</b>
<b>TOTAL REVISIONS</b>				<b>(1.00)</b>
<b>REVISED ALL FUNDS FTE's</b>				<b><u>7,218.78</u></b>

## **SCHEDULE B1**

### **3.12 CERTIFICATION PAY**

A certification pay program is hereby established and the City Manager is authorized to determine if or when the program will be utilized, and when it shall cease. Employees who are receiving certification pay granted pursuant to Ordinance 8064, as amended, on the effective date of this ordinance shall continue to be eligible to receive such certification pay through August 31, 2012. Effective September 1, 2012 determinations of eligibility to receive certification pay will be made each year by the City Council at the recommendation of the City Manager in the annual budget resolution. Each year those employees who are eligible, if any, will be set forth in a schedule attached to the annual budget resolution. The purpose of the program is to provide an incentive to employees to earn and maintain certifications that can be used in the effective and efficient delivery of core business services. (Passed 02/24/09 and Amended 3/6/12)

A) **Eligibility.** Employees in the following job classifications are eligible to receive certification pay:

- 13320 Civil Engineer Associate
- 13370 Electrical Engineering Associate
- 13570 Mechanical Engineering Associate
- 13815 Engineering Lead Technician
- 13820 Engineering Senior Technician
- 13830 Engineering Technician
- 17130 Chief Building Inspector
- 17222 Building Inspector Supervisor
- 17215 Building Combination Inspector Supervisor
- 17235 Building Inspector
- 17225 Building Combination Inspector
- 17230 Electrical Inspector Supervisor
- 17240 Electrical Inspector
- 17220 Mechanical & Plumbing Inspector Supervisor
- 17260 Plumbing Inspector
- 17270 Mechanical Inspector
- 17280 Landscape Inspector
- 17340 Chief Plans Examiner
- 17343 Senior Plans Examiner
- 17350 Building Plans Examiner
- 17365 Building Inspector / Plans Examiner
- 17385 Mechanical & Plumbing Plans Examiner
- 17370 Electrical Plans Examiner
- 17380 Landscape Plans Examiner

B) **Listing of Approved Certificates.**  
The following certifications are the only recognized certificates eligible for payment of certification pay:

- Commercial Building Inspector
- Commercial Electrical Inspector
- Commercial Plumbing Inspector
- Commercial Mechanical Inspector
- Building Plans Examiner
- Electrical Plans Inspector
- Mechanical Plans Examiner
- Plumbing Plans Examiner
- Residential Combination Inspector
- Residential Plan Examiner
- Commercial Combination Inspector
- Accessibility Inspector/Plans Examiner
- Commercial Energy Inspector
- Residential Energy Inspector/Plans Examiner
- Certified Building Official
- Fire Inspector I
- Fire Inspector II
- Fire Plans Examiner
- Green Building Technologies

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1	All Departments	Public Information Act	Paper Records-Standard size(50 or fewer pgs.) +postage and shipping or fax charge.	\$0.10
2	All Departments	Public Information Act	Paper Records-Standard size(50+ pgs.) + personnel charge, overhead charge, actual misc. supplies, postage and shipping or fax charge	\$0.10
3	All Departments	Public Information Act	<b>Paper Records-non standard size</b>	
4	All Departments	Public Information Act	<b>Blue prints</b>	
5	All Departments	Public Information Act	18" x 24"	\$1.60
6	All Departments	Public Information Act	24" x 36"	\$1.80
7	All Departments	Public Information Act	30" x 42"	\$2.00
8	All Departments	Public Information Act	42" x 4"	\$2.00
9	All Departments	Public Information Act	42" x 5"	\$2.20
10	All Departments	Public Information Act	42" x 6"	\$2.40
11	All Departments	Public Information Act	42" x 7"	\$2.60
12	All Departments	Public Information Act	42" x 8"	\$2.80
13	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>	
14	All Departments	Public Information Act	<b>Large Bond Copies</b>	
15	All Departments	Public Information Act	12" x 18"	\$1.10
16	All Departments	Public Information Act	18" x 24"	\$1.10
17	All Departments	Public Information Act	24" x 36"	\$1.70
18	All Departments	Public Information Act	42" x 30"	\$1.70
19	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>	
20	All Departments	Public Information Act	<b>Vellum copies</b>	
21	All Departments	Public Information Act	24" x 36"	\$2.45
22	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>	
23	All Departments	Public Information Act	Other non standard size copies (per page)	\$0.50
24	All Departments	Public Information Act	<b>+ personnel charge, overhead charge, postage, shipping, and misc. supplies</b>	
25	All Departments	Public Information Act	<b>Photographs (Police Department)</b>	
26	All Departments	Public Information Act	4" x 5" color print	\$2.15
27	All Departments	Public Information Act	each additional print	\$0.95
28	All Departments	Public Information Act	5" x 7" color print	\$2.20
29	All Departments	Public Information Act	each additional print	\$1.00
30	All Departments	Public Information Act	8" x 10" color print	\$2.40
31	All Departments	Public Information Act	each additional print	\$1.20
32	All Departments	Public Information Act	Polaroid color print	\$2.75
33	All Departments	Public Information Act	each additional print	\$1.55
34	All Departments	Public Information Act	4" x 5" black & white print	\$3.00
35	All Departments	Public Information Act	each additional print	\$1.80
36	All Departments	Public Information Act	5" x 7" black & white print	\$3.25
37	All Departments	Public Information Act	each additional print	\$2.05
38	All Departments	Public Information Act	8" x 10" black & white print	\$3.50
39	All Departments	Public Information Act	each additional print	\$2.30
40	All Departments	Public Information Act	4" x 5" black & white mug	\$3.20
41	All Departments	Public Information Act	each additional print	\$2.00
42	All Departments	Public Information Act	Polaroid black & white	\$2.35
43	All Departments	Public Information Act	each additional print	\$1.15
44	All Departments	Public Information Act	<b>+postage, shipping, misc. supplies</b>	
45	All Departments	Public Information Act	<b>Computer and electronic document imaging printouts</b>	
46	All Departments	Public Information Act	Standard size + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling	\$0.10
47	All Departments	Public Information Act	Non-standard size + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling	\$0.50
48	All Departments	Public Information Act	<b>Plotter media documents: + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling</b>	
49	All Departments	Public Information Act	8 1/2" x 11" prints	\$0.24
50	All Departments	Public Information Act	11" x 17" prints	\$0.24
51	All Departments	Public Information Act	18" x 24" prints	\$0.48
52	All Departments	Public Information Act	24" x 36" prints	\$0.72
53	All Departments	Public Information Act	36" x 42" prints	\$0.96
54	All Departments	Public Information Act	<b>Non-standard copies (microfilm, microfiche) + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling</b>	
55	All Departments	Public Information Act	Standard	\$0.10
56	All Departments	Public Information Act	Non-standard	\$0.50
57	All Departments	Public Information Act	<b>Media charge+ personnel, overhead charge, computer resources, computer programming, misc. supplies, postage and handling</b>	
58	All Departments	Public Information Act	Diskette	\$1.00
59	All Departments	Public Information Act	<b>Computer magnetic tape</b>	
60	All Departments	Public Information Act	4mm	\$13.50
61	All Departments	Public Information Act	8mm	\$12.00
62	All Departments	Public Information Act	9-track	\$11.00
63	All Departments	Public Information Act	<b>Data cartridge</b>	
64	All Departments	Public Information Act	2000 series	\$17.50
65	All Departments	Public Information Act	3000 series	\$20.00
66	All Departments	Public Information Act	6000 series	\$25.00
67	All Departments	Public Information Act	9000 series	\$35.00
68	All Departments	Public Information Act	600A	\$20.00
69	All Departments	Public Information Act	<b>Tape Cartridge</b>	
70	All Departments	Public Information Act	250 MB	\$38.00
71	All Departments	Public Information Act	525 MB	\$45.00
72	All Departments	Public Information Act	VHS video cassette	\$2.50

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
73	All Departments	Public Information Act	audio cassette	\$1.00
74	All Departments	Public Information Act	<b>Mylar</b>	
75	All Departments	Public Information Act	3 mil / per linear feet	\$0.85
76	All Departments	Public Information Act	4 mil / per linear feet	\$1.10
77	All Departments	Public Information Act	5 mil / per linear feet	\$1.35
78	All Departments	Public Information Act	Street code book	\$29.30
79	All Departments	Computer programming charge		\$26.00/hour
80	All Departments	Type of system	Mainframe	\$10.00/minute; \$0.17/second
81	All Departments	Type of system	Midrange	\$1.50/minute; \$0.03/second
82	All Departments	Type of system	Client/Server	\$2.20/hour; \$0.04/minute
83	All Departments	Type of system	PC or LAN	\$1.00/hour; \$0.02/minute
84	All Departments	Fax charge	Local transmission	\$0.10 per page
85	All Departments	Fax charge	Long distance within 915 area code	\$0.50 per page
86	All Departments	Fax charge	Long distance outside 915 area code	\$1.00 per page
87	All Departments	Overhead charge	Includes the cost of depreciation	\$3.00/hour; \$0.05/minute
88	All Departments	Personnel charge	See ordinance for guidance in how to assess this charge.	\$15.00/hour; \$0.25/minute
89	All Departments	Notary fees	Administering an oath or affirmation with certificate and seal	\$6.00
90	All Departments	Notary fees	A certificate under seal not otherwise provided for.	\$6.00
91	All Departments	Notary fees	A copy of a record or paper in the notary public's office.	\$0.50 for each page
92	All Departments	Notary fees	Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$6.00
93	All Departments	Credit Card Fee	City-wide credit card fee	1.98%
94	All Departments	Administrative Fee	Administrative cost to prepare liens.	\$100.00 charge for preparation of lien and the release of lien
95	<b>Municipal Court</b>	<b>Credit Card Fee/ E-check</b>	<b>Municipal Court transactions</b>	4.00%
96	Municipal Court	Parking Forfeits / Fines	<b>GROUP A</b>	
97	Municipal Court	Parking Forfeits / Fines	521 Expired Meter	\$25.00
98	Municipal Court	Parking Forfeits / Fines	503 Overtime Limit	\$25.00
99	Municipal Court	Parking Forfeits / Fines	524 Hotel Zone-Parking	\$25.00
100	Municipal Court	Parking Forfeits / Fines	512 Airport Limousine Zone	\$25.00
101	Municipal Court	Parking Forfeits / Fines	526 Protruding into Buffer Zone	\$25.00
102	Municipal Court	Parking Forfeits / Fines	504 Park on Bus or Taxi Stand	\$25.00
103	Municipal Court	Parking Forfeits / Fines	525 Other Overtime - Contrary to Sign	\$25.00
104	Municipal Court	Parking Forfeits / Fines	530 Passenger Loading Zone	\$25.00
105	Municipal Court	Parking Forfeits / Fines	532 Loading Zone: General over 30 minutes	\$25.00
106	Municipal Court	Parking Forfeits / Fines	533 Loading Zone: Commercial over 30 minutes	\$25.00
107	Municipal Court	Parking Forfeits / Fines	534 More than one meter space	\$25.00
108	Municipal Court	Parking Forfeits / Fines	535 Over 18" from Curb/Improper Proximity to Curb	\$25.00
109	Municipal Court	Parking Forfeits / Fines	536 Loading Zone: Not commercial vehicle	\$25.00
110	Municipal Court	Parking Forfeits / Fines	556 Within 30' of Stop Sign/ Stop Light	\$25.00
111	Municipal Court	Parking Forfeits / Fines	564 Park-Funeral Zone	\$25.00
112	Municipal Court	Parking Forfeits / Fines	567 Reserved Parking Space	\$25.00
113	Municipal Court	Parking Forfeits / Fines	591 Police/Police Motorcycle Zone	\$25.00
114	Municipal Court	Parking Forfeits / Fines	570 Alley-General Traffic Dist/Five Points/Not Loading	\$25.00
115	Municipal Court	Parking Forfeits / Fines	571 Airport-Contrary to Signs or Markings	\$25.00
116	Municipal Court	Parking Forfeits / Fines	572 Airport-Loading in Front of Terminal	\$25.00
117	Municipal Court	Parking Forfeits / Fines	573 Airport-West of Terminal w/o Authorization	\$25.00
118	Municipal Court	Parking Forfeits / Fines	Boot Fee	\$50.00
119	Municipal Court	Parking Forfeits / Fines	<b>GROUP B</b>	
120	Municipal Court	Parking Forfeits / Fines	551 Double Parking	\$55.00
121	Municipal Court	Parking Forfeits / Fines	552 Wrong Side of street	\$55.00
122	Municipal Court	Parking Forfeits / Fines	553 No Parking Zone	\$55.00
123	Municipal Court	Parking Forfeits / Fines	574 Contrary to Angle Parking Signs	\$55.00
124	Municipal Court	Parking Forfeits / Fines	592 Back-in Angled Parking Only	\$55.00
125	Municipal Court	Parking Forfeits / Fines	575 Alongside/Opposite Street Excavation	\$55.00
126	Municipal Court	Parking Forfeits / Fines	576 Violation of Street Cleaning/Construction of Signs	\$55.00
127	Municipal Court	Parking Forfeits / Fines	577 Violation of Official Sign Prohibiting Parking	\$55.00
128	Municipal Court	Parking Forfeits / Fines	578 News Media Zone	\$55.00
129	Municipal Court	Parking Forfeits / Fines	579 Inspection Zone	\$55.00
130	Municipal Court	Parking Forfeits / Fines	580 Covered Meter	\$55.00
131	Municipal Court	Parking Forfeits / Fines	581 In Violation of Sign/Adjacent to School	\$55.00
132	Municipal Court	Parking Forfeits / Fines	582 In Violation of Sign/Narrow Street	\$55.00
133	Municipal Court	Parking Forfeits / Fines	583 In Violation of Sign/One-Way Street	\$55.00
134	Municipal Court	Parking Forfeits / Fines	584 Temporary No Parking Zone	\$55.00
135	Municipal Court	Parking Forfeits / Fines	585 Adjacent to Safety Zone	\$55.00
136	Municipal Court	Parking Forfeits / Fines	586 Yellow Curb Markings	\$55.00
137	Municipal Court	Parking Forfeits / Fines	587 In-Designated Bike Lanes	\$55.00
138	Municipal Court	Parking Forfeits / Fines	508 Parking within 20' of Fire Station	\$55.00
139	Municipal Court	Parking Forfeits / Fines	509 Parking within 50' of Railroad Crossing	\$55.00
140	Municipal Court	Parking Forfeits / Fines	548 Easement/Parkway	\$55.00
141	Municipal Court	Parking Forfeits / Fines	559 Parking on Sidewalk	\$55.00
142	Municipal Court	Parking Forfeits / Fines	560 Parking on crosswalk/w 20' crosswalk	\$55.00
143	Municipal Court	Parking Forfeits / Fines	561 Parking within 15' of Fire Hydrant	\$55.00
144	Municipal Court	Parking Forfeits / Fines	562 Obstruct by Improper Parking (alley)	\$55.00
145	Municipal Court	Parking Forfeits / Fines	563 Blocking Driveway	\$55.00
146	Municipal Court	Parking Forfeits / Fines	565 Parking on Median	\$55.00
147	Municipal Court	Parking Forfeits / Fines	568 Parking on Bridge	\$55.00
148	Municipal Court	Parking Forfeits / Fines	569 In Alleys Contrary to Sign	\$55.00
149	Municipal Court	Parking Forfeits / Fines	<b>GROUP C</b>	
150	Municipal Court	Parking Forfeits / Fines	555 Fire Lane	\$150.00
151	Municipal Court	Parking Forfeits / Fines	589 Hazardous/Congested Place	\$150.00
152	Municipal Court	Parking Forfeits / Fines	590 Within Intersection	\$150.00
153	Municipal Court	Parking Forfeits / Fines	<b>GROUP D</b>	
154	Municipal Court	Parking Forfeits / Fines	549/550/554 Handicapped Zone/No Permit/Blocking	\$275.00
155	Municipal Court	Parking Forfeits / Fines	<b>GROUP E</b>	
156	Municipal Court	Parking Forfeits / Fines	502 Parking Prohibited / Oversize	\$225.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Proposed Fees
157	Municipal Court	Parking Forfeits / Fines	GROUP F	
158	Municipal Court	Parking Forfeits / Fines	510 Parking on City Property	\$100.00
159	Municipal Court	Parking Forfeits / Fines	511 In R-O-W Washing, Repairing Vehicle	\$100.00
160	Municipal Court	Prohibition of gatherings involving underage drinking	1st offence	\$250.00
161	Municipal Court	Prohibition of gatherings involving underage drinking	2nd offence	\$500.00
162	Municipal Court	Prohibition of gatherings involving underage drinking	3rd offence	\$1,000.00
163	Municipal Court	Administrative Fee - Dismissal	If a person provides proof that she or he cured the violation prior to the first court appearance.	\$10.00
164	Municipal Court	Certified Copies	Certified Copies	\$6.00
165	Municipal Court	Judicial Fees	Video and Audio Recording	(E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
166	Municipal Court	Judicial Fees	Municipal Court Documents / Electronic Reports/ Court Records Research - (minimum of 15 minutes)	Standard paper copy: \$0.10 per page; plus (E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (A) For programming: \$28.50 per hour (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
167	Municipal Court	Judicial Fees	Computer and electronic document imaging printouts	Standard paper copy: \$0.10 per page plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
168	Police	Fingerprints for Identification	Fingerprint Cards	\$10/per card Plus applicable Technology Fee
169	Police	Abandoned Auto	Owner/lien holder notification of abandoned vehicle at Vehicle Storage Facilities	\$10.00
170	Police	Taxi Cab Operator Permits	Taxi Cab Zone Permit Other Than Airport	\$250 plus applicable technology fee
171	Police	Driverless Rental Fee	Rental Car Operation Fee	\$300 plus applicable technology fee
172	Police	Alarm License	Security Alarm	3 Years \$69.00 plus applicable technology fee
173	Police	Alarm License	Signal Line from Banks	\$100 plus applicable technology fee
174	Police	Abandoned Auto	Towing- Light Duty vehicle gross weight less than 10,000lbs	\$100.00/ tow
175	Police	Abandoned Auto	Towing- Medium Duty vehicle gross weight is > 10,000lbs and < 25,000lbs	\$350.00/ tow
176	Police	Abandoned Auto	Towing- Heavy Duty vehicle gross weight more than 25,000lbs	\$450.00/ tow
177	Police	Impound Fee	Impound fee for storage management entity for vehicle security to PD to defray costs associated with police-ordered tows	\$20.00
178	Police	Abandoned Auto	Registered Letter of Notification	\$50.00
179	Police	Abandoned Auto	Storage, Vehicles 25' or Less in Length	\$20.00/day, including day of pick up
180	Police	Abandoned Auto	Storage, Vehicles Over 25' in Length	\$35.00/day, including day of pick up
181	Police	Towing Services Facilitation Fee	Impound Facility Fee	\$20.00
182	Police	Transportation-for-hire	Operating Authority Permit Fee	\$300 plus applicable technology fee
183	Police	Transportation-for-hire	Operating Authority Permit Fee (Alternative Vehicles)	\$130 plus applicable technology fee
184	Police	Transportation-for-hire	International Vehicle Permit	\$40 plus applicable technology fee
185	Police	Annual License Fee	Public Swimming Pool-Annual	\$275 plus applicable tech fee
186	Police	Bi-Annual License Fee	Public Swimming Pool-Bi-Annual	\$550 plus applicable tech fee
187	Police	Annual License Fee	Spas-annual	\$175 plus applicable tech fee
188	Police	Bi-Annual License Fee	Spas-bi-annual	\$350 plus applicable tech fee
189	Police	Re-Inspection Fee	Public Swimming Pool Or Public Spa Fee Per Inspection	\$175 plus applicable tech fee
190	Police	Water Sampling Fee	Water Sampling of Public Swimming Pools and Public Spas	\$100 plus lab fees, plus applicable tech fee
191	Police	Temporary License	Above Ground Public Pool (Per Pool)	\$125.00 plus applicable tech fee
192	Police	Temporary License	Above Ground Spa (Per Spa)	\$125.00 plus applicable tech fee
193	Police	Application Fee	Tattoo Studio Application Fee	\$60.00 Per Application, plus applicable tech fee
194	Police	Studio Registration Fee	Tattoo and Body Art - Biennial	2 Year \$300.00 or \$12.50, per month for terms of less than two years, plus applicable tech fee
195	Police	Re-Inspection Fee	Tattoo and Body Art - Studio Re-inspection	\$45.00 Per Re-inspection, plus applicable tech fee
196	Police	Artist License Fee	Tattoo and Body Art - Annual	\$65.00, plus applicable tech fee
197	Police	Re-Inspection Fee	Tattoo and Body Art -Artist	\$40.00 Per Re-inspection, plus applicable tech fee
198	Police	Annual License Fee	Laundries - Annual	\$175.00, plus applicable tech fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Proposed Fees
199	Police	Bi-Annual License Fee	Laundries - Bi-Annual	\$350.00, plus applicable tech fee
200	Police	Re-Inspection Fee	Laundries	\$125.00, plus applicable tech fee
201	Police	Convenience Store Registration	Initial Registration, Inspection, Certificate and Decal	\$147.00
202	Police	Convenience Store Inspection	Re-inspection only	\$27.00
203	Police	Convenience Store Inspection	Renewal Inspection, Certificate and Decal	\$144.00
204	Fire	Ambulance Service Revenue	Base charge	\$855.00
205	Fire	Ambulance Service Revenue	Additional fee above the base charges	\$33.00
206	Fire	Ambulance Service Revenue	Specialty Care Transports (SCT)	\$850.00
207	Fire	Ambulance Service Revenue	Hazmat scene, per hour per unit	\$775.00 per unit assigned
208	Fire	Ambulance Service Revenue	Comsar rescue/search, per hour per unit	\$165 per hour per unit
209	Fire	Ambulance Service Revenue	Mileage	\$15.00 per mile
210	Fire	Ambulance Service Revenue	Response fee	\$143.00
211	Fire	Ambulance Service Revenue	Scene care	\$65.00
212	Fire	Ambulance Service Revenue	Standby	\$775 per hour contracted, without contract
213	Fire	Fire Licenses	Aerosol products	\$125 Plus applicable Tech fee
214	Fire	Fire Licenses	Amusement buildings	\$125 Plus applicable Tech fee
215	Fire	Fire Licenses	Aviation facilities	\$125 Plus applicable Tech fee
216	Fire	Fire Licenses	Carbon dioxide systems used in beverage dispensing applications	\$125 Plus applicable Tech fee
217	Fire	Fire Licenses	Carnivals and fairs	\$125 Plus applicable Tech fee
218	Fire	Fire Licenses	Cellulose nitrate film	\$125 Plus applicable Tech fee
219	Fire	Fire Licenses	Combustible dust-producing operations	\$125 Plus applicable Tech fee
220	Fire	Fire Licenses	Combustible fibers	\$125 Plus applicable Tech fee
221	Fire	Fire Licenses	Compressed gases	\$125 Plus applicable Tech fee
222	Fire	Fire Licenses	Covered and open mall buildings	\$125 Plus applicable Tech fee
223	Fire	Fire Licenses	Cryogenic fluids	\$125 Plus applicable Tech fee
224	Fire	Fire Licenses	Cutting and welding	\$125 Plus applicable Tech fee
225	Fire	Fire Licenses	Dry Cleaning	\$125 Plus applicable Tech fee
226	Fire	Fire Licenses	Exhibits and trade shows	\$125 Plus applicable Tech fee
227	Fire	Fire Licenses	Explosives	\$150 Plus applicable Tech fee
228	Fire	Fire Licenses	Fire hydrants and valves	\$150 Plus applicable Tech fee
229	Fire	Fire Licenses	Flammable and combustible liquids	\$125 Plus applicable Tech fee
230	Fire	Fire Licenses	Floor finishing	\$125 Plus applicable Tech fee
231	Fire	Fire Licenses	Fruit and crop ripening	\$125 Plus applicable Tech fee
232	Fire	Fire Licenses	Fumigation and thermal insecticidal fogging	\$125 Plus applicable Tech fee
233	Fire	Fire Licenses	Hazardous materials	\$205 Plus applicable Tech fee
234	Fire	Fire Licenses	HPM facilities	\$205 Plus applicable Tech fee
235	Fire	Fire Licenses	High piled storage 501-2500	501-2,500 sq. ft... - \$72.00 Plus applicable Tech fee
236	Fire	Fire Licenses	High piled storage 2,501-12,000	2,501-12,000 sq. ft... - \$144.00 Plus applicable Tech fee
237	Fire	Fire Licenses	High piled storage (over 12,000 sq. ft.)	>12,000 sq. ft... - \$216.00 Plus applicable Tech fee
238	Fire	Fire Licenses	Hot Work Operations	\$125 Plus applicable Tech fee
239	Fire	Fire Licenses	Industrial ovens	\$125 Plus applicable Tech fee
240	Fire	Fire Licenses	Lumber yards and woodworking plants	\$125 Plus applicable Tech fee
241	Fire	Fire Licenses	Liquid or gas-fueled vehicles or equipment in assembly buildings	\$125 Plus applicable Tech fee
242	Fire	Fire Licenses	LP gas	\$125 Plus applicable Tech fee
243	Fire	Fire Licenses	Magnesium	\$125 Plus applicable Tech fee
244	Fire	Fire Licenses	Miscellaneous combustible storage	\$125 Plus applicable Tech fee
245	Fire	Fire Licenses	Motor fuel-dispensing facilities	\$125 Plus applicable Tech fee
246	Fire	Fire Licenses	Open Burning	\$125 Plus applicable Tech fee
247	Fire	Fire Licenses	Open flames and torches	\$125 Plus applicable Tech fee
248	Fire	Fire Licenses	Open flames and candles	\$125 Plus applicable Tech fee
249	Fire	Fire Licenses	Organic coatings	\$125 Plus applicable Tech fee
250	Fire	Fire Licenses	Places of assembly	\$125 Plus applicable Tech fee
251	Fire	Fire Licenses	Private fire hydrants	\$150 Plus applicable Tech fee
252	Fire	Fire Licenses	Pyrotechnic special effects material	\$150 Plus applicable Tech fee
253	Fire	Fire Licenses	Pyroxylin plastics	\$125 Plus applicable Tech fee
254	Fire	Fire Licenses	Refrigeration equipment	\$125 Plus applicable Tech fee
255	Fire	Fire Licenses	Repair garages and motor fuel-dispensing facilities	\$125 Plus applicable Tech fee
256	Fire	Fire Licenses	Rooftop heliports	\$125 Plus applicable Tech fee
257	Fire	Fire Licenses	Spraying or dipping	\$125 Plus applicable Tech fee
258	Fire	Fire Licenses	Storage of scrap tires and tire byproducts	\$125 Plus applicable Tech fee
259	Fire	Fire Licenses	Temporary membrane, structures, tents and canopies	\$125 Plus applicable Tech fee
260	Fire	Fire Licenses	Tire-rebuilding plants	\$125 Plus applicable Tech fee
261	Fire	Fire Licenses	Waste handling	\$125 Plus applicable Tech fee
262	Fire	Fire Licenses	Wood products	\$125 Plus applicable Tech fee
263	Fire	Fire Licenses	Blasting operations	\$125 Plus applicable Tech fee
264	Fire	Fire Licenses	Commercial Day Care Facilities-Children	\$125 Plus applicable Tech fee
265	Fire	Fire Licenses	For Use Permit	\$125 Plus applicable Tech fee



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
266	Fire	Fire Licenses	Outside storage of Combustible material permit	\$125 Plus applicable Tech fee
267	Fire	Fire Service Fee	Re-Inspection Fee	\$72.00 flat rate Plus applicable Tech fee
268	Fire	Fire Service Fee	Investigation/Inspection/Fire watch/standby Fees-other than regular duty hours (Reimbursed Overtime)	\$92.00/hr.(2hr. Min) per ea. Fire Investigator/Inspector Plus applicable Tech fee
269	Fire	Fire Service Fee	Investigation/Inspection Fees-during regular duty hours	\$72.00/hr. Plus applicable Tech fee
270	Fire	Fire Service Fee	Fire Hydrant Flow Request (FHFR)	\$72.00/hr.(2hr. Min) per ea. Fire personnel Plus applicable Tech fee
271	Fire	Fire Service Fee	Fire Watch/Standby-during regular duty hours	\$72.00/hr. Plus applicable Tech fee
272	Fire	Fire Service Fee	Site Assessment (consultation)	\$75.00 flat rate Plus applicable Tech fee
273	Fire	Fire Service Fee	Non-Regulatory Inspections	\$72.00/hr. Plus applicable Tech fee
274	Fire	Fire Service Fee	Commercial Safety Training	\$72.00 flat rate Plus applicable Tech fee
275	Fire	Fire Service Fee	Fire Plan Review by Appointment	\$146.00/hr. Plus applicable Tech fee
276	Fire	Fire Service Fee	Fire Systems/Plan Review	\$72.00/hr. Plus applicable Tech fee
277	Fire	Fire Service Fee	Fire Systems Initial Acceptance Test	\$72.00/hr. Plus applicable Tech fee
278	Fire	Fire Service Fee	Building Permit Fire Final (BLD) Fee	\$72.00/hr. Plus applicable Tech fee
279	Fire	Fire Service Fee	Expedited Services Fees-Site Inspections	\$144.00 initial (2hr. Min.); \$72.00/hr. thereafter Plus applicable Tech fee
280	International Bridges	Parking Meters	Meter Rentals	\$20.00
281	International Bridges	Parking Meters	Payments with Credit or Debit Card - to include Parking fee and convenience fee	MINIMUM Payment of \$1.03/1st hour then \$1.00/hour for additional time
282	International Bridges	Parking Meters	Administrative Fee Per Rental	\$35.00
283	International Bridges	Toll for International Bridges	Tolls Charge Pedestrian, three years or older	\$0.50
284	International Bridges	Toll for International Bridges	Tolls Charge, Bicycle	\$0.50
285	International Bridges	Toll for International Bridges	Toll Charge, Motorcycle - Pre-Paid	\$3.00
286	International Bridges	Toll for International Bridges	Toll Charge, Motorcycle - Cash at booth	\$3.50
287	International Bridges	Toll for International Bridges	Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Pre-Paid	\$3.00
288	International Bridges	Toll for International Bridges	Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Cash at booth	\$3.50
289	International Bridges	Toll for International Bridges	Extra Axle for automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Pre-Paid	\$1.50
290	International Bridges	Toll for International Bridges	Extra Axle for automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Cash at booth	\$1.75
291	International Bridges	Toll for International Bridges	Tolls Charge Commercial Trucks, Buses (a motor vehicle used to transport persons and designed to accommodate more than 10 passengers, including the operator), Motor Homes, Tractors, Commercial Towed Trailers - Pre-Paid	\$4.00 per axle
292	International Bridges	Toll for International Bridges	Tolls Charge Commercial Trucks, Buses (a motor vehicle used to transport persons and designed to accommodate more than 10 passengers, including the operator), Motor Homes, Tractors, Commercial Towed Trailers - Cash at booth	\$4.50 per axle
293	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton - Pre-paid	\$4.00 per axle
294	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton - Cash at booth	\$4.50 per axle
295	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks, or any other vehicle using the Zaragoza Commercial Bridge - Pre-Paid	\$4.00 per axle
296	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks, or any other vehicle using the Zaragoza Commercial Bridge - Cash at booth	\$4.50 per axle
297	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles - Pre-paid	Between \$5.00 and \$3.00
298	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles - Cash at booth	Between \$5.50 and \$3.50
299	International Bridges	Toll for International Bridges	Tolls Charge, Empty 2-axle Commercial Box Truck - Pre-paid	Between \$5.00 and \$3.00
300	International Bridges	Toll for International Bridges	Tolls Charge, Empty 2-axle Commercial Box Truck - Cash at booth	Between \$5.50 and \$3.50
301	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more - Pre-paid	Between \$7.50 and \$4.00
302	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more - Cash at booth	Between \$8.00 and \$4.50
303	International Bridges	Toll for International Bridges	Tolls Charge, Empty Commercial Box Truck, 3 axles or more - Pre-paid	Between \$7.50 and \$4.00
304	International Bridges	Toll for International Bridges	Tolls Charge, Empty Commercial Box Truck, 3 axles or more - Cash at Booth	Between \$8.00 and \$4.50
305	International Bridges	Toll for International Bridges	AVI RFID - Replacement Fee	\$7.00
306	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of less than Three Days	\$17.00 plus applicable Technology Fee
307	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of three to 15 days	\$50.00 plus applicable Technology Fee
308	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of 16 to 30 days	\$160.00 plus applicable Technology Fee
309	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-fee for each month after first 30 days	\$90.00 plus applicable Technology Fee
310	Streets and Maintenance	Temporary Traffic Control	City Placement of Traffic control devices	\$100.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
311	Streets and Maintenance	Temporary Traffic Control	Noncompliance Correction	\$100.00
312	Streets and Maintenance	Temporary Traffic Control	Lane/sidewalk rental (after expiration of permit)	\$100.00
313	Streets and Maintenance	Film Permit	Use of City ROW or facility not to exceed 48 hours for filmmaking event	\$40.00
314	Streets and Maintenance	Residential Parking	Application to impose parking restrictions within a district	\$30.00 Plus applicable Tech fee - Restriction/Boundary Modification; \$25.00 Plus applicable Tech Fee - Dissolution of restriction or district
315	Streets and Maintenance	Residential Parking	Application to dissolve parking restrictions within a district	\$25.00 Plus applicable Tech fee
316	Streets and Maintenance	Residential Parking	New resident permit	\$10.00 Plus applicable Tech fee
317	Streets and Maintenance	Residential Parking	Annual resident parking permit	\$10.00 Plus applicable Tech fee
318	Streets and Maintenance	Residential Parking	Annual owner's parking permit	\$10.00 Plus applicable Tech fee
319	Streets and Maintenance	Residential Parking	Annual visitor parking permit	\$10.00 Plus applicable Tech fee
320	Streets and Maintenance	Residential Parking	Annual renewal fee	\$10.00 Plus applicable Tech fee
321	Streets and Maintenance	Residential Parking	Annual Renewal Fee (when paid via internet beginning in 2010)	\$5.00 Plus applicable Tech fee
322	Streets and Maintenance	Residential Parking	Temporary one day parking permit	\$1.00 Plus applicable Tech fee
323	Streets and Maintenance	Residential Parking	Permit replacement	\$10.00 Plus applicable Tech fee
324	Streets and Maintenance	Parking Forfeits / Fines	Parking without permit in a residential parking district	\$28.00
325	Streets and Maintenance	Parking Forfeits / Fines	Parking in a residential parking district with expired permit	\$28.00
326	Streets and Maintenance	Media Parking Placards	Annual placard for Media parking or replacement of placard	\$50.00
327	Streets and Maintenance	Downtown Parking District - Parking Permit Fee(Initial Permit)	Downtown Parking District	\$30.00
328	Streets and Maintenance	Downtown Parking District - Parking Permit Fee(Additional Permit)	Downtown Parking District	\$200.00
329	Streets and Maintenance	Downtown Parking District - New Resident Temporary Parking Permit Fee	Downtown Parking District	\$30.00
330	Streets and Maintenance	Downtown Parking District Replacement Parking Permit Fee	Downtown Parking District	\$30.00
331	Streets and Maintenance	Paving Cut Permit	Paving Cut Permit	\$69.00
332	Streets and Maintenance	Paving Cut Permit	Paving Cut Permit Extension	\$23.00
333	Streets and Maintenance	Paving Cut Permit	After Hours Inspection Fee, Weekend inspections (Sat & Sun) will require the contractor to be charged a minimum of 4 hours, Over 4 hours will be charged actual worked hours.	\$90.00
334	Streets and Maintenance	Memorial Marker Fee	Memorial Marker Fee	\$124.00
335	Streets and Maintenance	Memorial Marker - Optional Personalized Memorials Fee	Memorial Marker Fee	\$50.00
336	Planning & Inspections	Special Privilege	Application Fee - Permit	\$371.00 plus applicable technology fee
337	Planning & Inspections	Special Privilege	Application Fee - License	\$699 plus applicable technology fee
338	Planning & Inspections	Special Privilege	Application Fee - RTS (Rapid Transit System) and TOD (Transit Oriented Development) Corridors	Applicable technology fee
339	Planning & Inspections	Special Privilege	Application Fee - Smart Code Zoned Properties	Applicable technology fee
340	Planning & Inspections	Special Privilege - Annual fee	Awning, canopy, marquee, sign (legally existing)	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee
341	Planning & Inspections	Special Privilege - Annual fee	Awning, canopy, marquee, sign (new)	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee
342	Planning & Inspections	Special Privilege - Annual fee	Arcades, Awnings, Canopies & Galleries that comply with City Code Section 15.08.1201	
343	Planning & Inspections	Special Privilege - Annual fee	Subdivision entrance signs	\$106.00 per sign; plus applicable technology fee
344	Planning & Inspections	Special Privilege - Annual fee	Taxi stand	\$2,120 per stand; plus applicable technology fee
345	Planning & Inspections	Special Privilege - Annual fee	Underground storage vault or structure in CBD	\$530.00 per vault or structure; plus applicable technology fee
346	Planning & Inspections	Special Privilege - Annual fee	Designated food vending concessions in the downtown area	\$2,120 per site; plus applicable technology fee
347	Planning & Inspections	Special Privilege - Annual fee	Pipelines, whether overhead, surface or subsurface	\$3,710.00 flat rate plus \$220 per pipeline; plus applicable technology fee
348	Planning & Inspections	Special Privilege - Annual fee	Building or other structural encroachment	\$5.00 per square foot; plus applicable technology fee
349	Planning & Inspections	Special Privilege - Annual fee	Stairways	\$11.00 per stairway; plus applicable technology fee
350	Planning & Inspections	Special Privilege - Annual fee	Stairways (legally existing building 40 year and older)	
351	Planning & Inspections	Special Privilege - Annual fee	Facades	\$2.00 per linear foot; plus applicable technology fee
352	Planning & Inspections	Special Privilege - Annual fee	Pedestrian Sky Walk	\$530.00 per sky walk; plus applicable technology fee
353	Planning & Inspections	Special Privilege - Annual fee	Accessibility ramps required by code	\$11.00 per site; plus applicable technology fee
354	Planning & Inspections	Special Privilege - Annual fee	Accessibility ramps required by code (legally existing building 40 years and older)	
355	Planning & Inspections	Special Privilege - Annual fee	Street furniture	\$21.00 per site; plus applicable technology fee
356	Planning & Inspections	Special Privilege - Annual fee	Cables to include fiberoptics - surface, subsurface and aerial	\$3,710.00 for up to 2,000 linear feet plus \$2.00 per linear foot thereafter; technology fee does not apply
357	Planning & Inspections	Special Privilege - Annual fee	Outdoor pay telephones	\$1,060.00 per site; plus applicable technology fee
358	Planning & Inspections	Special Privilege - Annual Fee	Mobile Billboards	\$1,500.00 per issued Permit; plus applicable technology fee
359	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced canopy or awning	\$21.00 per canopy or awning; plus applicable technology fee
360	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced canopy or awning, canopy or gallery that complies with City Code Section 15.08.1201	

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
361	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced wall sign	\$21.00 per site; plus applicable technology fee
362	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced marquee, kiosk, or other sign	\$53.00 per site; plus applicable technology fee
363	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	Street furniture	\$21.00 per site; plus applicable technology fee
364	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	Outdoor cafe, restaurant, or market place	\$159.00 per site; plus applicable technology fee
365	Planning & Inspections	Special Privilege - Annual Fee - Downtown Improvement Area	Sidewalk Vending Space	Flat fee of \$150 for 100 square feet or less of license area and \$300 for license area over 100 square feet; plus applicable technology fee
366	Planning & Inspections	Special Privilege - Annual Fee	Sidewalk Vending Space	Flat fee of \$200 for 100 square feet or less of license area and \$400 for license area over 100 square feet; plus applicable technology fee
367	Planning & Inspections	Special Privilege - Temporary Use Fee - Downtown Improvement Area	Street closure in Downtown Improvement Area	\$53.00 per 12 hour period; plus applicable technology fee
368	Planning & Inspections	Special Privilege - Temporary Use Fee	Temporary street display	\$11.00 each plus the city's cost of installation, inspection and removal; plus applicable technology fee
369	Planning & Inspections	Special Privilege - Temporary Use Fee	Banner Program	\$11.00, plus city's cost of installation fees; plus applicable technology fee
370	Planning & Inspections	Special Privilege - Temporary Use Fee	Temporary banner	\$11.00 per day, plus city's cost of installation and inspection; plus applicable technology fee
371	Planning & Inspections	Special Privilege - Temporary Use Fee	Street closure in a residential/apartment zone, exceeding 24 hours	\$53.00 per 12 hour period; plus applicable technology fee
372	Planning & Inspections	Special Privilege - Temporary Use Fee	Street closure in a commercial/manufacturing zone	\$106.00 per 12 hour period; plus applicable technology fee
373	Planning & Inspections	Special Privilege - Annual Fee	Aerial, surface and sub-surface encroachments other than those listed	Area in square feet x market value per square foot x ten percent x seventy-five percent; minimum fee of \$1,060.00; plus applicable technology fee
374	Planning & Inspections	Parade Permit Application - Base Fee	Application submitted at least 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus applicable technology fee
375	Planning & Inspections	Parade Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus base parade permit fee and applicable technology fee
376	Planning & Inspections	Special Event Permit Application	Application submitted at least 30 days in advance of event for areas located outside of the Downtown Improvement Area.	\$371 plus applicable technology fee
377	Planning & Inspections	Special Event Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event.	\$371.00 plus base special event permit application fee and applicable technology fee
378	Planning & Inspections	Special Event Permit Application - Downtown Improvement Area	Application submitted at least 30 days in advance of event for areas located within the Downtown Improvement Area.	\$212 plus applicable technology fee
379	Planning & Inspections	Special Event Permit Application - Downtown Improvement Area- late fee	Application submitted at least 7 days but less than 30 days in advance of event.	\$212.00 plus base downtown special event permit application fee and applicable technology fee
380	Planning & Inspections	Temporary Event Permit Application	Application submitted at least 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus applicable technology fee
381	Planning & Inspections	Temporary Event Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus base temporary event permit application fee and applicable technology fee
382	Planning & Inspections	Planning Documents	Any Other Medium	Cost plus applicable technology fee
383	Planning & Inspections	Planning Documents	Special Publications of City and Geographical Information	
384	Planning & Inspections	Planning Documents	Planning dept. demo pack	\$19 plus applicable technology fee
385	Planning & Inspections	Planning Documents	Zoning Map Series	\$176 plus applicable technology fee
386	Planning & Inspections	Planning Documents	Plan El Paso	\$56 plus applicable technology fee
387	Planning & Inspections	Planning Documents	Plan El Paso (single 11 x 17)	\$9.00 plus applicable technology fee
388	Planning & Inspections	Planning Documents	Plan El Paso (single 24 x 36)	\$18 plus applicable technology fee
389	Planning & Inspections	Planning Documents	GIS Information	
390	Planning & Inspections	Planning Documents	Maps-size of longest side	
391	Planning & Inspections	Planning Documents	up to 12"	\$6 plus applicable technology fee
392	Planning & Inspections	Planning Documents	up to 24"	\$12 plus applicable technology fee
393	Planning & Inspections	Planning Documents	up to 36"	\$18 plus applicable technology fee
394	Planning & Inspections	Planning Documents	over 36"	\$21 plus applicable technology fee
395	Planning & Inspections	Planning Documents	Street Code Book	\$33 plus applicable technology fee
396	Planning & Inspections	Applications - Zoning	Zoning Condition or Special Contract - Release or Amendment	\$1,195 plus applicable technology fee
397	Planning & Inspections	Applications - Zoning	Rezoning	\$1,195 plus applicable technology fee
398	Planning & Inspections	Applications - Zoning	Special Permit	\$1,289 plus applicable technology fee
399	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan - City Council	\$1,131 plus applicable technology fee
400	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan Review - City Plan Commission	\$648 plus applicable technology fee
401	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan Review - Administrative Review	\$351 plus applicable technology fee
402	Planning & Inspections	Applications - Zoning	Detailed Site Plan-Administrative Modification	\$194 plus applicable technology fee.
403	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - up to and including 1 acre	\$352 plus applicable technology fee
404	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 1 acre up to and including 3 acres	\$415 plus applicable technology fee
405	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 3 acres up to and including 5 acres	\$495 plus applicable technology fee
406	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 5 acres up to and including 10 acres	\$562 plus applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
407	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 10 acres or more	\$709 plus applicable technology fee
408	Planning & Inspections	Applications - Subdivisions	Major Preliminary	\$2,013 plus applicable technology fee
409	Planning & Inspections	Applications - Subdivisions	Major Final	\$1,902 plus applicable technology fee
410	Planning & Inspections	Applications - Subdivisions	Major Combination	\$2,211 plus applicable technology fee
411	Planning & Inspections	Applications - Subdivisions	Development Plat	\$1,846 plus applicable technology fee
412	Planning & Inspections	Applications - Subdivisions	Minor	\$878 plus applicable technology fee
413	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Preliminary	\$1,695 plus applicable technology fee
414	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Final	\$1,857 plus applicable technology fee
415	Planning & Inspections	Applications - Subdivisions	Extension/Reinstatement	\$416 plus applicable technology fee
416	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Combination	\$2,222 plus applicable technology fee
417	Planning & Inspections	Applications - Subdivisions	Amending	\$717 plus applicable technology fee
418	Planning & Inspections	Applications - Subdivisions	Platting Determination Certificate	\$80 plus applicable technology fee
419	Planning & Inspections	Subdivision Improvements Review Application	Review Only	.1-10 acres \$1000 thereafter \$75/acre plus applicable technology fee
420	Planning & Inspections	Subdivision Improvements	Pre application review for drainage, subdivision, commercial, flood zone	\$75.00/hour plus applicable technology fee
421	Planning & Inspections	Construction Improvement Permit	Improvement Inspection	\$148 + \$60 per hour, plus applicable technology fee
422	Planning & Inspections	Subdivision Inspections	0.1-10.0 acre	\$148 + \$60 per hour, plus applicable technology fee
423	Planning & Inspections	Subdivision Inspections	10.1-30.0 acre	\$255 + \$60 per hour, plus applicable technology fee
424	Planning & Inspections	Subdivision Inspections	30.1-60.0 acre	\$448 + \$60 per hour, plus applicable technology fee
425	Planning & Inspections	Subdivision Inspections	60.1-100.0 acre	\$815 + \$60 per hour, plus applicable technology fee
426	Planning & Inspections	Subdivision Inspections	Over 100 acres	\$1,333 + \$60 per hour, plus applicable technology fee
427	Planning & Inspections	Subdivision Inspections	Pre final or final inspections	\$200/hour, Plus applicable technology fee
428	Planning & Inspections	Subdivision Inspections	Preparation of Acceptance of Subdivision	\$75.00/hour
429	Planning & Inspections	Applications - Grading	Grading Plan - Additional fee is required for additional review, additional inspection, or expedite review	\$84 per hour applicable technology fee
430	Planning & Inspections	Applications - Subdivision Improvement Plans	Subdivision Improvement Plan - Beyond the second review additional fee	\$168 per hour applicable technology fee
431	Planning & Inspections	Applications - Subdivisions	Vesting review of regulations for development applications	\$297.60 plus applicable technology fee
432	Planning & Inspections	Applications - Subdivisions	Land Study - 0.0 up to and including 300 acres	\$4,719 plus applicable technology fee.
433	Planning & Inspections	Applications - Subdivisions	Land Study - over 300 acres up to and including 600 acres	\$6,958 plus applicable technology fee.
434	Planning & Inspections	Applications - Subdivisions	Land Study - over 600 acres up to and including 900 acres	\$8,906 plus applicable technology fee.
435	Planning & Inspections	Applications - Subdivisions	Land Study - over 900 acres or more	\$11,651 plus applicable technology fee.
436	Planning & Inspections	Applications - Subdivisions	Amended Land Study - 0.0 up to and including 300 acres	\$2,293 plus applicable technology fee.
437	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 300 acres up to and including 600 acres	\$3,381 plus applicable technology fee.
438	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 600 acres up to and including 900 acres	\$4,327 plus applicable technology fee.
439	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 900 acres or more	\$5,661 plus applicable technology fee.
440	Planning & Inspections	Applications - MTP Amendment	Major Thoroughfare Plan Amendment	\$645 plus applicable technology fee.
441	Planning & Inspections	Comp Plan Amendment	Comprehensive Plan Amendment	\$958 plus applicable technology fee
442	Planning & Inspections	Applications - Subdivisions	Vacation of Recorded Subdivision	\$1,201 plus applicable technology fee.
443	Planning & Inspections	Applications - Subdivisions	Vacation of Public Rights-of-Way or Easements	\$1,938 plus applicable technology fee
444	Planning & Inspections	Applications - Subdivisions	Dedication of Rights-of-Way or Easements by Metes & Bounds	\$1,538 plus applicable technology fee
445	Planning & Inspections	Applications - Subdivisions	Street Name Change	\$2,056 plus applicable technology fee.
446	Planning & Inspections	Applications - Subdivisions	5-day review (Third review and any subsequent reviews)	\$235 plus applicable technology fee
447	Planning & Inspections	Other Applications	Address assignment, change or verification	\$18 plus applicable technology fee
448	Planning & Inspections	Other Applications	Development Agreement (includes PID applications)	\$1,996 plus applicable technology fee
449	Planning & Inspections	Other Applications	Off-site park dedications	\$1,996 plus applicable technology fee
450	Planning & Inspections	Other Applications	Annexation	\$2,405 plus applicable technology fee
451	Planning & Inspections	Other Applications	Complete subdivision ordinance	\$16 plus applicable technology fee.
452	Planning & Inspections	Other Applications	Zoning verification letter per contiguous parcels	\$150 plus applicable technology fee.
453	Planning & Inspections	Other Applications	Zoning verification letter/ with specific request for information	\$150 plus applicable technology fee.
454	Planning & Inspections	Other Applications	Shared Parking	\$146 plus applicable technology fee.
455	Planning & Inspections	Other Applications	Special Investigation	\$84 plus applicable technology fee.
456	Planning & Inspections	Other Applications	Additional requests for information for above	\$84 plus applicable technology fee.
457	Planning & Inspections	Other Applications	Processing fee for high screening walls	\$150 plus applicable technology fee.
458	Planning & Inspections	Other Applications	Rescind mandatory wall requirement	\$150 plus applicable technology fee.
459	Planning & Inspections	Other Applications	Classification of use from zoning administrator	\$150 plus applicable technology fee.
460	Planning & Inspections	Other Applications	Zoning Board of Adjustment - residential application	\$728 plus applicable technology fee.
461	Planning & Inspections	Other Applications	Zoning Board of Adjustment - commercial application	\$728 plus applicable technology fee.
462	Planning & Inspections	Legal Nonconforming	Registration for Legal Nonconforming use	\$123 plus applicable technology fee
463	Planning & Inspections	Neighborhood Conservancy Overlay (NCO) - CRC review	Neighborhood Conservancy Overlay (NCO) - CRC review	\$212 plus applicable technology fee
464	Planning & Inspections	Other Applications	Pre-application meeting	\$125/hr plus applicable technology fee
465	Planning & Inspections	Historic Landmark Commission	Appeal of Historic Landmark commission decision	\$308 plus applicable technology fee.
466	Planning & Inspections	Development	Floodplain, CLOMR, LOMR or any other FEMA's application for review	\$80.00/hour plus applicable technology fee
467	Planning & Inspections	Development	Third party review for Floodplain, CLOMR, LOMR or any other FEMA's application for review	\$130.00/hour plus applicable technology fee
468	Planning & Inspections	Development	Flood Determination Letter	\$25.00 plus applicable technology fee.
469	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Residential	\$24.00 plus applicable tech fee

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
470	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Engineering- Land Development	\$30.00 plus applicable technology fee
471	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Commercial	\$45.00 plus applicable technology fee
472	Planning & Inspections	Administrative Fee (Permit Cancellation)	Permit cancellation fee for permits that are not assessed a plan review fee.	Equal to 30% of permit fee plus applicable technology fee
473	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents – Planning	\$30.00 plus applicable technology fee
474	Planning & Inspections	Completion Permit	Completion Permit for Plumbing, Mechanical or Electrical Permits	50% of original mechanical, plumbing or electrical permit fee or the base fee, whichever is higher plus applicable technology fee
475	Planning & Inspections	Board and Secure Permit Fee	Board and Secure Permit Fee:	Level I: Single Family and up to a quadraplex on one parcel or commercial building less than 5,000 sq. ft.: \$115 Level II: Commercial building greater than 5,000 sq. ft. but less than 10,000 sq. ft.: \$231 Level III: Commercial building greater than 10,000 sq. ft.: \$346 plus applicable technology fee
476	Planning & Inspections	Plan Review - Re-Submission Fee		\$212 plus applicable technology fee
477	Planning & Inspections	Plan Review- Expedited Review 1 - For construction permits with valuation equal to or greater than \$300,000.00		Six hundred forty five dollars (\$645) plus one hundred and fifty six dollars (\$156) for each hour or portion of an hour of plan review time plus applicable technology fee.
478	Planning & Inspections	Plan Review - Expedited Review 2 - For construction permits with valuation less than \$300,000.00		Two hundred and fifty six dollars (\$256) plus ninety four dollars (\$94) for each hour or portion of an hour of plan review time plus applicable technology fee.
479	Planning & Inspections	Commercial Plan Review - Review Fee		Equal to 30% of building permit fee plus applicable technology fee
480	Planning & Inspections	Appeals Board Fees		\$555 plus applicable technology fee
481	Planning & Inspections	Building and Standards Commission	Hearing/Rehearing for Building and Standards Comm.	\$555 plus applicable technology fee
482	Planning & Inspections	Building Permits	Solar Shingle per 100 sq. ft.	\$14 per sq. ft. plus base fee plus applicable technology fee
483	Planning & Inspections	Building Permits	Contractor starting work without a permit on a residential building, structure, electrical, gas, mechanical, irrigation, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit plus applicable technology fee
484	Planning & Inspections	Building Permits	Contractor starting work without a permit on a commercial building, structure, electrical, gas, mechanical, irrigation, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit plus applicable technology fee
485	Planning & Inspections	Building Permits	Homeowner starting work without a permit on his own residential building, structure, electrical, gas, mechanical, irrigation or plumbing system before obtaining the necessary permits or written authorization from the building official	Double the permit fee for working without a permit plus applicable technology fee
486	Planning & Inspections	Building Permits	Permit which require only one inspection	\$110 plus applicable technology fee
487	Planning & Inspections	Building Permits	Pre-Inspection Fee	\$110 plus applicable technology fee
488	Planning & Inspections	Building Permits	building/existing building C of O	\$110 plus applicable technology fee
489	Planning & Inspections	Building Permits	building /fences	\$110 plus applicable technology fee
490	Planning & Inspections	Building Permits	Building/electrical fence	\$152 plus applicable technology fee
491	Planning & Inspections	Building Permits	building/placement	\$110 plus applicable technology fee
492	Planning & Inspections	Building Permits	building/plumbing/CHP	\$110 plus applicable technology fee
493	Planning & Inspections	Building Permits	building/right of way	\$110 plus applicable technology fee
494	Planning & Inspections	Building Permits	building/siding	\$110 plus applicable technology fee
495	Planning & Inspections	Building Permits	building/weatherization	\$110 plus applicable technology fee
496	Planning & Inspections	Building Permits	building/windows	\$110 plus applicable technology fee
497	Planning & Inspections	Building Permits	Permit which require two inspections	\$160 plus applicable technology fee
498	Planning & Inspections	Building Permits	Demolition Permit	\$115 plus applicable technology fee
499	Planning & Inspections	Building Permits	building/residential/swimming pool, spa	\$115 plus applicable technology fee
500	Planning & Inspections	Building Permits	building/retaining walls	\$115 plus applicable technology fee
501	Planning & Inspections	Building Permits	Moving a building	\$115 plus applicable technology fee
502	Planning & Inspections	Building Permits	Temporary structures-amusement devices	
503	Planning & Inspections	Building Permits	per ride-per month	\$9 plus applicable technology fee
504	Planning & Inspections	Building Permits	minimum	\$51 plus applicable technology fee
505	Planning & Inspections	Building Permits	Cellular Service	Based on the valuation of the tower. The same as a commercial building. plus applicable technology fee
506	Planning & Inspections	Sidewalk, Street and Public ROW Rental	Permit Fee	\$40 plus applicable technology fee
507	Planning & Inspections	Sidewalk, Street and Public ROW Rental	Per Month	\$ 0.14 / Sq. ft. plus applicable technology fee
508	Planning & Inspections	Sidewalk, Street and Public ROW Rental	minimum	\$51 plus applicable technology fee
509	Planning & Inspections	Sidewalk, Street and Public ROW Rental	If the street rental prevents use of :	
510	Planning & Inspections	Sidewalk, Street and Public ROW Rental	If the street rental prevents use of on-street parking meters	\$9/day per meter plus applicable technology fee

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
511	Planning & Inspections	Building Permits - Commercial		For Structural repair work costing over five hundred dollars (\$500.00) and less than fifteen thousand dollars (\$15,000.00), all repair work, new work and remodeling with a valuation up to and not including fifteen thousand dollars and requiring plans and plan review, the fee shall be one hundred sixty dollars and forty-nine cents (\$160.49) plus plan review fee and applicable technology fee.
512	Planning & Inspections	Building Permits - Commercial		For a valuation from fifteen thousand dollars and including one hundred thousand dollars, the fee shall be one hundred sixty-one dollars and twelve cents (\$161.12) for the first fifteen thousand dollars plus eight dollars and forty-eight cents (\$8.48) per thousand for each additional thousand or fraction thereof by which the valuation exceeds fifteen thousand dollars plus plan review fee and applicable technology fee.
513	Planning & Inspections	Building Permits - Commercial		For a valuation over one hundred thousand dollars up to and including five hundred thousand dollars, the fee shall be eight hundred thirty-seven dollars and forty cents (\$837.40) for the first one hundred thousand dollars, plus six dollars and thirty-six cents (\$6.36) for each one thousand dollars or fraction thereof by which the valuation exceeds one hundred thousand dollars plus plan review fee and applicable technology fee.
514	Planning & Inspections	Building Permits - Commercial		For a valuation over five hundred thousand dollars up to and including one million dollars, the fee shall be three thousand one hundred twelve dollars and seventy-two cents (\$3,112.72) for the first five hundred thousand dollars plus three dollars and twenty eight cents (\$3.28) for each one thousand dollars of fraction thereof by which the valuation exceeds five hundred thousand dollars plus plan review fee and applicable technology fee.
515	Planning & Inspections	Building Permits - Commercial		For a valuation over one million dollars, the fee shall be four thousand seven hundred fifty-eight dollars and thirty-four cents (\$4,758.34) for the first one million dollars plus two dollars and twelve cents (\$2.12) for each one thousand dollars of fraction thereof by which the valuation exceeds one million thousand dollars plus plan review fee and applicable technology fee.
516	Planning & Inspections	Building Permits - Commercial	Commercial Swimming Pool	\$238 plus applicable technology fee
517	Planning & Inspections	Building Permits - Commercial	Commercial Spa	\$185 plus applicable technology fee
518	Planning & Inspections	Building Permits	Completion Permit	50% of current permit fee plus applicable technology fee
519	Planning & Inspections	Building Permits	Foundation Only Permit	10% of total permit fee plus applicable technology fee
520	Planning & Inspections	Building Permits - Commercial	Shell Permit	80% of building permit fee plus applicable technology fee
521	Planning & Inspections	Building Permits - Commercial	Tenant Improvement Permit For Existing Buildings	20% of building permit fee plus applicable technology fee
522	Planning & Inspections	Building Permits - Commercial	Tenant Improvement Permit For New Buildings	20% of building permit fee plus applicable technology fee
523	Planning & Inspections	Landscape Buyout Fee	Landscape Buyout Fee	Landscape fees in lieu of installation Calculation based on \$5,300 per plan unit. plus applicable technology fee
524	Planning & Inspections	Single Family Residential Landscape Buyout Fee	Landscape Buyout Fee	Landscape fees in lieu of installation \$150 plus applicable technology fee
525	Planning & Inspections	Electrical Permits		Repairs or alterations costing under \$1,000.00 requiring building permit fee shall be according to Schedule B. plus applicable technology fee
526	Planning & Inspections	Electrical Permits	\$1,000.00 to \$6,000.00	Repair work costing over \$1,000.00 and all new and remodeling work with a building permit valuation up to including \$6,000.00 shall be \$76 plus applicable technology fee.

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
527	Planning & Inspections	Electrical Permits	\$6,000.00 to \$15,000.00	Building permit valuation over \$6,000.00 shall be \$78 for the first \$6,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$15,000.00 plus applicable technology fee.
528	Planning & Inspections	Electrical Permits	\$15,000.00 to \$100,000.00	Building permit valuation over \$15,000 fee shall be \$89 for the first \$15,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$100,000.00 plus applicable tech fee.
529	Planning & Inspections	Electrical Permits	\$100,000.00 to \$500,000.00	Building permit valuation over \$100,000.00 shall be \$222 for the first \$100,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$500,000.00 plus applicable technology fee.
530	Planning & Inspections	Electrical Permits	\$500,000.00 to \$1,000,000.00	Building permit valuation over \$500,000.00 shall be \$634 for the first \$500,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$1,000,000.00 plus applicable technology fee.
531	Planning & Inspections	Electrical Permits	\$1,000,000.00 and over	Building permit valuation over \$1,000,000.00 shall be \$1,051 for the first \$1,000,000.00 plus \$1.05 for each additional thousand for fraction plus applicable technology fee.
532	Planning & Inspections	Electrical Permits		Fees as herein established shall be paid for ordinary minor repairs costing under \$1,000.00 or jobs without building permits plus applicable technology fee
533	Planning & Inspections	Other Applications	Neighborhood Conservancy Overlay (NCO) - Appeal	\$121 plus applicable technology fee
534	Planning & Inspections	Electrical Permits	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee
535	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Service entrance:</b>	
536	Planning & Inspections	Electrical Permits	Each Temporary Service or Each Service Release	\$30 based on quantity plus base fee and applicable technology fee
537	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>New change or replace</b>	
538	Planning & Inspections	Electrical Permits	Each Service or new/replacement of electrical panel/panel board	\$47 based on quantity plus base fee and applicable technology fee
539	Planning & Inspections	Electrical Permits	Max Service Entrance Fee	\$130 plus applicable technology fee
540	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Outlets:</b>	
541	Planning & Inspections	Electrical Permits	1 to 20 ea.	\$1.17 Based on quantity plus base fee and applicable technology fee
542	Planning & Inspections	Electrical Permits	21 to 40 ea.	\$0.90 Based on quantity plus base fee and applicable technology fee
543	Planning & Inspections	Electrical Permits	Over 40 ea.	\$0.90 Based on quantity plus base fee and applicable technology fee
544	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Fixtures:</b>	
545	Planning & Inspections	Electrical Permits	Appliances to include: Range, Dyers, Water Heaters, Furnace, Dishwasher, Garbage Disposal, Trash Compactor, Bathroom Heaters and Evaporative Coolers.	\$3.18 Based on quantity plus base fee and applicable technology fee
546	Planning & Inspections	Electrical Permits	Refrigerated air conditioner, per ton	\$1.05 based on quantity plus base fee and applicable technology fee
547	Planning & Inspections	Electrical Permits	Transformer type welder, ea.	\$13 based on quantity plus base fee and applicable technology fee
548	Planning & Inspections	Electrical Permits	X-ray machine, ea.	\$38 based on quantity plus base fee and applicable technology fee
549	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Fractional H.P. Motor, per H.P.:</b>	
550	Planning & Inspections	Electrical Permits	1 to 10 H.P.	\$2.11 based on quantity plus base fee and applicable technology fee
551	Planning & Inspections	Electrical Permits	Over 10 H.P., ea.	\$1.05 based on quantity plus base fee and applicable technology fee
552	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>Motor, per H.P.</b>	
553	Planning & Inspections	Electrical Permits	1 to 20 H.P., ea.	\$2.11 based on quantity plus base fee and applicable technology fee
554	Planning & Inspections	Electrical Permits	Over 20 H.P., ea.	\$1.05 based on quantity plus base fee and applicable technology fee
555	Planning & Inspections	Electrical Permits	Feed rail and bus way, per linear foot	\$0.74 based on quantity plus base fee and applicable technology fee
556	Planning & Inspections	Electrical Permits	Under floor duct or cellular raceway/conduit per linear foot	\$0.27 based on quantity plus base fee and applicable technology fee
557	Planning & Inspections	Electrical Permits	Power or lighting transformer per k.v.a.	\$1.05 based on quantity plus base fee and applicable technology fee
558	Planning & Inspections	Electrical Permits	Mobile home	\$14 based on quantity plus base fee and applicable technology fee
559	<b>Planning &amp; Inspections</b>	<b>Electrical Permits</b>	<b>T.V. Outlets-master systems only:</b>	
560	Planning & Inspections	Electrical Permits	Base fee	\$110 plus applicable technology fee
561	Planning & Inspections	Electrical Permits	Plus per outlet	\$2 based on quantity plus base fee and applicable technology fee
562	Planning & Inspections	Electrical Permits	Swimming pool; hot-tub; spa; Jacuzzi; ea.	\$46 based on quantity plus base fee and applicable technology fee
563	Planning & Inspections	Electrical Permits	Temporary installation such as carnivals, show windows, conventions, etc., ea.	\$51 based on quantity plus base fee and applicable technology fee
564	Planning & Inspections	Electrical Permits	Generators	\$51 based on quantity plus base fee and applicable technology fee

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565	Planning & Inspections	Electrical Permits	Others not covered	\$14 based on quantity plus base fee and applicable technology fee
566	Planning & Inspections	Electrical Permits	Solar heating systems	\$24 based on quantity plus base fee and applicable technology fee
567	Planning & Inspections	Electrical Permits	Solar panels, ea.	\$14 based on quantity plus base fee and applicable technology fee
568	Planning & Inspections	Mechanical	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee
569	Planning & Inspections	Mechanical	Boiler: 5 horsepower or less, ea.	\$36 based on quantity plus base fee and applicable technology fee
570	Planning & Inspections	Mechanical	Boiler Horsepower additional over 5, ea.	\$36 plus \$6.35 per horsepower over 5, based on quantity plus base fee and applicable technology fee
571	Planning & Inspections	Mechanical	Each evaporative cooler	\$24 based on quantity plus base fee and applicable technology fee
572	Planning & Inspections	Mechanical	Each force air or gravity heater or furnace	\$24 based on quantity plus base fee and applicable technology fee
573	Planning & Inspections	Mechanical	Non-ducted heating appliances; wall, space, unit infrared heaters, ea.	\$22 Based on quantity plus base fee and applicable technology fee
574	Planning & Inspections	Mechanical	Combination heating-cooling unit or refrigeration unit, ea.	\$47 plus \$6.35 per ton plus base fee and applicable technology fee
575	Planning & Inspections	Mechanical	Heat exchanger, ea.	\$22 Based on quantity plus base fee and applicable technology fee
576	Planning & Inspections	Mechanical	Air handlers and mixing boxes, ea.	\$22 Based on quantity plus base fee and applicable technology fee
577	Planning & Inspections	Mechanical	Perimeter convectors, per linear foot	\$3.18 Based on quantity plus base fee and applicable technology fee
578	Planning & Inspections	Mechanical	Cooling tower	\$39 plus base fee and applicable technology fee
579	Planning & Inspections	Mechanical	Power units: icemakers, walk-in coolers, reach -in coolers, etc., ea.	\$24 plus \$6.35 per ton, ventilation system and/or fans, ducts and applicable technology fee
580	Planning & Inspections	Mechanical	Icemakers not a portion of heating and cooling system no tons	\$36 plus base fee and applicable technology fee
581	Planning & Inspections	Mechanical	Condensate drains	\$9 based on quantity plus base fee and applicable technology fee
582	Planning & Inspections	Mechanical	Solar Systems (excluding duct work)	\$36 plus base fee and applicable technology fee
583	Planning & Inspections	Mechanical	Collectors	\$20 Based on quantity plus base fee and applicable technology fee
584	Planning & Inspections	Mechanical	Hood and/or exhaust fan, duct: Residential	\$9.54 based on quantity plus base fee and applicable technology fee
585	Planning & Inspections	Mechanical	Type 1 Hood and/or exhaust fan, duct: Non-Residential	\$153 plus base fee and applicable technology fee
586	Planning & Inspections	Mechanical	Type 2 Hood and/or exhaust fan, duct: Non-Residential	\$77 plus base fee and applicable technology fee
587	Planning & Inspections	Mechanical	Restroom exhaust fan and/or duct/Dryer Vent: Residential	\$6.35 Based on quantity plus base fee and applicable technology fee
588	Planning & Inspections	Mechanical	Restroom exhaust fan and/or duct/Dryer Vent: Non-Residential	\$9.53 based on quantity plus base fee and applicable technology fee
589	Planning & Inspections	Mechanical	Fire dampers, ea.	\$3.18 Based on quantity plus base fee and applicable technology fee
590	Planning & Inspections	Mechanical	Humidifiers, ea.	\$20.11 Based on quantity plus base fee and applicable technology fee
591	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 1-10 openings	\$21.24 Based on quantity plus base fee and applicable technology fee
592	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 11-20 openings	\$27.54 Based on quantity plus base fee and applicable technology fee
593	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 21-30 openings	\$34 based on quantity plus base fee and applicable technology fee
594	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab over 30 openings	\$36 plus \$1 for each opening plus base fee and applicable technology fee
595	Planning & Inspections	Plumbing	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee
596	Planning & Inspections	Plumbing	Fixture: Backflow prevention device	\$9.53 Based on quantity plus base fee and applicable technology fee
597	Planning & Inspections	Plumbing	house to sewer curb cut	\$26.48 plus base fee and applicable technology fee
598	Planning & Inspections	Plumbing	Sewer tap	\$10.59 plus base fee and applicable technology fee
599	Planning & Inspections	Plumbing	Water closet 1-5	\$20.12 plus base fee and applicable technology fee
600	Planning & Inspections	Plumbing	Water closet over 5	\$14.83 plus base fee and applicable technology fee
601	Planning & Inspections	Plumbing	Water closet reset	\$14.83 plus base fee and applicable technology fee
602	Planning & Inspections	Plumbing	Inspection outside City limit	\$76.25 and applicable technology fee
603	Planning & Inspections	Plumbing	surcharge on above fees	\$96.36 and applicable technology fee
604	Planning & Inspections	Plumbing	additional surcharge after water connected	\$96.36 and applicable technology fee
605	Planning & Inspections	Plumbing	Consumer Health Permit - Inspections for 3 compartment sink, grease trap, etc.	\$76.25 and applicable technology fee
606	Planning & Inspections	Plumbing	Grease trap, sand traps, separation tanks, dental chair, dishwasher, washing machine, garbage disposal unit, water softener, electric water heater, indirect waste line into plumbing drain or fixture, (all other this category), ea.	\$10.59 based on quantity plus base fee and applicable technology fee
607	Planning & Inspections	Plumbing	Commercial roof drain, ea.	\$8.47 based on quantity plus base fee and applicable technology fee
608	Planning & Inspections	Plumbing	Bathtub, shower, lavatory, kitchen sink, commercial sink, (per section) urinal, bidet, drinking fountain, ea.	\$8.47 based on quantity plus base fee and applicable technology fee



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609	Planning & Inspections	Plumbing	Vehicular dump station	\$16.95 Based on quantity plus base fee and applicable technology fee
610	Planning & Inspections	Plumbing Sewer ejectors	Single	\$15.89 Based on quantity plus base fee and applicable technology fee
611	Planning & Inspections	Plumbing Sewer ejectors	Dual	\$24.35 based on quantity plus base fee and applicable technology fee
612	Planning & Inspections	Plumbing	Solar heating systems	\$24.35 based on quantity plus base fee and applicable technology fee
613	Planning & Inspections	Plumbing	Solar panels, ea.	\$13.76 based on quantity plus base fee and applicable technology fee
614	Planning & Inspections	Plumbing	Back-up water heaters, gas	\$13.76 based on quantity plus base fee and applicable technology fee
615	Planning & Inspections	Plumbing	Storage tank	\$11.55 Based on quantity plus base fee and applicable technology fee
616	Planning & Inspections	Plumbing Permits	Appliances	\$76.25 permit fee plus \$17.47 per fixture and applicable technology fee
617	Planning & Inspections	Irrigation System	Irrigation base fee for residential	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee
618	Planning & Inspections	Irrigation System	Irrigation Base fee for Commercial	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee
619	Planning & Inspections	Irrigation System	Fixture: Control valve (each section)	\$9.53 Based on quantity and applicable technology fee
620	Planning & Inspections	Irrigation System	Fixture: Backflow preventive device	\$9.53 Based on quantity and applicable technology fee
621	Planning & Inspections	Irrigation System	Fixture: Sprinkler head, ea.	\$0.64 Based on quantity and applicable technology fee
622	Planning & Inspections	Irrigation System	Fixture: Drips, ea.	\$0.14 Based on quantity and applicable technology fee
623	Planning & Inspections	Irrigation System	Fixture: Bubblers, ea.	\$0.14 Based on quantity and applicable technology fee
624	Planning & Inspections	Irrigation System	Subterranean irrigation systems per square yard irrigated	\$0.14 Based on quantity and applicable technology fee
625	Planning & Inspections	Plumbing	Swimming pools, Jacuzzi (Hot Tubs) Therapy tubs, Whirlpools, ea.	\$110 and applicable technology fee
626	Planning & Inspections	Plumbing	Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea.	\$110 and applicable technology fee
627	Planning & Inspections	Plumbing	Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea. additionally if included with swimming pool	\$13.76 based on quantity plus base fee and applicable technology fee
628	Planning & Inspections	Plumbing	Gas water heater (pool, Jacuzzi, etc.)	\$13.76 based on quantity plus base fee and applicable technology fee
629	Planning & Inspections	Plumbing	Cartridge filters (pool, Jacuzzi, etc.)	\$8.47 based on quantity plus base fee and applicable technology fee
630	Planning & Inspections	Plumbing	Plumbing work no fixtures or sewer	\$110 and applicable technology fee
631	Planning & Inspections	Plumbing	Mobile home hook-ups	\$110 and applicable technology fee
632	Planning & Inspections	Gas	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee
633	Planning & Inspections	Gas	Gas opening, appliance by others, ea.	\$7.41 Based on quantity plus base fee and applicable technology fee
634	Planning & Inspections	Gas	Commercial cooking unit, (ovens, etc.), ea.	\$13.76 based on quantity plus base fee and applicable technology fee
635	Planning & Inspections	Gas	Domestic cooking unit	\$10.59 based on quantity plus base fee and applicable technology fee
636	Planning & Inspections	Gas Water Heater	Gas Water Heater	\$13.76 based on quantity plus base fee and applicable technology fee
637	Planning & Inspections	Gas	Commercial clothes dryer	\$13.76 based on quantity plus base fee and applicable technology fee
638	Planning & Inspections	Gas	Residential clothes dryer	\$10.59 based on quantity plus base fee and applicable technology fee
639	Planning & Inspections	Gas-Unducted heating appliances	Circulating wall, ceiling, space, unit-infra-red, ea.	\$20.11 based on quantity plus base fee and applicable technology fee
640	Planning & Inspections	Gas	Lighting unit, log lighter	\$10.59 based on quantity plus base fee and applicable technology fee
641	Planning & Inspections	Gas	Floor furnace	\$15.89 based on quantity plus base fee and applicable technology fee
642	Planning & Inspections	Gas	Service yard line	\$13.76 based on quantity plus base fee and applicable technology fee
643	Planning & Inspections	Gas	Gas refrigerator	\$13.76 based on quantity plus base fee and applicable technology fee
644	Planning & Inspections	Building Permit - Residential	For additional lines than 400 square feet	\$307 and applicable technology fee
645	Planning & Inspections	Third party building permit discount	Discount for residential permit when builder utilizes third party services for process.	<ul style="list-style-type: none"> <li>• First 400 TPRN permits issued, \$100 reduction in individual permit cost</li> <li>• Subsequent 100 TPRN permits issued (401 to 500), \$125 reduction in permit cost</li> <li>• Subsequent permits in excess of 500 permits issued, \$150 reduction in permit cost</li> </ul>
646	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 401-1299 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.87 per square foot plus applicable Technology Fee.
647	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 1300-2399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.82 per square foot plus applicable Technology Fee.

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648	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 2400-3399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.81 per square foot plus applicable Technology Fee.
649	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 3400-4399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.72 per square foot plus applicable Technology Fee.
650	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction greater than 4400 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.61 per square foot plus applicable Technology Fee.
651	Planning & Inspections	Building Permit - Residential	Residential Permit	Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7%; applicable technology fee will be assessed to each permit.
652	Planning & Inspections	Building Permit	Inspection fee-business hours	\$110 plus applicable technology fee
653	Planning & Inspections	Building Permit	Inspection fee-non business hours (Two hour minimum)	\$127 (Two Hour Minimum) plus applicable technology fee
654	Planning & Inspections	Building Permit	Inspection fee-Expedited "On-Demand" inspections (Two hour minimum)	\$127 (Two Hour Minimum) plus applicable technology fee
655	Planning & Inspections	Building Permit	Investigative Inspection Permit	\$150 plus applicable technology fee
656	Planning & Inspections	Sign Permits	Sign Permit	A basic sign valuation shall be determined for all signs by multiplying the sign area in square feet by the appropriate value from the following table:
657	<b>Planning &amp; Inspections</b>	<b>Sign Permits</b>	<b>Sign Height (Ft)</b>	
658	Planning & Inspections	Sign Permits	<b>Non-Illuminated</b>	Single Face
659	Planning & Inspections	Sign Permits	1 up to and including 20 Ft in Height	\$14.00 plus applicable technology fee
660	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$16.00 plus applicable technology fee
661	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$17.00 plus applicable technology fee
662	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$18.00 plus applicable technology fee
663	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$20.00 plus applicable technology fee
664	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$21.00 plus applicable technology fee
665	<b>Planning &amp; Inspections</b>	<b>Sign Permits</b>	<b>Non-Illuminated</b>	
666	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$20.00 plus applicable technology fee
667	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$23.00 plus applicable technology fee
668	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$24.00 plus applicable technology fee
669	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$26.00 plus applicable technology fee
670	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$29.00 plus applicable technology fee
671	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$30.00 plus applicable technology fee
672	<b>Planning &amp; Inspections</b>	<b>Sign Permits</b>	<b>Sign Height (Ft)</b>	
673	Planning & Inspections	Sign Permits	<b>Illuminated</b>	Single Face
674	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$25.00 plus applicable technology fee
675	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$30.00 plus applicable technology fee
676	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$34.00 plus applicable technology fee
677	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$37.00 plus applicable technology fee
678	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$39.00 plus applicable technology fee
679	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$41.00 plus applicable technology fee
680	Planning & Inspections	Sign Permits	<b>Illuminated Double Face</b>	Double Face
681	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$39.00 plus applicable technology fee
682	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$47.00 plus applicable technology fee
683	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$50.00 plus applicable technology fee
684	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$53.00 plus applicable technology fee
685	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$56.00 plus applicable technology fee
686	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$59.00 plus applicable technology fee
687	Planning & Inspections	Sign Permits	Off-Premise Sign Demolition	\$76.00 plus applicable technology fee
688	Planning & Inspections	Sign Permits	For sign valuations equal to or less than two hundred dollars (\$200.00). Except for temporary real estate signs.	\$51.00 plus applicable technology fee
689	Planning & Inspections	Sign Permits		For sign valuations of two hundred one (\$201.00), up to and including one thousand, sign permit fee shall be fifty two dollars and forty one cents (\$52.41) plus two dollars and eighteen cents (\$2.18) for each one hundred or portion thereof over two hundred plus applicable technology fee.
690	Planning & Inspections	Sign Permits		For sign valuation of one thousand one (\$1,001.00), up to and including ten thousand, sign permit fee shall be sixty-eight dollars and seventy-eight cents (\$68.78) plus twelve dollars and one cent (\$12.01) for each one thousand or portion thereof over one thousand plus applicable technology fee.
691	Planning & Inspections	Sign Permits		For sign valuations over ten thousand one (\$10,001.00), up to and including twenty-five thousand sign permit fee shall be one hundred seventy five dollars and seventy-eight cents (\$175.78) plus twenty-five dollars and forty-two cents (\$25.42) for each one thousand or portion thereof over ten thousand plus applicable technology fee.

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692	Planning & Inspections	Sign Permits		For sign valuations over twenty-five thousand and one (\$25,001.00), sign permit fee shall be five hundred ninety-two dollars and eighty-five cents (\$592.85) plus thirty-eight dollars and twenty-one cents (\$38.12) for each one thousand or portion thereof over twenty five thousand plus applicable technology fee.
693	Planning & Inspections	Fire Permits	Fire Sprinkler or Fire Extinguishing System	Minimum Fee \$77 plus applicable technology fee
694	<b>Planning &amp; Inspections</b>	<b>Fire Permits</b>	<b>Number of Sprinkler heads</b>	
695	Planning & Inspections	Fire Permits	1 to 15	\$77 plus applicable technology fee
696	Planning & Inspections	Fire Permits	16 to 75	\$118 plus applicable technology fee
697	Planning & Inspections	Fire Permits	76 to 100	\$158 plus applicable technology fee
698	Planning & Inspections	Fire Permits	101 to 200	\$236 plus applicable technology fee
699	Planning & Inspections	Fire Permits	201 to 300	\$277 plus applicable technology fee
700	Planning & Inspections	Fire Permits	Over 300	\$316 plus applicable technology fee
701	Planning & Inspections	Fire Permits	Fire Suppression Systems for Cooking Operations	\$77 plus applicable technology fee
702	<b>Planning &amp; Inspections</b>	<b>Fire Permits</b>	<b>Number of Devices</b>	
703	Planning & Inspections	Fire Permits	1 to 5	\$77 plus applicable technology fee
704	Planning & Inspections	Fire Permits	6 to 20	\$118 plus applicable technology fee
705	Planning & Inspections	Fire Permits	21 to 40	\$158 plus applicable technology fee
706	Planning & Inspections	Fire Permits	41 to 60	\$198 plus applicable technology fee
707	Planning & Inspections	Fire Permits	61 to 100	\$236 plus applicable technology fee
708	Planning & Inspections	Fire Permits	over 100	\$278 plus applicable technology fee
709	Planning & Inspections	Fire Permits	1 to 3 fire hydrants	\$77 plus applicable technology fee
710	Planning & Inspections	Fire Permits	4 to 6 fire hydrants	\$118 plus applicable technology fee
711	Planning & Inspections	Fire Permits	over 6 fire hydrants	\$158 plus applicable technology fee
712	Planning & Inspections	Building Permit	Roofing Permit	\$118 plus applicable technology fee
713	Planning & Inspections	Building Permit	Certified Roofing Permit	\$77 plus applicable technology fee
714	Planning & Inspections	Building Permit	Sidewalk Permit	\$110 plus applicable technology fee
715	Planning & Inspections	Building Permit	Driveway Permit	\$110 plus applicable technology fee
716	Planning & Inspections	Building Permit	Certificate of Use	\$398 plus applicable technology fee
717	Planning & Inspections	Building Permit	Conditional Certificate of Occupancy	\$398 plus applicable technology fee
718	Planning & Inspections	Building Permit	Temporary Certificate of Occupancy	\$169 plus applicable technology fee
719	Planning & Inspections	Building Permit	Temporary Structures (Tents, construction sheds, seat canopies, etc.)	Minimum \$51 (\$0.11 per square foot for the total area per month or fraction thereof) plus applicable technology fee
720	Planning & Inspections	Building Permit	Vacant Building Annual Registration-Commercial less than 5,000 square feet in area	\$159 plus applicable technology fee
721	Planning & Inspections	Building Permit	Vacant Building Annual Registration-Commercial 5,001 square feet to 20,000 square feet in area	\$318 plus applicable technology fee
722	Planning & Inspections	Building Permit	Vacant Building Annual Registration-commercial over 20,001 square feet in area	\$477 plus applicable technology fee
723	Planning & Inspections	Building Permit	Vacant Building commercial and residential fee for registration ownership transfers not requiring a plan review	\$80 plus applicable technology fee
724	Planning & Inspections	Building Permit	Vacant Building Annual Residential Registration Fee	\$159 plus applicable technology fee
725	Planning & Inspections	Building Permit	Mobile Home Placement Permit	\$110 plus applicable technology fee
726	Planning & Inspections	Building Permit	Duplicate Cards or Licenses	\$17.00 plus applicable technology fee
727	Planning & Inspections	Business Licenses	Vendor	\$48 plus applicable technology fee
728	Planning & Inspections	Business Licenses	Tax Exempt Vendor	No Fee
729	Planning & Inspections	Business Licenses	Motel	\$230 plus applicable technology fee
730	Planning & Inspections	Business Licenses	Hotel	\$230 plus applicable technology fee
731	Planning & Inspections	Business Licenses	Lodging house	\$56 plus applicable technology fee
732	Planning & Inspections	Business Licenses	Home occupation (New) -Annual	\$160 plus applicable technology fee
733	<b>Planning &amp; Inspections</b>	<b>Business License</b>	<b>Home occupation- Late Fee</b>	20% of renewal fee plus applicable tech fee
734	Planning & Inspections	Business Licenses	2nd hand dealers	\$190 plus applicable technology fee
735	Planning & Inspections	Business Licenses	Expedited Application Review Fee	\$48 plus applicable technology fee
736	Planning & Inspections	Business Licenses	Enhanced Provisional License Fee	\$148 plus applicable technology fee
737	Planning & Inspections	Business Licenses	Flea Market Operator License	\$630 plus applicable technology fee
738	Planning & Inspections	Business Licenses	Renewal Fee for Flea Market Operators License	\$505 plus applicable technology fee
739	Planning & Inspections	Business Licenses	2nd hand dealer receipt books- 50 receipts per book.	\$18 each plus applicable technology fee
740	Planning & Inspections	Amplification Fee	4 or more days in advance of event	\$15 plus applicable technology fee
741	Planning & Inspections	Amplification Fee	3 or less day in advance of event	\$30 plus applicable technology fee
742	Planning & Inspections	Contractors Registration Fee	Registration Fee	\$100 plus applicable technology fee
743	Planning & Inspections	Third Party Contractor Registration Fee	Application and renewal fee for third party contractor registrations	\$300 plus applicable technology fee (valid for a three year period)
744	Planning & Inspections	Business License	Sign Painting Contractors	\$110 plus applicable technology fee
745	Planning & Inspections	Business License	Sign Contractor	1 Year \$607.00 2 Years \$1,214.00 plus applicable technology fee
746	Planning & Inspections	Business License	Sign Installer	\$607 plus applicable technology fee
747	Planning & Inspections	Business License	Temp. inflatable sign installer	\$1,213 plus applicable technology fee
748	Planning & Inspections	Business License	Temp inflatable sign installed by property owner	\$607 plus applicable technology fee
749	Planning & Inspections	Business License	Motor Vehicle Dealers	1 Year \$145.00 2 Years \$290.00 plus applicable technology fee
750	Planning & Inspections	Business License	TABC Certification Inspection	\$110.00 plus applicable tech fee
751	<b>Planning &amp; Inspections</b>	<b>Licenses</b>	<b>Sexually Oriented Business License</b>	
752	Planning & Inspections	Licenses	Initial Fee (Annual)	\$667 plus applicable technology fee
753	Planning & Inspections	Licenses	Renewal Fee (Annual)	\$424 plus applicable technology fee
754	<b>Planning &amp; Inspections</b>	<b>Licenses</b>	<b>Sexually Oriented Business Employee</b>	
755	Planning & Inspections	Licenses	Initial Fee (Annual)	\$48 plus applicable technology fee
756	Planning & Inspections	Licenses	Renewal Fee (Annual)	\$23 plus applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
757	Planning & Inspections	Licenses	Background checks (per employee) for Boarding Home License	\$17.00 per employee plus applicable technology fee
758	Planning & Inspections	Licenses	Sounds Amplification License	\$367.00 plus applicable tech fee
759	Planning & Inspections	Licenses	Sounds Amplification Renewal Fee	\$125.00 plus applicable tech fee
760	Planning & Inspections	Licenses	Sounds Amplification Appeal Fee	\$308.00 plus applicable tech fee
761	Planning & Inspections	<b>Development</b>	Expedited Review of Grading Permits	Two hundred fifty six dollars (\$256.00) plus ninety-four dollars (\$94.00) for each hour or portion of an hour of plan review time plus applicable technology fee.
762	Planning & Inspections	Development	Construction SWP3 permit fee - 5 Acres sites or larger	\$129.00 one time permit fee plus applicable technology fee
763	Planning & Inspections	Development	Construction SWP3 Review fee- .1-4.99 Acres sites	\$75.00 one time permit fee plus applicable technology fee
764	Planning & Inspections	Development	Industrial SWP3 permit fee	\$129.00 one time permit fee plus applicable technology fee
765	Planning & Inspections	Development	De-Watering/Discharge to MS4 (Storm water) permit fee	\$129.00 one time permit fee plus applicable technology fee
766	Planning & Inspections	Development	Commercial Sidewalk	\$200.00 plus applicable technology fee
767	Planning & Inspections	Development	Commercial Driveway	\$200.00 plus applicable technology fee
768	<b>Planning &amp; Inspections</b>	<b>Development</b>	<b>Grading Permit - Subdivisions</b>	
769	Planning & Inspections	Development	0-5 acres	\$639.00 plus applicable technology fee
770	Planning & Inspections	Development	5.1-10acres	\$764.00 plus applicable technology fee
771	Planning & Inspections	Development	10.1-20 acres	\$892.00 plus applicable technology fee
772	Planning & Inspections	Development	20.1-30 acres	\$1,019.00 plus applicable technology fee
773	Planning & Inspections	Development	30.1-40 acres	\$1,148.00 plus applicable technology fee
774	Planning & Inspections	Development	40.1-50 acres	\$1,275.00 plus applicable technology fee
775	Planning & Inspections	Development	50.1 + acres	\$1,402.00 plus applicable technology fee
776	Planning & Inspections	Development	Borrow / Waste	\$546.00 plus applicable technology fee
777	Planning & Inspections	Development	First Extension	36% of grading permit plus applicable technology fee
778	Planning & Inspections	Development	Second Extension	36% of grading permit plus applicable technology fee
779	<b>Planning &amp; Inspections</b>	<b>Development</b>	<b>Grading Permit-All other commercial/residential</b>	
780	Planning & Inspections	Development	0-5 acres	\$456.00 plus applicable technology fee
781	Planning & Inspections	Development	5.1-10acres	\$546.00 plus applicable technology fee
782	Planning & Inspections	Development	10.1-20 acres	\$637.00 plus applicable technology fee
783	Planning & Inspections	Development	20.1-30 acres	\$729.00 plus applicable technology fee
784	Planning & Inspections	Development	30.1-40 acres	\$820.00 plus applicable technology fee
785	Planning & Inspections	Development	40.1-50 acres	\$911.00 plus applicable technology fee
786	Planning & Inspections	Development	50.1 + acres	\$1,002.00 plus applicable technology fee
787	Planning & Inspections	Development	Borrow / Waste	\$546.00 plus applicable technology fee
788	Planning & Inspections	Development	First Extension	36% of grading permit plus applicable technology fee
789	Planning & Inspections	Development	Second Extension	36% of grading permit plus applicable technology fee
790	<b>Planning &amp; Inspections</b>	<b>Development</b>	<b>Mountain Development Association</b>	
791	<b>Planning &amp; Inspections</b>	<b>Development</b>	<b>Grading Permit</b>	
792	Planning & Inspections	Development	0-5 acres	\$1,820.00 plus applicable technology fee
793	Planning & Inspections	Development	5.1-10 acres	\$2,185.00 plus applicable technology fee
794	Planning & Inspections	Development	10.1-20 acres	\$2,549.00 plus applicable technology fee
795	Planning & Inspections	Development	20.1-30 acres	\$2913.00 plus applicable technology fee
796	Planning & Inspections	Development	30.1-40 acres	\$3,276.00 plus applicable technology fee
797	Planning & Inspections	Development	40.1-50 acres	\$3,641.00 plus applicable technology fee
798	Planning & Inspections	Development	50.1 + acres	\$ 4,005.00 plus applicable technology fee
799	Planning & Inspections	Development	Borrow / Waste	\$1,455.00 plus applicable technology fee
800	Planning & Inspections	Development	First Extension	36% of MDA plus applicable technology fee
801	Planning & Inspections	Development	Second Extension	36% of MDA plus applicable technology fee
802	Planning & Inspections	Development	Inspection Fees-other than regular duty hours	\$127.00/hr.(2hr. Min) plus applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
803	Planning & Inspections	Development	Credit Access Certificate of Registration	\$195 each year plus applicable technology fee
804	Planning & Inspections	Business Permit	Brewer's License (BW)	2 Year License \$1,500.00
805	Planning & Inspections	Business Permit	Distiller's and Rectifier's Permit (D)	2 Year License \$1,500.00
806	Planning & Inspections	Business Permit	Winery Permit (G)	2 Year License \$75.00
807	Planning & Inspections	Business Permit	Out-of-State Winery Direct Shipper's Permit (DS)	N/A (Out-of-State)
808	Planning & Inspections	Business Permit	Nonresident Brewer's License (BN)	N/A (Out-of-State)
809	Planning & Inspections	Business Permit	Nonresident Seller's Permit (S)	2 Year License \$150.00
810	Planning & Inspections	Business Permit	General Distributor's License (BB)	2 Year License \$300.00
811	Planning & Inspections	Business Permit	Wholesaler's Permit (W)	2 Year License \$1,875.00
812	Planning & Inspections	Business Permit	General Class B Wholesaler's Permit (X)	2 Year License \$300.00
813	Planning & Inspections	Business Permit	Mixed Beverage Permit and Mixed Beverage w/Food & Beverage Certificate (FB) Required (MB)	
814	Planning & Inspections	Business Permit	Original (1st and 2nd Year)	2 Year License, no fee
815	Planning & Inspections	Business Permit	1st Renewal (3rd and 4th Year)	3rd Year No Fee, 4th year \$1,125.00
816	Planning & Inspections	Business Permit	2nd Renewal (5th and 6th Year)	2 Year License \$1,500.00
817	Planning & Inspections	Business Permit	3rd and Subsequent Renewals	2 Year License \$750.00
818	Planning & Inspections	Business Permit	Wine and Malt Beverage Retailer's Permit (BG)	2 Year License \$175.00
819	Planning & Inspections	Business Permit	Wine and Malt Beverage Retailer's Off-Premise Permit (BQ)	2 Year License \$60.00
820	Planning & Inspections	Business Permit	(Malt Beverage) Retail Dealer's On- Premise License (BE)	2 Year License \$150.00
821	Planning & Inspections	Business Permit	(Malt Beverage) Retail Dealer's Off-Premise License (BF)	2 Year License \$60.00
822	Planning & Inspections	Business Permit	Private Club Registration Permit (N)	2 Year License no fee
823	Planning & Inspections	Business Permit	Private Club Malt Beverage and Wine Permit (NB)	2 Year License no fee
824	Planning & Inspections	Business Permit	Private Club Exemption Certificate (NE)	2 Year License no fee
825	Planning & Inspections	Business Permit	Package Store Permit (P)	2 Year License \$500.00
826	Planning & Inspections	Business Permit	Wine-Only Package Store Permit (Q)	2 Year License \$75.00
827	Planning & Inspections	Business Permit	Passenger Transportation Permit (TR)	2 Year License no fee
828	Planning & Inspections	Business Permit	Consumer Delivery Permit (CD)	2 Year License no fee
829	Planning & Inspections	Business Permit	Bonded Warehouse Permit (J/JD)	2 Year License \$150.00
830	Planning & Inspections	Business Permit	Manufacturer's Agent's Warehousing Permit (AW)	2 Year License \$750.00
831	Planning & Inspections	Business Permit	Carrier's Permit (C)	2 Year License no fee
832	Planning & Inspections	Business Permit	Promotional Permit (PR)	2 Year License \$300.00
833	Planning & Inspections	Business Permit	Third-Party Local Cartage Permit (ET)	2 Year License no fee
834	Planning & Inspections	Business Permit	Branch Distributor's License (BC)	2 Year License \$75.00
835	Planning & Inspections	Business Permit	Forwarding Center Authority (FC)	2 Year License no fee
836	Planning & Inspections	Business Permit	Brewer's Self- Distribution License (SD)	2 Year License \$600.00
837	Planning & Inspections	Business Permit	Brewpub License (BP)	2 Year License \$500.00
838	Planning & Inspections	Business Permit	Food and Beverage Certificate (FB)	2 Year License no fee
839	Planning & Inspections	Business Permit	Late Hours Certificate (LH)	2 Year License no fee
840	Planning & Inspections	Business Permit	Local Distributor's Permit (LP)	2 Year License \$100.00
841	Planning & Inspections	Business Permit	Water Park Permit (WP)	2 Year License \$30.00
842	Planning & Inspections	Business Licenses	Boarding Home Facility Annual Permit	\$262 plus applicable technology fee
843	Planning & Inspections	Business License	Boarding Home Facility Renewal- Late Fee	20% of renewal fee plus applicable tech fee
844	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - Network Node	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$100.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.
845	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - New Node Support Pole	An application fee of \$1,000.00 for each node support pole.
846	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - Transport Facility	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$250.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
847	Planning & Inspections	Nodes for Small Cell Networks	Recurring Annual Rental Rate - Network Nodes	An annual network node site rental rate of \$250.00 per Network node site, with an annual adjustment in an amount equal to one-half the annual change in the Consumer Price Index for All Urban Consumers for Texas as published by the BLS. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be prorated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
848	Planning & Inspections	Nodes for Small Cell Networks	Recurring Monthly Rental Rate - Transport Facility	A monthly transport facility rental rate of \$28.00 for each network node site, not to exceed the provider's monthly aggregate per-node compensation to the City. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be prorated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
849	Planning & Inspections	Nodes for Small Cell Networks	Recurring Annual Rental Rate - Collocation of Network Nodes on Municipally-Owned Service Poles	An annual rate of \$20.00 per municipally-owned service pole. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be prorated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
850	Planning & Inspections	Special Privilege - Annual Fee - Cincinnati Commercial District	Outdoor Café	\$2.00 per square foot
851	Planning & Inspections	Shared Mobility Devices	Application Fee	\$371 Application Review
852	Planning & Inspections	Shared Mobility Devices	Permit Fee	\$1/day per device; or Per-Trip Surcharge of \$.25 for each booked trip
853	Planning & Inspections	Shared Mobility Devices	Annual Fee	\$50 per device
854	Planning & Inspections	Annual License Fee	Trailer Court Annual	\$275.00, plus applicable tech fee
855	Planning & Inspections	Re-Inspection Fee	Trailer Court	\$175.00, plus applicable tech fee
856	Planning & Inspections	Building Permits	Re-Inspection Fee for all building permits and trades	\$100 plus applicable technology fee
857	Library	Library Fees	Overdue Fines	\$0.15/day
858	Library	Library Fees	Lost Adult/YA Hardback	Fair Market Value to Replace Item
859	Library	Library Fees	Adult Card/replacement	\$2.00
860	Library	Library Fees	Juvenile Card/replacement	\$1.00
861	Library	Library Fees	Student Card issue and replacement fees (including non-resident convenience fee) applicable only to students attending schools within city limits	Fees waived for elementary, middle and high school only.
862	Library	Library Fees	Non-Resident Convenience Fee	\$50.00 per year/\$25.00 per 6 months
863	Library	Library Fees	Student/Non-Profit Use Scanning of Photographs (low resolution)	\$10.00 per image
864	Library	Library Fees	Student/Non-Profit Use Scanning of Photographs (high resolution)	\$15.00 per image
865	Library	Library Fees	Student/Non-Profit Use Preservation Fee (Applies to all Reproduction Requests)	waived
866	Library	Library Fees	Scanning of Photographs (low resolution)	\$20.00
867	Library	Library Fees	Scanning of Photographs (high resolution)	\$30.00
868	Library	Library Fees	Scanning of Maps/Architectural Drawings (low resolution)	\$25.00
869	Library	Library Fees	Scanning of Maps/Architectural Drawings (med resolution)	\$35.00
870	Library	Library Fees	Scanning of Maps/Architectural Drawings (high resolution)	\$45.00
871	Library	Library Fees	Scanning of Maps/Architectural Drawings Fee (in-house)	\$3 per sheet
872	Library	Library Fees	Scanning of Maps/Architectural Drawings Fee- Student	\$15.00
873	Library	Library Fees	Preservation Fee (Applies to all Reproduction Requests)	\$1.00
874	Library	Library Fees	Document Delivery Services	\$1.00 per page
875	Library	Library Fees	Commercial Use Fee	\$10.00
876	Library	Library Fees	Damaged or missing DVD/Music CD Case	\$3.00
877	Library	Library Fees	Damaged or Missing Book Cover	\$3.00
878	Library	Library Fees	Damaged or Missing Kit Bag	\$3.00
879	Library	Library Fees	Damaged or Missing Audiobook Case	\$3.00
880	Library	Library Fees	Damaged or Missing Barcode	\$3.00
881	Library	Library Fees	Damaged or Missing Spine Label	\$3.00
882	Library	Library Fees	Border Heritage/Interlibrary Loan Postage Fee	\$3.00 per item
883	Library	Library Fees	Copy black/white	\$0.20
884	Library	Library Fees	Copy color	\$0.50
885	Library	Library Fees	Printer black/white	\$0.20
886	Library	Library Fees	Printer color	\$0.50

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
887	Library	Library Fees	Scanner	\$0.10
888	Library	Library Fees	Fax	\$1.00
889	Library	Library Fees	USB Save	free
890	Library	Library Fees	USB Drives	\$6.00
891	Library	Library Fees	Damaged or Missing Hotspot Accessory - plastic case, USB cable, charger or adapter	\$5.00
892	Library	Library Fees	Damaged or Missing Hotspot Accessor - SIM card or battery	\$10.00
893	Library	Library Fees	Damaged or Missing Hotspot - Entire item	\$85.00
894	Library	Library Fees	Damaged or Missing finger puppet, flannelboard piece or toy piece	\$3.00
895	Library	Library Fees	Damaged or Missing iPad	\$300.00
896	Environmental Services	Residential	Base Rate (Residential)	\$19.00 per month
897	Environmental Services	Residential	Excess Waste - Administrative Fee	\$10.00 for one additional lift of the arm.
898	Environmental Services	Residential	Additional Container (Residential)	\$19.00 per month for each additional container, plus service charges
899	Environmental Services	Residential	Senior and Disabled Citizens Discount	20% reduction of Base Rate
900	Environmental Services	Commercial	Base Rate (Commercial)	\$28.00 per month for once a week collection per container.
901	Environmental Services	Commercial	Additional Container (Commercial)	\$28.00 per month for each additional container.
902	Environmental Services	Commercial	Solid waste commercial dumpster, 2 cu. yd.	\$24.38 per month for each 2 cubic yard dumpster
903	Environmental Services	Commercial	Solid waste commercial dumpster, 4 cu. yd.	\$48.76 per month for each 4 cubic yard dumpster
904	Environmental Services	Commercial	Solid waste commercial dumpster, 6 cu. yd.	\$73.14 per month for each 6 cubic yard dumpster
905	Environmental Services	Commercial	Solid waste commercial dumpster, 8 cu. yd.	\$97.52 per month for each 8 cubic yard dumpster
906	Environmental Services	Commercial	Solid Waste Commercial Dumpster delivery and retrieval	Onetime Fee of \$150
907	Environmental Services	Residential	Side door Collection	\$19.00
908	Environmental Services	Residential	Residential Refuse Collection	\$19.00 per month
909	Environmental Services	Residential	Residential Refuse Collection for on-call Service	\$25 per service call for 96 gallon container
910	Environmental Services	Other	Special Collection Service (Residential)	\$35.00 up to 5 cubic yards. \$7.00 for each additional cubic yard.
911	Environmental Services	Other	Dead Animal Collection Fee	\$40.00 for domesticated pets; \$150.00 for small and large farm animals within the city limits; \$175.00 for small and large farm animals inside county and outside city limits.
912	Environmental Services	Residential	Citizen Collection Station Fee	\$5.00 for each visit in excess of monthly frequency limit set by Director with limit of 4 cy, no C&D and no commercial.
913	Environmental Services	Residential	Citizen Collection Station Fee	\$5.00 coupon Non-customer, one visit; standard restrictions; non-commercial; residential solid waste only, excludes household hazardous waste.
914	Environmental Services	Special Collections	Property Clean Up Fee	Labor, equipment and disposal rates as set by Director in 1/4 hour increments with 1 hour minimum.
915	Environmental Services	General	Interest on unpaid balances	10% per year (0.83% of invoiced amount per month)
916	Environmental Services	Permits	Hauler Permit Fee	\$150.00 per vehicle for complete term of permit or \$12.50 per vehicle per month for less than complete term of permit plus applicable tech fees
917	Environmental Services	Permits	Replacement Decal	\$10.00 each
918	Environmental Services	Permits	Reinstatement of Suspended or Revoked Permit	50% of annual Hauler Permit Fee for suspended permit, 100% of annual Hauler Permit Fee for revoked permit. Plus applicable tech fees
919	Environmental Services	Permits	Special Waste Disposal Fee-Immediate Disposal	\$25.00 surcharge plus regular per ton landfill disposal charge for a scheduled disposal. \$35.00 surcharge plus double the regular per ton landfill disposal charge for an unscheduled disposal.
920	Environmental Services	Permits	Permit Fee (Container on Sidewalk/R.O.W.)	\$72.00 annual fee per container or \$6.00 per month for a partial first year, plus applicable tech fees
921	Environmental Services	Disposal	Landfill Fees	\$26.00 per ton, prorated, with a minimum fee of \$16.00. \$5.00 charge for unsecured/uncovered load.
922	Environmental Services	Disposal	Landfill Fee (Brush Waste, Uncontaminated)	\$26.00 per ton, prorated, with a minimum fee of \$10.00.
923	Environmental Services	Disposal	Landfill Fees (Materials Requiring Special Handling)	\$90.00 per ton, pro-rated, for RACM Non-Friables, foam materials, sponge or sponge-like materials and other wastes requiring special handling, with a minimum fee of \$90. \$5.00 for refrigerant removal.

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
924	Environmental Services	Disposal	Landfill Fees (Materials Requiring Special Handling)	\$90.00 per ton, pro-rated, for dead animals with a total weight greater than 100 lbs. Small dead animals with a total weight less than 100 lbs. will be charged the standard landfill rate.
925	Environmental Services	Disposal	Billing Fee for Landfill Charge Accounts	\$25.00 per month
926	Environmental Services	Disposal	Disposal Fee (Waste Tires)	Small or Medium tires (19.5 inches or less) \$3.00, Large Tires (greater than 19.5 inches but less than 24 inches) \$10.00, tires greater than 24 inches will be charged a rate of \$200.00/ton. Rim Removal Fee - Small or Medium tires \$5.00, Rim Removal Fee - Large Tires \$15.00.
927	Environmental Services	Disposal	Disposal Fee (Mattresses)	\$20.00 per Mattress disposed of at a City Landfill or other authorized facility
928	Environmental Services	Disposal	Prohibited Waste	\$25.00 surcharge plus applicable disposal and administrative costs.
929	Environmental Services	Disposal	Transfer Fee	\$30.00 per ton, prorated, with a minimum fee of \$20.00
930	Environmental Services	Disposal	Sale of Mulch/Compost	City Departments - Free, El Paso Solid Waste Residential Customers - Free at CCS or Landfill; Commercial Customers - Free at Landfill; Commercial Customers within City limits - \$15.00 cy if delivered by ESD.
931	Environmental Services	Disposal	Sale of Safety Vest	\$10.00 each
932	Environmental Services	Disposal	RFID (Automated Scale) Tag	\$25.00 each
933	Environmental Services	Other	Container Replacement Fee	\$55.00 per Container
934	Environmental Services	Other	Service Charge (delivery or removal of container)	\$25.00 per Event
935	Environmental Services	Other	Un Authorized Solid Waste Container Removal Fee	\$25.00 per Event
936	Environmental Services	Other	Missed Collection Fee	\$15.00 for pick up
937	Environmental Services	Administrative Fee	Lien Preparation Fee( Environmental Services)	\$75.00 charge for administrative costs related to the preparation of property liens
938	Environmental Services	Shopping Cart Recovery	Shopping Cart Recovery Fee	\$50.00 per Cart impounded by City
939	Environmental Services	Construction or Demolition	Manifest Fee	\$5.00 per manifest; No fee for City - funded projects
940	Environmental Services	Services	Environmental Fee (Residential)	\$5.00 per Residential Living Unit
941	Environmental Services	Services	Environmental Fee (Commercial)	\$20.00 per Commercial Establishment
942	Environmental Services	<b>Environmental General-Facilities</b>		
943	Environmental Services	Franchise Fee	Waste Container Franchise Fee- Per Container	\$2.00 Per Month, Per approved container
944	Environmental Services	Franchise Fee	Waste Container Franchise Fee- Quarterly	\$2,000.00/ Per Year
945	Environmental Services	Franchise Fee	Franchise Fee	\$6.00
946	Animal Services	<b>Animal Services</b>		
947	Animal Services	Adoption Fee - includes age-appropriate vaccinations, license, microchip and sterilization.		Each adoption from no charge to \$110.00
948	Animal Services	Livestock Permit - Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation	Permit Yearly Renewal	\$60.00 plus applicable tech fee
949	Animal Services	Livestock Permit - Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation	Re-Inspection and/or Amending Permit	\$45.00 plus applicable tech fee
950	Animal Services	Fowl and Rabbits (6 or more)-Restrictions-Permit Requirements	Permit Yearly Renewal	\$60.00 plus applicable tech fee
951	Animal Services	Fowl and Rabbits (6 or more)-Restrictions-Permit Requirements	Re-Inspection and/or Amending Permit	\$45.00 plus applicable tech fee
952	Animal Services	Microchip Fees	Initial Issuance	from no charge to \$15.00
953	Animal Services	Shelter Services	Animal Rabies Vaccination	from no charge to \$9.00
954	Animal Services	Parasite Treatment and/or Control	Parasite Treatment and/or Control	\$10.00
955	Animal Services	Disposal of Dead Animals	Disposal of owned dead animals brought to shelter, less than 100 lbs.	\$16.00
956	Animal Services	Euthanasia of Animals	Euthanasia of animals brought to the shelter, less than 100 lbs.	\$25.00
957	Animal Services	Boarding and Kennel Permit	Boarding kennel permit	\$110.00 plus applicable tech fee
958	Animal Services	Pick up or Delivery of Animals to Owners	Pick up/delivery of live, owned animals for quarantine or return-to-owner purposes	from no charge to \$45.00
959	Animal Services	Buying And Selling	Shows And Exhibition	\$110.00 plus applicable tech fee
960	Animal Services	Buying And Selling	Grooming	\$110.00 plus applicable tech fee
961	Animal Services	Buying And Selling	Kennel	\$110.00 plus applicable tech fee
962	Animal Services	Buying And Selling	Animal Establishment	\$200.00 plus applicable tech fee
963	Animal Services	Registration	Application Initial Issuance or Renewal	\$12.50
964	Animal Services	Registration	Replacement Registration and/or Tag	\$5.00 - Altered Pets \$15.00 - Intact pets
965	Animal Services	Registration	Registration Transfer	\$12.50
966	Animal Services	Fees-Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each	from no charge to \$60.00 plus applicable tech fee



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
967	Animal Services	Fees-Impoundment	Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal	from no charge to \$60.00 plus applicable tech fee
968	Animal Services	Fees-Impoundment	Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal	from no charge to \$85.00 plus applicable tech fee
969	Animal Services	Fees-Impoundment	CLASS D: Exotic Animals: Requiring Capture by Division Personnel	from no charge to \$85.00 plus applicable tech fee
970	Animal Services	Fees-Impoundment	Class D: Exotic Animals, Already Contained	from no charge to \$55.00
971	Animal Services	Handling Fee	Daily Fee Class A	from no charge to \$18.00
972	Animal Services	Handling Fee	Daily Fee Class B	from no charge to \$23.00
973	Animal Services	Handling Fee	Daily Fee Class C	from no charge to \$23.00
974	Animal Services	Handling Fee	Daily Fee Class D	from no charge to \$23.00
975	Animal Services	Shelter Services	Animal Trap Replacement Fee - Small	\$60.00
976	Animal Services	Shelter Services	Animal Trap Replacement Fee - Large	\$110.00
977	Animal Services	Shelter Services	Impound Fee Dog or Cat-Repeat Offender within one (1) year	from no charge to \$25.00 per event
978	Animal Services	Animal Litter Permit	Per litter	\$50.00 plus applicable tech fee
979	Animal Services	Breeding	Breeder's Permit	\$100.00 plus applicable tech fee
980	Animal Services	Shelter Services	Vet Assessment for Quarantine and/or Criminal Case	from no charge to \$50.00 per animal per assessment
981	Animal Services	Shelter Services	Animal Transportation Fee	Fee for packaging and transporting to lab for testing: \$100
982	Animal Services	Shelter Services	Animal Storage Fee for Remains	Fee to store animal properly prior to cremation, or to hold for burial pending results of the rabies exam: \$25.00
983	Animal Services	Shelter Services	Animal Vaccinations and Tests	DHLPP (dog) from no charge to \$9.00
984	Animal Services	Shelter Services	Animal Vaccinations and Tests	FVRCP (cat) from no charge to \$9.00
985	Animal Services	Shelter Services	Animal Vaccinations and Tests	Bordetella (dog) from no charge to \$10.00
986	Animal Services	Shelter Services	Animal Vaccinations and Tests	FELV (cat) from no charge \$15.00
987	Animal Services	Shelter Services	Animal Vaccinations and Tests	Ringworm test (cat) from no charge to \$25.00
988	Animal Services	Shelter Services	Animal Vaccinations and Tests	Heartworm test (dog) from no charge to \$25.00
989	Animal Services	Shelter Services	Animal Vaccinations and Tests	Parvo test (dog) from no charge to \$25.00
990	Animal Services	Fees-Impoundment	Impoundment of animals in unincorporated areas of County	\$55.00
991	Animal Services	Shelter Services	Pet Aids (leash, cat carrier, other)	from no charge to \$5.00
992	Animal Services	Shelter Services	Spay/Neuter Fees - Cats/Dogs	Cat Neuter \$0-\$30.00, Cat Spay \$0-\$50.00, Dog Neuter (under 40 pounds) \$0-\$65.00, Dog Neuter (40 - 70 pounds) \$0-\$85.00, Dog Spay (under 40 pounds) \$0-\$85.00, Dog Spay (40 - 70 pounds) \$0-\$100.00
993	Animal Services	EP County Spay/Neuter Voucher Program	Spay/Neuter Fees - Cats/Dogs	Cat Spay/Neuter \$0 - \$35.00, Dog Spay/Neuter \$0 - \$60.00 Per Legal, this is in the County's Agreements
994	Animal Services	Registration	Dangerous Dog Registration	\$50.00
995	Animal Services	Municipal Contract Fees - Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each	\$60.00
996	Animal Services	Municipal Contract Fees - Impoundment	Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal	\$60.00
997	Animal Services	Municipal Contract Fees - Impoundment	Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal	\$85.00
998	Animal Services	Municipal Contract Fees - Impoundment	Class D: Exotic Animals: Requiring Capture by Division Personnel	\$85.00
999	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class A	\$18.00 per day
1000	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class B	\$23.00 per day
1001	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class C	\$23.00 per day
1002	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class D	\$23.00 per day
1003	Animal Services	Municipal Contract Fees - Quarantine		\$18.00 per day
1004	Animal Services	Grooming re-inspection fee		\$50.00
1005	Animal Services	Grooming Shop Application fee-\$110		\$110.00
1006	Animal Services	Groomer License fee-\$25		\$25.00
1007	Animal Services	Groomer License replacement fee-\$5	Replacement Fee	\$5.00
1008	Parks and Recreation	Recreation Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1009	Parks and Recreation	<b>Valle Bajo Recreation Center</b>		
1010	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1011	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1012	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1013	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1014	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1015	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1016	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1017	Parks and Recreation	Multipurpose Room 1		\$56.00 /\$45.00 / \$226.00 / \$70.00
1018	Parks and Recreation	Multipurpose Room 2		\$50.00/ \$40.00 / \$200.00 / \$63.00
1019	Parks and Recreation	<b>Armijo Recreation Center</b>		
1020	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1021	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1022	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1023	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1024	Parks and Recreation	Lower Multipurpose Room 1 (open area)		\$80.00 / \$64.00 / \$320.00 / \$100.00
1025	Parks and Recreation	Classroom 1		\$36.00 / \$29.00 / \$144.00 / \$45.00
1026	Parks and Recreation	Classroom 2		\$43.00 / \$35.00 / \$172.00 / \$54.00
1027	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00
1028	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1029	Parks and Recreation	Boxing Room		\$36.00 / \$29.00 /\$144.00 / \$45.00
1030	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1031	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1032	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1033	Parks and Recreation	<b>Officer David Ortiz</b>		
1034	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1035	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1036	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1037	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1038	Parks and Recreation	Classroom 1		\$11.00 / \$9.00 / \$44.00 / \$14.00
1039	Parks and Recreation	Classroom 2		\$21.00 / \$17.00 / \$84.00 / \$26.00
1040	Parks and Recreation	Classroom A		\$20.00 / \$16.00 / \$80.00 / \$25.00
1041	Parks and Recreation	Multipurpose Room		\$56.00 / \$45.00 / \$224.00 / \$70.00
1042	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00
1043	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1044	Parks and Recreation	Boxing Room		\$83.00 / \$66.00 / \$332.00 / \$104.00
1045	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1046	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1047	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1048	Parks and Recreation	<b>Chamizal Recreation Center</b>		
1049	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1050	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1051	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1052	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1053	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1054	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1055	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1056	Parks and Recreation	Multipurpose Room 1		\$71.00 / \$56.00 / \$282.00 / \$88.00
1057	Parks and Recreation	Multipurpose Room 2		\$81.00 / \$64.00 / \$322.00 / \$ 101.00
1058	Parks and Recreation	Outside Rentable Space		\$65.00 / \$52.00 / \$260.00 / \$81.00
1059	Parks and Recreation	<b>Chihuahuita Neighborhood Center</b>		
1060	Parks and Recreation	Multipurpose Room		\$35.00 / \$28.00 / \$140.00 / \$44.00
1061	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1062	Parks and Recreation	Weight Room (per month) (+)		\$3.00/\$4.00
1063	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1064	Parks and Recreation	<b>Don Haskins Recreation Center</b>		
1065	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1066	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1067	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1068	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1069	Parks and Recreation	Auxiliary Gym (per hour)		\$25.00 / \$20.00 / \$100.00 / \$31.00
1070	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$13.00 / \$10.00 / \$52.00 / \$16.00
1071	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$35.00 / \$28.00 / \$140.00 / \$44.00
1072	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$17.00 / \$14.00 / \$68.00 / \$21.00
1073	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00
1074	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1075	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1076	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1077	Parks and Recreation	<b>Eastside Regional Recreation Center - The Beast</b>		
1078	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1079	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1080	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1081	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1082	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Proposed Fees
1083	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1084	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1085	Parks and Recreation	Multipurpose Room		\$86.00 / \$69.00 / \$343.00 / \$107.00
1086	Parks and Recreation	Activity Room		\$58.00 / \$46.00 / \$231.00 / \$72.00
1087	Parks and Recreation	Outside Rentable Space		\$132.00 / \$ 105.00 / \$526.00 / \$164.00
1088	Parks and Recreation	<b>Galatzan Recreation Center</b>		
1089	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1090	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1091	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1092	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1093	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1094	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1095	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1096	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1097	Parks and Recreation	Dance Studio		\$20.00 / \$16.00 / \$80.00 / \$25.00
1098	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1099	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1100	Parks and Recreation	<b>Gary del Palacio Recreation Center</b>		
1101	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1102	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1103	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1104	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1105	Parks and Recreation	Auxiliary Gym (per hour)		\$25.00 / \$20.00 / \$100.00 / \$31.00
1106	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$13.00 / \$10.00 / \$52.00 / \$16.00
1107	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$35.00 / \$28.00 / \$140.00 / \$44.00
1108	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$17.00 / \$14.00 / \$68.00 / \$21.00
1109	Parks and Recreation	Multipurpose Room		\$44.00 / \$35.00 / \$176.00 / \$55.00
1110	Parks and Recreation	Dance Studio		\$26.00 / \$21.00 / \$104.00 / \$32.00
1111	Parks and Recreation	Racquetball Court (per month)(+) Adult/Youth		\$15.00\$19.00    \$10.00/\$13.00
1112	Parks and Recreation	Racquetball Court (per hour)(+) Adult/Youth		\$2.00/\$3.00    \$1.00/\$1.00
1113	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1114	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1115	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1116	Parks and Recreation	<b>Leona Ford Washington Recreation Center</b>		
1117	Parks and Recreation	Gym Full Court (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1118	Parks and Recreation	Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1119	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1120	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1121	Parks and Recreation	Multipurpose Room-Hall		\$59.00 / \$47.00 / \$236.00 / \$74.00
1122	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1123	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1124	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1125	Parks and Recreation	<b>Sylvia Carreon Recreation Center</b>		
1126	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1127	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1128	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1129	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1130	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1131	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1132	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1133	Parks and Recreation	Multipurpose Room		\$53.00 / \$43.00 / \$214.00 \$67.00
1134	Parks and Recreation	Activity Room		\$ 40.00 / \$32.00 / \$ 160.00 / \$50.00
1135	Parks and Recreation	Balcony Party Area		\$46.00 / \$37.00 / \$185.00 / \$58.00
1136	Parks and Recreation	<b>Marty Robbins Recreation Center</b>		
1137	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1138	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1139	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00
1140	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1141	Parks and Recreation	Multi Purpose Room		\$44.00 / \$35.00 / \$176.00 / \$55.00
1142	Parks and Recreation	Dance Studio		\$26.00 / \$21.00 / \$104.00 / \$32.00
1143	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1144	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1145	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1146	Parks and Recreation	<b>Multipurpose Recreation Center</b>		
1147	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00
1148	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00
1149	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1150	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00
1151	Parks and Recreation	Multipurpose Room	Old Weight room	\$35.00 / \$28.00 / \$140.00 / \$44.00
1152	Parks and Recreation	Ballroom		\$138.00 / \$110.00 / \$552.00 / \$172.00
1153	Parks and Recreation	Dance Studio		\$27.00 / \$22.00 / \$108.00 / \$34.00
1154	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00
1155	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1156	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1157	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1158	Parks and Recreation	<b>Nolan Richardson Recreation Center</b>		
1159	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1160	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1161	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1162	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1163	Parks and Recreation	Multipurpose Room		\$42.00 / \$34.00 / \$168.00 / \$52.00
1164	Parks and Recreation	Classroom A	Base on 730 Sq. Ft.	\$22.00 / \$18.00 / \$88.00 / \$27.00
1165	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00
1166	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1167	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1168	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1169	Parks and Recreation	<b>Pat O'Rourke Recreation Center</b>		
1170	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1171	Parks and Recreation	Gym Half Court (pre hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1172	Parks and Recreation	Gym Full Court (per day) prime time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1173	Parks and Recreation	Gym Half Court (per day) prime time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1174	Parks and Recreation	Multi Purpose Room 1		\$58.00 / \$46.00 / \$232.00 / \$72.00
1175	Parks and Recreation	Multi Purpose Room 2A		\$23.00 / \$18.00 / \$92.00 / \$29.00
1176	Parks and Recreation	Multi Purpose Room 2B		\$22.00 / \$18.00 / \$88.00 / \$27.00
1177	Parks and Recreation	Multi Purpose Room 2C		\$22.00 / \$18.00 / \$88.00 / \$27.00
1178	Parks and Recreation	Multi Purpose Room 2A and 2B		\$45.00 / \$36.00 / \$180.00 / \$56.00
1179	Parks and Recreation	Multi Purpose Room 2B and 2C		\$43.00 / \$34.00 / \$172.00 / \$54.00
1180	Parks and Recreation	Multi Purpose Room 2A, 2B, 2C		\$67.00 / \$54.00 / \$268.00 / \$84.00
1181	Parks and Recreation	Conference Room		\$30.00 / \$24.00 / \$120.00 / \$37.00
1182	Parks and Recreation	Dance Studio		\$71.00 / \$57.00 / \$284.00 / \$89.00
1183	Parks and Recreation	Courtyard	Available for rental in conjunction with room rental - Flat Rate	\$34.00 / \$27.00 / \$136.00 / \$42.00
1184	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1185	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1186	Parks and Recreation	<b>Pavo Real Recreation Center</b>		
1187	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1188	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1189	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1190	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1191	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1192	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1193	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1194	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1195	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00
1196	Parks and Recreation	Classroom 2		\$24.00 / \$19.00 / \$96.00 / \$30.00
1197	Parks and Recreation	Classroom 3		\$21.00 / \$17.00 / \$84.00 / \$26.00
1198	Parks and Recreation	Dance Studio		\$69.00 / \$55.00 / \$276.00 / \$86.00
1199	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00
1200	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00
1201	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1202	Parks and Recreation	Boxing Room		\$83.00 / \$66.00 / \$332.00 / \$104.00
1203	Parks and Recreation	Racquetball Court (per month)(+) Adult/Youth		\$15.00/\$19.00 \$19.00/ \$13.00
1204	Parks and Recreation	Racquetball Court (per hour)(+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1205	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1206	Parks and Recreation	Weight Room (per hour) (+)		\$4.00/\$5.00
1207	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1208	Parks and Recreation	<b>Rae Gilmore Recreation Center</b>		
1209	Parks and Recreation	Multipurpose Room		\$58.00 / \$46.00 / \$232.00 / \$72.00
1210	Parks and Recreation	Classroom 1		\$10.00 / \$8.00 / \$40.00 / \$12.00
1211	Parks and Recreation	Classroom 2		\$10.00 / \$8.00 / \$40.00 / \$12.00
1212	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00
1213	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1214	Parks and Recreation	Weight Room (per hour) (+)		\$3.00/\$4.00
1215	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1216	Parks and Recreation	<b>San Juan Recreation Center</b>		
1217	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1218	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1219	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1220	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1221	Parks and Recreation	Multipurpose Room		\$27.00 / \$22.00 / \$108.00 / \$34.00
1222	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00
1223	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1224	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1225	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00
1226	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00
1227	Parks and Recreation	Boxing Room		\$35.00 / \$28.00 / \$140.00 / \$44.00
1228	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1229	Parks and Recreation	<b>Seville Recreation Center</b>		
1230	Parks and Recreation	Gym Full Court (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1231	Parks and Recreation	Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1232	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1233	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1234	Parks and Recreation	Multipurpose Room		\$12.00 / \$10.00 / \$48.00 / \$15.00
1235	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1236	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1237	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1238	Parks and Recreation	<b>Veterans Recreation Center</b>		
1239	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1240	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00
1241	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1242	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1243	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1244	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00
1245	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00
1246	Parks and Recreation	Auxiliary Gym half court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00
1247	Parks and Recreation	Classroom 5		\$18.00 / \$14.00 / \$72.00 / \$22.00
1248	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1249	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00
1250	Parks and Recreation	<b>Memorial Outdoor Resource Center</b>		
1251	Parks and Recreation	Multipurpose Room		\$43.00 / \$34.00 / \$172.00 / \$54.00
1252	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1253	Parks and Recreation	Leisure Interest Class or Workshop		Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants /plus \$7.00 nonrefundable administrative fee, equals cost of class/workshop. Plus 25% increase for nonresidential premium
1254	Parks and Recreation	Outdoor Recreation Activity or Program		Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1255	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1256	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium
1257	Parks and Recreation	Senior Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1258	Parks and Recreation	<b>Eastside Senior Center</b>		
1259	Parks and Recreation	Multipurpose Room		\$79.00 / \$64.00 / \$317.00 / \$98.00
1260	Parks and Recreation	Multipurpose Room #2		\$47.00 / \$37.00 / \$187.00 / \$59.00
1261	Parks and Recreation	Classroom 2		\$20.00 / \$17.00 / \$82.00 / \$25.00
1262	Parks and Recreation	Arts and Crafts Room		\$18.00 / \$14.00 / \$72.00 / \$23.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1263	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$76.00
1264	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1265	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1266	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1267	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1268	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1269	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1270	Parks and Recreation	<b>Father Martinez Senior Center</b>		
1271	Parks and Recreation	Multipurpose Room		\$146.00 / \$118.00 / \$586.00 / \$182.00
1272	Parks and Recreation	Classroom 2		\$14.00 / \$12.00 / \$58.00 / \$18.00
1273	Parks and Recreation	Arts and Crafts Room		\$23.00 / \$18.00 / \$90.00 / \$29.00
1274	Parks and Recreation	Dance Studio		\$22.00 / \$17.00 / \$86.00 / \$26.00
1275	Parks and Recreation	Billiard Rooms #1 and #2 (per year)		\$30.00/\$38.00
1276	Parks and Recreation	Billiard Rooms #1 and #2 (per month) (+)		\$10.00/\$13.00
1277	Parks and Recreation	Billiard Rooms #1 and #2 (per day) (+)		\$2.00/\$3.00
1278	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00
1279	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1280	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1281	Parks and Recreation	<b>Grandview Senior Center</b>		
1282	Parks and Recreation	Multipurpose Room		\$85.00 / \$68.00 / \$341.00 / \$107.00
1283	Parks and Recreation	Classroom 1		\$19.00 / \$16.00 / \$77.00 / \$24.00
1284	Parks and Recreation	Classroom 2		\$14.00 / \$12.00 / \$58.00 / \$18.00
1285	Parks and Recreation	Classroom 3		\$10.00 / \$7.00 / \$38.00 / \$12.00
1286	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1287	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1288	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1289	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1290	Parks and Recreation	<b>Happiness Senior Center</b>		
1291	Parks and Recreation	Multipurpose Room		\$95.00 / \$76.00 / \$379.00 / \$119.00
1292	Parks and Recreation	Classroom 1		\$13.00 / \$11.00 / \$53.00 / \$17.00
1293	Parks and Recreation	Classroom 2		\$12.00 / \$10.00 / \$48.00 / \$16.00
1294	Parks and Recreation	Billiard Room (per year) (+)		\$30.00/\$38.00
1295	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1296	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1297	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1298	Parks and Recreation	<b>Hilos de Plata Senior Center</b>		
1299	Parks and Recreation	Multipurpose Room		\$146.00 / \$118.00 / \$586.00 / \$182.00
1300	Parks and Recreation	Classroom 2		\$17.00 / \$13.00 / \$67.00 / \$20.00
1301	Parks and Recreation	Arts and Crafts Room		\$23.00 / \$18.00 / \$91.00 / \$29.00
1302	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1303	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1304	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1305	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1306	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1307	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1308	Parks and Recreation	<b>Memorial Senior Center</b>		
1309	Parks and Recreation	Multipurpose Room		\$68.00 / \$55.00 / \$274.00 / \$85.00
1310	Parks and Recreation	Multipurpose Room (1,282 sq. ft.)		\$40.00 / \$33.00 / \$160.00 / \$50.00
1311	Parks and Recreation	Classroom 2		\$7.00 / \$6.00 / \$29.00 / \$8.00
1312	Parks and Recreation	Arts and Crafts Room		\$25.00 / \$20.00 / \$101.00 / \$31.00
1313	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1314	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1315	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1316	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1317	Parks and Recreation	<b>Polly Harris Senior Center</b>		
1318	Parks and Recreation	Multipurpose Room		\$85.00 / \$68.00 / \$341.00 / \$107.00
1319	Parks and Recreation	Arts and Crafts Room		\$17.00 / \$13.00 / \$67.00 / \$20.00
1320	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1321	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1322	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1323	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1324	Parks and Recreation	<b>San Juan Senior Center</b>		
1325	Parks and Recreation	Multipurpose Room		\$92.00 / \$74.00 / \$370.00 / \$115.00
1326	Parks and Recreation	Dance Studio		\$29.00 / \$23.00 / \$115.00 / \$36.00
1327	Parks and Recreation	Placita		\$60.00 / \$48.00 / \$240.00 / \$76.00
1328	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1329	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1330	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1331	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00
1332	Parks and Recreation	<b>South El Paso Senior Center</b>		

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1333	Parks and Recreation	Multipurpose Room		\$154.00 / \$122.00 / \$714.00 / \$192.00
1334	Parks and Recreation	Classroom 2		\$28.00 / \$22.00 / \$110.00 / \$35.00
1335	Parks and Recreation	Classroom 3		\$22.00 / \$17.00 / \$86.00 / \$26.00
1336	Parks and Recreation	Classroom 4		\$22.00 / \$17.00 / \$86.00 / \$26.00
1337	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1338	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1339	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1340	Parks and Recreation	<b>Wellington Chew Senior Center</b>		
1341	Parks and Recreation	Multipurpose Room		\$138.00 / \$110.00 / \$552.00 / \$173.00
1342	Parks and Recreation	Classroom 1		\$17.00 / \$13.00 / \$67.00 / \$20.00
1343	Parks and Recreation	Classroom 2		\$12.00 / \$10.00 / \$48.00 / \$14.00
1344	Parks and Recreation	Classroom 3		\$21.00 / \$17.00 / \$86.00 / \$26.00
1345	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00
1346	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00
1347	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00
1348	Parks and Recreation	Leisure Interest Class or Workshop		Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants plus \$7.00, nonrefundable administrative fee, equals cost of class/workshop. Plus 25% non residential premium.
1349	Parks and Recreation	Outdoor Recreation Activity or Program		Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1350	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program.
1351	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium
1352	Parks and Recreation	Shelters: Arlington, Braden Aboud, Grandview, Sunrise, Thomas Manor		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1353	Parks and Recreation	Per hour		\$48.00 / \$38.00 / \$192.00 / \$60.00
1354	Parks and Recreation	All day		\$288.00 / \$230.00 / \$1152.00 / \$360.00
1355	Parks and Recreation	Per hour - Prime time		\$66.00 / \$53.00 / \$264.00 / \$83.00
1356	Parks and Recreation	All day - Prime time		\$396.00 / \$317.00 / \$1,584.00 / \$494.00
1357	Parks and Recreation	Reserves: Memorial		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1358	Parks and Recreation	Per hour		\$44.00 / \$35.00 / \$175.00 / \$55.00
1359	Parks and Recreation	All day		\$262.00 / \$210.00 / \$1,050.00 / \$327.00
1360	Parks and Recreation	Per hour - Prime time		\$56.00 / \$45.00 / \$225.00 / \$70.00
1361	Parks and Recreation	All day - Prime time		\$375.00 / \$300.00 / \$1,500.00 / \$469.00
1362	Parks and Recreation	Pavilions: Veterans, Shawver, Pavo Real		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1363	Parks and Recreation	Per hour		\$18.00 / \$14.00 / \$72.00 / \$23.00
1364	Parks and Recreation	All day		\$108.00 / \$86.00 / \$432.00 / \$136.00
1365	Parks and Recreation	Per hour - Prime time		\$24.00 / \$19.00 / \$96.00 / \$30.00
1366	Parks and Recreation	All day - Prime time		\$144.00 / \$115.00 / \$576.00 / \$180.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1367	Parks and Recreation	Plazas: Union Plaza, San Jacinto Plaza, Cleveland Square Plaza, Rambla		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1368	Parks and Recreation	Per hour Stage with electricity		\$36.00 / \$29.00 / \$144.00 / \$44.00
1369	Parks and Recreation	All day Stage with electricity		\$216.00 / \$173.00 / \$864.00 / \$270.00
1370	Parks and Recreation	Per hour Stage without electricity		\$12.00 / \$10.00 / \$48.00 / \$14.00
1371	Parks and Recreation	All day Stage without electricity		\$72.00 / \$58.00 / \$288.00 / \$90.00
1372	Parks and Recreation	Per hour - Prime time - Stage with electricity		\$42.00 / \$34.00 / \$168.00 / \$53.00
1373	Parks and Recreation	All day - Prime time - Stage with electricity		\$252.00 / \$202.00/ \$1,008.00 / \$314.00
1374	Parks and Recreation	Per hour - Prime time - Stage w/o electricity		\$24.00 / \$19.00 / \$96.00 / \$30.00
1375	Parks and Recreation	All day - Prime time - Stage w/o electricity		\$144.00 / \$115.00 / \$576.00 / \$180.00
1376	Parks and Recreation	Additional electrical (Union Plaza only) (per event)		\$96.00/\$120.00
1377	Parks and Recreation	San Jacinto Plaza deposit for rental option B		\$500.00/\$625.00
1378	Parks and Recreation	San Jacinto Plaza deposit for rental option C		\$1,000.00/\$1,250.00
1379	Parks and Recreation	San Jacinto 1 peace officer at \$35.00 per hour for rental option C		\$35.00/\$44.00
1380	Parks and Recreation	San Jacinto Splash Pad operator per hour		\$15.00/\$19.00
1381	Parks and Recreation	Rose Garden Site		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1382	Parks and Recreation	Per hour		\$42.00 / \$34.00 / \$168.00 / \$53.00
1383	Parks and Recreation	Per hour - Prime time		\$54.00 / \$43.00 / \$216.00 / \$67.00
1384	Parks and Recreation	Park Grounds , Greens, Squares		Flat Rate Residential/NonResidential
1385	Parks and Recreation	Reserved use of outdoor park areas (per event) (per day)		\$54.00/\$68.00
1386	Parks and Recreation	Trainer/Instructor Permit (Non-exclusive; good for 6 months)		\$54.00/\$68.00
1387	Parks and Recreation	Aquatics	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1388	Parks and Recreation	<b>Public Swim/Lap Swim</b>		
1389	Parks and Recreation	Youth (+)		\$2.00 Fee waived for children under 2 years of age.
1390	Parks and Recreation	Adult (+)		\$3.00/\$4.00
1391	Parks and Recreation	Senior (+)		\$2.00/\$3.00
1392	Parks and Recreation	<b>Swim Passes</b>		
1393	Parks and Recreation	Swim Pass - Adults (+)	(30, 60 or 90 days)	\$3 x 2 visits/week x 4 Weeks = \$24.00 /\$3.75 x 2 visits/week x 4 weeks = \$30.00
1394	Parks and Recreation	Swim Pass - Youth and Seniors (+)	(30, 60 or 90 days)	\$2 x 2 visits/week x 4 Weeks = \$16.00/\$2.50 x 2 visits/per x 4 weeks = \$20.00
1395	Parks and Recreation	Trial Fee for Water Programs		\$5.00/\$6.00
1396	Parks and Recreation	Drop In Fee for Water Aerobics	Daily Drop In Fee	\$5.00/\$6.00
1397	Parks and Recreation	Organized Swim Teams	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1398	Parks and Recreation	School Swim Teams (per hour)	With Inter-Local Agreement	\$25.00/\$31.00
1399	Parks and Recreation	School Swim Teams (per hour Half Pool)	With Inter-Local Agreement	\$12.50/16.00
1400	Parks and Recreation	Individual lane rental – 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00
1401	Parks and Recreation	Individual lane rental – 50M		\$21.00 / \$18.00 / \$78.00 / \$26.00
1402	Parks and Recreation	Swim Meets – 25 yd.		\$132.00 / \$110.00 / \$528.00 / \$165.00
1403	Parks and Recreation	Swim Meets – 50M		\$173.00 / \$144.00 / \$692.00 / \$216.00
1404	Parks and Recreation	Swim Meets – Starting System (per meet)		\$25.00 / \$20.00 / \$100.00 / \$31.00
1405	Parks and Recreation	Swim Meets – Touch Pad (per meet)		\$15.00 / \$12.00 / \$60.00 / \$19.00
1406	Parks and Recreation	Dolphin Timers (per meet)		\$100.00/\$125.00
1407	Parks and Recreation	Swim Meets - Timing System (per 8 lane meet)		\$500.00/\$625.00
1408	Parks and Recreation	Operator Fee for Timing System per hour (per operator)		\$30.00/\$38.00
1409	Parks and Recreation	Swim Meets – Spectator Fee (+) Adult/Youth and Senior		\$3.00/ \$4.00 \$2.00/\$3.00



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1410	Parks and Recreation	<b>Westside Pool</b>		
1411	Parks and Recreation	Individual lane rental – 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00
1412	Parks and Recreation	Individual lane rental – 50M		\$21.00 / \$18.00 / \$78.00 / \$26.00
1413	Parks and Recreation	Swim Meets per hour		\$173.00 / \$144.00 / \$692.00 / \$216.00
1414	Parks and Recreation	Multipurpose Room (703 sq. ft.) per hour		\$20.00/\$25.00 per hour
1415	Parks and Recreation	Pool Party During Operating Hours (fee includes use of Multipurpose Room and 50 guests admission for 2 hours)		\$200.00/250.00
1416	Parks and Recreation	<b>Eastside Regional Natatorium</b>		
1417	Parks and Recreation	Individual Lane Rental- 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00
1418	Parks and Recreation	Individual Lane Rental- 50 M		\$21.00 / \$18.00 / \$78.00 / \$26.00
1419	Parks and Recreation	Swim Meet Per Hour		\$173.00 / \$144.00 / \$692.00 / \$216.00
1420	Parks and Recreation	Public Pool Rentals	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hours of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1421	Parks and Recreation	Pool Rental – >8,000 sq. ft.		\$100.00 / \$80.00 / \$400.00 / \$125.00
1422	Parks and Recreation	Pool Rental – <8,000 sq. ft.		\$60.00 / \$48.00 / \$240.00 / \$75.00
1423	Parks and Recreation	Armijo Water Leisure Pool		\$100.00 / \$80.00 / \$400.00 / \$125.00
1424	Parks and Recreation	Gus and Goldie (per hour)		\$50.00/\$63.00
1425	Parks and Recreation	Lifeguard rate (per hour)		\$25.00/\$31.00
1426	Parks and Recreation	Pool Attendant (per hour)		\$20.00/25.00
1427	Parks and Recreation	Learn to Swim, Diving, Water Aerobics, Stroke, Junior Lifeguard Training, Water Safety Instructor Classes		Direct Costs - (staff, supplies, equipment) plus 25% factor to recover aquatics coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, plus Red Cross Materials equals cost of class. Plus 25% non residential premium.
1428	Parks and Recreation	Event or Activity Fees	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Fiat Rate Residential/NonResidential
1429	Parks and Recreation	General Food Booth (per day)	Price Range	\$65.00 to \$400.00/\$81.00 to \$500.00
1430	Parks and Recreation	General Vendor Booth (per day)	Price Range	\$45.00/\$56.00
1431	Parks and Recreation	Holiday Parade General Vendor Booth (per day)		\$60.00/\$75.00
1432	Parks and Recreation	Art in the Park Craft Vendor (per event)		\$90.00/\$113.00
1433	Parks and Recreation	Holiday Parade Food Vendor (per event)		\$500.00/\$625.00
1434	Parks and Recreation	Holiday Parade route Pre-packaged snack Mobile Vendor (per event)		\$100.00/125.00
1435	Parks and Recreation	General Food Vendor for Friday Holiday Posada at San Jacinto Plaza		\$200.00/\$250.00
1436	Parks and Recreation	General Food vendor Saturdays Holiday Posadas at San Jacinto Plaza		\$400.00/\$500
1437	Parks and Recreation	General Food vendor Sundays Holiday Posadas at San Jacinto Plaza		\$300.00/\$375.00
1438	Parks and Recreation	General Food vendor Friday, Saturday and Sunday Holiday Posadas at San Jacinto Plaza each day, beginning new year's day and after.		\$100.00/\$125.00
1439	Parks and Recreation	Holiday Parade Lights/Trinkets Vendor (per event)		\$200.00/\$250.00
1440	Parks and Recreation	Senior Games Registration, all individual events (+)		\$45.00/\$56.00
1441	Parks and Recreation	Senior Games, 2 individual events (+)		\$15.00/\$19.00
1442	Parks and Recreation	Senior Games, each additional individual event (+)		\$5.00/\$6.00
1443	Parks and Recreation	Senior Games Banquet - Player & Guest Tickets		\$8.00/\$10.00
1444	Parks and Recreation	Senior Games Additional T-Shirt		\$10.00/\$13.00
1445	Parks and Recreation	Senior Games, Basketball Team (per team - 5 player roster)		\$30.00/\$38.00
1446	Parks and Recreation	Senior Games, Basketball Team (per team - 10 player roster)		\$60.00/\$75.00
1447	Parks and Recreation	Senior Games, Volleyball team (per team - 8 player roster)		\$45.00/\$56.00
1448	Parks and Recreation	Holiday Parade Walking Participants Per Entry		\$50.00 to \$75.00/\$63.00 to \$94.00
1449	Parks and Recreation	Holiday Parade Vehicles Per Entry		\$50.00 to \$75.00/\$63.00 to \$94.00
1450	Parks and Recreation	Family Camp Out Activities		Resident/Non-Resident
1451	Parks and Recreation	Family Camp Out - Adults 18+ (per person)		\$10.00 / \$12.00
1452	Parks and Recreation	Family Camp Out - Youth 17 and under (per person)		\$5.00 / \$6.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1453	Parks and Recreation	Special Events Entry Fee for Plaza Theater		\$10.00/\$13.00
1454	Parks and Recreation	Community Special Event		Direct Costs - (staff, supplies, contracts, equipment) divided by number of expected participants plus \$7.00 nonrefundable administrative fee equals cost of event. Plus 25% non residential premium.
1455	Parks and Recreation	Skate Parks	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1456	Parks and Recreation	<b>Carolina, Mountain View, Northeast Regional, Westside Skate Parks</b>		
1457	Parks and Recreation	Per hour		\$40.00 / \$32.00 / \$160.00 / \$50.00
1458	Parks and Recreation	All day (8 hours, additional hours at hourly rate)		\$240.00 / \$192.00 / \$960.00 / \$300.00
1459	Parks and Recreation	<b>All other Skate Parks</b>		
1460	Parks and Recreation	Per hour		\$20.00 / \$16.00 / \$80.00 / \$25.00
1461	Parks and Recreation	All day (8 hours, additional hours at hourly rate)		\$120.00 / \$96.00 / \$480.00 / \$150.00
1462	Parks and Recreation	<b>Sports Leagues &amp; Tournaments</b>		
1463	Parks and Recreation	Sports - Adults Leagues & Tournaments		Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.
1464	Parks and Recreation	Sports - Youth Leagues & Tournaments		Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium
1465	Parks and Recreation	Sports Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hours of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1466	Parks and Recreation	<b>Acosta Sports Center</b>		
1467	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$15.00
1468	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00
1469	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1470	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$23.00
1471	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00
1472	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00
1473	Parks and Recreation	Wrestling Room (per month) (+) Adult/Youth		\$15.00 / \$10.00 \$19.00/\$13.00
1474	Parks and Recreation	Wrestling Room (per daily) (+) Adult/Youth		\$2.00 / \$1.00 \$3.00/\$1.00
1475	Parks and Recreation	Multipurpose Mat Room Hourly Rental		\$15.00/\$19.00
1476	Parks and Recreation	Multipurpose Mat Room Daily Rental		\$69.00 / \$55.00 / \$276.00 / \$86.00
1477	Parks and Recreation	<b>Nations Tobin Sports Center</b>		
1478	Parks and Recreation	Small Rink Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00
1479	Parks and Recreation	Small Rink Full Court (per hour)-Prime Time - 5:00pm to Close, Saturdays, and Sundays		\$45.00 / \$36.00 / \$180.00 / \$56.00
1480	Parks and Recreation	Boxing Room Membership (per month) (+) Adult/Youth		\$15.00 / \$10.00 \$19.00/\$13.00
1481	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00 / \$1.00 \$3.00/\$1.00
1482	Parks and Recreation	Big Rink Full Court (per hour)		\$65.00 / \$50.00 / \$240.00 / \$85.00
1483	Parks and Recreation	Big Rink Full Court (per hour)-Prime Time - 5:00pm to Close, Saturdays, and Sundays		\$75.00 / \$60.00 / \$300.00 / \$95.00
1484	Parks and Recreation	Sports Administration	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Flat Rate Residential/NonResidential
1485	Parks and Recreation	Player Fee – Independent Leagues–per player/per season		\$16.00/\$20.00
1486	Parks and Recreation	Player Fee – City Programs–per player/per season		\$6.00/\$8.00
1487	Parks and Recreation	Parent Class PDF Version – per family per year		\$5.00/\$6.00
1488	Parks and Recreation	Parent Class Video Session–per family per year		\$7.00/\$9.00
1489	Parks and Recreation	Background check (+) - Biennial		\$40.00/\$50.00
1490	Parks and Recreation	Youth Coach ID Cards – (+) Biennial		\$5.00/\$6.00
1491	Parks and Recreation	Player ID cards (+) Youth and Adult	Youth - annually; Adult (18 years and older) every 5 years.	\$5.00/\$6.00
1492	Parks and Recreation	Tournament Spectator Fee (+) Adult/Youth		\$2.00/\$1.00 \$3.00/\$1.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1493	Parks and Recreation	Tournament T-Shirt		\$10.00 to \$30.00
1494	Parks and Recreation	Tournament Homerun		5 for \$20.00, or 1 for \$5.00
1495	Parks and Recreation	Tournament Bracelet		\$20.00 per bracelet
1496	Parks and Recreation	League Night/Tournament Softballs		\$5.00 per ball, or \$50.00 per case
1497	Parks and Recreation	Homerun Derby Entry		\$20.00 per player
1498	Parks and Recreation	Lost Ball Fee (Basketball, Volleyball, Soccer Ball)		\$25.00 per ball
1499	Parks and Recreation	Lost Disk Fee - per disk		\$10.00 per disk
1500	Parks and Recreation	Set of 3 Beginner Disc Golf Disk		\$15.00 per set of 3
1501	Parks and Recreation	Premium Disc Golf Disc		\$10.00 per disc
1502	Parks and Recreation	Banner Program (per banner)	(up to 12 months) Outfield, gym and/or internet	\$400.00/\$500.00
1503	Parks and Recreation	Banner Program (per banner per month)	( 1month) Outfield, gym and/or internet	\$50.00/\$63.00
1504	Parks and Recreation	Concessions – Small – per quarter		\$150.00/\$188.00
1505	Parks and Recreation	Concessions – Small – per month		\$50.00/\$63.00
1506	Parks and Recreation	Concessions – Medium – per quarter		\$300.00/\$375.00
1507	Parks and Recreation	Concessions – Medium – per month		\$100.00/\$125.00
1508	Parks and Recreation	Concessions – Large – per quarter		\$600.00/\$750.00
1509	Parks and Recreation	Concessions – Large – per month		\$200.00/\$250.00
1510	Parks and Recreation	<b>Sports Field Practice Permits</b>		Flat Rate Residential/NonResidential
1511	Parks and Recreation	Practice Permit (per 60 minutes-without lights)		\$7.00/\$9.00
1512	Parks and Recreation	Sports Field Lighting - per hour, per field		\$10.00/\$13.00
1513	Parks and Recreation	Sports Field Rental Games, Scrimmages, Practice, Tournaments, Other Events (non-game "only" fields)		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1514	Parks and Recreation	Single field games/scrimmages (per 12 hours-without lights)		\$75.00 / \$60.00 / \$300.00 / \$94.00
1515	Parks and Recreation	Single field games/scrimmages (per hour-without lights)		\$20.00 / \$16.00 / \$80.00 / \$25.00
1516	Parks and Recreation	Sports Game Fields - Game "only" Fields	Not available for rental for practice activities - Permit Required	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1517	Parks and Recreation	<b>East Side Sports Complex (8 flat fields)</b>		
1518	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1519	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1520	Parks and Recreation	Full complex (per 12 hours)		\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00
1521	Parks and Recreation	Gate Admission Tournament/league for adult/youth per day		\$5.00/\$2.00 \$6.00/\$3.00
1522	Parks and Recreation	<b>Westside Sports Complex (11 flat fields)</b>		
1523	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1524	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1525	Parks and Recreation	Full complex (per 12 hours)		\$1,950.00 / \$1,560.00 / \$6,630.00 /\$2,340.00
1526	Parks and Recreation	<b>Marty Robbins Sports Complex (4 plex diamond fields)</b>		
1527	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1528	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1529	Parks and Recreation	Full complex (12 hours))		\$600.00 / \$504.00 / \$2,040.00 / \$720.00
1530	Parks and Recreation	<b>Joey Barraza &amp; Vino Memorial Park (4-plex diamond fields)</b>		
1531	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1532	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1533	Parks and Recreation	Full complex (12 hours))		\$600.00 / \$504.00 / \$2,040.00 / \$720.00
1534	Parks and Recreation	<b>Joey Barraza &amp; Vino Memorial Park (6 flat fields)</b>		
1535	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1536	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1537	Parks and Recreation	Full complex (12 hours))		\$450.00 / \$378.00 / \$1,530.00 / \$540.00
1538	Parks and Recreation	<b>Blackie Chesher Sports Complex (5-plex diamond fields)</b>		
1539	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1540	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1541	Parks and Recreation	Full complex (12 hours))		\$750.00 / \$630.00 / \$2,550.00 / \$900.00
1542	Parks and Recreation	<b>Blackie Chesher Sports Complex (8-flat fields)</b>		
1543	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1544	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00

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1545	Parks and Recreation	Full complex (12 hours))		\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00
1546	Parks and Recreation	<b>Blackie Chesher Sports Complex (Alex Gutierrez - 1 diamond field)</b>		
1547	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00
1548	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00
1549	Parks and Recreation	Sports Field Lighting (per hour)(per field)		\$10.00/\$13.00
1550	Parks and Recreation	Youth Development Programs	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Resident/Non-Resident
1551	Parks and Recreation	Club Rec Summer Program (per week) (+)		\$40.00 / \$50.00
1552	Parks and Recreation	Club Rec Youth Leader Mentor Program (per week) (+)		\$20.00 / \$25.00
1553	Parks and Recreation	Afterschool Program (per week) (+)		\$5.00/\$6.00
1554	Parks and Recreation	After School weekly payment late fee per child		\$5.00/\$6.00
1555	Parks and Recreation	Afterschool late pick up after 6:00 pm per child		\$5.00/\$6.00
1556	Parks and Recreation	Youth "Mini" Sports (Ages 4-7) Activity or Program		Direct Costs - (staff, supplies, equipment, volunteers) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1557	Parks and Recreation	Youth Enrichment (Non-Sport) Activity or Program		Direct Costs - (staff, supplies, equipment) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1558	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1559	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% non residential premium.
1560	Parks and Recreation	<b>Miscellaneous Fees</b>		Flat Rate Residential/NonResidential
1561	Parks and Recreation	Daily Vendor Fee		\$65.00/\$81.00
1562	Parks and Recreation	Daily Merchandise Fee		\$45.00/\$56.00
1563	Parks and Recreation	Tournament/Special Event Vendor Fee		\$300.00/\$375.00 per Tournament/Per Site
1564	Parks and Recreation	Tournament/Special Event Merchandise Fee		\$150.00/\$188.00 per Tournament/Per Site
1565	Parks and Recreation	Field Paint/Chalk Diamond Field		\$30.00/\$38.00 per field of play
1566	Parks and Recreation	Field Paint/Chalk Flat Field		\$50.00/\$63.00 per field of play
1567	Parks and Recreation	Portable Outfield fence	Portable fencing to change size of fields	\$20.00/\$25.00 per field/per day
1568	Parks and Recreation	Security Guard (per hour)	Also applied to outdoor park electric outlet access	\$20.00
1569	Parks and Recreation	Park Community Garden Application & Annual Permit		\$50.00
1570	Parks and Recreation	Shelter or Center Cleaning charge (per cleaning, per event, per rental per day)		\$60.00
1571	Parks and Recreation	Recreation Staff Labor Rate	Per hour, per staff member	\$20.00
1572	Parks and Recreation	Trash Removal - Practice field/Event (Per Day)(Per Site)		\$350.00 Per Day/Per Site
1573	Parks and Recreation	Trash Removal Special Event/ Sport Complex (Per Day)(Per Site)		\$600.00 Per Day/Per Site
1574	Parks and Recreation	After Rental Clean Up Fee (Nations Tobin)		\$60.00
1575	Parks and Recreation	20 Yard Trash Container		\$420.00 per event
1576	Parks and Recreation	30 Yard Trash Container		\$520.00 per event
1577	Parks and Recreation	40 Yard Trash Container		\$580.00 per event
1578	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category A		\$80.00/\$100.00
1579	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category B		\$60.00/\$75.00
1580	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category C		\$40.00/\$50.00
1581	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category D		\$30.00/\$38.00
1582	Parks and Recreation	Locker Rental at Senior Centers (per month, excludes swimming pools)		\$2.00/\$3.00
1583	Parks and Recreation	Activity/Player Card Replacement	Per Card	\$5.00/\$6.00
1584	Parks and Recreation	Senior Discount	50% Discount, ages 60+ years old - applies only to Leisure Interest Classes, Racquetball Courts, Weight Room, Billiards, Boxing (Monthly/Yearly fees only)	50% Discount

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1585	Parks and Recreation	Multiple Child Program Discount	10% Discount each child from same household (17 years or under) registering for leisure class, or mini-sports program. Does not apply to Daycare and Afterschool.	10% Discount
1586	Parks and Recreation	Non-Resident Premium	25% premium for non-residents applies to all programs requiring individual registration.	25% Increase
1587	Parks and Recreation	Drop In Fee for Leisure Instruction Class	Per Class	\$5.00/\$6.00
1588	Parks and Recreation	Ceramics - Firing (per month unlimited pieces)		\$6.00/\$8.00
1589	Parks and Recreation	Game Room Area Access w/Facility Rental during none operating hours	Flat Fee	\$50.00/\$63.00
1590	Parks and Recreation	Arts & Craft Sales	Per space not to exceed 10' x 10', per day	\$5.00/\$8.00
1591	Parks and Recreation	Senior Center Arts & Crafts Sales	Per space not to exceed 10' x 10', per day	\$5.00
1592	Parks and Recreation	Senior Tournaments (billiards, horseshoe, huachas, etc.)	Per player, per event	\$2.00/\$3.00
1593	Parks and Recreation	Catered/commercial food sales-Indoor Facilities - (Kitchen for warming, no prep)	Per Event	\$50.00/\$63.00
1594	Parks and Recreation	Administration Fee (per permit or registered activity)		\$7.00
1595	Parks and Recreation	Portable Restroom Fee	League, Tournaments and Special Events	\$68.00 per unit/per day
1596	Parks and Recreation	Portable Restroom Fee (ADA)	League, Tournaments and Special Events	\$108.00 per unit/per day
1597	Parks and Recreation	Portable Restroom Delivery/Pick Up		\$30.00 per site
1598	Parks and Recreation	Portable Restroom Service Fee		\$35.00 per unit/per service
1599	Parks and Recreation	Cleaning Restroom Fee - Existing Restrooms	Tournaments and Special Events	\$35.00 per unit/per service
1600	Parks and Recreation	Amplification Fee	4 or more days in advance of event	\$15.00/\$19.00
1601	Parks and Recreation	Portable Restroom Delivery/Pick Up (ADA)		\$45.00 per site
1602	Parks and Recreation	Portable Restroom Service Fee weekends and after hours		\$95.00 per unit/per service
1603	Parks and Recreation	Cleaning Restroom Fee - Existing Restrooms weekends and after hours	Tournaments and Special Events	\$95.00 per unit/per service
1604	Zoo	General Admission	Ages: 23 months and under (must be accompanied by an adult)	Free
1605	Zoo	General Admission	May 1, 2023 - Ages: 2 years old and up to 12 years old (must be accompanied by an adult)	\$8.95
1606	Zoo	General Admission	May 1, 2023 - Ages: 13 years old and up to 17 years old	\$10.95
1607	Zoo	General Admission	May 1, 2023 - Ages: 18 years old and up to 59 years old	\$13.95
1608	Zoo	General Admission	May 1, 2023 - Seniors 60 years old and older	\$10.95
1609	Zoo	General Admission	May 1, 2023 - Active Duty Military Personnel & Spouse with Valid Military ID	\$10.95
1610	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 2 years old and up to 12 years old (must be accompanied by an adult)	\$10.95
1611	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 13 years old and up to 17 years old	\$12.95
1612	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 18 years old and up to 59 years old	\$15.95
1613	Zoo	General Admission (non-City resident)	May 1, 2023 - Seniors 60 years old and older	\$12.95
1614	Zoo	General Admission (non-City resident)	May 1, 2023 - Active Duty Military Personnel & Spouse with Valid Military ID	\$10.95
1615	Zoo	General Admission	Discount to Active City Employees with Valid City ID	10% - 100% off Regular General Admission
1616	Zoo	General Admission	Discount to Family of Active City Employees (accompanying City employee with Valid City ID) (up to 5 family members of city employee - General Admission)	Up to 20% discount (from regular general admission price)
1617	Zoo	Admission package pricing	Package pricing bundle. Package includes zoo admission, meal, combination of ride/attractions (i.e. Copper Canyon Challenge Ropes Course, train, carousel). This special discounted ticket is not applicable towards an annual membership pass.	\$25 - \$35.00
1618	Zoo	Reservation School Group Admission - Grade 12 and under	Advance reservation & completed application required. Wednesday-Sunday, except for City Holiday or Zoo Special Event or a blocked out period. School groups include: Public or private: Licensed child daycare, pre-kindergarten, kindergarten, primary, secondary and special education through grade twelve, and home school groups. Minimum # of students may apply.	\$5.00
1619	Zoo	Reservation School Group Admission - Universities/Colleges	Advance reservation & completed application required. Wednesday-Sunday, except for City Holiday or Zoo Special Event or a blocked out period. School groups include: Higher learning groups (universities/community colleges). Minimum # of students may apply.	\$7.50
1620	Zoo	Reservation School Group Admission - Chaperones (required for any School Group)	Adult Chaperones (18 years of age or over) Ratio: 1 chaperone per 5 Head start, Pre-K, & Kinder; 1 chaperone per 1 Special Education Student; 1 chaperone per 10 students of any other age group or upon discretion of the director.	\$7.50
1621	Zoo	Group Ticketing	Groups of 12+ guests. Group Visits are for groups of 12 or more guests (not including those under the age of 23 months). Advance reservation & completed application required. Must enter the Zoo same day/time. Discount applies to regular priced general admissions. Cannot be combined with other discounts. Not valid towards zoo memberships	10%-30% off of regular general admission prices.
1622	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 150)	Ages: 24 months old and up to 12 years old. Blocks of 150 tickets. General Admission only.	Up to 20% discount (from regular admission price)
1623	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 150)	Ages: 13 years old or older. Blocks of 150 tickets. General Admission only.	Up to 20% discount (from regular admission price)

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1624	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners for birthday parties (blocks of 50)	Ages: 24 months and older. Discounted tickets for birthday party packages offered through the Concessionaire. Blocks of 50 tickets. General Admission only.	20% up to 50% discount (from regular admission price)
1625	Zoo	Consignment Ticket for Specified Zoo Partners with agreement	Signed agreement required. Minimum # of tickets as required. No further discounts apply.	\$8.50 per ticket
1626	Zoo	Zoo Amenities	Carousel Regular Admission Price (All Ages)	\$3.00
1627	Zoo	Zoo Amenities	Carousel Admission Price for Parents accompanying child who is under 42" (standing next to but not riding with child)	Free
1628	Zoo	Zoo Amenities	Carousel Discount from General Admission Price (All Ages) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price
1629	Zoo	Zoo Amenities	Rental of Carousel for private event in conjunction with catered event. Per hour price and additional fee for attendant(s).	\$500.00 per hour
1630	Zoo	Zoo Amenities	Ropes Course Sky Trail Navigator Regular Admission Price (Anyone over 48" tall).	\$8.00
1631	Zoo	Zoo Amenities	Ropes Course Sky Trail Navigator Discount from General Admission Price (Anyone over 48" tall) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price
1632	Zoo	Zoo Amenities	Ropes Course Sky Tykes Regular Admission Price (Anyone 42" tall and under)	\$5.00
1633	Zoo	Zoo Amenities	Ropes Course Sky Tykes Discount from General Admission Price (Anyone 42" tall and under) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price
1634	Zoo	Zoo Amenities	Rental of Ropes Course for private event in conjunction with catered event. Per hour price and additional fee for attendant(s)	\$300.00 per hour
1635	Zoo	Zoo Amenities	Rental of Wildlife Amphitheater. Per hour price and additional fees for staff/security	\$325.00 per hour
1636	Zoo	Facility rental - sampling	Includes 10 X 10 outdoor space, one table, two chairs. Additional needs will be charged as per fee schedule. Sampling item approval required by Zoo Director. Additional fees for staff assistance may apply.	Low Season (September-February)- \$500.00 for 4 hours; High Season (March - August) \$1,000.00 for 4 hours.
1637	Zoo	Community - Event Visitor Experiences	All-inclusive ticket that allows visitors to partake in one or more of the following benefits inside the Zoo: meal or snack, craft, activity, animal experience, special access to facilities, classes, etc. Separate ticket required, not part of General/Discount Admissions.	\$20.00 - \$100.00
1638	Zoo	Community-Event Promotions	Promotions/Merchandise such as, but not limited to, naming bugs for Valentine's Day, event t-shirts, photos, etc. during Zoo events.	\$1.00 - \$50.00
1639	Zoo	Community-Event Fee	Performance/Concert admission	\$5.00 - \$10.00
1640	Zoo	Community-Event Sponsorship	Custom sponsorship packages may include, but are not limited to: booth space, table and chair usage, ability to hand out marketing materials or goodies, tickets to the event, website and/or map advertising, in-kind, acknowledgment as sponsor on: event banner, press releases, event programs, map inserts, in email and social media, TV, radio, internet, billboards, flyers, and/or posters.	\$125.00 - \$15,000.00
1641	Zoo	Facility Rental - Portrait/Interactive Photography	Wedding/engagement/family portraits/graduation/quinceanera or other portraiture of individual(s) by professional photographer/videographers or by amateurs acting in the role of a professional, involving planning/organization by Zoo staff. Maximum photo time allowed is 1 hour. Fee includes necessary staff, up to 5 people plus photographer. Additional persons pay regular Zoo admission.	\$75.00 - \$150.00
1642	Zoo	Facility Rental - Commercial-Film/Photos	Any type of film or still photography for commercial purposes (movies, DVD's, publications, etc. that will gain profit). Minimum of 1 security guard required for up to 20; admission tickets not included; does not include required staff or security time. Staff/security fees will be charged as outlined in fee schedule and as required by Zoo Director; Film/video/photos allowed from public areas only; rental space needed by crew will be charged as outlined in fee schedule. Date and time must be approved 3 weeks prior. Crew size as determined by Zoo Director. Permitting/Insurance may apply or clearance from Filming Commissioner.	\$300.00 per hour
1643	Zoo	Rental Equipment	Individual Chairs	\$0.75 each
1644	Zoo	Rental Equipment	Tables (30"x 72")	\$8.00 each
1645	Zoo	Services for rental/event	Additional Staff Required by the Zoo	\$45.00/hr.
1646	Zoo	Services for rental/event	Security as required by the Zoo	\$30.00/hr. Supervisor, \$25.00/hr. dispatcher, guard \$22.00/hr.
1647	Zoo	Parking Fee Revenue	For use of Zoo parking lot, fee per available space or vehicle	\$3.00
1648	Zoo	Special Program	Animal Encounter for private event in conjunction with catered event. Maximum of 50 people for up close encounter. For parties larger than 50 people, a Walkabout encounter will be done. Additional fees apply for staff.	\$75 per Educator
1649	Zoo	Special Program	After Hours - Dinner Experience. In conjunction with concessionaire. Guests will be provide a meal, beverages and entertainment. Limited number of tickets to be sold. Ages 21+.	\$50.00 - \$150.00 per person
			Minimum/Maximum # of people applicable.	

