

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Municipal Court  
**AGENDA DATE:** February 2, 2021  
**CONTACT PERSON NAME AND PHONE NUMBER:** Lilia Worrell, 212-5822  
**DISTRICT(S) AFFECTED:** All  
**STRATEGIC GOAL: NO. 2:** Set the Standard for Safe and Secure City

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

Discussion and action on the appointment of a candidate to fill the vacancy of Municipal Court Judge for Court # 4 resulting from the tragic passing of Ms. Lillian Blancas, the candidate who received the most votes in the general election. Fourteen candidates submitted applications; 8 candidate names were submitted by city representatives to the City Manager's office pursuant to Municipal Code Section 2.44.030. **The candidates are: Christopher Anchondo, Lauren Ferris, Elia Garcia, Enrique Holguin, Max Munoz, Alyssa Nava, Ruben Nunez, Anatasha Arditti Vance.**

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

Council will interview and appoint a candidate to serve the term of Court # 4 until the next general election. The position will be up for election in 2022.

A Municipal Court Judges hear Traffic, Class C and City Ordinance misdemeanor cases. The position will also require the Judge to be on an on-call basis. **The Court is scheduled for 5 pm and 5:45 pm Monday-Thursday and Friday 11:30 am and 12:15 pm.** This schedule must be preserved because EPPD officers are scheduled for different shifts and the other 4 courts are scheduled from 7 am – 5 pm.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Yes, it is City Council who appoints a Municipal Court Judge when an Elected Judge resigns in accordance with Municipal Code, section 2.44.020 to serve until the next general election.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

The item has been budgeted in the Judiciary budget -  
General Fund. Dept # 111  
Fund 1000 Division 11060

---

**BOARD / COMMISSION ACTION:**

**Enter appropriate comments or N/A**

N/A

---

\*\*\*\*\***REQUIRED AUTHORIZATION**\*\*\*\*\*

**DEPARTMENT HEAD:**

*Lilia Worrell*

---

**(If Department Head Summary Form is initiated by Purchasing, client  
department should sign also)**

***Information copy to appropriate Deputy City Manager***

## EMPLOYMENT APPLICATION



CITY OF EL PASO  
300 N. Campbell  
El Paso, Texas 79901  
915-212-0045

<http://www.elpasotexas.gov>

Anchondo, Christopher D.  
EE7710-1220 MUNICIPAL COURT JUDGE, COURT 4

Received: 12/30/20  
12:09 PM  
For Official Use Only:  
QUAL: \_\_\_\_\_  
DNQ: \_\_\_\_\_  
☐ Experience  
☐ Training  
☐ Other: \_\_\_\_\_

## PERSONAL INFORMATION

POSITION TITLE: MUNICIPAL COURT JUDGE, COURT 4		EXAM ID#: EE7710-1220
NAME: (Last, First, Middle) Anchondo, Christopher D.		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: TX Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## PREFERENCES

MINIMUM COMPENSATION: \$54,000.00 per year	ARE YOU WILLING TO RELOCATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time	
SHIFTS YOU WILL ACCEPT: Day, Evening, Night	
OBJECTIVE: To perform the judicial requirements to the best of my abilities.	

## EDUCATION

DATES: From: 8/2004 To: 5/2007	SCHOOL NAME: The Pennsylvania State University Dickinson School of Law	
LOCATION: (City, State/Province) Carlisle, Pennsylvania	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Other
MAJOR: Law		
DATES: From: 8/1999 To: 5/2004	SCHOOL NAME: University of Texas at El Paso	
LOCATION: (City, State/Province) El Paso, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Political Science/Legal Reasoning		
DATES: From: 8/1995 To: 5/1999	SCHOOL NAME: W. H. Burges High School	
LOCATION: (City, State/Province) El Paso, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: High School Diploma

