

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: International Bridges

AGENDA DATE: April 13, 2021

CONTACT PERSON NAME/PHONE: David Coronado, International Bridges (915) 212-7505
Bruce D. Collins, Director, Purchasing & Strategic Sourcing (915) 212-1181

DISTRICT(S) AFFECTED: 1, 3 & 8

STRATEGIC GOAL NO. 6: **Strategic Goal 1: Create an Environment Conducive to Strong, Sustainable Economic Development**

The linkage to the Strategic Plan is subsection 1.5 Stimulate economic growth through transit and bridges integration.

SUBJECT:

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Public Facilities and Services, Inc., the sole source provider for the upkeep, maintenance and monitoring of the automated public toilets located at the two downtown international bridges, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

BACKGROUND / DISCUSSION:

This contract is intended to provide the continued maintenance and monitoring of the automated public toilets.

SELECTION SUMMARY:

N/A

PROTEST

☒ No protest received for this requirement.

☐ Protest received.

CONTRACT VARIANCE:

There is no variance.

PRIOR COUNCIL ACTION:

On July 10, 2018 City Council approved the award of contract 2018-1485.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$229,680.00
522060-564-3300-64830

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

David A. Coronado

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **April 13, 2021**.

STRATEGIC GOAL 1: Creative an Environment Conducive to Strong, Sustainable Economic Development.

The linkage to the Strategic Plan is subsection 1.5 Stimulate economic growth through transit and bridges integration.

Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Public Facilities and Services, Inc., the sole source provider for the upkeep, maintenance and monitoring of the automated public toilets located at the two downtown international bridges, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Contract Variance: No contract variance.

Department:	International Bridges
Award to:	Public Facilities and Services, Inc. Roswell, GA
Annual Estimated Amount:	\$76,560.00
Total Estimated Award:	\$229,680.00 (3 years)
Account No.:	522060-564-3300-64830
Funding Source:	International Bridge Operations
District(s):	1, 3 and 8
Reference No.:	2021-0485

This is a Sole Source, service and maintenance contract.

*******ADDITIONAL INFO BELOW*******



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Tony Berkley. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Public Facilities & Services
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Exeloo Public Toilet Service & Maintenance
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Tony Berkley
Signature

SUBSCRIBED AND SWORN to before me on this 1ST day of March 2021

Chantell Sanders
NOTARY PUBLIC

PRINTED NAME

August 24, 2021
MY COMMISSION EXPIRES



COMPANY NAME: Public Facilities & Services

ADDRESS, CITY, STATE & ZIP CODE: 4010 Stonewall Tell Rd, Atlanta, GA 30349

PHONE: 404-495-7414

FAX NUMBER: 404-829-2297

CONTACT NAME AND TITLE: Tony Berkley - President

WEB ADDRESS: www.publicfs.com

EMAIL: tony@publicfs.com

FEDERAL TAX ID NUMBER: 20-228273

TEXAS SALES TAX NUMBER: _____



March 1, 2021

Sandra Limon
International Bridges Department
City of El Paso
300 N. Campbell
El Paso, TX 79901

Dear Sandra:

This letter verifies that Public Facilities & Services is the only company operating in the United States trained and qualified to service and maintain Automated Public Restrooms. As such we are a Sole Source Agent for this service to the City of El Paso and other municipalities using Automated Public Restroom technology.

Automated Public Restrooms require technical knowledge of PLC computer systems specific to process control and low voltage systems. Additionally, they require periodic adjustments as identified by the manufacturer in a Preventative Maintenance schedule. Finally, they require a higher level of technical proficiency to provide janitorial maintenance as the person maintaining the unit must be able to operate the PLC through the control board in the service bay.

Public Facilities and Services is unique in that it trains its employees and provides its customers with a broad-based skill-set that includes both technical as well as janitorial services for the Automated Public Restrooms. Please also know that Public Facilities & Services is a minority owned business enterprise as certified by the Georgia Department of Transportation and City of Atlanta.

We appreciate the opportunity to maintain and service the Automated Public Restrooms for the City of El Paso and look forward to a continued business relationship.

Regards,

Tony Berkley

Tony Berkley
President