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1650	Zoo	Adventure Program (Non-School)	10% Discount on Adventure and Animal Encounter Programs to El Paso Zoological Society Members (unless otherwise noted)	10% Discount to Zoological Society Members
1651	Zoo	Adventure Program	Giraffe Animal Feeding - per item (admission ticket not included but required) No membership discount	\$3.00
1652	Zoo	Adventure Program	Behind the scene tour for educational/school groups: minimum/maximum # of people/ages applicable (admission ticket not included but required).	\$25.00 per person
1653	Zoo	Adventure Program	Behind the Scenes - Build your own Adventure - Animal Encounter (Price includes admission). Minimum/Maximum # of people applicable. Ages 6 years and older (unless otherwise noted)	\$45 per person Additional add-on experience \$15.00 per person
1654	Zoo	Adventure Program	Animal Produce Hunt - minimum/maximum # of people applicable (admission ticket not included but required). Ages 6 years and older.	\$7.00 per person
1655	Zoo	Adventure Program	Elephant Platform - Behind the scenes and oversee the elephants on a platform. Minimum/maximum # of people applicable. A paid adult must accompany minor/youth (child/adult ratio may apply). (admission ticket not included but required)Ages 6 years and older.	\$7.00 per person
1656	Zoo	Adventure Program	Workshop - EPWU Discovery Center: minimum/maximum # of people/age applicable (workshop only does not include access to Zoo)	\$10.00 per person
1657	Zoo	Adventure Program	Workshop - EPWU Discovery Center - Includes training materials. Minimum/maximum # of people/ages applicable, (does not include access to Zoo).	\$15.00 per person
1658	Zoo	Adventure Program	Badge Programs - 2 hours workshop. Minimum/maximum # of people applicable. Ages 5 years and older. (does not include access to the Zoo).	\$15.00 per person
1659	Zoo	Adventure Program	Career Vet Day - 2 hour Clinic workshop for High School students in a veterinarian program. Minimum age requirement applicable. (does not include access to the Zoo).	\$20.00
1660	Zoo	Adventure Program	Spring Break & Summer weekly camps. Ages: 6 -10 years old or 11 - 16 years old. Members and Active Duty Military receive 10% discount, must present I.D.'s Minimum/Maximum # of people applicable.	\$200- \$300 per Youth/Week
1661	Zoo	Adventure Program	Spring Break & Summer weekly Early/Late Drop-off. Ages: 6 - 16 years old. Drop off hours before/after Spring/Summer Camp 7:30 - 9:00 am & 3:00pm - 6:00pm. No discounts.	\$20.00 p/p/hr
1662	Zoo	Adventure Program	Other camps. Ages: will vary. Members and Active Duty Military receive 10% discount, must present I.D.'s Minimum/Maximum # of people applicable.	\$100 - \$150 per Youth/Week
1663	Zoo	Adventure Program	Night Prowl - Explore the Zoo after hours - 2.5 hours. For all ages. Minimum/maximum # of people applicable. Paid adult must accompany minor/youths (child/adult ratio may apply).	\$15.00 per person
1664	Zoo	Adventure Program	Open reservation Sleepover - Open to the public as a first come first serve. Ages: 7 years old and older. Youth/Minor must be accompanied by a paid adult (child/adult ratio may apply). Minimum of 4 registered participants in order to hold sleepover. Max # of people 20	\$45.00 - \$75.00 per person
1665	Zoo	Adventure Program	Private Group Sleepover - Includes up to 15 participants. Ages: 7 years old and older. Minimum of 1 paid adult must accompany group.	Flat Fee \$675.00
1666	Zoo	Adventure Program	Deluxe Campout/Sleepover - Any age group. Minors/Youths 17 years old and under must be accompanied by a paid adult. Ratio of adult/child may apply. Minimum/Maximum # of participants applicable.	\$100- \$300 per Adult \$65 - \$150 Child
1667	Zoo	Adventure Program (Animal Wrappers)	At the Zoo Group Reservation Program in conjunction with a paid field trip - Classroom curriculum based. 4 years old and older. One program per school visit. Minimum/maximum # of people applicable.	\$3.00
1668	Zoo	Adventure Program	Zoo to You - Offsite program at a School / Institution - 10 up 40 participants	\$115 per program. Repeated programs \$75 each
1669	Zoo	Adventure Program	Zoo to You - Offsite program at a School/Auditorium. 41-200+ participants	\$150 per program. Repeated programs \$110 each
1670	Zoo	Adventure Program - Virtual (School's Only)	Zoo Adventure Program - Live Curriculum Virtual programming. Up to 30 minute presentation. Selection of programs which includes a live animal encounter and Q&A with an Educator. Up 95 participants	\$50.00 Per group
1671	Zoo	Adventure Program - Virtual (Non-School's)	Zoo Adventure Program - Live Custom Virtual program. Up to 30 minute presentation. Can include an animal encounter or a custom curriculum-type program. Up to 95 participants.	\$75.00 Per group
1672	Zoo	Adventure Program - Walking Tour (School's Only)	Walking Tour - Group Reservation Program in conjunction with a paid field trip - 4 years old and older. One program per school visit. Students will be led on a tour to learn about the animals in either Africa/Asia/Americas section	\$3.00 per/person
1673	Zoo	Adventure Program - Walking Tour (Non-School's)	Walking Tour - Group Reservation Program. 4 years old and older. One program per visit. Group will be led on a tour to learn about the animals in either Africa/Asia/Americas section. Minimum/maximum # of people applicable. (admission ticket not included but required).	\$5.00 per/person
1674	Zoo	Adventure Program - Virtual	Behind the Scenes - Virtual Animal Encounter Tour - Participants will select from a menu of available animals and see training/feeding/enrichment/etc. and have a Q&A session with the Zoo Keeper. Up to 30 minute presentation. Up to 95 participants.	\$125.00 Per group

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1675	Zoo	Adventure Program - Virtual	Zoo Tour - Virtual Tour - Participants will select from a menu of available areas to see. Up to 95 participants will take a virtual walking tour, stops may include an animal training session or enrichment session. Up to 30 minute presentation.	\$100.00 Per group
1676	Zoo	Adventure Program - Virtual	Virtual Animal Painting - See one of our animals create/make a painting. Select from a menu of available animals. Includes a Q&A session with Zoo Keeper. Up to 30 minutes. May request 1 additional painting session. Painting not included	\$150.00 Per device (1st painting); \$50.00 (1 additional session)
1677	Zoo	Adventure Program - Virtual	Pre-recorded Programming on Learn Dash - School Curriculum Programing. Select from a menu includes a program link. Video has instruction material provides lesson and quiz. This is a "do at your own pace/on your own." Link will expire after set number of days. Teacher to share link with students. Length time varies by program selection. Minimum/Maximum # of people applicable.	\$30.00
1678	Zoo	Adventure Program - Virtual	Get up close and personal with animals from the El Paso Zoo. Virtually meet one of our animals at the Zoo. Participants receive a link. Up to 95 participants. Up to a 50 minute session.	\$25.00 per person
1679	Zoo	Zoo Amenities	Zoo Punch Card good for a combination of 8 train and/or carousel rides and/or giraffe feedings (excludes Copper Canyon Ropes Course). Card good for 1 year from issue date. Not responsible for lost/stolen cards. No other discounts apply.	\$20.00
1680	Zoo	Adventure Program	Private Group Animal Encounter. Interactive experience with a zoo animal and zoo keeper. Possible touching, feeding or brushing an animal. Examples of animals penguins, Galapagos tortoise, etc.	\$20.00 - \$60.00
1681	MCAD-Art Museum	Membership Fees-Art Museum	Teaching Artist	\$30.00
1682	MCAD-Art Museum	Membership Fees-Art Museum	Student	\$25.00
1683	MCAD-Art Museum	Membership Fees-Art Museum	Individual	\$35.00
1684	MCAD-Art Museum	Membership Fees-Art Museum	Family	\$65.00
1685	MCAD-Art Museum	Membership Fees-Art Museum	Active Duty Military-Individual	\$25.00
1686	MCAD-Art Museum	Membership Fees-Art Museum	Active Duty Military-Family	\$55.00
1687	MCAD-Art Museum	Membership Fees-Art Museum	Contributors	\$100.00
1688	MCAD-Art Museum	Membership Fees-Art Museum	Supporters Circle	\$250.00
1689	MCAD-Art Museum	Membership Fees-Art Museum	Collectors Circle	\$500.00
1690	MCAD-Art Museum	Membership Fees-Art Museum	Sponsors Circle	\$1,000.00
1691	MCAD-Art Museum	Membership Fees-Art Museum	Donors Circle	\$2,500.00
1692	MCAD-Art Museum	Membership Fees-Art Museum	Founder	\$1,000.00
1693	MCAD-Art Museum	Membership Fees-Art Museum	Executive	\$2,500.00
1694	MCAD-Art Museum	Membership Fees-Art Museum	Patrons	\$5,000.00
1695	MCAD-Art Museum	Membership Fees-Art Museum	Collector's Club Membership - Single	\$250.00
1696	MCAD-Art Museum	Membership Fees-Art Museum	Collector's Club Membership - Couple Membership	\$400.00
1697	MCAD-Art Museum	Membership Fees-Art Museum	Business Membership	\$3,000-\$10,000 level
1698	MCAD-Art Museum	Membership Fees-Art Museum	Senior Citizen Couple	\$35.00
1699	MCAD-Art Museum	Membership Fees-Art Museum	Los Tastemakers	\$60.00
1700	MCAD-Art Museum	Facility rental fees	Entire Museum	\$10,000.00
1701	MCAD-Art Museum	Facility rental fees	Rogers Grand Lobby	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours
1702	MCAD-Art Museum	Facility rental fees	Isha Rogers Sculpture Gallery (Mezzanine)	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours
1703	MCAD-Art Museum	Facility rental fees	Ginger Francis Seminar Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1704	MCAD-Art Museum	Facility rental fees	Dede Rogers Gallery	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1705	MCAD-Art Museum	Facility rental fees	C2	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1706	MCAD-Art Museum	Facility rental fees	EP Energy Auditorium: 2hrs. to 8 hrs.	\$500/hr for up to 4 hours / \$350/hr for up to 8 hours
1707	MCAD-Art Museum	Facility rental fees	Museum Connect: up to 2 hrs.	\$750.00 for up to 2 hours
1708	MCAD-Art Museum	Facility rental fees	Museum Connect:4hrs. to 8 hrs.	\$375/hr for up to 4 hours / \$262/hr for up to 8 hours
1709	MCAD-Art Museum	Facility rental fees	Larry Francis Board Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1710	MCAD-Art Museum	Facility rental fees	Hoy Conference Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1711	MCAD-Art Museum	Facility rental fees	Classrooms (each)	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1712	MCAD-Art Museum	Facility rental fees	Outdoor Seating Area	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1713	MCAD-Art Museum	Facility object rentals	Chairs	\$8.00 each Black chairs/ \$10.00 each White chairs
1714	MCAD-Art Museum	Facility object rentals	Tables (plastic 6' and 48' round)	\$15.00 each
1715	MCAD-Art Museum	Facility object rentals	Wood Tables (8')	\$18.00 each
1716	MCAD-Art Museum	Facility object rentals	Podium/sound system (C2 or auditorium)	\$100.00 each
1717	MCAD-Art Museum	Facility object rentals	Slide Projector (C2)	\$100.00 each
1718	MCAD-Art Museum	Facility object rentals	Tent (8' x 8', 4 available)	\$25.00 each
1719	MCAD-Art Museum	Facility object rentals	Piano	\$400.00
1720	MCAD-Art Museum	Facility object rentals	Security Officer	\$40.00 per hour



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1721	MCAD-Art Museum	Facility object rentals	Audio Visual Operator	\$40.00 per hour
1722	MCAD-Art Museum	Facility object rentals	Event staff (each)	\$40.00 per hour
1723	MCAD-Art Museum	One time use copyright release for photography	Copyright	Up to \$150 .00 per image
1724	MCAD-Art Museum	Object loan fee	Permanent Collection Lending	Up to \$250.00 per work of art
1725	MCAD-Art Museum	Teacher Workshops Fees	Program Registration	Non Member: 3hr - \$35/6 hr - \$50 Members 20% Discount of Non-Members fees
1726	MCAD-Art Museum	Exhibition Admission fees	Entry fees (Adults) - Non member	Up to \$10.00
1727	MCAD-Art Museum	Exhibition Admission fees	Entry fees (members)	Up to \$5.00
1728	MCAD-Art Museum	Art classes fees*	5 session Youth Camp (ages 6 to 13)	\$75.00 to \$95.00 for non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1729	MCAD-Art Museum	Art classes fees*	8 session Youth Classes (ages 6 to 13)	\$85.00 to \$120.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1730	MCAD-Art Museum	Art classes fees*	8 session Adult Classes (ages 14 and above)	\$95.00 to \$130.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1731	MCAD-Art Museum	Art classes fees*	6 Session Adult Classes - (ages 14 and above)	\$65 to \$95.00 non members/ Members 20% Discount of non-member fees/ Employees 10% Discount of non-member fees.
1732	MCAD-Art Museum	Art classes fees*	6 Session Youth Classes - (ages 6 to 18)	\$50 to \$95.00 non members/ Members 20% Discount of non-member fees/ Employees 10% Discount of non-member fees.
1733	MCAD-Art Museum	Art classes fees*	1-day Family Classes (ages 3 and above)	Up to \$50.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1734	MCAD-Art Museum	Art classes fees*	1-day Youth Workshops (ages 6 to 18)	\$38.00 non members/ Members 20% Discount of non- member fees/ Employees 10% Discount of non-member fees.
1735	MCAD-Art Museum	Art classes fees*	1-day Master Class (ages 14 and above)	Up to \$60.00 non members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1736	MCAD-Art Museum	Art classes fees*	Open Studio/Class	Up to \$150.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1737	MCAD-Art Museum	Event Fees	1 Performance/Concert Admission	Free for members/\$5.00 non-members
1738	MCAD-Art Museum	Art classes fees*	1 Day Supervised Lunch (ages 6 to 14 years), Lunch not Included	\$5.00 non members/ Members 20% Discount of non- member fees/ Employees 10% Discount of non-member fees.
1739	MCAD-Art Museum	Special programming	Tour + Studio	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees 10% Discount of non-member fees.
1740	MCAD-Art Museum	Special programming	Tour + Lunch	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees 10% Discount of non-member fees.
1741	MCAD-Art Museum	Art Museum/Promotional Items	Promotional Memberships/Classes	up to \$100.00 for membership, up to a \$95 value per class
1742	MCAD-Art Museum	Facility rental fees	Open Galleries	\$2,000.00
1743	MCAD-Art Museum	Facility rental fees	Mac Rogers Gallery	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1744	MCAD-Art Museum	Facility rental fees	1st Floor Green Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1745	MCAD-Art Museum	Facility rental fees	Foyer (Space in front of elevators)	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1746	MCAD-Art Museum	Facility object rentals	Cocktail Tables	\$12.00 each
1747	MCAD-Art Museum	Facility object rentals	Linens (Black)	\$15.00 each
1748	MCAD-Art Museum	Facility object rentals	Small Portable Speaker with Microphone	\$50.00 each
1749	MCAD-Art Museum	Facility object rentals	Bar (large)	\$45.00
1750	MCAD-Art Museum	Facility object rentals	Bar (small)	\$25.00
1751	MCAD-Art Museum	Facility object rentals	Art Screens	\$15.00 per screen
1752	MCAD-History Museum	Membership fees- History Museum	Membership Discount	10% Off Memberships During Special Promotions
1753	MCAD-History Museum	Membership fees- History Museum	History Buff - Student Discount	\$25.00
1754	MCAD-History Museum	Membership fees- History Museum	History Buff - Senior Citizen	\$25.00
1755	MCAD-History Museum	Membership fees- History Museum	History Buff - Military Discount	\$25.00
1756	MCAD-History Museum	Membership fees- History Museum	History Buff - Senior Couple	\$35.00
1757	MCAD-History Museum	Membership fees- History Museum	History Buff Family - Military Discount	\$55.00
1758	MCAD-History Museum	Membership fees- History Museum	History Buff - Individual	\$30.00
1759	MCAD-History Museum	Membership fees- History Museum	History Buff Family	\$60.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Proposed Fees
1760	MCAD-History Museum	Membership fees- History Museum	History Maker	\$100.00
1761	MCAD-History Museum	Membership fees- History Museum	History Shaker	\$250-500
1762	MCAD-History Museum	Facility Rental Fees	1st floor orientation theatre	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs
1763	MCAD-History Museum	Facility Rental Fees	1st floor seminar room	\$240.00 for up to 4 hrs./ \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.
1764	MCAD-History Museum	Facility Rental Fees	1st Floor Lobby	\$600.00 for up to 4 hrs./ \$840.00 for up to 6 hrs./ \$1140.00 for up to 8 hrs.
1765	MCAD-History Museum	Facility Rental Fees	2nd floor board room	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs
1766	MCAD-History Museum	Facility Rental Fees	2nd floor Escuelita	\$120.00 for up to 4 hrs./ \$170.00 for up to 6 hrs./ \$210.00 for up to 8 hrs.
1767	MCAD-History Museum	Facility Rental Fees	2nd Floor lobby	\$600.00 for up to 4 hrs./ \$840.00 for up to 6 hrs./ \$1140.00 for up to 8 hrs.
1768	MCAD-History Museum	Facility Rental Fees	Outdoor Garden Terrace	\$600.00 for up to 4 hrs./ \$840.00 for up to 6 hrs./ \$1140.00 for up to 8 hrs.
1769	MCAD-History Museum	Facility Rental Fees	Digital Wall Pavilion	\$600.00 for up to 4 hrs./ \$840.00 for up to 6 hrs./ \$1140.00 for up to 8 hrs.
1770	MCAD-History Museum	Facility Rental Fees	Entire 1st Floor	\$1,800.00 for 4 hrs / \$3,200.00 for 8 hrs
1771	MCAD-History Museum	Facility Rental Fees	Entire 2nd Floor	\$1,500.00 for 4 hrs / \$3,000.00 for 8 hrs
1772	MCAD-History Museum	Facility Rental Fees	First Floor Gallery	\$900.00 for 4 hrs / \$1,300.00 for 8 hrs
1773	MCAD-History Museum	Facility Rental Fees	Entire Museum.	\$4,000.00 for 4 hrs / \$8,000.00 for 8 hrs
1774	MCAD-History Museum	Facility Object Rental Fees	Chairs	\$2.00 each
1775	MCAD-History Museum	Facility Object Rental Fees	Table (5' rectangular)	\$10.00 per table
1776	MCAD-History Museum	Facility Object Rental Fees	Tables (round)	\$15.00 per table
1777	MCAD-History Museum	Facility Object Rental Fees	Sound system (includes 2 speakers, Mixer, and 2 microphones)	\$100.00
1778	MCAD-History Museum	Facility Object Rental Fees	Security Officer (each)	\$40.00/hour per officer
1779	MCAD-History Museum	Facility Object Rental Fees	Event staff (each)	\$40.00/hour per staff person
1780	MCAD-History Museum	Instructional Fees	5 Day History Camps	\$60.00 members / \$75.00 non members / \$68.00 employees
1781	MCAD-History Museum	Instructional Fees	5 Day, half-day History Camps	\$30.00 members / \$38.00 non members / \$35.00 employees
1782	MCAD-History Museum	Instructional Fees	Special Event workshop	Up to \$100.00 non members/ Members 20% Discount of non-member fees/ CoEP Employees 10% Discount of non-member fees.
1783	MCAD-History Museum	Instructional Fees	4 Session Parent/Child Craft Classes	\$40.00 members / \$50.00 non members / \$45.00 employees
1784	MCAD-History Museum	Instructional Fees	6 Session Adult Classes - (ages 14 and above)	\$50.00 members / \$60.00 non members / \$55.00 employees
1785	MCAD-History Museum	Instructional Fees	1-Day Adult Workshop	\$45.00 members / \$55.00 non members / \$49.00 employees
1786	MCAD-History Museum	Instructional Fees	1-Day Youth Workshop	\$15.00 for members / \$19.00 for non-members / \$17.00 employees
1787	MCAD-History Museum	Instructional Fees	Special programming	\$5.00 for members / \$10.00 for non-members / \$9.00 employees
1788	MCAD-History Museum	Instructional Fees	Tour Fees -Special hands on programs for school groups	\$2.00 per student plus cost of program materials. Non-residential - \$4.00 per student plus cost of program materials
1789	MCAD-History Museum	Instructional Fees	Tour Fees -Special history tours of El Paso	Members - \$25.00 for up to 4 hrs. / Non-members - \$40.00 for up to 4 hrs./ Employees - \$36.00 for up to 4 hrs./ Non-residential-\$60.00 for up to 4 hrs.
1790	MCAD-History Museum	Exhibition rental fees	Permanent Collection/Curated In-house	\$500 min to \$10,000 max
1791	MCAD-History Museum	Exhibition rental fees	One time use copyright releases for photography	Up to \$75.00 per image
1792	MCAD-History Museum	Event Fees	Fees for lectures	\$5.00 for members / \$10.00 for non-members/ \$10.00 for non-residential
1793	MCAD-History Museum	Event Fees	Fees for events	Free for members/\$5.00 non-members
1794	MCAD-Archeology Museum	Membership fees- Archeology Museum	Teacher/Military/Senior	\$20.00
1795	MCAD-Archeology Museum	Membership fees- Archeology Museum	Student	\$15.00
1796	MCAD-Archeology Museum	Membership fees- Archeology Museum	Individual	\$25.00
1797	MCAD-Archeology Museum	Membership fees- Archeology Museum	Family	\$40.00
1798	MCAD-Archeology Museum	Membership fees- Archeology Museum	Military Family	\$35.00
1799	MCAD-Archeology Museum	Membership fees- Archeology Museum	Folsom	\$100.00
1800	MCAD-Archeology Museum	Membership fees- Archeology Museum	Clovis	\$250.00
1801	MCAD-Archeology Museum	Membership fees- Archeology Museum	Keystone	\$500.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1802	MCAD-Archeology Museum	Membership fees- Archeology Museum	Chert (Corporate circle)	\$1,000.00
1803	MCAD-Archeology Museum	Facility Rental Fees	Entire Museum.	\$500.00 for up to 4 hrs./\$750.00 for up to 6 hrs./\$1,250.00 for up to 8 hrs.
1804	MCAD-Archeology Museum	Facility Rental Fees	Auditorium Gallery	\$240.00 for up to 4 hrs./ \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.
1805	MCAD-Archeology Museum	Facility Rental Fees	Gazebo	\$240.00 for up to 4 hrs / \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.
1806	MCAD-Archeology Museum	Facility Rental Fees	Lab Room	\$120.00 for up to 4 hrs./ \$170.00 for up to 6 hrs./ \$210.00 for up to 8 hrs.
1807	MCAD-Archeology Museum	Facility Object Rental Fees	Security Officer (each)	\$30.00/hour
1808	MCAD-Archeology Museum	Facility Object Rental Fees	Audio Visual Operator (each)	\$30.00/hour
1809	MCAD-Archeology Museum	Facility Object Rental Fees	Event staff (each)	\$40.00/hour
1810	MCAD-Archeology Museum	Instructional Fees	Camp Fees for all camps (per child up to age to 14)	Up to \$55.00 for members/up to \$70.00 for non-members/up to \$70.00 for non-residents/ up to \$63.00 for employees
1811	MCAD-Archeology Museum	Instructional Fees	Parent/child workshop (1 parent and up to 2 children)	Up to \$25.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees
1812	MCAD-Archeology Museum	Instructional Fees	Child workshop (ages 6-17)	Up to \$20.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees
1813	MCAD-Archeology Museum	Instructional Fees	Adult workshops (ages 18 and older)	Up to \$50.00 for members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$75.00 for non-members plus materials cos/Up to \$67.00 for employees plus materials cost
1814	MCAD-Archeology Museum	Instructional Fees	Conference Fees	\$35.00 + material fee per person-pre registration/\$45.00 + material fee per person at the door/\$28.00 + material fee for students w/ID/ \$55.00 + material fee per person-pre registration for non residents/\$40.00 + material fee for employees
1815	MCAD-Archeology Museum	Event Fees	Museum special events fees (per person)	Members up to \$60.00 per person/ Non members up to \$95.00/ Non residents up to \$95.00
1816	MCAD-Archeology Museum	Instructional Fees	Creative workshops	Up to \$25.00 for up to 4 hours for members, up to \$40.00 for up to 4 hours for non-members, up to \$40.00 for up to 4 hours for non-residents, \$36.00 for up to 4 hours for employees
1817	MCAD-Archeology Museum	Tour Fees	Archeological tours - in El Paso County	\$50.00 for up to 8 hours and \$25.00 for up to 4 hours for members; \$80.00 for up to 8 hours and \$40.00 for up to 4 hours for non-members
1818	MCAD-Archeology Museum	Tour Fees	Archeological tours - outside of El Paso	Cost + 15% administration costs
1819	MCAD-Archeology Museum	Facility Object Rental Fees	Chairs	\$2.00 each
1820	MCAD-Archeology Museum	Facility Object Rental Fees	Table (6' rectangular)	\$10.00 per table
1821	MCAD-Archeology Museum	Facility Object Rental Fees	Tables (3' cocktail round)	\$10.00 per table
1822	MCAD-Archeology Museum	Facility Object Rental Fees	Sound system (includes 1 speakers, Mixer, and 1 microphone)	\$75.00
1823	MCAD-Archeology Museum; MCAD-History Museum	Event Fees	Vendor fees for onsite commercial vendors	Up to \$60.00 members/Up to \$100.00 non-members/Up to \$100.00 non-residents
1824	MCAD-Archeology Museum; MCAD-History Museum	Instructional Fees	One Day Camp Fee (per child up to age of 14)	Up to \$15.00 members/Up to \$20.00 non-members/Up to \$20.00 non-residents/Up to \$18.00 employees
1825	MCAD-Archeology Museum; MCAD-History Museum	Object loan fee	Permanent Collection Lending	Up to \$100.00 per object
1826	MCAD-Archeology Museum; MCAD-History Museum; MCAD Art Museum	Event Fees	Admission Fees to special art, culture and heritage events, competitions and/or programs	\$1.00 to \$100.00 per person; up to \$1.05 per person for non residents
1827	MCAD-Cultural Affairs Division	Miscellaneous non-operating revenues	Vendor booth fees for cultural and heritage tourism events	Up to \$900.00 per booth for food, arts & crafts vendors/ Up \$1,000 per booth for food, arts & crafts non resident vendors
1828	Museum and Cultural Affairs Department - Public Art	Miscellaneous non-operating revenues	Application Fee for request to customize illumination of Artwork called 1-10 corridor aesthetic improvement project	\$50 / \$45 non-profit
1829	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (US) with 6 months notice	First object - \$150.00 per object/per venue; each additional object - \$50.00/venue; with less than six months notice
1830	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (US) without 6 months notice	First Object - \$250 per object/per venue; each additional object - \$200/venue
1831	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (Foreign) with 9 months notice	First object - \$300.00 per object/per venue; each additional object - \$200.00/venue

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1832	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (Foreign) without 9 months notice	First object - \$400.00 per object/per venue; each additional object - \$300.00/venue
1833	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (US) with a minimum of 6 months notice	First object - \$500.00 per object/per venue; each additional object - \$400.00/venue
1834	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (US) with less than 6 months notice	First object - \$750.00 per object/per venue; each additional object - \$650.00/venue
1835	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (foreign) with 9 months notice	First object - \$1,500.00 per object/per venue; each additional object - \$1,400.00/venue
1836	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (foreign) without 9 months notice	First object - \$2,500.00 per object/per venue; each additional object - \$2,400.00/venue
1837	MCAD-Museums Division	Miscellaneous non-operating revenues	Fees for exhibitions organized by the El Paso Museum of Art, El Paso Museum of Archaeology or El Paso Museum of History	Package of/ from 5 to 200 objects including framing, educational material, and graphics - \$5,000 to \$40,000
1838	MCAD-Museums Division	Miscellaneous non-operating revenues	Fees for extended loans (over one year)	\$100.00 per object/per year up to \$5,001.00
1839	EPMH/EPMARCH	Event Fees	Admission Fees to special art, culture and heritage events, competitions and/or programs and exhibits	Up to \$50.00 for up to 8 hours for nonprofit organizations; up to \$100.00 for up to 8 hours for for-profit organizations
1840	Aviation	FTZ Transaction Fees	Transaction Fee	\$15.00
1841	Aviation	FTZ Transaction Fees	High Volume Admissions 0-150	\$15.00
1842	Aviation	FTZ Transaction Fees	High Volume Admissions 151-300	\$12.00
1843	Aviation	FTZ Transaction Fees	High Volume Admissions > 301	\$10.00
1844	Aviation	FTZ Transaction Fees	Blanket Admission	\$100.00
1845	Aviation	FTZ Transaction Fees	Training Seminar	\$150.00
1846	Aviation	FTZ Transaction Fees	Weekly Transportation and Exportation	\$30.00
1847	Aviation	FTZ Transaction Fees	Weekly Entry	\$30.00
1848	Aviation	FTZ Transaction Fees	Direct Delivery Admission, Daily cumulative 214	\$75.00
1849	Aviation	FTZ Transaction Fees	Direct Delivery Admission, Subsequent 214	\$15.00
1850	Aviation	FTZ Transaction Fees	Cartage Document Fee	\$15.00
1851	Aviation	FTZ Transaction Fees	Application Fee, Subzone	\$10,000.00
1852	Aviation	FTZ Transaction Fees	Application Fee, New General Purpose Site (Minor Boundary Modification)	\$3,000.00
1853	Aviation	FTZ Transaction Fees	Application Fee, Expansion Site (Magnet)	\$5,000.00
1854	Aviation	FTZ Transaction Permit	Activation Fee, General Purpose Site	\$2,000.00
1855	Aviation	FTZ Transaction Permit	Activation, Sub-Zone Fee	\$5,000.00
1856	Aviation	FTZ Transaction Permit	Alteration Request	\$300.00
1857	Aviation	FTZ Transaction Permit	Annual Subzone Fee, per Site in GP Zone	\$20,000.00
1858	Aviation	FTZ Transaction Permit	Annual Subzone Fee, per Site outside GP Zone	\$20,000.00
1859	Aviation	FTZ Transaction Permit	Annual Fee, Manufacturing Operator	\$15,000.00
1860	Aviation	FTZ Transaction Permit	Annual Fee, Distribution Site Operator	\$20,000.00
1861	Aviation	FTZ Transaction Permit	Annual Fee, FTZ User/Operator (Reduced by total yearly Transaction Fees) (Minimum is \$0)	\$2,000.00
1862	Aviation	FTZ Event Fees	Admission fee for special events, per person)	up to \$200.00
1863	Aviation	Vendor Booth Fees	Vendor fees for onsite commercial vendors	up to \$500.00
1864	Aviation	Event Sponsor Fees	Custom sponsorship packages may include, but are not limited to: booth space, table and chair usage, ability to hand out marketing materials or goodies, tickets to the event, website and/or map advertising, in-kind, acknowledgment as sponsor on: event banner, press releases, event programs, map inserts, in email and social media, TV, radio, internet, billboards, flyers, and/or posters.	\$250.00 to 15,000.00
1865	Aviation	FTZ Transaction Fees	FTZ Consulting Fee - Hourly	\$100.00
1866	Aviation	FTZ Transaction Fees	Business Analysis Fee - Hourly	\$100.00
1867	Aviation	Customer Facility Charge	Fee imposed by the City of El Paso and collected by On-Airport Car Rental Concessionaires on a per transaction day basis.	\$3.50 per transaction day
1868	Aviation	Aircraft Parking (Dead Storage)	Under 80,000 lbs.	\$30.00/day
1869	Aviation	Aircraft Parking (Dead Storage)	Over 80,000 lbs.	\$100.00/day
1870	Aviation	Aircraft Parking (RON)	Remain Overnight (RON) Aircraft Parking	\$20.00/day
1871	Aviation	Ground Service Equipment Parking	Rental of Parking Area for Airline Ground Service Equipment	\$2.70 per Square Foot per Year
1872	Aviation	Fuel Flowage Fees	Fuel Flowage Fees	\$0.08 per gallon
1873	Aviation	Annual Shuttle Service Permit	Application	\$150.00 per vehicle
1874	Aviation	Off-Airport Rental Car Permit	Off-Airport Rental Car Permit	10% gross receipts
1875	Aviation	Annual Taxicab Permit	Annual Taxicab Permit	\$250.00 per vehicle or \$20.83/mo.
1876	Aviation	Cost Recovery Rates	SIDA Badge Issue	\$110.00
1877	Aviation	Cost Recovery Rates	AOA Badge Issue	\$45.00
1878	Aviation	Cost Recovery Rates	AOA Badge Renewal	\$35.00
1879	Aviation	Cost Recovery Rates	SIDA/ Sterile area badge renewal	\$70.00
1880	Aviation	Cost Recovery Rates	Reimbursement for Lost Not Returned Badges	\$110.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1881	Aviation	Cost Recovery Rates	Daily Terminal Rental Rate (Non-Signatory) - Terminal Rate (Non-Signatory) divided by 360 days X Number of Rented Square Feet = Daily Terminal Rental Rate	Will be based on Rates & Charges
1882	Aviation	Cost Recovery Rates	Gate Use Fee Charge per Turn Around	\$125.00
1883	Aviation	Cost Recovery Rates	International Arrivals Area Charge per Deplaned International Passenger	Will be based on Rates & Charges
1884	Aviation	Cost Recovery Rates	Administrative Charge for Work Completed by the El Paso International Airport.	Work completed by El Paso International Airport on behalf of airport tenants will be assessed an administrative charge of \$40.00 when the costs for such work exceeds \$100.00.
1885	Aviation	Public Parking Short Term (ST)	ST 0 – 10 min.	Free
1886	Aviation	Public Parking Short Term (ST)	ST 11 min – 1 hr.	\$1.00
1887	Aviation	Public Parking Short Term (ST)	ST Each Additional Hour	\$1.00
1888	Aviation	Public Parking Short Term (ST)	ST Max each 24 hrs.	\$15.00
1889	Aviation	Public Parking Long Term (LT)	LT 0 – 10 min	Free
1890	Aviation	Public Parking Long Term (LT)	LT 11 min. - 1 hr.	\$1.00
1891	Aviation	Public Parking Long Term (LT)	LT Each Additional Hour	\$1.00
1892	Aviation	Public Parking Long Term (LT)	LT Max. each 24 hrs.	\$7.00
1893	Aviation	Oversized Vehicle Parking Fee	Fee for parking of oversized vehicles such as motor homes, buses, utility vehicles, etc.	Double the otherwise applicable Public Parking Short Term & Long Term Parking Fee
1894	Aviation	Premium Parking Fee	Reserved Parking Space	\$20.00 per day
1895	Aviation	Transportation-for-hire TNC Vehicle Fee	Transportation-for-hire Trip Fee / Per TNC Trip Originating or Ending at the Airport	\$2.00 per trip
1896	Aviation	Cost Recovery Rates	Daily Cargo Building Rental Rate - Cargo Building Rate divided by 360 days X Number of Rented Square Feet = Daily Cargo Building Rental Rate	\$0.0221 per square foot per day
1897	Aviation	Cost Recovery Rates	Daily Cargo fee	Up to 4 hours - \$91.71 4 Hours to 24 Hours - \$183.43
1898	Public Health	<b>FOOD</b>		
1899	Public Health	Temporary Establishment	Exposed or Unexposed Food	\$79.00 plus applicable tech fee
1900	Public Health	Recurrent Establishment	Exposed or Unexposed Food	\$265.00 plus applicable tech fee
1901	Public Health	Seasonal Establishment	Exposed or Unexposed Food	\$158.00
1902	Public Health	Home Child Care Facility	12 or less	\$79.00
1903	Public Health	Day Care Center	More Than 12 Recipients	\$170.00
1904	Public Health	Charitable/Non-Profit Organization	Exempt from permit and license fees.	EXEMPT
1905	Public Health	Mobile Food Establishment	Exposed Food or Unexposed Food	\$163.00
1906	Public Health	Kiosk Service	Kiosk Service for new permits	\$105.00
1907	Public Health	Food Service Establishment Food Product Establishment	Under 3,000 Square Feet	\$174.00
1908	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$174.00 plus 20% late fee
1909	Public Health	Food Service Establishment Food Product Establishment	3,001 To 6,000 Square Feet	\$344.00 plus applicable tech fee
1910	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$344.00 plus 20% late fee
1911	Public Health	Food Service Establishment Food Product Establishment	6,001 To 9,000 Square Feet	\$515.00 plus applicable tech fee
1912	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$515.00 plus 20% late fee
1913	Public Health	Food Service Establishment Food Product Establishment	9,001 Or More Square Feet	\$685.00 plus applicable tech fee
1914	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$685.00 plus 20% late fee
1915	Public Health	Outdoor Market	Outdoor produce sales	\$163.00 plus applicable tech fee
1916	Public Health	Adult Foster Care Home/Private Care Home	4 Or Less Care Recipients	\$79.00
1917	Public Health	Personal Care Home	5-8 Care Recipients	\$105.00
1918	Public Health	Personal Care Home	9-18 Care Recipients	\$158.00
1919	Public Health	Booklets	Chapter 9.12	\$5.00
1920	Public Health	Booklets	Texas Food Establishment Rules	\$10.00
1921	Public Health	Plan Review	Under 3,000 Square Feet	\$105.00 plus applicable tech fee
1922	Public Health	Plan Review	3,001 To 6,000 Square Feet	\$158.00 plus applicable tech fee
1923	Public Health	Plan Review	6,001 To 9,000 Square Feet	\$210.00 plus applicable tech fee
1924	Public Health	Plan Review	More Than 9,000 Square Feet	\$263.00 plus applicable tech fee
1925	Public Health	Plan Review	Facility Remodel	\$105.00
1926	Public Health	Plan Review Fee Plus Expedited Fee	Regular plan review is within 15 business days, expedited within 3 to 7 business days	Applicable plan review fee plus \$158
1927	Public Health	Administrative Change Fee	Change in equipment, business name, change of menu, clerical work, processing depts. Etc.	\$105.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1928	Public Health	Site Assessment	Under 200 Sq. Ft-No Potentially Hazardous Food, Mobile, Recurrent, Outdoor Market, Home Day Care, Adult, Foster Or Personal Care. Meat establishment/warehouse/food processing plant under direct supervision of an authorized Federal or State inspection agency.	\$47.00 plus applicable tech fee
1929	Public Health	Site Assessment	Under 3,000 Square Feet	\$105.00 plus applicable tech fee
1930	Public Health	Site Assessment	3,001 To 6,000 Square Feet	\$158.00 plus applicable tech fee
1931	Public Health	Site Assessment	6,001 To 9,000 Square Feet,	\$210.00 plus applicable tech fee
1932	Public Health	Site Assessment	More Than 9,000 Square Feet	\$263.00 plus applicable tech fee
1933	Public Health	Re-Inspection Fee	Re-Inspection	\$85.00 plus applicable tech fee
1934	Public Health	Food Establishment Permit	Duplicate	\$15.00
1935	Public Health	Food Handler/Manager	Duplicate	\$15.00
1936	Public Health	Signs	Ground Meat	N/C
1937	Public Health	Signs	Hand wash	N/C
1938	Public Health	Signs	Oyster	N/C
1939	Public Health	Signs	Buffet	N/C
1940	Public Health	Signs	Smoking	N/C
1941	Public Health	Signs	Food Safety (Restrooms)	N/C
1942	Public Health	Application Annual Processing Fee		\$59.00
1943	Public Health	Condemnation Fee	Under 500 Lbs.	N/C
1944	Public Health	Condemnation Fee	501 Lbs. To 1,000 Lbs.	N/C
1945	Public Health	Condemnation Fee	1,001 To 3,000 Lbs.	\$105.00
1946	Public Health	Condemnation Fee	3,001 To 5,000 Lbs.	\$210.00
1947	Public Health	Condemnation Fee	5,001 To 10,000 Lbs.	\$315.00
1948	Public Health	Condemnation Fee	10,001 To 25,000 Lbs.	\$420.00
1949	Public Health	Condemnation Fee	25,001 To 40,000 Lbs.	\$525.00
1950	Public Health	Condemnation Fee	Over 40,000 Lbs.	\$630.00
1951	Public Health	HACCP Plan Review	HACCP plan provided by establishment for review by Department	\$105.00
1952	Public Health	Temporary Expedited Services (Application Submitted Less Than 72 hours Prior to Start of Event) - does not include required temporary permit fee	Expedited processing	\$158.00
1953	Public Health	Food Handler/Food Manager Badge ID	Badge ID Duplicate/Replacement	\$5.00
1954	Public Health	Food Handler Internet Course	Internet course with badge ID/certificate	\$10.00
1955	Public Health	Food Handler Certificate Course	Certificate/Badge	\$32.00
1956	Public Health	Food Protection Management Certification Course	Certificate/Badge covers cost for nationally recognized exam	\$100.00
1957	Public Health	Food Handler/Food Manager Certificate	Certificate Duplicate/Replacement	\$1.00
1958	Public Health	Public Information	Food Management Class Pamphlets	VARIES
1959	Public Health	Verification of Texas/ANSI Food Handler/Food Manager Certification	Certificate/Badge	\$10.00
1960	Public Health	Requested Routine Inspection for Central Preparation Facility	For Central Preparation Facility	\$100.00
1961	Public Health	Application Fee	Health and Sanitary Application Processing Fee (Sack Lunch Daycares w/o Food Permits)	\$52.00
1962	Public Health	Inspection Fee	Health and Sanitary Site Visit (Sack Lunch Daycares w/o Food Permits)	\$47.00
1963	Public Health	Reinstatement of Suspended Permit Fee	(50% of the license amount based on type of establishment)	VARIES
1964	Public Health	After Hours Fire Inspection Fee, Fee or Food Condemnation/retention Fee Over 500# (M-F 5:00pm to 8:00am) All day Saturday, Sunday & City Holidays	Per Hour Inspector (With a Minimum one (1) Hour Charge or Any Portion Thereof.	\$86.00
1965	Public Health	Field Consultation Flat Fee	meetings with owner/operator's at the request of the owner/operator	\$86.00
1966	Public Health	<b>DENTAL</b>		
1967	Public Health	Initial Oral Exam	Initial Oral Exam D0150	\$48.00
1968	Public Health	Oral Periodic Oral Exam	Oral Periodic Oral Exam D0120	\$39.00
1969	Public Health	Emergency Oral Exam	Emergency Oral Exam D0140	\$25.00
1970	Public Health	Oral Exam 6 Mos. Old.	Oral Exam 6 Mos. Old. D0145	\$192.00
1971	Public Health	Detailed/extensive oral eval B/R	Detailed/extensive oral eval B/R D0160	\$20.00
1972	Public Health	Limited Re-evaluation estab patient	Limited Re-evaluation estab patient D0170	\$22.00
1973	Public Health	Retreat prev RCT molar	Retreat prev RCT molar D3348	\$355.00
1974	Public Health	Comprehensive perio evaluation	Comprehensive perio evaluation D0180	\$11.00
1975	Public Health	Apexification/recal Initial	Apexification/recal Initial D3351	\$97.00
1976	Public Health	Apexification/recal Interim	Apexification/recal Interim D3352	\$65.00
1977	Public Health	Apexification/final visit	Apexification/final visit D3352	\$65.00
1978	Public Health	Intraoral-Complete Series	Intraoral-Complete Series D0210	\$95.00
1979	Public Health	Int/Oral-Periapical 1st Film	Int/Oral-Periapical 1st Film D0220	\$17.00
1980	Public Health	Int/Oral-Periapical each add	Int/Oral-Periapical each add D0230	\$16.00
1981	Public Health	Intraoral Occlusal Film	Intraoral Occlusal Film D0240	\$13.00
1982	Public Health	Apexification/recal final	Apexification/recal final D3353	\$129.00
1983	Public Health	Extraoral first film	Extraoral first film D0250	\$25.00
1984	Public Health	Bitewings single film	Bitewings single film D0270	\$7.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
1985	Public Health	Bitewings Two Films	Bitewings Two Films D0272	\$32.00
1986	Public Health	Bitewings three films	Bitewings three films D0273	\$39.00
1987	Public Health	Bitewings Four Film	Bitewings Four Films D0274	\$47.00
1988	Public Health	Verticle bitewings 7-8 films	Verticle bitewings 7-8 films D0277	\$42.00
1989	Public Health	Panoramic Film	Panoramic Film D0330	\$86.00
1990	Public Health	Crown buildup, include any pins	Crown buildup, include any pins D2950	\$58.00
1991	Public Health	Interim ther Pin retention/tooth, (+rest)	Interim ther Pin retention/tooth, (+rest) D2951	\$16.00
1992	Public Health	Cast post \$ core in add to crn	Cast post \$ core in add to crn D2952	\$113.00
1993	Public Health	Each addtl cast post -same tooth	Each addtl cast post -same tooth D2953	\$56.00
1994	Public Health	Pulp vitality tests	Pulp vitality tests D0460	\$17.00
1995	Public Health	Dianostic casts	Dianostic casts D0470	\$30.00
1996	Public Health	Prefab post & core in add to crown	Prefab post & core in add to crown D2954	\$97.00
1997	Public Health	Post Removal (not with endo)	Post Removal (not with endo) D2955	\$97.00
1998	Public Health	Each + prefab post same tooth	Each + prefab post same tooth D2957	\$48.00
1999	Public Health	Lablal veneer (lamine) Chairsd	Lablal veneer (lamine) Chairsd D2960	\$145.00
2000	Public Health	Lablal veneer (porceln lam - lab	Lablal veneer (porceln lam - lab D2961	\$234.00
2001	Public Health	Lablal veneer porce lam lab	Lablal veneer porce lam lab D2962	\$274.00
2002	Public Health	Addtl prc-new crm under exs dent	Addtl prc-new crm under exs dent D2971	\$145.00
2003	Public Health	crown repair by report	crown repair by report D2980	\$65.00
2004	Public Health	Pulpal Therapy anterior primary	Pulpal Therapy anterior primary D3230	\$50.00
2005	Public Health	Adult/Prophy	Adult/Prophy D1110	\$74.00
2006	Public Health	Child/Prophy	Child/Prophy D1120	\$50.00
2007	Public Health	Pulpal Therapy posterior primary	Pulpal Therapy posterior primary D3240	\$57.00
2008	Public Health	Retreat prev RCT anterior	Retreat prev RCT anterior D4336	\$194.00
2009	Public Health	Child/Fluoride	Child/Fluoride D1206	\$20.00
2010	Public Health	Retreat prev RCT bicuspid	Retreat prev RCT bicuspid D3347	\$266.00
2011	Public Health	Adult/Fluoride	Adult/Fluoride D1208	\$20.00
2012	Public Health	Non Dentin Restorative Sealant	Non Dentin Restorative Sealant D1352	\$51.00
2013	Public Health	Space maint remove unilateral	Space maint remove unilateral D1520	\$99.00
2014	Public Health	Oral Hygiene Instruction	Oral Hygiene Instruction D1330	\$17.00
2015	Public Health	Sealant per Tooth	Sealant per Tooth D1351	\$38.00
2016	Public Health	Space Maint/Fixed Unilat	Space Maint/Fixed Unilat D1510	\$212.00
2017	Public Health	Space Maintainer -fixed bil, maxillary	Space Maintainer -fixed bil, maxillary D1516	\$314.00
2018	Public Health	Space Maintainer -fixed bil, mandibular	Space Maintainer -fixed bil, mandibular D1517	\$314.00
2019	Public Health	Recementation of Space Maintainer	Recementation of Space Maintainer D1550	\$23.00
2020	Public Health	Re-cement/re-bond bil. space maintainer - ma	Re-cement/re-bond bil. space maintainer - maxillary D1551	\$25.00
2021	Public Health	Re-cement or re-bond bilateral space maintainer	Re-cement or re-bond bilateral space maintainer - mandibular D1552	\$25.00
2022	Public Health	Re-cement or re-bond unilateral space maintainer	Re-cement or re-bond unilateral space maintainer - per quadrant D1553	\$19.00
2023	Public Health	Removal of fixed unilateral space maintainer -	Removal of fixed unilateral space maintainer - per quadrant D1557	\$66.00
2024	Public Health	Crown - porcelain fused to high noble metal	Crown - porcelain fused to high noble metal D2750	\$681.00
2025	Public Health	Removal of fixed bilateral space maintainer - m	Removal of fixed bilateral space maintainer - mandibular D1558	\$66.00
2026	Public Health	Periodontal scaling and root planing – one to three teeth per quadrant	Periodontal scaling and root planing – one to three teeth per quadrant D4342	\$9.00
2027	Public Health	AMAL. PRIM (1S)	AMAL. PRIM (1S) D2140	\$85.00
2028	Public Health	AMAL. PERM (1S)	AMAL. PERM (1S) D2140	\$85.00
2029	Public Health	AMAL. PRIM (2S)	AMAL. PRIM (2S) D2150	\$113.00
2030	Public Health	AMAL. PERM (2S)	AMAL. PERM (2S) D2150	\$113.00
2031	Public Health	AMAL. PRIM (3S)	AMAL. PRIM (3S) D2160	\$144.00
2032	Public Health	AMAL. PERM (3S)	AMAL. PERM (3S) D2160	\$144.00
2033	Public Health	AMAL. PRIM (4), Primary or Permanent	AMAL. PRIM (4) D2161	\$165.00
2034	Public Health	RESIN, ANTE (1S)	RESIN, ANTE (1S) D2330	\$102.00
2035	Public Health	RESIN, ANTE (2S)	RESIN, ANTE (2S) D2331	\$136.00
2036	Public Health	RESIN, ANTE (3S)	RESIN, ANTE (3S) D2332	\$177.00
2037	Public Health	RESIN, ANTE (4+S)	RESIN, ANTE (4+S) D2335	\$220.00
2038	Public Health	RESIN One Surface Post/Primary	RESIN One Surface Post/Primary D2391	\$108.00
2039	Public Health	Resin One Surface Perm	Resin One Surface Perm D2391	\$108.00
2040	Public Health	Resin Two Surface/Primary	Resin Two Surface/Primary D2392	\$142.00
2041	Public Health	Resin Two Surface Perm	Resin Two Surface Perm D2392	\$142.00
2042	Public Health	Resin Three Post Prim	Resin Three Post Prim D2393	\$159.00
2043	Public Health	Resin Three Perm	Resin Three Perm D2393	\$159.00
2044	Public Health	Re-cement Crown	Re-cement Crown D2920	\$26.00
2045	Public Health	Prefab esth ctd stnl stl cm-prm	Prefab esth ctd stnl stl cm-prm D2934	\$201.00
2046	Public Health	SSC/Primary	SSC/Primary D2930	\$201.00
2047	Public Health	Prefabricated resin crown	Prefabricated resin crown D2932	\$89.00
2048	Public Health	Prefab stl crown w/resin window	Prefab stl crown w/resin window D2933	\$201.00
2049	Public Health	SSC/Permanent	SSC/Permanent D2931	\$210.00
2050	Public Health	Protective Restoration	Sedative Fill Temp D2940	\$47.00
2051	Public Health	Post & core in addt to crown, indirectly fabricated	Post & core in addt to crown, indirectly fabricated D2952	\$113.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2052	Public Health	Pulp Cap - Direct	Pulp Cap - Direct D3110	\$21.00
2053	Public Health	Pulp Cap - Indirect	Pulp Cap - Indirect D3120	\$39.00
2054	Public Health	Therapeutic Pulpotomy	Therapeutic Pulp D3220	\$113.00
2055	Public Health	Pulpal Therapy (Restorable Filling)	Pulpal Therapy (Restorable Filling) D3240	\$57.00
2056	Public Health	1 RT Canal	2 RT Canal D3310	\$459.00
2057	Public Health	2 PT Canal	3 PT Canal D3320	\$532.00
2058	Public Health	Three or More Canals, Molar	Three or More Canals, Molar D3330	\$805.00
2059	Public Health	Gingivectomy per Quadrant	Gingivectomy per Quadrant D4210	\$210.00
2060	Public Health	Gingivectomy per Tooth	Gingivectomy per Tooth D4211	\$65.00
2061	Public Health	Provisional Splinting - Introcoronal	Provisional Splinting - Introcoronal D4320	\$78.00
2062	Public Health	Provisional Splinting	Provisional Splinting D4321	\$125.00
2063	Public Health	Extraction Single Tooth	Extraction Single Tooth D7140	\$86.00
2064	Public Health	Surg. Extraction	Surg. Extraction D7210	\$133.00
2065	Public Health	Suture of Small Wound	Suture of Small Wound D7910	\$97.00
2066	Public Health	Excision of Pericoronal Gingiva	Excision of Pericoronal Gingiva D7971	\$56.00
2067	Public Health	Local Anesthesia Not in Conjunction with surgery	Local Anesthesia Not in Conj. D9210	\$16.00
2068	Public Health	Analgesia, Anxiolysis, Inhalation	Analgesia, Anxiolysis, Inhalation D9230	\$37.00
2069	Public Health	Occlusal Adjustment - Limited	Occlusal Adjustment - Limited D9551	\$47.00
2070	Public Health	Palliative Threat (Emg)	Palliative Threat (Emg) D9110	\$24.00
2071	Public Health	Reattach tooth fragment, edge D2921	Reattach tooth fragment, edge D2921	\$113.00
2072	Public Health	Extraction, coronal remnants Primary tooth D7111	Extraction, coronal remnants Primary tooth D7111	\$15.00
2073	Public Health	Crown full cast base metal	Crown full cast base metal D2791	\$341.00
2074	Public Health	Protective restoration	Protective restoration D2940	\$47.00
2075	Public Health	Crown full metal cast noble metal	Crown full metal cast noble metal D2792	\$341.00
2076	Public Health	Recement inlay/onlay/partial	Recement inlay/onlay/partial D2910	\$24.00
2077	Public Health	Recement cast or prefab pst/cor	Recement cast or prefab pst/cor D2915	\$24.00
2078	Public Health	Crown full cast high noble metal	Crown full cast high noble metal D2790	\$681.00
2079	Public Health	Resin 4 surfaces primary	Resin 4 surfaces primary D2394	\$178.00
2080	Public Health	Resin 4 surfaces permanent	Resin 4 surfaces permanent D2394-1	\$178.00
2081	Public Health	Resin composite crown anterior	Resin composite crown anterior D2390	\$193.00
2082	Public Health	Inlay-resin based composite 1s	Inlay-resin based composite 1s D2650	\$341.00
2083	Public Health	Inlay-resin based composite 2s	Inlay-resin based composite 2s D2651	\$341.00
2084	Public Health	Inlay-resin based composite 3s	Inlay-resin based composite 3 + s D2652	\$341.00
2085	Public Health	Onlay resin base composite 2s	Onlay resin base composite 2s D2662	\$341.00
2086	Public Health	Onlay resin base composite 3s	Onlay resin base composite 3s D2663	\$341.00
2087	Public Health	Onlay resin base composite 3 + s	Onlay resin base composite 3 + s D2664	\$341.00
2088	Public Health	Crown Resin composite indirect	Crown Resin composite indirect D2710	\$341.00
2089	Public Health	Crown resin with high noble metal	Crown resin with high noble metal D2720	\$341.00
2090	Public Health	Crown resin with most base metal	Crown resin with most base metal D2721	\$341.00
2091	Public Health	Crown resin with noble metal	Crown resin with noble metal D2722	\$341.00
2092	Public Health	Crown porcelain ceramic substr	Crown porcelain ceramic substr D2740	\$341.00
2093	Public Health	Crown porcelain fuse high noble mtl	Crown porcelain fuse high noble mtl D2750	\$681.00
2094	Public Health	Crown porcelain fuse to base metal	Crown porcelain fuse to base metal D2751	\$681.00
2095	Public Health	Crown porcelain fuse to noble metal	Crown porcelain fuse to noble metal D2752	\$681.00
2096	Public Health	Crown 3/4 cast high noble metal	Crown 3/4 cast high noble metal D2780	\$341.00
2097	Public Health	Crown 3/4 cast most base metal	Crown 3/4 cast most base metal D2781	\$341.00
2098	Public Health	Crown 3/4 porcelain/ceramic	Crown 3/4 cast noble metal D2782	\$341.00
2099	Public Health	Gingivectomy for access restorative procedure, per tooth D4212	Gingivectomy for access restorative procedure, per tooth \$59.34 o cost on mk	\$59.00
2100	Public Health	D4341- Periodontal Scaling/Root Planning - four or more teeth per quadrant	D4341- Periodontal Scaling/Root Planning -four or more teeth per quadrant	\$70.00
2101	Public Health	D4342 - Periodontal Scaling/Root Planning - one to three teeth per quadrant	D4342 - Periodontal Scaling/Root Planning - one to three teeth per quadrant	\$9.00
2102	Public Health	D4355 - Full Mouth Debridement	D4355 - Full Mouth Debridement	\$90.00
2103	Public Health	D4910 -Periodontal Maintenance	D4910 -Periodontal Maintenance	\$47.00
2104	Public Health	D7220 - Removal of Impacted tooth/soft tissue	D7220 - Removal of Impacted tooth/soft tissue	\$150.00
2105	Public Health	D7230- Removal of Impacted tooth/partially bony	D7230- Removal of Impacted tooth/partially bony	\$172.00
2106	Public Health	D7270 -Reimplantation/Stabilization of accidentally avulsed or displaced tooth	D7270 -Reimplantation/Stabilization of accidentally avulsed or displaced tooth	\$105.00
2107	Public Health	D7971- Excision of Pericoronal gingiva	D7971- Excision of Pericoronal gingiva	\$55.00
2108	Public Health	D7980- Surgical Sialolithotomy	D7980- Surgical Sialolithotomy	\$242.00
2109	Public Health	D8698 - Recement or Rebond fixed retainer- Maxillary	D8698 - Recement or Rebond fixed retainer- Maxillary	\$47.00
2110	Public Health	D8699 -Recement or Rebond fixed retainer- Mandibular	D8699 -Recement or Rebond fixed retainer-Mandibular	\$47.00
2111	Public Health	D8703 -Replacement of lost Maxillary retainer	D8703 -Replacement of lost Maxillary retainer	\$157.00
2112	Public Health	D8704 - Replacement of lost Mandibular retainer	D8704 - Replacement of lost Mandibular retainer	\$157.00
2113	Public Health	D9910 -Application of desensitizing medicament	D9910 -Application of desensitizing medicament	\$16.00
2114	Public Health	D9920 - Behavior management, by report	D9920 - Behavior management, by report	\$63.00



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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2115	Public Health	D9941-Fabrication of athletic mouthguard	D9941-Fabrication of athletic mouthguard	\$167.00
2116	Public Health	D9943 - Occlusal guard adjustment	D9943 - Occlusal guard adjustment	\$70.00
2117	Public Health	D9944 - Occlusal guard -hard appliance, full arch	D9944 - Occlusal guard -hard appliance, full arch	\$113.00
2118	Public Health	D9945 -Occlusal guard -soft appliance, full arch	D9945 -Occlusal guard -soft appliance, full arch	\$113.00
2119	Public Health	D9996 - Teledentistry	D9996 - Teledentistry	\$96.00
2120	Public Health	D9999 - Unspecified adjunctive procedure, by report	D9999 - Unspecified adjunctive procedure, by report	\$25.00
2121	Public Health	Crown 3/4 cast noble metal	Crown 3/4 cast noble metal D2783	\$341.00
2122	Public Health	<b>IMMUNIZATIONS ADMINISTRATION FEES</b>		
2123	Public Health	Administration Fee for TVFC Vaccines with Counseling	Per Vaccine - 90460 First Vaccine, 90461 Each Additional Vaccine	\$0.00-\$15.00 per vaccine at Health Director's discretion
2124	Public Health	Administration Fee for Children's Vaccines - Private Stock	Per Vaccine - 90460 First Vaccine, 90461 Each Additional Vaccine	\$15.00
2125	Public Health	Administration Fee for Adult Vaccines - State Stock	Per Vaccine - 90471 First Vaccine, 90472 Each Additional Vaccine	\$15.00
2126	Public Health	Administration Fee for Adult Vaccines - Private Stock	Per Vaccine - 90471 First Vaccine, 90472 Each Additional Vaccine	\$15.00
2127	Public Health	<b>LABORATORY - CLINICAL (MAIN LAB)</b>		
2128	Public Health	QuantIFERON TB	TB test cell immune measure (CPT 86480)	\$84.00
2129	Public Health	RPR	Syphilis Test non-trep qual (CPT 86592)	\$6.00
2130	Public Health	RPR Titter	Syphilis Test non-trep quant (CPT 86593)	\$6.00
2131	Public Health	TPPA	Confirmation Treponema Pallidum (CPT 86780)	\$18.00
2132	Public Health	Smear Gram stain	Smear Gram stain (CPT 87205)	\$6.00
2133	Public Health	Smear wet mount	Smear wet mount (CPT 87210) QW	\$8.00
2134	Public Health	Chlamydia DNA amp probe	Chlamydia DNA amp probe (CPT 87491)	\$47.00
2135	Public Health	N. Gonorrhea DNA amp probe	N. Gonorrhea DNA amp probe (CPT 87591)	\$47.00
2136	Public Health	HIV-1/HIV-2 single assay	HIV-1/HIV-2 single assay (CPT 86703)	\$19.00
2137	Public Health	HIV-1 Serum Confirmation test	HIV-1 Geenius confirmation (CPT 86701)	\$65.00
2138	Public Health	HIV- 2 Serum Confirmation test	HIV-1 Geenius confirmation (CPT 86702)	\$65.00
2139	Public Health	Hep A AB IgM - 86709	Hep A AB IgM - 86709	\$18.00
2140	Public Health	Hepatic Function Panel - 80076	Hepatic Function Panel - 80076	\$13.00
2141	Public Health	Hep B Core IgM - 86705	Hep B Core IgM - 86705	\$16.00
2142	Public Health	Hep B Surface Antigen - 87340	Hep B Surface Antigen, HBsAg- 87340	\$17.00
2143	Public Health	Hep B Antibody - 86706	Hep B Antibody - 86706	\$17.00
2144	Public Health	Hepatitis C Virus IgM	HCV IgM (CPT 86803)	\$23.00
2145	Public Health	Hepatitis C Virus RNA	HCV RNA (CPT 87520)	\$68.00
2146	Public Health	Urinalysis non auto w/ scope	Urinalysis with Microscopy (CPT 81000)	\$25.00
2147	Public Health	Complete Blood Count (CBC)	CBC (CPT 85027)	\$10.00
2148	Public Health	Differential, manual	Differential after CBC (CPT 85007)	\$6.00
2149	Public Health	Zika Virus IgM	Zika IgM (86790)	\$18.00
2150	Public Health	Zika Real Time PCR	Zika PCR (CPT 87662)	\$65.00
2151	Public Health	Chikungunya Real Time PCR	Chikungunya PCR (87798)	\$45.00
2152	Public Health	Dengue Real Time PCR	Dengue PCR (CPT 87798)	\$45.00
2153	Public Health	Influenza Surveillance without Culture	Flu Testing (CPT 87502)	\$110.00
2154	Public Health	Complete Metabolic Panel	CMP (CPT 80053)	\$17.00
2155	Public Health	Pregnancy Test	hCG (CPT 81025)	\$12.00
2156	Public Health	Shipping and Handling	Ship Specimen to DSHS for additional testing	\$60.00
2157	Public Health	<b>LABORATORY - ENVIRONMENTAL</b>		
2158	Public Health	Rabies Testing	Rabies Testing	\$76.00
2159	Public Health	Potable Water Testing up to 9 samples	Potable Water testing	\$23.00
2160	Public Health	Potable Water testing 10 up to 19 samples	Potable Water testing	\$21.00
2161	Public Health	Potable Water testing 20 or more samples	Potable Water testing	\$19.00
2162	Public Health	Water, HPC (pour plate)	Potable and recreational water testing	\$44.00
2163	Public Health	<b>STD PROGRAM</b>		
2164	Public Health	Medications	Nitrofurantoin for UTI	\$15.00
2165	Public Health	Medications	Acyclovir for Herpes	\$35.00
2166	Public Health	Medications	Metronidazole	\$10.00
2167	Public Health	<b>EDUCATION</b>		
2168	Public Health	CPR Classes	CPR Classes	\$40.00
2169	Public Health	Blood borne Pathogen Class	Blood borne Pathogen Class	\$30.00
2170	Public Health	Health Services	Health Services Provided through interlocal with the County of El Paso	\$544,733.00
2171	Public Health	<b>CLINICAL SERVICES</b>		
2172	Public Health	<b>OFFICE VISITS</b>		
2173	Public Health	New Patient - Office Visit - 20 minutes face-to-face time	Expanded problem focused history, exam, straightforward decision making (99202)	\$95.00
2174	Public Health	New Patient - Office Visit - 30 minutes face-to-face time	Detailed history & exam, low complexity decision making (99203)	\$147.00
2175	Public Health	New Patient - Office Visit - 45 minutes face-to-face time	Comprehensive history & exam, moderate complexity decision making (99204)	\$219.00
2176	Public Health	New Patient - Office Visit - 60 minutes face-to-face time	Comprehensive history & exam. High Complexity decision making (99205)	\$289.00

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Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2177	Public Health	Established Patient - Office Visit 5 minutes face-to-face time	Minor Problem focus. Straightforward decision making (99211)	\$30.00
2178	Public Health	Established Patient - Office Visit 10 minutes face-to-face time	Problem focused history, exam, straightforward decision making (99212)	\$74.00
2179	Public Health	Established Patient - Office Visit 15 minutes face-to-face time	Expanded problem focused history, exam, low complexity decision making (99213)	\$119.00
2180	Public Health	Established Patient - Office Visit 25 minutes face-to-face time	Detailed history, exam, moderate complexity decision making (99214)	\$168.00
2181	Public Health	Established Patient - Office Visit 40 minutes face-to-face time	Comprehensive history, exam, high complexity decision making (99215)	\$235.00
2182	Public Health	<b>OFFICE CONSULTATIONS</b>		
2183	Public Health	Consultation New or Established patient	Problem focused history, exam, straightforward decision making (99241)	\$61.00
2184	Public Health	Consultation New or Established Patient	Expanded Problem focused history, exam, straightforward decision making (99242)	\$95.00
2185	Public Health	Consultation New or Established Patient	Detailed history, exam, low complexity decision making (99243)	\$123.00
2186	Public Health	Consultation New or Established Patient	Comprehensive history, exam, moderate complexity decision making (99244)	\$172.00
2187	Public Health	<b>PREVENTIVE MEDICINE</b>		
2188	Public Health	Initial Comprehensive Exam 12 through 17 yrs	New Patient Initial Preventive Medicine Evaluation (99384)	\$136.00
2189	Public Health	Initial Comprehensive Exam 18 through 39 yrs	New Patient Initial Preventive Medicine Evaluation (99385)	\$109.00
2190	Public Health	Initial Comprehensive Exam 40 through 64 yrs	New Patient Initial Preventive Medicine Evaluation (99386)	\$127.00
2191	Public Health	Periodic Comprehensive Exam 12 through 17 yrs	Established Patient Preventive Medicine Re-Evaluation (99394)	\$125.00
2192	Public Health	Periodic Comprehensive Exam 18 through 39 yrs	Established Patient Preventive Medicine Re-Evaluation (99395)	\$125.00
2193	Public Health	Periodic Comprehensive Exam 40 through 64 yrs	Established Patient Preventive Medicine Re-Evaluation (99396)	\$103.00
2194	Public Health	<b>BEHAVIOR COUNSELING</b>		
2195	Public Health	99406 - Smoking & Tobacco Cessation Counseling	greater then 3 min up to 10 min	\$19.00
2196	Public Health	99407 - Smoking & Tobacco Cessation Counseling	greater than 10 min	\$36.00
2197	Public Health	<b>PREVENTIVE MEDICINE, INDIVIDUAL COUNSELING</b>		
2198	Public Health	99401 - 15 min		\$50.00
2199	Public Health	99402 - 30 min		\$85.00
2200	Public Health	99403 - 45 min		\$105.00
2201	Public Health	99404 - 60 min		\$145.00
2202	Public Health	<b>LABORATORY SERVICES STAT</b>		
2203	Public Health	TB Skin Test	TB Skin Test (CPT 86580)	\$8.00
2204	Public Health	Urinalysis Dip Stick	Urinalysis - dip stick, non automated without microscopy (81002)	\$5.00
2205	Public Health	UA with micorscopic RFX culture 81001	UA with micorscopic RFX culture 81001	\$4.00
2206	Public Health	Urine Dip Stick 81003	Urine Dip Stick 81003	\$3.00
2207	Public Health	UA nonautow/scope 81000	UA nonautow/scope 81000	\$5.00
2208	Public Health	UA Preanancy Test 81025	UA Preanancy Test 81025	\$12.00
2209	Public Health	Urine C & S 87088	Urine C & S 87088	\$11.00
2210	Public Health	RPR 86592	Rapid Plasma Reagin 86592	\$6.00
2211	Public Health	TPPA 86780	Treponema Pallidum Particle Agglutination 86780	\$18.00
2212	Public Health	Smear Wet Mount 87210	Smear Wet Mount 87210	\$8.00
2213	Public Health	<b>CLINICAL LABORATORY SERVICES</b>		
2214	Public Health	Basic Metabolic Panel (Calcium total)	Basic Metabolic Panel (80048)	\$11.00
2215	Public Health	Renal Function Panel	Renal Function Panel (80069)	\$12.00
2216	Public Health	Electrolyte Panel	Electrolyte Panel (80051)	\$9.00
2217	Public Health	Comprehensive Metabolic Panel	Metabolic Panel (80053)	\$14.00
2218	Public Health	Complete Blood Count (CBCD)	Complete Blood Count with Differential (85025)	\$10.00
2219	Public Health	81015 - Urilysis;qualitative or semiqualitave - microscopic only	Clinical Lab - UA Qualitative/Semiqualitave; microscopic only	\$4.00
2220	Public Health	81025 Urinalysis - CLIA Waived	Clinical Lab - UA Pregnancy Test	\$12.00
2221	Public Health	82465QW - Cholesterol Serum	Clinical Lab - Cholesterol , Serum	\$6.00
2222	Public Health	82270 - Blood Occult (Guaia) CLIA Waived	Clinical Lab - Blood Occult (guaia)	\$6.00
2223	Public Health	82565 - Creatinine	82565 - Creatinine	\$7.00
2224	Public Health	82950QW - Post Glucose Dose (includes glucose)	Clinical Lab - Post Glucose Dose (includes glucose)	\$6.00
2225	Public Health	83036QW - Hemoglobin Glycosylated (A1C)	Clinical Lab - Glycosylated (A1C)	\$13.00
2226	Public Health	84450QW - AST, SGOT	Clinical Lab - AST, SGOT	\$7.00
2227	Public Health	84460QW - ALT, SGPT	Clinical Lab - ALT, SGPT	\$7.00
2228	Public Health	84703 - HCG Qual Serum	84703 - HCG Qual Serum	\$10.00
2229	Public Health	84702 HCG Serum Quantitative	84702 HCG Serum Quantitative	\$20.00
2230	Public Health	85018QW - Hemoglobin	Clinical Lab - Hemoglobin	\$3.00
2231	Public Health	85610QW - Prothrombin Time	Clinical Lab - PT	\$6.00
2232	Public Health	86780QW - Treponema Pallidum	Clinical Services - Treponema Pallidum	\$18.00
2233	Public Health	87389 - HIV 1/2 with Reflex	87389 - HIV 1/2 with Reflex	\$33.00
2234	Public Health	88142 - Cytopathology - Thin Prep	Lab -Cervical/Vaginal any reporting systme	\$27.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2235	Public Health	87086 Urine Culture	87086 Urine Culture	\$11.00
2236	Public Health	88161 -Cytopathology Smear	Lab - Preparation, screening & Preparation	\$78.00
2237	Public Health	G0475 HIV 1/2 Rapid 4th Gen	G0475 HIV 1/2 Rapid 4th Gen	\$38.00
2238	Public Health	99000 - Handling and/or conveyance of specimen	Lab - Specimen transfer from office/site to an outside laboratory	\$15.00
2239	Public Health	<b>FAMILY PLANNING - IMMUNIZATIONS</b>		
2240	Public Health	<b>FAMILY PLANNING CONTRACEPTIVE SUPPLIES &amp; SERVICES</b>		
2241	Public Health	A4261 - Cervical Cap Contraceptive for contraceptive use	Supplies - Cervical Cap	\$69.00
2242	Public Health	A4266 - Diaphragm for Contraceptive use	Supplies - Diaphragm	\$31.00
2243	Public Health	A4269 - Spermicide (eg: Foam, Gel) each 10-55 yrs of age	Supplies - Contraceptive	\$17.00
2244	Public Health	A9150 - Non Prescription Drugs	Supplies - Miscellaneous	\$19.00
2245	Public Health	H1010 - Non-Medical Family planning education ,per session	Service - Rehabilitative Service	\$17.00
2246	Public Health	<b>FAMILY PLANNING CONTRCEPTIVE METHODS</b>		
2247	Public Health	<b>FAMILY PLANNING PROCEDURES</b>		
2248	Public Health	56501 - Destroy Vulva Lesions, Simple	Destroy Vulva Lesions, Simple (Liquid Nitrogen Treatment)	\$255.00
2249	Public Health	56515 - Destroy Vulva Lesions, Complex	Destroy Vulva Lesions, Complex (Liquid Nitrogen Treatment)	\$367.00
2250	Public Health	46900 - Destruction of Anal Lesions, Simple	46900 - Destruction of Anal Lesions, Simple	\$315.00
2251	Public Health	54050 - Destruction of Lesions, Penile Simple Chemical	54050 - Destruction of Lesions, Penile Simple - Chemical	\$189.00
2252	Public Health	57061 - Destruction Vaginal Lesions - Simple	57061 - Destruction Vaginal Lesions - Simple	\$221.00
2253	Public Health	<b>FAMILY PLANNING - DRUGS ADMINISTERED OTHER THAN ORAL</b>		
2254	Public Health	J0696 - Injection , Ceftriaxone sodium, per 250mg	Drugs - Administered other than oral	\$1.00
2255	Public Health	Clindamycin 300g each tablet	Clindamycin 300g each tablet	\$1.00
2256	Public Health	Truvada NDC Tab 200mg/300mg	Truvada NDC Tab 200mg/300mg	\$6.00
2257	Public Health	Dolutegravir		\$32.00
2258	Public Health	Raltegravir		\$11.00
2259	Public Health	Diphenhydramine HCL injection 50mg (Benadryl) each vial	Diphenhydramine HCL injection 50mg (Benadryl) each vial	\$1.00
2260	Public Health	Epinephrine 1:1000 injection		\$1.00
2261	Public Health	Medroxyprogesterone Acetate 5mg each tablet	Medroxyprogesterone Acetate 5mg each tablet	\$1.00
2262	Public Health	Macrobid 100 mg (Nitrofurantoin)	Macrobid 100 mg (Nitrofurantoin)	\$1.00
2263	Public Health	*Azithromycin 250mg tablet	*Azithromycin 250mg tablet	\$1.00
2264	Public Health	Azithromycin Powder 1g-single dose packet	Azithromycin Powder 1g-single dose packet	\$16.00
2265	Public Health	*Bicilin L-A 1200MU 2ML injectable	*Bicilin L-A 1200MU 2ML injectable	\$1.00
2266	Public Health	Cefixime (Suprax) 400mg Tabs	Cefixime (Suprax) 400mg Tabs	\$9.00
2267	Public Health	Ceftriaxone (Rocephin) 500mg each vial	Ceftriaxone (Rocephin) 500mg per vial	\$1.00
2268	Public Health	*Doxycycline 100mg tablet	*Doxycycline 100mg tablet	\$1.00
2269	Public Health	Fluconazole 150 mg tablet (each tablet)	Fluconazole 150 mg tablet (each tablet)	\$1.00
2270	Public Health	*Gentamicin 80 mg/2ML Vial	*Gentamicin 80 mg/2ML Vial	\$1.00
2271	Public Health	*Imiquimod Cream 5%	*Imiquimod Cream 5%	\$6.00
2272	Public Health	Levofloxacin 500mg	Levofloxacin 500mg	\$1.00
2273	Public Health	Levonorgestrel (Alesse or Luteru) each caed	Levonorgestrel (Alesse or Luteru) each card	\$30.00
2274	Public Health	Lidocaine 10mg/ML little each vials	Lidocaine 10mg/ML little each vial	\$1.00
2275	Public Health	Loestrin FE 1.5mg/30mcg pill (generic *Microgestin FE) per card	Loestrin FE 1.5mg/30mcg pill (generic *Microgestin FE) per card	\$30.00
2276	Public Health	Medroxyprogesterone Acetate Injection 150mg/ml each vial	Medroxyprogesterone Acetate Injection 150mg/ml each vial	\$1.00
2277	Public Health	*Metronidazole 0.75% Vag Gel Tube (70g/tube)	*Metronidazole 0.75% Vag Gel Tube (70g/tube)	\$1.00
2278	Public Health	*Metronidazole 500mg tablet	*Metronidazole 500mg tablet	\$1.00
2279	Public Health	*Metronidazole 500mg tablet	*Metronidazole 500mg tablet	\$1.00
2280	Public Health	*Miconazole 3 Combo pk w/cream tube	*Miconazole 3 Combo pk w/cream tube	\$5.00
2281	Public Health	Micronor 0.35 mg pill (generic *Norlyda) per card	Micronor 0.35 mg pill (generic *Norlyda) -28 day per card	\$30.00
2282	Public Health	*Monistat 1 Day/Night combo pk w/cream tube	*Monistat 1 Day/Night combo pk w/cream tube	\$19.00
2283	Public Health	*Moxifloxacin 400mg tablet	*Moxifloxacin 400mg tablet	\$1.00
2284	Public Health	Multivitamin w/ Folic Acid tablet	Multivitamin w/ Folic Acid tablet	\$1.00
2285	Public Health	Nuva Ring (3 pk)	Nuva Ring (3 pk)	\$1.00
2286	Public Health	Ortho Tri-cyclen LO 0.180/0.215/0.025mg pill (generic *Tri VyLibra LO) -28 day per card	Ortho Tri-cyclen LO 0.180/0.215/0.025mg pill (generic *Tri VyLibra LO) -28 day per card	\$30.00
2287	Public Health	*Permethrin Cream 5% (60gm/tube)	*Permethrin Cream 5% (60gm/tube)	\$7.00
2288	Public Health	Plan B One Step 1.5mg tablet each tablet	Plan B One Step 1.5mg each tablet	\$5.00
2289	Public Health	*Suprax Cap 400mg capsule (each capsule)	*Suprax Cap 400mg capsule (each capsule)	\$8.00
2290	Public Health	*Valacyclovir HCL 1gm tablet	*Valacyclovir HCL 1gm tablet	\$3.00
2291	Public Health	Xulane Transdermal Patch 150/35mcg (3pk)	Xulane Transdermal Patch 150/35mcg (3pk)	\$31.00
2292	Public Health	*Xylocaine 1% 2ML vial	*Xylocaine 1% 2ML vial	\$1.00
2293	Public Health	Barriers: Condoms - each	Barriers: Male Condoms A4267	\$1.00
2294	Public Health	Barriers: Condoms - each	Barriers: Female Condoms A4268	\$1.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2024 Adopted Fees
2295	Public Health	Urine Pregnancy Test	Urine Pregnancy Test	\$1.00
2296	Public Health	D7530 - Removal foreign body from mucosa, skin or subcutaneous alveolar tissue	D7530 - Removal foreign body from mucosa, skin or subcutaneous alveolar tissue	\$65.00
2297	Public Health	D7540 - Removal of reaction producing foreign bodies musculoskeletal system	D7540 - Removal of reaction producing foreign bodies musculoskeletal system	\$129.00
2298	Purchasing & Strategic Sourcing	Hire El Paso First	Hire El Paso First	\$150.00 for a three year period
2299	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 1 (\$5-\$100)	\$2.00 - technology fee - added to applicable base fee
2300	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 2 (\$101-\$500)	\$4.00 - technology fee - added to applicable base fee
2301	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 3 (\$501-\$1,000)	\$15.00 - technology fee - added to applicable base fee
2302	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 4 (\$1001-\$3,000)	\$30.00 - technology fee - added to applicable base fee
2303	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 5 (\$3,001-\$5,000)	\$100.00-technology fee - added to applicable base fee
2304	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 6 (\$5,001-\$10,000)	\$150.00 - technology fee - added to applicable base fee
2305	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 7 (\$10,001-and over)	\$300.00-technology fee - added to applicable base fee
2306	Capital Improvement	Application Fee-Purchase/Sale		\$1,000.00
2307	Capital Improvement	Consideration - Purchase/Sale		Market Value as determined by Real Estate Policies
2308	Capital Improvement	Due Diligence		Actual cost charged by contractors
2309	Capital Improvement	Application Fee- Rights of Entry		\$500.00
2310	Capital Improvement	Consideration - Rights of Entry		\$0.00
2311	Capital Improvement	Application Fee - Easements		\$1,000.00
2312	Capital Improvement	Consideration - Easement		Market Value as determined by Real Estate Policies
2313	Capital Improvement	Application Fee - Leases		\$1,000.00
2314	Capital Improvement	Consideration - Lease		Market Value as determined by Real Estate Policies
2315	Capital Improvement	Agreement Amendments		\$200.00
2316	Capital Improvement	Consent to Assignments		\$200.00
2317	Capital Improvement	Release		\$200.00
2318	Capital Improvement	Termination of Agreements		\$200.00
2319	Capital Improvement	Application Fee - Special Event		\$500.00
2320	Capital Improvement	Consideration - Special Event		The greater of the following will be the consideration fee for the rental of a City Property: \$5,000;\$10 per parking slot space per day;or then percent a year of the fair market value of the property prorated daily.

**Schedule D**  
**Ordinance 8064 Appendix "A"**

<b>JOB CODE</b>	<b>Job Description</b>	<b>Pay Plan</b>	<b>Pay Grade</b>
10930	Accessibility Coordinator	PM	128
10940	Accessibility Specialist	GS	052
12230	Accountant	PM	125
12210	Accounting Manager	PM	130
12260	Accounting/Payroll Clerk	GS	046
12250	Accounting/Payroll Specialist	GS	050
10525	ADA Accommodations Coordinator	PM	129
11150	Administrative Analyst	PM	128
11110	Administrative Assistant	GS	052
10645	Affordable Housing Finance Co	PM	132
10640	Aging Services Coordinator	PM	126
18325	Airfield Maintenance Superviso	GS	055
14060	Airport Facilities Maintenanc	PM	129
14100	Airport Assist Ops Off	PM	123
18328	Airport Labor Supervisor	GS	052
14070	Airport Operations Superintend	PM	131
14090	Airport Operations Supervisor	PM	126
14055	Airport Program Coordinator	PM	132
14080	Airport Security Coordinator	PM	129
22380	Animal Care Attendant	GS	046
22350	Animal Protection Officer	GS	051
22315	Animal Services Manager	PM	130
22321	Animal Services Operations Sup	GS	057
22325	Animal Services Shift Supervis	GS	055
16555	Animal Training and Enrichment	GS	053
16480	Aquatic Life Support Tech	GS	054
16120	Aquatics Supv	PM	123
15250	Archaeology Museum Edu Curator	PM	125
15220	Archeology Museum Curator	PM	127
13120	Architect	PM	130
13130	Architectural Intern	PM	126
11040	Archives & Records Analyst	PM	123
11030	Archives & Records Manager	PM	128
73295	ARFF Technician I	CF	1
15270	Art Museum Assist Edu Curator	PM	123
15260	Art Museum Assistant Curator	PM	124
15215	Art Museum Curator	PM	127
15210	Art Museum Senior Curator	PM	129
15235	Art Museum Sr. Edu Curator	PM	126

15120	Arts Programs & Education Spec	PM	124
15635	Assist Library Branch Mgr	PM	127
15625	Assist Trans-Pecos Sysys Coord	PM	127
73430	Assistant Fire Marshall	FS	6
13240	Assoc Hydrogeologist	PM	126
12240	Associate Accountant	PM	122
17330	Associate Code Compliance Offi	GS	047
16515	Associate Veterinarian	PM	133
12075	Audit Supervisor	PM	133
17215	Bldg Combination Inspector Sup	GS	057
22180	Breast Feeding Coordinator	PM	125
12170	Budget & Mgmt Analyst	PM	125
12160	Budget & Svs Coord	PM	127
12180	Budget Specialist	GS	53
17225	Building Combination Inspector	GS	055
17235	Building Insp	GS	053
17387	Building Insp / Plans Examr	GS	055
17222	Building Insp Supv	GS	055
17396	Building Permit Technician	GS	050
17350	Building Plans Examiner	GS	057
11320	Business & Customer Service As	PM	130
12065	Business & Financial Manager	PM	132
10340	Buyer	GS	054
17285	Capital Projects Inspector	GS	051
18750	Carpenter	GS	049
12470	Cashier	GS	043
10650	CDBG Contract Administrator	PM	127
73280	Certified Firefighter Trainee	GS	050
73290	Certified Paramedic-Fire Train	GS	054
75400	Certified Police Trainee	GS	054
13245	Chemist	PM	125
17130	Chief Building Inspector	PM	132
13040	Chief Construction Inspector	PM	126
17340	Chief Plans Examiner	PM	132
18307	City Facilities Manager	PM	134
13310	Civil Engineer	PM	132
13320	Civil Engineering Associate	PM	128
22130	Clinical Assistant	GS	046
14460	Coach Operator Trainee	GS	043
17300	Code Compliance Manager	PM	130
17320	Code Compliance Officer	GS	051
17310	Code Compliance Supervisor	GS	055
17305	Code Field Operations Supervis	GS	057
12530	Coin Sorter Operator	GS	043

15535	Collect Dev Librarian	PM	128
15520	Collect Dev Mgr	PM	130
12440	Collections Supv	GS	051
12255	Collectively Bargained Payroll	GS	047
10670	Comm. Dev. Program Coordinator	PM	127
11420	Communication Dispatcher	GS	050
11410	Communication Dispatcher Super	GS	052
19620	Communications Assistant Manag	PM	129
16110	Community Center Supervisor	PM	125
22255	Community Health Preparedness	PM	132
22190	Community Service Aide Breastf	GS	045
17290	Construction Inspector Trainee	GS	047
20130	Contracts Development Coordina	PM	128
19110	Court Sentencing & Security Sup	PM	129
19135	Court Services Supervisor	GS	053
19140	Court Warrants Supervisor	GS	055
19330	Criminal Intelligence Liaison	PM	123
15130	Cultural Funding & Technical A	PM	125
18330	Custodial Services Supervisor	GS	049
18350	Custodial Shift Leader	GS	045
18340	Custodial Supervisor	GS	047
11350	Customer Relations & Billing S	GS	052
11370	Customer Relations Clerk	GS	045
11360	Customer Relations Representat	GS	048
22220	Dental Assistant	GS	046
22210	Dental Hygienist	GS	057
11140	Department Administrative Mana	PM	129
11085	Departmental Data Management S	GS	050
11080	Departmental Data Mngmt Super.	GS	055
10510	Departmental Human Resources M	PM	132
19160	Deputy Court Clerk	GS	047
12430	Disbursements Supv	GS	055
11050	Document Center Supervisor	GS	051
11090	Document Ctr Spec	GS	044
10030	Economic Program Analyst	PM	126
11715	Edu & Graphics Spec	PM	122
13360	Electrical Engineer	PM	132
13370	Electrical Engineering Associa	PM	128
17240	Electrical Inspector	GS	53
17230	Electrical Inspector Superviso	GS	055
17370	Electrical Plans Examiner	GS	057
18630	Electrician	GS	054
18605	Electrician Supv	GS	056
18615	Electronics Lead Tech	GS	055

18650	Electronics Technician	GS	53
13080	Energy Coordinator	PM	128
13075	Energy Resources Manager	PM	132
13840	Engineering Aide	GS	046
13810	Engineering Associate	PM	126
13815	Engineering Lead Technician	GS	056
13820	Engineering Senior Technician	GS	054
13830	Engineering Technician	GS	051
13410	Environmental Engineer	PM	132
13420	Environmental Engineering Asso	PM	128
13835	Environmental Field Technician	GS	048
10200	Environmental Planner	PM	128
10145	Environmental Planner	PM	128
13440	Environmental Review Specialis	PM	122
13430	Environmental Scientist	PM	126
13825	Environmental Senior Field Tec	GS	052
13415	Environmental Senior Scientist	PM	130
13435	Environmental Staff Scientist	PM	124
22267	Epidemiologist	PM	131
19448	EPPD Warehouse Supervisor	GS	057
18430	Equipment Operator	GS	048
18315	Facilities Maintenance Chief	GS	056
18520	Facilities Maintenance Lead Wo	GS	050
18310	Facilities Maintenance Superin	PM	130
18320	Facilities Maintenance Supervi	GS	055
18530	Facilities Maintenance Worker	GS	047
10820	Fair Housing & Relocation Off	PM	123
12060	Financial Systems Coordinator	PM	126
73460	Fire Administrative Chief	FS	7
73480	Fire Assistant Chief	FS	9
73390	Fire Battalion Chief	FS	6
73395	Fire Battalion Chief 56 Hrs	FS	6
73380	Fire Captain	FS	5
73385	Fire Captain 56 Hrs	FS	5
73470	Fire Deputy Chief	FS	8
73475	Fire Deputy Chief 56 Hrs	FS	8
73420	Fire Division Chief	FS	6
73370	Fire Lieutenant	FS	4
73375	Fire Lieutenant 56 Hrs	FS	4
73410	Fire Maintenance Superintenden	FS8	7
73440	Fire Marshall	FS	8
73365	Fire Med Lieutenant 56 Hrs	FM12	004
73310	Fire Medic	FMS	001
73360	Fire Medical Lieutenant	FMS	004



73320	Fire Paramedic	FMS	002
73325	Fire Paramedic 56 Hrs	FM12	002
73388	Fire Staff Battalion Chief	FS	6
73335	Fire Suppression Tech 56 Hrs	FS	2
73350	Fire Suppression Tech II	FS	3
73355	Fire Suppression Tech II 56 Hr	FS	3
73330	Fire Suppression Technician	FS8	3
73450	Fire Training Chief	FS	7
73300	Firefighter	FS	1
73305	Firefighter 56 Hrs	FS	1
73270	Firefighter Trainee	GS	048
20280	Fleet & Building Maintenance S	PM	131
18200	Fleet Body Repair Lead Technic	GS	054
18210	Fleet Body Repair Technician	GS	052
18040	Fleet Body Shop Supervisor	GS	056
18020	Fleet Maintenance Chief	GS	058
18110	Fleet Maintenance Lead Technic	GS	054
18030	Fleet Maintenance Supervisor	GS	056
18140	Fleet Maintenance Tech Trainee	GS	046
18120	Fleet Maintenance Technician	GS	052
18105	Fleet Maintenance Trainer Supe	GS	057
18230	Fleet Service Assistant	GS	043
18220	Fleet Service Worker	GS	045
18045	Fleet Svs Coord	GS	052
22480	Food Safety Associate Inspecto	GS	047
22470	Food Safety Inspector	GS	051
22460	Food Safety Inspector Supervis	GS	055
22450	Food Safety Program Manager	PM	130
22455	Food Safety Spec	PM	122
10025	Foreign Trade Zone Coordinator	PM	128
10020	Foreign Trade Zone Manager	PM	130
18570	General Service Worker	GS	043
18510	General Services Supervisor	GS	052
18535	General Svs Lead Worker	GS	046
17628	Graffiti Abatement Prgm Coord	GS	056
10720	Grant Planner	PM	125
10735	Grant Services Coordinator	PM	125
11065	Graphics Technician	GS	050
18550	Groundskeeper	GS	045
18130	Groundskeeping Equipment Techn	GS	048
22230	Health Training & Promotions M	PM	132
18425	Heavy Equip Operator Trainee	GS	043
18420	Heavy Equipment Operator	GS	051
18410	Heavy Equipment Supervisor	GS	055

18405	Heavy Equipment Trainer Supv	GS	057
11620	Help Desk Specialist	GS	045
15225	History Museum Curator	PM	127
15240	History Museum Sr. Edu Curator	PM	126
15100	History Preservation Officer	PM	130
22275	Hlth Edu Supv	PM	127
10830	Housing Const Spec	GS	054
10660	Housing Construction Superviso	GS	056
10840	Housing Program Relocation Rep	GS	046
10810	Housing Program Specialist	PM	124
10530	Human Resources Analyst	PM	125
10535	Human Resources Audit Speciali	GS	057
10515	Human Resources Business Partn	PM	130
10430	Human Resources Manager	PM	134
10550	Human Resources Specialist	GS	052
13210	Hydrogeologist	PM	134
18610	Industrial Electrician	GS	055
13510	Industrial Engineer	PM	132
13520	Industrial Engineering Associa	PM	128
11430	Info & Referral 211 Spec	GS	046
11400	Information and Referral 211 S	GS	046
20820	Inst Control Assist Supt	PM	125
20850	Inst Control Lead Tech	GS	056
20815	Inst Control Supt	PM	127
20840	Inst Control Supv	GS	057
20875	Instrumentation Control Techni	GS	054
12400	International Bridges Operatio	PM	130
11570	Inventory Coder	GS	043
18760	Irrigation Tech	GS	048
20520	Laboratory Services Manager	PM	132
10370	Land & Contract Administrator	PM	126
10390	Land and Contract Specialist	GS	051
16045	Land Management Superintendent	PM	132
17280	Landscape Inspector	GS	53
17380	Landscape Plans Examiner	GS	057
19445	Latent Print Examr	GS	053
19430	Latent Print Examr Supv	PM	126
75430	Lateral Police Officer	P	1
12080	Lead Auditor	PM	130
12140	Lead Budget & Mgmt Analyst	PM	131
19154	Lead Court Customer Representa	GS	049
19156	Lead Deputy Court Clerk	GS	049
22205	Lead Epidemiologist	PM	133
10540	Lead Human Resources Specialis	GS	056

18710	Lead Maint Mechanic	GS	054
10130	Lead Planner	PM	130
17825	Lead Solid Waste Truck Driver	GS	051
11115	Legal/Contract Secretary	GS	051
15555	Library Acquisitions Specialis	GS	052
15580	Library Assistant	GS	043
15620	Library Branch Mgr	PM	129
15570	Library Customer Service Speci	GS	046
15440	Library Head Cataloger	PM	128
15430	Library Head of General Refere	PM	130
15560	Library Information Servic Spe	GS	049
15650	Library Literacy Coordinator	PM	125
15540	Library Programs Coordinator	PM	128
15550	Library Services Supervisor	GS	052
15530	Library Youth Services Coordin	PM	128
17145	Licensing & Permitting Spec	GS	060
10850	Loan Account & Collection Spec	GS	045
18780	Locksmith	GS	046
18740	Maint Mechanic	GS	051
18050	Maintenance Service Ticket Wri	GS	046
10050	Marketing & Customer Relations	PM	126
15150	Marketing and Cultural Tourism	PM	124
11540	Materials Specialist	GS	047
11520	Materials Supervisor	GS	054
17220	Mech & Plumbing Insp Supv	GS	055
17385	Mech & Plumbing Plans Examr	GS	056
13560	Mechanical Engineer	PM	132
13570	Mechanical Engineering Associa	PM	128
17270	Mechanical Inspector	GS	052
22120	Medical Assistant	GS	048
13250	Microbiologist	PM	125
19120	Municipal Court Hearing Office	PM	126
19152	Municipal Court Records Superv	GS	051
19130	Municipal Court Sentencing Co	PM	124
19535	Municipal Vehicle Storage Faci	GS	048
15060	Museum Development Coordinator	PM	125
15245	Museum Edu Curator	PM	125
15050	Museum Events Coordinator	GS	049
15040	Museum Manager	PM	132
15320	Museum Operations Assistant	GS	044
15070	Museum Preparator	PM	123
15080	Museum Registrar	PM	123
15310	Museum Store Manager	PM	123
10730	Neighborhood Relations Coordin	PM	124

22100	Nurse Supervisor	PM	130
22085	Nurse Supv	PM	130
22080	Nursing Program Manager	PM	133
22140	Nutrition Services Manager	PM	133
22170	Nutritionist	PM	125
11250	Office Assistant	GS	043
11210	Office Manager	GS	055
11220	Office Supervisor	GS	049
11330	Ombudsman	PM	128
16065	Open Space, Trails and Parks C	PM	126
17640	Operations Assistant	GS	053
17630	Operations Supervisor	GS	057
14240	Paratransit Assistant Superint	PM	128
16320	Park Area Supervisor	GS	055
16010	Park Operations Superintendent	PM	134
16210	Park User Representative	GS	054
19525	Parking & Traffic Controller	GS	048
19530	Parking Enforcement Controller	GS	047
12510	Parking Meter Service Supervis	GS	049
12520	Parking Meter Service Worker	GS	046
17627	Pavement Coordinator	PM	126
19440	Photographic Laboratory Senior	GS	53
19438	Photographic Laboratory Super	GS	056
19455	Photographic Laboratory Tech	GS	050
10150	Planner	PM	125
10170	Planning Specialist	GS	049
10190	Planning Technician	GS	043
18720	Plumber	GS	052
17260	Plumbing Inspector	GS	53
19220	Police Admin Svcs Division Mgr	PM	129
75670	Police Assistant Chief	P	8
19230	Police Budget Coordinator	PM	126
75630	Police Commander	P	6
10725	Police Community Services Supe	PM	130
19385	Police Court Liaison	GS	045
75660	Police Deputy Chief	P	7
75510	Police Detective	P	3
19340	Police Interagency Program Co	PM	122
75620	Police Lieutenant	P	5
75420	Police Officer	P	1
19325	Police Planner	PM	127
19370	Police Public Information Offi	PM	127
19250	Police Records Specialist	GS	047
19235	Police Records Supervisor	GS	057

19240	Police Records Unit Supervisor	GS	055
19760	Police Reports Specialist	GS	051
75610	Police Sergeant	P	4
19320	Police Toxicologist	PM	128
19310	Police Train Mgr	PM	128
75410	Police Trainee	GS	054
13750	Pretreatment Assist Mgr	PM	125
20940	Pretreatment Inspector	GS	051
20930	Pretreatment Inspector Supervi	GS	054
13720	Pretreatment Mgr	PM	132
13740	Pretreatment Engineering Associ	PM	128
11070	Printing & Equip Oper	GS	046
10320	Procurement Analyst	PM	126
10350	Project Compliance Specialist	PM	122
19465	Prop & Evidence Spec	GS	048
19450	Prop & Evidence Supv	GS	052
19460	Property and Disposition Speci	GS	050
11530	Property Control Off	GS	050
11560	Property Control Officer	GS	050
17237	Property Maint & Housing Inspe	GS	055
17227	Prpty Maint & Housing Inspe Su	GS	057
19233	PS Report Taker Supervisor	GS	055
15545	Pub Svs Librarian	PM	125
15110	Public Arts Program Coordinato	PM	125
22300	Public Health Aide	GS	045
22090	Public Health Nurse	PM	128
22265	Public Health Program Manager	PM	132
22290	Public Health Specialist	PM	123
22270	Public Health Supervisor	PM	128
22070	Public Health Technician	GS	052
19780	Public Safety Communications S	GS	050
19750	Public Safety Communicator	GS	054
19755	Public Safety Communicator Tra	GS	051
19740	Public Safety Dispatcher - Pol	GS	051
19770	Public Safety Report Taker	GS	045
19730	Public Safety Shift Supervisor	GS	057
10310	Purch Agent	PM	129
10360	Purchasing Clerk	GS	047
13220	Quality Control Chemist	PM	131
16070	Recreation & Sports Coordinato	PM	126
16050	Recreation Division Supervisor	PM	129
16230	Recreation Leader	GS	047
16020	Recreation Prgm Mgr	PM	130
16130	Recreation Prgm Supv	PM	122

16220	Recreation Spec	GS	051
15615	Regional Library Branch Mgr	PM	130
11180	Research Assistant	PM	122
17650	Resurfacing Inspector	GS	047
12105	Return to Work Specialist	PM	124
12330	Revenue Processing Supervisor	GS	054
10380	Right of Way Agent	PM	125
12100	Risk Management Analyst	PM	129
12095	Risk Management Coordinator	PM	134
18770	Roofer	GS	047
11725	Safety and Training Coord	PM	125
23010	Safety Engineer	PM	132
11730	Safety Specialist	PM	124
11740	Safety Technician	GS	048
24030	Sanitarian	PM	125
24040	Sanitarian Specialist	PM	123
24000	Sanitary Services Manager	PM	134
24010	Sanitary Services Supervisor	PM	128
11130	Secretary	GS	046
12220	Senior Accountant	PM	128
12245	Senior Accounting/Payroll Spec	GS	052
22370	Senior Animal Care Attenda	GS	048
12085	Senior Auditor	PM	128
13230	Senior Chemist	PM	129
17315	Senior Code Compliance Officer	GS	053
19315	Senior Crime Analyst	PM	128
19150	Senior Deputy Court Clerk	GS	051
10710	Senior Grant Planner	PM	128
11055	Senior Graphics Technician	PM	123
10520	Senior HR Analyst	PM	128
10545	Senior Human Resources Special	GS	054
18604	Senior Industrial Electrician	GS	058
22150	Senior Nutritionist	PM	127
11230	Senior Office Assistant	GS	045
10140	Senior Planner	PM	128
10180	Senior Planning Technician	GS	046
17343	Senior Plans Examiner	PM	127
22280	Senior Public Health Specialis	PM	124
10325	Senior Purchasing Agent	PM	131
20450	Senior Safety Specialist	PM	126
11120	Senior Secretary	GS	049
12450	Senior Toll Collector	GS	045
16580	Senior Zoo Keeper	GS	049
10935	Sign Language Interpreter	PM	128

17810	Solid Waste Division Superviso	GS	054
17740	Solid Waste Landfill Superviso	GS	055
18525	Solid Waste Lead Service Workr	GS	048
17738	Solid Waste Operations Coordin	PM	122
17735	Solid Waste Operations Manager	PM	132
17820	Solid Waste Route Supervisor	GS	044
18565	Solid Waste Service Worker	GS	045
17730	Solid Waste Superintendent	GS	056
17824	Solid Waste Trk Drv Trainer	GS	052
17830	Solid Waste Truck Driver	GS	049
17840	Solid Waste Truck Driver Train	GS	043
15450	Southwest Librarian	PM	127
22340	Sr Animal Protection Officer	GS	053
12150	Sr. Budget & Mgmt Analyst	PM	129
12460	Sr. Cashier	GS	045
19435	Sr. Latent Print Examr	PM	123
13235	Sr. Microbiologist	PM	128
10315	Sr. Procurement Analyst	PM	128
10300	Sr. Purch Agent	PM	131
16240	Sr. Recreation Leader	GS	043
11550	Stores Clerk	GS	045
20705	Stormwater Superintendent	PM	130
18290	Streetcar Hostler	GS	043
18250	Streetcar Maintenance Supervis	GS	058
18270	Streetcar Maintenance Tech	GS	055
14235	Streetcar Safety Manager	PM	132
18555	Svs & Secur Worker	GS	043
17739	SW Fleet Support Srvs Chief	GS	058
12340	Tax Accounts Supervisor	GS	054
18240	Tire Repairer	GS	043
12420	Toll Collect Supv	GS	054
12480	Toll Collector	GS	043
19540	Tow Truck Operator	GS	045
18540	Trades Helper	GS	045
17510	Traffic Control Installation S	GS	053
13630	Traffic Control Planner	PM	126
13640	Traffic Control Specialsit	GS	052
13610	Traffic Engineer	PM	132
13620	Traffic Engineering Associate	PM	128
17420	Traffic Signal Division Superv	GS	057
17440	Traffic Signal Maintenance Sup	GS	055
17430	Traffic Signs & Markings Divis	GS	056
17515	Traffic Signs & Markings Techn	GS	048
17520	Traffic Signs & Markings Worke	GS	046

17390	Traffic Signs and Markings Pla	GS	055
10440	Training & Development Coordin	PM	127
11700	Training & Public Programs Man	PM	132
11710	Training Specialist	PM	126
11720	Training Technician	GS	047
14258	Tran Asst Super of Ops	GS	058
14310	Tran Cust Svs Supv	GS	051
14320	Tran Data Spec	GS	051
14300	Tran Fleet Svs Supv	GS	052
14265	Tran Supv	GS	053
14260	Transit Call Ctr Supv	GS	055
14365	Transit Customer Service Repre	GS	044
14420	Transit Operator	GS	049
14410	Transit Operator Trainer	GS	051
14210	Transit Planning & Program Coo	PM	132
14360	Transit Quality Control Inspec	GS	049
14307	Transit Safety & Security Offi	PM	126
14305	Transit Safety Manager	PM	130
14306	Transit Safety Supervisor	PM	128
14340	Transit Schedule Writer	GS	051
14315	Transit Scheduler	GS	051
14255	Transit Senior Service Planner	PM	127
14256	Transit Service Planner	PM	125
11510	Transit Stock Controller	PM	123
14230	Transit Superintendent of Oper	PM	132
15610	Trans-Pecos Library System Coo	PM	130
17625	Transportation Manager	PM	132
17626	Transportation Planner	PM	127
14120	Transportation Svs Supv	GS	052
18440	Truck Driver	GS	045
20870	Util Central Control Oper	GS	054
20860	Util Central Control Supv	GS	054
20605	Util Cust Srv Quality Assuranc	GS	054
13730	Util Engr Assoc	PM	128
20625	Util Meter Reader Supv	GS	050
20650	Util Meter Repairer	GS	047
20615	Util Meter Shop Supv	GS	053
20635	Util Meter Sr. Repairer	GS	049
21140	Util Pipe Layer	GS	046
20905	Util Reclamation Plant Supt	PM	129
21030	Util Warehouse Supv	GS	057
13770	Util. Cptl. Imprv. Prgm. Spec	GS	056
20600	Utility Call Center Supervisor	GS	055
20448	Utility Claims Specialist	PM	126



21060	Utility Construction Superviso	GS	054
20610	Utility Customer Service Super	GS	055
13710	Utility Engineer	PM	132
18445	Utility Equip Oper Associate	GS	044
18450	Utility Equip Operator Trainee	GS	043
20621	Utility Field Cust Serv Sr Ins	GS	051
20640	Utility Field Customer Service	GS	048
20630	Utility Field Customer Service	GS	049
20620	Utility Field Customer Service	GS	051
20430	Utility HR Assistant Mgr	PM	134
20560	Utility Laboratory Aide	GS	042
20555	Utility Laboratory Sampler	GS	048
20550	Utility Laboratory Technician	GS	050
21070	Utility Lead Maintenance Mech	GS	054
20660	Utility Meter Reader	GS	046
10375	Utility Planner	PM	126
20704	Utility Plant Chief Superinten	PM	132
20745	Utility Plant Lead Technician	GS	055
20750	Utility Plant Senior Tech	GS	052
20770	Utility Plant Technician	GS	050
21008	Utility Plants Maint Supt	PM	132
20880	Utility Reclamation Plant Supe	PM	129
20440	Utility Safety & Claims Superv	PM	128
20530	Utility Sample Specialist	GS	53
20645	Utility Senior Meter Reader	GS	048
19520	Vehicle for Hire Inspector	GS	048
19510	Vehicle for Hire Supervisor	GS	050
16530	Veterinary Assistant	GS	049
16518	Veterinary Practice Manager	GS	055
16520	Veterinary Technician	GS	054
19380	Victim Services Advocate	GS	054
10910	Volunteer Program Coordinator	PM	125
10920	Volunteer Program Specialist	PM	122
10950	Volunteer Svs Spec	GS	050
19155	Warrant Clerk	GS	047
19158	Warrants Deputy Court Clerk	GS	048
21027	Wastewater Coll Maint Asst Sup	GS	055
21015	Wastewater Coll Systems Chief	PM	130
21025	Wastewater Collection Maintena	PM	128
21028	Wastewater Constr Asst Superin	PM	125
21020	Wastewater Construction Superi	PM	128
21130	Wastewater Lead Service Worker	GS	045
21040	Wastewater Lift Station Mainte	GS	054
20910	Wastewater Lift Station Superi	PM	128

20740	Wastewater Plant Assistant Sup	PM	125
20760	Wastewater Plant Senior Techni	GS	052
20720	Wastewater Plant Superintenden	PM	130
21110	Wastewater Service Worker Supe	GS	052
21050	Wastewtr Collect Maint Supv	GS	055
20525	Wastewtr Ops Control Analyst	PM	129
20320	Water Conservation Specialist	PM	124
20330	Water Conservation Technician	GS	049
21026	Water Dist Asst Superintendent	PM	125
21031	Water Dist Maint Trainer Super	GS	057
21010	Water Distribution Supt	PM	130
21120	Water Lead Service Worker	GS	048
20528	Water Ops Control Analyst	PM	129
20730	Water Plant Assistant Superint	PM	125
20710	Water Plant Superintendent	PM	130
20830	Water Production Assist Supt	PM	125
20810	Water Production Superintenden	PM	130
21100	Water Service Worker Superviso	GS	052
21115	Water Svs Insp	GS	050
18790	Welder	GS	052
18730	Welder	GS	052
22050	WIC Services Manager	PM	130
17395	Zone Board Adjust Secretary	GS	053
16500	Zoo Animal Behavior and Enrich	GS	053
16430	Zoo Animal Curator	PM	129
16560	Zoo Area Supervisor	GS	051
16550	Zoo Collection Supervisor	GS	53
16543	Zoo Commissary Lead Tech	GS	046
16540	Zoo Commissary Supervisor	GS	052
16545	Zoo Commissary Technician	GS	043
16440	Zoo Education Curator	PM	125
16445	Zoo Education Specialist	PM	123
16485	Zoo Exhibit Tech	GS	051
16490	Zoo Facilities Supv	GS	050
16590	Zoo Keeper	GS	047
16460	Zoo Parks Operations Manager	PM	130
16465	Zoo Registrar	GS	053

**Schedule E**  
**Department of Information Technology Services**  
**FY 2024 Maintenance, Support, and License Renewals**

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
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Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	41,809	LCPTTracker Inc.
Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	16,165	Environmental Systems Research Inc.
Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	40,000	Carahsoft Inc. . Procuore
					<u>97,974</u>	

City Attorney	15240	522150	P1506	Outside Contracts -Noc	37,250	GovQA Inc. / Granicus LLC.
City Attorney	15240	522150	P1506	Outside Contracts -Noc	6,208	GovQA Inc./ Granicus LLC.
City Attorney	15240	522150	P1506	Outside Contracts -Noc	15,924	Thomson Reuters Elite d/b/a/ West Publishing Corp.
City Attorney	15240	522290	P1506	Data Processing Svcs. Contracts	73,144	Thomson Reuters Elite d/b/a/ West Publishing Corp.
					<u>132,526</u>	

City Clerk	15240	522020	P1506	Data Processing Svcs. Contracts	2,760	Civc Plus
City Clerk	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	RFD and Associate Inc.
					<u>32,760</u>	

CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	238,000	Microsoft Corporation
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,700,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	52,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	200,000	Insight Public Sector
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Services. Contracts	143,045	Environmental Systems Research Institute (ESRI)
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,108,251	Carahsoft Inc. / Accela Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	45,000	Carahsoft Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	130,000	Carahsoft Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	90,000	Granicus LLC.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	25,500	Spectrum Technologies Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	110,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	16,050	Creative Enterprise Solutions, LLC dba Beyond20
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	115,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	105,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	5,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	SHI Government Solutions Inc
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	224,424	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	79,800	Carahsoft Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	Transtelco Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	Various Vendors
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	9,000	Active Power Inc.
CITYWIDE				Data Processing Svcs. Contracts	32,500	SHI Government Solutions
CITYWIDE				Data Processing Svcs. Contracts	95,000	SHI Government Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	50,000	Hewlett Packard Enterprise Company
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	85,500	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	50,000	Decision Tree Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	4,200	Decision Tree Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Checkpoint / Decision Tree
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,200	1099 Pro Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	800	Diligent Canada Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	SHI Government Solutions Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTOIN	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,820	SHI Govt. Solutions Inc. / Solarwinds
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	58,000	Terralogic Document Systems
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	143,105	Tech Data Corporation
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	685,065	Oracle America Inc.
CITYWIDE				Data Processing Svcs. Contracts	827,425	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	150,000	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	114,400	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	5,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Park Place via SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	6,500	SHI Government Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	23,500	Innis Maggiore Group Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,000	HPS Audio Video LLC.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	53,000	SHI Govt. Solutions / CitySourced
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	175,000	Creative Enterprise Solutions, LLC dba Beyond20
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,591	Micro Tel Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Advanced Security Contractors
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	80,000	ITD Electripro
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	252,000	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	150,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	51,000	Solid Border Inc / Bitsight
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,750	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Faronics Technologies USA Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	Pivot Technology Services Corp.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	535,000	Pivot Technology Services Corp.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	Insight Public Sector
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	25,000	John Hargrove Consulting
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	15,000	RTC, Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	135,000	RTC Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	1,565,814	Motorola Solutions Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	40,000	Motorola Solutions Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	155,000	WatchGuard Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	195,000	SHI Government Solutions Inc. /CitySourced- Rock Solid / Granicus
					<u>10,595,740</u>	

Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	800	C2ER
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	15,300	Chmura Economics & Analytics
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	1,900	Moody's Analytics
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	6,500	Impact Data Source
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	1,000	Implan
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	23,075	keen 360 Inc.
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	8,000	SizeUP
					<u>56,575</u>	

Fire	15240	522020	P1506	Data Processing Svcs. Contracts	1,700	Sydion LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	108,564	Central Square Technologies LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	2,550	Ron Turley and Associates
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	16,223	ESI Acquisition Inc./ Juvare LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	80,000	Sierra Wireless America Inc. / Insight Public Sector
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	Target Solutions Learning Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTOIN	FY24 Budget	Vendor
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	41,500	Kronos Inc.
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Kronos Inc.
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	PulsePoint Foundation
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	19,215	Environmental Services Research Institute Inc.

366,752

Human Resources	15240	522150	P1506	Outside Contracts - Noc	7,500	Economic Research Institute
Human Resources	15240	522150	P1506	Outside Contracts - Noc	47,750	SHI Government Solutions Inc.
Human Resources	15240	522150	P1506	Outside Contracts - Noc	13,000	SHI Government Solutions Inc.
Human Resources	15240	522150	P1506	Outside Contracts - Noc	68,993	GovernmentJobs.com d/b/a NeoGov
Human Resources	15240	522150	P1506	Outside Contracts - Noc	138,600	GovernmentJobs.com d/b/a NeoGov
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	255,000	Kronos Inc.
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	1,600	Scantron Corporation
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	300	Engineered Data Products(EDP) LLP

532,743

Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	135,558	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	13,528	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	9,507	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	75,000	Bibliotheca Inc.
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	13,957	Comprise Technologies Inc.
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	15,827	Comprise Technologies Inc.
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	1,764	TechLogic Corporation

265,141

MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	75,000	The Gibson Group Touch City Ltd.
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	3,500	PCMG Inc.
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	2,210	Past Perfect Software Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	5,120	Submit table Holdings Inc.
					<u>85,830</u>	

OTC	15240	522150	P1506	Outside Contracts - Noc	42,500	Vertisoft LLC. / Workiva Inc.
OTC	15240	522150	P1506	Outside Contracts - Noc	18,136	Apptricity Corporation
OTC	15240	522150	P1506	Outside Contracts - Noc	59,529	Prodigiq Inc.
OTC	15240	522020	P1506	Data Processing Svcs. Contracts	63,000	e-CIVIS Inc.
					<u>183,165</u>	

OMB	15240	522150	P1506	Outside Contracts - Noc	20,000	Neos Consulting
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Parks	15249	522020	P1506	Data Processing Svcs. Contracts	43,700	Perfect Mind Inc.
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Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	27,210	Selectron Technologies Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	15,382	CityGovApp Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	11,000	Qless, Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	7,000	Pivot Technology Services Corp.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	75,338	Carahsoft / e-Plansoft
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	T-Mobile USA Inc.
					<u>147,930</u>	

Police	15240	522020	P1506	Data Processing Svcs. Contracts	3,500	CI Technologies Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	175,704	El Paso County, Texas / Intergraph Corporation d/b/a/ Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	73,500	El Paso County, Texas / Intergraph Corporation d/b/a/ Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	5,260	Intergraph Corporation Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	15,000	Orion Communications, Inc.



Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTOIN	FY24 Budget	Vendor
Police	15240	522020	P1506	Data Processing Svcs. Contracts	9,000	Orion Communications, Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	60,528	GOV QA
Police	15240	522020	P1506	Data Processing Svcs. Contracts	205,395	Morpho USA Inc., d/b/a Idemia Identity & Security USA LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	1,929	Scantron Corporation
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,057	Noritsu America Corporation
Police	15240	522020	P1506	Data Processing Svcs. Contracts	2,000	Digital Audio Corp. d/b/a/ Salient Sciences
Police	15240	522020	P1506	Data Processing Svcs. Contracts	9,200	Oxygen Forensics
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,000	Axon Enterprise previously iNPUT-ACE
Police	15240	522020	P1506	Data Processing Svcs. Contracts	13,420	Environmental Systems Research Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,039	Carahsoft Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,000	Hawke Analytics Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	18,500	ZNET Tech LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	67,500	Lexis-Nexis
Police	15240	522020	P1506	Data Processing Svcs. Contracts	11,600	ZNET Tech LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Magnet Forensics
Police	15240	522020	P1506	Data Processing Svcs. Contracts	3,575	Berla iVE & Blackthorn GPS
Police	15240	522020	P1506	Data Processing Svcs. Contracts	179,411	APIC Solutions Inc.

891,118

Public Health	15240	522020	P1506	Data Processing Svcs. Contracts	5,500	Henry Schein Practice Solutions
Public Health	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	Qless Inc.

13,000

Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	2,500	Wild Apricot
Purchasing & Strategic Sourcing	15240	522150	P1506	Outside Contracts - Noc	50,000	Equal Level Inc.
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Cantoche USA, Inc.
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	28,530	Equal Level Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
Purchasing & Strategic Sourcing	15240	522150	P1506	Outside Contracts -Noc	28,725	Vfairs
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	34,650	Ionwave
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	68,475	Carahsoft Inc./ Paymentworks
					<u>224,880</u>	

Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	17,250	McCain Inc.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	16,165	Environmental Systems Research Inc. (ESRI)
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	2,323	Transoft Solutions
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	3,947	Trafficware Ltd.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	MioVision
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	19,500	Johnson Controls Inc.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	4,025	PIX4D
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	1,135	APWA Tracking Software
					<u>99,345</u>	

# 2023 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF EL PASO

(915) 212-0000

Taxing Unit Name

Phone (area code and number)

300 N. Campbell, El Paso, TX 79901

www.elpasotexas.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2022 total taxable value.</b> Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 42,586,481,758
2.	<b>2022 tax ceilings.</b> Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary 2022 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 42,586,481,758
4.	<b>2022 total adopted tax rate.</b>	\$ 0.862398 /\$100
5.	<b>2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.</b>	
	A. Original 2022 ARB values: ..... \$ 2,673,451,047	
	B. 2022 values resulting from final court decisions: ..... - \$ 2,090,045,385	
	C. 2022 value loss. Subtract B from A. <sup>3</sup>	\$ 583,405,662
6.	<b>2022 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. 2022 ARB certified value: ..... \$ 1,678,115,523	
	B. 2022 disputed value: ..... - \$ 487,257,418	
	C. 2022 undisputed value. Subtract B from A. <sup>4</sup>	\$ 1,190,858,105
7.	<b>2022 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 1,774,263,767

<sup>1</sup> Tex. Tax Code §26.012(14)

<sup>2</sup> Tex. Tax Code §26.012(14)

<sup>3</sup> Tex. Tax Code §26.012(13)

<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 44,360,745,525
9.	<b>2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.</b> Enter the 2022 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<b>2022 taxable value lost because property first qualified for an exemption in 2023.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. <p><b>A. Absolute exemptions.</b> Use 2022 market value: ..... \$ 13,323,803</p> <p><b>B. Partial exemptions.</b> 2023 exemption amount or 2023 percentage exemption times 2022 value: ..... + \$ 153,047,864</p> <p><b>C. Value loss.</b> Add A and B.<sup>6</sup></p>	\$ 166,371,667
11.	<b>2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.</b> Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. <p><b>A. 2022 market value:</b> ..... \$ 12,910</p> <p><b>B. 2023 productivity or special appraised value:</b> ..... - \$ 1,312</p> <p><b>C. Value loss.</b> Subtract B from A.<sup>7</sup></p>	\$ 11,598
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 166,383,265
13.	<b>2022 captured value of property in a TIF.</b> Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 389,633,765
14.	<b>2022 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 43,804,728,495
15.	<b>Adjusted 2022 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 377,771,102
16.	<b>Taxes refunded for years preceding tax year 2022.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. <sup>9</sup>	\$ 3,102,378
17.	<b>Adjusted 2022 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 380,873,480
18.	<b>Total 2023 taxable value on the 2023 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> <p><b>A. Certified values:</b> ..... \$ 46,841,856,916</p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0</p> <p><b>D. Tax increment financing:</b> Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.<sup>12</sup> ..... - \$ 421,852,841</p> <p><b>E. Total 2023 value.</b> Add A and B, then subtract C and D.</p>	\$ 46,420,004,075

<sup>5</sup> Tex. Tax Code §26.012(15)<sup>6</sup> Tex. Tax Code §26.012(15)<sup>7</sup> Tex. Tax Code §26.012(15)<sup>8</sup> Tex. Tax Code §26.03(c)<sup>9</sup> Tex. Tax Code §26.012(13)<sup>10</sup> Tex. Tax Code §26.012(13)<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup> <b>A. 2023 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ 712,744,173 <b>B. 2023 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ 0 <b>C. Total value under protest or not certified.</b> Add A and B. ..... \$ 712,744,173	
20.	<b>2023 tax ceilings.</b> Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ 0
21.	<b>2023 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ 47,132,748,248
22.	<b>Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.</b> Include both real and personal property. Enter the 2023 value of property in territory annexed. <sup>18</sup>	\$ 0
23.	<b>Total 2023 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2023. <sup>19</sup>	\$ 620,996,495
24.	<b>Total adjustments to the 2023 taxable value.</b> Add Lines 22 and 23.	\$ 620,996,495
25.	<b>Adjusted 2023 taxable value.</b> Subtract Line 24 from Line 21.	\$ 46,511,751,753
26.	<b>2023 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ 0.818875 /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>2022 M&amp;O tax rate.</b> Enter the 2022 M&O tax rate.	\$ 0.585269 /\$100
29.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 44,360,745,525

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)

<sup>14</sup> Tex. Tax Code §26.01(c)

<sup>15</sup> Tex. Tax Code §26.01(d)

<sup>16</sup> Tex. Tax Code §26.012(6)(B)

<sup>17</sup> Tex. Tax Code §26.012(6)

<sup>18</sup> Tex. Tax Code §26.012(17)

<sup>19</sup> Tex. Tax Code §26.012(17)

<sup>20</sup> Tex. Tax Code §26.04(c)

<sup>21</sup> Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2022 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 259,629,691
31.	<b>Adjusted 2022 levy for calculating NNR M&amp;O rate.</b> <b>A. M&amp;O taxes refunded for years preceding tax year 2022.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. .... + \$ 2,118,666 <b>B. 2022 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. .... - \$ 2,280,406 <b>C. 2022 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0 <b>D. 2022 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ -161,740 <b>E. Add Line 30 to 31D.</b>	\$ 259,467,951
32.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 46,511,751,753
33.	<b>2023 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.557854 /\$100
34.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup> <b>If not applicable or less than zero, enter 0.</b> <b>A. 2023 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. .... \$ 0 <b>B. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0 /\$100
35.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup> <b>If not applicable or less than zero, enter 0.</b> <b>A. 2023 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. .... \$ 0 <b>B. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0 /\$100

<sup>22</sup> [Reserved for expansion]<sup>23</sup> Tex. Tax Code §26.044<sup>24</sup> Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup> <b>If not applicable or less than zero, enter 0.</b>  <b>A. 2023 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ 0  <b>B. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.	\$ 0 /\$100
37.	<b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup> <b>If not applicable or less than zero, enter 0.</b>  <b>A. 2023 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. .... \$ 0  <b>B. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. .... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0 /\$100
38.	<b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.  <b>A. Amount appropriated for public safety in 2022.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year ..... \$ 0  <b>B. Expenditures for public safety in 2022.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year ..... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 ..... \$ 0 /\$100  <b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100
39.	<b>Adjusted 2023 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.557854 /\$100
40.	<b>Adjustment for 2022 sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.  <b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent ..... \$ 0  <b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 ..... \$ 0 /\$100  <b>C.</b> Add Line 40B to Line 39.	\$ 0.557854 /\$100
41.	<b>2023 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. <b>- or -</b> <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ 0.577378 /\$100

<sup>25</sup> Tex. Tax Code §26.0442<sup>26</sup> Tex. Tax Code §26.0443



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D41.</b>	<b>Disaster Line 41 (D41): 2023 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred  If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0 /\$100
<b>42.</b>	<b>Total 2023 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.  <b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup>  Enter debt amount ..... \$ 130,343,430 <b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 0 <b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0 <b>D. Subtract amount paid</b> from other resources ..... - \$ 7,926,908 <b>E. Adjusted debt.</b> Subtract B, C and D from A.	\$ 122,416,522
<b>43.</b>	<b>Certified 2022 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 2,999,268
<b>44.</b>	<b>Adjusted 2023 debt.</b> Subtract Line 43 from Line 42E.	\$ 119,417,254
<b>45.</b>	<b>2023 anticipated collection rate.</b> <b>A.</b> Enter the 2023 anticipated collection rate certified by the collector. <sup>30</sup> ..... 98.79 % <b>B.</b> Enter the 2022 actual collection rate. .... 98.92 % <b>C.</b> Enter the 2021 actual collection rate. .... 98.79 % <b>D.</b> Enter the 2020 actual collection rate. .... 100.27 % <b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup>	98.79 %
<b>46.</b>	<b>2023 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 120,879,900
<b>47.</b>	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 47,132,748,248
<b>48.</b>	<b>2023 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.256466 /\$100
<b>49.</b>	<b>2023 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ 0.833844 /\$100
<b>D49.</b>	<b>Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)<sup>28</sup> Tex. Tax Code §26.012(7)<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)<sup>30</sup> Tex. Tax Code §26.04(b)<sup>31</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ <u>0</u> /\$100

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ <u>0</u>
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2022.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ <u>0</u>
53.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>47,132,748,248</u>
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ <u>0</u> /\$100
55.	<b>2023 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>0.818875</u> /\$100
56.	<b>2023 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	\$ <u>0.818875</u> /\$100
57.	<b>2023 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ <u>0.833844</u> /\$100
58.	<b>2023 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ <u>0.833844</u> /\$100

### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ <u>0</u>
60.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>47,132,748,248</u>
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ <u>0</u> /\$100
62.	<b>2023 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ <u>0.833844</u> /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)

<sup>33</sup> Tex. Tax Code §26.041(i)

<sup>34</sup> Tex. Tax Code §26.041(d)

<sup>35</sup> Tex. Tax Code §26.04(c)

<sup>36</sup> Tex. Tax Code §26.04(c)

<sup>37</sup> Tex. Tax Code §26.045(d)

<sup>38</sup> Tex. Tax Code §26.045(i)

**SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
<b>63. Year 3 component.</b>	Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.871813 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.008232 /\$100	
C.	Subtract B from A..... \$ 0.863581 /\$100	
D.	Adopted Tax Rate..... \$ 0.862398 /\$100	
E.	Subtract D from C..... \$ 0.001183 /\$100	
<b>64. Year 2 component.</b>	Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.915533 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.005995 /\$100	
C.	Subtract B from A..... \$ 0.909538 /\$100	
D.	Adopted Tax Rate..... \$ 0.907301 /\$100	
E.	Subtract D from C..... \$ 0.002237 /\$100	
<b>65. Year 1 component.</b>	Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 65)..... \$ 0.913296 /\$100	
B.	Unused increment rate (Line 64)..... \$ 0 /\$100	
C.	Subtract B from A..... \$ 0.913296 /\$100	
D.	Adopted Tax Rate..... \$ 0.907301 /\$100	
E.	Subtract D from C..... \$ 0.005995 /\$100	
<b>66. 2023 unused increment rate.</b>	Add Lines 63E, 64E and 65E.	\$ 0.009415 /\$100
<b>67. Total 2023 voter-approval tax rate, including the unused increment rate.</b>	Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.843259 /\$100

<sup>39</sup> Tex. Tax Code §26.013(a)

<sup>40</sup> Tex. Tax Code §26.013(c)

<sup>41</sup> Tex. Tax Code §26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022

<sup>43</sup> Tex. Tax Code §26.063(a)(1)

<sup>44</sup> Tex. Tax Code §26.012(8-a)

<sup>45</sup> Tex. Tax Code §26.063(a)(1)

## SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2023 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.557854 /\$100
69.	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 47,132,748,248
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.001060 /\$100
71.	<b>2023 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.256466 /\$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ 0.000000 /\$100

## SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>47</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2022 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.862398 /\$100
74.	<b>Adjusted 2022 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2022 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
75.	<b>Increase in 2022 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ 0 /\$100
76.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 43,804,728,495
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 46,511,751,753
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ 0 /\$100

<sup>46</sup> Tex. Tax Code §26.042(b)

<sup>47</sup> Tex. Tax Code §26.042(f)

<sup>48</sup> Tex. Tax Code §26.042(c)

<sup>49</sup> Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	<b>2023 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.843259 /\$100

## SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate.</b> .....	\$ 0.818875 /\$100
As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
<b>Voter-approval tax rate.</b> .....	\$ 0.843259 /\$100
As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>27</u>	
<b>De minimis rate.</b> .....	\$ 0.000000 /\$100
If applicable, enter the 2023 de minimis rate from Line 72.	

## SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>50</sup>

**print  
here** ➡

Maria O. Pasillas

Printed Name of Taxing Unit Representative

**sign  
here** ➡

Taxing Unit Representative

Date

<sup>50</sup> Tex. Tax Code §§26.04(c-2) and (d-2)

**CITY OF EL PASO**  
**FISCAL YEAR ~~2023~~2024 BUDGET**  
**RESOLUTION**

**WHEREAS**, on July 14, ~~2022~~2023, the City Manager of the City of El Paso filed the Fiscal Year 202~~4~~3 (FY ~~2024~~2023) Proposed Budget of the City of El Paso with the City Clerk; and

**WHEREAS**, the Proposed Budget was made available for the inspection by any person and was posted on the City's website in accordance with Section 102.005 of the Texas Local Government Code; and

**WHEREAS**, on August ~~4~~5, ~~2022~~2023, the City Clerk published notice in the El Paso Times and El Diario, newspapers of general circulation in the county in which the City of El Paso is located, of a public hearing regarding the City of El Paso FY ~~2023~~2024 Budget Resolution, in accordance with the Charter of the City of El Paso and Section 102.0065(a) of the Texas Local Government Code; and

**WHEREAS**, said public hearing was held on ~~August 16, 2022~~ August 14, 2023, by the City Council (Council) regarding the City of El Paso's Proposed Budget at which all interested persons were given the right to be present and participate; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the Proposed Budget for the City of El Paso filed by the City Manager with the City Clerk on July 14, ~~2022~~2023, is hereby approved and adopted by the City Council as the Annual Budget for the FY ~~2023~~2024, which begins on September 1, ~~2022~~2023 and ends on August 31, ~~2023~~2024.

2. The City Manager or his/her designee is hereby authorized to appropriate the reserve amount as part of City Attorney's appropriation for external legal counsel, claims, and litigation expenses.

3. That the budget for confiscated funds shall be provided by the Chief of Police and submitted to the City Manager or his/her designee by January 31, ~~2023~~2024 with a financial report showing all appropriations for FY ~~2023~~2024 for all confiscated or condemned monies in a format approved by the City Manager or his/her designee.

4. That the City shall not enter into any agreement requiring the expenditure of monies if such agreement shall extend beyond the current Fiscal Year without the approval of the City Council or the City Manager. In such cases where the City Manager approves the expenditure, he/she is hereby authorized to obligate and/or encumber City funding to pay the City's expenses, which shall also constitute the approval of City Council for the expenditure of monies extending beyond the current Fiscal Year, as may be required by Texas law.

5. That Department Heads or their designees are hereby authorized to request budget transfers not to exceed \$50,000; provided that each transfer is within the same department. Budget transfers exceeding \$50,000 that are within the same department may be approved by the

City Manager or his/her designee. A budget transfer for personal services appropriations, capital acquisition appropriations or impacting revenue accounts requires the approval of the City Manager or his/her designee.

6. That the City Manager or his/her designee is hereby authorized to make budget transfers between departments and/or non-enterprise funds or reprogram funds within an enterprise department, not to exceed \$100,000, to the extent permitted by law. Budget transfers between departments and/or non-enterprise department funds exceeding \$100,000 shall require City Council approval.

7. That a budget transfer must be approved prior to the occurrence of the expenditure, except for emergency expenditures when approved by the City Manager or his/her designee and ratified by the City Council.

~~8. That the City Manager or his/her designee is hereby authorized to increase or decrease the budget for any capital projects within a Capital Improvement Program (CIP) approved by the City Council, provided that the change of a project's budget of more than \$1,000,000 requires additional Council approval. No project budget may be reduced to zero or deleted unless the project has been completed. Expenditures must be in compliance with applicable laws and policies and a quarterly report must be provided to Council on the budgets for capital projects that the City Manager or his/her designee has established, amended or deleted.~~

~~9. That the City Manager or his/her designee is hereby authorized to add to an existing Capital Improvement Program (CIP). Addition of a project to an approved Capital Improvement Program (CIP) must meet the purpose of the proceeds from which the original CIP was funded and the addition of such project(s) cannot exceed more than \$500,000 without City Council authorization. Expenditures must be in compliance with applicable laws and policies and a quarterly report must be provided to Council on the budgets for capital projects that the City Manager or his/her designee has established or added.~~

10.8. That the City Manager or his/her designee is hereby authorized to allocate investment earnings on unspent bond proceeds to projects and purposes within the relevant bond authorization, provided that an allocation of more than \$500,000 to an individual project or purpose requires Council approval.

11.9. That the City Manager or his/her designee is hereby authorized to receive funds associated with Texas Department of Transportation (TXDOT) reimbursements to the City and appropriate the funds to TXDOT project matches awarded through the Metropolitan Planning Organization provided the projects are included in an existing Capital Improvement Program.

12.10. That the City Manager or his/her designee is hereby authorized to receive funds associated with El Paso Water Utilities (EPWU) reimbursements to the City and appropriate the funds to authorized street projects, park ponds or other designated city projects.

13.11. That any budget transfer submitted to City Council shall be accompanied by an explanation from the department and a recommendation from the City Manager or his/her



designee. The department's explanation must be sufficiently clear and provide adequate detail for the members of City Council to determine the need for the transfer.

~~14.12.~~ That the City Manager or his/her designee is hereby authorized to establish or amend budgets and staffing table changes for Interlocal Agreements, grants, and similar awards when the Interlocal Agreement or applications for such grants and awards have been previously approved by the City Council or the City Manager. All Interlocal Agreements or grant applications requiring City Council approval shall be prepared in accordance with established procedures. The agenda item shall clearly state (i) the funding source for Interlocal Agreements or (ii) the type and amount of the required City match and the funding source of the grant match. The City Manager or his/her designee is hereby authorized to make such budget transfers and staffing table changes as are needed to close completed Interlocal Agreements, grants, and capital projects.

~~15.13.~~ That the City Manager or his/her designee is hereby authorized to accept and appropriate funds associated with donations made to the City in an amount not to exceed \$50,000.

~~16.14.~~ That the City Manager or his/her designee is authorized to issue, without further City Council action, purchase orders against any contract offered through the Cooperative Purchasing Network, the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program, the Texas Association of School Boards, Inc. (TASB, Inc.) Cooperative Purchasing Buy Board, the ESC-Region 19 Cooperative Purchasing Program, the Harris County Department of Education Cooperative Purchasing Program, Tarrant County Cooperative Purchasing Program, Texas Procurement and Supportive Services (TPASS), Texas Multiple Award Schedule (TMAS and TXSmartBuy), State of Texas Department of Information Resources (DIR), Technology Bidding and Purchasing Program (PEPPM), U.S. General Services Administration (GSA), National Intergovernmental Purchasing Alliance Company dba OMNIA Partners, Public Sector and/or Communities Program Management, LLC d/b/a U.S. Communities (collectively, the "OMNIA Partners Parties") Region 8 Education Service Center, International Purchasing System Program ("TIPS"), Division of Purchases and Supply (DPS), a business unit of the Department of General Services for the Commonwealth of Virginia and any other cooperative purchasing program authorized by the City Council. The City Manager or his/her designee has the ~~authority to~~ authority to sign any and all agreements related to purchases pursuant to this paragraph to effectuate the purchase.

~~17.15.~~ That the City Manager or his/her designee is authorized to issue, without further City Council action, purchase orders against any cooperative contract through the electronic catalog maintained /Equal Level. The purchase of vehicles, trucks and/or fire apparatus/pumpers shall be expressly prohibited from being sourced through the catalog.

~~18.16.~~ That restricted fund(s) shall be expended only for those purposes for

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which each restricted fund was established.

19.17. That all monies in all funds, except for grant funds, budgeted for the City's contribution to the Employee's Health Benefit Program, Worker's Compensation, and Unemployment Funds be appropriately deposited into the respective fund by the City Chief Financial Officer or the City Manager's Designee before the closing of the Fiscal Year, and in accordance with procedures established by the City Manager or his/her designee.

20.18. That the City Manager or his/her designee is hereby authorized to issue, without further City Council action, purchase orders for annualized insurance coverage in accordance with the amount of funding established for such coverage in FY ~~2023~~2024 budget when the award of such contracts or Interlocal Agreements for coverage has been previously approved by Council.

21.19. That the City shall calculate monthly deduction, premium, and/or fee for health, dental, vision, life, and disability coverage during the current coverage month effective January 1, 202~~4~~3. If the coverage effective date for enrollment/change falls on or before the 15th of the month, a full deduction, premium, and/or fee is processed; if the effective date falls after the 15th of the month, no deduction, premium, and/or fee is processed for that month. If the coverage termination date falls on or before the 15th of the month, no deduction, premium, and/or fee is processed; if the termination date falls after the 15th of the month, a full deduction, premium, and/or fee is processed for the month.

22.20. That the City Manager or his designee authorizes and approves a compensation increase for non-uniformed full-time, part-time and temporary employees as follows:

a. This resolution hereby establishes the City's minimum wage at ~~\$11.61~~~~12.61~~\$13.11 per hour effective September ~~10~~4, ~~2022~~2023 the first full pay period of September ~~2022~~2023. All pay ranges and job classifications will be increased accordingly on September.

b. An increase of ~~\$0.50~~\$1.00 per hour, or a minimum of ~~1.25 %~~2.5%, whichever is greater, for all non-uniform employees shall be paid starting on the September 1 ~~0~~4, ~~2022~~2023 pay period, and in accordance with the processes established by the City's Human Resources Department.

c. This increase in compensation will be based on the hourly rate as of September ~~10~~4, ~~2022~~2023 of the positions identified herein. Employees must be of active status as of September ~~10~~4, ~~2022~~2023 to receive this pay increase; provided however, that the City Manager may approve this increase in compensation based on the availability of funds and other management factors as determined by the City Manager.



~~d. This resolution hereby establishes the City's minimum wage at \$12.11\$13.11 per hour effective February 25, 2024March 12, 2023, the first full pay period of March 2023. All pay ranges and job classifications will be increased accordingly on March 12, 2023. February 25, 2024.~~

~~e. An increase of \$0.50 per hour, or a minimum of 1.25 %, whichever is greater, for all non-uniform employees shall be paid starting on the March 12, 2023 February 25, 2024 pay period, and in accordance with the processes established by the City's Human Resources Department.~~

~~Department.~~

~~—This increase in compensation will be based on the hourly rate as of March 123 February 25, 2024 of the positions identified herein. Employees must be of active status as of March 12, 2023March 12, 2024 to receive this pay increase; provided however, that the City Manager may approve this increase in compensation based on the availability of funds and other management factors as determined by the City Manager.~~

~~d. An increase of 5% for all City Attorneys of the City Attorney's Office, effective September 10<sup>th</sup>, 2023. Employees must be of active status as of September 10, 2023 to receive this increase.~~

~~e. That the City Manager is authorized to approve a salary or wage compression & equity increaseadjustment for the non-uniformed employees based on their salary in the current position as of September 10, 2023, the increase will be based on the number of years in the current position within their pay grade, and adjust pay scales to ensure a minimum of 4% difference between subordinate and the relevant supervisory level. The employee must work as a city employee in their current position for a period of a least six months prior to September 10, 2023. This increase will be effective for the pay period starting September 10October 8, 2023 for all employees in an active status as of this date. Provisions of this section are subject to the availability of funds and other management factors as determined by the City Manager."~~

~~f. That the City Manager is authorized to approve an equity increase for the non-uniformed employees based on their~~

21. That any employee pay increases for non-uniformed employees shall be given on the date or dates established by the City Manager based on the availability of funding for such purposes in FY 2024~~43~~. No employee pay increases shall be paid retroactively to an anniversary date or date of a performance evaluation. Any increases for certification pay established in Ordinance 8064, as amended, or by resolution pursuant to the Ordinance as may be appropriate, may be given by the City Manager in the manner provided for in or by the Ordinance to the eligible employee classifications set forth in Schedule B-1.

22. The~~[RS1]~~ City Manager or his/her designee is authorized to approve for e~~inon-~~

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uniform~~temporary~~ employees hired on or between September 1, 2022 and August 31, 2023, who have not received the second \$500 payment ~~of~~ the \$1000 sign-on incentive payment available during FY 2023 prior to September 1, 2024 to be distributed as follows:

a. A one-time payment of \$500 to be disbursed at the end of the employee's successful completion of their 6-month or extended probationary period with no documented attendance or corrective/disciplinary issues for the remainder of their probationary period;

b. This policy does not apply to the following:

- and/or independent consultants; and
- Elected Officials; and
- Current City of El Paso employees; and
- Previous City of El Paso employees who terminated within three months of current hire date; and
- The sign-on incentive recruitment payment shall be paid in a pay period following the employee's having met the criteria designated in the Resolution and in accordance with the process established by the City's Human Resources Department. Employee must be an active employee on the date of payment. This sign on incentive recruitment payment will not be considered earned wages or compensation for purposes of personability. This sign-on incentive recruitment program shall be subject to the availability of funds and other management factors as determined by the City Manager.

23. \_\_\_\_\_

~~24. The City Manager or his designee is authorized to approve a one-time payment to non-uniform, including police and fire cadets, new hires as part of the recruitment incentive, as follows:~~

~~(a) A \$1,000 sign-on incentive for all non-uniform, full-time, part-time, and temporary employees who are hired on or between September 1, 2022 and August 31, 2023, to be distributed as follows:~~

- ~~i. a one-time payment of \$500 at the start of employment; and~~
- ~~ii. an additional one-time payment of \$500 to be disbursed at the end of the employee's successful completion of their 6-month or extended probationary period with no documented attendance or corrective/disciplinary issues for the remainder of their probationary period.~~ (CKN2); Need language about those who need the second payment

~~(b) This policy does not apply to the following:~~

- ~~i. Subcontractors and/or independent consultants; and~~
- ~~ii. Elected Officials; and~~

- iii. ~~Current City of El Paso employees; and~~
- iv. ~~Previous City of El Paso employees who terminated within three months of the current hire date; and~~
- (e) ~~The sign-on incentive recruitment payment shall be paid in a pay period following the employee's having met the criteria designated in this Resolution and in accordance with the process established by the City's Human Resources Department. Employee must be an active employee on the date of payment. Individuals hired will receive \$500 after their first 30 days of employment provided there are no documented attendance or disciplinary issues. This sign-on incentive recruitment payment will not be considered earned wages or compensation for purposes of personability. This sign-on incentive recruitment payment shall be subject to the availability of funds and other management factors as determined by the City Manager.~~

25.23. That for purposes of recognizing the service time of an employee (classified unclassified and/or contract) other than uniformed employees covered under collective bargaining agreements an amount that most closely approximates a two percent (2%) increase will be added to the base pay of each employee on the anniversary date five (5) years of service, two and one half percent (2.5%) on the anniversary date of ten (10) years of service, three percent (3%) on the anniversary date of fifteen (15) years of service, and three and one half percent (3.5%) on the anniversary date of twenty (20) years of service and four percent (4%) on the anniversary date of twenty five (25) years of service and four and one half percent (4.5%) on the anniversary date of thirty (30) years of service and five percent (5%) for any other five year incremental period on or beyond thirty five (35) years of service accrued by an employee.

~~26. That all performance-based and goal-based increases and/or one-time payments shall be subject to the availability of funds and expended as determined or authorized by the City Manager or his/her designee, except for such increases and/or payments that are otherwise governed by an employment contract.~~

27.24. That the City Manager be authorized to establish employee incentive program(s). subject to the availability of funds, and approve such administrative policies and procedures necessary for the inception and implementation of such programs:

(a) the wellness program in the City's health benefit plan for the amount established in each fiscal year's budget in an amount not to exceed \$150 per employee each month during the fiscal year, in accordance with the City Manager's administrative policy and shall include a component that allows City employees to earn up to one wellness day off annually (as designated in the administrative policy); and

(b) employees whose job specifications require a commercial driver's license or whose

work includes the tracking of specific safety criteria to be eligible for a payment not to exceed \$350 per employee each year based on the employee's accident-free driving record or established safety criteria for a period (i.e. quarterly, semi-annually, etc.) to be established in administrative policy and payable in increments based on such periods; and

(c) employees whose job specifications requires or may require a commercial driver's licenses may be eligible for additional pay of \$90 per pay period, provided that the employee must be in active status, their CDL in good standing, and otherwise in conformity with approved administrative CDL retention policies; and

(d) non-executive level employees will receive incentive pay of 10% of base salary while employed with the Office of the Comptroller (OTC). This incentive is only effective during their employment at OTC and otherwise in conformity with approved administrative OTC incentive pay policies; and

(e) one-time payments in an amount not to exceed \$100 (and any taxes due) for each employee who is assigned additional duties in serving on a Lean Six Sigma team and which the project demonstrates measurable cost avoidance or savings; and

(f) ~~monthly [RS3] payments in an amount not to exceed \$300 per month for each employee during the period in which each is assigned additional duties as strategic plan mentor leaders; and~~

(g) for perfect attendance in a 6-month period established by administrative policy, cash payment of \$50 and the option to convert 8 hours of sick leave for personal business, as set forth in the administrative policy; and

(h) monthly payments prorated in an amount not to exceed ~~35~~% of current annual salary for each employee who is assigned additional responsibilities for completion of major project whose scope has broad citywide application.

(i) Qualifying non-uniform employees will receive a lump sum not to exceed \$250 as part of an annual performance review as defined under the administrative policy.

~~(j) payments in an amount of \$90 per pay period for each employee whose job requires immunizations to ensure the health and safety of the employees and animals during their employment at Animal Services and the Zoo and otherwise in conformity with approved administrative ASD and Zoo infectious disease and/or incentive pay policies.~~

(k) A \$200 monthly incentive for all full-time, part-time, and temporary positions, to be distributed as follows:

1. Monthly payment of \$200 once a foster program has been established and the employee takes possession of the foster canine and maintains possession; and
2. An additional, one-time payment of \$100 to be disbursed once their foster canine is adopted to a “forever home”.
3. This policy does not apply to the following:
  - i. Subcontractors and/or independent consultants;
  - ii. Elected Officials
- ~~d.4.~~ The Furry Canine Foster Program pilot shall be effective from May 15, 2023 through November 15, 2023.
- ~~5.e.~~ The Foster incentive monthly payment shall be paid bi-weekly. The incentive will take effect in a pay period following the employee’s having met the criteria designated in this Resolution and in accordance with the process established by the City’s Human Resources Department.
- ~~6..~~ The Foster incentive one-time payment shall be paid in a pay period following the employee's having met the criteria designated in this Resolution and in accordance with the process established by the City’s Human Resources Department.
7. Employee must be an active employee on the date of payment.
8. This Foster incentive payment will not be considered earned wages or compensation for the purposes of pensionability.

~~28.25.~~ That Appendix A, as required to be maintained by the Human Resources Director and approved by the City Council by the Classification and Compensation Plan, Ordinance 8064, as amended, shall be as established as set forth in Schedule D, for such time until the Council, by resolution and as provided in Ordinance 8064, should amend or further revise.

~~29.26.~~ That the City Manager is hereby authorized to annually adopt a Tuition Assistance Policy, which provides for tuition assistance to qualified employees in accordance with the amount of funding established for such a program. Such policy may be amended as deemed necessary by the City Manager.

~~30.27.~~ That based on the availability of funds, the City Manager is authorized to expend no more than \$~~100,000~~200,000 from the budget to establish and implement an on-the-spot rewards program to provide small monetary awards (face value up to \$~~100~~250) to recognize immediately extraordinary acts, accomplishments or contributions that are above

and beyond the typical duties of the rewarded employee. On-the-spot rewards are not in lieu of merit increases or other salary increases based on sustained high-quality employee performance. An employee shall receive no more than two (2) monetary awards under this section per fiscal year.

31. That the City Manager is authorized through an administrative policy and procedure to approve Department Hybrid Staffing Plans, to provide options that promote and support a high quality of work life balance for City employees, while meeting the customer services needs of the community.

32. That the hotel occupancy taxes collected by the City shall be used by El Paso Convention and Performing Arts Center (Destination El Paso) and the Department of Museums and Cultural Affairs to fund their respective operations in accordance with El Paso City Code and State law. The functions of the Plaza Theater, McKelligon Canyon shall be included with the functions of El Paso Convention and Performing Arts Center (Destination El Paso). Expenditures from said fund shall be made in accordance with their respective adopted budgets.

33. That the special additional hotel occupancy tax collected and deposited into the Venue Project Fund (as well as other amounts contained in such fund) shall be used by the City to pay its obligations under the Master Lease Agreement Relating to the Downtown Ballpark Venue Project between the City and the City of El Paso Downtown Development Corporation or other ballpark costs and such funds are appropriated accordingly.

34. That any travel expenditure for a City Council member that exceeds the FY ~~2024~~~~2023~~ City Council member's budget, including discretionary funds for the City Council Member's district, must be approved by the City Council and a funding source shall be identified by the City Council.

35. That City Council members must notify the City Manager or his/her designee of any expenditure from budgeted City Council Special Projects or Discretionary Accounts, so that City staff can maintain a current balance of the individual City Council Member's year-to-date expenditure for said accounts. Prior to the use of a P-Card for a proposed expenditure, City Council should identify the municipal purpose of the expenditure and the proposed expenditure should be reviewed and authorized by the City Manager or his/her designee in writing, subject to confirmation by the City Attorney's Office, ~~and/or~~ or authorized by the City Council ~~when required~~, prior to the expenditure. Per the Resolution dated November 8, 1994, that the allocation of discretionary funds require City Council approval, except a District Representative may allocate discretionary funds up to \$1,000 or less for activities and purposes that are administrative in nature and are to be approved in the same nature as the general fund expenditures. The City Manager or his/her designee shall implement similar appropriate processes when utilizing discretionary funds through any other procurement or a reimbursement process. All P-Card transactions will be posted monthly to the City Council Agenda for notation and to the City's website to include the City Council member and their any staff.



~~by District.~~ Expenditures under this section shall adhere with all relevant city and state laws and policies.

36. That all obligations for the payment of money by City departments and agencies, including grantees, shall be made in accordance with procedures established by the City Manager or his/her designee.

37. That no employee or elected official shall incur an obligation for capital, supplies, wages, or otherwise, unless an adequate appropriation has been made in the budget to meet the obligation and said obligation has been incurred in accordance with the accounting, legal, budgetary, purchasing, and Human Resources policies and procedures of the City.

38. That the Full-Time Equivalent (FTE) positions funded by the FY 202~~43~~ Budget, and those listed in the Authorized Staffing Table, shall constitute the authorized FTE positions for each department. Requests for changes and additions shall be approved by the City Manager and his/her designee and shall show the impact on the FY 202~~43~~ Budget and the estimated impact on expenditures for FY 202~~54~~.

39. That any non-vacant classified employee position which is identified for abolishment upon adoption of the FY ~~2023~~2024 Budget, shall be funded until the earlier of October 14, ~~2022~~2023 or sufficient time for the Human Resources Department to carry out the provisions of the City Charter related to lay-offs.

40. That the City Manager is hereby authorized to transfer any amount in the Salary Reserve appropriation, personal services appropriations, contingency appropriations, capital acquisition appropriations between departments within the General Fund or an Enterprise Fund (to the extent permitted by law), whether it is non-uniformed or uniformed salary expense, or capital expense, as necessary in connection with closing the FY ~~2023~~2024.

41. That based on the availability of funds the City Manager or his/her designee shall transfer on a monthly basis \$12,500 from the cash balance of the Bridge Operations Fund to the Bridge Maintenance Fund; transfer on an annual basis revenues derived from ground lease franchises, not to exceed \$91,782 from the Bridge Operations Fund to the Bridge Maintenance Fund. Any remaining balance shall be transferred to the General Fund, except for the \$25,000 Unreserved Balance and any required cash, which must be maintained pursuant to any bridge revenue bond covenants or other debt financing.

42. That all non-expended appropriations in the General Fund and Enterprise Fund shall lapse at the end of FY ~~2024~~2023, unless reviewed and approved not to lapse by the City Manager or his/her designee.

43. That within forty-five (45) working days after the close of each fiscal quarter, the City Manager or his/her designee shall provide a quarterly report to City Council regarding

the status and year-end projection of the budget.

44. That the City shall charge the maximum allowable interest rate and impose the maximum allowable penalty pursuant to State or Federal laws, on any amounts past due to the City. Any amounts that are one hundred twenty (120) days past due will be reported to the Credit Bureau, in accordance with State and Federal law, and will be turned over to the City Attorney or a collection agency for collection or the proper disposition.

45. That the annual parking meter revenue in account number 440200 (Parking Meter Revenue) may be allocated on a monthly basis to a restricted account called Plaza Theater Sinking Fund in the Debt Service Fund to satisfy debt requirements for the fiscal year, that the City Manager or his/her designee be authorized to appropriate additional funding from this account for the replacement of parking meters upon approval of the City Manager of a meter replacement program based on availability of funds in this account, and that all funds exceeding the debt service requirement and meter replacement capital requirements for the fiscal year be deposited to the General Fund.

46. That monies that the City receives from licenses, fees, fines, and other charges for services shall be analyzed to determine if the City is recovering the cost of providing such services. Recommendations shall be made to the City Manager or his/her designee for any revisions to licenses, fees, fines and other charges.

47. That appropriation control for expenditures shall be at the Object Level.

48. That expenditures shall be in accordance with the City of El Paso – Strategic Plan.

49. That Schedule A amends revenues and appropriations to the City Manager's filed budget; Schedule B amends staffing tables to the City Manager's filed budget and Schedule B-1 sets forth the employee classifications eligible for certification pay; Schedule C sets forth fees and formulas for calculating certain fees that are to be charged by the City for the goods and services it provides; Schedule D contains Appendix A, as referenced by the Classification and Compensation Plan, Ordinance 8064, as amended; and Schedule E sets forth the list of and approved budget for annualized computer software and hardware which may be purchased as a sole source; and Schedule F is the ~~2022~~2023 Tax Rate Calculation Worksheet included in accordance with Texas Tax Code Chapter 26. For any programs, activities, presentations, classes or services that have a fee range listed within Schedule C, the department head shall determine and charge a fee within the stated range for each particular activity, presentation, class or service in the amount that will recover the City's costs, as reviewed and approved by the City Manager or his/her designee. Any revisions or additions to the fees listed in Schedule C, or the process or formula used for setting fees, shall be approved by simple resolution of the City Council.

50. That the City Manager or his/her designee is authorized to determine when it is practicable for the City to accept payments by credit card of a fee, fine, court cost or other charge in accordance with City Ordinance No. 15051. Service charges added to the payment shall be in conformity with state statutory requirements and will be in such amount(s) as listed

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in Schedule C, provided that in the event that bank charges imposed on the City relating to credit card acceptance increase during the fiscal year, the City Manager is authorized to increase the service charge amount(s), so as to cover the City's increased costs.

51. That the Department of Aviation shall be authorized to collect a daily rental fee for space in their cargo buildings and daily terminal fees as set forth in Schedule C, and the department shall collect the fees authorized in prior resolutions of the City Council for hangars, tie-downs, storage, heavy aircraft parking and for public parking at the Airport in the amounts as set forth in Schedule C attached hereto and that Schedule C shall be the controlling resolution for the establishment of the specific amounts of these fees.

52. That the Department of Aviation's Foreign Trade Zone is authorized to collect fees to recover costs, as set forth in Schedule C, relating to duties in connection with (a) Blanket Admission - 214; (b) Direct Delivery Admission, Subsequent 214; (c) Application Fee, Subzone; (d) Application Fee, New General Purpose Site (Minor Boundary Modification); (e) Application Fee, Expansion Site (Magnet); and (f) Alteration Request. The Department of Aviation's Foreign Trade Zone is also authorized to collect fees based on other changes as outlined in the Schedule C.

53. That in addition to City created programs, activities, presentations, classes ("City programs") and City produced or supported publications that are offered to the public in conjunction with the missions of the various departments for which the fees are separately established in Schedule C, the City Council authorizes City department directors to create and offer new City programs and publications, on a trial or temporary basis, as may be of benefit to the public and as the directors may deem appropriate and within his/her department's capacity for providing new City programs or publications. The fee for participation in each such new City program or the cost to obtain such a publication shall be established in an amount that will recover the City's costs to present each such City Program or provide the publication, as reviewed and approved by the City Manager or his/her designee. The City Manager or his/her designee shall maintain a list of all fees approved pursuant to this paragraph, which shall be made available to the public.

54. That the City Council sets the level of City funding support to persons and organizations seeking such support for parades that fulfill a public purpose in accordance with the process, criteria and other provisions of Section 13.36.050 E of the City Code, in an amount not to exceed \$175,000, and that the City Manager is authorized to equitably allocate such funding among the qualified applicants and sign funding agreements with such applicants.

55. That the City Council sets the maximum level of funding for the Parks and Recreation Department's needs assessment scholarship program, as may be established by ordinance, in the amount of \$200,000, with a maximum benefit per child of \$150, for FY ~~2023~~2024. Receipt of scholarship funds for the Club Rec Program does not count towards the \$150 maximum per child limit.

56. That the City Council authorizes the conduct of the Holiday Parade and Tree Lighting as a program event within the Parks and Recreation Department; authorizes funding for the event as established within the City's adopted budget; authorizes the City Manager to

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determine and approve participation in the event by other City departments and personnel; and authorizes the Parks and Recreation Department to charge the entry fee as set forth in Schedule C to non-City persons and organizations who submit entries in the parade.

57. That the City Manager is authorized to revise appropriate budgets to provide for changes of functions and reorganization of departments approved by City Council, to include the transfer of functions, duties and related budgets between departments.

58. That the Director of Aviation be authorized to establish a Premium Parking program, as approved by the City Manager, at the airport for public parking at the premium fees set forth in Schedule C, which will allow parking spaces to be reserved in advance by members of the general public.

59. That the Director of Aviation be authorized to establish a program, as approved by the City Manager, at the airport whereby the Director or his/her designee may provide gratis airport parking passes as appropriate for the promotion of the airport as the premier gateway for air transportation for the El Paso region. The total value of all gratis parking passes provided under this program during FY ~~2023~~2024 shall not exceed \$2,000.

60. That the Director of Aviation be authorized to collect fees to recover costs for work completed by El Paso International Airport on behalf of airport tenants in the amounts set forth in Schedule C.

61. The Department of Aviation is authorized to collect fees to recover costs, as set forth in Schedule C, relating to duties in connection with (a) conduct of criminal history background checks; (b) SIDA Badge issuance; (c) AOA Badge issuance; (d) AOA Badge renewal; (e) SIDA/Sterile area badge renewal; and (f) Reimbursement for Lost Not Returned Badges as listed on Schedule C.

62. That the environmental service franchise fee will be used to support the General Fund expenditures of the Streets and Maintenance department.

63. That the Department of Environmental Services is authorized to collect fee to recover costs, as set forth in Schedule C, related to safety articles sold upon request to members of the public accessing the Greater El Paso Landfill.

64. That the Department of Animal Services is authorized to collect fees to recover costs as set forth in Schedule C, related to the veterinary services provided at the City's spay and neuter clinic, for services provided at the clinic and shelter relating to the health and safety of animals, and for those services that are provided to the animal while at its facilities in order to bring the animal into compliance with the El Paso City Code's requirements. The Director of Animal Services is authorized to waive or reduce animal services fees in Schedule C, when appropriate and in line with their mission.

65. That the Department of Environmental Services is authorized to provide

mulch/compost at the Citizen Collection Stations and at the Greater El Paso Landfill at no cost to citizens or commercial customers that pick up the mulch/compost and may collect a delivery fee from commercial customers requesting delivery, since the recycling of trees and other yard waste used to generate mulch/compost serves a health and public safety purpose because materials are diverted from the City's landfills and the useful life of the landfills is extended.

66. That the City Manager or his/her designee be authorized to negotiate, award and enter into agreements and other documents on behalf of the City for the annualized computer licenses and maintenance of software and hardware specified in **Schedule E**, and any software or hardware that are available only from one source pursuant to applicable laws, in amounts not to exceed the amounts in the FY 20232024 approved budget and set forth in **Schedule E**; provided, however, that all such agreements are in compliance with law and shall be approved as to form by the City Attorney.

67. That the City Council will allow the Public Service Board and the El Paso Water Utilities to use fire hydrants in conjunction with requiring developer dedications or payments for the costs of fire hydrants and together with the value of the use of City right-of-way in conjunction with system operation and functions by the Public Service Board and the El Paso Water Utilities, they are in exchange for all charges and costs owed by the City for water used

by the City for firefighting purposes, and this provision supersedes all prior resolutions of the City Council regarding this matter.

68.

~~68. That any non-expended funds in the General Fund appropriations allocated to each City Council representative at the end of FY 2022 shall be allocated to the discretionary fund of each respective City Council representative in FY 2023.~~

A City Council member's seats subject to election or re-election shall not expend ~~funds from their~~ any discretionary ~~and operational funds, including gas cards or P-cards accounts~~ funds during the Lame Duck period, which is the time period from the date of any City election until inauguration of those elected or certification of the results for those re-elected.

69. That the City Manager is authorized to establish or amend the budget for the Parkland dedication fees special fund for FY 2023, provided that such funds are committed and used in compliance with applicable city ordinances.

70. That the City Manager may appropriate up to \$500,000 from the Fleet Internal Service Fund reserves for the Streets and Maintenance Department purchase of fuel and inventory items for the city fleet.

71. That the City Manager may allocate \$5,000,000 from the Pay for Futures fund for the use of the FY 2024 General Fund budget.

~~70.~~72. That the franchise fee paid by the El Paso Water Utilities in the amount not to exceed \$6,550,000.00 ("PSB Infrastructure Franchise Fee"), which compensates the City of El Paso for the use of city streets and rights of way for utility lines and wear and tear on City streets, will be allocated as follows: up to \$3,000,000.00 will be allocated to street maintenance and the remaining PSB Infrastructure Franchise Fee funds to the General Fund.

~~71.~~73. City Council establishes that the police department adopted budget was \$~~165,428,929~~157,607,717 for FY ~~2019-210~~, \$~~177,025,187~~165,428,929 for FY ~~210-221~~, and \$~~192,249,635~~177,025,187 for FY ~~221-232~~. The police department budget for FY ~~232-243~~ is hereby established to be \$~~202,761,205,161.844~~184,419,249,635 <sup>(RS4)</sup>. Therefore, the City Council of the City of El Paso, Texas finds and declares that the City of El Paso is not a defunding municipality as provided in Chapter 109 of the Texas Local Government Code.

~~72.~~74. That the City Manager or his/her designee shall immediately file, or cause to be filed a true copy of the FY 202~~43~~ Budget and a copy of this Resolution in the offices of the City Clerk and the County Clerk of El Paso, and post the same on the City's website.

[SIGNATURES BEGIN ON THE FOLLOWING PAGE]

PASSED AND APPROVED this \_\_\_\_ day of August ~~2022~~2023.

**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leesser  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
~~Donald C. Davie~~Russell T. Abeln  
Assistant City Attorney

\_\_\_\_\_  
K. Nicole Cote, Managing Director  
Office of Management & Budget

**SCHEDULE A**  
**REVENUES AND EXPENDITURES**  
**CHANGES TO THE PROPOSED BUDGET FY 2024**  
**AS OF 08/08/2023**

Beginning Proposed All Funds Revenues/Expenditures 1,303,580,025

Beginning Proposed General Fund Revenue 559,726,957

Department	Division	Account	Account Description	Increase / (Decrease)
NON-DEPARTMENTAL	99999	401010	REAL PROPERTY TAX COLLECTIONS	8,415,967
	99999	411000	SALES TAX	2,004,705
	99999	411020	MIXED BEVERAGE TAX	200,000
	99999	420250	EL PASO WATER UTILITIES	1,633,580
	99999	420320	ELECTRIC COMPANY	1,339,215

Total Revisions to the General Fund Revenue 13,593,467

Total Revised General Fund Revenue 573,320,424

Beginning Proposed General Fund Expenditures 559,726,957

Department	Division	Account	Account Description	Increase / (Decrease)
INTERNAL AUDIT	12030	522150	OUTSIDECONTRACTS - NOC	100,000
COMMUNITY AND HUMAN DEVELOPMENT	71004	501XXX	VARIOUS SALARY ACCOUNTS	300,000
FIRE	22090	570000	INTERFUNDTRANSFERS (USES)	1,200,000
MAYOR AND COUNCIL	10000	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10010	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10020	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10030	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10040	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10050	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10060	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10070	501XXX	VARIOUS SALARY ACCOUNTS	1,266
	10090	501XXX	VARIOUS SALARY ACCOUNTS	1,266
NON-DEPARTMENTAL	99999	522150	OUTSIDECONTRACTS - NOC	200,000
	99999	544110	SALARYADJUSTMENT RESERVEEXPE	2,582,076
POLICE	21000	570000	INTERFUNDTRANSFERS (USES)	1,200,000
STREETS AND MAINTENANCE	31040	570000	INTERFUNDTRANSFERS (USES)	3,000,000
	32060	570000	INTERFUNDTRANSFERS (USES)	2,000,000
	32120	570000	INTERFUNDTRANSFERS (USES)	3,000,000

Total Revisions to the General Fund Expenditures 13,593,467

Total Revised General Fund Expenditures 573,320,424

Beginning Proposed Non-General Fund Revenue 743,853,069

Department	Division	Account	Account Description	Increase / (Decrease)
ECONOMIC DEVELOPMENT	48050	401010	REAL PROPERTY TAX COLLECTIONS	139,104
FIRE	22090	470000	INTERFUND TRANSFERS (SOURCES)	1,200,000
NON-DEPARTMENTAL	99999	401010	REAL PROPERTY TAX COLLECTIONS	(9,186,505)
POLICE	21000	470000	INTERFUND TRANSFERS (SOURCES)	1,200,000
STREETS AND MAINTENANCE	31040	470000	INTERFUND TRANSFERS (SOURCES)	3,000,000
	32060	470000	INTERFUND TRANSFERS (SOURCES)	2,000,000
	32120	470000	INTERFUND TRANSFERS (SOURCES)	3,000,000

Total Revisions to the Non-General Fund Revenue 1,352,598

Total Revised Non-General Fund Revenue 745,205,667

Total Revised All Funds Revenue 1,318,526,091

Beginning Proposed Non-General Fund Expenditures 743,853,069

Department	Division	Account	Account Description	Increase / (Decrease)
ECONOMIC DEVELOPMENT	48050	570020	FUND BALANCETRANSFERS (USES)	139,104
FIRE	22090	580062	AMBULANCES, FIRETRUCK, ASL	1,200,000
NON-DEPARTMENTAL	99999	522170	INTERLOCALAGREEMENTS	(3,385,424)
	99999	570000	INTERFUNDTRANSFERS (USES)	(1,120,805)
	99999	570020	FUND BALANCETRANSFERS (USES)	(4,680,277)
POLICE	21000	580290	HEAVY EQUIPMENT	1,200,000
STREETS AND MAINTENANCE	31040	532000	BUILDINGSFACILITIES MAINT REP	4,500,000
	31040	580060	CARS VANS LT TRKSMOTORCYCLE	(1,500,000)
	32060	580060	CARS VANS LT TRKSMOTORCYCLE	2,000,000
	32120	580290	HEAVY EQUIPMENT	3,000,000

Total Revisions to the Non-General Fund Expenditures 1,352,598

Total Revised Non-General Fund Expenditures 745,205,667

Total Revised All Funds Expenditures 1,318,526,091

**SCHEDULE B  
STAFFING TABLE  
CHANGES TO THE PROPOSED BUDGET FY 2024  
AS OF 08/08/2023**

DEPARTMENT	JOB CODE	TITLE		
<b>MAYOR AND COUNCIL</b>				
	U1765	Public Affairs Specialist	Delete	(1.00)
<b>POLICE</b>				
	11180	Research Assistant	Delete	(1.00)
	U8035	Crime Analyst	Add	1.00
<b>BEGINNING PROPOSED ALL FUNDS FTE's</b>				<b>7,219.78</b>
<b>TOTAL REVISIONS</b>				<b>(1.00)</b>
<b>REVISED ALL FUNDS FTE's</b>				<b><u>7,218.78</u></b>

## **SCHEDULE B1**

### **3.12 CERTIFICATION PAY**

A certification pay program is hereby established and the City Manager is authorized to determine if or when the program will be utilized, and when it shall cease. Employees who are receiving certification pay granted pursuant to Ordinance 8064, as amended, on the effective date of this ordinance shall continue to be eligible to receive such certification pay through August 31, 2012. Effective September 1, 2012 determinations of eligibility to receive certification pay will be made each year by the City Council at the recommendation of the City Manager in the annual budget resolution. Each year those employees who are eligible, if any, will be set forth in a schedule attached to the annual budget resolution. The purpose of the program is to provide an incentive to employees to earn and maintain certifications that can be used in the effective and efficient delivery of core business services. (Passed 02/24/09 and Amended 3/6/12)

A) **Eligibility.** Employees in the following job classifications are eligible to receive certification pay:

- 13320 Civil Engineer Associate
- 13370 Electrical Engineering Associate
- 13570 Mechanical Engineering Associate
- 13815 Engineering Lead Technician
- 13820 Engineering Senior Technician
- 13830 Engineering Technician
- 17130 Chief Building Inspector
- 17222 Building Inspector Supervisor
- 17215 Building Combination Inspector Supervisor
- 17235 Building Inspector
- 17225 Building Combination Inspector
- 17230 Electrical Inspector Supervisor
- 17240 Electrical Inspector
- 17220 Mechanical & Plumbing Inspector Supervisor
- 17260 Plumbing Inspector
- 17270 Mechanical Inspector
- 17280 Landscape Inspector
- 17340 Chief Plans Examiner
- 17343 Senior Plans Examiner
- 17350 Building Plans Examiner
- 17365 Building Inspector / Plans Examiner
- 17385 Mechanical & Plumbing Plans Examiner
- 17370 Electrical Plans Examiner
- 17380 Landscape Plans Examiner

B) **Listing of Approved Certificates.**  
The following certifications are the only recognized certificates eligible for payment of certification pay:

- Commercial Building Inspector
- Commercial Electrical Inspector
- Commercial Plumbing Inspector
- Commercial Mechanical Inspector
- Building Plans Examiner
- Electrical Plans Inspector
- Mechanical Plans Examiner
- Plumbing Plans Examiner
- Residential Combination Inspector
- Residential Plan Examiner
- Commercial Combination Inspector
- Accessibility Inspector/Plans Examiner
- Commercial Energy Inspector
- Residential Energy Inspector/Plans Examiner
- Certified Building Official
- Fire Inspector I
- Fire Inspector II
- Fire Plans Examiner
- Green Building Technologies



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1	All Departments	Public Information Act	Paper Records-Standard size(50 or fewer pgs.) +postage and shipping or fax charge.	\$0.10	\$0.10
2	All Departments	Public Information Act	Paper Records-Standard size(50+ pgs.) + personnel charge, overhead charge, actual misc. supplies, postage and shipping or fax charge	\$0.10	\$0.10
3	All Departments	Public Information Act	<b>Paper Records-non standard size</b>		
4	All Departments	Public Information Act	<b>Blue prints</b>		
5	All Departments	Public Information Act	18" x 24"	\$1.60	\$1.60
6	All Departments	Public Information Act	24" x 36"	\$1.80	\$1.80
7	All Departments	Public Information Act	30" x 42"	\$2.00	\$2.00
8	All Departments	Public Information Act	42" x 4"	\$2.00	\$2.00
9	All Departments	Public Information Act	42" x 5"	\$2.20	\$2.20
10	All Departments	Public Information Act	42" x 6"	\$2.40	\$2.40
11	All Departments	Public Information Act	42" x 7"	\$2.60	\$2.60
12	All Departments	Public Information Act	42" x 8"	\$2.80	\$2.80
13	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>		
14	All Departments	Public Information Act	<b>Large Bond Copies</b>		
15	All Departments	Public Information Act	12" x 18"	\$1.10	\$1.10
16	All Departments	Public Information Act	18" x 24"	\$1.10	\$1.10
17	All Departments	Public Information Act	24" x 36"	\$1.70	\$1.70
18	All Departments	Public Information Act	42" x 30"	\$1.70	\$1.70
19	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>		
20	All Departments	Public Information Act	<b>Vellum copies</b>		
21	All Departments	Public Information Act	24" x 36"	\$2.45	\$2.45
22	All Departments	Public Information Act	<b>+ postage, shipping, and misc. supplies</b>		
23	All Departments	Public Information Act	Other non standard size copies (per page)	\$0.50	\$0.50
24	All Departments	Public Information Act	<b>+ personnel charge, overhead charge, postage, shipping, and misc. supplies</b>		
25	All Departments	Public Information Act	<b>Photographs (Police Department)</b>		
26	All Departments	Public Information Act	4" x 5" color print	\$2.15	\$2.15
27	All Departments	Public Information Act	each additional print	\$0.95	\$0.95
28	All Departments	Public Information Act	5" x 7" color print	\$2.20	\$2.20
29	All Departments	Public Information Act	each additional print	\$1.00	\$1.00
30	All Departments	Public Information Act	8" x 10" color print	\$2.40	\$2.40
31	All Departments	Public Information Act	each additional print	\$1.20	\$1.20
32	All Departments	Public Information Act	Polaroid color print	\$2.75	\$2.75
33	All Departments	Public Information Act	each additional print	\$1.55	\$1.55
34	All Departments	Public Information Act	4" x 5" black & white print	\$3.00	\$3.00
35	All Departments	Public Information Act	each additional print	\$1.80	\$1.80
36	All Departments	Public Information Act	5" x 7" black & white print	\$3.25	\$3.25
37	All Departments	Public Information Act	each additional print	\$2.05	\$2.05
38	All Departments	Public Information Act	8" x 10" black & white print	\$3.50	\$3.50
39	All Departments	Public Information Act	each additional print	\$2.30	\$2.30
40	All Departments	Public Information Act	4" x 5" black & white mug	\$3.20	\$3.20
41	All Departments	Public Information Act	each additional print	\$2.00	\$2.00
42	All Departments	Public Information Act	Polaroid black & white	\$2.35	\$2.35
43	All Departments	Public Information Act	each additional print	\$1.15	\$1.15
44	All Departments	Public Information Act	<b>+postage, shipping, misc. supplies</b>		
45	All Departments	Public Information Act	<b>Computer and electronic document imaging printouts</b>		
46	All Departments	Public Information Act	Standard size + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling	\$0.10	\$0.10
47	All Departments	Public Information Act	Non-standard size + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling	\$0.50	\$0.50
48	All Departments	Public Information Act	<b>Plotter media documents: + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling</b>		
49	All Departments	Public Information Act	8 1/2" x 11" prints	\$0.24	\$0.24
50	All Departments	Public Information Act	11" x 17" prints	\$0.24	\$0.24
51	All Departments	Public Information Act	18" x 24" prints	\$0.48	\$0.48
52	All Departments	Public Information Act	24" x 36" prints	\$0.72	\$0.72
53	All Departments	Public Information Act	36" x 42" prints	\$0.96	\$0.96
54	All Departments	Public Information Act	<b>Non-standard copies (microfilm, microfiche) + personnel, overhead, computer resource, computer programming, misc. supplies, postage and handling</b>		
55	All Departments	Public Information Act	Standard	\$0.10	\$0.10
56	All Departments	Public Information Act	Non-standard	\$0.50	\$0.50
57	All Departments	Public Information Act	<b>Media charge+ personnel, overhead charge, computer resources, computer programming, misc. supplies, postage and handling</b>		
58	All Departments	Public Information Act	Diskette	\$1.00	\$1.00
59	All Departments	Public Information Act	<b>Computer magnetic tape</b>		
60	All Departments	Public Information Act	4mm	\$13.50	\$13.50
61	All Departments	Public Information Act	8mm	\$12.00	\$12.00
62	All Departments	Public Information Act	9-track	\$11.00	\$11.00
63	All Departments	Public Information Act	<b>Data cartridge</b>		
64	All Departments	Public Information Act	2000 series	\$17.50	\$17.50
65	All Departments	Public Information Act	3000 series	\$20.00	\$20.00
66	All Departments	Public Information Act	6000 series	\$25.00	\$25.00
67	All Departments	Public Information Act	9000 series	\$35.00	\$35.00
68	All Departments	Public Information Act	600A	\$20.00	\$20.00
69	All Departments	Public Information Act	<b>Tape Cartridge</b>		
70	All Departments	Public Information Act	250 MB	\$38.00	\$38.00
71	All Departments	Public Information Act	525 MB	\$45.00	\$45.00
72	All Departments	Public Information Act	VHS video cassette	\$2.50	\$2.50
73	All Departments	Public Information Act	audio cassette	\$1.00	\$1.00
74	All Departments	Public Information Act	<b>Mylar</b>		
75	All Departments	Public Information Act	3 mil / per linear feet	\$0.85	\$0.85

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
76	All Departments	Public Information Act	4 ml / per linear feet	\$1.10	\$1.10
77	All Departments	Public Information Act	5 ml / per linear feet	\$1.35	\$1.35
78	All Departments	Public Information Act	Street code book	\$29.30	\$29.30
79	All Departments	Computer programming charge		\$26.00/hour	\$26.00/hour
80	All Departments	Type of system	Mainframe	\$10.00/minute; \$0.17/second	\$10.00/minute; \$0.17/second
81	All Departments	Type of system	Midrange	\$1.50/minute; \$0.03/second	\$1.50/minute; \$0.03/second
82	All Departments	Type of system	Client/Server	\$2.20/hour; \$0.04/minute	\$2.20/hour; \$0.04/minute
83	All Departments	Type of system	PC or LAN	\$1.00/hour; \$0.02/minute	\$1.00/hour; \$0.02/minute
84	All Departments	Fax charge	Local transmission	\$0.10 per page	\$0.10 per page
85	All Departments	Fax charge	Long distance within 915 area code	\$0.50 per page	\$0.50 per page
86	All Departments	Fax charge	Long distance outside 915 area code	\$1.00 per page	\$1.00 per page
87	All Departments	Overhead charge	Includes the cost of depreciation	\$3.00/hour; \$0.05/minute	\$3.00/hour; \$0.05/minute
88	All Departments	Personnel charge	See ordinance for guidance in how to assess this charge.	\$15.00/hour; \$0.25/minute	\$15.00/hour; \$0.25/minute
89	All Departments	Notary fees	Administering an oath or affirmation with certificate and seal	\$6.00	\$6.00
90	All Departments	Notary fees	A certificate under seal not otherwise provided for.	\$6.00	\$6.00
91	All Departments	Notary fees	A copy of a record or paper in the notary public's office.	\$0.50 for each page	\$0.50 for each page
92	All Departments	Notary fees	Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$6.00	\$6.00
93	All Departments	Credit Card Fee	City-wide credit card fee	1.98%	1.98%
94	All Departments	Administrative Fee	Administrative cost to prepare liens.	\$100.00 charge for preparation of lien and the release of lien	\$100.00 charge for preparation of lien and the release of lien
95	<b>Municipal Court</b>	<b>Credit Card Fee/ E-check</b>	<b>Municipal Court transactions</b>	4.00%	4.00%
96	Municipal Court	Parking Forfeits / Fines	<b>GROUP A</b>		
97	Municipal Court	Parking Forfeits / Fines	521 Expired Meter	\$25.00	\$25.00
98	Municipal Court	Parking Forfeits / Fines	503 Overtime Limit	\$25.00	\$25.00
99	Municipal Court	Parking Forfeits / Fines	524 Hotel Zone-Parking	\$25.00	\$25.00
100	Municipal Court	Parking Forfeits / Fines	512 Airport Limousine Zone	\$25.00	\$25.00
101	Municipal Court	Parking Forfeits / Fines	526 Protruding into Buffer Zone	\$25.00	\$25.00
102	Municipal Court	Parking Forfeits / Fines	504 Park on Bus or Taxi Stand	\$25.00	\$25.00
103	Municipal Court	Parking Forfeits / Fines	525 Other Overtime - Contrary to Sign	\$25.00	\$25.00
104	Municipal Court	Parking Forfeits / Fines	530 Passenger Loading Zone	\$25.00	\$25.00
105	Municipal Court	Parking Forfeits / Fines	532 Loading Zone: General over 30 minutes	\$25.00	\$25.00
106	Municipal Court	Parking Forfeits / Fines	533 Loading Zone: Commercial over 30 minutes	\$25.00	\$25.00
107	Municipal Court	Parking Forfeits / Fines	534 More than one meter space	\$25.00	\$25.00
108	Municipal Court	Parking Forfeits / Fines	535 Over 18" from Curb/Improper Proximity to Curb	\$25.00	\$25.00
109	Municipal Court	Parking Forfeits / Fines	536 Loading Zone: Not commercial vehicle	\$25.00	\$25.00
110	Municipal Court	Parking Forfeits / Fines	566 Within 30' of Stop Sign/ Stop Light	\$25.00	\$25.00
111	Municipal Court	Parking Forfeits / Fines	564 Park-Funeral Zone	\$25.00	\$25.00
112	Municipal Court	Parking Forfeits / Fines	567 Reserved Parking Space	\$25.00	\$25.00
113	Municipal Court	Parking Forfeits / Fines	591 Police/Police Motorcycle Zone	\$25.00	\$25.00
114	Municipal Court	Parking Forfeits / Fines	570 Alley-General Traffic Dist/Five Points/Not Loading	\$25.00	\$25.00
115	Municipal Court	Parking Forfeits / Fines	571 Airport-Contrary to Signs or Markings	\$25.00	\$25.00
116	Municipal Court	Parking Forfeits / Fines	572 Airport-Loading in Front of Terminal	\$25.00	\$25.00
117	Municipal Court	Parking Forfeits / Fines	573 Airport-West of Terminal w/o Authorization	\$25.00	\$25.00
118	Municipal Court	Parking Forfeits / Fines	Boot Fee	\$50.00	\$50.00
119	Municipal Court	Parking Forfeits / Fines	<b>GROUP B</b>		
120	Municipal Court	Parking Forfeits / Fines	551 Double Parking	\$55.00	\$55.00
121	Municipal Court	Parking Forfeits / Fines	552 Wrong Side of street	\$55.00	\$55.00
122	Municipal Court	Parking Forfeits / Fines	553 No Parking Zone	\$55.00	\$55.00
123	Municipal Court	Parking Forfeits / Fines	574 Contrary to Angle Parking Signs	\$55.00	\$55.00
124	Municipal Court	Parking Forfeits / Fines	592 Back-in Angled Parking Only	\$55.00	\$55.00
125	Municipal Court	Parking Forfeits / Fines	575 Alongside/Opposite Street Excavation	\$55.00	\$55.00
126	Municipal Court	Parking Forfeits / Fines	576 Violation of Street Cleaning/Construction of Signs	\$55.00	\$55.00
127	Municipal Court	Parking Forfeits / Fines	577 Violation of Official Sign Prohibiting Parking	\$55.00	\$55.00
128	Municipal Court	Parking Forfeits / Fines	578 News Media Zone	\$55.00	\$55.00
129	Municipal Court	Parking Forfeits / Fines	579 Inspection Zone	\$55.00	\$55.00
130	Municipal Court	Parking Forfeits / Fines	580 Covered Meter	\$55.00	\$55.00
131	Municipal Court	Parking Forfeits / Fines	581 In Violation of Sign/Adjacent to School	\$55.00	\$55.00
132	Municipal Court	Parking Forfeits / Fines	582 In Violation of Sign/Narrow Street	\$55.00	\$55.00
133	Municipal Court	Parking Forfeits / Fines	583 In Violation of Sign/One-Way Street	\$55.00	\$55.00
134	Municipal Court	Parking Forfeits / Fines	584 Temporary No Parking Zone	\$55.00	\$55.00
135	Municipal Court	Parking Forfeits / Fines	585 Adjacent to Safety Zone	\$55.00	\$55.00
136	Municipal Court	Parking Forfeits / Fines	586 Yellow Curb Markings	\$55.00	\$55.00
137	Municipal Court	Parking Forfeits / Fines	587 In-Designated Bike Lanes	\$55.00	\$55.00
138	Municipal Court	Parking Forfeits / Fines	508 Parking within 20' of Fire Station	\$55.00	\$55.00
139	Municipal Court	Parking Forfeits / Fines	509 Parking within 50' of Railroad Crossing	\$55.00	\$55.00
140	Municipal Court	Parking Forfeits / Fines	548 Easement/Parkway	\$55.00	\$55.00
141	Municipal Court	Parking Forfeits / Fines	559 Parking on Sidewalk	\$55.00	\$55.00
142	Municipal Court	Parking Forfeits / Fines	560 Parking on crosswalk/w 20' crosswalk	\$55.00	\$55.00
143	Municipal Court	Parking Forfeits / Fines	561 Parking within 15' of Fire Hydrant	\$55.00	\$55.00
144	Municipal Court	Parking Forfeits / Fines	562 Obstruct by Improper Parking (alley)	\$55.00	\$55.00
145	Municipal Court	Parking Forfeits / Fines	563 Blocking Driveway	\$55.00	\$55.00
146	Municipal Court	Parking Forfeits / Fines	565 Parking on Median	\$55.00	\$55.00
147	Municipal Court	Parking Forfeits / Fines	568 Parking on Bridge	\$55.00	\$55.00
148	Municipal Court	Parking Forfeits / Fines	569 In Alleys Contrary to Sign	\$55.00	\$55.00
149	Municipal Court	Parking Forfeits / Fines	<b>GROUP C</b>		
150	Municipal Court	Parking Forfeits / Fines	555 Fire Lane	\$150.00	\$150.00
151	Municipal Court	Parking Forfeits / Fines	589 Hazardous/Congested Place	\$150.00	\$150.00
152	Municipal Court	Parking Forfeits / Fines	590 Within Intersection	\$150.00	\$150.00
153	Municipal Court	Parking Forfeits / Fines	<b>GROUP D</b>		
154	Municipal Court	Parking Forfeits / Fines	549/550/554 Handicapped Zone/No Permit/Blocking	\$275.00	\$275.00
155	Municipal Court	Parking Forfeits / Fines	<b>GROUP E</b>		
156	Municipal Court	Parking Forfeits / Fines	502 Parking Prohibited / Oversize	\$225.00	\$225.00
157	Municipal Court	Parking Forfeits / Fines	<b>GROUP F</b>		
158	Municipal Court	Parking Forfeits / Fines	510 Parking on City Property	\$100.00	\$100.00
159	Municipal Court	Parking Forfeits / Fines	511 In R-O-W Washing, Repairing Vehicle	\$100.00	\$100.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
160	Municipal Court	Prohibition of gatherings involving underage drinking	1st offence	\$250.00	\$250.00
161	Municipal Court	Prohibition of gatherings involving underage drinking	2nd offence	\$500.00	\$500.00
162	Municipal Court	Prohibition of gatherings involving underage drinking	3rd offence	\$1,000.00	\$1,000.00
163	Municipal Court	Administrative Fee - Dismissal	If a person provides proof that she or he cured the violation prior to the first court appearance.	\$10.00	\$10.00
164	Municipal Court	Certified Copies	Certified Copies	\$6.00	\$6.00
165	Municipal Court	Judicial Fees	Video and Audio Recording	(E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge	(E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
166	Municipal Court	Judicial Fees	Municipal Court Documents / Electronic Reports/ Court Records Research - (minimum of 15 minutes)	Standard paper copy: \$0.10 per page; plus (E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (A) For programming: \$28.50 per hour (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge	Standard paper copy: \$0.10 per page; plus (E) Rewritable CD (CD-RW): \$1.00 (F) Non-rewritable CD (CD-R): \$1.00 (G) Digital video disc (DVD): \$3.00 ; Other electronic media: actual cost; plus (3) Labor Charge: (A) For programming: \$28.50 per hour (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
167	Municipal Court	Judicial Fees	Computer and electronic document imaging printouts	Standard paper copy: \$0.10 per page plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge	Standard paper copy: \$0.10 per page plus (3) Labor Charge: (B) For locating, compiling, and reproducing: \$15 per hour (4) Overhead Charge: 20% of labor charge
168	Police	Fingerprints for Identification	Fingerprint Cards	\$10/per card Plus applicable Technology Fee	\$10/per card Plus applicable Technology Fee
169	Police	Abandoned Auto	Owner/lien holder notification of abandoned vehicle at Vehicle Storage Facilities	\$10.00	\$10.00
170	Police	Taxi Cab Operator Permits	Taxi Cab Zone Permit Other Than Airport	\$250 plus applicable technology fee	\$250 plus applicable technology fee
171	Police	Driverless Rental Fee	Rental Car Operation Fee	\$300 plus applicable technology fee	\$300 plus applicable technology fee
172	Police	Alarm License	Security Alarm	3 Years \$69.00 plus applicable technology fee	3 Years \$69.00 plus applicable technology fee
173	Police	Alarm License	Signal Line from Banks	\$100 plus applicable technology fee	\$100 plus applicable technology fee
174	Police	Abandoned Auto	Towing- Light Duty vehicle gross weight less than 10,000lbs	\$100.00/ tow	\$100.00/ tow
175	Police	Abandoned Auto	Towing- Medium Duty vehicle gross weight is > 10,000lbs and < 25,000lbs	\$350.00/ tow	\$350.00/ tow
176	Police	Abandoned Auto	Towing- Heavy Duty vehicle gross weight more than 25,000lbs	\$450.00/ tow	\$450.00/ tow
177	Police	Impound Fee	Impound fee for storage management entity for vehicle security to PD to defray costs associated with police-ordered tows	\$20.00	\$20.00
178	Police	Abandoned Auto	Registered Letter of Notification	\$50.00	\$50.00
179	Police	Abandoned Auto	Storage, Vehicles 25' or Less in Length	\$20.00/day, including day of pick up	\$20.00/day, including day of pick up
180	Police	Abandoned Auto	Storage, Vehicles Over 25' in Length	\$35.00/day, including day of pick up	\$35.00/day, including day of pick up
181	Police	Towing Services Facilitation Fee	Impound Facility Fee	\$20.00	\$20.00
182	Police	Transportation-for-hire	Operating Authority Permit Fee	\$300 plus applicable technology fee	\$300 plus applicable technology fee
183	Police	Transportation-for-hire	Operating Authority Permit Fee (Alternative Vehicles)	\$130 plus applicable technology fee	\$130 plus applicable technology fee
184	Police	Transportation-for-hire	International Vehicle Permit	\$40 plus applicable technology fee	\$40 plus applicable technology fee
185	Police	Annual License Fee	Public Swimming Pool-Annual	\$275 plus applicable tech fee	\$275 plus applicable tech fee
186	Police	Bi-Annual License Fee	Public Swimming Pool-Bi-Annual	\$550 plus applicable tech fee	\$550 plus applicable tech fee
187	Police	Annual License Fee	Spas-annual	\$175 plus applicable tech fee	\$175 plus applicable tech fee
188	Police	Bi-Annual License Fee	Spas-bi-annual	\$350 plus applicable tech fee	\$350 plus applicable tech fee
189	Police	Re-Inspection Fee	Public Swimming Pool Or Public Spa Fee Per Inspection	\$175 plus applicable tech fee	\$175 plus applicable tech fee
190	Police	Water Sampling Fee	Water Sampling of Public Swimming Pools and Public Spas	\$100 plus lab fees, plus applicable tech fee	\$100 plus lab fees, plus applicable tech fee
191	Police	Temporary License	Above Ground Public Pool (Per Pool)	\$125.00 plus applicable tech fee	\$125.00 plus applicable tech fee
192	Police	Temporary License	Above Ground Spa (Per Spa)	\$125.00 plus applicable tech fee	\$125.00 plus applicable tech fee
193	Police	Application Fee	Tattoo Studio Application Fee	\$60.00 Per Application, plus applicable tech fee	\$60.00 Per Application, plus applicable tech fee
194	Police	Studio Registration Fee	Tattoo and Body Art - Biennial	2 Year \$300.00 or \$12.50, per month for terms of less than two years, plus applicable tech fee	2 Year \$300.00 or \$12.50, per month for terms of less than two years, plus applicable tech fee
195	Police	Re-Inspection Fee	Tattoo and Body Art - Studio Re-inspection	\$45.00 Per Re-inspection, plus applicable tech fee	\$45.00 Per Re-inspection, plus applicable tech fee
196	Police	Artist License Fee	Tattoo and Body Art - Annual	\$65.00, plus applicable tech fee	\$65.00, plus applicable tech fee
197	Police	Re-Inspection Fee	Tattoo and Body Art -Artist	\$40.00 Per Re-inspection, plus applicable tech fee	\$40.00 Per Re-inspection, plus applicable tech fee
198	Police	Annual License Fee	Laundries - Annual	\$175.00, plus applicable tech fee	\$175.00, plus applicable tech fee
199	Police	Bi-Annual License Fee	Laundries - Bi-Annual	\$350.00, plus applicable tech fee	\$350.00, plus applicable tech fee
200	Police	Re-Inspection Fee	Laundries	\$125.00, plus applicable tech fee	\$125.00, plus applicable tech fee
201	Police	Convenience Store Registration	Initial Registration, Inspection, Certificate and Decal	\$147.00	\$147.00
202	Police	Convenience Store Inspection	Re-inspection only	\$27.00	\$27.00
203	Police	Convenience Store Inspection	Renewal Inspection, Certificate and Decal	\$144.00	\$144.00
204	Fire	Ambulance Service Revenue	Base charge	\$855.00	\$855.00
205	Fire	Ambulance Service Revenue	Additional fee above the base charges	\$33.00	\$33.00
206	Fire	Ambulance Service Revenue	Specialty Care Transports (SCT)	\$850.00	\$850.00
207	Fire	Ambulance Service Revenue	Hazmat scene, per hour per unit	\$775.00 per unit assigned	\$775.00 per unit assigned
208	Fire	Ambulance Service Revenue	Comsar rescue/search, per hour per unit	\$165 per hour per unit	\$165 per hour per unit
209	Fire	Ambulance Service Revenue	Mileage	\$15.00 per mile	\$15.00 per mile
210	Fire	Ambulance Service Revenue	Response fee	\$143.00	\$143.00
211	Fire	Ambulance Service Revenue	Scene care	\$65.00	\$65.00
212	Fire	Ambulance Service Revenue	Standby	\$775 per hour contracted, without contract	\$775 per hour contracted, without contract
213	Fire	Fire Licenses	Aerosol products	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
214	Fire	Fire Licenses	Amusement buildings	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
215	Fire	Fire Licenses	Aviation facilities	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
216	Fire	Fire Licenses	Carbon dioxide systems used in beverage dispensing applications	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
217	Fire	Fire Licenses	Carnivals and fairs	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
218	Fire	Fire Licenses	Cellulose nitrate film	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
219	Fire	Fire Licenses	Combustible dust-producing operations	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
220	Fire	Fire Licenses	Combustible fibers	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
221	Fire	Fire Licenses	Compressed gases	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
222	Fire	Fire Licenses	Covered and open mall buildings	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
223	Fire	Fire Licenses	Cryogenic fluids	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
224	Fire	Fire Licenses	Cutting and welding	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
225	Fire	Fire Licenses	Dry Cleaning	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
226	Fire	Fire Licenses	Exhibits and trade shows	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
227	Fire	Fire Licenses	Explosives	\$150 Plus applicable Tech fee	\$150 Plus applicable Tech fee
228	Fire	Fire Licenses	Fire hydrants and valves	\$150 Plus applicable Tech fee	\$150 Plus applicable Tech fee
229	Fire	Fire Licenses	Flammable and combustible liquids	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
230	Fire	Fire Licenses	Floor finishing	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
231	Fire	Fire Licenses	Fruit and crop ripening	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
232	Fire	Fire Licenses	Fumigation and thermal insecticidal fogging	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
233	Fire	Fire Licenses	Hazardous materials	\$205 Plus applicable Tech fee	\$205 Plus applicable Tech fee
234	Fire	Fire Licenses	HPM facilities	\$205 Plus applicable Tech fee	\$205 Plus applicable Tech fee
235	Fire	Fire Licenses	High piled storage 501-2500	501-2,500 sq. ft. - \$72.00 Plus applicable Tech fee	501-2,500 sq. ft. - \$72.00 Plus applicable Tech fee
236	Fire	Fire Licenses	High piled storage 2,501-12,000	2,501-12,000 sq. ft... - \$144.00 Plus applicable Tech fee	2,501-12,000 sq. ft... - \$144.00 Plus applicable Tech fee
237	Fire	Fire Licenses	High piled storage (over 12,000 sq. ft.)	>12,000 sq. ft... - \$216.00 Plus applicable Tech fee	>12,000 sq. ft... - \$216.00 Plus applicable Tech fee
238	Fire	Fire Licenses	Hot Work Operations	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
239	Fire	Fire Licenses	Industrial ovens	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
240	Fire	Fire Licenses	Lumber yards and woodworking plants	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
241	Fire	Fire Licenses	Liquid or gas-fueled vehicles or equipment in assembly buildings	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
242	Fire	Fire Licenses	LP gas	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
243	Fire	Fire Licenses	Magnesium	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
244	Fire	Fire Licenses	Miscellaneous combustible storage	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
245	Fire	Fire Licenses	Motor fuel-dispensing facilities	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
246	Fire	Fire Licenses	Open Burning	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
247	Fire	Fire Licenses	Open flames and torches	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
248	Fire	Fire Licenses	Open flames and candles	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
249	Fire	Fire Licenses	Organic coatings	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
250	Fire	Fire Licenses	Places of assembly	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
251	Fire	Fire Licenses	Private fire hydrants	\$150 Plus applicable Tech fee	\$150 Plus applicable Tech fee
252	Fire	Fire Licenses	Pyrotechnic special effects material	\$150 Plus applicable Tech fee	\$150 Plus applicable Tech fee
253	Fire	Fire Licenses	Pyroxylin plastics	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
254	Fire	Fire Licenses	Refrigeration equipment	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
255	Fire	Fire Licenses	Repair garages and motor fuel-dispensing facilities	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
256	Fire	Fire Licenses	Rooftop heliports	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
257	Fire	Fire Licenses	Spraying or dipping	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
258	Fire	Fire Licenses	Storage of scrap tires and tire byproducts	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
259	Fire	Fire Licenses	Temporary membrane, structures, tents and canopies	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
260	Fire	Fire Licenses	Tire-rebuilding plants	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
261	Fire	Fire Licenses	Waste handling	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
262	Fire	Fire Licenses	Wood products	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
263	Fire	Fire Licenses	Blasting operations	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
264	Fire	Fire Licenses	Commercial Day Care Facilities-Children	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
265	Fire	Fire Licenses	For Use Permit	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
266	Fire	Fire Licenses	Outside storage of Combustible material permit	\$125 Plus applicable Tech fee	\$125 Plus applicable Tech fee
267	Fire	Fire Service Fee	Re-Inspection Fee	\$72.00 flat rate Plus applicable Tech fee	\$72.00 flat rate Plus applicable Tech fee
268	Fire	Fire Service Fee	Investigation/Inspection/Fire watch/standby Fees-other than regular duty hours (Reimbursed Overtime)	\$92.00/hr.(2hr. Min) per ea. Fire Investigator/Inspector Plus applicable Tech fee	\$92.00/hr.(2hr. Min) per ea. Fire Investigator/Inspector Plus applicable Tech fee
269	Fire	Fire Service Fee	Investigation/Inspection Fees-during regular duty hours	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
270	Fire	Fire Service Fee	Fire Hydrant Flow Request (FHFR)	\$72.00/hr.(2hr. Min) per ea. Fire personnel Plus applicable Tech fee	\$72.00/hr.(2hr. Min) per ea. Fire personnel Plus applicable Tech fee
271	Fire	Fire Service Fee	Fire Watch/Standby-during regular duty hours	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
272	Fire	Fire Service Fee	Site Assessment (consultation)	\$75.00 flat rate Plus applicable Tech fee	\$75.00 flat rate Plus applicable Tech fee
273	Fire	Fire Service Fee	Non-Regulatory Inspections	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
274	Fire	Fire Service Fee	Commercial Safety Training	\$72.00 flat rate Plus applicable Tech fee	\$72.00 flat rate Plus applicable Tech fee
275	Fire	Fire Service Fee	Fire Plan Review by Appointment	\$146.00/hr. Plus applicable Tech fee	\$146.00/hr. Plus applicable Tech fee
276	Fire	Fire Service Fee	Fire Systems/Plan Review	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
277	Fire	Fire Service Fee	Fire Systems Initial Acceptance Test	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
278	Fire	Fire Service Fee	Building Permit Fire Final (BLD) Fee	\$72.00/hr. Plus applicable Tech fee	\$72.00/hr. Plus applicable Tech fee
279	Fire	Fire Service Fee	Expedited Services Fees-Site Inspections	\$144.00 initial (2hr. Min.); \$72.00/hr. thereafter Plus applicable Tech fee	\$144.00 initial (2hr. Min.); \$72.00/hr. thereafter Plus applicable Tech fee
280	International Bridges	Parking Meters	Meter Rentals	\$20.00	\$20.00
281	International Bridges	Parking Meters	Payments with Credit or Debit Card - to include Parking fee and convenience fee	MINIMUM Payment of \$1.03/1st hour then \$1.00/hour for additional time	MINIMUM Payment of \$1.03/1st hour then \$1.00/hour for additional time
282	International Bridges	Parking Meters	Administrative Fee Per Rental	\$35.00	\$35.00
283	International Bridges	Toll for International Bridges	Tolls Charge Pedestrian, three years or older	\$0.50	\$0.50
284	International Bridges	Toll for International Bridges	Tolls Charge, Bicycle	\$0.50	\$0.50
285	International Bridges	Toll for International Bridges	Toll Charge, Motorcycle - Pre-Paid	\$3.00	\$3.00
286	International Bridges	Toll for International Bridges	Toll Charge, Motorcycle - Cash at booth	\$3.50	\$3.50
287	International Bridges	Toll for International Bridges	Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Pre-Paid	\$3.00	\$3.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
288	International Bridges	Toll for International Bridges	Tolls Charge Automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Cash at booth	\$3.50	\$3.50
289	International Bridges	Toll for International Bridges	Extra Axle for automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Pre-Paid	\$1.50	\$1.50
290	International Bridges	Toll for International Bridges	Extra Axle for automobiles, pick up trucks, (up to one-ton carrying capacity), panel trucks, vans, recreational trailers - Cash at booth	\$2.00	\$1.75
291	International Bridges	Toll for International Bridges	Tolls Charge Commercial Trucks, Buses (a motor vehicle used to transport persons and designed to accommodate more than 10 passengers, including the operator), Motor Homes, Tractors, Commercial Towed Trailers - Pre-Paid	\$4.00 per axle	\$4.00 per axle
292	International Bridges	Toll for International Bridges	Tolls Charge Commercial Trucks, Buses (a motor vehicle used to transport persons and designed to accommodate more than 10 passengers, including the operator), Motor Homes, Tractors, Commercial Towed Trailers - Cash at booth	\$4.50 per axle	\$4.50 per axle
293	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton - Pre-paid	\$4.00	\$4.00 per axle
294	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks with a carrying capacity exceeding one-ton - Cash at booth	\$4.50	\$4.50 per axle
295	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks, or any other vehicle using the Zaragoza Commercial Bridge - Pre-Paid	\$4.00 per axle	\$4.00 per axle
296	International Bridges	Toll for International Bridges	Toll Charge, Pick Up Trucks, or any other vehicle using the Zaragoza Commercial Bridge - Cash at booth	\$4.50 per axle	\$4.50 per axle
297	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles - Pre-paid	Between \$5.00 and \$3.00	Between \$5.00 and \$3.00
298	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor, without Trailer, 2 or 3 axles - Cash at booth	Between \$5.50 and \$3.50	Between \$5.50 and \$3.50
299	International Bridges	Toll for International Bridges	Tolls Charge, Empty 2-axle Commercial Box Truck - Pre-paid	Between \$5.00 and \$3.00	Between \$5.00 and \$3.00
300	International Bridges	Toll for International Bridges	Tolls Charge, Empty 2-axle Commercial Box Truck - Cash at booth	Between \$5.50 and \$3.50	Between \$5.50 and \$3.50
301	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more - Pre-paid	Between \$7.50 and \$4.00	Between \$7.50 and \$4.00
302	International Bridges	Toll for International Bridges	Tolls Charge, Empty Tractor with Empty Trailer, 3 axles or more - Cash at booth	Between \$8.00 and \$4.50	Between \$8.00 and \$4.50
303	International Bridges	Toll for International Bridges	Tolls Charge, Empty Commercial Box Truck, 3 axles or more - Pre-paid	Between \$7.50 and \$4.00	Between \$7.50 and \$4.00
304	International Bridges	Toll for International Bridges	Tolls Charge, Empty Commercial Box Truck, 3 axles or more - Cash at Booth	Between \$8.00 and \$4.50	Between \$8.00 and \$4.50
305	International Bridges	Toll for International Bridges	AVI RFID - Replacement Fee	\$7.00	\$7.00
306	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of less than Three Days	\$17.00 plus applicable Technology Fee	\$17.00 plus applicable Technology Fee
307	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of three to 15 days	\$50.00 plus applicable Technology Fee	\$50.00 plus applicable Technology Fee
308	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-duration of 16 to 30 days	\$160.00 plus applicable Technology Fee	\$160.00 plus applicable Technology Fee
309	Streets and Maintenance	Temporary Traffic Control	Traffic Control Permit-fee for each month after first 30 days	\$90.00 plus applicable Technology Fee	\$90.00 plus applicable Technology Fee
310	Streets and Maintenance	Temporary Traffic Control	City Placement of Traffic control devices	\$100.00	\$100.00
311	Streets and Maintenance	Temporary Traffic Control	Noncompliance Correction	\$100.00	\$100.00
312	Streets and Maintenance	Temporary Traffic Control	Lane/sidewalk rental (after expiration of permit)	\$100.00	\$100.00
313	Streets and Maintenance	Film Permit	Use of City ROW or facility not to exceed 48 hours for filmmaking event	\$40.00	\$40.00
314	Streets and Maintenance	Residential Parking	Application to impose parking restrictions within a district	\$30.00 Plus applicable Tech fee - Restriction/Boundary Modification; \$25.00 Plus applicable Tech Fee - Dissolution of restriction or district	\$30.00 Plus applicable Tech fee - Restriction/Boundary Modification; \$25.00 Plus applicable Tech Fee - Dissolution of restriction or district
315	Streets and Maintenance	Residential Parking	Application to dissolve parking restrictions within a district	\$25.00 Plus applicable Tech fee	\$25.00 Plus applicable Tech fee
316	Streets and Maintenance	Residential Parking	New resident permit	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
317	Streets and Maintenance	Residential Parking	Annual resident parking permit	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
318	Streets and Maintenance	Residential Parking	Annual owner's parking permit	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
319	Streets and Maintenance	Residential Parking	Annual visitor parking permit	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
320	Streets and Maintenance	Residential Parking	Annual renewal fee	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
321	Streets and Maintenance	Residential Parking	Annual Renewal Fee (when paid via internet beginning in 2010)	\$5.00 Plus applicable Tech fee	\$5.00 Plus applicable Tech fee
322	Streets and Maintenance	Residential Parking	Temporary one day parking permit	\$1.00 Plus applicable Tech fee	\$1.00 Plus applicable Tech fee
323	Streets and Maintenance	Residential Parking	Permit replacement	\$10.00 Plus applicable Tech fee	\$10.00 Plus applicable Tech fee
324	Streets and Maintenance	Parking Forfeits / Fines	Parking without permit in a residential parking district	\$28.00	\$28.00
325	Streets and Maintenance	Parking Forfeits / Fines	Parking in a residential parking district with expired permit	\$28.00	\$28.00
326	Streets and Maintenance	Media Parking Placards	Annual placard for Media parking or replacement of placard	\$50.00	\$50.00
327	Streets and Maintenance	Downtown Parking District - Parking Permit Fee(Initial Permit)	Downtown Parking District	\$30.00	\$30.00
328	Streets and Maintenance	Downtown Parking District - Parking Permit Fee(Additional Permit)	Downtown Parking District	\$200.00	\$200.00
329	Streets and Maintenance	Downtown Parking District - New Resident Temporary Parking Permit Fee	Downtown Parking District	\$30.00	\$30.00
330	Streets and Maintenance	Downtown Parking District Replacement Parking Permit Fee	Downtown Parking District	\$30.00	\$30.00
331	Streets and Maintenance	Paving Cut Permit	Paving Cut Permit	\$69.00	\$69.00
332	Streets and Maintenance	Paving Cut Permit	Paving Cut Permit Extension	\$23.00	\$23.00
333	Streets and Maintenance	Paving Cut Permit	After Hours Inspection Fee, Weekend inspections (Sat & Sun) will require the contractor to be charged a minimum of 4 hours. Over 4 hours will be charged actual worked hours.	\$90.00	\$90.00
334	Streets and Maintenance	Memorial Marker Fee	Memorial Marker Fee	\$124.00	\$124.00
335	Streets and Maintenance	Memorial Marker - Optional Personalized Memorials Fee	Memorial Marker Fee	\$50.00	\$50.00
336	Planning & Inspections	Special Privilege	Application Fee - Permit	\$371.00 plus applicable technology fee	\$371.00 plus applicable technology fee
337	Planning & Inspections	Special Privilege	Application Fee - License	\$699 plus applicable technology fee	\$699 plus applicable technology fee
338	Planning & Inspections	Special Privilege	Application Fee - Downtown improvement area (construction)	Downtown fee waived per incentive. Only applicable technology fee.	Deleted
339	Planning & Inspections	Special Privilege	Application Fee - RTS (Rapid Transit System) and TOD (Transit Oriented Development) Corridors	Applicable technology fee	Applicable technology fee
340	Planning & Inspections	Special Privilege	Application Fee - Smart Code Zoned Properties	Applicable technology fee	Applicable technology fee
341	Planning & Inspections	Special Privilege - Annual fee	Awning, canopy, marquee, sign (legally existing)	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee
342	Planning & Inspections	Special Privilege - Annual fee	Awning, canopy, marquee, sign (new)	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee	\$21.00 per awning, canopy, marquee, sign; plus applicable technology fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
343	<b>Planning &amp; Inspections</b>	<b>Special Privilege - Annual fee</b>	<b>Arcades, Awnings, Canopies &amp; Galleries that comply with City Code Section 15.08.1201</b>		
344	Planning & Inspections	Special Privilege - Annual fee	Subdivision entrance signs	\$106.00 per sign; plus applicable technology fee	\$106.00 per sign; plus applicable technology fee
345	Planning & Inspections	Special Privilege - Annual fee	Taxi stand	\$2,120 per stand; plus applicable technology fee	\$2,120 per stand; plus applicable technology fee
346	Planning & Inspections	Special Privilege - Annual fee	Underground storage vault or structure in CBD	\$530.00 per vault or structure; plus applicable technology fee	\$530.00 per vault or structure; plus applicable technology fee
347	Planning & Inspections	Special Privilege - Annual fee	Designated food vending concessions in the downtown area	\$2,120 per site; plus applicable technology fee	\$2,120 per site; plus applicable technology fee
348	Planning & Inspections	Special Privilege - Annual fee	Pipelines, whether overhead, surface or subsurface	\$3,710.00 flat rate plus \$220 per pipeline; plus applicable technology fee	\$3,710.00 flat rate plus \$220 per pipeline; plus applicable technology fee
349	Planning & Inspections	Special Privilege - Annual fee	Building or other structural encroachment	\$5.00 per square foot; plus applicable technology fee	\$5.00 per square foot; plus applicable technology fee
350	Planning & Inspections	Special Privilege - Annual fee	Stairways	\$11.00 per stairway; plus applicable technology fee	\$11.00 per stairway; plus applicable technology fee
351	<b>Planning &amp; Inspections</b>	<b>Special Privilege - Annual fee</b>	<b>Stairways (legally existing building 40 year and older)</b>		
352	Planning & Inspections	Special Privilege - Annual fee	Facades	\$2.00 per linear foot; plus applicable technology fee	\$2.00 per linear foot; plus applicable technology fee
353	Planning & Inspections	Special Privilege - Annual fee	Pedestrian Sky Walk	\$530.00 per sky walk; plus applicable technology fee	\$530.00 per sky walk; plus applicable technology fee
354	Planning & Inspections	Special Privilege - Annual fee	Accessibility ramps required by code	\$11.00 per site; plus applicable technology fee	\$11.00 per site; plus applicable technology fee
355	<b>Planning &amp; Inspections</b>	<b>Special Privilege - Annual fee</b>	<b>Accessibility ramps required by code (legally existing building 40 years and older)</b>		
356	Planning & Inspections	Special Privilege - Annual fee	Street furniture	\$21.00 per site; plus applicable technology fee	\$21.00 per site; plus applicable technology fee
357	Planning & Inspections	Special Privilege - Annual fee	Cables to include fiberoptics - surface, subsurface and aerial	\$3,710.00 for up to 2,000 linear feet plus \$2.00 per linear foot thereafter; technology fee does not apply	\$3,710.00 for up to 2,000 linear feet plus \$2.00 per linear foot thereafter; technology fee does not apply
358	Planning & Inspections	Special Privilege - Annual fee	Outdoor pay telephones	\$1,060.00 per site; plus applicable technology fee	\$1,060.00 per site; plus applicable technology fee
359	Planning & Inspections	Special Privilege - Annual Fee	Mobile Billboards	\$1,500.00 per issued Permit; plus applicable technology fee	\$1,500.00 per issued Permit; plus applicable technology fee
360	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced canopy or awning	\$21.00 per canopy or awning; plus applicable technology fee	\$21.00 per canopy or awning; plus applicable technology fee
361	<b>Planning &amp; Inspections</b>	<b>Special Privilege - Annual fee - Downtown Improvement Area</b>	<b>New, relocated, repaired or replaced canopy or awning, canopy or gallery that complies with City Code Section 15.08.1201</b>		
362	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced wall sign	\$21.00 per site; plus applicable technology fee	\$21.00 per site; plus applicable technology fee
363	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	New, relocated, repaired or replaced marquee, kiosk, or other sign	\$53.00 per site; plus applicable technology fee	\$53.00 per site; plus applicable technology fee
364	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	Street furniture	\$21.00 per site; plus applicable technology fee	\$21.00 per site; plus applicable technology fee
365	Planning & Inspections	Special Privilege - Annual fee - Downtown Improvement Area	Outdoor cafe, restaurant, or market place	\$159.00 per site; plus applicable technology fee	\$159.00 per site; plus applicable technology fee
366	Planning & Inspections	Special Privilege - Annual Fee - Downtown Improvement Area	Sidewalk Vending Space	Flat fee of \$150 for 100 square feet or less of license area and \$300 for license area over 100 square feet; plus applicable technology fee	Flat fee of \$150 for 100 square feet or less of license area and \$300 for license area over 100 square feet; plus applicable technology fee
367	Planning & Inspections	Special Privilege - Annual Fee	Sidewalk Vending Space	Flat fee of \$200 for 100 square feet or less of license area and \$400 for license area over 100 square feet; plus applicable technology fee	Flat fee of \$200 for 100 square feet or less of license area and \$400 for license area over 100 square feet; plus applicable technology fee
368	Planning & Inspections	Special Privilege - Temporary Use Fee - Downtown Improvement Area	Street closure in Downtown Improvement Area	\$53.00 per 12 hour period; plus applicable technology fee	\$53.00 per 12 hour period; plus applicable technology fee
369	Planning & Inspections	Special Privilege - Temporary Use Fee	Temporary street display	\$11.00 each plus the city's cost of installation, inspection and removal; plus applicable technology fee	\$11.00 each plus the city's cost of installation, inspection and removal; plus applicable technology fee
370	Planning & Inspections	Special Privilege - Temporary Use Fee	Banner Program	\$11.00, plus city's cost of installation fees; plus applicable technology fee	\$11.00, plus city's cost of installation fees; plus applicable technology fee
371	Planning & Inspections	Special Privilege - Temporary Use Fee	Temporary banner	\$11.00 per day, plus city's cost of installation and inspection; plus applicable technology fee	\$11.00 per day, plus city's cost of installation and inspection; plus applicable technology fee
372	Planning & Inspections	Special Privilege - Temporary Use Fee	Street closure in a residential/apartment zone, exceeding 24 hours	\$53.00 per 12 hour period; plus applicable technology fee	\$53.00 per 12 hour period; plus applicable technology fee
373	Planning & Inspections	Special Privilege - Temporary Use Fee	Street closure in a commercial/manufacturing zone	\$106.00 per 12 hour period; plus applicable technology fee	\$106.00 per 12 hour period; plus applicable technology fee
374	Planning & Inspections	Special Privilege - Annual Fee	Aerial, surface and sub-surface encroachments other than those listed	Area in square feet x market value per square foot x ten percent x seventy-five percent; minimum fee of \$1,060.00; plus applicable technology fee	Area in square feet x market value per square foot x ten percent x seventy-five percent; minimum fee of \$1,060.00; plus applicable technology fee
375	Planning & Inspections	Parade Permit Application - Base Fee	Application submitted at least 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus applicable technology fee	\$131.00 plus applicable technology fee
376	Planning & Inspections	Parade Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus base parade permit fee and applicable technology fee	\$131.00 plus base parade permit fee and applicable technology fee
377	Planning & Inspections	Special Event Permit Application	Application submitted at least 30 days in advance of event for areas located outside of the Downtown Improvement Area.	\$371 plus applicable technology fee	\$371 plus applicable technology fee
378	Planning & Inspections	Special Event Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event.	\$371.00 plus base special event permit application fee and applicable technology fee	\$371.00 plus base special event permit application fee and applicable technology fee
379	Planning & Inspections	Special Event Permit Application - Downtown Improvement Area	Application submitted at least 30 days in advance of event for areas located within the Downtown Improvement Area.	\$212 plus applicable technology fee	\$212 plus applicable technology fee
380	Planning & Inspections	Special Event Permit Application - Downtown Improvement Area- late fee	Application submitted at least 7 days but less than 30 days in advance of event.	\$212.00 plus base downtown special event permit application fee and applicable technology fee	\$212.00 plus base downtown special event permit application fee and applicable technology fee
381	Planning & Inspections	Temporary Event Permit Application	Application submitted at least 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus applicable technology fee	\$131.00 plus applicable technology fee
382	Planning & Inspections	Temporary Event Permit Application-late fee	Application submitted at least 7 days but less than 30 days in advance of event. Event not to exceed 24 hours.	\$131.00 plus base temporary event permit application fee and applicable technology fee	\$131.00 plus base temporary event permit application fee and applicable technology fee
383	Planning & Inspections	Planning Documents	Any Other Medium	Cost plus applicable technology fee	Cost plus applicable technology fee
384	<b>Planning &amp; Inspections</b>	<b>Planning Documents</b>	<b>Special Publications of City and Geographical Information</b>		
385	Planning & Inspections	Planning Documents	Planning dept. demo pack	\$19 plus applicable technology fee	\$19 plus applicable technology fee
386	Planning & Inspections	Planning Documents	Zoning Map Series	\$176 plus applicable technology fee	\$176 plus applicable technology fee
387	Planning & Inspections	Planning Documents	Plan El Paso	\$56 plus applicable technology fee	\$56 plus applicable technology fee
388	Planning & Inspections	Planning Documents	Plan El Paso (single 11 x 17)	\$9.00 plus applicable technology fee	\$9.00 plus applicable technology fee
389	Planning & Inspections	Planning Documents	Plan El Paso (single 24 x 36)	\$18 plus applicable technology fee	\$18 plus applicable technology fee
390	<b>Planning &amp; Inspections</b>	<b>Planning Documents</b>	<b>GIS Information</b>		
391	<b>Planning &amp; Inspections</b>	<b>Planning Documents</b>	<b>Maps-size of longest side</b>		
392	Planning & Inspections	Planning Documents	up to 12"	\$6 plus applicable technology fee	\$6 plus applicable technology fee
393	Planning & Inspections	Planning Documents	up to 24"	\$12 plus applicable technology fee	\$12 plus applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
394	Planning & Inspections	Planning Documents	up to 36"	\$18 plus applicable technology fee	\$18 plus applicable technology fee
395	Planning & Inspections	Planning Documents	over 36"	\$21 plus applicable technology fee	\$21 plus applicable technology fee
396	Planning & Inspections	Planning Documents	Street Code Book	\$33 plus applicable technology fee	\$33 plus applicable technology fee
397	Planning & Inspections	Applications - Zoning	Zoning Condition or Special Contract - Release or Amendment	\$1,195 plus applicable technology fee	\$1,195 plus applicable technology fee
398	Planning & Inspections	Applications - Zoning	Rezoning	\$1,195 plus applicable technology fee	\$1,195 plus applicable technology fee
399	Planning & Inspections	Applications - Zoning	Special Permit	\$1,289 plus applicable technology fee	\$1,289 plus applicable technology fee
400	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan - City Council	\$1,131 plus applicable technology fee	\$1,131 plus applicable technology fee
401	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan Review - City Plan Commission	\$648 plus applicable technology fee	\$648 plus applicable technology fee
402	Planning & Inspections	Applications - Zoning	Detailed Site Development Plan Review - Administrative Review	\$351 plus applicable technology fee	\$351 plus applicable technology fee
403	Planning & Inspections	Applications - Zoning	Detailed Site Plan-Administrative Modification	\$194 plus applicable technology fee.	\$194 plus applicable technology fee.
404	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - up to and including 1 acre	\$352 plus applicable technology fee	\$352 plus applicable technology fee
405	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 1 acre up to and including 3 acres	\$415 plus applicable technology fee	\$415 plus applicable technology fee
406	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 3 acres up to and including 5 acres	\$495 plus applicable technology fee	\$495 plus applicable technology fee
407	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 5 acres up to and including 10 acres	\$562 plus applicable technology fee	\$562 plus applicable technology fee
408	Planning & Inspections	Applications - Zoning	Comprehensive Sign Plan Review - over 10 acres or more	\$709 plus applicable technology fee	\$709 plus applicable technology fee
409	Planning & Inspections	Applications - Subdivisions	Major Preliminary	\$2,013 plus applicable technology fee	\$2,013 plus applicable technology fee
410	Planning & Inspections	Applications - Subdivisions	Major Final	\$1,902 plus applicable technology fee	\$1,902 plus applicable technology fee
411	Planning & Inspections	Applications - Subdivisions	Major Combination	\$2,211 plus applicable technology fee	\$2,211 plus applicable technology fee
412	Planning & Inspections	Applications - Subdivisions	Development Plat	\$1,846 plus applicable technology fee	\$1,846 plus applicable technology fee
413	Planning & Inspections	Applications - Subdivisions	Minor	\$878 plus applicable technology fee	\$878 plus applicable technology fee
414	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Preliminary	\$1,695 plus applicable technology fee	\$1,695 plus applicable technology fee
415	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Final	\$1,857 plus applicable technology fee	\$1,857 plus applicable technology fee
416	Planning & Inspections	Applications - Subdivisions	Extension/Reinstatement	\$416 plus applicable technology fee	\$416 plus applicable technology fee
417	Planning & Inspections	Applications - Subdivisions	Re-Subdivision Combination	\$2,222 plus applicable technology fee	\$2,222 plus applicable technology fee
418	Planning & Inspections	Applications - Subdivisions	Amending	\$717 plus applicable technology fee	\$717 plus applicable technology fee
419	Planning & Inspections	Applications - Subdivisions	Platting Determination Certificate	\$80 plus applicable technology fee	\$80 plus applicable technology fee
420	Planning & Inspections	Subdivision Improvements Review Application	Review Only	.1-10 acres \$1000 thereafter \$75/acre plus applicable technology fee	.1-10 acres \$1000 thereafter \$75/acre plus applicable technology fee
421	Planning & Inspections	Subdivision Improvements	Pre application review for drainage, subdivision, commercial, flood zone	\$75.00/hour plus applicable technology fee	\$75.00/hour plus applicable technology fee
422	Planning & Inspections	Construction Improvement Permit	Improvement Inspection	\$148 + \$60 per hour, plus applicable technology fee	\$148 + \$60 per hour, plus applicable technology fee
423	Planning & Inspections	Subdivision Inspections	0.1-10.0 acre	\$148 + \$60 per hour, plus applicable technology fee	\$148 + \$60 per hour, plus applicable technology fee
424	Planning & Inspections	Subdivision Inspections	10.1-30.0 acre	\$255 + \$60 per hour, plus applicable technology fee	\$255 + \$60 per hour, plus applicable technology fee
425	Planning & Inspections	Subdivision Inspections	30.1-60.0 acre	\$448 + \$60 per hour, plus applicable technology fee	\$448 + \$60 per hour, plus applicable technology fee
426	Planning & Inspections	Subdivision Inspections	60.1-100.0 acre	\$815 + \$60 per hour, plus applicable technology fee	\$815 + \$60 per hour, plus applicable technology fee
427	Planning & Inspections	Subdivision Inspections	Over 100 acres	\$1,333 + \$60 per hour, plus applicable technology fee	\$1,333 + \$60 per hour, plus applicable technology fee
428	Planning & Inspections	Subdivision Inspections	Pre final or final inspections	\$200/hour, Plus applicable technology fee	\$200/hour, Plus applicable technology fee
429	Planning & Inspections	Subdivision Inspections	Preparation of Acceptance of Subdivision	\$75.00/hour	\$75.00/hour
430	Planning & Inspections	Applications - Grading	Grading Plan - Additional fee is required for additional review, additional inspection, or expedite review	\$84 per hour applicable technology fee	\$84 per hour applicable technology fee
431	Planning & Inspections	Applications - Subdivision Improvement Plans	Subdivision Improvement Plan - Beyond the second review additional fee	\$168 per hour applicable technology fee	\$168 per hour applicable technology fee
432	Planning & Inspections	Applications - Subdivisions	Vesting review of regulations for development applications	\$297.60 plus applicable technology fee	\$297.60 plus applicable technology fee
433	Planning & Inspections	Applications - Subdivisions	Land Study - 0.0 up to and including 300 acres	\$4,719 plus applicable technology fee.	\$4,719 plus applicable technology fee.
434	Planning & Inspections	Applications - Subdivisions	Land Study - over 300 acres up to and including 600 acres	\$6,958 plus applicable technology fee.	\$6,958 plus applicable technology fee.
435	Planning & Inspections	Applications - Subdivisions	Land Study - over 600 acres up to and including 900 acres	\$8,906 plus applicable technology fee.	\$8,906 plus applicable technology fee.
436	Planning & Inspections	Applications - Subdivisions	Land Study - over 900 acres or more	\$11,651 plus applicable technology fee.	\$11,651 plus applicable technology fee.
437	Planning & Inspections	Applications - Subdivisions	Amended Land Study - 0.0 up to and including 300 acres	\$2,293 plus applicable technology fee.	\$2,293 plus applicable technology fee.
438	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 300 acres up to and including 600 acres	\$3,381 plus applicable technology fee.	\$3,381 plus applicable technology fee.
439	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 600 acres up to and including 900 acres	\$4,327 plus applicable technology fee.	\$4,327 plus applicable technology fee.
440	Planning & Inspections	Applications - Subdivisions	Amended Land Study - over 900 acres or more	\$5,661 plus applicable technology fee.	\$5,661 plus applicable technology fee.
441	Planning & Inspections	Applications - MTP Amendment	Major Thoroughfare Plan Amendment	\$645 plus applicable technology fee.	\$645 plus applicable technology fee.
442	Planning & Inspections	Comp Plan Amendment	Comprehensive Plan Amendment	\$958 plus applicable technology fee	\$958 plus applicable technology fee
443	Planning & Inspections	Applications - Subdivisions	Vacation of Recorded Subdivision	\$1,201 plus applicable technology fee.	\$1,201 plus applicable technology fee.
444	Planning & Inspections	Applications - Subdivisions	Vacation of Public Rights-of-Way or Easements	\$1,938 plus applicable technology fee	\$1,938 plus applicable technology fee
445	Planning & Inspections	Applications - Subdivisions	Dedication of Rights-of-Way or Easements by Metes & Bounds	\$1,538 plus applicable technology fee	\$1,538 plus applicable technology fee
446	Planning & Inspections	Applications - Subdivisions	Street Name Change	\$2,056 plus applicable technology fee.	\$2,056 plus applicable technology fee.
447	Planning & Inspections	Applications - Subdivisions	5-day review (Third review and any subsequent reviews)	\$235 plus applicable technology fee	\$235 plus applicable technology fee
448	Planning & Inspections	Other Applications	Address assignment, change or verification	\$18 plus applicable technology fee	\$18 plus applicable technology fee
449	Planning & Inspections	Other Applications	Development Agreement (includes PID applications)	\$1,996 plus applicable technology fee	\$1,996 plus applicable technology fee
450	Planning & Inspections	Other Applications	Off-site park dedications	\$1,996 plus applicable technology fee	\$1,996 plus applicable technology fee
451	Planning & Inspections	Other Applications	Annexation	\$2,405 plus applicable technology fee	\$2,405 plus applicable technology fee
452	Planning & Inspections	Other Applications	Complete subdivision ordinance	\$16 plus applicable technology fee.	\$16 plus applicable technology fee.
453	Planning & Inspections	Other Applications	Zoning verification letter per contiguous parcels	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
454	Planning & Inspections	Other Applications	Zoning verification letter/ with specific request for information	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
455	Planning & Inspections	Other Applications	Shared Parking	\$146 plus applicable technology fee.	\$146 plus applicable technology fee.
456	Planning & Inspections	Other Applications	Special Investigation	\$84 plus applicable technology fee.	\$84 plus applicable technology fee.
457	Planning & Inspections	Other Applications	Additional requests for information for above	\$84 plus applicable technology fee.	\$84 plus applicable technology fee.
458	Planning & Inspections	Other Applications	Processing fee for high screening walls	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
459	Planning & Inspections	Other Applications	Rescind mandatory wall requirement	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
460	Planning & Inspections	Other Applications	Classification of use from zoning administrator	\$150 plus applicable technology fee.	\$150 plus applicable technology fee.
461	Planning & Inspections	Other Applications	Zoning Board of Adjustment - residential application	\$728 plus applicable technology fee.	\$728 plus applicable technology fee.
462	Planning & Inspections	Other Applications	Zoning Board of Adjustment - commercial application	\$728 plus applicable technology fee.	\$728 plus applicable technology fee.
463	Planning & Inspections	Legal Nonconforming	Registration for Legal Nonconforming use	\$123 plus applicable technology fee	\$123 plus applicable technology fee
464	Planning & Inspections	Neighborhood Conservancy Overlay (NCO) - CRC review	Neighborhood Conservancy Overlay (NCO) - CRC review	\$212 plus applicable technology fee	\$212 plus applicable technology fee
465	Planning & Inspections	Other Applications	Pre-application meeting	\$125/hr plus applicable technology fee	\$125/hr plus applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
466	Planning & Inspections	Historic Landmark Commission	Appeal of Historic Landmark commission decision	\$308 plus applicable technology fee.	\$308 plus applicable technology fee.
467	Planning & Inspections	Development	Floodplain,CLOMR, LOMR or any other FEMA's application for review	\$80.00/hour plus applicable technology fee	\$80.00/hour plus applicable technology fee
468	Planning & Inspections	Development	Third party review for Floodplain, CLOMR, LOMR or any other FEMA's application for review	\$130.00/hour plus applicable technology fee	\$130.00/hour plus applicable technology fee
469	Planning & Inspections	Development	Flood Determination Letter	\$25.00 plus applicable technology fee.	\$25.00 plus applicable technology fee.
470	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Residential	\$24.00 plus applicable tech fee	\$24.00 plus applicable tech fee
471	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Engineering- Land Development	\$30.00 plus applicable technology fee	\$30.00 plus applicable technology fee
472	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents- Commercial	\$45.00 plus applicable technology fee	\$45.00 plus applicable technology fee
473	Planning & Inspections	Administrative Fee (Permit Cancellation)	Permit cancellation fee for permits that are not assessed a plan review fee.	Equal to 30% of permit fee plus applicable technology fee	Equal to 30% of permit fee plus applicable technology fee
474	Planning & Inspections	Electronic Conversion	Flat fee for COEP to convert Paper plans to Electronic Documents – Planning	\$30.00 plus applicable technology fee	\$30.00 plus applicable technology fee
475	Planning & Inspections	Completion Permit	Completion Permit for Plumbing, Mechanical or Electrical Permits	50% of original mechanical, plumbing or electrical permit fee or the base fee, whichever is higher plus applicable technology fee	50% of original mechanical, plumbing or electrical permit fee or the base fee, whichever is higher plus applicable technology fee
476	Planning & Inspections	Board and Secure Permit Fee	Board and Secure Permit Fee:	Level I: Single Family and up to a quadraplex on one parcel or commercial building less than 5,000 sq. ft.: \$115 Level II: Commercial building greater than 5,000 sq. ft. but less than 10,000 sq. ft.: \$231 Level III: Commercial building greater than 10,000 sq. ft.: \$346 plus applicable technology fee	Level I: Single Family and up to a quadraplex on one parcel or commercial building less than 5,000 sq. ft.: \$115 Level II: Commercial building greater than 5,000 sq. ft. but less than 10,000 sq. ft.: \$231 Level III: Commercial building greater than 10,000 sq. ft.: \$346 plus applicable technology fee
477	Planning & Inspections	Plan Review - Re-Submission Fee		\$212 plus applicable technology fee	\$212 plus applicable technology fee
478	Planning & Inspections	Plan Review- Expedited Review 1 - For construction permits with valuation equal to or greater than \$300,000.00		Six hundred forty five dollars (\$645) plus one hundred and fifty six dollars (\$156) for each hour or portion of an hour of plan review time plus applicable technology fee	Six hundred forty five dollars (\$645) plus one hundred and fifty six dollars (\$156) for each hour or portion of an hour of plan review time plus applicable technology fee
479	Planning & Inspections	Plan Review - Expedited Review 2 - For construction permits with valuation less than \$300,000.00		Two hundred and fifty six dollars (\$256) plus ninety four dollars (\$94) for each hour or portion of an hour of plan review time plus applicable technology fee.	Two hundred and fifty six dollars (\$256) plus ninety four dollars (\$94) for each hour or portion of an hour of plan review time plus applicable technology fee.
480	Planning & Inspections	Commercial Plan Review - Review Fee		Equal to 30% of building permit fee plus applicable technology fee	Equal to 30% of building permit fee plus applicable technology fee
481	Planning & Inspections	Appeals Board Fees		\$555 plus applicable technology fee	\$555 plus applicable technology fee
482	Planning & Inspections	Building and Standards Commission	Hearing/Rehearing for Building and Standards Comm.	\$555 plus applicable technology fee	\$555 plus applicable technology fee
483	Planning & Inspections	Building Permits	Solar Shingle per 100 sq. ft.	\$14 per sq. ft. plus base fee plus applicable technology fee	\$14 per sq. ft. plus base fee plus applicable technology fee
484	Planning & Inspections	Building Permits	Contractor starting work without a permit on a residential building, structure, electrical, gas, mechanical, irrigation, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit plus applicable technology fee	Triple the permit fee for working without a permit plus applicable technology fee
485	Planning & Inspections	Building Permits	Contractor starting work without a permit on a commercial building, structure, electrical, gas, mechanical, irrigation, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit plus applicable technology fee	Triple the permit fee for working without a permit plus applicable technology fee
486	Planning & Inspections	Building Permits	Homeowner starting work without a permit on his own residential building, structure, electrical, gas, mechanical, irrigation or plumbing system before obtaining the necessary permits or written authorization from the building official	Double the permit fee for working without a permit plus applicable technology fee	Double the permit fee for working without a permit plus applicable technology fee
487	Planning & Inspections	Building Permits	Permit which require only one inspection	\$110 plus applicable technology fee	\$110 plus applicable technology fee
488	Planning & Inspections	Building Permits	Pre-Inspection Fee	\$110 plus applicable technology fee	\$110 plus applicable technology fee
489	Planning & Inspections	Building Permits	building/existing building C of O	\$110 plus applicable technology fee	\$110 plus applicable technology fee
490	Planning & Inspections	Building Permits	building/fences	\$110 plus applicable technology fee	\$110 plus applicable technology fee
491	Planning & Inspections	Building Permits	Building/electrical fence	\$152 plus applicable technology fee	\$152 plus applicable technology fee
492	Planning & Inspections	Building Permits	building/placement	\$110 plus applicable technology fee	\$110 plus applicable technology fee
493	Planning & Inspections	Building Permits	building/plumbing/CHP	\$110 plus applicable technology fee	\$110 plus applicable technology fee
494	Planning & Inspections	Building Permits	building/right of way	\$110 plus applicable technology fee	\$110 plus applicable technology fee
495	Planning & Inspections	Building Permits	building/siding	\$110 plus applicable technology fee	\$110 plus applicable technology fee
496	Planning & Inspections	Building Permits	building/weatherization	\$110 plus applicable technology fee	\$110 plus applicable technology fee
497	Planning & Inspections	Building Permits	building/windows	\$110 plus applicable technology fee	\$110 plus applicable technology fee
498	Planning & Inspections	Building Permits	Permit which require two inspections	\$160 plus applicable technology fee	\$160 plus applicable technology fee
499	Planning & Inspections	Building Permits	Demolition Permit	\$115 plus applicable technology fee	\$115 plus applicable technology fee
500	Planning & Inspections	Building Permits	building/residential/swimming pool, spa	\$115 plus applicable technology fee	\$115 plus applicable technology fee
501	Planning & Inspections	Building Permits	building/retaining walls	\$115 plus applicable technology fee	\$115 plus applicable technology fee
502	Planning & Inspections	Building Permits	Moving a building	\$115 plus applicable technology fee	\$115 plus applicable technology fee
503	Planning & Inspections	Building Permits	Temporary structures-amusement devices		
504	Planning & Inspections	Building Permits	per ride-per month	\$9 plus applicable technology fee	\$9 plus applicable technology fee
505	Planning & Inspections	Building Permits	minimum	\$51 plus applicable technology fee	\$51 plus applicable technology fee
506	Planning & Inspections	Building Permits	Cellular Service	Based on the valuation of the tower. The same as a commercial building, plus applicable technology fee	Based on the valuation of the tower. The same as a commercial building, plus applicable technology fee
507	Planning & Inspections	Sidewalk, Street and Public ROW Rental	Permit Fee	\$40 plus applicable technology fee	\$40 plus applicable technology fee
508	Planning & Inspections	Sidewalk, Street and Public ROW Rental	Per Month	\$ 0.14 / Sq. ft. plus applicable technology fee	\$ 0.14 / Sq. ft. plus applicable technology fee
509	Planning & Inspections	Sidewalk, Street and Public ROW Rental	minimum	\$51 plus applicable technology fee	\$51 plus applicable technology fee
510	Planning & Inspections	Sidewalk, Street and Public ROW Rental	If the street rental prevents use of :		
511	Planning & Inspections	Sidewalk, Street and Public ROW Rental	If the street rental prevents use of on-street parking meters	\$9/day per meter plus applicable technology fee	\$9/day per meter plus applicable technology fee
512	Planning & Inspections	Building Permits - Commercial		For Structural repair work costing over five hundred dollars (\$500.00) and less than fifteen thousand dollars (\$15,000.00), all repair work, new work and remodeling with a valuation up to and not including fifteen thousand dollars and requiring plans and plan review, the fee shall be one hundred sixty dollars and forty-nine cents (\$160.49) plus plan review fee and applicable technology fee.	For Structural repair work costing over five hundred dollars (\$500.00) and less than fifteen thousand dollars (\$15,000.00), all repair work, new work and remodeling with a valuation up to and not including fifteen thousand dollars and requiring plans and plan review, the fee shall be one hundred sixty dollars and forty-nine cents (\$160.49) plus plan review fee and applicable technology fee.



