



**MASS TRANSIT DEPARTMENT BOARD MINUTES  
CITY COUNCIL CHAMBERS  
November 8, 2022**

A meeting of the Mass Transit Department Board was called to order at 10:28 a.m. Chair Oscar Leaser was present and presiding and the following Board Members answered roll call: Board Members Peter Svarzbein, Alexandra Annello, Cassandra Hernandez, Isabel Salcido, Claudia Rodriguez, Henry Rivera, and Cissy Lizarraga. Board Member Joe Molinar requested to be excused from this meeting.

**CALL TO THE PUBLIC – PUBLIC COMMENT**

**This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.**

No members of the public commented.

**CONSENT AGENDA**

**1<sup>st</sup> MOTION**

Motion made by Board Member Hernandez, seconded by Board Member Salcido, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda.

AYES: Board Members Annello, Hernandez, Salcido, Rodriguez, Rivera, Lizarraga, and Board Chair Leaser

NAYS: None

NOT PRESENT FOR THE VOTE: Board Member Svarzbein

ABSENT: Board Member Molinar

**2<sup>nd</sup> MOTION**

Motion made by Board Member Lizarraga, seconded by Board Member Hernandez, and unanimously carried to **RECONSIDER** all matters listed under the Consent Agenda.

**3<sup>rd</sup> and FINAL MOTION**

Motion made by Board Member Hernandez, seconded by Board Member Svarzbein, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted (items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk.)

AYES: Board Members Svarzbein, Annello, Hernandez, Salcido, Rodriguez, Rivera, Lizarraga, and Board Chair Leeser  
NAYS: None  
ABSENT: Board Member Molinar

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**CONSENT AGENDA – APPROVAL OF MINUTES**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

1. \*Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Mass Transit Board Meeting of October 11, 2022.

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**CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS**

2. \*Motion made, seconded, and unanimously carried to **EXCUSE** Board Member Molinar from the November 8, 2022, Mass Transit Department Board Meeting.

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**CONSENT AGENDA – RESOLUTIONS**

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

**3. \*RESOLUTION**

**WHEREAS**, the County of El Paso and the City of El Paso Mass Transit Department (“Sun Metro”) would like to enter into an agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code; and

**WHEREAS**, the City of El Paso operates transit services as “Sun Metro”; and

**WHEREAS**, the County of El Paso and the City of El Paso previously entered into an Interlocal Fares Agreement to provide free transportation for summoned jurors, through the use of Sun Metro, to enable jurors to participate in the jury process; and

**WHEREAS**, City of El Paso Sun Metro and the County of El Paso wish to now enter into a new Interlocal Fares Agreement that provides a public transportation option for summoned jurors and for participants in accountability court programs.

**BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:**

That the Chairman of the Mass Transit Board of the City of El Paso be authorized to sign the Interlocal Fares Agreement with the County of El Paso to provide a public transportation option for summoned jurors and for participants in accountability court programs.

That the City Manager or designee be authorized to sign any additional related paperwork, including all understanding and assurances contained therein, and accept, reject, alter, or terminate the resulting Interlocal Agreement, authorized budget transfer and submit necessary revisions to the operational plan. No cash match is required.

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**REGULAR AGENDA – OTHER BUSINESS**

**Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:**

The Sun Metro Agency Safety Plan attached to this resolution as Attachment “A” is approved and adopted. Further, that the City Manager, or designee, be authorized to submit the Sun Metro Agency Safety Plan to the Federal Transit Administration, the Texas Department of Transportation, and/or the State Safety Oversight Agency. Further, that the City Manager, or designee, be authorized to execute any documents and perform any actions necessary to effectuate the Sun Metro Agency Safety Plan. Further, to the extent allowed by law that the City Manager is authorized to make any changes to the Sun Metro Agency Safety Plan.

Ms. Ellen Smyth, Chief Transit and Field Operations Officer, presented a PowerPoint presentation.

Motion made by Board Member Salcido, seconded by Board Member Hernandez, and unanimously carried to **APPROVE** the Resolution.

AYES: Board Members Svarzbein, Annello, Hernandez, Salcido, Rodriguez, Rivera, Lizarraga, and Board Chair Leeser  
NAYS: None  
ABSENT: Board Member Molinar

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**ADJOURN**

Motion made by Board Member Rivera, seconded by Board Member Salcido, and unanimously carried to **ADJOURN** the meeting at 10:35 a.m.

AYES: Board Members Svarzbein, Annello, Hernandez, Salcido, Rodriguez, Rivera, Lizarraga, and Board Chair Leeser  
NAYS: None  
ABSENT: Board Member Molinar

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Approved as to content:

  
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Ellen A. Smyth, Chief Transit & Field Operations Officer