## WORK EXPERIENCE

DATES: From: 5/2008 To: Present	EMPLOYER: Law Offices of Anchondo & Anchondo	POSITION TITLE: Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 2509 Montana Ave., El Paso, Texas, 79903		
PHONE NUMBER: 9155331100	SUPERVISOR: Daniel Anchondo - Attorney	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 60	SALARY: \$3,500.00/month	
DUTIES: Interviewing clients - Explaining to them the nature of the case they have sought our services for. Going through, in detail, the procedures, facts, arguments, and possible outcomes they may encounter throughout their case. Preparing for court - Preparing any motions that need to be filed in a particular case. Preparing potential witnesses in the event they are called to testify. Reviewing the relevant facts of the case, as well as envision or anticipate all possible scenarios that may occur in trial. Court appearances - Appearing for court prepared for multiple hearings, for multiple clients in the areas of criminal defense, civil, family, and probate law. Office Manager - Supervise the office staff, preparing and assisting with the preparations of letters and legal documents, as well as managing the finances of the business.		

REASON FOR LEAVING:  
N/A

## CERTIFICATES AND LICENSES

TYPE:  
Law

LICENSE NUMBER:  
24062586

ISSUING AGENCY:  
State Bar of Texas

## Skills

OFFICE SKILLS:  
Typing:  
Data Entry:

OTHER SKILLS:

LANGUAGE(S):

Spanish - ☐ Speak ☐ Read ☐ Write

## ADDITIONAL INFORMATION

Nothing Entered For This Section

## REFERENCES

REFERENCE TYPE:  
Professional

NAME:  
Jaime Alvarado

POSITION:

ADDRESS: (Street, City, State/Province, Zip/Postal Code)

EMAIL ADDRESS:

PHONE NUMBER:

REFERENCE TYPE:  
Professional

NAME:  
Salina Venegas

POSITION:

ADDRESS: (Street, City, State/Province, Zip/Postal Code)

EMAIL ADDRESS:

PHONE NUMBER:

REFERENCE TYPE:  
Professional

NAME:  
Woodrow Bean

POSITION:

ADDRESS: (Street, City, State/Province, Zip/Postal Code)

EMAIL ADDRESS:

PHONE NUMBER:

REFERENCE TYPE:  
Professional

NAME:  
Justin Underwood

POSITION:

ADDRESS: (Street, City, State/Province, Zip/Postal Code)

EMAIL ADDRESS:

PHONE NUMBER:

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references.

I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso.

I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably.

I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Christopher D. Anchondo on 12/30/20 12:09 PM

# **CHRISTOPHER D. ANCHONDO**

## **EDUCATION**

**The Pennsylvania State University (Penn St.)** August 2004 – May 2007

**Dickinson School of Law**

*Degree of Juris Doctor*

- A three-year law school which included courses in Torts, Constitutional Law, Contracts, Criminal Law, and other areas of law.
- Participated in Immigration Clinics and Elder Law Clinics
- Member of the Latino Law Student Association

**The University of Texas at El Paso**

**August 1999 – May 2004**

*Bachelor of Arts*

- Political Science Major with a Minor in Legal Reasoning
- Law School Preparation Institute
- UTEP Marching Miners

**Burges High School**

**August 1995 – May 1999**

- High school diploma

## **PROFESSIONAL EXPERIENCE AND LICENSE**

**State Bar of Texas**

**May 2008 – Present**

- Licensed for almost 13 years in good standing with the State Bar of Texas.

**Law Offices of Anchondo & Anchondo**

**May 2008 – Present**

*Attorney*

- Practice in various areas of law: Criminal, Civil, Family, Probate, and Municipal

**Criminal Law**

- I have worked on, and taken to trial, cases ranging from First Degree Felonies to Class C Misdemeanors in El Paso County, Tarrant County, Dallas County, Ector County, and Hudspeth County.

**Civil Law**

- I have worked on and, taken to trial or settled through mediation, multi-million dollar cases in County or District Courts. Also, cases arising before the Justice of the Peace Courts.

**Family Law**

- I have worked on cases involving divorce, child custody, possession and access, and child support.

**Probate Law**

- I have worked on cases dealing with Small Estate issues, as well as guardianships.

**Municipal Court**

- I have tried numerous cases in all of the municipal courts. I am very familiar with the Transportation Code and the City of El Paso Ordinances.