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
513	Planning & Inspections	Building Permits - Commercial		For a valuation from fifteen thousand dollars and including one hundred thousand dollars, the fee shall be one hundred sixty-one dollars and twelve cents (\$161.12) for the first fifteen thousand dollars plus eight dollars and forty-eight cents (\$8.48) per thousand for each additional thousand or fraction thereof by which the valuation exceeds fifteen thousand dollars plus plan review fee and applicable technology fee.	For a valuation from fifteen thousand dollars and including one hundred thousand dollars, the fee shall be one hundred sixty-one dollars and twelve cents (\$161.12) for the first fifteen thousand dollars plus eight dollars and forty-eight cents (\$8.48) per thousand for each additional thousand or fraction thereof by which the valuation exceeds fifteen thousand dollars plus plan review fee and applicable technology fee.
514	Planning & Inspections	Building Permits - Commercial		For a valuation over one hundred thousand dollars up to and including five hundred thousand dollars, the fee shall be eight hundred thirty-seven dollars and forty cents (\$837.40) for the first one hundred thousand dollars, plus six dollars and thirty-six cents (\$6.36) for each one thousand dollars or fraction thereof by which the valuation exceeds one hundred thousand dollars plus plan review fee and applicable technology fee.	For a valuation over one hundred thousand dollars up to and including five hundred thousand dollars, the fee shall be eight hundred thirty-seven dollars and forty cents (\$837.40) for the first one hundred thousand dollars, plus six dollars and thirty-six cents (\$6.36) for each one thousand dollars or fraction thereof by which the valuation exceeds one hundred thousand dollars plus plan review fee and applicable technology fee.
515	Planning & Inspections	Building Permits - Commercial		For a valuation over five hundred thousand dollars up to and including one million dollars, the fee shall be three thousand one hundred twelve dollars and seventy-two cents (\$3,112.72) for the first five hundred thousand dollars plus three dollars and twenty eight cents (\$3.28) for each one thousand dollars of fraction thereof by which the valuation exceeds five hundred thousand dollars plus plan review fee and applicable technology fee.	For a valuation over five hundred thousand dollars up to and including one million dollars, the fee shall be three thousand one hundred twelve dollars and seventy-two cents (\$3,112.72) for the first five hundred thousand dollars plus three dollars and twenty eight cents (\$3.28) for each one thousand dollars of fraction thereof by which the valuation exceeds five hundred thousand dollars plus plan review fee and applicable technology fee.
516	Planning & Inspections	Building Permits - Commercial		For a valuation over one million dollars, the fee shall be four thousand seven hundred fifty-eight dollars and thirty-four cents (\$4,758.34) for the first one million dollars plus two dollars and twelve cents (\$2.12) for each one thousand dollars of fraction thereof by which the valuation exceeds one million thousand dollars plus plan review fee and applicable technology fee.	For a valuation over one million dollars, the fee shall be four thousand seven hundred fifty-eight dollars and thirty-four cents (\$4,758.34) for the first one million dollars plus two dollars and twelve cents (\$2.12) for each one thousand dollars of fraction thereof by which the valuation exceeds one million thousand dollars plus plan review fee and applicable technology fee.
517	Planning & Inspections	Building Permits - Commercial	Commercial Swimming Pool	\$238 plus applicable technology fee	\$238 plus applicable technology fee
518	Planning & Inspections	Building Permits - Commercial	Commercial Spa	\$185 plus applicable technology fee	\$185 plus applicable technology fee
519	Planning & Inspections	Building Permits	Completion Permit	50% of current permit fee plus applicable technology fee	50% of current permit fee plus applicable technology fee
520	Planning & Inspections	Building Permits	Foundation Only Permit	10% of total permit fee plus applicable technology fee	10% of total permit fee plus applicable technology fee
521	Planning & Inspections	Building Permits - Commercial	Shell Permit	80% of building permit fee plus applicable technology fee	80% of building permit fee plus applicable technology fee
522	Planning & Inspections	Building Permits - Commercial	Tenant Improvement Permit For Existing Buildings	20% of building permit fee plus applicable technology fee	20% of building permit fee plus applicable technology fee
523	Planning & Inspections	Building Permits - Commercial	Tenant Improvement Permit For New Buildings	20% of building permit fee plus applicable technology fee	20% of building permit fee plus applicable technology fee
524	Planning & Inspections	Landscape Buyout Fee	Landscape Buyout Fee	Landscape fees in lieu of installation Calculation based on \$5,300 per plan unit, plus applicable technology fee	Landscape fees in lieu of installation Calculation based on \$5,300 per plan unit, plus applicable technology fee
525	Planning & Inspections	Single Family Residential Landscape Buyout Fee	Landscape Buyout Fee	Landscape fees in lieu of installation \$150 plus applicable technology fee	Landscape fees in lieu of installation \$150 plus applicable technology fee
526	Planning & Inspections	Electrical Permits		Repairs or alterations costing under \$1,000.00 requiring building permit fee shall be according to Schedule B. plus applicable technology fee	Repairs or alterations costing under \$1,000.00 requiring building permit fee shall be according to Schedule B. plus applicable technology fee
527	Planning & Inspections	Electrical Permits	\$1,000.00 to \$6,000.00	Repair work costing over \$1,000.00 and all new and remodeling work with a building permit valuation up to including \$6,000.00 shall be \$76 plus applicable technology fee.	Repair work costing over \$1,000.00 and all new and remodeling work with a building permit valuation up to including \$6,000.00 shall be \$76 plus applicable technology fee.
528	Planning & Inspections	Electrical Permits	\$6,000.00 to \$15,000.00	Building permit valuation over \$6,000.00 shall be \$78 for the first \$6,000.00 plus \$1.05 for each additional thousand of fraction thereof up to and including \$15,000.00 plus applicable technology fee.	Building permit valuation over \$6,000.00 shall be \$78 for the first \$6,000.00 plus \$1.05 for each additional thousand of fraction thereof up to and including \$15,000.00 plus applicable technology fee.
529	Planning & Inspections	Electrical Permits	\$15,000.00 to \$100,000.00	Building permit valuation over \$15,000.00 fee shall be \$89 for the first \$15,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$100,000.00 plus applicable tech fee.	Building permit valuation over \$15,000.00 fee shall be \$89 for the first \$15,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$100,000.00 plus applicable tech fee.
530	Planning & Inspections	Electrical Permits	\$100,000.00 to \$500,000.00	Building permit valuation over \$100,000.00 shall be \$222 for the first \$100,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$500,000.00 plus applicable technology fee.	Building permit valuation over \$100,000.00 shall be \$222 for the first \$100,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$500,000.00 plus applicable technology fee.
531	Planning & Inspections	Electrical Permits	\$500,000.00 to \$1,000,000.00	Building permit valuation over \$500,000.00 shall be \$634 for the first \$500,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$1,000,000.00 plus applicable technology fee.	Building permit valuation over \$500,000.00 shall be \$634 for the first \$500,000.00 plus \$1.05 for each additional thousand or fraction thereof up to and including \$1,000,000.00 plus applicable technology fee.
532	Planning & Inspections	Electrical Permits	\$1,000,000.00 and over	Building permit valuation over \$1,000,000.00 shall be \$1,051 for the first \$1,000,000.00 plus \$1.05 for each additional thousand for fraction plus applicable technology fee.	Building permit valuation over \$1,000,000.00 shall be \$1,051 for the first \$1,000,000.00 plus \$1.05 for each additional thousand for fraction plus applicable technology fee.

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
533	Planning & Inspections	Electrical Permits		Fees as herein established shall be paid for ordinary minor repairs costing under \$1,000.00 or jobs without building permits plus applicable technology fee	Fees as herein established shall be paid for ordinary minor repairs costing under \$1,000.00 or jobs without building permits plus applicable technology fee
534	Planning & Inspections	Other Applications	Neighborhood Conservancy Overlay (NCO) - Appeal	\$121 plus applicable technology fee	\$121 plus applicable technology fee
535	Planning & Inspections	Electrical Permits	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee	\$110 plus applicable technology fee
536	Planning & Inspections	Electrical Permits	Service entrance:		
537	Planning & Inspections	Electrical Permits	Each Temporary Service or Each Service Release	\$30 based on quantity plus base fee and applicable technology fee	\$30 based on quantity plus base fee and applicable technology fee
538	Planning & Inspections	Electrical Permits	New change or replace		
539	Planning & Inspections	Electrical Permits	Each Service or new/replacement of electrical panel/panel board	\$47 based on quantity plus base fee and applicable technology fee	\$47 based on quantity plus base fee and applicable technology fee
540	Planning & Inspections	Electrical Permits	Max Service Entrance Fee	\$130 plus applicable technology fee	\$130 plus applicable technology fee
541	Planning & Inspections	Electrical Permits	Outlets:		
542	Planning & Inspections	Electrical Permits	1 to 20 ea.	\$1.17 Based on quantity plus base fee and applicable technology fee	\$1.17 Based on quantity plus base fee and applicable technology fee
543	Planning & Inspections	Electrical Permits	21 to 40 ea.	\$0.90 Based on quantity plus base fee and applicable technology fee	\$0.90 Based on quantity plus base fee and applicable technology fee
544	Planning & Inspections	Electrical Permits	Over 40 ea.	\$0.90 Based on quantity plus base fee and applicable technology fee	\$0.90 Based on quantity plus base fee and applicable technology fee
545	Planning & Inspections	Electrical Permits	Fixtures:		
546	Planning & Inspections	Electrical Permits	Appliances to include: Range, Dyers, Water Heaters, Furnace, Dishwasher, Garbage Disposal, Trash Compactor, Bathroom Heaters and Evaporative Coolers.	\$3.18 Based on quantity plus base fee and applicable technology fee	\$3.18 Based on quantity plus base fee and applicable technology fee
547	Planning & Inspections	Electrical Permits	Refrigerated air conditioner, per ton	\$1.05 based on quantity plus base fee and applicable technology fee	\$1.05 based on quantity plus base fee and applicable technology fee
548	Planning & Inspections	Electrical Permits	Transformer type welder, ea.	\$13 based on quantity plus base fee and applicable technology fee	\$13 based on quantity plus base fee and applicable technology fee
549	Planning & Inspections	Electrical Permits	X-ray machine, ea.	\$38 based on quantity plus base fee and applicable technology fee	\$38 based on quantity plus base fee and applicable technology fee
550	Planning & Inspections	Electrical Permits	Fractional H.P. Motor, per H.P:		
551	Planning & Inspections	Electrical Permits	1 to 10 H.P.	\$2.11 based on quantity plus base fee and applicable technology fee	\$2.11 based on quantity plus base fee and applicable technology fee
552	Planning & Inspections	Electrical Permits	Over 10 H.P., ea.	\$1.05 based on quantity plus base fee and applicable technology fee	\$1.05 based on quantity plus base fee and applicable technology fee
553	Planning & Inspections	Electrical Permits	Motor, per H.P.		
554	Planning & Inspections	Electrical Permits	1 to 20 H.P., ea.	\$2.11 based on quantity plus base fee and applicable technology fee	\$2.11 based on quantity plus base fee and applicable technology fee
555	Planning & Inspections	Electrical Permits	Over 20 H.P., ea.	\$1.05 based on quantity plus base fee and applicable technology fee	\$1.05 based on quantity plus base fee and applicable technology fee
556	Planning & Inspections	Electrical Permits	Feed rail and bus way, per linear foot	\$0.74 based on quantity plus base fee and applicable technology fee	\$0.74 based on quantity plus base fee and applicable technology fee
557	Planning & Inspections	Electrical Permits	Under floor duct or cellular raceway/conduit per linear foot	\$0.27 based on quantity plus base fee and applicable technology fee	\$0.27 based on quantity plus base fee and applicable technology fee
558	Planning & Inspections	Electrical Permits	Power or lighting transformer per k.v.a.	\$1.05 based on quantity plus base fee and applicable technology fee	\$1.05 based on quantity plus base fee and applicable technology fee
559	Planning & Inspections	Electrical Permits	Mobile home	\$14 based on quantity plus base fee and applicable technology fee	\$14 based on quantity plus base fee and applicable technology fee
560	Planning & Inspections	Electrical Permits	T.V. Outlets-master systems only:		
561	Planning & Inspections	Electrical Permits	Base fee	\$110 plus applicable technology fee	\$110 plus applicable technology fee
562	Planning & Inspections	Electrical Permits	Plus per outlet	\$2 based on quantity plus base fee and applicable technology fee	\$2 based on quantity plus base fee and applicable technology fee
563	Planning & Inspections	Electrical Permits	Swimming pool; hot-tub; spa; Jacuzzi; ea.	\$46 based on quantity plus base fee and applicable technology fee	\$46 based on quantity plus base fee and applicable technology fee
564	Planning & Inspections	Electrical Permits	Temporary installation such as carnivals, show windows, conventions, etc., ea.	\$51 based on quantity plus base fee and applicable technology fee	\$51 based on quantity plus base fee and applicable technology fee
565	Planning & Inspections	Electrical Permits	Generators	\$51 based on quantity plus base fee and applicable technology fee	\$51 based on quantity plus base fee and applicable technology fee
566	Planning & Inspections	Electrical Permits	Others not covered	\$14 based on quantity plus base fee and applicable technology fee	\$14 based on quantity plus base fee and applicable technology fee
567	Planning & Inspections	Electrical Permits	Re-inspection fee, ea.	\$100 plus applicable technology fee	Deleted
568	Planning & Inspections	Electrical Permits	Solar heating systems	\$24 based on quantity plus base fee and applicable technology fee	\$24 based on quantity plus base fee and applicable technology fee
569	Planning & Inspections	Electrical Permits	Solar panels, ea.	\$14 based on quantity plus base fee and applicable technology fee	\$14 based on quantity plus base fee and applicable technology fee
570	Planning & Inspections	Mechanical	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee	\$110 plus applicable technology fee
571	Planning & Inspections	Mechanical	Boiler: 5 horsepower or less, ea.	\$36 based on quantity plus base fee and applicable technology fee	\$36 based on quantity plus base fee and applicable technology fee
572	Planning & Inspections	Mechanical	Boiler Horsepower additional over 5, ea.	\$36 plus \$6.35 per horsepower over 5, based on quantity plus base fee and applicable technology fee	\$36 plus \$6.35 per horsepower over 5, based on quantity plus base fee and applicable technology fee
573	Planning & Inspections	Mechanical	Each evaporative cooler	\$24 based on quantity plus base fee and applicable technology fee	\$24 based on quantity plus base fee and applicable technology fee
574	Planning & Inspections	Mechanical	Each force air or gravity heater or furnace	\$24 based on quantity plus base fee and applicable technology fee	\$24 based on quantity plus base fee and applicable technology fee
575	Planning & Inspections	Mechanical	Non-ducted heating appliances; wall, space, unit infrared heaters, ea.	\$22 Based on quantity plus base fee and applicable technology fee	\$22 Based on quantity plus base fee and applicable technology fee
576	Planning & Inspections	Mechanical	Combination heating-cooling unit or refrigeration unit, ea.	\$47 plus \$6.35 per ton plus base fee and applicable technology fee	\$47 plus \$6.35 per ton plus base fee and applicable technology fee
577	Planning & Inspections	Mechanical	Heat exchanger, ea.	\$22 Based on quantity plus base fee and applicable technology fee	\$22 Based on quantity plus base fee and applicable technology fee
578	Planning & Inspections	Mechanical	Air handlers and mixing boxes, ea.	\$22 Based on quantity plus base fee and applicable technology fee	\$22 Based on quantity plus base fee and applicable technology fee
579	Planning & Inspections	Mechanical	Perimeter convectors, per linear foot	\$3.18 Based on quantity plus base fee and applicable technology fee	\$3.18 Based on quantity plus base fee and applicable technology fee
580	Planning & Inspections	Mechanical	Cooling tower	\$39 plus base fee and applicable technology fee	\$39 plus base fee and applicable technology fee
581	Planning & Inspections	Mechanical	Power units: icemakers, walk-in coolers, reach -in coolers, etc., ea.	\$24 plus \$6.35 per ton, ventilation system and/or fans, ducts and applicable technology fee	\$24 plus \$6.35 per ton, ventilation system and/or fans, ducts and applicable technology fee
582	Planning & Inspections	Mechanical	Icemakers not a portion of heating and cooling system no tons	\$36 plus base fee and applicable technology fee	\$36 plus base fee and applicable technology fee
583	Planning & Inspections	Mechanical	Condensate drains	\$9 based on quantity plus base fee and applicable technology fee	\$9 based on quantity plus base fee and applicable technology fee
584	Planning & Inspections	Mechanical	Solar Systems (excluding duct work)	\$36 plus base fee and applicable technology fee	\$36 plus base fee and applicable technology fee
585	Planning & Inspections	Mechanical	Collectors	\$20 Based on quantity plus base fee and applicable technology fee	\$20 Based on quantity plus base fee and applicable technology fee
586	Planning & Inspections	Mechanical	Hood and/or exhaust fan, duct: Residential	\$9.54 based on quantity plus base fee and applicable technology fee	\$9.54 based on quantity plus base fee and applicable technology fee
587	Planning & Inspections	Mechanical	Type 1 Hood and/or exhaust fan, duct: Non-Residential	\$153 plus base fee and applicable technology fee	\$153 plus base fee and applicable technology fee
588	Planning & Inspections	Mechanical	Type 2 Hood and/or exhaust fan, duct: Non-Residential	\$77 plus base fee and applicable technology fee	\$77 plus base fee and applicable technology fee

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
589	Planning & Inspections	Mechanical	Restroom exhaust fan and/or duct/Dryer Vent: Residential	\$6.35 Based on quantity plus base fee and applicable technology fee	\$6.35 Based on quantity plus base fee and applicable technology fee
590	Planning & Inspections	Mechanical	Restroom exhaust fan and/or duct/Dryer Vent: Non-Residential	\$9.53 based on quantity plus base fee and applicable technology fee	\$9.53 based on quantity plus base fee and applicable technology fee
591	Planning & Inspections	Mechanical	Fire dampers, ea.	\$3.18 Based on quantity plus base fee and applicable technology fee	\$3.18 Based on quantity plus base fee and applicable technology fee
592	Planning & Inspections	Mechanical	Humidifiers, ea.	\$20.11 Based on quantity plus base fee and applicable technology fee	\$20.11 Based on quantity plus base fee and applicable technology fee
593	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 1-10 openings	\$21.24 Based on quantity plus base fee and applicable technology fee	\$21.24 Based on quantity plus base fee and applicable technology fee
594	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 11-20 openings	\$27.54 Based on quantity plus base fee and applicable technology fee	\$27.54 Based on quantity plus base fee and applicable technology fee
595	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab 21-30 openings	\$34 based on quantity plus base fee and applicable technology fee	\$34 based on quantity plus base fee and applicable technology fee
596	Planning & Inspections	Mechanical	Ducts: Heating, cooling and/or under slab over 30 openings	\$36 plus \$1 for each opening plus base fee and applicable technology fee	\$36 plus \$1 for each opening plus base fee and applicable technology fee
597	Planning & Inspections	Mechanical	Re-inspection fee, ea.	\$100 plus applicable technology fee	Deleted
598	Planning & Inspections	Plumbing	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee	\$110 plus applicable technology fee
599	Planning & Inspections	Plumbing	Fixture: Backflow prevention device	\$9.53 Based on quantity plus base fee and applicable technology fee	\$9.53 Based on quantity plus base fee and applicable technology fee
600	Planning & Inspections	Plumbing	house to sewer curb cut	\$26.48 plus base fee and applicable technology fee	\$26.48 plus base fee and applicable technology fee
601	Planning & Inspections	Plumbing	Sewer tap	\$10.59 plus base fee and applicable technology fee	\$10.59 plus base fee and applicable technology fee
602	Planning & Inspections	Plumbing	Water closet 1-5	\$20.12 plus base fee and applicable technology fee	\$20.12 plus base fee and applicable technology fee
603	Planning & Inspections	Plumbing	Water closet over 5	\$14.83 plus base fee and applicable technology fee	\$14.83 plus base fee and applicable technology fee
604	Planning & Inspections	Plumbing	Water closet reset	\$14.83 plus base fee and applicable technology fee	\$14.83 plus base fee and applicable technology fee
605	Planning & Inspections	Plumbing	Inspection outside City limit	\$76.25 and applicable technology fee	\$76.25 and applicable technology fee
606	Planning & Inspections	Plumbing	re-inspection	\$100 plus applicable technology fee	Deleted
607	Planning & Inspections	Plumbing	surcharge on above fees	\$96.36 and applicable technology fee	\$96.36 and applicable technology fee
608	Planning & Inspections	Plumbing	additional surcharge after water connected	\$96.36 and applicable technology fee	\$96.36 and applicable technology fee
609	Planning & Inspections	Plumbing	Consumer Health Permit - Inspections for 3 compartment sink, grease trap, etc.	\$76.25 and applicable technology fee	\$76.25 and applicable technology fee
610	Planning & Inspections	Plumbing	Grease trap, sand traps, separation tanks, dental chair, dishwasher, washing machine, garbage disposal unit, water softener, electric water heater, indirect waste line into plumbing drain or fixture, (all other this category), ea.	\$10.59 based on quantity plus base fee and applicable technology fee	\$10.59 based on quantity plus base fee and applicable technology fee
611	Planning & Inspections	Plumbing	Commercial roof drain, ea.	\$8.47 based on quantity plus base fee and applicable technology fee	\$8.47 based on quantity plus base fee and applicable technology fee
612	Planning & Inspections	Plumbing	Bathtub, shower, lavatory, kitchen sink, commercial sink, (per section) urinal, bidet, drinking fountain, ea.	\$8.47 based on quantity plus base fee and applicable technology fee	\$8.47 based on quantity plus base fee and applicable technology fee
613	Planning & Inspections	Plumbing	Vehicular dump station	\$16.95 Based on quantity plus base fee and applicable technology fee	\$16.95 Based on quantity plus base fee and applicable technology fee
614	Planning & Inspections	Plumbing Sewer ejectors	Single	\$15.89 Based on quantity plus base fee and applicable technology fee	\$15.89 Based on quantity plus base fee and applicable technology fee
615	Planning & Inspections	Plumbing Sewer ejectors	Dual	\$24.35 based on quantity plus base fee and applicable technology fee	\$24.35 based on quantity plus base fee and applicable technology fee
616	Planning & Inspections	Plumbing	Solar heating systems	\$24.35 based on quantity plus base fee and applicable technology fee	\$24.35 based on quantity plus base fee and applicable technology fee
617	Planning & Inspections	Plumbing	Solar panels, ea.	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
618	Planning & Inspections	Plumbing	Back-up water heaters, gas	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
619	Planning & Inspections	Plumbing	Storage tank	\$11.55 Based on quantity plus base fee and applicable technology fee	\$11.55 Based on quantity plus base fee and applicable technology fee
620	Planning & Inspections	Plumbing Permits	Appliances	\$76.25 permit fee plus \$17.47 per fixture and applicable technology fee	\$76.25 permit fee plus \$17.47 per fixture and applicable technology fee
621	Planning & Inspections	Irrigation System	Irrigation base fee for residential	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee
622	Planning & Inspections	Irrigation System	Irrigation Base fee for Commercial	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee	\$110 (Add fixtures below to base commercial irrigation fee) and applicable technology fee
623	Planning & Inspections	Irrigation System	Fixture: Control valve (each section)	\$9.53 Based on quantity and applicable technology fee	\$9.53 Based on quantity and applicable technology fee
624	Planning & Inspections	Irrigation System	Fixture: Backflow preventive device	\$9.53 Based on quantity and applicable technology fee	\$9.53 Based on quantity and applicable technology fee
625	Planning & Inspections	Irrigation System	Fixture: Sprinkler head, ea.	\$0.64 Based on quantity and applicable technology fee	\$0.64 Based on quantity and applicable technology fee
626	Planning & Inspections	Irrigation System	Fixture: Drips, ea.	\$0.14 Based on quantity and applicable technology fee	\$0.14 Based on quantity and applicable technology fee
627	Planning & Inspections	Irrigation System	Fixture: Bubblers, ea.	\$0.14 Based on quantity and applicable technology fee	\$0.14 Based on quantity and applicable technology fee
628	Planning & Inspections	Irrigation System	Subterranean irrigation systems per square yard irrigated	\$0.14 Based on quantity and applicable technology fee	\$0.14 Based on quantity and applicable technology fee
629	Planning & Inspections	Plumbing	Swimming pools, Jacuzzi (Hot Tubs) Therapy tubs, Whirlpools, ea.	\$76 and applicable technology fee	\$110 and applicable technology fee
630	Planning & Inspections	Plumbing	Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea.	\$76 and applicable technology fee	\$110 and applicable technology fee
631	Planning & Inspections	Plumbing	Jacuzzi (Hot Tubs), Therapy tubs, whirlpools, ea. additionally if included with swimming pool	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
632	Planning & Inspections	Plumbing	Gas water heater (pool, Jacuzzi, etc.)	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
633	Planning & Inspections	Plumbing	Cartridge filters (pool, Jacuzzi, etc.)	\$8.47 based on quantity plus base fee and applicable technology fee	\$8.47 based on quantity plus base fee and applicable technology fee
634	Planning & Inspections	Plumbing	Plumbing work no fixtures or sewer	\$76 and applicable technology fee	\$110 and applicable technology fee
635	Planning & Inspections	Plumbing	Mobile home hook-ups	\$76 and applicable technology fee	\$110 and applicable technology fee
636	Planning & Inspections	Gas	Base fee, ea. (non-refundable)	\$110 plus applicable technology fee	\$110 plus applicable technology fee
637	Planning & Inspections	Gas	Gas opening, appliance by others, ea.	\$7.41 Based on quantity plus base fee and applicable technology fee	\$7.41 Based on quantity plus base fee and applicable technology fee
638	Planning & Inspections	Gas	Commercial cooking unit, (ovens, etc.), ea.	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
639	Planning & Inspections	Gas	Domestic cooking unit	\$10.59 based on quantity plus base fee and applicable technology fee	\$10.59 based on quantity plus base fee and applicable technology fee
640	Planning & Inspections	Gas Water Heater	Gas Water Heater	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
641	Planning & Inspections	Gas	Commercial clothes dryer	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
642	Planning & Inspections	Gas	Residential clothes dryer	\$10.59 based on quantity plus base fee and applicable technology fee	\$10.59 based on quantity plus base fee and applicable technology fee
643	Planning & Inspections	Gas-Unducted heating appliances	Circulating wall, ceiling, space, unit-infra-red, ea.	\$20.11 based on quantity plus base fee and applicable technology fee	\$20.11 based on quantity plus base fee and applicable technology fee
644	Planning & Inspections	Gas	Lighting unit, log lighter	\$10.59 based on quantity plus base fee and applicable technology fee	\$10.59 based on quantity plus base fee and applicable technology fee

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
645	Planning & Inspections	Gas	Floor furnace	\$15.89 based on quantity plus base fee and applicable technology fee	\$15.89 based on quantity plus base fee and applicable technology fee
646	Planning & Inspections	Gas	Service yard line	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
647	Planning & Inspections	Gas	Gas refrigerator	\$13.76 based on quantity plus base fee and applicable technology fee	\$13.76 based on quantity plus base fee and applicable technology fee
648	Planning & Inspections	Gas	Re-inspection	\$100 plus applicable technology fee	Deleted
649	Planning & Inspections	Building Permit - Residential	For additional lines than 400 square feet	\$307 and applicable technology fee	\$307 and applicable technology fee
650	Planning & Inspections	Third party building permit discount	Discount for residential permit when builder utilizes third party services for process.	<ul style="list-style-type: none"> <li>• First 400 TPRN permits issued, \$100 reduction in individual permit cost</li> <li>• Subsequent 100 TPRN permits issued (401 to 500), \$125 reduction in permit cost</li> <li>• Subsequent permits in excess of 500 permits issued, \$150 reduction in permit cost</li> </ul>	<ul style="list-style-type: none"> <li>• First 400 TPRN permits issued, \$100 reduction in individual permit cost</li> <li>• Subsequent 100 TPRN permits issued (401 to 500), \$125 reduction in permit cost</li> <li>• Subsequent permits in excess of 500 permits issued, \$150 reduction in permit cost</li> </ul>
651	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 401-1299 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.87 per square foot plus applicable Technology Fee.	\$0.87 per square foot plus applicable Technology Fee.
652	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 1300-2399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.82 per square foot plus applicable Technology Fee.	\$0.82 per square foot plus applicable Technology Fee.
653	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 2400-3399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.81 per square foot plus applicable Technology Fee.	\$0.81 per square foot plus applicable Technology Fee.
654	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction between 3400-4399 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.72 per square foot plus applicable Technology Fee.	\$0.72 per square foot plus applicable Technology Fee.
655	Planning & Inspections	Building Permit - Residential	For additions or new single family residential construction greater than 4400 square feet, to include a single structure on one parcel that contains a single family dwelling duplex, triplex, or quadraplex.	\$0.61 per square foot plus applicable Technology Fee.	\$0.61 per square foot plus applicable Technology Fee.
656	Planning & Inspections	Building Permit - Residential	Residential Permit	Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7%; applicable technology fee will be assessed to each permit.	Total Permit cost will be comprised of the following: Master Permit-66%; Electrical-20%; Plumbing-7%; Mechanical-7%; applicable technology fee will be assessed to each permit.
657	Planning & Inspections	Building Permit	Inspection fee-business hours	\$110 plus applicable technology fee	\$110 plus applicable technology fee
658	Planning & Inspections	Building Permit	Inspection fee-non business hours (Two hour minimum)	\$127 (Two Hour Minimum) plus applicable technology fee	\$127 (Two Hour Minimum) plus applicable technology fee
659	Planning & Inspections	Building Permit	Inspection fee-Expedited "On-Demand" inspections (Two hour minimum)	\$127 (Two Hour Minimum) plus applicable technology fee	\$127 (Two Hour Minimum) plus applicable technology fee
660	Planning & Inspections	Building Permit	Investigative Inspection Permit	\$150 plus applicable technology fee	\$150 plus applicable technology fee
661	Planning & Inspections	Sign Permits	Sign Permit	A basic sign valuation shall be determined for all signs by multiplying the sign area in square feet by the appropriate value from the following table:	A basic sign valuation shall be determined for all signs by multiplying the sign area in square feet by the appropriate value from the following table:
662	Planning & Inspections	Sign Permits	Sign Height (Ft)		
663	Planning & Inspections	Sign Permits	Non-Illuminated	Single Face	Single Face
664	Planning & Inspections	Sign Permits	1 up to and including 20 Ft in Height	\$14.00 plus applicable technology fee	\$14.00 plus applicable technology fee
665	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$16.00 plus applicable technology fee	\$16.00 plus applicable technology fee
666	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$17.00 plus applicable technology fee	\$17.00 plus applicable technology fee
667	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$18.00 plus applicable technology fee	\$18.00 plus applicable technology fee
668	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$20.00 plus applicable technology fee	\$20.00 plus applicable technology fee
669	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$21.00 plus applicable technology fee	\$21.00 plus applicable technology fee
670	Planning & Inspections	Sign Permits	Non-Illuminated		
671	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$20.00 plus applicable technology fee	\$20.00 plus applicable technology fee
672	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$23.00 plus applicable technology fee	\$23.00 plus applicable technology fee
673	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$24.00 plus applicable technology fee	\$24.00 plus applicable technology fee
674	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$26.00 plus applicable technology fee	\$26.00 plus applicable technology fee
675	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$29.00 plus applicable technology fee	\$29.00 plus applicable technology fee
676	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$30.00 plus applicable technology fee	\$30.00 plus applicable technology fee
677	Planning & Inspections	Sign Permits	Sign Height (Ft)		
678	Planning & Inspections	Sign Permits	Illuminated	Single Face	Single Face
679	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$25.00 plus applicable technology fee	\$25.00 plus applicable technology fee
680	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$30.00 plus applicable technology fee	\$30.00 plus applicable technology fee
681	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$34.00 plus applicable technology fee	\$34.00 plus applicable technology fee
682	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$37.00 plus applicable technology fee	\$37.00 plus applicable technology fee
683	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$39.00 plus applicable technology fee	\$39.00 plus applicable technology fee
684	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$41.00 plus applicable technology fee	\$41.00 plus applicable technology fee
685	Planning & Inspections	Sign Permits	Illuminated Double Face	Double Face	Double Face
686	Planning & Inspections	Sign Permits	1 up to and including 20 ft. in Height	\$39.00 plus applicable technology fee	\$39.00 plus applicable technology fee
687	Planning & Inspections	Sign Permits	over 20 ft. up to and including 30 ft. in height	\$47.00 plus applicable technology fee	\$47.00 plus applicable technology fee
688	Planning & Inspections	Sign Permits	over 30 ft. up to and including 40 ft. in height	\$50.00 plus applicable technology fee	\$50.00 plus applicable technology fee
689	Planning & Inspections	Sign Permits	over 40 ft. up to and including 50 ft. in height	\$53.00 plus applicable technology fee	\$53.00 plus applicable technology fee
690	Planning & Inspections	Sign Permits	over 50 ft. up to and including 60 ft. in height	\$56.00 plus applicable technology fee	\$56.00 plus applicable technology fee
691	Planning & Inspections	Sign Permits	Over 60 ft. in Height	\$59.00 plus applicable technology fee	\$59.00 plus applicable technology fee
692	Planning & Inspections	Sign Permits	Off-Premise Sign Demolition	\$76.00 plus applicable technology fee	\$76.00 plus applicable technology fee
693	Planning & Inspections	Sign Permits	For sign valuations equal to or less than two hundred dollars (\$200.00). Except for temporary real estate signs.	\$51.00 plus applicable technology fee	\$51.00 plus applicable technology fee
694	Planning & Inspections	Sign Permits		For sign valuations of two hundred one (\$201.00), up to and including one thousand, sign permit fee shall be fifty two dollars and forty one cents (\$52.41) plus two dollars and eighteen cents (\$2.18) for each one hundred or portion thereof over two hundred plus applicable technology fee.	For sign valuations of two hundred one (\$201.00), up to and including one thousand, sign permit fee shall be fifty two dollars and forty one cents (\$52.41) plus two dollars and eighteen cents (\$2.18) for each one hundred or portion thereof over two hundred plus applicable technology fee.

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
695	Planning & Inspections	Sign Permits		For sign valuation of one thousand one (\$1,001.00), up to and including ten thousand, sign permit fee shall be sixty-eight dollars and seventy-eight cents (\$68.78) plus twelve dollars and one cent (\$12.01) for each one thousand or portion thereof over one thousand plus applicable technology fee.	For sign valuation of one thousand one (\$1,001.00), up to and including ten thousand, sign permit fee shall be sixty-eight dollars and seventy-eight cents (\$68.78) plus twelve dollars and one cent (\$12.01) for each one thousand or portion thereof over one thousand plus applicable technology fee.
696	Planning & Inspections	Sign Permits		For sign valuations over ten thousand one (\$10,001.00), up to and including twenty-five thousand sign permit fee shall be one hundred seventy five dollars and seventy-eight cents (\$175.78) plus twenty-five dollars and forty-two cents (\$25.42) for each one thousand or portion thereof over ten thousand plus applicable technology fee.	For sign valuations over ten thousand one (\$10,001.00), up to and including twenty-five thousand sign permit fee shall be one hundred seventy five dollars and seventy-eight cents (\$175.78) plus twenty-five dollars and forty-two cents (\$25.42) for each one thousand or portion thereof over ten thousand plus applicable technology fee.
697	Planning & Inspections	Sign Permits		For sign valuations over twenty-five thousand and one (\$25,001.00), sign permit fee shall be five hundred ninety-two dollars and eighty-five cents (\$592.85) plus thirty-eight dollars and twenty-one cents (\$38.12) for each one thousand or portion thereof over twenty-five thousand plus applicable technology fee.	For sign valuations over twenty-five thousand and one (\$25,001.00), sign permit fee shall be five hundred ninety-two dollars and eighty-five cents (\$592.85) plus thirty-eight dollars and twenty-one cents (\$38.12) for each one thousand or portion thereof over twenty-five thousand plus applicable technology fee.
698	Planning & Inspections	Fire Permits	Fire Sprinkler or Fire Extinguishing System	Minimum Fee \$77 plus applicable technology fee	Minimum Fee \$77 plus applicable technology fee
699	Planning & Inspections	Fire Permits	Number of Sprinkler heads		
700	Planning & Inspections	Fire Permits	1 to 15	\$77 plus applicable technology fee	\$77 plus applicable technology fee
701	Planning & Inspections	Fire Permits	16 to 75	\$118 plus applicable technology fee	\$118 plus applicable technology fee
702	Planning & Inspections	Fire Permits	76 to 100	\$158 plus applicable technology fee	\$158 plus applicable technology fee
703	Planning & Inspections	Fire Permits	101 to 200	\$236 plus applicable technology fee	\$236 plus applicable technology fee
704	Planning & Inspections	Fire Permits	201 to 300	\$277 plus applicable technology fee	\$277 plus applicable technology fee
705	Planning & Inspections	Fire Permits	Over 300	\$316 plus applicable technology fee	\$316 plus applicable technology fee
706	Planning & Inspections	Fire Permits	Fire Suppression Systems for Cooking Operations	\$77 plus applicable technology fee	\$77 plus applicable technology fee
707	Planning & Inspections	Fire Permits	Number of Devices		
708	Planning & Inspections	Fire Permits	1 to 5	\$77 plus applicable technology fee	\$77 plus applicable technology fee
709	Planning & Inspections	Fire Permits	6 to 20	\$118 plus applicable technology fee	\$118 plus applicable technology fee
710	Planning & Inspections	Fire Permits	21 to 40	\$158 plus applicable technology fee	\$158 plus applicable technology fee
711	Planning & Inspections	Fire Permits	41 to 60	\$198 plus applicable technology fee	\$198 plus applicable technology fee
712	Planning & Inspections	Fire Permits	61 to 100	\$236 plus applicable technology fee	\$236 plus applicable technology fee
713	Planning & Inspections	Fire Permits	over 100	\$278 plus applicable technology fee	\$278 plus applicable technology fee
714	Planning & Inspections	Fire Permits	1 to 3 fire hydrants	\$77 plus applicable technology fee	\$77 plus applicable technology fee
715	Planning & Inspections	Fire Permits	4 to 6 fire hydrants	\$118 plus applicable technology fee	\$118 plus applicable technology fee
716	Planning & Inspections	Fire Permits	over 6 fire hydrants	\$158 plus applicable technology fee	\$158 plus applicable technology fee
717	Planning & Inspections	Building Permit	Roofing Permit	\$118 plus applicable technology fee	\$118 plus applicable technology fee
718	Planning & Inspections	Building Permit	Certified Roofing Permit	\$77 plus applicable technology fee	\$77 plus applicable technology fee
719	Planning & Inspections	Building Permit	Sidewalk Permit	\$110 plus applicable technology fee	\$110 plus applicable technology fee
720	Planning & Inspections	Building Permit	Sidewalk Permit- Re-inspection	\$100 plus applicable technology fee	Deleted
721	Planning & Inspections	Building Permit	Driveway Permit	\$110 plus applicable technology fee	\$110 plus applicable technology fee
722	Planning & Inspections	Building Permit	Driveway Permit- Re-inspection	\$100 plus applicable technology fee	Deleted
723	Planning & Inspections	Building Permit	Certificate of Use	\$398 plus applicable technology fee	\$398 plus applicable technology fee
724	Planning & Inspections	Building Permit	Conditional Certificate of Occupancy	\$398 plus applicable technology fee	\$398 plus applicable technology fee
725	Planning & Inspections	Building Permit	Temporary Certificate of Occupancy	\$169 plus applicable technology fee	\$169 plus applicable technology fee
726	Planning & Inspections	Building Permit	Temporary Structures (Tents, construction sheds, seat canopies, etc.)	Minimum \$51 (\$0.11 per square foot for the total area per month or fraction thereof) plus applicable technology fee	Minimum \$51 (\$0.11 per square foot for the total area per month or fraction thereof) plus applicable technology fee
727	Planning & Inspections	Building Permit	Vacant Building Annual Registration-Commercial less than 5,000 square feet in area	\$159 plus applicable technology fee	\$159 plus applicable technology fee
728	Planning & Inspections	Building Permit	Vacant Building Annual Registration-Commercial 5,001 square feet to 20,000 square feet in area	\$318 plus applicable technology fee	\$318 plus applicable technology fee
729	Planning & Inspections	Building Permit	Vacant Building Annual Registration-commercial over 20,001 square feet in area	\$477 plus applicable technology fee	\$477 plus applicable technology fee
730	Planning & Inspections	Building Permit	Vacant Building commercial and residential fee for registration ownership transfers not requiring a plan review	\$80 plus applicable technology fee	\$80 plus applicable technology fee
731	Planning & Inspections	Building Permit	Vacant Building Annual Residential Registration Fee	\$159 plus applicable technology fee	\$159 plus applicable technology fee
732	Planning & Inspections	Building Permit	Mobile Home Placement Permit	\$110 plus applicable technology fee	\$110 plus applicable technology fee
733	Planning & Inspections	Building Permit	Duplicate Cards or Licenses	\$17.00 plus applicable technology fee	\$17.00 plus applicable technology fee
734	Planning & Inspections	Business Licenses	Vendor	\$48 plus applicable technology fee	\$48 plus applicable technology fee
735	Planning & Inspections	Business Licenses	Tax Exempt Vendor	No Fee	No Fee
736	Planning & Inspections	Business Licenses	Motel	\$230 plus applicable technology fee	\$230 plus applicable technology fee
737	Planning & Inspections	Business Licenses	Hotel	\$230 plus applicable technology fee	\$230 plus applicable technology fee
738	Planning & Inspections	Business Licenses	Lodging house	\$56 plus applicable technology fee	\$56 plus applicable technology fee
739	Planning & Inspections	Business Licenses	Home occupation (New) -Annual	\$160 plus applicable technology fee	\$160 plus applicable technology fee
740	Planning & Inspections	Business License	Home occupation- Late Fee	20% of renewal fee plus applicable tech fee	20% of renewal fee plus applicable tech fee
741	Planning & Inspections	Business Licenses	2nd hand dealers	\$190 plus applicable technology fee	\$190 plus applicable technology fee
742	Planning & Inspections	Business Licenses	Expedited Application Review Fee	\$48 plus applicable technology fee	\$48 plus applicable technology fee
743	Planning & Inspections	Business Licenses	Enhanced Provisional License Fee	\$148 plus applicable technology fee	\$148 plus applicable technology fee
744	Planning & Inspections	Business Licenses	Flea Market Operator License	\$630 plus applicable technology fee	\$630 plus applicable technology fee
745	Planning & Inspections	Business Licenses	Renewal Fee for Flea Market Operators License	\$505 plus applicable technology fee	\$505 plus applicable technology fee
746	Planning & Inspections	Business Licenses	2nd hand dealer receipt books- 50 receipts per book.	\$18 each plus applicable technology fee	\$18 each plus applicable technology fee
747	Planning & Inspections	Amplification Fee	4 or more days in advance of event	\$15 plus applicable technology fee	\$15 plus applicable technology fee
748	Planning & Inspections	Amplification Fee	3 or less day in advance of event	\$30 plus applicable technology fee	\$30 plus applicable technology fee
749	Planning & Inspections	Contractors Registration Fee	Registration Fee	\$100 plus applicable technology fee	\$100 plus applicable technology fee
750	Planning & Inspections	Third Party Contractor Registration Fee	Application and renewal fee for third party contractor registrations	\$300 plus applicable technology fee (valid for a three year period)	\$300 plus applicable technology fee (valid for a three year period)
751	Planning & Inspections	Business License	Sign Painting Contractors	\$110 plus applicable technology fee	\$110 plus applicable technology fee
752	Planning & Inspections	Business License	Sign Contractor	1 Year \$607.00 2 Years \$1,214.00 plus applicable technology fee	1 Year \$607.00 2 Years \$1,214.00 plus applicable technology fee
753	Planning & Inspections	Business License	Sign Installer	\$607 plus applicable technology fee	\$607 plus applicable technology fee
754	Planning & Inspections	Business License	Temp. inflatable sign installer	\$1,213 plus applicable technology fee	\$1,213 plus applicable technology fee
755	Planning & Inspections	Business License	Temp inflatable sign installed by property owner	\$607 plus applicable technology fee	\$607 plus applicable technology fee
756	Planning & Inspections	Business License	Motor Vehicle Dealers	1 Year \$145.00 2 Years \$290.00 plus applicable technology fee	1 Year \$145.00 2 Years \$290.00 plus applicable technology fee
757	Planning & Inspections	Business License	TABC Certification Inspection	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
758	Planning & Inspections	Licenses	Sexually Oriented Business License		
759	Planning & Inspections	Licenses	Initial Fee (Annual)	\$667 plus applicable technology fee	\$667 plus applicable technology fee
760	Planning & Inspections	Licenses	Renewal Fee (Annual)	\$424 plus applicable technology fee	\$424 plus applicable technology fee
761	Planning & Inspections	Licenses	Sexually Oriented Business Employee		



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
762	Planning & Inspections	Licenses	Initial Fee (Annual)	\$48 plus applicable technology fee	\$48 plus applicable technology fee
763	Planning & Inspections	Licenses	Renewal Fee (Annual)	\$23 plus applicable technology fee	\$23 plus applicable technology fee
764	Planning & Inspections	Licenses	Background checks (per employee) for Boarding Home License	\$17.00 per employee plus applicable technology fee	\$17.00 per employee plus applicable technology fee
765	Planning & Inspections	Licenses	Sounds Amplification License	\$367.00 plus applicable tech fee	\$367.00 plus applicable tech fee
766	Planning & Inspections	Licenses	Sounds Amplification Renewal Fee	\$125.00 plus applicable tech fee	\$125.00 plus applicable tech fee
767	Planning & Inspections	Licenses	Sounds Amplification Appeal Fee	\$308.00 plus applicable tech fee	\$308.00 plus applicable tech fee
768	Planning & Inspections	Development	Expedited Review of Grading Permits	Two hundred fifty six dollars (\$256.00) plus ninety-four dollars (\$94.00) for each hour or portion of an hour of plan review time plus applicable technology fee.	Two hundred fifty six dollars (\$256.00) plus ninety-four dollars (\$94.00) for each hour or portion of an hour of plan review time plus applicable technology fee.
769	Planning & Inspections	Development	Construction SWP3 permit fee - 5 Acres sites or larger	\$129.00 one time permit fee plus applicable technology fee	\$129.00 one time permit fee plus applicable technology fee
770	Planning & Inspections	Development	Construction SWP3 Review fee - .1-4.99 Acres sites	\$75.00 one time permit fee plus applicable technology fee	\$75.00 one time permit fee plus applicable technology fee
771	Planning & Inspections	Development	Industrial SWP3 permit fee	\$129.00 one time permit fee plus applicable technology fee	\$129.00 one time permit fee plus applicable technology fee
772	Planning & Inspections	Development	De-Watering/Discharge to MS4 (Storm water) permit fee	\$129.00 one time permit fee plus applicable technology fee	\$129.00 one time permit fee plus applicable technology fee
773	Planning & Inspections	Development	Commercial Sidewalk	\$200.00 plus applicable technology fee	\$200.00 plus applicable technology fee
774	Planning & Inspections	Development	Commercial Driveway	\$200.00 plus applicable technology fee	\$200.00 plus applicable technology fee
775	Planning & Inspections	Development	Grading Permit - Subdivisions		
776	Planning & Inspections	Development	0-5 acres	\$639.00 plus applicable technology fee	\$639.00 plus applicable technology fee
777	Planning & Inspections	Development	5.1-10acres	\$764.00 plus applicable technology fee	\$764.00 plus applicable technology fee
778	Planning & Inspections	Development	10.1-20 acres	\$892.00 plus applicable technology fee	\$892.00 plus applicable technology fee
779	Planning & Inspections	Development	20.1-30 acres	\$1,019.00 plus applicable technology fee	\$1,019.00 plus applicable technology fee
780	Planning & Inspections	Development	30.1-40 acres	\$1,148.00 plus applicable technology fee	\$1,148.00 plus applicable technology fee
781	Planning & Inspections	Development	40.1-50 acres	\$1,275.00 plus applicable technology fee	\$1,275.00 plus applicable technology fee
782	Planning & Inspections	Development	50.1 + acres	\$1,402.00 plus applicable technology fee	\$1,402.00 plus applicable technology fee
783	Planning & Inspections	Development	Borrow / Waste	\$546.00 plus applicable technology fee	\$546.00 plus applicable technology fee
784	Planning & Inspections	Development	First Extension	36% of grading permit plus applicable technology fee	36% of grading permit plus applicable technology fee
785	Planning & Inspections	Development	Second Extension	36% of grading permit plus applicable technology fee	36% of grading permit plus applicable technology fee
786	Planning & Inspections	Development	Grading Permit-All other commercial/residential		
787	Planning & Inspections	Development	0-5 acres	\$456.00 plus applicable technology fee	\$456.00 plus applicable technology fee
788	Planning & Inspections	Development	5.1-10acres	\$546.00 plus applicable technology fee	\$546.00 plus applicable technology fee
789	Planning & Inspections	Development	10.1-20 acres	\$637.00 plus applicable technology fee	\$637.00 plus applicable technology fee
790	Planning & Inspections	Development	20.1-30 acres	\$729.00 plus applicable technology fee	\$729.00 plus applicable technology fee
791	Planning & Inspections	Development	30.1-40 acres	\$820.00 plus applicable technology fee	\$820.00 plus applicable technology fee
792	Planning & Inspections	Development	40.1-50 acres	\$911.00 plus applicable technology fee	\$911.00 plus applicable technology fee
793	Planning & Inspections	Development	50.1 + acres	\$1,002.00 plus applicable technology fee	\$1,002.00 plus applicable technology fee
794	Planning & Inspections	Development	Borrow / Waste	\$546.00 plus applicable technology fee	\$546.00 plus applicable technology fee
795	Planning & Inspections	Development	First Extension	36% of grading permit plus applicable technology fee	36% of grading permit plus applicable technology fee
796	Planning & Inspections	Development	Second Extension	36% of grading permit plus applicable technology fee	36% of grading permit plus applicable technology fee
797	Planning & Inspections	Development	Mountain Development Association		
798	Planning & Inspections	Development	Grading Permit		
799	Planning & Inspections	Development	0-5 acres	\$1,820.00 plus applicable technology fee	\$1,820.00 plus applicable technology fee
800	Planning & Inspections	Development	5.1-10 acres	\$2,185.00 plus applicable technology fee	\$2,185.00 plus applicable technology fee
801	Planning & Inspections	Development	10.1-20 acres	\$2,549.00 plus applicable technology fee	\$2,549.00 plus applicable technology fee
802	Planning & Inspections	Development	20.1-30 acres	\$2913.00 plus applicable technology fee	\$2913.00 plus applicable technology fee
803	Planning & Inspections	Development	30.1-40 acres	\$3,276.00 plus applicable technology fee	\$3,276.00 plus applicable technology fee
804	Planning & Inspections	Development	40.1-50 acres	\$3,641.00 plus applicable technology fee	\$3,641.00 plus applicable technology fee
805	Planning & Inspections	Development	50.1 + acres	\$ 4,005.00 plus applicable technology fee	\$ 4,005.00 plus applicable technology fee
806	Planning & Inspections	Development	Borrow / Waste	\$1,455.00 plus applicable technology fee	\$1,455.00 plus applicable technology fee
807	Planning & Inspections	Development	First Extension	36% of MDA plus applicable technology fee	36% of MDA plus applicable technology fee
808	Planning & Inspections	Development	Second Extension	36% of MDA plus applicable technology fee	36% of MDA plus applicable technology fee
809	Planning & Inspections	Development	Re-inspection fee	\$100 plus applicable technology fee	Deleted
810	Planning & Inspections	Development	Inspection Fees-other than regular duty hours	\$127.00/hr. (2hr. Min) plus applicable technology fee	\$127.00/hr. (2hr. Min) plus applicable technology fee
811	Planning & Inspections	Development	Credit Access Certificate of Registration	\$195 each year plus applicable technology fee	\$195 each year plus applicable technology fee
812	Planning & Inspections	Business Permit	Brewer's License (BW)	2 Year License \$1,500.00	2 Year License \$1,500.00
813	Planning & Inspections	Business Permit	Distiller's and Rectifier's Permit (D)	2 Year License \$1,500.00	2 Year License \$1,500.00
814	Planning & Inspections	Business Permit	Winery Permit (G)	2 Year License \$75.00	2 Year License \$75.00
815	Planning & Inspections	Business Permit	Out-of-State Winery Direct Shipper's Permit (DS)	N/A (Out-of-State)	N/A (Out-of-State)
816	Planning & Inspections	Business Permit	Nonresident Brewer's License (BN)	N/A (Out-of-State)	N/A (Out-of-State)
817	Planning & Inspections	Business Permit	Nonresident Seller's Permit (S)	2 Year License \$150.00	2 Year License \$150.00
818	Planning & Inspections	Business Permit	General Distributor's License (BB)	2 Year License \$300.00	2 Year License \$300.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
819	Planning & Inspections	Business Permit	Wholesaler's Permit (W)	2 Year License \$1,875.00	2 Year License \$1,875.00
820	<b>Planning &amp; Inspections</b>	<b>Business Permit</b>	<b>General Class B Wholesaler's Permit (X)</b>	2 Year License \$300.00	2 Year License \$300.00
821	Planning & Inspections	Business Permit	Mixed Beverage Permit and Mixed Beverage w/Food & Beverage Certificate (FB) Required (MB)		
822	<b>Planning &amp; Inspections</b>	<b>Business Permit</b>	<b>Original (1st and 2nd Year)</b>	2 Year License, no fee	2 Year License, no fee
823	Planning & Inspections	Business Permit	1st Renewal (3rd and 4th Year)	3rd Year No Fee, 4th year \$1,125.00	3rd Year No Fee, 4th year \$1,125.00
824	Planning & Inspections	Business Permit	2nd Renewal (5th and 6th Year)	2 Year License \$1,500.00	2 Year License \$1,500.00
825	Planning & Inspections	Business Permit	3rd and Subsequent Renewals	2 Year License \$750.00	2 Year License \$750.00
826	Planning & Inspections	Business Permit	Wine and Malt Beverage Retailer's Permit (BG)	2 Year License \$175.00	2 Year License \$175.00
827	Planning & Inspections	Business Permit	Wine and Malt Beverage Retailer's Off-Premise Permit (BQ)	2 Year License \$60.00	2 Year License \$60.00
828	Planning & Inspections	Business Permit	(Malt Beverage) Retail Dealer's On- Premise License (BE)	2 Year License \$150.00	2 Year License \$150.00
829	Planning & Inspections	Business Permit	(Malt Beverage) Retail Dealer's Off-Premise License (BF)	2 Year License \$60.00	2 Year License \$60.00
830	Planning & Inspections	Business Permit	Private Club Registration Permit (N)	2 Year License no fee	2 Year License no fee
831	Planning & Inspections	Business Permit	Private Club Malt Beverage and Wine Permit (NB)	2 Year License no fee	2 Year License no fee
832	Planning & Inspections	Business Permit	Private Club Exemption Certificate (NE)	2 Year License no fee	2 Year License no fee
833	Planning & Inspections	Business Permit	Package Store Permit (P)	2 Year License \$500.00	2 Year License \$500.00
834	Planning & Inspections	Business Permit	Wine-Only Package Store Permit (Q)	2 Year License \$75.00	2 Year License \$75.00
835	Planning & Inspections	Business Permit	Passenger Transportation Permit (TR)	2 Year License no fee	2 Year License no fee
836	<b>Planning &amp; Inspections</b>	<b>Business Permit</b>	<b>Consumer Delivery Permit (CD)</b>	2 Year License no fee	2 Year License no fee
837	Planning & Inspections	Business Permit	Bonded Warehouse Permit (JJD)	2 Year License \$150.00	2 Year License \$150.00
838	Planning & Inspections	Business Permit	Manufacturer's Agent's Warehousing Permit (AW)	2 Year License \$750.00	2 Year License \$750.00
839	Planning & Inspections	Business Permit	Carrier's Permit (C)	2 Year License no fee	2 Year License no fee
840	Planning & Inspections	Business Permit	Promotional Permit (PR)	2 Year License \$300.00	2 Year License \$300.00
841	<b>Planning &amp; Inspections</b>	<b>Business Permit</b>	<b>Third-Party Local Cartage Permit (ET)</b>	2 Year License no fee	2 Year License no fee
842	Planning & Inspections	Business Permit	Branch Distributor's License (BC)	2 Year License \$75.00	2 Year License \$75.00
843	Planning & Inspections	Business Permit	Forwarding Center Authority (FC)	2 Year License no fee	2 Year License no fee
844	Planning & Inspections	Business Permit	Brewer's Self- Distribution License (SD)	2 Year License \$600.00	2 Year License \$600.00
845	Planning & Inspections	Business Permit	Brewpub License (BP)	2 Year License \$500.00	2 Year License \$500.00
846	Planning & Inspections	Business Permit	Food and Beverage Certificate (FB)	2 Year License no fee	2 Year License no fee
847	Planning & Inspections	Business Permit	Late Hours Certificate (LH)	2 Year License no fee	2 Year License no fee
848	Planning & Inspections	Business Permit	Local Distributor's Permit (LP)	2 Year License \$100.00	2 Year License \$100.00
849	Planning & Inspections	Business Permit	Water Park Permit (WP)	2 Year License \$30.00	2 Year License \$30.00
850	Planning & Inspections	Business Licenses	Boarding Home Facility Annual Permit	\$262 plus applicable technology fee	\$262 plus applicable technology fee
851	<b>Planning &amp; Inspections</b>	<b>Business License</b>	<b>Boarding Home Facility Renewal- Late Fee</b>	20% of renewal fee plus applicable tech fee	20% of renewal fee plus applicable tech fee
852	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - Network Node	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$100.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$100.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.
853	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - New Node Support Pole	An application fee of \$1,000.00 for each node support pole.	An application fee of \$1,000.00 for each node support pole.
854	Planning & Inspections	Nodes for Small Cell Networks	Application Fee - Transport Facility	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$250.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.	An application fee in the amount of \$500.00 per application covering up to five network nodes in each application, and \$250.00 for each additional network node in the application; a maximum of 30 network nodes is permitted per application.
855	Planning & Inspections	Nodes for Small Cell Networks	Recurring Annual Rental Rate - Network Nodes	An annual network node site rental rate of \$250.00 per Network node site, with an annual adjustment in an amount equal to one-half the annual change in the Consumer Price Index for All Urban Consumers for Texas as published by the BLS. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.	An annual network node site rental rate of \$250.00 per Network node site, with an annual adjustment in an amount equal to one-half the annual change in the Consumer Price Index for All Urban Consumers for Texas as published by the BLS. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
856	Planning & Inspections	Nodes for Small Cell Networks	Recurring Monthly Rental Rate - Transport Facility	A monthly transport facility rental rate of \$28.00 for each network node site, not to exceed the provider's monthly aggregate per-node compensation to the City. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.	A monthly transport facility rental rate of \$28.00 for each network node site, not to exceed the provider's monthly aggregate per-node compensation to the City. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
857	Planning & Inspections	Nodes for Small Cell Networks	Recurring Annual Rental Rate - Collocation of Network Nodes on Municipally-Owned Service Poles	An annual rate of \$20.00 per municipally-owned service pole. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.	An annual rate of \$20.00 per municipally-owned service pole. Recurring fee is payable in advance and due upon approval of the permit(s). Initial amounts shall be pro-rated, based upon an annual due date of January 1 of each year; thereafter, all payments of recurring fees are due to the City by January 1 for the following calendar year.
858	Planning & Inspections	Special Privilege - Annual Fee - Cincinnati Commercial District	Outdoor Café	\$2.00 per square foot	\$2.00 per square foot
859	Planning & Inspections	Shared Mobility Devices	Application Fee	\$371 Application Review	\$371 Application Review
860	Planning & Inspections	Shared Mobility Devices	Permit Fee	\$1/day per device; or Per-Trip Surcharge of \$.25 for each booked trip	\$1/day per device; or Per-Trip Surcharge of \$.25 for each booked trip
861	Planning & Inspections	Shared Mobility Devices	Annual Fee	\$50 per device	\$50 per device
862	Planning & Inspections	Annual License Fee	Trailer Court Annual	\$275.00, plus applicable tech fee	\$275.00, plus applicable tech fee
863	Planning & Inspections	Re-Inspection Fee	Trailer Court	\$175.00, plus applicable tech fee	\$175.00, plus applicable tech fee
864	Planning & Inspections	Building Permits	Re-Inspection Fee for all building permits and trades		\$100 plus applicable technology fee
865	Library	Library Fees	Overdue Fines	\$0.15/day	\$0.15/day
866	Library	Library Fees	Lost Adult/YA Hardback	Fair Market Value to Replace Item	Fair Market Value to Replace Item
867	Library	Library Fees	Adult Card/replacement	\$2.00	\$2.00
868	Library	Library Fees	Juvenile Card/replacement	\$1.00	\$1.00
869	Library	Library Fees	Student Card issue and replacement fees (including non-resident convenience fee) applicable only to students attending schools within city limits	Fees waived for elementary, middle and high school only.	Fees waived for elementary, middle and high school only.
870	Library	Library Fees	Non-Resident Convenience Fee	\$50.00 per year/\$25.00 per 6 months	\$50.00 per year/\$25.00 per 6 months
871	Library	Library Fees	Student/Non-Profit Use Scanning of Photographs (low resolution)	\$10.00 per image	\$10.00 per image
872	Library	Library Fees	Student/Non-Profit Use Scanning of Photographs (high resolution)	\$15.00 per image	\$15.00 per image
873	Library	Library Fees	Student/Non-Profit Use Preservation Fee (Applies to all Reproduction Requests)	waived	waived
874	Library	Library Fees	Scanning of Photographs (low resolution)	\$20.00	\$20.00
875	Library	Library Fees	Scanning of Photographs (high resolution)	\$30.00	\$30.00
876	Library	Library Fees	Scanning of Maps/Architectural Drawings (low resolution)	\$25.00	\$25.00
877	Library	Library Fees	Scanning of Maps/Architectural Drawings (med resolution)	\$35.00	\$35.00
878	Library	Library Fees	Scanning of Maps/Architectural Drawings (high resolution)	\$45.00	\$45.00
879	Library	Library Fees	Scanning of Maps/Architectural Drawings Fee (in-house)	\$3 per sheet	\$3 per sheet
880	Library	Library Fees	Scanning of Maps/Architectural Drawings Fee- Student	\$15.00	\$15.00
881	Library	Library Fees	Preservation Fee (Applies to all Reproduction Requests)	\$1.00	\$1.00
882	Library	Library Fees	Document Delivery Services	\$1.00 per page	\$1.00 per page
883	Library	Library Fees	Commercial Use Fee	\$10.00	\$10.00
884	Library	Library Fees	Damaged or missing DVD/Music CD Case	\$3.00	\$3.00
885	Library	Library Fees	Damaged or Missing Book Cover	\$3.00	\$3.00
886	Library	Library Fees	Damaged or Missing Kit Bag	\$3.00	\$3.00
887	Library	Library Fees	Damaged or Missing Audiobook Case	\$3.00	\$3.00
888	Library	Library Fees	Damaged or Missing Barcode	\$3.00	\$3.00
889	Library	Library Fees	Damaged or Missing Spine Label	\$3.00	\$3.00
890	Library	Library Fees	Border Heritage/Interlibrary Loan Postage Fee	\$3.00 per item	\$3.00 per item
891	Library	Library Fees	Copy black/white	\$0.20	\$0.20
892	Library	Library Fees	Copy color	\$0.50	\$0.50
893	Library	Library Fees	Printer black/white	\$0.20	\$0.20
894	Library	Library Fees	Printer color	\$0.50	\$0.50
895	Library	Library Fees	Scanner	\$0.10	\$0.10
896	Library	Library Fees	Fax	\$1.00	\$1.00
897	Library	Library Fees	USB Save	free	free
898	Library	Library Fees	USB Drives	\$6.00	\$6.00
899	Library	Library Fees	Damaged or Missing Hotspot Accessory - plastic case, USB cable, charger or adapter	\$5.00	\$5.00
900	Library	Library Fees	Damaged or Missing Hotspot Accessory - SIM card or battery	\$10.00	\$10.00
901	Library	Library Fees	Damaged or Missing Hotspot - Entire item	\$85.00	\$85.00
902	Library	Library Fees	Damaged or Missing finger puppet, flannelboard piece or toy piece	\$3.00	\$3.00
903	Library	Library Fees	Damaged or Missing iPad	\$300.00	\$300.00
904	Environmental Services	Residential	Base Rate (Residential)	\$19.00 per month	\$19.00 per month
905	Environmental Services	Residential	Excess Waste - Administrative Fee	\$10.00 for one additional lift of the arm.	\$10.00 for one additional lift of the arm.
906	Environmental Services	Residential	Additional Container (Residential)	\$19.00 per month for each additional container, plus service charges	\$19.00 per month for each additional container, plus service charges
907	Environmental Services	Residential	Senior and Disabled Citizens Discount	20% reduction of Base Rate	20% reduction of Base Rate
908	Environmental Services	Commercial	Base Rate (Commercial)	\$28.00 per month for once a week collection per container.	\$28.00 per month for once a week collection per container.
909	Environmental Services	Commercial	Additional Container (Commercial)	\$28.00 per month for each additional container.	\$28.00 per month for each additional container.
910	Environmental Services	Commercial	Solid waste commercial dumpster, 2 cu. yd.	\$24.38 per month for each 2 cubic yard dumpster	\$24.38 per month for each 2 cubic yard dumpster
911	Environmental Services	Commercial	Solid waste commercial dumpster, 4 cu. yd.	\$48.76 per month for each 4 cubic yard dumpster	\$48.76 per month for each 4 cubic yard dumpster
912	Environmental Services	Commercial	Solid waste commercial dumpster, 6 cu. yd.	\$73.14 per month for each 6 cubic yard dumpster	\$73.14 per month for each 6 cubic yard dumpster
913	Environmental Services	Commercial	Solid waste commercial dumpster, 8 cu. yd.	\$97.52 per month for each 8 cubic yard dumpster	\$97.52 per month for each 8 cubic yard dumpster
914	Environmental Services	Commercial	Solid Waste Commercial Dumpster delivery and retrieval	Onetime Fee of \$150	Onetime Fee of \$150
915	Environmental Services	Residential	Side door Collection	\$19.00	\$19.00
916	Environmental Services	Residential	Residential Refuse Collection	\$19.00 per month	\$19.00 per month
917	Environmental Services	Residential	Residential Refuse Collection for on-call Service	\$25 per service call for 96 gallon container	\$25 per service call for 96 gallon container
918	Environmental Services	Other	Special Collection Service (Residential)	\$35.00 up to 5 cubic yards. \$7.00 for each additional cubic yard.	\$35.00 up to 5 cubic yards. \$7.00 for each additional cubic yard.
919	Environmental Services	Other	Dead Animal Collection Fee	\$40.00 for domesticated pets; \$150.00 for small farm animals within the city limits; \$175.00 for large farm animals inside county and outside city limits.	\$40.00 for domesticated pets; \$150.00 for small and large farm animals within the city limits; \$175.00 for small and large farm animals inside county and outside city limits.



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
920	Environmental Services	Residential	Citizen Collection Station Fee	\$5.00 for each visit in excess of monthly frequency limit set by Director with limit of 4 cy, no C&D and no commercial.	\$5.00 for each visit in excess of monthly frequency limit set by Director with limit of 4 cy, no C&D and no commercial.
921	Environmental Services	Residential	Citizen Collection Station Fee	\$5.00 coupon Non-customer, one visit; standard restrictions; non-commercial; residential solid waste only, excludes household hazardous waste.	\$5.00 coupon Non-customer, one visit; standard restrictions; non-commercial; residential solid waste only, excludes household hazardous waste.
922	Environmental Services	Special Collections	Property Clean Up Fee	Labor, equipment and disposal rates as set by Director in 1/4 hour increments with 1 hour minimum.	Labor, equipment and disposal rates as set by Director in 1/4 hour increments with 1 hour minimum.
923	Environmental Services	General	Interest on unpaid balances	10% per year (0.83% of invoiced amount per month)	10% per year (0.83% of invoiced amount per month)
924	Environmental Services	Permits	Hauler Permit Fee	\$150.00 per vehicle for complete term of permit or \$12.50 per vehicle per month for less than complete term of permit plus applicable tech fees	\$150.00 per vehicle for complete term of permit or \$12.50 per vehicle per month for less than complete term of permit plus applicable tech fees
925	Environmental Services	Permits	Replacement Decal	\$10.00 each	\$10.00 each
926	Environmental Services	Permits	Reinstatement of Suspended or Revoked Permit	50% of annual Hauler Permit Fee for suspended permit, 100% of annual Hauler Permit Fee for revoked permit. Plus applicable tech fees	50% of annual Hauler Permit Fee for suspended permit, 100% of annual Hauler Permit Fee for revoked permit. Plus applicable tech fees
927	Environmental Services	Permits	Special Waste Disposal Fee-Immediate Disposal	\$25.00 surcharge plus regular per ton landfill disposal charge for a scheduled disposal. \$35.00 surcharge plus double the regular per ton landfill disposal charge for an unscheduled disposal.	\$25.00 surcharge plus regular per ton landfill disposal charge for a scheduled disposal. \$35.00 surcharge plus double the regular per ton landfill disposal charge for an unscheduled disposal.
928	Environmental Services	Permits	Permit Fee (Container on Sidewalk/R.O.W.)	\$72.00 annual fee per container or \$6.00 per month for a partial first year, plus applicable tech fees	\$72.00 annual fee per container or \$6.00 per month for a partial first year, plus applicable tech fees
929	Environmental Services	Disposal	Landfill Fees	\$26.00 per ton, prorated, with a minimum fee of \$16.00. \$5.00 charge for unsecured/uncovered load.	\$26.00 per ton, prorated, with a minimum fee of \$16.00. \$5.00 charge for unsecured/uncovered load.
930	Environmental Services	Disposal	Landfill Fee (Brush Waste, Uncontaminated)	\$26.00 per ton, prorated, with a minimum fee of \$10.00.	\$26.00 per ton, prorated, with a minimum fee of \$10.00.
931	Environmental Services	Disposal	Landfill Fees (Materials Requiring Special Handling)	\$90.00 per ton, pro-rated, for RACM Non-Friables, foam materials, sponge or sponge-like materials and other wastes requiring special handling, with a minimum fee of \$90. \$5.00 for refrigerant removal.	\$90.00 per ton, pro-rated, for RACM Non-Friables, foam materials, sponge or sponge-like materials and other wastes requiring special handling, with a minimum fee of \$90. \$5.00 for refrigerant removal.
932	Environmental Services	Disposal	Landfill Fees (Materials Requiring Special Handling)	\$90.00 per ton, pro-rated, for dead animals with a total weight greater than 100 lbs. Small dead animals with a total weight less than 100 lbs. will be charged the standard landfill rate.	\$90.00 per ton, pro-rated, for dead animals with a total weight greater than 100 lbs. Small dead animals with a total weight less than 100 lbs. will be charged the standard landfill rate.
933	Environmental Services	Disposal	Billing Fee for Landfill Charge Accounts	\$25.00 per month	\$25.00 per month
934	Environmental Services	Disposal	Disposal Fee (Waste Tires)	Small or Medium tires (19.5 inches or less) \$3.00, Large Tires (greater than 19.5 inches but less than 24 inches) \$10.00, tires greater than 24 inches will be charged a rate of \$200.00/ton. Rim Removal Fee - Small or Medium tires \$5.00, Rim Removal Fee - Large Tires \$15.00.	Small or Medium tires (19.5 inches or less) \$3.00, Large Tires (greater than 19.5 inches but less than 24 inches) \$10.00, tires greater than 24 inches will be charged a rate of \$200.00/ton. Rim Removal Fee - Small or Medium tires \$5.00, Rim Removal Fee - Large Tires \$15.00.
935	Environmental Services	Disposal	Disposal Fee (Mattresses)	\$20.00 per Mattress disposed of at a City Landfill or other authorized facility	\$20.00 per Mattress disposed of at a City Landfill or other authorized facility
936	Environmental Services	Disposal	Prohibited Waste	\$25.00 surcharge plus applicable disposal and administrative costs.	\$25.00 surcharge plus applicable disposal and administrative costs.
937	Environmental Services	Disposal	Transfer Fee	\$30.00 per ton, prorated, with a minimum fee of \$20.00	\$30.00 per ton, prorated, with a minimum fee of \$20.00
938	Environmental Services	Disposal	Sale of Mulch/Compost	City Departments - Free, El Paso Solid Waste Residential Customers - Free at CCS or Landfill; Commercial Customers - Free at Landfill; Commercial Customers within City limits - \$15.00 cy if delivered by ESD.	City Departments - Free, El Paso Solid Waste Residential Customers - Free at CCS or Landfill; Commercial Customers - Free at Landfill; Commercial Customers within City limits - \$15.00 cy if delivered by ESD.
939	Environmental Services	Disposal	Sale of Safety Vest	\$10.00 each	\$10.00 each
940	Environmental Services	Disposal	RFID (Automated Scale) Tag	\$25.00 each	\$25.00 each
941	Environmental Services	Other	Container Replacement Fee	\$55.00 per Container	\$55.00 per Container
942	Environmental Services	Other	Service Charge (delivery or removal of container)	\$25.00 per Event	\$25.00 per Event
943	Environmental Services	Other	Un Authorized Solid Waste Container Removal Fee	\$25.00 per Event	\$25.00 per Event
944	Environmental Services	Other	Missed Collection Fee	\$15.00 for pick up	\$15.00 for pick up
945	Environmental Services	Administrative Fee	Lien Preparation Fee( Environmental Services)	\$75.00 charge for administrative costs related to the preparation of property liens	\$75.00 charge for administrative costs related to the preparation of property liens
946	Environmental Services	Shopping Cart Recovery	Shopping Cart Recovery Fee	\$50.00 per Cart impounded by City	\$50.00 per Cart impounded by City
947	Environmental Services	Construction or Demolition	Manifest Fee	\$5.00 per manifest; No fee for City - funded projects	\$5.00 per manifest; No fee for City - funded projects
948	Environmental Services	Services	Environmental Fee (Residential)	\$5.00 per Residential Living Unit	\$5.00 per Residential Living Unit
949	Environmental Services	Services	Environmental Fee (Commercial)	\$20.00 per Commercial Establishment	\$20.00 per Commercial Establishment
950	Environmental Services	<b>Environmental General-Facilities</b>			
951	Environmental Services	Franchise Fee	Waste Container Franchise Fee- Per Container	\$2.00 Per Month, Per approved container	\$2.00 Per Month, Per approved container
952	Environmental Services	Franchise Fee	Waste Container Franchise Fee- Quarterly	\$2,000.00/ Per Year	\$2,000.00/ Per Year
953	Environmental Services	Franchise Fee	Franchise Fee	\$6.00	\$6.00
954	Animal Services	<b>Animal Services</b>			
955	Animal Services	Adoption Fee - includes age-appropriate vaccinations, license, microchip and sterilization.		Each adoption from no charge to \$110.00	Each adoption from no charge to \$110.00
956	Animal Services	Livestock Permit - Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation	Permit Yearly Renewal	\$60.00 plus applicable tech fee	\$60.00 plus applicable tech fee
957	Animal Services	Livestock Permit - Keeping Horses And Cattle-Permit Required-Application-Fee-Term-Suspension Or Revocation	Re-Inspection and/or Amending Permit	\$45.00 plus applicable tech fee	\$45.00 plus applicable tech fee
958	Animal Services	Fowl and Rabbits (6 or more)-Restrictions-Permit Requirements	Permit Yearly Renewal	\$60.00 plus applicable tech fee	\$60.00 plus applicable tech fee

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
959	Animal Services	Fowl and Rabbits (6 or more)-Restrictions-Permit Requirements	Re-Inspection and/or Amending Permit	\$45.00 plus applicable tech fee	\$45.00 plus applicable tech fee
960	Animal Services	Microchip Fees	Initial Issuance	from no charge to \$15.00	from no charge to \$15.00
961	Animal Services	Shelter Services	Animal Rabies Vaccination	from no charge to \$9.00	from no charge to \$9.00
962	Animal Services	Parasite Treatment and/or Control	Parasite Treatment and/or Control	\$10.00	\$10.00
963	Animal Services	Disposal of Dead Animals	Disposal of owned dead animals brought to shelter, less than 100 lbs.	\$16.00	\$16.00
964	Animal Services	Euthanasia of Animals	Euthanasia of animals brought to the shelter, less than 100 lbs.	\$25.00	\$25.00
965	Animal Services	Boarding and Kennel Permit	Boarding kennel permit	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
966	Animal Services	Pick up or Delivery of Animals to Owners	Pick up/delivery of live, owned animals for quarantine or return-to-owner purposes	from no charge to \$45.00	from no charge to \$45.00
967	Animal Services	Buying And Selling	Shows And Exhibition	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
968	Animal Services	Buying And Selling	Grooming	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
969	Animal Services	Buying And Selling	Kennel	\$110.00 plus applicable tech fee	\$110.00 plus applicable tech fee
970	Animal Services	Buying And Selling	Animal Establishment	\$200.00 plus applicable tech fee	\$200.00 plus applicable tech fee
971	Animal Services	Registration	Application Initial Issuance or Renewal	\$12.50	\$12.50
972	Animal Services	Registration	Replacement Registration and/or Tag	\$5.00 - Altered Pets \$15.00 - Intact pets	\$5.00 - Altered Pets \$15.00 - Intact pets
973	Animal Services	Registration	Registration Transfer	\$12.50	\$12.50
974	Animal Services	Fees-Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each	from no charge to \$60.00 plus applicable tech fee	from no charge to \$60.00 plus applicable tech fee
975	Animal Services	Fees-Impoundment	Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal	from no charge to \$60.00 plus applicable tech fee	from no charge to \$60.00 plus applicable tech fee
976	Animal Services	Fees-Impoundment	Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal	from no charge to \$85.00 plus applicable tech fee	from no charge to \$85.00 plus applicable tech fee
977	Animal Services	Fees-Impoundment	CLASS D: Exotic Animals: Requiring Capture by Division Personnel	from no charge to \$85.00 plus applicable tech fee	from no charge to \$85.00 plus applicable tech fee
978	Animal Services	Fees-Impoundment	Class D: Exotic Animals, Already Contained	from no charge to \$55.00	from no charge to \$55.00
979	Animal Services	Handling Fee	Daily Fee Class A	from no charge to \$18.00	from no charge to \$18.00
980	Animal Services	Handling Fee	Daily Fee Class B	from no charge to \$23.00	from no charge to \$23.00
981	Animal Services	Handling Fee	Daily Fee Class C	from no charge to \$23.00	from no charge to \$23.00
982	Animal Services	Handling Fee	Daily Fee Class D	from no charge to \$23.00	from no charge to \$23.00
983	Animal Services	Shelter Services	Animal Trap Replacement Fee - Small	\$60.00	\$60.00
984	Animal Services	Shelter Services	Animal Trap Replacement Fee - Large	\$110.00	\$110.00
985	Animal Services	Shelter Services	Impound Fee Dog or Cat-Repeat Offender within one (1) year	from no charge to \$25.00 per event	from no charge to \$25.00 per event
986	Animal Services	Animal Litter Permit	Per litter	\$50.00 plus applicable tech fee	\$50.00 plus applicable tech fee
987	Animal Services	Breeding	Breeder's Permit	\$100.00 plus applicable tech fee	\$100.00 plus applicable tech fee
988	Animal Services	Shelter Services	Vet Assessment for Quarantine and/or Criminal Case	from no charge to \$50.00 per animal per assessment	from no charge to \$50.00 per animal per assessment
989	Animal Services	Shelter Services	Animal Transportation Fee	Fee for packaging and transporting to lab for testing: \$100	Fee for packaging and transporting to lab for testing: \$100
990	Animal Services	Shelter Services	Animal Storage Fee for Remains	Fee to store animal properly prior to cremation, or to hold for burial pending results of the rabies exam: \$25.00	Fee to store animal properly prior to cremation, or to hold for burial pending results of the rabies exam: \$25.00
991	Animal Services	Shelter Services	Animal Vaccinations and Tests	DHLPP (dog) from no charge to \$9.00	DHLPP (dog) from no charge to \$9.00
992	Animal Services	Shelter Services	Animal Vaccinations and Tests	FVRCP (cat) from no charge to \$9.00	FVRCP (cat) from no charge to \$9.00
993	Animal Services	Shelter Services	Animal Vaccinations and Tests	Bordetella (dog) from no charge to \$10.00	Bordetella (dog) from no charge to \$10.00
994	Animal Services	Shelter Services	Animal Vaccinations and Tests	FELV (cat) from no charge \$15.00	FELV (cat) from no charge \$15.00
995	Animal Services	Shelter Services	Animal Vaccinations and Tests	Ringworm test (cat) from no charge to \$25.00	Ringworm test (cat) from no charge to \$25.00
996	Animal Services	Shelter Services	Animal Vaccinations and Tests	Heartworm test (dog) from no charge to \$25.00	Heartworm test (dog) from no charge to \$25.00
997	Animal Services	Shelter Services	Animal Vaccinations and Tests	Parvo test (dog) from no charge to \$25.00	Parvo test (dog) from no charge to \$25.00
998	Animal Services	Fees-Impoundment	Impoundment of animals in unincorporated areas of County	\$55.00	\$55.00
999	Animal Services	Shelter Services	Pet Aids (leash, cat carrier, other)	from no charge to \$5.00	from no charge to \$5.00
1000	Animal Services	Shelter Services	Spay/Neuter Fees - Cats/Dogs	Cat Neuter \$0-\$30.00, Cat Spay \$0-\$50.00, Dog Neuter (under 40 pounds) \$0-\$65.00, Dog Neuter (40 - 70 pounds) \$0-\$85.00, Dog Spay (under 40 pounds) \$0-\$85.00, Dog Spay (40 - 70 pounds) \$0-\$100.00	Cat Neuter \$0-\$30.00, Cat Spay \$0-\$50.00, Dog Neuter (under 40 pounds) \$0-\$65.00, Dog Neuter (40 - 70 pounds) \$0-\$85.00, Dog Spay (under 40 pounds) \$0-\$85.00, Dog Spay (40 - 70 pounds) \$0-\$100.00
1001	Animal Services	EP County Spay/Neuter Voucher Program	Spay/Neuter Fees - Cats/Dogs	Cat Spay/Neuter \$0 - \$35.00, Dog Spay/Neuter \$0 - \$60.00 Per Legal, this is in the County's Agreements	Cat Spay/Neuter \$0 - \$35.00, Dog Spay/Neuter \$0 - \$60.00 Per Legal, this is in the County's Agreements
1002	Animal Services	Registration	Dangerous Dog Registration	\$50.00	\$50.00
1003	Animal Services	Municipal Contract Fees - Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each	\$60.00	\$60.00
1004	Animal Services	Municipal Contract Fees - Impoundment	Class B: Goats, Sheep, Lambs, Pigs, Sows, Shoats, Calves, Foals And Animals Of The Same Approximate Size And Weight, Each Animal	\$60.00	\$60.00
1005	Animal Services	Municipal Contract Fees - Impoundment	Class C: Horses, Ponies, Mules And Animals Of Same Size And Weight, Each Animal	\$85.00	\$85.00
1006	Animal Services	Municipal Contract Fees - Impoundment	Class D: Exotic Animals: Requiring Capture by Division Personnel	\$85.00	\$85.00
1007	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class A	\$18.00 per day	\$18.00 per day
1008	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class B	\$23.00 per day	\$23.00 per day
1009	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class C	\$23.00 per day	\$23.00 per day
1010	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class D	\$23.00 per day	\$23.00 per day
1011	Animal Services	Municipal Contract Fees - Quarantine		\$18.00 per day	\$18.00 per day
1012	Animal Services	Grooming re-inspection fee		\$50.00	\$50.00
1013	Animal Services	Grooming Shop Application fee-\$110		\$110.00	\$110.00
1014	Animal Services	Groomer License fee-\$25		\$25.00	\$25.00
1015	Animal Services	Groomer License replacement fee-\$5	Replacement Fee	\$5.00	\$5.00
1016	Parks and Recreation	Recreation Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1017	Parks and Recreation	<b>Valle Bajo Recreation Center</b>			
1018	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1019	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1020	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1021	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1022	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1023	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1024	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1025	Parks and Recreation	Multipurpose Room 1		\$56.00 /\$45.00 / \$226.00 / \$70.00	\$56.00 /\$45.00 / \$226.00 / \$70.00
1026	Parks and Recreation	Multipurpose Room 2		\$50.00/ \$40.00 / \$200.00 / \$63.00	\$50.00/ \$40.00 / \$200.00 / \$63.00
1027	Parks and Recreation	<b>Armijo Recreation Center</b>			
1028	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1029	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1030	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1031	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1032	Parks and Recreation	Lower Multipurpose Room 1 (open area)		\$80.00 / \$64.00 / \$320.00 / \$100.00	\$80.00 / \$64.00 / \$320.00 / \$100.00
1033	Parks and Recreation	Classroom 1		\$36.00 / \$29.00 / \$144.00 / \$45.00	\$36.00 / \$29.00 / \$144.00 / \$45.00
1034	Parks and Recreation	Classroom 2		\$43.00 / \$35.00 / \$172.00 / \$54.00	\$43.00 / \$35.00 / \$172.00 / \$54.00
1035	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1036	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1037	Parks and Recreation	Boxing Room		\$36.00 / \$29.00 /\$144.00 / \$45.00	\$36.00 / \$29.00 /\$144.00 / \$45.00
1038	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1039	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1040	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1041	Parks and Recreation	<b>Officer David Ortiz</b>			
1042	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1043	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1044	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1045	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1046	Parks and Recreation	Classroom 1		\$11.00 / \$9.00 / \$44.00 / \$14.00	\$11.00 / \$9.00 / \$44.00 / \$14.00
1047	Parks and Recreation	Classroom 2		\$21.00 / \$17.00 / \$84.00 / \$26.00	\$21.00 / \$17.00 / \$84.00 / \$26.00
1048	Parks and Recreation	Classroom A		\$20.00 / \$16.00 / \$80.00 / \$25.00	\$20.00 / \$16.00 / \$80.00 / \$25.00
1049	Parks and Recreation	Multipurpose Room		\$56.00 / \$45.00 / \$224.00 / \$70.00	\$56.00 / \$45.00 / \$224.00 / \$70.00
1050	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1051	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1052	Parks and Recreation	Boxing Room		\$83.00 / \$66.00 / \$332.00 / \$104.00	\$83.00 / \$66.00 / \$332.00 / \$104.00
1053	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1054	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1055	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1056	Parks and Recreation	<b>Chamizal Recreation Center</b>			
1057	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1058	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1059	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1060	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1061	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1062	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1063	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1064	Parks and Recreation	Multipurpose Room 1		\$71.00 / \$56.00 / \$282.00 / \$88.00	\$71.00 / \$56.00 / \$282.00 / \$88.00
1065	Parks and Recreation	Multipurpose Room 2		\$81.00 / \$64.00 / \$322.00 / \$ 101.00	\$81.00 / \$64.00 / \$322.00 / \$ 101.00
1066	Parks and Recreation	Outside Rentable Space		\$65.00 / \$52.00 / \$260.00 / \$81.00	\$65.00 / \$52.00 / \$260.00 / \$81.00
1067	Parks and Recreation	<b>Chihuahuita Neighborhood Center</b>			
1068	Parks and Recreation	Multipurpose Room		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1069	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1070	Parks and Recreation	Weight Room (per month) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1071	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1072	Parks and Recreation	<b>Don Haskins Recreation Center</b>			
1073	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1074	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1075	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1076	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1077	Parks and Recreation	Auxiliary Gym (per hour)		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1078	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1079	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1080	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$17.00 / \$14.00 / \$68.00 / \$21.00	\$17.00 / \$14.00 / \$68.00 / \$21.00
1081	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00	\$12.00 / \$10.00 / \$48.00 / \$15.00
1082	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1083	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1084	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1085	Parks and Recreation	<b>Eastside Regional Recreation Center - The Beast</b>			
1086	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1087	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1088	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1089	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1090	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1091	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1092	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1093	Parks and Recreation	Multipurpose Room		\$86.00 / \$69.00 / \$343.00 / \$107.00	\$86.00 / \$69.00 / \$343.00 / \$107.00
1094	Parks and Recreation	Activity Room		\$58.00 / \$46.00 / \$231.00 / \$72.00	\$58.00 / \$46.00 / \$231.00 / \$72.00
1095	Parks and Recreation	Outside Rentable Space		\$132.00 / \$ 105.00 / \$526.00 / \$164.00	\$132.00 / \$ 105.00 / \$526.00 / \$164.00
1096	Parks and Recreation	<b>Galatzan Recreation Center</b>			
1097	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1098	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1099	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1100	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1101	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1102	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1103	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1104	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1105	Parks and Recreation	Multipurpose Room		\$66.00 / \$53.00 / \$264.00 / \$82.00	Removed item
1106	Parks and Recreation	Dance Studio		\$20.00 / \$16.00 / \$80.00 / \$25.00	\$20.00 / \$16.00 / \$80.00 / \$25.00
1107	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1108	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1109	Parks and Recreation	Gary del Palacio Recreation Center			
1110	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1111	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1112	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1113	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1114	Parks and Recreation	Auxiliary Gym (per hour)		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1115	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1116	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1117	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$17.00 / \$14.00 / \$68.00 / \$21.00	\$17.00 / \$14.00 / \$68.00 / \$21.00
1118	Parks and Recreation	Multipurpose Room		\$44.00 / \$35.00 / \$176.00 / \$55.00	\$44.00 / \$35.00 / \$176.00 / \$55.00
1119	Parks and Recreation	Dance Studio		\$26.00 / \$21.00 / \$104.00 / \$32.00	\$26.00 / \$21.00 / \$104.00 / \$32.00
1120	Parks and Recreation	Racquetball Court (per month)(+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1121	Parks and Recreation	Racquetball Court (per hour)(+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1122	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1123	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1124	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1125	Parks and Recreation	Leona Ford Washington Recreation Center			
1126	Parks and Recreation	Gym Full Court (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1127	Parks and Recreation	Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1128	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1129	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1130	Parks and Recreation	Multipurpose Room-Hall		\$59.00 / \$47.00 / \$236.00 / \$74.00	\$59.00 / \$47.00 / \$236.00 / \$74.00
1131	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1132	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1133	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1134	Parks and Recreation	Sylvia Carreon Recreation Center			
1135	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1136	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1137	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1138	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1139	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1140	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1141	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1142	Parks and Recreation	Multipurpose Room		\$53.00 / \$43.00 / \$214.00 / \$67.00	\$53.00 / \$43.00 / \$214.00 / \$67.00
1143	Parks and Recreation	Activity Room		\$40.00 / \$32.00 / \$160.00 / \$50.00	\$40.00 / \$32.00 / \$160.00 / \$50.00
1144	Parks and Recreation	Balcony Party Area		\$46.00 / \$37.00 / \$185.00 / \$58.00	\$46.00 / \$37.00 / \$185.00 / \$58.00
1145	Parks and Recreation	Marty Robbins Recreation Center			
1146	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1147	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1148	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1149	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1150	Parks and Recreation	Multi Purpose Room		\$44.00 / \$35.00 / \$176.00 / \$55.00	\$44.00 / \$35.00 / \$176.00 / \$55.00
1151	Parks and Recreation	Dance Studio		\$26.00 / \$21.00 / \$104.00 / \$32.00	\$26.00 / \$21.00 / \$104.00 / \$32.00
1152	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1153	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1154	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1155	Parks and Recreation	Multipurpose Recreation Center			
1156	Parks and Recreation	Gym Full Court (per hour)		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1157	Parks and Recreation	Gym Half Court (per hour)		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1158	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$55.00 / \$44.00 / \$220.00 / \$69.00	\$55.00 / \$44.00 / \$220.00 / \$69.00
1159	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$28.00 / \$22.00 / \$112.00 / \$35.00	\$28.00 / \$22.00 / \$112.00 / \$35.00
1160	Parks and Recreation	Multipurpose Room	Old Weight room	\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1161	Parks and Recreation	Ballroom		\$138.00 / \$110.00 / \$552.00 / \$172.00	\$138.00 / \$110.00 / \$552.00 / \$172.00
1162	Parks and Recreation	Dance Studio		\$27.00 / \$22.00 / \$108.00 / \$34.00	\$27.00 / \$22.00 / \$108.00 / \$34.00
1163	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1164	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1165	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1166	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1167	Parks and Recreation	Nolan Richardson Recreation Center			
1168	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1169	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1170	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1171	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1172	Parks and Recreation	Multipurpose Room		\$42.00 / \$34.00 / \$168.00 / \$52.00	\$42.00 / \$34.00 / \$168.00 / \$52.00
1173	Parks and Recreation	Classroom A	Base on 730 Sq. Ft.	\$22.00 / \$18.00 / \$88.00 / \$27.00	\$22.00 / \$18.00 / \$88.00 / \$27.00
1174	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1175	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1176	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1177	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1178	Parks and Recreation	Pat O'Rourke Recreation Center			
1179	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1180	Parks and Recreation	Gym Half Court (pre hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1181	Parks and Recreation	Gym Full Court (per day) prime time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1182	Parks and Recreation	Gym Half Court (per day) prime time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1183	Parks and Recreation	Multi Purpose Room 1		\$58.00 / \$46.00 / \$232.00 / \$72.00	\$58.00 / \$46.00 / \$232.00 / \$72.00
1184	Parks and Recreation	Multi Purpose Room 2A		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1185	Parks and Recreation	Multi Purpose Room 2B		\$22.00 / \$18.00 / \$88.00 / \$27.00	\$22.00 / \$18.00 / \$88.00 / \$27.00
1186	Parks and Recreation	Multi Purpose Room 2C		\$22.00 / \$18.00 / \$88.00 / \$27.00	\$22.00 / \$18.00 / \$88.00 / \$27.00
1187	Parks and Recreation	Multi Purpose Room 2A and 2B		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1188	Parks and Recreation	Multi Purpose Room 2B and 2C		\$43.00 / \$34.00 / \$172.00 / \$54.00	\$43.00 / \$34.00 / \$172.00 / \$54.00
1189	Parks and Recreation	Multi Purpose Room 2A, 2B, 2C		\$67.00 / \$54.00 / \$268.00 / \$84.00	\$67.00 / \$54.00 / \$268.00 / \$84.00
1190	Parks and Recreation	Conference Room		\$30.00 / \$24.00 / \$120.00 / \$37.00	\$30.00 / \$24.00 / \$120.00 / \$37.00
1191	Parks and Recreation	Dance Studio		\$71.00 / \$57.00 / \$284.00 / \$89.00	\$71.00 / \$57.00 / \$284.00 / \$89.00
1192	Parks and Recreation	Courtyard	Available for rental in conjunction with room rental - Flat Rate	\$34.00 / \$27.00 / \$136.00 / \$42.00	\$34.00 / \$27.00 / \$136.00 / \$42.00
1193	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1194	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1195	Parks and Recreation	<b>Pavo Real Recreation Center</b>			
1196	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1197	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1198	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1199	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1200	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1201	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1202	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1203	Parks and Recreation	Auxiliary Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1204	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00	\$12.00 / \$10.00 / \$48.00 / \$15.00
1205	Parks and Recreation	Classroom 2		\$24.00 / \$19.00 / \$96.00 / \$30.00	\$24.00 / \$19.00 / \$96.00 / \$30.00
1206	Parks and Recreation	Classroom 3		\$21.00 / \$17.00 / \$84.00 / \$26.00	\$21.00 / \$17.00 / \$84.00 / \$26.00
1207	Parks and Recreation	Dance Studio		\$69.00 / \$55.00 / \$276.00 / \$86.00	\$69.00 / \$55.00 / \$276.00 / \$86.00
1208	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1209	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1210	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1211	Parks and Recreation	Boxing Room		\$83.00 / \$66.00 / \$332.00 / \$104.00	\$83.00 / \$66.00 / \$332.00 / \$104.00
1212	Parks and Recreation	Racquetball Court (per month)(+) Adult/Youth		\$15.00/\$19.00 \$19.00/ \$13.00	\$15.00/\$19.00 \$19.00/ \$13.00
1213	Parks and Recreation	Racquetball Court (per hour)(+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1214	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1215	Parks and Recreation	Weight Room (per hour) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1216	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1217	Parks and Recreation	<b>Rae Gilmore Recreation Center</b>			
1218	Parks and Recreation	Multipurpose Room		\$58.00 / \$46.00 / \$232.00 / \$72.00	\$58.00 / \$46.00 / \$232.00 / \$72.00
1219	Parks and Recreation	Classroom 1		\$10.00 / \$8.00 / \$40.00 / \$12.00	\$10.00 / \$8.00 / \$40.00 / \$12.00
1220	Parks and Recreation	Classroom 2		\$10.00 / \$8.00 / \$40.00 / \$12.00	\$10.00 / \$8.00 / \$40.00 / \$12.00
1221	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1222	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1223	Parks and Recreation	Weight Room (per hour) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1224	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1225	Parks and Recreation	<b>San Juan Recreation Center</b>			
1226	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1227	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1228	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1229	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1230	Parks and Recreation	Multipurpose Room		\$27.00 / \$22.00 / \$108.00 / \$34.00	\$27.00 / \$22.00 / \$108.00 / \$34.00
1231	Parks and Recreation	Classroom 1		\$12.00 / \$10.00 / \$48.00 / \$15.00	\$12.00 / \$10.00 / \$48.00 / \$15.00
1232	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1233	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1234	Parks and Recreation	Boxing Room (per month) (+) Adult/Youth		\$15.00/\$19.00 \$10.00/\$13.00	\$15.00/\$19.00 \$10.00/\$13.00
1235	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00/\$3.00 \$1.00/\$1.00	\$2.00/\$3.00 \$1.00/\$1.00
1236	Parks and Recreation	Boxing Room		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1237	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1238	Parks and Recreation	<b>Seville Recreation Center</b>			
1239	Parks and Recreation	Gym Full Court (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1240	Parks and Recreation	Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1241	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1242	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1243	Parks and Recreation	Multipurpose Room		\$12.00 / \$10.00 / \$48.00 / \$15.00	\$12.00 / \$10.00 / \$48.00 / \$15.00
1244	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1245	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1246	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1247	Parks and Recreation	<b>Veterans Recreation Center</b>			
1248	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1249	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1250	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1251	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1252	Parks and Recreation	Auxiliary Gym (per hour)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1253	Parks and Recreation	Auxiliary Gym Half Court (per hour)		\$7.00 / \$6.00 / \$28.00 / \$9.00	\$7.00 / \$6.00 / \$28.00 / \$9.00
1254	Parks and Recreation	Auxiliary Gym (per hour)-Prime Time		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1255	Parks and Recreation	Auxiliary Gym half court (per hour)-Prime Time		\$13.00 / \$10.00 / \$52.00 / \$16.00	\$13.00 / \$10.00 / \$52.00 / \$16.00
1256	Parks and Recreation	Classroom 5		\$18.00 / \$14.00 / \$72.00 / \$22.00	\$18.00 / \$14.00 / \$72.00 / \$22.00
1257	Parks and Recreation	Weight Room (per month) (+)		\$18.00/\$23.00	\$10.00/\$15.00
1258	Parks and Recreation	Weight Room (per day) (+)		\$4.00/\$5.00	\$4.00/\$5.00
1259	Parks and Recreation	<b>Memorial Outdoor Resource Center</b>			
1260	Parks and Recreation	Multipurpose Room		\$43.00 / \$34.00 / \$172.00 / \$54.00	\$43.00 / \$34.00 / \$172.00 / \$54.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1261	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1262	Parks and Recreation	Leisure Interest Class or Workshop		Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants /plus \$7.00 nonrefundable administrative fee, equals cost of class/workshop. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants /plus \$7.00 nonrefundable administrative fee, equals cost of class/workshop. Plus 25% increase for nonresidential premium
1263	Parks and Recreation	Outdoor Recreation Activity or Program		Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1264	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1265	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium
1266	Parks and Recreation	Senior Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hour of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1267	Parks and Recreation	<b>Eastside Senior Center</b>			
1268	Parks and Recreation	Multipurpose Room		\$79.00 / \$64.00 / \$317.00 / \$98.00	\$79.00 / \$64.00 / \$317.00 / \$98.00
1269	Parks and Recreation	Multipurpose Room #2		\$47.00 / \$37.00 / \$187.00 / \$59.00	\$47.00 / \$37.00 / \$187.00 / \$59.00
1270	Parks and Recreation	Classroom 2		\$20.00 / \$17.00 / \$82.00 / \$25.00	\$20.00 / \$17.00 / \$82.00 / \$25.00
1271	Parks and Recreation	Arts and Crafts Room		\$18.00 / \$14.00 / \$72.00 / \$23.00	\$18.00 / \$14.00 / \$72.00 / \$23.00
1272	Parks and Recreation	Patio	Available for rental in conjunction with room rental - Flat Rate	\$60.00 / \$48.00 / \$240.00 / \$76.00	\$60.00 / \$48.00 / \$240.00 / \$76.00
1273	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1274	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1275	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1276	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1277	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1278	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1279	Parks and Recreation	<b>Father Martinez Senior Center</b>			
1280	Parks and Recreation	Multipurpose Room		\$146.00 / \$118.00 / \$586.00 / \$182.00	\$146.00 / \$118.00 / \$586.00 / \$182.00
1281	Parks and Recreation	Classroom 2		\$14.00 / \$12.00 / \$58.00 / \$18.00	\$14.00 / \$12.00 / \$58.00 / \$18.00
1282	Parks and Recreation	Arts and Crafts Room		\$23.00 / \$18.00 / \$90.00 / \$29.00	\$23.00 / \$18.00 / \$90.00 / \$29.00
1283	Parks and Recreation	Dance Studio		\$22.00 / \$17.00 / \$86.00 / \$26.00	\$22.00 / \$17.00 / \$86.00 / \$26.00
1284	Parks and Recreation	Billiard Rooms #1 and #2 (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1285	Parks and Recreation	Billiard Rooms #1 and #2 (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1286	Parks and Recreation	Billiard Rooms #1 and #2 (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1287	Parks and Recreation	Weight Room (per month) (+)		\$6.00/\$8.00	\$6.00/\$8.00
1288	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1289	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1290	Parks and Recreation	<b>Grandview Senior Center</b>			
1291	Parks and Recreation	Multipurpose Room		\$85.00 / \$68.00 / \$341.00 / \$107.00	\$85.00 / \$68.00 / \$341.00 / \$107.00
1292	Parks and Recreation	Classroom 1		\$19.00 / \$16.00 / \$77.00 / \$24.00	\$19.00 / \$16.00 / \$77.00 / \$24.00
1293	Parks and Recreation	Classroom 2		\$14.00 / \$12.00 / \$58.00 / \$18.00	\$14.00 / \$12.00 / \$58.00 / \$18.00
1294	Parks and Recreation	Classroom 3		\$10.00 / \$7.00 / \$38.00 / \$12.00	\$10.00 / \$7.00 / \$38.00 / \$12.00
1295	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1296	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1297	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1298	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1299	Parks and Recreation	<b>Happiness Senior Center</b>			
1300	Parks and Recreation	Multipurpose Room		\$95.00 / \$76.00 / \$379.00 / \$119.00	\$95.00 / \$76.00 / \$379.00 / \$119.00
1301	Parks and Recreation	Classroom 1		\$13.00 / \$11.00 / \$53.00 / \$17.00	\$13.00 / \$11.00 / \$53.00 / \$17.00
1302	Parks and Recreation	Classroom 2		\$12.00 / \$10.00 / \$48.00 / \$16.00	\$12.00 / \$10.00 / \$48.00 / \$16.00
1303	Parks and Recreation	Billiard Room (per year) (+)		\$30.00/\$38.00	\$30.00/\$38.00
1304	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1305	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1306	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1307	Parks and Recreation	<b>Hilos de Plata Senior Center</b>			
1308	Parks and Recreation	Multipurpose Room		\$146.00 / \$118.00 / \$586.00 / \$182.00	\$146.00 / \$118.00 / \$586.00 / \$182.00
1309	Parks and Recreation	Classroom 2		\$17.00 / \$13.00 / \$67.00 / \$20.00	\$17.00 / \$13.00 / \$67.00 / \$20.00
1310	Parks and Recreation	Arts and Crafts Room		\$23.00 / \$18.00 / \$91.00 / \$29.00	\$23.00 / \$18.00 / \$91.00 / \$29.00
1311	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1312	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1313	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1314	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1315	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1316	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1317	Parks and Recreation	<b>Memorial Senior Center</b>			

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1318	Parks and Recreation	Multipurpose Room		\$68.00 / \$55.00 / \$274.00 / \$85.00	\$68.00 / \$55.00 / \$274.00 / \$85.00
1319	Parks and Recreation	Multipurpose Room (1,282 sq. ft.)		\$40.00 / \$33.00 / \$160.00 / \$50.00	\$40.00 / \$33.00 / \$160.00 / \$50.00
1320	Parks and Recreation	Classroom 2		\$7.00 / \$6.00 / \$29.00 / \$8.00	\$7.00 / \$6.00 / \$29.00 / \$8.00
1321	Parks and Recreation	Arts and Crafts Room		\$25.00 / \$20.00 / \$101.00 / \$31.00	\$25.00 / \$20.00 / \$101.00 / \$31.00
1322	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1323	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1324	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1325	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1326	Parks and Recreation	<b>Polly Harris Senior Center</b>			
1327	Parks and Recreation	Multipurpose Room		\$85.00 / \$68.00 / \$341.00 / \$107.00	\$85.00 / \$68.00 / \$341.00 / \$107.00
1328	Parks and Recreation	Arts and Crafts Room		\$17.00 / \$13.00 / \$67.00 / \$20.00	\$17.00 / \$13.00 / \$67.00 / \$20.00
1329	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1330	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1331	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1332	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1333	Parks and Recreation	<b>San Juan Senior Center</b>			
1334	Parks and Recreation	Multipurpose Room		\$92.00 / \$74.00 / \$370.00 / \$115.00	\$92.00 / \$74.00 / \$370.00 / \$115.00
1335	Parks and Recreation	Dance Studio		\$29.00 / \$23.00 / \$115.00 / \$36.00	\$29.00 / \$23.00 / \$115.00 / \$36.00
1336	Parks and Recreation	Placita		\$60.00 / \$48.00 / \$240.00 / \$76.00	\$60.00 / \$48.00 / \$240.00 / \$76.00
1337	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1338	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1339	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1340	Parks and Recreation	Kitchen (per event)		\$30.00/\$38.00	\$30.00/\$38.00
1341	Parks and Recreation	<b>South El Paso Senior Center</b>			
1342	Parks and Recreation	Multipurpose Room		\$154.00 / \$122.00 / \$714.00 / \$192.00	\$154.00 / \$122.00 / \$714.00 / \$192.00
1343	Parks and Recreation	Classroom 2		\$28.00 / \$22.00 / \$110.00 / \$35.00	\$28.00 / \$22.00 / \$110.00 / \$35.00
1344	Parks and Recreation	Classroom 3		\$22.00 / \$17.00 / \$86.00 / \$26.00	\$22.00 / \$17.00 / \$86.00 / \$26.00
1345	Parks and Recreation	Classroom 4		\$22.00 / \$17.00 / \$86.00 / \$26.00	\$22.00 / \$17.00 / \$86.00 / \$26.00
1346	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1347	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1348	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1349	Parks and Recreation	<b>Wellington Chew Senior Center</b>			
1350	Parks and Recreation	Multipurpose Room		\$138.00 / \$110.00 / \$552.00 / \$173.00	\$138.00 / \$110.00 / \$552.00 / \$173.00
1351	Parks and Recreation	Classroom 1		\$17.00 / \$13.00 / \$67.00 / \$20.00	\$17.00 / \$13.00 / \$67.00 / \$20.00
1352	Parks and Recreation	Classroom 2		\$12.00 / \$10.00 / \$48.00 / \$14.00	\$12.00 / \$10.00 / \$48.00 / \$14.00
1353	Parks and Recreation	Classroom 3		\$21.00 / \$17.00 / \$86.00 / \$26.00	\$21.00 / \$17.00 / \$86.00 / \$26.00
1354	Parks and Recreation	Billiard Room (per year)		\$30.00/\$38.00	\$30.00/\$38.00
1355	Parks and Recreation	Billiard Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$13.00
1356	Parks and Recreation	Billiard Room (per day) (+)		\$2.00/\$3.00	\$2.00/\$3.00
1357	Parks and Recreation	Leisure Interest Class or Workshop		Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants plus \$7.00, nonrefundable administrative fee, equals cost of class/workshop. Plus 25% non residential premium.	Direct Costs - (staff, supplies, contracts, equipment) plus 25% factor to recover leisure interest coordinator divided by number of expected participants plus \$7.00, nonrefundable administrative fee, equals cost of class/workshop. Plus 25% non residential premium.
1358	Parks and Recreation	Outdoor Recreation Activity or Program		Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus a 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program. Plus 25% increase for nonresidential premium
1359	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program.	Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, equals cost of activity/program.
1360	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium	Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% increase for nonresidential premium
1361	Parks and Recreation	Shelters: Arlington, Braden Aboud, Grandview, Sunrise, Thomas Manor		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1362	Parks and Recreation	Per hour		\$48.00 / \$38.00 / \$192.00 / \$60.00	\$48.00 / \$38.00 / \$192.00 / \$60.00
1363	Parks and Recreation	All day		\$288.00 / \$230.00 / \$1152.00 / \$360.00	\$288.00 / \$230.00 / \$1152.00 / \$360.00
1364	Parks and Recreation	Per hour - Prime time		\$66.00 / \$53.00 / \$264.00 / \$83.00	\$66.00 / \$53.00 / \$264.00 / \$83.00
1365	Parks and Recreation	All day - Prime time		\$396.00 / \$317.00 / \$1,584.00 / \$494.00	\$396.00 / \$317.00 / \$1,584.00 / \$494.00
1366	Parks and Recreation	Reserves: Memorial		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1367	Parks and Recreation	Per hour		\$44.00 / \$35.00 / \$175.00 / \$55.00	\$44.00 / \$35.00 / \$175.00 / \$55.00
1368	Parks and Recreation	All day		\$262.00 / \$210.00 / \$1,050.00 / \$327.00	\$262.00 / \$210.00 / \$1,050.00 / \$327.00
1369	Parks and Recreation	Per hour - Prime time		\$56.00 / \$45.00 / \$225.00 / \$70.00	\$56.00 / \$45.00 / \$225.00 / \$70.00
1370	Parks and Recreation	All day - Prime time		\$375.00 / \$300.00 / \$1,500.00 / \$469.00	\$375.00 / \$300.00 / \$1,500.00 / \$469.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1371	Parks and Recreation	Pavilions: Veterans, Shawver, Pavo Real		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1372	Parks and Recreation	Per hour		\$18.00 / \$14.00 / \$72.00 / \$23.00	\$18.00 / \$14.00 / \$72.00 / \$23.00
1373	Parks and Recreation	All day		\$108.00 / \$86.00 / \$432.00 / \$136.00	\$108.00 / \$86.00 / \$432.00 / \$136.00
1374	Parks and Recreation	Per hour - Prime time		\$24.00 / \$19.00 / \$96.00 / \$30.00	\$24.00 / \$19.00 / \$96.00 / \$30.00
1375	Parks and Recreation	All day - Prime time		\$144.00 / \$115.00 / \$576.00 / \$180.00	\$144.00 / \$115.00 / \$576.00 / \$180.00
1376	Parks and Recreation	Plazas: Union Plaza, San Jacinto Plaza, Cleveland Square Plaza, Rambla		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1377	Parks and Recreation	Per hour Stage with electricity		\$36.00 / \$29.00 / \$144.00 / \$44.00	\$36.00 / \$29.00 / \$144.00 / \$44.00
1378	Parks and Recreation	All day Stage with electricity		\$216.00 / \$173.00 / \$864.00 / \$270.00	\$216.00 / \$173.00 / \$864.00 / \$270.00
1379	Parks and Recreation	Per hour Stage without electricity		\$12.00 / \$10.00 / \$48.00 / \$14.00	\$12.00 / \$10.00 / \$48.00 / \$14.00
1380	Parks and Recreation	All day Stage without electricity		\$72.00 / \$58.00 / \$288.00 / \$90.00	\$72.00 / \$58.00 / \$288.00 / \$90.00
1381	Parks and Recreation	Per hour - Prime time - Stage with electricity		\$42.00 / \$34.00 / \$168.00 / \$53.00	\$42.00 / \$34.00 / \$168.00 / \$53.00
1382	Parks and Recreation	All day - Prime time - Stage with electricity		\$252.00 / \$202.00 / \$1,008.00 / \$314.00	\$252.00 / \$202.00 / \$1,008.00 / \$314.00
1383	Parks and Recreation	Per hour - Prime time - Stage w/o electricity		\$24.00 / \$19.00 / \$96.00 / \$30.00	\$24.00 / \$19.00 / \$96.00 / \$30.00
1384	Parks and Recreation	All day - Prime time - Stage w/o electricity		\$144.00 / \$115.00 / \$576.00 / \$180.00	\$144.00 / \$115.00 / \$576.00 / \$180.00
1385	Parks and Recreation	Additional electrical (Union Plaza only) (per event)		\$96.00/\$120.00	\$96.00/\$120.00
1386	Parks and Recreation	San Jacinto Plaza deposit for rental option B		\$500.00/\$625.00	\$500.00/\$625.00
1387	Parks and Recreation	San Jacinto Plaza deposit for rental option C		\$1,000.00/\$1,250.00	\$1,000.00/\$1,250.00
1388	Parks and Recreation	San Jacinto 1 peace officer at \$35.00 per hour for rental option C		\$35.00/\$44.00	\$35.00/\$44.00
1389	Parks and Recreation	San Jacinto Splash Pad operator per hour		\$15.00/\$19.00	\$15.00/\$19.00
1390	Parks and Recreation	Rose Garden Site		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1391	Parks and Recreation	Per hour		\$42.00 / \$34.00 / \$168.00 / \$53.00	\$42.00 / \$34.00 / \$168.00 / \$53.00
1392	Parks and Recreation	Per hour - Prime time		\$54.00 / \$43.00 / \$216.00 / \$67.00	\$54.00 / \$43.00 / \$216.00 / \$67.00
1393	Parks and Recreation	Park Grounds , Greens, Squares		Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1394	Parks and Recreation	Reserved use of outdoor park areas (per event) (per day)		\$54.00/\$68.00	\$54.00/\$68.00
1395	Parks and Recreation	Trainer/Instructor Permit (Non-exclusive; good for 6 months)		\$54.00/\$68.00	\$54.00/\$68.00
1396	Parks and Recreation	Aquatics	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1397	Parks and Recreation	Public Swim/Lap Swim			
1398	Parks and Recreation	Youth (+)		\$2.00 Fee waived for children under 2 years of age.	\$2.00 Fee waived for children under 2 years of age.
1399	Parks and Recreation	Adult (+)		\$3.00/\$4.00	\$3.00/\$4.00
1400	Parks and Recreation	Senior (+)		\$2.00/\$3.00	\$2.00/\$3.00
1401	Parks and Recreation	Swim Passes			
1402	Parks and Recreation	Swim Pass - Adults (+)	(30, 60 or 90 days)	\$3 x 2 visits/week x 4 Weeks = \$24.00 /\$3.75 x 2 visits/week x 4 weeks = \$30.00	\$3 x 2 visits/week x 4 Weeks = \$24.00 /\$3.75 x 2 visits/week x 4 weeks = \$30.00
1403	Parks and Recreation	Swim Pass - Youth and Seniors (+)	(30, 60 or 90 days)	\$2 x 2 visits/week x 4 Weeks = \$16.00/\$2.50 x 2 visits/per x 4 weeks = \$20.00	\$2 x 2 visits/week x 4 Weeks = \$16.00/\$2.50 x 2 visits/per x 4 weeks = \$20.00
1404	Parks and Recreation	Trial Fee for Water Programs		\$5.00/\$6.00	\$5.00/\$6.00
1405	Parks and Recreation	Drop In Fee for Water Aerobics	Daily Drop In Fee	\$5.00/\$6.00	\$5.00/\$6.00
1406	Parks and Recreation	Organized Swim Teams	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1407	Parks and Recreation	School Swim Teams (per hour)	With Inter-Local Agreement	\$25.00/\$31.00	\$25.00/\$31.00
1408	Parks and Recreation	School Swim Teams (per hour Half Pool)	With Inter-Local Agreement	\$12.50/16.00	\$12.50/16.00
1409	Parks and Recreation	Individual lane rental – 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00	\$14.00 / \$12.00 / \$50.00 / \$17.00
1410	Parks and Recreation	Individual lane rental – 50M		\$21.00 / \$18.00 / \$78.00 / \$26.00	\$21.00 / \$18.00 / \$78.00 / \$26.00
1411	Parks and Recreation	Swim Meets – 25 yd.		\$132.00 / \$110.00 / \$528.00 / \$165.00	\$132.00 / \$110.00 / \$528.00 / \$165.00
1412	Parks and Recreation	Swim Meets – 50M		\$173.00 / \$144.00 / \$692.00 / \$216.00	\$173.00 / \$144.00 / \$692.00 / \$216.00
1413	Parks and Recreation	Swim Meets – Starting System (per meet)		\$25.00 / \$20.00 / \$100.00 / \$31.00	\$25.00 / \$20.00 / \$100.00 / \$31.00
1414	Parks and Recreation	Swim Meets – Touch Pad (per meet)		\$15.00 / \$12.00 / \$60.00 / \$19.00	\$15.00 / \$12.00 / \$60.00 / \$19.00
1415	Parks and Recreation	Dolphin Timers (per meet)		\$100.00/\$125.00	\$100.00/\$125.00
1416	Parks and Recreation	Swim Meets - Timing System (per 8 lane meet)		\$500.00/\$625.00	\$500.00/\$625.00
1417	Parks and Recreation	Operator Fee for Timing System per hour (per operator)		\$30.00/\$38.00	\$30.00/\$38.00
1418	Parks and Recreation	Swim Meets – Spectator Fee (+) Adult/Youth and Senior		\$3.00/ \$4.00 \$2.00/\$3.00	\$3.00/ \$4.00 \$2.00/\$3.00
1419	Parks and Recreation	Westside Pool			



FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1420	Parks and Recreation	Individual lane rental – 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00	\$14.00 / \$12.00 / \$50.00 / \$17.00
1421	Parks and Recreation	Individual lane rental – 50M		\$21.00 / \$18.00 / \$78.00 / \$26.00	\$21.00 / \$18.00 / \$78.00 / \$26.00
1422	Parks and Recreation	Swim Meets per hour		\$173.00 / \$144.00 / \$692.00 / \$216.00	\$173.00 / \$144.00 / \$692.00 / \$216.00
1423	Parks and Recreation	Multipurpose Room (703 sq. ft.) per hour		\$20.00/\$25.00 per hour	\$20.00/\$25.00 per hour
1424	Parks and Recreation	Pool Party During Operating Hours (fee includes use of Multipurpose Room and 50 guests admission for 2 hours)		\$200.00/250.00	\$200.00/250.00
1425	Parks and Recreation	<b>Eastside Regional Natatorium</b>			
1426	Parks and Recreation	Individual Lane Rental- 25 yd.		\$14.00 / \$12.00 / \$50.00 / \$17.00	\$14.00 / \$12.00 / \$50.00 / \$17.00
1427	Parks and Recreation	Individual Lane Rental- 50 M		\$21.00 / \$18.00 / \$78.00 / \$26.00	\$21.00 / \$18.00 / \$78.00 / \$26.00
1428	Parks and Recreation	Swim Meet Per Hour		\$173.00 / \$144.00 / \$692.00 / \$216.00	\$173.00 / \$144.00 / \$692.00 / \$216.00
1429	Parks and Recreation	Public Pool Rentals	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hours of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1430	Parks and Recreation	Pool Rental – >8,000 sq. ft.		\$100.00 / \$80.00 / \$400.00 / \$125.00	\$100.00 / \$80.00 / \$400.00 / \$125.00
1431	Parks and Recreation	Pool Rental – <8,000 sq. ft.		\$60.00 / \$48.00 / \$240.00 / \$75.00	\$60.00 / \$48.00 / \$240.00 / \$75.00
1432	Parks and Recreation	Armijo Water Leisure Pool		\$100.00 / \$80.00 / \$400.00 / \$125.00	\$100.00 / \$80.00 / \$400.00 / \$125.00
1433	Parks and Recreation	Gus and Goldie (per hour)		\$50.00/\$63.00	\$50.00/\$63.00
1434	Parks and Recreation	Lifeguard rate (per hour)		\$25.00/\$31.00	\$25.00/\$31.00
1435	Parks and Recreation	Pool Attendant (per hour)		\$20.00/25.00	\$20.00/25.00
1436	Parks and Recreation	Learn to Swim, Diving, Water Aerobics, Stroke, Junior Lifeguard Training, Water Safety Instructor Classes		Direct Costs - (staff, supplies, equipment) plus 25% factor to recover aquatics coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, plus Red Cross Materials equals cost of class. Plus 25% non residential premium.	Direct Costs - (staff, supplies, equipment) plus 25% factor to recover aquatics coordinator divided by number of expected participants plus \$7.00 nonrefundable administrative fee, plus Red Cross Materials equals cost of class. Plus 25% non residential premium.
1437	Parks and Recreation	Event or Activity Fees	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1438	Parks and Recreation	General Food Booth (per day)	Price Range	\$65.00 to \$400.00/\$81.00 to \$500.00	\$65.00 to \$400.00/\$81.00 to \$500.00
1439	Parks and Recreation	General Vendor Booth (per day)	Price Range	\$45.00/\$56.00	\$45.00/\$56.00
1440	Parks and Recreation	Holiday Parade General Vendor Booth (per day)		\$60.00/\$75.00	\$60.00/\$75.00
1441	Parks and Recreation	Art in the Park Craft Vendor (per event)		\$90.00/\$113.00	\$90.00/\$113.00
1442	Parks and Recreation	Holiday Parade Food Vendor (per event)		\$500.00/\$625.00	\$500.00/\$625.00
1443	Parks and Recreation	Holiday Parade route Pre-packaged snack Mobile Vendor (per event)		\$100.00/125.00	\$100.00/125.00
1444	Parks and Recreation	General Food Vendor for Friday Holiday Posada at San Jacinto Plaza		\$200.00/\$250.00	\$200.00/\$250.00
1445	Parks and Recreation	General Food vendor Saturdays Holiday Posadas at San Jacinto Plaza		\$400.00/\$500	\$400.00/\$500
1446	Parks and Recreation	General Food vendor Sundays Holiday Posadas at San Jacinto Plaza		\$300.00/\$375.00	\$300.00/\$375.00
1447	Parks and Recreation	General Food vendor Friday, Saturday and Sunday Holiday Posadas at San Jacinto Plaza each day, beginning new year's day and after.		\$100.00/\$125.00	\$100.00/\$125.00
1448	Parks and Recreation	Holiday Parade Lights/Trinkets Vendor (per event)		\$200.00/\$250.00	\$200.00/\$250.00
1449	Parks and Recreation	Senior Games Registration, all individual events (+)		\$45.00/\$56.00	\$45.00/\$56.00
1450	Parks and Recreation	Senior Games, 2 individual events (+)		\$15.00/\$19.00	\$15.00/\$19.00
1451	Parks and Recreation	Senior Games, each additional individual event (+)		\$5.00/\$6.00	\$5.00/\$6.00
1452	Parks and Recreation	Senior Games Banquet - Player & Guest Tickets		\$8.00/\$10.00	\$8.00/\$10.00
1453	Parks and Recreation	Senior Games Additional T-Shirt		\$10.00/\$13.00	\$10.00/\$13.00
1454	Parks and Recreation	Senior Games, Basketball Team (per team - 5 player roster)		\$30.00/\$38.00	\$30.00/\$38.00
1455	Parks and Recreation	Senior Games, Basketball Team (per team - 10 player roster)		\$60.00/\$75.00	\$60.00/\$75.00
1456	Parks and Recreation	Senior Games, Volleyball team (per team - 8 player roster)		\$45.00/\$56.00	\$45.00/\$56.00
1457	Parks and Recreation	Holiday Parade Walking Participants Per Entry		\$50.00 to \$75.00/\$63.00 to \$94.00	\$50.00 to \$75.00/\$63.00 to \$94.00
1458	Parks and Recreation	Holiday Parade Vehicles Per Entry		\$50.00 to \$75.00/\$63.00 to \$94.00	\$50.00 to \$75.00/\$63.00 to \$94.00
1459	Parks and Recreation	Family Camp Out Activities		Resident/Non-Resident	Resident/Non-Resident
1460	Parks and Recreation	Family Camp Out - Adults 18+ (per person)		\$10.00 / \$12.00	\$10.00 / \$12.00
1461	Parks and Recreation	Family Camp Out - Youth 17 and under (per person)		\$5.00 / \$6.00	\$5.00 / \$6.00
1462	Parks and Recreation	Special Events Entry Fee for Plaza Theater		\$10.00/\$13.00	\$10.00/\$13.00
1463	Parks and Recreation	Community Special Event		Direct Costs - (staff, supplies, contracts, equipment) divided by number of expected participants plus \$7.00 nonrefundable administrative fee equals cost of event. Plus 25% non residential premium.	Direct Costs - (staff, supplies, contracts, equipment) divided by number of expected participants plus \$7.00 nonrefundable administrative fee equals cost of event. Plus 25% non residential premium.
1464	Parks and Recreation	Skate Parks	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1465	Parks and Recreation	<b>Carolina, Mountain View, Northeast Regional, Westside Skate Parks</b>			
1466	Parks and Recreation	Per hour		\$40.00 / \$32.00 / \$160.00 / \$50.00	\$40.00 / \$32.00 / \$160.00 / \$50.00
1467	Parks and Recreation	All day (8 hours, additional hours at hourly rate)		\$240.00 / \$192.00 / \$960.00 / \$300.00	\$240.00 / \$192.00 / \$960.00 / \$300.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1468	Parks and Recreation	<b>All other Skate Parks</b>			
1469	Parks and Recreation	Per hour		\$20.00 / \$16.00 / \$80.00 / \$25.00	\$20.00 / \$16.00 / \$80.00 / \$25.00
1470	Parks and Recreation	All day (8 hours, additional hours at hourly rate)		\$120.00 / \$96.00 / \$480.00 / \$150.00	\$120.00 / \$96.00 / \$480.00 / \$150.00
1471	Parks and Recreation	<b>Sports Leagues &amp; Tournaments</b>			
1472	Parks and Recreation	Sports - Adults Leagues & Tournaments		Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.	Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.
1473	Parks and Recreation	Sports - Youth Leagues & Tournaments		Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.	Direct Costs - (Staff, supplies, equipment, field prep, officials, governing bodies) plus 50% factor to recover sports coordinator divided by number of expected teams plus \$7.00 nonrefundable administrative fee, equals cost of league/tournament. Plus 25% non residential premium.
1474	Parks and Recreation	Sports Centers	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated Two hour minimum rental for facility use that is non-contiguous to public hours of operation.	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1475	Parks and Recreation	<b>Acosta Sports Center</b>			
1476	Parks and Recreation	Weight Room (per month) (+)		\$10.00/\$13.00	\$10.00/\$15.00
1477	Parks and Recreation	Weight Room (per day) (+)		\$3.00/\$4.00	\$3.00/\$4.00
1478	Parks and Recreation	Gym Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1479	Parks and Recreation	Gym Half Court (per hour)		\$18.00 / \$14.00 / \$72.00 / \$23.00	\$18.00 / \$14.00 / \$72.00 / \$23.00
1480	Parks and Recreation	Gym Full Court (per hour)-Prime Time		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1481	Parks and Recreation	Gym Half Court (per hour)-Prime Time		\$23.00 / \$18.00 / \$92.00 / \$29.00	\$23.00 / \$18.00 / \$92.00 / \$29.00
1482	Parks and Recreation	Wrestling Room (per month) (+) Adult/Youth		\$15.00 / \$10.00 \$19.00/\$13.00	\$15.00 / \$10.00 \$19.00/\$13.00
1483	Parks and Recreation	Wrestling Room (per daily) (+) Adult/Youth		\$2.00 / \$1.00 \$3.00/\$1.00	\$2.00 / \$1.00 \$3.00/\$1.00
1484	Parks and Recreation	Multipurpose Mat Room Hourly Rental		\$15.00/\$19.00	\$15.00/\$19.00
1485	Parks and Recreation	Multipurpose Mat Room Daily Rental		\$69.00 / \$55.00 / \$276.00 / \$86.00	\$69.00 / \$55.00 / \$276.00 / \$86.00
1486	Parks and Recreation	<b>Nations Tobin Sports Center</b>			
1487	Parks and Recreation	Multipurpose Room		\$42.00 / \$34.00 / \$168.00 / \$52.00	Removed item
1488	Parks and Recreation	Small Rink Full Court (per hour)		\$35.00 / \$28.00 / \$140.00 / \$44.00	\$35.00 / \$28.00 / \$140.00 / \$44.00
1489	Parks and Recreation	Small Rink Full Court (per hour)-Prime Time 5:00pm to Close, Saturdays, and Sundays		\$45.00 / \$36.00 / \$180.00 / \$56.00	\$45.00 / \$36.00 / \$180.00 / \$56.00
1490	Parks and Recreation	Boxing Room Membership (per month) (+) Adult/Youth		\$15.00 / \$10.00 \$19.00/\$13.00	\$15.00 / \$10.00 \$19.00/\$13.00
1491	Parks and Recreation	Boxing Room (per day) (+) Adult/Youth		\$2.00 / \$1.00 \$3.00/\$1.00	\$2.00 / \$1.00 \$3.00/\$1.00
1492	Parks and Recreation	Boxing Room Rental		\$69.00 / \$55.00 / \$276.00 / \$86.00	Removed item
1493	Parks and Recreation	Big Rink Full Court (per hour)		\$65.00 / \$50.00 / \$240.00 / \$85.00	\$65.00 / \$50.00 / \$240.00 / \$85.00
1494	Parks and Recreation	Big Rink Full Court (per hour)-Prime Time - 5:00pm to Close, Saturdays, and Sundays		\$75.00 / \$60.00 / \$300.00 / \$95.00	\$75.00 / \$60.00 / \$300.00 / \$95.00
1495	Parks and Recreation	Sports Administration	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1496	Parks and Recreation	Player Fee – Independent Leagues–per player/per season		\$16.00/\$20.00	\$16.00/\$20.00
1497	Parks and Recreation	Player Fee – City Programs–per player/per season		\$6.00/\$8.00	\$6.00/\$8.00
1498	Parks and Recreation	Parent Class PDF Version – per family per year		\$5.00/\$6.00	\$5.00/\$6.00
1499	Parks and Recreation	Parent Class Video Session–per family per year		\$7.00/\$9.00	\$7.00/\$9.00
1500	Parks and Recreation	Background check (+) - Biennial		\$40.00/\$50.00	\$40.00/\$50.00
1501	Parks and Recreation	Youth Coach ID Cards – (+) Biennial		\$5.00/\$6.00	\$5.00/\$6.00
1502	Parks and Recreation	Player ID cards (+) Youth and Adult	Youth - annually; Adult (18 years and older) every 5 years.	\$5.00/\$6.00	\$5.00/\$6.00
1503	Parks and Recreation	Tournament Spectator Fee (+) Adult/Youth		\$2.00/\$1.00 \$3.00/\$1.00	\$2.00/\$1.00 \$3.00/\$1.00
1504	Parks and Recreation	Tournament T-Shirt		\$10.00 to \$30.00	\$10.00 to \$30.00
1505	Parks and Recreation	Tournament Homerun		5 for \$20.00, or 1 for \$5.00	5 for \$20.00, or 1 for \$5.00
1506	Parks and Recreation	Tournament Bracelet		\$20.00 per bracelet	\$20.00 per bracelet
1507	Parks and Recreation	League Night/Tournament Softballs		\$5.00 per ball, or \$50.00 per case	\$5.00 per ball, or \$50.00 per case
1508	Parks and Recreation	Homerun Derby Entry		\$20.00 per player	\$20.00 per player
1509	Parks and Recreation	Lost Ball Fee (Basketball, Volleyball, Soccer Ball)		\$25.00 per ball	\$25.00 per ball
1510	Parks and Recreation	Lost Disk Fee - per disk		\$10.00 per disk	\$10.00 per disk
1511	Parks and Recreation	Set of 3 Beginner Disc Golf Disk		\$15.00 per set of 3	\$15.00 per set of 3
1512	Parks and Recreation	Premium Disc Golf Disc		\$10.00 per disc	\$10.00 per disc
1513	Parks and Recreation	Banner Program (per banner)	(up to 12 months) Outfield, gym and/or internet	\$400.00/\$500.00	\$400.00/\$500.00
1514	Parks and Recreation	Banner Program (per banner per month)	(1 month) Outfield, gym and/or internet	\$50.00/\$63.00	\$50.00/\$63.00
1515	Parks and Recreation	Concessions – Small – per quarter		\$150.00/\$188.00	\$150.00/\$188.00
1516	Parks and Recreation	Concessions – Small – per month		\$50.00/\$63.00	\$50.00/\$63.00
1517	Parks and Recreation	Concessions – Medium – per quarter		\$300.00/\$375.00	\$300.00/\$375.00
1518	Parks and Recreation	Concessions – Medium – per month		\$100.00/\$125.00	\$100.00/\$125.00
1519	Parks and Recreation	Concessions – Large – per quarter		\$600.00/\$750.00	\$600.00/\$750.00
1520	Parks and Recreation	Concessions – Large – per month		\$200.00/\$250.00	\$200.00/\$250.00
1521	Parks and Recreation	<b>Sports Field Practice Permits</b>		Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1522	Parks and Recreation	Practice Permit (per 60 minutes-without lights)		\$7.00/\$9.00	\$7.00/\$9.00
1523	Parks and Recreation	Sports Field Lighting - per hour, per field		\$10.00/\$13.00	\$10.00/\$13.00
1524	Parks and Recreation	Sports Field Rental Games, Scrimmages, Practice, Tournaments, Other Events (non-game "only" fields)		Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1525	Parks and Recreation	Single field games/scrimmages (per 12 hours-without lights)		\$75.00 / \$60.00 / \$300.00 / \$94.00	\$75.00 / \$60.00 / \$300.00 / \$94.00

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1526	Parks and Recreation	Single field games/scrimmages (per hour-without lights)		\$20.00 / \$16.00 / \$80.00 / \$25.00	\$20.00 / \$16.00 / \$80.00 / \$25.00
1527	Parks and Recreation	Sports Game Fields - Game "only" Fields	Not available for rental for practice activities - Permit Required	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate	Single fee listings are the General Admission or Flat Rate; Multiple fee listings are noted in the following order: Standard Rate; Non-Profit Rate; Commercial Rate; Non-Resident Rate
1528	Parks and Recreation	<b>East Side Sports Complex (8 flat fields)</b>			
1529	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1530	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1531	Parks and Recreation	Full complex (per 12 hours)		\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00	\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00
1532	Parks and Recreation	Gate Admission Tournament/league for adult/youth per day		\$5.00/\$2.00 \$6.00/\$3.00	\$5.00/\$2.00 \$6.00/\$3.00
1533	Parks and Recreation	<b>Westside Sports Complex (11 flat fields)</b>			
1534	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1535	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1536	Parks and Recreation	Full complex (per 12 hours)		\$1,950.00 / \$1,560.00 / \$6,630.00 / \$2,340.00	\$1,950.00 / \$1,560.00 / \$6,630.00 / \$2,340.00
1537	Parks and Recreation	<b>Marty Robbins Sports Complex (4 plex diamond fields)</b>			
1538	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1539	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1540	Parks and Recreation	Full complex (12 hours))		\$600.00 / \$504.00 / \$2,040.00 / \$720.00	\$600.00 / \$504.00 / \$2,040.00 / \$720.00
1541	Parks and Recreation	<b>Joey Barraza &amp; Vino Memorial Park (4-plex diamond fields)</b>			
1542	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1543	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1544	Parks and Recreation	Full complex (12 hours))		\$600.00 / \$504.00 / \$2,040.00 / \$720.00	\$600.00 / \$504.00 / \$2,040.00 / \$720.00
1545	Parks and Recreation	<b>Joey Barraza &amp; Vino Memorial Park (6 flat fields)</b>			
1546	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1547	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1548	Parks and Recreation	Full complex (12 hours))		\$450.00 / \$378.00 / \$1,530.00 / \$540.00	\$450.00 / \$378.00 / \$1,530.00 / \$540.00
1549	Parks and Recreation	<b>Blackie Chesher Sports Complex (5-plex diamond fields)</b>			
1550	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1551	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1552	Parks and Recreation	Full complex (12 hours))		\$750.00 / \$630.00 / \$2,550.00 / \$900.00	\$750.00 / \$630.00 / \$2,550.00 / \$900.00
1553	Parks and Recreation	<b>Blackie Chesher Sports Complex (8-flat fields)</b>			
1554	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1555	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1556	Parks and Recreation	Full complex (12 hours))		\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00	\$1,200.00 / \$1,008.00 / \$4,080.00 / \$1,440.00
1557	Parks and Recreation	<b>Blackie Chesher Sports Complex (Alex Gutierrez - 1 diamond field)</b>			
1558	Parks and Recreation	Field without lights		\$30.00 / \$25.00 / \$102.00 / \$36.00	\$30.00 / \$25.00 / \$102.00 / \$36.00
1559	Parks and Recreation	Field without lights (per 12 hours)		\$150.00 / \$126.00 / \$510.00 / \$180.00	\$150.00 / \$126.00 / \$510.00 / \$180.00
1560	Parks and Recreation	Sports Field Lighting (per hour)(per field)		\$10.00/\$13.00	\$10.00/\$13.00
1561	Parks and Recreation	Youth Development Programs	(+) Indicates Per Person 1/2 hour increment @ 1/2 hourly rate Rates are per hour unless indicated	Resident/Non-Resident	Resident/Non-Resident
1562	Parks and Recreation	Club Rec Summer Program (per week) (+)		\$40.00 / \$50.00	\$40.00 / \$50.00
1563	Parks and Recreation	Club Rec Youth Leader Mentor Program (per week) (+)		\$20.00 / \$25.00	\$20.00 / \$25.00
1564	Parks and Recreation	Afterschool Program (per week) (+)		\$5.00/\$6.00	\$5.00/\$6.00
1565	Parks and Recreation	After School weekly payment late fee per child		\$5.00/\$6.00	\$5.00/\$6.00
1566	Parks and Recreation	Afterschool late pick up after 6:00 pm per child		\$5.00/\$6.00	\$5.00/\$6.00
1567	Parks and Recreation	Youth "Mini" Sports (Ages 4-7) Activity or Program		Direct Costs - (staff, supplies, equipment, volunteers) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.	Direct Costs - (staff, supplies, equipment, volunteers) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1568	Parks and Recreation	Youth Enrichment (Non-Sport) Activity or Program		Direct Costs - (staff, supplies, equipment) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.	Direct Costs - (staff, supplies, equipment) divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1569	Parks and Recreation	Trips/Excursions (Off Site)		Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.	Direct Costs - (staff, supplies, contracts, entry fees, vehicles, equipment) plus 50% factor to recover program coordinator divided by number of expected participants plus \$7.00 non-refundable administrative fee, equals cost of activity/program. Plus 25% non residential premium.
1570	Parks and Recreation	Dances/Entertainment (On Site)		Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% non residential premium.	Direct Costs - (staff, supplies, contracts, equipment) plus 50% factor to recover program coordinator divided by number of expected participants equals cost of activity/program. Plus 25% non residential premium.

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1571	Parks and Recreation	<b>Miscellaneous Fees</b>		Flat Rate Residential/NonResidential	Flat Rate Residential/NonResidential
1572	Parks and Recreation	Daily Vendor Fee		\$65.00/\$81.00	\$65.00/\$81.00
1573	Parks and Recreation	Daily Merchandise Fee		\$45.00/\$56.00	\$45.00/\$56.00
1574	Parks and Recreation	Tournament/Special Event Vendor Fee		\$300.00/\$375.00 per Tournament/Per Site	\$300.00/\$375.00 per Tournament/Per Site
1575	Parks and Recreation	Tournament/Special Event Merchandise Fee		\$150.00/\$188.00 per Tournament/Per Site	\$150.00/\$188.00 per Tournament/Per Site
1576	Parks and Recreation	Field Paint/Chalk Diamond Field		\$30.00/\$38.00 per field of play	\$30.00/\$38.00 per field of play
1577	Parks and Recreation	Field Paint/Chalk Flat Field		\$50.00/\$63.00 per field of play	\$50.00/\$63.00 per field of play
1578	Parks and Recreation	Portable Outfield fence	Portable fencing to change size of fields	\$20.00/\$25.00 per field/per day	\$20.00/\$25.00 per field/per day
1579	Parks and Recreation	Security Guard (per hour)	Also applied to outdoor park electric outlet access	\$20.00	\$20.00
1580	Parks and Recreation	Park Community Garden Application & Annual Permit		\$50.00	\$50.00
1581	Parks and Recreation	Shelter or Center Cleaning charge (per cleaning, per event, per rental per day)		\$60.00	\$60.00
1582	Parks and Recreation	Recreation Staff Labor Rate	Per hour, per staff member	\$20.00	\$20.00
1583	Parks and Recreation	Trash Removal - Practice field/Event (Per Day)(Per Site)		\$350.00 Per Day/Per Site	\$350.00 Per Day/Per Site
1584	Parks and Recreation	Trash Removal Special Event/ Sport Complex (Per Day)(Per Site)		\$600.00 Per Tournament/Per Site	\$600.00 Per Day/Per Site
1585	Parks and Recreation	After Rental Clean Up Fee (Nations Tobin)		\$60.00	\$60.00
1586	Parks and Recreation	20 Yard Trash Container		\$420.00 per event	\$420.00 per event
1587	Parks and Recreation	30 Yard Trash Container		\$520.00 per event	\$520.00 per event
1588	Parks and Recreation	40 Yard Trash Container		\$580.00 per event	\$580.00 per event
1589	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category A		\$80.00/\$100.00	\$80.00/\$100.00
1590	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category B		\$60.00/\$75.00	\$60.00/\$75.00
1591	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category C		\$40.00/\$50.00	\$40.00/\$50.00
1592	Parks and Recreation	Gym rental for other than sports use (add to gym rate – per hour) Category D		\$30.00/\$38.00	\$30.00/\$38.00
1593	Parks and Recreation	Locker Rental at Senior Centers (per month, excludes swimming pools)		\$2.00/\$3.00	\$2.00/\$3.00
1594	Parks and Recreation	Activity/Player Card Replacement	Per Card	\$5.00/\$6.00	\$5.00/\$6.00
1595	Parks and Recreation	Senior Discount	50% Discount, ages 60+ years old - applies only to Leisure Interest Classes, Racquetball Courts, Weight Room, Billiards, Boxing (Monthly/Yearly fees only)	50% Discount	50% Discount
1596	Parks and Recreation	Multiple Child Program Discount	10% Discount each child from same household (17 years or under) registering for leisure class, or mini-sports program. Does not apply to Daycare and Afterschool.	10% Discount	10% Discount
1597	Parks and Recreation	Non-Resident Premium	25% premium for non-residents applies to all programs requiring individual registration.	25% Increase	25% Increase
1598	Parks and Recreation	Drop In Fee for Leisure Instruction Class	Per Class	\$5.00/\$6.00	\$5.00/\$6.00
1599	Parks and Recreation	Ceramics - Firing (per month unlimited pieces)		\$6.00/\$8.00	\$6.00/\$8.00
1600	Parks and Recreation	Game Room Area Access w/Facility Rental during none operating hours	Flat Fee	\$50.00/\$63.00	\$50.00/\$63.00
1601	Parks and Recreation	Arts & Craft Sales	Per space not to exceed 10' x 10', per day	\$10.00/\$13.00	\$5.00/\$8.00
1602	Parks and Recreation	Senior Center Arts & Crafts Sales	Per space not to exceed 10' x 10', per day	\$10.00	\$5.00
1603	Parks and Recreation	Senior Tournaments (billiards, horseshoe, huachas, etc.)	Per player, per event	\$2.00/\$3.00	\$2.00/\$3.00
1604	Parks and Recreation	Catered/commercial food sales-Indoor Facilities - (Kitchen for warming, no prep)	Per Event	\$50.00/\$63.00	\$50.00/\$63.00
1605	Parks and Recreation	Administration Fee (per permit or registered activity)		\$7.00	\$7.00
1606	Parks and Recreation	Portable Restroom Fee	League, Tournaments and Special Events	\$59.00 per unit/per day	\$68.00 per unit/per day
1607	Parks and Recreation	Portable Restroom Fee (ADA)	League, Tournaments and Special Events	\$85.00 per unit/per day	\$108.00 per unit/per day
1608	Parks and Recreation	Portable Restroom Delivery/Pick Up		\$30.00 per site	\$30.00 per site
1609	Parks and Recreation	Portable Restroom Service Fee		\$30.00 per cleaning/per site	\$35.00 per unit/per service
1610	Parks and Recreation	Cleaning Restroom Fee - Existing Restrooms	Tournaments and Special Events	\$30.00 per cleaning/per site	\$35.00 per unit/per service
1611	Parks and Recreation	Amplification Fee	4 or more days in advance of event	\$15.00/\$19.00	\$15.00/\$19.00
1612	Parks and Recreation	Portable Restroom Delivery/Pick Up (ADA)			\$45.00 per site
1613	Parks and Recreation	Portable Restroom Service Fee weekends and after hours			\$95.00 per unit/per service
1614	Parks and Recreation	Cleaning Restroom Fee - Existing Restrooms weekends and after hours	Tournaments and Special Events		\$95.00 per unit/per service
1615	Zoo	General Admission	Ages: 23 months and under (must be accompanied by an adult)	Free	Free
1616	Zoo	General Admission	Ages: 2 years old and up to 12 years old (must be accompanied by an adult). Rate expires April 30, 2023	\$7.50	Deleted
1617	Zoo	General Admission (non-City resident)	Ages: 2 years old and up to 12 years old (must be accompanied by an adult). Rate expires April 30, 2023	\$9.50	Deleted
1618	Zoo	General Admission	Ages: 13 years old and up to 17 years old. Rate expires April 30, 2023. Rate expires April 30, 2023	\$9.00	Deleted
1619	Zoo	General Admission (non-City resident)	Ages: 13 years old and up to 17 years old. Rate expires April 30, 2023	\$11.00	Deleted
1620	Zoo	General Admission	Ages: 18 years old and up to 59 years old. Rate expires April 30, 2023	\$12.00	Deleted
1621	Zoo	General Admission (non-City resident)	Ages: 18 years old and up to 59 years old. Rate expires April 30, 2023	\$14.00	Deleted
1622	Zoo	General Admission	Seniors 60 years old and older. Rate expires April 30, 2023	\$9.00	Deleted
1623	Zoo	General Admission (non-City resident)	Seniors 60 years old and older. Rate expires April 30, 2023	\$11.00	Deleted
1624	Zoo	General Admission	Active Duty Military Personnel & Spouse with Valid Military ID. Rate expires April 30, 2023	\$9.00	Deleted
1625	Zoo	General Admission	May 1, 2023 - Ages: 2 years old and up to 12 years old (must be accompanied by an adult)	\$8.95	\$8.95
1626	Zoo	General Admission	May 1, 2023 - Ages: 13 years old and up to 17 years old	\$10.95	\$10.95
1627	Zoo	General Admission	May 1, 2023 - Ages: 18 years old and up to 59 years old	\$13.95	\$13.95
1628	Zoo	General Admission	May 1, 2023 - Seniors 60 years old and older	\$10.95	\$10.95
1629	Zoo	General Admission	May 1, 2023 - Active Duty Military Personnel & Spouse with Valid Military ID	\$10.95	\$10.95
1630	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 2 years old and up to 12 years old (must be accompanied by an adult)	\$10.95	\$10.95
1631	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 13 years old and up to 17 years old	\$12.95	\$12.95
1632	Zoo	General Admission (non-City resident)	May 1, 2023 - Ages: 18 years old and up to 59 years old	\$15.95	\$15.95
1633	Zoo	General Admission (non-City resident)	May 1, 2023 - Seniors 60 years old and older	\$12.95	\$12.95

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1634	Zoo	General Admission (non-City resident)	May 1, 2023 - Active Duty Military Personnel & Spouse with Valid Military ID	\$10.95	\$10.95
1635	Zoo	General Admission	Discount to Active City Employees with Valid City ID	10% - 100% off Regular General Admission	10% - 100% off Regular General Admission
1636	Zoo	General Admission	Discount to Family of Active City Employees (accompanying City employee with Valid City ID) (up to 5 family members of city employee - General Admission)	Up to 20% discount (from regular general admission price)	Up to 20% discount (from regular general admission price)
1637	Zoo	Admission package pricing	Package pricing bundle. Package includes zoo admission, meal, combination of ride/attractions (i.e. Copper Canyon Challenge Ropes Course, train, carousel). This special discounted ticket is not applicable towards an annual membership pass.	\$18.00 - \$25.00	\$25 - \$35.00
1638	Zoo	Reservation School Group Admission - Grade 12 and under	Advance reservation & completed application required. Wednesday-Sunday, except for City Holiday or Zoo Special Event or a blocked out period. School groups include: Public or private: Licensed child daycare, pre-kindergarten, kindergarten, primary, secondary and special education through grade twelve, and home school groups. Minimum # of students may apply.	\$5.00	\$5.00
1639	Zoo	Reservation School Group Admission - Universities/Colleges	Advance reservation & completed application required. Wednesday-Sunday, except for City Holiday or Zoo Special Event or a blocked out period. School groups include: Higher learning groups (universities/community colleges). Minimum # of students may apply.	\$7.50	\$7.50
1640	Zoo	Reservation School Group Admission - Chaperones (required for any School Group)	Adult Chaperones (18 years of age or over) Ratio: 1 chaperone per 5 Head start, Pre-K, & Kinder; 1 chaperone per 1 Special Education Student; 1 chaperone per 10 students of any other age group or upon discretion of the director.	\$7.50	\$7.50
1641	Zoo	Group Ticketing	Groups of 12+ guests. Group Visits are for groups of 12 or more guests (not including those under the age of 23 months). Advance reservation & completed application required. Must enter the Zoo same day/time. Discount applies to regular priced general admissions. Cannot be combined with other discounts. Not valid towards zoo memberships	10%-30% off of regular general admission prices.	10%-30% off of regular general admission prices.
1642	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 150)	Ages: 24 months old and up to 12 years old. Blocks of 150 tickets. General Admission only.	Up to 20% discount (from regular admission price)	Up to 20% discount (from regular admission price)
1643	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners (blocks of 150)	Ages: 13 years old or older. Blocks of 150 tickets. General Admission only.	Up to 20% discount (from regular admission price)	Up to 20% discount (from regular admission price)
1644	Zoo	Advanced Bulk Ticket Purchases for Specified Zoo Partners for birthday parties (blocks of 50)	Ages: 24 months and older. Discounted tickets for birthday party packages offered through the Concessionaire. Blocks of 50 tickets. General Admission only.	20% up to 50% discount (from regular admission price)	20% up to 50% discount (from regular admission price)
1645	Zoo	Consignment Ticket for Specified Zoo Partners with agreement	Signed agreement required. Minimum # of tickets as required. No further discounts apply.	\$7.00 per ticket	\$8.50 per ticket
1646	Zoo	Zoo Amenities	Carousel Regular Admission Price (All Ages)	\$2.00	\$3.00
1647	Zoo	Zoo Amenities	Carousel Admission Price for Parents accompanying child who is under 42" (standing next to but not riding with child)	Free	Free
1648	Zoo	Zoo Amenities	Carousel Discount from General Admission Price (All Ages) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price	\$0.50 discount from regular admission price
1649	Zoo	Zoo Amenities	Rental of Carousel for private event in conjunction with catered event. Per hour price and additional fee for attendant(s).	\$500.00 per hour	\$500.00 per hour
1650	Zoo	Zoo Amenities	Ropes Course Sky Trail Navigator Regular Admission Price (Anyone over 48" tall).	\$8.00	\$8.00
1651	Zoo	Zoo Amenities	Ropes Course Sky Trail Navigator Discount from General Admission Price (Anyone over 48" tall) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price	\$0.50 discount from regular admission price
1652	Zoo	Zoo Amenities	Ropes Course Sky Tykes Regular Admission Price (Anyone 42" tall and under)	\$5.00	\$5.00
1653	Zoo	Zoo Amenities	Ropes Course Sky Tykes Discount from General Admission Price (Anyone 42" tall and under) for El Paso Zoological Society Members. Must present membership card and valid ID up to 5 children allowed for discount.	\$0.50 discount from regular admission price	\$0.50 discount from regular admission price
1654	Zoo	Zoo Amenities	Rental of Ropes Course for private event in conjunction with catered event. Per hour price and additional fee for attendant(s).	\$300.00 per hour	\$300.00 per hour
1655	Zoo	Zoo Amenities	Rental of Wildlife Amphitheater. Per hour price and additional fees for staff/security.	\$325.00 per hour	\$325.00 per hour
1656	Zoo	Facility rental - sampling	Includes 10 X 10 outdoor space, one table, two chairs. Additional needs will be charged as per fee schedule. Sampling item approval required by Zoo Director. Additional fees for staff assistance may apply.	Low Season (September-February)- \$500.00 for 4 hours; High Season (March - August) \$1,000.00 for 4 hours.	Low Season (September-February)- \$500.00 for 4 hours; High Season (March - August) \$1,000.00 for 4 hours.
1657	Zoo	Community - Event Visitor Experiences	All-inclusive ticket that allows visitors to partake in one or more of the following benefits inside the Zoo: meal or snack, craft, activity, animal experience, special access to facilities, classes, etc. Separate ticket required, not part of General/Discount Admissions.	\$20.00 - \$100.00	\$20.00 - \$100.00
1658	Zoo	Community-Event Promotions	Promotions/Merchandise such as, but not limited to, naming bugs for Valentine's Day, event t-shirts, photos, etc. during Zoo events.	\$1.00 - \$50.00	\$1.00 - \$50.00
1659	Zoo	Community-Event Fee	Performance/Concert admission	\$5.00 - \$10.00	\$5.00 - \$10.00
1660	Zoo	Community-Event Sponsorship	Custom sponsorship packages may include, but are not limited to: booth space, table and chair usage, ability to hand out marketing materials or goodies, tickets to the event, website and/or map advertising, in-kind, acknowledgment as sponsor on: event banner, press releases, event programs, map inserts, in email and social media, TV, radio, internet, billboards, flyers, and/or posters.	\$250.00 - \$15,000.00	\$125.00 - \$15,000.00
1661	Zoo	Facility Rental - Portrait/Interactive Photography	Wedding/engagement/family portraits/graduation/quinceanera or other portraiture of individual(s) by professional photographer/videographers or by amateurs acting in the role of a professional, involving planning/organization by Zoo staff. Maximum photo time allowed is 1 hour. Fee includes necessary staff, up to 5 people plus photographer. Additional persons pay regular Zoo admission.	\$75.00 - \$150.00	\$75.00 - \$150.00

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1662	Zoo	Facility Rental - Commercial-Film/Photos	Any type of film or still photography for commercial purposes (movies, DVD's, publications, etc. that will gain profit). Minimum of 1 security guard required for up to 20; admission tickets not included; does not include required staff or security time. Staff/security fees will be charged as outlined in fee schedule and as required by Zoo Director; Film/video/photos allowed from public areas only; rental space needed by crew will be charged as outlined in fee schedule. Date and time must be approved 3 weeks prior. Crew size as determined by Zoo Director. Permitting/Insurance may apply or clearance from Filming Commissioner.	\$300.00 per hour	\$300.00 per hour
1663	Zoo	Rental Equipment	Individual Chairs	\$0.75 each	\$0.75 each
1664	Zoo	Rental Equipment	Tables (30"x 72")	\$8.00 each	\$8.00 each
1665	Zoo	Services for rental/event	Additional Staff Required by the Zoo	\$45.00/hr.	\$45.00/hr.
1666	Zoo	Services for rental/event	Security as required by the Zoo	\$30.00/hr. Supervisor, \$25.00/hr. dispatcher, guard \$22.00/hr.	\$30.00/hr. Supervisor, \$25.00/hr. dispatcher, guard \$22.00/hr.
1667	Zoo	Parking Fee Revenue	For use of Zoo parking lot, fee per available space or vehicle	\$3.00	\$3.00
1668	Zoo	Special Program	Animal Encounter for private event in conjunction with catered event. Maximum of 50 people for up close encounter. For parties larger than 50 people, a Walkabout encounter will be done. Additional fees apply for staff.	\$75 per Educator	\$75 per Educator
1669	Zoo	Special Program	After Hours - Dinner Experience. In conjunction with concessionaire. Guests will be provide a meal, beverages and entertainment. Limited number of tickets to be sold. Ages 21+. Minimum/Maximum # of people applicable.	\$50.00 - \$150.00 per person	\$50.00 - \$150.00 per person
1670	Zoo	Adventure Program (Non-School)	10% Discount on Adventure and Animal Encounter Programs to El Paso Zoological Society Members (unless otherwise noted)	10% Discount to Zoological Society Members	10% Discount to Zoological Society Members
1671	Zoo	Adventure Program	Giraffe Animal Feeding - per item (admission ticket not included but required). No membership discount	\$3.00	\$3.00
1672	Zoo	Adventure Program	Behind the scene tour for educational/school groups: minimum/maximum # of people/ages applicable (admission ticket not included but required).	\$25.00 per person	\$25.00 per person
1673	Zoo	Adventure Program	Behind the Scenes - Build your own Adventure - Animal Encounter (Price includes admission). Minimum/Maximum # of people applicable. Ages 6 years and older (unless otherwise noted)	\$45 per person Additional add-on experience \$15.00 per person	\$45 per person Additional add-on experience \$15.00 per person
1674	Zoo	Adventure Program	Animal Produce Hunt - minimum/maximum # of people applicable (admission ticket not included but required). Ages 6 years and older.	\$7.00 per person	\$7.00 per person
1675	Zoo	Adventure Program	Elephant Platform - Behind the scenes and oversee the elephants on a platform. Minimum/maximum # of people applicable. A paid adult must accompany minor/youth (child/adult ratio may apply). (admission ticket not included but required)Ages 6 years and older.	\$7.00 per person	\$7.00 per person
1676	Zoo	Adventure Program	Workshop - EPWU Discovery Center: minimum/maximum # of people/age applicable (workshop only does not include access to Zoo)	\$10.00 per person	\$10.00 per person
1677	Zoo	Adventure Program	Workshop - EPWU Discovery Center - Includes training materials. Minimum/maximum # of people/ages applicable, (does not include access to Zoo).	\$15.00 per person	\$15.00 per person
1678	Zoo	Adventure Program	Badge Programs - 2 hours workshop. Minimum/maximum # of people applicable. Ages 5 years and older. (does not include access to the Zoo).	\$15.00 per person	\$15.00 per person
1679	Zoo	Adventure Program	Career Vet Day - 2 hour Clinic workshop for High School students in a veterinarian program. Minimum age requirement applicable. (does not include access to the Zoo).	\$20.00	\$20.00
1680	Zoo	Adventure Program	Spring Break & Summer weekly camps. Ages: 6 - 10 years old or 11 - 16 years old. Members and Active Duty Military receive 10% discount, must present I.D.'s Minimum/Maximum # of people applicable.	\$200- \$300 per Youth/Week	\$200- \$300 per Youth/Week
1681	Zoo	Adventure Program	Spring Break & Summer weekly Early/Late Drop-off. Ages: 6 - 16 years old. Drop off hours before/after Spring/Summer Camp 7:30 - 9:00 am & 3:00pm - 6:00pm. No discounts.	\$20.00 p/p/hr	\$20.00 p/p/hr
1682	Zoo	Adventure Program	Other camps. Ages: will vary. Members and Active Duty Military receive 10% discount, must present I.D.'s Minimum/Maximum # of people applicable.	\$100 - \$150 per Youth/Week	\$100 - \$150 per Youth/Week
1683	Zoo	Adventure Program	Night Prowl - Explore the Zoo after hours - 2.5 hours. For all ages. Minimum/maximum # of people applicable. Paid adult must accompany minor/youths (child/adult ratio may apply).	\$15.00 per person	\$15.00 per person
1684	Zoo	Adventure Program	Open reservation Sleepover - Open to the public as a first come first serve. Ages: 7 years old and older. Youth/Minor must be accompanied by a paid adult (child/adult ratio may apply). Minimum of 4 registered participants in order to hold sleepover. Max # of people 20	\$45.00 - \$75.00 per person	\$45.00 - \$75.00 per person
1685	Zoo	Adventure Program	Private Group Sleepover - Includes up to 15 participants. Ages: 7 years old and older. Minimum of 1 paid adult must accompany group.	Flat Fee \$675.00	Flat Fee \$675.00
1686	Zoo	Adventure Program	Deluxe Campout/Sleepover - Any age group. Minors/Youths 17 years old and under must be accompanied by a paid adult. Ratio of adult/child may apply. Minimum/Maximum # of participants applicable.	\$100- \$300 per Adult \$65 - \$150 Child	\$100- \$300 per Adult \$65 - \$150 Child
1687	Zoo	Adventure Program (Animal Wrappers)	At the Zoo Group Reservation Program in conjunction with a paid field trip - Classroom curriculum based. 4 years old and older. One program per school visit. Minimum/maximum # of people applicable.	\$3.00	\$3.00
1688	Zoo	Adventure Program	Zoo to You - Offsite program at a School / Institution - 10 up 40 participants	\$115 per program. Repeated programs \$75 each	\$115 per program. Repeated programs \$75 each
1689	Zoo	Adventure Program	Zoo to You - Offsite program at a School/Auditorium. 41- 200+ participants	\$150 per program. Repeated programs \$110 each	\$150 per program. Repeated programs \$110 each
1690	Zoo	Adventure Program - Virtual (School's Only)	Zoo Adventure Program - Live Curriculum Virtual programming. Up to 30 minute presentation. Selection of programs which includes a live animal encounter and Q&A with an Educator. Up 95 participants	\$50.00 Per group	\$50.00 Per group
1691	Zoo	Adventure Program - Virtual (Non-School's)	Zoo Adventure Program - Live Custom Virtual program. Up to 30 minute presentation. Can include an animal encounter or a custom curriculum-type program. Up to 95 participants.	\$75.00 Per group	\$75.00 Per group
1692	Zoo	Adventure Program - Walking Tour (School's Only)	Walking Tour - Group Reservation Program in conjunction with a paid field trip - 4 years old and older. One program per school visit. Students will be led on a tour to learn about the animals in either Africa/Asia/Americas section	\$3.00 per/person	\$3.00 per/person

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1693	Zoo	Adventure Program - Walking Tour (Non-School's)	Walking Tour - Group Reservation Program. 4 years old and older. One program per visit. Group will be led on a tour to learn about the animals in either Africa/Asia/Americas section. Minimum/maximum # of people applicable. (admission ticket not included but required).	\$5.00 per/person	\$5.00 per/person
1694	Zoo	Adventure Program - Virtual	Behind the Scenes - Virtual Animal Encounter Tour - Participants will select from a menu of available animals and see training/feeding/enrichment/etc. and have a Q&A session with the Zoo Keeper. Up to 30 minute presentation. Up to 95 participants.	\$125.00 Per group	\$125.00 Per group
1695	Zoo	Adventure Program - Virtual	Zoo Tour - Virtual Tour - Participants will select from a menu of available areas to see. Up to 95 participants will take a virtual walking tour, stops may include an animal training session or enrichment session. Up to 30 minute presentation.	\$100.00 Per group	\$100.00 Per group
1696	Zoo	Adventure Program - Virtual	Virtual Animal Painting - See one of our animals create/make a painting. Select from a menu of available animals. Includes a Q&A session with Zoo Keeper. Up to 30 minutes. May request 1 additional painting session. Painting not included	\$150.00 Per device (1st painting); \$50.00 (1 additional session)	\$150.00 Per device (1st painting); \$50.00 (1 additional session)
1697	Zoo	Adventure Program - Virtual	Pre-recorded Programming on Learn Dash - School Curriculum Programming. Select from a menu includes a program link. Video has instruction material provides lesson and quiz. This is a "do at your own pace/on your own." Link will expire after set number of days. Teacher to share link with students. Length time varies by program selection. Minimum/Maximum # of people applicable.	\$30.00	\$30.00
1698	Zoo	Adventure Program - Virtual	Get up close and personal with animals from the El Paso Zoo. Virtually meet one of our animals at the Zoo. Participants receive a link. Up to 95 participants. Up to a 50 minute session.	\$25.00 per person	\$25.00 per person
1699	Zoo	Zoo Amenities	Zoo Punch Card good for a combination of 8 train and/or carousel rides and/or giraffe feedings (excludes Copper Canyon Ropes Course). Card good for 1 year from issue date. Not responsible for lost/stolen cards. No other discounts apply.		\$20.00
1700	Zoo	Adventure Program	Private Group Animal Encounter. Interactive experience with a zoo animal and zoo keeper. Possible touching, feeding or brushing an animal. Examples of animals penguins, Galapagos tortoise, etc.		\$20.00 - \$60.00
1701	MCAD-Art Museum	Membership Fees-Art Museum	Teaching Artist	\$30.00	\$30.00
1702	MCAD-Art Museum	Membership Fees-Art Museum	Student	\$25.00	\$25.00
1703	MCAD-Art Museum	Membership Fees-Art Museum	Individual	\$35.00	\$35.00
1704	MCAD-Art Museum	Membership Fees-Art Museum	Family	\$65.00	\$65.00
1705	MCAD-Art Museum	Membership Fees-Art Museum	Active Duty Military-Individual	\$25.00	\$25.00
1706	MCAD-Art Museum	Membership Fees-Art Museum	Active Duty Military-Family	\$55.00	\$55.00
1707	MCAD-Art Museum	Membership Fees-Art Museum	Contributors	\$100.00	\$100.00
1708	MCAD-Art Museum	Membership Fees-Art Museum	Supporters Circle	\$250.00	\$250.00
1709	MCAD-Art Museum	Membership Fees-Art Museum	Collectors Circle	\$500.00	\$500.00
1710	MCAD-Art Museum	Membership Fees-Art Museum	Sponsors Circle	\$1,000.00	\$1,000.00
1711	MCAD-Art Museum	Membership Fees-Art Museum	Donors Circle	\$2,500.00	\$2,500.00
1712	MCAD-Art Museum	Membership Fees-Art Museum	Founder	\$1,000.00	\$1,000.00
1713	MCAD-Art Museum	Membership Fees-Art Museum	Executive	\$2,500.00	\$2,500.00
1714	MCAD-Art Museum	Membership Fees-Art Museum	Patrons	\$5,000.00	\$5,000.00
1715	MCAD-Art Museum	Membership Fees-Art Museum	Collector's Club Membership - Single	\$250.00	\$250.00
1716	MCAD-Art Museum	Membership Fees-Art Museum	Collector's Club Membership - Couple Membership	\$400.00	\$400.00
1717	MCAD-Art Museum	Membership Fees-Art Museum	Business Membership	\$3,000-\$10,000 level	\$3,000-\$10,000 level

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1718	MCAD-Art Museum	Membership Fees-Art Museum	Senior Citizen Couple	\$35.00	\$35.00
1719	MCAD-Art Museum	Membership Fees-Art Museum	Los Tastemakers	\$60.00	\$60.00
1720	MCAD-Art Museum	Outside caterer fee	Vendor fee to use museum	15% of Caterers fee	Deleted
1721	MCAD-Art Museum	Facility rental fees	Entire Museum	\$10,000.00	\$10,000.00
1722	MCAD-Art Museum	Facility rental fees	Rogers Grand Lobby	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours
1723	MCAD-Art Museum	Facility rental fees	Isha Rogers Sculpture Gallery (Mezzanine)	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours	\$225 /hr for up to 4 hours / \$187/hr for up to 8 hours
1724	MCAD-Art Museum	Facility rental fees	Ginger Francis Seminar Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1725	MCAD-Art Museum	Facility rental fees	Dede Rogers Gallery	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1726	MCAD-Art Museum	Facility rental fees	C2	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1727	MCAD-Art Museum	Facility rental fees	EP Energy Auditorium: up to 2 hrs.	\$750.00 for up to 2 hours	Deleted
1728	MCAD-Art Museum	Facility rental fees	EP Energy Auditorium: 2hrs. to 8 hrs.	\$375/hr for up to 4 hours / \$262/hr for up to 8 hours	\$500/hr for up to 4 hours / \$350/hr for up to 8 hours
1729	MCAD-Art Museum	Facility rental fees	Museum Connect: up to 2 hrs.	\$750.00 for up to 2 hours	\$750.00 for up to 2 hours
1730	MCAD-Art Museum	Facility rental fees	Museum Connect:4hrs. to 8 hrs.	\$375/hr for up to 4 hours / \$262/hr for up to 8 hours	\$375/hr for up to 4 hours / \$262/hr for up to 8 hours
1731	MCAD-Art Museum	Facility rental fees	Larry Francis Board Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1732	MCAD-Art Museum	Facility rental fees	Hoy Conference Room	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1733	MCAD-Art Museum	Facility rental fees	Algur H. Meadows Makers Space/Classroom	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	Deleted
1734	MCAD-Art Museum	Facility rental fees	Classrooms (each)	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours	\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1735	MCAD-Art Museum	Facility rental fees	Outdoor Seating Area	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours	\$525/hr for up to 4 hours / \$487/hr for up to 8 hours
1736	MCAD-Art Museum	Facility object rentals	Chairs	\$8.00 each	\$8.00 each Black chairs/ \$10.00 each White chairs
1737	MCAD-Art Museum	Facility object rentals	Tables (plastic 6' and 48' round)	\$15.00 each	\$15.00 each
1738	MCAD-Art Museum	Facility object rentals	Wood Tables (8')	\$15.00 each	\$18.00 each



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1739	MCAD-Art Museum	Facility object rentals	Podium/sound system (C2 or auditorium)	\$100.00	\$100.00 each
1740	MCAD-Art Museum	Facility object rentals	Slide Projector (C2)	\$100.00 Each	\$100.00 each
1741	MCAD-Art Museum	Facility object rentals	Tent (8' x 8', 4 available)	\$400.00	\$25.00 each
1742	MCAD-Art Museum	Facility object rentals	Piano	\$400.00	\$400.00
1743	MCAD-Art Museum	Facility object rentals	Security Officer	\$40.00 per hour	\$40.00 per hour
1744	MCAD-Art Museum	Facility object rentals	Audio Visual Operator	\$40.00 per hour	\$40.00 per hour
1745	MCAD-Art Museum	Facility object rentals	Event staff (each)	\$40.00 per hour	\$40.00 per hour
1746	MCAD-Art Museum	One time use copyright release for photography	Copyright	Up to \$150.00 per image	Up to \$150.00 per image
1747	MCAD-Art Museum	Object loan fee	Permanent Collection Lending	Up to \$250.00 per work of art	Up to \$250.00 per work of art
1748	MCAD-Art Museum	Teacher Workshops Fees	Program Registration	Non Member: 3hr - \$35/6 hr - \$50 Members 20% Discount of Non-Members fees	Non Member: 3hr - \$35/6 hr - \$50 Members 20% Discount of Non-Members fees
1749	MCAD-Art Museum	Exhibition Admission fees	Entry fees (Adults) - Non member	\$10.00	Up to \$10.00
1750	MCAD-Art Museum	Exhibition Admission fees	Entry fees (members)	\$5.00	Up to \$5.00
1751	MCAD-Art Museum	Art classes fees*	5 session Youth Camp (ages 6 to 13)	\$75.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$75.00 to \$95.00 for non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1752	MCAD-Art Museum	Art classes fees*	8 session Youth Classes (ages 6 to 13)	\$85.00 to \$120.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.	\$85.00 to \$120.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1753	MCAD-Art Museum	Art classes fees*	8 session Adult Classes (ages 14 and above)	\$85.00 to \$120.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.	\$95.00 to \$130.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees10% discount of non-member fees.
1754	MCAD-Art Museum	Art classes fees*	4 session Family Classes (ages 3 and up)	\$46.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Deleted
1755	MCAD-Art Museum	Art classes fees*	6 Session Adult Classes - (ages 14 and above)	\$65 to \$95.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$65 to \$95.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.
1756	MCAD-Art Museum	Art classes fees*	6 Session Youth Classes - (ages 6 to 18)	\$50 to \$95.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$50 to \$95.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.
1757	MCAD-Art Museum	Art classes fees*	1-day Family Classes (ages 3 and above)	\$12.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Up to \$50.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1758	MCAD-Art Museum	Art classes fees*	1-day Youth Workshops (ages 6 to 18)	\$38.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$38.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.
1759	MCAD-Art Museum	Art classes fees*	1-day Master Class (ages 14 and above)	\$38.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Up to \$60.00 non members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.

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1760	MCAD-Art Museum	Art classes fees*	Open Studio/Class	Up to \$100.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Up to \$150.00 non-members/ Members 20% discount of non-member fees/ CoEP Employees 10% discount of non-member fees.
1761	MCAD-Art Museum	Art classes fees*	Artist Workshop (Artist as students)	Up to \$1000.00 non members/ Members 20% Discount of non-member fees/ Employees10% Discount of non-member fees.	Deleted
1762	MCAD-Art Museum	Art classes fees*	Independent Study	Up to \$75.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Deleted
1763	MCAD-Art Museum	Event Fees	1 Performance/Concert Admission	Free for members/\$5.00 non-members	Free for members/\$5.00 non-members
1764	MCAD-Art Museum	Art classes fees*	1 Day Supervised Lunch (ages 6 to 14 years), Lunch not Included	\$5.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$5.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.
1765	MCAD-Art Museum	Art classes fees*	4 Session Adult Classes	\$75.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	Deleted
1766	MCAD-Art Museum	Special programming	Tour + Studio	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.
1767	MCAD-Art Museum	Special programming	Tour + Lunch	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.	\$15.00 non members/ Members 20% Discount of non- member fees/ Employees10% Discount of non-member fees.
1768	MCAD-Art Museum	Art Museum/Promotional Items	Promotional Memberships/Classes		up to \$100.00 for membership, up to a \$95 value per class
1769	MCAD-Art Museum	Facility rental fees	Open Galleries		\$2,000.00
1770	MCAD-Art Museum	Facility rental fees	Mac Rogers Gallery		\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1771	MCAD-Art Museum	Facility rental fees	1st Floor Green Room		\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1772	MCAD-Art Museum	Facility rental fees	Foyer (Space in front of elevators)		\$150/hr for up to 4 hours / \$112/hr for up to 8 hours
1773	MCAD-Art Museum	Facility object rentals	Cocktail Tables		\$12.00 each
1774	MCAD-Art Museum	Facility object rentals	Linens (Black)		\$15.00 each
1775	MCAD-Art Museum	Facility object rentals	Small Portable Speaker with Microphone		\$50.00 each
1776	MCAD-Art Museum	Facility object rentals	Bar (large)		\$45.00
1777	MCAD-Art Museum	Facility object rentals	Bar (small)		\$25.00
1778	MCAD-Art Museum	Facility object rentals	Art Screens		\$15.00 per screen
1779	MCAD-History Museum	Membership fees- History Museum	Membership Discount	10% Off Memberships During Special Promotions	10% Off Memberships During Special Promotions
1780	MCAD-History Museum	Membership fees- History Museum	History Buff - Student Discount	\$25.00	\$25.00
1781	MCAD-History Museum	Membership fees- History Museum	History Buff - Senior Citizen	\$25.00	\$25.00
1782	MCAD-History Museum	Membership fees- History Museum	History Buff - Military Discount	\$25.00	\$25.00
1783	MCAD-History Museum	Membership fees- History Museum	History Buff - Senior Couple	\$35.00	\$35.00
1784	MCAD-History Museum	Membership fees- History Museum	History Buff Family - Military Discount	\$55.00	\$55.00
1785	MCAD-History Museum	Membership fees- History Museum	History Buff - Individual	\$30.00	\$30.00
1786	MCAD-History Museum	Membership fees- History Museum	History Buff Family	\$60.00	\$60.00
1787	MCAD-History Museum	Membership fees- History Museum	History Maker	\$100.00	\$100.00
1788	MCAD-History Museum	Membership fees- History Museum	History Shaker	\$250-500	\$250-500

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1789	MCAD-History Museum	Facility Rental Fees	1st floor orientation theatre	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs
1790	MCAD-History Museum	Facility Rental Fees	1st floor seminar room	\$240.00 for up to 4 hrs / \$360.00 for up to 6 hrs / \$480.00 for up to 8 hrs.	\$240.00 for up to 4 hrs / \$360.00 for up to 6 hrs / \$480.00 for up to 8 hrs.
1791	MCAD-History Museum	Facility Rental Fees	1st Floor Lobby	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.
1792	MCAD-History Museum	Facility Rental Fees	2nd floor board room	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs	\$200.00 for up to 4 hrs / \$300.00 for up to 6 hrs / \$400.00 for up to 8 hrs
1793	MCAD-History Museum	Facility Rental Fees	2nd floor Escuelita	\$120.00 for up to 4 hrs / \$170.00 for up to 6 hrs / \$210.00 for up to 8 hrs.	\$120.00 for up to 4 hrs / \$170.00 for up to 6 hrs / \$210.00 for up to 8 hrs.
1794	MCAD-History Museum	Facility Rental Fees	2nd Floor lobby	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.
1795	MCAD-History Museum	Facility Rental Fees	Outdoor Garden Terrace	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.
1796	MCAD-History Museum	Facility Rental Fees	Digital Wall Pavilion	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.	\$600.00 for up to 4 hrs / \$840.00 for up to 6 hrs / \$1140.00 for up to 8 hrs.
1797	MCAD-History Museum	Facility Rental Fees	Entire 1st Floor	\$1,800.00 for 4 hrs / \$3,200.00 for 8 hrs	\$1,800.00 for 4 hrs / \$3,200.00 for 8 hrs
1798	MCAD-History Museum	Facility Rental Fees	Entire 2nd Floor	\$1,500.00 for 4 hrs / \$3,000.00 for 8 hrs	\$1,500.00 for 4 hrs / \$3,000.00 for 8 hrs
1799	MCAD-History Museum	Facility Rental Fees	First Floor Gallery	\$900.00 for 4 hrs / \$1,300.00 for 8 hrs	\$900.00 for 4 hrs / \$1,300.00 for 8 hrs
1800	MCAD-History Museum	Facility Rental Fees	Entire Museum.	\$4,000.00 for 4 hrs / \$8,000.00 for 8 hrs	\$4,000.00 for 4 hrs / \$8,000.00 for 8 hrs
1801	MCAD-History Museum	Facility Object Rental Fees	Chairs	\$2.00 each	\$2.00 each
1802	MCAD-History Museum	Facility Object Rental Fees	Table (5' rectangular)	\$10.00 per table	\$10.00 per table
1803	MCAD-History Museum	Facility Object Rental Fees	Tables (round)	\$15.00 per table	\$15.00 per table
1804	MCAD-History Museum	Facility Object Rental Fees	Sound system (includes 2 speakers, Mixer, and 2 microphones)	\$100.00	\$100.00
1805	MCAD-History Museum	Facility Object Rental Fees	Security Officer (each)	\$40.00/hour per officer	\$40.00/hour per officer
1806	MCAD-History Museum	Facility Object Rental Fees	Event staff (each)	\$40.00/hour per staff person	\$40.00/hour per staff person
1807	MCAD-History Museum	Instructional Fees	5 Day History Camps	\$60.00 members / \$75.00 non members / \$68.00 employees	\$60.00 members / \$75.00 non members / \$68.00 employees
1808	MCAD-History Museum	Instructional Fees	5 Day, half-day History Camps	\$30.00 members / \$38.00 non members / \$35.00 employees	\$30.00 members / \$38.00 non members / \$35.00 employees
1809	MCAD-History Museum	Instructional Fees	Special Event workshop	\$60.00 members / \$75.00 non members / \$70.00 employees	Up to \$100.00 non members / Members 20% Discount of non-member fees / CoEP Employees 10% Discount of non-member fees.

