



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
January 7, 2025**

A meeting of the Mass Transit Department Board was called to order at 10:01 a.m. Board Chair Renard Johnson was present and presiding and the following Board Members answered roll call: Alejandra Chávez, Josh Acevedo, Deanna Maldonado-Rocha, Cynthia Boyar Trejo, Ivan Niño, Art Fierro, Lily Limón, and Chris Canales.

NOTICE TO THE PUBLIC:

Motion made by Board Member Fierro, seconded by Board Member Acevedo, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk {*}.)

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Rocha, Trejo, Niño, Fierro, Limón, and Canales
NAYS: None

CONSENT AGENDA – APPROVAL OF MINUTES:

GOAL 6: Set the Standard for Sound Governance and Fiscal Management

1. *Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Regular Mass Transit Department Board meeting of December 3, 2024.
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CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS:

GOAL 6: Set the Standard for Sound Governance and Fiscal Management

2. **NO ACTION** was taken on this item.
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REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

GOAL 7: Enhance and Sustain El Paso’s Infrastructure Network

3. Motion made by Board Member Canales, seconded by Board Member Fierro, and unanimously carried to **AUTHORIZE** the Managing Director of Purchasing & Strategic Sourcing to issue a Purchase Order to increase contract 2022-0150R Fixed Route Buses to New Flyer of America, Inc. This change order will increase the referenced contract by \$12,359,995.00 for a total amount not to exceed \$61,799,975.00. This change order will add capacity to the contract to enable the purchase of fixed route buses throughout the life of the contract.

Department: Sun Metro
Award to: New Flyer of America, Inc.
City & State: St. Cloud, MN
Current Contract Estimated Amount: \$49,439,980.00
Change Order Amount: \$12,359,995.00
Total estimated Amount not to Exceed: \$61,799,975.00
Account(s): 560-3215-60010-580064-P60FTA1111-G60215307
Funding Source(s): Federal Transit Administration Formula 5307 Grant
District(s): All

This was a Request for Proposals Award - Service Contract.

Board Chair Johnson and Board Members Chávez and Limón commented.

The following City staff members commented:

- Mr. Jerry DeMuro, Deputy Transit Officer
- Mr. Anthony R. DeKeyzer, Mass Transit Director.

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Rocha, Trejo, Niño, Fierro, Limón, and Canales

NAYS: None

GOAL 7: Enhance and Sustain El Paso’s Infrastructure Network

4. Motion made by Board Member Fierro, seconded by Board Member Canales, and unanimously carried to **AUTHORIZE** the Managing Director of Purchasing & Strategic Sourcing to decrease contract 2023-0673 Janitorial Services – Mass Transit (Re-Bid) to Francisco Corral dba Eagle Janitorial Service Co. This change order will decrease referenced contract by \$1,295,869.50 for a total estimated amount not to exceed \$4,212,840.00. This change order will amend the scope of work and reduce the number of services hours needed by 69,918 hours. The number of hours for the second year of service is sufficient to adequately clean Sun Metro terminals and office facilities.

Department: Mass Transit (Sun Metro)
Award to: Francisco Corral dba Eagle Janitorial Service Co.
City & State: El Paso, TX

Current Contract Estimated Amount: \$5,508,709.50
Deductive Change Order Amount: (\$1,295,869.50)
Total estimated Amount not to Exceed: \$4,212,840.00
Account(s): 560 – 3215 – 522060 – 60050 – P6018 – P60FTA117–
 G60195307
Funding Source(s): Federal Transit Administration Formula 5307 Grant
District(s): All

This was a Low Bid Award - unit price contract.

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Rocha, Trejo, Niño, Fierro, Limón, and Canales

NAYS: None

GOAL 7: Enhance and Sustain El Paso’s Infrastructure Network

5. Motion made by Board Member Fierro, seconded by Board Member Niño, and unanimously carried to **AWARD** Solicitation 2025-0139R Supplemental Lift Paratransit Services to LULAC Project Amistad dba Project Amistad for an initial term of three (3) years for an estimated amount of \$1,890,000.00. The award also includes a two (2) year option for an estimated amount of \$1,560,000.00. The total contract time is for five (5) years for a total estimated amount of \$3,450,000.00. This contract will provide additional paratransit capacity to meet user demand.

Contract Variance:

This is a new contract, therefore there is no prior contract.

Department: Sun Metro – Mass Transit
Award to: LULAC Project Amistad dba Project Amistad
City & State: El Paso, TX
Item(s): All
Initial Term: 3 Years
Option Term: 2 Years
Total Contract Time: 5 Years
Initial Term Estimated Award: \$1,890,000.00
Option Term Estimated Award: \$1,560,000.00
Total Estimated Award \$3,450,000.00
Account(s): 560-3200-60020-522150-P6008
Funding Source(s): Sun Metro Operating Funds
District(s): All

This was a Request for Proposals Procurement – (service unit price contract).

The Purchasing & Strategic Sourcing and Sun Metro – Mass Transit Departments recommend award as indicated to LULAC Project Amistad dba Project Amistad the sole ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement)

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.

Board Members Canales and Limón commented.

Mr. Jerry DeMuro, Deputy Transit Office for Mass Transit, commented.

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Rocha, Trejo, Niño, Fierro, Limón, and Canales

NAYS: None

GOAL 7: Enhance and Sustain El Paso's Infrastructure Network

6. Motion made by Board Member Limón, seconded by Board Member Canales, and unanimously carried to **AWARD** Solicitation 2025-0056R Physical Exams to Muhammad Sadeed Khan dba P&N Ventures LLC, DBA Fastest Labs of El Paso for an initial term of three (3) years for an estimated amount of \$150,000.00The award also includes a two (2) year option for an estimated amount of \$100,000. The total contract time is for five (5) years for a total estimated amount of \$250,000.00. This contract will provide required physical exams for bus drivers.

Contract Variance:

No variance in comparison to the previous contract awarded for these services due to the same budgeted amount being recommended for award.

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| Department: | Sun Metro – Mass Transit |
| Award to: | Muhammad Sadeed Khan dba P&N Ventures LLC, DBA Fastest Labs of El Paso |
| City & State: | El Paso, TX |
| Item(s): | All |
| Initial Term: | 3 Years |
| Option Term: | 2 Years |
| Total Contract Time: | 5 Years |
| Annual Estimated Award: | \$ 50,000.00 |
| Initial Term Estimated Award: | \$150,000.00 |
| Option Term Estimated Award: | \$100,000.00 |
| Total Estimated Award | \$250,000.00 |
| Account(s) | 560-3200-60000-521120-P6002 |
| Funding Source(s): | Sun Metro General Operations (Operating Fund) |
| District(s): | All |

This was a Request for Qualifications Procurement unit price service contract.

The Purchasing & Strategic Sourcing and Sun Metro – Mass Transit Departments recommend award as indicated to Muhammad Sadeed Khan dba P&N Ventures LLC, DBA Fastest Labs of El Paso the highest ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Rocha, Trejo, Niño, Fierro, Limón, and Canales

NAYS: None

ADJOURN

Motion made by Board Member Acevedo, seconded by Board Member Canales, and unanimously carried to **ADJOURN** the meeting at 10:20 a.m.

AYES: Board Chair Johnson and Board Members Chávez, Acevedo, Rocha, Trejo, Niño, Fierro, Limón, and Canales

NAYS: None

Approved as to content:



Anthony DeKeyzer, Director of Mass Transit