## **Community Organizations**

- SAFTP 384<sup>th</sup> District Court Drug Court – Current Board Member
- Mexican American Bar Association – Former Board Member
- El Paso Bar Association
- Tejano Democrats
- El Paso Queer Bar Association – Current Board Member

## REFERENCES

---

- Justin Underwood, Attorney and Counselor at Law [REDACTED]
- Woodrow Bean III, Attorney and Counselor at Law [REDACTED]
- Jaime Alvarado, Attorney and Counselor at Law [REDACTED]



**EMPLOYMENT APPLICATION**

**CITY OF EL PASO**  
 300 N. Campbell  
 El Paso, Texas 79901  
 915-212-0045  
<http://www.elpasotexas.gov>

**Ferris, Lauren K.**  
**EE7710-1220 MUNICIPAL COURT JUDGE, COURT 4**

**Received: 1/7/21 10:13 PM**

**For Official Use Only:**

QUAL: \_\_\_\_\_

DNQ: \_\_\_\_\_

☐ Experience

☐ Training

☐ Other: \_\_\_\_\_

**PERSONAL INFORMATION**

<b>POSITION TITLE:</b> MUNICIPAL COURT JUDGE, COURT 4		<b>EXAM ID#:</b> EE7710-1220
<b>NAME:</b> (Last, First, Middle) Ferris, Lauren K.		<b>SOCIAL SECURITY NUMBER:</b> N/A
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) [REDACTED]		<b>EMAIL ADDRESS:</b> [REDACTED]@[REDACTED].[REDACTED]
<b>HOME PHONE:</b> [REDACTED]		
<b>DRIVER'S LICENSE:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>DRIVER'S LICENSE:</b> State: TX Number: [REDACTED]	<b>LEGAL RIGHT TO WORK IN THE UNITED STATES?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

**PREFERENCES**

<b>WHAT TYPE OF JOB ARE YOU LOOKING FOR?</b> Regular
<b>TYPES OF WORK YOU WILL ACCEPT:</b> Full Time
<b>SHIFTS YOU WILL ACCEPT:</b> Day
<b>OBJECTIVE:</b> My objective is to apply my knowledge, experience, and skills to continue as a Municipal Court Judge making decisions based on the law and the best interests for the El Paso community. I bring integrity, respect, and compassion to the bench.

**EDUCATION**

<b>DATES:</b> From: 8/2009 To: 12/2011	<b>SCHOOL NAME:</b> University of Arkansas at Little Rock, William H. Bowen School of Law	
<b>LOCATION:(City, State/Province)</b> Little Rock , Arkansas	<b>DID YOU GRADUATE?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>DEGREE RECEIVED:</b> Professional
<b>MAJOR:</b> Doctorate of Jurisprudence		
<b>DATES:</b> From: 8/2005 To: 12/2008	<b>SCHOOL NAME:</b> The University of Texas at El Paso (UTEP)	
<b>LOCATION:(City, State/Province)</b> El Paso , Texas	<b>DID YOU GRADUATE?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>DEGREE RECEIVED:</b> Bachelor's
<b>MAJOR:</b> Political Science/ Criminal Justice		

**WORK EXPERIENCE**

<b>DATES:</b> From: 6/2019 To: Present	<b>EMPLOYER:</b> Ferris Law Office	<b>POSITION TITLE:</b> Sole Proprietor
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) P.O. Box 31608, El Paso, Texas, 79931		
<b>PHONE NUMBER:</b> 9152291790	<b>SUPERVISOR:</b> Lauren K. Ferris - Attorney	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>HOURS PER WEEK:</b> 30		
<b>DUTIES:</b> representing clients with various legal matters, with a focus on criminal defense work and estate planning		
<b>DATES:</b> From: 1/2020 To: Present	<b>EMPLOYER:</b> City of El Paso	<b>POSITION TITLE:</b> Municipal Court Judge
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) 810 East Overland, El Paso, Texas, 79901		
<b>PHONE NUMBER:</b> 915-212-0215	<b>SUPERVISOR:</b> Lilia Worrell - Municipal Court Clerk	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>HOURS PER WEEK:</b> 20	<b># OF EMPLOYEES SUPERVISED:</b> 1	
<b>DUTIES:</b> I am the current Judge of El Paso Municipal Court #4. I preside over all Class C Misdemeanor cases that are issued in the City of El Paso. I fairly and justly evaluate cases and enforce the applicable State laws or local ordinances. I preside over pre-trials, bench trials and jury trials, motions, civil bail bond hearings, warrants, and other relevant hearings and judicial matters.		