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Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1810	MCAD-History Museum	Instructional Fees	4 Session Parent/Child Craft Classes	\$40.00 members / \$50.00 non members / \$45.00 employees	\$40.00 members / \$50.00 non members / \$45.00 employees
1811	MCAD-History Museum	Instructional Fees	6 Session Adult Classes - (ages 14 and above)	\$50.00 members / \$60.00 non members / \$55.00 employees	\$50.00 members / \$60.00 non members / \$55.00 employees
1812	MCAD-History Museum	Instructional Fees	1-Day Adult Workshop	\$45.00 members / \$55.00 non members / \$49.00 employees	\$45.00 members / \$55.00 non members / \$49.00 employees
1813	MCAD-History Museum	Instructional Fees	1-Day Youth Workshop	\$15.00 for members / \$19.00 for non-members / \$17.00 employees	\$15.00 for members / \$19.00 for non-members / \$17.00 employees
1814	MCAD-History Museum	Instructional Fees	Special programming	\$5.00 for members / \$10.00 for non-members / \$9.00 employees	\$5.00 for members / \$10.00 for non-members / \$9.00 employees
1815	MCAD-History Museum	Instructional Fees	Tour Fees -Special hands on programs for school groups	\$2.00 per student plus cost of program materials. Non-residential - \$4.00 per student plus cost of program materials	\$2.00 per student plus cost of program materials. Non-residential - \$4.00 per student plus cost of program materials
1816	MCAD-History Museum	Instructional Fees	Tour Fees -Special history tours of El Paso	Members - \$25.00 for up to 4 hrs. / Non-members - \$40.00 for up to 4 hrs./ Employees - \$36.00 for up to 4 hrs./ Non-residential-\$60.00 for up to 4 hrs.	Members - \$25.00 for up to 4 hrs. / Non-members - \$40.00 for up to 4 hrs./ Employees - \$36.00 for up to 4 hrs./ Non-residential-\$60.00 for up to 4 hrs.
1817	MCAD-History Museum	Exhibition rental fees	Permanent Collection/Curated In-house	\$500 min to \$10,000 max	\$500 min to \$10,000 max
1818	MCAD-History Museum	Exhibition rental fees	One time use copyright releases for photography	Up to \$75.00 per image	Up to \$75.00 per image
1819	MCAD-History Museum	Event Fees	Fees for lectures	\$5.00 for members / \$10.00 for non-members/ \$10.00 for non-residential	\$5.00 for members / \$10.00 for non-members/ \$10.00 for non-residential
1820	MCAD-History Museum	Event Fees	Fees for events		Free for members/\$5.00 non-members
1821	MCAD-Archeology Museum	Membership fees- Archeology Museum	Teacher/Military/Senior	\$20.00	\$20.00
1822	MCAD-Archeology Museum	Membership fees- Archeology Museum	Student	\$15.00	\$15.00
1823	MCAD-Archeology Museum	Membership fees- Archeology Museum	Individual	\$25.00	\$25.00
1824	MCAD-Archeology Museum	Membership fees- Archeology Museum	Family	\$40.00	\$40.00
1825	MCAD-Archeology Museum	Membership fees- Archeology Museum	Military Family	\$35.00	\$35.00
1826	MCAD-Archeology Museum	Membership fees- Archeology Museum	Folsom	\$100.00	\$100.00
1827	MCAD-Archeology Museum	Membership fees- Archeology Museum	Clovis	\$250.00	\$250.00
1828	MCAD-Archeology Museum	Membership fees- Archeology Museum	Keystone	\$500.00	\$500.00
1829	MCAD-Archeology Museum	Membership fees- Archeology Museum	Chert (Corporate circle)	\$1,000.00	\$1,000.00
1830	MCAD-Archeology Museum	Facility Rental Fees	Entire Museum.	\$500.00 for up to 4 hrs./\$1,200.00 for up to 8 hrs.	\$500.00 for up to 4 hrs./\$750.00 for up to 6 hrs./\$1,250.00 for up to 8 hrs.
1831	MCAD-Archeology Museum	Facility Rental Fees	Auditorium Gallery	\$150.00 for up to 4 hrs./\$350.00 for up to 8 hrs.	\$240.00 for up to 4 hrs./ \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.

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1832	MCAD-Archeology Museum	Facility Rental Fees	Gazebo	\$150.00 for up to 4 hrs./\$300.00 for up to 8 hrs.	\$240.00 for up to 4 hrs./ \$360.00 for up to 6 hrs./ \$480.00 for up to 8 hrs.
1833	MCAD-Archeology Museum	Facility Rental Fees	Lab Room	\$75.00 for up to 4 hrs./ \$150.00 for up to 8 hrs.	\$120.00 for up to 4 hrs./ \$170.00 for up to 6 hrs./ \$210.00 for up to 8 hrs.
1834	MCAD-Archeology Museum	Facility Object Rental Fees	Security Officer (each)	\$30.00/hour	\$30.00/hour
1835	MCAD-Archeology Museum	Facility Object Rental Fees	Audio Visual Operator (each)	\$30.00/hour	\$30.00/hour
1836	MCAD-Archeology Museum	Facility Object Rental Fees	Event staff (each)	\$30.00/hour	\$40.00/hour
1837	MCAD-Archeology Museum	Instructional Fees	Camp Fees for all camps (per child up to age to 14)	Up to \$55.00 for members/up to \$70.00 for non-members/up to \$70.00 for non-residents/ up to \$63.00 for employees	Up to \$55.00 for members/up to \$70.00 for non-members/up to \$70.00 for non-residents/ up to \$63.00 for employees
1838	MCAD-Archeology Museum	Instructional Fees	Parent/child workshop (1 parent and up to 2 children)	Up to \$25.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees	Up to \$25.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees
1839	MCAD-Archeology Museum	Instructional Fees	Child workshop (ages 6-17)	Up to \$20.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees	Up to \$20.00 for members/Up to \$35.00 non-members/Up to \$35.00 non-residents/Up to \$31.00 employees
1840	MCAD-Archeology Museum	Instructional Fees	Adult workshops (ages 18 and older)	Up to \$50.00 for members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$67.00 for employees plus materials cost/Up to \$67.00 for employees plus materials cost	Up to \$50.00 for members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$75.00 for non-members plus materials cost/Up to \$67.00 for employees plus materials cost/Up to \$67.00 for employees plus materials cost
1841	MCAD-Archeology Museum	Instructional Fees	Conference Fees	\$35.00 + material fee per person-pre registration/\$45.00 + material fee per person at the door/\$28.00 + material fee for students w/ID/ \$55.00 + material fee per person-pre registration	\$35.00 + material fee per person-pre registration/\$45.00 + material fee per person at the door/\$28.00 + material fee for students w/ID/ \$55.00 + material fee per person-pre registration
1842	MCAD-Archeology Museum	Event Fees	Museum special events fees (per person)	Members up to \$60.00 per person/ Non members up to \$95.00/ Non residents up to \$95.00	Members up to \$60.00 per person/ Non members up to \$95.00/ Non residents up to \$95.00
1843	MCAD-Archeology Museum	Instructional Fees	Creative workshops	Up to \$25.00 for up to 4 hours for members, up to \$40.00 for up to 4 hours for non-members, up to \$40.00 for up to 4 hours for non-residents, \$36.00 for up to 4 hours for employees	Up to \$25.00 for up to 4 hours for members, up to \$40.00 for up to 4 hours for non-members, up to \$40.00 for up to 4 hours for non-residents, \$36.00 for up to 4 hours for employees
1844	MCAD-Archeology Museum	Tour Fees	Archeological tours - in El Paso County	\$50.00 for up to 8 hours and \$25.00 for up to 4 hours for members; \$80.00 for up to 8 hours and \$40.00 for up to 4 hours for non-members	\$50.00 for up to 8 hours and \$25.00 for up to 4 hours for members; \$80.00 for up to 8 hours and \$40.00 for up to 4 hours for non-members
1845	MCAD-Archeology Museum	Tour Fees	Archeological tours - outside of El Paso	Cost + 15% administration costs	Cost + 15% administration costs
1846	MCAD-Archeology Museum	Facility Object Rental Fees	Chairs		\$2.00 each
1847	MCAD-Archeology Museum	Facility Object Rental Fees	Table (6' rectangular)		\$10.00 per table
1848	MCAD-Archeology Museum	Facility Object Rental Fees	Tables (3' cocktail round)		\$10.00 per table
1849	MCAD-Archeology Museum	Facility Object Rental Fees	Sound system (includes 1 speakers, Mixer, and 1 microphone)		\$75.00
1850	MCAD-Archeology Museum; MCAD-History Museum	Event Fees	Vendor fees for onsite commercial vendors	Up to \$60.00 members/Up to \$100.00 non-members/Up to \$100.00 non-residents	Up to \$60.00 members/Up to \$100.00 non-members/Up to \$100.00 non-residents
1851	MCAD-Archeology Museum; MCAD-History Museum	Instructional Fees	One Day Camp Fee (per child up to age of 14)	Up to \$15.00 members/Up to \$20.00 non-members/Up to \$20.00 non-residents/Up to \$18.00 employees	Up to \$15.00 members/Up to \$20.00 non-members/Up to \$20.00 non-residents/Up to \$18.00 employees
1852	MCAD-Archeology Museum; MCAD-History Museum	Object loan fee	Permanent Collection Lending	Up to \$100.00 per object	Up to \$100.00 per object
1853	MCAD-Archeology Museum; MCAD-History Museum; MCAD Art Museum	Event Fees	Admission Fees to special art, culture and heritage events, competitions and/or programs	\$1.00 to \$100.00 per person; up to \$1.05 per person for non residents	\$1.00 to \$100.00 per person; up to \$1.05 per person for non residents
1854	MCAD-Cultural Affairs Division	Miscellaneous non-operating revenues	Vendor booth fees for cultural and heritage tourism events	Up to \$900.00 per booth for food, arts & crafts vendors/ Up \$1,000 per booth for food, arts & crafts non resident vendors	Up to \$900.00 per booth for food, arts & crafts vendors/ Up \$1,000 per booth for food, arts & crafts non resident vendors

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1855	Museum and Cultural Affairs Department - Public Art	Miscellaneous non-operating revenues	Application Fee for request to customize illumination of Artwork called 1-10 corridor aesthetic improvement project	\$50 / \$45 non-profit	\$50 / \$45 non-profit
1856	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (US) with 6 months notice	First object - \$150.00 per object/per venue; each additional object - \$50.00/venue; with less than six months notice	First object - \$150.00 per object/per venue; each additional object - \$50.00/venue; with less than six months notice
1857	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (US) without 6 months notice	First Object - \$250 per object/per venue; each additional object - \$200/venue	First Object - \$250 per object/per venue; each additional object - \$200/venue
1858	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (Foreign) with 9 months notice	First object - \$300.00 per object/per venue; each additional object - \$200.00/venue	First object - \$300.00 per object/per venue; each additional object - \$200.00/venue
1859	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- Non-profit institution (Foreign) without 9 months notice	First object - \$400.00 per object/per venue; each additional object - \$300.00/venue	First object - \$400.00 per object/per venue; each additional object - \$300.00/venue
1860	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (US) with a minimum of 6 months notice	First object - \$500.00 per object/per venue; each additional object - \$400.00/venue	First object - \$500.00 per object/per venue; each additional object - \$400.00/venue
1861	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (US) with less than 6 months notice	First object - \$750.00 per object/per venue; each additional object - \$650.00/venue	First object - \$750.00 per object/per venue; each additional object - \$650.00/venue
1862	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (foreign) with 9 months notice	First object - \$1,500.00 per object/per venue; each additional object - \$1,400.00/venue	First object - \$1,500.00 per object/per venue; each additional object - \$1,400.00/venue
1863	MCAD-Museums Division	Miscellaneous non-operating revenues	Object loan fee- For-profit institution (foreign) without 9 months notice	First object - \$2,500.00 per object/per venue; each additional object - \$2,400.00/venue	First object - \$2,500.00 per object/per venue; each additional object - \$2,400.00/venue
1864	MCAD-Museums Division	Miscellaneous non-operating revenues	Fees for exhibitions organized by the El Paso Museum of Art, El Paso Museum of Archaeology or El Paso Museum of History	Package of/ from 5 to 200 objects including framing, educational material, and graphics - \$5,000 to \$40,000	Package of/ from 5 to 200 objects including framing, educational material, and graphics - \$5,000 to \$40,000
1865	MCAD-Museums Division	Miscellaneous non-operating revenues	Fees for extended loans (over one year)	\$100.00 per object/per year up to \$5,001.00	\$100.00 per object/per year up to \$5,001.00
1866	EPMH/EPMARCH	Event Fees	Admission Fees to special art, culture and heritage events, competitions and/or programs and exhibits	Up to \$50.00 for up to 8 hours for nonprofit organizations; up to \$100.00 for up to 8 hours for for-profit organizations	Up to \$50.00 for up to 8 hours for nonprofit organizations; up to \$100.00 for up to 8 hours for for-profit organizations
1867	Aviation	FTZ Transaction Fees	Transaction Fee	\$15.00	\$15.00
1868	Aviation	FTZ Transaction Fees	High Volume Admissions 0-150	\$15.00	\$15.00
1869	Aviation	FTZ Transaction Fees	High Volume Admissions 151-300	\$12.00	\$12.00
1870	Aviation	FTZ Transaction Fees	High Volume Admissions > 301	\$10.00	\$10.00
1871	Aviation	FTZ Transaction Fees	Blanket Admission	\$100.00	\$100.00
1872	Aviation	FTZ Transaction Fees	Training Seminar	\$150.00	\$150.00
1873	Aviation	FTZ Transaction Fees	Weekly Transportation and Exportation	\$30.00	\$30.00
1874	Aviation	FTZ Transaction Fees	Weekly Entry	\$30.00	\$30.00
1875	Aviation	FTZ Transaction Fees	Direct Delivery Admission, Daily cumulative 214	\$75.00	\$75.00

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1876	Aviation	FTZ Transaction Fees	Direct Delivery Admission, Subsequent 214	\$15.00	\$15.00
1877	Aviation	FTZ Transaction Fees	Cartage Document Fee	\$15.00	\$15.00
1878	Aviation	FTZ Transaction Fees	Application Fee, Subzone	\$10,000.00	\$10,000.00
1879	Aviation	FTZ Transaction Fees	Application Fee, New General Purpose Site (Minor Boundary Modification)	\$3,000.00	\$3,000.00
1880	Aviation	FTZ Transaction Fees	Application Fee, Expansion Site (Magnet)	\$5,000.00	\$5,000.00
1881	Aviation	FTZ Transaction Permit	Activation Fee, General Purpose Site	\$2,000.00	\$2,000.00
1882	Aviation	FTZ Transaction Permit	Activation, Sub-Zone Fee	\$5,000.00	\$5,000.00
1883	Aviation	FTZ Transaction Permit	Alteration Request	\$300.00	\$300.00
1884	Aviation	FTZ Transaction Permit	Annual Subzone Fee, per Site in GP Zone	\$20,000.00	\$20,000.00
1885	Aviation	FTZ Transaction Permit	Annual Subzone Fee, per Site outside GP Zone	\$20,000.00	\$20,000.00
1886	Aviation	FTZ Transaction Permit	Annual Fee, Manufacturing Operator	\$15,000.00	\$15,000.00
1887	Aviation	FTZ Transaction Permit	Annual Fee, Distribution Site Operator	\$20,000.00	\$20,000.00
1888	Aviation	FTZ Transaction Permit	Annual Fee, FTZ User/Operator (Reduced by total yearly Transaction Fees) (Minimum is \$0)	\$2,000.00	\$2,000.00
1889	Aviation	FTZ Event Fees	Admission fee for special events, per person)	up to \$200.00	up to \$200.00
1890	Aviation	Vendor Booth Fees	Vendor fees for onsite commercial vendors	up to \$500.00	up to \$500.00
1891	Aviation	Event Sponsor Fees	Custom sponsorship packages may include, but are not limited to: booth space, table and chair usage, ability to hand out marketing materials or goodies, tickets to the event, website and/or map advertising, in-kind, acknowledgment as sponsor on: event banner, press releases, event programs, map inserts, in email and social media, TV, radio, internet, billboards, flyers, and/or posters.	\$250.00 to 15,000.00	\$250.00 to 15,000.00
1892	Aviation	FTZ Transaction Fees	FTZ Consulting Fee - Hourly	\$100.00	\$100.00
1893	Aviation	FTZ Transaction Fees	Business Analysis Fee - Hourly	\$100.00	\$100.00
1894	Aviation	Customer Facility Charge	Fee imposed by the City of El Paso and collected by On-Airport Car Rental Concessionaires on a per transaction day basis.	\$3.50 per transaction day	\$3.50 per transaction day
1895	Aviation	Aircraft Parking (Dead Storage)	Under 80,000 lbs.	\$30.00/day	\$30.00/day
1896	Aviation	Aircraft Parking (Dead Storage)	Over 80,000 lbs.	\$100.00/day	\$100.00/day
1897	Aviation	Aircraft Parking (RON)	Remain Overnight (RON) Aircraft Parking	\$20.00/day	\$20.00/day
1898	Aviation	Ground Service Equipment Parking	Rental of Parking Area for Airline Ground Service Equipment	\$2.70 per Square Foot per Year	\$2.70 per Square Foot per Year
1899	Aviation	Fuel Flowage Fees	Fuel Flowage Fees	\$0.08 per gallon	\$0.08 per gallon
1900	Aviation	Annual Shuttle Service Permit	Application	\$150.00 per vehicle	\$150.00 per vehicle
1901	Aviation	Off-Airport Rental Car Permit	Off-Airport Rental Car Permit	10% gross receipts	10% gross receipts
1902	Aviation	Annual Taxicab Permit	Annual Taxicab Permit	\$250.00 per vehicle or \$20.83/mo.	\$250.00 per vehicle or \$20.83/mo.
1903	Aviation	Cost Recovery Rates	SIDA Badge Issue	\$110.00	\$110.00
1904	Aviation	Cost Recovery Rates	AOA Badge Issue	\$45.00	\$45.00
1905	Aviation	Cost Recovery Rates	AOA Badge Renewal	\$35.00	\$35.00
1906	Aviation	Cost Recovery Rates	SIDA/ Sterile area badge renewal	\$70.00	\$70.00
1907	Aviation	Cost Recovery Rates	Reimbursement for Lost Not Returned Badges	\$110.00	\$110.00
1908	Aviation	Cost Recovery Rates	Daily Terminal Rental Rate (Non-Signatory) - Terminal Rate (Non-Signatory) divided by 360 days X Number of Rented Square Feet = Daily Terminal Rental Rate	Will be based on Rates & Charges	Will be based on Rates & Charges
1909	Aviation	Cost Recovery Rates	Gate Use Fee Charge per Turn Around	\$125.00	\$125.00
1910	Aviation	Cost Recovery Rates	International Arrivals Area Charge per Deplaned International Passenger	Will be based on Rates & Charges	Will be based on Rates & Charges

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1911	Aviation	Cost Recovery Rates	Administrative Charge for Work Completed by the El Paso International Airport.	Work completed by El Paso International Airport on behalf of airport tenants will be assessed an administrative charge of \$40.00 when the costs for such work exceeds \$100.00.	Work completed by El Paso International Airport on behalf of airport tenants will be assessed an administrative charge of \$40.00 when the costs for such work exceeds \$100.00.
1912	Aviation	Public Parking Short Term (ST)	ST 0 – 10 min.	Free	Free
1913	Aviation	Public Parking Short Term (ST)	ST 11 min – 1 hr.	\$1.00	\$1.00
1914	Aviation	Public Parking Short Term (ST)	ST Each Additional Hour	\$1.00	\$1.00
1915	Aviation	Public Parking Short Term (ST)	ST Max each 24 hrs.	\$15.00	\$15.00
1916	Aviation	Public Parking Long Term (LT)	LT 0 – 10 min	Free	Free
1917	Aviation	Public Parking Long Term (LT)	LT 11 min. - 1 hr.	\$1.00	\$1.00
1918	Aviation	Public Parking Long Term (LT)	LT Each Additional Hour	\$1.00	\$1.00
1919	Aviation	Public Parking Long Term (LT)	LT Max. each 24 hrs.	\$7.00	\$7.00
1920	Aviation	Oversized Vehicle Parking Fee	Fee for parking of oversized vehicles such as motor homes, buses, utility vehicles, etc.	Double the otherwise applicable Public Parking Short Term & Long Term Parking Fee	Double the otherwise applicable Public Parking Short Term & Long Term Parking Fee
1921	Aviation	Premium Parking Fee	Reserved Parking Space	\$20.00 per day	\$20.00 per day
1922	Aviation	Transportation-for-hire TNC Vehicle Fee	Transportation-for-hire Trip Fee / Per TNC Trip Originating or Ending at the Airport	\$2.00 per trip	\$2.00 per trip
1923	Aviation	Cost Recovery Rates	Daily Cargo Building Rental Rate - Cargo Building Rate divided by 360 days X Number of Rented Square Feet = Daily Cargo Building Rental Rate	\$0.0221 per square foot per day	\$0.0221 per square foot per day
1924	Aviation	Cost Recovery Rates	Daily Cargo fee	Up to 4 hours - \$91.71 4 Hours to 24 Hours - \$183.43	Up to 4 hours - \$91.71 4 Hours to 24 Hours - \$183.43
1925	Public Health	<b>FOOD</b>			
1926	Public Health	Temporary Establishment	Exposed or Unexposed Food	\$79.00 plus applicable tech fee	\$79.00 plus applicable tech fee
1927	Public Health	Recurrent Establishment	Exposed or Unexposed Food	\$265.00 plus applicable tech fee	\$265.00 plus applicable tech fee
1928	Public Health	Seasonal Establishment	Exposed or Unexposed Food	\$158.00	\$158.00
1929	Public Health	Home Child Care Facility	12 or less	\$79.00	\$79.00
1930	Public Health	Day Care Center	More Than 12 Recipients	\$170.00	\$170.00
1931	Public Health	Charitable/Non-Profit Organization	Exempt from permit and license fees.	EXEMPT	EXEMPT
1932	Public Health	Mobile Food Establishment	Exposed Food or Unexposed Food	\$163.00	\$163.00
1933	Public Health	Kiosk Service	Kiosk Service for new permits		\$105.00
1934	Public Health	Food Service Establishment Food Product Establishment	Under 3,000 Square Feet	\$174.00	\$174.00
1935	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$174.00 plus 20% late fee	\$174.00 plus 20% late fee
1936	Public Health	Food Service Establishment Food Product Establishment	3,001 To 6,000 Square Feet	\$344.00 plus applicable tech fee	\$344.00 plus applicable tech fee
1937	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$344.00 plus 20% late fee	\$344.00 plus 20% late fee
1938	Public Health	Food Service Establishment Food Product Establishment	6,001 To 9,000 Square Feet	\$515.00 plus applicable tech fee	\$515.00 plus applicable tech fee
1939	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$515.00 plus 20% late fee	\$515.00 plus 20% late fee
1940	Public Health	Food Service Establishment Food Product Establishment	9,001 Or More Square Feet	\$685.00 plus applicable tech fee	\$685.00 plus applicable tech fee
1941	Public Health	Food Service Establishment Food Product Establishment - Late Fee on permits past 30 days from expiration date	20% of renewal fee with a license expiration date of one year from original expiration date	\$685.00 plus 20% late fee	\$685.00 plus 20% late fee
1942	Public Health	Outdoor Market	Outdoor produce sales	\$163.00 plus applicable tech fee	\$163.00 plus applicable tech fee
1943	Public Health	Adult Foster Care Home/Private Care Home	4 Or Less Care Recipients	\$79.00	\$79.00
1944	Public Health	Personal Care Home	5-8 Care Recipients	\$105.00	\$105.00
1945	Public Health	Personal Care Home	9-18 Care Recipients	\$158.00	\$158.00
1946	Public Health	Booklets	Chapter 9.12	\$5.00	\$5.00
1947	Public Health	Booklets	Texas Food Establishment Rules	\$10.00	\$10.00
1948	Public Health	Plan Review	Under 3,000 Square Feet	\$105.00 plus applicable tech fee	\$105.00 plus applicable tech fee
1949	Public Health	Plan Review	3,001 To 6,000 Square Feet	\$158.00 plus applicable tech fee	\$158.00 plus applicable tech fee
1950	Public Health	Plan Review	6,001 To 9,000 Square Feet	\$210.00 plus applicable tech fee	\$210.00 plus applicable tech fee
1951	Public Health	Plan Review	More Than 9,000 Square Feet	\$263.00 plus applicable tech fee	\$263.00 plus applicable tech fee
1952	Public Health	Plan Review	Facility Remodel	\$105.00	\$105.00
1953	Public Health	Plan Review Fee Plus Expedited Fee	Regular plan review is within 15 business days, expedited within 3 to 7 business days	\$105.00 plus \$158.00	Applicable plan review fee plus \$158
1954	Public Health	Administrative Change Fee	Change in equipment, business name, change of menu, clerical work, processing depts. Etc.	\$105.00	\$105.00
1955	Public Health	Site Assessment	Under 200 Sq. Ft-No Potentially Hazardous Food, Mobile, Recurrent, Outdoor Market, Home Day Care, Adult, Foster Or Personal Care. Meat establishment/warehouse/food processing plant under direct supervision of an authorized Federal or State inspection agency.	\$47.00 plus applicable tech fee	\$47.00 plus applicable tech fee
1956	Public Health	Site Assessment	Under 3,000 Square Feet	\$105.00 plus applicable tech fee	\$105.00 plus applicable tech fee
1957	Public Health	Site Assessment	3,001 To 6,000 Square Feet	\$158.00 plus applicable tech fee	\$158.00 plus applicable tech fee
1958	Public Health	Site Assessment	6,001 To 9,000 Square Feet,	\$210.00 plus applicable tech fee	\$210.00 plus applicable tech fee
1959	Public Health	Site Assessment	More Than 9,000 Square Feet	\$263.00 plus applicable tech fee	\$263.00 plus applicable tech fee
1960	Public Health	Re-Inspection Fee	Re-Inspection	\$85.00 plus applicable tech fee	\$85.00 plus applicable tech fee
1961	Public Health	Food Establishment Permit	Duplicate	\$15.00	\$15.00
1962	Public Health	Food Handler/Manager	Duplicate	\$15.00	\$15.00
1963	Public Health	Signs	Ground Meat	\$1.00	N/C
1964	Public Health	Signs	Hand wash	\$1.00	N/C
1965	Public Health	Signs	Oyster	\$1.00	N/C
1966	Public Health	Signs	Buffet	\$1.00	N/C
1967	Public Health	Signs	Smoking	\$1.00	N/C
1968	Public Health	Signs	Food Safety (Restrooms)	\$1.00	N/C
1969	Public Health	Application Annual Processing Fee		\$53.00	\$59.00
1970	Public Health	Condemnation Fee	Under 500 Lbs.	N/C	N/C
1971	Public Health	Condemnation Fee	501 Lbs. To 1,000 Lbs.	\$53.00	N/C
1972	Public Health	Condemnation Fee	1,001 To 3,000 Lbs.	\$105.00	\$105.00



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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
1973	Public Health	Condemnation Fee	3,001 To 5,000 Lbs.	\$210.00	\$210.00
1974	Public Health	Condemnation Fee	5,001 To 10,000 Lbs.	\$315.00	\$315.00
1975	Public Health	Condemnation Fee	10,001 To 25,000 Lbs.	\$420.00	\$420.00
1976	Public Health	Condemnation Fee	25,001 To 40,000 Lbs.	\$525.00	\$525.00
1977	Public Health	Condemnation Fee	Over 40,000 Lbs.	\$630.00	\$630.00
1978	Public Health	HACCP Plan Review	HACCP plan provided by establishment for review by Department	\$105.00	\$105.00
1979	Public Health	Temporary Expedited Services (Application Submitted Less Than 72 hours Prior to Start of Event) - does not include required temporary permit fee	Expedited processing	\$158.00	\$158.00
1980	Public Health	Food Handler/Food Manager Badge ID	Badge ID Duplicate/Replacement	\$5.00	\$5.00
1981	Public Health	Food Handler Internet Course	Internet course with badge ID/certificate	\$10.00	\$10.00
1982	Public Health	Food Handler Certificate Course	Certificate/Badge	\$32.00	\$32.00
1983	Public Health	Food Protection Management Certification Course	Certificate/Badge covers cost for nationally recognized exam	\$85.00	\$100.00
1984	Public Health	Food Handler/Food Manager Certificate	Certificate Duplicate/Replacement	\$1.00	\$1.00
1985	Public Health	Public Information	Food Management Class Pamphlets	VARIES	VARIES
1986	Public Health	Verification of Texas/ANSI Food Handler/Food Manager Certification	Certificate/Badge	\$16.00	\$10.00
1987	Public Health	Requested Routine Inspection for Central Preparation Facility	For Central Preparation Facility	\$100.00	\$100.00
1988	Public Health	Application Fee	Health and Sanitary Application Processing Fee (Sack Lunch Daycares w/o Food Permits)	\$52.00	\$52.00
1989	Public Health	Inspection Fee	Health and Sanitary Site Visit (Sack Lunch Daycares w/o Food Permits)	\$47.00	\$47.00
1990	Public Health	Reinstatement of Suspended Permit Fee	(50% of the license amount based on type of establishment)	VARIES	VARIES
1991	Public Health	After Hours Fire Inspection Fee, Fee or Food Condemnation/retention Fee Over 500# (M-F 5:00pm to 8:00am) All day Saturday, Sunday & City Holidays	Per Hour Inspector (With a Minimum one (1) Hour Charge or Any Portion Thereof.	\$86.00	\$86.00
1992	Public Health	Field Consultation Flat Fee	meetings with owner/operator's at the request of the owner/operator	\$86.00	\$86.00
1993	Public Health		Reduced fees for Dental, STD, TB Clinic Self-Pay Patients will be based in accordance with the US Department of Health and Human Services. The Sliding Fee Scale is available at the Department of Public Health for review and discounted fees will be charged after required documentation is received and eligibility determination by department personnel is made.	Medical related fees are set in accordance with Medicaid rates.	Deleted
1994	Public Health	<b>DENTAL</b>			
1995	Public Health	Initial Oral Exam	Initial Oral Exam D0150	\$46.00	\$48.00
1996	Public Health	Oral Periodic Oral Exam	Oral Periodic Oral Exam D0120	\$38.00	\$39.00
1997	Public Health	Emergency Oral Exam	Emergency Oral Exam D0140	\$25.00	\$25.00
1998	Public Health	Oral Exam 6 Mos. Old.	Oral Exam 6 Mos. Old. D0145	\$181.00	\$192.00
1999	Public Health	Detailed/extensive oral eval B/R	Detailed/extensive oral eval B/R D0160	\$19.00	\$20.00
2000	Public Health	Limited Re-evaluation estab patient	Limited Re-evaluation estab patient D0170	\$22.00	\$22.00
2001	Public Health	Retreat prev RCT molar	Retreat prev RCT molar D3348	\$342.00	\$355.00
2002	Public Health	Comprehensive perio evaluation	Comprehensive perio evaluation D0180	\$10.00	\$11.00
2003	Public Health	Apexification/recal Initial	Apexification/recal Initial D3351	\$93.00	\$97.00
2004	Public Health	Apexification/recal Interim	Apexification/recal Interim D3352	\$62.00	\$65.00
2005	Public Health	Apexification/final visit	Apexification/final visit D3352	\$62.00	\$65.00
2006	Public Health	Intraoral-Complete Series	Intraoral-Complete Series D0210	\$92.00	\$95.00
2007	Public Health	Int/Oral-Periapical 1st Film	Int/Oral-Periapical 1st Film D0220	\$17.00	\$17.00
2008	Public Health	Int/Oral-Periapical each add	Int/Oral-Periapical each add D0230	\$16.00	\$16.00
2009	Public Health	Intraoral Occlusal Film	Intraoral Occlusal Film D0240	\$13.00	\$13.00
2010	Public Health	Apexification/recal final	Apexification/recal final D3353	\$125.00	\$129.00
2011	Public Health	Extraoral first film	Extraoral first film D0250	\$23.00	\$25.00
2012	Public Health	Bitewings single film	Bitewings single film D0270	\$6.00	\$7.00
2013	Public Health	Bitewings Two Films	Bitewings Two Films D0272	\$30.00	\$32.00
2014	Public Health	Bitewings three films	Bitewings three films D0273	\$38.00	\$39.00
2015	Public Health	Bitewings Four Film	Bitewings Four Films D0274	\$45.00	\$47.00
2016	Public Health	Verticle bitewings 7-8 films	Verticle bitewings 7-8 films D0277	\$40.00	\$42.00
2017	Public Health	Panoramic Film	Panoramic Film D0330	\$83.00	\$86.00
2018	Public Health	Crown buildup, include any pins	Crown buildup, include any pins D2950	\$56.00	\$58.00
2019	Public Health	Interim ther Pin retention/tooth, (+rest) D2951	Interim ther Pin retention/tooth, (+rest) D2951	\$16.00	\$16.00
2020	Public Health	Cast post \$ core in add to crn	Cast post \$ core in add to crn D2952	\$109.00	\$113.00
2021	Public Health	Each addtl cast post -same tooth	Each addtl cast post -same tooth D2953	\$55.00	\$56.00
2022	Public Health	Pulp vitality tests	Pulp vitality tests D0460	\$16.00	\$17.00
2023	Public Health	Dianostic casts	Dianostic casts D0470	\$29.00	\$30.00
2024	Public Health	Prefab post & core in add to crown	Prefab post & core in add to crown D2954	\$94.00	\$97.00
2025	Public Health	Post Removal (not with endo)	Post Removal (not with endo) D2955	\$94.00	\$97.00
2026	Public Health	Each + prefab post same tooth	Each + prefab post same tooth D2957	\$47.00	\$48.00
2027	Public Health	Labial veneer (lamine) Chairsd	Labial veneer (lamine) Chairsd D2960	\$139.00	\$145.00
2028	Public Health	Labial veneer (porceln lam - lab	Labial veneer (porceln lam - lab D2961	\$225.00	\$234.00
2029	Public Health	Labial veneer porce lam lab	Labial veneer porce lam lab D2962	\$264.00	\$274.00
2030	Public Health	Addtl prc-new crm under exs dent	Addtl prc-new crm under exs dent D2971	\$139.00	\$145.00
2031	Public Health	crown repair by report	crown repair by report D2980	\$62.00	\$65.00
2032	Public Health	Pulpal Therapy anterior primary	Pulpal Therapy anterior primary D3230	\$48.00	\$50.00
2033	Public Health	Adult/Prophy	Adult/Prophy D1110	\$71.00	\$74.00
2034	Public Health	Child/Prophy	Child/Prophy D1120	\$48.00	\$50.00
2035	Public Health	Pulpal Therapy posterior primary	Pulpal Therapy posterior primary D3240	\$55.00	\$57.00
2036	Public Health	Retreat prev RCT anterior	Retreat prev RCT anterior D4336	\$194.00	\$194.00
2037	Public Health	Child/Fluoride	Child/Fluoride D1206	\$19.00	\$20.00
2038	Public Health	Retreat prev RCT bicuspid	Retreat prev RCT bicuspid D3347	\$256.00	\$266.00
2039	Public Health	Adult/Fluoride	Adult/Fluoride D1208	\$19.00	\$20.00
2040	Public Health	Non Dentin Restorative Sealant	Non Dentin Restorative Sealant D1352	\$48.00	\$51.00
2041	Public Health	Space maint remove unilateral	Space maint remove unilateral D1520	\$96.00	\$99.00
2042	Public Health	Oral Hygiene Instruction	Oral Hygiene Instruction D1330	\$16.00	\$17.00
2043	Public Health	Sealant per Tooth	Sealant per Tooth D1351	\$36.00	\$38.00
2044	Public Health	Space Maint/Fixed Unilat	Space Maint/Fixed Unilat D1510	\$204.00	\$212.00

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2045	Public Health	Space Maintainer -fixed bil, maxillary	Space Maintainer -fixed bil, maxillary D1516	\$303.00	\$314.00
2046	Public Health	Space Maintainer -fixed bil, mandibular	Space Maintainer -fixed bil, mandibular D1517	\$303.00	\$314.00
2047	Public Health	Recementation of Space Maintainer	Recementation of Space Maintainer D1550	\$23.00	\$23.00
2048	Public Health	Re-cement/re-bond bil. space maintainer - m	Re-cement/re-bond bil. space maintainer - maxillary D1551	\$23.00	\$25.00
2049	Public Health	Re-cement or re-bond bilateral space mainta	Re-cement or re-bond bilateral space maintainer - mandibular D1552	\$23.00	\$25.00
2050	Public Health	Re-cement or re-bond unilateral space mainta	Re-cement or re-bond unilateral space maintainer - per quadrant D1553	\$18.00	\$19.00
2051	Public Health	Removal of fixed unilateral space maintainer -	Removal of fixed unilateral space maintainer - per quadrant D1557	\$64.00	\$66.00
2052	Public Health	Crown - porcelain fused to high noble metal	Crown - porcelain fused to high noble metal D2750	\$656.00	\$681.00
2053	Public Health	Removal of fixed bilateral space maintainer - r	Removal of fixed bilateral space maintainer - mandibular D1558	\$64.00	\$66.00
2054	Public Health	Periodontal scaling and root planing – one to three teeth per quadrant	Periodontal scaling and root planing – one to three teeth per quadrant D4342	\$9.00	\$9.00
2055	Public Health	AMAL. PRIM (1S)	AMAL. PRIM (1S) D2140	\$82.00	\$85.00
2056	Public Health	AMAL. PERM (1S)	AMAL. PERM (1S) D2140	\$82.00	\$85.00
2057	Public Health	AMAL. PRIM (2S)	AMAL. PRIM (2S) D2150	\$109.00	\$113.00
2058	Public Health	AMAL. PERM (2S)	AMAL. PERM (2S) D2150	\$109.00	\$113.00
2059	Public Health	AMAL. PRIM (3S)	AMAL. PRIM (3S) D2160	\$138.00	\$144.00
2060	Public Health	AMAL. PERM (3S)	AMAL. PERM (3S) D2160	\$138.00	\$144.00
2061	Public Health	AMAL. PRIM (4), Primary or Permanent	AMAL. PRIM (4) D2161	\$159.00	\$165.00
2062	Public Health	RESIN, ANTE (1S)	RESIN, ANTE (1S) D2330	\$99.00	\$102.00
2063	Public Health	RESIN, ANTE (2S)	RESIN, ANTE (2S) D2331	\$130.00	\$136.00
2064	Public Health	RESIN, ANTE (3S)	RESIN, ANTE (3S) D2332	\$170.00	\$177.00
2065	Public Health	RESIN, ANTE (4+S)	RESIN, ANTE (4+S) D2335	\$212.00	\$220.00
2066	Public Health	RESIN One Surface Post/Primary	RESIN One Surface Post/Primary D2391	\$104.00	\$108.00
2067	Public Health	Resin One Surface Perm	Resin One Surface Perm D2391	\$104.00	\$108.00
2068	Public Health	Resin Two Surface/Primary	Resin Two Surface/Primary D2392	\$136.00	\$142.00
2069	Public Health	Resin Two Surface Perm	Resin Two Surface Perm D2392	\$136.00	\$142.00
2070	Public Health	Resin Three Post Prim	Resin Three Post Prim D2393	\$153.00	\$159.00
2071	Public Health	Resin Three Perm	Resin Three Perm D2393	\$153.00	\$159.00
2072	Public Health	Re-cement Crown	Re-cement Crown D2920	\$25.00	\$26.00
2073	Public Health	Prefab esth ctd stnl stl cm-prm	Prefab esth ctd stnl stl cm-prm D2934	\$194.00	\$201.00
2074	Public Health	SSC/Primary	SSC/Primary D2930	\$194.00	\$201.00
2075	Public Health	Prefabricated resin crown	Prefabricated resin crown D2932	\$86.00	\$89.00
2076	Public Health	Prefab stl crown w/resin window	Prefab stl crown w/resin window D2933	\$194.00	\$201.00
2077	Public Health	SSC/Permanent	SSC/Permanent D2931	\$201.00	\$210.00
2078	Public Health	Protective Restoration	Sedative Fill Temp D2940	\$45.00	\$47.00
2079	Public Health	Post & core in addt to crown, indirectly fabricated	Post & core in addt to crown, indirectly fabricated D2952	\$109.00	\$113.00
2080	Public Health	Pulp Cap - Direct	Pulp Cap - Direct D3110	\$21.00	\$21.00
2081	Public Health	Pulp Cap - Indirect	Pulp Cap - Indirect D3120	\$38.00	\$39.00
2082	Public Health	Therapeutic Pulpotomy	Therapeutic Pulp D3220	\$109.00	\$113.00
2083	Public Health	Pulpal Therapy (Restorable Filling)	Pulpal Therapy (Restorable Filling) D3240	\$55.00	\$57.00
2084	Public Health	1 RT Canal	2 RT Canal D3310	\$442.00	\$459.00
2085	Public Health	2 PT Canal	3 PT Canal D3320	\$512.00	\$532.00
2086	Public Health	Three or More Canals, Molar	Three or More Canals, Molar D3330	\$775.00	\$805.00
2087	Public Health	Gingivectomy per Quadrant	Gingivectomy per Quadrant D4210	\$201.00	\$210.00
2088	Public Health	Gingivectomy per Tooth	Gingivectomy per Tooth D4211	\$62.00	\$65.00
2089	Public Health	Provisional Splinting - Introcoronal	Provisional Splinting - Introcoronal D4320	\$78.00	\$78.00
2090	Public Health	Provisional Splinting	Provisional Splinting D4321	\$125.00	\$125.00
2091	Public Health	Extraction Single Tooth	Extraction Single Tooth D7140	\$83.00	\$86.00
2092	Public Health	Surg. Extraction	Surg. Extraction D7210	\$127.00	\$133.00
2093	Public Health	Suture of Small Wound	Suture of Small Wound D7910	\$94.00	\$97.00
2094	Public Health	Excision of Pericoronal Gingiva	Excision of Pericoronal Gingiva D7971	\$55.00	\$56.00
2095	Public Health	Local Anesthesia Not in Conjunction with surgery	Local Anesthesia Not in Conj. D9210	\$16.00	\$16.00
2096	Public Health	Analgesia, Anxiolysis, Inhalation	Analgesia, Anxiolysis, Inhalation D9230	\$35.00	\$37.00
2097	Public Health	Occlusal Adjustment - Limited	Occlusal Adjustment - Limited D9551	\$47.00	\$47.00
2098	Public Health	Palliative Threat (Emg)	Palliative Threat (Emg) D9110	\$23.00	\$24.00
2099	Public Health	Reattach tooth fragment, edge D2921	Reattach tooth fragment, edge D2921	\$113.00	\$113.00
2100	Public Health	Extraction, coronal remnants Primary tooth D7111	Extraction, coronal remnants Primary tooth D7111	\$14.00	\$15.00
2101	Public Health	Crown full cast base metal	Crown full cast base metal D2791	\$328.00	\$341.00
2102	Public Health	Protective restoration	Protective restoration D2940	\$45.00	\$47.00
2103	Public Health	Crown full metal cast noble metal	Crown full metal cast noble metal D2792	\$328.00	\$341.00
2104	Public Health	Recement inlay/onlay/partial	Recement inlay/onlay/partial D2910	\$23.00	\$24.00
2105	Public Health	Recement cast or prefab pst/cor	Recement cast or prefab pst/cor D2915	\$23.00	\$24.00
2106	Public Health	Crown full cast high noble metal	Crown full cas high noble metal D2790	\$655.00	\$681.00
2107	Public Health	Resin 4 surfaces primary	Resin 4 surfaces primary D2394	\$172.00	\$178.00
2108	Public Health	Resin 4 surfaces permanent	Resin 4 surfaces permanent D2394-1	\$172.00	\$178.00
2109	Public Health	Resin composite crown anterior	Resin composite crown anterior D2390	\$186.00	\$193.00
2110	Public Health	Inlay-resin based composite 1s	Inlay-resin based composite 1s D2650	\$328.00	\$341.00
2111	Public Health	Inlay-resin based composite 2s	Inlay-resin based composite 2s D2651	\$328.00	\$341.00
2112	Public Health	Inlay-resin based composite 3s	Inlay-resin based composite 3 + s D2652	\$328.00	\$341.00
2113	Public Health	Onlay resin base composite 2s	Onlay resin base composite 2s D2662	\$328.00	\$341.00
2114	Public Health	Onlay resin base composite 3s	Onlay resin base composite 3s D2663	\$328.00	\$341.00
2115	Public Health	Onlay resin base composite 3 + s	Onlay resin base composite 3 + s D2664	\$328.00	\$341.00
2116	Public Health	Crown Resin composite indirect	Crown Resin composite indirect D2710	\$328.00	\$341.00
2117	Public Health	Crown resin with high noble metal	Crown resin with high noble metal D2720	\$328.00	\$341.00
2118	Public Health	Crown resin with most base metal	Crown resin with most base metal D2721	\$328.00	\$341.00
2119	Public Health	Crown resin with noble metal	Crown resin with noble metal D2722	\$328.00	\$341.00
2120	Public Health	Crown porcelain ceramic substr	Crown porcelain ceramic substr D2740	\$328.00	\$341.00
2121	Public Health	Crown porcelain fuse high noble mtl	Crown porcelain fuse high noble mtl D2750	\$655.00	\$681.00
2122	Public Health	Crown porcelain fuse to base metal	Crown porcelain fuse to base metal D2751	\$655.00	\$681.00
2123	Public Health	Crown porcelain fuse to noble metal	Crown porcelain fuse to noble metal D2752	\$655.00	\$681.00
2124	Public Health	Crown 3/4 cast high noble metal	Crown 3/4 cast high noble metal D2780	\$328.00	\$341.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2125	Public Health	Crown 3/4 cast most base metal	Crown 3/4 cast most base metal D2781	\$328.00	\$341.00
2126	Public Health	Crown 3/4 porcelain/ceramic	Crown 3/4 cast noble metal D2782	\$328.00	\$341.00
2127	Public Health	Gingivectomy for access restorative procedure, per tooth D4212	Gingivectomy for access restorative procedure, per tooth \$59.34 o cost on mk	\$59.00	\$59.00
2128	Public Health	D4341- Periodontal Scaling/Root Planning - four or more teeth per quadrant	D4341- Periodontal Scaling/Root Planning - four or more teeth per quadrant	\$70.00	\$70.00
2129	Public Health	D4342 - Periodontal Scaling/Root Planning - one to three teeth per quadrant	D4342 - Periodontal Scaling/Root Planning - one to three teeth per quadrant	\$9.00	\$9.00
2130	Public Health	D4355 - Full Mouth Debridement	D4355 - Full Mouth Debridement	\$90.00	\$90.00
2131	Public Health	D4910 -Periodontal Maintenance	D4910 -Periodontal Maintenance	\$47.00	\$47.00
2132	Public Health	D7220 - Removal of Impacted tooth/soft tissue	D7220 - Removal of Impacted tooth/soft tissue	\$150.00	\$150.00
2133	Public Health	D7230- Removal of Impacted tooth/partially bony	D7230- Removal of Impacted tooth/partially bony	\$172.00	\$172.00
2134	Public Health	D7270 -Reimplantation/Stabilization of accidentally avulsed or displaced tooth	D7270 -Reimplantation/Stabilization of accidentally avulsed or displaced tooth	\$105.00	\$105.00
2135	Public Health	D7971- Excision of Pericoronal gingiva	D7971- Excision of Pericoronal gingiva	\$55.00	\$55.00
2136	Public Health	D7980- Surgical Sialolithotomy	D7980- Surgical Sialolithotomy	\$242.00	\$242.00
2137	Public Health	D8698 - Recement or Rebond fixed retainer- Maxillary	D8698 - Recement or Rebond fixed retainer- Maxillary	\$47.00	\$47.00
2138	Public Health	D8699 -Recement or Rebond fixed retainer- Mandibular	D8699 -Recement or Rebond fixed retainer-Mandibular	\$47.00	\$47.00
2139	Public Health	D8703 -Replacement of lost Maxillary retainer	D8703 -Replacement of lost Maxillary retainer	\$157.00	\$157.00
2140	Public Health	D8704 - Replacement of lost Mandibular retainer	D8704 - Replacement of lost Mandibular retainer	\$157.00	\$157.00
2141	Public Health	D9910 -Application of desensitizing medicament	D9910 -Application of desensitizing medicament	\$16.00	\$16.00
2142	Public Health	D9920 - Behavior management, by report	D9920 - Behavior management, by report	\$63.00	\$63.00
2143	Public Health	D9941-Fabrication of athletic mouthguard	D9941-Fabrication of athletic mouthguard	\$167.00	\$167.00
2144	Public Health	D9943 - Occlusal guard adjustment	D9943 - Occlusal guard adjustment	\$70.00	\$70.00
2145	Public Health	D9944 - Occlusal guard -hard appliance, full arch	D9944 - Occlusal guard -hard appliance, full arch	\$113.00	\$113.00
2146	Public Health	D9945 -Occlusal guard -soft appliance, full arch	D9945 -Occlusal guard -soft appliance, full arch	\$113.00	\$113.00
2147	Public Health	D9996 - Teledentistry	D9996 - Teledentistry	\$95.99	\$96.00
2148	Public Health	D9999 - Unspecified adjunctive procedure, by report	D9999 - Unspecified adjunctive procedure, by report	\$25.00	\$25.00
2149	Public Health	Crown 3/4 cast noble metal	Crown 3/4 cast noble metal D2783	\$328.00	\$341.00
2150	Public Health	<b>IMMUNIZATIONS ADMINISTRATION FEES</b>			
2151	Public Health	Administration Fee for TVFC Vaccines with Counseling	Per Vaccine - 90460 First Vaccine, 90461 Each Additional Vaccine	\$0.00-\$15.00 per vaccine at Health Director's discretion	\$0.00-\$15.00 per vaccine at Health Director's discretion
2152	Public Health	Administration Fee for Children's Vaccines - Private Stock	Per Vaccine - 90460 First Vaccine, 90461 Each Additional Vaccine	\$15.00 Per Vaccine	\$15.00
2153	Public Health	Administration Fee for Adult Vaccines - State Stock	Per Vaccine - 90471 First Vaccine, 90472 Each Additional Vaccine	\$15.00 Per Vaccine	\$15.00
2154	Public Health	Administration Fee for Adult Vaccines - Private Stock	Per Vaccine - 90471 First Vaccine, 90472 Each Additional Vaccine	\$15.00 Per Vaccine	\$15.00
2155	Public Health	<b>LABORATORY - CLINICAL (MAIN LAB)</b>			
2156	Public Health	QuantifERON TB	TB test cell immune measure (CPT 86480)	\$81.00	\$84.00
2157	Public Health	RPR	Syphilis Test non-trep qual (CPT 86592)	\$6.00	\$6.00
2158	Public Health	RPR Titer	Syphilis Test non-trep quant (CPT 86593)	\$6.00	\$6.00
2159	Public Health	TPPA	Confirmation Treponema Pallidum (CPT 86780)	\$17.00	\$18.00
2160	Public Health	Smear Gram stain	Smear Gram stain (CPT 87205)	\$6.00	\$6.00
2161	Public Health	Smear wet mount	Smear wet mount (CPT 87210) QW	\$8.00	\$8.00
2162	Public Health	Chlamydia DNA amp probe	Chlamydia DNA amp probe (CPT 87491)	\$45.00	\$47.00
2163	Public Health	N. Gonorrhea Culture	N. Gonorrhea Culture (CPT 87075, 87077)	\$54.00	Deleted
2164	Public Health	CT/GC RNA,TMA, - throat or rectal 89240	CT/GC RNA,TMA, - throat or rectal 89240	\$120.00	Deleted
2165	Public Health	N. Gonorrhea DNA amp probe	N. Gonorrhea DNA amp probe (CPT 87591)	\$46.00	\$47.00
2166	Public Health	Mycology	Mycology	\$84.00	Deleted
2167	Public Health	HIV-1/HIV-2 single assay	HIV-1/HIV-2 single assay (CPT 86703)	\$18.00	\$19.00
2168	Public Health	HIV-1 Serum Confirmation test	HIV-1 Geenius confirmation (CPT 86701)	\$65.00	\$65.00
2169	Public Health	HIV- 2 Serum Confirmation test	HIV-1 Geenius confirmation (CPT 86702)	\$65.00	\$65.00
2170	Public Health	Hep A AB IgM - 86709	Hep A AB IgM - 86709	\$18.00	\$18.00
2171	Public Health	Hepatic Function Panel - 80076	Hepatic Function Panel - 80076	\$13.00	\$13.00
2172	Public Health	Hep B Core IgM - 86705	Hep B Core IgM - 86705	\$15.00	\$16.00
2173	Public Health	Hep B Surface Antigen - 87340	Hep B Surface Antigen, HBsAg- 87340	\$17.00	\$17.00
2174	Public Health	Hep B Antibody - 86706	Hep B Antibody - 86706	\$17.00	\$17.00
2175	Public Health	Hepatitis C Virus IgM	HCV IgM (CPT 86803)	\$23.00	\$23.00
2176	Public Health	Hepatitis C Virus RNA	HCV RNA (CPT 87520)	\$68.00	\$68.00
2177	Public Health	Urinalysis non auto w/ scope	Urinalysis with Microscopy (CPT 81000)	\$25.00	\$25.00
2178	Public Health	Complete Blood Count (CBC)	CBC (CPT 85027)	\$10.00	\$10.00
2179	Public Health	Differential, manual	Differential after CBC (CPT 85007)	\$6.00	\$6.00
2180	Public Health	Zika Virus IgM	Zika IgM (86790)	\$18.00	\$18.00
2181	Public Health	Zika Real Time PCR	Zika PCR (CPT 87662)	\$65.00	\$65.00
2182	Public Health	Chikungunya Real Time PCR	Chikungunya PCR (87798)	\$45.00	\$45.00
2183	Public Health	Dengue Real Time PCR	Dengue PCR (CPT 87798)	\$45.00	\$45.00
2184	Public Health	Influenza Surveillance without Culture	Flu Testing (CPT 87502)	\$110.00	\$110.00
2185	Public Health	Complete Metabolic Panel	CMP (CPT 80053)	\$17.00	\$17.00
2186	Public Health	Pregnancy Test	hCG (CPT 81025)	\$12.00	\$12.00
2187	Public Health	Shipping and Handling	Ship Specimen to DSHS for additional testing	\$60.00	\$60.00
2188	Public Health	<b>LABORATORY - ENVIRONMENTAL</b>			
2189	Public Health	Rabies Testing	Rabies Testing	\$76.00	\$76.00
2190	Public Health	Potable Water Testing up to 9 samples	Potable Water testing	\$23.00	\$23.00
2191	Public Health	Potable Water testing 10 up to 19 samples	Potable Water testing	\$21.00	\$21.00
2192	Public Health	Potable Water testing 20 or more samples	Potable Water testing	\$19.00	\$19.00
2193	Public Health	Water, HPC (pour plate)	Potable and recreational water testing	\$44.00	\$44.00
2194	Public Health	<b>STD PROGRAM</b>			
2195	Public Health	Medications	Nitrofurantoin for UTI	\$15.00	\$15.00
2196	Public Health	Medications	Acyclovir for Herpes	\$35.00	\$35.00
2197	Public Health	Medications	Metronidazole	\$10.00	\$10.00
2198	Public Health	<b>EDUCATION</b>			

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2199	Public Health	CPR Classes	CPR Classes	\$40.00	\$40.00
2200	Public Health	Blood borne Pathogen Class	Blood borne Pathogen Class	\$30.00	\$30.00
2201	Public Health	Health Services	Health Services Provided through interlocal with the County of El Paso	\$544,733.00	\$544,733.00
2202	Public Health	<b>CLINICAL SERVICES</b>			
2203	Public Health	<b>OFFICE VISITS</b>			
2204	Public Health	New Patient - Office Visit - 20 minutes face-to-face time	Expanded problem focused history, exam, straightforward decision making (99202)	\$92.00	\$95.00
2205	Public Health	New Patient - Office Visit - 30 minutes face-to-face time	Detailed history & exam, low complexity decision making (99203)	\$142.00	\$147.00
2206	Public Health	New Patient - Office Visit - 45 minutes face-to-face time	Comprehensive history & exam, moderate complexity decision making (99204)	\$212.00	\$219.00
2207	Public Health	New Patient - Office Visit - 60 minutes face-to-face time	Comprehensive history & exam. High Complexity decision making (99205)	\$280.00	\$289.00
2208	Public Health	Established Patient - Office Visit 5 minutes face-to-face time	Minor Problem focus. Straightforward decision making (99211)	\$29.00	\$30.00
2209	Public Health	Established Patient - Office Visit 10 minutes face-to-face time	Problem focused history, exam, straightforward decision making (99212)	\$72.00	\$74.00
2210	Public Health	Established Patient - Office Visit 15 minutes face-to-face time	Expanded problem focused history, exam, low complexity decision making (99213)	\$115.00	\$119.00
2211	Public Health	Established Patient - Office Visit 25 minutes face-to-face time	Detailed history, exam, moderate complexity decision making (99214)	\$163.00	\$168.00
2212	Public Health	Established Patient - Office Visit 40 minutes face-to-face time	Comprehensive history, exam, high complexity decision making (99215)	\$229.00	\$235.00
2213	Public Health	<b>OFFICE CONSULTATIONS</b>			
2214	Public Health	Consultation New or Established patient	Problem focused history, exam, straightforward decision making (99241)	\$58.00	\$61.00
2215	Public Health	Consultation New or Established Patient	Expanded Problem focused history, exam, straightforward decision making (99242)	\$91.00	\$95.00
2216	Public Health	Consultation New or Established Patient	Detailed history, exam, low complexity decision making (99243)	\$118.00	\$123.00
2217	Public Health	Consultation New or Established Patient	Comprehensive history, exam, moderate complexity decision making (99244)	\$165.00	\$172.00
2218	Public Health	<b>PREVENTIVE MEDICINE</b>			
2219	Public Health	Initial Comprehensive Exam 12 through 17 yrs	New Patient Initial Preventive Medicine Evaluation (99384)	\$388.00	\$136.00
2220	Public Health	Initial Comprehensive Exam 18 through 39 yrs	New Patient Initial Preventive Medicine Evaluation (99385)	\$162.00	\$109.00
2221	Public Health	Initial Comprehensive Exam 40 through 64 yrs	New Patient Initial Preventive Medicine Evaluation (99386)	\$188.00	\$127.00
2222	Public Health	Initial Comprehensive Exam 65 yrs and over	Initial Comprehensive Exam 65 yrs and over (99387)	\$188.00	Deleted
2223	Public Health	Periodic Comprehensive Exam 12 through 17 yrs	Established Patient Preventive Medicine Re-Evaluation (99394)	\$120.00	\$125.00
2224	Public Health	Periodic Comprehensive Exam 18 through 39 yrs	Established Patient Preventive Medicine Re-Evaluation (99395)	\$147.00	\$125.00
2225	Public Health	Periodic Comprehensive Exam 40 through 64 yrs	Established Patient Preventive Medicine Re-Evaluation (99396)	\$156.00	\$103.00
2226	Public Health	Periodic Comprehensive Exam 65yrs and over	Established Patient Preventive Medicine Re-Evaluation (99397)	\$156.00	Deleted
2227	Public Health	<b>BEHAVIOR COUNSELING</b>			
2228	Public Health	99406 - Smoking & Tobacco Cessation Counseling	greater then 3 min up to 10 min	\$19.00	\$19.00
2229	Public Health	99407 - Smoking & Tobacco Cessation Counseling	greater than 10 min	\$36.00	\$36.00
2230	Public Health	<b>PREVENTIVE MEDICINE, INDIVIDUAL COUNSELING</b>			
2231	Public Health	99401 - 15 min		\$49.00	\$50.00
2232	Public Health	99402 - 30 min		\$82.00	\$85.00
2233	Public Health	99403 - 45 min		\$101.00	\$105.00
2234	Public Health	99404 - 60 min		\$141.00	\$145.00
2235	Public Health	<b>LABORATORY SERVICES STAT</b>			
2236	Public Health	TB Skin Test	TB Skin Test (CPT 86580)	\$11.00	\$8.00
2237	Public Health	Urinalysis Dip Stick	Urinalysis - dip stick, non automated without microscopy (81002)	\$5.00	\$5.00
2238	Public Health	UA with micorscopic RFX culture 81001	UA with micorscopic RFX culture 81001	\$4.00	\$4.00
2239	Public Health	Urine Dip Stick 81003	Urine Dip Stick 81003	\$3.00	\$3.00
2240	Public Health	UA nonautow/scope 81000	UA nonautow/scope 81000	\$5.00	\$5.00
2241	Public Health	UA Preanancy Test 81025	UA Preanancy Test 81025	\$11.00	\$12.00
2242	Public Health	Urine C & S 87088	Urine C & S 87088	\$11.00	\$11.00
2243	Public Health	RPR 86592	Rapid Plasma Reagin 86592	\$6.00	\$6.00
2244	Public Health	TPPA 86780	Treponema Pallidum Particle Agglutination 86780	\$17.00	\$18.00
2245	Public Health	Smear Wet Mount 87210	Smear Wet Mount 87210	\$8.00	\$8.00
2246	Public Health	<b>CLINICAL LABORATORY SERVICES</b>			
2247	Public Health	Basic Metabolic Panel (Calcium total)	Basic Metabolic Panel (80048)	\$11.00	\$11.00
2248	Public Health	Renal Function Panel	Renal Function Panel (80069)	\$11.00	\$12.00
2249	Public Health	80061 Lipid Panel	80061 Lipid Panel (Cardiac Risk Profile)	\$18.00	Deleted
2250	Public Health	Electrolyte Panel	Electrolyte Panel (80051)	\$9.00	\$9.00
2251	Public Health	Comprehensive Metabolic Panel	Metabolic Panel (80053)	\$14.00	\$14.00
2252	Public Health	Complete Blood Count (CBCD)	Complete Blood Count with Differential (85025)	\$10.00	\$10.00
2253	Public Health	81015 - Urllysis;qualitative or semiqualitave - microscopic only	Clinical Lab - UA Qualitative/Semiqualitave; microscopic only	\$4.00	\$4.00
2254	Public Health	81025 Urinalysis - CLIA Waived	Clinical Lab - UA Pregnancy Test	\$11.00	\$12.00
2255	Public Health	82465QW - Cholesterol Serum	Clinical Lab - Cholesterol , Serum	\$6.00	\$6.00
2256	Public Health	82270 - Blood Occult (Gualiac) CLIA Waived	Clinical Lab - Blood Occult (gualiac)	\$5.00	\$6.00
2257	Public Health	82565 - Creatinine	82565 - Creatinine	\$7.00	\$7.00
2258	Public Health	82950QW - Post Glucose Dose (includes glucose)	Clinical Lab - Post Glucose Dose (includes glucose)	\$6.00	\$6.00
2259	Public Health	83001 - FSH	83001 - FSH Gonadotropin	\$30.00	Deleted
2260	Public Health	83036QW - Hemoglobin Glycosylated (A1C)	Clinical Lab - Glycosylated (A1C)	\$13.00	\$13.00
2261	Public Health	84146 - Prolactin	84146 - Prolactin	\$31.00	Deleted
2262	Public Health	84450QW - AST, SGOT	Clinical Lab - AST, SGOT	\$7.00	\$7.00
2263	Public Health	84460QW - ALT, SGPT	Clinical Lab - ALT, SGPT	\$7.00	\$7.00
2264	Public Health	84703 - HCG Qual Serum	84703 - HCG Qual Serum	\$7.00	\$10.00
2265	Public Health	84702 HCG Serum Quantitative	84702 HCG Serum Quantitative	\$20.00	\$20.00
2266	Public Health	84478QW - Triglycerides	Clinical Lab - Triglycerides	\$9.00	Deleted

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Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2267	Public Health	85018QW - Hemoglobin	Clinical Lab - Hemoglobin	\$3.00	\$3.00
2268	Public Health	85610QW - Prothrombin Time	Clinical Lab - PT	\$6.00	\$6.00
2269	Public Health	86780QW - Treponema Pallidum	Clinical Services - Treponema Pallidum	\$17.00	\$18.00
2270	Public Health	87186 Susceptibility	87166 Susceptibility	\$12.00	Deleted
2271	Public Health	87389 - HIV 1/2 with Reflex	87389 - HIV 1/2 with Reflex	\$31.00	\$33.00
2272	Public Health	87624 HPV HR Reflex	87624 HPV HR Reflex	\$56.00	Deleted
2273	Public Health	88142 - Cytopathology - Thin Prep	Lab -Cervical/Vaginal any reporting systme	\$26.00	\$27.00
2274	Public Health	84443 TSH	84443 TSH	\$27.00	Deleted
2275	Public Health	87086 Urine Culture	87086 Urine Culture	\$10.00	\$11.00
2276	Public Health	87077 Definitive ID Aerobic	87077 Definitive ID Aerobic	\$13.00	Deleted
2277	Public Health	88161 -Cytopathology Smear	Lab - Preparation, screening & Preparation	\$75.00	\$78.00
2278	Public Health	G0475 HIV 1/2 Rapid 4th Gen	G0475 HIV 1/2 Rapid 4th Gen	\$38.00	\$38.00
2279	Public Health	99000 - Handling and/or conveyance of specimen	Lab - Specimen transfer from office/site to an outside laboratory	\$12.00	\$15.00
2280	Public Health	<b>FAMILY PLANNING - IMMUNIZATIONS</b>			
2281	Public Health	<b>FAMILY PLANNING CONTRACEPTIVE SUPPLIES &amp; SERVICES</b>			
2282	Public Health	A4261 - Cervical Cap Contraceptive for contraceptive use	Supplies - Cervical Cap	\$66.00	\$69.00
2283	Public Health	A4266 - Diaphragm for Contraceptive use	Supplies - Diaphragm	\$30.00	\$31.00
2284	Public Health	A4269 - Spermicide (eg: Foam, Gel) each 10 55 yrs of age	Supplies - Contraceptive	\$16.00	\$17.00
2285	Public Health	S4993 - Oral Contraceptive pills, one cycle	Supplies - Oral contraceptive pills	\$30.00	Deleted
2286	Public Health	A9150 - Non Prescription Drugs	Supplies - Miscellaneous	\$18.00	\$19.00
2287	Public Health	H1010 - Non-Medical Family planning education, per session	Service - Rehabilitative Service	\$17.00	\$17.00
2288	Public Health	<b>FAMILY PLANNING CONTRACEPTIVE METHODS</b>			
2289	Public Health	J1050 - Medroxyprogesterone Acetate, 1mg	DEPO - PROVERA (150 mg)	\$93.00	Deleted
2290	Public Health	J7296 - Levonorgestrel-releasing intrauterine contraceptive IUD - Kyleena 19.5 mg	IUD - Kyleena, 19.5 mg U8	\$632.00	Deleted
2291	Public Health	J7297 - Levonorgestrel- releasing intrauterine contraceptive	IUD - Liletta, 52mg U8	\$497.00	Deleted
2292	Public Health	J7298 - Levonorgestrel - releasing intrauterine contraceptive	IUD - Mirena 52mg U8	\$632.00	Deleted
2293	Public Health	J7300 - Copper Intrauterine Contraceptive	IUD - Copper Paraguard U8	\$586.00	Deleted
2294	Public Health	J7301 - Levonorgestrol intrauterine contraceptive	IUD - Skyla 13.5 mg U8	\$842.00	Deleted
2295	Public Health	J7303 - Vaginal Ring, each	Supplies - Contraceptive Ring ( Nuvaring pack of 3)	\$216.00	Deleted
2296	Public Health	J7304 - Contraceptive Patch, each	Supply - Contraceptive (Ortho Evra Patch)	\$56.00	Deleted
2297	Public Health	J7307 - Implantable Contraceptive capsule	Implant - etonogestrel 68 mg (Nexplanon) U8	\$992.00	Deleted
2298	Public Health	<b>FAMILY PLANNING PROCEDURES</b>			
2299	Public Health	11976 - Removal of Implantable Contraceptive	Removal of Implatable Contraceptive	\$183.00	Deleted
2300	Public Health	11981 - Implant Insertion, Non-Biodegradable Drug Delivery	Insertion of Non-Biodegradable Drug Delivery Implant	\$128.00	Deleted
2301	Public Health	11982 - Implant Removal, Non-Biodegradable	Removal of Non-Biodegradable Drug Delivery Implant	\$143.00	Deleted
2302	Public Health	11983 - Removal with re-insertion, non-biodegradable Drug Delivery Implant	Removal & Reinsertion of Non-Biodegradable Implant	\$180.00	Deleted
2303	Public Health	96372 - Injection Fee for Medroxyprogesterone acetate (Depo-Provera)	Injection fee for Contraceptive use (Depo-Provera)	\$18.00	Deleted
2304	Public Health	57170 - Diaphragm or Cervical Cap Fitting with Instructions	Diaphragm or Cervical Cap Fitting with Instructions	\$100.00	Deleted
2305	Public Health	58300 - Insertion of Intrauterine Device	Insertion of IUD	\$113.00	Deleted
2306	Public Health	58301 - Removal of Intrauterine Device	Removal of IUD	\$142.00	Deleted
2307	Public Health	56501 - Destroy Vulva Lesions, Simple	Destroy Vulva Lesions, Simple (Liquid Nitrogen Treatment)	\$250.00	\$255.00
2308	Public Health	56515 - Destroy Vulva Lesions, Complex	Destroy Vulva Lesions, Complex (Liquid Nitrogen Treatment)	\$357.00	\$367.00
2309	Public Health	46900 - Destruction of Anal Lesions, Simple	46900 - Destruction of Anal Lesions, Simple	\$306.00	\$315.00
2310	Public Health	54050 - Destruction of Lesions, Penile Simple - Chemical	54050 - Destruction of Lesions, Penile Simple - Chemical	\$181.00	\$189.00
2311	Public Health	57061 - Destruction Vaginal Lesions - Simple	57061 - Destruction Vaginal Lesions - Simple	\$217.00	\$221.00
2312	Public Health	<b>FAMILY PLANNING - DRUGS ADMINISTERED OTHER THAN ORAL</b>			
2313	Public Health	J0696 - Injection , Ceftriaxone sodium, per 250mg	Drugs - Administered other than oral	\$1.00	\$1.00
2314	Public Health	J0558 - Injection, Penicillin g benzathine 100,000 un, Penicillin & Procaine	Drugs - Administered other than oral	\$15.00	Deleted
2315	Public Health	J0561 - Injection, Penicillin g benzathine, 100,000un	Drugs - Administered other than oral	\$19.00	Deleted
2316	Public Health	J0690 - Injection, cefazolin sodium 500mg	Drugs - Administered other than oral	\$2.00	Deleted
2317	Public Health	J2010 - Injection , lincomycin HCL, up to 300 mg	Drugs - Administered other than oral	\$17.00	Deleted
2318	Public Health	Education & Counseling (H1010)		\$15.00	Deleted
2319	Public Health	Clindamycin 300g each tablet	Clindamycin 300g each tablet	\$1.00	\$1.00
2320	Public Health	Truvada NDC Tab 200mg/300mg	Truvada NDC Tab 200mg/300mg	\$6.00	\$6.00
2321	Public Health	Dolutegravir		\$32.00	\$32.00
2322	Public Health	Raltegravir		\$11.00	\$11.00
2323	Public Health	Diphenhydramine HCL injection 50mg (Benadryl) each vial	Diphenhydramine HCL injection 50mg (Benadryl) each vial	\$1.00	\$1.00
2324	Public Health	Epinephrine 1:1000 injection		\$1.00	\$1.00
2325	Public Health	benzathine PCN 100,000 units J0561		\$16.00	Deleted
2326	Public Health	Medroxyprogesterone Acetate 5mg each tablet	Medroxyprogesterone Acetate 5mg each tablet	\$1.00	\$1.00
2327	Public Health	Macrobid 100 mg (Nitrofurantoin)	Macrobid 100 mg (Nitrofurantoin)	\$1.00	\$1.00
2328	Public Health	*Azithromycin 250mg tablet	*Azithromycin 250mg tablet	\$1.00	\$1.00
2329	Public Health	Azithromycin Powder 1g-single dose packet	Azithromycin Powder 1g-single dose packet	\$16.00	\$16.00
2330	Public Health	*Bicilin L-A 1200MU 2ML injectable	*Bicilin L-A 1200MU 2ML injectable	\$1.00	\$1.00
2331	Public Health	Cefixime (Suprax) 400mg Tabs	Cefixime (Suprax) 400mg Tabs	\$9.00	\$9.00
2332	Public Health	Ceftriaxone (Rocephin) 500mg each vial	Ceftriaxone (Rocephin) 500mg per vial	\$1.00	\$1.00
2333	Public Health	*Doxycycline 100mg tablet	*Doxycycline 100mg tablet	\$1.00	\$1.00

FY 2024 Schedule C  
Departmental Fee List

Line No.	Department	Fee Description	Detail	FY 2023 Adopted	FY 2024 Proposed Fees
2334	Public Health	Fluconazole 150 mg tablet (each tablet)	Fluconazole 150 mg tablet (each tablet)	\$1.00	\$1.00
2335	Public Health	*Gentamicin 80 mg/2ML Vial	*Gentamicin 80 mg/2ML Vial	\$1.00	\$1.00
2336	Public Health	*Imiquimod Cream 5%	*Imiquimod Cream 5%	\$6.00	\$6.00
2337	Public Health	Levofloxacin 500mg	Levofloxacin 500mg	\$1.00	\$1.00
2338	Public Health	Levonorgestrel (Alesse or Lutera) each caed	Levonorgestrel (Alesse or Lutera) each card	\$30.00	\$30.00
2339	Public Health	Lidocaine 10mg/ML little each vials	Lidocaine 10mg/ML little each vial	\$1.00	\$1.00
2340	Public Health	Loestrin FE 1.5mg/30mcg pill (generic *Microgestin FE) per card	Loestrin FE 1.5mg/30mcg pill (generic *Microgestin FE) per card	\$30.00	\$30.00
2341	Public Health	Medroxyprogesterone Acetate Injection 150mg/ml each vial	Medroxyprogesterone Acetate Injection 150mg/ml each vial	\$1.00	\$1.00
2342	Public Health	*Metronidazole 0.75% Vag Gel Tube (70g/tube)	*Metronidazole 0.75% Vag Gel Tube (70g/tube)	\$1.00	\$1.00
2343	Public Health	*Metronidazole 500mg tablet	*Metronidazole 500mg tablet	\$1.00	\$1.00
2344	Public Health	*Metronidazole 500mg tablet	*Metronidazole 500mg tablet	\$1.00	\$1.00
2345	Public Health	*Miconazole 3 Combo pk w/cream tube	*Miconazole 3 Combo pk w/cream tube	\$5.00	\$5.00
2346	Public Health	Micronor 0.35 mg pill (generic *Norlyda) per card	Micronor 0.35 mg pill (generic *Norlyda) -28 day per card	\$30.00	\$30.00
2347	Public Health	*Monistat 1 Day/Night combo pk w/cream tube	*Monistat 1 Day/Night combo pk w/cream tube	\$19.00	\$19.00
2348	Public Health	*Moxifloxacin 400mg tablet	*Moxifloxacin 400mg tablet	\$1.00	\$1.00
2349	Public Health	Multivitamin w/ Folic Acid tablet	Multivitamin w/ Folic Acid tablet	\$1.00	\$1.00
2350	Public Health	Nuva Ring (3 pk)	Nuva Ring (3 pk)	\$1.00	\$1.00
2351	Public Health	Ortho Tri-cyclen LO 0.180/0.215/0.025mg pill (generic *Tri VyLibra LO) -28 day per card	Ortho Tri-cyclen LO 0.180/0.215/0.025mg pill (generic *Tri VyLibra LO) -28 day per card	\$30.00	\$30.00
2352	Public Health	*Permethrin Cream 5% (60gm/tube)	*Permethrin Cream 5% (60gm/tube)	\$7.00	\$7.00
2353	Public Health	Plan B One Step 1.5mg tablet each tablet	Plan B One Step 1.5mg each tablet	\$5.00	\$5.00
2354	Public Health	*Suprax Cap 400mg capsule (each capsule)	*Suprax Cap 400mg capsule (each capsule)	\$8.00	\$8.00
2355	Public Health	*Valacyclovir HCL 1gm tablet	*Valacyclovir HCL 1gm tablet	\$3.00	\$3.00
2356	Public Health	Xulane Transdermal Patch 150/35mcg (3pk)	Xulane Transdermal Patch 150/35mcg (3pk)	\$31.00	\$31.00
2357	Public Health	*Xylocaine 1% 2ML vial	*Xylocaine 1% 2ML vial	\$1.00	\$1.00
2358	Public Health	Barriers: Condoms - each	Barriers: Male Condoms A4267	\$1.00	\$1.00
2359	Public Health	Barriers: Condoms - each	Barriers: Female Condoms A4268	\$1.00	\$1.00
2360	Public Health	Urine Pregnancy Test	Urine Pregnancy Test	\$1.00	\$1.00
2361	Public Health	D7530 - Removal foreign body from mucosa, skin or subcutaneous alveolar tissue	D7530 - Removal foreign body from mucosa, skin or subcutaneous alveolar tissue		\$65.00
2362	Public Health	D7540 - Removal of reaction producing foreign bodies musculoskeletal system	D7540 - Removal of reaction producing foreign bodies musculoskeletal system		\$129.00
2363	Purchasing & Strategic Sourcing	Hire El Paso First	Hire El Paso First	\$150.00 for a three year period	\$150.00 for a three year period
2364	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 1 (\$5-\$100)	\$2.00 - technology fee - added to applicable base fee	\$2.00 - technology fee - added to applicable base fee
2365	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 2 (\$101-\$500)	\$4.00 - technology fee - added to applicable base fee	\$4.00 - technology fee - added to applicable base fee
2366	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 3 (\$501-\$1,000)	\$15.00 - technology fee - added to applicable base fee	\$15.00 - technology fee - added to applicable base fee
2367	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 4 (\$1001-\$3,000)	\$30.00 - technology fee - added to applicable base fee	\$30.00 - technology fee - added to applicable base fee
2368	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 5 (\$3,001-\$5,000)	\$100.00-technology fee - added to applicable base fee	\$100.00-technology fee - added to applicable base fee
2369	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 6 (\$5,001-\$10,000)	\$150.00 - technology fee - added to applicable base fee	\$150.00 - technology fee - added to applicable base fee
2370	Information Technology Services	Software Maintenance Fee	Technology Fee-Tier 7 (\$10,001-and over)	\$300.00-technology fee - added to applicable base fee	\$300.00-technology fee - added to applicable base fee
2371	Capital Improvement	Application Fee-Purchase/Sale		\$1,000.00	\$1,000.00
2372	Capital Improvement	Consideration - Purchase/Sale		Market Value as determined by Real Estate Policies	Market Value as determined by Real Estate Policies
2373	Capital Improvement	Due Diligence		Actual cost charged by contractors	Actual cost charged by contractors
2374	Capital Improvement	Application Fee- Rights of Entry		\$500.00	\$500.00
2375	Capital Improvement	Consideration - Rights of Entry		\$0.00	\$0.00
2376	Capital Improvement	Application Fee - Easements		\$1,000.00	\$1,000.00
2377	Capital Improvement	Consideration - Easement		Market Value as determined by Real Estate Policies	Market Value as determined by Real Estate Policies
2378	Capital Improvement	Application Fee - Leases		\$1,000.00	\$1,000.00
2379	Capital Improvement	Consideration - Lease		Market Value as determined by Real Estate Policies	Market Value as determined by Real Estate Policies
2380	Capital Improvement	Agreement Amendments		\$200.00	\$200.00
2381	Capital Improvement	Consent to Assignments		\$200.00	\$200.00
2382	Capital Improvement	Release		\$200.00	\$200.00
2383	Capital Improvement	Termination of Agreements		\$200.00	\$200.00
2384	Capital Improvement	Application Fee - Special Event		\$500.00	\$500.00
2385	Capital Improvement	Consideration - Special Event		The greater of the following will be the consideration fee for the rental of a City Property: \$5,000;\$10 per parking slot space per day;or then percent a year of the fair market value of the property prorated daily.	The greater of the following will be the consideration fee for the rental of a City Property: \$5,000;\$10 per parking slot space per day;or then percent a year of the fair market value of the property prorated daily.



**Schedule D**  
**Ordinance 8064 Appendix "A"**

<b>JOB CODE</b>	<b>Job Description</b>	<b>Pay Plan</b>	<b>Pay Grade</b>
10930	Accessibility Coordinator	PM	128
10940	Accessibility Specialist	GS	052
12230	Accountant	PM	125
12210	Accounting Manager	PM	130
12260	Accounting/Payroll Clerk	GS	046
12250	Accounting/Payroll Specialist	GS	050
10525	ADA Accommodations Coordinator	PM	129
11150	Administrative Analyst	PM	128
11110	Administrative Assistant	GS	052
10645	Affordable Housing Finance Coo	PM	132
10640	Aging Services Coordinator	PM	126
18325	Airfield Maintenance Superviso	GS	055
14060	Airport Facilities Maintenanc	PM	129
14100	Airport Assist Ops Off	PM	123
18328	Airport Labor Supervisor	GS	052
14070	Airport Operations Superintend	PM	131
14090	Airport Operations Supervisor	PM	126
14055	Airport Program Coordinator	PM	132
14080	Airport Security Coordinator	PM	129
22380	Animal Care Attendant	GS	046
22350	Animal Protection Officer	GS	051
22315	Animal Services Manager	PM	130
22321	Animal Services Operations Sup	GS	057
22325	Animal Services Shift Supervis	GS	055
16555	Animal Training and Enrichment	GS	053
16480	Aquatic Life Support Tech	GS	054
16120	Aquatics Supv	PM	123
15250	Archaeology Museum Edu Curator	PM	125
15220	Archeology Museum Curator	PM	127
13120	Architect	PM	130
13130	Architectural Intern	PM	126
11040	Archives & Records Analyst	PM	123
11030	Archives & Records Manager	PM	128
73295	ARFF Technician I	CF	1
15270	Art Museum Assist Edu Curator	PM	123
15260	Art Museum Assistant Curator	PM	124
15215	Art Museum Curator	PM	127
15210	Art Museum Senior Curator	PM	129
15235	Art Museum Sr. Edu Curator	PM	126

15120	Arts Programs & Education Spec	PM	124
15635	Assist Library Branch Mgr	PM	127
15625	Assist Trans-Pecos Sys'ts Coord	PM	127
73430	Assistant Fire Marshall	FS	6
13240	Assoc Hydrogeologist	PM	126
12240	Associate Accountant	PM	122
17330	Associate Code Compliance Offi	GS	047
16515	Associate Veterinarian	PM	133
12075	Audit Supervisor	PM	133
17215	Bldg Combination Inspector Sup	GS	057
22180	Breast Feeding Coordinator	PM	125
12170	Budget & Mgmt Analyst	PM	125
12160	Budget & Svs Coord	PM	127
12180	Budget Specialist	GS	53
17225	Building Combination Inspector	GS	055
17235	Building Insp	GS	053
17387	Building Insp / Plans Examr	GS	055
17222	Building Insp Supv	GS	055
17396	Building Permit Technician	GS	050
17350	Building Plans Examiner	GS	057
11320	Business & Customer Service As	PM	130
12065	Business & Financial Manager	PM	132
10340	Buyer	GS	054
17285	Capital Projects Inspector	GS	051
18750	Carpenter	GS	049
12470	Cashier	GS	043
10650	CDBG Contract Administrator	PM	127
73280	Certified Firefighter Trainee	GS	050
73290	Certified Paramedic-Fire Train	GS	054
75400	Certified Police Trainee	GS	054
13245	Chemist	PM	125
17130	Chief Building Inspector	PM	132
13040	Chief Construction Inspector	PM	126
17340	Chief Plans Examiner	PM	132
18307	City Facilities Manager	PM	134
13310	Civil Engineer	PM	132
13320	Civil Engineering Associate	PM	128
22130	Clinical Assistant	GS	046
14460	Coach Operator Trainee	GS	043
17300	Code Compliance Manager	PM	130
17320	Code Compliance Officer	GS	051
17310	Code Compliance Supervisor	GS	055
17305	Code Field Operations Supervis	GS	057
12530	Coin Sorter Operator	GS	043



15535	Collect Dev Librarian	PM	128
15520	Collect Dev Mgr	PM	130
12440	Collections Supv	GS	051
12255	Collectively Bargained Payroll	GS	047
10670	Comm. Dev. Program Coordinator	PM	127
11420	Communication Dispatcher	GS	050
11410	Communication Dispatcher Super	GS	052
19620	Communications Assistant Manag	PM	129
16110	Community Center Supervisor	PM	125
22255	Community Health Preparedness	PM	132
22190	Community Service Aide Breastf	GS	045
17290	Construction Inspector Trainee	GS	047
20130	Contracts Development Coordina	PM	128
19110	Court Sentencing & Security Sup	PM	129
19135	Court Services Supervisor	GS	053
19140	Court Warrants Supervisor	GS	055
19330	Criminal Intelligence Liaison	PM	123
15130	Cultural Funding & Technical A	PM	125
18330	Custodial Services Supervisor	GS	049
18350	Custodial Shift Leader	GS	045
18340	Custodial Supervisor	GS	047
11350	Customer Relations & Billing S	GS	052
11370	Customer Relations Clerk	GS	045
11360	Customer Relations Representat	GS	048
22220	Dental Assistant	GS	046
22210	Dental Hygienist	GS	057
11140	Department Administrative Mana	PM	129
11085	Departmental Data Management S	GS	050
11080	Departmental Data Mngmt Super.	GS	055
10510	Departmental Human Resources M	PM	132
19160	Deputy Court Clerk	GS	047
12430	Disbursements Supv	GS	055
11050	Document Center Supervisor	GS	051
11090	Document Ctr Spec	GS	044
10030	Economic Program Analyst	PM	126
11715	Edu & Graphics Spec	PM	122
13360	Electrical Engineer	PM	132
13370	Electrical Engineering Associa	PM	128
17240	Electrical Inspector	GS	53
17230	Electrical Inspector Superviso	GS	055
17370	Electrical Plans Examiner	GS	057
18630	Electrician	GS	054
18605	Electrician Supv	GS	056
18615	Electronics Lead Tech	GS	055

18650	Electronics Technician	GS	53
13080	Energy Coordinator	PM	128
13075	Energy Resources Manager	PM	132
13840	Engineering Aide	GS	046
13810	Engineering Associate	PM	126
13815	Engineering Lead Technician	GS	056
13820	Engineering Senior Technician	GS	054
13830	Engineering Technician	GS	051
13410	Environmental Engineer	PM	132
13420	Environmental Engineering Asso	PM	128
13835	Environmental Field Technician	GS	048
10200	Environmental Planner	PM	128
10145	Environmental Planner	PM	128
13440	Environmental Review Specialis	PM	122
13430	Environmental Scientist	PM	126
13825	Environmental Senior Field Tec	GS	052
13415	Environmental Senior Scientist	PM	130
13435	Environmental Staff Scientist	PM	124
22267	Epidemiologist	PM	131
19448	EPPD Warehouse Supervisor	GS	057
18430	Equipment Operator	GS	048
18315	Facilities Maintenance Chief	GS	056
18520	Facilities Maintenance Lead Wo	GS	050
18310	Facilities Maintenance Superin	PM	130
18320	Facilities Maintenance Supervi	GS	055
18530	Facilities Maintenance Worker	GS	047
10820	Fair Housing & Relocation Off	PM	123
12060	Financial Systems Coordinator	PM	126
73460	Fire Administrative Chief	FS	7
73480	Fire Assistant Chief	FS	9
73390	Fire Battalion Chief	FS	6
73395	Fire Battalion Chief 56 Hrs	FS	6
73380	Fire Captain	FS	5
73385	Fire Captain 56 Hrs	FS	5
73470	Fire Deputy Chief	FS	8
73475	Fire Deputy Chief 56 Hrs	FS	8
73420	Fire Division Chief	FS	6
73370	Fire Lieutenant	FS	4
73375	Fire Lieutenant 56 Hrs	FS	4
73410	Fire Maintenance Superintenden	FS8	7
73440	Fire Marshall	FS	8
73365	Fire Med Lieutenant 56 Hrs	FM12	004
73310	Fire Medic	FMS	001
73360	Fire Medical Lieutenant	FMS	004

73320	Fire Paramedic	FMS	002
73325	Fire Paramedic 56 Hrs	FM12	002
73388	Fire Staff Battalion Chief	FS	6
73335	Fire Suppression Tech 56 Hrs	FS	2
73350	Fire Suppression Tech II	FS	3
73355	Fire Suppression Tech II 56 Hr	FS	3
73330	Fire Suppression Technician	FS8	3
73450	Fire Training Chief	FS	7
73300	Firefighter	FS	1
73305	Firefighter 56 Hrs	FS	1
73270	Firefighter Trainee	GS	048
20280	Fleet & Building Maintenance S	PM	131
18200	Fleet Body Repair Lead Technic	GS	054
18210	Fleet Body Repair Technician	GS	052
18040	Fleet Body Shop Supervisor	GS	056
18020	Fleet Maintenance Chief	GS	058
18110	Fleet Maintenance Lead Technic	GS	054
18030	Fleet Maintenance Supervisor	GS	056
18140	Fleet Maintenance Tech Trainee	GS	046
18120	Fleet Maintenance Technician	GS	052
18105	Fleet Maintenance Trainer Supe	GS	057
18230	Fleet Service Assistant	GS	043
18220	Fleet Service Worker	GS	045
18045	Fleet Svs Coord	GS	052
22480	Food Safety Associate Inspecto	GS	047
22470	Food Safety Inspector	GS	051
22460	Food Safety Inspector Supervis	GS	055
22450	Food Safety Program Manager	PM	130
22455	Food Safety Spec	PM	122
10025	Foreign Trade Zone Coordinator	PM	128
10020	Foreign Trade Zone Manager	PM	130
18570	General Service Worker	GS	043
18510	General Services Supervisor	GS	052
18535	General Svs Lead Worker	GS	046
17628	Graffiti Abatement Prgm Coord	GS	056
10720	Grant Planner	PM	125
10735	Grant Services Coordinator	PM	125
11065	Graphics Technician	GS	050
18550	Groundskeeper	GS	045
18130	Groundskeeping Equipment Techn	GS	048
22230	Health Training & Promotions M	PM	132
18425	Heavy Equip Operator Trainee	GS	043
18420	Heavy Equipment Operator	GS	051
18410	Heavy Equipment Supervisor	GS	055

18405	Heavy Equipment Trainer Supv	GS	057
11620	Help Desk Specialist	GS	045
15225	History Museum Curator	PM	127
15240	History Museum Sr. Edu Curator	PM	126
15100	History Preservation Officer	PM	130
22275	Hlth Edu Supv	PM	127
10830	Housing Const Spec	GS	054
10660	Housing Construction Superviso	GS	056
10840	Housing Program Relocation Rep	GS	046
10810	Housing Program Specialist	PM	124
10530	Human Resources Analyst	PM	125
10535	Human Resources Audit Speciali	GS	057
10515	Human Resources Business Partn	PM	130
10430	Human Resources Manager	PM	134
10550	Human Resources Specialist	GS	052
13210	Hydrogeologist	PM	134
18610	Industrial Electrician	GS	055
13510	Industrial Engineer	PM	132
13520	Industrial Engineering Associa	PM	128
11430	Info & Referral 211 Spec	GS	046
11400	Information and Referral 211 S	GS	046
20820	Inst Control Assist Supt	PM	125
20850	Inst Control Lead Tech	GS	056
20815	Inst Control Supt	PM	127
20840	Inst Control Supv	GS	057
20875	Instrumentation Control Techni	GS	054
12400	International Bridges Operatio	PM	130
11570	Inventory Coder	GS	043
18760	Irrigation Tech	GS	048
20520	Laboratory Services Manager	PM	132
10370	Land & Contract Administrator	PM	126
10390	Land and Contract Specialist	GS	051
16045	Land Management Superintendent	PM	132
17280	Landscape Inspector	GS	53
17380	Landscape Plans Examiner	GS	057
19445	Latent Print Examr	GS	053
19430	Latent Print Examr Supv	PM	126
75430	Lateral Police Officer	P	1
12080	Lead Auditor	PM	130
12140	Lead Budget & Mgmt Analyst	PM	131
19154	Lead Court Customer Representa	GS	049
19156	Lead Deputy Court Clerk	GS	049
22205	Lead Epidemiologist	PM	133
10540	Lead Human Resources Specialis	GS	056

18710	Lead Maint Mechanic	GS	054
10130	Lead Planner	PM	130
17825	Lead Solid Waste Truck Driver	GS	051
11115	Legal/Contract Secretary	GS	051
15555	Library Acquisitions Specialis	GS	052
15580	Library Assistant	GS	043
15620	Library Branch Mgr	PM	129
15570	Library Customer Service Speci	GS	046
15440	Library Head Cataloger	PM	128
15430	Library Head of General Refere	PM	130
15560	Library Information Servic Spe	GS	049
15650	Library Literacy Coordinator	PM	125
15540	Library Programs Coordinator	PM	128
15550	Library Services Supervisor	GS	052
15530	Library Youth Services Coordin	PM	128
17145	Licensing & Permitting Spec	GS	060
10850	Loan Account & Collection Spec	GS	045
18780	Locksmith	GS	046
18740	Maint Mechanic	GS	051
18050	Maintenance Service Ticket Wri	GS	046
10050	Marketing & Customer Relations	PM	126
15150	Marketing and Cultural Tourism	PM	124
11540	Materials Specialist	GS	047
11520	Materials Supervisor	GS	054
17220	Mech & Plumbing Insp Supv	GS	055
17385	Mech & Plumbing Plans Examr	GS	056
13560	Mechanical Engineer	PM	132
13570	Mechanical Engineering Associa	PM	128
17270	Mechanical Inspector	GS	052
22120	Medical Assistant	GS	048
13250	Microbiologist	PM	125
19120	Municipal Court Hearing Office	PM	126
19152	Municipal Court Records Superv	GS	051
19130	Municipal Court Sentencing Co	PM	124
19535	Municipal Vehicle Storage Faci	GS	048
15060	Museum Development Coordinator	PM	125
15245	Museum Edu Curator	PM	125
15050	Museum Events Coordinator	GS	049
15040	Museum Manager	PM	132
15320	Museum Operations Assistant	GS	044
15070	Museum Preparator	PM	123
15080	Museum Registrar	PM	123
15310	Museum Store Manager	PM	123
10730	Neighborhood Relations Coordin	PM	124

22100	Nurse Supervisor	PM	130
22085	Nurse Supv	PM	130
22080	Nursing Program Manager	PM	133
22140	Nutrition Services Manager	PM	133
22170	Nutritionist	PM	125
11250	Office Assistant	GS	043
11210	Office Manager	GS	055
11220	Office Supervisor	GS	049
11330	Ombudsman	PM	128
16065	Open Space, Trails and Parks C	PM	126
17640	Operations Assistant	GS	053
17630	Operations Supervisor	GS	057
14240	Paratransit Assistant Superint	PM	128
16320	Park Area Supervisor	GS	055
16010	Park Operations Superintendent	PM	134
16210	Park User Representative	GS	054
19525	Parking & Traffic Controller	GS	048
19530	Parking Enforcement Controller	GS	047
12510	Parking Meter Service Supervis	GS	049
12520	Parking Meter Service Worker	GS	046
17627	Pavement Coordinator	PM	126
19440	Photographic Laboratory Senior	GS	53
19438	Photographic Laboratory Super	GS	056
19455	Photographic Laboratory Tech	GS	050
10150	Planner	PM	125
10170	Planning Specialist	GS	049
10190	Planning Technician	GS	043
18720	Plumber	GS	052
17260	Plumbing Inspector	GS	53
19220	Police Admin Svcs Division Mgr	PM	129
75670	Police Assistant Chief	P	8
19230	Police Budget Coordinator	PM	126
75630	Police Commander	P	6
10725	Police Community Services Supe	PM	130
19385	Police Court Liaison	GS	045
75660	Police Deputy Chief	P	7
75510	Police Detective	P	3
19340	Police Interagency Program Co	PM	122
75620	Police Lieutenant	P	5
75420	Police Officer	P	1
19325	Police Planner	PM	127
19370	Police Public Information Offi	PM	127
19250	Police Records Specialist	GS	047
19235	Police Records Supervisor	GS	057

19240	Police Records Unit Supervisor	GS	055
19760	Police Reports Specialist	GS	051
75610	Police Sergeant	P	4
19320	Police Toxicologist	PM	128
19310	Police Train Mgr	PM	128
75410	Police Trainee	GS	054
13750	Pretreatment Assist Mgr	PM	125
20940	Pretreatment Inspector	GS	051
20930	Pretreatment Inspector Supervi	GS	054
13720	Pretreatment Mgr	PM	132
13740	Pretreatment Engineering Associ	PM	128
11070	Printing & Equip Oper	GS	046
10320	Procurement Analyst	PM	126
10350	Project Compliance Specialist	PM	122
19465	Prop & Evidence Spec	GS	048
19450	Prop & Evidence Supv	GS	052
19460	Property and Disposition Speci	GS	050
11530	Property Control Off	GS	050
11560	Property Control Officer	GS	050
17237	Property Maint & Housing Inspe	GS	055
17227	Prpty Maint & Housing Inspe Su	GS	057
19233	PS Report Taker Supervisor	GS	055
15545	Pub Svs Librarian	PM	125
15110	Public Arts Program Coordinato	PM	125
22300	Public Health Aide	GS	045
22090	Public Health Nurse	PM	128
22265	Public Health Program Manager	PM	132
22290	Public Health Specialist	PM	123
22270	Public Health Supervisor	PM	128
22070	Public Health Technician	GS	052
19780	Public Safety Communications S	GS	050
19750	Public Safety Communicator	GS	054
19755	Public Safety Communicator Tra	GS	051
19740	Public Safety Dispatcher - Pol	GS	051
19770	Public Safety Report Taker	GS	045
19730	Public Safety Shift Supervisor	GS	057
10310	Purch Agent	PM	129
10360	Purchasing Clerk	GS	047
13220	Quality Control Chemist	PM	131
16070	Recreation & Sports Coordinato	PM	126
16050	Recreation Division Supervisor	PM	129
16230	Recreation Leader	GS	047
16020	Recreation Prgm Mgr	PM	130
16130	Recreation Prgm Supv	PM	122

16220	Recreation Spec	GS	051
15615	Regional Library Branch Mgr	PM	130
11180	Research Assistant	PM	122
17650	Resurfacing Inspector	GS	047
12105	Return to Work Specialist	PM	124
12330	Revenue Processing Supervisor	GS	054
10380	Right of Way Agent	PM	125
12100	Risk Management Analyst	PM	129
12095	Risk Management Coordinator	PM	134
18770	Roofer	GS	047
11725	Safety and Training Coord	PM	125
23010	Safety Engineer	PM	132
11730	Safety Specialist	PM	124
11740	Safety Technician	GS	048
24030	Sanitarian	PM	125
24040	Sanitarian Specialist	PM	123
24000	Sanitary Services Manager	PM	134
24010	Sanitary Services Supervisor	PM	128
11130	Secretary	GS	046
12220	Senior Accountant	PM	128
12245	Senior Accounting/Payroll Spec	GS	052
22370	Senior Animal Care Attenda	GS	048
12085	Senior Auditor	PM	128
13230	Senior Chemist	PM	129
17315	Senior Code Compliance Officer	GS	053
19315	Senior Crime Analyst	PM	128
19150	Senior Deputy Court Clerk	GS	051
10710	Senior Grant Planner	PM	128
11055	Senior Graphics Technician	PM	123
10520	Senior HR Analyst	PM	128
10545	Senior Human Resources Special	GS	054
18604	Senior Industrial Electrician	GS	058
22150	Senior Nutritionist	PM	127
11230	Senior Office Assistant	GS	045
10140	Senior Planner	PM	128
10180	Senior Planning Technician	GS	046
17343	Senior Plans Examiner	PM	127
22280	Senior Public Health Specialis	PM	124
10325	Senior Purchasing Agent	PM	131
20450	Senior Safety Specialist	PM	126
11120	Senior Secretary	GS	049
12450	Senior Toll Collector	GS	045
16580	Senior Zoo Keeper	GS	049
10935	Sign Language Interpreter	PM	128



17810	Solid Waste Division Superviso	GS	054
17740	Solid Waste Landfill Superviso	GS	055
18525	Solid Waste Lead Service Workr	GS	048
17738	Solid Waste Operations Coordin	PM	122
17735	Solid Waste Operations Manager	PM	132
17820	Solid Waste Route Supervisor	GS	044
18565	Solid Waste Service Worker	GS	045
17730	Solid Waste Superintendent	GS	056
17824	Solid Waste Trk Drv Trainer	GS	052
17830	Solid Waste Truck Driver	GS	049
17840	Solid Waste Truck Driver Train	GS	043
15450	Southwest Librarian	PM	127
22340	Sr Animal Protection Officer	GS	053
12150	Sr. Budget & Mgmt Analyst	PM	129
12460	Sr. Cashier	GS	045
19435	Sr. Latent Print Examr	PM	123
13235	Sr. Microbiologist	PM	128
10315	Sr. Procurement Analyst	PM	128
10300	Sr. Purch Agent	PM	131
16240	Sr. Recreation Leader	GS	043
11550	Stores Clerk	GS	045
20705	Stormwater Superintendent	PM	130
18290	Streetcar Hostler	GS	043
18250	Streetcar Maintenance Supervis	GS	058
18270	Streetcar Maintenance Tech	GS	055
14235	Streetcar Safety Manager	PM	132
18555	Svs & Secur Worker	GS	043
17739	SW Fleet Support Srvs Chief	GS	058
12340	Tax Accounts Supervisor	GS	054
18240	Tire Repairer	GS	043
12420	Toll Collect Supv	GS	054
12480	Toll Collector	GS	043
19540	Tow Truck Operator	GS	045
18540	Trades Helper	GS	045
17510	Traffic Control Installation S	GS	053
13630	Traffic Control Planner	PM	126
13640	Traffic Control Specialsit	GS	052
13610	Traffic Engineer	PM	132
13620	Traffic Engineering Associate	PM	128
17420	Traffic Signal Division Superv	GS	057
17440	Traffic Signal Maintenance Sup	GS	055
17430	Traffic Signs & Markings Divis	GS	056
17515	Traffic Signs & Markings Techn	GS	048
17520	Traffic Signs & Markings Worke	GS	046

17390	Traffic Signs and Markings Pla	GS	055
10440	Training & Development Coordin	PM	127
11700	Training & Public Programs Man	PM	132
11710	Training Specialist	PM	126
11720	Training Technician	GS	047
14258	Tran Asst Super of Ops	GS	058
14310	Tran Cust Svs Supv	GS	051
14320	Tran Data Spec	GS	051
14300	Tran Fleet Svs Supv	GS	052
14265	Tran Supv	GS	053
14260	Transit Call Ctr Supv	GS	055
14365	Transit Customer Service Repre	GS	044
14420	Transit Operator	GS	049
14410	Transit Operator Trainer	GS	051
14210	Transit Planning & Program Co	PM	132
14360	Transit Quality Control Inspec	GS	049
14307	Transit Safety & Security Offi	PM	126
14305	Transit Safety Manager	PM	130
14306	Transit Safety Supervisor	PM	128
14340	Transit Schedule Writer	GS	051
14315	Transit Scheduler	GS	051
14255	Transit Senior Service Planner	PM	127
14256	Transit Service Planner	PM	125
11510	Transit Stock Controller	PM	123
14230	Transit Superintendent of Oper	PM	132
15610	Trans-Pecos Library System Co	PM	130
17625	Transportation Manager	PM	132
17626	Transportation Planner	PM	127
14120	Transportation Svs Supv	GS	052
18440	Truck Driver	GS	045
20870	Util Central Control Oper	GS	054
20860	Util Central Control Supv	GS	054
20605	Util Cust Srv Quality Assuranc	GS	054
13730	Util Engr Assoc	PM	128
20625	Util Meter Reader Supv	GS	050
20650	Util Meter Repairer	GS	047
20615	Util Meter Shop Supv	GS	053
20635	Util Meter Sr. Repairer	GS	049
21140	Util Pipe Layer	GS	046
20905	Util Reclamation Plant Supt	PM	129
21030	Util Warehouse Supv	GS	057
13770	Util. Cptl. Imprv. Prgm. Spec	GS	056
20600	Utility Call Center Supervisor	GS	055
20448	Utility Claims Specialist	PM	126

21060	Utility Construction Superviso	GS	054
20610	Utility Customer Service Super	GS	055
13710	Utility Engineer	PM	132
18445	Utility Equip Oper Associate	GS	044
18450	Utility Equip Operator Trainee	GS	043
20621	Utility Field Cust Serv Sr Ins	GS	051
20640	Utility Field Customer Service	GS	048
20630	Utility Field Customer Service	GS	049
20620	Utility Field Customer Service	GS	051
20430	Utility HR Assistant Mgr	PM	134
20560	Utility Laboratory Aide	GS	042
20555	Utility Laboratory Sampler	GS	048
20550	Utility Laboratory Technician	GS	050
21070	Utility Lead Maintenance Mech	GS	054
20660	Utility Meter Reader	GS	046
10375	Utility Planner	PM	126
20704	Utility Plant Chief Superinten	PM	132
20745	Utility Plant Lead Technician	GS	055
20750	Utility Plant Senior Tech	GS	052
20770	Utility Plant Technician	GS	050
21008	Utility Plants Maint Supt	PM	132
20880	Utility Reclamation Plant Supe	PM	129
20440	Utility Safety & Claims Superv	PM	128
20530	Utility Sample Specialist	GS	53
20645	Utility Senior Meter Reader	GS	048
19520	Vehicle for Hire Inspector	GS	048
19510	Vehicle for Hire Supervisor	GS	050
16530	Veterinary Assistant	GS	049
16518	Veterinary Practice Manager	GS	055
16520	Veterinary Technician	GS	054
19380	Victim Services Advocate	GS	054
10910	Volunteer Program Coordinator	PM	125
10920	Volunteer Program Specialist	PM	122
10950	Volunteer Svs Spec	GS	050
19155	Warrant Clerk	GS	047
19158	Warrants Deputy Court Clerk	GS	048
21027	Wastewater Coll Maint Asst Sup	GS	055
21015	Wastewater Coll Systems Chief	PM	130
21025	Wastewater Collection Maintena	PM	128
21028	Wastewater Constr Asst Superin	PM	125
21020	Wastewater Construction Superi	PM	128
21130	Wastewater Lead Service Worker	GS	045
21040	Wastewater Lift Station Mainte	GS	054
20910	Wastewater Lift Station Superi	PM	128

20740	Wastewater Plant Assistant Sup	PM	125
20760	Wastewater Plant Senior Techni	GS	052
20720	Wastewater Plant Superintenden	PM	130
21110	Wastewater Service Worker Supe	GS	052
21050	Wastewtr Collect Maint Supv	GS	055
20525	Wastewtr Ops Control Analyst	PM	129
20320	Water Conservation Specialist	PM	124
20330	Water Conservation Technician	GS	049
21026	Water Dist Asst Superintendent	PM	125
21031	Water Dist Maint Trainer Super	GS	057
21010	Water Distribution Supt	PM	130
21120	Water Lead Service Worker	GS	048
20528	Water Ops Control Analyst	PM	129
20730	Water Plant Assistant Superint	PM	125
20710	Water Plant Superintendent	PM	130
20830	Water Production Assist Supt	PM	125
20810	Water Production Superintenden	PM	130
21100	Water Service Worker Superviso	GS	052
21115	Water Svs Insp	GS	050
18790	Welder	GS	052
18730	Welder	GS	052
22050	WIC Services Manager	PM	130
17395	Zone Board Adjust Secretary	GS	053
16500	Zoo Animal Behavior and Enrich	GS	053
16430	Zoo Animal Curator	PM	129
16560	Zoo Area Supervisor	GS	051
16550	Zoo Collection Supervisor	GS	53
16543	Zoo Commissary Lead Tech	GS	046
16540	Zoo Commissary Supervisor	GS	052
16545	Zoo Commissary Technician	GS	043
16440	Zoo Education Curator	PM	125
16445	Zoo Education Specialist	PM	123
16485	Zoo Exhibit Tech	GS	051
16490	Zoo Facilities Supv	GS	050
16590	Zoo Keeper	GS	047
16460	Zoo Parks Operations Manager	PM	130
16465	Zoo Registrar	GS	053

**Schedule E**  
**Department of Information Technology Services**  
**FY 2024 Maintenance, Support, and License Renewals**

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
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Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	41,809	LCPTTracker Inc.
Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	16,165	Environmental Systems Research Inc.
Capital Improvement	15240	522020	P1506	Data Processing Svcs. Contracts	40,000	Carahsoft Inc. . Procuore
					<u>97,974</u>	

City Attorney	15240	522150	P1506	Outside Contracts -Noc	37,250	GovQA Inc. / Granicus LLC.
City Attorney	15240	522150	P1506	Outside Contracts -Noc	6,208	GovQA Inc./ Granicus LLC.
City Attorney	15240	522150	P1506	Outside Contracts -Noc	15,924	Thomson Reuters Elite d/b/a/ West Publishing Corp.
City Attorney	15240	522290	P1506	Data Processing Svcs. Contracts	73,144	Thomson Reuters Elite d/b/a/ West Publishing Corp.
					<u>132,526</u>	

City Clerk	15240	522020	P1506	Data Processing Svcs. Contracts	2,760	Civc Plus
City Clerk	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	RFD and Associate Inc.
					<u>32,760</u>	

CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	238,000	Microsoft Corporation
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,700,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	52,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	200,000	Insight Public Sector
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Services. Contracts	143,045	Environmental Systems Research Institute (ESRI)
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,108,251	Carahsoft Inc. / Accela Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	45,000	Carahsoft Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	130,000	Carahsoft Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	90,000	Granicus LLC.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	25,500	Spectrum Technologies Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	110,000	SHI Govt Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	16,050	Creative Enterprise Solutions, LLC dba Beyond20
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	115,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	105,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	5,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	224,424	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	79,800	Carahsoft Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	Transtelco Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	Various Vendors
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	9,000	Active Power Inc.
CITYWIDE				Data Processing Svcs. Contracts	32,500	SHI Government Solutions
CITYWIDE				Data Processing Svcs. Contracts	95,000	SHI Government Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	50,000	Hewlett Packard Enterprise Company
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	85,500	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	50,000	Decision Tree Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	4,200	Decision Tree Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Checkpoint / Decision Tree
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,200	1099 Pro Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	800	Diligent Canada Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	SHI Government Solutions Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	1,820	SHI Govt. Solutions Inc. / Solarwinds
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	58,000	Terralogic Document Systems
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	143,105	Tech Data Corporation
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	685,065	Oracle America Inc.
CITYWIDE				Data Processing Svcs. Contracts	827,425	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	150,000	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	114,400	Oracle America Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	5,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Park Place via SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	6,500	SHI Government Solutions
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	23,500	Innis Maggiore Group Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,000	HPS Audio Video LLC.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	53,000	SHI Govt. Solutions / CitySourced
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	175,000	Creative Enterprise Solutions, LLC dba Beyond20
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,591	Micro Tel Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	10,000	Advanced Security Contractors
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	80,000	ITD Electripro
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	252,000	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	150,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	30,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	51,000	Solid Border Inc / Bitsight
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	15,750	Dell Computer Corp. d/b/a/ Dell Marketing LP
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Faronics Technologies USA Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	Pivot Technology Services Corp.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	535,000	Pivot Technology Services Corp.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	SHI Government Solutions Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	Insight Public Sector
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	25,000	John Hargrove Consulting
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	15,000	RTC, Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	135,000	RTC Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	1,565,814	Motorola Solutions Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	40,000	Motorola Solutions Inc.
CITYWIDE	15240	522290	P1506	Office Equip. Maint. Contracts	155,000	WatchGuard Inc.
CITYWIDE	15240	522020	P1506	Data Processing Svcs. Contracts	195,000	SHI Government Solutions Inc. /CitySourced- Rock Solid / Granicus
					<u>10,595,740</u>	

Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	800	C2ER
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	15,300	Chmura Economics & Analytics
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	1,900	Moody's Analytics
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	6,500	Impact Data Source
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	1,000	Implan
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	23,075	keen 360 Inc.
Economic Development	15240	522020	P1506	Data Processing Svcs. Contracts	8,000	SizeUP
					<u>56,575</u>	

Fire	15240	522020	P1506	Data Processing Svcs. Contracts	1,700	Sydion LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	108,564	Central Square Technologies LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	2,550	Ron Turley and Associates
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	16,223	ESI Acquisition Inc./ Juvare LLC
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	80,000	Sierra Wireless America Inc. / Insight Public Sector
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	65,000	Target Solutions Learning Inc.



Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTOIN	FY24 Budget	Vendor
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	41,500	Kronos Inc.
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Kronos Inc.
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	20,000	PulsePoint Foundation
Fire	15240	522020	P1506	Data Processing Svcs. Contracts	19,215	Environmental Services Research Institute Inc.
					<u>366,752</u>	

Human Resources	15240	522150	P1506	Outside Contracts - Noc	7,500	Economic Research Institute
Human Resources	15240	522150	P1506	Outside Contracts - Noc	47,750	SHI Government Solutions Inc.
Human Resources	15240	522150	P1506	Outside Contracts - Noc	13,000	SHI Government Solutions Inc.
Human Resources	15240	522150	P1506	Outside Contracts - Noc	68,993	GovernmentJobs.com d/b/a NeoGov
Human Resources	15240	522150	P1506	Outside Contracts - Noc	138,600	GovernmentJobs.com d/b/a NeoGov
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	255,000	Kronos Inc.
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	1,600	Scantron Corporation
Human Resources	15240	522020	P1506	Data Processing Svcs. Contracts	300	Engineered Data Products(EDP) LLP
					<u>532,743</u>	

Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	135,558	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	13,528	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	9,507	SIRSI Corporation d/b/a/ SirisDynix
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	75,000	Bibliotheca Inc.
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	13,957	Comprise Technologies Inc.
Libraries	15240	522290	P1506	Office Equip. Maint. Contracts	15,827	Comprise Technologies Inc.
Libraries	15240	522020	P1506	Data Processing Svcs. Contracts	1,764	TechLogic Corporation
					<u>265,141</u>	

MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	75,000	The Gibson Group Touch City Ltd.
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	3,500	PCMG Inc.
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	2,210	Past Perfect Software Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
MCAD	15240	522020	P1506	Data Processing Svcs. Contracts	5,120	Submit table Holdings Inc.
					<u>85,830</u>	

OTC	15240	522150	P1506	Outside Contracts - Noc	42,500	Vertisoft LLC. / Workiva Inc.
OTC	15240	522150	P1506	Outside Contracts - Noc	18,136	Apptricity Corporation
OTC	15240	522150	P1506	Outside Contracts - Noc	59,529	Prodigiq Inc.
OTC	15240	522020	P1506	Data Processing Svcs. Contracts	63,000	e-CIVIS Inc.
					<u>183,165</u>	

OMB	15240	522150	P1506	Outside Contracts - Noc	20,000	Neos Consulting
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Parks	15249	522020	P1506	Data Processing Svcs. Contracts	43,700	Perfect Mind Inc.
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Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	27,210	Selectron Technologies Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	15,382	CityGovApp Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	11,000	Qless, Inc.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	7,000	Pivot Technology Services Corp.
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	75,338	Carahsoft / e-Plansoft
Planning & Inspections	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	T-Mobile USA Inc.
					<u>147,930</u>	

Police	15240	522020	P1506	Data Processing Svcs. Contracts	3,500	CI Technologies Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	175,704	El Paso County, Texas / Intergraph Corporation d/b/a/ Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	73,500	El Paso County, Texas / Intergraph Corporation d/b/a/ Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	5,260	Intergraph Corporation Hexagon Safety and Infrastructure
Police	15240	522020	P1506	Data Processing Svcs. Contracts	15,000	Orion Communications, Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
Police	15240	522020	P1506	Data Processing Svcs. Contracts	9,000	Orion Communications, Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	60,528	GOV QA
Police	15240	522020	P1506	Data Processing Svcs. Contracts	205,395	Morpho USA Inc., d/b/a Idemia Identity & Security USA LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	1,929	Scantron Corporation
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,057	Noritsu America Corporation
Police	15240	522020	P1506	Data Processing Svcs. Contracts	2,000	Digital Audio Corp. d/b/a/ Salient Sciences
Police	15240	522020	P1506	Data Processing Svcs. Contracts	9,200	Oxygen Forensics
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,000	Axon Enterprise previously iNPUT-ACE
Police	15240	522020	P1506	Data Processing Svcs. Contracts	13,420	Environmental Systems Research Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,039	Carahsoft Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	6,000	Hawke Analytics Inc.
Police	15240	522020	P1506	Data Processing Svcs. Contracts	18,500	ZNET Tech LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	67,500	Lexis-Nexis
Police	15240	522020	P1506	Data Processing Svcs. Contracts	11,600	ZNET Tech LLC
Police	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Magnet Forensics
Police	15240	522020	P1506	Data Processing Svcs. Contracts	3,575	Berla iVE & Blackthorn GPS
Police	15240	522020	P1506	Data Processing Svcs. Contracts	179,411	APIC Solutions Inc.

891,118

Public Health	15240	522020	P1506	Data Processing Svcs. Contracts	5,500	Henry Schein Practice Solutions
Public Health	15240	522020	P1506	Data Processing Svcs. Contracts	7,500	Qless Inc.

13,000

Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	2,500	Wild Apricot
Purchasing & Strategic Sourcing	15240	522150	P1506	Outside Contracts - Noc	50,000	Equal Level Inc.
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	12,000	Cantoche USA, Inc.
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	28,530	Equal Level Inc.

Dept.	DIVISION	ACCOUNT	PROGRAM	ACCOUNT DESCRIPTION	FY24 Budget	Vendor
Purchasing & Strategic Sourcing	15240	522150	P1506	Outside Contracts -Noc	28,725	Vfairs
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	34,650	Ionwave
Purchasing & Strategic Sourcing	15240	522020	P1506	Data Processing Svcs. Contracts	68,475	Carahsoft Inc./ Paymentworks
					<u>224,880</u>	

Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	17,250	McCain Inc.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	16,165	Environmental Systems Research Inc. (ESRI)
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	2,323	Transoft Solutions
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	3,947	Trafficware Ltd.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	35,000	MioVision
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	19,500	Johnson Controls Inc.
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	4,025	PIX4D
Streets and Maintenance	15240	522020	P1506	Data Processing Svcs. Contracts	1,135	APWA Tracking Software
					<u>99,345</u>	

# 2023 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF EL PASO

(915) 212-0000

Taxing Unit Name

Phone (area code and number)

300 N. Campbell, El Paso, TX 79901

www.elpasotexas.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2022 total taxable value.</b> Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 42,586,481,758
2.	<b>2022 tax ceilings.</b> Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary 2022 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 42,586,481,758
4.	<b>2022 total adopted tax rate.</b>	\$ 0.862398 /\$100
5.	<b>2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.</b>	
	A. Original 2022 ARB values: ..... \$ 2,673,451,047	
	B. 2022 values resulting from final court decisions: ..... - \$ 2,090,045,385	
	C. 2022 value loss. Subtract B from A. <sup>3</sup>	\$ 583,405,662
6.	<b>2022 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. 2022 ARB certified value: ..... \$ 1,678,115,523	
	B. 2022 disputed value: ..... - \$ 487,257,418	
	C. 2022 undisputed value. Subtract B from A. <sup>4</sup>	\$ 1,190,858,105
7.	<b>2022 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 1,774,263,767

<sup>1</sup> Tex. Tax Code §26.012(14)

<sup>2</sup> Tex. Tax Code §26.012(14)

<sup>3</sup> Tex. Tax Code §26.012(13)

<sup>4</sup> Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ 44,360,745,525
9.	<b>2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022.</b> Enter the 2022 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	<b>2022 taxable value lost because property first qualified for an exemption in 2023.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. <p><b>A. Absolute exemptions.</b> Use 2022 market value: ..... \$ 13,323,803</p> <p><b>B. Partial exemptions.</b> 2023 exemption amount or 2023 percentage exemption times 2022 value: ..... + \$ 153,047,864</p> <p><b>C. Value loss.</b> Add A and B.<sup>6</sup></p>	\$ 166,371,667
11.	<b>2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023.</b> Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. <p><b>A. 2022 market value:</b> ..... \$ 12,910</p> <p><b>B. 2023 productivity or special appraised value:</b> ..... - \$ 1,312</p> <p><b>C. Value loss.</b> Subtract B from A.<sup>7</sup></p>	\$ 11,598
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ 166,383,265
13.	<b>2022 captured value of property in a TIF.</b> Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 389,633,765
14.	<b>2022 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ 43,804,728,495
15.	<b>Adjusted 2022 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ 377,771,102
16.	<b>Taxes refunded for years preceding tax year 2022.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. <sup>9</sup>	\$ 3,102,378
17.	<b>Adjusted 2022 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ 380,873,480
18.	<b>Total 2023 taxable value on the 2023 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> <p><b>A. Certified values:</b> ..... \$ 46,841,856,916</p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ 0</p> <p><b>D. Tax increment financing:</b> Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.<sup>12</sup> ..... - \$ 421,852,841</p> <p><b>E. Total 2023 value.</b> Add A and B, then subtract C and D.</p>	\$ 46,420,004,075

<sup>5</sup> Tex. Tax Code §26.012(15)<sup>6</sup> Tex. Tax Code §26.012(15)<sup>7</sup> Tex. Tax Code §26.012(15)<sup>8</sup> Tex. Tax Code §26.03(c)<sup>9</sup> Tex. Tax Code §26.012(13)<sup>10</sup> Tex. Tax Code §26.012(13)<sup>11</sup> Tex. Tax Code §26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup> <b>A. 2023 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ 712,744,173 <b>B. 2023 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ 0 <b>C. Total value under protest or not certified.</b> Add A and B. ..... \$ 712,744,173	
20.	<b>2023 tax ceilings.</b> Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ 0
21.	<b>2023 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ 47,132,748,248
22.	<b>Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022.</b> Include both real and personal property. Enter the 2023 value of property in territory annexed. <sup>18</sup>	\$ 0
23.	<b>Total 2023 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2023. <sup>19</sup>	\$ 620,996,495
24.	<b>Total adjustments to the 2023 taxable value.</b> Add Lines 22 and 23.	\$ 620,996,495
25.	<b>Adjusted 2023 taxable value.</b> Subtract Line 24 from Line 21.	\$ 46,511,751,753
26.	<b>2023 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ 0.818875 /\$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. <sup>21</sup>	\$ _____ /\$100

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>2022 M&amp;O tax rate.</b> Enter the 2022 M&O tax rate.	\$ 0.585269 /\$100
29.	<b>2022 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 44,360,745,525

<sup>13</sup> Tex. Tax Code §26.01(c) and (d)

<sup>14</sup> Tex. Tax Code §26.01(c)

<sup>15</sup> Tex. Tax Code §26.01(d)

<sup>16</sup> Tex. Tax Code §26.012(6)(B)

<sup>17</sup> Tex. Tax Code §26.012(6)

<sup>18</sup> Tex. Tax Code §26.012(17)

<sup>19</sup> Tex. Tax Code §26.012(17)

<sup>20</sup> Tex. Tax Code §26.04(c)

<sup>21</sup> Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2022 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ 259,629,691
31.	<b>Adjusted 2022 levy for calculating NNR M&amp;O rate.</b> <b>A. M&amp;O taxes refunded for years preceding tax year 2022.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. .... + \$ 2,118,666 <b>B. 2022 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. .... - \$ 2,280,406 <b>C. 2022 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ 0 <b>D. 2022 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ -161,740 <b>E. Add Line 30 to 31D.</b>	\$ 259,467,951
32.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 46,511,751,753
33.	<b>2023 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.557854 /\$100
34.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup> <b>If not applicable or less than zero, enter 0.</b> <b>A. 2023 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. .... \$ 0 <b>B. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0 /\$100
35.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup> <b>If not applicable or less than zero, enter 0.</b> <b>A. 2023 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. .... \$ 0 <b>B. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. .... - \$ 0 <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ 0 /\$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ 0 /\$100

<sup>22</sup> [Reserved for expansion]<sup>23</sup> Tex. Tax Code §26.044<sup>24</sup> Tex. Tax Code §26.0441



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup> <b>If not applicable or less than zero, enter 0.</b>  <b>A. 2023 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ 0  <b>B. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.	\$ 0 /\$100
37.	<b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup> <b>If not applicable or less than zero, enter 0.</b>  <b>A. 2023 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. .... \$ 0  <b>B. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. .... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100  <b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0 /\$100
38.	<b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.  <b>A. Amount appropriated for public safety in 2022.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year ..... \$ 0  <b>B. Expenditures for public safety in 2022.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year ..... \$ 0  <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 ..... \$ 0 /\$100  <b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100
39.	<b>Adjusted 2023 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.557854 /\$100
40.	<b>Adjustment for 2022 sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.  <b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent ..... \$ 0  <b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 ..... \$ 0 /\$100  <b>C.</b> Add Line 40B to Line 39.	\$ 0.557854 /\$100
41.	<b>2023 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. <b>- or -</b> <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ 0.577378 /\$100

<sup>25</sup> Tex. Tax Code §26.0442<sup>26</sup> Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D41.</b>	<b>Disaster Line 41 (D41): 2023 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred  If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0 /\$100
<b>42.</b>	<b>Total 2023 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.  <b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. <sup>28</sup>  Enter debt amount ..... \$ 130,343,430 <b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ 0 <b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ 0 <b>D. Subtract amount paid</b> from other resources ..... - \$ 7,926,908 <b>E. Adjusted debt.</b> Subtract B, C and D from A.	\$ 122,416,522
<b>43.</b>	<b>Certified 2022 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ 2,999,268
<b>44.</b>	<b>Adjusted 2023 debt.</b> Subtract Line 43 from Line 42E.	\$ 119,417,254
<b>45.</b>	<b>2023 anticipated collection rate.</b> <b>A.</b> Enter the 2023 anticipated collection rate certified by the collector. <sup>30</sup> ..... 98.79 % <b>B.</b> Enter the 2022 actual collection rate. .... 98.92 % <b>C.</b> Enter the 2021 actual collection rate. .... 98.79 % <b>D.</b> Enter the 2020 actual collection rate. .... 100.27 % <b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup>	98.79 %
<b>46.</b>	<b>2023 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ 120,879,900
<b>47.</b>	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 47,132,748,248
<b>48.</b>	<b>2023 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.256466 /\$100
<b>49.</b>	<b>2023 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ 0.833844 /\$100
<b>D49.</b>	<b>Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ /\$100

<sup>27</sup> Tex. Tax Code §26.042(a)<sup>28</sup> Tex. Tax Code §26.012(7)<sup>29</sup> Tex. Tax Code §26.012(10) and 26.04(b)<sup>30</sup> Tex. Tax Code §26.04(b)<sup>31</sup> Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ <u>0</u> /\$100

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ <u>0</u>
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2022.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ <u>0</u>
53.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>47,132,748,248</u>
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ <u>0</u> /\$100
55.	<b>2023 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>0.818875</u> /\$100
56.	<b>2023 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2022 or in May 2023.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	\$ <u>0.818875</u> /\$100
57.	<b>2023 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ <u>0.833844</u> /\$100
58.	<b>2023 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ <u>0.833844</u> /\$100

### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ <u>0</u>
60.	<b>2023 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>47,132,748,248</u>
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ <u>0</u> /\$100
62.	<b>2023 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ <u>0.833844</u> /\$100

<sup>32</sup> Tex. Tax Code §26.041(d)

<sup>33</sup> Tex. Tax Code §26.041(i)

<sup>34</sup> Tex. Tax Code §26.041(d)

<sup>35</sup> Tex. Tax Code §26.04(c)

<sup>36</sup> Tex. Tax Code §26.04(c)

<sup>37</sup> Tex. Tax Code §26.045(d)

<sup>38</sup> Tex. Tax Code §26.045(i)

**SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
<b>63. Year 3 component.</b>	Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.871813 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.008232 /\$100	
C.	Subtract B from A..... \$ 0.863581 /\$100	
D.	Adopted Tax Rate..... \$ 0.862398 /\$100	
E.	Subtract D from C..... \$ 0.001183 /\$100	
<b>64. Year 2 component.</b>	Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.915533 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.005995 /\$100	
C.	Subtract B from A..... \$ 0.909538 /\$100	
D.	Adopted Tax Rate..... \$ 0.907301 /\$100	
E.	Subtract D from C..... \$ 0.002237 /\$100	
<b>65. Year 1 component.</b>	Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 65)..... \$ 0.913296 /\$100	
B.	Unused increment rate (Line 64)..... \$ 0 /\$100	
C.	Subtract B from A..... \$ 0.913296 /\$100	
D.	Adopted Tax Rate..... \$ 0.907301 /\$100	
E.	Subtract D from C..... \$ 0.005995 /\$100	
<b>66. 2023 unused increment rate.</b>	Add Lines 63E, 64E and 65E.	\$ 0.009415 /\$100
<b>67. Total 2023 voter-approval tax rate, including the unused increment rate.</b>	Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.843259 /\$100

<sup>39</sup> Tex. Tax Code §26.013(a)

<sup>40</sup> Tex. Tax Code §26.013(c)

<sup>41</sup> Tex. Tax Code §26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022

<sup>43</sup> Tex. Tax Code §26.063(a)(1)

<sup>44</sup> Tex. Tax Code §26.012(8-a)

<sup>45</sup> Tex. Tax Code §26.063(a)(1)

## SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2023 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.557854 /\$100
69.	<b>2023 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 47,132,748,248
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.001060 /\$100
71.	<b>2023 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.256466 /\$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ 0.000000 /\$100

## SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>47</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2022 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.862398 /\$100
74.	<b>Adjusted 2022 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2022 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
75.	<b>Increase in 2022 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ 0 /\$100
76.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 43,804,728,495
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	<b>Adjusted 2023 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 46,511,751,753
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ 0 /\$100

<sup>46</sup> Tex. Tax Code §26.042(b)

<sup>47</sup> Tex. Tax Code §26.042(f)

<sup>48</sup> Tex. Tax Code §26.042(c)

<sup>49</sup> Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	<b>2023 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.843259 /\$100

## SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

**No-new-revenue tax rate.** ..... \$ 0.818875 /\$100  
 As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).  
 Indicate the line number used: 26

**Voter-approval tax rate.** ..... \$ 0.843259 /\$100  
 As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).  
 Indicate the line number used: 27

**De minimis rate.** ..... \$ 0.000000 /\$100  
 If applicable, enter the 2023 de minimis rate from Line 72.

## SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.<sup>50</sup>

**print  
here** ➡

Maria O. Pasillas

Printed Name of Taxing Unit Representative

**sign  
here** ➡

Taxing Unit Representative

Date

<sup>50</sup> Tex. Tax Code §§26.04(c-2) and (d-2)



# **FY 2023/24 Budget Adoption**

August 15, 2023



# AGENDA

- Budget Development Approach
- FY 2024 Property Tax Rate
- FY 2024 Source of Funds
- FY 2024 Proposed Adjustments
- Pay for Futures Fund





# OUR MISSION

Deliver exceptional services to support a high quality of life and place for our community

# OUR VISION

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government

# FY 2023 – 2024 Budget Approach



May 23, 2023 - City Council Direction to further ease the burden on the taxpayers, while still maintaining a high level of all City services

*Minimizing the Impact of Inflation and Economic Pressures on Our Community*

## Impacts



## Recommended Actions

- Property Valuations
- Housing Costs
- Utility bills
- Inflation impacts (fuel, groceries, etc)

- Achieved No-New-Revenue tax rate
- Sales tax growth
- Current year savings reinvested into the budget
- No debt issuance next year
- Modify/dissolve TIF's

# Budget Development Approach

- 1) Built on *City Council and Community priorities* to minimize impact to taxpayers by lowering the property tax rate, while maintaining a high-level of City services
- 2) Invests aggressively in *public safety* to maintain the standing as one of the nation's top safest cities by,
  - a. Increasing the number of Police Officers and Firefighters through multiple training academies
  - b. Retaining existing Police Officers and Firefighters through competitive compensation
  - c. Opening of new facilities through the voter approved 2019 public safety bond program

# Budget Development Approach

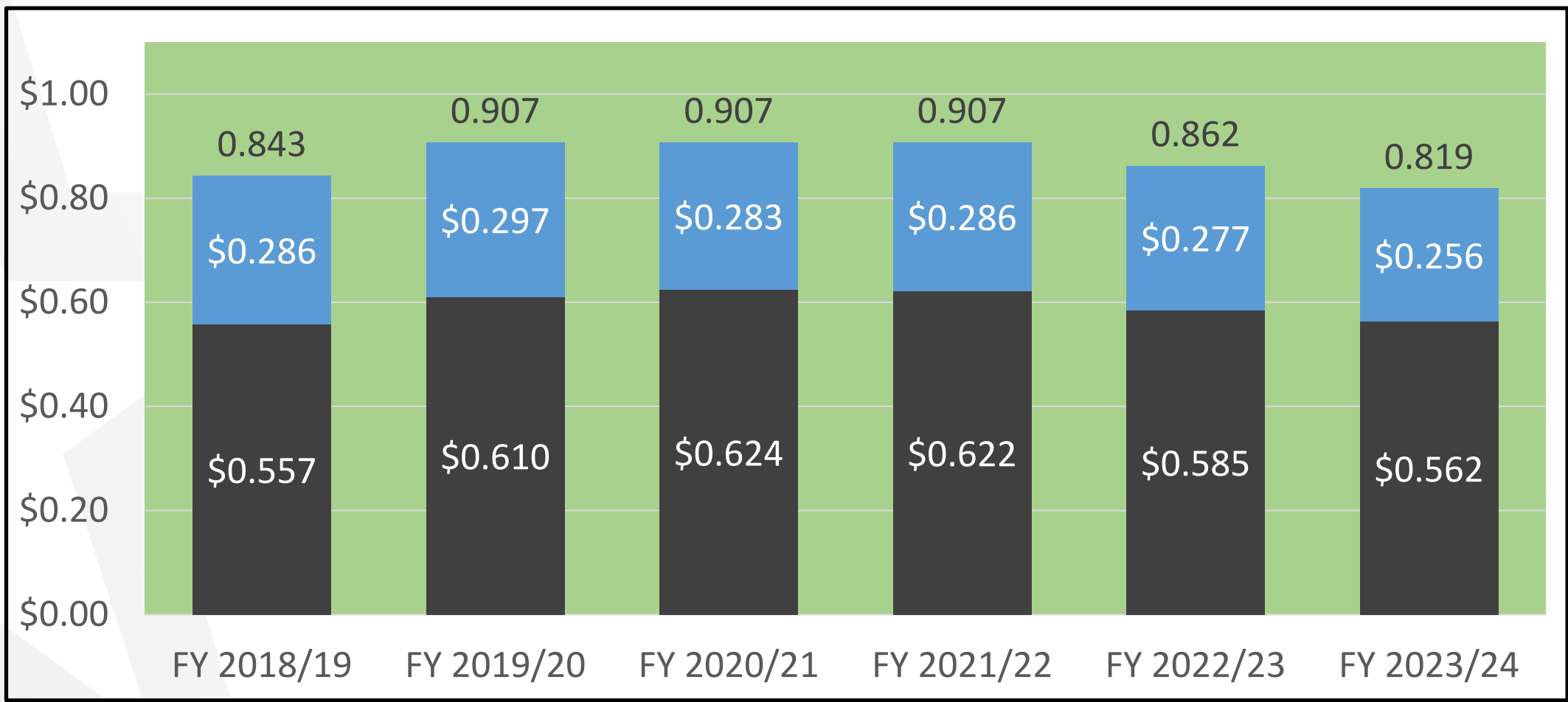
- 3) Continues investment in improving *street infrastructure* through the voter approved Community Progress Bond
  - a. Resurfacing and reconstruction on segments of the most-traveled arterials
  - b. Annual allocation for resurfacing residential streets
  - c. Improving street connectivity
  - d. Increasing traffic safety initiatives to include new traffic signal intersections

# Budget Development Approach

- 4) Continuing our commitment to providing *exceptional recreational and cultural opportunities* through investments in new amenities, for example:
  - a. La Nube (Children's Museum)
  - b. Mexican American Cultural Center
  - c. Penguin exhibit at the Zoo
- 5) Finally, invests in the *retention and recruitment* of our workforce,
  - a. By raising the entry wage from \$12.11 to \$13.11 an hour by September 2023
  - b. Increasing funding for the tuition assistance program
  - c. No healthcare cost increases passed on to civilian employees for the fifth year

# Property Tax Rate Comparison -

## FY 2023/24 No-New-Revenue Rate (cents per \$100 valuation)



# Property Tax Rate Comparison -

## FY 2023/24 No-New-Revenue Rate (cents per \$100 valuation)

	<b>FY 2023 Adopted</b>	<b>FY 2024 Recommended</b>
Operating & Maintenance	\$0.585269	\$0.562409
Debt Service	\$0.277129	\$0.256466
<b>Total</b>	<b>\$0.862398</b>	<b>\$0.818875</b>

# FY 2023/24 Source of Funds

	GF	NGF						
BUDGET BY GOAL	GENERAL FUND	CDBG	DEBT SERVICE	CAPITAL PROJECTS	SPECIAL REVENUE	ENTERPRISE	INTERNAL SERVICE	ALL FUNDS
GOAL 1: ECONOMIC DEVELOPMENT	3,219,430	-	-	4,250,000	43,301,905	96,572,293	-	147,343,628
GOAL 2: PUBLIC SAFETY	331,012,750	-	-	9,400,000	25,644,759	-	-	366,057,509
GOAL 3: VISUAL IMAGE	8,945,379	-	-	-	1,144,183	-	-	10,089,562
GOAL 4: QUALITY OF LIFE TOTAL	70,447,536	-	-	1,300,000	6,638,976	-	-	78,386,512
GOAL 5: COMMUNICATIONS TOTAL	24,676,524	-	-	-	-	-	-	24,676,524
GOAL 6: SOUND GOVERNANCE TOTAL	53,628,595	50,638	122,084,150	102,662	17,878,749	2,614,462	75,312,591	271,671,848
GOAL 7: INFRASTRUCTURE	71,379,091	-	-	11,750,000	12,073,090	111,027,161	17,426,212	223,655,555
GOAL 8: COMMUNITY HEALTH	10,011,118	13,097,357	-	-	34,340,766	139,195,711	-	196,644,953
<b>TOTAL CITY</b>	<b>\$ 573,320,424</b>	<b>\$ 13,147,995</b>	<b>\$ 122,084,150</b>	<b>\$ 26,802,662</b>	<b>\$ 141,022,428</b>	<b>\$ 349,409,627</b>	<b>\$ 92,738,804</b>	<b>\$ 1,318,526,091</b>



# General Fund Summary by Vision Block

BUDGET BY VISION BLOCK		FY 2023 Adopted	FY 2024 Proposed	Variance
VIBRANT REGIONAL ECONOMY	GOAL 1: ECONOMIC DEVELOPMENT	3,201,468	3,219,430	17,962
	GOAL 3: VISUAL IMAGE	8,362,486	8,945,379	582,893
	<b>VISION BLOCK TOTAL</b>	<b>11,563,954</b>	<b>12,164,810</b>	<b>600,855</b>
SAFE AND BEAUTIFUL NEIGHBORHOODS	GOAL 2: PUBLIC SAFETY	305,654,254	331,012,750	25,358,496
	GOAL 7: INFRASTRUCTURE	54,683,081	71,379,091	16,696,010
	GOAL 8: COMMUNITY HEALTH	8,304,210	10,011,118	1,706,908
	<b>VISION BLOCK TOTAL</b>	<b>368,641,546</b>	<b>412,402,960</b>	<b>43,761,414</b>
ERCEO	GOAL 4: QUALITY OF LIFE	63,477,805	70,447,536	6,969,731
	<b>VISION BLOCK TOTAL</b>	<b>63,477,805</b>	<b>70,447,536</b>	<b>6,969,731</b>
HIGH PERFORMING GOVERNMENT	GOAL 5: COMMUNICATIONS	22,916,444	24,676,524	1,760,079
	GOAL 6: SOUND GOVERNANCE	46,151,523	53,628,595	7,477,072
	<b>VISION BLOCK TOTAL</b>	<b>69,067,967</b>	<b>78,305,119</b>	<b>9,237,151</b>
<b>TOTAL GENERAL FUND</b>		<b>512,751,272</b>	<b>573,320,424</b>	<b>60,569,152</b>

# All Funds Summary by Vision Block

BUDGET BY VISION BLOCK		FY 2023 Adopted	FY 2024 Proposed	Variance
VIBRANT REGIONAL ECONOMY	GOAL 1: ECONOMIC DEVELOPMENT	135,757,856	147,343,628	11,585,772
	GOAL 3: VISUAL IMAGE	9,430,712	10,089,562	658,850
	<b>VISION BLOCK TOTAL</b>	<b>145,188,568</b>	<b>157,433,191</b>	<b>12,244,623</b>
SAFE AND BEAUTIFUL NEIGHBORHOODS	GOAL 2: PUBLIC SAFETY	339,714,062	366,057,509	26,343,447
	GOAL 7: INFRASTRUCTURE	184,528,472	223,655,555	39,127,083
	GOAL 8: COMMUNITY HEALTH	139,081,604	196,644,953	57,563,349
	<b>VISION BLOCK TOTAL</b>	<b>663,324,138</b>	<b>786,358,016</b>	<b>123,033,878</b>
ERCEO	GOAL 4: QUALITY OF LIFE	70,829,155	78,386,512	7,557,357
	<b>VISION BLOCK TOTAL</b>	<b>70,829,155</b>	<b>78,386,512</b>	<b>7,557,357</b>
HIGH PERFORMING GOVERNMENT	GOAL 5: COMMUNICATIONS	22,916,444	24,676,524	1,760,079
	GOAL 6: SOUND GOVERNANCE	268,827,774	271,671,848	2,844,075
	<b>VISION BLOCK TOTAL</b>	<b>291,744,218</b>	<b>296,348,372</b>	<b>4,604,154</b>
<b>TOTAL ALL FUNDS</b>		<b>1,171,086,079</b>	<b>1,318,526,091</b>	<b>147,440,012</b>



# FY 2023/24 Budget Highlights – Public Safety

- Collective bargaining impacts for public safety
- Increase in the Police Cadet starting salary from \$38,170 to \$48,648
- Three police academies starting in FY 2024 – net increase of 53 Officers
- Two fire academies starting in FY 2024 – net increase of 25 Firefighters
- Continued investment in the Crisis Intervention Team
- **\$9.4M** for Public Safety capital replacement (set-aside funds)
- Staffing for support of the Body Worn Camera Program



# FY 2023/24 Budget Highlights - Streets & Maintenance

- Increase of \$250K to \$750K for ADA on-demand request funding
- \$350K in Neighborhood Traffic Management Plan funding
- \$1.5M for continued Intersection Safety
- \$2.2M increase in materials and supplies due to inflation
- \$1.9M increase cost of water, electricity and natural gas
- **\$8M** additional with \$6 million for facility renovation and \$2 million for city-wide vehicle replacement
- **\$3 million** for Streets and Maintenance heavy-vehicle replacement
- Median Maintenance, Graffiti and Street Sweeping was transferred from Streets and Maintenance to Environmental Services



# FY 2023/24 Budget Highlights – Quality of Life

- \$3.6M increase for Quality of Life services and operating costs for new bond projects
  - Penguins Exhibit - Fall of 2023
  - Mexican American Cultural Center (MACC) - January/February 2024
  - La Nube (Children's Museum) - Summer of 2024
- \$400K for sports court maintenance and park amenities
- \$355K for maintenance in parkland dedication parks
- \$280K for Phase II of the automated irrigation project
- \$1M for park amenities

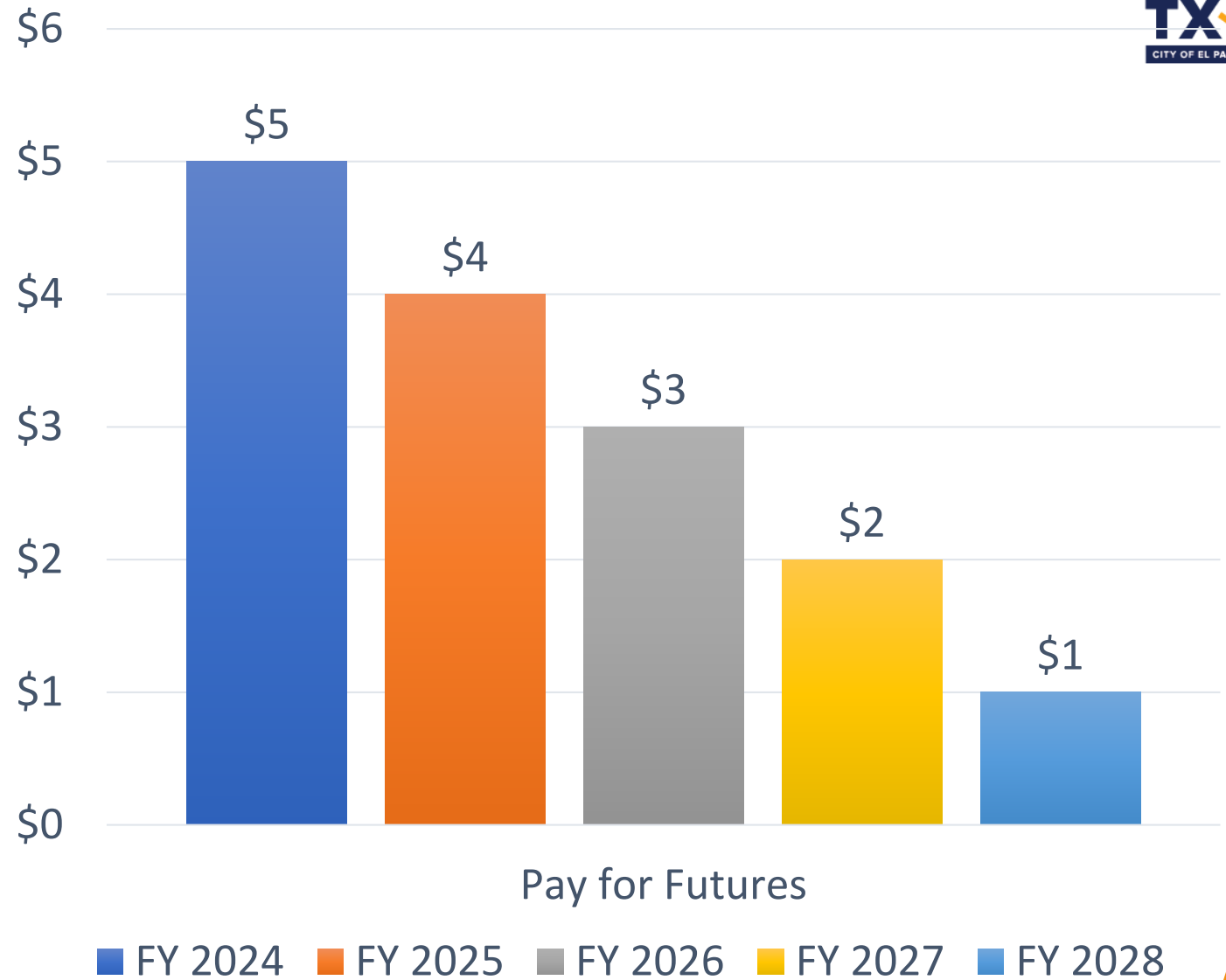


# FY 2024 Adjustments

## Proposed General Fund Budget

	FY 2023 Budget	FY 2024 Proposed	FY 2024 Revised	Recommended Adjustment to Proposed
Facilities	\$1.00 million	\$1.50 million	\$6.00 million	\$4.50 million
Public Safety Capital	\$7.00 million	\$7.00 million	\$9.40 million	\$2.40 million
Citywide Vehicles	\$1.00 million	\$1.50 million	\$2.00 million	\$0.50 million
Streets Dept. Heavy Equipment		\$0	\$3.00 million	\$3.00 million
Compensation Increases (eff. Sept)		\$8.40 million	\$11.0 million	\$2.60 million
Climate & Sustainability Office	\$0.25 million	\$0.35 million	\$0.60 million	\$0.30 million
Municipal ID (placeholder)		\$0	\$0.20 million	\$0.20 million
Internal Audit (cyber audits)		\$0.10 million	\$0.20 million	\$0.10 million
Total	<b>\$9.25 million</b>	<b>\$18.65 million</b>	<b>\$32.40 million</b>	<b>\$13.60 million</b>

# Pay for Futures Fund 5 Year Plan (millions)



## MISSION



Deliver exceptional services to support a high quality of life and place for our community

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople





El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1107, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

##### **All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action to ratify the property tax rate reflected in the Annual Budget for FY 2023 - 2024 for the City of El Paso.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** K. Nicole Cote, Interim Managing Director  
(915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 6. Set the Standard for Sound Governance and Fiscal Management

**SUBGOAL:**

**SUBJECT:**

Discussion and action to ratify the property tax reflected in the Annual Budget for FY 2023 - 2024 for the City of El Paso.

**BACKGROUND / DISCUSSION:**

Local Government Code Section 102.007(c) requires that a governing body ratify the property tax in the budget if it adopts a budget that will require raising more revenue from property taxes than the previous year. The statute says that the vote under this subsection must be in addition and separate from the vote to adopt the budget or a vote to set the tax rate.

**PRIOR COUNCIL ACTION:**

City Council introduced the rate on July 31, 2023.

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** City Manager's Office - Office of Management and Budget

**SECONDARY DEPARTMENT:** All City

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client  
department should sign also)

# **FY 2023/24 Budget Adoption**

August 15, 2023



# AGENDA

- Budget Development Approach
- FY 2024 Property Tax Rate
- FY 2024 Source of Funds
- FY 2024 Proposed Adjustments
- Pay for Futures Fund



# OUR MISSION

Deliver exceptional services to support a high quality of life and place for our community

# OUR VISION

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government

# FY 2023 – 2024 Budget Approach



May 23, 2023 - City Council Direction to further ease the burden on the taxpayers, while still maintaining a high level of all City services

*Minimizing the Impact of Inflation and Economic Pressures on Our Community*

## Impacts



## Recommended Actions

- Property Valuations
- Housing Costs
- Utility bills
- Inflation impacts (fuel, groceries, etc)

- Achieved No-New-Revenue tax rate
- Sales tax growth
- Current year savings reinvested into the budget
- No debt issuance next year
- Modify/dissolve TIF's

# Budget Development Approach

- 1) Built on *City Council and Community priorities* to minimize impact to taxpayers by lowering the property tax rate, while maintaining a high-level of City services
- 2) Invests aggressively in *public safety* to maintain the standing as one of the nation's top safest cities by,
  - a. Increasing the number of Police Officers and Firefighters through multiple training academies
  - b. Retaining existing Police Officers and Firefighters through competitive compensation
  - c. Opening of new facilities through the voter approved 2019 public safety bond program

# Budget Development Approach

- 3) Continues investment in improving *street infrastructure* through the voter approved Community Progress Bond
  - a. Resurfacing and reconstruction on segments of the most-traveled arterials
  - b. Annual allocation for resurfacing residential streets
  - c. Improving street connectivity
  - d. Increasing traffic safety initiatives to include new traffic signal intersections

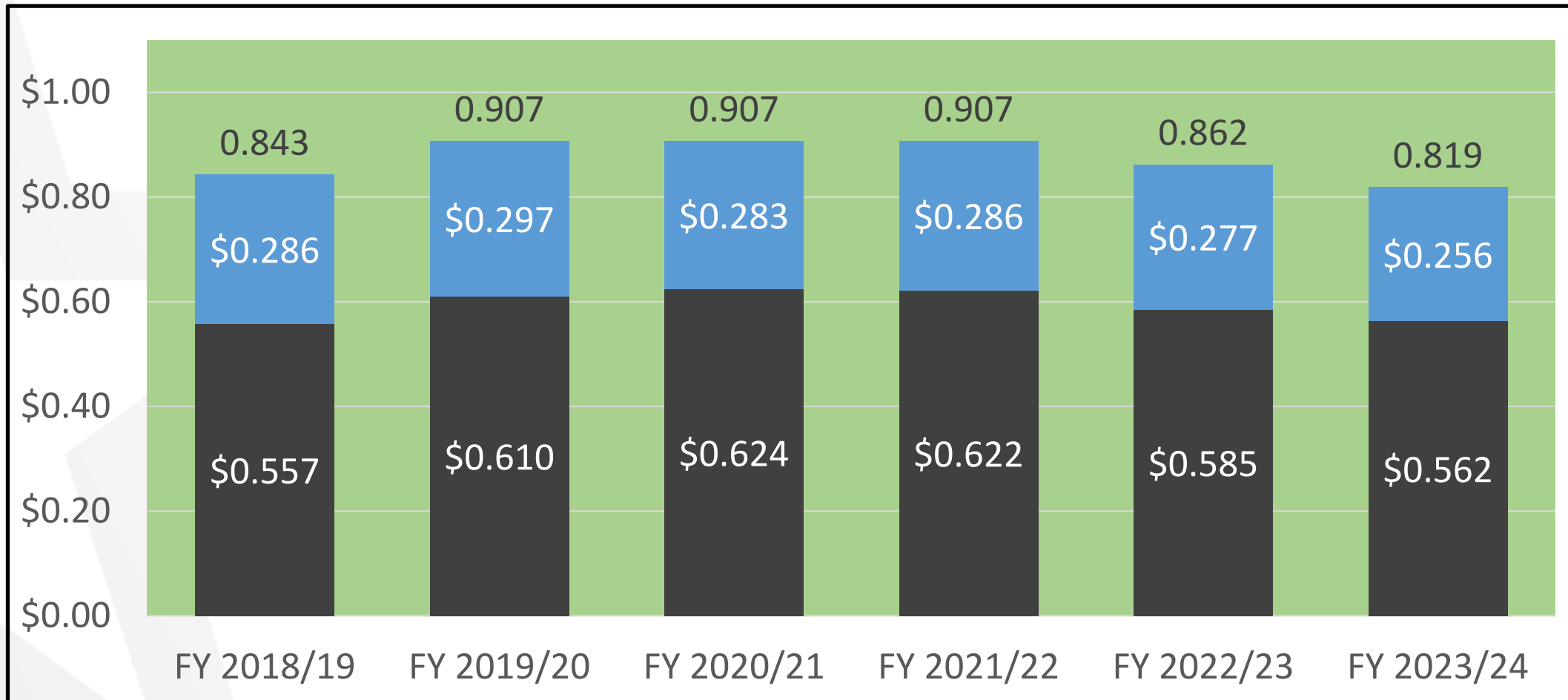


# Budget Development Approach

- 4) Continuing our commitment to providing *exceptional recreational and cultural opportunities* through investments in new amenities, for example:
  - a. La Nube (Children's Museum)
  - b. Mexican American Cultural Center
  - c. Penguin exhibit at the Zoo
- 5) Finally, invests in the *retention and recruitment* of our workforce,
  - a. By raising the entry wage from \$12.11 to \$13.11 an hour by September 2023
  - b. Increasing funding for the tuition assistance program
  - c. No healthcare cost increases passed on to civilian employees for the fifth year

# Property Tax Rate Comparison -

## FY 2023/24 No-New-Revenue Rate (cents per \$100 valuation)



# Property Tax Rate Comparison -

## FY 2023/24 No-New-Revenue Rate (cents per \$100 valuation)

	<b>FY 2023 Adopted</b>	<b>FY 2024 Recommended</b>
Operating & Maintenance	\$0.585269	\$0.562409
Debt Service	\$0.277129	\$0.256466
<b>Total</b>	<b>\$0.862398</b>	<b>\$0.818875</b>

# FY 2023/24 Source of Funds

	GF	NGF						
BUDGET BY GOAL	GENERAL FUND	CDBG	DEBT SERVICE	CAPITAL PROJECTS	SPECIAL REVENUE	ENTERPRISE	INTERNAL SERVICE	ALL FUNDS
GOAL 1: ECONOMIC DEVELOPMENT	3,219,430	-	-	4,250,000	43,301,905	96,572,293	-	147,343,628
GOAL 2: PUBLIC SAFETY	331,012,750	-	-	9,400,000	25,644,759	-	-	366,057,509
GOAL 3: VISUAL IMAGE	8,945,379	-	-	-	1,144,183	-	-	10,089,562
GOAL 4: QUALITY OF LIFE TOTAL	70,447,536	-	-	1,300,000	6,638,976	-	-	78,386,512
GOAL 5: COMMUNICATIONS TOTAL	24,676,524	-	-	-	-	-	-	24,676,524
GOAL 6: SOUND GOVERNANCE TOTAL	53,628,595	50,638	122,084,150	102,662	17,878,749	2,614,462	75,312,591	271,671,848
GOAL 7: INFRASTRUCTURE	71,379,091	-	-	11,750,000	12,073,090	111,027,161	17,426,212	223,655,555
GOAL 8: COMMUNITY HEALTH	10,011,118	13,097,357	-	-	34,340,766	139,195,711	-	196,644,953
<b>TOTAL CITY</b>	<b>\$ 573,320,424</b>	<b>\$ 13,147,995</b>	<b>\$ 122,084,150</b>	<b>\$ 26,802,662</b>	<b>\$ 141,022,428</b>	<b>\$ 349,409,627</b>	<b>\$ 92,738,804</b>	<b>\$ 1,318,526,091</b>

# General Fund Summary by Vision Block

BUDGET BY VISION BLOCK		FY 2023 Adopted	FY 2024 Proposed	Variance
VIBRANT REGIONAL ECONOMY	GOAL 1: ECONOMIC DEVELOPMENT	3,201,468	3,219,430	17,962
	GOAL 3: VISUAL IMAGE	8,362,486	8,945,379	582,893
	<b>VISION BLOCK TOTAL</b>	<b>11,563,954</b>	<b>12,164,810</b>	<b>600,855</b>
SAFE AND BEAUTIFUL NEIGHBORHOODS	GOAL 2: PUBLIC SAFETY	305,654,254	331,012,750	25,358,496
	GOAL 7: INFRASTRUCTURE	54,683,081	71,379,091	16,696,010
	GOAL 8: COMMUNITY HEALTH	8,304,210	10,011,118	1,706,908
	<b>VISION BLOCK TOTAL</b>	<b>368,641,546</b>	<b>412,402,960</b>	<b>43,761,414</b>
ERCEO	GOAL 4: QUALITY OF LIFE	63,477,805	70,447,536	6,969,731
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# All Funds Summary by Vision Block

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<b>TOTAL ALL FUNDS</b>		<b>1,171,086,079</b>	<b>1,318,526,091</b>	<b>147,440,012</b>



# FY 2023/24 Budget Highlights – Public Safety

- Collective bargaining impacts for public safety
- Increase in the Police Cadet starting salary from \$38,170 to \$48,648
- Three police academies starting in FY 2024 – net increase of 53 Officers
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- Staffing for support of the Body Worn Camera Program



# FY 2023/24 Budget Highlights - Streets & Maintenance

- Increase of \$250K to \$750K for ADA on-demand request funding
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- \$1.5M for continued Intersection Safety
- \$2.2M increase in materials and supplies due to inflation
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# FY 2023/24 Budget Highlights – Quality of Life

- \$3.6M increase for Quality of Life services and operating costs for new bond projects
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  - La Nube (Children's Museum) - Summer of 2024
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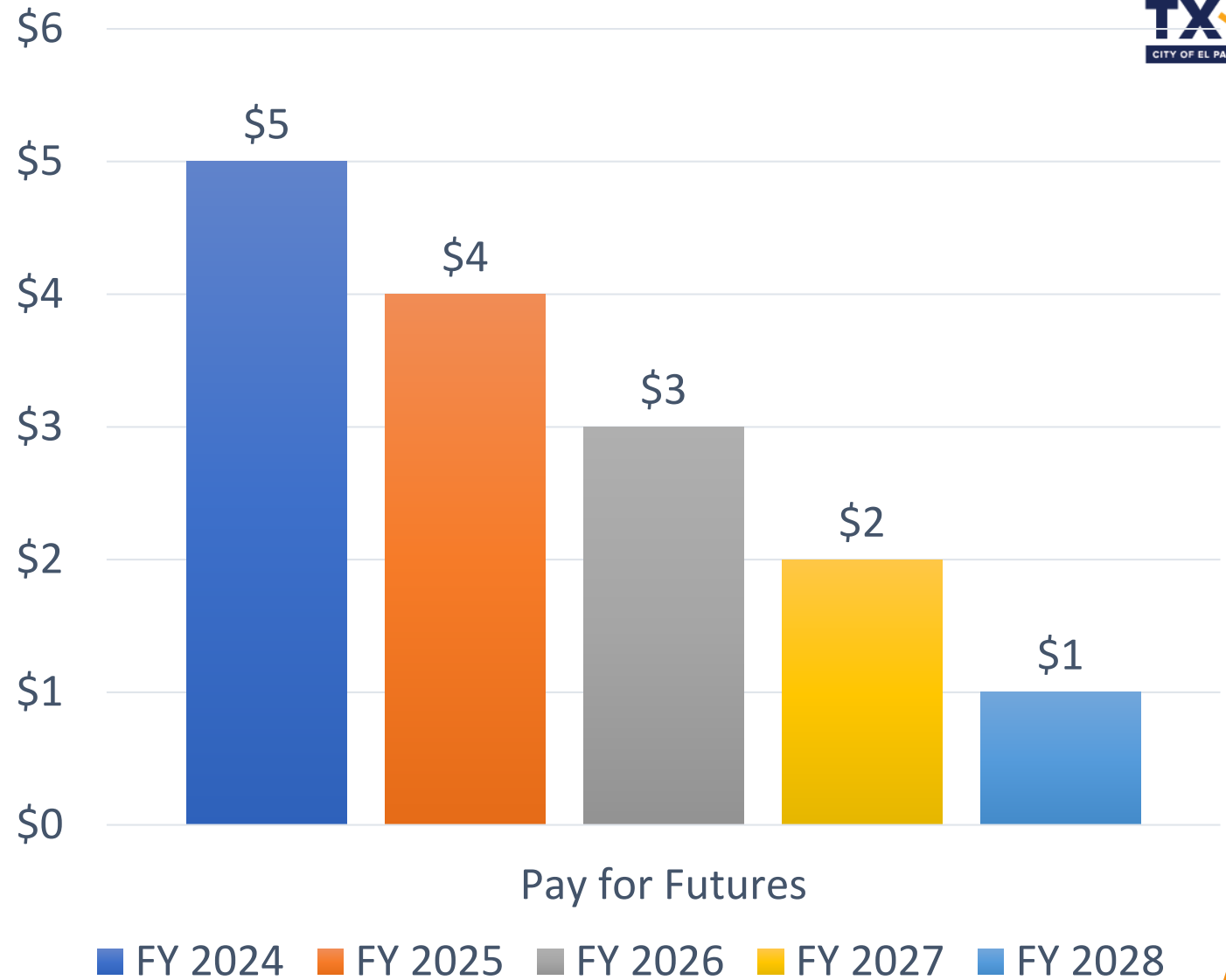


# FY 2024 Adjustments

## Proposed General Fund Budget

	FY 2023 Budget	FY 2024 Proposed	FY 2024 Revised	Recommended Adjustment to Proposed
Facilities	\$1.00 million	\$1.50 million	\$6.00 million	\$4.50 million
Public Safety Capital	\$7.00 million	\$7.00 million	\$9.40 million	\$2.40 million
Citywide Vehicles	\$1.00 million	\$1.50 million	\$2.00 million	\$0.50 million
Streets Dept. Heavy Equipment		\$0	\$3.00 million	\$3.00 million
Compensation Increases (eff. Sept)		\$8.40 million	\$11.0 million	\$2.60 million
Climate & Sustainability Office	\$0.25 million	\$0.35 million	\$0.60 million	\$0.30 million
Municipal ID (placeholder)		\$0	\$0.20 million	\$0.20 million
Internal Audit (cyber audits)		\$0.10 million	\$0.20 million	\$0.10 million
Total	<b>\$9.25 million</b>	<b>\$18.65 million</b>	<b>\$32.40 million</b>	<b>\$13.60 million</b>

# Pay for Futures Fund 5 Year Plan (millions)



## MISSION



Deliver exceptional services to support a high quality of life and place for our community

## VISION



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## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1085, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

##### **All Districts**

City Manager's Office, K. Nicole Cote, (915) 212-1092

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action on an Ordinance Levying FY 2023 - 2024 taxes.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** August 15, 2023

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** K. Nicole Cote, Managing Director  
(915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 6. Set the Standard for Sound Governance and Fiscal Management

**SUBGOAL:**

**SUBJECT:** Discussion and action on an Ordinance levying FY 2023 - 2024 taxes.

**BACKGROUND / DISCUSSION:**

The City Charter, Section 7.3F, requires City Council to pass a tax levy ordinance in accordance with the laws of Texas. This ordinance levies ad valorem taxes for fiscal year ending August 31, 2024.

**PRIOR COUNCIL ACTION:**

Yes, Ordinance levying 019222 FY 2022 - 2023 taxes was passed on August 23, 2022.

The 1st Public Hearing on the Proposed FY 2023 – 2024 Property Tax Rate was on August 15, 2023. The Public Hearing was held as part of the Regular City Council Meeting to discuss the property tax rate introduced on July 31, 2023.

Texas Tax Code § 26.05(d) requires at least one public hearings before the adoption of an ordinance levying taxes, if the proposed tax rate exceeds the lower of the rollback rate or the effective tax rate. Texas Tax Code § 26.06 provides that the first hearing may not be held before the seventh day after the date the notice of the public hearing is given. Notice of the public hearing was given on Friday, August 4, 2023, a date more than seven days before August 15, 2023.

**AMOUNT AND SOURCE OF FUNDING:**

N/A

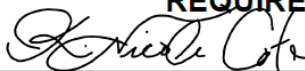
**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** City Manager's Office - Office of Management and Budget

**SECONDARY DEPARTMENT:** All City

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client  
department should sign also)

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE LEVYING FY2024 TAXES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

SECTION 1: That ad valorem taxes for the tax year ending December 31, 2023 to fund the City's budgetary requirements for the fiscal year ending August 31, 2024, be and are hereby levied on all property, real and personal, subject to taxation by the City, at the rate of **\$0.818875 per \$100 of taxable value** of said property. The tax rate consists of two components, each which are separately approved by Council:

A. For General Purposes:

**\$0.562409** per \$100 of taxable value, the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the City for the coming year.

B. For Special Purposes:

**\$0.256466** per \$100 of taxable value, the rate that, if applied to the total taxable value, will impose the total amount published under Section 26.04(e)(3)(C) of the Texas Property Tax Code (Tax Code).

CITY OF EL PASO ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.82 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-22.86.

THIS YEAR'S ADOPTED TAX RATE DOES NOT EXCEED THE NO-NEW REVENUE TAX RATE.

SECTION 2: Occupational Tax:

There is hereby levied on every person, firm, association or corporation pursuing within the limits of the City of El Paso any occupation taxes by the State of Texas as authorized by City Council an annual tax equal to one-half of the occupation tax levied by the State of Texas.

(Signatures on the Following Page)

**PASSED AND ADOPTED** this \_\_\_\_ day of August, 2023.

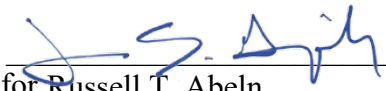
**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leeser  
Mayor

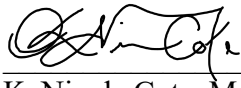
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
for Russell T. Abeln  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
K. Nicole Cote, Managing Director  
Office of Management and Budget

ORDINANCE NO. \_\_\_\_\_



# NOTICE OF MEETING TO VOTE ON TAX RATE

A tax rate of \$0.818875 per \$100 valuation has been proposed by the governing body of CITY OF EL PASO.

PROPOSED TAX RATE	\$0.818875 per \$100
NO-NEW-REVENUE TAX RATE	\$0.818875 per \$100
VOTER-APPROVAL TAX RATE	\$0.843259 per \$100

The no-new-revenue tax rate is the tax rate for the 2023 tax year that will raise the same amount of property tax revenue for CITY OF EL PASO from the same properties in both the 2022 tax year and the 2023 tax year.

The voter-approval rate is the highest tax rate that CITY OF EL PASO may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is not greater than the no-new-revenue tax rate. This means that CITY OF EL PASO is not proposing to increase property taxes for the 2023 tax year.

A PUBLIC MEETING TO VOTE ON THE PROPOSED TAX RATE WILL BE HELD ON August 15, 2023 AT 9:00 AM AT City Council Chambers inside City Hall, 300 N. Campbell St., El Paso, TX 79901, 1st Floor (City #1) in person and is available via telephonic & videoconference meeting as part of a regular meeting of the City Council. The public may communicate with Council during the public hearing in person and by calling the following number: 1-915-213-4096 or toll free number: 1-833-664-9267; at the prompt please enter the following conference ID: 888 641 50#.

The proposed tax rate is also not greater than the voter-approval tax rate. As a result, CITY OF EL PASO is not required to hold an election to seek voter approval of the rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the CITY COUNCIL of CITY OF EL PASO at their offices or by attending the public meeting mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

**FOR the proposal:**

Brian Kennedy, District 1  
Cassandra Hernandez, District 3  
Isabel Salcido, District 5  
Henry Rivera, District 7

Alexsandra Annello, District 2  
Joe Molinar, District 4  
Art Fierro, District 6  
Chris Canales, District 8

**AGAINST the proposal:** None

**PRESENT** and not voting: Mayor Oscar Leeser

**ABSENT:** None

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by CITY OF EL PASO last year to the taxes proposed to be imposed on the average residence homestead by CITY OF EL PASO this year.

	2022	2023	Change
<b>Total tax rate (per \$100 of value)</b>	\$0.862398	\$0.818875	decrease of -0.043523, or -5.05%
<b>Average homestead taxable value</b>	\$170,894	\$185,360	increase of 14,466, or 8.46%
<b>Tax on average homestead</b>	\$1,473.79	\$1,517.87	increase of 44.08, or 2.99%
<b>Total tax levy on all properties</b>	\$382,308,366	\$385,958,292	increase of 3,649,926, or 0.95%



Legislation Text

File #: 23-1063, Version: 1

**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Fire, Chief Jonathan P. Killings, (915) 493-5609

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to the Strategic Plan is subsection 2.3 - Increase public safety operational efficiency.

**Award Summary:**

Discussion and action on the award of Solicitation No. 2023-0220 Oxygen Cylinders-Rental, Refill, and Delivery to Syoxsa, Inc., for an initial three (3) year term for an estimated amount of \$328,663.50. The award also includes a one (1), two (2) year option for an estimated amount of \$219,109.00. The total value of the contract is, including the initial term plus the option, for a total of five (5) years, for an estimated amount of \$547,772.50. This contract will allow oxygen to be administrated by first responders.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$127,164.75 for the initial term, which represents a 63.11% increase due to the annual quantity increasing and adding a new cylinder size. There is also an increase in the unit price per cylinder due to the current market conditions.

Department:	Fire
Vendor:	Syoxsa, Inc. El Paso, TX
Item(s):	All
Term:	3 Years
Option to Extend:	2 Years
Annual Estimated Award:	\$ 109,554.50
Initial Term Estimated Award:	\$ 328,663.50 (3 Years)
Total Estimated Award:	\$ 547,772.50 (5 Years)
Account No.:	322 - 522250 - 1000 - 22090 -P2217

Funding Source:	General Fund
District(s):	All

---

This is a Low bid, unit price contract.

The Purchasing & Strategic Sourcing and Fire Departments recommend award as indicated to Syoxsa, Inc., the lowest responsive and responsible bidder and to deem Linde Gas & Equipment, Inc., non-responsive due to modifying the bid form. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Jonathan P. Killings, Fire Chief (915) 493-5609  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 2 – Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.3 – Increase public safety operational efficiency

**SUBJECT:**

Discussion and action on the award of solicitation No. 2023-0220 Oxygen Cylinders- Rental, Refill and Delivery to Syoxsa, Inc., for an initial three (3) year term for an estimated amount of \$328,663.50. The award also includes a one (1), two (2) year option for an estimated amount of \$219,109.00. The total value of the contract is, including the initial term plus the option, for a total of five (5) years, for an estimated amount of \$547,772.50. This contract will allow oxygen to be administrated by first responders.

**BACKGROUND / DISCUSSION:**

Medical oxygen is administrated by first responders on almost every medical call while on the scene and during transport. It is used to restore oxygen levels in the blood to normal levels in order to treat medical conditions such as: COPD, stroke, cyanosis, shock, severe hemorrhage, carbon monoxide poisoning, major trauma, cardiac / respiratory arrest and many others.

**SELECTION SUMMARY:**

Solicitation was advertised on April 18, 2023 and April 25, 2023. The solicitation was posted on City website on April 18, 2023. There were a total nine (9) viewers online; two (2) bids were received; one (1) from local suppliers. One (1) vendor was deemed non-responsive. An Inadequate Competition Survey was conducted.

**CONTRACT VARIANCE:**

The difference based in comparison to the previous contract is as follows: An increase of \$127,164.75 for the initial term, which represents a 63.11% increase due to the annual quantity increasing and adding a new cylinder size. There is also an increase on the unit price per cylinder due to the current market conditions.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

NA

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$547,772.50  
Funding Source: General Fund  
Account: 322-1000-22090-522250-P2217

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

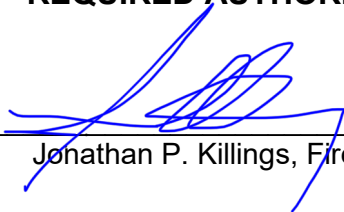
PRIMARY DEPARTMENT: Fire Department

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:



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Jonathan P. Killings, Fire Chief

**PROJECT FORM  
(Low Bid)**

\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **August 15, 2023**.

**STRATEGIC GOAL 2 – Set the Standard for a Safe and Secure City**

The linkage to the Strategic Plan is subsection 2.3 – Increase public safety operational efficiency

**Award Summary:**

Discussion and action on the award of solicitation No. 2023-0220 Oxygen Cylinders- Rental, Refill and Delivery to Syoxsa, Inc., for an initial three (3) year term for an estimated amount of \$328,663.50. The award also includes a one (1), two (2) year option for an estimated amount of \$219,109.00. The total value of the contract is, including the initial term plus the option, for a total of five (5) years, for an estimated amount of \$547,772.50. This contract will allow oxygen to be administrated by first responders.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$127,164.75 for the initial term, which represents a 63.11% increase due to the annual quantity increasing and adding a new cylinder size. There is also an increase on the unit price per cylinder due to the current market conditions.

Department:	Fire
Vendor:	Syoxsa, Inc. El Paso, TX
Item(s):	All
Term:	3 Years
Option to Extend:	2 Years
Annual Estimated Award:	\$ 109,554.50
Initial Term Estimated Award:	\$ 328,663.50 (3 Years)
Total Estimated Award:	\$ 547,772.50 (5 Years)
Account No.:	322 – 522250 – 1000 – 22090 –P2217
Funding Source:	General Fund
District(s):	All

This is a Low bid, unit price contract.

The Purchasing & Strategic Sourcing and Fire Departments recommend award as indicated to Syoxsa, Inc., the lowest responsive and responsible bidder and to deem Linde Gas & Equipment, Inc., non-responsive due to modifying the bid form. In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

\*\*\*\*\*



# CITY OF EL PASO

## BID TABULATION FORM



**BID TITLE: OXYGEN CYLINDERS - RENTAL, REFILL AND DELIVERY** **BID NO: 2023-0220**  
**BID DATE: MAY 17, 2023** **DEPARTMENT: FIRE DEPARTMENT**

				LINDE GAS & EQUIPMENT, INC. DANBURY, CT Bidder 1 of 2			SYOXSA, INC. PASO, TX Bidder 2 of 2		
Item No.	Description	Unit of Measure	Approximate / Estimate Quantities (A)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D = C X 3) (D)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D = C X 3) (D)
1	Size D Cylinders (425 liters)	each	900	\$ 0.11	\$ 99.00	\$ 297.00	\$ 43.80	\$ 39,420.00	\$ 118,260.00
					Bidder's Price: \$35,640.00	Bidder's Price: \$106,920.00			
2	Size D Cylinders Refill	each	5350	\$ 3.70	\$ 19,795.00	\$ 59,385.00	\$ 6.05	\$ 32,367.50	\$ 97,102.50
3	Size H Cylinders (7842 liters)	each	70	\$ 0.11	\$ 7.70	\$ 23.10	\$ 94.90	\$ 6,643.00	\$ 19,929.00
					Bidder's Price: \$2,772.00	Bidder's Price: \$8,316.00			
4	Size H Cylinders Refill	each	800	\$ 11.15	\$ 8,920.00	\$ 26,760.00	\$ 21.70	\$ 17,360.00	\$ 52,080.00
5	Size M Cylinders (3455 liters)	each	30	\$ 0.11	\$ 3.30	\$ 9.90	\$ 94.90	\$ 2,847.00	\$ 8,541.00
					Bidder's Price: \$1,188.00	Bidder's Price: \$3,564.00			
6	Size M Cylinders Refill	each	300	\$ 8.60	\$ 2,580.00	\$ 7,740.00	\$ 13.25	\$ 3,975.00	\$ 11,925.00
7	Size SS Cylinders (150 CU FT)	each	30	\$ 0.11	\$ 3.30	\$ 9.90	\$ 94.90	\$ 2,847.00	\$ 8,541.00
					Bidder's Price: \$1,188.00	Bidder's Price: \$3,564.00			
8	Size SS Cylinders Refill	each	300	\$ 9.10	\$ 2,730.00	\$ 8,190.00	\$ 13.65	\$ 4,095.00	\$ 12,285.00
Total					\$ 34,138.30	\$ 102,414.90		\$ 109,554.50	\$ 328,663.50
					Bidder's Price: \$74,813.00	Bidder's Price: \$224,439.00			

761  
 Approved by X\_/s/\_\_\_\_\_  
 Approved \_7/18/2023\_\_\_\_\_



# CITY OF EL PASO

## BID TABULATION FORM



BID TITLE: OXYGEN CYLINDERS - RENTAL, REFILL AND DELIVERY

BID NO: 2023-0220

BID DATE: MAY 17, 2023

DEPARTMENT: FIRE DEPARTMENT

	LINDE GAS & EQUIPMENT, INC. DANBURY, CT Bidder 1 of 2	SYOXSA, INC. PASO, TX Bidder 2 of 2	EL
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>  THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.  BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:			
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>	
AMENDMENTS ACKNOWLEDGED:	YES	YES	

BIDS SOLICITED: 9 LOCAL BIDS SOLICITED: 1 BIDS RECEIVED: 2 LOCAL BIDS RECEIVED: 1 NO BID: 2

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.



**2023-0220 Oxygen Cylinders- Rental, Refill and Delivery  
Viewers List**

<u>Viewers No.</u>	<u>Participant Name</u>	<u>Response Date</u>	<u>Response Status</u>	<u>City</u>	<u>State</u>
1	linde gas and equipment inc.	05/17/2023	Submitted	El Paso	TX
2	SYOXSA, Inc.	05/17/2023	Submitted	El Paso	TX
3	Univar Solutions USA Inc.	05/16/2023	No Bid	Kent	WA
4	UNIK-TECH LLC	05/11/2023	No Bid	EL PASO	TX
5	ConstructConnect		Viewed	Cincinnati	OH
6	Eleven Four Enterprises, LLC		Viewed	El Paso	TX
7	GUMO COMMERCIAL LLC		Viewed	EL PASO	TX
8	Tetra Tech		Viewed	Maitland	FL
9	Texas Boombox Factory (Texas boombox Factory)		Viewed	El Paso	TX



Legislation Text

File #: 23-1065, Version: 1

**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**District 5**

Capital Improvement Department, Yvette Hernandez, (915) 212-1860

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to the Strategic Plan is subsection 2.3 - Increase public safety operational efficiency.

**Award Summary:**

Discussion and action on the award of Solicitation 2023-0403 Fire Station 38 to EMJ Construction, LLC for a total estimated award of \$5,788,541.00. This contract will be used for the construction of the new Fire Station #38 will be located within a complex and adjacent to the Eastside Regional Command Center (ERCC) at 14301 Pebble Hills Boulevard.

Department:	Capital Improvement
Award to:	EMJ Construction, LLC
	Chattanooga, TN
Item(s):	All
Initial Term:	400 Consecutive Calendar days
Base Bid:	\$5,788,541.00
Total Estimated Award:	\$5,788,541.00
Funding Sources:	2019 Public Safety Bond
Accounts:	190-4820-29090-580270-PCP20FDSTATIO38
District(s):	5

This is a Competitive Sealed Proposal, Lump Sum Contract.

The Purchasing & Strategic Sourcing and Capital Improvement Departments recommend award as indicated to EMJ Construction, LLC, the highest-ranked offeror based on the evaluation criteria for this solicitation.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Yvette Hernandez, City Engineer, (915) 212-1860

K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** 5

**STRATEGIC GOAL:** No. 2 – Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.3 – Increase public safety operational efficiency

**SUBJECT:**

Discussion and action on the award of solicitation 2023-0403 Fire Station 38 to EMJ Construction, LLC for a total estimated award of \$5,788,541.00.

**BACKGROUND / DISCUSSION:**

The voters of the City of El Paso approved a Public Safety Bond measure in November 2019. Key elements of the bond program are new and/or renovated safety facilities. With the rapid growth on the east side of El Paso, an additional fire station is necessary. The new Fire Station #38 will be located within a complex and adjacent to the Eastside Regional Command Center (ERCC) at 14301 Pebble Hills Blvd., Building B

**SELECTION SUMMARY:**

Solicitation was advertised on March 14, 2023 and March 21, 2023. The solicitation was posted on City website on March 14, 2023. There was a total of thirty-seven (37) views online; seven (7) proposals were received; five (5) from coming from local suppliers.

**CONTRACT VARIANCE:**

N/A

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$5,788,541.00.

Funding Source: 2019 Public Safety Bond

Account: 190-4820-29090-580270-PCP20FDSTATIO38

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Capital Improvement  
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:



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Yvette Hernandez, City Engineer

**COUNCIL PROJECT FORM  
(Competitive Sealed Proposal)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR AGENDA** for the Council Meeting of **August 15, 2023**.

**STRATEGIC GOAL 2 – Set the Standard for a Safe and Secure City**

The linkage to the Strategic Plan is subsection 2.3 – Increase public safety operational efficiency.

**Award Summary:**

Discussion and action on the award of solicitation 2023-0403 Fire Station 38 to EMJ Construction, LLC for a total estimated award of \$5,788,541.00. This contract will be used for the construction of the new Fire Station #38 will be located within a complex and adjacent to the Eastside Regional Command Center (ERCC) at 14301 Pebble Hills Boulevard.

Department:	Capital Improvement
Award to:	EMJ Construction, LLC Chattanooga, TN
Item(s):	All
Initial Term:	400 Consecutive Calendar days
Base Bid:	\$5,788,541.00
Total Estimated Award:	\$5,788,541.00
Funding Sources:	2019 Public Safety Bond
Accounts:	190-4820-29090-580270-PCP20FDSTATIO38
District(s):	5

This is a Competitive Sealed Proposal, Lump Sum Contract.

The Purchasing & Strategic Sourcing and Capital Improvement Departments recommend award as indicated to EMJ Construction, LLC, the highest ranked offeror based on the evaluation criteria for this solicitation.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

**COMPETITIVE SEALED PROPOSAL (CSP) Ranking**  
2023-0403 Fire Station 38

Evaluation Factors	Maximum Points	EMJ Construction	Harrington Construction, LLC	Dantex General Contractors, Inc.	Arrow Building, Corp.	Continental Termite & Pest Control, Inc.	Mirador Enterprises	MTNT Custodial Services, LLC dba MTNT Services
Factor A - Offeror's Porposed Price	35	\$ 5,788,541.00	\$ 6,412,000.00	\$5,648,000.00	\$5,632,000.00	Proposal deemed non-responsive	Proposal deemed non-responsive	Proposal deemed non-responsive
		34.05	30.74	34.90	35.00			
Factor B - Offeror's Experience & Reputation	10	8.96	7.68	8.30	7.23			
Factor C - Offeror's Project Planning and Scheduling	30	24.00	26.20	23.00	0.00			
Factor D - Quality of Offeror's Goods and Services	10	8.60	9.00	6.53	0.00			
Factor E - Offeror's Project Safety Program	10	8.00	8.90	8.00	0.00			
Factor F - Proposed Key Personnel	10	8.30	8.60	8.20	6.40			
<b>Total Points</b>		<b>91.91</b>	<b>91.12</b>	<b>88.93</b>	<b>48.63</b>			
<b>Ranking</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>			

APPROVED: Gvette Hernandez 5/26/23  
City Engineer Date

APPROVED: [Signature] 5/25/2023  
Purchasing & Strategic Sourcing Managing Director Date



# City of El Paso Price Tabulation



BID TITLE: Fire Station 38

BID NO: 2023-0403

BID DATE: April 19, 2023

DEPARTMENT: Capital Improvement

	Arrow Building, Corp.  El Paso, TX Offeror 1 of 7	Continental Termite & Pest Control, Inc.  El Paso, TX Offeror 2 of 7	Dantex General Contractors, Inc.  El Paso, TX Offeror 3 of 7	Mirador Enterprises, Inc.  El Paso, TX Offeror 4 of 7	EMJ Construction, LLC  Chattanooga, TN Offeror 5 of 7	Harrington Construction, LLC dba HB Construction  El Paso, TX Offeror 6 of 7	MTNT Custodial Services, LLC dba MTNT Services  Anchorage, AK Offeror 7 of 7
<b>BASE PROPOSAL</b>							
The undersigned agrees to perform all of the work required for the total amount of	\$5,632,000.00	\$3,340.75	\$5,648,000.00	\$6,192,680.76	\$5,788,541.00	\$6,412,000.00	\$5,776,017.95
Brick Veneer located at the art work area.	\$0.00	\$0.00	\$16,500.00	\$3,000.00	(\$10,050.00)	\$4,000.00	(\$1,000.00)
<b>DEDUCTIVE ALTERNATE</b>							
The undersigned agrees to perform all of the work required for the total amount of	\$5,632,000.00	\$3,340.75	\$5,664,500.00	\$6,196,323.38	\$5,778,491.00	\$10,000.00	\$5,775,017.95
<b>BID BOND:</b>	YES	NO	YES	YES	YES	YES	YES
<b>AMENDMENT ACKNOWLEDGED:</b>	YES	YES	YES	YES	YES	YES	YES



**2023-0403 Fire Station 38**  
**View List**

No.	Participant Name	City	State
1	EMJ Construction	Dallas	TX
2	Harrington Construction LLC DBA HB Construction	El Paso	TX
3	DECA Integrated Solutions, Inc.	El Paso	TX
4	Arrow Building Corp.	El Paso	TX
5	MTNT Services (MTNT CUSTODIAL SERVICES, LLC)	Anchorage	AK
6	Dantex General Contractors	El Paso	TX
7	Continental Termite & Pest Control, Inc.	el paso	TX
8	TECHLINE INC	NEW BRAUNFELS	TX
9	Sunset Survival & First Aid Inc	Huntington Beach	CA
10	DYER CYCLE	El Paso	TX
11	Champion Wire & Cable	Westbury	NY
12	SOLUTIONS PEST AND LAWN	PASADENA	TX
13	Filterbuy Incorporated	Talladega	AL
14	Delegard Tool of Texas	Houston	TX
15	MALLORY SAFETY & SUPPLY	LONGVIEW	WA
16	AAA General Contractors, LLC	El Paso	TX
17	Advanced Security Contractors, Inc.	EL PASO	TX
18	ALK Construction Llc	El Paso	TX
19	Aztec Contractors Inc	EL PASO	TX
20	Bella Luna Engineering and Building Maintenance	El Paso	TX
21	Burman Construction, LLC	El Paso	TX
22	Complete Supply	Carrollton	TX
23	Construction Reporter	Albuquerque	NM
24	GermBlast (Infection Controls, Inc.)	Lubbock	TX
25	GORMAN MOISTURE PROTECTION, INC.	El Paso	TX
26	gst manufacturing	haltom city	TX
27	HZ Construction	el paso	TX
28	Lim Service Industries Inc.	El Paso	TX
29	Martinez Bros. Contractors, LLC	El Paso	TX
30	QTO SOLUTIONS	Los Angeles	CA
31	S&T Refrigeration	El Paso	TX
32	Sarabia's Portable Jons & Blue Sanitation (El Paso Sanitation Systems, Inc)	El Paso	TX
33	Sites Southwest, LLC	El Paso	TX
34	The PlanIt Room	El Paso	TX
35	tierra firme const inc	El Paso	TX
36	Tiger Traffic, Inc.	Houston	TX
37	Virtual Builders Exchange	San Antonio	TX



# Fire Station #38

August 15, 2023

## Strategic Plan Goal:

2) Set The Standard for a Safe and Secure City

2.3) Increase Public Safety Operational Efficiency

Development and completion of new public safety facilities

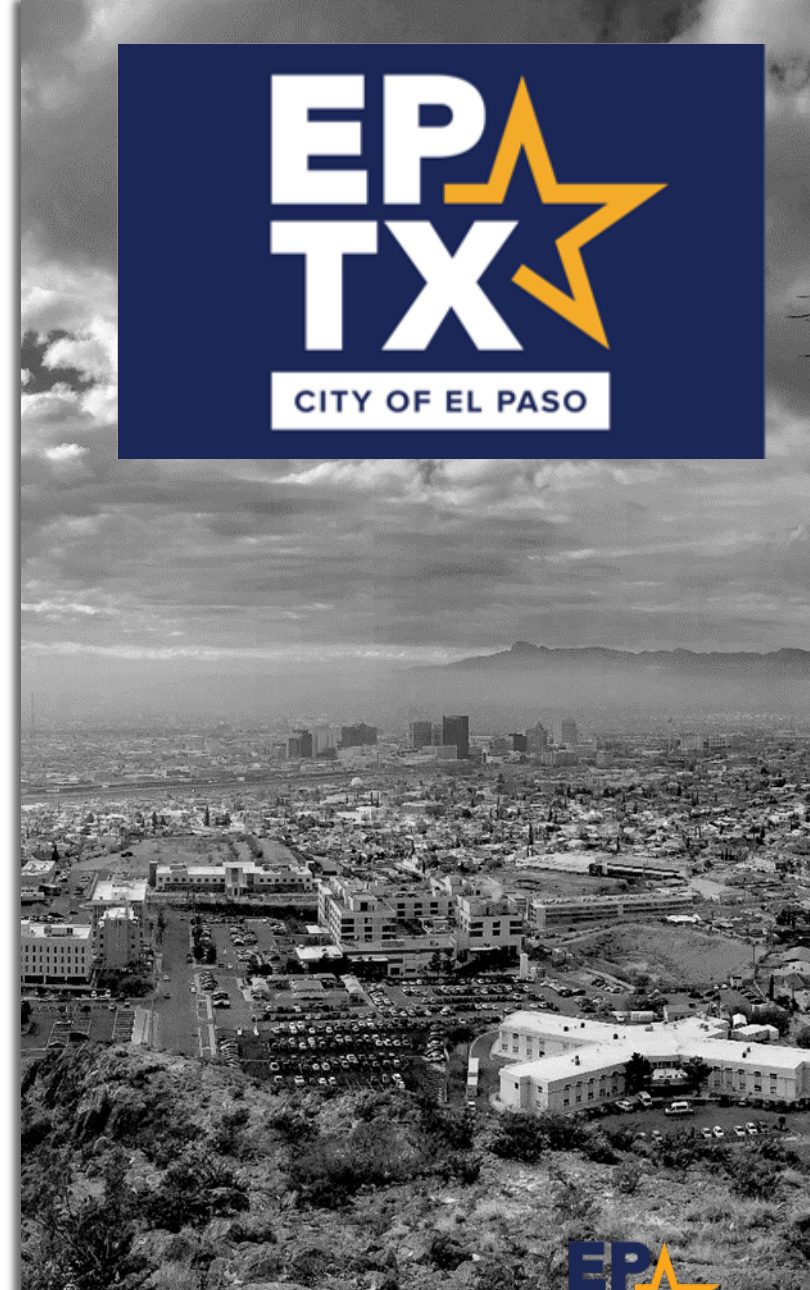


# Project Details

Location:	14301 Pebble Hills Blvd., Building B
District(s):	5
Construction Budget:	\$5,788,541
Funding Source:	2019 Public Safety Bond

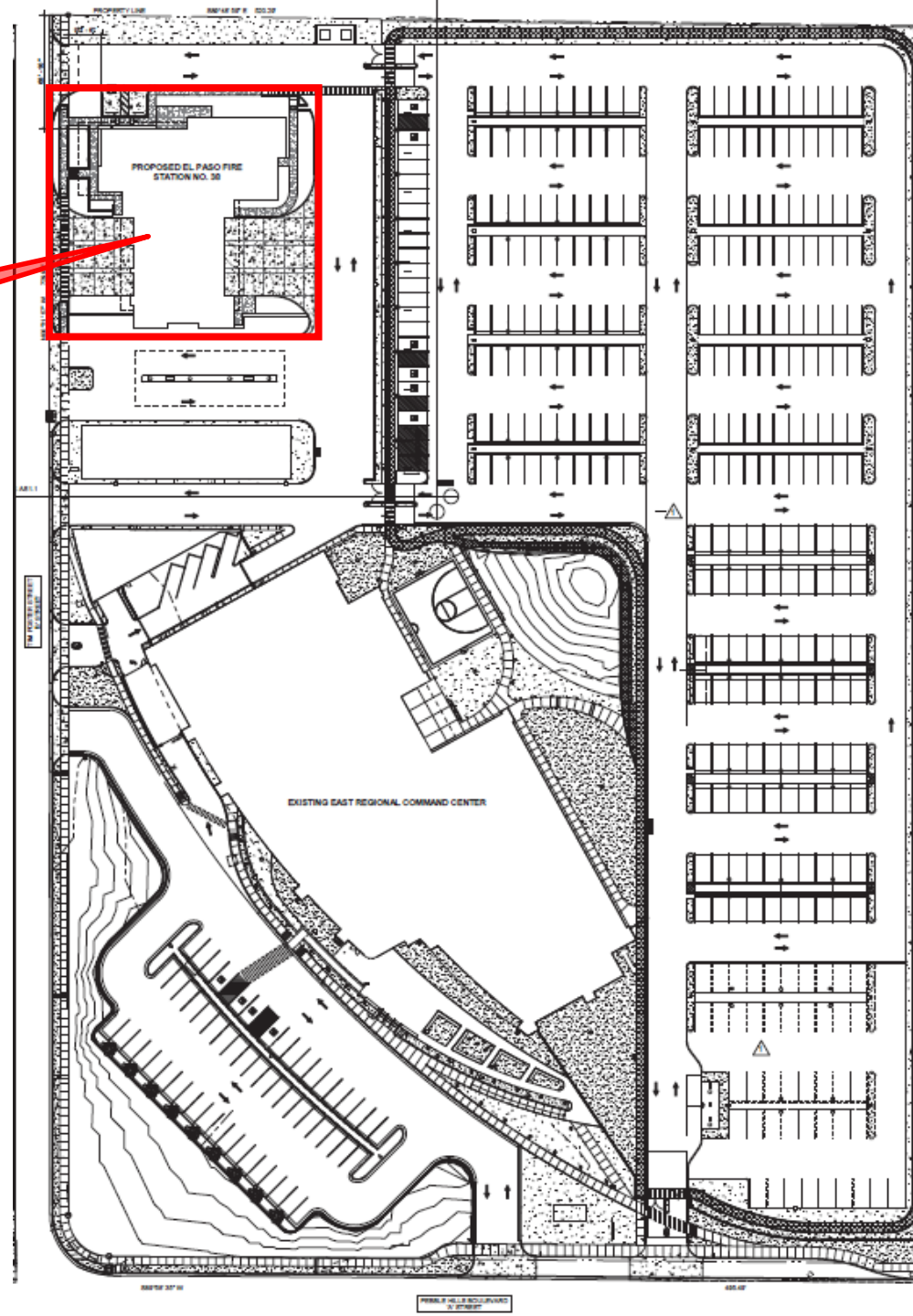
# Project Details

- **New one-story Fire Station of approximately 9,593 square feet. The Fire Station is located within a complex and is adjacent to the Eastside Regional Command Center (ERCC) which is under construction.**





Proposed Fire Station #38



# Project Location







# Existing Conditions





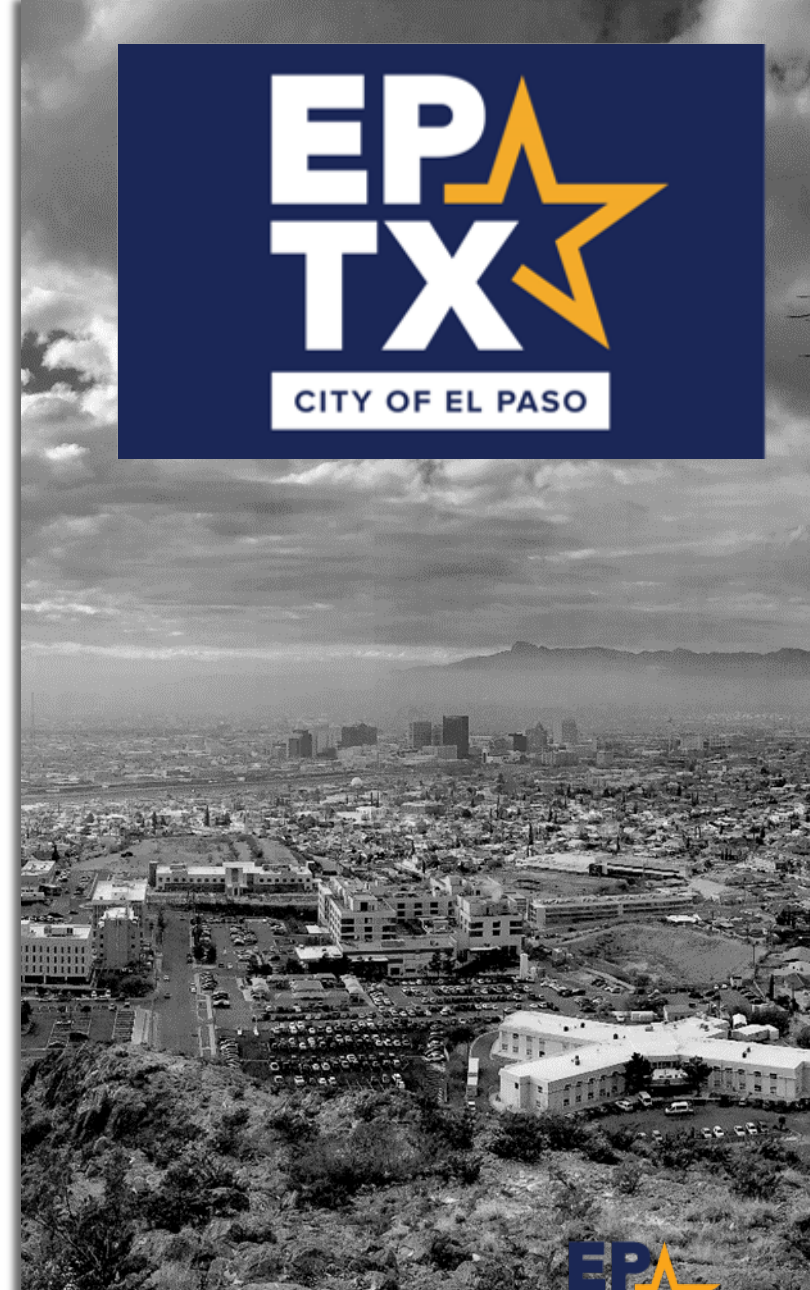
# Project Rendering





# Scope of Work

- Construct a new one-story Fire Station of approximately 9,593 square feet. The Fire Station is located within an existing complex and is adjacent to the Eastside Regional Command Center (ERCC) which is under construction. The building occupancy classification is R-2 under the 2015 International Building Code 508.3. The mixed occupancy includes Business (B), Residential (R-2), and Storage (S-1). The type of construction is Type II-B.
- Living areas include:
  - Dorms, bathrooms, kitchen, dayroom, offices, and weight room.
- Apparatus Bay consists of 3 bays and support spaces.
- The station is non-combustible masonry with a combination of a metal roof and modified bitumen roofing.
- The structural system will be a steel frame with light gauge steel stud walls.
- Site work includes clearing, grading, concrete paving, relocating existing landscaping, and irrigation.





# Procurement Summary



- **Competitive Seal Proposal**
  - **Solicitation advertised on March 14, 2023**
    - **7 firms submitted proposals, 5 local vendors**
  - **Recommendation**
    - **To award the construction contract to EMJ Construction in the amount of \$5,788,541**
- **Construction Schedule**
  - **Start: Fall 2023**
  - **End: Winter 2024**



## Mission

Deliver exceptional services to support a high quality of life and place for our community



## Vision

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government



## Values

Integrity, Respect, Excellence, Accountability, People





## Misión

Brindar servicios excepcionales para respaldar una vida y un lugar de alta calidad para nuestra comunidad



## Visión

Desarrollar una economía regional vibrante, vecindarios seguros y hermosos y oportunidades recreativas, culturales y educativas excepcionales impulsadas por un gobierno de alto desempeño



## Valores

Integridad, Respeto, Excelencia, Responsabilidad, Personas





Legislation Text

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File #: 23-1102, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Police, Interim Chief Peter F. Pacillas, (915) 212-4302

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to the Strategic Plan is subsection 2.3 - Increase public safety operational efficiency.

**Award Summary:**

Discussion and action that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to the vendors indicated below, referencing Contract 2018-1411 Police Ordered and Non-Consent Towing of Motor Vehicles. This change order is to increase the contract by \$564,687.50 for a total amount not to exceed \$2,823,437.50. The change order is to cover the non-consent towing services for the El Paso Police Department through the remainder of the contract.

**Contract Variance:**

No contract variance

Department: Police  
Vendor #1: Sohle Express Towing, Inc  
El Paso, TX  
Item(s): Group 1 - GVW 10,000 lbs. or less,  
Group 1 - GVW 10,001 - 24,999 lbs. &  
Group 1 - GVW 25,000 lbs. and over  
El Paso, TX  
Total Estimated Amount: \$112,937.50

Vendor #2: AD Wrecker Service, Inc.  
El Paso, TX  
Item(s): Group 1 - GVW 10,000 lbs. or less,  
Group 1 - GVW 10,001 - 24,999 lbs. &  
Group 1 - GVW 25,000 lbs. and over

Total Estimated Amount: \$112,937.50

Vendor #3: Andrea Villarreal dba Kamel Towing  
El Paso, TX

Item(s): Group 1 - GVW 10,000 lbs. or less,  
Group 1 - GVW 10,001 - 24,999 lbs.

Total Estimated Amount: \$112,937.50

Vendor #4: Raul Fernandez Jr. dba Dependable Towing  
El Paso, TX

Item(s): Group 1 - GVW 10,000 lbs. or less,  
Group 1 - GVW 10,001 - 24,999 lbs.

Total Estimated Amount: \$112,937.50

Vendor #5: 3H Towing, LLC  
El Paso, TX

Item(s): Group 1 - GVW 10,000 lbs. or less

Total Estimated Amount: \$112,937.50

Total Amount: \$564,687.50 (5 Vendors)

Account No.: 321-21280-2811-522150

Founding Source: Municipal Vehicle Storage Facility

District(s): All

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** NA

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Peter F. Pacillas, Interim Chief of Police, (915) 212-4302  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 2 – Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.3 – Increase public safety operational efficiency

**SUBJECT:**

Discussion and action that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to the vendors indicated below, referencing Contract 2018-1411 Police Ordered and Non-Consent Towing of Motor Vehicles. This change order is to increase the contract by \$564,687.50 for a total amount not to exceed \$2,823,437.50. The change order is to cover the non-consent towing services for the El Paso Police Department through the remainder of the contract.

Group 1 - GVW 10,000 lbs. or less to AD Wrecker Service, Inc., Sohle Express Towing Inc., Andrea Villarreal dba Kamel Towing, 3H Towing and Raul Fernandez Jr. DBA Dependable Towing.

Group 1 - GVW 10,001 - 24,999 lbs. to Sohle Express Towing Inc., Andrea Villarreal dba Kamel Towing, and Raul Fernandez Jr. DBA Dependable Towing.

Group 1 - GVW 25,000 lbs. and over to Sohle Express Towing Inc.

**BACKGROUND / DISCUSSION:**

This contract is for police-ordered and non-consent towing services for the El Paso Police Department, the request is to increase the contract amount due to the quantity of towing service increased by 1.38% within the last three years. In addition there is a decrease in the number of available Vendors due to performance issues.

**SELECTION SUMMARY:**

NA

**CONTRACT VARIANCE:**

NA

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

On August 7, 2018 City Council approved the award of contract 2018-1411 to vendors indicated below for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$3,614,000.00.

2018-1411 Police Ordered and Non-Consent Towing of Motor Vehicles

Revised 1/23/2023-V3 – Previous Versions Obsolete

Group 1 - GVW 10,000 lbs. or less to AD Wrecker Service, Inc., Best Wrecker & Towing, Inc., Sohle Express Towing Inc., Andrea Villarreal dba Kamel Towing, Vehicle Transportation LTD LLP dba El Paso Towing, Extreme Towing, 3H Towing and Raul Fernandez Jr. DBA Dependable Towing.

Group 1 - GVW 10,001 - 24,999 lbs. to Best Wrecker & Towing, Inc., Sohle Express Towing Inc., Andrea Villarreal dba Kamel Towing, Vehicle Transportation LTD LLP dba El Paso Towing, Extreme Towing and Raul Fernandez Jr. DBA Dependable Towing.

Group 1 - GVW 25,000 lbs. and over to Sohle Express Towing Inc., and Vehicle Transportation LTD LLP dba El Paso Towing.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$564,687.50

Funding Source: Municipal Vehicle Storage Facility

Account: 321-21280-2811-522150

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

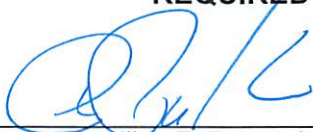
PRIMARY DEPARTMENT: Police

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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Pacillas F. Peter - Interim Chief of Police

**PROJECT FORM  
(CHANGE ORDER)**

\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **August 15, 2023**.

**STRATEGIC GOAL 2 – Set the Standard for a Safe and Secure City**

The linkage to the Strategic Plan is subsection 2.3 – Increase public safety operational efficiency

**Award Summary:**

Discussion and action that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to the vendors indicated below, referencing Contract 2018-1411 Police Ordered and Non-Consent Towing of Motor Vehicles. This change order is to increase the contract by \$564,687.50 for a total amount not to exceed \$2,823,437.50. The change order is to cover the non-consent towing services for the El Paso Police Department through the remainder of the contract.

**Contract Variance:**

No contract variance

Department:	Police
Vendor #1:	Sohle Express Towing, Inc El Paso, TX
Item(s):	Group 1 - GVW 10,000 lbs. or less, Group 1 - GVW 10,001 - 24,999 lbs. & Group 1 - GVW 25,000 lbs. and over
Total Estimated Amount:	\$112,937.50
Vendor #2:	AD Wrecker Service, Inc. El Paso, TX
Item(s):	Group 1 - GVW 10,000 lbs. or less, Group 1 - GVW 10,001 - 24,999 lbs. & Group 1 - GVW 25,000 lbs. and over
Total Estimated Amount:	\$112,937.50
Vendor #3:	Andrea Villarreal dba Kamel Towing El Paso, TX
Item(s):	Group 1 - GVW 10,000 lbs. or less, Group 1 - GVW 10,001 - 24,999 lbs.
Total Estimated Amount:	\$112,937.50
Vendor #4:	Raul Fernandez Jr. dba Dependable Towing El Paso, TX
Item(s):	Group 1 - GVW 10,000 lbs. or less, Group 1 - GVW 10,001 - 24,999 lbs.
Total Estimated Amount:	\$112,937.50
Vendor #5:	3H Towing, LLC El Paso, TX
Item(s):	Group 1 - GVW 10,000 lbs. or less
Total Estimated Amount:	\$112,937.50
Total Estimated Amount:	\$564,687.50 (5 Vendors)
Account No.:	321-21280-2811-522150
Funding Source:	Municipal Vehicle Storage Facility
District(s):	All





Legislation Text

File #: 23-1059, Version: 1

**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**District 2**

Capital Improvement Department, Yvette Hernandez, (915) 212-1860

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to the Strategic Plan is subsection 4.1 - Deliver bond projects impacting quality of life across the city in a timely, efficient manner.

**Award Summary:**

Discussion and action on the award of Solicitation 2023-0498 Chelsea Pocket Park Construction to MARTINEZ BROS. CONTRACTORS, LLC for an estimated total award of \$967,883.61. The project will consist of but is not limited to the furnishing and installment of new concrete sidewalks, new concrete plaza with metal shelter 104' x 30', new benches, new picnic tables, new trash receptacles, new trees, new areas with screening, new lighting, new irrigation system, new park name and park rules signs, new pet waste dispensers, new bike rack, the resurfacing of existing parking lot, and repair of existing concrete sidewalks.

Department:	Capital Improvement
Award to:	MARTINEZ BROS. CONTRACTORS, LLC
	El Paso, TX
Item(s):	All
Initial Term:	240 Consecutive Calendar days
Base Bid I:	\$889,103.61
Additive Alternate I:	\$54,220.00
Additive Alternate II:	\$24,560.00
Total Estimated Award:	\$967,883.61
Funding Sources:	2020 Capital Projects Fund
Accounts:	190-4746-580270-38290-PCP20CHELSEADEM
District(s):	2

This is a Low Bid procurement, Lump Sum contract.

The Purchasing & Strategic Sourcing and Capital Improvement Departments recommend award as indicated to MARTINEZ BROS. CONTRACTORS, LLC, the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Yvette Hernandez, City Engineer, (915) 212-1860  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** 2

**STRATEGIC GOAL:** No. 4 – Enhance El Paso's Quality of Life through Recreational, Cultural, and Educational Environments

**SUBGOAL:** 4.1 – Deliver bond projects impacting quality of life across the city in a timely, efficient manner

**SUBJECT:**

Discussion and action on the award of solicitation 2023-0498 Chelsea Pocket Park Construction to MARTINEZ BROS. CONTRACTORS, LLC for a total estimated award of \$967,883.61.

**BACKGROUND / DISCUSSION:**

The project will consist of but is not limited to the furnishing and installment of new concrete sidewalks, new concrete plaza w/metal shelter 104'x30', new benches, new picnic tables, new trash receptacles, new trees, new areas with screening, new lighting, new irrigation system, new park name and park rules signs, new pet waste dispensers, new bike rack, the resurfacing of existing parking lot, and repair of existing concrete sidewalks.

**SELECTION SUMMARY:**

Solicitation was advertised on May 9, 2023 and May 16, 2023. The solicitation was posted on City website on May 9, 2023. There was a total of forty (40) views online; seven (7) bids were received; all from local suppliers.

**CONTRACT VARIANCE:**

N/A

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$967,883.61  
Funding Source: 2020 Capital Projects Fund  
Account: 580270-190-4746-38290-PCP20CHELSEADEM

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Capital Improvement  
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:

*Michael J. Vonasek*

Michael J. Vonasek, P.E.

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For Yvette Hernandez, City Engineer Assistant Director of Construction

**COUNCIL PROJECT FORM  
(Low Bid)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR AGENDA** for the Council Meeting of **August 15, 2023**.

**STRATEGIC GOAL 4 – Enhance El Paso’s Quality of Life through Recreational, Cultural, and Educational Environments**

The linkage to the Strategic Plan is subsection 4.1 – Deliver bond projects impacting quality of life across the city in a timely, efficient manner

**Award Summary:**

Discussion and action on the award of solicitation 2023-0498 Chelsea Pocket Park Construction to MARTINEZ BROS. CONTRACTORS, LLC for an estimated total award of \$967,883.61. The project will consist of but is not limited to the furnishing and installment of new concrete sidewalks, new concrete plaza w/metal shelter 104’x30’, new benches, new picnic tables, new trash receptacles, new trees, new areas with screening, new lighting, new irrigation system, new park name and park rules signs, new pet waste dispensers, new bike rack, the resurfacing of existing parking lot, and repair of existing concrete sidewalks.

Department:	Capital Improvement
Award to:	MARTINEZ BROS. CONTRACTORS, LLC
	El Paso, TX
Item(s):	All
Initial Term:	240 Consecutive Calendar days
Base Bid I:	\$889,103.61
Additive Alternate I:	\$54,220.00
Additive Alternate II:	\$24,560.00
Total Estimated Award:	\$967,883.61
Funding Sources:	2020 Capital Projects Fund
Accounts:	190-4746-580270-38290-PCP20CHELSEADEM
District(s):	2

This is a Low Bid procurement, Lump Sum contract.

The Purchasing & Strategic Sourcing and Capital Improvement Departments recommend award as indicated to MARTINEZ BROS. CONTRACTORS, LLC, the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

## Bid Tab Summary

### 2023-0498 Chelsea Pocket Park Construction

	Contractor	Base Bid I	Additive Alternate I	Additive Alternate II	Total Amount
1	Martinez Bros. Contractors, LLC	\$889,103.61	\$54,220.00	\$24,560.00	\$967,883.61
2	Horizone, Construction 1, LTD.	\$892,806.80	\$67,622.20	\$52,291.60	\$1,012,720.60
3	Allen Concrete, LLC	\$1,157,180.00	\$61,294.00	\$19,108.00	\$1,237,582.00
4	Black Stallion Contractors, Inc.	\$1,161,525.79	\$69,000.00	\$58,650.00	\$1,289,175.79
5	Keystone GC, LLC	\$1,221,309.00	\$57,868.00	\$14,728.00	\$1,293,905.00
6	J. Carrizal General Construction, Inc.	\$1,212,314.01	\$67,244.56	\$53,259.97	\$1,332,818.54
7	Aztec Contractors, Inc.	\$1,234,130.00	\$73,625.00	\$45,636.00	\$1,353,391.00



# CITY OF EL PASO BID TABULATION



**BID TITLE:** Chelsea Pocket Park Construction

**BID NO:** 2023-0498

**BID DATE:** June 21, 2023

**DEPARTMENT:** Capital Improvement

	Allen Concrete, LLC El Paso, TX Bidder 1 of 7	Aztec Contractors, Inc. El Paso, TX Bidder 2 of 7	Black Stallion Contractors, Inc. El Paso, TX Bidder 3 of 7	Horizone Construction I, LTD. El Paso, TX Bidder 4 of 7	J. Carrizal General Construction, Inc. El Paso, TX Bidder 5 of 7	Keystone GC, LLC El Paso, TX Bidder 6 of 7	Martinez Bros. Contractors, LLC. El Paso, TX Bidder 7 of 7
<b>SUM TOTAL BASE BID I:</b>	\$ 1,157,180.00	\$ 1,234,130.00	\$ 1,161,525.79	\$ 892,806.80	\$ 1,212,314.01	\$ 1,221,309.00	\$ 889,103.61
<b>ADDITIVE ALTERNATE I: PARKWAY UPGRADES</b>	\$ 61,294.00	\$ 73,625.00	\$ 69,000.00	\$ 67,622.20	\$ 67,244.56	\$ 57,868.00	\$ 54,220.00
<b>ADDITIVE ALTERNATE II: UPGRADE TREE CALIPER FROM 2" to 4" TOTAL OF 34 TREES</b>	\$ 19,108.00	\$ 45,636.00	\$ 58,650.00	\$ 52,291.60	\$ 53,259.97	\$ 14,728.00	\$ 24,560.00
<b>AMENDMENTS ACKNOWLEDGED:</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>BID BOND SUBMITTED:</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Approved by: \_\_\_\_/S/\_\_\_\_

Date Approved: 6/26/2023

2023-0498 Chelsea Pocket Park Construction

Page 1 of 1

**Online Views for 2023-0498 Chelsea Pocket Park Construction**

<b><u>No.</u></b>	<b><u>Participant Name</u></b>	<b><u>City</u></b>	<b><u>State</u></b>
1	Allen Concrete, LLC	El Paso	TX
2	Black Stallion Contractors, Inc.	El Paso	TX
3	Aztec Contractors Inc	EL PASO	TX
4	Keystone GC, LLC	EL PASO	TX
5	Martinez Bros. Contractors, LLC	El Paso	TX
6	Horizone Construction 1 LTD	El Paso	TX
7	J Carrizal General Constructio	El Paso	TX
8	EL PASO-PHOENIX PUMPS INC	El Paso	TX
9	CSA Constructors (Karlsruher, Inc.)	El Paso	TX
10	linde gas and equipment inc.	El Paso	TX
11	DYER CYCLE	El Paso	TX
12	Paso-Tex Industries LLC	El Paso	TX
13	Unipak Corp.	West Long Branch	NJ
14	UNIK-TECH LLC	EL PASO	TX
15	Champion Wire & Cable	Westbury	NY
16	Filterbuy Incorporated	Talladega	AL
17	SOLUTIONS PEST AND LAWN	PASADENA	TX
18	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	EL PASO	TX
19	Delegard Tool of Texas	Houston	TX
20	Abescape Landscaping, LLC	El Paso	TX
21	Amtek USA, Austin	Houston	TX
22	Caballero Electric Co	El Paso	TX
23	ConstructConnect	Cincinnati	OH
24	Construction Reporter	Albuquerque	NM
25	El Paso CWI & NDE Inspection Services, LLC	El Paso	TX
26	El Valle Pest Control LLC	El Paso	TX
27	Hawk Construction	El Paso	TX
28	Hellas Construction, Inc.	Austin	TX
29	High Voltage Electric	El Paso	TX
30	HPO Construction	El Paso	TX
31	JRRR Enterprises LLC	El Paso	TX
32	Manny's Landscape And Irrigation	Las Cruces	NM
33	Mean Clean LLC	El Paso	TX
34	Premium Park Products (Premium Park Porducts, llc)	Minneapolis	MN
35	Pride General Contractors, LLC	El Paso	TX
36	Steel Specialties	El Paso	TX
37	The PlanIt Room	El Paso	TX
38	Ultimate Concrete LLC	El Paso	TX
39	Virtual Builders Exchange	San Antonio	TX
40	Zayza Irrigation & Landscape Inc	El Paso County	TX





# City of El Paso Capital Improvement Department Chelsea Pocket Park

08/15/2023

## Strategic Plan Goal:

- 4) Enhance El Paso's Quality of Life through Recreational, Cultural and Educational Environments





# Project Details

Location:	819 Chelsea Street
District(s):	2
Total Budget:	\$1,479,296.00
Funding Source:	2020 Capital Plan Fund



# Project Details

**The new park will be built for the community at 819 Chelsea St. The same location where the Chelsea pool was closed to the public back in 2012.**





# Project Location



- Located on the South corner of Chelsea St. & El Portal Dr.

# Existing Conditions



- Lot is cleared and roughly graded.



# Project Rendering



## ■ Chelsea Pocket Park Rendering



# Scope of Work



- **Gathering space with metal canopy cover.**
- **Combination of sidewalks and screening material walkways.**
- **Trees and shrubs.**
- **Irrigation system.**
- **Lighting.**
- **Park amenities: Benches, picnic tables, trash receptacles, pet waste dispensers, & bike racks.**
- **Parking area improvements.**



# Procurement Summary



- **Low Bid Procurement**
  - **Solicitation advertised on June 21, 2023**
    - **7 firms submitted bids, 7 local vendors**
  - **Recommendation**
    - **To award the construction contract to Martinez Bros. Contractors, LLC. in the amount of \$967,883.61**
- **Construction Schedule**
  - **Start: Fall / 2023**
  - **End: Summer / 2023**



## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople

## MISIÓN



Brindar servicios excepcionales  
para respaldar una vida y un  
lugar de alta calidad para  
nuestra comunidad

## VISIÓN



Desarrollar una economía regional  
vibrante, vecindarios seguros y  
hermosos y oportunidades  
recreativas, culturales y educativas  
excepcionales impulsadas por un  
gobierno de alto desempeño



## VALORES

Integridad, Respeto, Excelencia,  
Responsabilidad, Personas



Legislation Text

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File #: 23-1062, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Libraries, Norma P. Martinez, (915) 212-3200

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to the Strategic Plan is subsection 4.2 Create innovative recreational, educational and cultural programs.

Discussion and action to request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to Bibliotheca, LLC the sole distributor for Bibliotheca Service and Maintenance for Libraries Department for a term of three (3) years for an estimated amount of \$171,924.63 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow the Libraries Department to purchase Bibliotheca's certified support and maintenance.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$33,368.53 for the initial term, on an annual basis which represents a 139.39% increase due to the opening of additional locations that were not in operation during the pandemic. Additionally, an increase of equipment installed in branches that require this contract.

Department:	Libraries
Vendor:	Bibliotheca. LLC Norcross, GA
Total Estimated Award:	\$171,924.63
Account No.:	522020-453-1000-53000-P1506
Funding Source:	General Fund
District(s):	All
Reference No.	2023-0453

This is a Sole Source service contract.



**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Norma P. Martinez, Director of Libraries (915) 212-3200  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 4 - Enhance El Paso's Quality of Life through Recreational, Cultural, and Educational Environments

**SUBGOAL:** 4.2 Create innovative recreational, educational and cultural programs

**SUBJECT:**

Request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to Bibliotheca, LLC, the sole provider for the Bibliotheca Service and Maintenance for Libraries Department for a term of three (3) years for an estimated amount of \$171,924.63, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow the Libraries Department to purchase Bibliotheca's certified on-site support and maintenance.

**BACKGROUND / DISCUSSION:**

This service offers maintenance on all Bibliotheca equipment: selfChecks, Tattle-Tape Gates, and BookChecks sensitizers/desensitizers. The service and maintenance for this equipment is only provided by Bibliotheca, LLC to maintain the warranty and service to the existing equipment. This equipment has been an improvement of service for the public in El Paso.

**SELECTION SUMMARY:**

Bibliotheca is the sole source provider of products that are unique to the library market, and as such, can only be acquired through Bibliotheca; namely the selfCheck™ 1000 and quickConnect™ software; Tattle-Tape™ EM products, libraryConnect and staffConnect gate. These solutions are designed and manufactured exclusively by Bibliotheca and comprise an integrated ecosystem. Bibliotheca's certified technicians are factory trained to maintain the warranty and service coverage on Bibliotheca products, support and maintenance must be provided by Bibliotheca.

**CONTRACT VARIANCE:**

The difference based in comparison to the previous contract is as follows: An increase of \$33,368.53 for a one year term, which represents a 139.39% increase due to the opening of additional locations that were not in operation during the pandemic and additional equipment installed for other branches that require this service.

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$171,924.63.00  
Funding Source: General Fund  
Account: 522020-453-1000-53000-P1506

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO**

**PRIMARY DEPARTMENT:** Public Library  
**SECONDARY DEPARTMENT:** Purchasing & Strategic Sourcing

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

*Norma P. Martinez*

---

Norma P. Martinez, Director of Libraries

**COUNCIL PROJECT FORM  
(Sole Source)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR AGENDA** for the Council Meeting of **August 15, 2023.**

**STRATEGIC GOAL: Goal 4 - Enhance El Paso's Quality of Life through Recreational, Cultural, and Educational Environments**

The linkage to the Strategic Plan is subsection 4.2 Create innovative recreational, educational and cultural programs

**Award Summary:**

Request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to Bibliotheca, LLC the sole distributor for Bibliotheca Service and Maintenance for Libraries Department for a term of three (3) years for an estimated amount of \$171,924.63 with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow the Libraries Department to purchase Bibliotheca's certified support and maintenance.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$33,368.53 for a one year term, which represents a 139.39% increase due to the opening of additional locations that were not in operation during the pandemic and additional equipment installed for other branches that require this service.

Department:	Public Library
Vendor:	Bibliotheca. LLC
	Norcross, GA
Total Estimated Award:	\$171,924.63
Account No.:	522020-453-1000-53000-P1506
Funding Source:	General Fund
District(s):	All
Reference No.	2023-0453

This is a Sole Source service contract.

June 29, 2023

Edward Rodriguez  
City of El Paso  
300 N. Campbell  
El Paso, TX 79901

RE: Bibliotheca Sole Source Letter

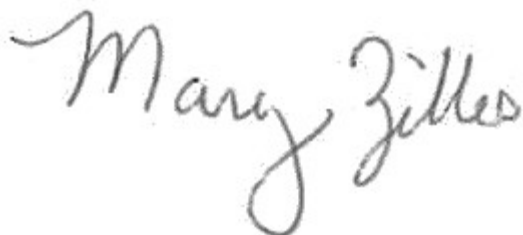
Dear Mr. Rodriguez:

This sole source letter is to confirm that Bibliotheca provides certain products that are unique to the library market, and as such, can only be acquired through Bibliotheca; namely the selfCheck™ 1000 and quickConnect™ software; Tattle-Tape™ EM products, libraryConnect and staffConnect gate. These solutions are designed and manufactured exclusively by Bibliotheca and comprise an integrated ecosystem.

In addition to specific product integrations and characteristics, Bibliotheca's certified onsite technicians are factory trained to support our equipment. They carry spare parts in their company-assigned service vehicles and are local to El Paso Public Library System. No other vendor has the number of factory-trained and qualified service experts in and around El Paso, nor can they provide the level of support that Bibliotheca can. To maintain your warranty and service coverage on Bibliotheca products, support and maintenance must be provided by Bibliotheca.

We look forward to continuing to support the City of El Paso Library System for all its current and future library technology goals.

Sincerely,



Mary K Zilles, VP of Business Development & Sales Administration  
m.zilles@bibliotheca.com | 678-336-7980 X 310  
3169 Holcomb Bridge Road, Suite 200  
Norcross, GA 30071



## PURCHASING & STRATEGIC SOURCING DEPARTMENT

### SOLE SOURCE AFFIDAVIT

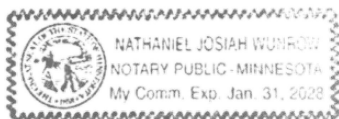
THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared \_\_\_\_\_ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Mary Zilles. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Bibliothea, LLC
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):  
selfCheck 1000 and quickConnect software, Tattle-Tape products, libraryConntec and staffConnect gate  
product and service
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Mary Zilles  
Signature

SUBSCRIBED AND SWORN to before me on this 29 day of June 29, 2023



Nathaniel Josiah Wunrow  
NOTARY PUBLIC

Nathaniel Josiah Wunrow  
PRINTED NAME

January, 31 2028  
MY COMMISSION EXPIRES

COMPANY NAME: \_\_\_\_\_

ADDRESS, CITY, STATE & ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CONTACT NAME AND TITLE: \_\_\_\_\_

WEB ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

FEDERAL TAX ID NUMBER: \_\_\_\_\_ TEXAS SALES TAX NUMBER: \_\_\_\_\_





Legislation Text

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File #: 23-1048, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Capital Improvement Department, Yvette Hernandez, (915) 212-0065

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action that the City Manager be authorized to sign a two-year On-Call Agreement for Professional Services to perform traffic engineering services on a task order basis by and between the City of El Paso and each of the following three (3) consultants:

1. HNTB Corp.
2. Huitt Zollars, Inc.
3. AECOM Technical Services, Inc.

Each On-Call Agreement will be for an amount not to exceed Five Hundred Thousand and No/100 Dollars (\$500,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager, or designee are authorized to establish the funding sources and make necessary budget transfers and execute any and all documents necessary for execution of each On-Call Agreement.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Yvette Hernandez, P.E., City Engineer  
(915) 212-0065

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No.7: Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:** N/A

**SUBJECT:**

That the City Manager be authorized to sign a two year On-Call Agreement for Professional Services to perform traffic engineering services on a task order basis by and between the City of El Paso and each of the following three (3) consultants:

1. HNTB Corp.
2. Huitt Zollars, Inc.
3. AECOM Technical Services, Inc.

Each On-Call Agreement will be for an amount not to exceed Five Hundred Thousand and No/100 Dollars (\$500,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager, or designee are authorized to establish the funding sources and make necessary budget transfers and execute any and all documents necessary for execution of each On-Call Agreement.

**BACKGROUND / DISCUSSION:**

The On Call Agreement for professional services to perform traffic engineering services assists the Capital Improvement Department as well as User Departments to expedite and complete tasks for projects. City Council approved the previous two year On Call Agreement for traffic engineering services on June 08, 2021. This new agreement will be for a two-year term for an amount not to exceed \$500,000.00, with an option to increase contract capacity up to \$100,000.00 granted to the City Engineer.

**PRIOR COUNCIL ACTION:**

June 08, 2021 – City Council approved a two year on call agreement for professional services to perform traffic engineering services on a task-by-task basis.

**AMOUNT AND SOURCE OF FUNDING:**

Streets Capital Plans

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

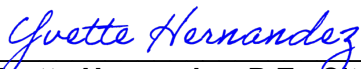
**PRIMARY DEPARTMENT:** Capital Improvement Department

**SECONDARY DEPARTMENT:** N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a two-year On-Call Agreement for Professional Services to perform traffic engineering services on a task-by-task basis by and between the City of El Paso and each of the following three (3) consultants:

1. AECOM Technical Services Inc.
2. HNTB Corporation
3. Huitt - Zollars, Inc.

Each On-Call Agreement will be for an amount not to exceed Five Hundred Thousand and No/00 Dollars (\$500,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On-Call Agreement.

**APPROVED** THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

(Signatures on the following page)

CITY OF EL PASO:

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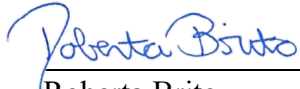
Oscar Leeser  
Mayor

ATTEST:

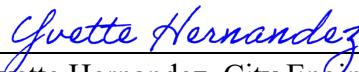
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Laura Prine  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Roberta Brito  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Yvette Hernandez, City Engineer  
Capital Improvement Department

## CITY OF EL PASO A&E SELECTION SCORESHEET

### SOLICITATION #2023-0483- On Call Professional Services Traffic Civil Engineering

	Conсор	DEC	GRV	HNTB	Huitt Zollars	Walter P. Moore	AECOM
Rater 1	76	71	78	85	85	78	77
Rater 2	58	53	51	59	57	55	56
Rater 3	74	78	73	83	81	76	80
	208	202	202	227	223	209	213

#### Ranking

- 1 HNTB
- 2 Huitt Zollars
- 3 AECOM
- 4 Walter P.  
Morre
- 5 Consor
- 6 DEC & GRV (tie)

THE STATE OF TEXAS   )  
  )  
COUNTY OF EL PASO    )

**ON-CALL  
AGREEMENT FOR  
PROFESSIONAL SERVICES**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **CITY OF EL PASO**, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter referred to as the “**Owner**”, and HNTB Corporation, a Delaware, USA, Foreign For-Profit Corporation authorized to do business in Texas, hereinafter referred to as the “**Consultant**”.

**WHEREAS**, the Owner intends to engage the Consultant to perform professional traffic engineering services on a task order basis through the use of task orders referencing this Agreement, the scope of which is further described in **Attachment “A”**; and

**WHEREAS**, the Consultant has been selected to perform such services as required by the Owner, and the Consultant was selected through the Owner’s selection procedure, in accordance with all applicable state and local laws and ordinances;

**NOW, THEREFORE**, for the consideration set forth in this Agreement and its attachments, the Owner and Consultant agree as follows:

**ARTICLE I  
ATTACHMENTS**

**1.1** The attachments listed herein and attached to this Agreement are incorporated herein by reference for all purposes.

Attachment “A”	Scope of Services and Project Budget
Attachment “B”	Consultant’s Fee Proposal and Hourly Rates
Attachment “C”	Consultant’s Basic and Additional Services
Attachment “D”	Payment and Deliverable Schedules
Attachment “E”	Insurance Certificate
Attachment “F”	Federal Aviation Administration contract provisions for Airport Improvement Program Projects

**ARTICLE II  
PROJECT**

**2.1** The Owner hereby agrees to retain the Consultant and the Consultant agrees to perform on-call professional services on a Task Order basis. Each individual Task Order will identify the Project (“**Project**”) and the total compensation due to each Project. The Task Order for each Project shall include the Scope of Services described in **Attachment “A”**.

**2.2** For each Project, the Consultant shall comply with the City of El Paso Capital Improvement Department Construction Document Guidelines in effect on the execution date of this Agreement in the performance of the services requested under this Agreement. Such Guidelines are available in the Capital Improvement Department.

- 2.3 The Consultant shall serve as the Owner's professional representative in those phases of the Project to which this Agreement applies and shall give consultation and advice to the Owner during the performance of services.
- 2.4 The Owner shall provide all available information to the Consultant, as to the Owner's requirements for each construction contract. The Owner shall also provide to the Consultant, all known information pertinent to the Project site, including previous reports and other data relative to design, such as "as-built" drawings or physical conditions now existing at the Project site. In performing its services, the Consultant will be entitled to rely upon the accuracy of the Owner provided information.
- 2.5 The Owner hereby designates the City Engineer of the City of El Paso as the Owner's representative with respect to the professional services to be provided by the Consultant pursuant to this Agreement. The City Engineer shall have complete authority to transmit instructions, receive information, interpret and define Owner's policies, and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement. City Engineer will render written decisions within a five (5) working days time period.

### ARTICLE III CONSULTANT FEES AND PROJECT BUDGET

**3.1 PAYMENT TO CONSULTANT.** The Owner shall pay to the Consultant an amount not to exceed **\$500,000.00** for all basic services and reimbursables performed pursuant to this Agreement.

**No services are being requested through this Agreement, nor shall any indebtedness accrue through the mere execution of this Agreement.**

The City Engineer may, without further authorization from the City Council and in a form approved by the City Attorney, increase the total payment identified for all basic services and reimbursables performed pursuant to this Agreement in an amount not to exceed **(\$50,000.00)**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects.

In addition, if authorized in advance by the City Engineer, in a form approved by the City Attorney, the Consultant may perform such Additional Services as also enumerated within **Attachment "C"** in an amount not to exceed **\$50,000.00**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects. Additional Services exceeding **\$50,000.00** must have prior approval by City Council through written amendment to this Agreement.

The parties agree and understand that all fees and compensation to the Consultant shall only become due and payable in accordance with the terms of this Agreement and the fees to be charged for each Project shall be pursuant to the Consultant's fee proposal for such Basic and Additional Services at the rates which is attached hereto as **Attachment "B"**.



Payments to the Consultant shall be made pursuant to **Attachment “D”**.

**3.2 CONSULTANT’S SERVICES.** The Basic Services and Additional Services, if any, to be provided by the Consultant for this Agreement are attached hereto as **Attachment “C”**.

**3.3 CONSULTANT’S INVOICES.** For each Project, the Consultant shall bill the Owner not more often than monthly, through written invoices pursuant to the schedule established in **Attachment “D”**. Invoices shall indicate the costs for outside consultants with copies of their invoices as back-up materials as well as other authorized direct costs for hourly rate contracts. All invoices shall be made in writing. Within ninety (90) days of substantial completion of construction, all outstanding invoices for all work completed to date by the Consultant shall be submitted to the Owner.

**3.3.1** Each invoice shall contain a brief summary indicating, at a minimum, the total Project budget, the total amount authorized for the Consultant, the current invoiced amount and the amount billed to date. In addition to the Summary, each invoice shall provide a Progress Report. The Progress Report shall describe, at a minimum, the progress of the Project to date also indicating the percentage of completion of each phase. The established schedule for completion shall not be revised except by written amendment to this Agreement, executed by both parties.

**3.3.2** The Owner agrees to pay invoices for all services performed as soon as reasonably possible, but not later than thirty (30) days from receipt. Upon dispute, however, the Owner may, upon notice to the Consultant, withhold payment to the Consultant for the amount in dispute only, until such time as the exact amount of the disputed amount due the Consultant is determined. The total amount paid to Consultant shall not exceed Consultant’s fee proposal, except by written amendment to this Agreement, executed by both parties.

**3.4 PROJECT CONSTRUCTION BUDGET.** The Consultant acknowledges that the construction budget and a construction time for each Project will be identified in each Task Order.

**3.5 COSTS NOT ENUMERATED.** Except as specifically set forth in this Agreement and its attachments, all costs related to the completion of the services requested herein shall be borne by the Consultant and not passed on to the Owner or otherwise paid by the Owner, unless a written amendment to this Agreement is executed by both parties allowing for additional costs.

## ARTICLE IV PERIOD OF SERVICE AND TERMINATION

**4.1 PERIOD OF SERVICE.** The term of this Agreement shall be for a period not to exceed **two (2) years** from the date first shown above. The services called for by each Task Order shall begin upon the issuance of a Notice to Proceed from the City Engineer and shall continue through the completion of the construction of the Project, including any required extensions beyond the contract time for construction of the Project, as may be directed by the Owner.

**4.2 SUSPENSION.** Barring an early termination as provided herein, this Agreement shall remain in force: a) For a period which may reasonably be required for the design, award of construction contracts, and construction of the improvements included in all construction contracts, including extra work and required extensions thereto; or b) Unless construction has not begun within a period of **twelve (12) months** after the completion of the services called for in that phase of work last authorized. However, should the Consultant's services be suspended for a period longer than six months, the City and Consultant may renegotiate remaining fees due to changes in salaries or increased costs that may occur during the suspension period. The Owner may determine that this Agreement will remain in full force past the twelve-month period noted above. Such a determination will be based upon the individual circumstances of this Project and this Agreement.

**4.3 TERMINATION.** This Agreement may be terminated as provided herein.

**4.3.1 TERMINATION BY OWNER.** It is mutually understood and agreed by the Consultant and Owner that the Owner may terminate this Agreement, in whole or in part for the convenience of the Owner, upon **fourteen (14) consecutive calendar days** written notice. It is also understood and agreed that upon such notice of termination, the Consultant shall cease the performance of services under this Agreement. Upon such termination, the Consultant shall provide one final invoice for all services completed and reimbursable expenses incurred prior to the Owner's notice of termination. Owner shall compensate Consultant in accordance with this Agreement; however, the Owner may withhold any payment to the Consultant that is held to be in dispute for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined. Nothing contained herein, or elsewhere in this Agreement shall require the Owner to pay for any services that are not in compliance with the terms of this Agreement and its attachments.

**4.3.2 TERMINATION BY EITHER PARTY.** It is further understood and agreed by the Consultant and Owner that either party may terminate this Agreement in whole or in part. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate enumerating the failures for which the termination is being sought; b) a minimum of **seven (7) consecutive calendar days** to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination. However, the Owner retains the right to immediately terminate this Agreement for default if the Consultant violates any local, state, or federal laws, rules or regulations that relate to the performance of this Agreement. In the event of termination by the Owner pursuant to

this subsection, the Owner may withhold payments to the Consultant for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined.

**4.3.3 TERMINATION SHALL NOT BE CONSTRUED AS RELEASE.** Termination by either party shall not be construed as a release of any claims that the terminating party may be lawfully entitled to assert against the terminated party. Further, the terminated party shall not be relieved of any liability for damages sustained by the terminating party by virtue of any breach of this Agreement.

## **ARTICLE V INSURANCE AND INDEMNIFICATION**

**5.1 INSURANCE.** Consultant shall not commence work under this Agreement until the Consultant has obtained the required insurance and such insurance has been approved by the Owner. The Consultant shall maintain the required insurance throughout the term of this Agreement. Failure to maintain said insurance shall be considered a material breach of this Agreement.

**5.1.1 WORKERS' COMPENSATION INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement, Workers' Compensation Insurance as required by applicable Texas law for all of the Consultant's employees to be engaged in work under this Agreement. The Consultant shall provide the following endorsement:

"The policy is endorsed to provide that insurer waives any right of subrogation it may acquire against the Owner, its partners, agents and employees by reason of any payment made on or account of injury, including death resulting therefrom, sustained by any employee of the insured."

**5.1.2 COMMERCIAL LIABILITY, PROPERTY DAMAGE LIABILITY AND AUTOMOBILE LIABILITY INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement such Commercial General Liability, Property Damage Liability and Automobile Liability Insurance as shall protect the Consultant and the Consultant's employees performing work covered by this Agreement from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by the Consultant or by anyone directly or indirectly employed by the Consultant. The minimum limits of liability and coverages shall be as follows:

- a) **COMMERCIAL GENERAL LIABILITY**
  - \$1,000,000.00 Per Occurrence
  - \$2,000,000.00 General Aggregate
  - \$2,000,000.00 Products/Completed Operations Aggregate
  - \$1,000,000.00 Personal and Advertising Injury

**Personal Injury or Death & Property Damage**  
\$1,000,000.00 per occurrence combined single limit for bodily injury and property damage.

**General Aggregate**  
\$1,000,000.00  
\$1,000,000.00 per occurrence

- b) **AUTOMOBILE LIABILITY**  
**Combined Single Limit**  
\$1,000,000.00 per accident

**5.1.3 PROFESSIONAL LIABILITY INSURANCE.** The Consultant shall procure and shall maintain, at the Consultant's sole expense, Professional Liability Insurance for the benefit of the Owner to cover the errors and omissions of the Consultant, its principals or officers, agents or employees in the performance of this Agreement with a limit of ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) on a claims made basis.

**5.1.4 OWNER AS ADDITIONAL INSURED.** The Owner shall be named as an Additional Insured on all of the Consultant's Insurance Policies, with the exception of Workers' Compensation and Professional Liability Insurance required by this Contract.

**5.1.5 PROOF OF INSURANCE.** The Consultant shall furnish the City Engineer with certificates showing the type of insurance coverages, limits on each insurance policy, class of operations covered under each insurance policy, effective dates and expiration dates of policies, insurance companies providing the insurance coverages, name of agent/broker and include confirmation of any endorsement(s) required in this agreement.

**5.1.6 GENERAL INSURANCE PROVISIONS.** All certificates required herein shall be attached hereto and incorporated for all purposes as **Attachment "E"**. All certificates shall also include the name of the project on the corresponding insurance certificate.

Further, all policies shall provide either in the policy itself and reflected on the certificate of insurance or through an endorsement attached to the policy, that the insurance cannot be canceled or the amount of coverage changed without thirty (30) calendar days prior written notice to the City or ten (10) calendar days prior written notice for non-payment of insurance policy premiums.

**5.2 INDEMNIFICATION.** To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless Owner, and Owner's officers, directors, partners, agents consultants, and employees from and against any claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, agents, consultants or employees. This indemnification provision is subject to and limited by the provisions agreed to by Owner and Consultant, as noted below. The Consultant shall not be responsible for any acts of any of the City's Independent Project Managers.

**To the extent allowed by state law, the Owner will be responsible for its own actions.**

**5.2.1 CONSULTANT'S LIABILITY LIMITED TO AMOUNT OF INSURANCE REQUIREMENTS.** Consultant shall procure and maintain insurance as required by and set forth in the terms and conditions of this Agreement. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and consultants (hereafter referred to collectively as "Consultant"), to Owner and anyone claiming by through, or under Owner for any and all claims, losses, costs, or damages, whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Consultant (hereafter "Owner's Claims"), shall not exceed the total insurance proceeds paid on behalf of or to Consultant by Consultant's insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Consultant's insurance policies applicable thereto (excluding fees, costs and expenses of investigation, claims adjustment, defense, and appeal). If no such insurance coverage is provided with respect to Owner's Claims, then the total liability, in the aggregate, of Consultant to Owner and anyone claiming by, through, or under Owner for any and all such uninsured Owner's claims shall not exceed \$250,000.00 per person or \$500,000.00 per incident with property damage liability limited to \$100,000.00 per incident.

## **ARTICLE VI FEDERAL AND STATE PROVISIONS**

**6.1 COMPLIANCE WITH APPLICABLE LAWS – FEDERAL AND STATE FUNDING REQUIREMENTS.** Consultant, at Consultant's sole expense, agrees that it will operate and perform its responsibilities and covenants under this Agreement in accordance with applicable laws, rules, orders, ordinances, directions, regulations and requirements of federal, state, county and municipal authorities, now in force or which may hereafter be in force, including, but not limited to, those which shall impose any duty upon the Owner or Consultant with respect to the use of federal and state funds and nondiscrimination in the administration of contracts which are funded, in whole or in part, with federal and state funds.

Specifically, and not in limitation of the foregoing, Consultant agrees that to the extent required by any agreement between the Owner and any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project, **including but not limited to:**

--The Federal Transit Administration (FTA) through a Grant Agreement or Cooperative Agreement with the Owner, or supported by FTA through a Loan, Loan Guarantee, or Line of Credit with the Owner.

--The Department of Housing and Urban Development through a Grant Agreement or Cooperative Agreement with the Owner.

--The Federal Aviation Administration (FAA) through a Grant Agreement or Cooperative Agreement with the Owner, as further described in Attachment "F".

--The Texas Department of Transportation through an Agreement with the Owner.

Copies of grant assurances will be made available to Consultant. However, provided copies shall in no way be a limitation on the Consultant's obligation to comply with any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project.

**6.1.1 CONTRACT ASSURANCE.** The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

**6.1.2 DBE GOOD FAITH EFFORTS.** The requirements of 49 CFR Part 26, regulations of the U.S. DOT, applies to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex or national origin in the award of performance of this contract. All firms qualifying under this solicitation are encouraged to submit proposals. Award of this contract will be conditioned upon satisfying the requirements of this proposal. These requirements apply to all offerors, including those who qualify as a DBE. A DBE contract goal will be identified pursuant to the federal funding requirements for an individual task order established for this contract. The offeror shall make good faith efforts, as defined in Appendix A, 40 CFR Part 26, to meet the contract goal for DBE participation in the performance of this Agreement.

The Consultant will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) written documentation of the offeror's commitment to use a DBE subconsultant whose participation it submits to meet the contract goal; (5) written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (6) if the contract goal is not met, evidence of good faith efforts. The offeror shall submit the information with its proposal as a condition of responsiveness.

DBE participation in this contract may be in the form of a prime contract, subcontract, joint venture, or other arrangement that qualifies under 49 CFR Section 26.55 or 26.53(g), both of which will be submitted on a Letter of Intent to the Owner.

**6.2 TERMINATION FOR CANCELLATION OF GRANT.** Should this Agreement be terminated as a result of cancellation of federal funds covering this Project, the Owner shall promptly notify the Consultant of the cancellation by certified mail-return receipt requested, whereupon the Consultant shall immediately, on receipt of the letter, cease and desist from performing any other work or services hereunder. In such an event, the Consultant will be paid for professional services performed to such date, upon furnishing the Owner a progress report and an invoice to such date, and upon acceptance of the work by the Owner.

**6.3 TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, 78 STAT.252, 42 U.S.C. 2000D TO 2000D-4 AND TITLE 49, CODE OF FEDERAL REGULATIONS, DEPARTMENT OF**

## TRANSPORTATION.

During the performance of this contract, Consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “Consultant”) agrees as follows:

- (1) **Compliance with Regulations:** Consultant shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, “DOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. ADP shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) **Information and Reports:** Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts other sources of information, and its facilities as may be determined by Client to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of Consultant is in the exclusive possession of another who fails or refuses to furnish this information Consultant shall so certify to Client, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of Consultant’s noncompliance with the nondiscrimination provisions of this contract, the Client shall impose such contract sanctions as it may determine to be appropriate, including but not limited to:
  - a. Withholding of payments to the Consultant under the contract until the Consultant complies, and / or
  - b. Cancellation, termination or suspension of the contract in whole or in part.
- (6) **Incorporation of Provisions:** Consultant shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directive issued pursuant thereto. Consultant shall take such action with respect to any subcontract or procurement as Client may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that in the event a Consultant becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Consultant may request Client to enter into such litigation to protect the interests of Client and in addition, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

## ARTICLE VII GENERAL PROVISIONS

**7.1 CONTRACT TIME.** Consultant understands and agrees to provide all professional services and deliverables requested herein, as expeditiously as is consistent with professional skill and care, and to use its best efforts to complete all phases of this Agreement within the time schedules indicated within **Attachment “D”**. It is acknowledged that the Consultant does not have control over all aspects of the design and construction process and cannot warrant that it will complete all services and deliverables by a certain date. The Consultant shall timely notify the City Engineer of any delay beyond its control and the City Engineer shall extend the time schedule in the event of delays which the City Engineer reasonably determines are beyond the control of the Consultant. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices and consistent with the schedule provided in **Attachment “D”**.

**7.2 OPINION OF PROBABLE COST.** As a design professional practicing in El Paso the Consultant is expected to be familiar with the cost of construction, labor, and materials in the El Paso area and of bidding and market trends. The cost opinions of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the lowest responsible bidder.

The Consultant’s final cost opinions for the construction of the Project, shall take into account labor costs which shall be based on the current City of El Paso prevailing wage rates as adopted by the City Council. In the event that the Project is funded with federal funds, the higher of the City of El Paso prevailing wage rates or the Davis-Bacon wage rates shall be utilized by the Consultant in compiling a final cost opinions for the Project.

If the Consultant’s most recent cost opinion for any construction contract is in excess of the Project construction budget, the Owner shall give written approval of an increase in the limit, or shall cooperate in revising the Project’s scope or quality, or both, to reduce the cost as required. Such revisions shall be made, and Drawings and Specifications modified by the Consultant without further compensation.

As noted herein, if all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the Consultant agrees, at the direction of the Owner, to redesign the Project without additional charge to the Owner in order to bring the Project within the budgetary limitations.

**7.3 CONSULTANT’S QUALITY OF WORK.** The Owner’s review of any documents prepared by the Consultant is only general in nature and its option to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in its professional service. The Consultant’s services shall be performed with the professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect and the orderly progress of the Project and in accordance with the time periods established in **Attachment “D”** and which shall be adjusted, if necessary, as the project proceeds. This schedule shall include allowances for periods of time required for the Owner’s review, for the performance of the Owner’s consultants,



and for approval of submissions by authorities having jurisdiction over the project. The identified time limits shall not, except for reasonable cause, be exceeded by the Consultant or Owner.

**7.4 COPYRIGHT AND REPRODUCTION RIGHTS.** Upon payment of amounts due, the Drawings, Specifications, concepts and design, and other documents prepared by the Consultant for this Project including, without limitation, those in electronic form (sometimes referred to as the “Instruments of Service”) are the property of the Owner, who shall be vested with all common law and statutory rights. The Owner shall have the right to the use of the Drawings, Specifications and other documents for the maintenance, repair, remodeling and renovation of the Project; provided however the Consultant shall have no liability for any use of one or more of the Instruments of Service by the Owner for maintenance, repair, remodeling and renovation of the project. The Owner shall have the consent of the Consultant, provided, however, the Consultant shall have no liability or responsibility for such use of the Drawings, Specifications, concepts and design, and other documents. The rights granted to the Owner herein for the use of the Drawings, Specifications and other documents for additional projects shall not grant the Owner any right to rely upon the Consultant’s seal on the Drawings and Specifications or to hold the Consultant responsible for any subsequent use of the Drawings, Specifications and documents. The Consultant shall provide the Owner with copies of the Instruments of Service in both electronic form and in hard copy.

**7.5 AUDITING RECORDS FOR THE SPECIFIC PROJECT.** Consultant’s records subject to audit shall include but not be limited to records which, in the Owner’s discretion, have a bearing on matters of interest to the Owner in connection with the Consultant’s work on this Project for the Owner and shall be open to inspection and subject to audit and/or reproduction by Owner’s agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Consultant’s compliance with contract requirements, and (b) compliance with provisions for computing Direct Personnel Expense with reimbursables, if applicable.

Such records subject to audit shall also include those records necessary to evaluate and verify direct and indirect costs, (including overhead allocations) as they may apply to costs associated with this Agreement. In those situations where Consultant’s records have been generated from computerized data, Consultant agrees to provide Owner’s representatives with extracts of data files in computer readable format on data disks or suitable alternative computer data exchange format.

The Owner or its designee shall be entitled, at its expense, to audit all of the Consultant’s records related to this Project, and shall be allowed to interview any of the Consultant’s employees, pursuant to the provisions of this section throughout the term of this contract and for a period of **three (3) years** after final payment or longer if required by law. Such audits may require inspection and photo copying of selected documents from time to time at reasonable times and places.

**7.6 SUCCESSORS AND ASSIGNS.** This Agreement shall be binding on the Owner and the Consultant, their successors and assigns. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

**7.7 VENUE.** For the purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and

shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

**7.8 GOVERNING LAW.** The Consultant shall comply with applicable Federal, State and local laws and ordinances applicable to the work contemplated herein.

**7.9 CAPTIONS.** The captions of this Agreement are for information purposes only, and shall in no way affect the substantive terms or conditions of this Agreement.

**7.10 SEVERABILITY.** Should any section, paragraph or other provision of this Agreement be found invalid, such invalidity shall not affect the remaining provisions of this Agreement.

**7.11 NOTICES.** Any notice, demand, request, consent or approval that either party may or is required to provide to the other shall be in writing and either personally delivered or sent via certified mail, return receipt, to the following addresses:

To the Owner:	The City of El Paso Attn: City Manager P.O. Box 1890 El Paso, Texas 79950-1890
With a Copy to:	The City of El Paso Attn: City Engineer P.O. Box 1890 El Paso, Texas 79950-1890
To the Consultant:	HNTB Corporation Attn: Frank Oropeza, P.E. PTOE 601 N. Mesa St, Suite 1400 El Paso, Texas 79901

Changes may be made to the names and addresses noted herein through timely, written notice to the other party.

**7.12 CONFLICTING PROVISIONS.** Any provision contained in any Attachments to this Agreement, which may be in conflict or inconsistent with any of the provisions in this Agreement shall be void to the extent of such conflict or inconsistency.

**7.13 ENTIRE AGREEMENT.** This Agreement, including attachments, constitutes and expresses the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. This Agreement shall not be amended or modified, except by written amendment, executed by both parties.

**7.14 TEXAS GOVERNMENT CODE.** In accordance to Chapter 2274 of the Texas Government Code, as amended from time to time, the Consultant represents and warrants to the Owner the following: (1) the Consultant does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) the Consultant will


not discriminate during the term of this Agreement against a firearm entity or firearm trade association.

**WITNESS THE FOLLOWING SIGNATURES AND/OR SEALS:**

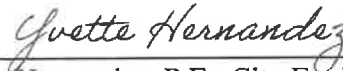
**CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City Manager

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer  
Capital Improvement Department

**(Acknowledgment)**

**THE STATE OF TEXAS   §  
                                     §  
COUNTY OF EL PASO   §**

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2023,  
by **Cary Westin**, as **Interim City Manager** of the **City of El Paso, Texas**.


\_\_\_\_\_  
Notary Public, State of Texas

My commission expires:

\_\_\_\_\_

*(Signatures continue on following page)*

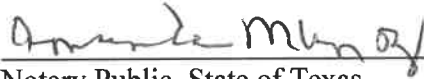
CONSULTANT:  
HNTB CORPORATION

  
By:  
Summer B. Lawton  
Title: Vice President

(Acknowledgment)

THE STATE OF TEXAS §  
§  
COUNTY OF EL PASO §

This instrument was acknowledged before me on this 21<sup>st</sup> day of July,  
2023, by Summer B. Lawton, as Vice President of HNTB CORPORATION.

  
Notary Public, State of Texas

My commission expires:



**ATTACHMENT “A”  
SCOPE OF SERVICES**

## **ATTACHMENT A SCOPE OF WORK**

The contracts will be used for miscellaneous assignments on an on call basis for planning, geometric design and traffic operations of roads, streets and highways and their networks, terminals, abutting lands and relationships with other modes of transportation for the achievement of safe, efficient and convenient movement of people and goods. Services to include:

- Investigation, including traffic counts, analysis of accident statistics, and assessments of speed data, roadway conditions, signal coordination evaluations, adequacy of traffic calming and control measures
- Urban transportation modeling and traffic mitigation studies
- Turning movement counts
- Trip, distribution, and mode forecasting
- Traffic impact analysis
- Planning and roadway (including geometric) design
- Traffic signal, striping, and signage design
- Traffic control plan development for roadway capital improvements
- Development of bidding documents
- Construction administration

Products required to include:

- Studies/Reports
- Plans, specifications, cost estimates
- As-built plans
- Right-of-way maps
- Other analysis as requested

The following provides a general description of services, standards, and products required:

- Studies on traffic flow and circulation to determine unsafe or congested conditions. Evaluate statistical and physical data regarding existing and/or projected vehicular and pedestrian volume, roadway design, horizontal and vertical curves, sight distance and traffic control. Prepare condition diagram, collision diagrams, and perform capacity analysis as necessary. Provide recommendations, design, and cost estimates to resolve condition.
- Determine if traffic control is required and warranted as per Texas Manual of Uniform Traffic Control Devices (latest edition). Perform drafting, computation and design to determine materials and cost of traffic control installations, including traffic signals, warning flashers, barriers, signing, striping, and pavement markings. Compute signal timing and phasing for isolated intersections and for signal systems. Prepare construction plans and specifications for installation and equipment.
- Design continuous street illumination systems to include school and pedestrian flashers, hawk traffic signals, railroad signal preemption. Calculate light pole spacing, length,

luminaire type, electrical loads, and wire size. Prepare plans, specifications and cost estimates for systems.

- Perform traffic impact studies for new developments, roadway improvement alternatives, and traffic generators. Analyze existing traffic on adjacent and surrounding streets and generated traffic to determine if mitigating measures are required. Recommend and design measures to mitigate impact. Provide cost estimates for recommendations.
- Design expansion of computerized signal system. Prepare plans, specifications, and estimate for expansion. Evaluate communication alternatives including but not limited to, coaxial cable, fiber optic cable, leased lines, and wireless communication.
- Calculate traffic signal timing for existing signals to reduce delays and provide progression within signal systems. Recommend modifications to timing and phasing. Provide revised timing sheets and coordinator offsets.
- Prepare traffic control plans in accordance with the Texas Manual of Traffic Control Devices for roadway or lane closures, special events, or other city projects.
- Provide technical support and engineering design for the use of emerging Intelligent Transportation Systems technology and equipment in the automation, collection, and dissemination of traffic data, toll collection, vehicle identifications, and other traffic related functions.
- Evaluate and prepare regional transportation plans. Provide technical support and recommendations on these plans as they pertain to compliance with the City's Major Thoroughfare Plan and roadway capacities.
- Provide other traffic and transportation engineering studies, prepare technical reports and relevant design duties as assigned.

**ATTACHMENT “B”**  
**CONSULTANT’S FEE PROPOSAL AND HOURLY RATES**



## El Paso Traffic On-Call

**FIRM: HNTB**

Classification	Direct Labor Cost (Range)	Audited Overhead Rate	Profit	2023 Hourly Billing Rate*
Project Manager II	\$111 - \$136	150.89%	12.00%	\$ 346
Project Manager I	\$76 - \$93	150.89%	12.00%	\$ 237
Task Leader	\$96 - \$118	150.89%	12.00%	\$ 299
Quality Manager	\$92 - \$112	150.89%	12.00%	\$ 286
Senior Engineer	\$91 - \$111	150.89%	12.00%	\$ 284
Project Engineer	\$79 - \$102	150.89%	12.00%	\$ 260
Design Engineer	\$80 - \$102	150.89%	12.00%	\$ 248
EIT	\$48 - \$59	150.89%	12.00%	\$ 149
Intern	\$27 - \$33	150.89%	12.00%	\$ 82
Senior Planner	\$90 - \$110	150.89%	12.00%	\$ 279
Planner I	\$72 - \$88	150.89%	12.00%	\$ 223
Senior Environmental Planner	\$100 - \$123	150.89%	12.00%	\$ 313
Environmental Planner	\$62 - \$76	150.89%	12.00%	\$ 192
PI Representative	\$43 - \$52	150.89%	12.00%	\$ 132
Traffic Operations	\$112 - \$137	150.89%	12.00%	\$ 350
Senior ITS Designer	\$91 - \$111	150.89%	12.00%	\$ 284
ITS Planner II	\$82 - \$101	150.89%	12.00%	\$ 256
ITS Planner	\$60 - \$73	150.89%	12.00%	\$ 185
Developer	\$52 - \$63	150.89%	12.00%	\$ 161
Sr. Design Technician	\$52 - \$64	150.89%	12.00%	\$ 162
GIS Analyst	\$65 - \$79	150.89%	12.00%	\$ 201
CADD Technician	\$49 - \$60	150.89%	12.00%	\$ 153
Scheduler	\$59 - \$71	150.89%	12.00%	\$ 182
Project Analyst	\$52 - \$64	150.89%	12.00%	\$ 163
Contract Administrator	\$37 - \$45	150.89%	12.00%	\$ 113
Principal / Project Advisor	\$158 - \$193	150.89%	12.00%	\$ 492
Document Controls	\$59 - \$71	150.89%	12.00%	\$ 182
Office Specialist	\$37 - \$45	150.89%	12.00%	\$ 114

\*Hourly billing rates shall escalate by 4% on May 1 of each year

The commercial or financial information contained herein is privileged and confidential of HNTB Corporation within the meaning of 5 USC 552, and as such is exempt from the public disclosure provisions thereof. It is furnished to the Government in confidence with the understanding that it will not, without permission of HNTB, be released outside the Government, be used or disclosed for any purpose other than the purpose for which it is provided.

				Consultant Proposal
Other Direct Expenses	Unit	Max Rate	Fixed/Max	ODE Rate
Lodging/Hotel - Taxes and Fees	day/person			120.00
Lodging/Hotel (Taxes/fees not included)	day/person	Current State Rate		
Meals (Excluding alcohol & tips) (Overnight stay required)	day/person	Current State Rate		
Mileage	mile	Current State Rate		
SUV or ATV Rental (Includes taxes and fees; Insurance costs will not be reimbursed)	day			185.00
Construction Truck (Includes operation, and maintenance costs; Insurance costs will not be reimbursed)	day			
Construction Truck 4X4 (Includes operation and maintenance costs; Insurance costs will not be reimbursed)	day			
Rental Car Fuel	gallon			5.00
Lease Vehicle (Includes taxes and fees; Insurance costs will not be reimbursed)	Month			2,000.00
Rental Car (Includes taxes and fees; Insurance costs will not be reimbursed)	day			100.00
Air Travel - In State - Short Notice (Coach)	Rd Trip/person			530.00
Air Travel - In State - 2+ Wks Notice (Coach)	Rd Trip/person			950.00
Air Travel - Out of State - 2+ Wks Notice (Coach)	Rd Trip/person			1,000.00
Air Travel - Out of State - Short Notice (Coach)	Rd Trip/person			1,500.00
Oversize, special handling or extra baggage airline fees	each			100.00
Taxi/Cab fare	each/person			45.00
Parking	day			35.00
Toll Charges	each			50.00
Standard Postage	letter	Current Postal Rate		
Certified Letter Return Receipt	each	Current Postal Rate		
Overnight Mail - letter size	each	Current Postal Rate		
Overnight Mail - oversized box	each			100.00
Materials and Shipping	package			100.00
Courier Services	each			48.00
Photocopies B/W (8 1/2" X 11")	each			0.25
Photocopies B/W (11" X 17")	each			0.35
Photocopies Color (8 1/2" X 11")	each			1.00
Photocopies Color (11" X 17")	each			1.25
Cardstock Color (8 1/2" X 11")	each			2.00
Digital Ortho Plotting	sheet			3.00
Plots (B/W on Bond)	square foot			1.00
Plots (Color on Bond)	square foot			1.75
Plots (Color on Photographic Paper)	square foot			5.00
Color Graphics on Foam Board	square foot			20.00
Presentation Boards 30" X 40" Color Mounted	each			35.00
Report Printing	each			10.00
Report Binding and tabbing	each			15.00
Drawing Binders (variable depth for 11" X 17" paper)	each			35.00
Notebooks	each			10.00
Reproduction of CD/DVD	each			5.00
CDs/DVDs	each			2.50
4" X 6" Digital Color Print	picture			5.00
24-Hour Automated Tube Counts - Volume	per counter/day			
24-Hour Automated Tube Counts - Bi-directional	per counter/day			
24-Hour Automated Tube Counts - Speed or Class	per counter/day			
24-Hour Volume Video Counts (camera setup and counts)	per counter/day			
24-Hour Classification Video Counts (camera setup and counts)	per counter/day			
Intersection Turning Movement Counts (at location)	per counter/hour/day			
Travel Time Runs in DMI-Equipped Vehicle (Includes labor and mileage)	hour			
Speed Survey (location)	per location			100.00
Intersection Diagrams / Sketches	per intersection			
Intersection Photography	per intersection			
TMA (1 TMA with Driver)	per day			1,250.00
TCP for Surveying Services	per day			1,000.00

**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Each individual Task Order will identify the “**Project**”, and the Consultant shall provide the Basic and Additional Services as noted herein.

**BASIC SERVICES OF THE CONSULTANT**

**GENERAL**

1. The Consultant agrees to perform professional services in connection with the Project as hereinafter stated.
2. The Consultant shall comply with the City of El Paso Engineering and Construction Management Department Construction Document Guidelines, which are in effect at the time of this Agreement and are available in the City Engineering Department, in the performance of the services requested under the design phases of this Agreement.
3. The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies, and shall give consultation and advice to the Owner during the performance of services.
4. The Owner is relying upon the skill, reasonable care and knowledge of the Consultant to furnish the Owner with a project within the allocated budget. The Owner’s review of any documents prepared by the Consultant is only general in nature and its obligation to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in the project.

**REPORT PHASE**

1. Upon receipt of the Owner’s written authorization to proceed with the **Report Phase**, the Consultant shall:
  - a. Consult with the Owner to determine the requirements of the Project and together with the Owner develop a mutually acceptable scope for the Project.
  - b. Provide preliminary investigations, studies, topographic surveys including ties to known monuments of right-of-way lines, general supervision of any other services obtained as described in Part 1.c. of this section and interpreting or incorporating results of any such services for inclusion in the Preliminary Study and Report referred to in Part 1.d. of this section.
  - c. (1) Provide consultation and advice as to the necessity of providing or obtaining other services such as: (a) Property surveys, boundary surveys, right-of-way surveys, and utility surveys, (b) Core borings, probings, and hydrographic surveys, (c) Laboratory testing, and (d) Inspection or other special consultation; (2) Act as the Owner's representative in connection with such services; and (3) If concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.

**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

d. Prepare a Preliminary Study and Report on the Project based on the mutually accepted program in sufficient detail to indicate clearly the problems involved and the alternative solutions available to the Owner, to include schematic layouts, sketches, flow diagrams and reports of studies, and a general opinion of probable construction costs for such of the above listed improvements to be included in the Project, and to set forth the Consultant’s recommendations.

e. As per Attachment “D”, furnish the Preliminary Study and Report and a general opinion of probable construction cost opinion to the Owner.

2. Upon receipt of the Preliminary Study and Report and before the Consultant is authorized to proceed with the Preliminary Design Phase, the Owner at its option may designate in writing various construction contracts into which the Project shall be divided, each of which may include one or more of the above listed improvements to be constructed. If the Owner designates various construction contracts into which the Project is to be divided, the Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, and final design drawings, specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
3. As identified in the Scope of Work in Attachment “A”, the Consultant shall investigate the extent and character of any potential soil or water contamination on the properties identified in the Scope of Work, conduct asbestos investigations, environmental site assessments, and provide other environmental engineering services as required and authorized. Services not included in the original scope of work shall be considered Additional Services. The Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement, applicable Texas Commission on Environmental Quality and Texas Department of State Health Services Regulations, and any and all applicable state, federal and local laws. The Consultant shall develop an Investigation Plan for the identified properties. Upon approval of the Investigation Plan by the City, the City shall arrange to issue a Notice to Proceed for the Consultant to proceed in relation to an identified property.

**PHASE I - PRELIMINARY DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the **Preliminary Design Phase**, the Consultant shall do the following separately for each construction contract:

1. Consult with the Owner to determine the Owner’s requirements for the Project.
2. Provide at the Consultant’s sole expense right-of-way surveys, boundary surveys, topographic surveys, drainage surveys, and soil investigations as needed to design the

**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

Project and as required by the Scope of Work of the Agreement; obtain all available information from all utility companies and other affected agencies including, but not limited to, the Texas Department of Transportation and the U.S. Department of Interior, Bureau of Reclamation, as needed to complete the proper design. This does not, however, include property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.

3. Obtain all available horizontal and vertical locations of public utilities, and fully coordinate design of the Project with public utilities in an effort to minimize relocation of utilities as much as possible.
4. Make drawings from field measurements of existing construction when required for planning additions or alterations thereto.
5. Provide consultation and advice as to the necessity of providing or obtaining other services such as the types described herein, and act as the Owner's representative in connection with any such services, and if concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.
6. Review with the Owner alternative approaches in regard to the construction of the Project. The Owner at its option may designate in writing various construction contracts into which the Project shall be divided. The Consultant may request additional reasonable compensation if the Owner designates various construction contracts into which the Project is to be divided. The Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, pre-final design, and final design specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
7. Prepare for approval by the Owner preliminary design documents consisting of evaluation of existing structural report, design criteria, drawings, and outline specifications to develop, and establish the scope of each construction contract.
8. Prepare a detailed opinion of probable construction costs for each construction contract containing the main construction components, based on the information given in the preliminary design documents.
9. As per **Attachment "D"**, furnish copies of the above preliminary design documents and opinion of probable construction costs for each construction contract. If the above preliminary design documents are not approved by the Owner, the Consultant shall furnish copies of the resubmitted preliminary design documents at no additional cost to the Owner.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**PHASE II - PRE-FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Pre-Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Prepare required documents and assist the Owner in obtaining approval of such governmental authorities as may have jurisdiction over the design criteria applicable to each construction contract. The Consultant’s assistance in obtaining such approvals shall include participation in submissions to and negotiations with the appropriate authorities. The Consultant shall be fully responsible for coordination with all utility companies to resolve conflicts pertaining to location of utility lines and shall exercise customary and usual professional care for obtaining utility clearances. Since some utility locations may not be recorded or mapped, additional efforts to locate utilities maybe required as an additional service upon written approval of the Owner.
2. On the basis of the approved preliminary design documents and subject to approval of design criteria, prepare for incorporation in the construction contract documents detailed drawings and plans, hereinafter called the “**Drawings**,” to show the character and scope of the work to be performed by construction contractors on each construction contract, instructions to bidders, general conditions, special conditions, and technical provisions, hereinafter called “**Specifications**.” These plans shall include the required cross sections from actual fieldwork for estimated earthwork quantities.
3. Advise the Owner of any adjustment to the Consultant’s previous opinion of probable construction costs for each construction contract caused by changes in scope, design requirements, general market conditions, or construction costs and furnish a revised opinion of probable construction costs, based on the completed Drawings and Specifications. The Consultant expressly authorizes any person designated by the Owner to review at any time prior to the Bidding Phase any opinion of probable construction costs made by the Consultant. The Consultant agrees to cooperate fully in such review, and shall furnish the access to all pertinent information upon which the Consultant’s cost opinions were based. In addition, detailed estimates to include orderly presented takeoff sheets, summary and main summary sheets are to be provided to the Owner. Nothing in this provision shall be construed as limiting or waiving the right of the Owner to obtain such information at any other time, or as relieving the Consultant of the responsibility of preparing opinions of probable construction costs. The Owner understands that the Consultant has no control over the cost of availability of labor, equipment, market conditions, or the contractor’s method of pricing and that the Consultant’s opinion of probable construction costs are made on the basis of professional judgment and experience. The Consultant makes no warranty that the bids will not vary from the opinion of probable construction costs.
4. Prepare proposal forms.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

5. As per **Attachment “D”**, furnish to the Owner copies of the Drawings for review by the Owner, other governmental authorities, and the public utilities. If the Drawings are not approved by the Owner, the Consultant shall furnish copies of the resubmitted Drawings at no additional cost to the Owner. Furnish to the Owner copies of the Specifications and copies of the design analysis showing all engineering calculations for review by the Owner, other governmental authorities who may have jurisdiction over each construction contract, and the public utilities.

**PHASE III - FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Incorporate changes requested by the Owner and other governmental authorities after review of pre-final design documents and perform redesign necessitated by public utility conflicts.
2. Coordinate closely with utility companies during the Preliminary Design and Pre-Final Design Phases. The amount of redesign necessary to accommodate utility Consultant comments on the pre-final design drawings is expected to be in proportion to the effectiveness of that coordination and is to be performed by the Consultant as part of the Final Design Phase of this Agreement. The Consultant shall obtain written utility clearance from all utility companies affected by the scope of this Project as part of the Final Design Phase of this Agreement.
3. Submit to the Texas Department of Licensing and Regulation, or a State Certified ADA consultant, a set of Final Design Drawings for ADA review and approval.
4. **As per Attachment “D”**, furnish to the Owner copies of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes.
5. **As per Attachment “D”**, furnish to the Owner copies of the Drawings and Specifications in final approved form for bidding purposes for each construction contract.
6. Additional copies of the drawings and specifications beyond those identified in **Attachment “D”**, required for public utilities and other agencies, will be provided by the Consultant as an Additional Service.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**BIDDING PHASE**

Upon receipt of Owner’s written request, the Consultant shall provide any of the following services during the Bidding Phase:

1. Assist the Owner in the determination of the bidding period and bid date and provide necessary data for preparation of the notice to bidders by the Owner as required for advertising purposes.
2. Assist the Owner in responding to all questions from prospective bidders concerning the Drawings and Specifications.
3. Attend a pre-bid conference, if any, to explain the Project and to answer questions regarding the Project.
4. Prepare addenda to the Drawings and Specifications as may be required during the advertising period. Any addenda issued shall be approved by all agencies having approval authority over the Drawings and Specifications. As per Attachment “D”, deliver copies of all addenda to the Owner for appropriate action.
5. As identified in Attachment “A”, assist the Owner in evaluating bids, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the three lowest responsible bidders or assist the Owner in rating all bidders using Best Value Evaluation Criteria provided by the Owner, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the bidders. If Best Value Evaluation Criteria are required after the consulting fees have been negotiated and accepted, Consultant may request Additional Services fees.
6. Advise the Owner concerning the acceptability of subcontractors and other persons and organizations proposed by the general construction contractor for those portions of the work for which such acceptability is required by the construction contract documents.

**CONSTRUCTION PHASE**

At Owner’s request, the Consultant shall provide any of the following services associated with the Construction Phase:

1. Attend the pre-construction conference to assist the Owner in responding to all questions from the construction contractor.
2. Advise and consult with the Owner and act as the Owner’s representative as provided in the general conditions of the Agreement included in the construction contract. Such general conditions shall be the Owner’s standard general conditions for construction projects, with



**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

such changes and modifications as may be made in such general conditions being agreed to by both the Consultant and the Owner.

3. Unless otherwise stipulated in Attachment "A", Scope of Services, the Consultant will stake one set of control stakes for the construction contractor.
4. Visit each construction site at least once each week or more frequently, if necessary, to observe the progress and quality of the executed work and to determine if such work meets the essential performance and design features and the technical and functional requirements of the construction contract documents. The Consultant shall provide the Owner with typed or printed field notes for each construction site visit. On the basis of these on-site observations, the Consultant shall endeavor to guard the Owner against apparent defects and deficiencies in the permanent work constructed by the construction contractor. The Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work, and shall not be responsible for the construction means, methods, techniques, sequences, or procedures, or the safety precautions incident thereto. The Consultant's efforts shall be directed toward providing assurance for the Owner that each completed construction contract shall conform to the engineering requirements of the construction contract documents. However, the Consultant shall not be responsible for the construction contractor's failure to perform the construction work in accordance with the construction contract documents.

Nothing in this Agreement shall be construed as requiring the Consultant to assume responsibility for or to guarantee the complete adherence of the construction contractor to the Drawings and Specifications and the construction contract documents.

5. Review shop drawings diagrams, illustrations, brochures, catalog data, schedules, and samples, the results of tests and inspections and other data which the construction contractor is required to submit, for conformance with the design concept of each construction contract and compliance with the information given in the construction contract documents. **Such review must be complete within ten City working days following receipt of submittal documents.** The Consultant shall also assemble maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, and other documents that the construction contractor is required to submit in accordance with the construction contract documents.
6. Issue the Owner's instructions to the construction contractor when required to do so, prepare routine change orders to include independent detailed opinion of probable construction cost for the Owner's approval as required after securing approval of all agencies having approval authority over each construction contract. The Consultant shall require, as the Owner's representative and subject to the written concurrence by the Owner, special inspection or testing of the work, whether or not fabricated, installed, or completed and shall act as interpreter of the terms and conditions of the construction contract

**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

documents, subject to the Owner's interpretation of such terms and conditions. If the Owner authorizes such testing, it shall be addressed under the provisions of Additional Services of the Consultant.

7. Based on the Consultant's on-site observations as an experienced and qualified design professional and on review of the construction contractor's applications for payment and supporting data, determine the amount owing to the construction contractor and recommend in writing payment to the construction contractor in such amounts; such recommendation of payment to constitute a representation to the Owner, based on such observations and review, that the work has progressed to the point indicated and that, to the best of the Consultant's knowledge, information and belief, the quality of the work is in accordance with the construction contract documents, subject to an evaluation of the work as a functioning project upon substantial completion, to the results of any subsequent tests called for in the construction contract documents and to any qualifications stated in his approval. By recommending an application for payment, the Consultant shall not be deemed to have represented that the Consultant has made any examination to determine how or for what purposes the construction contractor has used the monies paid on account of each construction contract price.
8. Conduct with the Owner and construction contractor no more **than two brief preliminary inspections**, at times requested by the construction contractor to determine if the Project is ready for final inspection.
9. Schedule and conduct with the Owner, including representative of the City Engineer and the user department, the State ADA inspector or State certified ADA consultant, and the construction contractor, a final inspection of the Project and prepare and publish a "punch list" of minor deficiencies to be corrected prior to final payment to the construction contractor. The **"punch list"** shall be furnished to the construction contractor and the Owner within **two City working days** after the final inspection.
10. Issue a "Certificate of Substantial Completion" using EJCDC document 1910-8-D (1983 version) when the final inspection reveals that the Project is substantially complete and fully usable for its intended purpose with only minor deficiencies to be corrected. The certificate shall be issued within **two City working days** after the final inspection.
11. Monitor and verify proper correction of all punch list deficiencies. Notify the Owner in writing when all deficiencies have been corrected, and when warranty, maintenance, and operating instructions and other documents have been submitted by the construction contractor. Act on and forward the construction contractor's final invoice for payment.
12. Furnish the Owner one set of reproducible (**D format**) "record" drawings on **Mylar** showing changes made during the construction process, based on the marked-up prints,

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

drawings, and other data furnished by the construction contractor to the Consultant. Also provide project documents in acceptable electronic media format.

13. Make written recommendations to the Owner on all claims relating to the execution and progress of the construction work.
14. Notify the Owner of all permanent work which does not conform to the result required in each construction contract; prepare a written report describing any apparent nonconforming permanent work, and make recommendations to the Owner for its correction and, at the Owner’s request, have recommendations implemented by the construction contractor.
15. Furnish property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.
16. Revise previously approved studies, reports, design documents, drawings, or specifications, except when said revisions are required as a result of errors, negligence, or other fault on the part of the Consultant.
17. Prepare documents for alternate bids requested by the Owner for construction work for which bids have not been awarded.
18. If Best Value Evaluation Criteria are required after the Consulting fees have been negotiated and accepted, the Consultant may request Additional Service fees.
19. Prepare detailed renderings, exhibits, or scale models for the Project, except as otherwise required herein.
20. Furnish additional tests and inspections, in excess of those required herein during the Construction Phase.
21. Prepare change orders requiring additional significant design changes not provided for in the Agreement, requested by the Owner.
22. Inspect each construction contract site prior to expiration of the guarantee period and report, in written form, observed discrepancies under guarantees provided by the construction contractor.
23. Provide additional or extended services during construction made necessary by: **a)** work damaged by fire or other cause during construction; **b)** prolongation of the construction contract time by more than **twenty-five percent** provided that such prolongation is not caused by errors, negligence, or other fault on the part of the Consultant; **c)** Acceleration of the work schedule involving services beyond normal city working hours; or **d)** the

**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

construction contractor’s default under the construction contract due to delinquency or insolvency.

24. Provide extensive assistance in the initial start-up and test operation of equipment or devices and the preparation of manuals of operation and maintenance.
25. Serve as an expert witness for the Owner in any litigation or other proceeding involving the Project.

**ADDITIONAL SERVICES OF THE CONSULTANT**

**GENERAL**

If authorized in writing by the Owner, through written amendment, the Consultant shall perform or obtain Additional Services noted below, which are not covered within the Agreement. No claim for Additional Services or cost shall be allowed unless the same was done pursuant to a written authorization dated prior to the Additional Services or cost and which was authorized pursuant to the policies and procedures of the Owner (i.e., passage by City Council). The Owner shall pay for such Additional Services as indicated in the Agreement.

1. Furnish core borings, probings, and hydrographic surveys; laboratory testing; inspection of samples or materials; and other special consultations.
2. Provide Additional Services due to significant changes in the general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction if the changes are inconsistent with approvals or instructions previously given by the Owner including revisions made necessary by adjustments in the Owner’s scope or budget, except where the Consultant’s preliminary study and report, preliminary design, pre-final design, or final design cost opinions exceed the budgeted amount, or in the case where all responsible bids exceed the Consultant’s final design cost opinions by **ten percent** or more.
3. Furnish additional copies of studies, reports, and additional prints of Drawings and Specifications in excess of those required herein.
4. Provide investigations involving detailed consideration of operation, maintenance, and overhead expenses as well as the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals and valuations, detailed quantity surveys of material or labor.
5. Provide Additional Services in connection with the Project not otherwise provided for in this Agreement, except where those services are required as a result of negligence or other fault on the part of the Consultant.

**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

**RESIDENT PROJECT SERVICES**

1. If directed in writing by the Owner, one or more full-time Resident Project Representatives shall be furnished and directed by the Consultant in order to provide more extensive representation at each construction site during the Construction Phase. Such resident project representation shall be paid for by the Owner.
2. The duties and responsibilities and the limitations on the authority of the Resident Project Representative shall be as set forth in writing by the City Engineer before such services begin.
3. Through the continuous on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative, the Consultant shall endeavor to provide further protection for the Owner against defects and deficiencies in the work of the construction contractors, but the furnishings of such resident project representation shall not make the Consultant responsible for the construction contractor's failure to perform the construction work in accordance with the construction contract documents.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PAYMENT SCHEDULE**

Basic services for design shall include the phases listed below at the fixed fee shown for each phase. The remainder of the fixed contract amount, if any, shall consist of the estimate for the time and materials for the bidding phase and construction phase.

**Fixed fee Payment to Consultant**

<b>Report Phase</b>	<b>To be determined by Task Order</b>
<b>Preliminary Design Phase</b>	<b>To be determined by Task Order</b>
<b>Pre-Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Bidding Phase</b>	<b>To be determined by Task Order</b>
<b>Construction Phase</b>	<b>To be determined by Task Order</b>

Time and materials shall be billed to Owner by Consultant pursuant to the schedule provided in the consultant’s proposal found in **Attachment “B”**. The time shown in **Attachment “B”** is an estimate. Should the services rendered during the bidding and construction phases exceed the estimated amount, written authorization will be required prior to rendering services. Written authorization shall be only by contract amendment in accordance with the contract provisions. For contracts with a total value less than Fifty Thousand and No/100 Dollars (\$50,000), the parties agree that at no time may the amount of the compensation under this contract exceed Fifty Thousand and No/100 Dollars (\$50,000) except by execution of an amendment to this Agreement.

Payment for each Phase shall be made on a monthly basis. The Owner shall make payments upon presentation of the Consultant’s detailed Invoice and a Consulting Summary and Progress Report and the Owner’s written approval.

The invoice must clearly identify each employee name, title, hours worked, date of performance, task or project description, rate per hours and/or cost, and office/Consultant location.

**Reimbursable Costs:** Efforts must be made to secure a *reasonable* and/or lowest rate available in the marketplace.

**Receipts:** Legible itemized receipts are required for the following: 1. Meals 2. Hotel (lodging) costs. 3. Airfare travel costs. 4. Parking costs. 5. Automobile or Equipment Rental costs. 6. Taxi, Limousine, Bus, Subway, or other travel costs. 7. Reproduction. 8. Shipping and Handling. 9. Local Postage/Deliveries (courier services). 10. Communication Costs. *Tips and alcohol are not reimbursable.*

No single invoice may include items for both August and September of any given year. The Owner’s fiscal year begins on September 1<sup>st</sup> of each year and ends on August 31<sup>st</sup> of each year. Consultant’s invoices must be separated into items that end August 31<sup>st</sup> and those that begin on Septembers 1<sup>st</sup> of any given year, to coincide with Owner’s fiscal year.

## **ATTACHMENT "D"**

### **PAYMENT AND DELIVERABLE SCHEDULES**

**Communications Costs:** Long Distance telephone calls need to be identified and strictly related to work performed under this Agreement in order to be reimbursable by the City. A log is preferred showing the date, person's name called, and explanation. Cell phone monthly charges are reimbursable if usage is strictly related to work performed under this Agreement. Legible itemized cell phone records are required.

**Personal Automobile Mileage:** Expense report must clearly identify the departure/arrival time, To/From destinations and purpose of trip.

**Entertainment Costs:** Entertainment costs are not reimbursable, including: 1. Movie costs for "Pay for View" or Cable service. 2. Alcohol costs. 3. Monetary Tips (tipping) for any and all services related to all forms of travel (and/or entertainment).

### **DELIVERABLE SCHEDULE**

#### **REPORT PHASE**

The services called for in the Report Phase of this Agreement shall be completed and **5 copies** of the Preliminary Study and Report shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE I—PRELIMINARY DESIGN PHASE**

The services called for in **Phase I** of this Agreement shall be completed and **10 copies** of any required documents and opinion of probable construction costs shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. If Owner does not approve the preliminary design documents, the Consultant shall furnish **five copies** of the resubmitted design documents.

#### **PHASE II—PRE-FINAL DESIGN PHASE**

The services called for in **Phase II** of this Agreement shall be completed and **10 copies** the required documents and services shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE III—FINAL DESIGN PHASE**

The services called for in **Phase III** of this Agreement shall be completed and **10 copies** of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. After review, the Consultant shall submit to Owner **3 copies** of the final revised design documents and specifications for final check. Upon the approval of the final design documents, the Consultant shall furnish **10 copies** of the final design documents and specifications for bidding to the Owner within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PHASE IV—BIDDING PHASE**

Provide services as authorized by Owner during the bid phase as described in Attachment “C” and submit **1 copy** of all addenda to the Owner for appropriate action within **2 consecutive calendar days**.

**PHASE V - CONSTRUCTION PHASE**

Provide services as authorized by Owner during construction phase as described in Attachment “C” and submit one set of Mylar and one set of electronic media format copies of all record drawings to the Owner within sixty days from the date of substantial completion.



# ATTACHMENT "E" Insurance



## CERTIFICATE OF LIABILITY INSURANCE

1/1/2024

DATE (MM/DD/YYYY)  
6/9/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	CONTACT NAME:	
	PHONE (A/C No. Ext.):	FAX (A/C No.):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Zurich American Insurance Company		16535
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED  
1489174  
HNTB CORPORATION  
701 BRAZOS, SUITE 450  
AUSTIN TX 78701

### COVERAGES

CERTIFICATE NUMBER: 19636641

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE		AUTO SUBR (IND. VWR)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<div><div><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY</div><div><div><input type="checkbox"/> CLAIMS-MADE</div><div><input checked="" type="checkbox"/> OCCUR</div></div></div> <div>GEN'L AGGREGATE LIMIT APPLIES PER</div> <div><div><input type="checkbox"/> POLICY</div><div><input checked="" type="checkbox"/> PROJECT</div><div><input checked="" type="checkbox"/> LOC</div></div> <div><input type="checkbox"/> OTHER</div>	N	N	GLO 0769451	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ex contract) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPOUND AGG \$ 4,000,000 \$
A	<div>AUTOMOBILE LIABILITY</div> <div><div><input checked="" type="checkbox"/> ANY AUTO</div><div><div><input type="checkbox"/> OWNED AUTOS ONLY</div><div><input type="checkbox"/> HIRED AUTOS ONLY</div><div><input type="checkbox"/> SCHEDULED AUTOS</div><div><input type="checkbox"/> NON-OWNED AUTOS ONLY</div></div></div>	N	N	BAP 0769452	1/1/2023	1/1/2024	COMBINED SINGLE LIMIT (Ex accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
	<div><div>UMBRELLA LIAB</div><div>EXCESS LIAB</div><div><div><input type="checkbox"/> DED</div><div><input type="checkbox"/> RETENTION \$</div></div></div> <div><div><input type="checkbox"/> OCCUR</div><div><input type="checkbox"/> CLAIMS-MADE</div></div>			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
A	<div>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</div> <div>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)</div> <div>If yes, describe under DESCRIPTION OF OPERATIONS below</div>	Y/N N	N/A	WC 0769453	1/1/2023	1/1/2024	<div><div><input checked="" type="checkbox"/> PER STATUTE</div><div><input type="checkbox"/> OTHER</div></div> <div>E.L. EACH ACCIDENT \$ 1,000,000</div> <div>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000</div> <div>E.L. DISEASE - POLICY LIMIT \$ 1,000,000</div>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: \*\*\*FOR PROPOSAL PURPOSES\*\*\* HNTB JOB #83854. CITY OF EL PASO IS AN ADDITIONAL INSURED AS RESPECTS GENERAL LIABILITY AND AUTO LIABILITY, IF REQUIRED BY WRITTEN CONTRACT.

### CERTIFICATE HOLDER

19636641  
83854-CITY OF EL PASO  
300 N. CAMPBELL  
EL PASO TX 79901

### CANCELLATION See Attachments

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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## **ATTACHMENT “F”**

## **ATTACHMENT “F”**

### **FEDERAL AVIATION ADMINISTRATION (FAA) CONTRACT PROVISIONS**

**In this Attachment “F”, the term “Contractor” shall refer to the “Consultant”, and the term “Airport Sponsor” shall refer to the “City”.**

**If there are any conflicts between the terms and conditions of Attachment “F” and Article VI of the Agreement, the terms and conditions of Attachment “F” will prevail.**

#### **A. GENERAL REQUIREMENT FOR CONTRACT**

1. The contractor (including all subcontractors) are required to insert these contract provisions in each contract and subcontract, and further require that the clauses be included in all subcontracts;
2. The contractor (or subcontractor) is required to incorporate applicable requirements of these contract provisions by reference for work done under any purchase orders, rental agreements and other agreements for supplies or services;
3. The contractor is responsible for compliance with these contract provisions by any subcontractor, lower-tier subcontractor or service provider; and
4. The contractor (or subcontractor) shall not modify the provisions.

Subject to the applicability criteria noted in the specific contract provisions, these contract provisions apply to all work performed on the contract.

#### **B. FAILURE TO COMPLY**

Failure to comply with the terms of these contract provisions may be sufficient grounds to:

1. Withhold progress payments or final payment,
2. Terminate the contract,
3. Seek suspension/debarment, or
4. Any other action determined to be appropriate by the Airport Sponsor or the FAA.

#### **C. CONTRACT PROVISIONS**

##### **1. ACCESS TO RECORDS AND REPORTS (all AIP-funded projects)**

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized

representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after the final payment is made and all pending matters are closed.

2. **BREACH OF CONTRACT TERMS** (all contracts that exceed the simplified acquisition threshold as fixed at 41 USC 403(11). This threshold is presently set at \$100,000.)

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

3. **BUY AMERICAN PREFERENCES** (all AIP-funded projects, if this professional services agreement includes any manufactured product as a deliverable.)

**BUY AMERICAN CERTIFICATION**

The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must submit the appropriate Buy America certification (below) with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

**Type of Certification is based on Type of Project:**

There are two types of Buy American certifications.

- For projects for a facility, the Certificate of Compliance Based on Total Facility (Terminal or Building Project) must be submitted.
- For all other projects, the Certificate of Compliance Based on Equipment and Materials Used on the Project (Non-building construction projects such as runway or roadway construction; or equipment acquisition projects) must be submitted.

\*\*\*\*\*

### **Certificate of Buy American Compliance for Total Facility**

(Buildings such as Terminal, SRE, ARFF, etc.)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e. not both) by inserting a checkmark (✓) or the letter "X".

☐ Bidder or offeror hereby certifies that it will comply with 49 USC. 50101 by:

- a. Only installing steel and manufactured products produced in the United States; or
- b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
- c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
2. To faithfully comply with providing US domestic products
3. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:

1. To submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may result in rejection of the proposal.
3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.

4. To furnish US domestic product for any waiver request that the FAA rejects.
5. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**


**Type 3 Waiver** - The cost of components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the "facility". The required documentation for a type 3 waiver is:

- a. Listing of all manufactured products that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- c. Percentage of non-domestic component and subcomponent cost as compared to total "facility" component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 of waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

<u>July 21, 2023</u> Date	 Signature
<u>HNTB Corporation</u> Company Name	<u>Vice President</u> Title

\* \* \* \* \*

### **Certificate of Buy American Compliance for Manufactured Products**

(Non-building construction projects, equipment acquisition projects)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one on the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC § 50101 by:
- a. Only installing steel and manufactured products produced in the United States, or;
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing, or;
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  2. To faithfully comply with providing US domestic product
  3. To furnish US domestic product for any waiver request that the FAA rejects
  4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may result in rejection of the proposal.

3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.
4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**


**Type 3 Waiver** - The cost of the item components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the "item". The required documentation for a type 3 waiver is:

- a. Listing of all product components and subcomponents that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly at place of manufacture.
- c. Percentage of non-domestic component and subcomponent cost as compared to total "item" component and subcomponent costs, excluding labor costs associated with final assembly at place of manufacture.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 of waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

<u>July 21, 2023</u> Date	 Signature
<u>HNTB Corporation</u> Company Name	<u>Vice President</u> Title



4. **GENERAL CIVIL RIGHTS PROVISIONS** (all contracts)

The contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

This provision also obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport through the Airport Improvement Program, except where Federal assistance is to provide, or is in the form of personal property; real property or interest therein; structures or improvements thereon.

In these cases the provision obligates the party or any transferee for the longer of the following periods:

- a. The period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or
- b. The period during which the airport sponsor or any transferee retains ownership or possession of the property.

5. **CIVIL RIGHTS-TITLE IV COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS** (all AIP funded projects)

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the **Title VI List of Pertinent Nondiscrimination Statutes and Authorities**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontractor or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

6. **CLEAN AIR AND WATER POLLUTION CONTROL** (all contracts that exceed \$100,000)

Contractors and subcontractors agree:

1. That any facility to be used in the performance of the contract or subcontract or to benefit from the contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities;
2. To comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder;
3. That, as a condition for the award of this contract, the contractor or subcontractor will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of or benefit from the contract is under consideration to be listed on the EPA List of Violating Facilities;
4. To include or cause to be included in any construction contract or subcontract which exceeds \$100,000 the aforementioned criteria and requirements.

7. **CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS** (all contracts that exceed \$100,000)

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 above, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in

excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 above.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration or the Sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 above.

4. Subcontractors.

The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section.

8. **CERTIFICATE REGARDING DEBARMENT AND SUSPENSION (BIDDER OR OFFEROR)** (all contracts that exceed \$25,000)

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

9. **DISADVANTAGED BUSINESS ENTERPRISES** (all AIP-funded projects)

**Contract Assurance (49 CFR § 26.13)** - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

**Prompt Payment (49 CFR §26.29)**- The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) days from the receipt of each payment the prime contractor receives from the City. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame

may occur only for good cause following written approval of the City. This clause applies to both DBE and non-DBE subcontractors.

**10. FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE) (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

Requirement	Federal Agency with Enforcement Responsibilities
Federal Fair Labor Standards Act (29 USC 201)	U.S. Department of Labor – Wage and Hour Division

**11. LOBBYING AND INFLUENCING FEDERAL EMPLOYEES (all AIP-funded projects)**

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder or offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to

a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**12. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970 (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

Requirement	Federal Agency with Enforcement Responsibilities
Occupational Safety and Health Act of 1970 (20 CFR Part 1910)	U.S. Department of Labor – Occupational Safety and Health Administration

**13. RIGHTS TO INVENTIONS (all AIP-funded projects)**

All rights to inventions and materials generated under this contract are subject to requirements and regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

**14. TERMINATION OF CONTRACT (contracts that exceed \$10,000)**

1. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services must be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
2. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price will be made, but no amount will be allowed for anticipated profit on unperformed services.
3. If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor is liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
4. If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination will be deemed

to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price will be made as provided in paragraph 2 of this clause.

5. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

**15. TRADE RESTRICTION CLAUSE (all AIP-funded projects)**

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may

direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

**16. TEXTING WHEN DRIVING (all contracts)**

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

The Contractor must promote policies and initiatives for employees and other work personnel that decrease crashes by distracted drivers, including policies to ban text messaging while driving. The Contractor must include these policies in each third party subcontract involved on this project.



THE STATE OF TEXAS   )  
  )  
COUNTY OF EL PASO   )

**ON-CALL  
AGREEMENT FOR  
PROFESSIONAL SERVICES**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **CITY OF EL PASO**, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter referred to as the “**Owner**”, and Huitt Zollars, Inc, a Texas Limited Liability Corporation, hereinafter referred to as the “**Consultant**”.

**WHEREAS**, the Owner intends to engage the Consultant to perform professional traffic engineering services on a task order basis through the use of task orders referencing this Agreement, the scope of which is further described in **Attachment “A”**; and

**WHEREAS**, the Consultant has been selected to perform such services as required by the Owner, and the Consultant was selected through the Owner’s selection procedure, in accordance with all applicable state and local laws and ordinances;

**NOW, THEREFORE**, for the consideration set forth in this Agreement and its attachments, the Owner and Consultant agree as follows:

**ARTICLE I  
ATTACHMENTS**

**1.1** The attachments listed herein and attached to this Agreement are incorporated herein by reference for all purposes.

Attachment “A”	Scope of Services and Project Budget
Attachment “B”	Consultant’s Fee Proposal and Hourly Rates
Attachment “C”	Consultant’s Basic and Additional Services
Attachment “D”	Payment and Deliverable Schedules
Attachment “E”	Insurance Certificate
Attachment “F”	Federal Aviation Administration contract provisions for Airport Improvement Program Projects

**ARTICLE II  
PROJECT**

**2.1** The Owner hereby agrees to retain the Consultant and the Consultant agrees to perform on-call professional services on a Task Order basis. Each individual Task Order will identify the Project (“**Project**”) and the total compensation due to each Project. The Task Order for each Project shall include the Scope of Services described in **Attachment “A”**.

**2.2** For each Project, the Consultant shall comply with the City of El Paso Capital Improvement Department Construction Document Guidelines in effect on the execution date of this

Agreement in the performance of the services requested under this Agreement. Such Guidelines are available in the Capital Improvement Department.

- 2.3 The Consultant shall serve as the Owner's professional representative in those phases of the Project to which this Agreement applies and shall give consultation and advice to the Owner during the performance of services.
- 2.4 The Owner shall provide all available information to the Consultant, as to the Owner's requirements for each construction contract. The Owner shall also provide to the Consultant, all known information pertinent to the Project site, including previous reports and other data relative to design, such as "as-built" drawings or physical conditions now existing at the Project site. In performing its services, the Consultant will be entitled to rely upon the accuracy of the Owner provided information.
- 2.5 The Owner hereby designates the City Engineer of the City of El Paso as the Owner's representative with respect to the professional services to be provided by the Consultant pursuant to this Agreement. The City Engineer shall have complete authority to transmit instructions, receive information, interpret and define Owner's policies, and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement. City Engineer will render written decisions within a five (5) working days time period.

### **ARTICLE III CONSULTANT FEES AND PROJECT BUDGET**

**3.1 PAYMENT TO CONSULTANT.** The Owner shall pay to the Consultant an amount not to exceed **\$500,000.00** for all basic services and reimbursables performed pursuant to this Agreement.

**No services are being requested through this Agreement, nor shall any indebtedness accrue through the mere execution of this Agreement.**

The City Engineer may, without further authorization from the City Council and in a form approved by the City Attorney, increase the total payment identified for all basic services and reimbursables performed pursuant to this Agreement in an amount not to exceed **(\$50,000.00)**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects.

In addition, if authorized in advance by the City Engineer, in a form approved by the City Attorney, the Consultant may perform such Additional Services as also enumerated within **Attachment "C"** in an amount not to exceed **\$50,000.00**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects. Additional Services exceeding **\$50,000.00** must have prior approval by City Council through written amendment to this Agreement.

The parties agree and understand that all fees and compensation to the Consultant shall only become due and payable in accordance with the terms of this Agreement and the fees to be charged

for each Project shall be pursuant to the Consultant's fee proposal for such Basic and Additional Services at the rates which is attached hereto as **Attachment "B"**.

Payments to the Consultant shall be made pursuant to **Attachment "D"**.

**3.2 CONSULTANT'S SERVICES.** The Basic Services and Additional Services, if any, to be provided by the Consultant for this Agreement are attached hereto as **Attachment "C"**.

**3.3 CONSULTANT'S INVOICES.** For each Project, the Consultant shall bill the Owner not more often than monthly, through written invoices pursuant to the schedule established in **Attachment "D"**. Invoices shall indicate the costs for outside consultants with copies of their invoices as back-up materials as well as other authorized direct costs for hourly rate contracts. All invoices shall be made in writing. Within ninety (90) days of substantial completion of construction, all outstanding invoices for all work completed to date by the Consultant shall be submitted to the Owner.

**3.3.1** Each invoice shall contain a brief summary indicating, at a minimum, the total Project budget, the total amount authorized for the Consultant, the current invoiced amount and the amount billed to date. In addition to the Summary, each invoice shall provide a Progress Report. The Progress Report shall describe, at a minimum, the progress of the Project to date also indicating the percentage of completion of each phase. The established schedule for completion shall not be revised except by written amendment to this Agreement, executed by both parties.

**3.3.2** The Owner agrees to pay invoices for all services performed as soon as reasonably possible, but not later than thirty (30) days from receipt. Upon dispute, however, the Owner may, upon notice to the Consultant, withhold payment to the Consultant for the amount in dispute only, until such time as the exact amount of the disputed amount due the Consultant is determined. The total amount paid to Consultant shall not exceed Consultant's fee proposal, except by written amendment to this Agreement, executed by both parties.

**3.4 PROJECT CONSTRUCTION BUDGET.** The Consultant acknowledges that the construction budget and a construction time for each Project will be identified in each Task Order.

**3.5 COSTS NOT ENUMERATED.** Except as specifically set forth in this Agreement and its attachments, all costs related to the completion of the services requested herein shall be borne by the Consultant and not passed on to the Owner or otherwise paid by the Owner, unless a written amendment to this Agreement is executed by both parties allowing for additional costs.

## ARTICLE IV PERIOD OF SERVICE AND TERMINATION

**4.1 PERIOD OF SERVICE.** The term of this Agreement shall be for a period not to exceed **two (2) years** from the date first shown above. The services called for by each Task Order shall begin upon the issuance of a Notice to Proceed from the City Engineer and shall continue through the completion of the construction of the Project, including any required extensions beyond the contract time for construction of the Project, as may be directed by the Owner.

**4.2 SUSPENSION.** Barring an early termination as provided herein, this Agreement shall remain in force: a) For a period which may reasonably be required for the design, award of construction contracts, and construction of the improvements included in all construction contracts, including extra work and required extensions thereto; or b) Unless construction has not begun within a period of **twelve (12) months** after the completion of the services called for in that phase of work last authorized. However, should the Consultant's services be suspended for a period longer than six months, the City and Consultant may renegotiate remaining fees due to changes in salaries or increased costs that may occur during the suspension period. The Owner may determine that this Agreement will remain in full force past the twelve-month period noted above. Such a determination will be based upon the individual circumstances of this Project and this Agreement.

**4.3 TERMINATION.** This Agreement may be terminated as provided herein.

**4.3.1 TERMINATION BY OWNER.** It is mutually understood and agreed by the Consultant and Owner that the Owner may terminate this Agreement, in whole or in part for the convenience of the Owner, upon **fourteen (14) consecutive calendar days** written notice. It is also understood and agreed that upon such notice of termination, the Consultant shall cease the performance of services under this Agreement. Upon such termination, the Consultant shall provide one final invoice for all services completed and reimbursable expenses incurred prior to the Owner's notice of termination. Owner shall compensate Consultant in accordance with this Agreement; however, the Owner may withhold any payment to the Consultant that is held to be in dispute for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined. Nothing contained herein, or elsewhere in this Agreement shall require the Owner to pay for any services that are not in compliance with the terms of this Agreement and its attachments.

**4.3.2 TERMINATION BY EITHER PARTY.** It is further understood and agreed by the Consultant and Owner that either party may terminate this Agreement in whole or in part. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate enumerating the failures for which the termination is being sought; b) a minimum of **seven (7) consecutive calendar days** to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination. However, the Owner retains the right to immediately terminate this Agreement for default if the Consultant violates any local, state, or federal laws, rules or regulations that relate to the performance of this Agreement. In the event of termination by the Owner pursuant to

this subsection, the Owner may withhold payments to the Consultant for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined.

**4.3.3 TERMINATION SHALL NOT BE CONSTRUED AS RELEASE.** Termination by either party shall not be construed as a release of any claims that the terminating party may be lawfully entitled to assert against the terminated party. Further, the terminated party shall not be relieved of any liability for damages sustained by the terminating party by virtue of any breach of this Agreement.

## **ARTICLE V INSURANCE AND INDEMNIFICATION**

**5.1 INSURANCE.** Consultant shall not commence work under this Agreement until the Consultant has obtained the required insurance and such insurance has been approved by the Owner. The Consultant shall maintain the required insurance throughout the term of this Agreement. Failure to maintain said insurance shall be considered a material breach of this Agreement.

**5.1.1 WORKERS' COMPENSATION INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement, Workers' Compensation Insurance as required by applicable Texas law for all of the Consultant's employees to be engaged in work under this Agreement. The Consultant shall provide the following endorsement:

“The policy is endorsed to provide that insurer waives any right of subrogation it may acquire against the Owner, its partners, agents and employees by reason of any payment made on or account of injury, including death resulting therefrom, sustained by any employee of the insured.”

**5.1.2 COMMERCIAL LIABILITY, PROPERTY DAMAGE LIABILITY AND AUTOMOBILE LIABILITY INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement such Commercial General Liability, Property Damage Liability and Automobile Liability Insurance as shall protect the Consultant and the Consultant's employees performing work covered by this Agreement from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by the Consultant or by anyone directly or indirectly employed by the Consultant. The minimum limits of liability and coverages shall be as follows:

- a) **COMMERCIAL GENERAL LIABILITY**
  - \$1,000,000.00 Per Occurrence
  - \$2,000,000.00 General Aggregate
  - \$2,000,000.00 Products/Completed Operations Aggregate
  - \$1,000,000.00 Personal and Advertising Injury
- Personal Injury or Death & Property Damage**
  - \$1,000,000.00 per occurrence combined single limit for bodily injury and property damage.

**General Aggregate**  
\$1,000,000.00  
\$1,000,000.00 per occurrence

- b) **AUTOMOBILE LIABILITY**  
**Combined Single Limit**  
\$1,000,000.00 per accident

**5.1.3 PROFESSIONAL LIABILITY INSURANCE.** The Consultant shall procure and shall maintain, at the Consultant's sole expense, Professional Liability Insurance for the benefit of the Owner to cover the errors and omissions of the Consultant, its principals or officers, agents or employees in the performance of this Agreement with a limit of ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) on a claims made basis.

**5.1.4 OWNER AS ADDITIONAL INSURED.** The Owner shall be named as an Additional Insured on all of the Consultant's Insurance Policies, with the exception of Workers' Compensation and Professional Liability Insurance required by this Contract.

**5.1.5 PROOF OF INSURANCE.** The Consultant shall furnish the City Engineer with certificates showing the type of insurance coverages, limits on each insurance policy, class of operations covered under each insurance policy, effective dates and expiration dates of policies, insurance companies providing the insurance coverages, name of agent/broker and include confirmation of any endorsement(s) required in this agreement.

**5.1.6 GENERAL INSURANCE PROVISIONS.** All certificates required herein shall be attached hereto and incorporated for all purposes as **Attachment "E"**. All certificates shall also include the name of the project on the corresponding insurance certificate.

Further, all policies shall provide either in the policy itself and reflected on the certificate of insurance or through an endorsement attached to the policy, that the insurance cannot be canceled or the amount of coverage changed without thirty (30) calendar days prior written notice to the City or ten (10) calendar days prior written notice for non-payment of insurance policy premiums.

**5.2 INDEMNIFICATION.** To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless Owner, and Owner's officers, directors, partners, agents consultants, and employees from and against any claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, agents, consultants or employees. This indemnification provision is subject to and limited by the provisions agreed to by Owner and Consultant, as noted below. The Consultant shall not be responsible for any acts of any of the City's Independent Project Managers.

**To the extent allowed by state law, the Owner will be responsible for its own actions.**

**5.2.1 CONSULTANT'S LIABILITY LIMITED TO AMOUNT OF INSURANCE REQUIREMENTS.** Consultant shall procure and maintain insurance as required by and set forth in the terms and conditions of this Agreement. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and consultants (hereafter referred to collectively as "Consultant"), to Owner and anyone claiming by through, or under Owner for any and all claims, losses, costs, or damages, whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Consultant (hereafter "Owner's Claims"), shall not exceed the total insurance proceeds paid on behalf of or to Consultant by Consultant's insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Consultant's insurance policies applicable thereto (excluding fees, costs and expenses of investigation, claims adjustment, defense, and appeal). If no such insurance coverage is provided with respect to Owner's Claims, then the total liability, in the aggregate, of Consultant to Owner and anyone claiming by, through, or under Owner for any and all such uninsured Owner's claims shall not exceed \$250,000.00 per person or \$500,000.00 per incident with property damage liability limited to \$100,000.00 per incident.

## **ARTICLE VI FEDERAL AND STATE PROVISIONS**

**6.1 COMPLIANCE WITH APPLICABLE LAWS – FEDERAL AND STATE FUNDING REQUIREMENTS.** Consultant, at Consultant's sole expense, agrees that it will operate and perform its responsibilities and covenants under this Agreement in accordance with applicable laws, rules, orders, ordinances, directions, regulations and requirements of federal, state, county and municipal authorities, now in force or which may hereafter be in force, including, but not limited to, those which shall impose any duty upon the Owner or Consultant with respect to the use of federal and state funds and nondiscrimination in the administration of contracts which are funded, in whole or in part, with federal and state funds.

Specifically, and not in limitation of the foregoing, Consultant agrees that to the extent required by any agreement between the Owner and any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project, **including but not limited to:**

--The Federal Transit Administration (FTA) through a Grant Agreement or Cooperative Agreement with the Owner, or supported by FTA through a Loan, Loan Guarantee, or Line of Credit with the Owner.

--The Department of Housing and Urban Development through a Grant Agreement or Cooperative Agreement with the Owner.

--The Federal Aviation Administration (FAA) through a Grant Agreement or Cooperative Agreement with the Owner, as further described in Attachment "F".

--The Texas Department of Transportation through an Agreement with the Owner.

Copies of grant assurances will be made available to Consultant. However, provided copies shall in no way be a limitation on the Consultant's obligation to comply with any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project.

**6.1.1 CONTRACT ASSURANCE.** The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

**6.1.2 DBE GOOD FAITH EFFORTS.** The requirements of 49 CFR Part 26, regulations of the U.S. DOT, applies to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex or national origin in the award of performance of this contract. All firms qualifying under this solicitation are encouraged to submit proposals. Award of this contract will be conditioned upon satisfying the requirements of this proposal. These requirements apply to all offerors, including those who qualify as a DBE. A DBE contract goal will be identified pursuant to the federal funding requirements for an individual task order established for this contract. The offeror shall make good faith efforts, as defined in Appendix A, 40 CFR Part 26, to meet the contract goal for DBE participation in the performance of this Agreement.

The Consultant will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) written documentation of the offeror's commitment to use a DBE subconsultant whose participation it submits to meet the contract goal; (5) written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (6) if the contract goal is not met, evidence of good faith efforts. The offeror shall submit the information with its proposal as a condition of responsiveness.

DBE participation in this contract may be in the form of a prime contract, subcontract, joint venture, or other arrangement that qualifies under 49 CFR Section 26.55 or 26.53(g), both of which will be submitted on a Letter of Intent to the Owner.

**6.2 TERMINATION FOR CANCELLATION OF GRANT.** Should this Agreement be terminated as a result of cancellation of federal funds covering this Project, the Owner shall promptly notify the Consultant of the cancellation by certified mail-return receipt requested, whereupon the Consultant shall immediately, on receipt of the letter, cease and desist from performing any other work or services hereunder. In such an event, the Consultant will be paid for professional services performed to such date, upon furnishing the Owner a progress report and an invoice to such date, and upon acceptance of the work by the Owner.

## **6.3 TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, 78 STAT.252, 42 U.S.C. 2000D TO**



**2000D-4 AND TITLE 49, CODE OF FEDERAL REGULATIONS, DEPARTMENT OF TRANSPORTATION.**

During the performance of this contract, Consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “Consultant”) agrees as follows:

- (1) **Compliance with Regulations:** Consultant shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, “DOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. ADP shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) **Information and Reports:** Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts other sources of information, and its facilities as may be determined by Client to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of Consultant is in the exclusive possession of another who fails or refuses to furnish this information Consultant shall so certify to Client, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of Consultant’s noncompliance with the nondiscrimination provisions of this contract, the Client shall impose such contract sanctions as it may determine to be appropriate, including but not limited to:
  - a. Withholding of payments to the Consultant under the contract until the Consultant complies, and / or
  - b. Cancellation, termination or suspension of the contract in whole or in part.
- (6) **Incorporation of Provisions:** Consultant shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directive issued pursuant thereto. Consultant shall take such action with respect to any subcontract or procurement as Client may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that in the event a Consultant becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Consultant may request Client to enter into such litigation to protect the

interests of Client and in addition, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

## **ARTICLE VII GENERAL PROVISIONS**

**7.1 CONTRACT TIME.** Consultant understands and agrees to provide all professional services and deliverables requested herein, as expeditiously as is consistent with professional skill and care, and to use its best efforts to complete all phases of this Agreement within the time schedules indicated within **Attachment “D”**. It is acknowledged that the Consultant does not have control over all aspects of the design and construction process and cannot warrant that it will complete all services and deliverables by a certain date. The Consultant shall timely notify the City Engineer of any delay beyond its control and the City Engineer shall extend the time schedule in the event of delays which the City Engineer reasonably determines are beyond the control of the Consultant. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices and consistent with the schedule provided in **Attachment “D”**.

**7.2 OPINION OF PROBABLE COST.** As a design professional practicing in El Paso the Consultant is expected to be familiar with the cost of construction, labor, and materials in the El Paso area and of bidding and market trends. The cost opinions of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the lowest responsible bidder.

The Consultant’s final cost opinions for the construction of the Project, shall take into account labor costs which shall be based on the current City of El Paso prevailing wage rates as adopted by the City Council. In the event that the Project is funded with federal funds, the higher of the City of El Paso prevailing wage rates or the Davis-Bacon wage rates shall be utilized by the Consultant in compiling a final cost opinions for the Project.

If the Consultant’s most recent cost opinion for any construction contract is in excess of the Project construction budget, the Owner shall give written approval of an increase in the limit, or shall cooperate in revising the Project’s scope or quality, or both, to reduce the cost as required. Such revisions shall be made, and Drawings and Specifications modified by the Consultant without further compensation.

As noted herein, if all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the Consultant agrees, at the direction of the Owner, to redesign the Project without additional charge to the Owner in order to bring the Project within the budgetary limitations.

**7.3 CONSULTANT’S QUALITY OF WORK.** The Owner’s review of any documents prepared by the Consultant is only general in nature and its option to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in its professional service. The Consultant’s services shall be performed with the professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect and the orderly progress of the

Project and in accordance with the time periods established in **Attachment “D”** and which shall be adjusted, if necessary, as the project proceeds. This schedule shall include allowances for periods of time required for the Owner’s review, for the performance of the Owner’s consultants, and for approval of submissions by authorities having jurisdiction over the project. The identified time limits shall not, except for reasonable cause, be exceeded by the Consultant or Owner.

**7.4 COPYRIGHT AND REPRODUCTION RIGHTS.** Upon payment of amounts due, the Drawings, Specifications, concepts and design, and other documents prepared by the Consultant for this Project including, without limitation, those in electronic form (sometimes referred to as the “Instruments of Service”) are the property of the Owner, who shall be vested with all common law and statutory rights. The Owner shall have the right to the use of the Drawings, Specifications and other documents for the maintenance, repair, remodeling and renovation of the Project; provided however the Consultant shall have no liability for any use of one or more of the Instruments of Service by the Owner for maintenance, repair, remodeling and renovation of the project. The Owner shall have the consent of the Consultant, provided, however, the Consultant shall have no liability or responsibility for such use of the Drawings, Specifications, concepts and design, and other documents. The rights granted to the Owner herein for the use of the Drawings, Specifications and other documents for additional projects shall not grant the Owner any right to rely upon the Consultant’s seal on the Drawings and Specifications or to hold the Consultant responsible for any subsequent use of the Drawings, Specifications and documents. The Consultant shall provide the Owner with copies of the Instruments of Service in both electronic form and in hard copy.

**7.5 AUDITING RECORDS FOR THE SPECIFIC PROJECT.** Consultant’s records subject to audit shall include but not be limited to records which, in the Owner’s discretion, have a bearing on matters of interest to the Owner in connection with the Consultant’s work on this Project for the Owner and shall be open to inspection and subject to audit and/or reproduction by Owner’s agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Consultant’s compliance with contract requirements, and (b) compliance with provisions for computing Direct Personnel Expense with reimbursables, if applicable.

Such records subject to audit shall also include those records necessary to evaluate and verify direct and indirect costs, (including overhead allocations) as they may apply to costs associated with this Agreement. In those situations where Consultant’s records have been generated from computerized data, Consultant agrees to provide Owner’s representatives with extracts of data files in computer readable format on data disks or suitable alternative computer data exchange format.

The Owner or its designee shall be entitled, at its expense, to audit all of the Consultant’s records related to this Project, and shall be allowed to interview any of the Consultant’s employees, pursuant to the provisions of this section throughout the term of this contract and for a period of **three (3) years** after final payment or longer if required by law. Such audits may require inspection and photo copying of selected documents from time to time at reasonable times and places.

**7.6 SUCCESSORS AND ASSIGNS.** This Agreement shall be binding on the Owner and the Consultant, their successors and assigns. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

**7.7 VENUE.** For the purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

**7.8 GOVERNING LAW.** The Consultant shall comply with applicable Federal, State and local laws and ordinances applicable to the work contemplated herein.

**7.9 CAPTIONS.** The captions of this Agreement are for information purposes only, and shall in no way affect the substantive terms or conditions of this Agreement.

**7.10 SEVERABILITY.** Should any section, paragraph or other provision of this Agreement be found invalid, such invalidity shall not affect the remaining provisions of this Agreement.

**7.11 NOTICES.** Any notice, demand, request, consent or approval that either party may or is required to provide to the other shall be in writing and either personally delivered or sent via certified mail, return receipt, to the following addresses:

To the Owner:                      The City of El Paso  
Attn: City Manager  
P.O. Box 1890  
El Paso, Texas 79950-1890

With a Copy to:                      The City of El Paso  
Attn: City Engineer  
P.O. Box 1890  
El Paso, Texas 79950-1890

To the Consultant:                      HUITT ZOLLARS, INC.  
Attn: Roxanna R. Medina, Vice President  
5822 Cromo Dr, Suite 210  
El Paso, Texas 79912

Changes may be made to the names and addresses noted herein through timely, written notice to the other party.

**7.12 CONFLICTING PROVISIONS.** Any provision contained in any Attachments to this Agreement, which may be in conflict or inconsistent with any of the provisions in this Agreement shall be void to the extent of such conflict or inconsistency.

**7.13 ENTIRE AGREEMENT.** This Agreement, including attachments, constitutes and expresses the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. This Agreement shall not be amended or modified, except by written amendment, executed by both parties.

**7.14 TEXAS GOVERNMENT CODE.** In accordance with Chapter 2274 of the Texas Government Code, as amended from time to time, the Consultant represents and warrants to the Owner the following: (1) the Consultant does not have a practice, policy, guidance, or directive


that discriminates against a firearm entity or firearm trade association; and (2) the Consultant will not discriminate during the term of this Agreement against a firearm entity or firearm trade association.

**WITNESS THE FOLLOWING SIGNATURES AND/OR SEALS:**


**CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City Manager

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer  
Capital Improvement Department

**(Acknowledgment)**

**THE STATE OF TEXAS   §**  
**§**  
**COUNTY OF EL PASO   §**

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2023,  
by **Cary Westin**, as **Interim City Manager** of the **City of El Paso, Texas**.

\_\_\_\_\_  
Notary Public, State of Texas

My commission expires:

\_\_\_\_\_

*(Signatures continue on following page)*

CONSULTANT:  
HUITT ZOLLARS, INC.

*Isabel Vasquez*

By: Isabel Vasquez, PE  
Title: Vice President

(Acknowledgment)

THE STATE OF TEXAS §  
§  
COUNTY OF EL PASO §

This instrument was acknowledged before me on this 21 day of July,  
2023, by Isabel Vasquez, PE as Vice President of HUITT ZOLLARS, INC.

*Mercedes Kieffe*  
Notary Public, State of Texas

My commission expires:

April 2, 2024

**ATTACHMENT “A”  
SCOPE OF SERVICES**

## **ATTACHMENT A SCOPE OF WORK**

The contracts will be used for miscellaneous assignments on an on call basis for planning, geometric design and traffic operations of roads, streets and highways and their networks, terminals, abutting lands and relationships with other modes of transportation for the achievement of safe, efficient and convenient movement of people and goods. Services to include:

- Investigation, including traffic counts, analysis of accident statistics, and assessments of speed data, roadway conditions, signal coordination evaluations, adequacy of traffic calming and control measures
- Urban transportation modeling and traffic mitigation studies
- Turning movement counts
- Trip, distribution, and mode forecasting
- Traffic impact analysis
- Planning and roadway (including geometric) design
- Traffic signal, striping, and signage design
- Traffic control plan development for roadway capital improvements
- Development of bidding documents
- Construction administration

Products required to include:

- Studies/Reports
- Plans, specifications, cost estimates
- As-built plans
- Right-of-way maps
- Other analysis as requested

The following provides a general description of services, standards, and products required:

- Studies on traffic flow and circulation to determine unsafe or congested conditions. Evaluate statistical and physical data regarding existing and/or projected vehicular and pedestrian volume, roadway design, horizontal and vertical curves, sight distance and traffic control. Prepare condition diagram, collision diagrams, and perform capacity analysis as necessary. Provide recommendations, design, and cost estimates to resolve condition.
- Determine if traffic control is required and warranted as per Texas Manual of Uniform Traffic Control Devices (latest edition). Perform drafting, computation and design to determine materials and cost of traffic control installations, including traffic signals, warning flashers, barriers, signing, striping, and pavement markings. Compute signal timing and phasing for isolated intersections and for signal systems. Prepare construction plans and specifications for installation and equipment.
- Design continuous street illumination systems to include school and pedestrian flashers, hawk traffic signals, railroad signal preemption. Calculate light pole spacing, length,



luminaire type, electrical loads, and wire size. Prepare plans, specifications and cost estimates for systems.

- Perform traffic impact studies for new developments, roadway improvement alternatives, and traffic generators. Analyze existing traffic on adjacent and surrounding streets and generated traffic to determine if mitigating measures are required. Recommend and design measures to mitigate impact. Provide cost estimates for recommendations.
- Design expansion of computerized signal system. Prepare plans, specifications, and estimate for expansion. Evaluate communication alternatives including but not limited to, coaxial cable, fiber optic cable, leased lines, and wireless communication.
- Calculate traffic signal timing for existing signals to reduce delays and provide progression within signal systems. Recommend modifications to timing and phasing. Provide revised timing sheets and coordinator offsets.
- Prepare traffic control plans in accordance with the Texas Manual of Traffic Control Devices for roadway or lane closures, special events, or other city projects.
- Provide technical support and engineering design for the use of emerging Intelligent Transportation Systems technology and equipment in the automation, collection, and dissemination of traffic data, toll collection, vehicle identifications, and other traffic related functions.
- Evaluate and prepare regional transportation plans. Provide technical support and recommendations on these plans as they pertain to compliance with the City's Major Thoroughfare Plan and roadway capacities.
- Provide other traffic and transportation engineering studies, prepare technical reports and relevant design duties as assigned.

**ATTACHMENT “B”**  
**CONSULTANT’S FEE PROPOSAL AND HOURLY RATES**

**City of El Paso**  
**2023-2024**  
**HOURLY RATE SHEET**

**Engineering**

Principal	\$ 295.00
QA Manager	\$ 245.00
Sr. Project Manager	\$ 245.00
Project Manager	\$ 215.00
Sr. Traffic Engineer	\$ 220.00
Traffic Engineer	\$ 160.00
Sr. Electrical Engineer	\$ 235.00
Electrical Engineer	\$ 195.00
Engineer Intern	\$ 135.00
Sr. Designer	\$ 150.00
Designer	\$ 105.00
Sr. CADD Technician	\$ 130.00
CADD Technician	\$ 105.00

**Administrative**

Sr. Project Support	\$ 130.00
Project Support	\$ 105.00

**Survey**

Survey Manager	\$ 230.00
Sr. Project Surveyor	\$ 175.00
Project Surveyor	\$ 145.00
Survey Technician	\$ 130.00

**Survey Crews**

1-Person Survey Crew	\$ 125.00
2-Person Survey Crew	\$ 190.00
3-Person Survey Crew	\$ 235.00

**Construction**

Construction Manager	\$ 215.00
Resident Project Representative	\$ 145.00
Sr. Project Representative	\$ 155.00

**Reimbursable Expenses**

Consultants	Cost + 10%
Other Direct Costs	Cost + 10%
Mileage	IRS Standard Business Mileage Rate

**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Each individual Task Order will identify the “**Project**”, and the Consultant shall provide the Basic and Additional Services as noted herein.

**BASIC SERVICES OF THE CONSULTANT**

**GENERAL**

1. The Consultant agrees to perform professional services in connection with the Project as hereinafter stated.
2. The Consultant shall comply with the City of El Paso Engineering and Construction Management Department Construction Document Guidelines, which are in effect at the time of this Agreement and are available in the City Engineering Department, in the performance of the services requested under the design phases of this Agreement.
3. The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies, and shall give consultation and advice to the Owner during the performance of services.
4. The Owner is relying upon the skill, reasonable care and knowledge of the Consultant to furnish the Owner with a project within the allocated budget. The Owner’s review of any documents prepared by the Consultant is only general in nature and its obligation to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in the project.

**REPORT PHASE**

1. Upon receipt of the Owner’s written authorization to proceed with the **Report Phase**, the Consultant shall:
  - a. Consult with the Owner to determine the requirements of the Project and together with the Owner develop a mutually acceptable scope for the Project.
  - b. Provide preliminary investigations, studies, topographic surveys including ties to known monuments of right-of-way lines, general supervision of any other services obtained as described in Part 1.c. of this section and interpreting or incorporating results of any such services for inclusion in the Preliminary Study and Report referred to in Part 1.d. of this section.
  - c. (1) Provide consultation and advice as to the necessity of providing or obtaining other services such as: (a) Property surveys, boundary surveys, right-of-way surveys, and utility surveys, (b) Core borings, probings, and hydrographic surveys, (c) Laboratory testing, and (d) Inspection or other special consultation; (2) Act as the Owner's representative in connection with such services; and (3) If concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.

**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

- d. Prepare a Preliminary Study and Report on the Project based on the mutually accepted program in sufficient detail to indicate clearly the problems involved and the alternative solutions available to the Owner, to include schematic layouts, sketches, flow diagrams and reports of studies, and a general opinion of probable construction costs for such of the above listed improvements to be included in the Project, and to set forth the Consultant’s recommendations.
  - e. As per Attachment “D”, furnish the Preliminary Study and Report and a general opinion of probable construction cost opinion to the Owner.
- 2. Upon receipt of the Preliminary Study and Report and before the Consultant is authorized to proceed with the Preliminary Design Phase, the Owner at its option may designate in writing various construction contracts into which the Project shall be divided, each of which may include one or more of the above listed improvements to be constructed. If the Owner designates various construction contracts into which the Project is to be divided, the Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, and final design drawings, specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
- 3. As identified in the Scope of Work in Attachment “A”, the Consultant shall investigate the extent and character of any potential soil or water contamination on the properties identified in the Scope of Work, conduct asbestos investigations, environmental site assessments, and provide other environmental engineering services as required and authorized. Services not included in the original scope of work shall be considered Additional Services. The Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement, applicable Texas Commission on Environmental Quality and Texas Department of State Health Services Regulations, and any and all applicable state, federal and local laws. The Consultant shall develop an Investigation Plan for the identified properties. Upon approval of the Investigation Plan by the City, the City shall arrange to issue a Notice to Proceed for the Consultant to proceed in relation to an identified property.

**PHASE I - PRELIMINARY DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the **Preliminary Design Phase**, the Consultant shall do the following separately for each construction contract:

- 1. Consult with the Owner to determine the Owner’s requirements for the Project.
- 2. Provide at the Consultant’s sole expense right-of-way surveys, boundary surveys, topographic surveys, drainage surveys, and soil investigations as needed to design the

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Project and as required by the Scope of Work of the Agreement; obtain all available information from all utility companies and other affected agencies including, but not limited to, the Texas Department of Transportation and the U.S. Department of Interior, Bureau of Reclamation, as needed to complete the proper design. This does not, however, include property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.

3. Obtain all available horizontal and vertical locations of public utilities, and fully coordinate design of the Project with public utilities in an effort to minimize relocation of utilities as much as possible.
4. Make drawings from field measurements of existing construction when required for planning additions or alterations thereto.
5. Provide consultation and advice as to the necessity of providing or obtaining other services such as the types described herein, and act as the Owner’s representative in connection with any such services, and if concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.
6. Review with the Owner alternative approaches in regard to the construction of the Project. The Owner at its option may designate in writing various construction contracts into which the Project shall be divided. The Consultant may request additional reasonable compensation if the Owner designates various construction contracts into which the Project is to be divided. The Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, pre-final design, and final design specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
7. Prepare for approval by the Owner preliminary design documents consisting of evaluation of existing structural report, design criteria, drawings, and outline specifications to develop, and establish the scope of each construction contract.
8. Prepare a detailed opinion of probable construction costs for each construction contract containing the main construction components, based on the information given in the preliminary design documents.
9. As per **Attachment “D”**, furnish copies of the above preliminary design documents and opinion of probable construction costs for each construction contract. If the above preliminary design documents are not approved by the Owner, the Consultant shall furnish copies of the resubmitted preliminary design documents at no additional cost to the Owner.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**PHASE II - PRE-FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Pre-Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Prepare required documents and assist the Owner in obtaining approval of such governmental authorities as may have jurisdiction over the design criteria applicable to each construction contract. The Consultant’s assistance in obtaining such approvals shall include participation in submissions to and negotiations with the appropriate authorities. The Consultant shall be fully responsible for coordination with all utility companies to resolve conflicts pertaining to location of utility lines and shall exercise customary and usual professional care for obtaining utility clearances. Since some utility locations may not be recorded or mapped, additional efforts to locate utilities maybe required as an additional service upon written approval of the Owner.
2. On the basis of the approved preliminary design documents and subject to approval of design criteria, prepare for incorporation in the construction contract documents detailed drawings and plans, hereinafter called the “**Drawings**,” to show the character and scope of the work to be performed by construction contractors on each construction contract, instructions to bidders, general conditions, special conditions, and technical provisions, hereinafter called “**Specifications**.” These plans shall include the required cross sections from actual fieldwork for estimated earthwork quantities.
3. Advise the Owner of any adjustment to the Consultant’s previous opinion of probable construction costs for each construction contract caused by changes in scope, design requirements, general market conditions, or construction costs and furnish a revised opinion of probable construction costs, based on the completed Drawings and Specifications. The Consultant expressly authorizes any person designated by the Owner to review at any time prior to the Bidding Phase any opinion of probable construction costs made by the Consultant. The Consultant agrees to cooperate fully in such review, and shall furnish the access to all pertinent information upon which the Consultant’s cost opinions were based. In addition, detailed estimates to include orderly presented takeoff sheets, summary and main summary sheets are to be provided to the Owner. Nothing in this provision shall be construed as limiting or waiving the right of the Owner to obtain such information at any other time, or as relieving the Consultant of the responsibility of preparing opinions of probable construction costs. The Owner understands that the Consultant has no control over the cost of availability of labor, equipment, market conditions, or the contractor’s method of pricing and that the Consultant’s opinion of probable construction costs are made on the basis of professional judgment and experience. The Consultant makes no warranty that the bids will not vary from the opinion of probable construction costs.
4. Prepare proposal forms.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

5. As per **Attachment “D”**, furnish to the Owner copies of the Drawings for review by the Owner, other governmental authorities, and the public utilities. If the Drawings are not approved by the Owner, the Consultant shall furnish copies of the resubmitted Drawings at no additional cost to the Owner. Furnish to the Owner copies of the Specifications and copies of the design analysis showing all engineering calculations for review by the Owner, other governmental authorities who may have jurisdiction over each construction contract, and the public utilities.

**PHASE III - FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Incorporate changes requested by the Owner and other governmental authorities after review of pre-final design documents and perform redesign necessitated by public utility conflicts.
2. Coordinate closely with utility companies during the Preliminary Design and Pre-Final Design Phases. The amount of redesign necessary to accommodate utility Consultant comments on the pre-final design drawings is expected to be in proportion to the effectiveness of that coordination and is to be performed by the Consultant as part of the Final Design Phase of this Agreement. The Consultant shall obtain written utility clearance from all utility companies affected by the scope of this Project as part of the Final Design Phase of this Agreement.
3. Submit to the Texas Department of Licensing and Regulation, or a State Certified ADA consultant, a set of Final Design Drawings for ADA review and approval.
4. **As per Attachment “D”**, furnish to the Owner copies of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes.
5. **As per Attachment “D”**, furnish to the Owner copies of the Drawings and Specifications in final approved form for bidding purposes for each construction contract.
6. Additional copies of the drawings and specifications beyond those identified in **Attachment “D”**, required for public utilities and other agencies, will be provided by the Consultant as an Additional Service.



**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**BIDDING PHASE**

Upon receipt of Owner’s written request, the Consultant shall provide any of the following services during the Bidding Phase:

1. Assist the Owner in the determination of the bidding period and bid date and provide necessary data for preparation of the notice to bidders by the Owner as required for advertising purposes.
2. Assist the Owner in responding to all questions from prospective bidders concerning the Drawings and Specifications.
3. Attend a pre-bid conference, if any, to explain the Project and to answer questions regarding the Project.
4. Prepare addenda to the Drawings and Specifications as may be required during the advertising period. Any addenda issued shall be approved by all agencies having approval authority over the Drawings and Specifications. As per Attachment “D”, deliver copies of all addenda to the Owner for appropriate action.
5. As identified in Attachment “A”, assist the Owner in evaluating bids, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the three lowest responsible bidders or assist the Owner in rating all bidders using Best Value Evaluation Criteria provided by the Owner, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the bidders. If Best Value Evaluation Criteria are required after the consulting fees have been negotiated and accepted, Consultant may request Additional Services fees.
6. Advise the Owner concerning the acceptability of subcontractors and other persons and organizations proposed by the general construction contractor for those portions of the work for which such acceptability is required by the construction contract documents.

**CONSTRUCTION PHASE**

At Owner’s request, the Consultant shall provide any of the following services associated with the Construction Phase:

1. Attend the pre-construction conference to assist the Owner in responding to all questions from the construction contractor.
2. Advise and consult with the Owner and act as the Owner’s representative as provided in the general conditions of the Agreement included in the construction contract. Such general conditions shall be the Owner’s standard general conditions for construction projects, with

**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

such changes and modifications as may be made in such general conditions being agreed to by both the Consultant and the Owner.

3. Unless otherwise stipulated in Attachment "A", Scope of Services, the Consultant will stake one set of control stakes for the construction contractor.
4. Visit each construction site at least once each week or more frequently, if necessary, to observe the progress and quality of the executed work and to determine if such work meets the essential performance and design features and the technical and functional requirements of the construction contract documents. The Consultant shall provide the Owner with typed or printed field notes for each construction site visit. On the basis of these on-site observations, the Consultant shall endeavor to guard the Owner against apparent defects and deficiencies in the permanent work constructed by the construction contractor. The Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work, and shall not be responsible for the construction means, methods, techniques, sequences, or procedures, or the safety precautions incident thereto. The Consultant's efforts shall be directed toward providing assurance for the Owner that each completed construction contract shall conform to the engineering requirements of the construction contract documents. However, the Consultant shall not be responsible for the construction contractor's failure to perform the construction work in accordance with the construction contract documents.

Nothing in this Agreement shall be construed as requiring the Consultant to assume responsibility for or to guarantee the complete adherence of the construction contractor to the Drawings and Specifications and the construction contract documents.

5. Review shop drawings diagrams, illustrations, brochures, catalog data, schedules, and samples, the results of tests and inspections and other data which the construction contractor is required to submit, for conformance with the design concept of each construction contract and compliance with the information given in the construction contract documents. **Such review must be complete within ten City working days following receipt of submittal documents.** The Consultant shall also assemble maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, and other documents that the construction contractor is required to submit in accordance with the construction contract documents.
6. Issue the Owner's instructions to the construction contractor when required to do so, prepare routine change orders to include independent detailed opinion of probable construction cost for the Owner's approval as required after securing approval of all agencies having approval authority over each construction contract. The Consultant shall require, as the Owner's representative and subject to the written concurrence by the Owner, special inspection or testing of the work, whether or not fabricated, installed, or completed and shall act as interpreter of the terms and conditions of the construction contract

**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

documents, subject to the Owner's interpretation of such terms and conditions. If the Owner authorizes such testing, it shall be addressed under the provisions of Additional Services of the Consultant.

7. Based on the Consultant's on-site observations as an experienced and qualified design professional and on review of the construction contractor's applications for payment and supporting data, determine the amount owing to the construction contractor and recommend in writing payment to the construction contractor in such amounts; such recommendation of payment to constitute a representation to the Owner, based on such observations and review, that the work has progressed to the point indicated and that, to the best of the Consultant's knowledge, information and belief, the quality of the work is in accordance with the construction contract documents, subject to an evaluation of the work as a functioning project upon substantial completion, to the results of any subsequent tests called for in the construction contract documents and to any qualifications stated in his approval. By recommending an application for payment, the Consultant shall not be deemed to have represented that the Consultant has made any examination to determine how or for what purposes the construction contractor has used the monies paid on account of each construction contract price.
8. Conduct with the Owner and construction contractor no more **than two brief preliminary inspections**, at times requested by the construction contractor to determine if the Project is ready for final inspection.
9. Schedule and conduct with the Owner, including representative of the City Engineer and the user department, the State ADA inspector or State certified ADA consultant, and the construction contractor, a final inspection of the Project and prepare and publish a "punch list" of minor deficiencies to be corrected prior to final payment to the construction contractor. The "**punch list**" shall be furnished to the construction contractor and the Owner within **two City working days** after the final inspection.
10. Issue a "Certificate of Substantial Completion" using EJCDC document 1910-8-D (1983 version) when the final inspection reveals that the Project is substantially complete and fully usable for its intended purpose with only minor deficiencies to be corrected. The certificate shall be issued within **two City working days** after the final inspection.
11. Monitor and verify proper correction of all punch list deficiencies. Notify the Owner in writing when all deficiencies have been corrected, and when warranty, maintenance, and operating instructions and other documents have been submitted by the construction contractor. Act on and forward the construction contractor's final invoice for payment.
12. Furnish the Owner one set of reproducible (**D format**) "record" drawings on **Mylar** showing changes made during the construction process, based on the marked-up prints,

**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

drawings, and other data furnished by the construction contractor to the Consultant. Also provide project documents in acceptable electronic media format.

13. Make written recommendations to the Owner on all claims relating to the execution and progress of the construction work.
14. Notify the Owner of all permanent work which does not conform to the result required in each construction contract; prepare a written report describing any apparent nonconforming permanent work, and make recommendations to the Owner for its correction and, at the Owner’s request, have recommendations implemented by the construction contractor.
15. Furnish property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.
16. Revise previously approved studies, reports, design documents, drawings, or specifications, except when said revisions are required as a result of errors, negligence, or other fault on the part of the Consultant.
17. Prepare documents for alternate bids requested by the Owner for construction work for which bids have not been awarded.
18. If Best Value Evaluation Criteria are required after the Consulting fees have been negotiated and accepted, the Consultant may request Additional Service fees.
19. Prepare detailed renderings, exhibits, or scale models for the Project, except as otherwise required herein.
20. Furnish additional tests and inspections, in excess of those required herein during the Construction Phase.
21. Prepare change orders requiring additional significant design changes not provided for in the Agreement, requested by the Owner.
22. Inspect each construction contract site prior to expiration of the guarantee period and report, in written form, observed discrepancies under guarantees provided by the construction contractor.
23. Provide additional or extended services during construction made necessary by: **a)** work damaged by fire or other cause during construction; **b)** prolongation of the construction contract time by more than **twenty-five percent** provided that such prolongation is not caused by errors, negligence, or other fault on the part of the Consultant; **c)** Acceleration of the work schedule involving services beyond normal city working hours; or **d)** the

**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

construction contractor’s default under the construction contract due to delinquency or insolvency.

24. Provide extensive assistance in the initial start-up and test operation of equipment or devices and the preparation of manuals of operation and maintenance.
25. Serve as an expert witness for the Owner in any litigation or other proceeding involving the Project.

**ADDITIONAL SERVICES OF THE CONSULTANT**

**GENERAL**

If authorized in writing by the Owner, through written amendment, the Consultant shall perform or obtain Additional Services noted below, which are not covered within the Agreement. No claim for Additional Services or cost shall be allowed unless the same was done pursuant to a written authorization dated prior to the Additional Services or cost and which was authorized pursuant to the policies and procedures of the Owner (i.e., passage by City Council). The Owner shall pay for such Additional Services as indicated in the Agreement.

1. Furnish core borings, probings, and hydrographic surveys; laboratory testing; inspection of samples or materials; and other special consultations.
2. Provide Additional Services due to significant changes in the general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction if the changes are inconsistent with approvals or instructions previously given by the Owner including revisions made necessary by adjustments in the Owner’s scope or budget, except where the Consultant’s preliminary study and report, preliminary design, pre-final design, or final design cost opinions exceed the budgeted amount, or in the case where all responsible bids exceed the Consultant’s final design cost opinions by **ten percent** or more.
3. Furnish additional copies of studies, reports, and additional prints of Drawings and Specifications in excess of those required herein.
4. Provide investigations involving detailed consideration of operation, maintenance, and overhead expenses as well as the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals and valuations, detailed quantity surveys of material or labor.
5. Provide Additional Services in connection with the Project not otherwise provided for in this Agreement, except where those services are required as a result of negligence or other fault on the part of the Consultant.

**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

**RESIDENT PROJECT SERVICES**

1. If directed in writing by the Owner, one or more full-time Resident Project Representatives shall be furnished and directed by the Consultant in order to provide more extensive representation at each construction site during the Construction Phase. Such resident project representation shall be paid for by the Owner.
2. The duties and responsibilities and the limitations on the authority of the Resident Project Representative shall be as set forth in writing by the City Engineer before such services begin.
3. Through the continuous on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative, the Consultant shall endeavor to provide further protection for the Owner against defects and deficiencies in the work of the construction contractors, but the furnishings of such resident project representation shall not make the Consultant responsible for the construction contractor's failure to perform the construction work in accordance with the construction contract documents.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PAYMENT SCHEDULE**

Basic services for design shall include the phases listed below at the fixed fee shown for each phase. The remainder of the fixed contract amount, if any, shall consist of the estimate for the time and materials for the bidding phase and construction phase.

**Fixed fee Payment to Consultant**

<b>Report Phase</b>	<b>To be determined by Task Order</b>
<b>Preliminary Design Phase</b>	<b>To be determined by Task Order</b>
<b>Pre-Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Bidding Phase</b>	<b>To be determined by Task Order</b>
<b>Construction Phase</b>	<b>To be determined by Task Order</b>

Time and materials shall be billed to Owner by Consultant pursuant to the schedule provided in the consultant’s proposal found in **Attachment “B”**. The time shown in **Attachment “B”** is an estimate. Should the services rendered during the bidding and construction phases exceed the estimated amount, written authorization will be required prior to rendering services. Written authorization shall be only by contract amendment in accordance with the contract provisions. For contracts with a total value less than Fifty Thousand and No/100 Dollars (\$50,000), the parties agree that at no time may the amount of the compensation under this contract exceed Fifty Thousand and No/100 Dollars (\$50,000) except by execution of an amendment to this Agreement.

Payment for each Phase shall be made on a monthly basis. The Owner shall make payments upon presentation of the Consultant’s detailed Invoice and a Consulting Summary and Progress Report and the Owner’s written approval.

The invoice must clearly identify each employee name, title, hours worked, date of performance, task or project description, rate per hours and/or cost, and office/Consultant location.

**Reimbursable Costs:** Efforts must be made to secure a *reasonable* and/or lowest rate available in the marketplace.

**Receipts:** Legible itemized receipts are required for the following: 1. Meals 2. Hotel (lodging) costs. 3. Airfare travel costs. 4. Parking costs. 5. Automobile or Equipment Rental costs. 6. Taxi, Limousine, Bus, Subway, or other travel costs. 7. Reproduction. 8. Shipping and Handling. 9. Local Postage/Deliveries (courier services). 10. Communication Costs. *Tips and alcohol are not reimbursable.*

No single invoice may include items for both August and September of any given year. The Owner’s fiscal year begins on September 1<sup>st</sup> of each year and ends on August 31<sup>st</sup> of each year. Consultant’s invoices must be separated into items that end August 31<sup>st</sup> and those that begin on Septembers 1<sup>st</sup> of any given year, to coincide with Owner’s fiscal year.

## **ATTACHMENT “D” PAYMENT AND DELIVERABLE SCHEDULES**

**Communications Costs:** Long Distance telephone calls need to be identified and strictly related to work performed under this Agreement in order to be reimbursable by the City. A log is preferred showing the date, person’s name called, and explanation. Cell phone monthly charges are reimbursable if usage is strictly related to work performed under this Agreement. Legible itemized cell phone records are required.

**Personal Automobile Mileage:** Expense report must clearly identify the departure/arrival time, To/From destinations and purpose of trip.

**Entertainment Costs:** Entertainment costs are not reimbursable, including: 1. Movie costs for “Pay for View” or Cable service. 2. Alcohol costs. 3. Monetary Tips (tipping) for any and all services related to all forms of travel (and/or entertainment).

### **DELIVERABLE SCHEDULE**

#### **REPORT PHASE**

The services called for in the Report Phase of this Agreement shall be completed and **5 copies** of the Preliminary Study and Report shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE I—PRELIMINARY DESIGN PHASE**

The services called for in **Phase I** of this Agreement shall be completed and **10 copies** of any required documents and opinion of probable construction costs shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. If Owner does not approve the preliminary design documents, the Consultant shall furnish **five copies** of the resubmitted design documents.

#### **PHASE II—PRE-FINAL DESIGN PHASE**

The services called for in **Phase II** of this Agreement shall be completed and **10 copies** the required documents and services shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE III—FINAL DESIGN PHASE**

The services called for in **Phase III** of this Agreement shall be completed and **10 copies** of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. After review, the Consultant shall submit to Owner **3 copies** of the final revised design documents and specifications for final check. Upon the approval of the final design documents, the Consultant shall furnish **10 copies** of the final design documents and specifications for bidding to the Owner within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.



**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PHASE IV—BIDDING PHASE**

Provide services as authorized by Owner during the bid phase as described in Attachment “C” and submit **1 copy** of all addenda to the Owner for appropriate action within **2 consecutive calendar days**.

**PHASE V - CONSTRUCTION PHASE**

Provide services as authorized by Owner during construction phase as described in Attachment “C” and submit one set of Mylar and one set of electronic media format copies of all record drawings to the Owner within sixty days from the date of substantial completion.

**ATTACHMENT “E”**  
**Insurance**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/6/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh & McLennan Agency LLC 8144 Walnut Hill Lane, 16th Floor Dallas TX 75231	<b>CONTACT NAME:</b> Stacy Brimer	<b>PHONE (A/C, No, Ext):</b> 972-770-1689	<b>FAX (A/C, No):</b> 972-376-8108
	<b>E-MAIL ADDRESS:</b> Stacy.Brimer@MarshMMA.com		
<b>INSURED</b> Huitt-Zollars, Inc. 5430 LBJ Freeway, Suite 1500 Dallas TX 75240	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Hartford Casualty Insurance Company		29424
	<b>INSURER B:</b> Federal Insurance Company		20281
	<b>INSURER C:</b> Hartford Underwriters Insurance Company		30104
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

## COVERAGES

CERTIFICATE NUMBER: 807638428

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Deductible: \$0 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			46UUNOL5275	9/1/2022	9/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$	
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Coll \$1,000 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Comp \$1,000			46UENOL5276	9/1/2022	9/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			46XHUOL5274	9/1/2022	9/1/2023	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$	
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N N N/A			46WEOL6H1G	9/1/2022	9/1/2023	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000	
A	Hired Car Physical Dam: \$100,000			46UENOL5276	9/1/2022	9/1/2023	Hired PD Comp/Coll	Ded \$100/\$1,000
B	Employee Theft			82241508	9/1/2022	9/1/2023	Employee Theft	Limit: \$1,000,000
A	Valuable Papers			46UUNOL5275	9/1/2022	9/1/2023	Included in BPP Limit	

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured form #HG0001 edition 09/16 applies to the General Liability policy.  
Waiver of subrogation form #HG0001 edition 09/16 applies to the General Liability policy.  
Primary & Non-Contributory General Liability form #HG0001 edition 09/16.

Additional Insured form #HA9916 edition 03/12 applies to the Automobile Liability policy.  
Waiver of subrogation form #HA9916 edition 03/12 applies to the Automobile Liability policy.  
Primary & Non-Contributory Auto Liability form #HA9916 edition 03/12.

See Attached...

## CERTIFICATE HOLDER

## CANCELLATION

City of El Paso  
218 N. Campbell, 2nd Floor  
El Paso TX 79901

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Ref H*

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**ATTACHMENT “F”**

## **ATTACHMENT “F”**

### **FEDERAL AVIATION ADMINISTRATION (FAA) CONTRACT PROVISIONS**

**In this Attachment “F”, the term “Contractor” shall refer to the “Consultant”, and the term “Airport Sponsor” shall refer to the “City”.**

**If there are any conflicts between the terms and conditions of Attachment “F” and Article VI of the Agreement, the terms and conditions of Attachment “F” will prevail.**

#### **A. GENERAL REQUIREMENT FOR CONTRACT**

1. The contractor (including all subcontractors) are required to insert these contract provisions in each contract and subcontract, and further require that the clauses be included in all subcontracts;
2. The contractor (or subcontractor) is required to incorporate applicable requirements of these contract provisions by reference for work done under any purchase orders, rental agreements and other agreements for supplies or services;
3. The contractor is responsible for compliance with these contract provisions by any subcontractor, lower-tier subcontractor or service provider; and
4. The contractor (or subcontractor) shall not modify the provisions.

Subject to the applicability criteria noted in the specific contract provisions, these contract provisions apply to all work performed on the contract.

#### **B. FAILURE TO COMPLY**

Failure to comply with the terms of these contract provisions may be sufficient grounds to:

1. Withhold progress payments or final payment,
2. Terminate the contract,
3. Seek suspension/debarment, or
4. Any other action determined to be appropriate by the Airport Sponsor or the FAA.

#### **C. CONTRACT PROVISIONS**

##### **1. ACCESS TO RECORDS AND REPORTS (all AIP-funded projects)**

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized

representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after the final payment is made and all pending matters are closed.

2. **BREACH OF CONTRACT TERMS** (all contracts that exceed the simplified acquisition threshold as fixed at 41 USC 403(11). This threshold is presently set at \$100,000.)

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

3. **BUY AMERICAN PREFERENCES** (all AIP-funded projects, if this professional services agreement includes any manufactured product as a deliverable.)

**BUY AMERICAN CERTIFICATION**

The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must submit the appropriate Buy America certification (below) with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

**Type of Certification is based on Type of Project:**

There are two types of Buy American certifications.

- For projects for a facility, the Certificate of Compliance Based on Total Facility (Terminal or Building Project) must be submitted.
- For all other projects, the Certificate of Compliance Based on Equipment and Materials Used on the Project (Non-building construction projects such as runway or roadway construction; or equipment acquisition projects) must be submitted.

\*\*\*\*\*

### **Certificate of Buy American Compliance for Total Facility**

(Buildings such as Terminal, SRE, ARFF, etc.)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e. not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC. 50101 by:
- a. Only installing steel and manufactured products produced in the United States; or
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  2. To faithfully comply with providing US domestic products
  3. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may results in rejection of the proposal.
  3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.

4. To furnish US domestic product for any waiver request that the FAA rejects.
5. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**

**Type 3 Waiver** - The cost of components and subcomponents produced in the United States is more that 60% of the cost of all components and subcomponents of the “facility”. The required documentation for a type 3 waiver is:

- a. Listing of all manufactured products that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- c. Percentage of non-domestic component and subcomponent cost as compared to total “facility” component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 of waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

July 21, 2023

\_\_\_\_\_  
Date



\_\_\_\_\_  
Signature

Huitt-Zollars, Inc.

\_\_\_\_\_  
Company Name

Vice President

\_\_\_\_\_  
Title



\* \* \* \* \*

### **Certificate of Buy American Compliance for Manufactured Products**

(Non-building construction projects, equipment acquisition projects)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one on the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC § 50101 by:
- a. Only installing steel and manufactured products produced in the United States, or;
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing, or;
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  2. To faithfully comply with providing US domestic product
  3. To furnish US domestic product for any waiver request that the FAA rejects
  4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may result in rejection of the proposal.

3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.
4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**

**Type 3 Waiver** - The cost of the item components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the "item". The required documentation for a type 3 waiver is:

- a. Listing of all product components and subcomponents that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly at place of manufacture.
- c. Percentage of non-domestic component and subcomponent cost as compared to total "item" component and subcomponent costs, excluding labor costs associated with final assembly at place of manufacture.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 of waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

July 21, 2023



\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Huitt-Zollars, Inc.

Vice President

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

4. **GENERAL CIVIL RIGHTS PROVISIONS (all contracts)**

The contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

This provision also obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport through the Airport Improvement Program, except where Federal assistance is to provide, or is in the form of personal property; real property or interest therein; structures or improvements thereon.

In these cases the provision obligates the party or any transferee for the longer of the following periods:

- a. The period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or
- b. The period during which the airport sponsor or any transferee retains ownership or possession of the property.

5. **CIVIL RIGHTS-TITLE IV COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS (all AIP funded projects)**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the **Title VI List of Pertinent Nondiscrimination Statutes and Authorities**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontractor or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

6. **CLEAN AIR AND WATER POLLUTION CONTROL** (all contracts that exceed \$100,000)

Contractors and subcontractors agree:

1. That any facility to be used in the performance of the contract or subcontract or to benefit from the contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities;
2. To comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder;
3. That, as a condition for the award of this contract, the contractor or subcontractor will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of or benefit from the contract is under consideration to be listed on the EPA List of Violating Facilities;
4. To include or cause to be included in any construction contract or subcontract which exceeds \$100,000 the aforementioned criteria and requirements.

7. **CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS** (all contracts that exceed \$100,000)

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 above, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in

excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 above.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration or the Sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 above.

4. Subcontractors.

The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section.

8. **CERTIFICATE REGARDING DEBARMENT AND SUSPENSION (BIDDER OR OFFEROR)** (all contracts that exceed \$25,000)

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

9. **DISADVANTAGED BUSINESS ENTERPRISES** (all AIP-funded projects)

**Contract Assurance (49 CFR § 26.13)** - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

**Prompt Payment (49 CFR §26.29)**- The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) days from the receipt of each payment the prime contractor receives from the City. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame

may occur only for good cause following written approval of the City. This clause applies to both DBE and non-DBE subcontractors.

**10. FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE) (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

<b>Requirement</b>	<b>Federal Agency with Enforcement Responsibilities</b>
Federal Fair Labor Standards Act (29 USC 201)	U.S. Department of Labor – Wage and Hour Division

**11. LOBBYING AND INFLUENCING FEDERAL EMPLOYEES (all AIP-funded projects)**

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder or offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to

a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**12. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970 (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

<b>Requirement</b>	<b>Federal Agency with Enforcement Responsibilities</b>
Occupational Safety and Health Act of 1970 (20 CFR Part 1910)	U.S. Department of Labor – Occupational Safety and Health Administration

**13. RIGHTS TO INVENTIONS (all AIP-funded projects)**

All rights to inventions and materials generated under this contract are subject to requirements and regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

**14. TERMINATION OF CONTRACT (contracts that exceed \$10,000)**

1. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services must be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
2. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price will be made, but no amount will be allowed for anticipated profit on unperformed services.
3. If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor is liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
4. If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination will be deemed



to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price will be made as provided in paragraph 2 of this clause.

5. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

**15. TRADE RESTRICTION CLAUSE (all AIP-funded projects)**

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may

direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

**16. TEXTING WHEN DRIVING (all contracts)**

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

The Contractor must promote policies and initiatives for employees and other work personnel that decrease crashes by distracted drivers, including policies to ban text messaging while driving. The Contractor must include these policies in each third party subcontract involved on this project.

THE STATE OF TEXAS   )  
  )  
COUNTY OF EL PASO    )

**ON-CALL  
AGREEMENT FOR  
PROFESSIONAL SERVICES**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **CITY OF EL PASO**, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter referred to as the “**Owner**”, and **AECOM TECHNICAL SERVICES INC.**, a California corporation authorized to transact business in Texas, hereinafter referred to as the “**Consultant**”.

**WHEREAS**, the Owner intends to engage the Consultant to perform professional traffic engineering services on a task order basis through the use of task orders referencing this Agreement, the scope of which is further described in **Attachment “A”**; and

**WHEREAS**, the Consultant has been selected to perform such services as required by the Owner, and the Consultant was selected through the Owner’s selection procedure, in accordance with all applicable state and local laws and ordinances;

**NOW, THEREFORE**, for the consideration set forth in this Agreement and its attachments, the Owner and Consultant agree as follows:

**ARTICLE I  
ATTACHMENTS**

**1.1** The attachments listed herein and attached to this Agreement are incorporated herein by reference for all purposes.

Attachment “A”	Scope of Services and Project Budget
Attachment “B”	Consultant’s Fee Proposal and Hourly Rates
Attachment “C”	Consultant’s Basic and Additional Services
Attachment “D”	Payment and Deliverable Schedules
Attachment “E”	Insurance Certificate
Attachment “F”	Federal Aviation Administration contract provisions for Airport Improvement Program Projects

**ARTICLE II  
PROJECT**

**2.1** The Owner hereby agrees to retain the Consultant and the Consultant agrees to perform on-call professional services on a Task Order basis. Each individual Task Order will identify the Project (“**Project**”) and the total compensation due to each Project. The Task Order for each Project shall include the Scope of Services described in **Attachment “A”**.

**2.2** For each Project, the Consultant shall comply with the City of El Paso Capital Improvement Department Construction Document Guidelines in effect on the execution date of this

Agreement in the performance of the services requested under this Agreement. Such Guidelines are available in the Capital Improvement Department.

- 2.3 The Consultant shall serve as the Owner's professional representative in those phases of the Project to which this Agreement applies and shall give consultation and advice to the Owner during the performance of services.
- 2.4 The Owner shall provide all available information to the Consultant, as to the Owner's requirements for each construction contract. The Owner shall also provide to the Consultant, all known information pertinent to the Project site, including previous reports and other data relative to design, such as "as-built" drawings or physical conditions now existing at the Project site. In performing its services, the Consultant will be entitled to rely upon the accuracy of the Owner provided information.
- 2.5 The Owner hereby designates the City Engineer of the City of El Paso as the Owner's representative with respect to the professional services to be provided by the Consultant pursuant to this Agreement. The City Engineer shall have complete authority to transmit instructions, receive information, interpret and define Owner's policies, and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement. City Engineer will render written decisions within a five (5) working days time period.

### **ARTICLE III CONSULTANT FEES AND PROJECT BUDGET**

**3.1 PAYMENT TO CONSULTANT.** The Owner shall pay to the Consultant an amount not to exceed **\$500,000.00** for all basic services and reimbursables performed pursuant to this Agreement.

**No services are being requested through this Agreement, nor shall any indebtedness accrue through the mere execution of this Agreement.**

The City Engineer may, without further authorization from the City Council and in a form approved by the City Attorney, increase the total payment identified for all basic services and reimbursables performed pursuant to this Agreement in an amount not to exceed **(\$50,000.00)**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects.

In addition, if authorized in advance by the City Engineer, in a form approved by the City Attorney, the Consultant may perform such Additional Services as also enumerated within **Attachment "C"** in an amount not to exceed **\$50,000.00**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects. Additional Services exceeding **\$50,000.00** must have prior approval by City Council through written amendment to this Agreement.

The parties agree and understand that all fees and compensation to the Consultant shall only become due and payable in accordance with the terms of this Agreement and the fees to be charged

for each Project shall be pursuant to the Consultant's fee proposal for such Basic and Additional Services at the rates which is attached hereto as **Attachment "B"**.

Payments to the Consultant shall be made pursuant to **Attachment "D"**.

**3.2 CONSULTANT'S SERVICES.** The Basic Services and Additional Services, if any, to be provided by the Consultant for this Agreement are attached hereto as **Attachment "C"**.

**3.3 CONSULTANT'S INVOICES.** For each Project, the Consultant shall bill the Owner not more often than monthly, through written invoices pursuant to the schedule established in **Attachment "D"**. Invoices shall indicate the costs for outside consultants with copies of their invoices as back-up materials as well as other authorized direct costs for hourly rate contracts. All invoices shall be made in writing. Within ninety (90) days of substantial completion of construction, all outstanding invoices for all work completed to date by the Consultant shall be submitted to the Owner.

**3.3.1** Each invoice shall contain a brief summary indicating, at a minimum, the total Project budget, the total amount authorized for the Consultant, the current invoiced amount and the amount billed to date. In addition to the Summary, each invoice shall provide a Progress Report. The Progress Report shall describe, at a minimum, the progress of the Project to date also indicating the percentage of completion of each phase. The established schedule for completion shall not be revised except by written amendment to this Agreement, executed by both parties.

**3.3.2** The Owner agrees to pay invoices for all services performed as soon as reasonably possible, but not later than thirty (30) days from receipt. Upon dispute, however, the Owner may, upon notice to the Consultant, withhold payment to the Consultant for the amount in dispute only, until such time as the exact amount of the disputed amount due the Consultant is determined. The total amount paid to Consultant shall not exceed Consultant's fee proposal, except by written amendment to this Agreement, executed by both parties.

**3.4 PROJECT CONSTRUCTION BUDGET.** The Consultant acknowledges that the construction budget and a construction time for each Project will be identified in each Task Order.

**3.5 COSTS NOT ENUMERATED.** Except as specifically set forth in this Agreement and its attachments, all costs related to the completion of the services requested herein shall be borne by the Consultant and not passed on to the Owner or otherwise paid by the Owner, unless a written amendment to this Agreement is executed by both parties allowing for additional costs.

## ARTICLE IV PERIOD OF SERVICE AND TERMINATION

**4.1 PERIOD OF SERVICE.** The term of this Agreement shall be for a period not to exceed **two (2) years** from the date first shown above. The services called for by each Task Order shall begin upon the issuance of a Notice to Proceed from the City Engineer and shall continue through the completion of the construction of the Project, including any required extensions beyond the contract time for construction of the Project, as may be directed by the Owner.

**4.2 SUSPENSION.** Barring an early termination as provided herein, this Agreement shall remain in force: a) For a period which may reasonably be required for the design, award of construction contracts, and construction of the improvements included in all construction contracts, including extra work and required extensions thereto; or b) Unless construction has not begun within a period of **twelve (12) months** after the completion of the services called for in that phase of work last authorized. However, should the Consultant's services be suspended for a period longer than six months, the City and Consultant may renegotiate remaining fees due to changes in salaries or increased costs that may occur during the suspension period. The Owner may determine that this Agreement will remain in full force past the twelve-month period noted above. Such a determination will be based upon the individual circumstances of this Project and this Agreement.

**4.3 TERMINATION.** This Agreement may be terminated as provided herein.

**4.3.1 TERMINATION BY OWNER.** It is mutually understood and agreed by the Consultant and Owner that the Owner may terminate this Agreement, in whole or in part for the convenience of the Owner, upon **fourteen (14) consecutive calendar days** written notice. It is also understood and agreed that upon such notice of termination, the Consultant shall cease the performance of services under this Agreement. Upon such termination, the Consultant shall provide one final invoice for all services completed and reimbursable expenses incurred prior to the Owner's notice of termination. Owner shall compensate Consultant in accordance with this Agreement; however, the Owner may withhold any payment to the Consultant that is held to be in dispute for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined. Nothing contained herein, or elsewhere in this Agreement shall require the Owner to pay for any services that are not in compliance with the terms of this Agreement and its attachments.

**4.3.2 TERMINATION BY EITHER PARTY.** It is further understood and agreed by the Consultant and Owner that either party may terminate this Agreement in whole or in part. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate enumerating the failures for which the termination is being sought; b) a minimum of **seven (7) consecutive calendar days** to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination. However, the Owner retains the right to immediately terminate this Agreement for default if the Consultant violates any local, state, or federal laws, rules or regulations that relate to the performance of this Agreement. In the event of termination by the Owner pursuant to

this subsection, the Owner may withhold payments to the Consultant for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined.

#### **4.3.3 TERMINATION SHALL NOT BE CONSTRUED AS RELEASE.**

Termination by either party shall not be construed as a release of any claims that the terminating party may be lawfully entitled to assert against the terminated party. Further, the terminated party shall not be relieved of any liability for damages sustained by the terminating party by virtue of any breach of this Agreement.

### **ARTICLE V INSURANCE AND INDEMNIFICATION**

**5.1 INSURANCE.** Consultant shall not commence work under this Agreement until the Consultant has obtained the required insurance and such insurance has been approved by the Owner. The Consultant shall maintain the required insurance throughout the term of this Agreement. Failure to maintain said insurance shall be considered a material breach of this Agreement.

**5.1.1 WORKERS' COMPENSATION INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement, Workers' Compensation Insurance as required by applicable Texas law for all of the Consultant's employees to be engaged in work under this Agreement. The Consultant shall provide the following endorsement:

“The policy is endorsed to provide that insurer waives any right of subrogation it may acquire against the Owner, its partners, agents and employees by reason of any payment made on or account of injury, including death resulting therefrom, sustained by any employee of the insured.”

**5.1.2 COMMERCIAL LIABILITY, PROPERTY DAMAGE LIABILITY AND AUTOMOBILE LIABILITY INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement such Commercial General Liability, Property Damage Liability and Automobile Liability Insurance as shall protect the Consultant and the Consultant's employees performing work covered by this Agreement from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by the Consultant or by anyone directly or indirectly employed by the Consultant. The minimum limits of liability and coverages shall be as follows:

- a) **COMMERCIAL GENERAL LIABILITY**
  - \$1,000,000.00 Per Occurrence
  - \$2,000,000.00 General Aggregate
  - \$2,000,000.00 Products/Completed Operations Aggregate
  - \$1,000,000.00 Personal and Advertising Injury

**Personal Injury or Death & Property Damage**

\$1,000,000.00 per occurrence combined single limit for bodily injury and property damage.

**General Aggregate**  
\$1,000,000.00  
\$1,000,000.00 per occurrence

- b) **AUTOMOBILE LIABILITY**  
**Combined Single Limit**  
\$1,000,000.00 per accident

**5.1.3 PROFESSIONAL LIABILITY INSURANCE.** The Consultant shall procure and shall maintain, at the Consultant's sole expense, Professional Liability Insurance for the benefit of the Owner to cover the errors and omissions of the Consultant, its principals or officers, agents or employees in the performance of this Agreement with a limit of ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) on a claims made basis.

**5.1.4 OWNER AS ADDITIONAL INSURED.** The Owner shall be named as an Additional Insured on all of the Consultant's Insurance Policies, with the exception of Workers' Compensation and Professional Liability Insurance required by this Contract.

**5.1.5 PROOF OF INSURANCE.** The Consultant shall furnish the City Engineer with certificates showing the type of insurance coverages, limits on each insurance policy, class of operations covered under each insurance policy, effective dates and expiration dates of policies, insurance companies providing the insurance coverages, name of agent/broker and include confirmation of any endorsement(s) required in this agreement.

**5.1.6 GENERAL INSURANCE PROVISIONS.** All certificates required herein shall be attached hereto and incorporated for all purposes as **Attachment "E"**. All certificates shall also include the name of the project on the corresponding insurance certificate.

Further, all policies shall provide either in the policy itself and reflected on the certificate of insurance or through an endorsement attached to the policy, that the insurance cannot be canceled or the amount of coverage changed without thirty (30) calendar days prior written notice to the City or ten (10) calendar days prior written notice for non-payment of insurance policy premiums.

**5.2 INDEMNIFICATION.** To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless Owner, and Owner's officers, directors, partners, agents consultants, and employees from and against any claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, agents, consultants or employees. This indemnification provision is subject to and limited by the provisions agreed to by Owner and Consultant, as noted below. The Consultant shall not be responsible for any acts of any of the City's Independent Project Managers.

**To the extent allowed by state law, the Owner will be responsible for its own actions.**



**5.2.1 CONSULTANT'S LIABILITY LIMITED TO AMOUNT OF INSURANCE REQUIREMENTS.** Consultant shall procure and maintain insurance as required by and set forth in the terms and conditions of this Agreement. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability, in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and consultants (hereafter referred to collectively as "Consultant"), to Owner and anyone claiming by through, or under Owner for any and all claims, losses, costs, or damages, whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Consultant (hereafter "Owner's Claims"), shall not exceed the total insurance proceeds paid on behalf of or to Consultant by Consultant's insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Consultant's insurance policies applicable thereto (excluding fees, costs and expenses of investigation, claims adjustment, defense, and appeal). If no such insurance coverage is provided with respect to Owner's Claims, then the total liability, in the aggregate, of Consultant to Owner and anyone claiming by, through, or under Owner for any and all such uninsured Owner's claims shall not exceed \$250,000.00 per person or \$500,000.00 per incident with property damage liability limited to \$100,000.00 per incident.

## **ARTICLE VI FEDERAL AND STATE PROVISIONS**

**6.1 COMPLIANCE WITH APPLICABLE LAWS – FEDERAL AND STATE FUNDING REQUIREMENTS.** Consultant, at Consultant's sole expense, agrees that it will operate and perform its responsibilities and covenants under this Agreement in accordance with applicable laws, rules, orders, ordinances, directions, regulations and requirements of federal, state, county and municipal authorities, now in force or which may hereafter be in force, including, but not limited to, those which shall impose any duty upon the Owner or Consultant with respect to the use of federal and state funds and nondiscrimination in the administration of contracts which are funded, in whole or in part, with federal and state funds.

Specifically, and not in limitation of the foregoing, Consultant agrees that to the extent required by any agreement between the Owner and any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project, **including but not limited to:**

--The Federal Transit Administration (FTA) through a Grant Agreement or Cooperative Agreement with the Owner, or supported by FTA through a Loan, Loan Guarantee, or Line of Credit with the Owner.

--The Department of Housing and Urban Development through a Grant Agreement or Cooperative Agreement with the Owner.

--The Federal Aviation Administration (FAA) through a Grant Agreement or Cooperative Agreement with the Owner, as further described in Attachment "F".

--The Texas Department of Transportation through an Agreement with the Owner.

Copies of grant assurances will be made available to Consultant. However, provided copies shall in no way be a limitation on the Consultant's obligation to comply with any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project.

**6.1.1 CONTRACT ASSURANCE.** The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

**6.1.2 DBE GOOD FAITH EFFORTS.** The requirements of 49 CFR Part 26, regulations of the U.S. DOT, applies to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex or national origin in the award of performance of this contract. All firms qualifying under this solicitation are encouraged to submit proposals. Award of this contract will be conditioned upon satisfying the requirements of this proposal. These requirements apply to all offerors, including those who qualify as a DBE. A DBE contract goal will be identified pursuant to the federal funding requirements for an individual task order established for this contract. The offeror shall make good faith efforts, as defined in Appendix A, 40 CFR Part 26, to meet the contract goal for DBE participation in the performance of this Agreement.

The Consultant will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) written documentation of the offeror's commitment to use a DBE subconsultant whose participation it submits to meet the contract goal; (5) written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (6) if the contract goal is not met, evidence of good faith efforts. The offeror shall submit the information with its proposal as a condition of responsiveness.

DBE participation in this contract may be in the form of a prime contract, subcontract, joint venture, or other arrangement that qualifies under 49 CFR Section 26.55 or 26.53(g), both of which will be submitted on a Letter of Intent to the Owner.

**6.2 TERMINATION FOR CANCELLATION OF GRANT.** Should this Agreement be terminated as a result of cancellation of federal funds covering this Project, the Owner shall promptly notify the Consultant of the cancellation by certified mail-return receipt requested, whereupon the Consultant shall immediately, on receipt of the letter, cease and desist from performing any other work or services hereunder. In such an event, the Consultant will be paid for professional services performed to such date, upon furnishing the Owner a progress report and an invoice to such date, and upon acceptance of the work by the Owner.

## **6.3 TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, 78 STAT.252, 42 U.S.C. 2000D TO**

## **2000D-4 AND TITLE 49, CODE OF FEDERAL REGULATIONS, DEPARTMENT OF TRANSPORTATION.**

During the performance of this contract, Consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “Consultant”) agrees as follows:

- (1) **Compliance with Regulations:** Consultant shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, “DOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. ADP shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) **Information and Reports:** Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts other sources of information, and its facilities as may be determined by Client to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of Consultant is in the exclusive possession of another who fails or refuses to furnish this information Consultant shall so certify to Client, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of Consultant’s noncompliance with the nondiscrimination provisions of this contract, the Client shall impose such contract sanctions as it may determine to be appropriate, including but not limited to:
  - a. Withholding of payments to the Consultant under the contract until the Consultant complies, and / or
  - b. Cancellation, termination or suspension of the contract in whole or in part.
- (6) **Incorporation of Provisions:** Consultant shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directive issued pursuant thereto. Consultant shall take such action with respect to any subcontract or procurement as Client may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that in the event a Consultant becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Consultant may request Client to enter into such litigation to protect the

interests of Client and in addition, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

## **ARTICLE VII GENERAL PROVISIONS**

**7.1 CONTRACT TIME.** Consultant understands and agrees to provide all professional services and deliverables requested herein, as expeditiously as is consistent with professional skill and care, and to use its best efforts to complete all phases of this Agreement within the time schedules indicated within **Attachment “D”**. It is acknowledged that the Consultant does not have control over all aspects of the design and construction process and cannot warrant that it will complete all services and deliverables by a certain date. The Consultant shall timely notify the City Engineer of any delay beyond its control and the City Engineer shall extend the time schedule in the event of delays which the City Engineer reasonably determines are beyond the control of the Consultant. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices and consistent with the schedule provided in **Attachment “D”**.

**7.2 OPINION OF PROBABLE COST.** As a design professional practicing in El Paso the Consultant is expected to be familiar with the cost of construction, labor, and materials in the El Paso area and of bidding and market trends. The cost opinions of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the lowest responsible bidder.

The Consultant’s final cost opinions for the construction of the Project, shall take into account labor costs which shall be based on the current City of El Paso prevailing wage rates as adopted by the City Council. In the event that the Project is funded with federal funds, the higher of the City of El Paso prevailing wage rates or the Davis-Bacon wage rates shall be utilized by the Consultant in compiling a final cost opinions for the Project.

If the Consultant’s most recent cost opinion for any construction contract is in excess of the Project construction budget, the Owner shall give written approval of an increase in the limit, or shall cooperate in revising the Project’s scope or quality, or both, to reduce the cost as required. Such revisions shall be made, and Drawings and Specifications modified by the Consultant without further compensation.

As noted herein, if all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the Consultant agrees, at the direction of the Owner, to redesign the Project without additional charge to the Owner in order to bring the Project within the budgetary limitations.

**7.3 CONSULTANT’S QUALITY OF WORK.** The Owner’s review of any documents prepared by the Consultant is only general in nature and its option to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in its professional service. The Consultant’s services shall be performed with the professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect and the orderly progress of the

Project and in accordance with the time periods established in **Attachment “D”** and which shall be adjusted, if necessary, as the project proceeds. This schedule shall include allowances for periods of time required for the Owner’s review, for the performance of the Owner’s consultants, and for approval of submissions by authorities having jurisdiction over the project. The identified time limits shall not, except for reasonable cause, be exceeded by the Consultant or Owner.

**7.4 COPYRIGHT AND REPRODUCTION RIGHTS.** Upon payment of amounts due, the Drawings, Specifications, concepts and design, and other documents prepared by the Consultant for this Project including, without limitation, those in electronic form (sometimes referred to as the “Instruments of Service”) are the property of the Owner, who shall be vested with all common law and statutory rights. The Owner shall have the right to the use of the Drawings, Specifications and other documents for the maintenance, repair, remodeling and renovation of the Project; provided however the Consultant shall have no liability for any use of one or more of the Instruments of Service by the Owner for maintenance, repair, remodeling and renovation of the project. The Owner shall have the consent of the Consultant, provided, however, the Consultant shall have no liability or responsibility for such use of the Drawings, Specifications, concepts and design, and other documents. The rights granted to the Owner herein for the use of the Drawings, Specifications and other documents for additional projects shall not grant the Owner any right to rely upon the Consultant’s seal on the Drawings and Specifications or to hold the Consultant responsible for any subsequent use of the Drawings, Specifications and documents. The Consultant shall provide the Owner with copies of the Instruments of Service in both electronic form and in hard copy.

**7.5 AUDITING RECORDS FOR THE SPECIFIC PROJECT.** Consultant’s records subject to audit shall include but not be limited to records which, in the Owner’s discretion, have a bearing on matters of interest to the Owner in connection with the Consultant’s work on this Project for the Owner and shall be open to inspection and subject to audit and/or reproduction by Owner’s agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Consultant’s compliance with contract requirements, and (b) compliance with provisions for computing Direct Personnel Expense with reimbursables, if applicable.

Such records subject to audit shall also include those records necessary to evaluate and verify direct and indirect costs, (including overhead allocations) as they may apply to costs associated with this Agreement. In those situations where Consultant’s records have been generated from computerized data, Consultant agrees to provide Owner’s representatives with extracts of data files in computer readable format on data disks or suitable alternative computer data exchange format.

The Owner or its designee shall be entitled, at its expense, to audit all of the Consultant’s records related to this Project, and shall be allowed to interview any of the Consultant’s employees, pursuant to the provisions of this section throughout the term of this contract and for a period of **three (3) years** after final payment or longer if required by law. Such audits may require inspection and photo copying of selected documents from time to time at reasonable times and places.

**7.6 SUCCESSORS AND ASSIGNS.** This Agreement shall be binding on the Owner and the Consultant, their successors and assigns. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

**7.7 VENUE.** For the purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

**7.8 GOVERNING LAW.** The Consultant shall comply with applicable Federal, State and local laws and ordinances applicable to the work contemplated herein.

**7.9 CAPTIONS.** The captions of this Agreement are for information purposes only, and shall in no way affect the substantive terms or conditions of this Agreement.

**7.10 SEVERABILITY.** Should any section, paragraph or other provision of this Agreement be found invalid, such invalidity shall not affect the remaining provisions of this Agreement.

**7.11 NOTICES.** Any notice, demand, request, consent or approval that either party may or is required to provide to the other shall be in writing and either personally delivered or sent via certified mail, return receipt, to the following addresses:

To the Owner:                      The City of El Paso  
   Attn: City Manager  
   P.O. Box 1890  
   El Paso, Texas 79950-1890

With a Copy to:                      The City of El Paso  
   Attn: City Engineer  
   P.O. Box 1890  
   El Paso, Texas 79950-1890

To the Consultant:                      AECOM Technical Services, Inc.  
   Attn: Maribel P. Chavez, P.E. Vice President  
   801 Cherry St., Suite 1050  
   Ft. Worth, Texas 76102

Changes may be made to the names and addresses noted herein through timely, written notice to the other party.

**7.12 CONFLICTING PROVISIONS.** Any provision contained in any Attachments to this Agreement, which may be in conflict or inconsistent with any of the provisions in this Agreement shall be void to the extent of such conflict or inconsistency.

**7.13 ENTIRE AGREEMENT.** This Agreement, including attachments, constitutes and expresses the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. This Agreement shall not be amended or modified, except by written amendment, executed by both parties.

**7.14 TEXAS GOVERNMENT CODE.** In accordance to Chapter 2274 of the Texas Government Code, as amended from time to time, the Consultant represents and warrants to the Owner the following: (1) the Consultant does not have a practice, policy, guidance, or directive

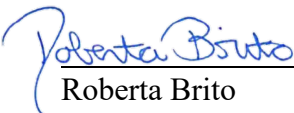
that discriminates against a firearm entity or firearm trade association; and (2) the Consultant will not discriminate during the term of this Agreement against a firearm entity or firearm trade association.

**WITNESS THE FOLLOWING SIGNATURES AND/OR SEALS:**


**CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City Manager

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer  
Capital Improvement Department

**(Acknowledgment)**

**THE STATE OF TEXAS   §**  
  **§**  
**COUNTY OF EL PASO   §**

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2023,  
by **Cary Westin**, as **Interim City Manager** of the **City of El Paso, Texas**.

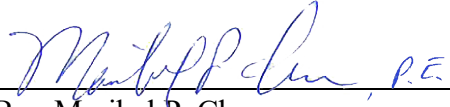
\_\_\_\_\_  
Notary Public, State of Texas

My commission expires:

\_\_\_\_\_

*(Signatures continue on following page)*

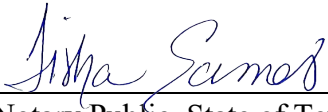
CONSULTANT:  
AECOM TECHNICAL SERVICES, INC.

  
By: Maribel P. Chavez  
Title: Vice President

**(Acknowledgment)**

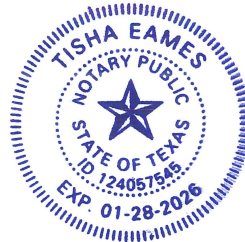
THE STATE OF TEXAS   §  
                                     §  
COUNTY OF EL PASO   §

This instrument was acknowledged before me on this 20 day of July, 2023,  
by Maribel P. Chavez, as Vice President of AECOM Technical Services, Inc.

  
Notary Public, State of Texas

My commission expires:

01/28/2026





**ATTACHMENT “A”  
SCOPE OF SERVICES**

## **ATTACHMENT A SCOPE OF WORK**

The contracts will be used for miscellaneous assignments on an on call basis for planning, geometric design and traffic operations of roads, streets and highways and their networks, terminals, abutting lands and relationships with other modes of transportation for the achievement of safe, efficient and convenient movement of people and goods. Services to include:

- Investigation, including traffic counts, analysis of accident statistics, and assessments of speed data, roadway conditions, signal coordination evaluations, adequacy of traffic calming and control measures
- Urban transportation modeling and traffic mitigation studies
- Turning movement counts
- Trip, distribution, and mode forecasting
- Traffic impact analysis
- Planning and roadway (including geometric) design
- Traffic signal, striping, and signage design
- Traffic control plan development for roadway capital improvements
- Development of bidding documents
- Construction administration

Products required to include:

- Studies/Reports
- Plans, specifications, cost estimates
- As-built plans
- Right-of-way maps
- Other analysis as requested

The following provides a general description of services, standards, and products required:

- Studies on traffic flow and circulation to determine unsafe or congested conditions. Evaluate statistical and physical data regarding existing and/or projected vehicular and pedestrian volume, roadway design, horizontal and vertical curves, sight distance and traffic control. Prepare condition diagram, collision diagrams, and perform capacity analysis as necessary. Provide recommendations, design, and cost estimates to resolve condition.
- Determine if traffic control is required and warranted as per Texas Manual of Uniform Traffic Control Devices (latest edition). Perform drafting, computation and design to determine materials and cost of traffic control installations, including traffic signals, warning flashers, barriers, signing, striping, and pavement markings. Compute signal timing and phasing for isolated intersections and for signal systems. Prepare construction plans and specifications for installation and equipment.
- Design continuous street illumination systems to include school and pedestrian flashers, hawk traffic signals, railroad signal preemption. Calculate light pole spacing, length,

luminaire type, electrical loads, and wire size. Prepare plans, specifications and cost estimates for systems.

- Perform traffic impact studies for new developments, roadway improvement alternatives, and traffic generators. Analyze existing traffic on adjacent and surrounding streets and generated traffic to determine if mitigating measures are required. Recommend and design measures to mitigate impact. Provide cost estimates for recommendations.
- Design expansion of computerized signal system. Prepare plans, specifications, and estimate for expansion. Evaluate communication alternatives including but not limited to, coaxial cable, fiber optic cable, leased lines, and wireless communication.
- Calculate traffic signal timing for existing signals to reduce delays and provide progression within signal systems. Recommend modifications to timing and phasing. Provide revised timing sheets and coordinator offsets.
- Prepare traffic control plans in accordance with the Texas Manual of Traffic Control Devices for roadway or lane closures, special events, or other city projects.
- Provide technical support and engineering design for the use of emerging Intelligent Transportation Systems technology and equipment in the automation, collection, and dissemination of traffic data, toll collection, vehicle identifications, and other traffic related functions.
- Evaluate and prepare regional transportation plans. Provide technical support and recommendations on these plans as they pertain to compliance with the City's Major Thoroughfare Plan and roadway capacities.
- Provide other traffic and transportation engineering studies, prepare technical reports and relevant design duties as assigned.

**ATTACHMENT “B”  
CONSULTANT’S FEE PROPOSAL AND HOURLY RATES**

ATTACHMENT E - FEE SCHEDULE			
SPECIFIED RATE AND LUMP SUM (LS) PAYMENT BASIS			
LS payments are based upon the Table of Deliverables (TOD) as identified in the Work Authorization (WA)			
PRIME PROVIDER NAME:		AECOM Technical Services, Inc.	
DIRECT LABOR			
LABOR/STAFF CLASSIFICATION	YEARS OF EXPERIENCE	HOURLY BASE RATE	HOURLY CONTRACT RATE
Principal	20+	\$106.57	\$262.00
Project Manager	18+	\$85.28	\$209.66
QC Reviewer / QA Manager	20+	\$81.35	\$200.00
Engineer - Senior	15+	\$97.62	\$240.00
Engineer (ITS) - Senior	15+	\$91.00	\$223.72
Engineer (Traffic) - Senior	15+	\$80.00	\$196.68
Engineer (Design)	5 to 10	\$63.86	\$157.00
Engineer (Project)	10 to 15	\$69.96	\$172.00
Engineer-In-Training	1 to 5	\$44.34	\$109.01
Engineer Technician	5 to 15	\$43.93	\$108.00
CADD Operator	5 to 15	\$39.05	\$96.00
CADD Operator - Senior	15+	\$51.66	\$127.01
Administrative/Clerical		\$32.13	\$78.99
Traffic Modeler - Senior	15+	\$81.00	\$199.14
Traffic Modeler	5 to 15	\$59.00	\$145.05
Project Controller	5 to 15	\$37.00	\$90.96
Project Controller - Senior	15+	\$46.00	\$113.09
Transportation Planner - Senior	15+	\$90.00	\$221.27
Transportation Planner	5 to 15	\$54.00	\$132.76
Transportation Planner - Junior	1 to 5	\$38.69	\$95.13
GIS Operator	5 to 15	\$42.30	\$103.99
INDIRECT COST RATE:	123.50%		
PROFIT RATE:	10.00%		
Contract rates include labor, overhead, and profit.			
Lump Sum Payment Basis - Invoice by deliverable, according to the TOD. A copy of the TOD shall be included with each Invoice Package and is payable by each deliverable and line item as identified in the TOD. Partial payments of line item are not allowed. Documentation of hours worked is not required.			
Direct Expenses will be invoiced with an 8% markup			

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Each individual Task Order will identify the “**Project**”, and the Consultant shall provide the Basic and Additional Services as noted herein.

**BASIC SERVICES OF THE CONSULTANT**

**GENERAL**

1. The Consultant agrees to perform professional services in connection with the Project as hereinafter stated.
2. The Consultant shall comply with the City of El Paso Engineering and Construction Management Department Construction Document Guidelines, which are in effect at the time of this Agreement and are available in the City Engineering Department, in the performance of the services requested under the design phases of this Agreement.
3. The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies, and shall give consultation and advice to the Owner during the performance of services.
4. The Owner is relying upon the skill, reasonable care and knowledge of the Consultant to furnish the Owner with a project within the allocated budget. The Owner’s review of any documents prepared by the Consultant is only general in nature and its obligation to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in the project.

**REPORT PHASE**

1. Upon receipt of the Owner’s written authorization to proceed with the **Report Phase**, the Consultant shall:
  - a. Consult with the Owner to determine the requirements of the Project and together with the Owner develop a mutually acceptable scope for the Project.
  - b. Provide preliminary investigations, studies, topographic surveys including ties to known monuments of right-of-way lines, general supervision of any other services obtained as described in Part 1.c. of this section and interpreting or incorporating results of any such services for inclusion in the Preliminary Study and Report referred to in Part 1.d. of this section.
  - c. (1) Provide consultation and advice as to the necessity of providing or obtaining other services such as: (a) Property surveys, boundary surveys, right-of-way surveys, and utility surveys, (b) Core borings, probings, and hydrographic surveys, (c) Laboratory testing, and (d) Inspection or other special consultation; (2) Act as the Owner's representative in connection with such services; and (3) If concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

- d. Prepare a Preliminary Study and Report on the Project based on the mutually accepted program in sufficient detail to indicate clearly the problems involved and the alternative solutions available to the Owner, to include schematic layouts, sketches, flow diagrams and reports of studies, and a general opinion of probable construction costs for such of the above listed improvements to be included in the Project, and to set forth the Consultant’s recommendations.
        - e. As per Attachment “D”, furnish the Preliminary Study and Report and a general opinion of probable construction cost opinion to the Owner.
- 2. Upon receipt of the Preliminary Study and Report and before the Consultant is authorized to proceed with the Preliminary Design Phase, the Owner at its option may designate in writing various construction contracts into which the Project shall be divided, each of which may include one or more of the above listed improvements to be constructed. If the Owner designates various construction contracts into which the Project is to be divided, the Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, and final design drawings, specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
- 3. As identified in the Scope of Work in Attachment “A”, the Consultant shall investigate the extent and character of any potential soil or water contamination on the properties identified in the Scope of Work, conduct asbestos investigations, environmental site assessments, and provide other environmental engineering services as required and authorized. Services not included in the original scope of work shall be considered Additional Services. The Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement, applicable Texas Commission on Environmental Quality and Texas Department of State Health Services Regulations, and any and all applicable state, federal and local laws. The Consultant shall develop an Investigation Plan for the identified properties. Upon approval of the Investigation Plan by the City, the City shall arrange to issue a Notice to Proceed for the Consultant to proceed in relation to an identified property.

**PHASE I - PRELIMINARY DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the **Preliminary Design Phase**, the Consultant shall do the following separately for each construction contract:

- 1. Consult with the Owner to determine the Owner’s requirements for the Project.
- 2. Provide at the Consultant’s sole expense right-of-way surveys, boundary surveys, topographic surveys, drainage surveys, and soil investigations as needed to design the

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Project and as required by the Scope of Work of the Agreement; obtain all available information from all utility companies and other affected agencies including, but not limited to, the Texas Department of Transportation and the U.S. Department of Interior, Bureau of Reclamation, as needed to complete the proper design. This does not, however, include property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.

3. Obtain all available horizontal and vertical locations of public utilities, and fully coordinate design of the Project with public utilities in an effort to minimize relocation of utilities as much as possible.
4. Make drawings from field measurements of existing construction when required for planning additions or alterations thereto.
5. Provide consultation and advice as to the necessity of providing or obtaining other services such as the types described herein, and act as the Owner’s representative in connection with any such services, and if concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.
6. Review with the Owner alternative approaches in regard to the construction of the Project. The Owner at its option may designate in writing various construction contracts into which the Project shall be divided. The Consultant may request additional reasonable compensation if the Owner designates various construction contracts into which the Project is to be divided. The Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, pre-final design, and final design specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
7. Prepare for approval by the Owner preliminary design documents consisting of evaluation of existing structural report, design criteria, drawings, and outline specifications to develop, and establish the scope of each construction contract.
8. Prepare a detailed opinion of probable construction costs for each construction contract containing the main construction components, based on the information given in the preliminary design documents.
9. As per **Attachment “D”**, furnish copies of the above preliminary design documents and opinion of probable construction costs for each construction contract. If the above preliminary design documents are not approved by the Owner, the Consultant shall furnish copies of the resubmitted preliminary design documents at no additional cost to the Owner.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**PHASE II - PRE-FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Pre-Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Prepare required documents and assist the Owner in obtaining approval of such governmental authorities as may have jurisdiction over the design criteria applicable to each construction contract. The Consultant’s assistance in obtaining such approvals shall include participation in submissions to and negotiations with the appropriate authorities. The Consultant shall be fully responsible for coordination with all utility companies to resolve conflicts pertaining to location of utility lines and shall exercise customary and usual professional care for obtaining utility clearances. Since some utility locations may not be recorded or mapped, additional efforts to locate utilities maybe required as an additional service upon written approval of the Owner.
2. On the basis of the approved preliminary design documents and subject to approval of design criteria, prepare for incorporation in the construction contract documents detailed drawings and plans, hereinafter called the “**Drawings**,” to show the character and scope of the work to be performed by construction contractors on each construction contract, instructions to bidders, general conditions, special conditions, and technical provisions, hereinafter called “**Specifications**.” These plans shall include the required cross sections from actual fieldwork for estimated earthwork quantities.
3. Advise the Owner of any adjustment to the Consultant’s previous opinion of probable construction costs for each construction contract caused by changes in scope, design requirements, general market conditions, or construction costs and furnish a revised opinion of probable construction costs, based on the completed Drawings and Specifications. The Consultant expressly authorizes any person designated by the Owner to review at any time prior to the Bidding Phase any opinion of probable construction costs made by the Consultant. The Consultant agrees to cooperate fully in such review, and shall furnish the access to all pertinent information upon which the Consultant’s cost opinions were based. In addition, detailed estimates to include orderly presented takeoff sheets, summary and main summary sheets are to be provided to the Owner. Nothing in this provision shall be construed as limiting or waiving the right of the Owner to obtain such information at any other time, or as relieving the Consultant of the responsibility of preparing opinions of probable construction costs. The Owner understands that the Consultant has no control over the cost of availability of labor, equipment, market conditions, or the contractor’s method of pricing and that the Consultant’s opinion of probable construction costs are made on the basis of professional judgment and experience. The Consultant makes no warranty that the bids will not vary from the opinion of probable construction costs.
4. Prepare proposal forms.



**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

5. As per **Attachment “D”**, furnish to the Owner copies of the Drawings for review by the Owner, other governmental authorities, and the public utilities. If the Drawings are not approved by the Owner, the Consultant shall furnish copies of the resubmitted Drawings at no additional cost to the Owner. Furnish to the Owner copies of the Specifications and copies of the design analysis showing all engineering calculations for review by the Owner, other governmental authorities who may have jurisdiction over each construction contract, and the public utilities.

**PHASE III - FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Incorporate changes requested by the Owner and other governmental authorities after review of pre-final design documents and perform redesign necessitated by public utility conflicts.
2. Coordinate closely with utility companies during the Preliminary Design and Pre-Final Design Phases. The amount of redesign necessary to accommodate utility Consultant comments on the pre-final design drawings is expected to be in proportion to the effectiveness of that coordination and is to be performed by the Consultant as part of the Final Design Phase of this Agreement. The Consultant shall obtain written utility clearance from all utility companies affected by the scope of this Project as part of the Final Design Phase of this Agreement.
3. Submit to the Texas Department of Licensing and Regulation, or a State Certified ADA consultant, a set of Final Design Drawings for ADA review and approval.
4. **As per Attachment “D”**, furnish to the Owner copies of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes.
5. **As per Attachment “D”**, furnish to the Owner copies of the Drawings and Specifications in final approved form for bidding purposes for each construction contract.
6. Additional copies of the drawings and specifications beyond those identified in **Attachment “D”**, required for public utilities and other agencies, will be provided by the Consultant as an Additional Service.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**BIDDING PHASE**

Upon receipt of Owner’s written request, the Consultant shall provide any of the following services during the Bidding Phase:

1. Assist the Owner in the determination of the bidding period and bid date and provide necessary data for preparation of the notice to bidders by the Owner as required for advertising purposes.
2. Assist the Owner in responding to all questions from prospective bidders concerning the Drawings and Specifications.
3. Attend a pre-bid conference, if any, to explain the Project and to answer questions regarding the Project.
4. Prepare addenda to the Drawings and Specifications as may be required during the advertising period. Any addenda issued shall be approved by all agencies having approval authority over the Drawings and Specifications. As per Attachment “D”, deliver copies of all addenda to the Owner for appropriate action.
5. As identified in Attachment “A”, assist the Owner in evaluating bids, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the three lowest responsible bidders or assist the Owner in rating all bidders using Best Value Evaluation Criteria provided by the Owner, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the bidders. If Best Value Evaluation Criteria are required after the consulting fees have been negotiated and accepted, Consultant may request Additional Services fees.
6. Advise the Owner concerning the acceptability of subcontractors and other persons and organizations proposed by the general construction contractor for those portions of the work for which such acceptability is required by the construction contract documents.

**CONSTRUCTION PHASE**

At Owner’s request, the Consultant shall provide any of the following services associated with the Construction Phase:

1. Attend the pre-construction conference to assist the Owner in responding to all questions from the construction contractor.
2. Advise and consult with the Owner and act as the Owner’s representative as provided in the general conditions of the Agreement included in the construction contract. Such general conditions shall be the Owner’s standard general conditions for construction projects, with

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

such changes and modifications as may be made in such general conditions being agreed to by both the Consultant and the Owner.

3. Unless otherwise stipulated in Attachment “A”, Scope of Services, the Consultant will stake one set of control stakes for the construction contractor.
4. Visit each construction site at least once each week or more frequently, if necessary, to observe the progress and quality of the executed work and to determine if such work meets the essential performance and design features and the technical and functional requirements of the construction contract documents. The Consultant shall provide the Owner with typed or printed field notes for each construction site visit. On the basis of these on-site observations, the Consultant shall endeavor to guard the Owner against apparent defects and deficiencies in the permanent work constructed by the construction contractor. The Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work, and shall not be responsible for the construction means, methods, techniques, sequences, or procedures, or the safety precautions incident thereto. The Consultant’s efforts shall be directed toward providing assurance for the Owner that each completed construction contract shall conform to the engineering requirements of the construction contract documents. However, the Consultant shall not be responsible for the construction contractor’s failure to perform the construction work in accordance with the construction contract documents.

Nothing in this Agreement shall be construed as requiring the Consultant to assume responsibility for or to guarantee the complete adherence of the construction contractor to the Drawings and Specifications and the construction contract documents.

5. Review shop drawings diagrams, illustrations, brochures, catalog data, schedules, and samples, the results of tests and inspections and other data which the construction contractor is required to submit, for conformance with the design concept of each construction contract and compliance with the information given in the construction contract documents. **Such review must be complete within ten City working days following receipt of submittal documents.** The Consultant shall also assemble maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, and other documents that the construction contractor is required to submit in accordance with the construction contract documents.
6. Issue the Owner’s instructions to the construction contractor when required to do so, prepare routine change orders to include independent detailed opinion of probable construction cost for the Owner’s approval as required after securing approval of all agencies having approval authority over each construction contract. The Consultant shall require, as the Owner’s representative and subject to the written concurrence by the Owner, special inspection or testing of the work, whether or not fabricated, installed, or completed and shall act as interpreter of the terms and conditions of the construction contract

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**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

documents, subject to the Owner's interpretation of such terms and conditions. If the Owner authorizes such testing, it shall be addressed under the provisions of Additional Services of the Consultant.

7. Based on the Consultant's on-site observations as an experienced and qualified design professional and on review of the construction contractor's applications for payment and supporting data, determine the amount owing to the construction contractor and recommend in writing payment to the construction contractor in such amounts; such recommendation of payment to constitute a representation to the Owner, based on such observations and review, that the work has progressed to the point indicated and that, to the best of the Consultant's knowledge, information and belief, the quality of the work is in accordance with the construction contract documents, subject to an evaluation of the work as a functioning project upon substantial completion, to the results of any subsequent tests called for in the construction contract documents and to any qualifications stated in his approval. By recommending an application for payment, the Consultant shall not be deemed to have represented that the Consultant has made any examination to determine how or for what purposes the construction contractor has used the monies paid on account of each construction contract price.
8. Conduct with the Owner and construction contractor no more **than two brief preliminary inspections**, at times requested by the construction contractor to determine if the Project is ready for final inspection.
9. Schedule and conduct with the Owner, including representative of the City Engineer and the user department, the State ADA inspector or State certified ADA consultant, and the construction contractor, a final inspection of the Project and prepare and publish a "punch list" of minor deficiencies to be corrected prior to final payment to the construction contractor. The **"punch list"** shall be furnished to the construction contractor and the Owner within **two City working days** after the final inspection.
10. Issue a "Certificate of Substantial Completion" using EJCDC document 1910-8-D (1983 version) when the final inspection reveals that the Project is substantially complete and fully usable for its intended purpose with only minor deficiencies to be corrected. The certificate shall be issued within **two City working days** after the final inspection.
11. Monitor and verify proper correction of all punch list deficiencies. Notify the Owner in writing when all deficiencies have been corrected, and when warranty, maintenance, and operating instructions and other documents have been submitted by the construction contractor. Act on and forward the construction contractor's final invoice for payment.
12. Furnish the Owner one set of reproducible **(D format)** "record" drawings **on Mylar** showing changes made during the construction process, based on the marked-up prints,

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**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

drawings, and other data furnished by the construction contractor to the Consultant. Also provide project documents in acceptable electronic media format.

13. Make written recommendations to the Owner on all claims relating to the execution and progress of the construction work.
14. Notify the Owner of all permanent work which does not conform to the result required in each construction contract; prepare a written report describing any apparent nonconforming permanent work, and make recommendations to the Owner for its correction and, at the Owner’s request, have recommendations implemented by the construction contractor.
15. Furnish property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.
16. Revise previously approved studies, reports, design documents, drawings, or specifications, except when said revisions are required as a result of errors, negligence, or other fault on the part of the Consultant.
17. Prepare documents for alternate bids requested by the Owner for construction work for which bids have not been awarded.
18. If Best Value Evaluation Criteria are required after the Consulting fees have been negotiated and accepted, the Consultant may request Additional Service fees.
19. Prepare detailed renderings, exhibits, or scale models for the Project, except as otherwise required herein.
20. Furnish additional tests and inspections, in excess of those required herein during the Construction Phase.
21. Prepare change orders requiring additional significant design changes not provided for in the Agreement, requested by the Owner.
22. Inspect each construction contract site prior to expiration of the guarantee period and report, in written form, observed discrepancies under guarantees provided by the construction contractor.
23. Provide additional or extended services during construction made necessary by: **a)** work damaged by fire or other cause during construction; **b)** prolongation of the construction contract time by more than **twenty-five percent** provided that such prolongation is not caused by errors, negligence, or other fault on the part of the Consultant; **c)** Acceleration of the work schedule involving services beyond normal city working hours; or **d)** the

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

construction contractor’s default under the construction contract due to delinquency or insolvency.

24. Provide extensive assistance in the initial start-up and test operation of equipment or devices and the preparation of manuals of operation and maintenance.
25. Serve as an expert witness for the Owner in any litigation or other proceeding involving the Project.

**ADDITIONAL SERVICES OF THE CONSULTANT**

**GENERAL**

If authorized in writing by the Owner, through written amendment, the Consultant shall perform or obtain Additional Services noted below, which are not covered within the Agreement. No claim for Additional Services or cost shall be allowed unless the same was done pursuant to a written authorization dated prior to the Additional Services or cost and which was authorized pursuant to the policies and procedures of the Owner (i.e., passage by City Council). The Owner shall pay for such Additional Services as indicated in the Agreement.

1. Furnish core borings, probings, and hydrographic surveys; laboratory testing; inspection of samples or materials; and other special consultations.
2. Provide Additional Services due to significant changes in the general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction if the changes are inconsistent with approvals or instructions previously given by the Owner including revisions made necessary by adjustments in the Owner’s scope or budget, except where the Consultant’s preliminary study and report, preliminary design, pre-final design, or final design cost opinions exceed the budgeted amount, or in the case where all responsible bids exceed the Consultant’s final design cost opinions by **ten percent** or more.
3. Furnish additional copies of studies, reports, and additional prints of Drawings and Specifications in excess of those required herein.
4. Provide investigations involving detailed consideration of operation, maintenance, and overhead expenses as well as the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals and valuations, detailed quantity surveys of material or labor.
5. Provide Additional Services in connection with the Project not otherwise provided for in this Agreement, except where those services are required as a result of negligence or other fault on the part of the Consultant.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**RESIDENT PROJECT SERVICES**

1. If directed in writing by the Owner, one or more full-time Resident Project Representatives shall be furnished and directed by the Consultant in order to provide more extensive representation at each construction site during the Construction Phase. Such resident project representation shall be paid for by the Owner.
2. The duties and responsibilities and the limitations on the authority of the Resident Project Representative shall be as set forth in writing by the City Engineer before such services begin.
3. Through the continuous on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative, the Consultant shall endeavor to provide further protection for the Owner against defects and deficiencies in the work of the construction contractors, but the furnishings of such resident project representation shall not make the Consultant responsible for the construction contractor’s failure to perform the construction work in accordance with the construction contract documents.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PAYMENT SCHEDULE**

Basic services for design shall include the phases listed below at the fixed fee shown for each phase. The remainder of the fixed contract amount, if any, shall consist of the estimate for the time and materials for the bidding phase and construction phase.

**Fixed fee Payment to Consultant**

<b>Report Phase</b>	<b>To be determined by Task Order</b>
<b>Preliminary Design Phase</b>	<b>To be determined by Task Order</b>
<b>Pre-Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Bidding Phase</b>	<b>To be determined by Task Order</b>
<b>Construction Phase</b>	<b>To be determined by Task Order</b>

Time and materials shall be billed to Owner by Consultant pursuant to the schedule provided in the consultant’s proposal found in **Attachment “B”**. The time shown in **Attachment “B”** is an estimate. Should the services rendered during the bidding and construction phases exceed the estimated amount, written authorization will be required prior to rendering services. Written authorization shall be only by contract amendment in accordance with the contract provisions. For contracts with a total value less than Fifty Thousand and No/100 Dollars (\$50,000), the parties agree that at no time may the amount of the compensation under this contract exceed Fifty Thousand and No/100 Dollars (\$50,000) except by execution of an amendment to this Agreement.

Payment for each Phase shall be made on a monthly basis. The Owner shall make payments upon presentation of the Consultant’s detailed Invoice and a Consulting Summary and Progress Report and the Owner’s written approval.

The invoice must clearly identify each employee name, title, hours worked, date of performance, task or project description, rate per hours and/or cost, and office/Consultant location.

**Reimbursable Costs:** Efforts must be made to secure a *reasonable* and/or lowest rate available in the marketplace.

**Receipts:** Legible itemized receipts are required for the following: 1. Meals 2. Hotel (lodging) costs. 3. Airfare travel costs. 4. Parking costs. 5. Automobile or Equipment Rental costs. 6. Taxi, Limousine, Bus, Subway, or other travel costs. 7. Reproduction. 8. Shipping and Handling. 9. Local Postage/Deliveries (courier services). 10. Communication Costs. *Tips and alcohol are not reimbursable.*

No single invoice may include items for both August and September of any given year. The Owner’s fiscal year begins on September 1<sup>st</sup> of each year and ends on August 31<sup>st</sup> of each year. Consultant’s invoices must be separated into items that end August 31<sup>st</sup> and those that begin on Septembers 1<sup>st</sup> of any given year, to coincide with Owner’s fiscal year.



## **ATTACHMENT “D” PAYMENT AND DELIVERABLE SCHEDULES**

**Communications Costs:** Long Distance telephone calls need to be identified and strictly related to work performed under this Agreement in order to be reimbursable by the City. A log is preferred showing the date, person’s name called, and explanation. Cell phone monthly charges are reimbursable if usage is strictly related to work performed under this Agreement. Legible itemized cell phone records are required.

**Personal Automobile Mileage:** Expense report must clearly identify the departure/arrival time, To/From destinations and purpose of trip.

**Entertainment Costs:** Entertainment costs are not reimbursable, including: 1. Movie costs for “Pay for View” or Cable service. 2. Alcohol costs. 3. Monetary Tips (tipping) for any and all services related to all forms of travel (and/or entertainment).

### **DELIVERABLE SCHEDULE**

#### **REPORT PHASE**

The services called for in the Report Phase of this Agreement shall be completed and **5 copies** of the Preliminary Study and Report shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE I—PRELIMINARY DESIGN PHASE**

The services called for in **Phase I** of this Agreement shall be completed and **10 copies** of any required documents and opinion of probable construction costs shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. If Owner does not approve the preliminary design documents, the Consultant shall furnish **five copies** of the resubmitted design documents.

#### **PHASE II—PRE-FINAL DESIGN PHASE**

The services called for in **Phase II** of this Agreement shall be completed and **10 copies** the required documents and services shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE III—FINAL DESIGN PHASE**

The services called for in **Phase III** of this Agreement shall be completed and **10 copies** of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. After review, the Consultant shall submit to Owner **3 copies** of the final revised design documents and specifications for final check. Upon the approval of the final design documents, the Consultant shall furnish **10 copies** of the final design documents and specifications for bidding to the Owner within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PHASE IV—BIDDING PHASE**

Provide services as authorized by Owner during the bid phase as described in Attachment “C” and submit **1 copy** of all addenda to the Owner for appropriate action within **2 consecutive calendar days**.

**PHASE V - CONSTRUCTION PHASE**

Provide services as authorized by Owner during construction phase as described in Attachment “C” and submit one set of Mylar and one set of electronic media format copies of all record drawings to the Owner within sixty days from the date of substantial completion.

**ATTACHMENT “E”**  
**Insurance**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/09/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh Risk & Insurance Services CA License #0437153 633 W. Fifth Street, Suite 1200 Los Angeles, CA 90071 Attn: LosAngeles.CertRequest@Marsh.Com CN101348564-STND-GAUE-23-24	<b>CONTACT NAME:</b> Marsh   U.S. Operations <b>PHONE (A/C, No, Ext):</b> 866-966-4664 <b>FAX (A/C, No):</b> 212-948-0533 <b>E-MAIL ADDRESS:</b> LosAngeles.CertRequest@marsh.com														
06 2023	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : ACE American Insurance Company</td><td>22667</td></tr><tr><td>INSURER B : N/A</td><td>N/A</td></tr><tr><td>INSURER C : Illinois Union Insurance Co</td><td>27960</td></tr><tr><td>INSURER D : SEE ACORD 101</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : ACE American Insurance Company	22667	INSURER B : N/A	N/A	INSURER C : Illinois Union Insurance Co	27960	INSURER D : SEE ACORD 101		INSURER E :		INSURER F :	
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INSURER D : SEE ACORD 101															
INSURER E :															
INSURER F :															

<b>INSURED</b> AECOM AECOM Technical Services, Inc. 221 N. Kansas St., Suite 700 El Paso, TX 79901	
--	--

**COVERAGES**      **CERTIFICATE NUMBER:** LOS-002694812-01      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			HDO G47334275	04/01/2023	04/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			ISA H10735531	04/01/2023	04/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	SEE ACORD 101	04/01/2023	04/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
C	<b>ARCHITECTS &amp; ENG.</b> PROFESSIONAL LIAB.			EON G21654693 005 "CLAIMS MADE"	04/01/2023	04/01/2024	Per Claim/Agg Defense Included \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Re: AECOM Project No: 04191916. Client Ref No: Solicitation #2023-0483. Professional Traffic Engineering services on an on-call basis.

## CERTIFICATE HOLDER

City of El Paso  
Capital Improvement Department  
218 N. Campbell St.  
El Paso, TX 79901

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Marsh Risk & Insurance Services*

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**ADDITIONAL REMARKS SCHEDULE**Page 2 of 2

AGENCY Marsh Risk & Insurance Services		NAMED INSURED AECOM AECOM Technical Services, Inc. 221 N. Kansas St., Suite 700 El Paso, TX 79901
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

**ADDITIONAL REMARKS****THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

Workers Compensation/Employer Liability cont.

Policy Number	Insurer	States Covered
WLR C50710129	Indemnity Insurance Company of North America - NAIC # 43575	AOS
WLR C50710014	ACE American Insurance Company - NAIC # 22667	MA
SCF C50710257	ACE Fire Underwriters Insurance Company - NAIC # 20702	WI Retro

## **ATTACHMENT “F”**

## **ATTACHMENT “F”**

### **FEDERAL AVIATION ADMINISTRATION (FAA) CONTRACT PROVISIONS**

**In this Attachment “F”, the term “Contractor” shall refer to the “Consultant”, and the term “Airport Sponsor” shall refer to the “City”.**

**If there are any conflicts between the terms and conditions of Attachment “F” and Article VI of the Agreement, the terms and conditions of Attachment “F” will prevail.**

#### **A. GENERAL REQUIREMENT FOR CONTRACT**

1. The contractor (including all subcontractors) are required to insert these contract provisions in each contract and subcontract, and further require that the clauses be included in all subcontracts;
2. The contractor (or subcontractor) is required to incorporate applicable requirements of these contract provisions by reference for work done under any purchase orders, rental agreements and other agreements for supplies or services;
3. The contractor is responsible for compliance with these contract provisions by any subcontractor, lower-tier subcontractor or service provider; and
4. The contractor (or subcontractor) shall not modify the provisions.

Subject to the applicability criteria noted in the specific contract provisions, these contract provisions apply to all work performed on the contract.

#### **B. FAILURE TO COMPLY**

Failure to comply with the terms of these contract provisions may be sufficient grounds to:

1. Withhold progress payments or final payment,
2. Terminate the contract,
3. Seek suspension/debarment, or
4. Any other action determined to be appropriate by the Airport Sponsor or the FAA.

#### **C. CONTRACT PROVISIONS**

##### **1. ACCESS TO RECORDS AND REPORTS (all AIP-funded projects)**

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized

representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after the final payment is made and all pending matters are closed.

2. **BREACH OF CONTRACT TERMS** (all contracts that exceed the simplified acquisition threshold as fixed at 41 USC 403(11). This threshold is presently set at \$100,000.)

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

3. **BUY AMERICAN PREFERENCES** (all AIP-funded projects, if this professional services agreement includes any manufactured product as a deliverable.)

### **BUY AMERICAN CERTIFICATION**

The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must submit the appropriate Buy America certification (below) with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

#### **Type of Certification is based on Type of Project:**

There are two types of Buy American certifications.

- For projects for a facility, the Certificate of Compliance Based on Total Facility (Terminal or Building Project) must be submitted.
- For all other projects, the Certificate of Compliance Based on Equipment and Materials Used on the Project (Non-building construction projects such as runway or roadway construction; or equipment acquisition projects) must be submitted.



\*\*\*\*\*

### **Certificate of Buy American Compliance for Total Facility**

(Buildings such as Terminal, SRE, ARFF, etc.)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e. not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC. 50101 by:
- a. Only installing steel and manufactured products produced in the United States; or
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- 1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  - 2. To faithfully comply with providing US domestic products
  - 3. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
- 1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  - 2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may results in rejection of the proposal.
  - 3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.

4. To furnish US domestic product for any waiver request that the FAA rejects.
5. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

### **Required Documentation**

**Type 3 Waiver** - The cost of components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the “facility”. The required documentation for a type 3 waiver is:

- a. Listing of all manufactured products that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- c. Percentage of non-domestic component and subcomponent cost as compared to total “facility” component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

07/20/2023

Date



Signature

AECOM Technical Services, Inc.

Company Name

Vice President

Title

\* \* \* \* \*

## **Certificate of Buy American Compliance for Manufactured Products**

(Non-building construction projects, equipment acquisition projects)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one on the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (not both) by inserting a checkmark (✓) or the letter “X”.

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC § 50101 by:
- a. Only installing steel and manufactured products produced in the United States, or;
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing, or;
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- 1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  - 2. To faithfully comply with providing US domestic product
  - 3. To furnish US domestic product for any waiver request that the FAA rejects
  - 4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
- 1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  - 2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may result in rejection of the proposal.

3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.
4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**

**Type 3 Waiver** - The cost of the item components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the "item". The required documentation for a type 3 waiver is:

- a. Listing of all product components and subcomponents that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly at place of manufacture.
- c. Percentage of non-domestic component and subcomponent cost as compared to total "item" component and subcomponent costs, excluding labor costs associated with final assembly at place of manufacture.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

07/20/2023

Date

  
Signature

AECOM Technical Services, Inc.

Company Name

Vice President

Title

4. **GENERAL CIVIL RIGHTS PROVISIONS (all contracts)**

The contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

This provision also obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport through the Airport Improvement Program, except where Federal assistance is to provide, or is in the form of personal property; real property or interest therein; structures or improvements thereon.

In these cases the provision obligates the party or any transferee for the longer of the following periods:

- a. The period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or
- b. The period during which the airport sponsor or any transferee retains ownership or possession of the property.

5. **CIVIL RIGHTS-TITLE IV COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS (all AIP funded projects)**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the **Title VI List of Pertinent Nondiscrimination Statutes and Authorities**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontractor or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

6. **CLEAN AIR AND WATER POLLUTION CONTROL** (all contracts that exceed \$100,000)

Contractors and subcontractors agree:

1. That any facility to be used in the performance of the contract or subcontract or to benefit from the contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities;
2. To comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder;
3. That, as a condition for the award of this contract, the contractor or subcontractor will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of or benefit from the contract is under consideration to be listed on the EPA List of Violating Facilities;
4. To include or cause to be included in any construction contract or subcontract which exceeds \$100,000 the aforementioned criteria and requirements.

**7. CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS (all contracts that exceed \$100,000)**

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 above, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in

excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 above.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration or the Sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 above.

4. Subcontractors.

The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section.

8. **CERTIFICATE REGARDING DEBARMENT AND SUSPENSION (BIDDER OR OFFEROR)** (all contracts that exceed \$25,000)

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

9. **DISADVANTAGED BUSINESS ENTERPRISES** (all AIP-funded projects)

**Contract Assurance (49 CFR § 26.13)** - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

**Prompt Payment (49 CFR §26.29)**- The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) days from the receipt of each payment the prime contractor receives from the City. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame



may occur only for good cause following written approval of the City. This clause applies to both DBE and non-DBE subcontractors.

**10. FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE) (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

<b>Requirement</b>	<b>Federal Agency with Enforcement Responsibilities</b>
Federal Fair Labor Standards Act (29 USC 201)	U.S. Department of Labor – Wage and Hour Division

**11. LOBBYING AND INFLUENCING FEDERAL EMPLOYEES (all AIP-funded projects)**

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder or offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to

a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**12. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970 (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

Requirement	Federal Agency with Enforcement Responsibilities
Occupational Safety and Health Act of 1970 (20 CFR Part 1910)	U.S. Department of Labor – Occupational Safety and Health Administration

**13. RIGHTS TO INVENTIONS (all AIP-funded projects)**

All rights to inventions and materials generated under this contract are subject to requirements and regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

**14. TERMINATION OF CONTRACT (contracts that exceed \$10,000)**

1. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services must be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
2. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price will be made, but no amount will be allowed for anticipated profit on unperformed services.
3. If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor is liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
4. If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination will be deemed

to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price will be made as provided in paragraph 2 of this clause.

5. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

**15. TRADE RESTRICTION CLAUSE (all AIP-funded projects)**

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may

direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

**16. TEXTING WHEN DRIVING (all contracts)**

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

The Contractor must promote policies and initiatives for employees and other work personnel that decrease crashes by distracted drivers, including policies to ban text messaging while driving. The Contractor must include these policies in each third party subcontract involved on this project.



CITY OF EL PASO

# City of El Paso Capital Improvement Department On-call Traffic Engineering

Solicitation: 2023-0483

August 15, 2023





# Contract Details

Location:	City-wide
Contract Value:	\$500,000/contract
Contract Terms:	Two years
Funding Source:	Streets capital plans



# Contract Scope

- Traffic counts, analysis of accident statistics, and assessments of speed data, roadway conditions, signal coordination evaluations, adequacy of traffic calming and control measures
- Urban transportation modeling and traffic mitigation studies
- Turning movement counts
- Trip, distribution, and mode forecasting/Traffic impact analyses
- Planning and roadway (including geometric) design
- Traffic signal, striping, and signage design
- Traffic control plans
- Bidding support/ Construction administration



CITY OF EL PASO

# Procurement Summary



- Request for Qualifications advertised on March 30, 2023
  - ✓ 7 firms submitted Statements of Qualifications, 7/7 were local or have local offices.
- Recommendation
  - Award contracts to the three highest ranked firms:
    - ✓ HNTB Corp.
    - ✓ Huitt Zollars, Inc.
    - ✓ AECOM



# Thank You



## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople



## MISIÓN



Brindar servicios excepcionales  
para respaldar una vida y un  
lugar de alta calidad para  
nuestra comunidad

## VISIÓN



Desarrollar una economía regional  
vibrante, vecindarios seguros y  
hermosos y oportunidades  
recreativas, culturales y educativas  
excepcionales impulsadas por un  
gobierno de alto desempeño



## VALORES

Integridad, Respeto, Excelencia,  
Responsabilidad, Personas



Legislation Text

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File #: 23-1061, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Capital Improvement Department, Joaquin Rodriguez, (915) 212-0065

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action that the City Manager be authorized to sign a two-year On Call Agreement for Professional Services to perform civil engineering services on a task-by-task basis by and between the City of El Paso and each of the following three (3) consultants:

1. AECOM Technical Services, Inc.
2. CEA Engineering Group, Inc.
3. GRV Integrated Engineering Solutions, LLC

Each On-Call Agreement will be for an amount not to exceed Seven Hundred Fifty Thousand and No/100 Dollars (\$750,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On Call Agreement.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Joaquin Rodriguez, (915)212-0065

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No.7: Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:** N/A

**SUBJECT:**

That the City Manager be authorized to sign a two year On Call Agreement for Professional Services to perform civil engineering services on a task by task basis by and between the City of El Paso and each of the following three (3) consultants:

1. AECOM Technical Services, Inc.
2. CEA Engineering Group, Inc.
3. GRV Integrated Engineering Solutions, LLC

Each On Call Agreement will be for an amount not to exceed Seven Hundred Fifty Thousand and No/100 Dollars (\$750,000.00), and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) and authorization for the City Engineer to approve Additional Services for an amount not to exceed Fifty Thousand and No/100 Dollars (\$50,000.00) if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On Call Agreement.

**BACKGROUND / DISCUSSION:**

The On Call Agreement for professional services to perform civil engineering services assists the Capital Improvement Department as well as User Departments to expedite and complete tasks for federally funded projects. Selected consultants demonstrated experience on federally funded projects.

**PRIOR COUNCIL ACTION:**

July 20, 2021 – City Council approved a two year on call agreement for professional services to perform civil engineering services on a task-by-task basis.

**AMOUNT AND SOURCE OF FUNDING:**

Federal and State Funds with existing Certificates of Obligation match

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** Capital Improvement Department

**SECONDARY DEPARTMENT:** N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:

*Yvette Hernandez*

Yvette Hernandez, P.E., City Engineer

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a two year On-Call Agreement for Professional Services to perform civil engineering services on a task by task basis by and between the by City of El Paso and each of the following three (3) consultants:

1. AECOM Technical Services, Inc.
2. CEA Engineering Group, Inc.
3. GRV Integrated Engineering Solutions, LLC

Each On-Call Agreement will be for an amount not to exceed \$750,000.00, and each agreement will include authorization for the City Engineer to approve additional Basic Services and Reimbursables for an amount not to exceed \$50,000.00 and authorization for the City Engineer to approve Additional Services for an amount not to exceed \$50,000.00 if the identified services are necessary for proper execution of identified project and if the increased amounts are within the appropriate budget identified for a project. In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On-Call Agreement.

**APPROVED THIS** \_\_\_\_\_ **DAY OF** \_\_\_\_\_ 2023.

(Signatures on the following page)

CITY OF EL PASO:

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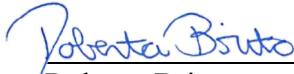
Oscar Leeser  
Mayor

ATTEST:

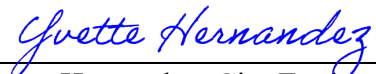
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Laura Prine  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Roberta Brito  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Yvette Hernandez, City Engineer  
Capital Improvement Department



## CITY OF EL PASO A&E SELECTION SCORESHEET

Evaluator

### SOLICITATION #2023-0398 - On Call Professional Services Civil Engineering TxDOT Projects

	Aecom	Bartlett-West	CEA	DEC	FXSA	GRV	Huitt Zollars	HNTB
Rater 1	76	76	82	81	70	75	73	71
Rater 2	89	79	82	74	73	84	84	87
Rater 3	71	69	72	70	66	70	66	65
Rater 4	67	67	65	66	60	65	63	67
Evaluation of prior customer's satisfaction with the work of the firm.	7	10	9	10	10	10	10	7
	310	301	310	301	279	304	296	297

#### Ranking

1. AECOM and CEA tied
2. GRV
3. Bartlett-West and DEC tied
4. HNTB
5. Huitt Zollars
6. FxSA

THE STATE OF TEXAS   )  
  )  
COUNTY OF EL PASO    )

**ON-CALL  
AGREEMENT FOR  
PROFESSIONAL SERVICES**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **CITY OF EL PASO**, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter referred to as the “**Owner**”, and AECOM Technical Services, Inc., a California corporation authorized to transact business in Texas, hereinafter referred to as the “**Consultant**”.

**WHEREAS**, the Owner intends to engage the Consultant to perform professional civil engineering services on a task order basis through the use of task orders referencing this Agreement, the scope of which is further described in **Attachment “A”**; and

**WHEREAS**, the Consultant has been selected to perform such services as required by the Owner, and the Consultant was selected through the Owner’s selection procedure, in accordance with all applicable state and local laws and ordinances;

**NOW, THEREFORE**, for the consideration set forth in this Agreement and its attachments, the Owner and Consultant agree as follows:

**ARTICLE I  
ATTACHMENTS**

**1.1** The attachments listed herein and attached to this Agreement are incorporated herein by reference for all purposes.

Attachment “A”	Scope of Services and Project Budget
Attachment “B”	Consultant’s Fee Proposal and Hourly Rates
Attachment “C”	Consultant’s Basic and Additional Services
Attachment “D”	Payment and Deliverable Schedules
Attachment “E”	Insurance Certificate
Attachment “F”	Federal Aviation Administration contract provisions for Airport Improvement Program Projects

**ARTICLE II  
PROJECT**

**2.1** The Owner hereby agrees to retain the Consultant and the Consultant agrees to perform on-call professional services on a Task Order basis. Each individual Task Order will identify the Project (“**Project**”) and the total compensation due to each Project. The Task Order for each Project shall include the Scope of Services described in **Attachment “A”**.

**2.2** For each Project, the Consultant shall comply with the City of El Paso Capital Improvement Department Construction Document Guidelines in effect on the execution date of this Agreement in the performance of the services requested under this Agreement. Such Guidelines are available in the Capital Improvement Department.

- 2.3** The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies and shall give consultation and advice to the Owner during the performance of services.
- 2.4** The Owner shall provide all available information to the Consultant, as to the Owner’s requirements for each construction contract. The Owner shall also provide to the Consultant, all known information pertinent to the Project site, including previous reports and other data relative to design, such as “as-built” drawings or physical conditions now existing at the Project site. In performing its services, the Consultant will be entitled to rely upon the accuracy of the Owner provided information.
- 2.5** The Owner hereby designates the City Engineer of the City of El Paso as the Owner’s representative with respect to the professional services to be provided by the Consultant pursuant to this Agreement. The City Engineer shall have complete authority to transmit instructions, receive information, interpret and define Owner’s policies, and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement. City Engineer will render written decisions within a five (5) working days time period.

### **ARTICLE III CONSULTANT FEES AND PROJECT BUDGET**

**3.1 PAYMENT TO CONSULTANT.** The Owner shall pay to the Consultant an amount not to exceed **\$750,000.00** for all basic services and reimbursables performed pursuant to this Agreement.

**No services are being requested through this Agreement, nor shall any indebtedness accrue through the mere execution of this Agreement.**

The City Engineer may, without further authorization from the City Council and in a form approved by the City Attorney, increase the total payment identified for all basic services and reimbursables performed pursuant to this Agreement in an amount not to exceed **(\$50,000.00)**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects.

In addition, if authorized in advance by the City Engineer, in a form approved by the City Attorney, the Consultant may perform such Additional Services as also enumerated within **Attachment “C”** in an amount not to exceed **\$50,000.00**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects. Additional Services exceeding **\$50,000.00** must have prior approval by City Council through written amendment to this Agreement.

The parties agree and understand that all fees and compensation to the Consultant shall only become due and payable in accordance with the terms of this Agreement and the fees to be charged for each Project shall be pursuant to the Consultant’s fee proposal for such Basic and Additional Services at the rates which is attached hereto as **Attachment “B”**.

Payments to the Consultant shall be made pursuant to **Attachment “D”**.

**3.2 CONSULTANT’S SERVICES.** The Basic Services and Additional Services, if any, to be provided by the Consultant for this Agreement are attached hereto as **Attachment “C”**.

**3.3 CONSULTANT’S INVOICES.** For each Project, the Consultant shall bill the Owner not more often than monthly, through written invoices pursuant to the schedule established in **Attachment “D”**. Invoices shall indicate the costs for outside consultants with copies of their invoices as back-up materials as well as other authorized direct costs for hourly rate contracts. All invoices shall be made in writing. Within ninety (90) days of substantial completion of construction, all outstanding invoices for all work completed to date by the Consultant shall be submitted to the Owner.

**3.3.1** Each invoice shall contain a brief summary indicating, at a minimum, the total Project budget, the total amount authorized for the Consultant, the current invoiced amount and the amount billed to date. In addition to the Summary, each invoice shall provide a Progress Report. The Progress Report shall describe, at a minimum, the progress of the Project to date also indicating the percentage of completion of each phase. The established schedule for completion shall not be revised except by written amendment to this Agreement, executed by both parties.

**3.3.2** The Owner agrees to pay invoices for all services performed as soon as reasonably possible, but not later than thirty (30) days from receipt. Upon dispute, however, the Owner may, upon notice to the Consultant, withhold payment to the Consultant for the amount in dispute only, until such time as the exact amount of the disputed amount due the Consultant is determined. The total amount paid to Consultant shall not exceed Consultant’s fee proposal, except by written amendment to this Agreement, executed by both parties.

**3.4 PROJECT CONSTRUCTION BUDGET.** The Consultant acknowledges that the construction budget and a construction time for each Project will be identified in each Task Order.

**3.5 COSTS NOT ENUMERATED.** Except as specifically set forth in this Agreement and its attachments, all costs related to the completion of the services requested herein shall be borne by the Consultant and not passed on to the Owner or otherwise paid by the Owner, unless a written amendment to this Agreement is executed by both parties allowing for additional costs.

## ARTICLE IV PERIOD OF SERVICE AND TERMINATION

**4.1 PERIOD OF SERVICE.** The term of this Agreement shall be for a period not to exceed **two (2) years** from the date first shown above. The services called for by each Task Order shall begin upon the issuance of a Notice to Proceed from the City Engineer and shall continue through the completion of the construction of the Project, including any required extensions beyond the contract time for construction of the Project, as may be directed by the Owner.

**4.2 SUSPENSION.** Barring an early termination as provided herein, this Agreement shall remain in force: a) For a period which may reasonably be required for the design, award of construction contracts, and construction of the improvements included in all construction contracts, including extra work and required extensions thereto; or b) Unless construction has not begun within a period of **twelve (12) months** after the completion of the services called for in that phase of work last authorized. However, should the Consultant's services be suspended for a period longer than six months, the City and Consultant may renegotiate remaining fees due to changes in salaries or increased costs that may occur during the suspension period. The Owner may determine that this Agreement will remain in full force past the twelve-month period noted above. Such a determination will be based upon the individual circumstances of this Project and this Agreement.

**4.3 TERMINATION.** This Agreement may be terminated as provided herein.

**4.3.1 TERMINATION BY OWNER.** It is mutually understood and agreed by the Consultant and Owner that the Owner may terminate this Agreement, in whole or in part for the convenience of the Owner, upon **fourteen (14) consecutive calendar days** written notice. It is also understood and agreed that upon such notice of termination, the Consultant shall cease the performance of services under this Agreement. Upon such termination, the Consultant shall provide one final invoice for all services completed and reimbursable expenses incurred prior to the Owner's notice of termination. Owner shall compensate Consultant in accordance with this Agreement; however, the Owner may withhold any payment to the Consultant that is held to be in dispute for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined. Nothing contained herein, or elsewhere in this Agreement shall require the Owner to pay for any services that are not in compliance with the terms of this Agreement and its attachments.

**4.3.2 TERMINATION BY EITHER PARTY.** It is further understood and agreed by the Consultant and Owner that either party may terminate this Agreement in whole or in part. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate enumerating the failures for which the termination is being sought; b) a minimum of **seven (7) consecutive calendar days** to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination. However, the Owner retains the right to immediately terminate this Agreement for default if the Consultant violates any local, state, or federal laws, rules or regulations that relate to the performance of this Agreement. In the event of termination by the Owner pursuant to this subsection, the Owner may withhold payments to the Consultant for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined.

#### **4.3.3 TERMINATION SHALL NOT BE CONSTRUED AS RELEASE.**

Termination by either party shall not be construed as a release of any claims that the terminating party may be lawfully entitled to assert against the terminated party. Further, the terminated party shall not be relieved of any liability for damages sustained by the terminating party by virtue of any breach of this Agreement.

### **ARTICLE V INSURANCE AND INDEMNIFICATION**

**5.1 INSURANCE.** Consultant shall not commence work under this Agreement until the Consultant has obtained the required insurance and such insurance has been approved by the Owner. The Consultant shall maintain the required insurance throughout the term of this Agreement. Failure to maintain said insurance shall be considered a material breach of this Agreement.

**5.1.1 WORKERS' COMPENSATION INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement, Workers' Compensation Insurance as required by applicable Texas law for all of the Consultant's employees to be engaged in work under this Agreement. The Consultant shall provide the following endorsement:

"The policy is endorsed to provide that insurer waives any right of subrogation it may acquire against the Owner, its partners, agents and employees by reason of any payment made on or account of injury, including death resulting therefrom, sustained by any employee of the insured."

**5.1.2 COMMERCIAL LIABILITY, PROPERTY DAMAGE LIABILITY AND AUTOMOBILE LIABILITY INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement such Commercial General Liability, Property Damage Liability and Automobile Liability Insurance as shall protect the Consultant and the Consultant's employees performing work covered by this Agreement from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by the Consultant or by anyone directly or indirectly employed by the Consultant. The minimum limits of liability and coverages shall be as follows:

a) **COMMERCIAL GENERAL LIABILITY**

\$1,000,000.00 Per Occurrence

\$2,000,000.00 General Aggregate

\$2,000,000.00 Products/Completed Operations Aggregate

\$1,000,000.00 Personal and Advertising Injury

**Personal Injury or Death & Property Damage**

\$1,000,000.00 per occurrence combined single limit for bodily injury and property damage.

**General Aggregate**

\$1,000,000.00

\$1,000,000.00 per occurrence

- b) **AUTOMOBILE LIABILITY**  
**Combined Single Limit**  
\$1,000,000.00 per accident

**5.1.3 PROFESSIONAL LIABILITY INSURANCE.** The Consultant shall procure and shall maintain, at the Consultant's sole expense, Professional Liability Insurance for the benefit of the Owner to cover the errors and omissions of the Consultant, its principals or officers, agents or employees in the performance of this Agreement with a limit of ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) on a claims made basis.

**5.1.4 OWNER AS ADDITIONAL INSURED.** The Owner shall be named as an Additional Insured on all of the Consultant's Insurance Policies, with the exception of Workers' Compensation and Professional Liability Insurance required by this Contract.

**5.1.5 PROOF OF INSURANCE.** The Consultant shall furnish the City Engineer with certificates showing the type of insurance coverages, limits on each insurance policy, class of operations covered under each insurance policy, effective dates and expiration dates of policies, insurance companies providing the insurance coverages, name of agent/broker and include confirmation of any endorsement(s) required in this agreement.

**5.1.6 GENERAL INSURANCE PROVISIONS.** All certificates required herein shall be attached hereto and incorporated for all purposes as **Attachment "E"**. All certificates shall also include the name of the project on the corresponding insurance certificate.

Further, all policies shall provide either in the policy itself and reflected on the certificate of insurance or through an endorsement attached to the policy, that the insurance cannot be canceled or the amount of coverage changed without thirty (30) calendar days prior written notice to the City or ten (10) calendar days prior written notice for non-payment of insurance policy premiums.

**5.2 INDEMNIFICATION.** To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless Owner, and Owner's officers, directors, partners, agents consultants, and employees from and against any claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, agents, consultants or employees. This indemnification provision is subject to and limited by the provisions agreed to by Owner and Consultant, as noted below. The Consultant shall not be responsible for any acts of any of the City's Independent Project Managers.

To the extent allowed by state law, the Owner will be responsible for its own actions.

**5.2.1 CONSULTANT'S LIABILITY LIMITED TO AMOUNT OF INSURANCE REQUIREMENTS.** Consultant shall procure and maintain insurance as required by and set forth in the terms and conditions of this Agreement. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability,

in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and consultants (hereafter referred to collectively as "Consultant"), to Owner and anyone claiming by through, or under Owner for any and all claims, losses, costs, or damages, whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Consultant (hereafter "Owner's Claims"), shall not exceed the total insurance proceeds paid on behalf of or to Consultant by Consultant's insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Consultant's insurance policies applicable thereto (excluding fees, costs and expenses of investigation, claims adjustment, defense, and appeal). If no such insurance coverage is provided with respect to Owner's Claims, then the total liability, in the aggregate, of Consultant to Owner and anyone claiming by, through, or under Owner for any and all such uninsured Owner's claims shall not exceed \$250,000.00 per person or \$500,000.00 per incident with property damage liability limited to \$100,000.00 per incident.

## **ARTICLE VI FEDERAL AND STATE PROVISIONS**

### **6.1 COMPLIANCE WITH APPLICABLE LAWS – FEDERAL AND STATE FUNDING REQUIREMENTS.**

Consultant, at Consultant's sole expense, agrees that it will operate and perform its responsibilities and covenants under this Agreement in accordance with applicable laws, rules, orders, ordinances, directions, regulations and requirements of federal, state, county and municipal authorities, now in force or which may hereafter be in force, including, but not limited to, those which shall impose any duty upon the Owner or Consultant with respect to the use of federal and state funds and nondiscrimination in the administration of contracts which are funded, in whole or in part, with federal and state funds.

Specifically, and not in limitation of the foregoing, Consultant agrees that to the extent required by any agreement between the Owner and any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project, **including but not limited to:**

--The Federal Transit Administration (FTA) through a Grant Agreement or Cooperative Agreement with the Owner, or supported by FTA through a Loan, Loan Guarantee, or Line of Credit with the Owner.

--The Department of Housing and Urban Development through a Grant Agreement or Cooperative Agreement with the Owner.

--The Federal Aviation Administration (FAA) through a Grant Agreement or Cooperative Agreement with the Owner, as further described in **Attachment "F"**.

--The Texas Department of Transportation through an Agreement with the Owner.

Copies of grant assurances will be made available to Consultant. However, provided copies shall in no way be a limitation on the Consultant's obligation to comply with any Federal and State agency, the laws of the federal government of the United States of America and the rules and



regulations of any regulatory body or officer having jurisdiction over this Project.

**6.1.1 CONTRACT ASSURANCE.** The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

**6.1.2 DBE GOOD FAITH EFFORTS.** The requirements of 49 CFR Part 26, regulations of the U.S. DOT, applies to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex or national origin in the award of performance of this contract. All firms qualifying under this solicitation are encouraged to submit proposals. Award of this contract will be conditioned upon satisfying the requirements of this proposal. These requirements apply to all offerors, including those who qualify as a DBE. A DBE contract goal will be identified pursuant to the federal funding requirements for an individual task order established for this contract. The offeror shall make good faith efforts, as defined in Appendix A, 40 CFR Part 26, to meet the contract goal for DBE participation in the performance of this Agreement.

The Consultant will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) written documentation of the offeror's commitment to use a DBE subconsultant whose participation it submits to meet the contract goal; (5) written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (6) if the contract goal is not met, evidence of good faith efforts. The offeror shall submit the information with its proposal as a condition of responsiveness.

DBE participation in this contract may be in the form of a prime contract, subcontract, joint venture, or other arrangement that qualifies under 49 CFR Section 26.55 or 26.53(g), both of which will be submitted on a Letter of Intent to the Owner.

**6.2 TERMINATION FOR CANCELLATION OF GRANT.** Should this Agreement be terminated as a result of cancellation of federal funds covering this Project, the Owner shall promptly notify the Consultant of the cancellation by certified mail-return receipt requested, whereupon the Consultant shall immediately, on receipt of the letter, cease and desist from performing any other work or services hereunder. In such an event, the Consultant will be paid for professional services performed to such date, upon furnishing the Owner a progress report and an invoice to such date, and upon acceptance of the work by the Owner.

**6.3 TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, 78 STAT.252, 42 U.S.C. 2000D TO 2000D-4 AND TITLE 49, CODE OF FEDERAL REGULATIONS, DEPARTMENT OF TRANSPORTATION.**

During the performance of this contract, Consultant, for itself, its assignees and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

(1) **Compliance with Regulations:** Consultant shall comply with the Regulations relative

- to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. ADP shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) **Information and Reports:** Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts other sources of information, and its facilities as may be determined by Client to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of Consultant is in the exclusive possession of another who fails or refuses to furnish this information Consultant shall so certify to Client, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of Consultant's noncompliance with the nondiscrimination provisions of this contract, the Client shall impose such contract sanctions as it may determine to be appropriate, including but not limited to:
- a. Withholding of payments to the Consultant under the contract until the Consultant complies, and / or
  - b. Cancellation, termination or suspension of the contract in whole or in part.
- (6) **Incorporation of Provisions:** Consultant shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directive issued pursuant thereto. Consultant shall take such action with respect to any subcontract or procurement as Client may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that in the event a Consultant becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Consultant may request Client to enter into such litigation to protect the interests of Client and in addition, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

## ARTICLE VII GENERAL PROVISIONS

**7.1 CONTRACT TIME.** Consultant understands and agrees to provide all professional services and deliverables requested herein, as expeditiously as is consistent with professional skill and care, and to use its best efforts to complete all phases of this Agreement within the time schedules indicated within **Attachment “D”**. It is acknowledged that the Consultant does not have control over all aspects of the design and construction process and cannot warrant that it will complete all services and deliverables by a certain date. The Consultant shall timely notify the City Engineer of any delay beyond its control and the City Engineer shall extend the time schedule in the event of delays which the City Engineer reasonably determines are beyond the control of the Consultant. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices and consistent with the schedule provided in **Attachment “D”**.

**7.2 OPINION OF PROBABLE COST.** As a design professional practicing in El Paso the Consultant is expected to be familiar with the cost of construction, labor, and materials in the El Paso area and of bidding and market trends. The cost opinions of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the lowest responsible bidder.

The Consultant’s final cost opinions for the construction of the Project, shall take into account labor costs which shall be based on the current City of El Paso prevailing wage rates as adopted by the City Council. In the event that the Project is funded with federal funds, the higher of the City of El Paso prevailing wage rates or the Davis-Bacon wage rates shall be utilized by the Consultant in compiling a final cost opinions for the Project.

If the Consultant’s most recent cost opinion for any construction contract is in excess of the Project construction budget, the Owner shall give written approval of an increase in the limit, or shall cooperate in revising the Project’s scope or quality, or both, to reduce the cost as required. Such revisions shall be made, and Drawings and Specifications modified by the Consultant without further compensation.

As noted herein, if all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the Consultant agrees, at the direction of the Owner, to redesign the Project without additional charge to the Owner in order to bring the Project within the budgetary limitations.

**7.3 CONSULTANT’S QUALITY OF WORK.** The Owner’s review of any documents prepared by the Consultant is only general in nature and its option to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in its professional service. The Consultant’s services shall be performed with the professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect and the orderly progress of the Project and in accordance with the time periods established in **Attachment “D”** and which shall be adjusted, if necessary, as the project proceeds. This schedule shall include allowances for periods of time required for the Owner’s review, for the performance of the Owner’s consultants,

and for approval of submissions by authorities having jurisdiction over the project. The identified time limits shall not, except for reasonable cause, be exceeded by the Consultant or Owner.

**7.4 COPYRIGHT AND REPRODUCTION RIGHTS.** Upon payment of amounts due, the Drawings, Specifications, concepts and design, and other documents prepared by the Consultant for this Project including, without limitation, those in electronic form (sometimes referred to as the “Instruments of Service”) are the property of the Owner, who shall be vested with all common law and statutory rights. The Owner shall have the right to the use of the Drawings, Specifications and other documents for the maintenance, repair, remodeling and renovation of the Project; provided however the Consultant shall have no liability for any use of one or more of the Instruments of Service by the Owner for maintenance, repair, remodeling and renovation of the project. The Owner shall have the consent of the Consultant, provided, however, the Consultant shall have no liability or responsibility for such use of the Drawings, Specifications, concepts and design, and other documents. The rights granted to the Owner herein for the use of the Drawings, Specifications and other documents for additional projects shall not grant the Owner any right to rely upon the Consultant’s seal on the Drawings and Specifications or to hold the Consultant responsible for any subsequent use of the Drawings, Specifications and documents. The Consultant shall provide the Owner with copies of the Instruments of Service in both electronic form and in hard copy.

**7.5 AUDITING RECORDS FOR THE SPECIFIC PROJECT.** Consultant’s records subject to audit shall include but not be limited to records which, in the Owner’s discretion, have a bearing on matters of interest to the Owner in connection with the Consultant’s work on this Project for the Owner and shall be open to inspection and subject to audit and/or reproduction by Owner’s agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Consultant’s compliance with contract requirements, and (b) compliance with provisions for computing Direct Personnel Expense with reimbursables, if applicable.

Such records subject to audit shall also include those records necessary to evaluate and verify direct and indirect costs, (including overhead allocations) as they may apply to costs associated with this Agreement. In those situations where Consultant’s records have been generated from computerized data, Consultant agrees to provide Owner’s representatives with extracts of data files in computer readable format on data disks or suitable alternative computer data exchange format.

The Owner or its designee shall be entitled, at its expense, to audit all of the Consultant’s records related to this Project, and shall be allowed to interview any of the Consultant’s employees, pursuant to the provisions of this section throughout the term of this contract and for a period of **three (3) years** after final payment or longer if required by law. Such audits may require inspection and photo copying of selected documents from time to time at reasonable times and places.

**7.6 SUCCESSORS AND ASSIGNS.** This Agreement shall be binding on the Owner and the Consultant, their successors and assigns. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

**7.7 VENUE.** For the purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and

shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

**7.8 GOVERNING LAW.** The Consultant shall comply with applicable Federal, State and local laws and ordinances applicable to the work contemplated herein.

**7.9 CAPTIONS.** The captions of this Agreement are for information purposes only, and shall in no way affect the substantive terms or conditions of this Agreement.

**7.10 SEVERABILITY.** Should any section, paragraph or other provision of this Agreement be found invalid, such invalidity shall not affect the remaining provisions of this Agreement.

**7.11 NOTICES.** Any notice, demand, request, consent or approval that either party may or is required to provide to the other shall be in writing and either personally delivered or sent via certified mail, return receipt, to the following addresses:

To the Owner:                      The City of El Paso  
Attn: City Manager  
P.O. Box 1890  
El Paso, Texas 79950-1890

With a Copy to:                      The City of El Paso  
Attn: City Engineer  
P.O. Box 1890  
El Paso, Texas 79950-1890

To the Consultant:                      AECOM Technical Services, Inc.  
Attn: Maribel P. Chavez, P.E. Vice President  
801 Cherry St., Suite 1050  
Ft. Worth, Texas 76102

Changes may be made to the names and addresses noted herein through timely, written notice to the other party.

**7.12 CONFLICTING PROVISIONS.** Any provision contained in any Attachments to this Agreement, which may be in conflict or inconsistent with any of the provisions in this Agreement shall be void to the extent of such conflict or inconsistency.

**7.13 ENTIRE AGREEMENT.** This Agreement, including attachments, constitutes and expresses the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. This Agreement shall not be amended or modified, except by written amendment, executed by both parties.


**7.14 TEXAS GOVERNMENT CODE.** In accordance to Chapter 2274 of the Texas Government Code, as amended from time to time, the Consultant represents and warrants to the Owner the following: (1) the Consultant does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) the Consultant will not discriminate during the term of this Agreement against a firearm entity or firearm trade association.

**WITNESS THE FOLLOWING SIGNATURES AND/OR SEALS:**


**CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City  
Manager

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer  
Capital Improvement Department

**(Acknowledgment)**

**THE STATE OF TEXAS   §**  
**§**  
**COUNTY OF EL PASO   §**

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_,  
2023, by **Cary Westin**, as **Interim City Manager** of the **City of El Paso, Texas**.

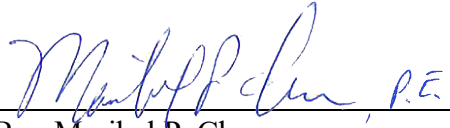
\_\_\_\_\_  
Notary Public, State of Texas

My commission expires:

\_\_\_\_\_

*(Signatures continue on following page)*

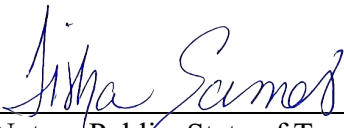
CONSULTANT:  
AECOM TECHNICAL SERVICES, INC.

  
By: Maribel P. Chavez  
Title: Vice President

**(Acknowledgment)**

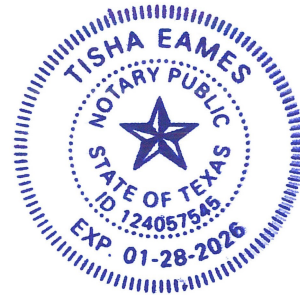
THE STATE OF TEXAS   §  
                                     §  
COUNTY OF EL PASO   §

This instrument was acknowledged before me on this 24 day of July, 2023,  
by Maribel P. Chavez, as Vice President of AECOM Technical Services, Inc.

  
Notary Public, State of Texas

My commission expires:

01/28/2026



**ATTACHMENT “A”  
SCOPE OF SERVICES**



## **ATTACHMENT “A” SCOPE OF SERVICES**

The contracts will be used for miscellaneous assignments on an on-call basis to include as appropriate:

### **Investigation:**

The firm is responsible for meeting with stakeholders to obtain all necessary design standards and specifications such as the City of El Paso Design Standards, Federal, and State standards, among others.

### **Design:**

Design shall meet all City, State, and Federal requirements for the project and shall be performed in phases as presented in the project schedule specified for each project.

The firm is responsible to submit a turnkey design product. The firm shall be responsible for providing State of Texas licensed Engineers, and Land Surveyors required to provide design services. The firm shall follow City of El Paso design specifications and procedures for the development of the specified project and comply with all laws, regulations and policies set by the City of El Paso and the State. Irrigation design shall be designed by a licensed irrigator registered in the State of Texas and shall comply with City of El Paso Design and Construction Standards. In addition, the firm shall be responsible for necessary Texas Department of Licensing and Regulation (TDLR) fees, registration, and for inspection.

Aside from complying with local building codes, the firm shall comply with the City of El Paso Design Standards for Construction and Grading Ordinance, City of El Paso Capital Improvement Department Drawing Guidelines, City of El Paso Bike Plan, National Association of City Transportation Officials (NACTO) Urban Bikeway Design and Urban Street Design Guide, and the Dark Sky Ordinance as applicable. The firm is responsible with ensuring the project design is compliant with all federal, state, and local regulations and ordinances.

The firm shall provide Civil Engineering project management and design and survey services, develop plans and specifications, contract documents, estimates construction contracts and if necessary an Engineer's Report.

Sole sourcing will not be allowed. The firm shall prepare both design and performance specifications. The firm shall provide a guide schedule of necessary testing and sampling. Buy America must be enforced during design process.

The firm shall respond to comments regarding constructability, operability reviews on proposed construction projects and assist the City with but not limited to the following items: review of proposed construction projects including such items as detail and cut omissions and inconsistencies between plans and specifications, vague or ambiguous notes, references, and lack of coordination between the drawings of all disciplines involved in the project.

**Studies and Reports:**

The firm shall perform research and database creation to conduct studies and produce reports to include investigations, drawings and sketches and, cost estimates. Reports shall include description of alternatives considered, estimates of construction costs, conclusions and recommendations. This task includes the preparation of feasibility studies, structural analysis, design analysis, traffic impact analysis, and other studies as required.

**Planning:**

The firm shall assist the City in providing schedules for obtaining utility easements, utility service lines and other permits. The firm shall comply with requirements set by the City's Capital Improvement and Planning and Inspections Departments. Preparation of plans, specifications and cost estimates for design of buildings, structures and similar construction, design of street and drainage improvements, other site improvements, civil, structural, soils forensic engineering, and subsurface utility engineering to include records research and field verification. The firm shall present design to City of El Paso Bicycle Advisory Committee for specified projects.

**Soils Investigation:**

The firm shall provide a soil investigation and soils forensic engineering, and pavement design report for specified projects. Pavement design report shall include a life expectancy analysis.

**Cost Estimates:**

The firm shall develop and submit the construction cost estimates. The cost opinion of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the selected contractor. As noted herein, if the all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the firm agrees, at the direction of the City, to redesign the project without additional charge to the City to bring the project within the budgetary limitations. After bidding, the firm shall submit a bid evaluation per bid item table and a letter of recommendation/rejection of bids.

**Design Analysis:**

The firm shall perform design analysis for t h e project to ensure public safety. Design analysis shall include all engineering calculations for review by the City, governmental authorities who may have jurisdiction over each construction contract, and public utilities. All design analysis must comply with all applicable City, County, State, and Federal laws and regulations.

**Technical Specifications:**

The firm shall prepare and provide technical specifications. The specifications shall be based on the most current version of CSI Master Format. No sole sourcing shall be allowed. All specifications must include type of materials listed in the construction drawings, placement method

and quality control and quality assurance testing. The specification shall correlate with unit price format. All specifications must comply with established specification standards and formats. The firm shall provide both design and performance specifications.

### **ADA Compliance and Requirements:**

The firm shall include and comply with Americans With Disabilities Act (ADA), the 2022 Texas Accessibility Standards (T.A.S), and Texas Department of Licensing and Regulation requirements.

Under this contract, the firm will employ the services of a Registered Accessibility Specialist (RAS) to perform a review of design documents and inspection of construction. The firm shall comply with RAS design comments.

### **Public Art:**

If directed by the Capital Improvement Department, the firm shall coordinate with the Museum & Cultural Affairs Department (MCAD) for concept, design and installation of the Public Art.

### **Surveys:**

The firm shall provide all topographic, horizontal surveys necessary to provide a complete design. Survey shall include project boundaries, improvement surveys and identify all utilities. Immediately after Notice to Proceed (NTP) the firm shall verify all right-of-way (ROW) boundaries and identify any conflicts with the project.

### **Geometric Improvements:**

The firm shall provide a detailed schematic and preferred geometric alignment, including typical section(s) that should be defined enough to determine basic requirements such as drainage structures, ROW, business or home relocations, and utility conflicts that must comply and meet with all applicable City, County, State, and Federal laws and regulations.

The firm shall be responsible for the preparation of traffic data and provide existing ROW limits and location of utilities. The firm shall also generate preliminary cross sections to aid in determining ROW needs and control of access restrictions, and examine needs for special drainage or run-off pollution control measures, and hydraulic system issues. The plans and specifications must identify how constraints will be handled, consider utility conflict, and identify potential conflicts. The firm shall prepare and evaluate pavement design report for compatibility with proposed construction, skewed intersections or replace with better functional and operational design. The firm will establish sizes of drainage structures add location and size to schematic.

When work is railroad ROW, the firm shall coordinate with the railroad as appropriate to locate all potential and existing railroad crossings, determine existing crossing conditions, and traffic control requirements, and identify the need and recommendations for interconnection, closing or consolidating grade crossings.

### **Building Permits, Special Permits, and Other Land Use Permits:**

The firm shall be responsible to comply with all local, state, and federal codes. The firm shall be responsible to submit required sets to City of El Paso Planning and Inspections Department (BP&I) for review and approval during final design phase period. The firm shall be responsible to obtain approval from BP&I before the construction documents are submitted for bid advertisement. It shall be the responsibility of the firm to follow up review and approval process with the BP&I. After approval, the firm will pick up approved plans and store them in a safe place. The firm shall not be responsible to pull permit. The pulling of the permit shall be responsibility of building contractor. BP&I shall be responsible to review grading and drainage, storm water pollution prevention plan, electrical, structural, mechanical, plumbing permit requirements.

The firm shall be responsible for the preparation all documents that include but are not limited to: metes and bounds descriptions, site plans, elevations, and applications for permits, special permits, zoning changes, and land use permits. The provider shall represent the City of El Paso to make presentations, answer questions at the City of El Paso Bicycle Advisory Committee meetings and City Council meetings.

### **Storm Water Pollution Prevention and Erosion Control Plan:**

The firm shall prepare and provide storm water pollution prevention plan. The firm shall be knowledgeable on the storm water pollution prevention plan requirements. The storm water pollution prevention plan shall be submitted to BP&I for review and approval.

### **Utility Services and Utility Easements:**

Based on the design, the firm shall coordinate with all utilities and interested parties that will be affected by the proposed project improvements. The firm shall submit all applications to the utilities and interested parties on behalf of the City. However, the City shall pay all utility service fees. The firm will not pull the installation of service. The building contractor shall coordinate the installation of the service. Construction documents shall clearly show all utility company contacts and type of service requested. Before the construction documents are submitted for bid advertisement, the firm shall submit all utility service requests. The firm shall prepare all metes and bounds descriptions for utility easements and/or vacations. The firm shall coordinate easements and/or vacations with City staff and respective utility companies and all interested parties. All documents and coordination efforts by the firm shall be complete by or before the 90% design phase due date. A checklist of all coordinated services, easements shall be submitted monthly.

### **Utility Coordination:**

The firm shall be responsible to verify utility locations in the field and coordinate design efforts with all affected utility companies and interested parties. The purpose is to minimize utility relocation without compromising design standards. The firm shall verify utility lines, valves, covers, manholes, etc. from the different utility companies and interested parties during the

preliminary design phase, subsurface utilities shall be included as part of the firm's responsibilities to include records research and field verifications. All existing utility structures shall be shown on the preliminary design plan submittal. The firm shall meet with all affected utility companies and interested parties to discuss proposed design. Based on these coordination meetings and correspondence that is sent between the firm and utility companies and interested parties the need and extent of relocation shall be determined. If a dispute arises, the firm shall immediately setup a meeting between the City's Project Manager and the utility company or interested parties to resolve the dispute. The firm, on behalf of the City, shall request from all utility companies or interested parties that they relocate all lines that conflict with new improvements. However, El Paso Water Utilities (EPWU) can request that the City include as part of the street and drainage improvement bid package the relocation of their utility lines provided that the utility company or interested parties signs an agreement with the City and funding is provided. The firm shall coordinate this effort with the utility companies and interested parties and advise them of the City policy to minimize pavement cuts on new roadways. All correspondence and meeting minutes shall be submitted to the City when each phase is due. Construction documents shall clearly show all existing and proposed utility lines and utility company or interested party contacts. All documents and coordination efforts by the firm shall be complete by or before the final design phase due date. The firm shall submit all utility clearance letters from each utility company or interested parties by or before the 90% design phase. If relocations cannot occur before construction consultant must incorporate into construction phasing and coordinate relocation date.

#### **Public Involvement:**

The firm shall assist the City throughout public outreach activities required by the City by providing plans/exhibits showing the proposed improvements and how those improvements will affect adjacent property owners and in identification of stakeholders. Community meetings will be held for the design phase, and the firm shall be responsible to attending the meetings, prepare presentations and required exhibits for the proposed improvements.

#### **Street Car Track Access:**

If required, the firm shall be responsible to follow the Track Access Program Policy on the El Paso Streetcar (EPSC) Operational Right-of-Way (ROW) and under any streetcar infrastructure within 10 feet and 25 feet of the track centerline to include trenching and excavations. <http://www.sunmetro.net/streetcar/track-access>.

#### **Traffic and Pedestrian Control Plan and Analysis:**

The firm shall provide a traffic and pedestrian control plan based on traffic analysis. Traffic analysis may also include miscellaneous assignments related to planning, geometric design and traffic operations of roads, streets and highways and their networks, terminals, abutting lands and relationships with other modes of transportation for the achievement of safe, efficient and convenient movement of people and goods.

#### **Construction Sequencing Plan:**

The firm shall provide a construction-sequencing plan. The firm shall take into consideration all

work tasks required of all base bids, and different work tasks to include EPWU, which shall be shown as other phases or on its own.

### **Construction Schedule:**

The firm shall meet with City's Project and Construction Managers to determine construction schedule. The schedule shall take into account lead delivery time of materials, equipment, and any known utility relocations. The firm shall evaluate proposed changes to the contract and actively manage impacts to the project. The meeting shall be held after pre-final plans are submitted, but before Final Design Notice to proceed is issued. The information will allow the firm to prepare a current market cost estimate at the final design phase submittal.

### **Contract Time Determination:**

The firm shall prepare a contract time determination to identify clearly and accurately the critical path as the longest continuous path. Provide a legend for all abbreviations, run date, data date, project start date, and project completion date in the title block necessary for the activities and estimated expected duration of the activity or milestone indicating the progress of the project.

Using calendars incorporate seasonal weather conditions into the schedule for work (e.g., earthwork, concrete paving, structures, asphalt, drainage, utilities, etc.) that may be influenced by temperature or precipitation. Also, include non-work periods such as holidays, weekends, or other non-work days as identified in the contract.

### **PRODUCTS REQUIRED:**

#### **Pre-Design Report (If applicable)**

The firm shall be responsible to deliver a Pre-Design Analysis before submitting the 30% design phase, after notice to proceed' the schedule for the predesign report will be determined on a per project basis. This process shall include but not be limited to the following:

- Evaluate existing ROW and expected ROW acquisition if any
- Evaluate street alignment
- Develop typical sections
- Pavement design based on geotechnical recommendation
- Identify possible utility conflicts
- Identify possible additional conflicts with proposed improvements
- Provide construction estimate of proposed improvements
- Evaluate bicycle and pedestrian improvements

#### **30% Design:**

The firm shall submit the following preliminary design submittal, as applicable.

- Coversheet (90% complete)

- Quantity Summary Sheet (100% complete)
- Landscape Architectural Plan and Details (50% complete)
- Electrical Plan and Details (50% complete)
- Mechanical Plan and Details (50% complete)
- Plumbing Plan and Details (50% complete)
- Horizontal Control Plan (90% complete)
- Demolition Plan (90% complete)
- Construction Notes (50% complete)
- Storm Water Pollution Prevention Plan (75% complete)
- Typical Construction Details (75% complete)
- Site Plan (75% complete)
- Grading Plan (50% complete)
- Landscape Plan (50% complete)
- Typical Landscape Details (75% complete)
- Preliminary Irrigation Layout (40% complete)
- Typical Irrigation Details (75% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- Geotechnical Report
- Pavement Design Memo (if applicable)
- Utility Status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **60% Design:**

The firm shall submit the following pre-final design phase submittal, as applicable:

- Coversheet (100% complete)
- Quantity Summary Sheet (100% complete)
- Architectural Plan and Details (75% complete)
- Electrical Plan and Details (75% complete)
- Mechanical Plan and Details (75% complete)
- Plumbing Plan and Details (75% complete)
- Horizontal Control Plan (100% complete)
- Demolition Plan (100% complete)
- Construction Notes (90% complete)
- Storm Water Pollution Prevention Plan (100% complete)
- Typical Construction Details (100% complete)
- Special Construction Details (75% complete)

- Site Plan (95% complete)
- Grading Plan (95% complete)
- Landscape Plan (95% complete)
- Typical Landscape Details (100% complete)
- Special Landscape Details (75% complete)
- Pre-final Irrigation Layout (75% complete)
- Typical Irrigation Details (100% complete)
- Special Irrigation Details (75% complete)
- Outline of Specs (100% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- 30% complete action items report and complete review comment forms
- Contract time determination
- Certifications (ROW, Utilities, etc.)
- Temporary Road Closure Request
- Construction Speed Zone Request
- TDLR Registration Form
- Redlines showing quality control
- Utility Status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **95% Design:**

The firm shall submit, at a minimum, the following final design phase submittal, as applicable:

- Cover Sheet (100% complete)
- Quantity Summary Sheet (100% complete)
- Architectural Plan and Details (100% complete)
- Electrical Plan and Details (100% complete)
- Mechanical Plan and Details (100% complete)
- Plumbing Plan and Details (100% complete)
- Horizontal Control Plan (100% complete)
- Demolition Plan (100% complete)
- Construction Notes (100% complete)
- Storm Water Pollution Prevention Plan (100% complete)
- Typical Construction Details (100% complete)
- Special Construction Details (100% complete)
- Site Plan (100% complete)
- Grading Plan (100% complete)



- Landscape Plan (100% complete)
- Typical Landscape Details (100% complete)
- Special Landscape Details (100% complete)
- Pre-final Irrigation Layout (100% complete)
- Typical Irrigation Details (100% complete)
- Special Irrigation Details (100% complete)
- Outline of Specifications (100% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- 60% complete action items report and complete review comment forms
- Contract time determination
- Certifications (ROW, Utilities, etc.)
- Temporary Road Closure Request
- Construction Speed Zone Request
- TDLR Registration Form
- Performance end date
- Redlines showing quality control
- Utility status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **100% Design:**

The firm shall re-submit the 95% documentation with City comments addressed.

### **Bidding and Construction:**

The firm shall provide constructability, ability to bid, operability reviews on proposed construction projects. The review will cover such items as detail and cut omissions and inconsistencies between plans and specifications, vague or ambiguous notes and references and lack of coordination between drawings of all disciplines involved in the project.

The firm shall submit the following for bidding both in hard copy and in electronic format:

- Full and complete sealed set of drawings
- Full and complete sealed set of technical specifications and list of governing specs both in hard copy and electronic format
- Detailed scope of work both in hard copy and electronic format
- Detailed unit price bid proposal form, both in hard copy and electronic format
- Detailed real-world value cost estimate
- Construction time determination schedule

During the bidding process, the firm shall respond to all questions from prospective bidders, attend a pre-bid conference, and if required prepare addendums.

After bid opening, the firm shall provide all documentation required for State concurrence, these items include:

- Engineer's Cost Estimate line item review
- Engineer's Bid Tab review and recommendation letter

During the construction phase, the firm shall assist the City, on a time and materials basis, with but not limited to the following items:

- Responding to all questions from the contractor (requests for information, RFIs)
- Providing advice and recommendation to the Owner and other technical engineering functions and analysis as may be required by the City
- Reviewing contractor technical submittals
- Participate in "punch list" inspection and provide punch list to Owner
- Produce and provide a set of reproducible (11"x17") "as-built" drawings of new construction in electronic format or hard copy if requested

### **Construction Observation:**

The firm shall provide the following and upon request:

- Designate and assign a project representative, subject to the approval of the City, who will serve as the point of contact during the on-site observation and inspection of the construction work in progress and to ascertain that the work is properly executed in conformance with the drawings and specifications.
- The project representative will be responsible for the complete coordination of work developed under each assignment. Work will be accomplished with adequate controls and review procedures to eliminate conflicts, errors, and omissions, and to ensure the technical accuracy of all design information.
- Attend the weekly construction meetings as requested, to be scheduled by the City Project Manager. Other periodic meetings shall be held whenever requested by the City for discussion of questions and problems relating to the work being performed by the firm. The firm shall be required to attend and participate in all design conferences pertinent to the work being performed.
- Respond to Requests for Information (RFIs) within three (3) business days
- Conduct project site visits and produce a project observations report within three (3) business days of the project site visit as requested by the Project Manager.
- Review and approve contractor shop drawings and material submittals and make recommendations within three (3) business days at a maximum or within a schedule previously agreed established by the City Project Manager and with the final approval by the City.
- Prepare cost estimates for street and drainage improvements, park and site improvements, and other project estimates as requested when the contractor submits a change order.

- Provide as-built drawings of new construction.
- Provide other civil engineering functions and analysis as may be required by the City as unforeseen conditions may occur.
- Participate in punch list inspections as scheduled by the City Project Manager
- Provide a letter at the end of the construction to certify that the project was constructed according to project requirements, plans, and specifications.

**ATTACHMENT “B”**  
**CONSULTANT’S FEE PROPOSAL AND HOURLY RATES**

## ATTACHMENT E - FEE SCHEDULE

**SPECIFIED RATE AND LUMP SUM (LS) PAYMENT BASIS**  
**LS payments are based upon the Table of Deliverables (TOD) as**  
**identified in the**  
**Work Authorization (WA)**

**PRIME PROVIDER NAME:**

### DIRECT LABOR

LABOR/STAFF CLASSIFICATION	HOURLY BASE RATE	HOURLY CONTRACT RATE
Project Manager	\$83.39	\$205.00
QC Reviewer / QA Manager	\$82.57	\$203.00
Design Engineer	\$69.96	\$172.00
Engineer Associate	\$44.34	\$109.00
Engineer Technician	\$43.93	\$108.00
Drafting Technician	\$39.05	\$96.00
Administrative Assistant	\$38.24	\$94.00
<b>INDIRECT COST RATE:</b>	<b>123.50%</b>	
<b>PROFIT RATE:</b>	<b>10.00%</b>	

Contract rates include labor, overhead, and profit.

**Lump Sum Payment Basis** - Invoice by deliverable, according to the TOD. A copy of the TOD shall be included with each Invoice Package and is payable by each deliverable and line item as identified in the TOD. Partial payments of line item are not allowed. Documentation of hours worked is not required.

**Direct Expenses** will be invoiced with an 8% markup

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Each individual Task Order will identify the “**Project**”, and the Consultant shall provide the Basic and Additional Services as noted herein.

**BASIC SERVICES OF THE CONSULTANT**

**GENERAL**

1. The Consultant agrees to perform professional services in connection with the Project as hereinafter stated.
2. The Consultant shall comply with the City of El Paso Engineering and Construction Management Department Construction Document Guidelines, which are in effect at the time of this Agreement and are available in the City Engineering Department, in the performance of the services requested under the design phases of this Agreement.
3. The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies, and shall give consultation and advice to the Owner during the performance of services.
4. The Owner is relying upon the skill, reasonable care and knowledge of the Consultant to furnish the Owner with a project within the allocated budget. The Owner’s review of any documents prepared by the Consultant is only general in nature and its obligation to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in the project.

**REPORT PHASE**

1. Upon receipt of the Owner’s written authorization to proceed with the **Report Phase**, the Consultant shall:
  - a. Consult with the Owner to determine the requirements of the Project and together with the Owner develop a mutually acceptable scope for the Project.
  - b. Provide preliminary investigations, studies, topographic surveys including ties to known monuments of right-of-way lines, general supervision of any other services obtained as described in Part 1.c. of this section and interpreting or incorporating results of any such services for inclusion in the Preliminary Study and Report referred to in Part 1.d. of this section.
  - c. (1) Provide consultation and advice as to the necessity of providing or obtaining other services such as: (a) Property surveys, boundary surveys, right-of-way surveys, and utility surveys, (b) Core borings, probings, and hydrographic surveys, (c) Laboratory testing, and (d) Inspection or other special consultation; (2) Act as the Owner's representative in connection with such services; and (3) If concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

- d. Prepare a Preliminary Study and Report on the Project based on the mutually accepted program in sufficient detail to indicate clearly the problems involved and the alternative solutions available to the Owner, to include schematic layouts, sketches, flow diagrams and reports of studies, and a general opinion of probable construction costs for such of the above listed improvements to be included in the Project, and to set forth the Consultant’s recommendations.
        - e. As per Attachment “D”, furnish the Preliminary Study and Report and a general opinion of probable construction cost opinion to the Owner.
- 2. Upon receipt of the Preliminary Study and Report and before the Consultant is authorized to proceed with the Preliminary Design Phase, the Owner at its option may designate in writing various construction contracts into which the Project shall be divided, each of which may include one or more of the above listed improvements to be constructed. If the Owner designates various construction contracts into which the Project is to be divided, the Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, and final design drawings, specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
- 3. As identified in the Scope of Work in Attachment “A”, the Consultant shall investigate the extent and character of any potential soil or water contamination on the properties identified in the Scope of Work, conduct asbestos investigations, environmental site assessments, and provide other environmental engineering services as required and authorized. Services not included in the original scope of work shall be considered Additional Services. The Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement, applicable Texas Commission on Environmental Quality and Texas Department of State Health Services Regulations, and any and all applicable state, federal and local laws. The Consultant shall develop an Investigation Plan for the identified properties. Upon approval of the Investigation Plan by the City, the City shall arrange to issue a Notice to Proceed for the Consultant to proceed in relation to an identified property.

**PHASE I - PRELIMINARY DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the **Preliminary Design Phase**, the Consultant shall do the following separately for each construction contract:

- 1. Consult with the Owner to determine the Owner’s requirements for the Project.
- 2. Provide at the Consultant’s sole expense right-of-way surveys, boundary surveys, topographic surveys, drainage surveys, and soil investigations as needed to design the

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Project and as required by the Scope of Work of the Agreement; obtain all available information from all utility companies and other affected agencies including, but not limited to, the Texas Department of Transportation and the U.S. Department of Interior, Bureau of Reclamation, as needed to complete the proper design. This does not, however, include property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.

3. Obtain all available horizontal and vertical locations of public utilities, and fully coordinate design of the Project with public utilities in an effort to minimize relocation of utilities as much as possible.
4. Make drawings from field measurements of existing construction when required for planning additions or alterations thereto.
5. Provide consultation and advice as to the necessity of providing or obtaining other services such as the types described herein, and act as the Owner’s representative in connection with any such services, and if concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.
6. Review with the Owner alternative approaches in regard to the construction of the Project. The Owner at its option may designate in writing various construction contracts into which the Project shall be divided. The Consultant may request additional reasonable compensation if the Owner designates various construction contracts into which the Project is to be divided. The Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, pre-final design, and final design specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
7. Prepare for approval by the Owner preliminary design documents consisting of evaluation of existing structural report, design criteria, drawings, and outline specifications to develop, and establish the scope of each construction contract.
8. Prepare a detailed opinion of probable construction costs for each construction contract containing the main construction components, based on the information given in the preliminary design documents.
9. As per **Attachment “D”**, furnish copies of the above preliminary design documents and opinion of probable construction costs for each construction contract. If the above preliminary design documents are not approved by the Owner, the Consultant shall furnish copies of the resubmitted preliminary design documents at no additional cost to the Owner.



**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**PHASE II - PRE-FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Pre-Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Prepare required documents and assist the Owner in obtaining approval of such governmental authorities as may have jurisdiction over the design criteria applicable to each construction contract. The Consultant’s assistance in obtaining such approvals shall include participation in submissions to and negotiations with the appropriate authorities. The Consultant shall be fully responsible for coordination with all utility companies to resolve conflicts pertaining to location of utility lines and shall exercise customary and usual professional care for obtaining utility clearances. Since some utility locations may not be recorded or mapped, additional efforts to locate utilities maybe required as an additional service upon written approval of the Owner.
2. On the basis of the approved preliminary design documents and subject to approval of design criteria, prepare for incorporation in the construction contract documents detailed drawings and plans, hereinafter called the “**Drawings**,” to show the character and scope of the work to be performed by construction contractors on each construction contract, instructions to bidders, general conditions, special conditions, and technical provisions, hereinafter called “**Specifications**.” These plans shall include the required cross sections from actual fieldwork for estimated earthwork quantities.
3. Advise the Owner of any adjustment to the Consultant’s previous opinion of probable construction costs for each construction contract caused by changes in scope, design requirements, general market conditions, or construction costs and furnish a revised opinion of probable construction costs, based on the completed Drawings and Specifications. The Consultant expressly authorizes any person designated by the Owner to review at any time prior to the Bidding Phase any opinion of probable construction costs made by the Consultant. The Consultant agrees to cooperate fully in such review, and shall furnish the access to all pertinent information upon which the Consultant’s cost opinions were based. In addition, detailed estimates to include orderly presented takeoff sheets, summary and main summary sheets are to be provided to the Owner. Nothing in this provision shall be construed as limiting or waiving the right of the Owner to obtain such information at any other time, or as relieving the Consultant of the responsibility of preparing opinions of probable construction costs. The Owner understands that the Consultant has no control over the cost of availability of labor, equipment, market conditions, or the contractor’s method of pricing and that the Consultant’s opinion of probable construction costs are made on the basis of professional judgment and experience. The Consultant makes no warranty that the bids will not vary from the opinion of probable construction costs.
4. Prepare proposal forms.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

5. As per **Attachment “D”**, furnish to the Owner copies of the Drawings for review by the Owner, other governmental authorities, and the public utilities. If the Drawings are not approved by the Owner, the Consultant shall furnish copies of the resubmitted Drawings at no additional cost to the Owner. Furnish to the Owner copies of the Specifications and copies of the design analysis showing all engineering calculations for review by the Owner, other governmental authorities who may have jurisdiction over each construction contract, and the public utilities.

**PHASE III - FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Incorporate changes requested by the Owner and other governmental authorities after review of pre-final design documents and perform redesign necessitated by public utility conflicts.
2. Coordinate closely with utility companies during the Preliminary Design and Pre-Final Design Phases. The amount of redesign necessary to accommodate utility Consultant comments on the pre-final design drawings is expected to be in proportion to the effectiveness of that coordination and is to be performed by the Consultant as part of the Final Design Phase of this Agreement. The Consultant shall obtain written utility clearance from all utility companies affected by the scope of this Project as part of the Final Design Phase of this Agreement.
3. Submit to the Texas Department of Licensing and Regulation, or a State Certified ADA consultant, a set of Final Design Drawings for ADA review and approval.
4. **As per Attachment “D”**, furnish to the Owner copies of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes.
5. **As per Attachment “D”**, furnish to the Owner copies of the Drawings and Specifications in final approved form for bidding purposes for each construction contract.
6. Additional copies of the drawings and specifications beyond those identified in **Attachment “D”**, required for public utilities and other agencies, will be provided by the Consultant as an Additional Service.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**BIDDING PHASE**

Upon receipt of Owner’s written request, the Consultant shall provide any of the following services during the Bidding Phase:

1. Assist the Owner in the determination of the bidding period and bid date and provide necessary data for preparation of the notice to bidders by the Owner as required for advertising purposes.
2. Assist the Owner in responding to all questions from prospective bidders concerning the Drawings and Specifications.
3. Attend a pre-bid conference, if any, to explain the Project and to answer questions regarding the Project.
4. Prepare addenda to the Drawings and Specifications as may be required during the advertising period. Any addenda issued shall be approved by all agencies having approval authority over the Drawings and Specifications. As per Attachment “D”, deliver copies of all addenda to the Owner for appropriate action.
5. As identified in Attachment “A”, assist the Owner in evaluating bids, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the three lowest responsible bidders or assist the Owner in rating all bidders using Best Value Evaluation Criteria provided by the Owner, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the bidders. If Best Value Evaluation Criteria are required after the consulting fees have been negotiated and accepted, Consultant may request Additional Services fees.
6. Advise the Owner concerning the acceptability of subcontractors and other persons and organizations proposed by the general construction contractor for those portions of the work for which such acceptability is required by the construction contract documents.

**CONSTRUCTION PHASE**

At Owner’s request, the Consultant shall provide any of the following services associated with the Construction Phase:

1. Attend the pre-construction conference to assist the Owner in responding to all questions from the construction contractor.
2. Advise and consult with the Owner and act as the Owner’s representative as provided in the general conditions of the Agreement included in the construction contract. Such general conditions shall be the Owner’s standard general conditions for construction projects, with

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**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

such changes and modifications as may be made in such general conditions being agreed to by both the Consultant and the Owner.

3. Unless otherwise stipulated in Attachment “A”, Scope of Services, the Consultant will stake one set of control stakes for the construction contractor.
4. Visit each construction site at least once each week or more frequently, if necessary, to observe the progress and quality of the executed work and to determine if such work meets the essential performance and design features and the technical and functional requirements of the construction contract documents. The Consultant shall provide the Owner with typed or printed field notes for each construction site visit. On the basis of these on-site observations, the Consultant shall endeavor to guard the Owner against apparent defects and deficiencies in the permanent work constructed by the construction contractor. The Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work, and shall not be responsible for the construction means, methods, techniques, sequences, or procedures, or the safety precautions incident thereto. The Consultant’s efforts shall be directed toward providing assurance for the Owner that each completed construction contract shall conform to the engineering requirements of the construction contract documents. However, the Consultant shall not be responsible for the construction contractor’s failure to perform the construction work in accordance with the construction contract documents.

Nothing in this Agreement shall be construed as requiring the Consultant to assume responsibility for or to guarantee the complete adherence of the construction contractor to the Drawings and Specifications and the construction contract documents.

5. Review shop drawings diagrams, illustrations, brochures, catalog data, schedules, and samples, the results of tests and inspections and other data which the construction contractor is required to submit, for conformance with the design concept of each construction contract and compliance with the information given in the construction contract documents. **Such review must be complete within ten City working days following receipt of submittal documents.** The Consultant shall also assemble maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, and other documents that the construction contractor is required to submit in accordance with the construction contract documents.
6. Issue the Owner’s instructions to the construction contractor when required to do so, prepare routine change orders to include independent detailed opinion of probable construction cost for the Owner’s approval as required after securing approval of all agencies having approval authority over each construction contract. The Consultant shall require, as the Owner’s representative and subject to the written concurrence by the Owner, special inspection or testing of the work, whether or not fabricated, installed, or completed and shall act as interpreter of the terms and conditions of the construction contract

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documents, subject to the Owner's interpretation of such terms and conditions. If the Owner authorizes such testing, it shall be addressed under the provisions of Additional Services of the Consultant.

7. Based on the Consultant's on-site observations as an experienced and qualified design professional and on review of the construction contractor's applications for payment and supporting data, determine the amount owing to the construction contractor and recommend in writing payment to the construction contractor in such amounts; such recommendation of payment to constitute a representation to the Owner, based on such observations and review, that the work has progressed to the point indicated and that, to the best of the Consultant's knowledge, information and belief, the quality of the work is in accordance with the construction contract documents, subject to an evaluation of the work as a functioning project upon substantial completion, to the results of any subsequent tests called for in the construction contract documents and to any qualifications stated in his approval. By recommending an application for payment, the Consultant shall not be deemed to have represented that the Consultant has made any examination to determine how or for what purposes the construction contractor has used the monies paid on account of each construction contract price.
8. Conduct with the Owner and construction contractor no more **than two brief preliminary inspections**, at times requested by the construction contractor to determine if the Project is ready for final inspection.
9. Schedule and conduct with the Owner, including representative of the City Engineer and the user department, the State ADA inspector or State certified ADA consultant, and the construction contractor, a final inspection of the Project and prepare and publish a "punch list" of minor deficiencies to be corrected prior to final payment to the construction contractor. The **"punch list"** shall be furnished to the construction contractor and the Owner within **two City working days** after the final inspection.
10. Issue a "Certificate of Substantial Completion" using EJCDC document 1910-8-D (1983 version) when the final inspection reveals that the Project is substantially complete and fully usable for its intended purpose with only minor deficiencies to be corrected. The certificate shall be issued within **two City working days** after the final inspection.
11. Monitor and verify proper correction of all punch list deficiencies. Notify the Owner in writing when all deficiencies have been corrected, and when warranty, maintenance, and operating instructions and other documents have been submitted by the construction contractor. Act on and forward the construction contractor's final invoice for payment.
12. Furnish the Owner one set of reproducible (**D format**) "record" drawings **on Mylar** showing changes made during the construction process, based on the marked-up prints,

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**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

drawings, and other data furnished by the construction contractor to the Consultant. Also provide project documents in acceptable electronic media format.

13. Make written recommendations to the Owner on all claims relating to the execution and progress of the construction work.
14. Notify the Owner of all permanent work which does not conform to the result required in each construction contract; prepare a written report describing any apparent nonconforming permanent work, and make recommendations to the Owner for its correction and, at the Owner’s request, have recommendations implemented by the construction contractor.
15. Furnish property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.
16. Revise previously approved studies, reports, design documents, drawings, or specifications, except when said revisions are required as a result of errors, negligence, or other fault on the part of the Consultant.
17. Prepare documents for alternate bids requested by the Owner for construction work for which bids have not been awarded.
18. If Best Value Evaluation Criteria are required after the Consulting fees have been negotiated and accepted, the Consultant may request Additional Service fees.
19. Prepare detailed renderings, exhibits, or scale models for the Project, except as otherwise required herein.
20. Furnish additional tests and inspections, in excess of those required herein during the Construction Phase.
21. Prepare change orders requiring additional significant design changes not provided for in the Agreement, requested by the Owner.
22. Inspect each construction contract site prior to expiration of the guarantee period and report, in written form, observed discrepancies under guarantees provided by the construction contractor.
23. Provide additional or extended services during construction made necessary by: **a)** work damaged by fire or other cause during construction; **b)** prolongation of the construction contract time by more than **twenty-five percent** provided that such prolongation is not caused by errors, negligence, or other fault on the part of the Consultant; **c)** Acceleration of the work schedule involving services beyond normal city working hours; or **d)** the

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construction contractor’s default under the construction contract due to delinquency or insolvency.

24. Provide extensive assistance in the initial start-up and test operation of equipment or devices and the preparation of manuals of operation and maintenance.
25. Serve as an expert witness for the Owner in any litigation or other proceeding involving the Project.

**ADDITIONAL SERVICES OF THE CONSULTANT**

**GENERAL**

If authorized in writing by the Owner, through written amendment, the Consultant shall perform or obtain Additional Services noted below, which are not covered within the Agreement. No claim for Additional Services or cost shall be allowed unless the same was done pursuant to a written authorization dated prior to the Additional Services or cost and which was authorized pursuant to the policies and procedures of the Owner (i.e., passage by City Council). The Owner shall pay for such Additional Services as indicated in the Agreement.

1. Furnish core borings, probings, and hydrographic surveys; laboratory testing; inspection of samples or materials; and other special consultations.
2. Provide Additional Services due to significant changes in the general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction if the changes are inconsistent with approvals or instructions previously given by the Owner including revisions made necessary by adjustments in the Owner’s scope or budget, except where the Consultant’s preliminary study and report, preliminary design, pre-final design, or final design cost opinions exceed the budgeted amount, or in the case where all responsible bids exceed the Consultant’s final design cost opinions by **ten percent** or more.
3. Furnish additional copies of studies, reports, and additional prints of Drawings and Specifications in excess of those required herein.
4. Provide investigations involving detailed consideration of operation, maintenance, and overhead expenses as well as the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals and valuations, detailed quantity surveys of material or labor.
5. Provide Additional Services in connection with the Project not otherwise provided for in this Agreement, except where those services are required as a result of negligence or other fault on the part of the Consultant.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**RESIDENT PROJECT SERVICES**

1. If directed in writing by the Owner, one or more full-time Resident Project Representatives shall be furnished and directed by the Consultant in order to provide more extensive representation at each construction site during the Construction Phase. Such resident project representation shall be paid for by the Owner.
2. The duties and responsibilities and the limitations on the authority of the Resident Project Representative shall be as set forth in writing by the City Engineer before such services begin.
3. Through the continuous on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative, the Consultant shall endeavor to provide further protection for the Owner against defects and deficiencies in the work of the construction contractors, but the furnishings of such resident project representation shall not make the Consultant responsible for the construction contractor’s failure to perform the construction work in accordance with the construction contract documents.



**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PAYMENT SCHEDULE**

Basic services for design shall include the phases listed below at the fixed fee shown for each phase. The remainder of the fixed contract amount, if any, shall consist of the estimate for the time and materials for the bidding phase and construction phase.

**Fixed fee Payment to Consultant**

<b>Report Phase</b>	<b>To be determined by Task Order</b>
<b>Preliminary Design Phase</b>	<b>To be determined by Task Order</b>
<b>Pre-Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Bidding Phase</b>	<b>To be determined by Task Order</b>
<b>Construction Phase</b>	<b>To be determined by Task Order</b>

Time and materials shall be billed to Owner by Consultant pursuant to the schedule provided in the consultant’s proposal found in **Attachment “B”**. The time shown in **Attachment “B”** is an estimate. Should the services rendered during the bidding and construction phases exceed the estimated amount, written authorization will be required prior to rendering services. Written authorization shall be only by contract amendment in accordance with the contract provisions. For contracts with a total value less than Fifty Thousand and No/100 Dollars (\$50,000), the parties agree that at no time may the amount of the compensation under this contract exceed Fifty Thousand and No/100 Dollars (\$50,000) except by execution of an amendment to this Agreement.

Payment for each Phase shall be made on a monthly basis. The Owner shall make payments upon presentation of the Consultant’s detailed Invoice and a Consulting Summary and Progress Report and the Owner’s written approval.

The invoice must clearly identify each employee name, title, hours worked, date of performance, task or project description, rate per hours and/or cost, and office/Consultant location.

**Reimbursable Costs:** Efforts must be made to secure a *reasonable* and/or lowest rate available in the marketplace.

**Receipts:** Legible itemized receipts are required for the following: 1. Meals 2. Hotel (lodging) costs. 3. Airfare travel costs. 4. Parking costs. 5. Automobile or Equipment Rental costs. 6. Taxi, Limousine, Bus, Subway, or other travel costs. 7. Reproduction. 8. Shipping and Handling. 9. Local Postage/Deliveries (courier services). 10. Communication Costs. *Tips and alcohol are not reimbursable.*

No single invoice may include items for both August and September of any given year. The Owner’s fiscal year begins on September 1<sup>st</sup> of each year and ends on August 31<sup>st</sup> of each year. Consultant’s invoices must be separated into items that end August 31<sup>st</sup> and those that begin on Septembers 1<sup>st</sup> of any given year, to coincide with Owner’s fiscal year.

## **ATTACHMENT “D” PAYMENT AND DELIVERABLE SCHEDULES**

**Communications Costs:** Long Distance telephone calls need to be identified and strictly related to work performed under this Agreement in order to be reimbursable by the City. A log is preferred showing the date, person’s name called, and explanation. Cell phone monthly charges are reimbursable if usage is strictly related to work performed under this Agreement. Legible itemized cell phone records are required.

**Personal Automobile Mileage:** Expense report must clearly identify the departure/arrival time, To/From destinations and purpose of trip.

**Entertainment Costs:** Entertainment costs are not reimbursable, including: 1. Movie costs for “Pay for View” or Cable service. 2. Alcohol costs. 3. Monetary Tips (tipping) for any and all services related to all forms of travel (and/or entertainment).

### **DELIVERABLE SCHEDULE**

#### **REPORT PHASE**

The services called for in the Report Phase of this Agreement shall be completed and **5 copies** of the Preliminary Study and Report shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE I—PRELIMINARY DESIGN PHASE**

The services called for in **Phase I** of this Agreement shall be completed and **10 copies** of any required documents and opinion of probable construction costs shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. If Owner does not approve the preliminary design documents, the Consultant shall furnish **five copies** of the resubmitted design documents.

#### **PHASE II—PRE-FINAL DESIGN PHASE**

The services called for in **Phase II** of this Agreement shall be completed and **10 copies** the required documents and services shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE III—FINAL DESIGN PHASE**

The services called for in **Phase III** of this Agreement shall be completed and **10 copies** of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. After review, the Consultant shall submit to Owner **3 copies** of the final revised design documents and specifications for final check. Upon the approval of the final design documents, the Consultant shall furnish **10 copies** of the final design documents and specifications for bidding to the Owner within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PHASE IV—BIDDING PHASE**

Provide services as authorized by Owner during the bid phase as described in Attachment “C” and submit **1 copy** of all addenda to the Owner for appropriate action within **2 consecutive calendar days**.

**PHASE V - CONSTRUCTION PHASE**

Provide services as authorized by Owner during construction phase as described in Attachment “C” and submit one set of Mylar and one set of electronic media format copies of all record drawings to the Owner within sixty days from the date of substantial completion.

**ATTACHMENT “E”**  
**Insurance**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh Risk & Insurance Services CA License #0437153 633 W. Fifth Street, Suite 1200 Los Angeles, CA 90071 Attn: LosAngeles.CertRequest@Marsh.Com CN101348564-STND-GAUE-23-24	<b>CONTACT NAME:</b> Marsh   U.S. Operations <b>PHONE (A/C, No, Ext):</b> 866-966-4664 <b>E-MAIL ADDRESS:</b> LosAngeles.CertRequest@marsh.com <b>FAX (A/C, No):</b> 212-948-0533
05 2023	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A :</b> ACE American Insurance Company <b>INSURER B :</b> N/A <b>INSURER C :</b> Illinois Union Insurance Co <b>INSURER D :</b> SEE ACORD 101 <b>INSURER E :</b> <b>INSURER F :</b>
<b>INSURED</b> AECOM AECOM Technical Services, Inc. 212 N. Kansas St. Suite 700 El Paso, TX 79901	<b>NAIC #</b> 22667 N/A 27960

## COVERAGES

CERTIFICATE NUMBER:

LOS-002691297-01

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			HDO G47334275	04/01/2023	04/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			ISA H10735531	04/01/2023	04/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	SEE ACORD 101	04/01/2023	04/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
C	<b>ARCHITECTS &amp; ENG.</b> PROFESSIONAL LIAB.			EON G21654693 005 "CLAIMS MADE"	04/01/2023	04/01/2024	Per Claim/Agg Defense Included \$ 1,000,000

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: AECOM Project No.: 04191916, Solicitation No.: 2023-0398, On Call-Professional Services Civil Engineering TxDOT

City of El Paso is named as additional insured for GL & AL coverages, but only as respects work performed by or on behalf of the named insured and where required by written contract.

## CERTIFICATE HOLDER

City of El Paso  
Capital Improvement Department  
Attn.: Jerry DeMuro  
218 N. Campbell St.  
El Paso, TX 79901

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Marsh Risk & Insurance Services*

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## ATTACHMENT “F”

## **ATTACHMENT “F”**

### **FEDERAL AVIATION ADMINISTRATION (FAA) CONTRACT PROVISIONS**

**In this Attachment “F”, the term “Contractor” shall refer to the “Consultant”, and the term “Airport Sponsor” shall refer to the “City”.**

**If there are any conflicts between the terms and conditions of Attachment “F” and Article VI of the Agreement, the terms and conditions of Attachment “F” will prevail.**

#### **A. GENERAL REQUIREMENT FOR CONTRACT**

1. The contractor (including all subcontractors) are required to insert these contract provisions in each contract and subcontract, and further require that the clauses be included in all subcontracts;
2. The contractor (or subcontractor) is required to incorporate applicable requirements of these contract provisions by reference for work done under any purchase orders, rental agreements and other agreements for supplies or services;
3. The contractor is responsible for compliance with these contract provisions by any subcontractor, lower-tier subcontractor or service provider; and
4. The contractor (or subcontractor) shall not modify the provisions.

Subject to the applicability criteria noted in the specific contract provisions, these contract provisions apply to all work performed on the contract.

#### **B. FAILURE TO COMPLY**

Failure to comply with the terms of these contract provisions may be sufficient grounds to:

1. Withhold progress payments or final payment,
2. Terminate the contract,
3. Seek suspension/debarment, or
4. Any other action determined to be appropriate by the Airport Sponsor or the FAA.

#### **C. CONTRACT PROVISIONS**

##### **1. ACCESS TO RECORDS AND REPORTS (all AIP-funded projects)**

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized

representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after the final payment is made and all pending matters are closed.

**2. BREACH OF CONTRACT TERMS (all contracts that exceed the simplified acquisition threshold as fixed at 41 USC 403(11). This threshold is presently set at \$100,000.)**

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

**3. BUY AMERICAN PREFERENCES (all AIP-funded projects, if this professional services agreement includes any manufactured product as a deliverable.)**

**BUY AMERICAN CERTIFICATION**

The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must submit the appropriate Buy America certification (below) with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

**Type of Certification is based on Type of Project:**

There are two types of Buy American certifications.

- For projects for a facility, the Certificate of Compliance Based on Total Facility (Terminal or Building Project) must be submitted.
- For all other projects, the Certificate of Compliance Based on Equipment and Materials Used on the Project (Non-building construction projects such as runway or roadway construction; or equipment acquisition projects) must be submitted.



\*\*\*\*\*

### **Certificate of Buy American Compliance for Total Facility**

(Buildings such as Terminal, SRE, ARFF, etc.)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e. not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC. 50101 by:
- a. Only installing steel and manufactured products produced in the United States; or
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- 1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  - 2. To faithfully comply with providing US domestic products
  - 3. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
- 1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  - 2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may results in rejection of the proposal.
  - 3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.

4. To furnish US domestic product for any waiver request that the FAA rejects.
5. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

### **Required Documentation**

**Type 3 Waiver** - The cost of components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the “facility”. The required documentation for a type 3 waiver is:

- a. Listing of all manufactured products that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- c. Percentage of non-domestic component and subcomponent cost as compared to total “facility” component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

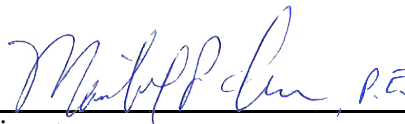
**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

07/24/2023

Date

 P.E.

Signature

AECOM Technical Services, Inc.

Company Name

Vice President

Title

\* \* \* \* \*

## **Certificate of Buy American Compliance for Manufactured Products**

(Non-building construction projects, equipment acquisition projects)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one on the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC § 50101 by:
- a. Only installing steel and manufactured products produced in the United States, or;
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing, or;
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- 1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  - 2. To faithfully comply with providing US domestic product
  - 3. To furnish US domestic product for any waiver request that the FAA rejects
  - 4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
- 1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  - 2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may result in rejection of the proposal.

3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.
4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**

**Type 3 Waiver** - The cost of the item components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the "item". The required documentation for a type 3 waiver is:

- a. Listing of all product components and subcomponents that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly at place of manufacture.
- c. Percentage of non-domestic component and subcomponent cost as compared to total "item" component and subcomponent costs, excluding labor costs associated with final assembly at place of manufacture.

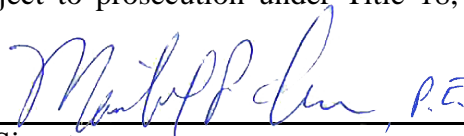
**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

07/24/2023

Date

  
Signature

AECOM Technical Services, Inc.

Company Name

Vice President

Title

4. **GENERAL CIVIL RIGHTS PROVISIONS (all contracts)**

The contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

This provision also obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport through the Airport Improvement Program, except where Federal assistance is to provide, or is in the form of personal property; real property or interest therein; structures or improvements thereon.

In these cases the provision obligates the party or any transferee for the longer of the following periods:

- a. The period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or
- b. The period during which the airport sponsor or any transferee retains ownership or possession of the property.

5. **CIVIL RIGHTS-TITLE IV COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS (all AIP funded projects)**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the **Title VI List of Pertinent Nondiscrimination Statutes and Authorities**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
  4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
  5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
    - a. Withholding payments to the contractor under the contract until the contractor complies; and/or
    - b. Cancelling, terminating, or suspending a contract, in whole or in part.
  6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontractor or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.
6. **CLEAN AIR AND WATER POLLUTION CONTROL** (all contracts that exceed \$100,000)

Contractors and subcontractors agree:

1. That any facility to be used in the performance of the contract or subcontract or to benefit from the contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities;
2. To comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder;
3. That, as a condition for the award of this contract, the contractor or subcontractor will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of or benefit from the contract is under consideration to be listed on the EPA List of Violating Facilities;
4. To include or cause to be included in any construction contract or subcontract which exceeds \$100,000 the aforementioned criteria and requirements.

**7. CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS (all contracts that exceed \$100,000)**

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 above, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in

excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 above.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration or the Sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 above.

4. Subcontractors.

The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section.

8. **CERTIFICATE REGARDING DEBARMENT AND SUSPENSION (BIDDER OR OFFEROR)** (all contracts that exceed \$25,000)

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

9. **DISADVANTAGED BUSINESS ENTERPRISES** (all AIP-funded projects)

**Contract Assurance (49 CFR § 26.13)** - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

**Prompt Payment (49 CFR §26.29)**- The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) days from the receipt of each payment the prime contractor receives from the City. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame



may occur only for good cause following written approval of the City. This clause applies to both DBE and non-DBE subcontractors.

**10. FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE) (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

Requirement	Federal Agency with Enforcement Responsibilities
Federal Fair Labor Standards Act (29 USC 201)	U.S. Department of Labor – Wage and Hour Division

**11. LOBBYING AND INFLUENCING FEDERAL EMPLOYEES (all AIP-funded projects)**

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder or offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to

a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**12. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970 (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

Requirement	Federal Agency with Enforcement Responsibilities
Occupational Safety and Health Act of 1970 (20 CFR Part 1910)	U.S. Department of Labor – Occupational Safety and Health Administration

**13. RIGHTS TO INVENTIONS (all AIP-funded projects)**

All rights to inventions and materials generated under this contract are subject to requirements and regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

**14. TERMINATION OF CONTRACT (contracts that exceed \$10,000)**

1. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services must be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
2. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price will be made, but no amount will be allowed for anticipated profit on unperformed services.
3. If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor is liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
4. If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination will be deemed

to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price will be made as provided in paragraph 2 of this clause.

5. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

**15. TRADE RESTRICTION CLAUSE (all AIP-funded projects)**

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may

direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

**16. TEXTING WHEN DRIVING (all contracts)**

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

The Contractor must promote policies and initiatives for employees and other work personnel that decrease crashes by distracted drivers, including policies to ban text messaging while driving. The Contractor must include these policies in each third party subcontract involved on this project.

THE STATE OF TEXAS    )  
  )  
COUNTY OF EL PASO    )

**ON-CALL  
AGREEMENT FOR  
PROFESSIONAL SERVICES**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **CITY OF EL PASO**, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter referred to as the “**Owner**”, and CEA Engineering Group, Inc., a Texas corporation, hereinafter referred to as the “**Consultant**”.

**WHEREAS**, the Owner intends to engage the Consultant to perform professional civil engineering services on a task order basis through the use of task orders referencing this Agreement, the scope of which is further described in **Attachment “A”**; and

**WHEREAS**, the Consultant has been selected to perform such services as required by the Owner, and the Consultant was selected through the Owner’s selection procedure, in accordance with all applicable state and local laws and ordinances;

**NOW, THEREFORE**, for the consideration set forth in this Agreement and its attachments, the Owner and Consultant agree as follows:

**ARTICLE I  
ATTACHMENTS**

**1.1** The attachments listed herein and attached to this Agreement are incorporated herein by reference for all purposes.

Attachment “A”	Scope of Services and Project Budget
Attachment “B”	Consultant’s Fee Proposal and Hourly Rates
Attachment “C”	Consultant’s Basic and Additional Services
Attachment “D”	Payment and Deliverable Schedules
Attachment “E”	Insurance Certificate
Attachment “F”	Federal Aviation Administration contract provisions for Airport Improvement Program Projects

**ARTICLE II  
PROJECT**

**2.1** The Owner hereby agrees to retain the Consultant and the Consultant agrees to perform on-call professional services on a Task Order basis. Each individual Task Order will identify the Project (“**Project**”) and the total compensation due to each Project. The Task Order for each Project shall include the Scope of Services described in **Attachment “A”**.

**2.2** For each Project, the Consultant shall comply with the City of El Paso Capital Improvement Department Construction Document Guidelines in effect on the execution date of this Agreement in the performance of the services requested under this Agreement. Such Guidelines are available in the Capital Improvement Department.

- 2.3** The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies and shall give consultation and advice to the Owner during the performance of services.
- 2.4** The Owner shall provide all available information to the Consultant, as to the Owner’s requirements for each construction contract. The Owner shall also provide to the Consultant, all known information pertinent to the Project site, including previous reports and other data relative to design, such as “as-built” drawings or physical conditions now existing at the Project site. In performing its services, the Consultant will be entitled to rely upon the accuracy of the Owner provided information.
- 2.5** The Owner hereby designates the City Engineer of the City of El Paso as the Owner’s representative with respect to the professional services to be provided by the Consultant pursuant to this Agreement. The City Engineer shall have complete authority to transmit instructions, receive information, interpret and define Owner’s policies, and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement. City Engineer will render written decisions within a five (5) working days time period.

### **ARTICLE III CONSULTANT FEES AND PROJECT BUDGET**

**3.1 PAYMENT TO CONSULTANT.** The Owner shall pay to the Consultant an amount not to exceed **\$750,000.00** for all basic services and reimbursables performed pursuant to this Agreement.

**No services are being requested through this Agreement, nor shall any indebtedness accrue through the mere execution of this Agreement.**

The City Engineer may, without further authorization from the City Council and in a form approved by the City Attorney, increase the total payment identified for all basic services and reimbursables performed pursuant to this Agreement in an amount not to exceed **(\$50,000.00)**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects.

In addition, if authorized in advance by the City Engineer, in a form approved by the City Attorney, the Consultant may perform such Additional Services as also enumerated within **Attachment “C”** in an amount not to exceed **\$50,000.00**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects. Additional Services exceeding **\$50,000.00** must have prior approval by City Council through written amendment to this Agreement.

The parties agree and understand that all fees and compensation to the Consultant shall only become due and payable in accordance with the terms of this Agreement and the fees to be charged for each Project shall be pursuant to the Consultant’s fee proposal for such Basic and Additional Services at the rates which is attached hereto as **Attachment “B”**.

Payments to the Consultant shall be made pursuant to **Attachment “D”**.

**3.2 CONSULTANT’S SERVICES.** The Basic Services and Additional Services, if any, to be provided by the Consultant for this Agreement are attached hereto as **Attachment “C”**.

**3.3 CONSULTANT’S INVOICES.** For each Project, the Consultant shall bill the Owner not more often than monthly, through written invoices pursuant to the schedule established in **Attachment “D”**. Invoices shall indicate the costs for outside consultants with copies of their invoices as back-up materials as well as other authorized direct costs for hourly rate contracts. All invoices shall be made in writing. Within ninety (90) days of substantial completion of construction, all outstanding invoices for all work completed to date by the Consultant shall be submitted to the Owner.

**3.3.1** Each invoice shall contain a brief summary indicating, at a minimum, the total Project budget, the total amount authorized for the Consultant, the current invoiced amount and the amount billed to date. In addition to the Summary, each invoice shall provide a Progress Report. The Progress Report shall describe, at a minimum, the progress of the Project to date also indicating the percentage of completion of each phase. The established schedule for completion shall not be revised except by written amendment to this Agreement, executed by both parties.

**3.3.2** The Owner agrees to pay invoices for all services performed as soon as reasonably possible, but not later than thirty (30) days from receipt. Upon dispute, however, the Owner may, upon notice to the Consultant, withhold payment to the Consultant for the amount in dispute only, until such time as the exact amount of the disputed amount due the Consultant is determined. The total amount paid to Consultant shall not exceed Consultant’s fee proposal, except by written amendment to this Agreement, executed by both parties.

**3.4 PROJECT CONSTRUCTION BUDGET.** The Consultant acknowledges that the construction budget and a construction time for each Project will be identified in each Task Order.

**3.5 COSTS NOT ENUMERATED.** Except as specifically set forth in this Agreement and its attachments, all costs related to the completion of the services requested herein shall be borne by the Consultant and not passed on to the Owner or otherwise paid by the Owner, unless a written amendment to this Agreement is executed by both parties allowing for additional costs.

## ARTICLE IV PERIOD OF SERVICE AND TERMINATION

**4.1 PERIOD OF SERVICE.** The term of this Agreement shall be for a period not to exceed **two (2) years** from the date first shown above. The services called for by each Task Order shall begin upon the issuance of a Notice to Proceed from the City Engineer and shall continue through the completion of the construction of the Project, including any required extensions beyond the contract time for construction of the Project, as may be directed by the Owner.

**4.2 SUSPENSION.** Barring an early termination as provided herein, this Agreement shall remain in force: a) For a period which may reasonably be required for the design, award of construction contracts, and construction of the improvements included in all construction contracts, including extra work and required extensions thereto; or b) Unless construction has not begun within a period of **twelve (12) months** after the completion of the services called for in that phase of work last authorized. However, should the Consultant's services be suspended for a period longer than six months, the City and Consultant may renegotiate remaining fees due to changes in salaries or increased costs that may occur during the suspension period. The Owner may determine that this Agreement will remain in full force past the twelve-month period noted above. Such a determination will be based upon the individual circumstances of this Project and this Agreement.

**4.3 TERMINATION.** This Agreement may be terminated as provided herein.

**4.3.1 TERMINATION BY OWNER.** It is mutually understood and agreed by the Consultant and Owner that the Owner may terminate this Agreement, in whole or in part for the convenience of the Owner, upon **fourteen (14) consecutive calendar days** written notice. It is also understood and agreed that upon such notice of termination, the Consultant shall cease the performance of services under this Agreement. Upon such termination, the Consultant shall provide one final invoice for all services completed and reimbursable expenses incurred prior to the Owner's notice of termination. Owner shall compensate Consultant in accordance with this Agreement; however, the Owner may withhold any payment to the Consultant that is held to be in dispute for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined. Nothing contained herein, or elsewhere in this Agreement shall require the Owner to pay for any services that are not in compliance with the terms of this Agreement and its attachments.

**4.3.2 TERMINATION BY EITHER PARTY.** It is further understood and agreed by the Consultant and Owner that either party may terminate this Agreement in whole or in part. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate enumerating the failures for which the termination is being sought; b) a minimum of **seven (7) consecutive calendar days** to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination. However, the Owner retains the right to immediately terminate this Agreement for default if the Consultant violates any local, state, or federal laws, rules or regulations that relate to the performance of this Agreement. In the event of termination by the Owner pursuant to this subsection, the Owner may withhold payments to the Consultant for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined.



#### **4.3.3 TERMINATION SHALL NOT BE CONSTRUED AS RELEASE.**

Termination by either party shall not be construed as a release of any claims that the terminating party may be lawfully entitled to assert against the terminated party. Further, the terminated party shall not be relieved of any liability for damages sustained by the terminating party by virtue of any breach of this Agreement.

### **ARTICLE V INSURANCE AND INDEMNIFICATION**

**5.1 INSURANCE.** Consultant shall not commence work under this Agreement until the Consultant has obtained the required insurance and such insurance has been approved by the Owner. The Consultant shall maintain the required insurance throughout the term of this Agreement. Failure to maintain said insurance shall be considered a material breach of this Agreement.

**5.1.1 WORKERS' COMPENSATION INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement, Workers' Compensation Insurance as required by applicable Texas law for all of the Consultant's employees to be engaged in work under this Agreement. The Consultant shall provide the following endorsement:

"The policy is endorsed to provide that insurer waives any right of subrogation it may acquire against the Owner, its partners, agents and employees by reason of any payment made on or account of injury, including death resulting therefrom, sustained by any employee of the insured."

**5.1.2 COMMERCIAL LIABILITY, PROPERTY DAMAGE LIABILITY AND AUTOMOBILE LIABILITY INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement such Commercial General Liability, Property Damage Liability and Automobile Liability Insurance as shall protect the Consultant and the Consultant's employees performing work covered by this Agreement from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by the Consultant or by anyone directly or indirectly employed by the Consultant. The minimum limits of liability and coverages shall be as follows:

a) **COMMERCIAL GENERAL LIABILITY**

\$1,000,000.00 Per Occurrence

\$2,000,000.00 General Aggregate

\$2,000,000.00 Products/Completed Operations Aggregate

\$1,000,000.00 Personal and Advertising Injury

**Personal Injury or Death & Property Damage**

\$1,000,000.00 per occurrence combined single limit for bodily injury and property damage.

**General Aggregate**

\$1,000,000.00

\$1,000,000.00 per occurrence

- b) **AUTOMOBILE LIABILITY**  
**Combined Single Limit**  
\$1,000,000.00 per accident

**5.1.3 PROFESSIONAL LIABILITY INSURANCE.** The Consultant shall procure and shall maintain, at the Consultant's sole expense, Professional Liability Insurance for the benefit of the Owner to cover the errors and omissions of the Consultant, its principals or officers, agents or employees in the performance of this Agreement with a limit of ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) on a claims made basis.

**5.1.4 OWNER AS ADDITIONAL INSURED.** The Owner shall be named as an Additional Insured on all of the Consultant's Insurance Policies, with the exception of Workers' Compensation and Professional Liability Insurance required by this Contract.

**5.1.5 PROOF OF INSURANCE.** The Consultant shall furnish the City Engineer with certificates showing the type of insurance coverages, limits on each insurance policy, class of operations covered under each insurance policy, effective dates and expiration dates of policies, insurance companies providing the insurance coverages, name of agent/broker and include confirmation of any endorsement(s) required in this agreement.

**5.1.6 GENERAL INSURANCE PROVISIONS.** All certificates required herein shall be attached hereto and incorporated for all purposes as **Attachment "E"**. All certificates shall also include the name of the project on the corresponding insurance certificate.

Further, all policies shall provide either in the policy itself and reflected on the certificate of insurance or through an endorsement attached to the policy, that the insurance cannot be canceled or the amount of coverage changed without thirty (30) calendar days prior written notice to the City or ten (10) calendar days prior written notice for non-payment of insurance policy premiums.

**5.2 INDEMNIFICATION.** To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless Owner, and Owner's officers, directors, partners, agents consultants, and employees from and against any claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, agents, consultants or employees. This indemnification provision is subject to and limited by the provisions agreed to by Owner and Consultant, as noted below. The Consultant shall not be responsible for any acts of any of the City's Independent Project Managers.

To the extent allowed by state law, the Owner will be responsible for its own actions.

**5.2.1 CONSULTANT'S LIABILITY LIMITED TO AMOUNT OF INSURANCE REQUIREMENTS.** Consultant shall procure and maintain insurance as required by and set forth in the terms and conditions of this Agreement. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability,

in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and consultants (hereafter referred to collectively as "Consultant"), to Owner and anyone claiming by through, or under Owner for any and all claims, losses, costs, or damages, whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Consultant (hereafter "Owner's Claims"), shall not exceed the total insurance proceeds paid on behalf of or to Consultant by Consultant's insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Consultant's insurance policies applicable thereto (excluding fees, costs and expenses of investigation, claims adjustment, defense, and appeal). If no such insurance coverage is provided with respect to Owner's Claims, then the total liability, in the aggregate, of Consultant to Owner and anyone claiming by, through, or under Owner for any and all such uninsured Owner's claims shall not exceed \$250,000.00 per person or \$500,000.00 per incident with property damage liability limited to \$100,000.00 per incident.

## **ARTICLE VI FEDERAL AND STATE PROVISIONS**

### **6.1 COMPLIANCE WITH APPLICABLE LAWS – FEDERAL AND STATE FUNDING REQUIREMENTS.**

Consultant, at Consultant's sole expense, agrees that it will operate and perform its responsibilities and covenants under this Agreement in accordance with applicable laws, rules, orders, ordinances, directions, regulations and requirements of federal, state, county and municipal authorities, now in force or which may hereafter be in force, including, but not limited to, those which shall impose any duty upon the Owner or Consultant with respect to the use of federal and state funds and nondiscrimination in the administration of contracts which are funded, in whole or in part, with federal and state funds.

Specifically, and not in limitation of the foregoing, Consultant agrees that to the extent required by any agreement between the Owner and any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project, **including but not limited to:**

--The Federal Transit Administration (FTA) through a Grant Agreement or Cooperative Agreement with the Owner, or supported by FTA through a Loan, Loan Guarantee, or Line of Credit with the Owner.

--The Department of Housing and Urban Development through a Grant Agreement or Cooperative Agreement with the Owner.

--The Federal Aviation Administration (FAA) through a Grant Agreement or Cooperative Agreement with the Owner, as further described in **Attachment "F"**.

--The Texas Department of Transportation through an Agreement with the Owner.

Copies of grant assurances will be made available to Consultant. However, provided copies shall in no way be a limitation on the Consultant's obligation to comply with any Federal and State agency, the laws of the federal government of the United States of America and the rules and

regulations of any regulatory body or officer having jurisdiction over this Project.

**6.1.1 CONTRACT ASSURANCE.** The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

**6.1.2 DBE GOOD FAITH EFFORTS.** The requirements of 49 CFR Part 26, regulations of the U.S. DOT, applies to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex or national origin in the award of performance of this contract. All firms qualifying under this solicitation are encouraged to submit proposals. Award of this contract will be conditioned upon satisfying the requirements of this proposal. These requirements apply to all offerors, including those who qualify as a DBE. A DBE contract goal will be identified pursuant to the federal funding requirements for an individual task order established for this contract. The offeror shall make good faith efforts, as defined in Appendix A, 40 CFR Part 26, to meet the contract goal for DBE participation in the performance of this Agreement.

The Consultant will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) written documentation of the offeror's commitment to use a DBE subconsultant whose participation it submits to meet the contract goal; (5) written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (6) if the contract goal is not met, evidence of good faith efforts. The offeror shall submit the information with its proposal as a condition of responsiveness.

DBE participation in this contract may be in the form of a prime contract, subcontract, joint venture, or other arrangement that qualifies under 49 CFR Section 26.55 or 26.53(g), both of which will be submitted on a Letter of Intent to the Owner.

**6.2 TERMINATION FOR CANCELLATION OF GRANT.** Should this Agreement be terminated as a result of cancellation of federal funds covering this Project, the Owner shall promptly notify the Consultant of the cancellation by certified mail-return receipt requested, whereupon the Consultant shall immediately, on receipt of the letter, cease and desist from performing any other work or services hereunder. In such an event, the Consultant will be paid for professional services performed to such date, upon furnishing the Owner a progress report and an invoice to such date, and upon acceptance of the work by the Owner.

**6.3 TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, 78 STAT.252, 42 U.S.C. 2000D TO 2000D-4 AND TITLE 49, CODE OF FEDERAL REGULATIONS, DEPARTMENT OF TRANSPORTATION.**

During the performance of this contract, Consultant, for itself, its assignees and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

(1) **Compliance with Regulations:** Consultant shall comply with the Regulations relative

- to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. ADP shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) **Information and Reports:** Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts other sources of information, and its facilities as may be determined by Client to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of Consultant is in the exclusive possession of another who fails or refuses to furnish this information Consultant shall so certify to Client, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of Consultant's noncompliance with the nondiscrimination provisions of this contract, the Client shall impose such contract sanctions as it may determine to be appropriate, including but not limited to:
- a. Withholding of payments to the Consultant under the contract until the Consultant complies, and / or
  - b. Cancellation, termination or suspension of the contract in whole or in part.
- (6) **Incorporation of Provisions:** Consultant shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directive issued pursuant thereto. Consultant shall take such action with respect to any subcontract or procurement as Client may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that in the event a Consultant becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Consultant may request Client to enter into such litigation to protect the interests of Client and in addition, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

## ARTICLE VII GENERAL PROVISIONS

**7.1 CONTRACT TIME.** Consultant understands and agrees to provide all professional services and deliverables requested herein, as expeditiously as is consistent with professional skill and care, and to use its best efforts to complete all phases of this Agreement within the time schedules indicated within **Attachment “D”**. It is acknowledged that the Consultant does not have control over all aspects of the design and construction process and cannot warrant that it will complete all services and deliverables by a certain date. The Consultant shall timely notify the City Engineer of any delay beyond its control and the City Engineer shall extend the time schedule in the event of delays which the City Engineer reasonably determines are beyond the control of the Consultant. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices and consistent with the schedule provided in **Attachment “D”**.

**7.2 OPINION OF PROBABLE COST.** As a design professional practicing in El Paso the Consultant is expected to be familiar with the cost of construction, labor, and materials in the El Paso area and of bidding and market trends. The cost opinions of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the lowest responsible bidder.

The Consultant’s final cost opinions for the construction of the Project shall take into account labor costs which shall be based on the current City of El Paso prevailing wage rates as adopted by the City Council. In the event that the Project is funded with federal funds, the higher of the City of El Paso prevailing wage rates or the Davis-Bacon wage rates shall be utilized by the Consultant in compiling a final cost opinions for the Project.

If the Consultant’s most recent cost opinion for any construction contract is in excess of the Project construction budget, the Owner shall give written approval of an increase in the limit, or shall cooperate in revising the Project’s scope or quality, or both, to reduce the cost as required. Such revisions shall be made, and Drawings and Specifications modified by the Consultant without further compensation.

As noted herein, if all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the Consultant agrees, at the direction of the Owner, to redesign the Project without additional charge to the Owner in order to bring the Project within the budgetary limitations.

**7.3 CONSULTANT’S QUALITY OF WORK.** The Owner’s review of any documents prepared by the Consultant is only general in nature and its option to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in its professional service. The Consultant’s services shall be performed with the professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect and the orderly progress of the Project and in accordance with the time periods established in **Attachment “D”** and which shall be adjusted, if necessary, as the project proceeds. This schedule shall include allowances for periods of time required for the Owner’s review, for the performance of the Owner’s consultants,

and for approval of submissions by authorities having jurisdiction over the project. The identified time limits shall not, except for reasonable cause, be exceeded by the Consultant or Owner.

**7.4 COPYRIGHT AND REPRODUCTION RIGHTS.** Upon payment of amounts due, the Drawings, Specifications, concepts and design, and other documents prepared by the Consultant for this Project including, without limitation, those in electronic form (sometimes referred to as the “Instruments of Service”) are the property of the Owner, who shall be vested with all common law and statutory rights. The Owner shall have the right to the use of the Drawings, Specifications and other documents for the maintenance, repair, remodeling and renovation of the Project; provided however the Consultant shall have no liability for any use of one or more of the Instruments of Service by the Owner for maintenance, repair, remodeling and renovation of the project. The Owner shall have the consent of the Consultant, provided, however, the Consultant shall have no liability or responsibility for such use of the Drawings, Specifications, concepts and design, and other documents. The rights granted to the Owner herein for the use of the Drawings, Specifications and other documents for additional projects shall not grant the Owner any right to rely upon the Consultant’s seal on the Drawings and Specifications or to hold the Consultant responsible for any subsequent use of the Drawings, Specifications and documents. The Consultant shall provide the Owner with copies of the Instruments of Service in both electronic form and in hard copy.

**7.5 AUDITING RECORDS FOR THE SPECIFIC PROJECT.** Consultant’s records subject to audit shall include but not be limited to records which, in the Owner’s discretion, have a bearing on matters of interest to the Owner in connection with the Consultant’s work on this Project for the Owner and shall be open to inspection and subject to audit and/or reproduction by Owner’s agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Consultant’s compliance with contract requirements, and (b) compliance with provisions for computing Direct Personnel Expense with reimbursables, if applicable.

Such records subject to audit shall also include those records necessary to evaluate and verify direct and indirect costs, (including overhead allocations) as they may apply to costs associated with this Agreement. In those situations where Consultant’s records have been generated from computerized data, Consultant agrees to provide Owner’s representatives with extracts of data files in computer readable format on data disks or suitable alternative computer data exchange format.

The Owner or its designee shall be entitled, at its expense, to audit all of the Consultant’s records related to this Project, and shall be allowed to interview any of the Consultant’s employees, pursuant to the provisions of this section throughout the term of this contract and for a period of **three (3) years** after final payment or longer if required by law. Such audits may require inspection and photo copying of selected documents from time to time at reasonable times and places.

**7.6 SUCCESSORS AND ASSIGNS.** This Agreement shall be binding on the Owner and the Consultant, their successors and assigns. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

**7.7 VENUE.** For the purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and

shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

**7.8 GOVERNING LAW.** The Consultant shall comply with applicable Federal, State and local laws and ordinances applicable to the work contemplated herein.

**7.9 CAPTIONS.** The captions of this Agreement are for information purposes only, and shall in no way affect the substantive terms or conditions of this Agreement.

**7.10 SEVERABILITY.** Should any section, paragraph or other provision of this Agreement be found invalid, such invalidity shall not affect the remaining provisions of this Agreement.

**7.11 NOTICES.** Any notice, demand, request, consent or approval that either party may or is required to provide to the other shall be in writing and either personally delivered or sent via certified mail, return receipt, to the following addresses:

To the Owner:	The City of El Paso Attn: City Manager P.O. Box 1890 El Paso, Texas 79950-1890
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With a Copy to:	The City of El Paso Attn: City Engineer P.O. Box 1890 El Paso, Texas 79950-1890
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To the Consultant:	CEA Engineering Group, Inc. Attn: Ruben Chavez, Principal-in-Charge Uptown Center 813 N. Kansas St., Ste. 300 El Paso, Texas 79902
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Changes may be made to the names and addresses noted herein through timely, written notice to the other party.

**7.12 CONFLICTING PROVISIONS.** Any provision contained in any Attachments to this Agreement, which may be in conflict or inconsistent with any of the provisions in this Agreement shall be void to the extent of such conflict or inconsistency.

**7.13 ENTIRE AGREEMENT.** This Agreement, including attachments, constitutes and expresses the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. This Agreement shall not be amended or modified, except by written amendment, executed by both parties.

**7.14 TEXAS GOVERNMENT CODE.** In accordance to Chapter 2274 of the Texas Government Code, as amended from time to time, the Consultant represents and warrants to the Owner the following: (1) the Consultant does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) the Consultant will not discriminate during the term of this Agreement against a firearm entity or firearm trade association.



**WITNESS THE FOLLOWING SIGNATURES AND/OR SEALS:**

**CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City  
Manager

**APPROVED AS TO FORM:**



\_\_\_\_\_  
Roberta Brito  
Assistant City Attorney

**APPROVED AS TO CONTENT:**



\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer  
Capital Improvement Department

**(Acknowledgment)**

**THE STATE OF TEXAS** §  
§  
**COUNTY OF EL PASO** §

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_,  
2023, by **Cary Westin**, as **Interim City Manager** of the **City of El Paso, Texas**.

\_\_\_\_\_  
Notary Public, State of Texas

My commission expires:

\_\_\_\_\_

*(Signatures continue on following page)*

CONSULTANT:  
CEA GROUP, INC.

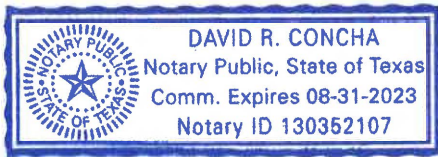
*R. Chavez*

By Ruben Chavez, P.E.  
Title: Principal-in-Charge

(Acknowledgment)

THE STATE OF TEXAS §  
§  
COUNTY OF EL PASO §

This instrument was acknowledged before me on this 21 day of July, 2023,  
by Ruben Chavez, as Principal-in-Charge of CEA Engineering Group, Inc..



*David R. Concha*  
Notary Public, State of Texas

My commission expires:

8-31-23

**ATTACHMENT “A”  
SCOPE OF SERVICES**

## **ATTACHMENT “A” SCOPE OF SERVICES**

The contracts will be used for miscellaneous assignments on an on-call basis to include as appropriate:

### **Investigation:**

The firm is responsible for meeting with stakeholders to obtain all necessary design standards and specifications such as the City of El Paso Design Standards, Federal, and State standards, among others.

### **Design:**

Design shall meet all City, State, and Federal requirements for the project and shall be performed in phases as presented in the project schedule specified for each project.

The firm is responsible to submit a turnkey design product. The firm shall be responsible for providing State of Texas licensed Engineers, and Land Surveyors required to provide design services. The firm shall follow City of El Paso design specifications and procedures for the development of the specified project and comply with all laws, regulations and policies set by the City of El Paso and the State. Irrigation design shall be designed by a licensed irrigator registered in the State of Texas and shall comply with City of El Paso Design and Construction Standards. In addition, the firm shall be responsible for necessary Texas Department of Licensing and Regulation (TDLR) fees, registration, and for inspection.

Aside from complying with local building codes, the firm shall comply with the City of El Paso Design Standards for Construction and Grading Ordinance, City of El Paso Capital Improvement Department Drawing Guidelines, City of El Paso Bike Plan, National Association of City Transportation Officials (NACTO) Urban Bikeway Design and Urban Street Design Guide, and the Dark Sky Ordinance as applicable. The firm is responsible with ensuring the project design is compliant with all federal, state, and local regulations and ordinances.

The firm shall provide Civil Engineering project management and design and survey services, develop plans and specifications, contract documents, estimates construction contracts and if necessary an Engineer's Report.

Sole sourcing will not be allowed. The firm shall prepare both design and performance specifications. The firm shall provide a guide schedule of necessary testing and sampling. Buy America must be enforced during design process.

The firm shall respond to comments regarding constructability, operability reviews on proposed construction projects and assist the City with but not limited to the following items: review of proposed construction projects including such items as detail and cut omissions and inconsistencies between plans and specifications, vague or ambiguous notes, references, and lack of coordination between the drawings of all disciplines involved in the project.

**Studies and Reports:**

The firm shall perform research and database creation to conduct studies and produce reports to include investigations, drawings and sketches and, cost estimates. Reports shall include description of alternatives considered, estimates of construction costs, conclusions and recommendations. This task includes the preparation of feasibility studies, structural analysis, design analysis, traffic impact analysis, and other studies as required.

**Planning:**

The firm shall assist the City in providing schedules for obtaining utility easements, utility service lines and other permits. The firm shall comply with requirements set by the City's Capital Improvement and Planning and Inspections Departments. Preparation of plans, specifications and cost estimates for design of buildings, structures and similar construction, design of street and drainage improvements, other site improvements, civil, structural, soils forensic engineering, and subsurface utility engineering to include records research and field verification. The firm shall present design to City of El Paso Bicycle Advisory Committee for specified projects.

**Soils Investigation:**

The firm shall provide a soil investigation and soils forensic engineering, and pavement design report for specified projects. Pavement design report shall include a life expectancy analysis.

**Cost Estimates:**

The firm shall develop and submit the construction cost estimates. The cost opinion of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the selected contractor. As noted herein, if the all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the firm agrees, at the direction of the City, to redesign the project without additional charge to the City to bring the project within the budgetary limitations. After bidding, the firm shall submit a bid evaluation per bid item table and a letter of recommendation/rejection of bids.

**Design Analysis:**

The firm shall perform design analysis for t h e project to ensure public safety. Design analysis shall include all engineering calculations for review by the City, governmental authorities who may have jurisdiction over each construction contract, and public utilities. All design analysis must comply with all applicable City, County, State, and Federal laws and regulations.

**Technical Specifications:**

The firm shall prepare and provide technical specifications. The specifications shall be based on the most current version of CSI Master Format. No sole sourcing shall be allowed. All specifications must include type of materials listed in the construction drawings, placement method

and quality control and quality assurance testing. The specification shall correlate with unit price format. All specifications must comply with established specification standards and formats. The firm shall provide both design and performance specifications.

### **ADA Compliance and Requirements:**

The firm shall include and comply with Americans With Disabilities Act (ADA), the 2022 Texas Accessibility Standards (T.A.S), and Texas Department of Licensing and Regulation requirements.

Under this contract, the firm will employ the services of a Registered Accessibility Specialist (RAS) to perform a review of design documents and inspection of construction. The firm shall comply with RAS design comments.

### **Public Art:**

If directed by the Capital Improvement Department, the firm shall coordinate with the Museum & Cultural Affairs Department (MCAD) for concept, design and installation of the Public Art.

### **Surveys:**

The firm shall provide all topographic, horizontal surveys necessary to provide a complete design. Survey shall include project boundaries, improvement surveys and identify all utilities. Immediately after Notice to Proceed (NTP) the firm shall verify all right-of-way (ROW) boundaries and identify any conflicts with the project.

### **Geometric Improvements:**

The firm shall provide a detailed schematic and preferred geometric alignment, including typical section(s) that should be defined enough to determine basic requirements such as drainage structures, ROW, business or home relocations, and utility conflicts that must comply and meet with all applicable City, County, State, and Federal laws and regulations.

The firm shall be responsible for the preparation of traffic data and provide existing ROW limits and location of utilities. The firm shall also generate preliminary cross sections to aid in determining ROW needs and control of access restrictions, and examine needs for special drainage or run-off pollution control measures, and hydraulic system issues. The plans and specifications must identify how constraints will be handled, consider utility conflict, and identify potential conflicts. The firm shall prepare and evaluate pavement design report for compatibility with proposed construction, skewed intersections or replace with better functional and operational design. The firm will establish sizes of drainage structures add location and size to schematic.

When work is railroad ROW, the firm shall coordinate with the railroad as appropriate to locate all potential and existing railroad crossings, determine existing crossing conditions, and traffic control requirements, and identify the need and recommendations for interconnection, closing or consolidating grade crossings.

**Building Permits, Special Permits, and Other Land Use Permits:**

The firm shall be responsible to comply with all local, state, and federal codes. The firm shall be responsible to submit required sets to City of El Paso Planning and Inspections Department (BP&I) for review and approval during final design phase period. The firm shall be responsible to obtain approval from BP&I before the construction documents are submitted for bid advertisement. It shall be the responsibility of the firm to follow up review and approval process with the BP&I. After approval, the firm will pick up approved plans and store them in a safe place. The firm shall not be responsible to pull permit. The pulling of the permit shall be responsibility of building contractor. BP&I shall be responsible to review grading and drainage, storm water pollution prevention plan, electrical, structural, mechanical, plumbing permit requirements.

The firm shall be responsible for the preparation all documents that include but are not limited to: metes and bounds descriptions, site plans, elevations, and applications for permits, special permits, zoning changes, and land use permits. The provider shall represent the City of El Paso to make presentations, answer questions at the City of El Paso Bicycle Advisory Committee meetings and City Council meetings.

**Storm Water Pollution Prevention and Erosion Control Plan:**

The firm shall prepare and provide storm water pollution prevention plan. The firm shall be knowledgeable on the storm water pollution prevention plan requirements. The storm water pollution prevention plan shall be submitted to BP&I for review and approval.

**Utility Services and Utility Easements:**

Based on the design, the firm shall coordinate with all utilities and interested parties that will be affected by the proposed project improvements. The firm shall submit all applications to the utilities and interested parties on behalf of the City. However, the City shall pay all utility service fees. The firm will not pull the installation of service. The building contractor shall coordinate the installation of the service. Construction documents shall clearly show all utility company contacts and type of service requested. Before the construction documents are submitted for bid advertisement, the firm shall submit all utility service requests. The firm shall prepare all metes and bounds descriptions for utility easements and/or vacations. The firm shall coordinate easements and/or vacations with City staff and respective utility companies and all interested parties. All documents and coordination efforts by the firm shall be complete by or before the 90% design phase due date. A checklist of all coordinated services, easements shall be submitted monthly.

**Utility Coordination:**

The firm shall be responsible to verify utility locations in the field and coordinate design efforts with all affected utility companies and interested parties. The purpose is to minimize utility relocation without compromising design standards. The firm shall verify utility lines, valves, covers, manholes, etc. from the different utility companies and interested parties during the

preliminary design phase, subsurface utilities shall be included as part of the firm's responsibilities to include records research and field verifications. All existing utility structures shall be shown on the preliminary design plan submittal. The firm shall meet with all affected utility companies and interested parties to discuss proposed design. Based on these coordination meetings and correspondence that is sent between the firm and utility companies and interested parties the need and extent of relocation shall be determined. If a dispute arises, the firm shall immediately setup a meeting between the City's Project Manager and the utility company or interested parties to resolve the dispute. The firm, on behalf of the City, shall request from all utility companies or interested parties that they relocate all lines that conflict with new improvements. However, El Paso Water Utilities (EPWU) can request that the City include as part of the street and drainage improvement bid package the relocation of their utility lines provided that the utility company or interested parties signs an agreement with the City and funding is provided. The firm shall coordinate this effort with the utility companies and interested parties and advise them of the City policy to minimize pavement cuts on new roadways. All correspondence and meeting minutes shall be submitted to the City when each phase is due. Construction documents shall clearly show all existing and proposed utility lines and utility company or interested party contacts. All documents and coordination efforts by the firm shall be complete by or before the final design phase due date. The firm shall submit all utility clearance letters from each utility company or interested parties by or before the 90% design phase. If relocations cannot occur before construction consultant must incorporate into construction phasing and coordinate relocation date.

#### **Public Involvement:**

The firm shall assist the City throughout public outreach activities required by the City by providing plans/exhibits showing the proposed improvements and how those improvements will affect adjacent property owners and in identification of stakeholders. Community meetings will be held for the design phase, and the firm shall be responsible to attending the meetings, prepare presentations and required exhibits for the proposed improvements.

#### **Street Car Track Access:**

If required, the firm shall be responsible to follow the Track Access Program Policy on the El Paso Streetcar (EPSC) Operational Right-of-Way (ROW) and under any streetcar infrastructure within 10 feet and 25 feet of the track centerline to include trenching and excavations. <http://www.sunmetro.net/streetcar/track-access>.

#### **Traffic and Pedestrian Control Plan and Analysis:**

The firm shall provide a traffic and pedestrian control plan based on traffic analysis. Traffic analysis may also include miscellaneous assignments related to planning, geometric design and traffic operations of roads, streets and highways and their networks, terminals, abutting lands and relationships with other modes of transportation for the achievement of safe, efficient and convenient movement of people and goods.

#### **Construction Sequencing Plan:**

The firm shall provide a construction-sequencing plan. The firm shall take into consideration all



work tasks required of all base bids, and different work tasks to include EPWU, which shall be shown as other phases or on its own.

### **Construction Schedule:**

The firm shall meet with City's Project and Construction Managers to determine construction schedule. The schedule shall take into account lead delivery time of materials, equipment, and any known utility relocations. The firm shall evaluate proposed changes to the contract and actively manage impacts to the project. The meeting shall be held after pre-final plans are submitted, but before Final Design Notice to proceed is issued. The information will allow the firm to prepare a current market cost estimate at the final design phase submittal.

### **Contract Time Determination:**

The firm shall prepare a contract time determination to identify clearly and accurately the critical path as the longest continuous path. Provide a legend for all abbreviations, run date, data date, project start date, and project completion date in the title block necessary for the activities and estimated expected duration of the activity or milestone indicating the progress of the project.

Using calendars incorporate seasonal weather conditions into the schedule for work (e.g., earthwork, concrete paving, structures, asphalt, drainage, utilities, etc.) that may be influenced by temperature or precipitation. Also, include non-work periods such as holidays, weekends, or other non-work days as identified in the contract.

### **PRODUCTS REQUIRED:**

#### **Pre-Design Report (If applicable)**

The firm shall be responsible to deliver a Pre-Design Analysis before submitting the 30% design phase, after notice to proceed' the schedule for the predesign report will be determined on a per project basis. This process shall include but not be limited to the following:

- Evaluate existing ROW and expected ROW acquisition if any
- Evaluate street alignment
- Develop typical sections
- Pavement design based on geotechnical recommendation
- Identify possible utility conflicts
- Identify possible additional conflicts with proposed improvements
- Provide construction estimate of proposed improvements
- Evaluate bicycle and pedestrian improvements

#### **30% Design:**

The firm shall submit the following preliminary design submittal, as applicable.

- Coversheet (90% complete)

- Quantity Summary Sheet (100% complete)
- Landscape Architectural Plan and Details (50% complete)
- Electrical Plan and Details (50% complete)
- Mechanical Plan and Details (50% complete)
- Plumbing Plan and Details (50% complete)
- Horizontal Control Plan (90% complete)
- Demolition Plan (90% complete)
- Construction Notes (50% complete)
- Storm Water Pollution Prevention Plan (75% complete)
- Typical Construction Details (75% complete)
- Site Plan (75% complete)
- Grading Plan (50% complete)
- Landscape Plan (50% complete)
- Typical Landscape Details (75% complete)
- Preliminary Irrigation Layout (40% complete)
- Typical Irrigation Details (75% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- Geotechnical Report
- Pavement Design Memo (if applicable)
- Utility Status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **60% Design:**

The firm shall submit the following pre-final design phase submittal, as applicable:

- Coversheet (100% complete)
- Quantity Summary Sheet (100% complete)
- Architectural Plan and Details (75% complete)
- Electrical Plan and Details (75% complete)
- Mechanical Plan and Details (75% complete)
- Plumbing Plan and Details (75% complete)
- Horizontal Control Plan (100% complete)
- Demolition Plan (100% complete)
- Construction Notes (90% complete)
- Storm Water Pollution Prevention Plan (100% complete)
- Typical Construction Details (100% complete)
- Special Construction Details (75% complete)

- Site Plan (95% complete)
- Grading Plan (95% complete)
- Landscape Plan (95% complete)
- Typical Landscape Details (100% complete)
- Special Landscape Details (75% complete)
- Pre-final Irrigation Layout (75% complete)
- Typical Irrigation Details (100% complete)
- Special Irrigation Details (75% complete)
- Outline of Specs (100% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- 30% complete action items report and complete review comment forms
- Contract time determination
- Certifications (ROW, Utilities, etc.)
- Temporary Road Closure Request
- Construction Speed Zone Request
- TDLR Registration Form
- Redlines showing quality control
- Utility Status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **95% Design:**

The firm shall submit, at a minimum, the following final design phase submittal, as applicable:

- Cover Sheet (100% complete)
- Quantity Summary Sheet (100% complete)
- Architectural Plan and Details (100% complete)
- Electrical Plan and Details (100% complete)
- Mechanical Plan and Details (100% complete)
- Plumbing Plan and Details (100% complete)
- Horizontal Control Plan (100% complete)
- Demolition Plan (100% complete)
- Construction Notes (100% complete)
- Storm Water Pollution Prevention Plan (100% complete)
- Typical Construction Details (100% complete)
- Special Construction Details (100% complete)
- Site Plan (100% complete)
- Grading Plan (100% complete)

- Landscape Plan (100% complete)
- Typical Landscape Details (100% complete)
- Special Landscape Details (100% complete)
- Pre-final Irrigation Layout (100% complete)
- Typical Irrigation Details (100% complete)
- Special Irrigation Details (100% complete)
- Outline of Specifications (100% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- 60% complete action items report and complete review comment forms
- Contract time determination
- Certifications (ROW, Utilities, etc.)
- Temporary Road Closure Request
- Construction Speed Zone Request
- TDLR Registration Form
- Performance end date
- Redlines showing quality control
- Utility status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **100% Design:**

The firm shall re-submit the 95% documentation with City comments addressed.

### **Bidding and Construction:**

The firm shall provide constructability, ability to bid, operability reviews on proposed construction projects. The review will cover such items as detail and cut omissions and inconsistencies between plans and specifications, vague or ambiguous notes and references and lack of coordination between drawings of all disciplines involved in the project.

The firm shall submit the following for bidding both in hard copy and in electronic format:

- Full and complete sealed set of drawings
- Full and complete sealed set of technical specifications and list of governing specs both in hard copy and electronic format
- Detailed scope of work both in hard copy and electronic format
- Detailed unit price bid proposal form, both in hard copy and electronic format
- Detailed real-world value cost estimate
- Construction time determination schedule

During the bidding process, the firm shall respond to all questions from prospective bidders, attend a pre-bid conference, and if required prepare addendums.

After bid opening, the firm shall provide all documentation required for State concurrence, these items include:

- Engineer's Cost Estimate line item review
- Engineer's Bid Tab review and recommendation letter

During the construction phase, the firm shall assist the City, on a time and materials basis, with but not limited to the following items:

- Responding to all questions from the contractor (requests for information, RFIs)
- Providing advice and recommendation to the Owner and other technical engineering functions and analysis as may be required by the City
- Reviewing contractor technical submittals
- Participate in "punch list" inspection and provide punch list to Owner
- Produce and provide a set of reproducible (11"x17") "as-built" drawings of new construction in electronic format or hard copy if requested

### **Construction Observation:**

The firm shall provide the following and upon request:

- Designate and assign a project representative, subject to the approval of the City, who will serve as the point of contact during the on-site observation and inspection of the construction work in progress and to ascertain that the work is properly executed in conformance with the drawings and specifications.
- The project representative will be responsible for the complete coordination of work developed under each assignment. Work will be accomplished with adequate controls and review procedures to eliminate conflicts, errors, and omissions, and to ensure the technical accuracy of all design information.
- Attend the weekly construction meetings as requested, to be scheduled by the City Project Manager. Other periodic meetings shall be held whenever requested by the City for discussion of questions and problems relating to the work being performed by the firm. The firm shall be required to attend and participate in all design conferences pertinent to the work being performed.
- Respond to Requests for Information (RFIs) within three (3) business days
- Conduct project site visits and produce a project observations report within three (3) business days of the project site visit as requested by the Project Manager.
- Review and approve contractor shop drawings and material submittals and make recommendations within three (3) business days at a maximum or within a schedule previously agreed established by the City Project Manager and with the final approval by the City.
- Prepare cost estimates for street and drainage improvements, park and site improvements, and other project estimates as requested when the contractor submits a change order.

- Provide as-built drawings of new construction.
- Provide other civil engineering functions and analysis as may be required by the City as unforeseen conditions may occur.
- Participate in punch list inspections as scheduled by the City Project Manager
- Provide a letter at the end of the construction to certify that the project was constructed according to project requirements, plans, and specifications.

**ATTACHMENT “B”**  
**CONSULTANT’S FEE PROPOSAL AND HOURLY RATES**



**CITY OF EL PASO 2023 TXDOT ON-CALL  
HOURLY RATE SCHEDULE**

**Classification**

1. QA/QC Engineer.....	\$230.00
2. Project Manager .....	\$235.00
3. Design Engineer .....	\$150.75
4. Engineer Associate.....	\$115.53
5. Engineering Technician .....	\$112.71
6. Drafting Technician.....	\$98.62
7. Administrative Assistant.....	\$84.53

**Reimbursable Costs**

1. Mileage: .....	IRS Rate
2. Sub-Consultants: .....	Cost x 1.10
3. Other Costs (Printing/Copying, Shipping, etc.): .....	Cost x 1.10

**General Administrative Overhead Multiplier & Profit Markup**

Fringe Benefit Rate:.....	45.99%
General Overhead Rate:.....	110.17%
Combined Rate:.....	156.16%
Profit Rate:.....	10.0%



**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Each individual Task Order will identify the “**Project**”, and the Consultant shall provide the Basic and Additional Services as noted herein.

**BASIC SERVICES OF THE CONSULTANT**

**GENERAL**

1. The Consultant agrees to perform professional services in connection with the Project as hereinafter stated.
2. The Consultant shall comply with the City of El Paso Engineering and Construction Management Department Construction Document Guidelines, which are in effect at the time of this Agreement and are available in the City Engineering Department, in the performance of the services requested under the design phases of this Agreement.
3. The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies, and shall give consultation and advice to the Owner during the performance of services.
4. The Owner is relying upon the skill, reasonable care and knowledge of the Consultant to furnish the Owner with a project within the allocated budget. The Owner’s review of any documents prepared by the Consultant is only general in nature and its obligation to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in the project.

**REPORT PHASE**

1. Upon receipt of the Owner’s written authorization to proceed with the **Report Phase**, the Consultant shall:
  - a. Consult with the Owner to determine the requirements of the Project and together with the Owner develop a mutually acceptable scope for the Project.
  - b. Provide preliminary investigations, studies, topographic surveys including ties to known monuments of right-of-way lines, general supervision of any other services obtained as described in Part 1.c. of this section and interpreting or incorporating results of any such services for inclusion in the Preliminary Study and Report referred to in Part 1.d. of this section.
  - c. (1) Provide consultation and advice as to the necessity of providing or obtaining other services such as: (a) Property surveys, boundary surveys, right-of-way surveys, and utility surveys, (b) Core borings, probings, and hydrographic surveys, (c) Laboratory testing, and (d) Inspection or other special consultation; (2) Act as the Owner's representative in connection with such services; and (3) If concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

- d. Prepare a Preliminary Study and Report on the Project based on the mutually accepted program in sufficient detail to indicate clearly the problems involved and the alternative solutions available to the Owner, to include schematic layouts, sketches, flow diagrams and reports of studies, and a general opinion of probable construction costs for such of the above listed improvements to be included in the Project, and to set forth the Consultant’s recommendations.
        - e. As per Attachment “D”, furnish the Preliminary Study and Report and a general opinion of probable construction cost opinion to the Owner.
- 2. Upon receipt of the Preliminary Study and Report and before the Consultant is authorized to proceed with the Preliminary Design Phase, the Owner at its option may designate in writing various construction contracts into which the Project shall be divided, each of which may include one or more of the above listed improvements to be constructed. If the Owner designates various construction contracts into which the Project is to be divided, the Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, and final design drawings, specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
- 3. As identified in the Scope of Work in Attachment “A”, the Consultant shall investigate the extent and character of any potential soil or water contamination on the properties identified in the Scope of Work, conduct asbestos investigations, environmental site assessments, and provide other environmental engineering services as required and authorized. Services not included in the original scope of work shall be considered Additional Services. The Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement, applicable Texas Commission on Environmental Quality and Texas Department of State Health Services Regulations, and any and all applicable state, federal and local laws. The Consultant shall develop an Investigation Plan for the identified properties. Upon approval of the Investigation Plan by the City, the City shall arrange to issue a Notice to Proceed for the Consultant to proceed in relation to an identified property.

**PHASE I - PRELIMINARY DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the **Preliminary Design Phase**, the Consultant shall do the following separately for each construction contract:

- 1. Consult with the Owner to determine the Owner’s requirements for the Project.
- 2. Provide at the Consultant’s sole expense right-of-way surveys, boundary surveys, topographic surveys, drainage surveys, and soil investigations as needed to design the

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Project and as required by the Scope of Work of the Agreement; obtain all available information from all utility companies and other affected agencies including, but not limited to, the Texas Department of Transportation and the U.S. Department of Interior, Bureau of Reclamation, as needed to complete the proper design. This does not, however, include property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.

3. Obtain all available horizontal and vertical locations of public utilities, and fully coordinate design of the Project with public utilities in an effort to minimize relocation of utilities as much as possible.
4. Make drawings from field measurements of existing construction when required for planning additions or alterations thereto.
5. Provide consultation and advice as to the necessity of providing or obtaining other services such as the types described herein, and act as the Owner’s representative in connection with any such services, and if concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.
6. Review with the Owner alternative approaches in regard to the construction of the Project. The Owner at its option may designate in writing various construction contracts into which the Project shall be divided. The Consultant may request additional reasonable compensation if the Owner designates various construction contracts into which the Project is to be divided. The Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, pre-final design, and final design specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
7. Prepare for approval by the Owner preliminary design documents consisting of evaluation of existing structural report, design criteria, drawings, and outline specifications to develop, and establish the scope of each construction contract.
8. Prepare a detailed opinion of probable construction costs for each construction contract containing the main construction components, based on the information given in the preliminary design documents.
9. As per **Attachment “D”**, furnish copies of the above preliminary design documents and opinion of probable construction costs for each construction contract. If the above preliminary design documents are not approved by the Owner, the Consultant shall furnish copies of the resubmitted preliminary design documents at no additional cost to the Owner.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**PHASE II - PRE-FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Pre-Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Prepare required documents and assist the Owner in obtaining approval of such governmental authorities as may have jurisdiction over the design criteria applicable to each construction contract. The Consultant’s assistance in obtaining such approvals shall include participation in submissions to and negotiations with the appropriate authorities. The Consultant shall be fully responsible for coordination with all utility companies to resolve conflicts pertaining to location of utility lines and shall exercise customary and usual professional care for obtaining utility clearances. Since some utility locations may not be recorded or mapped, additional efforts to locate utilities maybe required as an additional service upon written approval of the Owner.
2. On the basis of the approved preliminary design documents and subject to approval of design criteria, prepare for incorporation in the construction contract documents detailed drawings and plans, hereinafter called the **“Drawings,”** to show the character and scope of the work to be performed by construction contractors on each construction contract, instructions to bidders, general conditions, special conditions, and technical provisions, hereinafter called **“Specifications.”** These plans shall include the required cross sections from actual fieldwork for estimated earthwork quantities.
3. Advise the Owner of any adjustment to the Consultant’s previous opinion of probable construction costs for each construction contract caused by changes in scope, design requirements, general market conditions, or construction costs and furnish a revised opinion of probable construction costs, based on the completed Drawings and Specifications. The Consultant expressly authorizes any person designated by the Owner to review at any time prior to the Bidding Phase any opinion of probable construction costs made by the Consultant. The Consultant agrees to cooperate fully in such review, and shall furnish the access to all pertinent information upon which the Consultant’s cost opinions were based. In addition, detailed estimates to include orderly presented takeoff sheets, summary and main summary sheets are to be provided to the Owner. Nothing in this provision shall be construed as limiting or waiving the right of the Owner to obtain such information at any other time, or as relieving the Consultant of the responsibility of preparing opinions of probable construction costs. The Owner understands that the Consultant has no control over the cost of availability of labor, equipment, market conditions, or the contractor’s method of pricing and that the Consultant’s opinion of probable construction costs are made on the basis of professional judgment and experience. The Consultant makes no warranty that the bids will not vary from the opinion of probable construction costs.
4. Prepare proposal forms.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

5. As per **Attachment “D”**, furnish to the Owner copies of the Drawings for review by the Owner, other governmental authorities, and the public utilities. If the Drawings are not approved by the Owner, the Consultant shall furnish copies of the resubmitted Drawings at no additional cost to the Owner. Furnish to the Owner copies of the Specifications and copies of the design analysis showing all engineering calculations for review by the Owner, other governmental authorities who may have jurisdiction over each construction contract, and the public utilities.

**PHASE III - FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Incorporate changes requested by the Owner and other governmental authorities after review of pre-final design documents and perform redesign necessitated by public utility conflicts.
2. Coordinate closely with utility companies during the Preliminary Design and Pre-Final Design Phases. The amount of redesign necessary to accommodate utility Consultant comments on the pre-final design drawings is expected to be in proportion to the effectiveness of that coordination and is to be performed by the Consultant as part of the Final Design Phase of this Agreement. The Consultant shall obtain written utility clearance from all utility companies affected by the scope of this Project as part of the Final Design Phase of this Agreement.
3. Submit to the Texas Department of Licensing and Regulation, or a State Certified ADA consultant, a set of Final Design Drawings for ADA review and approval.
4. **As per Attachment “D”**, furnish to the Owner copies of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes.
5. **As per Attachment “D”**, furnish to the Owner copies of the Drawings and Specifications in final approved form for bidding purposes for each construction contract.
6. Additional copies of the drawings and specifications beyond those identified in **Attachment “D”**, required for public utilities and other agencies, will be provided by the Consultant as an Additional Service.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**BIDDING PHASE**

Upon receipt of Owner’s written request, the Consultant shall provide any of the following services during the Bidding Phase:

1. Assist the Owner in the determination of the bidding period and bid date and provide necessary data for preparation of the notice to bidders by the Owner as required for advertising purposes.
2. Assist the Owner in responding to all questions from prospective bidders concerning the Drawings and Specifications.
3. Attend a pre-bid conference, if any, to explain the Project and to answer questions regarding the Project.
4. Prepare addenda to the Drawings and Specifications as may be required during the advertising period. Any addenda issued shall be approved by all agencies having approval authority over the Drawings and Specifications. As per Attachment “D”, deliver copies of all addenda to the Owner for appropriate action.
5. As identified in Attachment “A”, assist the Owner in evaluating bids, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the three lowest responsible bidders or assist the Owner in rating all bidders using Best Value Evaluation Criteria provided by the Owner, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the bidders. If Best Value Evaluation Criteria are required after the consulting fees have been negotiated and accepted, Consultant may request Additional Services fees.
6. Advise the Owner concerning the acceptability of subcontractors and other persons and organizations proposed by the general construction contractor for those portions of the work for which such acceptability is required by the construction contract documents.

**CONSTRUCTION PHASE**

At Owner’s request, the Consultant shall provide any of the following services associated with the Construction Phase:

1. Attend the pre-construction conference to assist the Owner in responding to all questions from the construction contractor.
2. Advise and consult with the Owner and act as the Owner’s representative as provided in the general conditions of the Agreement included in the construction contract. Such general conditions shall be the Owner’s standard general conditions for construction projects, with

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

such changes and modifications as may be made in such general conditions being agreed to by both the Consultant and the Owner.

3. Unless otherwise stipulated in Attachment “A”, Scope of Services, the Consultant will stake one set of control stakes for the construction contractor.
4. Visit each construction site at least once each week or more frequently, if necessary, to observe the progress and quality of the executed work and to determine if such work meets the essential performance and design features and the technical and functional requirements of the construction contract documents. The Consultant shall provide the Owner with typed or printed field notes for each construction site visit. On the basis of these on-site observations, the Consultant shall endeavor to guard the Owner against apparent defects and deficiencies in the permanent work constructed by the construction contractor. The Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work, and shall not be responsible for the construction means, methods, techniques, sequences, or procedures, or the safety precautions incident thereto. The Consultant’s efforts shall be directed toward providing assurance for the Owner that each completed construction contract shall conform to the engineering requirements of the construction contract documents. However, the Consultant shall not be responsible for the construction contractor’s failure to perform the construction work in accordance with the construction contract documents.

Nothing in this Agreement shall be construed as requiring the Consultant to assume responsibility for or to guarantee the complete adherence of the construction contractor to the Drawings and Specifications and the construction contract documents.

5. Review shop drawings diagrams, illustrations, brochures, catalog data, schedules, and samples, the results of tests and inspections and other data which the construction contractor is required to submit, for conformance with the design concept of each construction contract and compliance with the information given in the construction contract documents. **Such review must be complete within ten City working days following receipt of submittal documents.** The Consultant shall also assemble maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, and other documents that the construction contractor is required to submit in accordance with the construction contract documents.
6. Issue the Owner’s instructions to the construction contractor when required to do so, prepare routine change orders to include independent detailed opinion of probable construction cost for the Owner’s approval as required after securing approval of all agencies having approval authority over each construction contract. The Consultant shall require, as the Owner’s representative and subject to the written concurrence by the Owner, special inspection or testing of the work, whether or not fabricated, installed, or completed and shall act as interpreter of the terms and conditions of the construction contract

**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

documents, subject to the Owner's interpretation of such terms and conditions. If the Owner authorizes such testing, it shall be addressed under the provisions of Additional Services of the Consultant.

7. Based on the Consultant's on-site observations as an experienced and qualified design professional and on review of the construction contractor's applications for payment and supporting data, determine the amount owing to the construction contractor and recommend in writing payment to the construction contractor in such amounts; such recommendation of payment to constitute a representation to the Owner, based on such observations and review, that the work has progressed to the point indicated and that, to the best of the Consultant's knowledge, information and belief, the quality of the work is in accordance with the construction contract documents, subject to an evaluation of the work as a functioning project upon substantial completion, to the results of any subsequent tests called for in the construction contract documents and to any qualifications stated in his approval. By recommending an application for payment, the Consultant shall not be deemed to have represented that the Consultant has made any examination to determine how or for what purposes the construction contractor has used the monies paid on account of each construction contract price.
8. Conduct with the Owner and construction contractor no more **than two brief preliminary inspections**, at times requested by the construction contractor to determine if the Project is ready for final inspection.
9. Schedule and conduct with the Owner, including representative of the City Engineer and the user department, the State ADA inspector or State certified ADA consultant, and the construction contractor, a final inspection of the Project and prepare and publish a "punch list" of minor deficiencies to be corrected prior to final payment to the construction contractor. The **"punch list"** shall be furnished to the construction contractor and the Owner within **two City working days** after the final inspection.
10. Issue a "Certificate of Substantial Completion" using EJCDC document 1910-8-D (1983 version) when the final inspection reveals that the Project is substantially complete and fully usable for its intended purpose with only minor deficiencies to be corrected. The certificate shall be issued within **two City working days** after the final inspection.
11. Monitor and verify proper correction of all punch list deficiencies. Notify the Owner in writing when all deficiencies have been corrected, and when warranty, maintenance, and operating instructions and other documents have been submitted by the construction contractor. Act on and forward the construction contractor's final invoice for payment.
12. Furnish the Owner one set of reproducible (**D format**) "record" drawings **on Mylar** showing changes made during the construction process, based on the marked-up prints,



**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

drawings, and other data furnished by the construction contractor to the Consultant. Also provide project documents in acceptable electronic media format.

13. Make written recommendations to the Owner on all claims relating to the execution and progress of the construction work.
14. Notify the Owner of all permanent work which does not conform to the result required in each construction contract; prepare a written report describing any apparent nonconforming permanent work, and make recommendations to the Owner for its correction and, at the Owner’s request, have recommendations implemented by the construction contractor.
15. Furnish property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.
16. Revise previously approved studies, reports, design documents, drawings, or specifications, except when said revisions are required as a result of errors, negligence, or other fault on the part of the Consultant.
17. Prepare documents for alternate bids requested by the Owner for construction work for which bids have not been awarded.
18. If Best Value Evaluation Criteria are required after the Consulting fees have been negotiated and accepted, the Consultant may request Additional Service fees.
19. Prepare detailed renderings, exhibits, or scale models for the Project, except as otherwise required herein.
20. Furnish additional tests and inspections, in excess of those required herein during the Construction Phase.
21. Prepare change orders requiring additional significant design changes not provided for in the Agreement, requested by the Owner.
22. Inspect each construction contract site prior to expiration of the guarantee period and report, in written form, observed discrepancies under guarantees provided by the construction contractor.
23. Provide additional or extended services during construction made necessary by: **a)** work damaged by fire or other cause during construction; **b)** prolongation of the construction contract time by more than **twenty-five percent** provided that such prolongation is not caused by errors, negligence, or other fault on the part of the Consultant; **c)** Acceleration of the work schedule involving services beyond normal city working hours; or **d)** the

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

construction contractor’s default under the construction contract due to delinquency or insolvency.

24. Provide extensive assistance in the initial start-up and test operation of equipment or devices and the preparation of manuals of operation and maintenance.
25. Serve as an expert witness for the Owner in any litigation or other proceeding involving the Project.

**ADDITIONAL SERVICES OF THE CONSULTANT**

**GENERAL**

If authorized in writing by the Owner, through written amendment, the Consultant shall perform or obtain Additional Services noted below, which are not covered within the Agreement. No claim for Additional Services or cost shall be allowed unless the same was done pursuant to a written authorization dated prior to the Additional Services or cost and which was authorized pursuant to the policies and procedures of the Owner (i.e., passage by City Council). The Owner shall pay for such Additional Services as indicated in the Agreement.

1. Furnish core borings, probings, and hydrographic surveys; laboratory testing; inspection of samples or materials; and other special consultations.
2. Provide Additional Services due to significant changes in the general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction if the changes are inconsistent with approvals or instructions previously given by the Owner including revisions made necessary by adjustments in the Owner’s scope or budget, except where the Consultant’s preliminary study and report, preliminary design, pre-final design, or final design cost opinions exceed the budgeted amount, or in the case where all responsible bids exceed the Consultant’s final design cost opinions by **ten percent** or more.
3. Furnish additional copies of studies, reports, and additional prints of Drawings and Specifications in excess of those required herein.
4. Provide investigations involving detailed consideration of operation, maintenance, and overhead expenses as well as the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals and valuations, detailed quantity surveys of material or labor.
5. Provide Additional Services in connection with the Project not otherwise provided for in this Agreement, except where those services are required as a result of negligence or other fault on the part of the Consultant.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**RESIDENT PROJECT SERVICES**

1. If directed in writing by the Owner, one or more full-time Resident Project Representatives shall be furnished and directed by the Consultant in order to provide more extensive representation at each construction site during the Construction Phase. Such resident project representation shall be paid for by the Owner.
2. The duties and responsibilities and the limitations on the authority of the Resident Project Representative shall be as set forth in writing by the City Engineer before such services begin.
3. Through the continuous on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative, the Consultant shall endeavor to provide further protection for the Owner against defects and deficiencies in the work of the construction contractors, but the furnishings of such resident project representation shall not make the Consultant responsible for the construction contractor’s failure to perform the construction work in accordance with the construction contract documents.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PAYMENT SCHEDULE**

Basic services for design shall include the phases listed below at the fixed fee shown for each phase. The remainder of the fixed contract amount, if any, shall consist of the estimate for the time and materials for the bidding phase and construction phase.

**Fixed fee Payment to Consultant**

<b>Report Phase</b>	<b>To be determined by Task Order</b>
<b>Preliminary Design Phase</b>	<b>To be determined by Task Order</b>
<b>Pre-Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Bidding Phase</b>	<b>To be determined by Task Order</b>
<b>Construction Phase</b>	<b>To be determined by Task Order</b>

Time and materials shall be billed to Owner by Consultant pursuant to the schedule provided in the consultant’s proposal found in **Attachment “B”**. The time shown in **Attachment “B”** is an estimate. Should the services rendered during the bidding and construction phases exceed the estimated amount, written authorization will be required prior to rendering services. Written authorization shall be only by contract amendment in accordance with the contract provisions. For contracts with a total value less than Fifty Thousand and No/100 Dollars (\$50,000), the parties agree that at no time may the amount of the compensation under this contract exceed Fifty Thousand and No/100 Dollars (\$50,000) except by execution of an amendment to this Agreement.

Payment for each Phase shall be made on a monthly basis. The Owner shall make payments upon presentation of the Consultant’s detailed Invoice and a Consulting Summary and Progress Report and the Owner’s written approval.

The invoice must clearly identify each employee name, title, hours worked, date of performance, task or project description, rate per hours and/or cost, and office/Consultant location.

**Reimbursable Costs:** Efforts must be made to secure a *reasonable* and/or lowest rate available in the marketplace.

**Receipts:** Legible itemized receipts are required for the following: 1. Meals 2. Hotel (lodging) costs. 3. Airfare travel costs. 4. Parking costs. 5. Automobile or Equipment Rental costs. 6. Taxi, Limousine, Bus, Subway, or other travel costs. 7. Reproduction. 8. Shipping and Handling. 9. Local Postage/Deliveries (courier services). 10. Communication Costs. ***Tips and alcohol are not reimbursable.***

No single invoice may include items for both August and September of any given year. The Owner’s fiscal year begins on September 1<sup>st</sup> of each year and ends on August 31<sup>st</sup> of each year. Consultant’s invoices must be separated into items that end August 31<sup>st</sup> and those that begin on Septembers 1<sup>st</sup> of any given year, to coincide with Owner’s fiscal year.

## **ATTACHMENT “D” PAYMENT AND DELIVERABLE SCHEDULES**

**Communications Costs:** Long Distance telephone calls need to be identified and strictly related to work performed under this Agreement in order to be reimbursable by the City. A log is preferred showing the date, person’s name called, and explanation. Cell phone monthly charges are reimbursable if usage is strictly related to work performed under this Agreement. Legible itemized cell phone records are required.

**Personal Automobile Mileage:** Expense report must clearly identify the departure/arrival time, To/From destinations and purpose of trip.

**Entertainment Costs:** Entertainment costs are not reimbursable, including: 1. Movie costs for “Pay for View” or Cable service. 2. Alcohol costs. 3. Monetary Tips (tipping) for any and all services related to all forms of travel (and/or entertainment).

### **DELIVERABLE SCHEDULE**

#### **REPORT PHASE**

The services called for in the Report Phase of this Agreement shall be completed and **5 copies** of the Preliminary Study and Report shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE I—PRELIMINARY DESIGN PHASE**

The services called for in **Phase I** of this Agreement shall be completed and **10 copies** of any required documents and opinion of probable construction costs shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. If Owner does not approve the preliminary design documents, the Consultant shall furnish **five copies** of the resubmitted design documents.

#### **PHASE II—PRE-FINAL DESIGN PHASE**

The services called for in **Phase II** of this Agreement shall be completed and **10 copies** the required documents and services shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE III—FINAL DESIGN PHASE**

The services called for in **Phase III** of this Agreement shall be completed and **10 copies** of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. After review, the Consultant shall submit to Owner **3 copies** of the final revised design documents and specifications for final check. Upon the approval of the final design documents, the Consultant shall furnish **10 copies** of the final design documents and specifications for bidding to the Owner within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PHASE IV—BIDDING PHASE**

Provide services as authorized by Owner during the bid phase as described in Attachment “C” and submit **1 copy** of all addenda to the Owner for appropriate action within **2 consecutive calendar days**.

**PHASE V - CONSTRUCTION PHASE**

Provide services as authorized by Owner during construction phase as described in Attachment “C” and submit one set of Mylar and one set of electronic media format copies of all record drawings to the Owner within sixty days from the date of substantial completion.

**ATTACHMENT “E”**  
**Insurance**

**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

5/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>USI Southwest</b> <b>9811 Katy Freeway, Suite 500</b> <b>Houston, TX 77024</b> <b>713 490-4600</b>		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): 713 490-4600</b> <b>FAX (A/C, No): 713-490-4700</b> <b>E-MAIL ADDRESS:</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A : Travelers Property Cas. Co. of America</b>	<b>NAIC #</b> <b>25674</b>
<b>INSURED</b> <b>CEA Engineering Group, Inc.,</b> <b>DBA CEA Group</b> <b>813 N. Kansas St., Ste 300</b> <b>El Paso, TX 79902</b>		<b>INSURER B : Phoenix Insurance Company</b> <b>INSURER C : Arch Insurance Company</b> <b>INSURER D : Travelers Indemnity Company of CT</b> <b>INSURER E :</b> <b>INSURER F :</b>	<b>25623</b> <b>11150</b> <b>25682</b>  

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			<b>6806J3538452347</b>	<b>03/25/2023</b>	<b>03/25/2024</b>	EACH OCCURRENCE <b>\$1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$1,000,000</b> MED EXP (Any one person) <b>\$5,000</b> PERSONAL & ADV INJURY <b>\$1,000,000</b> GENERAL AGGREGATE <b>\$2,000,000</b> PRODUCTS - COMP/OP AGG <b>\$2,000,000</b> \$
<b>D</b>	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			<b>BA5R0100972347G</b>	<b>03/25/2023</b>	<b>03/25/2024</b>	COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
<b>B</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	<b>UB003J516092</b>	<b>03/25/2023</b>	<b>03/25/2024</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT <b>\$1,000,000</b> E.L. DISEASE - EA EMPLOYEE <b>\$1,000,000</b> E.L. DISEASE - POLICY LIMIT <b>\$1,000,000</b>
<b>C</b>	<b>Professional Liab</b> <b>Claims Made &amp; Reported Pol</b>			<b>PAAEP0139702</b> See Below	<b>03/25/2023</b>	<b>03/25/2024</b>	<b>\$1,000,000 per claim</b> <b>\$2,000,000 annl aggr.</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Retro: 02/02/2002 for 1st \$1M/1M Professional Liability Limit

Retro: 03/25/2022 for \$1M/2M Professional Liability Limit

The General Liability and Auto Liability policy include an automatic Additional Insured endorsement that provides Additional Insured status to the Certificate Holder, only when there is a written contract or written agreement between the named insured and the certificate holder and with regard to work performed on (See Attached Descriptions)

**CERTIFICATE HOLDER****CANCELLATION**

The City of El Paso  
 Attn: Capital Improvement Department  
 218 N. Campbell, 2nd Floor  
 El Paso, TX 79901

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*James E. Janner*

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## ATTACHMENT “F”

## **ATTACHMENT “F”**

### **FEDERAL AVIATION ADMINISTRATION (FAA) CONTRACT PROVISIONS**

**In this Attachment “F”, the term “Contractor” shall refer to the “Consultant”, and the term “Airport Sponsor” shall refer to the “City”.**

**If there are any conflicts between the terms and conditions of Attachment “F” and Article VI of the Agreement, the terms and conditions of Attachment “F” will prevail.**

#### **A. GENERAL REQUIREMENT FOR CONTRACT**

1. The contractor (including all subcontractors) are required to insert these contract provisions in each contract and subcontract, and further require that the clauses be included in all subcontracts;
2. The contractor (or subcontractor) is required to incorporate applicable requirements of these contract provisions by reference for work done under any purchase orders, rental agreements and other agreements for supplies or services;
3. The contractor is responsible for compliance with these contract provisions by any subcontractor, lower-tier subcontractor or service provider; and
4. The contractor (or subcontractor) shall not modify the provisions.

Subject to the applicability criteria noted in the specific contract provisions, these contract provisions apply to all work performed on the contract.

#### **B. FAILURE TO COMPLY**

Failure to comply with the terms of these contract provisions may be sufficient grounds to:

1. Withhold progress payments or final payment,
2. Terminate the contract,
3. Seek suspension/debarment, or
4. Any other action determined to be appropriate by the Airport Sponsor or the FAA.

#### **C. CONTRACT PROVISIONS**

##### **1. ACCESS TO RECORDS AND REPORTS (all AIP-funded projects)**

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized

representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after the final payment is made and all pending matters are closed.

2. **BREACH OF CONTRACT TERMS** (all contracts that exceed the simplified acquisition threshold as fixed at 41 USC 403(11). This threshold is presently set at \$100,000.)

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

3. **BUY AMERICAN PREFERENCES** (all AIP-funded projects, if this professional services agreement includes any manufactured product as a deliverable.)

### **BUY AMERICAN CERTIFICATION**

The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must submit the appropriate Buy America certification (below) with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

#### **Type of Certification is based on Type of Project:**

There are two types of Buy American certifications.

- For projects for a facility, the Certificate of Compliance Based on Total Facility (Terminal or Building Project) must be submitted.
- For all other projects, the Certificate of Compliance Based on Equipment and Materials Used on the Project (Non-building construction projects such as runway or roadway construction; or equipment acquisition projects) must be submitted.

\*\*\*\*\*

### **Certificate of Buy American Compliance for Total Facility**

(Buildings such as Terminal, SRE, ARFF, etc.)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e. not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC. 50101 by:
- a. Only installing steel and manufactured products produced in the United States; or
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- 1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  - 2. To faithfully comply with providing US domestic products
  - 3. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
- 1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  - 2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may results in rejection of the proposal.
  - 3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.

4. To furnish US domestic product for any waiver request that the FAA rejects.
5. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**

**Type 3 Waiver** - The cost of components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the “facility”. The required documentation for a type 3 waiver is:

- a. Listing of all manufactured products that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- c. Percentage of non-domestic component and subcomponent cost as compared to total “facility” component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

7-21-23

\_\_\_\_\_  
Date



\_\_\_\_\_  
Signature

CEA Group

\_\_\_\_\_  
Company Name

Executive Vice President

\_\_\_\_\_  
Title

\* \* \* \* \*

### **Certificate of Buy American Compliance for Manufactured Products**

(Non-building construction projects, equipment acquisition projects)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one on the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC § 50101 by:
- a. Only installing steel and manufactured products produced in the United States, or;
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing, or;
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- 1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  - 2. To faithfully comply with providing US domestic product
  - 3. To furnish US domestic product for any waiver request that the FAA rejects
  - 4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
- 1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  - 2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may result in rejection of the proposal.

3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.
4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**

**Type 3 Waiver** - The cost of the item components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the "item". The required documentation for a type 3 waiver is:

- a. Listing of all product components and subcomponents that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly at place of manufacture.
- c. Percentage of non-domestic component and subcomponent cost as compared to total "item" component and subcomponent costs, excluding labor costs associated with final assembly at place of manufacture.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

7-21-23

\_\_\_\_\_  
Date



\_\_\_\_\_  
Signature

CEA Group

\_\_\_\_\_  
Company Name

Executive Vice President

\_\_\_\_\_  
Title

4. **GENERAL CIVIL RIGHTS PROVISIONS (all contracts)**

The contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

This provision also obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport through the Airport Improvement Program, except where Federal assistance is to provide, or is in the form of personal property; real property or interest therein; structures or improvements thereon.

In these cases the provision obligates the party or any transferee for the longer of the following periods:

- a. The period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or
- b. The period during which the airport sponsor or any transferee retains ownership or possession of the property.

5. **CIVIL RIGHTS-TITLE IV COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS (all AIP funded projects)**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the **Title VI List of Pertinent Nondiscrimination Statutes and Authorities**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.



3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
  4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
  5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
    - a. Withholding payments to the contractor under the contract until the contractor complies; and/or
    - b. Cancelling, terminating, or suspending a contract, in whole or in part.
  6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontractor or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.
6. **CLEAN AIR AND WATER POLLUTION CONTROL** (all contracts that exceed \$100,000)

Contractors and subcontractors agree:

1. That any facility to be used in the performance of the contract or subcontract or to benefit from the contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities;
2. To comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder;
3. That, as a condition for the award of this contract, the contractor or subcontractor will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of or benefit from the contract is under consideration to be listed on the EPA List of Violating Facilities;
4. To include or cause to be included in any construction contract or subcontract which exceeds \$100,000 the aforementioned criteria and requirements.

**7. CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS (all contracts that exceed \$100,000)**

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 above, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in

excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 above.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration or the Sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 above.

4. Subcontractors.

The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section.

8. **CERTIFICATE REGARDING DEBARMENT AND SUSPENSION (BIDDER OR OFFEROR)** (all contracts that exceed \$25,000)

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

9. **DISADVANTAGED BUSINESS ENTERPRISES** (all AIP-funded projects)

**Contract Assurance (49 CFR § 26.13)** - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

**Prompt Payment (49 CFR §26.29)**- The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) days from the receipt of each payment the prime contractor receives from the City. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame

may occur only for good cause following written approval of the City. This clause applies to both DBE and non-DBE subcontractors.

**10. FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE) (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

Requirement	Federal Agency with Enforcement Responsibilities
Federal Fair Labor Standards Act (29 USC 201)	U.S. Department of Labor – Wage and Hour Division

**11. LOBBYING AND INFLUENCING FEDERAL EMPLOYEES (all AIP-funded projects)**

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder or offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to

a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**12. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970 (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

Requirement	Federal Agency with Enforcement Responsibilities
Occupational Safety and Health Act of 1970 (20 CFR Part 1910)	U.S. Department of Labor – Occupational Safety and Health Administration

**13. RIGHTS TO INVENTIONS (all AIP-funded projects)**

All rights to inventions and materials generated under this contract are subject to requirements and regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

**14. TERMINATION OF CONTRACT (contracts that exceed \$10,000)**

1. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services must be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
2. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price will be made, but no amount will be allowed for anticipated profit on unperformed services.
3. If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor is liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
4. If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination will be deemed

to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price will be made as provided in paragraph 2 of this clause.

5. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

**15. TRADE RESTRICTION CLAUSE (all AIP-funded projects)**

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may

direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

**16. TEXTING WHEN DRIVING (all contracts)**

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

The Contractor must promote policies and initiatives for employees and other work personnel that decrease crashes by distracted drivers, including policies to ban text messaging while driving. The Contractor must include these policies in each third party subcontract involved on this project.

THE STATE OF TEXAS    )  
  )  
COUNTY OF EL PASO    )

**ON-CALL  
AGREEMENT FOR  
PROFESSIONAL SERVICES**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **CITY OF EL PASO**, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter referred to as the “**Owner**”, and GRV Integrated Engineering Solutions, LLC, a Texas limited liability corporation, hereinafter referred to as the “**Consultant**”.

**WHEREAS**, the Owner intends to engage the Consultant to perform professional civil engineering services on a task order basis through the use of task orders referencing this Agreement, the scope of which is further described in **Attachment “A”**; and

**WHEREAS**, the Consultant has been selected to perform such services as required by the Owner, and the Consultant was selected through the Owner’s selection procedure, in accordance with all applicable state and local laws and ordinances;

**NOW, THEREFORE**, for the consideration set forth in this Agreement and its attachments, the Owner and Consultant agree as follows:

**ARTICLE I  
ATTACHMENTS**

**1.1** The attachments listed herein and attached to this Agreement are incorporated herein by reference for all purposes.

Attachment “A”	Scope of Services and Project Budget
Attachment “B”	Consultant’s Fee Proposal and Hourly Rates
Attachment “C”	Consultant’s Basic and Additional Services
Attachment “D”	Payment and Deliverable Schedules
Attachment “E”	Insurance Certificate
Attachment “F”	Federal Aviation Administration contract provisions for Airport Improvement Program Projects

**ARTICLE II  
PROJECT**

**2.1** The Owner hereby agrees to retain the Consultant and the Consultant agrees to perform on-call professional services on a Task Order basis. Each individual Task Order will identify the Project (“**Project**”) and the total compensation due to each Project. The Task Order for each Project shall include the Scope of Services described in **Attachment “A”**.

**2.2** For each Project, the Consultant shall comply with the City of El Paso Capital Improvement Department Construction Document Guidelines in effect on the execution date of this Agreement in the performance of the services requested under this Agreement. Such Guidelines are available in the Capital Improvement Department.



- 2.3** The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies and shall give consultation and advice to the Owner during the performance of services.
- 2.4** The Owner shall provide all available information to the Consultant, as to the Owner’s requirements for each construction contract. The Owner shall also provide to the Consultant, all known information pertinent to the Project site, including previous reports and other data relative to design, such as “as-built” drawings or physical conditions now existing at the Project site. In performing its services, the Consultant will be entitled to rely upon the accuracy of the Owner provided information.
- 2.5** The Owner hereby designates the City Engineer of the City of El Paso as the Owner’s representative with respect to the professional services to be provided by the Consultant pursuant to this Agreement. The City Engineer shall have complete authority to transmit instructions, receive information, interpret and define Owner’s policies, and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement. City Engineer will render written decisions within a five (5) working days time period.

### **ARTICLE III CONSULTANT FEES AND PROJECT BUDGET**

**3.1 PAYMENT TO CONSULTANT.** The Owner shall pay to the Consultant an amount not to exceed **\$750,000.00** for all basic services and reimbursables performed pursuant to this Agreement.

**No services are being requested through this Agreement, nor shall any indebtedness accrue through the mere execution of this Agreement.**

The City Engineer may, without further authorization from the City Council and in a form approved by the City Attorney, increase the total payment identified for all basic services and reimbursables performed pursuant to this Agreement in an amount not to exceed **(\$50,000.00)**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects.

In addition, if authorized in advance by the City Engineer, in a form approved by the City Attorney, the Consultant may perform such Additional Services as also enumerated within **Attachment “C”** in an amount not to exceed **\$50,000.00**, if such services are necessary for proper execution of any identified Projects and the increased amounts are within the appropriate budget identified for the identified Projects. Additional Services exceeding **\$50,000.00** must have prior approval by City Council through written amendment to this Agreement.

The parties agree and understand that all fees and compensation to the Consultant shall only become due and payable in accordance with the terms of this Agreement and the fees to be charged for each Project shall be pursuant to the Consultant’s fee proposal for such Basic and Additional Services at the rates which is attached hereto as **Attachment “B”**.

Payments to the Consultant shall be made pursuant to **Attachment “D”**.

**3.2 CONSULTANT’S SERVICES.** The Basic Services and Additional Services, if any, to be provided by the Consultant for this Agreement are attached hereto as **Attachment “C”**.

**3.3 CONSULTANT’S INVOICES.** For each Project, the Consultant shall bill the Owner not more often than monthly, through written invoices pursuant to the schedule established in **Attachment “D”**. Invoices shall indicate the costs for outside consultants with copies of their invoices as back-up materials as well as other authorized direct costs for hourly rate contracts. All invoices shall be made in writing. Within ninety (90) days of substantial completion of construction, all outstanding invoices for all work completed to date by the Consultant shall be submitted to the Owner.

**3.3.1** Each invoice shall contain a brief summary indicating, at a minimum, the total Project budget, the total amount authorized for the Consultant, the current invoiced amount and the amount billed to date. In addition to the Summary, each invoice shall provide a Progress Report. The Progress Report shall describe, at a minimum, the progress of the Project to date also indicating the percentage of completion of each phase. The established schedule for completion shall not be revised except by written amendment to this Agreement, executed by both parties.

**3.3.2** The Owner agrees to pay invoices for all services performed as soon as reasonably possible, but not later than thirty (30) days from receipt. Upon dispute, however, the Owner may, upon notice to the Consultant, withhold payment to the Consultant for the amount in dispute only, until such time as the exact amount of the disputed amount due the Consultant is determined. The total amount paid to Consultant shall not exceed Consultant’s fee proposal, except by written amendment to this Agreement, executed by both parties.

**3.4 PROJECT CONSTRUCTION BUDGET.** The Consultant acknowledges that the construction budget and a construction time for each Project will be identified in each Task Order.

**3.5 COSTS NOT ENUMERATED.** Except as specifically set forth in this Agreement and its attachments, all costs related to the completion of the services requested herein shall be borne by the Consultant and not passed on to the Owner or otherwise paid by the Owner, unless a written amendment to this Agreement is executed by both parties allowing for additional costs.

## ARTICLE IV PERIOD OF SERVICE AND TERMINATION

**4.1 PERIOD OF SERVICE.** The term of this Agreement shall be for a period not to exceed **two (2) years** from the date first shown above. The services called for by each Task Order shall begin upon the issuance of a Notice to Proceed from the City Engineer and shall continue through the completion of the construction of the Project, including any required extensions beyond the contract time for construction of the Project, as may be directed by the Owner.

**4.2 SUSPENSION.** Barring an early termination as provided herein, this Agreement shall remain in force: a) For a period which may reasonably be required for the design, award of construction contracts, and construction of the improvements included in all construction contracts, including extra work and required extensions thereto; or b) Unless construction has not begun within a period of **twelve (12) months** after the completion of the services called for in that phase of work last authorized. However, should the Consultant's services be suspended for a period longer than six months, the City and Consultant may renegotiate remaining fees due to changes in salaries or increased costs that may occur during the suspension period. The Owner may determine that this Agreement will remain in full force past the twelve-month period noted above. Such a determination will be based upon the individual circumstances of this Project and this Agreement.

**4.3 TERMINATION.** This Agreement may be terminated as provided herein.

**4.3.1 TERMINATION BY OWNER.** It is mutually understood and agreed by the Consultant and Owner that the Owner may terminate this Agreement, in whole or in part for the convenience of the Owner, upon **fourteen (14) consecutive calendar days** written notice. It is also understood and agreed that upon such notice of termination, the Consultant shall cease the performance of services under this Agreement. Upon such termination, the Consultant shall provide one final invoice for all services completed and reimbursable expenses incurred prior to the Owner's notice of termination. Owner shall compensate Consultant in accordance with this Agreement; however, the Owner may withhold any payment to the Consultant that is held to be in dispute for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined. Nothing contained herein, or elsewhere in this Agreement shall require the Owner to pay for any services that are not in compliance with the terms of this Agreement and its attachments.

**4.3.2 TERMINATION BY EITHER PARTY.** It is further understood and agreed by the Consultant and Owner that either party may terminate this Agreement in whole or in part. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate enumerating the failures for which the termination is being sought; b) a minimum of **seven (7) consecutive calendar days** to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination. However, the Owner retains the right to immediately terminate this Agreement for default if the Consultant violates any local, state, or federal laws, rules or regulations that relate to the performance of this Agreement. In the event of termination by the Owner pursuant to this subsection, the Owner may withhold payments to the Consultant for the purpose of setoff until such time as the exact amount due the Consultant from the Owner is determined.

#### **4.3.3 TERMINATION SHALL NOT BE CONSTRUED AS RELEASE.**

Termination by either party shall not be construed as a release of any claims that the terminating party may be lawfully entitled to assert against the terminated party. Further, the terminated party shall not be relieved of any liability for damages sustained by the terminating party by virtue of any breach of this Agreement.

### **ARTICLE V INSURANCE AND INDEMNIFICATION**

**5.1 INSURANCE.** Consultant shall not commence work under this Agreement until the Consultant has obtained the required insurance and such insurance has been approved by the Owner. The Consultant shall maintain the required insurance throughout the term of this Agreement. Failure to maintain said insurance shall be considered a material breach of this Agreement.

**5.1.1 WORKERS' COMPENSATION INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement, Workers' Compensation Insurance as required by applicable Texas law for all of the Consultant's employees to be engaged in work under this Agreement. The Consultant shall provide the following endorsement:

"The policy is endorsed to provide that insurer waives any right of subrogation it may acquire against the Owner, its partners, agents and employees by reason of any payment made on or account of injury, including death resulting therefrom, sustained by any employee of the insured."

**5.1.2 COMMERCIAL LIABILITY, PROPERTY DAMAGE LIABILITY AND AUTOMOBILE LIABILITY INSURANCE.** The Consultant shall procure and shall maintain during the life of this Agreement such Commercial General Liability, Property Damage Liability and Automobile Liability Insurance as shall protect the Consultant and the Consultant's employees performing work covered by this Agreement from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by the Consultant or by anyone directly or indirectly employed by the Consultant. The minimum limits of liability and coverages shall be as follows:

a) **COMMERCIAL GENERAL LIABILITY**

\$1,000,000.00 Per Occurrence

\$2,000,000.00 General Aggregate

\$2,000,000.00 Products/Completed Operations Aggregate

\$1,000,000.00 Personal and Advertising Injury

**Personal Injury or Death & Property Damage**

\$1,000,000.00 per occurrence combined single limit for bodily injury and property damage.

**General Aggregate**

\$1,000,000.00

\$1,000,000.00 per occurrence

- b) **AUTOMOBILE LIABILITY**  
**Combined Single Limit**  
\$1,000,000.00 per accident

**5.1.3 PROFESSIONAL LIABILITY INSURANCE.** The Consultant shall procure and shall maintain, at the Consultant's sole expense, Professional Liability Insurance for the benefit of the Owner to cover the errors and omissions of the Consultant, its principals or officers, agents or employees in the performance of this Agreement with a limit of ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) on a claims made basis.

**5.1.4 OWNER AS ADDITIONAL INSURED.** The Owner shall be named as an Additional Insured on all of the Consultant's Insurance Policies, with the exception of Workers' Compensation and Professional Liability Insurance required by this Contract.

**5.1.5 PROOF OF INSURANCE.** The Consultant shall furnish the City Engineer with certificates showing the type of insurance coverages, limits on each insurance policy, class of operations covered under each insurance policy, effective dates and expiration dates of policies, insurance companies providing the insurance coverages, name of agent/broker and include confirmation of any endorsement(s) required in this agreement.

**5.1.6 GENERAL INSURANCE PROVISIONS.** All certificates required herein shall be attached hereto and incorporated for all purposes as **Attachment "E"**. All certificates shall also include the name of the project on the corresponding insurance certificate.

Further, all policies shall provide either in the policy itself and reflected on the certificate of insurance or through an endorsement attached to the policy, that the insurance cannot be canceled or the amount of coverage changed without thirty (30) calendar days prior written notice to the City or ten (10) calendar days prior written notice for non-payment of insurance policy premiums.

**5.2 INDEMNIFICATION.** To the fullest extent permitted by law, Consultant shall indemnify, defend and hold harmless Owner, and Owner's officers, directors, partners, agents consultants, and employees from and against any claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, agents, consultants or employees. This indemnification provision is subject to and limited by the provisions agreed to by Owner and Consultant, as noted below. The Consultant shall not be responsible for any acts of any of the City's Independent Project Managers.

To the extent allowed by state law, the Owner will be responsible for its own actions.

**5.2.1 CONSULTANT'S LIABILITY LIMITED TO AMOUNT OF INSURANCE REQUIREMENTS.** Consultant shall procure and maintain insurance as required by and set forth in the terms and conditions of this Agreement. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, the total liability,

in the aggregate, of Consultant and Consultant's officers, directors, partners, employees, agents, and consultants (hereafter referred to collectively as "Consultant"), to Owner and anyone claiming by through, or under Owner for any and all claims, losses, costs, or damages, whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Consultant (hereafter "Owner's Claims"), shall not exceed the total insurance proceeds paid on behalf of or to Consultant by Consultant's insurers in settlement or satisfaction of Owner's Claims under the terms and conditions of Consultant's insurance policies applicable thereto (excluding fees, costs and expenses of investigation, claims adjustment, defense, and appeal). If no such insurance coverage is provided with respect to Owner's Claims, then the total liability, in the aggregate, of Consultant to Owner and anyone claiming by, through, or under Owner for any and all such uninsured Owner's claims shall not exceed \$250,000.00 per person or \$500,000.00 per incident with property damage liability limited to \$100,000.00 per incident.

## **ARTICLE VI FEDERAL AND STATE PROVISIONS**

### **6.1 COMPLIANCE WITH APPLICABLE LAWS – FEDERAL AND STATE FUNDING REQUIREMENTS.**

Consultant, at Consultant's sole expense, agrees that it will operate and perform its responsibilities and covenants under this Agreement in accordance with applicable laws, rules, orders, ordinances, directions, regulations and requirements of federal, state, county and municipal authorities, now in force or which may hereafter be in force, including, but not limited to, those which shall impose any duty upon the Owner or Consultant with respect to the use of federal and state funds and nondiscrimination in the administration of contracts which are funded, in whole or in part, with federal and state funds.

Specifically, and not in limitation of the foregoing, Consultant agrees that to the extent required by any agreement between the Owner and any Federal and State agency, the laws of the federal government of the United States of America and the rules and regulations of any regulatory body or officer having jurisdiction over this Project, **including but not limited to:**

--The Federal Transit Administration (FTA) through a Grant Agreement or Cooperative Agreement with the Owner, or supported by FTA through a Loan, Loan Guarantee, or Line of Credit with the Owner.

--The Department of Housing and Urban Development through a Grant Agreement or Cooperative Agreement with the Owner.

--The Federal Aviation Administration (FAA) through a Grant Agreement or Cooperative Agreement with the Owner, as further described in **Attachment "F"**.

--The Texas Department of Transportation through an Agreement with the Owner.

Copies of grant assurances will be made available to Consultant. However, provided copies shall in no way be a limitation on the Consultant's obligation to comply with any Federal and State agency, the laws of the federal government of the United States of America and the rules and

regulations of any regulatory body or officer having jurisdiction over this Project.

**6.1.1 CONTRACT ASSURANCE.** The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

**6.1.2 DBE GOOD FAITH EFFORTS.** The requirements of 49 CFR Part 26, regulations of the U.S. DOT, applies to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex or national origin in the award of performance of this contract. All firms qualifying under this solicitation are encouraged to submit proposals. Award of this contract will be conditioned upon satisfying the requirements of this proposal. These requirements apply to all offerors, including those who qualify as a DBE. A DBE contract goal will be identified pursuant to the federal funding requirements for an individual task order established for this contract. The offeror shall make good faith efforts, as defined in Appendix A, 40 CFR Part 26, to meet the contract goal for DBE participation in the performance of this Agreement.

The Consultant will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) written documentation of the offeror's commitment to use a DBE subconsultant whose participation it submits to meet the contract goal; (5) written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (6) if the contract goal is not met, evidence of good faith efforts. The offeror shall submit the information with its proposal as a condition of responsiveness.

DBE participation in this contract may be in the form of a prime contract, subcontract, joint venture, or other arrangement that qualifies under 49 CFR Section 26.55 or 26.53(g), both of which will be submitted on a Letter of Intent to the Owner.

**6.2 TERMINATION FOR CANCELLATION OF GRANT.** Should this Agreement be terminated as a result of cancellation of federal funds covering this Project, the Owner shall promptly notify the Consultant of the cancellation by certified mail-return receipt requested, whereupon the Consultant shall immediately, on receipt of the letter, cease and desist from performing any other work or services hereunder. In such an event, the Consultant will be paid for professional services performed to such date, upon furnishing the Owner a progress report and an invoice to such date, and upon acceptance of the work by the Owner.

**6.3 TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, 78 STAT.252, 42 U.S.C. 2000D TO 2000D-4 AND TITLE 49, CODE OF FEDERAL REGULATIONS, DEPARTMENT OF TRANSPORTATION.**

During the performance of this contract, Consultant, for itself, its assignees and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

(1) **Compliance with Regulations:** Consultant shall comply with the Regulations relative

- to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. ADP shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) **Information and Reports:** Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts other sources of information, and its facilities as may be determined by Client to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of Consultant is in the exclusive possession of another who fails or refuses to furnish this information Consultant shall so certify to Client, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of Consultant's noncompliance with the nondiscrimination provisions of this contract, the Client shall impose such contract sanctions as it may determine to be appropriate, including but not limited to:
- a. Withholding of payments to the Consultant under the contract until the Consultant complies, and / or
  - b. Cancellation, termination or suspension of the contract in whole or in part.
- (6) **Incorporation of Provisions:** Consultant shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directive issued pursuant thereto. Consultant shall take such action with respect to any subcontract or procurement as Client may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that in the event a Consultant becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Consultant may request Client to enter into such litigation to protect the interests of Client and in addition, Consultant may request the United States to enter into such litigation to protect the interests of the United States.



## ARTICLE VII GENERAL PROVISIONS

**7.1 CONTRACT TIME.** Consultant understands and agrees to provide all professional services and deliverables requested herein, as expeditiously as is consistent with professional skill and care, and to use its best efforts to complete all phases of this Agreement within the time schedules indicated within **Attachment “D”**. It is acknowledged that the Consultant does not have control over all aspects of the design and construction process and cannot warrant that it will complete all services and deliverables by a certain date. The Consultant shall timely notify the City Engineer of any delay beyond its control and the City Engineer shall extend the time schedule in the event of delays which the City Engineer reasonably determines are beyond the control of the Consultant. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices and consistent with the schedule provided in **Attachment “D”**.

**7.2 OPINION OF PROBABLE COST.** As a design professional practicing in El Paso the Consultant is expected to be familiar with the cost of construction, labor, and materials in the El Paso area and of bidding and market trends. The cost opinions of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the lowest responsible bidder.

The Consultant’s final cost opinions for the construction of the Project, shall take into account labor costs which shall be based on the current City of El Paso prevailing wage rates as adopted by the City Council. In the event that the Project is funded with federal funds, the higher of the City of El Paso prevailing wage rates or the Davis-Bacon wage rates shall be utilized by the Consultant in compiling a final cost opinions for the Project.

If the Consultant’s most recent cost opinion for any construction contract is in excess of the Project construction budget, the Owner shall give written approval of an increase in the limit, or shall cooperate in revising the Project’s scope or quality, or both, to reduce the cost as required. Such revisions shall be made, and Drawings and Specifications modified by the Consultant without further compensation.

As noted herein, if all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the Consultant agrees, at the direction of the Owner, to redesign the Project without additional charge to the Owner in order to bring the Project within the budgetary limitations.

**7.3 CONSULTANT’S QUALITY OF WORK.** The Owner’s review of any documents prepared by the Consultant is only general in nature and its option to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in its professional service. The Consultant’s services shall be performed with the professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect and the orderly progress of the Project and in accordance with the time periods established in **Attachment “D”** and which shall be adjusted, if necessary, as the project proceeds. This schedule shall include allowances for periods of time required for the Owner’s review, for the performance of the Owner’s consultants,

and for approval of submissions by authorities having jurisdiction over the project. The identified time limits shall not, except for reasonable cause, be exceeded by the Consultant or Owner.

**7.4 COPYRIGHT AND REPRODUCTION RIGHTS.** Upon payment of amounts due, the Drawings, Specifications, concepts and design, and other documents prepared by the Consultant for this Project including, without limitation, those in electronic form (sometimes referred to as the “Instruments of Service”) are the property of the Owner, who shall be vested with all common law and statutory rights. The Owner shall have the right to the use of the Drawings, Specifications and other documents for the maintenance, repair, remodeling and renovation of the Project; provided however the Consultant shall have no liability for any use of one or more of the Instruments of Service by the Owner for maintenance, repair, remodeling and renovation of the project. The Owner shall have the consent of the Consultant, provided, however, the Consultant shall have no liability or responsibility for such use of the Drawings, Specifications, concepts and design, and other documents. The rights granted to the Owner herein for the use of the Drawings, Specifications and other documents for additional projects shall not grant the Owner any right to rely upon the Consultant’s seal on the Drawings and Specifications or to hold the Consultant responsible for any subsequent use of the Drawings, Specifications and documents. The Consultant shall provide the Owner with copies of the Instruments of Service in both electronic form and in hard copy.

**7.5 AUDITING RECORDS FOR THE SPECIFIC PROJECT.** Consultant’s records subject to audit shall include but not be limited to records which, in the Owner’s discretion, have a bearing on matters of interest to the Owner in connection with the Consultant’s work on this Project for the Owner and shall be open to inspection and subject to audit and/or reproduction by Owner’s agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Consultant’s compliance with contract requirements, and (b) compliance with provisions for computing Direct Personnel Expense with reimbursables, if applicable.

Such records subject to audit shall also include those records necessary to evaluate and verify direct and indirect costs, (including overhead allocations) as they may apply to costs associated with this Agreement. In those situations where Consultant’s records have been generated from computerized data, Consultant agrees to provide Owner’s representatives with extracts of data files in computer readable format on data disks or suitable alternative computer data exchange format.

The Owner or its designee shall be entitled, at its expense, to audit all of the Consultant’s records related to this Project, and shall be allowed to interview any of the Consultant’s employees, pursuant to the provisions of this section throughout the term of this contract and for a period of **three (3) years** after final payment or longer if required by law. Such audits may require inspection and photo copying of selected documents from time to time at reasonable times and places.

**7.6 SUCCESSORS AND ASSIGNS.** This Agreement shall be binding on the Owner and the Consultant, their successors and assigns. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

**7.7 VENUE.** For the purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and

shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

**7.8 GOVERNING LAW.** The Consultant shall comply with applicable Federal, State and local laws and ordinances applicable to the work contemplated herein.

**7.9 CAPTIONS.** The captions of this Agreement are for information purposes only, and shall in no way affect the substantive terms or conditions of this Agreement.

**7.10 SEVERABILITY.** Should any section, paragraph or other provision of this Agreement be found invalid, such invalidity shall not affect the remaining provisions of this Agreement.

**7.11 NOTICES.** Any notice, demand, request, consent or approval that either party may or is required to provide to the other shall be in writing and either personally delivered or sent via certified mail, return receipt, to the following addresses:

To the Owner:                      The City of El Paso  
Attn: City Manager  
P.O. Box 1890  
El Paso, Texas 79950-1890

With a Copy to:                      The City of El Paso  
Attn: City Engineer  
P.O. Box 1890  
El Paso, Texas 79950-1890

To the Consultant:                      GRV Integrated Engineering, Solutions, LLC  
Attn: Maria G. Robles, President  
11385 James Watt Dr., Ste. B-13  
El Paso, Texas 79936

Changes may be made to the names and addresses noted herein through timely, written notice to the other party.

**7.12 CONFLICTING PROVISIONS.** Any provision contained in any Attachments to this Agreement, which may be in conflict or inconsistent with any of the provisions in this Agreement shall be void to the extent of such conflict or inconsistency.

**7.13 ENTIRE AGREEMENT.** This Agreement, including attachments, constitutes and expresses the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. This Agreement shall not be amended or modified, except by written amendment, executed by both parties.

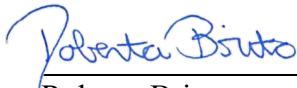
**7.14 TEXAS GOVERNMENT CODE.** In accordance to Chapter 2274 of the Texas Government Code, as amended from time to time, the Consultant represents and warrants to the Owner the following: (1) the Consultant does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) the Consultant will not discriminate during the term of this Agreement against a firearm entity or firearm trade association.

**WITNESS THE FOLLOWING SIGNATURES AND/OR SEALS:**

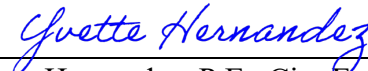
**CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City Manager

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer  
Capital Improvement Department

**(Acknowledgment)**

**THE STATE OF TEXAS   §**  
  **§**  
**COUNTY OF EL PASO   §**

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2023, by **Cary Westin**, as **Interim City Manager** of the **City of El Paso, Texas**.

\_\_\_\_\_  
Notary Public, State of Texas

My commission expires:

\_\_\_\_\_

*(Signatures continue on following page)*

CONSULTANT:  
GRV INTEGRATED ENGINEERING  
SOLUTIONS, LLC.

Maria G. Robles

By: Maria G. Robles  
Title: President

(Acknowledgment)

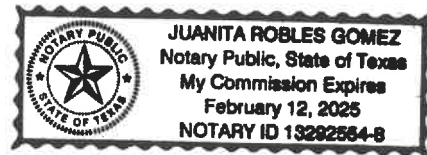
THE STATE OF TEXAS §  
§  
COUNTY OF EL PASO §

This instrument was acknowledged before me on this 21<sup>st</sup> day of July, 2023,  
by Maria G. Robles, as President of GRV Integrated Engineering Solutions, LLC.

Juanita Robles Gomez  
Notary Public, State of Texas

My commission expires:

Feb. 12, 2025



**ATTACHMENT “A”  
SCOPE OF SERVICES**

## **ATTACHMENT “A” SCOPE OF SERVICES**

The contracts will be used for miscellaneous assignments on an on-call basis to include as appropriate:

### **Investigation:**

The firm is responsible for meeting with stakeholders to obtain all necessary design standards and specifications such as the City of El Paso Design Standards, Federal, and State standards, among others.

### **Design:**

Design shall meet all City, State, and Federal requirements for the project and shall be performed in phases as presented in the project schedule specified for each project.

The firm is responsible to submit a turnkey design product. The firm shall be responsible for providing State of Texas licensed Engineers, and Land Surveyors required to provide design services. The firm shall follow City of El Paso design specifications and procedures for the development of the specified project and comply with all laws, regulations and policies set by the City of El Paso and the State. Irrigation design shall be designed by a licensed irrigator registered in the State of Texas and shall comply with City of El Paso Design and Construction Standards. In addition, the firm shall be responsible for necessary Texas Department of Licensing and Regulation (TDLR) fees, registration, and for inspection.

Aside from complying with local building codes, the firm shall comply with the City of El Paso Design Standards for Construction and Grading Ordinance, City of El Paso Capital Improvement Department Drawing Guidelines, City of El Paso Bike Plan, National Association of City Transportation Officials (NACTO) Urban Bikeway Design and Urban Street Design Guide, and the Dark Sky Ordinance as applicable. The firm is responsible with ensuring the project design is compliant with all federal, state, and local regulations and ordinances.

The firm shall provide Civil Engineering project management and design and survey services, develop plans and specifications, contract documents, estimates construction contracts and if necessary an Engineer's Report.

Sole sourcing will not be allowed. The firm shall prepare both design and performance specifications. The firm shall provide a guide schedule of necessary testing and sampling. Buy America must be enforced during design process.

The firm shall respond to comments regarding constructability, operability reviews on proposed construction projects and assist the City with but not limited to the following items: review of proposed construction projects including such items as detail and cut omissions and inconsistencies between plans and specifications, vague or ambiguous notes, references, and lack of coordination between the drawings of all disciplines involved in the project.

**Studies and Reports:**

The firm shall perform research and database creation to conduct studies and produce reports to include investigations, drawings and sketches and, cost estimates. Reports shall include description of alternatives considered, estimates of construction costs, conclusions and recommendations. This task includes the preparation of feasibility studies, structural analysis, design analysis, traffic impact analysis, and other studies as required.

**Planning:**

The firm shall assist the City in providing schedules for obtaining utility easements, utility service lines and other permits. The firm shall comply with requirements set by the City's Capital Improvement and Planning and Inspections Departments. Preparation of plans, specifications and cost estimates for design of buildings, structures and similar construction, design of street and drainage improvements, other site improvements, civil, structural, soils forensic engineering, and subsurface utility engineering to include records research and field verification. The firm shall present design to City of El Paso Bicycle Advisory Committee for specified projects.

**Soils Investigation:**

The firm shall provide a soil investigation and soils forensic engineering, and pavement design report for specified projects. Pavement design report shall include a life expectancy analysis.

**Cost Estimates:**

The firm shall develop and submit the construction cost estimates. The cost opinion of construction cost provided by the Consultant, as required herein, are to be made in light of such familiarity and are expected to be within **ten percent (10%)** of the bid for the base bid item expected from the selected contractor. As noted herein, if the all responsible bids exceed the final cost opinion by more than **ten percent (10%)**, the firm agrees, at the direction of the City, to redesign the project without additional charge to the City to bring the project within the budgetary limitations. After bidding, the firm shall submit a bid evaluation per bid item table and a letter of recommendation/rejection of bids.

**Design Analysis:**

The firm shall perform design analysis for t h e project to ensure public safety. Design analysis shall include all engineering calculations for review by the City, governmental authorities who may have jurisdiction over each construction contract, and public utilities. All design analysis must comply with all applicable City, County, State, and Federal laws and regulations.

**Technical Specifications:**

The firm shall prepare and provide technical specifications. The specifications shall be based on the most current version of CSI Master Format. No sole sourcing shall be allowed. All specifications must include type of materials listed in the construction drawings, placement method



and quality control and quality assurance testing. The specification shall correlate with unit price format. All specifications must comply with established specification standards and formats. The firm shall provide both design and performance specifications.

### **ADA Compliance and Requirements:**

The firm shall include and comply with Americans With Disabilities Act (ADA), the 2022 Texas Accessibility Standards (T.A.S), and Texas Department of Licensing and Regulation requirements.

Under this contract, the firm will employ the services of a Registered Accessibility Specialist (RAS) to perform a review of design documents and inspection of construction. The firm shall comply with RAS design comments.

### **Public Art:**

If directed by the Capital Improvement Department, the firm shall coordinate with the Museum & Cultural Affairs Department (MCAD) for concept, design and installation of the Public Art.

### **Surveys:**

The firm shall provide all topographic, horizontal surveys necessary to provide a complete design. Survey shall include project boundaries, improvement surveys and identify all utilities. Immediately after Notice to Proceed (NTP) the firm shall verify all right-of-way (ROW) boundaries and identify any conflicts with the project.

### **Geometric Improvements:**

The firm shall provide a detailed schematic and preferred geometric alignment, including typical section(s) that should be defined enough to determine basic requirements such as drainage structures, ROW, business or home relocations, and utility conflicts that must comply and meet with all applicable City, County, State, and Federal laws and regulations.

The firm shall be responsible for the preparation of traffic data and provide existing ROW limits and location of utilities. The firm shall also generate preliminary cross sections to aid in determining ROW needs and control of access restrictions, and examine needs for special drainage or run-off pollution control measures, and hydraulic system issues. The plans and specifications must identify how constraints will be handled, consider utility conflict, and identify potential conflicts. The firm shall prepare and evaluate pavement design report for compatibility with proposed construction, skewed intersections or replace with better functional and operational design. The firm will establish sizes of drainage structures add location and size to schematic.

When work is railroad ROW, the firm shall coordinate with the railroad as appropriate to locate all potential and existing railroad crossings, determine existing crossing conditions, and traffic control requirements, and identify the need and recommendations for interconnection, closing or consolidating grade crossings.

### **Building Permits, Special Permits, and Other Land Use Permits:**

The firm shall be responsible to comply with all local, state, and federal codes. The firm shall be responsible to submit required sets to City of El Paso Planning and Inspections Department (BP&I) for review and approval during final design phase period. The firm shall be responsible to obtain approval from BP&I before the construction documents are submitted for bid advertisement. It shall be the responsibility of the firm to follow up review and approval process with the BP&I. After approval, the firm will pick up approved plans and store them in a safe place. The firm shall not be responsible to pull permit. The pulling of the permit shall be responsibility of building contractor. BP&I shall be responsible to review grading and drainage, storm water pollution prevention plan, electrical, structural, mechanical, plumbing permit requirements.

The firm shall be responsible for the preparation all documents that include but are not limited to: metes and bounds descriptions, site plans, elevations, and applications for permits, special permits, zoning changes, and land use permits. The provider shall represent the City of El Paso to make presentations, answer questions at the City of El Paso Bicycle Advisory Committee meetings and City Council meetings.

### **Storm Water Pollution Prevention and Erosion Control Plan:**

The firm shall prepare and provide storm water pollution prevention plan. The firm shall be knowledgeable on the storm water pollution prevention plan requirements. The storm water pollution prevention plan shall be submitted to BP&I for review and approval.

### **Utility Services and Utility Easements:**

Based on the design, the firm shall coordinate with all utilities and interested parties that will be affected by the proposed project improvements. The firm shall submit all applications to the utilities and interested parties on behalf of the City. However, the City shall pay all utility service fees. The firm will not pull the installation of service. The building contractor shall coordinate the installation of the service. Construction documents shall clearly show all utility company contacts and type of service requested. Before the construction documents are submitted for bid advertisement, the firm shall submit all utility service requests. The firm shall prepare all metes and bounds descriptions for utility easements and/or vacations. The firm shall coordinate easements and/or vacations with City staff and respective utility companies and all interested parties. All documents and coordination efforts by the firm shall be complete by or before the 90% design phase due date. A checklist of all coordinated services, easements shall be submitted monthly.

### **Utility Coordination:**

The firm shall be responsible to verify utility locations in the field and coordinate design efforts with all affected utility companies and interested parties. The purpose is to minimize utility relocation without compromising design standards. The firm shall verify utility lines, valves, covers, manholes, etc. from the different utility companies and interested parties during the

preliminary design phase, subsurface utilities shall be included as part of the firm's responsibilities to include records research and field verifications. All existing utility structures shall be shown on the preliminary design plan submittal. The firm shall meet with all affected utility companies and interested parties to discuss proposed design. Based on these coordination meetings and correspondence that is sent between the firm and utility companies and interested parties the need and extent of relocation shall be determined. If a dispute arises, the firm shall immediately setup a meeting between the City's Project Manager and the utility company or interested parties to resolve the dispute. The firm, on behalf of the City, shall request from all utility companies or interested parties that they relocate all lines that conflict with new improvements. However, El Paso Water Utilities (EPWU) can request that the City include as part of the street and drainage improvement bid package the relocation of their utility lines provided that the utility company or interested parties signs an agreement with the City and funding is provided. The firm shall coordinate this effort with the utility companies and interested parties and advise them of the City policy to minimize pavement cuts on new roadways. All correspondence and meeting minutes shall be submitted to the City when each phase is due. Construction documents shall clearly show all existing and proposed utility lines and utility company or interested party contacts. All documents and coordination efforts by the firm shall be complete by or before the final design phase due date. The firm shall submit all utility clearance letters from each utility company or interested parties by or before the 90% design phase. If relocations cannot occur before construction consultant must incorporate into construction phasing and coordinate relocation date.

#### **Public Involvement:**

The firm shall assist the City throughout public outreach activities required by the City by providing plans/exhibits showing the proposed improvements and how those improvements will affect adjacent property owners and in identification of stakeholders. Community meetings will be held for the design phase, and the firm shall be responsible to attending the meetings, prepare presentations and required exhibits for the proposed improvements.

#### **Street Car Track Access:**

If required, the firm shall be responsible to follow the Track Access Program Policy on the El Paso Streetcar (EPSC) Operational Right-of-Way (ROW) and under any streetcar infrastructure within 10 feet and 25 feet of the track centerline to include trenching and excavations. <http://www.sunmetro.net/streetcar/track-access>.

#### **Traffic and Pedestrian Control Plan and Analysis:**

The firm shall provide a traffic and pedestrian control plan based on traffic analysis. Traffic analysis may also include miscellaneous assignments related to planning, geometric design and traffic operations of roads, streets and highways and their networks, terminals, abutting lands and relationships with other modes of transportation for the achievement of safe, efficient and convenient movement of people and goods.

#### **Construction Sequencing Plan:**

The firm shall provide a construction-sequencing plan. The firm shall take into consideration all

work tasks required of all base bids, and different work tasks to include EPWU, which shall be shown as other phases or on its own.

### **Construction Schedule:**

The firm shall meet with City's Project and Construction Managers to determine construction schedule. The schedule shall take into account lead delivery time of materials, equipment, and any known utility relocations. The firm shall evaluate proposed changes to the contract and actively manage impacts to the project. The meeting shall be held after pre-final plans are submitted, but before Final Design Notice to proceed is issued. The information will allow the firm to prepare a current market cost estimate at the final design phase submittal.

### **Contract Time Determination:**

The firm shall prepare a contract time determination to identify clearly and accurately the critical path as the longest continuous path. Provide a legend for all abbreviations, run date, data date, project start date, and project completion date in the title block necessary for the activities and estimated expected duration of the activity or milestone indicating the progress of the project.

Using calendars incorporate seasonal weather conditions into the schedule for work (e.g., earthwork, concrete paving, structures, asphalt, drainage, utilities, etc.) that may be influenced by temperature or precipitation. Also, include non-work periods such as holidays, weekends, or other non-work days as identified in the contract.

### **PRODUCTS REQUIRED:**

#### **Pre-Design Report (If applicable)**

The firm shall be responsible to deliver a Pre-Design Analysis before submitting the 30% design phase, after notice to proceed' the schedule for the predesign report will be determined on a per project basis. This process shall include but not be limited to the following:

- Evaluate existing ROW and expected ROW acquisition if any
- Evaluate street alignment
- Develop typical sections
- Pavement design based on geotechnical recommendation
- Identify possible utility conflicts
- Identify possible additional conflicts with proposed improvements
- Provide construction estimate of proposed improvements
- Evaluate bicycle and pedestrian improvements

#### **30% Design:**

The firm shall submit the following preliminary design submittal, as applicable.

- Coversheet (90% complete)

- Quantity Summary Sheet (100% complete)
- Landscape Architectural Plan and Details (50% complete)
- Electrical Plan and Details (50% complete)
- Mechanical Plan and Details (50% complete)
- Plumbing Plan and Details (50% complete)
- Horizontal Control Plan (90% complete)
- Demolition Plan (90% complete)
- Construction Notes (50% complete)
- Storm Water Pollution Prevention Plan (75% complete)
- Typical Construction Details (75% complete)
- Site Plan (75% complete)
- Grading Plan (50% complete)
- Landscape Plan (50% complete)
- Typical Landscape Details (75% complete)
- Preliminary Irrigation Layout (40% complete)
- Typical Irrigation Details (75% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- Geotechnical Report
- Pavement Design Memo (if applicable)
- Utility Status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **60% Design:**

The firm shall submit the following pre-final design phase submittal, as applicable:

- Coversheet (100% complete)
- Quantity Summary Sheet (100% complete)
- Architectural Plan and Details (75% complete)
- Electrical Plan and Details (75% complete)
- Mechanical Plan and Details (75% complete)
- Plumbing Plan and Details (75% complete)
- Horizontal Control Plan (100% complete)
- Demolition Plan (100% complete)
- Construction Notes (90% complete)
- Storm Water Pollution Prevention Plan (100% complete)
- Typical Construction Details (100% complete)
- Special Construction Details (75% complete)

- Site Plan (95% complete)
- Grading Plan (95% complete)
- Landscape Plan (95% complete)
- Typical Landscape Details (100% complete)
- Special Landscape Details (75% complete)
- Pre-final Irrigation Layout (75% complete)
- Typical Irrigation Details (100% complete)
- Special Irrigation Details (75% complete)
- Outline of Specs (100% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- 30% complete action items report and complete review comment forms
- Contract time determination
- Certifications (ROW, Utilities, etc.)
- Temporary Road Closure Request
- Construction Speed Zone Request
- TDLR Registration Form
- Redlines showing quality control
- Utility Status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **95% Design:**

The firm shall submit, at a minimum, the following final design phase submittal, as applicable:

- Cover Sheet (100% complete)
- Quantity Summary Sheet (100% complete)
- Architectural Plan and Details (100% complete)
- Electrical Plan and Details (100% complete)
- Mechanical Plan and Details (100% complete)
- Plumbing Plan and Details (100% complete)
- Horizontal Control Plan (100% complete)
- Demolition Plan (100% complete)
- Construction Notes (100% complete)
- Storm Water Pollution Prevention Plan (100% complete)
- Typical Construction Details (100% complete)
- Special Construction Details (100% complete)
- Site Plan (100% complete)
- Grading Plan (100% complete)

- Landscape Plan (100% complete)
- Typical Landscape Details (100% complete)
- Special Landscape Details (100% complete)
- Pre-final Irrigation Layout (100% complete)
- Typical Irrigation Details (100% complete)
- Special Irrigation Details (100% complete)
- Outline of Specifications (100% complete)
- List of Governing Specs (100% complete)
- General Notes
- Engineer's Estimate
- Design Criteria
- 60% complete action items report and complete review comment forms
- Contract time determination
- Certifications (ROW, Utilities, etc.)
- Temporary Road Closure Request
- Construction Speed Zone Request
- TDLR Registration Form
- Performance end date
- Redlines showing quality control
- Utility status and coordination report

If the City considers the submittal as not compliant to the above-required completion percentages, the provider must resubmit as per the above-mentioned requirements. Additional forms might be required as requested by the City.

### **100% Design:**

The firm shall re-submit the 95% documentation with City comments addressed.

### **Bidding and Construction:**

The firm shall provide constructability, ability to bid, operability reviews on proposed construction projects. The review will cover such items as detail and cut omissions and inconsistencies between plans and specifications, vague or ambiguous notes and references and lack of coordination between drawings of all disciplines involved in the project.

The firm shall submit the following for bidding both in hard copy and in electronic format:

- Full and complete sealed set of drawings
- Full and complete sealed set of technical specifications and list of governing specs both in hard copy and electronic format
- Detailed scope of work both in hard copy and electronic format
- Detailed unit price bid proposal form, both in hard copy and electronic format
- Detailed real-world value cost estimate
- Construction time determination schedule

During the bidding process, the firm shall respond to all questions from prospective bidders, attend a pre-bid conference, and if required prepare addendums.

After bid opening, the firm shall provide all documentation required for State concurrence, these items include:

- Engineer's Cost Estimate line item review
- Engineer's Bid Tab review and recommendation letter

During the construction phase, the firm shall assist the City, on a time and materials basis, with but not limited to the following items:

- Responding to all questions from the contractor (requests for information, RFIs)
- Providing advice and recommendation to the Owner and other technical engineering functions and analysis as may be required by the City
- Reviewing contractor technical submittals
- Participate in "punch list" inspection and provide punch list to Owner
- Produce and provide a set of reproducible (11"x17") "as-built" drawings of new construction in electronic format or hard copy if requested

### **Construction Observation:**

The firm shall provide the following and upon request:

- Designate and assign a project representative, subject to the approval of the City, who will serve as the point of contact during the on-site observation and inspection of the construction work in progress and to ascertain that the work is properly executed in conformance with the drawings and specifications.
- The project representative will be responsible for the complete coordination of work developed under each assignment. Work will be accomplished with adequate controls and review procedures to eliminate conflicts, errors, and omissions, and to ensure the technical accuracy of all design information.
- Attend the weekly construction meetings as requested, to be scheduled by the City Project Manager. Other periodic meetings shall be held whenever requested by the City for discussion of questions and problems relating to the work being performed by the firm. The firm shall be required to attend and participate in all design conferences pertinent to the work being performed.
- Respond to Requests for Information (RFIs) within three (3) business days
- Conduct project site visits and produce a project observations report within three (3) business days of the project site visit as requested by the Project Manager.
- Review and approve contractor shop drawings and material submittals and make recommendations within three (3) business days at a maximum or within a schedule previously agreed established by the City Project Manager and with the final approval by the City.
- Prepare cost estimates for street and drainage improvements, park and site improvements, and other project estimates as requested when the contractor submits a change order.



- Provide as-built drawings of new construction.
- Provide other civil engineering functions and analysis as may be required by the City as unforeseen conditions may occur.
- Participate in punch list inspections as scheduled by the City Project Manager
- Provide a letter at the end of the construction to certify that the project was constructed according to project requirements, plans, and specifications.

**ATTACHMENT “B”**  
**CONSULTANT’S FEE PROPOSAL AND HOURLY RATES**

**PROJECT: S #2023-0398 On Call Professional Services - Civil Engineering TxDOT**

**GRV INTEGRATED ENGINEERING SOLUTIONS LLC**

**LUMP SUM, UNIT COST AND/OR SPECIFIED RATE PAYMENT BASIS**

[illegible]

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Each individual Task Order will identify the “**Project**”, and the Consultant shall provide the Basic and Additional Services as noted herein.

**BASIC SERVICES OF THE CONSULTANT**

**GENERAL**

1. The Consultant agrees to perform professional services in connection with the Project as hereinafter stated.
2. The Consultant shall comply with the City of El Paso Engineering and Construction Management Department Construction Document Guidelines, which are in effect at the time of this Agreement and are available in the City Engineering Department, in the performance of the services requested under the design phases of this Agreement.
3. The Consultant shall serve as the Owner’s professional representative in those phases of the Project to which this Agreement applies, and shall give consultation and advice to the Owner during the performance of services.
4. The Owner is relying upon the skill, reasonable care and knowledge of the Consultant to furnish the Owner with a project within the allocated budget. The Owner’s review of any documents prepared by the Consultant is only general in nature and its obligation to approve and accept the work in no way relieves the Consultant of responsibility for any specific deficiencies in the project.

**REPORT PHASE**

1. Upon receipt of the Owner’s written authorization to proceed with the **Report Phase**, the Consultant shall:
  - a. Consult with the Owner to determine the requirements of the Project and together with the Owner develop a mutually acceptable scope for the Project.
  - b. Provide preliminary investigations, studies, topographic surveys including ties to known monuments of right-of-way lines, general supervision of any other services obtained as described in Part 1.c. of this section and interpreting or incorporating results of any such services for inclusion in the Preliminary Study and Report referred to in Part 1.d. of this section.
  - c. (1) Provide consultation and advice as to the necessity of providing or obtaining other services such as: (a) Property surveys, boundary surveys, right-of-way surveys, and utility surveys, (b) Core borings, probings, and hydrographic surveys, (c) Laboratory testing, and (d) Inspection or other special consultation; (2) Act as the Owner's representative in connection with such services; and (3) If concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

- d. Prepare a Preliminary Study and Report on the Project based on the mutually accepted program in sufficient detail to indicate clearly the problems involved and the alternative solutions available to the Owner, to include schematic layouts, sketches, flow diagrams and reports of studies, and a general opinion of probable construction costs for such of the above listed improvements to be included in the Project, and to set forth the Consultant’s recommendations.
        - e. As per Attachment “D”, furnish the Preliminary Study and Report and a general opinion of probable construction cost opinion to the Owner.
- 2. Upon receipt of the Preliminary Study and Report and before the Consultant is authorized to proceed with the Preliminary Design Phase, the Owner at its option may designate in writing various construction contracts into which the Project shall be divided, each of which may include one or more of the above listed improvements to be constructed. If the Owner designates various construction contracts into which the Project is to be divided, the Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, and final design drawings, specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
- 3. As identified in the Scope of Work in Attachment “A”, the Consultant shall investigate the extent and character of any potential soil or water contamination on the properties identified in the Scope of Work, conduct asbestos investigations, environmental site assessments, and provide other environmental engineering services as required and authorized. Services not included in the original scope of work shall be considered Additional Services. The Consultant shall perform such professional services as may be necessary to accomplish the work required to be performed under this Agreement, in accordance with this Agreement, applicable Texas Commission on Environmental Quality and Texas Department of State Health Services Regulations, and any and all applicable state, federal and local laws. The Consultant shall develop an Investigation Plan for the identified properties. Upon approval of the Investigation Plan by the City, the City shall arrange to issue a Notice to Proceed for the Consultant to proceed in relation to an identified property.

**PHASE I - PRELIMINARY DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the **Preliminary Design Phase**, the Consultant shall do the following separately for each construction contract:

- 1. Consult with the Owner to determine the Owner’s requirements for the Project.
- 2. Provide at the Consultant’s sole expense right-of-way surveys, boundary surveys, topographic surveys, drainage surveys, and soil investigations as needed to design the

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

Project and as required by the Scope of Work of the Agreement; obtain all available information from all utility companies and other affected agencies including, but not limited to, the Texas Department of Transportation and the U.S. Department of Interior, Bureau of Reclamation, as needed to complete the proper design. This does not, however, include property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.

3. Obtain all available horizontal and vertical locations of public utilities, and fully coordinate design of the Project with public utilities in an effort to minimize relocation of utilities as much as possible.
4. Make drawings from field measurements of existing construction when required for planning additions or alterations thereto.
5. Provide consultation and advice as to the necessity of providing or obtaining other services such as the types described herein, and act as the Owner’s representative in connection with any such services, and if concurred with and authorized by the Owner, provide, procure, or assist in procuring such Additional Services.
6. Review with the Owner alternative approaches in regard to the construction of the Project. The Owner at its option may designate in writing various construction contracts into which the Project shall be divided. The Consultant may request additional reasonable compensation if the Owner designates various construction contracts into which the Project is to be divided. The Consultant shall thereafter treat each construction contract as a separate Project under this Agreement. Each construction contract shall be separately bid and the Consultant shall prepare separate preliminary design, pre-final design, and final design specifications, proposal forms, notices to bidders, construction contract documents, and other required documents for each construction contract.
7. Prepare for approval by the Owner preliminary design documents consisting of evaluation of existing structural report, design criteria, drawings, and outline specifications to develop, and establish the scope of each construction contract.
8. Prepare a detailed opinion of probable construction costs for each construction contract containing the main construction components, based on the information given in the preliminary design documents.
9. As per **Attachment “D”**, furnish copies of the above preliminary design documents and opinion of probable construction costs for each construction contract. If the above preliminary design documents are not approved by the Owner, the Consultant shall furnish copies of the resubmitted preliminary design documents at no additional cost to the Owner.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**PHASE II - PRE-FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Pre-Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Prepare required documents and assist the Owner in obtaining approval of such governmental authorities as may have jurisdiction over the design criteria applicable to each construction contract. The Consultant’s assistance in obtaining such approvals shall include participation in submissions to and negotiations with the appropriate authorities. The Consultant shall be fully responsible for coordination with all utility companies to resolve conflicts pertaining to location of utility lines and shall exercise customary and usual professional care for obtaining utility clearances. Since some utility locations may not be recorded or mapped, additional efforts to locate utilities maybe required as an additional service upon written approval of the Owner.
2. On the basis of the approved preliminary design documents and subject to approval of design criteria, prepare for incorporation in the construction contract documents detailed drawings and plans, hereinafter called the “**Drawings**,” to show the character and scope of the work to be performed by construction contractors on each construction contract, instructions to bidders, general conditions, special conditions, and technical provisions, hereinafter called “**Specifications**.” These plans shall include the required cross sections from actual fieldwork for estimated earthwork quantities.
3. Advise the Owner of any adjustment to the Consultant’s previous opinion of probable construction costs for each construction contract caused by changes in scope, design requirements, general market conditions, or construction costs and furnish a revised opinion of probable construction costs, based on the completed Drawings and Specifications. The Consultant expressly authorizes any person designated by the Owner to review at any time prior to the Bidding Phase any opinion of probable construction costs made by the Consultant. The Consultant agrees to cooperate fully in such review, and shall furnish the access to all pertinent information upon which the Consultant’s cost opinions were based. In addition, detailed estimates to include orderly presented takeoff sheets, summary and main summary sheets are to be provided to the Owner. Nothing in this provision shall be construed as limiting or waiving the right of the Owner to obtain such information at any other time, or as relieving the Consultant of the responsibility of preparing opinions of probable construction costs. The Owner understands that the Consultant has no control over the cost of availability of labor, equipment, market conditions, or the contractor’s method of pricing and that the Consultant’s opinion of probable construction costs are made on the basis of professional judgment and experience. The Consultant makes no warranty that the bids will not vary from the opinion of probable construction costs.
4. Prepare proposal forms.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

5. As per **Attachment “D”**, furnish to the Owner copies of the Drawings for review by the Owner, other governmental authorities, and the public utilities. If the Drawings are not approved by the Owner, the Consultant shall furnish copies of the resubmitted Drawings at no additional cost to the Owner. Furnish to the Owner copies of the Specifications and copies of the design analysis showing all engineering calculations for review by the Owner, other governmental authorities who may have jurisdiction over each construction contract, and the public utilities.

**PHASE III - FINAL DESIGN PHASE**

Upon receipt of the Owner’s written authorization to proceed with the Final Design Phase, the Consultant shall do the following separately for each construction contract:

1. Incorporate changes requested by the Owner and other governmental authorities after review of pre-final design documents and perform redesign necessitated by public utility conflicts.
2. Coordinate closely with utility companies during the Preliminary Design and Pre-Final Design Phases. The amount of redesign necessary to accommodate utility Consultant comments on the pre-final design drawings is expected to be in proportion to the effectiveness of that coordination and is to be performed by the Consultant as part of the Final Design Phase of this Agreement. The Consultant shall obtain written utility clearance from all utility companies affected by the scope of this Project as part of the Final Design Phase of this Agreement.
3. Submit to the Texas Department of Licensing and Regulation, or a State Certified ADA consultant, a set of Final Design Drawings for ADA review and approval.
4. **As per Attachment “D”**, furnish to the Owner copies of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes.
5. **As per Attachment “D”**, furnish to the Owner copies of the Drawings and Specifications in final approved form for bidding purposes for each construction contract.
6. Additional copies of the drawings and specifications beyond those identified in **Attachment “D”**, required for public utilities and other agencies, will be provided by the Consultant as an Additional Service.



**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**BIDDING PHASE**

Upon receipt of Owner’s written request, the Consultant shall provide any of the following services during the Bidding Phase:

1. Assist the Owner in the determination of the bidding period and bid date and provide necessary data for preparation of the notice to bidders by the Owner as required for advertising purposes.
2. Assist the Owner in responding to all questions from prospective bidders concerning the Drawings and Specifications.
3. Attend a pre-bid conference, if any, to explain the Project and to answer questions regarding the Project.
4. Prepare addenda to the Drawings and Specifications as may be required during the advertising period. Any addenda issued shall be approved by all agencies having approval authority over the Drawings and Specifications. As per Attachment “D”, deliver copies of all addenda to the Owner for appropriate action.
5. As identified in Attachment “A”, assist the Owner in evaluating bids, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the three lowest responsible bidders or assist the Owner in rating all bidders using Best Value Evaluation Criteria provided by the Owner, including obtaining and providing to the Owner reasonably available information as to the quality, ability, and performance record of the bidders. If Best Value Evaluation Criteria are required after the consulting fees have been negotiated and accepted, Consultant may request Additional Services fees.
6. Advise the Owner concerning the acceptability of subcontractors and other persons and organizations proposed by the general construction contractor for those portions of the work for which such acceptability is required by the construction contract documents.

**CONSTRUCTION PHASE**

At Owner’s request, the Consultant shall provide any of the following services associated with the Construction Phase:

1. Attend the pre-construction conference to assist the Owner in responding to all questions from the construction contractor.
2. Advise and consult with the Owner and act as the Owner’s representative as provided in the general conditions of the Agreement included in the construction contract. Such general conditions shall be the Owner’s standard general conditions for construction projects, with

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

such changes and modifications as may be made in such general conditions being agreed to by both the Consultant and the Owner.

3. Unless otherwise stipulated in Attachment “A”, Scope of Services, the Consultant will stake one set of control stakes for the construction contractor.
4. Visit each construction site at least once each week or more frequently, if necessary, to observe the progress and quality of the executed work and to determine if such work meets the essential performance and design features and the technical and functional requirements of the construction contract documents. The Consultant shall provide the Owner with typed or printed field notes for each construction site visit. On the basis of these on-site observations, the Consultant shall endeavor to guard the Owner against apparent defects and deficiencies in the permanent work constructed by the construction contractor. The Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work, and shall not be responsible for the construction means, methods, techniques, sequences, or procedures, or the safety precautions incident thereto. The Consultant’s efforts shall be directed toward providing assurance for the Owner that each completed construction contract shall conform to the engineering requirements of the construction contract documents. However, the Consultant shall not be responsible for the construction contractor’s failure to perform the construction work in accordance with the construction contract documents.

Nothing in this Agreement shall be construed as requiring the Consultant to assume responsibility for or to guarantee the complete adherence of the construction contractor to the Drawings and Specifications and the construction contract documents.

5. Review shop drawings diagrams, illustrations, brochures, catalog data, schedules, and samples, the results of tests and inspections and other data which the construction contractor is required to submit, for conformance with the design concept of each construction contract and compliance with the information given in the construction contract documents. **Such review must be complete within ten City working days following receipt of submittal documents.** The Consultant shall also assemble maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, and other documents that the construction contractor is required to submit in accordance with the construction contract documents.
6. Issue the Owner’s instructions to the construction contractor when required to do so, prepare routine change orders to include independent detailed opinion of probable construction cost for the Owner’s approval as required after securing approval of all agencies having approval authority over each construction contract. The Consultant shall require, as the Owner’s representative and subject to the written concurrence by the Owner, special inspection or testing of the work, whether or not fabricated, installed, or completed and shall act as interpreter of the terms and conditions of the construction contract

**ATTACHMENT "C"**  
**CONSULTANT'S BASIC AND ADDITIONAL SERVICES**

documents, subject to the Owner's interpretation of such terms and conditions. If the Owner authorizes such testing, it shall be addressed under the provisions of Additional Services of the Consultant.

7. Based on the Consultant's on-site observations as an experienced and qualified design professional and on review of the construction contractor's applications for payment and supporting data, determine the amount owing to the construction contractor and recommend in writing payment to the construction contractor in such amounts; such recommendation of payment to constitute a representation to the Owner, based on such observations and review, that the work has progressed to the point indicated and that, to the best of the Consultant's knowledge, information and belief, the quality of the work is in accordance with the construction contract documents, subject to an evaluation of the work as a functioning project upon substantial completion, to the results of any subsequent tests called for in the construction contract documents and to any qualifications stated in his approval. By recommending an application for payment, the Consultant shall not be deemed to have represented that the Consultant has made any examination to determine how or for what purposes the construction contractor has used the monies paid on account of each construction contract price.
8. Conduct with the Owner and construction contractor no more **than two brief preliminary inspections**, at times requested by the construction contractor to determine if the Project is ready for final inspection.
9. Schedule and conduct with the Owner, including representative of the City Engineer and the user department, the State ADA inspector or State certified ADA consultant, and the construction contractor, a final inspection of the Project and prepare and publish a "punch list" of minor deficiencies to be corrected prior to final payment to the construction contractor. The **"punch list"** shall be furnished to the construction contractor and the Owner within **two City working days** after the final inspection.
10. Issue a "Certificate of Substantial Completion" using EJCDC document 1910-8-D (1983 version) when the final inspection reveals that the Project is substantially complete and fully usable for its intended purpose with only minor deficiencies to be corrected. The certificate shall be issued within **two City working days** after the final inspection.
11. Monitor and verify proper correction of all punch list deficiencies. Notify the Owner in writing when all deficiencies have been corrected, and when warranty, maintenance, and operating instructions and other documents have been submitted by the construction contractor. Act on and forward the construction contractor's final invoice for payment.
12. Furnish the Owner one set of reproducible (**D format**) "record" drawings **on Mylar** showing changes made during the construction process, based on the marked-up prints,

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

drawings, and other data furnished by the construction contractor to the Consultant. Also provide project documents in acceptable electronic media format.

13. Make written recommendations to the Owner on all claims relating to the execution and progress of the construction work.
14. Notify the Owner of all permanent work which does not conform to the result required in each construction contract; prepare a written report describing any apparent nonconforming permanent work, and make recommendations to the Owner for its correction and, at the Owner’s request, have recommendations implemented by the construction contractor.
15. Furnish property surveys and legal descriptions as needed to acquire additional right-of-way or additional property.
16. Revise previously approved studies, reports, design documents, drawings, or specifications, except when said revisions are required as a result of errors, negligence, or other fault on the part of the Consultant.
17. Prepare documents for alternate bids requested by the Owner for construction work for which bids have not been awarded.
18. If Best Value Evaluation Criteria are required after the Consulting fees have been negotiated and accepted, the Consultant may request Additional Service fees.
19. Prepare detailed renderings, exhibits, or scale models for the Project, except as otherwise required herein.
20. Furnish additional tests and inspections, in excess of those required herein during the Construction Phase.
21. Prepare change orders requiring additional significant design changes not provided for in the Agreement, requested by the Owner.
22. Inspect each construction contract site prior to expiration of the guarantee period and report, in written form, observed discrepancies under guarantees provided by the construction contractor.
23. Provide additional or extended services during construction made necessary by: **a)** work damaged by fire or other cause during construction; **b)** prolongation of the construction contract time by more than **twenty-five percent** provided that such prolongation is not caused by errors, negligence, or other fault on the part of the Consultant; **c)** Acceleration of the work schedule involving services beyond normal city working hours; or **d)** the

**ATTACHMENT “C”  
CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

construction contractor’s default under the construction contract due to delinquency or insolvency.

24. Provide extensive assistance in the initial start-up and test operation of equipment or devices and the preparation of manuals of operation and maintenance.
25. Serve as an expert witness for the Owner in any litigation or other proceeding involving the Project.

**ADDITIONAL SERVICES OF THE CONSULTANT**

**GENERAL**

If authorized in writing by the Owner, through written amendment, the Consultant shall perform or obtain Additional Services noted below, which are not covered within the Agreement. No claim for Additional Services or cost shall be allowed unless the same was done pursuant to a written authorization dated prior to the Additional Services or cost and which was authorized pursuant to the policies and procedures of the Owner (i.e., passage by City Council). The Owner shall pay for such Additional Services as indicated in the Agreement.

1. Furnish core borings, probings, and hydrographic surveys; laboratory testing; inspection of samples or materials; and other special consultations.
2. Provide Additional Services due to significant changes in the general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction if the changes are inconsistent with approvals or instructions previously given by the Owner including revisions made necessary by adjustments in the Owner’s scope or budget, except where the Consultant’s preliminary study and report, preliminary design, pre-final design, or final design cost opinions exceed the budgeted amount, or in the case where all responsible bids exceed the Consultant’s final design cost opinions by **ten percent** or more.
3. Furnish additional copies of studies, reports, and additional prints of Drawings and Specifications in excess of those required herein.
4. Provide investigations involving detailed consideration of operation, maintenance, and overhead expenses as well as the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals and valuations, detailed quantity surveys of material or labor.
5. Provide Additional Services in connection with the Project not otherwise provided for in this Agreement, except where those services are required as a result of negligence or other fault on the part of the Consultant.

**ATTACHMENT “C”**  
**CONSULTANT’S BASIC AND ADDITIONAL SERVICES**

**RESIDENT PROJECT SERVICES**

1. If directed in writing by the Owner, one or more full-time Resident Project Representatives shall be furnished and directed by the Consultant in order to provide more extensive representation at each construction site during the Construction Phase. Such resident project representation shall be paid for by the Owner.
2. The duties and responsibilities and the limitations on the authority of the Resident Project Representative shall be as set forth in writing by the City Engineer before such services begin.
3. Through the continuous on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative, the Consultant shall endeavor to provide further protection for the Owner against defects and deficiencies in the work of the construction contractors, but the furnishings of such resident project representation shall not make the Consultant responsible for the construction contractor’s failure to perform the construction work in accordance with the construction contract documents.

**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PAYMENT SCHEDULE**

Basic services for design shall include the phases listed below at the fixed fee shown for each phase. The remainder of the fixed contract amount, if any, shall consist of the estimate for the time and materials for the bidding phase and construction phase.

**Fixed fee Payment to Consultant**

<b>Report Phase</b>	<b>To be determined by Task Order</b>
<b>Preliminary Design Phase</b>	<b>To be determined by Task Order</b>
<b>Pre-Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Final Design Phase</b>	<b>To be determined by Task Order</b>
<b>Bidding Phase</b>	<b>To be determined by Task Order</b>
<b>Construction Phase</b>	<b>To be determined by Task Order</b>

Time and materials shall be billed to Owner by Consultant pursuant to the schedule provided in the consultant’s proposal found in **Attachment “B”**. The time shown in **Attachment “B”** is an estimate. Should the services rendered during the bidding and construction phases exceed the estimated amount, written authorization will be required prior to rendering services. Written authorization shall be only by contract amendment in accordance with the contract provisions. For contracts with a total value less than Fifty Thousand and No/100 Dollars (\$50,000), the parties agree that at no time may the amount of the compensation under this contract exceed Fifty Thousand and No/100 Dollars (\$50,000) except by execution of an amendment to this Agreement.

Payment for each Phase shall be made on a monthly basis. The Owner shall make payments upon presentation of the Consultant’s detailed Invoice and a Consulting Summary and Progress Report and the Owner’s written approval.

The invoice must clearly identify each employee name, title, hours worked, date of performance, task or project description, rate per hours and/or cost, and office/Consultant location.

**Reimbursable Costs:** Efforts must be made to secure a *reasonable* and/or lowest rate available in the marketplace.

**Receipts:** Legible itemized receipts are required for the following: 1. Meals 2. Hotel (lodging) costs. 3. Airfare travel costs. 4. Parking costs. 5. Automobile or Equipment Rental costs. 6. Taxi, Limousine, Bus, Subway, or other travel costs. 7. Reproduction. 8. Shipping and Handling. 9. Local Postage/Deliveries (courier services). 10. Communication Costs. *Tips and alcohol are not reimbursable.*

No single invoice may include items for both August and September of any given year. The Owner’s fiscal year begins on September 1<sup>st</sup> of each year and ends on August 31<sup>st</sup> of each year. Consultant’s invoices must be separated into items that end August 31<sup>st</sup> and those that begin on Septembers 1<sup>st</sup> of any given year, to coincide with Owner’s fiscal year.

## **ATTACHMENT “D” PAYMENT AND DELIVERABLE SCHEDULES**

**Communications Costs:** Long Distance telephone calls need to be identified and strictly related to work performed under this Agreement in order to be reimbursable by the City. A log is preferred showing the date, person’s name called, and explanation. Cell phone monthly charges are reimbursable if usage is strictly related to work performed under this Agreement. Legible itemized cell phone records are required.

**Personal Automobile Mileage:** Expense report must clearly identify the departure/arrival time, To/From destinations and purpose of trip.

**Entertainment Costs:** Entertainment costs are not reimbursable, including: 1. Movie costs for “Pay for View” or Cable service. 2. Alcohol costs. 3. Monetary Tips (tipping) for any and all services related to all forms of travel (and/or entertainment).

### **DELIVERABLE SCHEDULE**

#### **REPORT PHASE**

The services called for in the Report Phase of this Agreement shall be completed and **5 copies** of the Preliminary Study and Report shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE I—PRELIMINARY DESIGN PHASE**

The services called for in **Phase I** of this Agreement shall be completed and **10 copies** of any required documents and opinion of probable construction costs shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. If Owner does not approve the preliminary design documents, the Consultant shall furnish **five copies** of the resubmitted design documents.

#### **PHASE II—PRE-FINAL DESIGN PHASE**

The services called for in **Phase II** of this Agreement shall be completed and **10 copies** the required documents and services shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.

#### **PHASE III—FINAL DESIGN PHASE**

The services called for in **Phase III** of this Agreement shall be completed and **10 copies** of final design Drawings and Specifications for review and approval prior to the reproduction for bidding purposes shall be submitted within the time frame set forth in the written authorization from the Owner for the Consultant to proceed. After review, the Consultant shall submit to Owner **3 copies** of the final revised design documents and specifications for final check. Upon the approval of the final design documents, the Consultant shall furnish **10 copies** of the final design documents and specifications for bidding to the Owner within the time frame set forth in the written authorization from the Owner for the Consultant to proceed.



**ATTACHMENT “D”  
PAYMENT AND DELIVERABLE SCHEDULES**

**PHASE IV—BIDDING PHASE**

Provide services as authorized by Owner during the bid phase as described in Attachment “C” and submit **1 copy** of all addenda to the Owner for appropriate action within **2 consecutive calendar days**.

**PHASE V - CONSTRUCTION PHASE**

Provide services as authorized by Owner during construction phase as described in Attachment “C” and submit one set of Mylar and one set of electronic media format copies of all record drawings to the Owner within sixty days from the date of substantial completion.

**ATTACHMENT “E”**  
**Insurance**

**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

5/01/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>USI Southwest</b> <b>9811 Katy Freeway, Suite 500</b> <b>Houston, TX 77024</b> <b>713 490-4600</b>	<b>CONTACT NAME:</b> <b>Callie Renaud</b> <b>PHONE (A/C, No, Ext):</b> <b>713 490-4600</b> <b>FAX (A/C, No):</b> <b>713-490-4700</b> <b>E-MAIL ADDRESS:</b>														
<b>INSURED</b> <b>GRV Integrated Engineering SolutionsLLC</b> <b>11385 James Watt Dr., Ste. B-13</b> <b>El Paso, TX 79936</b>	<table border="1"> <thead> <tr> <th data-bbox="812 420 1429 451">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1429 420 1576 451">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="812 451 1429 483"><b>INSURER A : Sentinel Insurance Company Ltd.</b></td> <td data-bbox="1429 451 1576 483"><b>11000</b></td> </tr> <tr> <td data-bbox="812 483 1429 514"><b>INSURER B : Hartford Fire Insurance Company</b></td> <td data-bbox="1429 483 1576 514"><b>19682</b></td> </tr> <tr> <td data-bbox="812 514 1429 546"><b>INSURER C : Beazley Insurance Company, Inc.</b></td> <td data-bbox="1429 514 1576 546"><b>37540</b></td> </tr> <tr> <td data-bbox="812 546 1429 577"><b>INSURER D : Hartford Accident and Indemnity Co</b></td> <td data-bbox="1429 546 1576 577"><b>22357</b></td> </tr> <tr> <td data-bbox="812 577 1429 609"><b>INSURER E :</b></td> <td data-bbox="1429 577 1576 609"></td> </tr> <tr> <td data-bbox="812 609 1429 638"><b>INSURER F :</b></td> <td data-bbox="1429 609 1576 638"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	<b>INSURER A : Sentinel Insurance Company Ltd.</b>	<b>11000</b>	<b>INSURER B : Hartford Fire Insurance Company</b>	<b>19682</b>	<b>INSURER C : Beazley Insurance Company, Inc.</b>	<b>37540</b>	<b>INSURER D : Hartford Accident and Indemnity Co</b>	<b>22357</b>	<b>INSURER E :</b>		<b>INSURER F :</b>	
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<b>INSURER E :</b>															
<b>INSURER F :</b>															

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			<b>61SBARU2546</b>	<b>01/09/2023</b>	<b>01/09/2024</b>	EACH OCCURRENCE <b>\$1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$1,000,000</b> MED EXP (Any one person) <b>\$10,000</b> PERSONAL & ADV INJURY <b>\$1,000,000</b> GENERAL AGGREGATE <b>\$2,000,000</b> PRODUCTS - COMP/OP AGG <b>\$2,000,000</b> \$
<b>D</b>	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			<b>61UECHF5039</b>	<b>01/09/2023</b>	<b>01/09/2024</b>	COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<b>A</b>	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION <b>\$10000</b>			<b>61SBARU2546</b>	<b>01/09/2023</b>	<b>01/09/2024</b>	EACH OCCURRENCE <b>\$5,000,000</b> AGGREGATE <b>\$5,000,000</b> \$
<b>B</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	<b>61WBCAJ9180</b>	<b>01/29/2023</b>	<b>01/29/2024</b>	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT <b>\$1,000,000</b> E.L. DISEASE - EA EMPLOYEE <b>\$1,000,000</b> E.L. DISEASE - POLICY LIMIT <b>\$1,000,000</b>
<b>C</b>	<b>Professional Liability</b>			<b>C2C83C220301</b>	<b>09/23/2022</b>	<b>09/23/2023</b>	<b>\$2,000,000 per claim</b> <b>\$2,000,000 annl aggr.</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability and Auto Liability policy(s) includes an automatic Additional Insured endorsement that provides Additional Insured status to the Certificate Holder when there is a written contract that requires such status, and only with regard to work performed on behalf of the named insured. All policies provide an automatic Waiver of Subrogation when required by written contract. Umbrella follows form.

**RE: Project: 2023-0450 On Call Professional Services Civil Engineering Services.**

**CERTIFICATE HOLDER****CANCELLATION**

**City of El Paso**  
**Capital Improvement Department**  
**218 N. Campbell St., Second Floor**  
**El Paso, TX 79901**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Callie Renaud*

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## **ATTACHMENT “F”**

## **ATTACHMENT “F”**

### **FEDERAL AVIATION ADMINISTRATION (FAA) CONTRACT PROVISIONS**

**In this Attachment “F”, the term “Contractor” shall refer to the “Consultant”, and the term “Airport Sponsor” shall refer to the “City”.**

**If there are any conflicts between the terms and conditions of Attachment “F” and Article VI of the Agreement, the terms and conditions of Attachment “F” will prevail.**

#### **A. GENERAL REQUIREMENT FOR CONTRACT**

1. The contractor (including all subcontractors) are required to insert these contract provisions in each contract and subcontract, and further require that the clauses be included in all subcontracts;
2. The contractor (or subcontractor) is required to incorporate applicable requirements of these contract provisions by reference for work done under any purchase orders, rental agreements and other agreements for supplies or services;
3. The contractor is responsible for compliance with these contract provisions by any subcontractor, lower-tier subcontractor or service provider; and
4. The contractor (or subcontractor) shall not modify the provisions.

Subject to the applicability criteria noted in the specific contract provisions, these contract provisions apply to all work performed on the contract.

#### **B. FAILURE TO COMPLY**

Failure to comply with the terms of these contract provisions may be sufficient grounds to:

1. Withhold progress payments or final payment,
2. Terminate the contract,
3. Seek suspension/debarment, or
4. Any other action determined to be appropriate by the Airport Sponsor or the FAA.

#### **C. CONTRACT PROVISIONS**

##### **1. ACCESS TO RECORDS AND REPORTS (all AIP-funded projects)**

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Sponsor, the Federal Aviation Administration, and the Comptroller General of the United States or any of their duly authorized

representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after the final payment is made and all pending matters are closed.

2. **BREACH OF CONTRACT TERMS** (all contracts that exceed the simplified acquisition threshold as fixed at 41 USC 403(11). This threshold is presently set at \$100,000.)

Any violation or breach of terms of this contract on the part of the contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

3. **BUY AMERICAN PREFERENCES** (all AIP-funded projects, if this professional services agreement includes any manufactured product as a deliverable.)

### **BUY AMERICAN CERTIFICATION**

The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must submit the appropriate Buy America certification (below) with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

#### **Type of Certification is based on Type of Project:**

There are two types of Buy American certifications.

- For projects for a facility, the Certificate of Compliance Based on Total Facility (Terminal or Building Project) must be submitted.
- For all other projects, the Certificate of Compliance Based on Equipment and Materials Used on the Project (Non-building construction projects such as runway or roadway construction; or equipment acquisition projects) must be submitted.

\*\*\*\*\*

### **Certificate of Buy American Compliance for Total Facility**

(Buildings such as Terminal, SRE, ARFF, etc.)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e. not both) by inserting a checkmark (✓) or the letter "X".

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC. 50101 by:
- a. Only installing steel and manufactured products produced in the United States; or
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  2. To faithfully comply with providing US domestic products
  3. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may results in rejection of the proposal.
  3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.

4. To furnish US domestic product for any waiver request that the FAA rejects.
5. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**

**Type 3 Waiver** - The cost of components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the “facility”. The required documentation for a type 3 waiver is:

- a. Listing of all manufactured products that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- c. Percentage of non-domestic component and subcomponent cost as compared to total “facility” component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

July 21, 2023  
Date

Mami H. Hoang  
Signature

GRV Integrated Engineering Solutions LLC  
Company Name

Vice President  
Title



\* \* \* \* \*

### **Certificate of Buy American Compliance for Manufactured Products**

(Non-building construction projects, equipment acquisition projects)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one on the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (not both) by inserting a checkmark (✓) or the letter “X”.

- ☐ Bidder or offeror hereby certifies that it will comply with 49 USC § 50101 by:
- a. Only installing steel and manufactured products produced in the United States, or;
  - b. Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing, or;
  - c. Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- 1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
  - 2. To faithfully comply with providing US domestic product
  - 3. To furnish US domestic product for any waiver request that the FAA rejects
  - 4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- ☐ The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
- 1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
  - 2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may result in rejection of the proposal.

3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.
4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

**Required Documentation**

**Type 3 Waiver** - The cost of the item components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the "item". The required documentation for a type 3 waiver is:

- a. Listing of all product components and subcomponents that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b. Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly at place of manufacture.
- c. Percentage of non-domestic component and subcomponent cost as compared to total "item" component and subcomponent costs, excluding labor costs associated with final assembly at place of manufacture.

**Type 4 Waiver** – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 waiver is:

- a. Detailed cost information for total project using US domestic product
- b. Detailed cost information for total project using non-domestic product

**False Statements:** Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

Date July 21, 2023

  
Signature

GRV Integrated Engineering Solutions LLC  
Company Name

Vice President  
Title

4. **GENERAL CIVIL RIGHTS PROVISIONS (all contracts)**

The contractor agrees that it will comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

This provision also obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport through the Airport Improvement Program, except where Federal assistance is to provide, or is in the form of personal property; real property or interest therein; structures or improvements thereon.

In these cases the provision obligates the party or any transferee for the longer of the following periods:

- a. The period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or
- b. The period during which the airport sponsor or any transferee retains ownership or possession of the property.

5. **CIVIL RIGHTS-TITLE IV COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS (all AIP funded projects)**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the **Title VI List of Pertinent Nondiscrimination Statutes and Authorities**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
  4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
  5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
    - a. Withholding payments to the contractor under the contract until the contractor complies; and/or
    - b. Cancelling, terminating, or suspending a contract, in whole or in part.
  6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontractor or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.
6. **CLEAN AIR AND WATER POLLUTION CONTROL** (all contracts that exceed \$100,000)

Contractors and subcontractors agree:

1. That any facility to be used in the performance of the contract or subcontract or to benefit from the contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities;
2. To comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder;
3. That, as a condition for the award of this contract, the contractor or subcontractor will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of or benefit from the contract is under consideration to be listed on the EPA List of Violating Facilities;
4. To include or cause to be included in any construction contract or subcontract which exceeds \$100,000 the aforementioned criteria and requirements.

**7. CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS (all contracts that exceed \$100,000)**

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph 1 above, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in

excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph 1 above.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration or the Sponsor shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any monies payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph 2 above.

4. Subcontractors.

The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 4 and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs 1 through 4 of this section.

8. **CERTIFICATE REGARDING DEBARMENT AND SUSPENSION (BIDDER OR OFFEROR)** (all contracts that exceed \$25,000)

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

9. **DISADVANTAGED BUSINESS ENTERPRISES** (all AIP-funded projects)

**Contract Assurance (49 CFR § 26.13)** - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

**Prompt Payment (49 CFR §26.29)**- The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) days from the receipt of each payment the prime contractor receives from the City. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame

may occur only for good cause following written approval of the City. This clause applies to both DBE and non-DBE subcontractors.

**10. FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE) (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

<b>Requirement</b>	<b>Federal Agency with Enforcement Responsibilities</b>
Federal Fair Labor Standards Act (29 USC 201)	U.S. Department of Labor – Wage and Hour Division

**11. LOBBYING AND INFLUENCING FEDERAL EMPLOYEES (all AIP-funded projects)**

The bidder or offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder or offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to

a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**12. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970 (all contracts)**

All contracts and subcontracts that result from this solicitation incorporate the following provisions by reference, with the same force and effect as if given in full text. The contractor has full responsibility to monitor compliance to the referenced statute or regulation. The contractor must address any claims or disputes that pertain to a referenced requirement directly with the Federal Agency with enforcement responsibilities.

Requirement	Federal Agency with Enforcement Responsibilities
Occupational Safety and Health Act of 1970 (20 CFR Part 1910)	U.S. Department of Labor – Occupational Safety and Health Administration

**13. RIGHTS TO INVENTIONS (all AIP-funded projects)**

All rights to inventions and materials generated under this contract are subject to requirements and regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

**14. TERMINATION OF CONTRACT (contracts that exceed \$10,000)**

1. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services must be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
2. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price will be made, but no amount will be allowed for anticipated profit on unperformed services.
3. If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor is liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
4. If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination will be deemed



to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price will be made as provided in paragraph 2 of this clause.

5. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

**15. TRADE RESTRICTION CLAUSE (all AIP-funded projects)**

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may

direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

**16. TEXTING WHEN DRIVING (all contracts)**

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving" (10/1/2009) and DOT Order 3902.10 "Text Messaging While Driving" (12/30/2009), FAA encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or sub-grant.

The Contractor must promote policies and initiatives for employees and other work personnel that decrease crashes by distracted drivers, including policies to ban text messaging while driving. The Contractor must include these policies in each third party subcontract involved on this project.



CITY OF EL PASO

# City of El Paso Capital Improvement Department On Call Agreement for Professional Services

Solicitation: 2023-0398

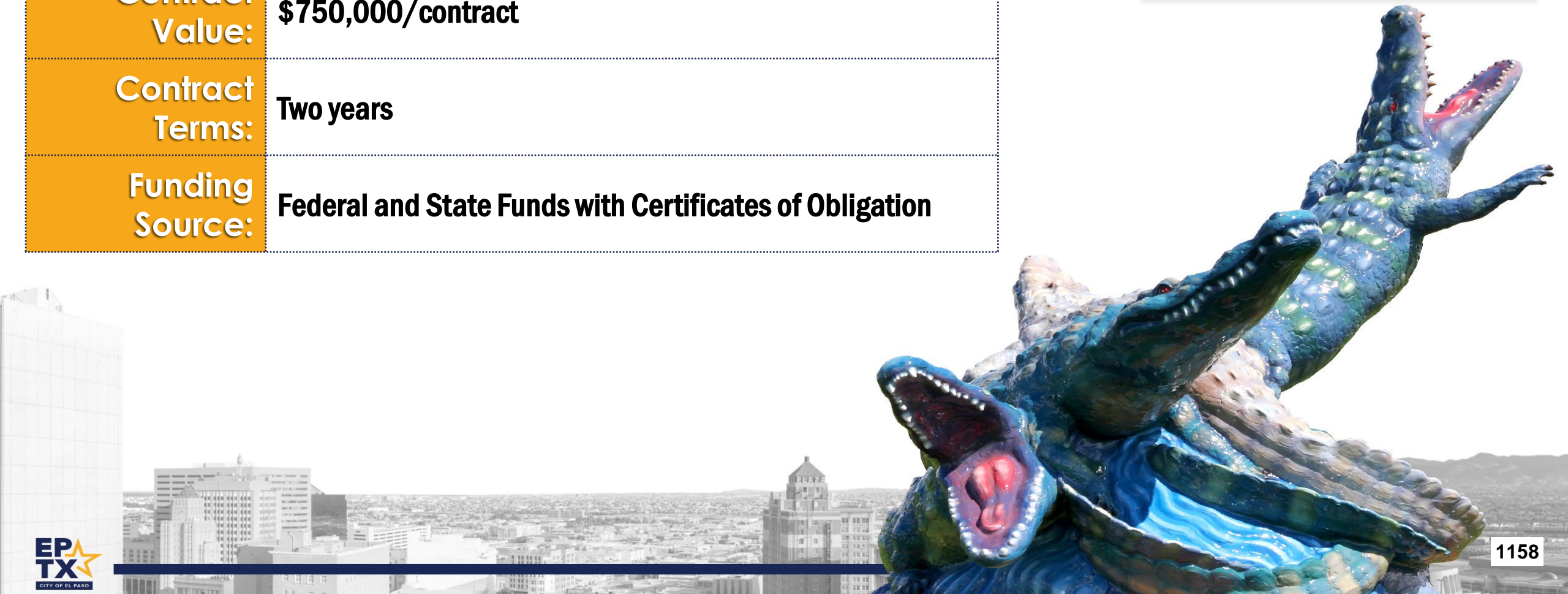
August 15, 2023





# Contract Details

Location:	City-wide
Contract Value:	\$750,000/contract
Contract Terms:	Two years
Funding Source:	Federal and State Funds with Certificates of Obligation



# Background

- The On Call Agreement for professional services to perform civil engineering services, assists the Capital Improvement Department as well as User Departments to expedite and complete tasks for federally funded projects. Selected consultants demonstrated high experience on federally funded projects.



CITY OF EL PASO

**AECOM**





# Recommendation

▪That the City Manager be authorized to sign a two year On Call Agreement for Professional Services to perform civil engineering services on a task-by-task basis by and between the City of El Paso and each of the following two consultants:

- ✓ **AECOM Technical Services, Inc.**
- ✓ **CEA Engineering Group, Inc.**
- ✓ **GRV Integrated Engineering Solutions, LLC**

- Each On Call Agreement will be for an amount not to exceed \$750,000.00
- With an option to increase contract capacity up to \$100,000.00
- In addition, the City Manager is authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of each On Call Agreement.



# Procurement Summary

- Request for Qualifications advertised on April 10, 2023
  - ✓ 8 firms submitted Statements of Qualifications, 8/8 were local or have local offices.
  
- Award contracts to the three highest ranked firms:
  - ✓ AECOM Technical Services, Inc.
  - ✓ CEA Engineering Group, Inc.
  - ✓ GRV Integrated Engineering Solutions, LLC



# Thank You



## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople

## MISIÓN



Brindar servicios excepcionales  
para respaldar una vida y un  
lugar de alta calidad para  
nuestra comunidad

## VISIÓN



Desarrollar una economía regional  
vibrante, vecindarios seguros y  
hermosos y oportunidades  
recreativas, culturales y educativas  
excepcionales impulsadas por un  
gobierno de alto desempeño



## VALORES

Integridad, Respeto, Excelencia,  
Responsabilidad, Personas



Legislation Text

File #: 23-1064, Version: 1

**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Environmental Services Department, Ellen Smyth, (915) 212-6000

Purchasing and Strategic Sourcing, K. Nicole Cote, (915) 212-1092

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

The linkage to the Strategic Plan is subsection 8.6 Provide long-term, cost-effective, sustainable regional solid waste solutions.

Discussion and action to request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to Wagner Equipment Co. dba Wagner Power Systems the sole distributor for the CAT Certified Rebuild of Compactor - Landfill for Environmental Services Department for a one-time purchase for an estimated amount of \$846,461.98. This contract will allow the Environmental Services Department to purchase the rebuilding of compactor unit number 12118 at the Greater El Paso Landfill.

**Contract Variance:**

The difference based in comparison to a previous contract is as follows: An increase of \$191,532.02 for a similar compactor rebuild, which represents a 29.24% increase due to additional parts being used and current market conditions of raw material.

Department:	Environmental Services
Vendor:	Wagner Equipment Co. dba Wagner Power Systems Aurora, CO
Total Estimated Award:	\$846,461.98
Account No.:	334-34130-P3470-3150-PESD00230-580290
Funding Source:	ESD Capital
District(s):	All
Reference No.	2023-0571

This is a Sole Source service contract.



**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Ellen Smyth, Director Environmental Services, 915-212-6060  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 8: Nurture and Promote a Healthy, Sustainable Community

**SUBGOAL:** 8.6 Provide long-term, cost effective, sustainable regional solid waste solutions.

**SUBJECT:**

Request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to Wagner Equipment Co. dba Wagner Power Systems the sole distributor for the CAT Certified Rebuild of Compactor - Landfill for Environmental Services Department for a one-time purchase for an estimated amount of \$846,461.98. This contract will allow the Environmental Services Department to purchase the rebuilding of compactor unit number 12118 at the greater El Paso Landfill.

**BACKGROUND / DISCUSSION:**

This purchase will allow the greater El Paso Landfill to rebuild one of their compactors, unit number 12118. The compactor is a primary piece of heavy equipment required to effectively run a landfill. Rebuilding an existing compactor offers a saving of 50% compared to purchasing new equipment.

**SELECTION SUMMARY:**

Wagner Equipment Co. dba Wagner Power Systems is the only authorized dealer for Caterpillar sales, machines, parts and service in the city and county of El Paso, Texas including the entire states of New Mexico and Colorado. Wagner is the sole source supplier for Caterpillar parts and for factory authorized service repair. Wagner Equipment Co. the Caterpillar dealer can service customers by investing in parts inventories and factory trained technicians.

**CONTRACT VARIANCE:**

The difference based in comparison to a previous contract is as follows: An increase of \$191,532.02 for a similar compactor rebuild, which represents a 29.24% increase due to additional parts being used and current market conditions of raw material.

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$846,461.98  
Funding Source: General Fund  
Account: 522020-453-1000-53000-P1506

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO**

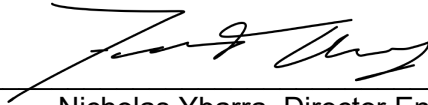
**PRIMARY DEPARTMENT:** Environmental Services

**SECONDARY DEPARTMENT:** Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



Forrest Clancy for Nick Ybarra

---

Nicholas Ybarra, Director Environmental Services

**COUNCIL PROJECT FORM  
(Sole Source)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR AGENDA** for the Council Meeting of **August 15, 2023.**

**STRATEGIC GOAL: No. 8: Nurture and Promote a Healthy, Sustainable Community**

The linkage to the Strategic Plan is subsection 8.6 Provide long-term, cost effective, sustainable regional solid waste solutions

Request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue Purchase Order(s) to Wagner Equipment Co. dba Wagner Power Systems the sole distributor for the CAT Certified Rebuild of Compactor - Landfill for Environmental Services Department for a one-time purchase for an estimated amount of \$846,461.98. This contract will allow the Environmental Services Department to purchase the rebuilding of compactor unit number 12118 at the greater El Paso Landfill.

**Contract Variance:**

The difference based in comparison to a previous contract is as follows: An increase of \$191,532.02 for a similar compactor rebuild, which represents a 29.24% increase due to additional parts being used and current market conditions of raw material.

Department:	Environmental Services
Vendor:	Wagner Equipment Co. dba Wagner Power Systems Aurora, CO
Total Estimated Award:	\$846,461.98
Account No.:	334-34130-P3470-3150-PESD00230-580290
Funding Source:	ESD Capital
District(s):	All
Reference No.	2023-0571

This is a Sole Source service contract.



**Wagner Equipment Co.**

10501 Dyer St  
El Paso TX 79924-2747  
915-821-7651 – Phone  
915-822-7298 – Fax  
<http://wagnerequipment.cat.com>

April 27, 2023

City of El Paso  
300 N. Campbell  
El Paso, TX 79901

To whom it may concern:

Wagner Equipment Co. is the only authorized dealer for Caterpillar sales, machines, parts and service in El Paso, Texas. This also includes all of El Paso, Culberson and Hudspeth counties in Texas and the entire state of New Mexico and Colorado. Wagner is the sole source supplier for Cat parts and for factory authorized service repair. Caterpillar Inc. has protected geographical territories Wagner Equipment Co.; your local Cat dealer can service customers by investing in parts inventories and factory trained technicians.

Please feel free to contact me if you have any questions.

Regards,



Recoverable Signature

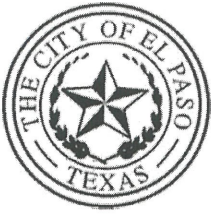
X C. Dennis Hobbs

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C. Dennis Hobbs

Signed by: 02017d87-d5d3-4f00-a47e-53ef34ed5463

Claude Dennis Hobbs  
El Paso Branch Service Manager  
915-821-7651



## PURCHASING & STRATEGIC SOURCING DEPARTMENT

### SOLE SOURCE AFFIDAVIT

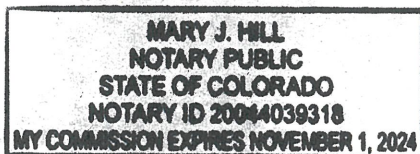
THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared \_\_\_\_\_ a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is MaSharon Greer. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Wagner Equipment Co.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):  
2023-0571 CAT Certified Rebuild of Compactor - Landfill
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

MaSharon Greer  
Signature

SUBSCRIBED AND SWORN to before me on this 11<sup>th</sup> day of July, 2023



Mary J. Hill  
NOTARY PUBLIC

Mary J. Hill  
PRINTED NAME

11/01/2024  
MY COMMISSION EXPIRES

COMPANY NAME: Wagner Equipment Co.

ADDRESS, CITY, STATE & ZIP CODE 18000 Smith Road, Aurora, CO 80011

PHONE: 303-739-3000

FAX NUMBER: \_\_\_\_\_

CONTACT NAME AND TITLE: Dennis Hobbs

WEB ADDRESS: www.wagnerequipment.com

EMAIL: hobbs\_claude@wagnerequipment.com

FEDERAL TAX ID NUMBER: 84-0703569

TEXAS SALES TAX NUMBER: \_\_\_\_\_





# Purchasing & Strategic Sourcing Department

## ELECTRONIC TRANSMITTAL

**MAYOR**  
Oscar Leoser

### CITY COUNCIL

**District 1**  
Brian Kennedy

**District 2**  
Alexandra Anello

**District 3**  
Cassandra Hernandez

**District 4**  
Joe Molinar

**District 5**  
Isabel Salcido

**District 6**  
Art Fierro

**District 7**  
Henry Rivera

**District 8**  
Chris Canales

**INTERIM  
CITY MANAGER**  
Cary Westin

August 15, 2023

Wagner Equipment Co  
dba Wagner Power Systems  
Attn: MaSharon Greer  
PO Box 17620  
Denver, CO 17620

RE: Award Letter – 2023-0571 CAT Certified Rebuild of Compactor - Landfill

Dear Ms. MaSharon Greer,

Accordingly, on August 15, 2023, the City of El Paso approved the award of Sole Source No. 2023-0571 CAT Certified Rebuild of Compactor - Landfill for a one-time purchase for a total estimated amount of \$846,461.98. Funding will be provided with forthcoming Purchase Orders issued by this office.

The period of performance is from August 15, 2023 to February 15, 2024.

The contract comprised of your offer, and the Purchase Order(s), constitutes a final and complete repository of the agreements between Wagner Equipment Co. dba Wagner Power Systems and the City of El Paso. It supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written, relating to the subject matter of this contract. Modifications to this contract shall not be binding unless made in writing and signed by an authorized representative of each party.

All vendors must accept an Direct Deposit (ACH) payment effective immediately. An approved PaymentWorks account is needed to receive a Purchase Order and process all future electronic payments. PaymentWorks is a safe and secure portal where you can self-manage your company's profile to include addresses, banking information etc. A secure link to our PaymentWorks system will be provided to the email included as the point of contact for this solicitation. Only one account is allowed per federal taxpayer ID. If you believe your company is already registered, please use the Retrieve Username and Reset Password links on the Sign In [www.paymentworks.com/accounts/login/page](http://www.paymentworks.com/accounts/login/page) or email [VendorManagement@elpasotexas.gov](mailto:VendorManagement@elpasotexas.gov) for assistance.

The Contract Administrator for this contract is Mary G. Medina, Lead Financial Research Analyst, who can be reached at (915) 212-8484 or via email at [MedinaMG@elpasotexas.gov](mailto:MedinaMG@elpasotexas.gov). The Contract Administrator will assist you with any questions you may have and will ensure the terms of the contract are met. The City of El Paso looks forward to working with you on this contract.

Sincerely,

K. Nicole Cote  
Managing Director  
Purchasing & Strategic Sourcing Department

cc: Mary Medina, Environmental Services  
Bid File

(ER:KN)

**K. Nicole Cote – Managing Director**  
Purchasing & Strategic Sourcing | 300 N. Campbell | El Paso, TX 79901  
(915) 212-0043 | [CoteKN@elpasotexas.gov](mailto:CoteKN@elpasotexas.gov)



Legislation Text

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File #: 23-1014, Version: 2

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Police, Assistant Chief Victor Zarur, (915) 212-4307

Municipal Courts, Lilia Worrell, (915) 212-5822

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

An Ordinance amending Title 12 (Vehicles and Traffic), Chapter 12.85 (Parking Violations Bureau), to amend Section 12.85.010 (Parking Violations Bureau Established), Section 12.85.020 (Hearing Officers), Section 12.85.030 (Parking Citations); to update language to current usage; to allow substitute Associate Municipal Judges to serve as Hearing Officers; and to allow Commissioned Officers hired by Independent School Districts within the City limit to issue Parking Citations; The penalty being provided in Chapter 12.84.010 of the El Paso City Code.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 1, 2023

**PUBLIC HEARING DATE:** August 15, 2023

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Assistant Chief Victor Zarur, (915) 212-4307, and

Lilia Worrell (915) 212-5822

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 2 – Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.3 – Increase public safety operational efficiency

**SUBJECT:**

An Ordinance amending TITLE 12 (Vehicles and Traffic), Chapter 12.85 (Parking Violations Bureau), to amend Section 12.85.010 (Parking Violations Bureau Established), Section 12.85.020 (Hearing Officers), Section 12.85.030 (Parking Citations); to update language to current usage; to allow substitute Associate Municipal Judges to serve as Hearing Officers; and to allow Commissioned Officers hired by Independent School Districts within the City limit to issue Parking Citations; The penalty being provided in Chapter 12.84.010 of the El Paso City Code.

**BACKGROUND / DISCUSSION:**

This ordinance amendment is to update current language and also allow substitute Associate Municipal Judges to serve as Hearing Officers under Title 12 – Vehicle and Traffic. In addition, updates will allow commissioned officers working for independent school district(s) to issue parking citations within the El Paso City limits. With passage of aforementioned a planned Inter-Local agreement with Socorro Independent School District will be introduced allowing Municipal Court to provide the citations and process them, fines will be kept by the City.

**PRIOR COUNCIL ACTION:**

April 14, 1992; March 22, 1994; April 8, 2008

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  X  YES   NO**


**PRIMARY DEPARTMENT:** Municipal Court

**SECONDARY DEPARTMENT:** Police Department


---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
A/C V. Zarur  
For

Peter Pacillas, Interim Chief, Police Department



Lilia Worrell, Municipal Court

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 12 (VEHICLES AND TRAFFIC), CHAPTER 12.85 (PARKING VIOLATIONS BUREAU), TO AMEND SECTION 12.85.010 (PARKING VIOLATIONS BUREAU ESTABLISHED), SECTION 12.85.020 (HEARING OFFICERS), SECTION 12.85.030 (PARKING CITATIONS); TO UPDATE LANGUAGE TO CURRENT USAGE; TO ALLOW SUBSTITUTE ASSOCIATE MUNICIPAL JUDGES TO SERVE AS HEARING OFFICERS; AND TO ALLOW COMMISSIONED OFFICERS HIRED BY INDEPENDENT SCHOOL DISTRICTS WITHIN THE CITY LIMIT TO ISSUE PARKING CITATIONS; THE PENALTY BEING PROVIDED IN CHAPTER 12.84.010 OF THE EL PASO CITY CODE.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**SECTION 1.** That Title 12 (Vehicles and Traffic), Chapter 12.85.010 (Parking Violations Bureau Established), is hereby amended as the following:

**12.85.010 Parking violations division established.**

There is created a parking violations division within the El Paso Municipal Courts of Record, hereinafter referred to as the municipal courts, which shall have original jurisdiction over cases involving violations of city ordinances and regulations and restrictions established pursuant thereto relating to the stopping, standing or parking of vehicles as contained in Titles 12 and 14 of this Code. The administrative adjudication of violations under this chapter is civil in nature.

(Ord. 11051 (part), 1992; Ord. 10971 § 1 (part), 1992)  
(Ord. No. 17690, § 27, 12-6-2011)

**SECTION 2.** That Title 12 (Vehicles and Traffic), Chapter 12.85.020 (Hearing Officers), is hereby amended to add and to amend as follows:

**12.85.020 Hearing officers.**

- A. The parking violations division shall have one or more hearing officers who are employed in the position of municipal court hearing officer or are otherwise assigned the duties and responsibilities of such position. A substitute associate municipal judge may substitute as a hearing officer when needed.
- B. Hearing officers shall have the authority to administer oaths and to issue orders compelling the attendance of witnesses and the production of documents.
- C. An order compelling the attendance of witnesses or the production of documents may be enforced by the municipal courts.

**ORDINANCE NO. \_\_\_\_\_**

HQ2023-868-Municipal Court | TRAN-497001 | KHK  
City Code Chapter 12.85

(Ord. 16872 § 1, 2008; Ord. 11051 (part), 1992; Ord. 10971 § 1 (part), 1992)

**SECTION 3.** That Title 12 (Vehicles and Traffic), Chapter 12.85.030 (Parking Citations), is hereby amended read as follows:

**12.85.030 Parking citations.**

- A. The administrative adjudication process for parking, standing and stopping violations shall be initiated by the issuance of a parking citation which may be issued by a peace officer or other authorized parking enforcement agent.
- B. Authorized parking enforcement agents are designated as follows:
  - 1. The city employees designated by the city manager or the chief of police to include but not be limited to the city's parking and traffic controllers, parking enforcement controllers, and the employees assigned to the code enforcement division.
  - 2. Security guards employed under contract with the city to provide security at the El Paso Zoo only for stopping, standing and parking violations that occur on:
    - a. The premises and perimeter of the El Paso Zoo, including parking lots within the boundary of East Paisano Street, Gateway North Boulevard and Franklin Canal, and the parking lot accessed from Dunne Street;
    - b. North side of East Paisano Street from Washington Street to Gateway North Boulevard; and
    - c. East side of Gateway North Boulevard from East Paisano Street to Franklin Canal.
  - 3. The head of security and his security supervisors of University Medical Center only for stopping, standing and parking violations that occur on the premises of University Medical Center.
  - 4. Disabled-parking enforcement volunteers as provided in Section 12.08.230 of this Code.
  - 5. The director of the convention and visitor's division (civic center) and his designees only for stopping, standing and parking violations that occur on the parking lots and facilities located at the Civic Center Plaza.
  - 6. The director of the mass transit department and his designees, to include but not be limited to security guards employed under contract with the city, only for stopping, standing and parking violations that occur on the parking lots and facilities operated by the mass transit department, and for violations of Sections 12.48.050 and 12.48.060 of this Code.
  - 7. The commissioned law enforcement personnel hired by independent school districts that have schools within the El Paso City limit, who agree to abide by the requirements of this chapter and any other relevant obligations through an Interlocal Agreement. Citations must be issued within the City limit.

**ORDINANCE NO.** \_\_\_\_\_

HQ2023-868-Municipal Court | TRAN-497001| KHK  
City Code Chapter 12.85



- C. The citation shall provide that the person charged with a parking, standing or stopping offense shall have the right to an instant hearing for the purpose of determining the issue of liability for the charged offense. Such right to a hearing shall be exercised by appearing in person before a hearing officer within fourteen days from the date of the citation on a day of the week established by the municipal court for the routine operation of the courts. During such times that Monday through Thursday are established as the court's operation days and the court is open, hearings will be held between the hours of 7:30 a.m. to 12:45 p.m. and 2:00 p.m. to 5:45 p.m. During such times that Monday through Friday are established as the court's operation days and the court is open, hearings will be held between the hours of 8:30 a.m. to 12:45 p.m. and 2:00 p.m. to 5:15 p.m. The municipal clerk shall post the schedule of days of operation at the court and on the city's website.
- D. The original or any copy of the citation is a record kept in the ordinary course of business in the city and is rebuttable proof of the facts it contains.

**SECTION 4.** Except as herein amended, Title 12 of the El Paso City Code shall remain in full force and effect.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

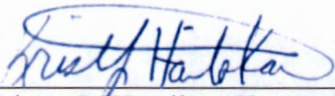
**THE CITY OF EL PASO**

\_\_\_\_\_  
Oscar Leeser, Mayor

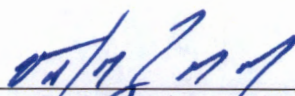
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
  
Kristen L. Hamilton-Karam  
Deputy City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
  
Victor Zarur, Assistant Chief  
El Paso Police Department

**ORDINANCE NO.** \_\_\_\_\_  
HQ2023-868-Municipal Court | TRAN-497001 | KHK  
City Code Chapter 12.85

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE 12 (VEHICLES AND TRAFFIC), CHAPTER 12.85 (PARKING VIOLATIONS BUREAU), TO AMEND SECTION 12.85.010 (PARKING VIOLATIONS BUREAU ESTABLISHED), SECTION 12.85.020 (HEARING OFFICERS), SECTION 12.85.030 (PARKING CITATIONS); TO UPDATE LANGUAGE TO CURRENT USAGE; TO ALLOW SUBSTITUTE ASSOCIATE MUNICIPAL JUDGES TO SERVE AS HEARING OFFICERS; AND TO ALLOW COMMISSIONED OFFICERS HIRED BY INDEPENDENT SCHOOL DISTRICTS WITHIN THE CITY LIMIT TO ISSUE PARKING CITATIONS; THE PENALTY BEING PROVIDED IN CHAPTER 12.84.010 OF THE EL PASO CITY CODE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

**SECTION 1.** That Title 12 (Vehicles and Traffic), Chapter 12.85.010 (Parking Violations Bureau Established), is hereby amended as the following:

**12.85.010 Parking violations ~~bureau~~ division established.**

There is created a parking violations ~~bureau~~ division within the El Paso Municipal Courts of Record, hereinafter referred to as the municipal courts, which shall have original jurisdiction over cases involving violations of city ordinances and regulations and restrictions established pursuant thereto relating to the stopping, standing or parking of vehicles as contained in Titles 12 and 14 of this Code. The administrative adjudication of violations under this chapter is civil in nature.

(Ord. 11051 (part), 1992; Ord. 10971 § 1 (part), 1992)  
(Ord. No. 17690, § 27, 12-6-2011)

**SECTION 2.** That Title 12 (Vehicles and Traffic), Chapter 12.85.020 (Hearing Officers), is hereby amended to add and to amend as follows:

**12.85.020 Hearing officers.**

- A. The parking violations ~~bureau~~ division shall have one or more hearing officers who are employed in the position of ~~municipal court hearing officer~~ or are otherwise assigned the duties and responsibilities of such position. ~~A substitute associate municipal judge may substitute as a hearing officer when needed.~~
- B. Hearing officers shall have the authority to administer oaths and to issue orders compelling the attendance of witnesses and the production of documents.
- C. An order compelling the attendance of witnesses or the production of documents may be enforced by the municipal courts.

ORDINANCE NO. \_\_\_\_\_



(Ord. 16872 § 1, 2008; Ord. 11051 (part), 1992; Ord. 10971 § 1 (part), 1992)

**SECTION 3.** That Title 12 (Vehicles and Traffic), Chapter 12.85.030 (Parking Citations), is hereby amended read as follows:

**12.85.030 Parking citations.**

- A. The administrative adjudication process for parking, standing and stopping violations shall be initiated by the issuance of a parking citation which may be issued by a peace officer or other authorized parking enforcement agent.
- B. Authorized parking enforcement agents are designated as follows:
  1. The city employees designated by the city manager or the chief of police to include but not be limited to the city's parking and traffic controllers, parking enforcement controllers, and the employees assigned to the code enforcement division.
  2. Security guards employed under contract with the city to provide security at the El Paso Zoo only for stopping, standing and parking violations that occur on:
    - a. The premises and perimeter of the El Paso Zoo, including parking lots within the boundary of East Paisano Street, Gateway North Boulevard and Franklin Canal, and the parking lot accessed from Dunne Street;
    - b. North side of East Paisano Street from Washington Street to Gateway North Boulevard; and
    - c. East side of Gateway North Boulevard from East Paisano Street to Franklin Canal.
  3. The head of security and his security supervisors of University Medical Center only for stopping, standing and parking violations that occur on the premises of University Medical Center.
  4. Disabled-parking enforcement volunteers as provided in Section 12.08.230 of this Code.
  5. The director of the convention and visitor's ~~bureau~~ **division** (civic center) and his designees only for stopping, standing and parking violations that occur on the parking lots and facilities located at the Civic Center Plaza.
  6. The director of the mass transit department and his designees, to include but not be limited to security guards employed under contract with the city, only for stopping, standing and parking violations that occur on the parking lots and facilities operated by the mass transit department, and for violations of Sections 12.48.050 and 12.48.060 of *this Code*.
  7. **The commissioned law enforcement personnel hired by independent school districts that have schools within the El Paso City limit, who agree to abide by the requirements of this chapter and any other relevant obligations through an Interlocal Agreement. Citations must be issued within the City limit.**

**ORDINANCE NO. \_\_\_\_\_**

HQ2023-868-Municipal Court | TRAN-496239 | KHK  
City Code Chapter 12.85

- C. The citation shall provide that the person charged with a parking, standing or stopping offense shall have the right to an instant hearing for the purpose of determining the issue of liability for the charged offense. Such right to a hearing shall be exercised by appearing in person before a hearing officer within fourteen days from the date of the citation on a day of the week established by the municipal court for the routine operation of the courts. During such times that Monday through Thursday are established as the court's operation days and the court is open, hearings will be held between the hours of 7:30 a.m. to 12:45 p.m. and 2:00 p.m. to 5:45 p.m. During such times that Monday through Friday are established as the court's operation days and the court is open, hearings will be held between the hours of 8:30 a.m. to 12:45 p.m. and 2:00 p.m. to 5:15 p.m. The municipal clerk shall post the schedule of days of operation at the court and on the city's website.
- D. The original or any copy of the citation is a record kept in the ordinary course of business in the city and is rebuttable proof of the facts it contains.

**SECTION 4.** Except as herein amended, Title 12 of the El Paso City Code shall remain in full force and effect.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**THE CITY OF EL PASO**

\_\_\_\_\_  
Oscar Leaser, Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Kristen L. Hamilton-Karam  
Deputy City Attorney

\_\_\_\_\_  
Victor Zarur, Assistant Chief  
El Paso Police Department

**ORDINANCE NO.** \_\_\_\_\_  
HQ2023-868-Municipal Court | TRAN-496239 | KHK  
City Code Chapter 12.85



El Paso, TX

300 N. Campbell  
El Paso, TX

## Legislation Text

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**File #:** 23-1021, **Version:** 1

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### **CITY OF EL PASO, TEXAS LEGISTAR AGENDA ITEM SUMMARY FORM**

#### **DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

##### **All Districts**

Police, Interim Assistant Chief Julia H. Inciriaga, (915) 212-4308

#### **AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

An Ordinance amending Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or against minors) of the El Paso City Code to remove curfew ordinance provisions located in sections 10.20.010 through 10.20.054.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Police Department

**AGENDA DATE:** August 1, 2023

**PUBLIC HEARING DATE:** August 15, 2023

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Interim Assistant Chief Julie Inciriaga, (915) 212-4308

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 2 – Set the Standard for a Safe and Secure City

**SUBGOAL:** 2.1 – Maintain designation as one of the Nation's top safest cities

**SUBJECT:**

H.B. 1819 of the 88<sup>th</sup> Texas Legislative session which prohibits a political subdivision from adopting or enforcing an ordinance that imposes a curfew to regulate the movements or actions of persons younger than 18 years of age, except for purposes of emergency management. The City of El Paso wishes to amend Title 10, Chapter 10.20 to delete the City's Juvenile Curfew Ordinance, located in sections 10.20.010 through 10.20.054.

**BACKGROUND / DISCUSSION:**

On or about August 1991, City Council adopted a "Curfew Ordinance." The Local Government Code 370.002 mandates that, every third year, City Council review the ordinance's effects on the community and on the problems the ordinance was intended to remedy; conducts public hearing on the need to continue the ordinance; and abolishes, continues, or modifies the ordinance. On August 22, 2017 City Council reviewed and accepted the continuance of the ordinance. On August 18, 2020, City Council reviewed and accepted the continuance of the ordinance.

**PRIOR COUNCIL ACTION:**

August 18, 2020


**AMOUNT AND SOURCE OF FUNDING:**

N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO**

\*\*\*\*\***REQUIRED AUTHORIZATION**\*\*\*\*\*

**DEPARTMENT HEAD:**

  
A/C V. Larvo #1515  
For Peter Pachas, Interim Chief, Police Department

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 10 (PUBLIC PEACE, MORALS AND WELFARE), CHAPTER 10.20 (OFFENSES BY OR AGAINST MINORS) OF THE EL PASO CITY CODE TO REMOVE CURFEW ORDINANCE PROVISIONS LOCATED IN SECTIONS 10.20.010 THROUGH 10.20.054.**

**WHEREAS**, the City Council originally adopted a juvenile curfew ordinance on or about August 31, 1991 (“Curfew Ordinance”); and

**WHEREAS**, the City Council most recently updated the Curfew Ordinance on August 18, 2020; and

**WHEREAS**, the Curfew Ordinance presently enforced is found in Title 10, Sections 10.20.010 through 10.20.054 of the El Paso City Code; and

**WHEREAS**, H.B. 1819 of the 88<sup>th</sup> Texas Legislative session prohibits a political subdivision from adopting or enforcing an ordinance that imposes a curfew to regulate the movements or actions of persons younger than 18 years of age, except for purposes of emergency management; and

**WHEREAS**, the City of El Paso wishes to amend Title 10, Chapter 10.20 to match and reflect changes to various state statutes, including the Texas Family Code and Local Government Code, made by H.B. 1819 of the 88<sup>th</sup> Texas Legislative session, to go into effect on September 1, 2023.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**SECTION 1.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.010 is hereby amended in its entirety as follows:

**10.20.010      Reserved.**

**SECTION 2.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.020 is hereby amended in its entirety as follows:

**10.20.020      Reserved.**

**SECTION 3.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.030 is hereby amended in its entirety as follows:

**10.20.030      Reserved.**



**SECTION 4.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.040 is hereby amended in its entirety as follows:

**10.20.040      Reserved.**

**SECTION 5.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.050 is hereby amended in its entirety as follows:

**10.20.050      Reserved.**

**SECTION 6.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.052 is hereby amended in its entirety as follows:

**10.20.052      Reserved.**

**SECTION 7.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.054 is hereby amended in its entirety as follows:

**10.20.054      Reserved.**

**SECTION 8.** Except as herein amended, Title 10 of the El Paso City Code shall remain in full force and effect.

**SECTION 9.** Title 10 Chapter 20 amendments shall take effect on August 15, 2023.

*(Signatures begin on following page)*

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

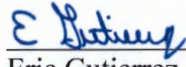
**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leaser  
Mayor

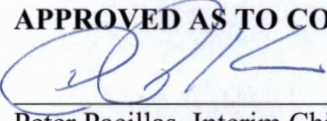
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Eric Gutierrez  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Peter Pacillas, Interim Chief  
El Paso Police Department

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE 10 (PUBLIC PEACE, MORALS AND WELFARE), CHAPTER 10.20 (OFFENSES BY OR AGAINST MINORS) OF THE EL PASO CITY CODE TO REMOVE CURFEW ORDINANCE PROVISIONS LOCATED IN SECTIONS 10.20.010 THROUGH 10.20.054.

WHEREAS, the City Council originally adopted a juvenile curfew ordinance on or about August 31, 1991 ("Curfew Ordinance"); and

WHEREAS, the City Council most recently updated the Curfew Ordinance on August 18, 2020; and

WHEREAS, the Curfew Ordinance presently enforced is found in Title 10, Sections 10.20.010 through 10.20.054 of the El Paso City Code; and

WHEREAS, H.B. 1819 of the 88<sup>th</sup> Texas Legislative session prohibits a political subdivision from adopting or enforcing an ordinance that imposes a curfew to regulate the movements or actions of persons younger than 18 years of age, except for purposes of emergency management; and

WHEREAS, the City of El Paso wishes to amend Title 10, Chapter 10.20 to match and reflect changes to various state statutes, including the Texas Family Code and Local Government Code, made by H.B. 1819 of the 88<sup>th</sup>-Texas Legislative session, to go into effect on September 1, 2023.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

**SECTION 1.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.010 is hereby amended in its entirety as follows:

~~10.20.010~~ **Reserved.**

~~10.20.010 Curfew Definitions.~~ **RESERVED**

~~In this chapter:~~

~~"Chief of police" means the chief of police of the city or a designated representative.~~

~~"Curfew hours" means the period beginning at eleven p.m. and ending at six a.m. of the following day. The time shall be determined by the prevailing standard of time, whether Mountain Standard Time or Mountain Daylight Savings Time, generally observed at that hour by the public in El Paso. The time then observed in the El Paso Police Department's communications divisions shall be prima facie evidence of the true and correct time.~~

~~"Direct route" means the shortest path of travel through a public place to reach a final destination without any detour or stop along the way.~~

HQ#:23-1005-Police Dept. | TRAN469157 | Amendment to Chapter 10.20 (Offenses by or Against Minors) (red-line) | EG



"Emergency" means, but is not limited to, a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.

"Establishment" means any privately owned place of business operated for a profit to which the public is invited, including but not limited to any place of amusement or entertainment.

"Minor" means a person who is under the age of seventeen years of age.

"Parent" means a person who is:

1. A natural or adoptive parent or step-parent of the minor;
2. A court-appointed guardian of the minor or the public or private agency with whom the minor has been placed by a court; or
3. A custodian, at least eighteen years of age, and with whom the minor resides.

"Public place" means any street, alley, highway, sidewalk, driveway, yard, playground, park, plaza, building or other place used by or open to the public. The term "street" includes the legal right-of-way, including but not limited to the traffic lanes, curb, sidewalk, whether paved or unpaved, parkway and any grass plots or other grounds found within the legal right-of-way of a street.

"Remain" means to:

1. Linger, stop, or stay for any length of time, or to travel or move upon a street; or
2. Fail to leave premises when requested to do so by a police officer or the owner, operator or other person in control of the premises.

**SECTION 2.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.020 is hereby amended in its entirety as follows:

**10.20.020 Curfew—Offenses. ~~\_\_\_\_\_~~ ~~Reserved.~~ **ESERVED****

A. ~~A minor commits an offense if he remains in any public place or on the premises of any establishment within the city limits during curfew hours.~~

B. ~~A parent of a minor commits an offense if he knowingly permits, or by insufficient control allows, the minor to remain in any public place within the city limits during curfew hours.~~

C. ~~A parent of a minor commits an offense if he knowingly fails to respond within two hours of receipt of any notification by a law enforcement officer to take custody of a minor taken into custody for violation of this section, unless reasonably hindered from doing so.~~

**SECTION 3.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.030 is hereby amended in its entirety as follows:

10.20.030 Curfew—Affirmative defenses: ~~Reserved. **ESERVED**~~

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A. ~~It is a defense to prosecution under Section 10.20.020 that the minor was:~~

1. ~~Accompanied by the minor's parent;~~

2. ~~On an errand at the direction of the minor's parent, was using a direct route, and was carrying a written communication signed by the parent stating a brief description of the errand and that the named minor has consent to perform such errand;~~

3. ~~In a motor vehicle engaged in interstate travel, beginning, ending or passing through El Paso;~~

4. ~~Engaged in an employment activity, including but not limited to newspaper delivery, and was using a direct route;~~

5. ~~Involved in an emergency;~~

6. ~~On the driveway or yard of the minor's residence or on the sidewalk abutting the minor's residence;~~

7. ~~On the sidewalk abutting the residence of a next-door neighbor if the neighbor did not complain to the police officer about the minor's presence;~~

8. ~~Attending an official school, civic or religious activity or returning home by a direct route from an official school, civic or religious activity;~~

9. ~~Attending or traveling directly to or from an activity involving the exercise of First Amendment rights protected by the United States Constitution, including the free exercise of religion, freedom of speech, and the right of assembly;~~

10. ~~Married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code; or~~

11. ~~Accompanied by a person at least twenty-one years of age, and the minor was carrying a written communication signed by the parent stating the name of the person who is at least twenty-one years of age and accompanying the minor and that the named minor has consent to be in the company of that named person.~~

B. ~~Each of the foregoing defenses, and their several limitations, are severable, as hereinafter provided but reemphasized here.~~

10.20.040 Curfew—Enforcement.

**SECTION 4.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.040 is hereby amended in its entirety as follows:

10.20.040 ~~Reserved. **ESERVED**~~

~~A. A police officer, upon finding a minor in violation of Section 10.20.020 shall take the necessary steps to determine whether the minor is remaining in a public place in the city limits in violation of Section 10.20.020 and whether any defenses under Section 10.20.030 may apply to the actions or activities of the minor. If the officer has probable cause to believe that the minor is in violation of Section 10.20.020, the officer may take appropriate~~

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enforcement action against the minor in accordance with the applicable provisions of the Juvenile Justice Code, the Texas Penal Code, and this chapter.

~~B. If a minor is taken into custody under this section, the officer shall, without unnecessary delay:~~

- ~~1. Release the minor to the minor's parent, guardian or custodian;~~
- ~~2. Take the minor before a municipal court to answer the charge; or~~
- ~~3. Take the minor to a place designated by the chief of police as a juvenile curfew processing office.~~

~~C. When a minor is issued a citation or taken into custody for a violation of Section 10.20.020, the police department may, by certified mail return receipt requested, notify a parent of the minor that the minor has violated Section 10.20.020 and include a warning that any subsequent violation may result in prosecution of the minor and the parent under this section.~~

**SECTION 5.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.050 is hereby amended in its entirety as follows:

~~10.20.050 Curfew Violation Penalty:~~ **10.20.050 Reserved.**

**SECTION 6.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.052 is hereby amended in its entirety as follows:

10.20.052 **RESERVED.**

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~~A. Any minor who violates Section 10.20.020 of this code shall be guilty of a misdemeanor and shall be punished by a fine as provided in Sections 1.08.010 through 1.08.030 and may be subject to appropriate action by a juvenile court in accordance with applicable provisions of the Juvenile Justice Code, the Texas Penal Code, and this chapter.~~

~~B. A parent of a minor who violates any provision of Section 10.20.020 shall be guilty of a misdemeanor and shall be punished by a fine as provided in Sections 1.08.010 through 1.08.030 of this code.~~

~~10.20.052 Curfew Construction:~~ **Reserved.**

**SECTION 7.** That Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses by or Against Minors), Section 10.20.054 is hereby amended in its entirety as follows:

**RESERVED**

~~A. Severability is intended throughout and within the provisions of the curfew ordinance. If any provision, including inter alia any exception, defense, subsection, part, phrase, term or word, or the application thereof to any person or circumstance is held invalid or~~

unconstitutional by valid judgment or decree of a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the ordinance codified in this chapter, and such remaining portions shall remain in full force and effect.

B. — It is intended that the curfew ordinance be held inapplicable in any cases, if any, where its application would be unconstitutional. A constitutional construction is intended and shall be given. The city council does not intend to violate the Constitution of the state or the Constitution of the United States of America, and does not intend an interpretation of the ordinance or an application thereof which is absurd, impossible or unreasonable.

**10.20.054 Curfew—Review of ordinance. 10.20.054 Reserved. ~~ESERVED~~**

The city council finds that the review of this chapter done by the city immediately prior to and in conjunction with the passage of the readoption and amendments made herein satisfies the requirements set forth in Section 370.002, Texas Local Govt Code, for certain required reviews of curfew ordinances by home rule municipalities. The dates for the statutorily required ordinance review every third year thereafter shall be based upon this readoption.

**SECTION 8.** Except as herein amended, Title 10 of the El Paso City Code shall remain in full force and effect.

**SECTION 9.** These changes go into effect August 15, ~~2021~~.

Commented [GE1]: Check our expiration

*(Signatures begin on following page)*



ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leaser  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Eric Gutierrez  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Peter Pacillas, Interim Chief  
El Paso Police Department

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# **Title 10, Chapter 10.20**

## **City Code's Juvenile Curfew Ordinance**

### **Goal 2: Set the Standard for A Safe & Secure City**

**El Paso Police Department**  
**Interim A/C Julie Inciriaga**

# New State Legislation

- H.B. 1819 of the 88<sup>th</sup> Texas Legislative session prohibits a political subdivision from adopting or enforcing an ordinance that imposes a curfew to regulate the movements or actions of persons younger than 18 years of age, except for purposes of emergency management.
  - This bill preempts the City's juvenile curfew ordinance.
  - Not applicable to curfews implemented under Gov't Code Ch. 418, for purposes of emergency management.
  - Effective September 1, 2023.

# Purpose

An ordinance amending Title 10 (Public Peace, Morals and Welfare), Chapter 10.20 (Offenses By Or Against Minors) of the El Paso City Code to remove curfew ordinance provisions located in sections 10.20.010 through 10.20.054.





# History

- Juvenile curfew ordinance originally adopted in August 31, 1991 by City Council; presented to City Council every three years for hearing and approval.
- City Code's juvenile curfew ordinance created a criminal offense (class C misdemeanor) for minors and their parents remaining in any public place or on the premises of any establishments within the city limits during the curfew hours of 11 p.m. and ending at 6 a.m. of the following day.
- City Council last updated August 18, 2020; expires August 17, 2023.

# Updates to the Ordinance

- All sections of the juvenile curfew ordinance are being amended to delete and reserve sections for future use.

# Pending Prosecutions

- HB 1819 language: A violation of a juvenile curfew ordinance may not be prosecuted or adjudicated after the effective date of bill.
- Final convictions/adjudications are unaffected.
- Violations are to be dismissed.
- City Attorneys Office working with Municipal Court to have all pending juvenile curfew ordinance cases dismissed.
- Current Year to Date Pending Cases: 43 Cases (1-Curfew Parent and 42 Curfew Juvenile)



Questions?



## Mission

Deliver exceptional services to support a high quality of life and place for our community



## Vision

Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government



## Values

Integrity, Respect, Excellence, Accountability, People



Legislation Text

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**File #:** 23-1000, **Version:** 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**District 4**

El Paso Water, Alex Vidales, (915) 594-5636

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

An Ordinance authorizing the City Manager to sign a deed and any other documents necessary to convey approximately 37.9194 acres of land situated in portions of sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** El Paso Water Utilities Public Service Board (EPWater)

**INTRODUCTION DATE:** \_\_\_\_\_, 2023

**PUBLIC HEARING DATE:** \_\_\_\_\_, 2023

**CONTACT PERSON/PHONE:** Alex Vidales, EPWater Assistant Utility Land and Water Rights Manager, 594-5636

**DISTRICT(S) AFFECTED:** 4

**SUBJECT:** No. 7: Enhance and Sustain El Paso's Infrastructure Network

Authorizing the City Manager to sign a Deed and any other documents necessary to convey to the State of Texas, acting by and through the Texas Transportation Commission, approximately 37.9194 acres of land being described as portions of Sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas.

(District 4) EPWater, Alex Vidales, Assistant Utility Land and Water Rights Manager. (915) 594-5636.

**BACKGROUND / DISCUSSION:**

On April 18, 2023, EPWater received an initial offer of \$912,112.00, from the Texas Department of Transportation, to purchase approximately 37.9194 acres of land being described as portions of Sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas for the construction of Highway Spur 320, also known as the Borderland Expressway Project.

On May 24, 2023, EPWater received an administrative settlement approval of \$2,535,688.98 for the purchase of approximately 37.9194 acres of land being described as portions of Sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas for the construction of Highway Spur 320, also known as the Borderland Expressway Project.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

On June 26, 2018, the City Council approved a conveyance of 3.3835 acres of land to the State of Texas, acting by and through the Texas Transportation Commission for \$652,129.00, as part of the State Loop 375, Border West Expressway Project.

**AMOUNT AND SOURCE OF FUNDING:** N/A

**BOARD / COMMISSION ACTION:**

On June 14, 2023, The Public Service Board determined approximately 37.9194 acres of land being described as portions of Sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas (the "Property"), to be inexpedient to the water, wastewater and drainage utility systems and that the Property should be sold in accordance with state law.

**AFTER EXECUTION OF ALL DOCUMENTS, PLEASE CONTACT ALEX VIDALES AT 594-5636 TO PICK UP THE DOCUMENTS. THANK YOU.**



## ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO SIGN A DEED AND ANY OTHER DOCUMENTS NECESSARY TO CONVEY APPROXIMATELY 37.9194 ACRES OF LAND SITUATED IN PORTIONS OF SECTIONS 21, 28 AND 29, BLOCK 80, TOWNSHIP 1, TEXAS AND PACIFIC RAILROAD COMPANY SURVEYS, CITY OF EL PASO, EL PASO COUNTY, TEXAS.**

WHEREAS, the El Paso Water Utilities Public Service Board ("*EPWater*"), for and on behalf of the City of El Paso, a Texas municipal corporation, holds certain real properties in its land inventory as part of its water, wastewater and drainage utility systems (collectively the "*System*"); and,

WHEREAS, at its regular meeting on June 14, 2023, the Public Service Board determined approximately 37.9194 acres of land being described as portions of Sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas (the "Property"), to be inexpedient to the water, wastewater and drainage utility systems and that the Property should be sold in accordance with state law; and,

WHEREAS, the State of Texas has agreed to purchase the Property for the amount of \$2,535,688.98; and,

WHEREAS, Section 272.001(b)(5) of the Texas Local Government Code provides that a political subdivision of the state may convey real property to a governmental entity that has the power of eminent domain without giving notice and requesting sealed bids; and

WHEREAS, the State of Texas is a governmental entity that has the power of eminent domain; and

WHEREAS, the El Paso City Council finds that it is in the public interest to convey the Property to the State of Texas; and

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO, TEXAS:**

That the City Manager is authorized to sign a Deed and any other necessary documents, to convey the following identified real property:

Approximately 37.9194 acres of land being described as portions of Sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas and as more particularly described in Exhibit "A" attached hereto and made a part hereof for all purposes.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2023.

(Signatures begin on following page)

## CITY OF EL PASO

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Oscar Leaser,  
Mayor

ATTEST:

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Laura D. Prine  
City Clerk

APPROVED AS TO FORM:




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Roberta Brito  
Assistant City Attorney

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APPROVED AS TO FORM:



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Michaela Ainsa  
Senior Assistant General Counsel

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ORDINANCE NO. \_\_\_\_\_  
Sale to TXDOT

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**



## **DEED**

**TxDOT ROW CSJ:** 0665-02-003

**TxDOT Parcel ID:** P00065987

**Grantor(s), whether one or more:**

THE CITY OF EL PASO for the use and benefit of its PUBLIC SERVICE BOARD (EL PASO WATER UTILITIES)

**Grantor's Mailing Address (including county):**

1154 Hawkins  
El Paso, Texas 79925  
El Paso County

**Grantee:**

The State of Texas, acting by and through the Texas Transportation Commission

**Grantee's Authority:**

The Texas Transportation Commission is authorized under the Texas Transportation Code to purchase land and such other property rights (including requesting that counties and municipalities acquire highway right of way) deemed necessary or convenient to a state highway or turnpike project to be constructed, reconstructed, maintained, widened, straightened, or extended, or to accomplish any purpose related to the location, construction, improvement, maintenance, beautification, preservation, or operation of a state highway or turnpike project.

The Texas Transportation Commission is also authorized under the Texas Transportation Code, Chapter 203 to acquire or request to be acquired such other property rights deemed necessary or convenient for the purposes of operating a state highway or turnpike project, with control of access as necessary to facilitate the flow of traffic and promote the public safety and welfare on both non-controlled facilities and designated controlled access highways and turnpike projects.

**Grantee's Mailing Address (including county):**

P.O. Box 5075  
Austin, Texas 78763-5075  
Travis County

**Consideration:**

The sum of TWO MILLION FIVE HUNDRED THIRTY-FIVE THOUSAND SIX HUNDRED EIGHTY-EIGHT and 98/100 DOLLARS (\$2,535,688.98) to Grantor in hand paid by Grantee, receipt of which is hereby acknowledged, and for which no lien is retained, either expressed or implied. **The consideration recited herein represents a settlement and compromise by all parties as to the value of the property herein conveyed in order to avoid formal ED proceedings and the added expenses of litigation.**

**Property:**

All of that certain tract or parcel of land in El Paso County, Texas, being more particularly described in the attached Exhibit A (the "Property").

**Reservations from and Exceptions to Conveyance and Warranty:**

This conveyance is made by Grantor and accepted by Grantee subject to the following:

1. Visible and apparent easements not appearing of record.
2. Any discrepancies, conflicts, or shortages in area or boundary lines or any encroachments or any overlapping of improvements which a current survey would show.
3. Easements, restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and encumbrances for taxes and assessments (other than liens and conveyances) presently of record in the Official Public Records of El Paso County, Texas, that affect the property, but only to the extent that said items are still valid and in force and effect at this time.

Grantor reserves all of the oil, gas, and sulfur in and under the Property but waives all rights of ingress and egress to the surface thereof for the purpose of exploring, developing, mining or drilling for same; however, nothing in this reservation shall affect the title and rights of the Grantee, its successors and assigns, to take and use all other minerals and materials thereon, therein, and thereunder.

Grantor is retaining title to the following improvements ("**Retained Improvements**") located on the Property, to wit:

Grantor covenants and agrees to remove the Retained Improvements from the Property by N/A day of N/A 20N/A, subject to such extensions of time as may be granted by Grantee in writing. In the event Grantor fails, for any reason, to remove the Retained Improvements within the time prescribed, then, without further consideration, title to all or part of such Retained Improvements not so removed shall pass to and vest in Grantee, its successors and assigns, forever.

Access on and off Grantor's remaining property to and from the State highway facility shall be permitted except to the extent that such access is expressly prohibited by the provisions set out in Exhibit "A". Grantor acknowledges that such access on and off the State highway facility is subject to regulation as may be determined by the Texas Department of Transportation to be necessary in the interest of public safety or by applicable local municipal or county zoning, platting, or permitting requirements.

**GRANTOR**, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's

successors and assigns forever. Grantor binds Grantor and Grantor's heirs, successors, and assigns to Warrant and Forever Defend all and singular the Property to Grantee and Grantee's successors and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

When the context requires, singular nouns and pronouns include the plural.


EXECUTED on the date(s) of acknowledgment indicated below.

**GRANTOR:**

THE CITY OF EL PASO

\_\_\_\_\_  
Col. Cary Westin,  
Interim City Manager of THE CITY OF EL PASO

PUBLIC SERVICE BOARD (EL PASO  
WATER UTILITIES)

  
\_\_\_\_\_  
John E. Balliew  
Its: President/CEO

### Corporate Acknowledgment

State of Texas

County of El Paso

This instrument was acknowledged before me on \_\_\_\_\_  
by \_\_\_\_\_,  
of \_\_\_\_\_,  
, a \_\_\_\_\_, on behalf of said entity. The  
acknowledging person personally appeared by:

☐ physically appearing before me.

☐ appearing by an interactive two-way audio and video communication that meets the requirements for online notarization under Texas Government Code, Chapter 406, Subchapter C.

\_\_\_\_\_  
Notary Public's Signature

### Corporate Acknowledgment

State of Texas

County of El Paso

This instrument was acknowledged before me on July 13<sup>th</sup>, 2023  
by John E. Balliew, President/CEO of the Public Service Board (El Paso Water Utilities), on behalf of the Public  
Service Board (El Paso Water Utilities). The acknowledging person(s) personally appeared by:

☒ physically appearing before me.

☐ appearing by an interactive two-way audio and video communication that meets the requirements for  
online notarization under Texas Government Code chapter 406, subchapter C.



\_\_\_\_\_  
Notary Public's Signature

AFTER RECORDING, RETURN TO:

Silvia Garcia  
El Paso Project Delivery Office  
13301 Gateway Blvd. West  
El Paso, Texas 79928

## Exhibit A

August, 2021  
 Revised January 2023  
 Parcel 15  
 Page 1 of 8

TXDOTCONNECT Parcel No. P00065987.001

HIGHWAY: Spur 320  
 LIMITS: From Texas and New Mexico State Line to Loop 375  
 COUNTY: El Paso  
 ACCOUNT NO.:  
 ROW CSJ: 0665-02-003  
 OWNER: The City of El Paso

### Property Description for Parcel 15

Being 1,651,769 square feet or 37.9194 acres of land situated in the E. V. Newman Survey, Abstract No. 5424, Sections 21, 28 and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, El Paso County, Texas and being part of a tract of land known as Parcel 1, conveyed to The City of El Paso by deed recorded in Volume 810, Page 1577, Official Public Records of Real Property El Paso County (O.P.R.R.P.E.P.C.) and being more particularly described by metes and bounds as follows:

**COMMENCING**, at a 2-inch iron pipe found for the common corner of Sections 20, 21, 28 and 29, Block 80, Township 1, said Texas and Pacific Railroad Company Surveys;

**THENCE**, South 01°59'29" West, with the common boundary of Sections 28 and 29, said Block 80, at a distance of 11.57 feet pass the northwesterly right-of-way of Dyer Street originally known as U.S. Highway 54 (Business), a 100 feet wide right-of-way as described by deed recorded in Volume 608, Page 173 and Page 175, Volume 609, Page 104 and Page 105, El Paso County Deed Records (E.P.C.D.R.) continuing for a total distance of 154.54 feet to a 5/8-inch iron rod with TxDOT aluminum cap set on the southeasterly right-of-way line of said Dyer Street for a northerly corner and **POINT OF BEGINNING** of the herein described parcel, having coordinates of N=10,723,619.84 and E=423,777.77, located 59.06 feet right of proposed Borderland Expressway Baseline Station 962+87.63;

1. **THENCE**, North 46°22'26" East, with said southeasterly right-of-way of Dyer Street, a distance of 273.39 feet to a TxDOT Type II brass cap monument found on the easterly right-of-way line of the proposed Spur 320, for the most northerly corner of the herein described parcel and the beginning of a Denial of Access Line, located 175.00 feet left of proposed Borderland Expressway Baseline Station 961+46.35;
2. **THENCE**, South 12°30'39" East, with said proposed easterly right-of-way line and Denial of Access Line, a distance of 1,525.60 feet to a TxDOT Type II brass cap monument found for an easterly corner of the herein described parcel, located 175.00 feet left of proposed Spur 320 Baseline Station 976+71.95;

## Exhibit

August, 2021  
 Revised January 2023  
 Parcel 15  
 Page 2 of 8

TXDOTCONNECT Parcel No. P00065987.001

**CONTINUING** with said proposed right-of-way and Denial of Access Line of the proposed Spur 320 the following calls, each to a TxDOT Type II brass cap monument found for a corner of the herein described parcel;

3. **THENCE** North 77°29'21" East, a distance of 28.24 feet, located 203.24 feet left of proposed Spur 320 Baseline Station 976+71.95;
4. **THENCE** South 12°30'39" East, a distance of 56.09 feet, located 203.24 feet left of proposed Spur 320 Baseline Station 977+28.05;
5. **THENCE** South 77°29'21" West, a distance of 28.24 feet, located 175.00 feet left of proposed Spur 320 Baseline Station 977+28.05;
6. **THENCE**, South 12°30'39" East, a distance of 743.76 feet, located 175.00 feet left of proposed Spur 320 Baseline Station 984+71.81;
7. **THENCE**, North 77°29'21" East, a distance of 28.00 feet, located 203.00 feet left of proposed Spur 320 Baseline Station 984+71.81;
8. **THENCE**, South 12°30'39" East, a distance of 49.91 feet, located 203.00 feet left of proposed Spur 320 Baseline Station 985+21.71;
9. **THENCE**, South 77°29'21" West, a distance of 28.00 feet located 175.00 feet left of proposed Spur 320 Baseline Station 985+21.71;
10. **THENCE**, South 12°30'39" East, a distance of 1,710.87 feet, located 175.00 feet left of proposed Spur 320 Baseline Station 1002+32.58;
11. **THENCE**, North 77°29'21" East, a distance of 45.00 feet, located 220.00 feet left of proposed Spur 320 Baseline Station 1002+32.58;
12. **THENCE**, South 12°30'39" East, continuing with said proposed easterly right-of-way and Denial of Access Line, a distance of 55.05 feet to a TxDOT Type II brass cap monument found on the northwesterly right-of-way line of Railroad Drive, a 120 feet wide right-of-way as described by deed recorded in Volume 1626, Page 295 E.P.C.D.R., for a southeasterly corner of the herein described parcel and the end of said Denial of Access Line, located 220.00 feet left of proposed Spur 320 Baseline Station 1002+87.63;
13. **THENCE**, South 31°31'50" West, with said northwesterly right-of-way line of Railroad Drive, a distance of 621.49 feet to a TxDOT Type II brass cap monument found on the westerly right-of-way line of said proposed Spur 320, for the most southerly corner of the herein described parcel and the beginning of a Denial of Access Line, located 212.04 feet right of proposed Spur 320 Baseline Station 1007+34.38;



## Exhibit

August, 2021  
Revised January 2023  
Parcel 15  
Page 3 of 8

TXDOTCONNECT Parcel No. P00065987.001

14. **THENCE** North 12°30'39" West, with said proposed westerly right-of-way and Denial of Access Line, a distance of 90.11 feet to a TxDOT Type II brass cap monument found for a westerly corner of the herein described parcel, located 212.04 feet right of proposed Spur 320 Baseline Station 1006+44.27;

**CONTINUING** with said proposed westerly right-of-way and Denial of Access Line, the following calls, each to a TxDOT Type II brass cap monument found for a westerly corner of the herein described parcel;

15. **THENCE** North 78°01'44" East, a distance of 22.00 feet, located 190.05 feet right of proposed Spur 320 Baseline Station 1006+44.48;
16. **THENCE** North 11°58'16" West, a distance of 198.02 feet, located 188.18 feet right of proposed Spur 320 Baseline Station 1004+46.47;
17. **THENCE** South 77°58'25" West, a distance of 10.00 feet, located 198.18 feet right of proposed Spur 320 Baseline Station 1004+46.39;
18. **THENCE** North 12°26'14" West, a distance of 55.78 feet, located 198.11 feet right of proposed Spur 320 Baseline Station 1003+90.60;
19. **THENCE**, North 71°55'16" East, a distance of 10.05 feet, located 188.11 feet right of proposed Spur 320 Baseline Station 1003+89.63;
20. **THENCE**, North 12°26'14" West, a distance of 808.02 feet, located 187.07 feet right of proposed Spur 320 Baseline Station 995+81.61;
21. **THENCE**, South 76°44'07" West, a distance of 353.86 feet, located 540.90 feet right of proposed Spur 320 Baseline Station 995+86.27;
22. **THENCE**, North 13°15'53" West, a distance of 279.00 feet, located 544.57 feet right of proposed Spur 320 Baseline Station 993+07.29;
23. **THENCE**, North 76°44'07" East, a distance of 360.70 feet, located 183.91 feet right of proposed Spur 320 Baseline Station 993+02.54;
24. **THENCE**, North 12°36'35" West, continuing with said westerly right-of-way and Denial of Access Line, a distance of 2,936.50 feet to a TxDOT Type II brass cap monument found on the southeasterly right-of-way line of said Dyer Street, for a northerly corner of the herein described parcel and end of said Denial of Access Line, located 188.98 feet right of proposed Spur 320 Baseline Station 963+66.05;

## Exhibit

August, 2021  
 Revised January 2023  
 Parcel 15  
 Page 4 of 8

TXDOTCONNECT Parcel No. P00065987.001

25. **THENCE**, North 46°22'26" East, with said southeasterly right-of-way of Dyer Street, a distance of 151.75 feet to the **POINT OF BEGINNING** and containing 1,651,769 square feet or 37.9194 acres of the herein described Parcel. Note: Survey Plat to accompany this legal description.

Note: Access is prohibited across the "Denial of Access Line" to the highway facility from the remainder of the abutting property.

Bearings and coordinates are based upon the Texas Coordinate System of 1983, Central Zone (4203), NAD 83(2011) and are referenced to the TxDot RTN, Mount point NAD83\_(2010)-West\_VRS\_RTCM. All distances and coordinates shown are surface values and may be converted to state plane values by dividing by the surface adjustment factor of 1.000231. The Unit of Measure is the U.S. Survey Foot.

I, Scott M. Fertak, a Registered Professional Land Surveyor, do hereby certify that this property description is a true and correct representation of a survey made on the ground, under my direction and supervision.



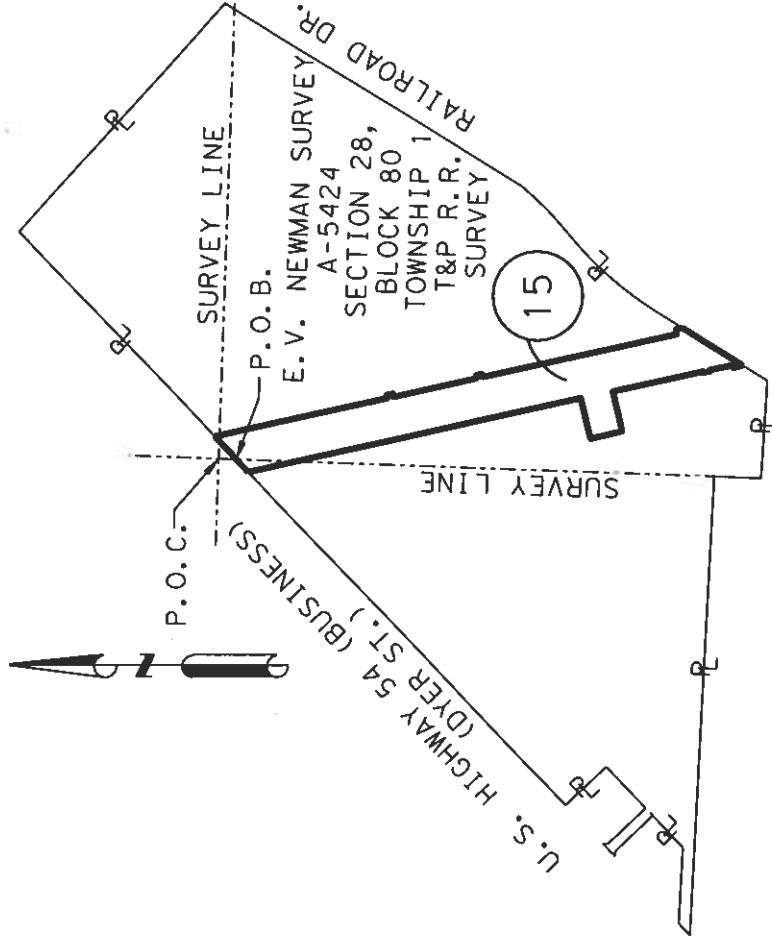
*Scott M. Fertak* 18 JAN 2023

Scott M. Fertak  
 Registered Professional Land Surveyor  
 No. 5257

Revised 18 Jan 2023

# LEGEND

- E.P.C.P.R. - EL PASO COUNTY PLAT RECORDS
- E.P.C.D.R. - EL PASO COUNTY DEED RECORDS
- O.P.R.P.E.C. - OFFICIAL PUBLIC RECORDS OF REAL PROPERTY OF EL PASO COUNTY
- OVERHEAD UTILITIES
- EXIST. ROW LINE
- PROPERTY LINE
- DENIAL OF ACCESS LINE
- SURVEY LINE
- FENCE
- CITY LIMITS
- U.E. - UTILITY EASEMENT
- A.E. - AERIAL EASEMENT
- B.L. - BUILDING LINE
- I.R. - IRON ROD
- I.P. - IRON PIPE
- SET TXDOT TYPE II MON. (UNLESS OTHERWISE NOTED)
- FOUND TXDOT TYPE II MON.
- SET 5/8" I.R. W/TXDOT ALUM. CAP
- FND 5/8" I.R. W/TXDOT ALUM. CAP (UNLESS OTHERWISE NOTED)



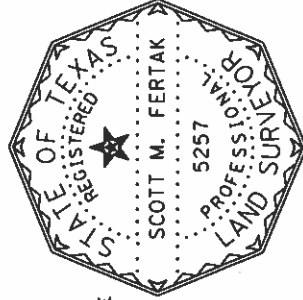
PARENT TRACT INSET FOR  
PARCEL NO. 15

N. T. S.

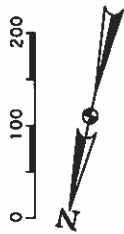
I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE  
GROUND UNDER MY SUPERVISION AND THAT THIS PLAT  
CORRECTLY REPRESENTS THE FACTS AS FOUND AT THE  
TIME OF THE SURVEY.

*Scott M. Fertak* 14 July 2022

SCOTT M. FERTAK  
REGISTERED PROFESSIONAL LAND SURVEYOR  
NO. 5257



AREA TABLE (ACRES)			
EXISTING AC.	TAKING AC./S.F.	REMAINDER AC.	
	37.9194	LEFT	RIGHT
	1,651,769		
<b>LANDTECH</b> 2525 North Loop West, Suite 300 Houston, Texas 77008 T: 713-861-7068 F: 713-861-4131 TAPES Registration No. 10015100			
<b>PARCEL PLAT</b> SHOWING PARCEL 15 SPUR 320 EL PASO COUNTY R. C. S. J. NO. 0665-02-003 JUNE, 2022 PAGE 5 OF 8 SCALE: N. T. S.			



**E.V. NEWMAN SURVEY  
A-5424  
SECTION 28, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY**

VOL. 810 PG. 1577 SUBJECT TO:  
VOL. 875 PG. 611 - ESMT TO E.P.-E.C. AND MT. STATES TELE.  
SUR. 29 BLK 80 INCLUSIVE  
VOL. 723 PG. 622 - ESMT TO MT. STATES TELE.  
SEC 21 LANDS LYING EAST OF US-54  
VOL. 836 PG. 403 - ESMT TO E.P.-N.G.  
SUR. 21 BLK 80 BETWEEN NEWMAN HWY (US-54) AND RR R-O-W  
VOL. 313 PG. 399 - ESMT. TO TRI STATE TELEPHONE  
SEC 28 BLK 80 TSP 1

CITY OF EL PASO  
517.876 AC.  
VOL. 810, PG 1577  
O.P.R.R.P.E.P.C.  
AUG 9, 1977

CITY OF EL PASO  
517.876 AC.  
VOL. 810, PG 1577  
O.P.R.R.P.E.P.C.  
AUG 9, 1977

**SECTION 21, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY  
A-2392**

S 12° 30' 39" E 1,525.60'

PROPOSED R.O.W.

15

PROPOSED & SPUR 320

P.O.C. PARCEL 15  
FND. 2" IP

**E.V. NEWMAN SURVEY  
A-5423  
SECTION 20, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY**

**SECTION 29, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY  
A-2395**

N 12° 36' 35" W 2,936.50'

PROPOSED R.O.W.

SURVEY LINE

SURVEY LINE

SURVEY LINE

SURVEY LINE

SURVEY LINE

SURVEY LINE

SURVEY LINE

STA. 963+66.05  
OFF. 188.98' RT  
VOL. 608 PG. 175, E.P.C.D.R. FEB 11, 1936  
VOL. 609 PG. 104-105, E.P.C.D.R. FEB 11, 1936  
VOL. 608 PG. 173, E.P.C.D.R. FEB 11, 1936  
EXISTING R.O.W.  
EL PASO PLACE, LLC  
DOC. # 2030074875  
O.P.R.R.P.E.P.C.  
OCTOBER 02, 2015

**U.S. HIGHWAY 54 (BUSINESS)**

SURVEY LINE

EXISTING R.O.W.

FND. 5/8" IR  
FND. 5/8" IR  
W/CAP

FND. 5/8" IR

FND. 5/8" IR

FND. 5/8" IR

FND. 5/8" IR

FND. 5/8" IR

FND. 5/8" IR

FND. 5/8" IR

FND. 5/8" IR

FND. 5/8" IR

FND. 5/8" IR

LINE	BEARING	LENGTH
L2	N 46° 22' 26" E	273.39'
L18	N 46° 22' 26" E	151.75'
L1	S 01° 59' 29" W	154.54'

P.O.C. PARCEL 15  
FND. 2" IP

DETAIL "B"

N.T.S.

**LANDTECH**  
2535 North Loop West, Suite 300,  
Houston, Texas 77008  
T: 713-861-7068 F: 713-861-4131  
TBPFLS Registration No. 10015100

**PARCEL PLAT  
SHOWING**

PARCEL 15

SPUR 320

EL PASO COUNTY

R.C.S.J. NO. 0665-02-003

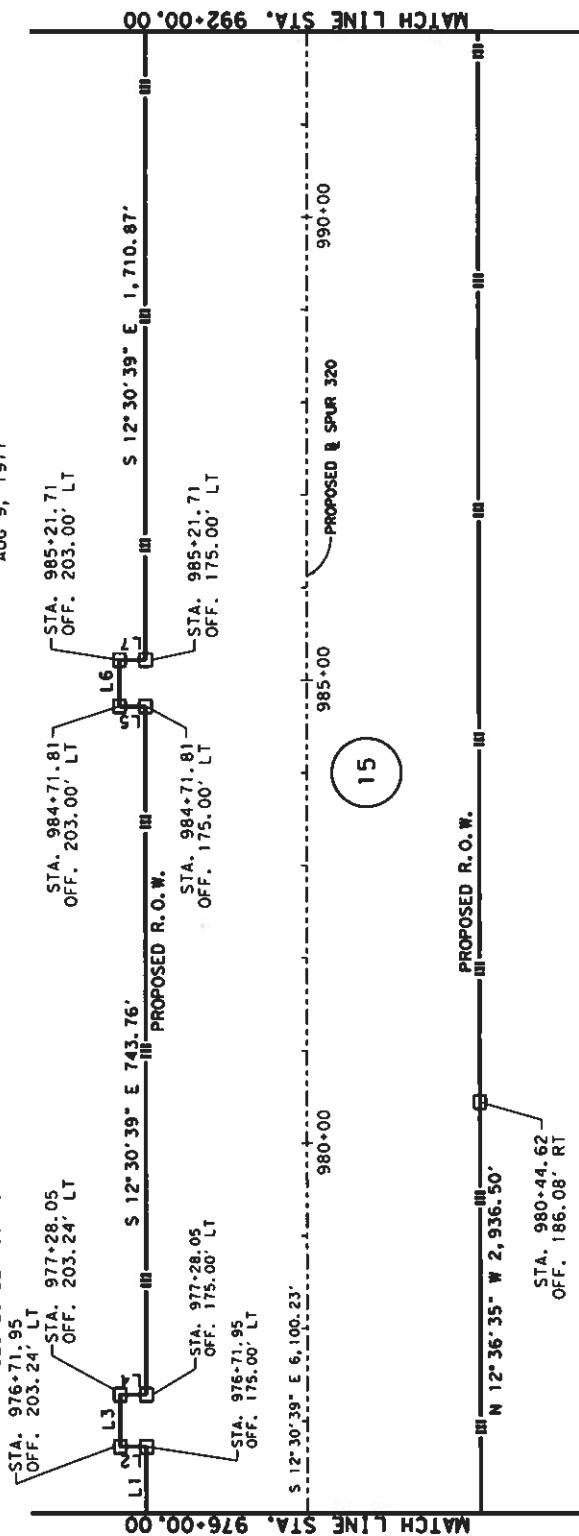
JUNE, 2022

PAGE 6 OF 8

SCALE: 1"=200'

VOL. 810 PG. 1577 SUBJECT TO:  
VOL. 875 PG. 611 - ESMT TO E. P. E. C. AND MT. STATES TELE.  
SUR 29 BLK 80 INCLUSIVE  
VOL. 723 PG. 622 - ESMT TO MT. STATES TELE.  
SEC 21 LANDS LYING EAST OF US-54  
VOL. 836 PG. 403 - ESMT TO E. P. N. G.  
SUR 21 BLK 80 BETWEEN NEWMAN HWY (US-54) AND RR R-O-W  
VOL. 313 PG. 399 - ESMT. TO TRI STATE TELEPHONE  
SEC. 28 BLK 80 TSP 1

SEC 21 LANDS LYING EAST OF US-54  
VOL. 836 PG. 403 - ESMT TO E.P.N.G.  
SUR 21 BLK 80 BETWEEN NEWMAN HWY (US-54) AND RR R-O-W  
VOL. 313 PG. 399 - ESMT. TO TRI STATE TELEPHONE  
SEC 28 BLK 80 TSP1



LINE DATA		
LINE	BEARING	LENGTH
L1	S 12°30'39" E	1,525.60'
L2	N 77°29'21" E	28.24'
L3	S 12°30'39" E	56.09'
L4	S 77°29'21" W	28.24'
L5	N 77°29'21" E	28.00'
L6	S 12°30'39" E	49.91'
L7	S 77°29'21" W	28.00'

**LANDTECH**  
2525 North Loop West, Suite 300,  
Houston, Texas 77008  
F: 713-861-7068 • 713-861-4132  
TAPELS Registration No. 10019100

**PARCEL PLAT  
SHOWING**

PARCEL 15  
SPUR 320  
EL PASO COUNTY  
R.C.S.J. NO. 0665-02-003  
JUNE, 2022  
SCALE: 1" = 100'

VOL. 810 PG. 1577 SUBJECT TO:  
 VOL. 875 PG. 611 - ESMAT TO E.P.E.C. AND MT. STATES TELE.  
 SUR. 29 BLK 80 INCLUSIVE  
 VOL. 723 PG. 622 - ESMAT TO MT. STATES TELE.  
 SEC. 21 LANDS LYING EAST OF US-54  
 VOL. 836 PG. 403 - ESMAT TO E.P.N.G.  
 SUR. 21 BLK 80 BETWEEN NEWMAN HWY (US-54) AND RR R-O-W  
 VOL. 313 PG. 399 - ESMAT. TO TRI STATE TELEPHONE  
 SEC. 28 BLK 80 TSP 1

CITY OF EL PASO  
 517.876 AC.  
 VOL. 810, PG. 1577  
 O.P.R.P.E.P.C.  
 AUG 9, 1977

RAILROAD DR.  
 COUNTY OF P.E.C.  
 VOL. 1626, EL PASO  
 E.P.C.D. PG. 295  
 SEPT. 16, 1961

STA. 1,002+87.63  
 OFF. 220.00' LT  
 STA. 1,002+32.58  
 OFF. 220.00' LT  
 STA. 1,002+32.58  
 OFF. 175.00' LT

15

PROPOSED R.O.W.  
 S 12°30'39" E 6,100.23'  
 PROPOSED R. SPUR 320  
 1000+00

STA. 1,004+46.47  
 OFF. 188.18' RT  
 STA. 1,003+89.63  
 OFF. 188.11' RT  
 STA. 1,006+44.48  
 OFF. 190.05' RT  
 STA. 1,006+44.27  
 OFF. 212.04' RT  
 STA. 1,007+34.38  
 OFF. 212.04' RT

CITY OF EL PASO  
 187.876 AC.  
 VOL. 810, PG. 1577  
 O.P.R.P.E.P.C.  
 AUG 9, 1977

PROPOSED R.O.W.  
 N 12°26'14" W 808.02'

STA. 995+81.61  
 OFF. 187.07' RT

STA. 995+86.27  
 OFF. 340.90' RT

STA. 993+02.54  
 OFF. 183.91' RT

N 76°44'07" E 360.70'

N 13°15'53" W 279.00'

**E.V. NEWMAN SURVEY  
 A-5424  
 SECTION 28, BLOCK 80  
 TOWNSHIP 1  
 T&P RAILROAD SURVEY**

LINE	BEARING	LENGTH
L1	N 77°29'21" E	45.00'
L2	S 12°30'39" E	55.05'
L3	N 12°30'39" W	90.11'
L4	N 78°01'44" E	22.00'
L5	N 11°58'16" W	198.02'
L6	S 77°58'25" W	10.00'
L7	N 12°26'14" W	55.78'
L8	N 71°55'16" E	10.05'

**LANDTECH**  
 2525 North Loop West, Suite 300,  
 Houston, Texas 77008  
 T: 713-861-7068 F: 713-861-4131  
 TBPELS Registration No. 00019100

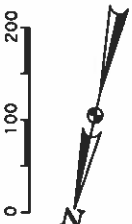
**PARCEL PLAT  
 SHOWING**

**PARCEL 15**

SPUR 320  
 EL PASO COUNTY  
 R.C.S.J. NO. 0665-02-003  
 JUNE, 2022

PAGE 8 OF 8

SCALE: 1"=200'





# Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO TEXAS 79928-5410 • (915) 790-4200

April 18, 2023

County: El Paso  
Federal Project No.: F 2023(613)  
Highway: Spur 320

ROW CSJ: 0665-02-003  
Parcel ID: P00065987  
From: Texas and New Mexico State Line  
To: Loop 375

**BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, NO. 7020 3160 0001 3098 9577**

The City Of El Paso

**Attn: Mayor Oscar Leeser**

218 N. Campbell St., Second Floor  
El Paso, TX 79901

Dear Mayor Leeser,

Enclosed for your review and consideration please find the following documents:

- Initial Offer Letter for the above referenced parcel in fee acquisition in the amount of **\$912,112.00**
- Appraisal Report prepared by Walker Beard, MAI, dated April 6, 2023
- Acknowledgment of Receipt of Appraisal Report Form – please sign and return to my attention to: Texas Department of Transportation, 13301 Gateway Boulevard West, El Paso, Texas 79928
- Texas Department of Transportation booklet titled “Right of Way Purchase”
- Texas Landowner’s Bill of Rights
- Draft Conveyance Instrument
- Possession and Use Agreement with an incentive of **\$25,000.00** for your consideration, allowing TxDOT to take possession of the land to begin its construction

Thank you for your attention to this matter. Should you have any questions, please contact me at (915) 790-4208 or via e-mail: [Silvia.Garcia@txdot.gov](mailto:Silvia.Garcia@txdot.gov).

Sincerely,

*Silvia Garcia*  
Silvia Garcia, Negotiator  
El Paso Project Delivery Office | Right of Way Division

Enclosures

✓ CC: **VIA CERTIFIED MAIL RETURN RECEIPT REQUESTED NO.: 7020 3160 0001 3098 9546**

El Paso Water Utilities

**Attn: Marcela Navarrete**

Vice President Strategic, Finance & Management Services

1154 Hawkins

El Paso, Texas 79925



13301 GATEWAY BLVD. WEST • EL PASO TEXAS 79928-5410 • (915) 790-4200

Date: May 24, 2023

El Paso Water Utilities  
Attn: Ana Sanchez,  
Vice President Strategic, Finance  
& Management Services  
1154 Hawkins  
El Paso, Texas 79925

Re: Administrative Settlement Approval  
ROW CSJ: 0665-02-003  
Parcel No.: P00065987  
District: El Paso

Dear Ms.Sanchez:

The Texas Department of Transportation Right of Way Administrative Settlement Evaluation Team has reviewed your counteroffer and the accompanying documentation. Based on this information and other pertinent data, it has been determined that **\$2,535,688.98** is an amount that can be supported and is offered to you in an attempt to settle this acquisition. This offer is made available to you for a period of five business days from the date of this letter. If you choose to accept this settlement offer, please notify **Silvia Garcia** at (915) 790-4208 or at [silvia.garcia@txdot.gov](mailto:silvia.garcia@txdot.gov).

If improvements are retained, the retention value will be subtracted from the total settlement amount.

If this administrative offer to settle is rejected, a final offer letter will be forwarded to you in accordance with our procedures. This final offer will be made in the amount of the original offer.

We would like to thank you for your effort and cooperation in attempting to settle this acquisition in order to expedite this much needed project.

Sincerely,

DocuSigned by:

*Ismael Hernandez*

E00E778ACB2E4EA

Ismael Hernandez,  
Right of Way Manager





## COMMITMENT FOR TITLE INSURANCE

ISSUED BY  
STEWART TITLE GUARANTY COMPANY

**THE FOLLOWING COMMITMENT FOR TITLE INSURANCE IS NOT VALID UNLESS YOUR NAME AND THE POLICY AMOUNT ARE SHOWN IN SCHEDULE A, AND OUR AUTHORIZED REPRESENTATIVE HAS COUNTERSIGNED BELOW.**

We, STEWART TITLE GUARANTY COMPANY, will issue our title insurance policy or policies (the Policy) to You (the proposed insured) upon payment of the premium and other charges due, and compliance with the requirements in Schedule C. Our Policy will be in the form approved by the Texas Department of Insurance at the date of issuance, and will insure your interest in the land described in Schedule A. The estimated premium for our Policy and applicable endorsements is shown on Schedule D. There may be additional charges such as recording fees, and expedited delivery expenses.

This Commitment ends ninety (90) days from the effective date, unless the Policy is issued sooner, or failure to issue the Policy is our fault. Our liability and obligations to you are under the express terms of this Commitment and end when this Commitment expires.

In Witness Whereof, the Company has caused this commitment to be signed and sealed as of the effective date of commitment as shown in Schedule A, the commitment to become valid and binding only when countersigned by an authorized signatory.

Authorized Countersignature

Stewart Title Company  
415 North Mesa Street  
El Paso, TX 79901

  
Frederick H. Eppinger  
President and CEO  
David Hisey  
Secretary

## CONDITIONS AND STIPULATIONS

1. If you have actual knowledge of any matter which may affect the title or mortgage covered by this Commitment, that is not shown in Schedule B, you must notify us in writing,. If you do not notify us in writing, our liability to you is ended or reduced to the extent that your failure to notify us affects our liability. If you do notify us, or we learn of such matter, we may amend Schedule B, but we will not be relieved of liability already incurred.
2. Our liability is only to you, and others who are included in the definition of Insured in the Policy to be issued. Our liability is only for actual loss incurred in your reliance on this Commitment to comply with its requirements or to acquire the interest in the land. Our liability is limited to the amount shown in Schedule A of this Commitment and will be subject to the following terms of the Policy: Insuring Provisions, Conditions and Stipulations, and Exclusions.

All notices required to be given the Company and any statement in writing required to be furnished the Company shall be addressed to it at P.O. Box 2029, Houston, Texas 77252-2029.

**STEWART TITLE GUARANTY COMPANY**

**IMPORTANT INFORMATION**

FOR INFORMATION, OR  
TO MAKE A COMPLAINT  
CALL OUR TOLL-FREE TELE-  
PHONE NUMBER

1-800-729-1902

ALSO  
YOU MAY CONTACT  
THE TEXAS DEPARTMENT  
OF INSURANCE AT

1-800-252-3439

to obtain information on:

1. filing a complaint against an insurance company or agent,
2. whether an insurance company or agent is licensed,
3. complaints received against an insurance company or agent.
4. policyholder rights, and
5. a list of consumer publications and services available through the Department.

YOU MAY ALSO WRITE TO  
THE TEXAS DEPARTMENT OF  
INSURANCE  
P.O. BOX 149104  
AUSTIN, TEXAS 78714-9104  
FAX NO. (512) 490-1007

**AVISO IMPORTANTE**

PARA INFORMACION, O  
PARA SOMETER UNA QUEJA  
LLAME AL NUMERO GRATIS

1-800-729-1902

TAMBIEN  
PUEDE COMUNICARSE CON  
EL DEPARTAMENTO DE SEGUROS  
DE TEXAS AL

1-800-252-3439

para obtener informacion sobre:

1. como someter una queja en contra de una compania de seguros o agente de seguros,
2. si una compania de seguros o agente de seguros tiene licencia,
3. quejas recibidas en contra de una compania de seguros o agente de seguros,
4. los derechos del asegurado, y
5. una lista de publicaciones y servicios para consumidores disponibles a traves del Departamento.

TAMBIEN PUEDE ESCRIBIR AL  
DEPARTAMENTO DE SEGUROS DE  
TEXAS  
P.O. BOX 149104  
AUSTIN, TEXAS 78714-9104  
FAX NO. (512) 490-1007

## TEXAS TITLE INSURANCE INFORMATION

Title insurance insures you against loss resulting from certain risks to your title.

The commitment for Title Insurance is the title insurance company's promise to issue the title insurance policy. The commitment is a legal document. You should review it carefully to completely understand it before your closing date.

El seguro de titulo le asegura en relacion a perdidas resultantes de ciertos riesgos que pueden afectar el titulo de su propiedad.

El Compromiso para Seguro de Titulo es la promesa de la compania aseguradora de titulos de emitir la poliza de seguro de titulo. El Compromiso es un documento legal. Usted debe leerlo cuidadosamente y entenderlo completamente antes de la fecha para finalizar su transaccion.

Your commitment for Title Insurance is a legal contract between you and us. The Commitment is not an opinion or report of your title. It is a contract to issue you a policy subject to the Commitment's terms and requirements.

Before issuing a Commitment for Title Insurance (the Commitment) or a Title Insurance Policy (the Policy), the title insurance Company (the Company) determines whether the title is insurable. This determination has already been made. Part of that determination involves the Company's decision to insure the title except for certain risks that will not be covered by the Policy. Some of these risks are listed in Schedule B of the attached Commitment as Exceptions. Other risks are stated in the Policy as Exclusions. These risks will not be covered by the Policy. The Policy is not an abstract of title nor does a Company have an obligation to determine the ownership of any mineral interest.

MINERALS AND MINERAL RIGHTS may not be covered by the Policy. The Company may be unwilling to insure title unless there is an exclusion or an exception as to Minerals and Mineral Rights in the Policy. Optional endorsements insuring certain risks involving minerals, and the use of improvements (excluding lawns, shrubbery and trees) and permanent buildings may be available for purchase. If the title insurer issues the title policy with an exclusion or exception to the minerals and mineral rights, neither this Policy, nor the optional endorsements, ensure that the purchaser has title to the mineral rights related to the surface estate.

Another part of the determination involves whether the promise to insure is conditioned upon certain requirements being met. Schedule C of the Commitment lists these requirements that must be satisfied or the Company will refuse to cover them. You may want to discuss any matters shown in Schedules B and C of the Commitment with an attorney. These matters will affect your title and your use of the land.

When your Policy is issued, the coverage will be limited by the Policy's Exceptions, Exclusions and Conditions, defined below.

- EXCEPTIONS are title risks that a Policy generally covers but does not cover in a particular instance. Exceptions are shown on Schedule B or discussed in Schedule C of the Commitment. They can also be added if you do not comply with the Conditions section of the Commitment. When the Policy is issued, all Exceptions will be on Schedule B of the Policy.
- EXCLUSIONS are title risks that a Policy generally does not cover. Exclusions are contained in the Policy but not shown or discussed in the Commitment.
- CONDITIONS are additional provisions that qualify or limit your coverage. Conditions include your responsibilities and those of the Company. They are contained in the Policy but not shown or discussed in the Commitment. The Policy Conditions are not the same as the Commitment Conditions.

You can get a copy of the policy form approved by the Texas Department of Insurance by calling the Title Insurance Company at 1-800-729-1902 or by calling the title insurance agent that issued the Commitment. The Texas Department of Insurance may revise the policy form from time to time.

You can also get a brochure that explains the policy from the Texas Department of Insurance by calling 1-800-252-3439.

Before the Policy is issued, you may request changes in the Policy. Some of the changes to consider are:

- Request amendment of the "area and boundary" exception (Schedule B, paragraph 2). To get this amendment, you must furnish a survey and comply with other requirements of the Company. On the Owner's Policy, you must pay an additional premium for the amendment. If the survey is acceptable to the Company and if the Company's other requirements are met, your Policy will insure you against loss because of discrepancies or conflicts in boundary lines, encroachments or protrusions, or overlapping of improvements. The Company may then decide not to insure against specific boundary or survey problems by making special exceptions in the Policy. Whether or not you request amendment of the "area and boundary" exception, you should determine whether you want to purchase and review a survey if a survey is not being provided to you.
- Allow the Company to add an exception to "rights of parties in possession". If you refuse this exception, the Company or the title insurance agent may inspect the property. The Company may except to and not insure you against the rights of specific persons, such as renters, adverse owners or easement holders who occupy the land. The Company may charge you for the inspection. If you want to make your own inspection, you must sign a Waiver of Inspection form and allow the Company to add this exception to your Policy.

The entire premium for a Policy must be paid when the Policy is issued. You will not owe any additional premiums unless you want to increase your coverage at a later date and the Company agrees to add an Increased Value Endorsement.

# COMMITMENT FOR TITLE INSURANCE

## SCHEDULE A

ISSUED BY  
STEWART TITLE GUARANTY COMPANY

File No.: 1919476	Effective Date: May 18, 2023 at 8:00AM
CLOSER: Ron Rush	Issued: May 30, 2023 5:08PM

1. The policy or policies to be issued are:

- a. OWNER'S POLICY OF TITLE INSURANCE (Form T-1)  
(Not applicable for improved one-to-four family residential real estate)  
Policy Amount: \$2,535,688.98  
PROPOSED INSURED: State of Texas, acting by and through The Texas Transportation Commission
- b. TEXAS RESIDENTIAL OWNER'S POLICY OF TITLE INSURANCE  
-ONE-TO-FOUR FAMILY RESIDENCES (Form T-1R)  
Policy Amount: \$  
PROPOSED INSURED:
- c. LOAN POLICY OF TITLE INSURANCE (Form T-2)  
Policy Amount: \$  
PROPOSED INSURED:  
Proposed Borrower:
- d. TEXAS SHORT FORM RESIDENTIAL LOAN POLICY OF TITLE INSURANCE (Form T-2R)  
Policy Amount: \$  
PROPOSED INSURED:  
Proposed Borrower:
- e. LOAN TITLE POLICY BINDER ON INTERIM CONSTRUCTION LOAN (Form T-13)  
Binder Amount: \$  
PROPOSED INSURED:  
Proposed Borrower:
- f. OTHER:  
Policy Amount: \$  
PROPOSED INSURED:

2. The interest in the land covered by this Commitment is:

FEE SIMPLE

3. Record title to the land on the Effective Date appears to be vested in:

THE CITY OF EL PASO for the use and benefit of its PUBLIC SERVICE BOARD (EL PASO WATER UTILITIES)

4. Legal description of land:

See Exhibit "A" Attached Hereto

**COMMITMENT FOR TITLE INSURANCE**  
**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

ISSUED BY  
STEWART TITLE GUARANTY COMPANY

**File No.:** 1919476

A portion of Sections 21, 28 and 29, Block 80, Township 1, TEXAS AND PACIFIC RAILROAD SURVEYS, El Paso County, Texas, and being more particularly described by metes and bounds in [Exhibit "A-1"](#) attached hereto and made a part hereof for all purposes.

# COMMITMENT FOR TITLE INSURANCE

## SCHEDULE B

ISSUED BY  
STEWART TITLE GUARANTY COMPANY

### EXCEPTIONS FROM COVERAGE

In addition to the Exclusions and Conditions and Stipulations, your policy will not cover loss, costs, attorney's fees and expenses resulting from:

1. The following restrictive covenants of record itemized below (We must either insert specific recording data or delete this exception.):

Those recorded in/under [Volume 3495, Page 1474](#), of the Real Property Records of El Paso County, Texas; but omitting any covenants, condition, or restriction, if any, based on race, color, religion, sex, handicap, familial status or national origin unless and to the extent that the covenant, condition or restriction (a) is exempt under Title 42 of the United States Code or (b) relates to handicap, but does not discriminate against handicapped persons.

2. Any discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments or protrusions, or any overlapping of improvements. Upon receipt of an approved survey, Schedule B, Item 2 may be modified to read in its entirety, "Shortages in area" (Loan Policy only or Owner's Title Policy with prescribed premium.)
3. Homestead or community property or survivorship rights, if any, of any spouse of any insured. (Applies to the Owner's Policy only.)
4. Any titles or rights asserted by anyone, including, but not limited to, persons, the public, corporations, governments or other entities,
  - a. to tidelands, or lands comprising the shores or beds of navigable or perennial rivers and streams, lakes, bays, gulfs, or oceans, or
  - b. to lands beyond the line of the harbor or bulkhead lines as established or changed by any government, or
  - c. to filled-in lands, or artificial islands, or
  - d. to statutory water rights, including riparian rights, or
  - e. to the area extending from the line of mean low tide to the line of vegetation, or the rights of access to that area or easement along and across that area.  
(Applies to the Owner's Policy only.)
5. Standby fees, taxes and assessments by any taxing authority for the year 2023 and subsequent years; and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership, but not those taxes or assessments for prior years because of an exemption granted to a previous owner of the property under Section 11.13, Texas Tax Code, or because of improvements not assessed for a previous tax year. (If Texas Short Form Residential Loan Policy of Title Insurance (T-2R) is issued, that policy will substitute "which become due and payable subsequent to Date of Policy" in lieu of "for the year 2023 and subsequent years.")
6. The terms and conditions of the documents creating your interest in the land.
7. Materials furnished or labor performed in connection with planned construction before signing and delivering the lien document described in Schedule A, if the land is part of the homestead of the owner. (Applies to the Loan Title Policy Binder on Interim Construction Loan only, and may be deleted if satisfactory evidence is furnished to us before a binder is issued.)
8. Liens and leases that affect the title to the land, but that are subordinate to the lien of the insured mortgage. (Applies to Loan Policy T-2 only.)

## COMMITMENT FOR TITLE INSURANCE SCHEDULE B

ISSUED BY  
STEWART TITLE GUARANTY COMPANY

9. The Exceptions from Coverage and Express Insurance in Schedule B of the Texas Short Form Residential Loan Policy of Title Insurance (T-2R). (Applies to Texas Short Form Residential Loan Policy of Title Insurance (T-2R) only.) Separate exceptions 1 through 8 of this Schedule B do not apply to the Texas Short Form Residential Loan Policy of Title Insurance. (T-2R)
10. The following matters and all terms of the documents creating or offering evidence of the matters (We must insert matters or delete this exception.):
- a) Rights of parties in possession. (Owner Title Policy only)
  - b) Utility easements and prescriptive rights visible and apparent on the ground.
  - c) Easement to El Paso Electric Company and Mountain States Telephone and Telegraph Company, recorded in [Volume 875, Page 611](#), Real Property Records of El Paso County, Texas; with Mountain States Telephone and Telegraph Company's interest granted, sold, and quitclaimed to Southwestern Bell Telephone Company, recorded in [Volume 1231, Page 646](#), Real Property Records of El Paso County, Texas. (Section 29)
  - d) Easement to El Paso Electric Company and Mountain States Telephone and Telegraph Company, recorded in [Volume 723, Page 622](#), Real Property Records of El Paso County, Texas; with Mountain States Telephone and Telegraph Company's interest granted, sold, and quitclaimed to Southwestern Bell Telephone Company, recorded in [Volume 1231, Page 646](#), Real Property Records of El Paso County, Texas. (Section 21)
  - e) Easement to El Paso Electric Company and Mountain States Telephone and Telegraph Company, recorded in [Volume 1311, Page 312](#), Real Property Records of El Paso County, Texas; with Mountain States Telephone and Telegraph Company's interest granted, sold, and quitclaimed to Southwestern Bell Telephone Company, recorded in [Volume 1231, Page 646](#), Real Property Records of El Paso County, Texas. (Section 21 & 28)
  - f) All leases, grants, exceptions or reservations of coal, lignite, oil, gas and other minerals, together with all rights, privileges, and immunities relating thereto, appearing in the Public Records whether listed in Schedule B or not. There may be leases, grants, exceptions or reservations of mineral interests that are not listed.
  - g) INTENTIONALLY DELETED
  - h) Ordinance Number 013894 as evidenced by instrument filed 12/11/1998, by The City of El Paso, Texas, recorded in/under [Volume 3495, Page 1474](#), of the Real Property Records of El Paso County, Texas.
  - i) INTENTIONALLY DELETED
  - j) An Easement to Tri-State Telephone Company recorded in [Book 313, Page 399](#), of the Real Property Records of El Paso County, Texas.



## COMMITMENT FOR TITLE INSURANCE SCHEDULE C

ISSUED BY  
STEWART TITLE GUARANTY COMPANY

Your Policy will not cover loss, costs, attorneys' fees, and expenses resulting from the following requirements that will appear as Exceptions in Schedule B of the Policy, unless you dispose of these matters to our satisfaction, before the date the Policy is issued:

1. Documents creating your title or interest must be approved by us and must be signed, notarized and filed for record.
2. Satisfactory evidence must be provided that:
  - no person occupying the land claims any interest in that land against the persons named in paragraph 3 of Schedule A,
  - all standby fees, taxes, assessments and charges against the property have been paid,
  - all improvements or repairs to the property are completed and accepted by the owner, and that all contractors, sub-contractors, laborers and suppliers have been fully paid, and that no mechanic's, laborer's or materialman's liens have attached to the property,
  - there is legal right of access to and from the land,
  - (on a Loan Policy only) restrictions have not been and will not be violated that affect the validity and priority of the insured mortgage.
3. You must pay the seller or borrower the agreed amount for your property or interest.
4. Any defect, lien or other matter that may affect title to the land or interest insured, that arises or is filed after the effective date of this Commitment.
5. Note: Procedural Rule P-27 as provided for in Section 2561.202, Texas Insurance Code requires that "Good Funds" be received and deposited before a Title Agent may disburse from its Trust Fund Account. Procedural Rule P-27 provides a list of the types of financial documents and instruments which satisfy this requirement. Please be advised that we reserve the right to determine on a case-by-case basis what form of good funds is acceptable.
6. INTENTIONALLY DELETED
7. Note: An Affidavit was styled "Notice of Claim to the Ysleta Grant and Aboriginal Title Areas" and was filed in [Volume 2553, Page 1958](#), Real Property Records, El Paso County, Texas. The memorandum attached to this Affidavit states that "the claim is one for return of possession from third parties of all lands contained within the Ysleta, Senecu, Socorro and Ascarate Grants in El Paso County, Texas (based on aboriginal title and specific Spanish and Mexican Grants); as well as the balance of El Paso County and all of Hudspeth, Culberson, Jeff Davis, Brewster and Presidio Counties, Texas (based on aboriginal title only); and for damages for trespass and unlawful occupation and use." Upon request to the company, you may receive a copy of the Affidavit and memorandum. THE POLICY TO BE ISSUED TO YOU WILL NOT EXCEPT TO THE AFFIDAVIT OR CLAIMS REFLECTED BY THE AFFIDAVIT. THIS NOTE IS FOR INFORMATIONAL PURPOSES ONLY.

# COMMITMENT FOR TITLE INSURANCE SCHEDULE D

ISSUED BY  
STEWART TITLE GUARANTY COMPANY

Policy Commitment No.: 1919476

The information contained in this Schedule (D) does not affect title to or the lien upon the land described in Schedule A hereof, to be insured in any policy(ies) of title insurance to be issued in accordance with this Commitment.

As to **Stewart Title Guaranty Company**, the Underwriter herein, the following disclosures are made as of **January 1, 2022**:

A-1. Shareholders owning or controlling, or holding, directly or indirectly, ten percent (10%) or more of the shares of **Stewart Title Guaranty Company** as of the last day of the year preceding the date hereinabove set forth are as follows:

Stewart Information Services Corporation -100%

A-2. The members of the Board of Directors of **Stewart Title Guaranty Company** as of the last day of the year preceding the date hereinabove set forth are as follows: Frederick H. Eppinger, David C. Hisey, John L. Killea, Steven M. Lessack, Tara S. Smith, Brian K. Glaze, Pamela B. O'Brien and Mary P. Thomas.

A-3. The designated officers of **Stewart Title Guaranty Company** as of the last day of the year preceding the date hereinabove set forth are as follows: Frederick H. Eppinger, Chief Executive Officer & President; David C. Hisey, Chief Financial Officer - Secretary & Assistant Treasurer; Brad Rable, Chief Information Officer; Genady Vishnevetsky, Chief Information Security Officer; Emily Kain, Chief Human Resources Officer; Steven M. Lessack, Group President; Tara S. Smith, Group President - Agency Services; John L. Killea, General Counsel & Chief Compliance Officer; Charles M. Craig, Senior Vice President - Associate General Counsel & Senior Underwriting Counsel; James L. Gosdin, Senior Vice President - Chief Underwriting Counsel & Associate General Counsel; John Rothermel, Senior Vice President - Senior Underwriting Counsel; Heidi Junge, Senior Vice President - Regional Underwriting Counsel.

As to **Stewart Title Company** (Title Insurance Agent), the following disclosures are made:

B-1 Shareholders, owners, partners or other persons having, owning or controlling one percent (1%) or more of Title Insurance Agent are as follows: Stewart Title Guaranty Company – 100%

B-2 Shareholders, owners, partners, or other persons having, owning or controlling ten percent (10%) or more of an entity that has, owns or controls one percent (1%) or more of Title Insurance Agent are as follows:  
Stewart Information Services Corporation - 100%

B-3 If Title Insurance Agent is a corporation, the following is a list of the members of the Board of Directors:

Frederick H. Eppinger, David C. Hisey, John L. Killea

B-4 If Title Insurance Agent is a corporation, the following is a list of its officers:

Frederick H. Eppinger	Chairman, Chief Executive Officer and President
David C. Hisey	Chief Financial Officer, Assistant Secretary-Treasurer
John L. Killea	Executive Vice President, Chief Legal Officer
Julie Warnock	Secretary, Assistant Treasurer
Scott Gray	Treasurer, Assistant Secretary

C-1. You are entitled to receive advance disclosure of settlement charges in connection with the proposed transaction to which this commitment relates. Upon your request, such disclosure will be made to you. Additionally, the name of any person, firm or corporation receiving a portion of the premium from the settlement of this transaction will be disclosed on the closing or settlement statement.

You are further advised that the estimated title premium\* is:

Owner's Policy	\$12,225.00
Loan Policy	
Endorsement Charges	\$0.00
Other	
Total	\$12,225.00

Of this total amount 15% will be paid to Stewart Title Guaranty Company; 85% will be retained by the issuing Title Insurance Agent; and the remainder of the estimated premium will be paid to other parties as follows:

Amount		To Whom	For Service
\$	(or %)		
\$	(or %)		
\$	(or %)		

"The estimated premium is based upon information furnished to us as of the date of this Commitment for Title Insurance. Final determination of the amount of the premium will be made at closing in accordance with the Rules and Regulations adopted by the Commissioner of Insurance."

HIGHWAY: Spur 320  
LIMITS: From Texas and New Mexico State Line to Loop 375  
COUNTY: El Paso  
ACCOUNT NO.:  
ROW CSJ: 0665-02-003  
OWNER: The City of El Paso

### Property Description for Parcel 15

Being 1,651,769 square feet or 37.9194 acres of land situated in the E. V. Newman Survey, Abstract No. 5424, Sections 21, 28 and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, El Paso County, Texas and being part of a tract of land known as Parcel 1, conveyed to The City of El Paso by deed recorded in Volume 810, Page 1577, Official Public Records of Real Property El Paso County (O.P.R.R.P.E.P.C.) and being more particularly described by metes and bounds as follows:

**COMMENCING**, at a 2-inch iron pipe found for the common corner of Sections 20, 21, 28 and 29, Block 80, Township 1, said Texas and Pacific Railroad Company Surveys;

**THENCE**, South 01°59'29" West, with the common boundary of Sections 28 and 29, said Block 80, at a distance of 11.57 feet pass the northwesterly right-of-way of Dyer Street originally known as U.S. Highway 54 (Business), a 100 feet wide right-of-way as described by deed recorded in Volume 608, Page 173 and Page 175, Volume 609, Page 104 and Page 105, El Paso County Deed Records (E.P.C.D.R.) continuing for a total distance of 154.54 feet to a 5/8-inch iron rod with TxDOT aluminum cap set on the southeasterly right-of-way line of said Dyer Street for a northerly corner and **POINT OF BEGINNING** of the herein described parcel, having coordinates of N=10,723,619.84 and E=423,777.77, located 59.06 feet right of proposed Borderland Expressway Baseline Station 962+87.63;

1. **THENCE**, North 46°22'26" East, with said southeasterly right-of-way of Dyer Street, a distance of 273.39 feet to a TxDOT Type II brass cap monument found on the easterly right-of-way line of the proposed Spur 320, for the most northerly corner of the herein described parcel and the beginning of a Denial of Access Line, located 175.00 feet left of proposed Borderland Expressway Baseline Station 961+46.35;
2. **THENCE**, South 12°30'39" East, with said proposed easterly right-of-way line and Denial of Access Line, a distance of 1,525.60 feet to a TxDOT Type II brass cap monument found for an easterly corner of the herein described parcel, located 175.00 feet left of proposed Spur 320 Baseline Station 976+71.95;

**CONTINUING** with said proposed right-of-way and Denial of Access Line of the proposed Spur 320 the following calls, each to a TxDOT Type II brass cap monument found for a corner of the herein described parcel;

3. **THENCE** North 77°29'21" East, a distance of 28.24 feet, located 203.24 feet left of proposed Spur 320 Baseline Station 976+71.95;
4. **THENCE** South 12°30'39" East, a distance of 56.09 feet, located 203.24 feet left of proposed Spur 320 Baseline Station 977+28.05;
5. **THENCE** South 77°29'21" West, a distance of 28.24 feet, located 175.00 feet left of proposed Spur 320 Baseline Station 977+28.05;
6. **THENCE**, South 12°30'39" East, a distance of 743.76 feet, located 175.00 feet left of proposed Spur 320 Baseline Station 984+71.81;
7. **THENCE**, North 77°29'21" East, a distance of 28.00 feet, located 203.00 feet left of proposed Spur 320 Baseline Station 984+71.81;
8. **THENCE**, South 12°30'39" East, a distance of 49.91 feet, located 203.00 feet left of proposed Spur 320 Baseline Station 985+21.71;
9. **THENCE**, South 77°29'21" West, a distance of 28.00 feet located 175.00 feet left of proposed Spur 320 Baseline Station 985+21.71;
10. **THENCE**, South 12°30'39" East, a distance of 1,710.87 feet, located 175.00 feet left of proposed Spur 320 Baseline Station 1002+32.58;
11. **THENCE**, North 77°29'21" East, a distance of 45.00 feet, located 220.00 feet left of proposed Spur 320 Baseline Station 1002+32.58;
12. **THENCE**, South 12°30'39" East, continuing with said proposed easterly right-of-way and Denial of Access Line, a distance of 55.05 feet to a TxDOT Type II brass cap monument found on the northwesterly right-of-way line of Railroad Drive, a 120 feet wide right-of-way as described by deed recorded in Volume 1626, Page 295 E.P.C.D.R., for a southeasterly corner of the herein described parcel and the end of said Denial of Access Line, located 220.00 feet left of proposed Spur 320 Baseline Station 1002+87.63;
13. **THENCE**, South 31°31'50" West, with said northwesterly right-of-way line of Railroad Drive, a distance of 621.49 feet to a TxDOT Type II brass cap monument found on the westerly right-of-way line of said proposed Spur 320, for the most southerly corner of the herein described parcel and the beginning of a Denial of Access Line, located 212.04 feet right of proposed Spur 320 Baseline Station 1007+34.38;

14. **THENCE** North 12°30'39" West, with said proposed westerly right-of-way and Denial of Access Line, a distance of 90.11 feet to a TxDOT Type II brass cap monument found for a westerly corner of the herein described parcel, located 212.04 feet right of proposed Spur 320 Baseline Station 1006+44.27;

**CONTINUING** with said proposed westerly right-of-way and Denial of Access Line, the following calls, each to a TxDOT Type II brass cap monument found for a westerly corner of the herein described parcel;

15. **THENCE** North 78°01'44" East, a distance of 22.00 feet, located 190.05 feet right of proposed Spur 320 Baseline Station 1006+44.48;
16. **THENCE** North 11°58'16" West, a distance of 198.02 feet, located 188.18 feet right of proposed Spur 320 Baseline Station 1004+46.47;
17. **THENCE** South 77°58'25" West, a distance of 10.00 feet, located 198.18 feet right of proposed Spur 320 Baseline Station 1004+46.39;
18. **THENCE** North 12°26'14" West, a distance of 55.78 feet, located 198.11 feet right of proposed Spur 320 Baseline Station 1003+90.60;
19. **THENCE**, North 71°55'16" East, a distance of 10.05 feet, located 188.11 feet right of proposed Spur 320 Baseline Station 1003+89.63;
20. **THENCE**, North 12°26'14" West, a distance of 808.02 feet, located 187.07 feet right of proposed Spur 320 Baseline Station 995+81.61;
21. **THENCE**, South 76°44'07" West, a distance of 353.86 feet, located 540.90 feet right of proposed Spur 320 Baseline Station 995+86.27;
22. **THENCE**, North 13°15'53" West, a distance of 279.00 feet, located 544.57 feet right of proposed Spur 320 Baseline Station 993+07.29;
23. **THENCE**, North 76°44'07" East, a distance of 360.70 feet, located 183.91 feet right of proposed Spur 320 Baseline Station 993+02.54;
24. **THENCE**, North 12°36'35" West, continuing with said westerly right-of-way and Denial of Access Line, a distance of 2,936.50 feet to a TxDOT Type II brass cap monument found on the southeasterly right-of-way line of said Dyer Street, for a northerly corner of the herein described parcel and end of said Denial of Access Line, located 188.98 feet right of proposed Spur 320 Baseline Station 963+66.05;

25. **THENCE**, North 46°22'26" East, with said southeasterly right-of-way of Dyer Street, a distance of 151.75 feet to the **POINT OF BEGINNING** and containing 1,651,769 square feet or 37.9194 acres of the herein described Parcel. Note: Survey Plat to accompany this legal description.

Note: Access is prohibited across the "Denial of Access Line" to the highway facility from the remainder of the abutting property.

Bearings and coordinates are based upon the Texas Coordinate System of 1983, Central Zone (4203), NAD 83(2011) and are referenced to the TxDot RTN, Mount point NAD83\_(2010)-West\_VRS\_RTCM. All distances and coordinates shown are surface values and may be converted to state plane values by dividing by the surface adjustment factor of 1.000231. The Unit of Measure is the U.S. Survey Foot.

I, Scott M. Fertak, a Registered Professional Land Surveyor, do hereby certify that this property description is a true and correct representation of a survey made on the ground, under my direction and supervision.



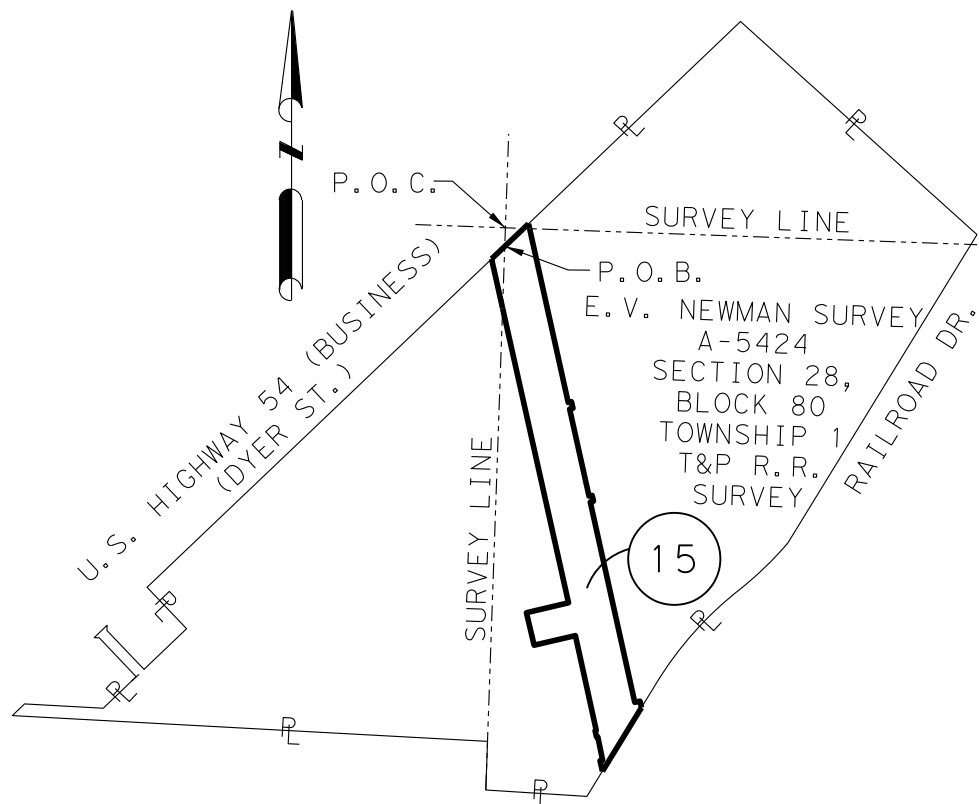
 18 JAN 2023

Scott M. Fertak  
Registered Professional Land Surveyor  
No. 5257

Revised 18 Jan 2023

# LEGEND

E.P.C.P.R. - EL PASO COUNTY PLAT RECORDS  
 E.P.C.D.R. - EL PASO COUNTY DEED RECORDS  
 O.P.R.R.P.E.C. - OFFICIAL PUBLIC  
 RECORDS OF REAL PROPERTY OF  
 EL PASO COUNTY  
 OVERHEAD UTILITIES — OU —  
 EXIST. ROW LINE — P —  
 PROPERTY LINE — III —  
 DENIAL OF ACCESS LINE — x — x —  
 SURVEY LINE — — —  
 FENCE — — —  
 CITY LIMITS  
 U.E. - UTILITY EASEMENT  
 A.E. - AERIAL EASEMENT  
 B.L. - BUILDING LINE  
 I.R. - IRON ROD  
 I.P. - IRON PIPE  
 ■ SET TXDOT TYPE II MON.  
 (UNLESS OTHERWISE NOTED)  
 □ FOUND TXDOT TYPE II MON.  
 ● SET 5/8" I.R. W/TXDOT ALUM. CAP  
 ○ FND 5/8" I.R. W/TXDOT ALUM. CAP  
 (UNLESS OTHERWISE NOTED)



## PARENT TRACT INSET FOR PARCEL NO. 15

N. T. S.

### NOTES:

- 1) ALL BEARINGS AND COORDINATES ARE SURFACE AND IN U.S. SURVEY FEET BASED UPON THE TEXAS COORDINATE SYSTEM OF 1983 (NAD 83) STATE PLANE COORDINATES) (2011) CENTRAL ZONE (4203) WITH A SURFACE ADJUSTMENT FACTOR OF 1.00023100 (GRID X 1.00023100 = SURFACE COORDINATES) BASED UPON UTILIZING THE TXDOT EL PASO DISTRICT VIRTUAL REFERENCE NETWORK AUGUST, 2020.
- 2) FIELD SURVEYS PERFORMED DURING AUGUST, 2021.
- 3) RESEARCH FOR THIS PROJECT WAS PERFORMED AUGUST 2020.

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY SUPERVISION AND THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS AS FOUND AT THE TIME OF THE SURVEY.

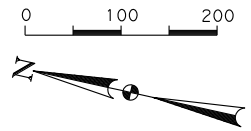
*Scott M. Fertak* 14 July 2022

SCOTT M. FERTAK  
 REGISTERED PROFESSIONAL LAND SURVEYOR  
 NO. 5257



AREA TABLE (ACRES)			
EXISTING AC.	TAKING AC. /S. F.	REMAINDER AC.	
		LEFT	RIGHT
	37.9194 1,651,769		
<b>LANDTECH</b> 2525 North Loop West, Suite 300, Houston, Texas 77008 T: 713-861-7068 F: 713-861-4131 TBPELS Registration No. 10019100			
<b>PARCEL PLAT</b> SHOWING <b>PARCEL 15</b> SPUR 320 EL PASO COUNTY R.C.S.J. NO. 0665-02-003 JUNE, 2022			
PAGE 5 OF 8		SCALE: N.T.S.	





**E.V. NEWMAN SURVEY  
A-5424  
SECTION 28, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY**

VOL. 810 PG. 1577 SUBJECT TO:  
VOL. 875 PG. 611 - ESMT TO E.P.E.C. AND MT. STATES TELE.  
SUR 29 BLK 80 INCLUSIVE  
VOL. 723 PG. 622 - ESMT TO MT. STATES TELE.  
SEC 21 LANDS LYING EAST OF US-54  
VOL. 836 PG. 403 - ESMT TO E.P.N.G.  
SUR 21 BLK 80 BETWEEN NEWMAN HWY (US-54) AND RR R-O-W  
VOL. 313 PG. 399 - ESMT. TO TRI STATE TELEPHONE  
SEC 28 BLK 80 TSP 1

CITY OF EL PASO  
517,876 AC.  
VOL 810, PG 1577  
O.P.R.R.P.E.P.C.  
AUG 9, 1977

U.S. HIGHWAY 54 (BUSINESS)  
EXISTING R.O.W. (100' R.O.W.)  
SECTION 21, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY  
A-2392

EXISTING R.O.W. (APPROX. LOC.)  
30' UNDERGROUND (APPROX. LOC.)  
EXISTING R.O.W. (100' R.O.W.)

STA. 961+46.35  
OFF. 175.00' LT

42.41'

FND. 5/8" IR

P.O.B. PARCEL 15  
N = 10,723,619.84  
E = 423,777.77  
STA. 962+87.63  
OFF. 59.06' RT

S 12° 30' 39" E  
6,100.23'

SEE DETAIL "B"

960+00

965+00

970+00

975+00

PROPOSED R.O.W.

PROPOSED SPUR 320

PROPOSED R.O.W.

N 12° 36' 35" W 2,936.50'

EL PASO PLACE, LLC  
DOC. #: 20130074979  
O.P.R.R.P.E.P.C.  
OCTOBER 02, 2013

EL PASO PLACE, LLC  
DOC. #: 20130074979  
O.P.R.R.P.E.P.C.  
OCTOBER 02, 2013

U.S. HIGHWAY 54 (BUSINESS)  
EXISTING R.O.W.  
SECTION 20, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY  
A-5423

EXISTING R.O.W.  
30' 0" EASEMENT CITY OF EL PASO PSB  
VOL. 3052 PG. 0299  
O.P.R.R.P.E.P.C.

EL PASO PLACE, LLC  
DOC. #: 20130074979  
O.P.R.R.P.E.P.C.  
OCTOBER 02, 2013

U.S. HIGHWAY 54 (BUSINESS)  
EXISTING R.O.W.  
SECTION 29, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY  
A-2395

EXISTING R.O.W.  
FEB 11, 1936  
FEB 11, 1936

U.S. HIGHWAY 54 (BUSINESS)  
EXISTING R.O.W.  
SECTION 20, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY  
A-5423

EXISTING R.O.W.  
FEB 11, 1936  
FEB 11, 1936

**LINE DATA**

LINE	BEARING	LENGTH
L2	N 46° 22' 26" E	273.39'
L18	N 46° 22' 26" E	151.75'
L1	S 01° 59' 29" W	154.54'

P.O.C. PARCEL 15  
FND. 2" IP

DETAIL "B"

FND. 5/8" IR  
FND. 5/8" IR  
W/CAP

FND. 5/8" IR

FND. 5/8" IR

1501° 59' 29" W  
11.57'

FND. 5/8" IR

**LANDTECH**

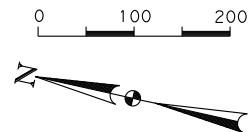
2525 North Loop West, Suite 300,  
Houston, Texas 77008  
T: 713-861-7068 F: 713-861-4131  
TBPELS Registration No. 10019100

**PARCEL PLAT  
SHOWING**

**PARCEL 15**

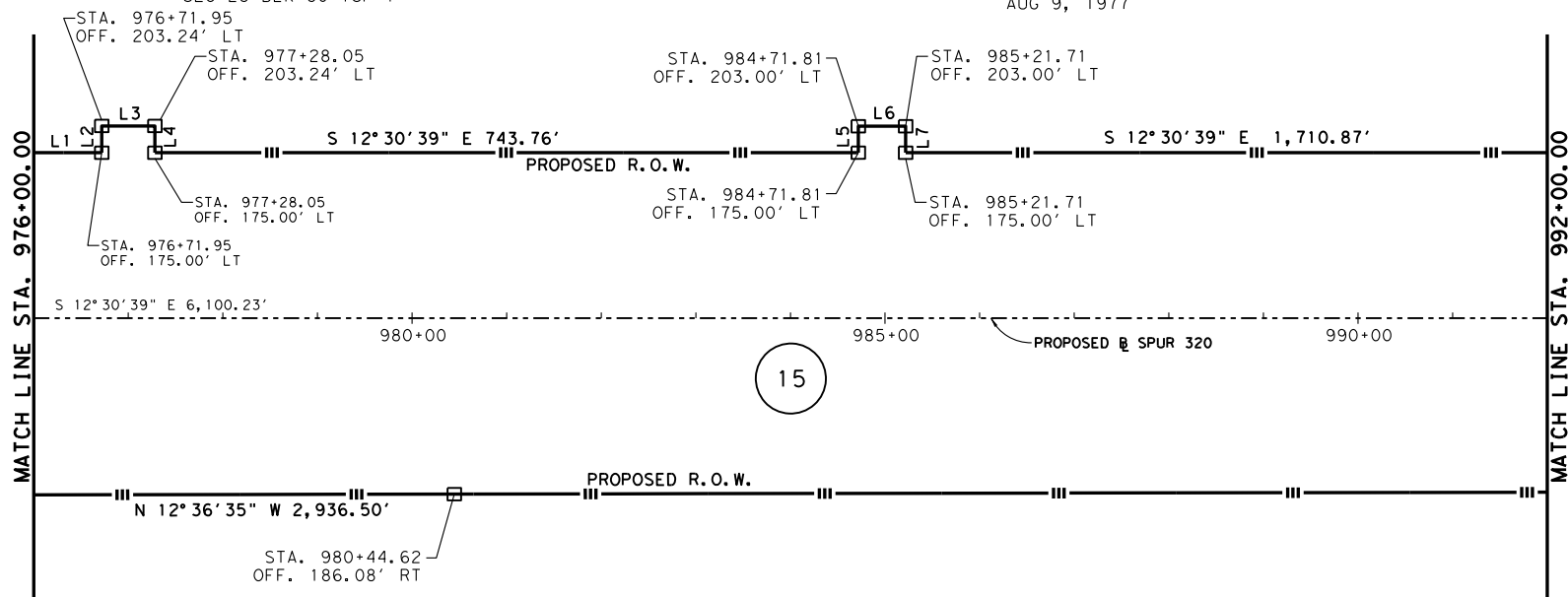
SPUR 320  
EL PASO COUNTY  
R.C.S. J. NO. 0665-02-003  
JUNE, 2022

E.V. NEWMAN SURVEY  
A-5424  
SECTION 28, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY



VOL. 810 PG. 1577 SUBJECT TO:  
VOL. 875 PG. 611 - ESMT TO E.P.E.C. AND MT. STATES TELE.  
SUR 29 BLK 80 INCLUSIVE  
VOL. 723 PG. 622 - ESMT TO MT. STATES TELE.  
SEC 21 LANDS LYING EAST OF US-54  
VOL. 836 PG. 403 - ESMT TO E.P.N.G.  
SUR 21 BLK 80 BETWEEN NEWMAN HWY (US-54) AND RR R-O-W  
VOL. 313 PG. 399 - ESMT. TO TRI STATE TELEPHONE  
SEC 28 BLK 80 TSP 1

CITY OF EL PASO  
517.876 AC.  
VOL 810, PG 1577  
O.P.R.R.P.E.P.C.  
AUG 9, 1977



CITY OF EL PASO  
187.87 AC.  
VOL 810, PG 1577,  
O.P.R.R.P.E.P.C.  
AUG 9, 1977

LINE DATA		
LINE	BEARING	LENGTH
L1	S 12° 30' 39" E	1,525.60'
L2	N 77° 29' 21" E	28.24'
L3	S 12° 30' 39" E	56.09'
L4	S 77° 29' 21" W	28.24'
L5	N 77° 29' 21" E	28.00'
L6	S 12° 30' 39" E	49.91'
L7	S 77° 29' 21" W	28.00'

**LANDTECH**

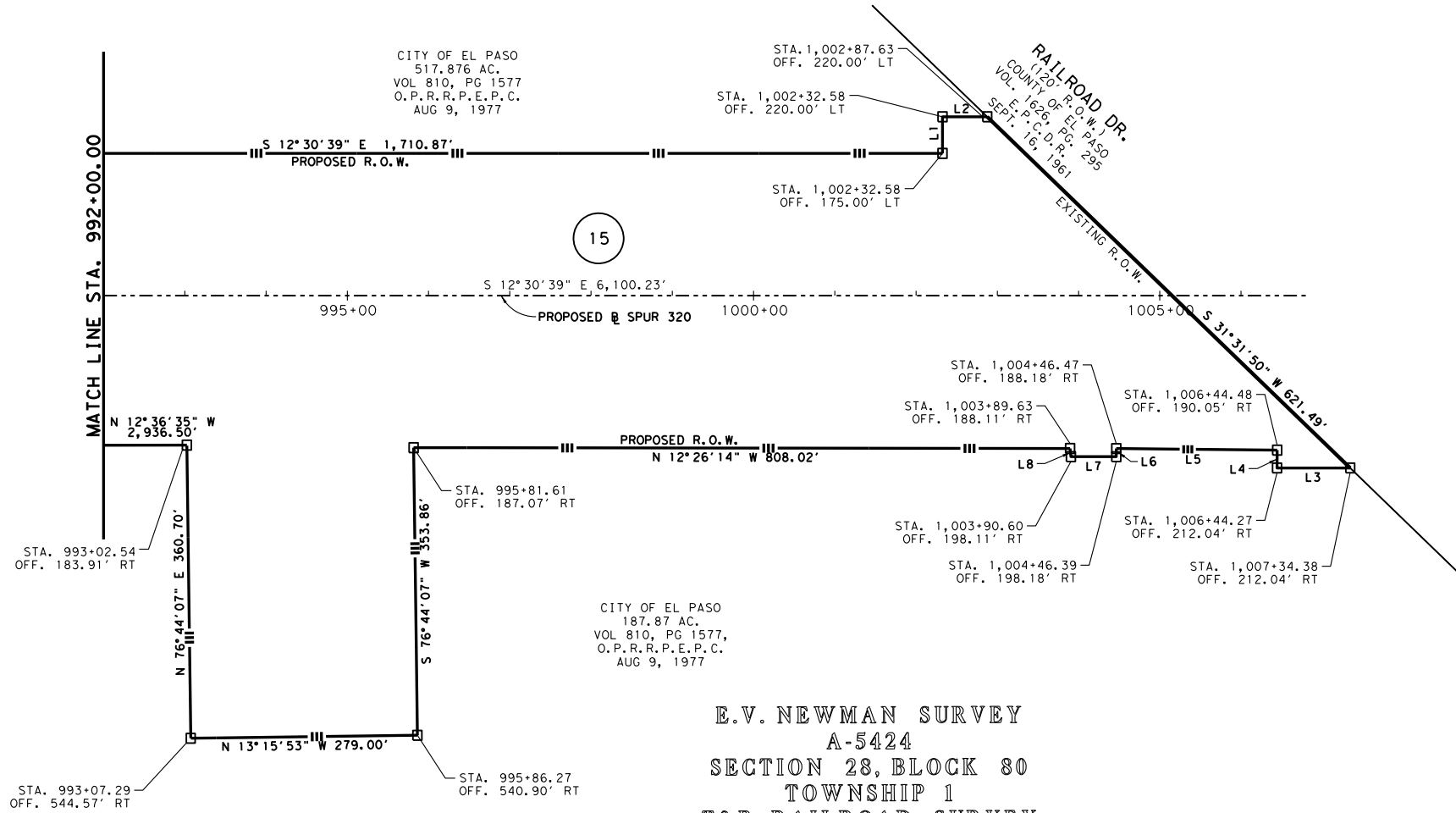
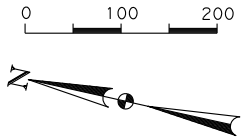
2525 North Loop West, Suite 300,  
Houston, Texas 77008  
T: 713-861-7068 F: 713-861-4131  
TBPELS Registration No. 10019100

**PARCEL PLAT**  
SHOWING

**PARCEL 15**

SPUR 320  
EL PASO COUNTY  
R.C.S.J. NO. 0665-02-003  
JUNE, 2022

VOL. 810 PG. 1577 SUBJECT TO:  
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VOL. 313 PG. 399 - ESMT. TO TRI STATE TELEPHONE  
SEC 28 BLK 80 TSP 1



**E.V. NEWMAN SURVEY  
A-5424  
SECTION 28, BLOCK 80  
TOWNSHIP 1  
T&P RAILROAD SURVEY**

LINE DATA		
LINE	BEARING	LENGTH
L1	N 77° 29' 21" E	45.00'
L2	S 12° 30' 39" E	55.05'
L3	N 12° 30' 39" W	90.11'
L4	N 78° 01' 44" E	22.00'
L5	N 11° 58' 16" W	198.02'
L6	S 77° 58' 25" W	10.00'
L7	N 12° 26' 14" W	55.78'
L8	N 71° 55' 16" E	10.05'

**LANDTECH**  
2525 North Loop West, Suite 300,  
Houston, Texas 77008  
T: 713-861-7068 F: 713-861-4131  
TBPELS Registration No. 10019100

**PARCEL PLAT**  
SHOWING  
**PARCEL 15**  
SPUR 320  
EL PASO COUNTY  
R.C.S.J. NO. 0665-02-003  
JUNE, 2022  
PAGE 8 OF 8      SCALE: 1"=200'

# STEWART TITLE GUARANTY COMPANY

## DELETION OF ARBITRATION PROVISION

(Not applicable to the Texas Residential Owner's Policy)

ARBITRATION is a common form of alternative dispute resolution. It can be a quicker and cheaper means to settle a dispute with your Title Insurance Company. However, if you agree to arbitrate, you give up your right to take the Title Insurance Company to court and your rights to discovery of evidence may be limited in the arbitration process. In addition, you cannot usually appeal an arbitrator's award.

**Your policy contains an arbitration provision (shown below). It allows you or the Company to require arbitration if the amount of insurance is \$2,000,000 or less. If you want to retain your right to sue the Company in case of a dispute over a claim, you must request deletion of the arbitration provision before the policy is issued. You can do this by signing this form and returning it to the Company at or before the closing of your real estate transaction or by writing to the Company.**

The arbitration provision in the Policy is as follows:

"Either the Company or the Insured may demand that the claim or controversy shall be submitted to arbitration pursuant to the Title Insurance Arbitration Rules of the American Land Title Association ("Rules"). Except as provided in the Rules, there shall be no joinder or consolidation with claims or controversies of other persons. Arbitrable matters may include, but are not limited to, any controversy or claim between the Company and the Insured arising out of or relating to this policy, any service in connection with its issuance or the breach of a policy provision, or to any other controversy or claim arising out of the transaction giving rise to this policy. All arbitrable matters when the Amount of Insurance is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Insured, unless the Insured is an individual person (as distinguished from an Entity). All arbitrable matters when the Amount of Insurance is in excess of \$2,000,000 shall be arbitrated only when agreed to by both the Company and the Insured. Arbitration pursuant to this policy and under the Rules shall be binding upon the parties. Judgment upon the award rendered by the Arbitrator(s) may be entered in any court of competent jurisdiction."

---

SIGNATURE

---

DATE

## **STEWART TITLE GUARANTY COMPANY PRIVACY NOTICE**

This Stewart Title Guaranty Company Privacy Notice ("Notice") explains how Stewart Title Guaranty Company and its subsidiary title insurance companies (collectively, "Stewart") collect, use, and protect personal information, when and to whom we disclose such information, and the choices you have about the use and disclosure of your information. Pursuant to Title V of the Gramm-Leach Bliley Act ("GLBA") and other Federal and state laws and regulations applicable to financial institutions, consumers have the right to limit some, but not all sharing of their personal information. Please read this Notice carefully to understand how Stewart uses your personal information.

The types of personal information Stewart collects, and shares depends on the product or service you have requested.

### **Stewart may collect the following categories of personal and financial information from you throughout your transaction:**

1. Identifiers: Real name, alias, online IP address if accessing company websites, email address, account name, unique online identifier, social security number, driver's license number, passport number, or other similar identifiers;
2. Demographic Information: Marital status, gender, date of birth.
3. Personal Information and Personal Financial Information: Name, signature, social security number, physical characteristics or description, address, telephone number, insurance policy number, education, employment, employment history, bank account number, credit card number, debit card number, credit reports, or any other information necessary to complete the transaction.

### **Stewart may collect personal information about you from:**

1. Publicly available information from government records.
2. Information we receive directly from you or your agent(s), such as your lender or real estate broker;
3. Information about your transactions with Stewart, our affiliates, or others; and
4. Information we receive from consumer reporting agencies and/or governmental entities, either directly from these entities or through others.

### **Stewart may use your personal information for the following purposes:**

1. To provide products and services to you or in connection with a transaction.
2. To improve our products and services.
3. To communicate with you about our, our affiliates', and others' products and services, jointly or independently.

### **Stewart may use or disclose the personal information we collect for one or more of the following purposes:**

- To fulfill or meet the reason for which the information is provided.
- To provide, support, personalize, and develop our website, products, and services.
- To create, maintain, customize, and secure your account with Stewart.
- To process your requests, purchases, transactions, and payments and prevent transactional fraud.
- To prevent and/or process claims.
- To assist third party vendors/service providers who complete transactions or perform services on Stewart's behalf pursuant to valid service provider agreements.
- As necessary or appropriate to protect the rights, property or safety of Stewart, our customers or others.
- To provide you with support and to respond to your inquiries, including to investigate and address your concerns and monitor and improve our responses.
- To help maintain the safety, security, and integrity of our website, products and services, databases and other technology-based assets, and business.
- To respond to law enforcement or regulator requests as required by applicable law, court order, or governmental regulations.
- Auditing for compliance with federal and state laws, rules and regulations.

- Performing services including maintaining or servicing accounts, providing customer service, processing or fulfilling orders and transactions, verifying customer information, processing payments.
- To evaluate or conduct a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of our assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which personal information held by us is among the assets transferred.

Stewart will not collect additional categories of personal information or use the personal information we collected for materially different, unrelated, or incompatible purposes without providing you notice.

### **Disclosure of Personal Information to Affiliated Companies and Nonaffiliated Third Parties**

Stewart does not sell your personal information to nonaffiliated third parties. Stewart may share your information with those you have designated as your agent throughout the course of your transaction (for example, a realtor, broker, or a lender). Stewart may disclose your personal information to a non-affiliated third party for a business purpose. Typically, when we disclose personal information for a business purpose, we enter in a contract that describes the purpose and requires the recipient to both keep that personal information confidential and not use it for any purpose except performing the contract.

We share your personal information with the following categories of third parties:

- Non-affiliated service providers and vendors we contract with to render specific services (For example, search companies, mobile notaries, and companies providing credit/debit card processing, billing, shipping, repair, customer service, auditing, marketing, etc.)
- To enable Stewart to prevent criminal activity, fraud, material misrepresentation, or nondisclosure.
- Stewart's affiliated and subsidiary companies.
- Non-affiliated third-party service providers with whom we perform joint marketing, pursuant to an agreement with them to jointly market financial products or services to you.
- Parties involved in litigation and attorneys, as required by law.
- Financial rating organizations, rating bureaus and trade associations.
- Federal and State Regulators, law enforcement and other government entities to law enforcement or authorities in connection with an investigation, or in response to a subpoena or court order.

The law does not require your prior authorization or consent and does not allow you to restrict the disclosures described above. Additionally, we may disclose your information to third parties for whom you have given us authorization or consent to make such disclosure. We do not otherwise share your Personal Information or Browsing Information with non-affiliated third parties, except as required or permitted by law.

### **Right to Limit Use of Your Personal Information**

You have the right to opt-out of sharing of your personal information among our affiliates to directly market to you. To opt-out of sharing to our affiliates for direct marketing, you may send an "opt out" request to [Privacyrequest@stewart.com](mailto:Privacyrequest@stewart.com), or contact us through other available methods provided under "Contact Information" in this Notice. We do not share your Personal Information with nonaffiliates for their use to direct market to you without your consent.

### **How Stewart Protects Your Personal Information**

Stewart maintains physical, technical and administrative safeguards and policies to protect your personal information.

### **Contact Information**

If you have questions or comments about this Notice, the ways in which Stewart collects and uses your information described herein, your choices and rights regarding such use, or wish to exercise your rights under law, please do not hesitate to contact us at:

**Phone:** Toll Free at 1-866-571-9270

**Email:** [Privacyrequest@stewart.com](mailto:Privacyrequest@stewart.com)

**Postal Address:** Stewart Information Services Corporation  
Attn: Mary Thomas, Chief Compliance and Regulatory Officer  
1360 Post Oak Blvd., Ste. 100, MC #14-1  
Houston, TX 77056

### Privacy Notice at Collection for California Residents

Pursuant to the California Consumer Privacy Act of 2018 ("CCPA") and the California Privacy Rights Act of 2020, effective January 1, 2023 ("CPRA"), Stewart Information Services Corporation and its subsidiary companies (collectively, "Stewart") are providing this **Privacy Notice at Collection for California Residents** ("CCPA & CPRA Notice"). This CCPA & CPRA Notice supplements the information contained in Stewart's existing privacy notice and applies solely to all visitors, users, and consumers and others who reside in the State of California or are considered California Residents as defined in the CCPA & CPRA ("consumers" or "you"). All terms defined in the CCPA & CPRA have the same meaning when used in this Notice.

#### **Personal and Sensitive Personal Information Stewart Collects**

- Publicly available information from government records.
- Deidentified or aggregated consumer information.
- Certain personal information protected by other sector-specific federal or California laws, including but not limited to the Fair Credit Reporting Act (FCRA), Gramm Leach Bliley Act (GLBA) and California Financial Information Privacy Act (FIPA).

Specifically, Stewart has collected the following categories of **personal and sensitive personal information** from consumers within the last twelve (12) months:

Category	Examples	Collected
A. Identifiers.	A real name, alias, postal address, unique personal identifier, online identifier, Internet Protocol address, email address, account name, Social Security number, driver's license number, passport number, or other similar identifiers.	YES
B. Personal information categories listed in the California Customer Records statute (Cal. Civ. Code § 1798.80(e)).	A name, signature, Social Security number, physical characteristics or description, address, telephone number, passport number, driver's license or state identification card number, insurance policy number, education, employment, employment history, bank account number, credit card number, debit card number, or any other financial information, medical information, or health insurance information. Some personal information included in this category may overlap with other categories.	YES
C. Protected classification characteristics under California or federal law.	Age (40 years or older), race, color, ancestry, national origin, citizenship, religion or creed, marital status, medical condition, physical or mental disability, sex (including gender, gender identity, gender expression, pregnancy or childbirth and related medical conditions), sexual orientation, veteran or military status, genetic information (including familial genetic information).	YES
D. Commercial information.	Records of personal property, products or services purchased, obtained, or considered, or other purchasing or consuming histories or tendencies.	YES
E. Biometric information.	Genetic, physiological, behavioral, and biological characteristics, or activity patterns used to extract a template or other identifier or identifying information, such as, fingerprints, faceprints, and voiceprints, iris or retina scans, keystroke, gait, or other physical patterns, and sleep, health, or exercise data.	YES
F. Internet or other similar network activity.	Browsing history, search history, information on a consumer's interaction with a website, application, or advertisement.	YES
G. Geolocation data.	Physical location or movements.	YES

H. Sensory data.	Audio, electronic, visual, thermal, olfactory, or similar information.	YES
I. Professional or employment-related information.	Current or past job history or performance evaluations.	YES
J. Non-public education information (per the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232g, 34 C.F.R. Part 99)).	Education records directly related to a student maintained by an educational institution or party acting on its behalf, such as grades, transcripts, class lists, student schedules, student identification codes, student financial information, or student disciplinary records.	YES
K. Inferences drawn from other personal information.	Profile reflecting a person's preferences, characteristics, psychological trends, predispositions, behavior, attitudes, intelligence, abilities, and aptitudes.	YES

Stewart obtains the categories of personal and sensitive information listed above from the following categories of sources:

- Directly and indirectly from customers, their designees, or their agents (For example, realtors, lenders, attorneys, brokers, etc.)
- Directly and indirectly from activity on Stewart's website or other applications.
- From third-parties that interact with Stewart in connection with the services we provide.

#### **Use of Personal and Sensitive Personal Information**

Stewart may use or disclose the personal or sensitive information we collect for one or more of the following purposes:

- To fulfill or meet the reason for which the information is provided.
- To provide, support, personalize, and develop our website, products, and services.
- To create, maintain, customize, and secure your account with Stewart.
- To process your requests, purchases, transactions, and payments and prevent transactional fraud.
- To prevent and/or process claims.
- To assist third party vendors/service providers who complete transactions or perform services on Stewart's behalf pursuant to valid service provider agreements.
- As necessary or appropriate to protect the rights, property or safety of Stewart, our customers or others.
- To provide you with support and to respond to your inquiries, including to investigate and address your concerns and monitor and improve our responses.
- To personalize your website experience and to deliver content and product and service offerings relevant to your interests, including targeted offers and ads through our website, third-party sites, and via email or text message (with your consent, where required by law).
- To help maintain the safety, security, and integrity of our website, products and services, databases and other technology-based assets, and business.
- To respond to law enforcement or regulator requests as required by applicable law, court order, or governmental regulations.
- Auditing for compliance with federal and state laws, rules and regulations.
- Performing services including maintaining or servicing accounts, providing customer service, processing or fulfilling orders and transactions, verifying customer information, processing payments, providing advertising or marketing services or other similar services.
- To evaluate or conduct a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of our assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which personal information held by us is among the assets transferred.

Stewart will not collect additional categories of personal or sensitive information or use the personal or sensitive information we collected for materially different, unrelated, or incompatible purposes without providing you notice.

#### **Disclosure of Personal Information to Affiliated Companies and Nonaffiliated Third Parties**

Stewart does not sell your personal information to nonaffiliated third parties. Stewart may share your information with those you have designated as your agent throughout the course of your transaction (for example, a realtor, broker, or a lender). Stewart may disclose your personal information to a third party for a business purpose.



Typically, when we disclose personal information for a business purpose, we enter into a contract that describes the purpose and requires the recipient to both keep that personal information confidential and not use it for any purpose except performing the contract.

We share your personal information with the following categories of third parties:

- a. Service providers and vendors we contract with to render specific services (For example, search companies, mobile notaries, and companies providing credit/debit card processing, billing, shipping, repair, customer service, auditing, marketing, etc.)
- b. Affiliated Companies.
- c. Parties involved in litigation and attorneys, as required by law.
- d. Financial rating organizations, rating bureaus and trade associations.
- e. Federal and State Regulators, law enforcement and other government entities

In the preceding twelve (12) months, Stewart has disclosed the following categories of personal information for a business purpose:

Category A: Identifiers

Category B: California Customer Records personal information categories

Category C: Protected classification characteristics under California or federal law

Category D: Commercial Information

Category E: Biometric Information

Category F: Internet or other similar network activity

Category G: Geolocation data

Category H: Sensory data

Category I: Professional or employment-related information

Category J: Non-public education information

Category K: Inferences

## **Your Consumer Rights and Choices Under CCPA and CPRA**

### **Your Rights Under CCPA**

The CCPA provides consumers (California residents as defined in the CCPA) with specific rights regarding their personal information. This section describes your CCPA rights and explains how to exercise those rights.

### **Access to Specific Information and Data Portability Rights**

You have the right to request that Stewart disclose certain information to you about our collection and use of your personal information over the past 12 months. Once we receive and confirm your verifiable consumer request, Stewart will disclose to you:

- The categories of personal information Stewart collected about you.
- The categories of sources for the personal information Stewart collected about you.
- Stewart's business or commercial purpose for collecting that personal information.
- The categories of third parties with whom Stewart shares that personal information.
- The specific pieces of personal information Stewart collected about you (also called a data portability request).
- If Stewart disclosed your personal data for a business purpose, a listing identifying the personal information categories that each category of recipient obtained.

### **Deletion Request Rights**

You have the right to request that Stewart delete any of your personal information we collected from you and retained, subject to certain exceptions. Once we receive and confirm your verifiable consumer request, Stewart will delete (and direct our service providers to delete) your personal information from our records, unless an exception applies.

Stewart may deny your deletion request if retaining the information is necessary for us or our service providers to:

1. Complete the transaction for which we collected the personal information, provide a good or service that you requested, take actions reasonably anticipated within the context of our ongoing business relationship with you, or otherwise perform our contract with you.
2. Detect security incidents, protect against malicious, deceptive, fraudulent, or illegal activity, or prosecute those responsible for such activities.
3. Debug products to identify and repair errors that impair existing intended functionality.
4. Exercise free speech, ensure the right of another consumer to exercise their free speech rights, or exercise another right provided for by law.
5. Comply with the California Electronic Communications Privacy Act (Cal. Penal Code § 1546 *seq.*).
6. Engage in public or peer-reviewed scientific, historical, or statistical research in the public interest that adheres to all other applicable ethics and privacy laws, when the information's deletion may likely render impossible or seriously impair the research's achievement, if you previously provided informed consent.
7. Enable solely internal uses that are reasonably aligned with consumer expectations based on your relationship with us.
8. Comply with a legal obligation.
9. Make other internal and lawful uses of that information that are compatible with the context in which you provided it.

### **Your Rights Under CPRA**

CPRA expands upon your consumer rights and protections offered by the CCPA. This section describes your CPRA rights and explains how to exercise those rights.

### **Opt-Out of Information Sharing and Selling**

Stewart does not share or sell information to third parties, as the terms are defined under the CCPA and CPRA. Stewart only shares your personal information as commercially necessary and in accordance with this CCPA & CPRA Notice.

### **Correction of Inaccurate Information**

You have the right to request that Stewart correct any inaccurate information maintained about.

### **Limit the Use of Sensitive Personal Information**

You have the right to limit how your sensitive personal information, as defined in the CCPA and CPRA is disclosed or shared with third parties.

### **Exercising Your Rights Under CCPA and CPRA**

To exercise the access, data portability, deletion, opt-out, correction, or limitation rights described above, please submit a verifiable consumer request to us by the available means provided below:

1. Calling us Toll Free at 1-866-571-9270; or
2. Emailing us at [Privacyrequest@stewart.com](mailto:Privacyrequest@stewart.com); or
3. Visiting <http://stewart.com/ccpa>.

Only you, or someone legally authorized to act on your behalf, may make a verifiable consumer request related to your personal information. You may also make a verifiable consumer request on behalf of your minor child, if applicable.

To designate an authorized agent, please contact Stewart through one of the methods mentioned above.

You may only make a verifiable consumer request for access or data portability twice within a 12-month period. The verifiable consumer request must:

- Provide sufficient information that allows us to reasonably verify you are the person about whom we collected personal information or an authorized representative.
- Describe your request with sufficient detail that allows us to properly understand, evaluate, and respond to it.

Stewart cannot respond to your request or provide you with personal information if we cannot verify your identity or authority to make the request and confirm the personal information relates to you.

Making a verifiable consumer request does not require you to create an account with Stewart.

### **Response Timing and Format**

We endeavor to respond to a verifiable consumer request within forty-five (45) days of its receipt. If we require more time (up to an additional 45 days), we will inform you of the reason and extension period in writing.

A written response will be delivered by mail or electronically, at your option.

Any disclosures we provide will only cover the 12-month period preceding the verifiable consumer request's receipt. The response we provide will also explain the reasons we cannot comply with a request, if applicable. For data portability requests, we will select a format to provide your personal information that is readily useable and should allow you to transmit the information from one entity to another entity without hindrance.

Stewart does not charge a fee to process or respond to your verifiable consumer request unless it is excessive, repetitive, or manifestly unfounded. If we determine that the request warrants a fee, we will tell you why we made that decision and provide you with a cost estimate before completing your request.

### **Non-Discrimination**

Stewart will not discriminate against you for exercising any of your CCPA and CPRA rights. Unless permitted by the CCPA or CPRA, we will not:

- Deny you goods or services.
- Charge you a different prices or rates for goods or services, including through granting discounts or other benefits, or imposing penalties.
- Provide you a different level or quality of goods or services.
- Suggest that you may receive a different price or rate for goods or services or a different level or quality of goods or services.

### **Record Retention**

Your personal information will not be kept for longer than is necessary for the business purpose for which it is collected and processed. We will retain your personal information and records based on established record retention policies pursuant to California law and in compliance with all federal and state retention obligations. Additionally, we will retain your personal information to comply with applicable laws, regulations, and legal processes (such as responding to subpoenas or court orders), and to respond to legal claims, resolve disputes, and comply with legal or regulatory recordkeeping requirements

### **Changes to This CCPRA & CPRA Notice**

Stewart reserves the right to amend this CCPA & CPRA Notice at our discretion and at any time. When we make changes to this CCPA & CPRA Notice, we will post the updated Notice on Stewart's website and update the Notice's effective date.

### **Link to Privacy Notice**

Stewarts Privacy Notice can be found on our website at <https://www.stewart.com/en/privacy.html>.

### **Contact Information**

If you have questions or comments about this notice, the ways in which Stewart collects and uses your information described herein, your choices and rights regarding such use, or wish to exercise your rights under California law, please do not hesitate to contact us at:

**Phone:** Toll Free at 1-866-571-9270

**Website:** <http://stewart.com/ccpa>

**Email:** [Privacyrequest@stewart.com](mailto:Privacyrequest@stewart.com)

**Postal Address:** Stewart Information Services Corporation  
Attn: Mary Thomas, Chief Compliance and Regulatory Officer  
1360 Post Oak Blvd., Ste. 100, MC #14-1  
Houston, TX 77056



An Ordinance authorizing the City Manager to sign a deed and any other documents necessary to convey approximately 37.9194 acres of land situated in portions of sections 21, 28, and 29, Block 80, Township 1, Texas and Pacific Railroad Company Surveys, City of El Paso, El Paso County, Texas.

August 15, 2023

# Sale of Property- Northeast (Railroad & Dyer)



- Phase I- TxDOT Borderland Expressway Highway, Spur 320
- \$2,535,688.98



Legislation Text

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File #: 23-1081, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Economic and International Development, Mirella Craigo, (915) 212-1617

Economic and International Development, Elizabeth Triggs, (915) 212-0094

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action that the City Manager be authorized to sign a First Amendment to that certain Subrecipient Agreement ("Agreement") for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program by and between City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the "City"), and LiftFund Inc., a Texas non-profit organization ("LiftFund"; "Sub-Recipient"; or "Contractor") increasing the Funding Amount by \$605,000 to a total of \$3,105,000.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:**

August 15, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Mirella Tamayo Craigo 915.212.1617  
Elizabeth Triggs 915.212.0094

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 1. Cultivate an Environment Conducive to Strong, Economic Development

**SUBGOAL:** 1.1 Stabilize and expand El Paso's tax base

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what?  
Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

Discussion and Action That the City Manager be authorized to sign a First Amendment to that certain Subrecipient Agreement ("Agreement") for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program by and between City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the "City"), and LiftFund Inc., a Texas non-profit organization ("LiftFund"; "Sub-Recipient"; or "Contractor") increasing the Funding Amount by \$605,000 to a total of \$3,105,000.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

The American Rescue Plan Act of 2021 (ARPA) is a \$1.9 trillion stimulus bill passed by the US Congress and signed by President Joe Biden in March of 2021. The bill was a response to the COVID-19 Pandemic and sought to speed the United States' recovery by addressing both the health and economic impacts of the pandemic. The City of El Paso received \$154,365,135 from the ARPA bill and on May 14, 2022, City Council approved the allocation of \$14M to small business recovery and relief.

LiftFund, a community development financial institution (CDFI), will continue administering two programs:

1. Cash grants of up to \$10,000 to eligible businesses for working capital.
2. \$100,000 fund to buy-down the interest rate to 2% on loans up to \$100k.

On January 31, 2023, LiftFund engaged in an ARPA subrecipient agreement, securing \$2,500,000 in funding. Within this allocation, \$2,150,000 was specifically earmarked for cash grants. The intended recipients were 215 small businesses identified as eligible for this assistance. Business that didn't receive CARES Act funding were prioritized. However, the demand for support exceeded expectations, resulting in 55 businesses being placed on a waiting list. To address this situation and ensure that these businesses receive the help they need, LiftFund will need an additional \$605,000 in funding. With this supplementary amount, LiftFund will be able to extend support to all the businesses on the waiting list, bringing the total number of assisted small businesses through ARPA funding to 270. The allocation is essential for enabling businesses to sustain their operations and effectively manage the challenges posed by inflation, shrinking profit margins, and workforce shortages.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

On January 31, 2023, City Council approved the allocation of \$2.5M to LiftFund via an ARPA Subrecipient Agreement.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

Revised 04/09/2021



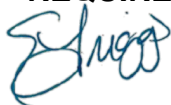
ARPA Funding

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES \_\_\_\_ NO

PRIMARY DEPARTMENT:  
SECONDARY DEPARTMENT:

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*



DEPARTMENT HEAD: \_\_\_\_\_  
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)



## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a First Amendment to that certain Subrecipient Agreement (“Agreement”) for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program by and between City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the “City”), and LiftFund Inc., a Texas non-profit organization (“LiftFund”; “Sub-Recipient”; or “Contractor”) increasing the Funding Amount by \$605,000 to a total of \$3,105,000.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

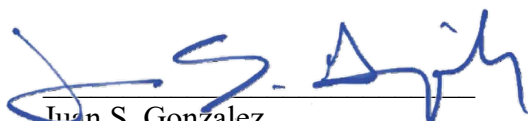
**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leaser  
Mayor


**ATTEST:**

\_\_\_\_\_  
Laura Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Juan S. Gonzalez  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Elizabeth Triggs, Director  
Economic and International Department

THE STATE OF TEXAS )  
 )  
COUNTY OF EL PASO )

**FIRST AMENDMENT  
TO A SUB-RECIPIENT AGREEMENT  
[ARPA-Economic Impacts]**

This First Amendment to that certain Subrecipient Agreement (“Agreement”) for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program is made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the “City”), and LiftFund Inc., a Texas non-profit organization (“LiftFund”; “Sub-Recipient”; or “Contractor”).

WHEREAS, on January 31, 2023, the City Council for the City of El Paso approved entering into a Subrecipient Agreement with LiftFund to institute the City of El Paso Small Business Grant & Interest Buy-Down Program to entities affected by the COVID-19 pandemic;

WHEREAS, the parties desire to amend the funding amount, increasing it by \$605,000 all other terms will remain the same.

WHEREAS, the Agreement may be amended under the provisions of section 7.13 of the Agreement;

NOW THEREFORE, in consideration of the mutual promises set forth in this First Amendment and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The 1<sup>st</sup> sentence of Section 3.1 PAYMENT TO SUB-RECIPIENT. is revised to read as follows:

The CITY shall pay to the Sub-Recipient an amount not to exceed \$3,105,000 for all services and reimbursable preformed pursuant to this Agreement.

2. Except as amended herein, the Agreement between the City and Applicant shall remain in full force and effect.

**[SIGNATURES BEGIN ON THE FOLLOWING PAGE]**

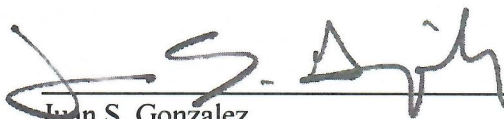
IN WITNESS WHEREOF, the parties have hereunto set their hands this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CITY**

**THE CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City Manger

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Juan S. Gonzalez  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Elizabeth Triggs, Director  
Economic and International Development

**SUB-RECIPIENT:**

LIFTFUND INC., a Texas non-profit  
organization

By:   
\_\_\_\_\_  
25FE85B75D204A0...

Name: Nelly Rojas-Moreno

Title: Chief Operating & Financial Officer

## ATTACHMENT A

### AMENDED TIMELINE

Program Timeline	
February 1, 2023	Eligibility criteria finalized and contract signed
February 1- March 10, 2023	Build online application and website.
March 6- March 31, 2023	Program promotion: public virtual info session, social media, eblasts, press release, community outreach by City contractors
March 13 – May 31, 2023	Application Open Period (or until funds exhausted)
March 31, 2023	First applicant Analysis Report submitted to City. Weekly pipeline reports submitted until program concludes.
April 3 – June 30, 2023	Application Review, doc collection
July 3 – September 8, 2023	Award notification via DocuSign
July 24 – September 15, 2023	Funding disbursement to awardees
September 22, 2023	Final Grants Award Analysis Report due to EDD
July 2024	Follow up survey to recipients + results reported to City

**ATTACHMENT B**

**AMENDED BUDGET**

<b>Budget @ \$2,500,000 @ 10% admin fee</b>	<b>Associated Cost</b>
Personnel & Benefits	\$211,600
Website, Application, Direct Costs, Promotional Efforts, Translation, Other Contractual	\$70,750
Program Support	\$22,650
Interest Buy Down Program	\$100,000
Grants Allocation	\$2,700,000
Total Program Cost	\$3,105,000



CITY OF EL PASO

# American Rescue Plan Act: Small Business Recovery + Growth

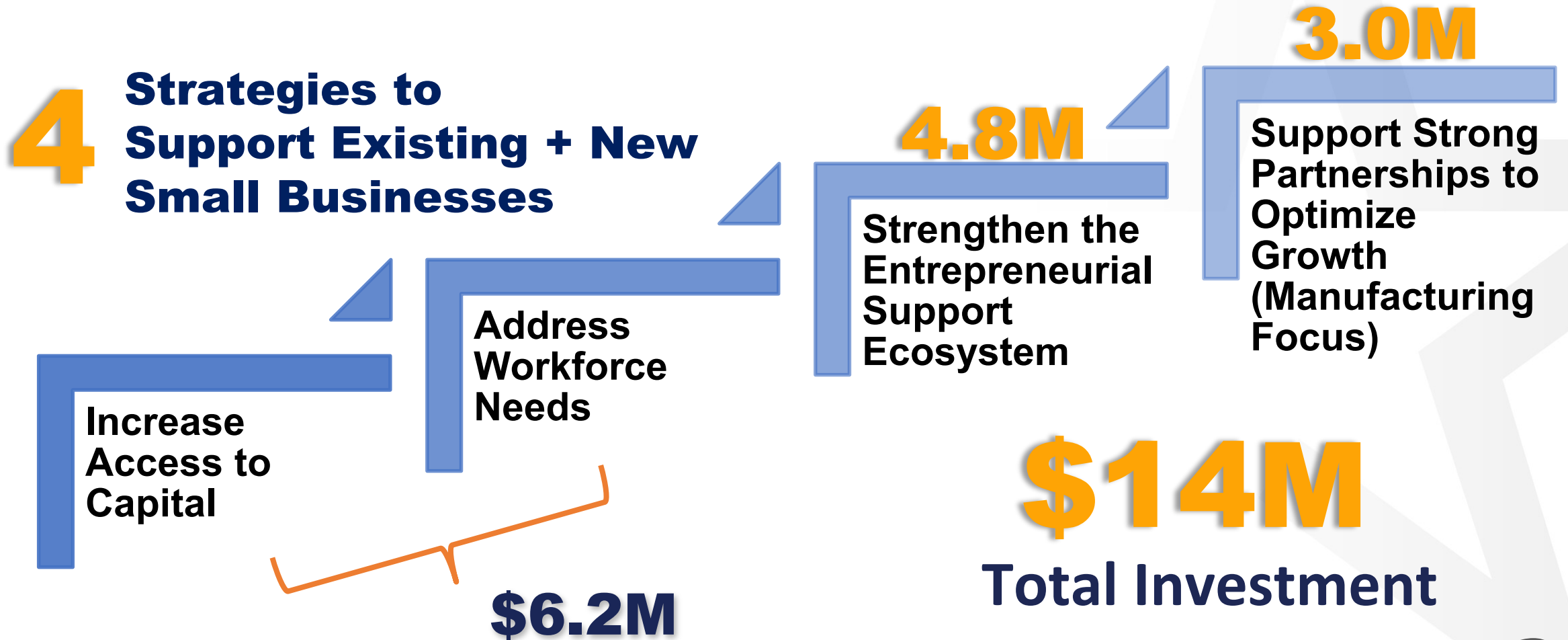
Partnerships between the City of El Paso: PeopleFund, and LiftFund for the provision of small business services

Goal 1. Create an environment conducive to strong, sustainable economic development

**Item 39 & 40**



# Council Approved Local American Rescue Plan Allocation for Small Business Support



# ARPA Allocations Summary

## Executed ARPA Allocations

### Approved: 1/31/2023

LiftFund	\$	2,500,000
Project Vida	\$	200,000
Better Business Bureau	\$	1,435,522

### Approved: 4/11/2023

JUST	\$	125,000
Hunt Institute	\$	299,989
FabLab	\$	300,000
STTE	\$	500,000
<b>Total Allocated Funds</b>	<b>\$</b>	<b>5,618,803</b>



# Discussion & Action

1. Discussion and action that the City Manager be authorized to execute a Subrecipient Agreement by and between the City of El Paso and **PeopleFund**, a Texas 501(c)(3) non-profit Community Development Financial Institution, to provide expanded access to capital and business education programming in El Paso, for an amount not to exceed **\$500,000**.
2. Discussion and action that the City Manager be authorized to sign a First Amendment to that certain Subrecipient Agreement (“Agreement”) for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program by and between City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the “City”), and **LiftFund Inc.**, a Texas non-profit organization (“LiftFund”; “Sub-Recipient”; or “Contractor”) increasing the Funding Amount by **\$605,000** to a total of \$3,105,000.

# ARPA Results Summary

Organization	Program Description	Program Overall Metrics		Up-to-Date Metrics	% Complete
LiftFund	\$10k Grants for Businesses that didn't Receive CARES Act Funds;	215	Grants to Small Businesses	215	100%
	Loans Interest Buy-Down to 2%	25	Loans to Small Businesses	11	44%
Project Vida	Technical Assistance for Microentrepreneurs	260	Microentrepreneurs	236	91%
Better Business Bureau	Buy El Paso Rewards QR Program for Businesses	500	Businesses	118	24%
JUST	Technical Assistance for Female Entrepreneurs	150	Female Entrepreneurs	82	55%
UTEP Hunt Institute	Data Compilation and Economic Impact Analysis for ARPA-funded Small Business Programs	215	Small Businesses Surveyed	212	99%
FabLab	New Collar Workforce Development for High-School Students – Digital Badging Micro-certifications for 3D Printing	25	High School Students (25 Identified)	25	0%
STTE	Start-Up Business Assistance	20	Start-Ups	5	25%

# PeopleFund: Expanded Access to Capital & Business Education Program

## Buy-down interest rate

- Loans Up to **\$100,000** to eligible small businesses for working capital
- Average interest rate **14.99%** reduced to **2%** interest buy down
- Approximately **120 businesses** will receive funds for a total output of **\$1.2M** in loans



Increase Access to Capital + Workforce Development Budget	
Other Contributions	\$401,344
City's ARPA Allocation	\$500,000

# LiftFund 1st Amendment: Small Business Grant & Interest Buy-Down Program

## Cash grants

- **\$10,000** to eligible small businesses making \$1M or less in annual gross revenue
- Eligible businesses that did not receive CARES Act funding will be prioritized for grant funding
- 215 selected + **additional 55 businesses** will receive funds = **270 Businesses**

## Loans Buy-down interest rate

- Interest buy-down to **2%**
- Loans up to **\$100,000**
- Approximately **25 businesses** will receive funds

**LiftFund**

DREAM IT. FUND IT.

### Increase Access to Capital + Workforce Development Budget

ARPA Agreement 01/23	\$2,500,000
1st Amendment	\$605,000
<b>Total</b>	<b>\$3,105,000</b>

# ARPA Summary

## Remaining ARPA Allocations

**Remaining Funds**

**\$5,381,197**

**LiftFund 1st Amendment**

**\$605,000**

**PeopleFund**

**\$500,000**

**Total Remaining Funds After CC Approval**

**\$4,276,197**

# Discussion & Action

1. Discussion and action that the City Manager be authorized to execute a Subrecipient Agreement by and between the City of El Paso and **PeopleFund**, a Texas 501(c)(3) non-profit Community Development Financial Institution, to provide expanded access to capital and business education programming in El Paso, for an amount not to exceed **\$500,000**.
2. Discussion and action that the City Manager be authorized to sign a First Amendment to that certain Subrecipient Agreement (“Agreement”) for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program by and between City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the “City”), and **LiftFund Inc.**, a Texas non-profit organization (“LiftFund”; “Sub-Recipient”; or “Contractor”) increasing the Funding Amount by **\$605,000** to a total of \$3,105,000.



## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople



Legislation Text

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File #: 23-1084, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

Economic and International Development, Mirella Craigo, (915) 212-1617

Economic and International Development, Elizabeth Triggs, (915) 212-0094

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action that the City Manager be authorized to execute a Subrecipient Agreement by and between the City of El Paso and the PEOPLEFUND, a Texas 501(c)(3) non-profit Community Development Financial Institution, to provide expanded access to capital and business education programming in El Paso, for an amount not to exceed \$500,000.



**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PH. NUMBER:** Mirella Craig, Assistant Director 915-212-1617  
Elizabeth Triggs, Director 915-212-0094

**DISTRICT(S) AFFECTED:** ALL

**STRATEGIC GOAL:** 1. Cultivate an Environment Conducive to Strong, Economic Development

**SUBGOAL:** 1.1 Stabilize and expand El Paso's tax base

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

Discussion and action that the City Manager be authorized to execute a Subrecipient Agreement by and between the City of El Paso and the **PEOPLESFUND**, a Texas 501(c)(3) non-profit Community Development Financial Institution, to provide expanded access to capital and business education programming in El Paso, for an amount not to exceed \$500,000.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

The American Rescue Plan Act of 2021 (ARPA) is a \$1.9 trillion stimulus bill passed by the US Congress and signed by President Joe Biden in March of 2021. The bill was a response to the COVID-19 Pandemic and sought to speed the United States' recovery by addressing both the health and economic impacts of the pandemic. The City of El Paso received \$154,365,135 from the ARPA bill and on May 14, 2022, City Council approved the allocation of \$14M to small business recovery and relief.

Established in 1994 as a nonprofit Community Development Financial Institution (CDFI), PeopleFund has almost 30 years of experience serving the most underrepresented small businesses. Their focus is on advancing opportunities for small businesses owned by people of color, women, Veterans, individuals of Low to moderate income (LMI), and those located in hard-to-reach areas. Their programs provide diverse entrepreneurs with the capital, education, and resources needed to build a healthy small business.

PeopleFund will administer ARPA funds to offer loans up to \$100,000 loans with a 2% buy-down interest rate. With an average loan amount of \$33k, they project this will create 37 new loans and net \$1.2M in new business loans. One of the greatest challenges to growing a small business is access to capital. The allocation of the interest buy-down will help businesses reduce their borrowing costs, which is critical to businesses affected by inflation, shrinking profit margins and workforce shortages.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Yes, seven American Rescue Plan Act (ARPA) Agreements were approved between January 31 and April 11, 2023.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

American Rescue Plan Act (ARPA) Funds

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES \_\_\_ NO**

**PRIMARY DEPARTMENT:**

**SECONDARY DEPARTMENT:**

---

**\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\***



**DEPARTMENT HEAD:** \_\_\_\_\_

**(If Department Head Summary Form is initiated by Purchasing, client department should sign also)**

## **RESOLUTION**

**WHEREAS**, on March 11, 2021, the federal government enacted the American Rescue Plan Act (“ARPA”), which established the Coronavirus State Fiscal Relief Fund & Coronavirus Local Fiscal Relief Fund (“CSLFRF”) and appropriated \$150 billion to the Fund to be used to address the economic fallout caused by the COVID-19 pandemic; and

**WHEREAS**, the City is a recipient of \$154,365,135 under the ARPA funding grant; and

**WHEREAS**, on May 9<sup>th</sup> 2022 the City Council appropriated ARPA funds to be used by the City in accordance with the requirements stipulated by the CSLFRF, ARPA and federal guidelines; and

**WHEREAS**, the City desires to enter into a Subrecipient Agreement with **PEOPLETUND**, a Texas 501(c)(3) non-profit Community Development Financial Institution, whereby PEOPLETUND will provide expanded access to capital and business education programing in El Paso; and

**WHEREAS**, the City’s expenditure under this Agreement is, in the reasonable judgement of the City Council, a necessary expenditure incurred due to the public health emergency with respect to COVID–19, and which was not accounted for in the budget most recently approved as of the date of enactment of this section for the City; and

**WHEREAS**, the City’s expenditure under this Subrecipient Agreement is related to the provision of grants to address business interruptions to affected small businesses caused by the ramifications of the COVID-19 pandemic.

***[SIGNATURES BEGIN ON THE FOLLOWING PAGE]***

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Manager be authorized to execute a Subrecipient Agreement by and between the City of El Paso and the **PEOPLESFUND**, a Texas 501(c)(3) non-profit Community Development Financial Institution, to provide expanded access to capital and business education programing in El Paso, for an amount not to exceed \$500,000.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

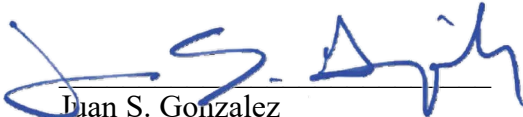
**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leaser  
Mayor


**ATTEST:**

\_\_\_\_\_  
Laura Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Juan S. Gonzalez  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Elizabeth K. Triggs, Director  
Economic & International Development

THE STATE OF TEXAS )  
 )  
COUNTY OF EL PASO )

**SUB-RECIPIENT AGREEMENT**  
**[ARPA – Economic Impacts]**

This Sub-Recipient Agreement (“**Agreement**”) is made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the **CITY OF EL PASO**, a municipal corporation organized and existing under the laws of the State of Texas, hereinafter referred to as the “**CITY**”, and **PEOPLESFUND a Texas 501(c)(3) non-profit Community Development Financial Institution** (“**Sub-Recipient**” or “**Contractor**”).

**RECITALS**

**WHEREAS**, on May 9th, 2022, the City Council appropriated ARPA funds to be used by the City in accordance with the requirements stipulated by the CSLFRF, ARPA and federal guidelines; and

**WHEREAS** such funding may be used to provide loans or grants to mitigate financial hardship, such as by supporting payroll and benefits, costs to retain employees and mortgage, rent, utility, and other operating costs; and technical assistance, counseling, or other services to support business planning; or other assistance as identified in the Final Rule to support impacted and disproportionately impacted small businesses; and

**WHEREAS** the CITY intends to engage the Sub-Recipient to provide *expanded access to capital and business education in El Paso program*, hereinafter referred to as the “**Scope of Work**” or “**Project**”, as further described in **Attachment “A”**; and

**NOW, THEREFORE**, for the consideration set forth in this Agreement and its attachments, the CITY and Sub-Recipient agree as follows:

**ARTICLE I. ATTACHMENTS**

**1.1** The attachments listed herein and attached to this Agreement are incorporated herein by reference for all purposes.

Attachment “A”	Scope of Work (Project)
Attachment “B”	Budget
Attachment “C”	Insurance Certificates / Certifications
Attachment “D”	Additional Terms & Conditions (ARPA)

**ARTICLE II. PROJECT**

**2.1** The CITY hereby agrees to retain the Sub-Recipient and the Sub-Recipient agrees to perform the services contemplated in the for the Project. The Project shall consist of the Sub-Recipient’s completion of the Scope of Services as further described in **Attachment “A”**.

**2.2** During the term of this Agreement, Sub-Recipient will establish a contractual obligation to provide support services, as reasonably needed, at a business support center to be identified by CITY. Said business support center will be located within the geographic boundaries of the City of El Paso. Sub-Recipient acknowledges that they will not be the exclusive support services provider; but will cooperate and support the CITY’s efforts at the business support center through the Sub-Recipient’s participation

and providing various metrics as may be requested by the City.

### **ARTICLE III. SUB-RECIPIENT FEES AND PROJECT BUDGET**

**3.1 PAYMENT TO SUB-RECIPIENT.** The CITY shall pay to the Sub-Recipient an amount not to exceed **\$500,000** for all services and reimbursables performed pursuant to this Agreement.

The parties agree and understand that all fees and compensation to the Sub-Recipient shall only become due and payable in accordance with the terms of this Agreement and the fees to be charged for the Project shall be pursuant to the Budget attached to this Agreement as **Attachment “B”**.

**3.2 SUB-RECIPIENT’S SERVICES.** The Services to be provided by the Sub-Recipient for this Agreement are attached hereto as **Attachment “A”**.

**3.3 SUB-RECIPIENT’S INVOICES.** The Sub-Recipient shall bill the CITY not more often than monthly, through written invoices. Invoices shall indicate the costs for outside consultants with copies of their invoices as back-up materials as well as other authorized direct costs for hourly rate contracts. All invoices shall be made in writing.

**3.3.1** Each invoice shall contain a brief summary indicating, at a minimum, the total amount authorized for the Sub-Recipient, the current invoiced amount and the amount billed to date.

**3.3.2** The CITY agrees to pay invoices for all services performed as soon as reasonably possible but **not later than thirty (30) days** from receipt. Upon dispute, however, the CITY may, upon notice to the Sub-Recipient, withhold payment to the Sub-Recipient for the amount in dispute only, until such time as the exact amount of the disputed amount due the Sub-Recipient is determined. The total amount paid to Sub-Recipient shall not exceed Sub-Recipient’s fee proposal, except by written amendment to this Agreement, executed by both parties.

Applicant shall provide all required invoices and other required documentation to City electronically at the following address:

**EDcompliance@elpasotexas.gov**

### **ARTICLE IV. PERIOD OF SERVICE AND TERMINATION**

**4.1 PERIOD OF SERVICE.** The services called for by each phase shall begin upon the execution by all parties to this Agreement. The Sub-Recipient shall complete the requested services in accordance with the timeline(s) and schedule(s) outlined in **Attachment “A”**.

**4.2 TERMINATION.** This Agreement may be terminated as provided herein.

**4.2.1 TERMINATION BY CITY.** It is mutually understood and agreed by the Sub-Recipient and CITY that the CITY may terminate this Agreement, in whole or in part for the convenience of the CITY, upon **fourteen (14) consecutive calendar days’** written notice. It is also understood and agreed that upon such notice of termination, the Sub-Recipient shall cease the performance of services under this

Agreement. Upon such termination, the Sub-Recipient shall provide one final invoice for all services completed and reimbursable expenses incurred prior to the CITY's notice of termination. CITY shall compensate Sub-Recipient in accordance with this Agreement; however, the CITY may withhold any payment to the Sub-Recipient that is held to be in dispute for the purpose of setoff until such time as the exact amount due the Sub-Recipient from the CITY is determined. Nothing contained herein, or elsewhere in this Agreement shall require the CITY to pay for any services that are not in compliance with the terms of this Agreement and its attachments.

**4.2.2 TERMINATION BY EITHER PARTY.** It is further understood and agreed by the Sub-Recipient and CITY that either party may terminate this Agreement in whole or in part. Such a termination may be made for failure of one party to substantially fulfill its contractual obligations, pursuant to this Agreement, and through no fault of the other party. No such termination shall be made, unless the other party being terminated is granted: a) written notice of intent to terminate enumerating the failures for which the termination is being sought; b) a minimum of **seven (7) consecutive calendar days** to cure such failures; and c) an opportunity for consultation with the terminating party prior to such termination. However, the CITY retains the right to immediately terminate this Agreement for default if the Sub-Recipient violates any local, state, or federal laws, rules or regulations that relate to the performance of this Agreement. In the event of termination by the CITY pursuant to this subsection, the CITY may withhold payments to the Sub-Recipient for the purpose of setoff until such time as the exact amount due the Sub-Recipient from the CITY is determined.

**4.2.3 TERMINATION FOR FAILURE TO COMPLY WITH SUBCHAPTER J, CHAPTER 552, GOVERNMENT CODE.** The requirements of subchapter J, Chapter 552, Government Code, may apply to this Contract. Sub-Recipient agrees that the Contract can be terminated if the Sub-Recipient or any of its vendor(s) knowingly or intentionally fails to comply with a requirement of that subchapter.

**4.2.4 TERMINATION SHALL NOT BE CONSTRUED AS RELEASE.** Termination by either party shall not be construed as a release of any claims that the terminating party may be lawfully entitled to assert against the terminated party. Further, the terminated party shall not be relieved of any liability for damages sustained by the terminating party by virtue of any breach of this Agreement.

## **ARTICLE V. INSURANCE AND INDEMNIFICATION**

**5.1 INSURANCE.** The Sub-Recipient shall procure and maintain insurance coverage as required herein and attached in **Attachment "C"**. Sub-Recipient shall not commence work under this Agreement until the Sub-Recipient has obtained the required insurance and such insurance has been approved by the CITY. The Sub-Recipient shall maintain the required insurance throughout the term of this Agreement. Failure to maintain said insurance shall be considered a material breach of this Agreement.

**5.1.1 WORKERS' COMPENSATION INSURANCE.** The Sub-Recipient shall procure and shall maintain during the life of this Agreement Workers' Compensation Insurance as required by applicable Texas law for all of the Sub-Recipient's employees to be engaged in work under this Agreement. The Sub-Recipient shall provide the following endorsement:  
"The policy is endorsed to provide that insurer waives any right of subrogation it may acquire against the CITY, its partners, agents and employees by reason of any payment made on or account of injury, including death resulting therefrom, sustained by any employee of the insured."

**5.1.2 COMMERCIAL LIABILITY, PROPERTY DAMAGE LIABILITY AND AUTOMOBILE LIABILITY INSURANCE.** The Sub-Recipient shall procure and shall maintain during the life of this Agreement such Commercial General Liability, Property Damage Liability and Automobile Liability Insurance as shall protect the Sub-Recipient and the Sub-Recipient's employees performing work covered by this Agreement from claims for damages for personal injury, including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by the Sub-Recipient or by anyone directly or indirectly employed by the Sub-Recipient. The minimum limits of liability and coverages shall be as follows:

- a) **Commercial General Liability**  
\$1,000,000.00 Per Occurrence  
\$1,000,000.00 Products/Completed Operations  
\$1,000,000.00 Personal and Advertising Injury
- b) **AUTOMOBILE LIABILITY Combined Single Limit**  
\$1,000,000.00 per accident

**5.1.3 OWNER AS ADDITIONAL INSURED.** The CITY shall be named as an Additional Insured on all of the Sub-Recipient's Insurance Policies, with the exception of Workers' Compensation required by this Agreement.

**5.1.4 PROOF OF INSURANCE.** The Sub-Recipient shall furnish certificates showing the type of insurance coverages, limits on each insurance policy, class of operations covered under each insurance policy, effective dates and expiration dates of policies, insurance companies providing the insurance coverages, name of agent/broker and include confirmation of any endorsement(s) required in this Agreement.

**5.1.5 GENERAL INSURANCE PROVISIONS.** All certificates required herein shall be attached hereto and incorporated for all purposes as **Attachment "C"**. All certificates shall also include the name of the project on the corresponding insurance certificate.

**5.2 INDEMNIFICATION. TO THE FULLEST EXTENT PERMITTED BY LAW, SUB-RECIPIENT SHALL INDEMNIFY HOLD HARMLESS, AND DEFEND CITY, AND CITY'S OFFICERS, DIRECTORS, PARTNERS, AGENTS CONSULTANTS, AND EMPLOYEES FROM AND AGAINST ANY CLAIMS, COSTS, LOSSES, AND DAMAGES (INCLUDING BUT NOT LIMITED TO ALL FEES AND CHARGES OF CONSULTANTS, SUBCONSULTANTS, VENDORS, ATTORNEYS, AND OTHER PROFESSIONALS, AND ALL COURT, ARBITRATION, OR OTHER DISPUTE RESOLUTION COSTS) ARISING OUT OF OR RELATING TO THE PROJECT, PROVIDED THAT ANY SUCH CLAIM, COST, LOSS, OR DAMAGE IS ATTRIBUTABLE TO ANY NEGLIGENT ACT OR OMISSION, INTENTIONAL TORT, INTELLECTUAL PROPERTY INFRINGEMENT, OR FAILURE TO PAY A SUBCONTRACTOR, VENDOR, OR SUPPLIER COMMITTED BY SUB-RECIPIENT OR SUB-RECIPIENT'S OFFICERS, DIRECTORS, PARTNERS, AGENTS, CONSULTANTS OR EMPLOYEES. THE SUB-RECIPIENT SHALL NOT BE RESPONSIBLE FOR ANY ACTS OF ANY OF THE CITY'S INDEPENDENT PROJECT MANAGERS.**

**TO THE EXTENT ALLOWED BY STATE LAW, THE CITY WILL BE RESPONSIBLE FOR ITS OWN ACTIONS.**



## ARTICLE VI. GENERAL PROVISIONS

**6.1 CONTRACT TIME.** Sub-Recipient understands and agrees to provide all professional services and deliverables requested herein, as expeditiously as is prudent and to use its best efforts to complete all phases of this Agreement within the time schedules indicated within **Attachment “A”**.

**6.2 ADDITIONAL TERMS AND CONDITIONS (ARPA).** Sub-recipient agrees to comply and adhere to all terms and conditions associated with the CITY’s receipt of ARPA funds. For Sub-recipient’s ease of reference links and references to the additional Terms and Conditions are attached to this Agreement as **Attachment D**.

**6.3 COPYRIGHT AND REPRODUCTION RIGHTS.** Upon payment of amounts due, the concepts, design, and other documents prepared by the Sub-Recipient for this Project including, without limitation, those in electronic form (sometimes referred to as the “Instruments of Service”) are the property of the CITY, who shall be vested with all common law and statutory rights. The CITY shall have the right to the use of the documents; provided however the Sub-Recipient shall have no liability for any use of one or more of the Instruments of Service by the CITY. The CITY shall have the consent of the Sub-Recipient, provided, however, the Sub-Recipient shall have no liability or responsibility for such use of the concepts, design, and other documents. The rights granted to the CITY herein for the use of the documents for additional projects shall not grant the CITY any right to hold the Sub-Recipient responsible for any subsequent use of the documents. The Sub-Recipient shall provide the CITY with copies of the Instruments of Service in both electronic form and in hard copy.

**6.4 AUDITING RECORDS FOR THE SPECIFIC PROJECT.** Sub-Recipient’s records subject to audit shall include but not be limited to records which, have a bearing on matters of interest to the CITY in connection with the Sub-Recipient’s work on this Project for the CITY and shall be open to inspection and subject to audit and/or reproduction by CITY’s agent or its authorized representative to the extent necessary to adequately permit evaluation and verification of (a) Sub-Recipient’s compliance with contract requirements, and (b) compliance with provisions for computing Direct Personnel Expense with reimbursables, if applicable.

Such records subject to audit shall also include those records necessary to evaluate and verify direct and indirect costs, (including overhead allocations) as they may apply to costs associated with this Agreement. In those situations where Sub-Recipient’s records have been generated from computerized data, Sub-Recipient agrees to provide CITY’s representatives with extracts of data files in computer readable format on data disks or suitable alternative computer data exchange format.

The CITY or its designee shall be entitled, at its expense, to audit all of the Sub-Recipient’s records related to this Project, and shall be allowed to interview any of the Sub-Recipient’s employees, pursuant to the provisions of this section throughout the term of this contract and for a period of **three (3) years** after final payment or longer if required by law or the additional Terms and Conditions referred to in *Section 6.2* above. Such audits may require inspection and photo copying of selected documents from time to time at reasonable times (limited to Sub-Recipient’s office hours) and places upon reasonable notice.

**6.5 CONTRACTING INFORMATION.** the Contractor must preserve all contracting information related to this Contract as provided by the records retention schedule requirements applicable to the City

for the duration of this Contract. Contractor will promptly provide the City any contracting information related to this Contract that is in the custody or possession of the Contractor on request of the City. On completion of this Contract, Contractor will either provide at no cost to the City all contracting information related to this Contract that is in the custody or possession of the Contractor or preserve the contracting information related to this Contract as provided by the records retention requirements applicable to the City.

**6.6 SUCCESSORS AND ASSIGNS.** This Agreement shall be binding on the CITY and the Sub-Recipient, their successors, and assigns. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.

**6.7 VENUE.** For the purpose of determining place of Agreement and the law governing the same, this Agreement is entered into in the City and County of El Paso, the State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in the County of El Paso, Texas.

**6.8 GOVERNING LAW.** The Sub-Recipient shall comply with applicable Federal, State and local laws and ordinances applicable to the work contemplated herein.

**6.9 CAPTIONS.** The captions of this Agreement are for information purposes only and shall in no way affect the substantive terms or conditions of this Agreement.

**6.10 SEVERABILITY.** Should any section, paragraph or other provision of this Agreement be found invalid, such invalidity shall not affect the remaining provisions of this Agreement.

**6.11 NOTICES.** Any notice, demand, request, consent or approval that either party may or is required to provide to the other shall be in writing and either personally delivered or sent via certified mail, return receipt, to the following addresses:

To the CITY:	The City of El Paso Attn: City Manager P. O. Box 1890 El Paso, Texas 79950-1890
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With a Copy to:	The City of El Paso Attn: Economic and International Development P. O. Box 1890 El Paso, Texas 79950-1890
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To the Sub-Recipient:	PeopleFund Attn: CEO & President 2921 E. 17 <sup>th</sup> , Building D., Suite 1 Austin, TX 78702
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With a Copy to:	PeopleFund 6070 Gateway East #105E El Paso, TX 79905
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Changes may be made to the names and addresses noted herein through timely, written notice to the other party.

Applicant shall provide all required invoices and other required documentation to City electronically at the following address: **EDcompliance@elpasotexas.gov**

**6.12 CONFLICTING PROVISIONS.** Any provision contained in any Attachments to this Agreement, which may be in conflict or inconsistent with any of the provisions in this Agreement shall be void to the extent of such conflict or inconsistency.

**6.13 ENTIRE AGREEMENT.** This Agreement, including attachments, constitutes and expresses the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, whether written or oral. This Agreement shall not be amended or modified, except by written amendment, executed by both parties.

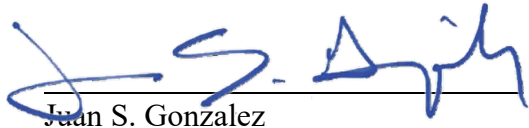
*(Signatures begin on the following page)*

WITNESS THE FOLLOWING SIGNATURES AND/OR SEALS:


**CITY:**  
**CITY OF EL PASO:**

\_\_\_\_\_  
Cary Westin  
Interim City Manager

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Juan S. Gonzalez  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Elizabeth Triggs  
Director,  
Economic and International Development

**ACKNOWLEDGMENT**

**THE STATE OF TEXAS   §**  
**§**  
**COUNTY OF EL PASO   §**

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by  
**Cary Westin, as Interim City Manager of the City of El Paso, Texas.**

\_\_\_\_\_  
**Notary Public, State of Texas**

**My commission expires:**     \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

*(Signatures continue on the following page)*

**SUB-RECIPIENT:**  
**PEOPLETUND**

By: [Signature]  
 Name: Gustavo Lasala  
 Title: President & CEO.

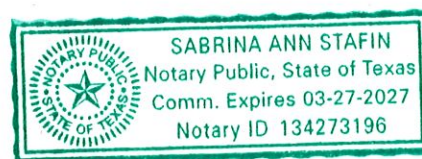
**ACKNOWLEDGEMENT**

THE STATE OF TEXAS §  
 §  
 COUNTY OF EL PASO §

This instrument was acknowledged before me on this 1<sup>st</sup> day of August, 2023  
 by Gustavo Lasala, as President/CEO of **PEOPLETUND**.

[Signature]  
 Notary Public, State of Texas

My commission expires: 3 / 27 / 2027



## **ATTACHMENT “A”**

### **SCOPE OF WORK**



**Program Name:** EXPANDED ACCESS TO CAPITAL AND BUSINESS EDUCATION IN EL PASO

**Subrecipient:** PEOPLEFUND

Authorized Signer: Gustavo Lasala, CEO & President

Mailing Address: 2921 E 17<sup>th</sup>, Building D, St #1, Austin, TX 78702

Local Address: 6070 Gateway East # 105E, El Paso, TX 79905

Service Period Start: August 1, 2023

Service Period End: Until Buy-Down Program funding is depleted

### **PROGRAM DESCRIPTION**

Partnering with the City of El Paso, PeopleFund will expand access to capital and business education in El Paso by increasing our local services supporting underserved entrepreneurs who are often overlooked or turned away from traditional financial institutions. We will focus on advancing equitable economic opportunities for small businesses owned by Veterans, people of color, women, and individuals of low to moderate income (LMI) and are requesting \$500,000 from the city of El Paso to support our expansion:

PeopleFund provides free business education and technical assistance to entrepreneurs regardless of whether they receive a loan from us. We also offer free specialized services to meet entrepreneurs' diverse needs, including 1x1 Business Coaching, BIPOC Small Business Accelerator, Women's Programs, and Veterans' Programs. To grow our El Paso educational programming, PeopleFund will add a Small Business Specialist to our El Paso team.

PeopleFund also provides small business loans and capital to entrepreneurs in El Paso. In 2022, we deployed over \$1.6 million to under-resourced small businesses across Greater El Paso. The average interest rate for these loans was 10%. To make our capital even more accessible, PeopleFund will leverage funding from the City to implement an interest buy-down program for under-resourced entrepreneurs in El Paso. Underrepresented small businesses with loans of \$100,000 or less will receive an interest rate reduction that buys down their interest rate down to a fixed 2%. Small businesses owned by women, people of color, Veterans, Veteran spouses, and individuals of LMI (or whose business is located in an LMI tract area) with loans up to \$100,000 will all qualify for this buy-down to a 2% interest rate—helping to close the access to capital gap for underrepresented small businesses across El Paso.

We are proud to partner with the City of El Paso as we achieve and demonstrate a culturally competent re-imagining of what assets do and can look like. We will transcend traditional deficit notions of risk by investing in the fundamentals of community wealth building, as we provide the resources and training underserved entrepreneurs need to grow a healthy small business.

### **PROBLEM STATEMENT**

Veterans, people of color, women, and individuals of low to moderate income (LMI) are historically underserved. These communities lack the means, services, and infrastructure to build healthy small businesses, and the devastating economic effects of COVID-19 only further compounded these challenges.



Between February and April 2020, business survival among Black entrepreneurs fell by 41% and LatinX entrepreneurs by 32%. Women-owned small businesses were disproportionately hit by 25%. Entrepreneurs of LMI experienced higher rates of distress, as only 15-20% of small business owners on average had enough cash on hand to cover three months of operations (Fairlie, 2020). Veteran-owned businesses also struggled and were disproportionately impacted.

After enduring a pandemic, small businesses face several challenges on their path forward. Accessing capital continues to be a struggle, as *Business News Daily* highlights, “it can be difficult for entrepreneurs to find the money they need...banks are not loaning money like they were 10 years ago...it’s a lot more conservative” (Uzialko, 2022). According to a recent study on why small business startups fail, the number one reason cited is insufficient funding and obstacles to raising capital (“The Top 12 Reasons,” 2021). This challenge is even greater for businesses owned by Veterans, people of color, women, and individuals of LMI—all who are denied for loans at disproportional rates than their peers. If approved, these communities experience higher interest rates than their peers. For instance, Black entrepreneurs are denied loans at more than 2X the rate of white business owners. Only 1% successfully obtain loans in their first year, and those who do pay higher interest rates (Torres-Rahman 2021).

These same challenges hold true in El Paso, TX. Underrepresented communities in El Paso face barriers to accessing the capital and training needed to start or grow a small business. According to the U.S. Census Bureau, 88.6% of El Paso County identifies as ethnicities other than White (non-Hispanic), and yet only 51% of employer firms in El Paso County are owned by people of color. 50.2% of El Paso County are women, but only 18% of employer firms in the county are owned by women. Additionally, out of the 46,088 Veterans living in El Paso, less than 2% own an employer firm (“*QuickFacts El Paso*,” 2021). Yet, recently declared as the Veterans Capital of the U.S.A., El Paso is welcoming more Veterans and their families to call the city home.

In response, PeopleFund aims to expand our reach in El Paso to support an increasing number of underrepresented entrepreneurs with the business education needed to succeed and lower loan interest rates to make funding more accessible.

#### About PeopleFund & Our Program Response:

Established in 1994 as a nonprofit Community Development Financial Institution (CDFI), PeopleFund has almost 30 years of experience serving the most underrepresented small businesses. We serve the entire state of Texas and have grown a team of over 55 operating out of 10 offices across Texas—including an office located in El Paso. Our mission focus is on advancing opportunities for small businesses owned by people of color, women, Veterans, individuals of LMI, and those located in hard-to-reach areas.

Our programs provide diverse entrepreneurs with the capital, education, and resources needed to build a healthy small business. PeopleFund’s clients are able to successfully grow their businesses, create jobs, and help families build assets, purchase homes, and attain higher levels of education. This impact is transformative—uplifting distressed communities from cycles of poverty and joblessness while revitalizing and strengthening local economies.





Since inception, PeopleFund has made a deep impact in the communities we serve through our innovative programs, setting us apart from others in our field. We have delivered over \$200 million in financial assistance to over 4,650 small businesses and \$150 million in New Market Tax Credit allocations that attracted \$750 million in investments—putting PeopleFund’s direct impact in the Texas economy as approaching \$1 billion. We have also helped create and retain 20,000 jobs and delivered over 150,000 hours of free business education. Our reach also extends beyond Texas, as PeopleFund is the managing member of the Veteran Loan Fund, a \$40 million national capital source supporting Veteran entrepreneurship across the U.S.

With an extensive record of impact across Texas and in El Paso, PeopleFund is a leading expert at serving diverse and historically underutilized small businesses. In El Paso, we currently have over \$2,455,500 invested. 80% of this funding is to small businesses owned by people of color, 71% to individuals of LMI, 54% to women, and 27% to Veterans. In 2022 so far, PeopleFund has lent over \$1.6 million to El Paso small businesses and delivered almost 1,200 hours of free technical assistance and business education to entrepreneurs across El Paso.

This well-positions PeopleFund to further expand services to support an increasing number of underserved small businesses in the Greater El Paso community. We will provide targeted technical assistance to equip El Paso entrepreneurs with training to build business acumen and the knowledge to succeed. This growth in services will be supported with funding from the city of El Paso. We will also leverage funding from the city of El Paso to provide an interest buy-down program, reducing rates to a fixed 2% rate on loans of \$100,000 or less to underrepresented El Paso entrepreneurs seeking capital to start or grow their businesses.

#### References:

- Fairlie, R. (2020, June). *The Impact of Covid-19 on Small Business Owners: Evidence of Early-Stage Losses from the April 2020 Current Population Survey*. National Bureau of Economic Research. [https://www.nber.org/system/files/working\\_papers/w27309/w27309.pdf](https://www.nber.org/system/files/working_papers/w27309/w27309.pdf)
- QuickFacts El Paso County, Texas (2021, July 1). U.S. Census Bureau. Retrieved from <https://www.census.gov/quickfacts/elpasocountytexas>
- The Top 12 Reasons Startups Fail* (2021). CB Insights. Retrieved from <https://bit.ly/3ugSJ3z>
- Torres-Rahman (2021, Jul 1). *Getting Entrepreneurs of Color Access to the Tools of Success*. Stanford Social Innovation Review. <https://bit.ly/3QMNZwn>
- Uzialko, A. (2022, August 3). *How to Run a Business in Texas*. Business News Daily. <https://www.businessnewsdaily.com/8743-doing-business-in-texas.html>

#### **METHODOLOGY**

PeopleFund’s programs are strategically designed to invest in entrepreneurship across sectors as a dignity-based approach to leaving no talent behind while repairing and healing systemic and converging health, economic, and societal disparities. Partnering with the City of El Paso, we will fortify and grow the following programs in El Paso:

- Small Business Lending: We provide loans to under-resourced entrepreneurs who might otherwise struggle to qualify or access the capital they need.
- 1x1 Business Coaching: We provide free 1x1 business coaching in key topics of business planning, credit, start-up assistance, loan readiness, financials, and more. Our curriculum is

strategically designed to help diverse entrepreneurs build business acumen, scale their businesses, improve financial literacy, and become loan ready.

- BIPOC Small Business Accelerator: This program provides entrepreneurs of color and of LMI with the resources needed to grow their business. Participants engage in a training series and upon graduation receive a loan of up to \$50,000 and a grant up to 10% of the loan amount. Graduates also receive dedicated after-care for the following three years.
- Women & Veteran Programs: Women-owned and Veteran-owned businesses receive specialized technical assistance.

These programs are methodically designed through a Diversity, Equity, and Inclusion (DEI) lens to ensure we are meeting diverse needs:

- Many of our lending options do not require minimum credit scores to apply, and applicants with a “thin file” who are unable to demonstrate wealth or collateral are encouraged to apply. Applications are given a holistic review by our team, who is trained and committed to nondiscriminatory practices.
- To meet the cultural needs of Spanish-speaking entrepreneurs, all of our technical assistance and educational curriculum is available and offered in Spanish. We have several Spanish-speaking team members on both our Lending and Education & Training Teams. The new Small Business Specialist based out of El Paso will also speak Spanish.
- Our educational curriculum is thoughtfully designed to be culturally competent and build entrepreneurs’ loan-readiness, instructing on topics such as business planning, financial projections, cashflow, marketing, business taxes, and more.
- DEI is integral to our hiring practices. Lenders that lack diversity in their team face increased “risk that bias will creep into their selection of entrepreneurial ventures to fund” (Torres-Rahman 2021). At the end of 2022, PeopleFund’s team identified as 64% women and 67% people of color. Of managers, 65% were women and 41% were people of color.
- We provide space for clients to share their personal experiences and offer their voice. We listen to what is or is not working in order to constantly learn about the challenges underserved entrepreneurs face to evaluate and improve programming.

PeopleFund will execute comprehensive outreach and field work to spread awareness of PeopleFund’s expanded programs in El Paso and recruit additional small businesses who would benefit from our services. We will leverage our vast network of partnerships, collaborating closely with partners in the El Paso area (such as SBDC and SCORE) to market our programs. Our team will continue to foster and grow relationships with El Paso bankers to outreach and acquire referrals for small businesses that would be a good fit for PeopleFund’s programs. Our team will attend small business forums and networking events to engage and connect with small business owners across El Paso. Our Marketing Team will also develop and organize a detailed outreach strategy to increase PeopleFund’s visibility in El Paso.

#### Program Frequency/Duration/Scheduling/Locations:

PeopleFund will offer our programs on an ongoing and continual basis. Technical assistance will be accessible in-person or remotely over phone/email/video conferencing—whatever the entrepreneur prefers. In-person meetings can take place at the small business’ location, at PeopleFund’s El Paso office, or at an agreed-upon neutral third-party location.

For 1x1 Business Coaching, interested entrepreneurs can receive up to six or more private consultations with our new El Paso-based Small Business Specialist. Sessions can last anywhere between 15 minutes to

over an hour depending on the entrepreneur's needs and are process-focused in order to meet the unique demands of each client. Previously, this program was offered on only a virtual basis to El Paso entrepreneurs, but with the addition of a Small Business Specialist based out of El Paso, entrepreneurs can opt to receive their 1x1 advising in person.

The BIPOC Small Business Accelerator will graduate an El Paso cohort at least once a year. All graduates will receive ongoing and dedicated after-care for the following three years post-graduation. The BIPOC Small Business Accelerator training series is held virtually on a customized online learning platform over the course of eight weeks. Group classes are held weekly while participants meet at least every other week with a Small Business Specialist to reinforce learning and tailor instruction. Meetings with the Small Business Specialist can take place in person or virtually, depending on the client's preference.

#### References:

Torres-Rahman (2021, Jul 1). *Getting Entrepreneurs of Color Access to the Tools of Success*. Stanford Social Innovation Review. <https://bit.ly/3QMNZwn>

#### METRICS/MILESTONES

The purpose of PeopleFund's program expansion in El Paso is to provide more entrepreneurs (especially Veterans, people of color, women, and individuals of LMI) with accessible capital and the education needed to grow a healthy small business in El Paso.

PeopleFund's lending and educational programs are designed to support diverse needs and close the capital access gap for under-resourced communities. More El Paso entrepreneurs will be able to build successful small businesses and find financial security and independence for themselves, their families, and their communities.

PeopleFund will measure outcomes and evaluate accomplishments along the following goals during the year of the program:

1. Provide a buy-down to a 2% interest rate on loans up to \$100,000 to Veterans, Veteran spouses, women, people of color, individuals of LMI (or whose business is located in an LMI area) until funding for buy-down program is depleted.
2. At least 95% of El Paso loans will benefit underserved small businesses owned by Veterans, people of color, women, and/or individuals of LMI.
3. At least 95% of borrowers will still be in business 12 months after receiving financial assistance, 90% after 24 months, and 85% after 36 months.
4. Businesses funded will help create and retain at least 200 jobs.
5. At least 285 entrepreneurs will receive technical assistance each year.
6. At least 1,500 hours of technical assistance will be deployed each year.
7. Graduate at least one cohort from the BIPOC Small Business Accelerator in El Paso each year.
  - a. El Paso graduates will create or retain 60 jobs.
  - b. At least 60% of graduates are of LMI and 50% women.
8. Expand and strengthen PeopleFund's impact in El Paso
  - a. Achieve El Paso-area lending levels higher than our pre-pandemic levels.
  - b. Grow the number of jobs to be created or retained in El Paso from pre-pandemic levels.
  - c. Incorporate client and staff feedback to bolster programming quality.

- d. Increase the number of 1x1 business advising sessions in the El Paso area from 2021 levels.

Deliverables:

PeopleFund will provide two reports (one at 6 months and one at project end) summarizing the impact of expanded programming on small businesses across Greater El Paso, including the following data:

1. Total number of loans deployed
2. Number of loans deployed with 2% interest rate reduction (supporting small businesses owned by Veteran/Veteran spouses, women, people of color, and individuals of LMI or located in LMI areas)
3. Total amount of capital deployed
4. Number of jobs retained and projected to be created from funded businesses
5. % of loans deployed to start-ups or existing small businesses
6. List of industries funded
7. % of loans serving target communities (small businesses owned by women, Veterans, people of color, and/or individuals of LMI)
8. Number of unique individuals receiving technical assistance
9. Amount of technical assistance hours deployed
10. Any qualitative data or notes of interest on El Paso programming from the past six months

As part of the project-end report, PeopleFund's reporting will also include:

1. Summary of progress regarding program metrics and milestone goals
2. Highlights of program achievements

PeopleFund will collaborate with the city of El Paso to add any requested information to the reports, such as names of businesses funded or other relevant data. Any reimbursement invoices will comply with all essential data required. PeopleFund will also comply with any audits requested by the federal agency supervising the use of federal funds.

Method of Delivering Measurables:

PeopleFund will track and report on data to ensure our programs are successfully advancing economic opportunities for entrepreneurs in El Paso. PeopleFund utilizes internal methods and software to manage and track program and client data, including a portfolio management system to track lending and fintech software systems to track technical assistance deployed. More information can be found under the Evaluation section below.

**EVALUATION**

PeopleFund uses both qualitative and quantitative performance data to measure the success and impact of our programs. We regularly collect and report on key metrics including number of businesses served, client demographics, number of technical assistance hours, amount of capital deployed, and number of entrepreneurs that remain in business. We will document program achievements and the impact on individuals and small businesses in the El Paso community through our quarterly and annual reports to the city of El Paso.

Clients' socioeconomic data is captured in our portfolio management system at the time of application and payoff. Our borrowers also submit quarterly financials, helping us assess programming, better assist



clients, and identify early warnings. If an entrepreneur is struggling, we are able to provide intervention and get them back on track. We also monitor portfolio performance, tracking stats monthly, quarterly, and annually.

To determine the LMI status of a small business, we analyze HUD income limits and tract income levels. If the client's household Median Family Income (MFI) percentage is between 0% to 120%, we consider them to be of LMI. A client also qualifies as LMI if their small business is located in an area with a tract income level of low or moderate. To verify revenue, income, and tract income levels, PeopleFund collects tax returns, bank statements, payroll stubs, financial statements, receivables, invoices, or other documents proving income.

Our technical assistance is tracked and monitored utilizing fintech software and internal review methods. PeopleFund is currently implementing a new fintech system which will allow us to more efficiently analyze technical assistance deployed and provide an even more in-depth analysis of impact.

Additionally, PeopleFund continues to listen and provide opportunities for clients and staff to share their experiences in order to constantly assess, improve, and learn about the obstacles underserved entrepreneurs face. We are committed to ongoing, intentional, and strategic program debrief and evaluation as we consider lessons learned and feedback to determine outcomes and make informed decisions regarding program planning and management.

#### **BUDGET**

PeopleFund is requesting \$500,000 in funding from the city of El Paso to support our local expansion efforts to increase the number of El Paso small businesses served.

We will grow our local El Paso team and hire a Spanish-speaking Small Business Specialist based out of El Paso onto our Education & Training Team. \$58,785.53 of funding will support salary and fringe benefits for our El Paso Team members over the next year. \$50,000 of funding will be purposed to administration fees to cover costs relating to expanding our El Paso programs. \$1,000 of funding will support strategic marketing and outreach efforts. \$350,000 will be deployed as interest buy-down to a fixed 2% rate on loans up to \$100,000 to El Paso small businesses owned by women, people of color, Veterans, Veteran spouses, and individuals of LMI/located in LMI areas. \$40,217.47 will help supplement cost of loan capital for the Buy-Down Program to ensure PeopleFund's self-sufficiency remains unaffected and strong.

This ARPA funding will allow PeopleFund to better serve under-resourced small businesses in El Paso and amplify our impact in El Paso during a time of record-level demand while continuing to achieve program goals.

PeopleFund's technical assistance programming is completely free and accessible to all, regardless of whether or not an entrepreneur is receiving a loan from us. We serve all entrepreneurs and do not have a membership option. Entrepreneurs do not "join" our organization nor are there any fees to access our technical assistance services. Accessing our lending programs is also free. Entrepreneurs do pay back their loans over time with payment plans created with non-predatory lending practices in order to set up our clients for long-term success.

PeopleFund's team holds the specialized expertise and capacity needed to expand our lending and educational programs in El Paso while tracking metrics and accomplishing project milestones. Staff's time and resources will deeply engage the El Paso community, helping bridge the service gaps for historically underutilized small businesses. The following personnel will be key team members regarding this project:

- *Elvira Valles, Regional Lending Manager:* Working out of our El Paso office, Elvira is passionate about connecting small businesses in West Texas to the resources they need. She is active in local communities and brings over 30 years of experience in the nonprofit sector. Before PeopleFund, Elvira served as Sr. Vice President over the West Texas Region at Lift Fund supporting traditionally non-bankable business owners. She has been honored with SBA Awards for both the Financial Champion of the Year and the Minority Advocate of the Year. Elvira also serves on many Boards including Wise Latina International, Government Employees Credit Union, Family Services of El Paso, and Center Against Sexual and Family Violence. She provides great insight on the ever-changing needs of local entrepreneurs. Elvira is fluent in both English and Spanish.
- *David Villalba, Loan Officer:* David operates out of PeopleFund's El Paso office and works directly with small business owners to help them access the tools they need to grow a healthy small business. He provides clients with technical assistance and loan support. Prior to PeopleFund, David has years of experience providing direct services to clients including case management and client service management at organizations like Continuity Global Solutions, AccentCare/Texas Home Health, and El Paso Mental Health. With this background, David holds deep expertise strategically supporting diverse clientele and making sure clients are matched with the exact resources and knowledge they need to succeed. David is fluent in both English and Spanish.
- *Bill Anderson, Director of Lending:* Bill is responsible for identifying and supporting the financial needs of small business owners and working with them throughout the loan process. Bill analyzes loan requests, screens potential clients, educates entrepreneurs about the loan process, and assists startups, small businesses, and nonprofits in preparation for a loan. He also supervises PeopleFund's Loan Officers to ensure compliance with lending policy. Bill has over 33 years of banking experience including business lending, retail lending, mortgages, and customer service. He is fully bilingual and able to meet the needs of Spanish-speaking clients. Bill attended Texas Southmost College and has received specialized education and training from the American Institute of Banking.
- *Hector Marin, Small Business Specialist:* Hector provides coaching and group instruction to small business owners. He has a strong background in business development and strategic planning and is experienced connecting business owners with essential education and tools. Before PeopleFund, Hector served as City of Garland Branch President for the Tri-County Regional Hispanic Chamber of Commerce where he advocated for the development of Hispanic-owned businesses while providing information and resources to advance economic opportunities. Hector also spent many years as president and owner of his own small business, where he learned firsthand what it takes to develop a sustainable business plan, manage operational and back-office functions, and supervise a team of staff. Hector is fluent in both English and Spanish.
- *Dr. Dawnetta Smith, Senior Director of Education & Training:* Dawnetta supervises our Education & Training Team while directing PeopleFund's educational programming statewide and managing compliance related to technical assistance. Dawnetta oversees PeopleFund's



educational programs to ensure they raise the expertise of entrepreneurs through comprehensive learning opportunities such as classroom-style instruction, integrated boot camps, an online education portal, and tailored business advising. Dawnetta has over 15 years of combined higher education leadership, teaching, and nonprofit management experience that promotes students' growth and academic success. She holds a Doctor of Education, Educational Leadership from Dallas Baptist University and an MS in Social Work from the University of Texas at Arlington. Her knowledge ensures PeopleFund's educational services are accessible and inclusive to small businesses from all backgrounds.

- *Marketing Team:* PeopleFund's Marketing Team manages our external communications across Texas, spreading awareness about PeopleFund and our services. They regularly create and execute collateral, media campaigns, and public relation strategies to market our programs and recruit small businesses.

<b>Program Name: EXPANDED ACCESS TO CAPITAL AND BUSINESS EDUCATION IN EL PASO</b>	<b>Amounts</b>
Funding Request Total:	<b>\$500,000</b>
Salaries	\$47,929.50
Fringe Benefits	\$10,856.03
Contract Services-Marketing	\$1,000
Buy-Down Program	\$350,000
Supplementary Cost of Capital	\$40,217.47
Administrative Fee	\$50,000
Administrative Fee %	<b>10%</b>
Program Cost	<b>\$500,000</b>





### PeopleFund Buy-Down Program Guidelines

PeopleFund will provide a buy-down to a 2% interest rate on qualifying loans up to \$100,000 to Veterans, Veteran spouses, women, people of color, individuals of LMI (or whose business is located in an LMI area) until funding for buy-down program is depleted.

Loans will vary in both size and their starting current interest rate depending on each individual small business. With that in mind, there is a range in the number of loans that could be made. A *sample* breakdown:

		Current Rate	Buy Down Options
Loan Amount	\$33,000	\$33,000	\$33,000
Term	60	60	60
	Interest Rate	12.00%	2%
	Payment amount	\$734.07	\$578.42
	Monthly buy down		\$155.65
	Total buy down per loan		\$9,339.04
		Grant	\$350,000
		Number of Loans	37
		Total Amount Disbursed	\$1,221,000

Using the same above calculations, if all loans were at \$50,000 using a 14.99% starting rate, PeopleFund would be deploying 18 loans totaling \$800,000. However, loans will vary in both size and starting current interest rate, so there is a range in number of loans and total amount of capital deployed.

#### **Loan Eligibility:**

- Loan recipients can be either a startup or an established small business.
- Small businesses must be owned by a Veteran, Veteran spouse, woman, person of color, individual of LMI, or an individual whose business is located in an LMI area.
- All loan applications are subject to eligibility based on PeopleFund's underwriting and scoring criteria using fair lending practices.

#### **Loan Terms:**

- Loans up to \$100,000.
- Our starting interest rates (prior to buy-down) vary by the type of loan and are priced to reflect the loan's risk and lending program. PeopleFund's current starting interest rates (prior to the buy-down) range from 7% to 14.99% and are subject to change.
- Loan terms may vary: 24 months, 36 months, and 60 months are common terms.
- Up to a 3.5% origination fee.

#### **Program Timeline:**



Program Timeline	
Summer 2023	City Council approval and contract signed.
July 2023 (and ongoing as needed)	Create and launch marketing materials promoting program, including updated website with program details, virtual info session, social media, e-newsletter blasts, press release, community outreach.
July 2023	Program funds + ½ administrative fee released.
August 2023	Buy-Down Program begins (until \$350k funds exhausted).
Starting September 15 (and ongoing monthly)	Monthly progress report submitted on the 15th regarding previous month until program concludes.
October 2023	Remaining administrative fee released.
July 31, 2024	Buy-Down Program end date (or earlier when funds are exhausted).
August 15, 2024	Final program report submitted.

**ATTACHMENT “B”**

**BUDGET**

### Project Budget Expense Summary

<b>Agency Name:</b>	PeopleFund	<b>Project Name:</b> EXPANDED ACCESS TO CAPITAL AND BUSINESS EDUCATION IN EL PASO
---------------------	------------	---

Line Item Expense Category			Budget Year 1
			Total Budget
Salaries			\$ 47,929.50
Fringe benefits			\$ 10,856.03
Contract services			\$ 1,000.00
Rent			
Communications			
Utilities & occupancy expenses			\$ -
Equipment rental & maintenance			\$ -
Equipment purchases			\$ -
Mileage reimbursements			\$ -
Postage & shipping			\$ -
Printing & publications			\$ -
Supplies			\$ -
Local conferences & meetings			\$ -
Insurance			\$ -
Travel - long distance			\$ -
Other Expenses			\$ 440,214.47
<b>Total Project Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000.00</b>

## Project Budget Income Summary

<b>Agency Name:</b>	PeopleFund	<b>Project Name:</b>	EXPANDED ACCESS TO CAPITAL AND BUSINESS EDUCATION IN EL PASO
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Be specific. Include funding source, and contact person and phone number for purposes of verification.

Funding Source	Contact Person and Phone or Email		Year 1
<b>Other Federal Funds (please itemize)</b>			
SBA - Technical Assistance Grant			\$ 71,344.00
<b>Other State &amp; Local Government Funds (please itemize)</b>			
ARPA Funds - El Paso			\$ 175,000.00
<b>Private Funds (please itemize)</b>			
Wells Fargo (El Paso - BIPOC)			\$ 50,000.00
Program Income			\$ 90,000.00
Other Grants			\$ 15,000.00
<b>Total Project Income</b>		<b>\$ -</b>	<b>\$ 401,344.00</b>

## Project Budget -- Supporting Schedule 1: Salaries

<b><u>Agency Name:</u></b>	PeopleFund	<b><u>Project Name:</u></b>	EXPANDED ACCESS TO CAPITAL AND BUSINESS EDUCATION IN EL PASO
----------------------------	------------	-----------------------------	--

You must include **all staff** that will work on the project.

The **total** on this page must correspond to the **total** on Expense Summary

Position Title	Total Project Budget			
	Full-time Employment (FTE)	# Months Employed	Avg Annual F/T Salary	Total Project Cost
Positions				
Loan Officer	1.00	11	\$ 45,000.00	\$ 23,400.00
Lending Director	1.00	77	\$ 100,000.00	\$ 10,000.00
Regional Manager	1.00	31	\$ 58,118.00	\$ 14,529.50
<b>Total Funded Salaries</b>	<b>3.00</b>			<b>\$ 47,929.50</b>

## Project Budget Supporting Schedule 2: Employee Benefits

**Agency Name:** PeopleFund **Project Name:** EXPANDED ACCESS TO CARE AND BUSINESS EDUCATION PASO

You must include expenses **for all staff** that will work on the project.

The total on this page must correspond to the total on Expense Summary

Total Project Budget			
Payroll-based Costs	Benefit Rate	Salary Base	Total Cost
FICA Taxes	7.6500%	\$ 47,929.50	\$ 3,666.61
Worker's Compensation			
Unemployment Insurance			
Costs related to Health	15.0000%	\$ 47,929.50	\$ 7,189.43
Employee-based Costs	Covered Staff	Cost per Employee	Total Cost
Other Benefits (please itemize)	Basis for Estimate		Total Cost
<b>Total Benefits</b>			<b>\$ 10,856.03</b>

### Project Budget Supporting Schedule 3: Partners and Contractors

<b><u>Agency Name:</u></b>	PeopleFund	<b><u>Project Name:</u></b>	EXPANDED ACCESS TO CAPITAL AND BUSINESS EDUCATION IN EL PASO
----------------------------	------------	-----------------------------	--

You must include all PARTNERS OR CONTRACTORS that will work on the project. Provide clear description of services to be provided and the rate at which the consultant will be paid. Any consultant that will be performing services for this project and receiving \$5,000 or more funds as part of this budget is considered to be a “partner”. A “Partner Supplement” must be provided for each partner sharing funds and responsibility for this project. The City’s prior written approval will be required for any changes exceeding 10% within the consultants’ line item. The total on this page should correspond to the total on Expense Summary.

Partners / Contractors	Services Provided & Costing Methods	Total Project Budget		
		Units	Rate	Total Cost
	Marketing	1.00	\$ 1,000.00	\$ 1,000.00
	Includes labor and marketing costs			
<b>Total Contractual</b>				\$ 1,000.00

## Project Budget Supporting Schedule 4: Occupancy and Equipment

**Agency Name:** PeopleFund **Project Name:** EXPANDED ACCESS TO CAP AND BUSINESS EDUCATION

Agencies purchasing equipment with ARPA funds must demonstrate that they are NOT on a flood plain or provide a copy of valid flood insurance covering the life of the grant.

	Total Project Budget		
Occupancy Costs	Months	Monthly Rate	Total Cost
Rent/lease costs			
Communications			
Utilities			
Electric service			
Natural gas service			
Water & sewer service			
Other occupancy costs			
<b>Equipment Rental &amp; Maintenance</b>	<b>Basis for Estimate</b>		<b>Total Cost</b>
<b>Equipment Purchases</b>	<b>Basis for Estimate</b>		<b>Total Cost</b>
<b>Total Occupancy &amp; Equipment</b>			\$ -



## Project Budget Supporting Schedule 5: Supplemental Items

<b><u>Agency Name:</u></b>	PeopleFund	<b><u>Project Name:</u></b>

Use this page to provide information on any line item not included in the previous Supporting Schedules. You must include all applicable expenses for the project. The totals on this page should correspond to the totals on Expense Summary. The total of Supporting Schedules 1-5 must match Project Budget. List only and all line items on Project Budget that are not covered on any previous Supporting Schedules. Give details for any expense that Economic Development is asked for \$500+ in funds.

Item Description	Total Project Budget	
	Basis for Estimate	Total Cost
Mileage reimbursements		
Postage & shipping		
Printing & publications		
Supplies		
Local conferences		
Insurance		
General liability		
Professional liability		
D & O liability		
Auto liability		
Property & casualty		
Fidelity bonding		
Other insurance		
Travel (long distance)		
air fares		
ground transport		
meals & lodging		
Other Expenses (please itemize)		
Interest Buy-Down Program on loans to Veterans, women, individuals of LMI, people of color		\$ 350,000.00
Supplementary cost of capital for Buy-Down Program		\$ 40,217.47
Admin. Expenses (Admin. Fee)		\$ 50,000.00
<b>Total Supplemental Items</b>		<b>\$ 440,217.47</b>

Public Services Application: Site Breakdown for Multi-Site Projects						
Agency Name			Project Name:			
#	Name of Site (Activity)* (ex. Beall School, Armijo Rec Center)	Address Street Number, Street Name, Zip Code	ARPA Funds Total	Outside Funds	Total Site Cost	Units of Service
1						
	Line item 1 (ex. Salaries)					
	Line Item 2					
	Line Item 3					
	Line Item 4					
2						
	Line item 1 (ex. Salaries)					
	Line Item 2					
	Line Item 3					
	Line Item 4					
3						
	Line item 1 (ex. Salaries)					
	Line Item 2					
	Line Item 3					
	Line Item 4					
4						
	Line item 1 (ex. Salaries)					
	Line Item 2					
	Line Item 3					
	Line Item 4					
5						
	Line item 1 (ex. Salaries)					
	Line Item 2					
	Line Item 3					
	Line Item 4					
6						
	Line item 1 (ex. Salaries)					
	Line Item 2					
	Line Item 3					
	Line Item 4					
7						
	Line item 1 (ex. Salaries)					
	Line Item 2					
	Line Item 3					
	Line Item 4					
	Total		\$0	\$0	\$0	\$0
*If more than one activity will be at the same address, list the activity in parentheses.						
*** Add lines for more line items and sites as needed						

**ECONOMIC DEVELOPMENT RESPONSE + RECOVERY  
FUNDING**

**AGENCY LEGAL NAME:** PeopleFund  
(AS APPEARS ON CURRENT ARTICLES OF INCORPORATION)

**PROJECT TITLE:** EXPANDED ACCESS TO CAPITAL AND BUSINESS EDUCATION IN EL PASO

Please provide your definition of the Service to be provided by the project:  
**PeopleFund defines the unit of service as one hour of technical assistance.**

How did you arrive at the number of units for the project? Please describe the rationale or formula used to determine the total number of units of service. **On an ongoing basis, PeopleFund tracks technical assistance hours and number of unique clients who receive technical assistance throughout the year. Our budget for 2022 reflects this tracked data for El Paso clients. A buy-down program bringing loan interest rates down to 2% will generate an rise in interest in PeopleFund's services and loan products. In turn, we anticipate delivering an increased amount of technical assistance in 2023.**

Complete information for current year, even if Economic Development is not currently funding the project.

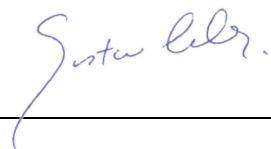
Current Year FYE22	ED Portion	Total Project
Number of units of service delivered	NA	1144
Cost to deliver these units (project cost)	NA	\$218,989
Cost per unit of service (divide project cost by units)	NA	\$191.42
Number of unduplicated clients to be served	NA	217
Percent of overall clients reported	NA	100%

Budget Year FYE23	ED Portion	Total Project
Number of units of service delivered	1300	1300
Cost to deliver these units (project cost)	\$109,782.53	264,971.00
Cost per unit of service (divide project cost by units)	\$84.45	\$203.82
Number of unduplicated clients to be served	285	285
Percent of overall clients to be reported	100%	100%

# Fiscal Federal Funding Accountability and Transparency Act (FFATA)

The certifications enumerated below represent material facts upon which DSHS relies when reporting information to the federal government required under federal law. If the Department later determines that the Contractor knowingly rendered an erroneous certification, DSHS may pursue all available remedies in accordance with Texas and U.S. law. Signor further agrees that it will provide immediate written notice to DSHS if at any time Signor learns that any of the certifications provided for below were erroneous when submitted or have since become erroneous by reason of changed circumstances. ***If the Signor cannot certify all of the statements contained in this section, Signor must provide written notice to DSHS detailing which of the below statements it cannot certify and why.***

<b>Legal Name of Contractor:</b>  PeopleFund	<b>FFATA Contact: (Name, Email and Phone Number):</b>  Amy East, aeast@peoplefund.org, (512) 222-1015
<b>Primary Address of Contractor:</b>  2921 E 17th St. Bldg. D, Ste. 1, Austin, TX 78702	<b>Zip Code: 9-digits required <a href="http://www.usps.com">www.usps.com</a></b>  78702-1572
<b>Unique Entity ID (UEI): This number replaces the DUNS <a href="http://www.sam.gov">www.sam.gov</a></b>  MJ6LY78SHJR8	<b>State of Texas Comptroller Vendor Identification Number (VIN) – 14 digits:</b>

<b>Printed Name of Authorized Representative:</b>  Gustavo Lasala	<b>Signature of Authorized Representative</b>  
<b>Title of Authorized Representative</b> PeopleFund President & CEO	<b>Date Signed</b>  6/16/2023

# Fiscal Federal Funding Accountability and Transparency Act (FFATA) CERTIFICATION

**As the duly authorized representative (Signor) of the Contractor, I hereby certify that the statements made by me in this certification form are true, complete, and correct to the best of my knowledge.**

Did your organization have a gross income, from all sources, of less than \$300,000 in your previous tax year? Yes ☐ No ☒

If your answer is "Yes", skip questions "A", "B", and "C" and finish the certification. If your answer is "No", answer questions "A" and "B".

---

## **A. Certification Regarding % of Annual Gross from Federal Awards.**

Did your organization receive 80% or more of its annual gross revenue from federal awards during the preceding fiscal year? Yes ☐ No ☒

## **B. Certification Regarding Amount of Annual Gross from Federal Awards.**

Did your organization receive \$25 million or more in annual gross revenues from federal awards in the preceding fiscal year? Yes ☐ No ☒

If your answer is "Yes" to both question "A" and "B", you must answer question "C".

If your answer is "No" to either question "A" or "B", skip question "C" and finish the certification.

---

## **C. Certification Regarding Public Access to Compensation Information.**

Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes ☐ No ☐

**If your answer is "Yes" to this question, where can this information be accessed?**

**If your answer is "No" to this question, you must provide the names and total compensation of the top five highly compensated officers below.**

**Provide compensation information here:**

**ATTACHMENT “C”**

**INSURANCE CERTIFICATES / CERTIFICATIONS**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SWBC Insurance Services, Inc. P O Box 791028  San Antonio TX 78279	<b>CONTACT NAME:</b> Nancy Hutchison <b>PHONE (A/C, No, Ext):</b> (800) 499-7922 <b>E-MAIL ADDRESS:</b> nhutchison@swbc.com <b>FAX (A/C, No):</b> (210) 525-0054
<b>INSURED</b> PeopleFund 2921 E. 17th St. Building D Austin TX 78702	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Federal Insurance Company <b>INSURER B:</b> Great Northern Insurance Co. <b>INSURER C:</b> Great American Insurance Co <b>INSURER D:</b> Scottsdale Indemnity Company <b>INSURER E:</b> <b>INSURER F:</b>
	<b>NAIC #</b> 20281 20303

**COVERAGES****CERTIFICATE NUMBER:** 2023 Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			35921693	02/09/2023	02/09/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			73566008	02/09/2023	02/09/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						COMBINED SINGLE LIMIT EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Crime Coverage including ERISA D. Fiduciary 09/30/2022 - 09/30/23			SAA09917940800/EKI3397867	07/03/2023	07/03/2024	\$500,000 ded. \$5,000 \$1,000,000 Fiduciary

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

City of El Paso is additional insured on the Auto and General Liability. Insurance is primary and noncontributory. Waiver of subrogation on all policies in favor of City of El Paso. 30 day notice of cancellation.

**CERTIFICATE HOLDER****CANCELLATION**

City of El Paso, City Manager 123 W Mills Ave. Suite 111 El Paso TX 79901	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b> 
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## **ATTACHMENT “D”**

### **ADDITIONAL TERMS & CONDITIONS (ARPA)**

The subrecipients must abide by the following, as may be updated and revised.

- A) **[Social Security Act Title VI Sections 602 and 603, Enacted March 11, 2021.](#)**
- B) **[Compliance and Reporting Guidance for the State and Local Fiscal Recovery Funds](#)**
- C) **[2022 State and Local Fiscal Recovery Fund Compliance Supplement](#)**
- D) **[Coronavirus State and Local Fiscal Recovery Funds Final Rule Frequently Asked Questions](#)**

In addition to the above requirements, subrecipients must comply with the [April 1, 2022 Final Rule for the Coronavirus State & Local Fiscal Recovery Funds](#). An overview of the federal agency requirements in the Final Rule is attached for ease of use of the subrecipients.





CITY OF EL PASO

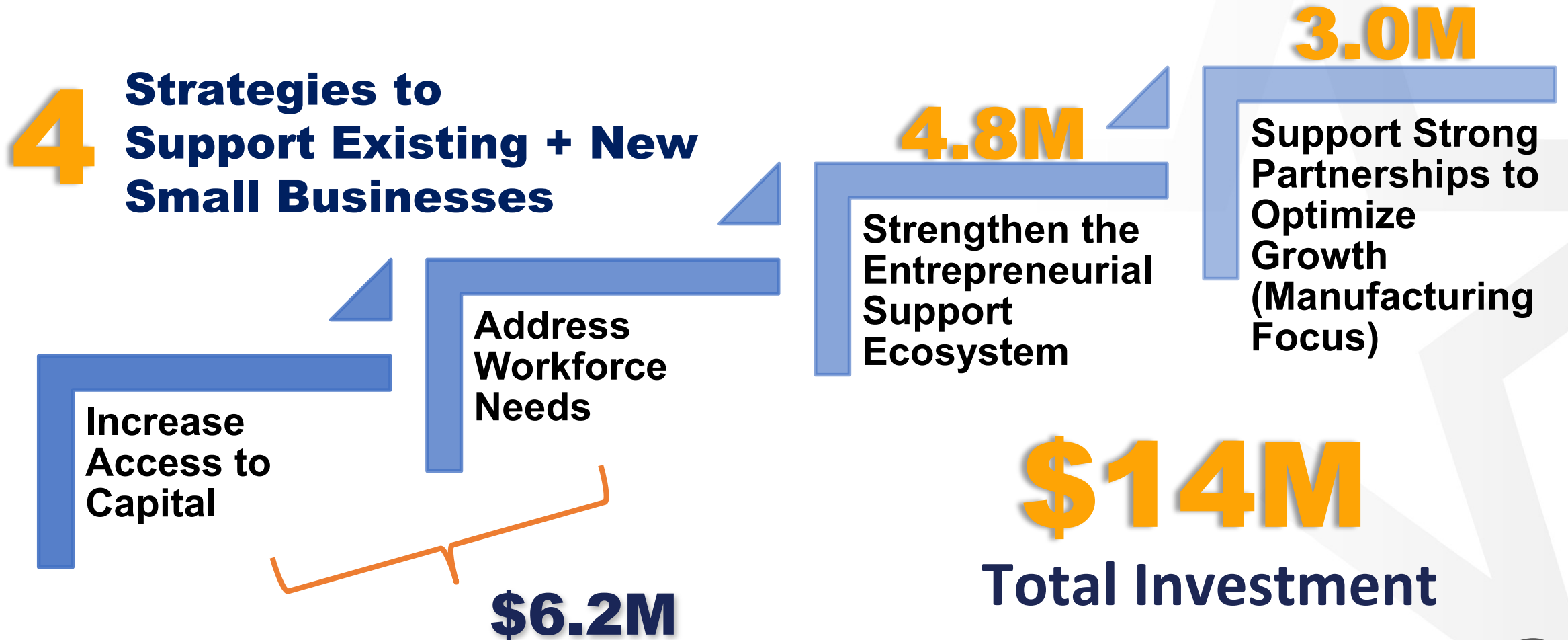
# American Rescue Plan Act: Small Business Recovery + Growth

Partnerships between the City of El Paso: PeopleFund, and LiftFund for the provision of small business services

Goal 1. Create an environment conducive to strong, sustainable economic development

**Item 39 & 40**

# Council Approved Local American Rescue Plan Allocation for Small Business Support



# ARPA Allocations Summary

## Executed ARPA Allocations

### Approved: 1/31/2023

LiftFund	\$	2,500,000
Project Vida	\$	200,000
Better Business Bureau	\$	1,435,522

### Approved: 4/11/2023

JUST	\$	125,000
Hunt Institute	\$	299,989
FabLab	\$	300,000
STTE	\$	500,000
<b>Total Allocated Funds</b>	<b>\$</b>	<b>5,618,803</b>

# Discussion & Action

1. Discussion and action that the City Manager be authorized to execute a Subrecipient Agreement by and between the City of El Paso and **PeopleFund**, a Texas 501(c)(3) non-profit Community Development Financial Institution, to provide expanded access to capital and business education programming in El Paso, for an amount not to exceed **\$500,000**.
2. Discussion and action that the City Manager be authorized to sign a First Amendment to that certain Subrecipient Agreement (“Agreement”) for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program by and between City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the “City”), and **LiftFund Inc.**, a Texas non-profit organization (“LiftFund”; “Sub-Recipient”; or “Contractor”) increasing the Funding Amount by **\$605,000** to a total of \$3,105,000.



# ARPA Results Summary

Organization	Program Description	Program Overall Metrics		Up-to-Date Metrics	% Complete
LiftFund	\$10k Grants for Businesses that didn't Receive CARES Act Funds;	215	Grants to Small Businesses	215	100%
	Loans Interest Buy-Down to 2%	25	Loans to Small Businesses	11	44%
Project Vida	Technical Assistance for Microentrepreneurs	260	Microentrepreneurs	236	91%
Better Business Bureau	Buy El Paso Rewards QR Program for Businesses	500	Businesses	118	24%
JUST	Technical Assistance for Female Entrepreneurs	150	Female Entrepreneurs	82	55%
UTEP Hunt Institute	Data Compilation and Economic Impact Analysis for ARPA-funded Small Business Programs	215	Small Businesses Surveyed	212	99%
FabLab	New Collar Workforce Development for High-School Students – Digital Badging Micro-certifications for 3D Printing	25	High School Students (25 Identified)	25	0%
STTE	Start-Up Business Assistance	20	Start-Ups	5	25%

# PeopleFund: Expanded Access to Capital & Business Education Program

## Buy-down interest rate

- Loans Up to **\$100,000** to eligible small businesses for working capital
- Average interest rate **14.99%** reduced to **2%** interest buy down
- Approximately **120 businesses** will receive funds for a total output of **\$1.2M** in loans



Increase Access to Capital + Workforce Development Budget	
Other Contributions	\$401,344
City's ARPA Allocation	\$500,000

# LiftFund 1st Amendment: Small Business Grant & Interest Buy-Down Program

## Cash grants

- **\$10,000** to eligible small businesses making \$1M or less in annual gross revenue
- Eligible businesses that did not receive CARES Act funding will be prioritized for grant funding
- 215 selected + **additional 55 businesses** will receive funds = **270 Businesses**

## Loans Buy-down interest rate

- Interest buy-down to **2%**
- Loans up to **\$100,000**
- Approximately **25 businesses** will receive funds



### Increase Access to Capital + Workforce Development Budget

ARPA Agreement 01/23	\$2,500,000
1st Amendment	\$605,000
Total	\$3,105,000

# ARPA Summary

Remaining ARPA Allocations	
Remaining Funds	\$5,381,197
LiftFund 1st Amendment	\$605,000
PeopleFund	\$500,000
Total Remaining Funds After CC Approval	\$4,276,197



# Discussion & Action

1. Discussion and action that the City Manager be authorized to execute a Subrecipient Agreement by and between the City of El Paso and **PeopleFund**, a Texas 501(c)(3) non-profit Community Development Financial Institution, to provide expanded access to capital and business education programing in El Paso, for an amount not to exceed **\$500,000**.
2. Discussion and action that the City Manager be authorized to sign a First Amendment to that certain Subrecipient Agreement (“Agreement”) for the establishment and administration of the City of El Paso Small Business Grant and Interest Buy-Down Program by and between City of El Paso, a Municipal Corporation organized and existing under the laws of the State of Texas (the “City”), and **LiftFund Inc.**, a Texas non-profit organization (“LiftFund”; “Sub-Recipient”; or “Contractor”) increasing the Funding Amount by **\$605,000** to a total of \$3,105,000.

## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople



Legislation Text

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File #: 23-1074, Version: 1

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**CITY OF EL PASO, TEXAS**  
**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**District 3**

Capital Improvement Department, Joaquin Rodriguez, (915) 212-0065

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action that the City Manager, or designee, be authorized to sign an Advance Funding Agreement by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the design and construction of the Transportation Alternatives Set-Aside (TASA) Program grant improvements McRae (FM 2316) Shared Use Path Montwood to Album Phase 1, which has an estimated total project cost of \$3,080,099.00 of which the estimated local government participation amount is estimated at \$1,125,001.80 plus any cost overruns.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** N/A  
**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Joaquin Rodriguez, (915) 212- 0065  
**DISTRICT(S) AFFECTED:** 3  
**STRATEGIC GOAL:** No.7: Enhance and Sustain El Paso's Infrastructure Network  
**SUBGOAL:** N/A

**SUBJECT:**

That the City Manager, or designee, be authorized to sign an Advance Funding Agreement by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the design and construction of the Transportation Alternatives Set-Aside (TASA) Program grant improvements McRae (FM 2316) Shared Use Path Montwood to Album Phase 1, which has an estimated total project cost of \$3,080,099.00 of which the estimated local government participation amount is estimated at \$1,125,001.80 plus any cost overruns.

**BACKGROUND / DISCUSSION:**

The scope of work for Project consists of Bicycle and Pedestrian Improvements- The project is a shared use path with landscaping and bollard lighting, and pedestrian improvements to intersections, including ADA ramps and striping located on McRae Blvd from Montwood Drive to Album Street.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Federal/State - \$1,955,097.20

Local COs - \$1,125,001.80

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?** ☒ YES ☐ NO

**PRIMARY DEPARTMENT:** Capital Improvement Department

**SECONDARY DEPARTMENT:**

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## RESOLUTION

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**THAT** the City Manager, or designee, be authorized to sign an Advance Funding Agreement by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the design and construction of the Transportation Alternatives Set-Aside (TASA) Program grant improvements McRae (FM 2316) Shared Use Path Montwood to Album Phase 1, which has an estimated total project cost of \$3,080,099.00 of which the estimated local government participation amount is estimated at \$1,125,001.80 plus any cost overruns. Further, that the City Manager, or designee, is authorized to sign all documents, agreement amendments, and perform all actions required to carry out the obligations of the City under this agreement.

**APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

**THE CITY OF EL PASO:**

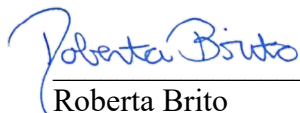
\_\_\_\_\_  
Oscar Leeser  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Roberta Brito

Senior Assistant City Attorney

  
\_\_\_\_\_  
Joaquin Rodriguez

Capital Improvement Department

TxDOT:				Federal Highway Administration:	
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Code Chart 64 #	13400				
Project Name	McRae (FM2316) SUP Montwood-Album PH I			AFA Not Used For Research & Development	

STATE OF TEXAS       §

COUNTY OF TRAVIS   §

**ADVANCE FUNDING AGREEMENT  
FOR A TRANSPORTATION ALTERNATIVES  
SET-ASIDE (TASA) PROGRAM PROJECT  
MPO-Selected On-System**

This Advance Funding Agreement for a Transportation Alternatives Set-Aside (TASA) Program Project ("Agreement") is made between the State of Texas (State), acting through the Texas Department of Transportation, and the City of El Paso (Local Government), acting through its duly authorized officials.

**WITNESSETH**

**WHEREAS**, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

**WHEREAS**, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision, and

**WHEREAS**, Federal law, 23 USC §134 and 49 USC §5303, requires that State and Metropolitan Planning Organizations (MPOs) develop transportation plans and programs for urbanized areas of Texas, and

**WHEREAS**, Federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds, and

**WHEREAS**, the Texas Transportation Commission has codified 43 TAC, Rules 15.50-15.56 that describe federal, state, and local responsibilities for cost participation in highway improvement and other transportation projects, and

**WHEREAS**, the rules and procedures for the Transportation Alternatives Set-Aside Program (TASA) are established in 23 USC §133(h), and 43 Texas Administrative Code, Part 1, Chapter 11, Subchapter G, §§11.400 – 11.418, and

**WHEREAS**, the Local Government prepared and submitted to the State or Metropolitan Planning Organization (MPO) a project nomination package for TASA funding consideration, which is briefly described as McRae (FM 2316) SUP Montwood-Album PH I – Bike and Pedestrian Improvements. (Project), and

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**WHEREAS**, the Texas Transportation Commission (Commission) passed Minute Order Number 116292 (MO) dated August 25, 2022 awarding funding for TASA projects in the TASA Program Call of the El Paso MPO, including Project, and

**WHEREAS**, the governing body of the Local Government has approved entering into this Agreement by resolution or ordinance dated {enter date of resolution}, which is attached to and made a part of this Agreement as Attachment C, Resolution or Ordinance. A map showing the Project location appears in Attachment A, Project Location Map, which is attached to and made a part of this Agreement, and

**NOW, THEREFORE**, the State and the Local Government agree as follows:

## **AGREEMENT**

### **1. Period of Agreement and Performance**

- A. Period of Agreement. This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until terminated as provided below.
- B. Period of Performance.
  1. The Performance Period for each phase of work begins on the date specified in the Federal Project Authorization and Agreement (FPAA) for that phase of work. Local Government may not begin work until issued the State Letter of Authority (SLOA) for that phase of work.
  2. The Performance Period for each phase of work ends on the date specified in the FPAA for that phase of work.

### **2. Scope of Work and Use of Project**

- A. The scope of work for Project consists of Bicycle and Pedestrian Improvements- The project is a shared use path with landscaping and bollard lighting, and pedestrian improvements to intersections, including ADA ramps and striping located on McRae Blvd from Montwood Drive to Album Street as per Attachment A – Location Map.
- B. Any project changes proposed must be submitted in writing by Local Government to State. Substantive changes may also require an amendment to this Agreement and the approval of the FHWA, State, MPO, or the Commission. Any changes undertaken without written approval and amendment of this Agreement may jeopardize not only the federal funding for the changes, but the federal funding of the entire Project.

### **3. Project Sources and Uses of Funds**

The total estimated development cost of the Project is shown in Attachment B, Project Budget Estimate and Source of Funds (Attachment B).

- A. If Local Government will perform any work under this Agreement for which reimbursement will be provided by or through the State, the Local Government must complete training. If federal funds are being used, the training must be completed before federal spending authority is obligated. Training is complete when at least one



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individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled "Local Government Project Procedures and Qualification for the Texas Department of Transportation" and retains qualification in accordance with applicable TxDOT procedures. Upon request, Local Government shall provide the certificate of qualification to State. The individual who receives the training certificate may be an employee of Local Government or an employee of a firm that has been contracted by Local Government to perform oversight of the Project. State in its discretion may deny reimbursement if Local Government has not continuously designated in writing a qualified individual to work actively on or to directly oversee the Project.

- B. The total estimated project cost as shown in Attachment B includes the Local Government's estimated itemized cost of real property, utilities, environmental assessments, construction, and other construction related costs. To be eligible for reimbursement or as in-kind contribution, costs must have been included in the nomination form approved by the Texas Transportation Commission or MPO in consultation with State. Local Government must submit to State evidence of payment for eligible in-kind costs at least once per calendar quarter using the State's In-Kind Match Reporting form.
- C. State and the Federal Government will not reimburse Local Government for any work performed outside the Performance Period. After federal funds have been obligated, State will send to Local Government a copy of the formal documentation showing the obligation of funds including federal award information. Local Government is responsible for 100 percent of the cost of any work performed under its direction or control before the federal spending authority is formally obligated.
- D. The Project budget and source of funds estimate based on the budget provided in the application is included in Attachment B. Attachment B shows the percentage and estimated dollar amounts to be contributed to Project by state and local sources, as well as the maximum amount in federal TASA funds assigned by the Commission or MPO in consultation with State. This Agreement may be amended from time to time as required to meet the funding commitments based on revisions to the TASA, FPAA, or other federal documents.
- E. State will be responsible for securing the federal share of funding required for the development and construction of Project, in an amount not to exceed 80 percent of the actual cost of the work up to the amount of funds approved for Project by the Texas Transportation Commission or MPO in consultation with State. Federal funds will be reimbursed on a cost basis. Project costs incurred prior to issuance of the SLOA are not eligible for reimbursement.
- F. The Local Government will be responsible for all non-federal or non-State participation costs associated with the Project, unless otherwise provided for in this Agreement or approved otherwise in an amendment to this Agreement. For items of work subject to specified percentage funding, the Local Government shall only in those instances be responsible for all Project costs that are greater than the maximum State and federal participation specified in Attachment B and for overruns in excess of the amount specified in Attachment B to be paid by the Local Government. If the Project was State-selected, the State may apply a portion of any excess program funds to cover all or a portion of any overrun based on criteria provided by 43 Tex. Admin. Code §11.411(d).



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- G. The budget in Attachment B will clearly state all items subject to fixed price funding, specified percentage funding, and the periodic payment schedule, when periodic payments have been approved by the State.
- H. When fixed price funding is used, the Local Government is responsible for the fixed price amount specified in Attachment B. Fixed prices are not subject to adjustment unless (1) differing site conditions are encountered; (2) further definition of the Local Government's requested scope of work identifies greatly differing costs from those estimated; (3) work requested by the Local Government is determined to be ineligible for federal participation; or (4) the adjustment is mutually agreed to by the State and the Local Government.
- I. Following execution of this Agreement, but prior to the performance of any plan review work by State, Local Government will pay to State the amount specified in Attachment B for plan review. At least 60 days prior to the date set for receipt of the construction bids, Local Government shall remit its remaining local match as specified in Attachment B for State's estimated construction oversight and construction cost.
- J. In the event State determines that additional funding is required by Local Government at any time during Project, State will notify Local Government in writing. Local Government is responsible for the percentage of the authorized Project cost shown in Attachment B and 100 percent of any overruns above the federally authorized amount. Local Government will make payment to State within 30 days from receipt of State's written notification.
- K. Whenever funds are paid by Local Government to State under this Agreement, Local Government will remit a warrant made payable to the "Texas Department of Transportation". The warrant will be deposited by State and managed by State. Funds may only be applied by State to Project.
- L. Upon completion of Project, State will perform a final accounting of Project costs. Any funds due to Local Government, State, or the Federal Government will be promptly paid by the owing party.
- M. In the event Project is not completed, State may seek reimbursement from Local Government of the expended federal funds. Local Government will remit the required funds to State within 60 days from receipt of State's notification.
- N. If any existing or future local ordinances, commissioners court orders, rules, policies, or other directives, including but not limited to outdoor advertising billboards and storm water drainage facility requirements, are more restrictive than state or federal regulations, or if any other locally proposed changes, including but not limited to plats or re-plats, result in increased costs, then any increased costs associated with the ordinances or changes will be paid by Local Government. The cost of providing right of way acquired by State shall mean the total expenses in acquiring the property interests through negotiations, including, but not limited to, expenses related to relocation, removal, and adjustment of eligible utilities.
- O. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under the Agreement or indirectly through a contract or subcontract under the Agreement. Acceptance of funds directly under the Agreement or indirectly through a contract or subcontract under this Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor

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with access to any information the state auditor considers relevant to the investigation or audit.

- P. State will not pay interest on any funds provided by Local Government.
- Q. State will not execute the contract for the construction of Project until the required funding has been made available by Local Government in accordance with this Agreement.
- R. Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice in a form and containing all items required by State no more frequently than monthly, and no later than 90 days after costs are incurred. If Local Government submits invoices more than 90 days after the costs are incurred, and if federal funding is reduced as a result, State shall have no responsibility to reimburse Local Government for those costs.
- S. If Local government is an Economically Disadvantaged County (EDC) and if State has approved adjustments to the standard financing arrangement, this agreement reflects those adjustments.

#### **4. Termination of the Agreement**

- A. This Agreement may be terminated by any of the following conditions:
  - 1. By mutual written consent and agreement of all parties;
  - 2. By any party with 90 days written notice; or
  - 3. By either party, upon the failure of the other party to fulfill the obligations as set forth in this Agreement. Any cost incurred due to such breach of contract shall be paid by the breaching party.
- B. If the potential termination of this Agreement is due to the failure of Local Government to fulfill its contractual obligations, State will notify Local Government that possible breach of contract has occurred. Local Government should make every effort to remedy the breach within a period mutually agreed upon by both parties.
- C. The Agreement may be terminated by the State because the parties are not able to execute a mutually agreeable amendment when the costs for Local Government requested items increase significantly due to differing site conditions, determination that Local government requested work is ineligible for federal or state cost participation, or a more thorough definition of the Local Government's proposed work scope identifies greatly differing costs from those estimated. The State will reimburse Local Government remaining funds to the Local Government within ninety (90) days of termination;
- D. If Local Government withdraws from Project after this Agreement is executed, Local Government shall be responsible for all direct and indirect Project costs as identified by the State's cost accounting system and with 2 CFR Part 200 recapture requirements.
- E. A project may be eliminated from the program as outlined below. If Project is eliminated for any of these reasons, this Agreement will be appropriately terminated. A project may be eliminated from the program, and this Agreement terminated, if:
  - 1. Local Government fails to satisfy any requirements of the program rules cited in 43 Texas Administrative Code, Part 1, Chapter 11, Subchapter G, §§11.400 – 11.418.
  - 2. The implementation of Project would involve significant deviation from the activities proposed in the nomination form and approved by the Texas Transportation Commission or MPO in consultation with State.

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3. Local Government withdraws from participation in Project.
  4. State determines that federal funding may be lost due to Project not being implemented and completed.
  5. Funds are not appropriated, in which case this Agreement shall be terminated immediately with no liability to either party. Payment under this Agreement beyond the current fiscal biennium is subject to availability of appropriated funds.
  6. A construction contract has not been awarded or construction has not been initiated within three years after the date that the Commission or MPO selected the project or by a letting date determined by the state and agreed to by the Local Government.
  7. Local Government fails to attend progress meetings at least twice yearly, as scheduled by State.
- F. State, at its sole discretion, may terminate this Agreement if State does not receive project invoice from Local Government within 270 days of FPAA.

## 5. Amendments

This Agreement may be amended due to changes in the work, the amount of funding required to complete Project, or the responsibilities of the parties. Such amendment must be made through a mutually agreed upon, written amendment that is executed by the parties.

## 6. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

## 7. Utilities

Local Government shall be responsible for the adjustment, removal, or relocation of utilities or utility facilities in accordance with applicable State laws, regulations, rules, policies, and procedures, including any cost to State of a delay resulting from Local Government's failure to ensure that utilities or utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. At the State's discretion, State may reimburse Local Government for minor, incidental utility adjustments that are identified during the preliminary engineering phase if they are eligible for federal reimbursement. Local Government must obtain advance approval for any variance from established procedures. Before a construction contract is let, Local Government shall provide, at State's request, a certification stating that Local Government has completed the adjustment of all utilities that must be adjusted before construction begins. Additional utility work may be required due to unknown conditions discovered during construction. These costs may be eligible for TASA participation if the following conditions are met: (1) the activity is required to complete Project; (2) the cost is incidental to Project; and (3) TASA funding is available. Any change orders must be approved by State prior to incurring any cost for which reimbursement is sought.

## 8. Environmental Assessment and Mitigation

Development of Project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects.

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- A. The **Local Government** is responsible for the identification and assessment of any environmental problems associated with the development of Project.
- B. Local Government is responsible for the cost of any environmental problem's mitigation and remediation. These costs will not be reimbursed or credited towards Local Government's financial share of Project unless specified in the nomination form and approved by State or MPO in consultation with State.
- C. Local Government is responsible for providing any public meetings or public hearings required for development of the environmental assessment, including any public hearing requirements that may be necessary when adding a bike lane.
- D. Before the advertisement for bids, Local Government shall provide to State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

## 9. Compliance with Accessibility Standards

All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

## 10. Architectural and Engineering Services

- A. Architectural and engineering services for preliminary engineering will be provided by the **Local Government**. In procuring professional services, the parties to this Agreement must comply with federal requirements cited in 23 CFR Part 172 if Project is federally funded and Local Government will be seeking reimbursement for these services or if these services will be used as in-kind contributions; and with Texas Government Code Subchapter 2254.A., in all cases. Professional services contracts for federally funded projects must conform to federal requirements.
- B. The architectural contract documents shall be developed in accordance with the standards of the American Institute of Architects, the U.S. Secretary of the Interior's Standards for Historic Preservation Projects, Standards and Guidelines for Archeology and Historic Preservation, the National Register Bulletin Number 36: Guidelines for Evaluating and Registering Historical Archeological Sites and in consultation with the State Historic Preservation Officer, as applicable. The engineering plans shall be developed in accordance with State's applicable Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges and the two American Association of State Highway and Transportation Officials' ("AASHTO") publications, "A Policy on Geometric Design of Highways and Streets" and "Guide for the Development of Bicycle Facilities," as applicable. All design criteria for bicycle and pedestrian bridges must comply with TxDOT's Bridge Design Manual and AASHTO's Load and Resistance Factor Design (LRFD) Guide Specifications for the Design of Pedestrian Bridges (latest edition) as applicable. All contract procurement procedures and documents must adhere to the applicable requirements established in the Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges. The use of other systems of specifications shall be approved by State in writing in advance.
- C. When architectural and engineering services are provided by or through Local Government, Local Government shall submit any plans it has completed to State for review and approval on an agreed upon schedule. Local Government may also submit

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the plans to State for review any time prior to completion. Local Government shall make the necessary revisions determined by State. Local Government will not let the construction contract until all required plans have received State approval.

- D. When architectural and engineering services are provided by or through State, then the State is responsible for the delivery and performance of any required architectural or preliminary engineering work. Local Government may review and comment on the work, including any proposed changes to the scope of work, as required to accomplish Project purposes. State will cooperate with Local Government in accomplishing these Project purposes to the degree permitted by state and federal law.

## 11. Construction Responsibilities

- A. The **Local Government** shall advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. To ensure federal funding eligibility, projects must be authorized by State prior to advertising for construction.
- B. All contract letting and award procedures must be approved by State prior to letting and award of the construction contract, whether the construction contract is awarded by State or by Local Government.
- C. All contract change order review and approval procedures must be approved by State prior to start of construction.
- D. If the Local Government is the responsible party, the State must review and approve change orders.
- E. Upon completion of Project, the party constructing Project will issue and sign a "Notification of Completion" acknowledging Project's construction completion.
- F. For federally funded contracts, the parties to this Agreement will comply with federal construction requirements provided in 23 CFR Parts 633 and 635, and shall include the latest version of Form "FHWA-1273" in the contract bidding documents. If force account work will be performed, a finding of cost effectiveness shall be made in compliance with 23 CFR Subpart 635.B.
- G. Any field changes, supplemental agreements, or revisions to the design plans that may occur after the construction contract is awarded will be mutually agreed to by State and Local Government prior to authorizing the contractor to perform the work. Prior to completion of Project, the party responsible for construction will notify the other party to this Agreement of the anticipated completion date. All parties will be afforded the opportunity to assist in the final review of the construction services performed by the contractor.

## 12. Project Maintenance

- A. Upon completion of Project, Local Government will be responsible for maintaining the completed facility for public use. The property shall be maintained and operated for the purpose for which it was approved and funded for a period commensurate with the federal investment or State rules, whichever is greater. Should Local Government at any time after Project completion decide it can no longer maintain and operate Project

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for its intended purpose, Local Government shall consult with State and the FHWA as to the disposal or alternate uses, consistent with Project's original intent. State may require Local Government to return the federal funds in accordance with 2 CFR Part 200 federal recapture requirements. Should Local Government consider conveying the property, State and FHWA must be notified prior to the sale, transfer, or disposal of any property that received federal funds. Written concurrence of approval for the transaction, detailing any required recapture, must be obtained from FHWA prior to the transaction. Advance notice from Local Government of their intended action must be submitted to State for an FHWA review a minimum of 90 days prior to any action being taken by Local Government. Local Government shall be held responsible for reimbursement of all federal funds used or a portion of those funds based on a pro-rata amount, considering the original percentage of federal funds provided and the time elapsed from Project completion date. This same percentage of reimbursement also applies to any amount of profit that may be derived from the conveyance of the property, as applicable.

- B. Any manufacturer warranties extended to Local Government as a result of Project shall remain in the name of Local Government. State shall not be responsible for honoring any warranties under this Agreement.
- C. Should Local Government derive any income from the development and operation of Project, a portion of the proceeds sufficient for the maintenance and upkeep of the property shall be set aside for future maintenance. A project income report shall be submitted to State on a quarterly basis. Monies set aside according to this provision shall be expended using accounting procedures and with the property management standards established in 2 CFR Part 200.
- D. Should any historic properties be included in or affected by this federally funded Project, the historic integrity of the property and any contributing features must continue to be preserved regardless of any approved changes that may occur throughout the life of Project.

### **13. Right of Way and Real Property Acquisition**

- A. Right of way and real property acquisition shall be the responsibility of Local Government. Title to right of way and other related real property must be acceptable to State before funds may be expended for the improvement of the right of way or real property.
- B. If Local Government is the owner of any part of Project site under this Agreement, Local Government shall permit State or its authorized representative access to occupy the site to perform all activities required to execute the work.
- C. Local Government will comply with and assume the costs for compliance with all the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 USC §4601 et seq., including those provisions relating to incidental expenses incurred by the property owners in conveying the real property to Local Government, and benefits applicable to the relocation of any displaced person as defined in 49 CFR §24.2(g). Documentation to support such compliance must be maintained and made available to State and its representatives for review and inspection.
- D. Local Government shall assume all costs and perform all work necessary to obtain needed evidence of title or right of use to the real property required for development of

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Project. Evidence of title or right of use shall be acquired in the name of (1) State, if the real property is to be made part of the State Highway System, or (2) Local Government, if the real property is not to be made part of the State Highway System. The evidence of title or rights shall be acceptable to State, and be free and clear of all encroachments. Local Government shall secure and provide easements and any needed rights of entry over any other land needed to develop Project according to the approved Project plans. Local Government shall be responsible for securing any additional real property required for completion of Project.

- E. Local Government shall prepare real property maps, property descriptions, and other data as needed to properly describe the real property and submit them to State for approval prior to Local Government acquiring the real property. Tracings of the maps shall be retained by Local Government for a permanent record.
- F. Local Government shall determine property values for each real property parcel to be purchased with federal funds using methods acceptable to State and shall submit to State a tabulation of the values so determined, signed by the appropriate Local Government representative. The tabulations must list the parcel numbers, ownership, acreage, and recommended compensation. The tabulation must be accompanied by an explanation to support the estimated values, together with a copy of the documentation and reports used in calculating each parcel's value. Expenses incurred by Local Government in performing this work may be eligible for reimbursement after Local Government has received written authorization by State to proceed with determination of real property values. State will review the data submitted and will base its reimbursement for parcel acquisitions on these in determining the fair market values. Local Government will not be reimbursed for right-of-way costs on state-selected projects.
- G. For State-selected TASA projects, Local Government shall not use eminent domain or condemnation to acquire real property for this TASA Project.
- H. Reimbursement for real property costs will be made to Local Government for real property purchased in an amount not to exceed 80 percent of the cost of the real property purchased in accordance with the terms and provisions of this Agreement. Reimbursement will be in an amount not to exceed 80 percent of State's predetermined fair market value of each parcel, or the net cost thereof, whichever is less. In addition, reimbursement will be made to Local Government for necessary payments to appraisers for expenses incurred in order to assure good title. Local Government will not be reimbursed for right-of-way costs on state-selected projects.
- I. Local Government and current property owner are responsible for any costs associated with the relocation of displaced persons and personal property as well as incidental expenses incurred in acquiring property to implement Project. State will not pay any of these costs.
- J. If Project requires the use of real property to which Local Government will not hold title, a separate agreement between the owners of the real property and Local Government must be executed prior to execution of this Agreement. The separate agreement between Local Government and the current property owner must establish that Project will be dedicated for public use for a period of time not less than ten years after project completion and commensurate with the federal investment. For State-selected projects, this is outlined in 43 Tex. Admin. Code §11.417. The separate agreement

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must define the responsibilities of the parties as to the use of the real property and operation and maintenance of Project after completion. The separate agreement must be approved by State prior to its execution and a copy of the executed separate agreement shall be provided to State.

- K. Local Government shall execute individually or produce a legal document as necessary to provide for Project's continued use from the date of completion, and agrees to cause the same to be recorded in the land records of the appropriate jurisdiction.
- L. Local governments receiving federal funds must comply with 23 CFR Part 710 and 49 CFR Part 24, and with the procedures provided in Chapter 6 of the State's Local Government Project Policy Manual. Local Government agrees to monitor Project to ensure: (1) continued use of the property for approved activities, and (2) the repayment of the Federal funds, as appropriate. Local Government agrees to the review of their Project accounts and site visits by State during the development of Project at any time. Upon Project completion, State will continue to perform periodic visits to confirm Project's continued use and upkeep.
- M. Before the advertisement for bids, Local Government shall provide a certification to State that all real property has been acquired.

#### 14. Insurance

- A. Should this Agreement authorize Local Government or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide State with a fully executed copy of State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and State may recover damages and all costs of completing the work.
- B. For projects including buildings, Local Government agrees to insure the building according to Department specifications and further agrees to name the Federal Government as a "Loss Payee" should the building be destroyed.

#### 15. Notices, Invoices, Payments, and Project Inquiries

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

<b>Local Government:</b>	<b>State:</b>
City of El Paso ATTN: CID Director of Grant Funded Programs P.O. Box 1890 El Paso, Texas 79950-1890	Texas Department of Transportation ATTN: Director of Contract Services 125 E. 11 <sup>th</sup> Street Austin, TX 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.



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Invoicing, payment, and project inquiries must be sent to the following address, which the State may change by sending written notice of the change to the Local Government:

Texas Department of Transportation  
ATTN: Contract Office/ATP  
13301 Gateway Blvd., West  
El Paso, Texas 79928

All invoicing, payment, and project inquiries must include the following information:

County: El Paso  
Local Government: City of El Paso  
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Highway or Roadway: FM 2316

#### 16. Legal Construction

In case one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

#### 17. Responsibilities of the Parties

Neither party is an agent, servant, or employee of the other party and each party is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

#### 18. Ownership of Documents

Upon completion or termination of this Agreement, all documents prepared by State shall remain the property of State. All data prepared under this Agreement shall be made available to State without restriction or limitation on their further use. All documents produced or approved or otherwise created by Local Government shall be transmitted to State in the form of photocopy reproduction on a monthly basis as required by State. The originals shall remain the property of Local Government.

#### 19. Document and Information Exchange

Local Government agrees to electronically deliver to State all general notes, specifications, contract provision requirements, and related documentation in a Microsoft Word or similar format. If requested by State, Local Government will use State's document template. Local Government shall also provide a detailed construction time estimate, including types of activities and month in which the activity will be completed, in the format required by State. This requirement applies whether Local Government creates the documents with its own forces or by hiring a consultant or professional provider. At the request of State, Local Government shall submit any information required by State in the format directed by State.

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**20. Compliance with Laws**

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this agreement. When required, Local Government shall furnish State with satisfactory proof of this compliance.

**21. Sole Agreement**

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

**22. Cost Principles**

In order to be reimbursed with federal funds, the parties shall comply with the Cost Principles established in 2 CFR Part 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to Project.

**23. Procurement and Property Management Standards**

The parties to this Agreement shall adhere to the procurement and property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the Local Government's procurement procedures for purchases to be eligible for state or federal funds.

**24. Inspection of Books and Records**

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

**25. Civil Rights Compliance**

The parties to this Agreement are responsible for the following:

- A. Compliance with Regulations: Both parties will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this Agreement.
- B. Nondiscrimination: The Local Government, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including

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employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

- C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this Agreement and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.
- D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.
- E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this Agreement, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
1. withholding of payments to the Local Government under the Agreement until the Local Government complies and/or
  2. cancelling, terminating, or suspending of the Agreement, in whole or in part.
- F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

## 26. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).

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- C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).
- F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).
- H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38.
- I. The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).
- L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

## 27. Disadvantaged Business Enterprise Program Requirements

- A. The parties shall comply with the Disadvantaged Business Enterprise (“DBE”) Program requirements established in 49 CFR Part 26.
- B. Local Government shall adopt, in its totality, State’s federally approved DBE program.
- C. Local Government shall set an appropriate DBE goal consistent with State’s DBE guidelines and in consideration of Local market, project size, and nature of the goods or services to be acquired. Local Government shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.
- D. Local Government shall follow all other parts of State’s DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation’s Federally-Approved Disadvantaged Business

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Enterprise by Entity, and attachments found at web address:

[http://ftp.dot.state.tx.us/pub/txdot-info/bop/db/mou/mou\\_attachments.pdf](http://ftp.dot.state.tx.us/pub/txdot-info/bop/db/mou/mou_attachments.pdf).

- E. Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to Local Government of its failure to carry out its approved program, State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC § 3801 et seq.).
- F. Each contract Local Government signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance: "The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate."

## 28. Debarment Certifications

The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, Local Government certifies that it and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this Agreement shall require any party to a contract, subcontract, or purchase order awarded under this Agreement to certify its eligibility to receive federal funds and, when requested by State, to furnish a copy of the certification.

If state funds are used, the parties are prohibited from making any award to any party that is debarred under the Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter G, Rule §20.585 and the Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

## 29. Lobbying Certification

In executing this Agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an

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employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for Local Government shall complete and submit the federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The parties shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite imposed by 31 USC §1352 for making or entering into this transaction. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### 30. Federal Funding Accountability and Transparency Act Requirements

- A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>.
- B. Local Government agrees that it shall:
  - 1. Obtain and provide to State a System for Award Management (SAM) number (Federal Acquisition Regulation (FAR) Subpart 4.11) if this award provides more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://sam.gov/SAM/pages/public/index.jsf>
  - 2. Obtain and provide to State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet on-line registration website <http://fedgov.dnb.com/webform>; and
  - 3. Report the total compensation and names of its top five executives to State if:
    - a. More than 80 percent of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
    - b. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

### 31. Single Audit Report

- A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in 2 CFR Part 200.

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- B. If threshold expenditures of \$750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division at [singleaudits@txdot.gov](mailto:singleaudits@txdot.gov).
- C. If expenditures are less than the threshold during Local Government's fiscal year, Local Government must submit a statement to TxDOT's Compliance Division as follows: *We did not meet the \$\_\_\_\_\_ expenditure threshold and therefore, are not required to have a single audit performed for FY\_\_\_\_\_.*
- D. For each year Project remains open for federal funding expenditures, Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or Project has been formally closed out and no charges have been incurred within the current fiscal year.

### 32. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

Each party is signing this agreement on the date stated under that party's signature.

### THE LOCAL GOVERNMENT THE CITY OF EL PASO

By: \_\_\_\_\_  
Samuel Rodriguez for Interim City Manager Col. Cary Westin

\_\_\_\_\_  
Date

### APPROVED AS TO CONTENT:

*Yvette Hernandez*  
Yvette Hernandez, P.E.  
City Engineer

### APPROVED AS TO FORM:

*Roberta Brito*  
Roberta Brito  
Senior Assistant City Attorney  
Date: 07/25/2023

### THE STATE OF TEXAS

\_\_\_\_\_  
Signature

Kenneth Stewart

\_\_\_\_\_  
Typed or Printed Name

Director of Contract Services

\_\_\_\_\_  
Typed or Printed Title

\_\_\_\_\_  
Date

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**ATTACHMENT B**  
**PROJECT ESTIMATE AND SOURCE OF FUNDS**  
 LG Performs PE Work or Hires Consultant / LG Lets Project for Construction

Work Performed by Local Government (“LG”)								
Description of Project Costs to be Incurred		Total Project Cost Estimate	Federal Participation Includes percentage for TDC apportionment on projects where applicable		State Participation Includes authorized EDC amounts		Local Government Participation Includes authorized EDC reduction	
			%	Cost	%	Cost	%	Cost
Planning/Maps/Education/Non-CST		\$0	0%	\$0	0%	\$0	0%	\$0
Preliminary Engineering		\$660,128.00	0%	\$0	0%	\$0	100%	\$660,128.00
Environmental Cost		\$0	0%	\$0	0%	\$0	0%	\$0
Right of Way		\$0	0%	\$0	0%	\$0	0%	\$0
Utilities		\$0	0%	\$0	0%	\$0	0%	\$0
Construction Cost	\$1,704,748.00							
Construction Engineering Cost	\$316,442.00							
Eligible In-Kind Contribution Value	\$							
Total Construction Value (sum of construction cost and in-kind value)								
Work by LG Subtotal		\$2,681,318.00	\$1,616,952.00		\$0		\$1,064,366.00	
Work Performed by the State (Local Participation paid up front by LG to TxDOT)								
Preliminary Engineering <sup>1</sup>		\$0	0%	\$0	0%	\$0	0%	\$0
Environmental Cost <sup>1</sup>		\$0	0%	\$0	0%	\$0	0%	\$0
Right of Way <sup>3</sup>		\$0	0%	\$0	0%	\$0	0%	\$0
Utilities <sup>2</sup>		\$0	0%	\$0	0%	\$0	0%	\$0
Construction Cost <sup>2</sup>	\$	\$0	0%	\$0	0%	\$0	0%	\$0
Eligible In-Kind Contribution Value	\$							
Total Construction Value (sum of construction cost and in-kind value)								
Work by State Subtotal		\$0	\$0		\$0		\$0	
Direct and Indirect State Costs Incurred for Review, Inspection, Administration & Oversight								

CSJ #	2201-01-012	Project Name:	McRae (FM2316) SUP Montwood-Album PH I	AFA ID:	Z00005269
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Description of Project Costs to be Incurred	Total Project Cost Estimate	Federal Participation Includes percentage for TDC apportionment on projects where applicable		State Participation Includes authorized EDC amount		Local Government (LG) Participation Includes authorized EDC reduction	
		%	Cost	%	Cost	%	Cost
Preliminary Engineering <sup>1</sup>	\$75,794.00	80%	\$60,635.20	0%	\$0	20%	\$15,158.80
Environmental Cost <sup>1</sup>	\$60,636.00	80%	\$48,508.80	0%	\$0	20%	\$12,127.20
Right of Way <sup>1</sup>	\$15,159.00	80%	\$12,127.20	0%	\$0	20%	\$3,031.80
Utilities <sup>1</sup>	\$15,159.00	80%	\$12,127.20	0%	\$0	20%	\$3,031.80
Construction <sup>2</sup>	\$136,431.00	80%	\$109,144.80	0%	\$0	20%	\$27,286.20
Direct State Costs Subtotal	\$303,179.00		\$242,543.20	0%	\$0	0%	\$60,635.80
Indirect State Cost	\$95,602.00		\$0	100%	\$95,602.00		\$0
TOTAL PARTICIPATION	\$3,080,099.00		\$1,859,495.20		\$95,602.00		\$1,125,001.80
In-kind Contribution Credit Applied						0%	\$0
<b>TOTAL REMAINING PARTICIPATION AFTER IN-KIND CONTRIBUTION</b>							<b>\$0</b>

- The estimated total participation by Local Government is \$1,125,001.80, plus 100% of overruns.
- Total estimated payment by Local Government to State is \$60,635.80.
- <sup>1</sup>Local Government's first payment of \$33,349.60 is due to State within 30 days from execution of this contract.
- <sup>2</sup>Local Government's second payment of \$27,286.20 is due to State within 60 days prior to the Construction contract being advertised for bids.
- <sup>3</sup>If ROW is to be acquired by State, Local Government's share of property cost will be due prior to acquisition.
- The local match must be 20% or greater and may include eligible in-kind contributions, EDC adjustments, or TDCs if authorized as part of project selection.
- Transportation Development Credits (TDC) are being utilized in place of the Local Government's participation in the amount of \$0.
- This is an estimate; the final amount of Local Government participation will be based on actual costs.
- Maximum federal TASA funds available for Project are \$1,859,495.20.





# McRae Shared Use Path Ph 1 Advanced Funding Agreement

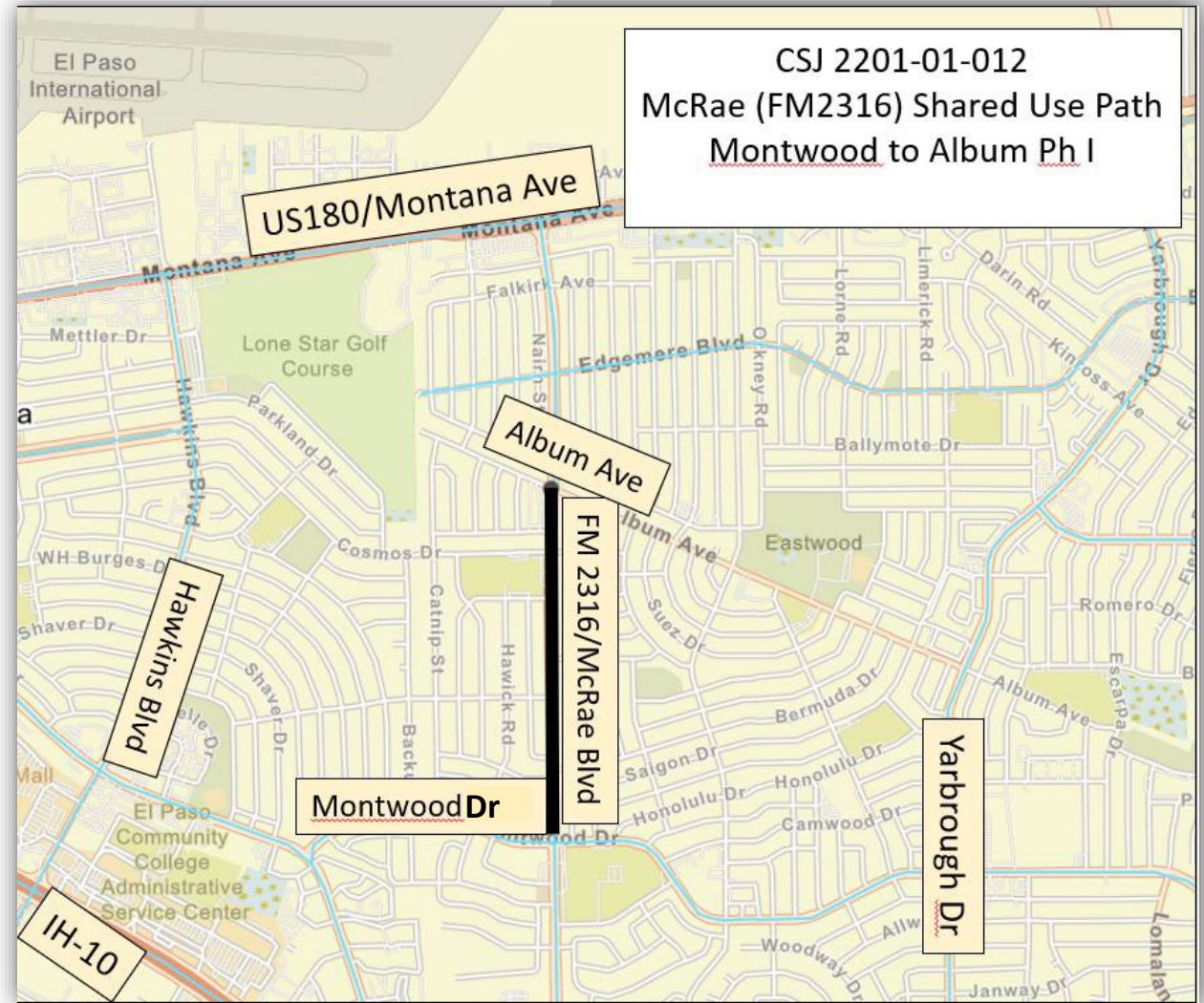
August 15, 2023





# Background

- This is an Advanced Funding Agreement with TxDOT for the McRae SUP Ph I project.
- The improvements include; shared use path with landscaping and bollard lighting, and pedestrian improvements to intersections, including ADA ramps and striping.



McRae Blvd from Montwood Dr to Album Ave

## Recommendations

That the City Manager, or designee, is authorized to sign an Advance Funding Agreement by and between the City of El Paso and the State of Texas, acting by and through the Texas Department of Transportation, for the **McRae Shared Use Path Ph I** project:

- Estimated project cost: \$3,080,099.00
- Estimated **City participation: \$1,125,001.80**



# Thank you



Legislation Text

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File #: 23-1077, Version: 1

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**TCITY OF EL PASO, TEXAS**

**LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

**District 1**

Capital Improvement Department, Yvette Hernandez, (915) 212-0065

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action on Trails and Trailheads, to include deprogramming two proposed trails "Ellis Lateral Connection Trail" and "Carolina to Emerson Trail"; transferring funds in the amount of \$537,141.68 from deprogrammed trails to "Rio Grande Trail North"; and moving forward with a feasibility study of Avispa Canyon as the proposed route for the "Mountain to River Trail".



**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** August 15, 2023  
**PUBLIC HEARING DATE:** N/A  
**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Yvette Hernandez, (915) 212- 0065  
**DISTRICT(S) AFFECTED:** 1  
**STRATEGIC GOAL:** No.7: Enhance and Sustain El Paso's Infrastructure Network  
**SUBGOAL:** N/A

**SUBJECT:**

Discussion and Action on Trails and Trailheads, to include deprogramming two proposed trails "Ellis Lateral Connection Trail" and "Carolina to Emerson Trail"; transferring funds from deprogrammed trails to "Rio Grande Trail North"; and moving forward with a feasibility study of Avispa Canyon as the proposed route for the Mountain to River trail.

**BACKGROUND / DISCUSSION:**

City staff will provide updates on the Trails and Trailheads program developed through the Quality of Life Bond. City staff "recommends funding intended for construction of the "Carolina to Emerson Trail" and the "Ellis Lateral Connection Trail" in the amount of \$537,141.68 to be reprogrammed for use on the Rio Grande Trail North" and to move forward with the feasibility study of Avispa Canyon.

**PRIOR COUNCIL ACTION:**

March 7, 2017 Council approved amended trail and trailhead list to include Mountain to River trail and associated trailhead

January 31, 2023 Council approved a crossing surface installation agreement with BNSF Railway for the Mountain to River trail

**AMOUNT AND SOURCE OF FUNDING:**

Quality of Life bond - \$537,141.68

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO**

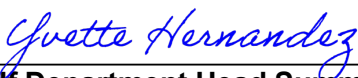
**PRIMARY DEPARTMENT:** Capital Improvement Department

**SECONDARY DEPARTMENT:** Parks and Recreation Department

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

RESOLUTION

**WHEREAS**, the 2012 Quality of Life Bond program included \$6 million dollars for paved trails in Northeast, East, and West El Paso; and

**WHEREAS**, the “Carolina to Emerson Trail” and the “Ellis Lateral Connection Trail” had been identified as proposed trails to be constructed; and

**WHEREAS**, City staff recommends the proposed “Carolina to Emerson Trail” and the proposed “Ellis Lateral Connection Trail” be deprogrammed from the 2012 Quality of Life paved trail program; and

**WHEREAS**, City staff recommends funding, in the amount of \$537,141.68, as identified on Exhibit “A,” intended for construction of the “Carolina to Emerson Trail” and the “Ellis Lateral Connection Trail” be reprogrammed for use on the Rio Grande Trail North, attached hereto; and

**WHEREAS**, City staff recommends that an engineering feasibility study be conducted to examine Avispa Canyon for inclusion in Mountain to River Trail.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Manager, or designee, be authorized to deprogram the proposed “Carolina to Emerson Trail” and the proposed “Ellis Lateral Connection Trail”; and that the City Manager, or designee, be authorized to make necessary budget transfers and execute any and all necessary documents to reprogram the funding from the deprogrammed trails, in the amount of \$537,141.68, for use on the Rio Grande Trail North.

That City staff is hereby directed to move forward with the implementation of an engineering feasibility study to examine Avispa Canyon for inclusion in Mountain to River Trail.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.


**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leaser, Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Roberta Brito  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**


  
\_\_\_\_\_  
Yvette Hernandez, P.E., City Engineer  
Capital Improvement Department

EXHIBIT “A”

Project	Budget	Recommended Action
Ellis Lateral	\$232,724.24	Transfer budget to Rio Grande Trail North
Carolina to Emerson	\$304,417.44	
Total Recommended Transfer		\$537,141.68



# Trails and Trailheads

August 15, 2023

4: Enhance El Paso's Quality of Life Through Recreational, Cultural, and Educational Environments

7: Enhance and Sustain El Paso's Infrastructure Network







# AGENDA

- Background
- Active Projects





# Project Selection

- Identified projects were selected during the development of the bond based on planning documents:
  - Parks and Recreation Master Plan
  - Plan El Paso
  - City of El Paso Bike Plan,
  - Needs expressed by the community
- The projects were discussed and reviewed with various committees

*All projects were also approved by Council.  
Adding or deleting projects from the program also  
requires Council approval.*



## Advisory Committees / Boards

- Bicycle Advisory Committee
- City of El Paso Advisory Committee on Public Service Board Land Management
- Museums and Cultural Affairs Advisory Board
- Capital Improvements Advisory Committee
- Bond Oversight Advisory Committee
- Community Development Committee
- Greater El Paso Civic, Convention and Tourism Advisory
- Open Space Advisory Board
- Parks and Recreation Advisory Board.



# 2012 Quality of Life



- TRAILHEADS





# Trailhead Background

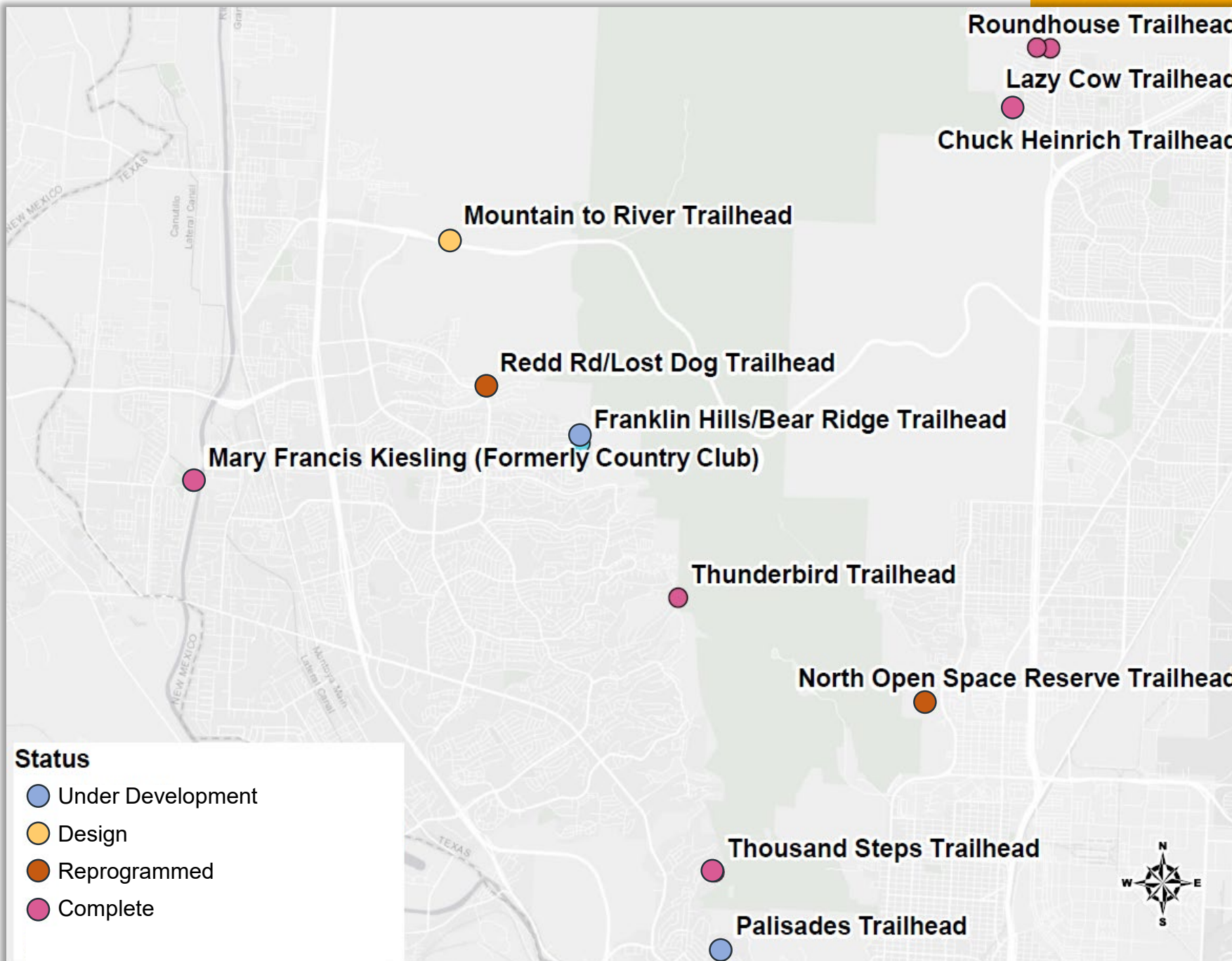
- Approved as part of the 2012 Quality of life Bond
- Included as Initiative 7 of the 20 in 2020 Strategic Plan

## TRAILHEAD AMENITIES:

-  TRASH RECEPTACLES
-  INFORMATION KIOSK
-  MUTT MITT STATION
-  PARKING AREA
-  BICYCLE REPAIR STATION
-  DRINKING FOUNTAIN



# Trailhead Plan



Project Name	Status
Architectural and Engineering	Complete
Furniture, Fixtures, and Equipment	Complete
Lazy Cow	Complete
Roundhouse Trailhead	Complete
Thousand Steps	Complete
Thunderbird	Complete
Thunderbird – Phase II	Complete
Chuck Heinrich	Complete
Country Club Trailhead at MFK Park	Complete
Redd Rd / Lost Dog	Reprogrammed
Palisades – Land Acquisition	Completed under design
Palisades	Under Development - EPWU
Franklin Hills (Bear Ridge)	EPWU Arroyo Improvement Starting in October
Mountain to River Trailhead	90% Design



CITY OF EL PASO

# Trailhead Parking Areas

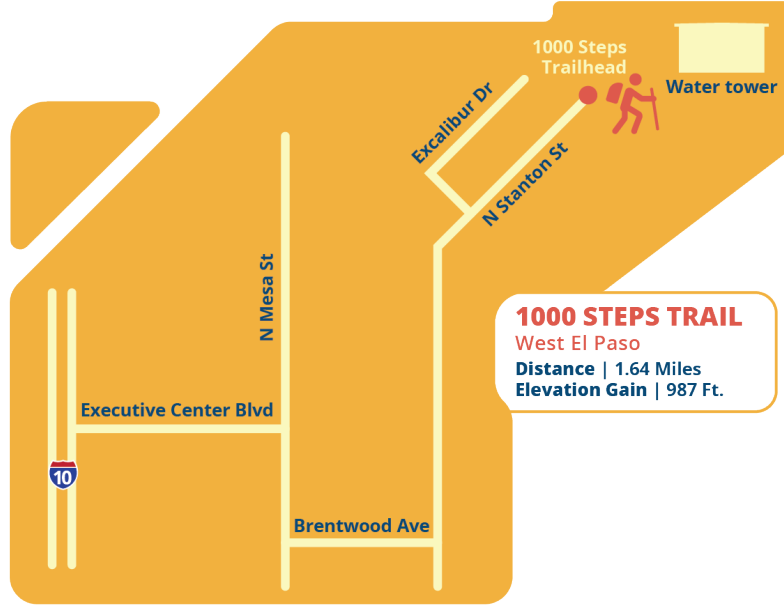


# Completed Projects



- TRAILHEADS

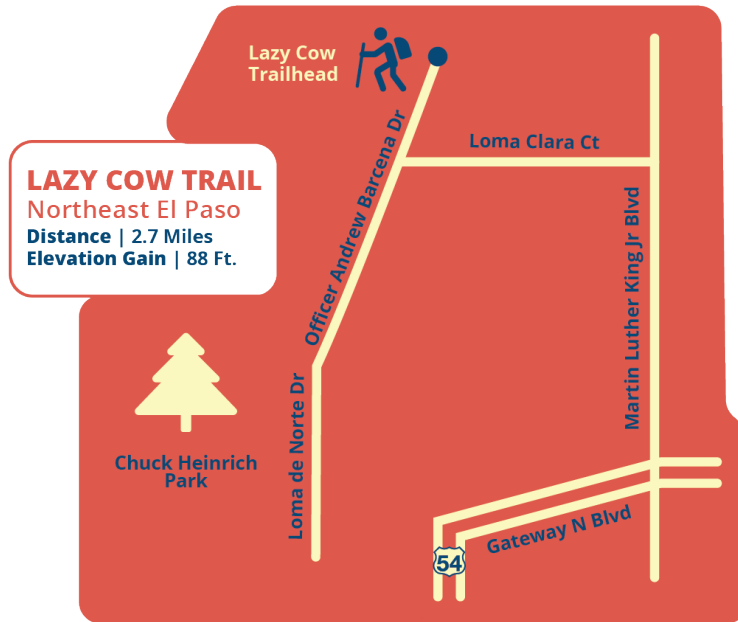




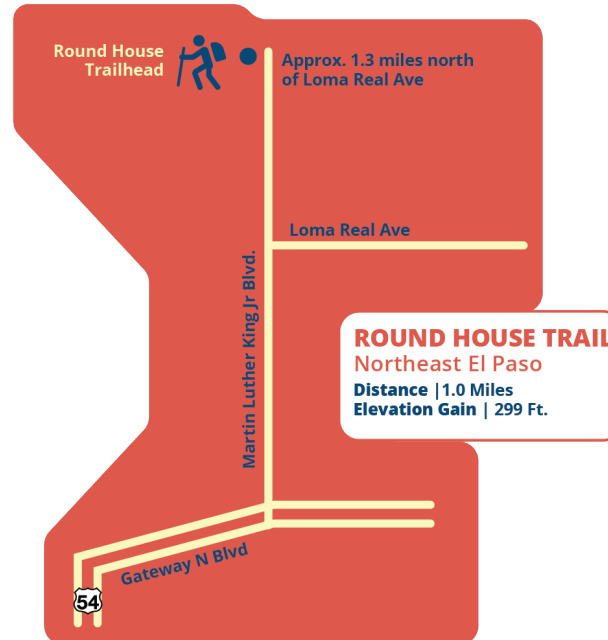
## 1000 STEPS



## JAN SUMRALL MEMORIAL



## LAZY COW



## ROUND HOUSE



# Completed Trailhead Maps

# TRAILHEADS

Thousand Steps





# TRAILHEADS

Lazy Cow





# TRAILHEADS

## Round House



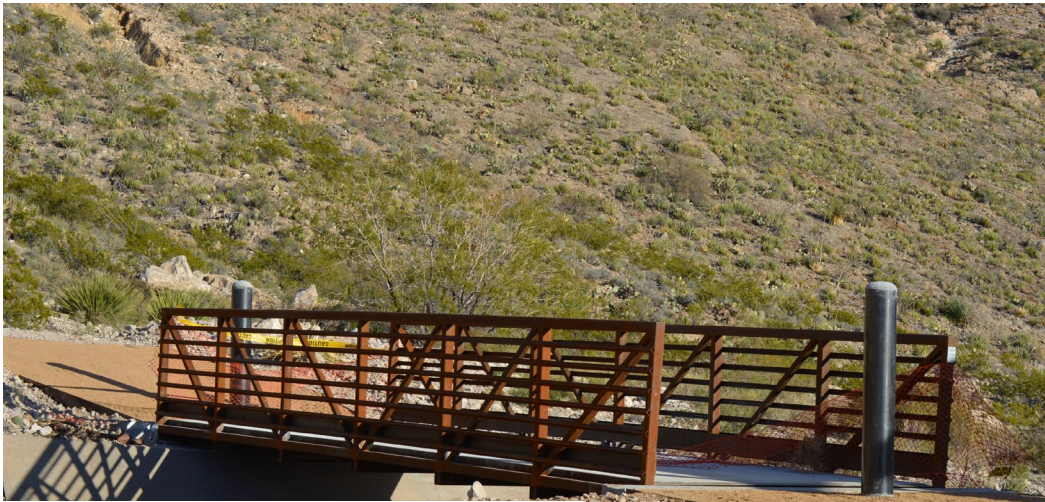


## TRAILHEADS

Jan Sumrall



CITY OF EL PASO





# Palisades Trailhead

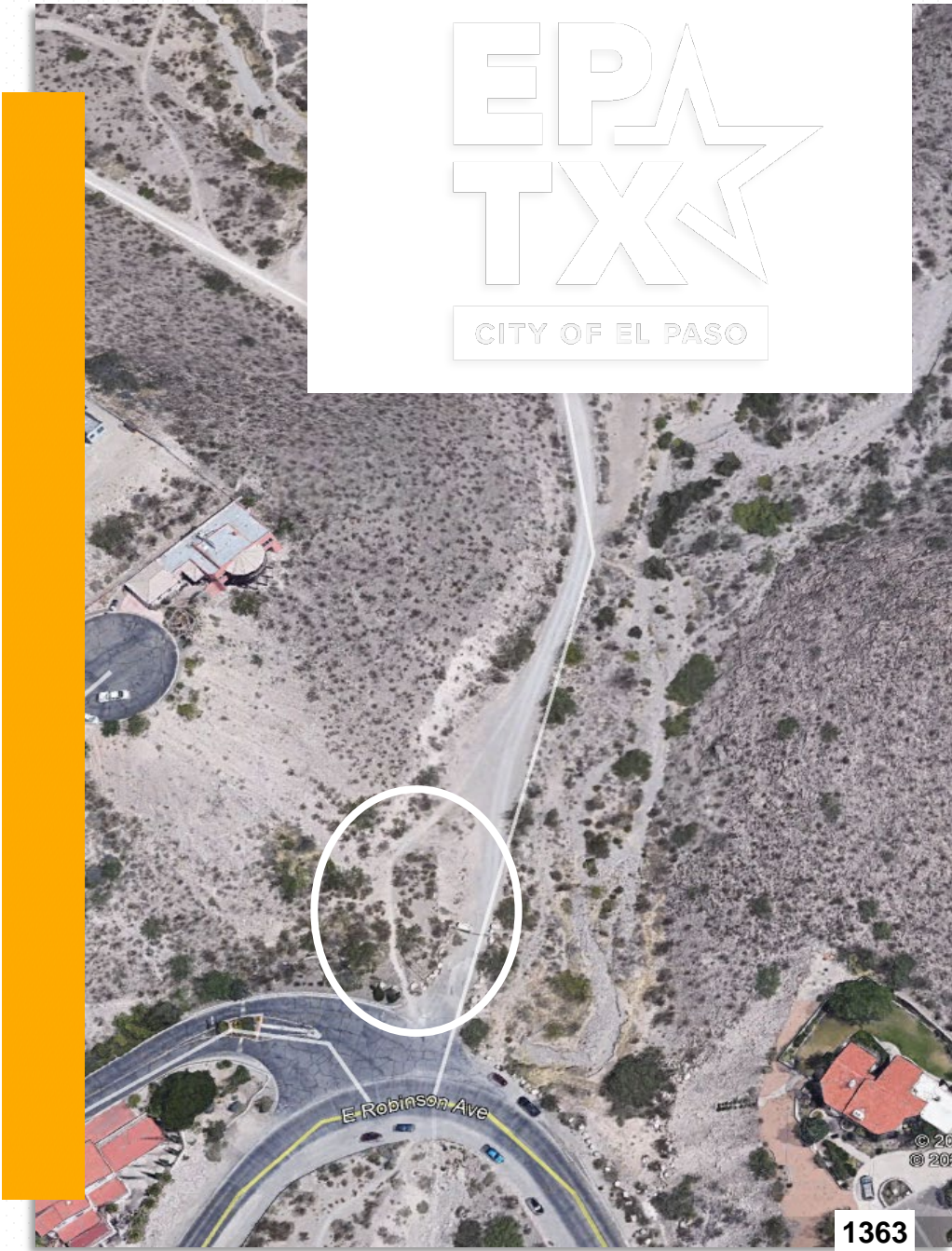
## Project Details

Location:	West El Paso
District:	1
Construction Budget:	\$128,956
Funding Source:	2012 Quality of Life

## Project Update:

Design is 100% complete

Construction to be done by EP Water as part of the Palisades Dam Improvements. Trailhead will be constructed following dam improvements. Tentative construction start July 2024.





# Bear Ridge

## Project Details

Location:	West El Paso
District(s):	8
Construction Budget:	\$128,956
Funding Source:	2012 Quality of Life

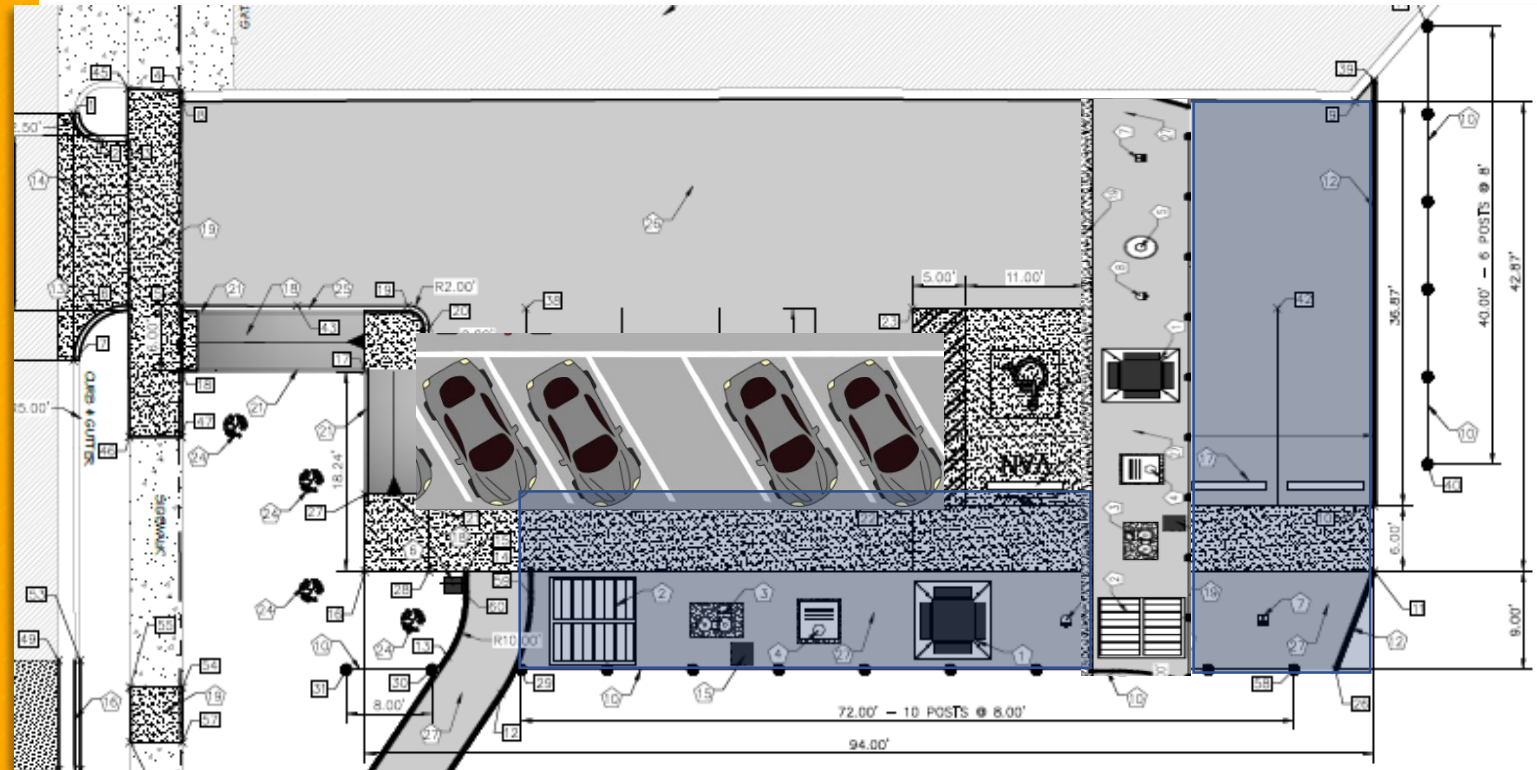
EPWU Arroyo Improvement Starting in October



# Bear Ridge

## Proposed modifications:

- Angled parking
- Reduce amount of parking to 4 spaces and 1 ADA
- Move amenities to mountain view
- Trail will be field modified to ensure connection to existing trail





# 2012 Quality of Life



- PAVED TRAILS





# Paved Trails

## As approved by Council

- Valley Creek to Rio Grande N.
- Ascarate to Riverside
- Country Club to Rio Grande N.
- Westside Community Park
- Montana to I 10 Segment A
- Skyline to Loma Real Segment A
- Carolina to Emerson
- Ellis Lateral to Valley Creek
- Sunset Terrace/Terrace Trail Bridges
- Donald to Dyer
- Skyline to Loma Real Segment B
- Montana to I 10 Segment B
- Montana to I 10 Segment C
- Skyline to Loma Real Segment C
- Montana to I 10 Segment D
- Skyline to Loma Real Segment D

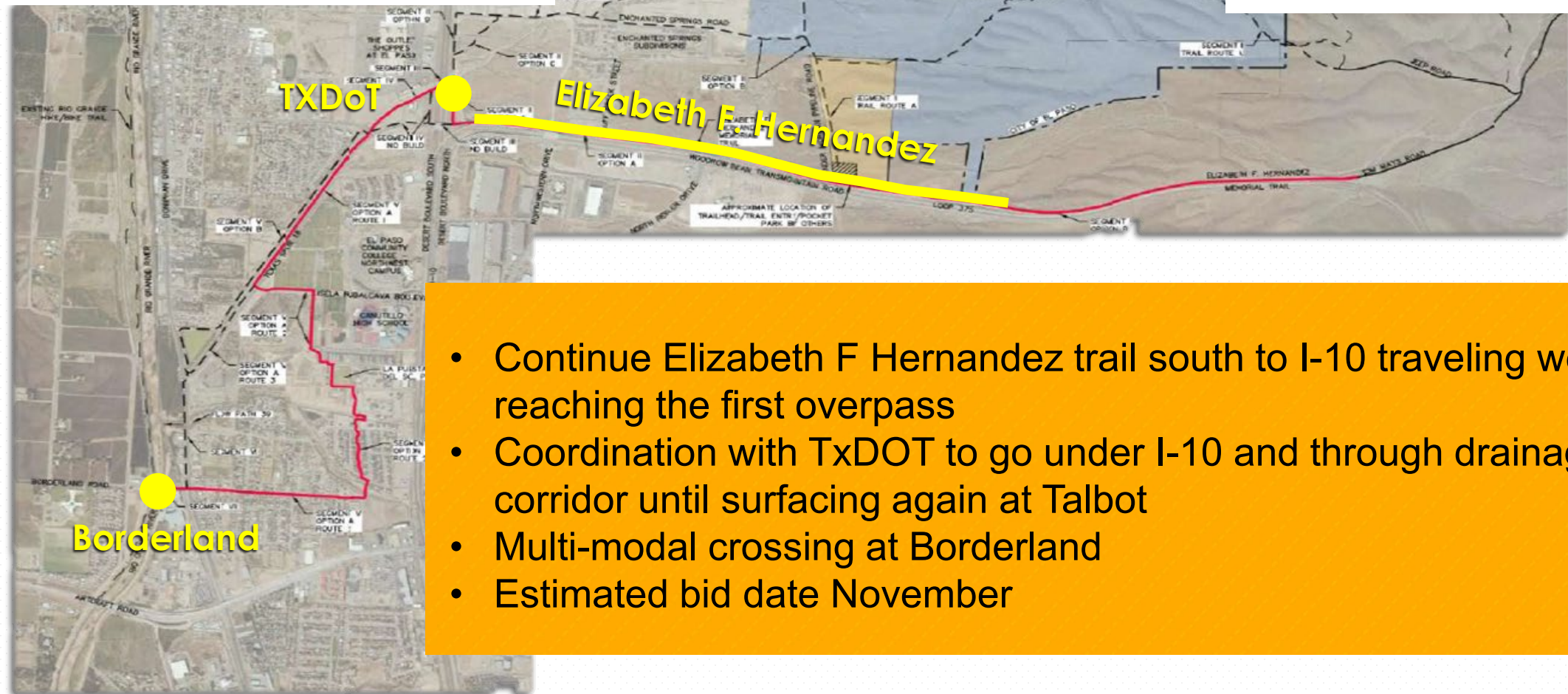


## 2012 Quality of Life Timeline

On March 7, 2017 Council approved amended trail and trailhead priority list to include Mountain to River Trail Phases I, II, and III and an associated trailhead, and a trailhead at Franklin Hills (Bear Ridge)



# Mountain to River Trail Phase I Implementation



- Continue Elizabeth F Hernandez trail south to I-10 traveling west until reaching the first overpass
- Coordination with TxDOT to go under I-10 and through drainage corridor until surfacing again at Talbot
- Multi-modal crossing at Borderland
- Estimated bid date November

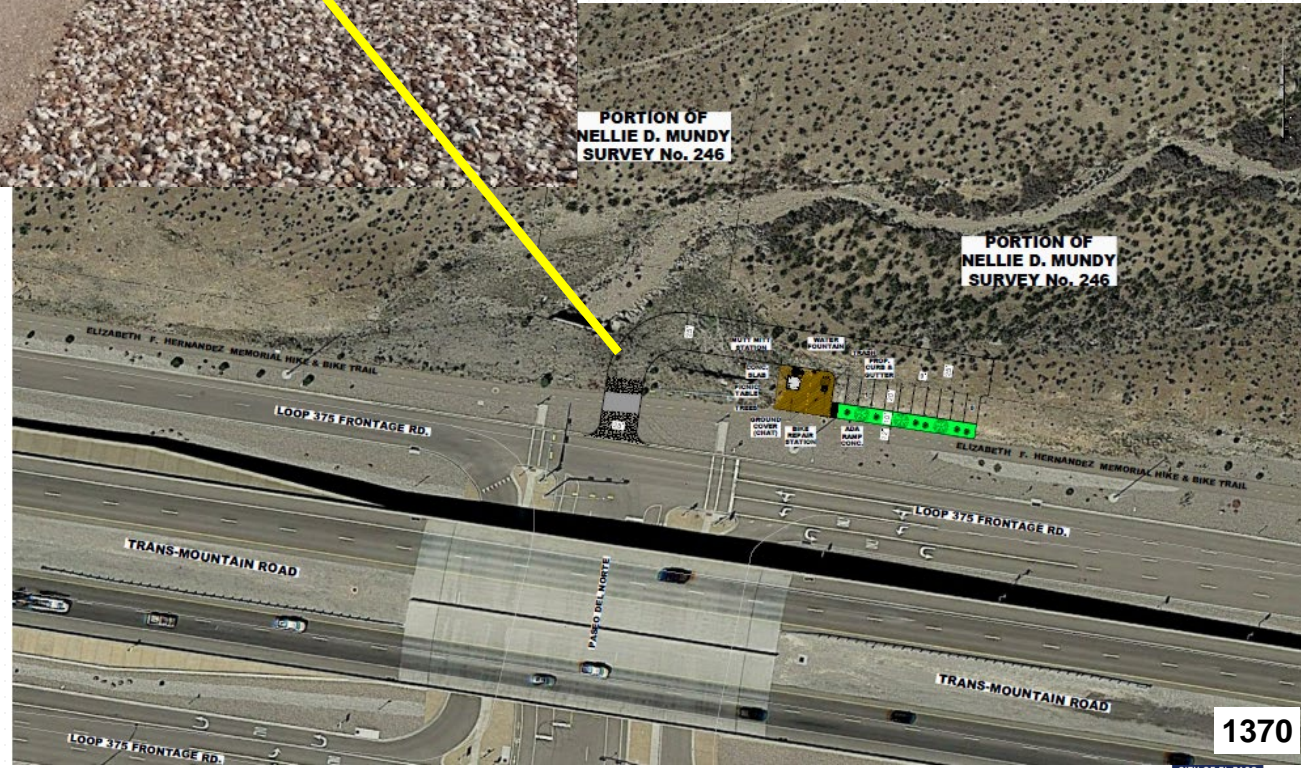


# Mountain to River Trailhead

- Coordination with TxDOT due to location of trailhead
- Proposed location of trail head behind existing traffic signal
- Trailhead will be combined with bid set for Mountain to River trail



CITY OF EL PASO







- 1371



# Rio Grande Trail North

Connectivity to:

- ✓ Rio Grande Riverpark Trail System
- ✓ Country Club Road
- ✓ Proposed construction award in September





# Carolina To Emerson Trail



- **Project Limits:**
  - Carolina To Emerson
- **District:**
  - 3



# Ellis Lateral Connection Trail



- **Project Limits:**
  - Ellis Lateral to Valley Creek
- **District:**
  - 1



- Move forward with feasibility study of Avispa Canyon, partner with Camino Real Mobility Authority (RMA)
- Authorization to deprogram the proposed “Carolina to Emerson Trail” and the proposed “Ellis Lateral Connection Trail” and make necessary budget transfers to reprogram the funding from the deprogrammed trails, in the amount of \$537,141.68



## Discussion and Action

## MISSION



Deliver exceptional services to support a high quality of life and place for our community.

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government.



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople



## MISIÓN



Brindar servicios excepcionales  
para respaldar una vida y un  
lugar de alta calidad para  
nuestra comunidad

## VISIÓN



Desarrollar una economía regional  
vibrante, vecindarios seguros y  
hermosos y oportunidades  
recreativas, culturales y educativas  
excepcionales impulsadas por un  
gobierno de alto desempeño



## VALORES

Integridad, Respeto, Excelencia,  
Responsabilidad, Personas