REASON FOR LEAVING: I currently still work here.		
DATES: From: 7/2012 To: 5/2019	EMPLOYER: City of El Paso	POSITION TITLE: Assistant City Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas, 79901		
SUPERVISOR: Teresa Cullen - Former Deputy City Attorney	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 50	SALARY: \$3,600.00/month	# OF EMPLOYEES SUPERVISED: 3
DUTIES: Worked on a variety of transactional matters, to include drafting of contracts, liens, loan documents, ordinances, and resolutions for various departments of the City: Community and Human Development, Museums and Cultural Affairs, Parks and Recreation, Libraries, Zoo, Streets and Maintenance Department, Sun Metro (Mass Transit Department), Economic Development, Planning and Inspections, and Environmental Services. Additionally, I provided legal advice, recommendations, and opinions on legal issues that came before the City and worked with various City boards and committees. I also represented the City in the prosecution of thousands of violations of the City of El Paso ordinances and all Class C misdemeanors. As a City Prosecutor, I also handled civil bail bond forfeitures and right to possession hearings. I compiled and presented trainings for the City of El Paso Environmental Department Code Officers, which was needed for their State certification.		
REASON FOR LEAVING: New opportunities presented themselves for advancement in my career		
DATES: From: 5/2012 To: 7/2012	EMPLOYER: Wayne Wright, LLP	POSITION TITLE: Social Security Disability Law Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
HOURS PER WEEK: 60	# OF EMPLOYEES SUPERVISED: 4	
DUTIES: Filed appeals for Social Security Disability benefits for clients, interviewed clients, drafted necessary pleadings, prepared for and attended administrative law hearings on the cases		
REASON FOR LEAVING: Received a better opportunity for growth with the City		
DATES: From: 5/2011 To: 12/2011	EMPLOYER: UALR William H. Bowen School of Law Litigation Clinic	POSITION TITLE: Rule XV Student Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Little Rock, Arkansas		
SUPERVISOR: Beth Levi - Supervising Attorney	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 15		
DUTIES: Worked on family law and civil cases in conjunction with the Center for Arkansas Legal Services, drafted all necessary pleadings, conducted fact investigation, prepared for trial, went to trial		
REASON FOR LEAVING: I graduated law school		
DATES: From: 6/2011 To: 7/2011	EMPLOYER: UALR William H. Bowen School of Law Mediation Clinic	POSITION TITLE: Student Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Little Rock, Arkansas		
HOURS PER WEEK: 15		
DUTIES: Learned how to mediate civil cases, facilitate positive discussions among parties to reach an agreed resolution		
REASON FOR LEAVING: It was a part time, summer position		
DATES: From: 8/2010 To: 12/2010	EMPLOYER: Center for Arkansas Legal Services	POSITION TITLE: Extern
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Little Rock, Arkansas		
SUPERVISOR: Dustin Duke - Managing Attorney	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 20		
DUTIES: Drafted a variety of legal documents, interacted with clients, researched issues, attended business meetings, represented indigent clients		
REASON FOR LEAVING: It was a seasonal externship.		



DATES: From: 4/2006 To: 7/2009	EMPLOYER: Como's Italian Restaurant	POSITION TITLE: Hostess and Waitress
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
SUPERVISOR: Nada Aziz - Owner	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 25		
DUTIES: Provided customer service, took and fulfilled orders, answered phone calls, counted register money and tracked all transactions.		
REASON FOR LEAVING: I moved away to go to law school.		

CERTIFICATES AND LICENSES	
TYPE: Certified Mediator	
LICENSE NUMBER:	ISSUING AGENCY: El Paso County Dispute Resolution Center
TYPE: United States Western District of Texas	
LICENSE NUMBER:	ISSUING AGENCY:

Skills
Nothing Entered For This Section

ADDITIONAL INFORMATION
<p>Volunteer Experience Candlelighters (CCF- Childhood Cancer Foundation)-- I was a camp counselor for young children that suffered from cancer and their siblings</p> <p>Professional Associations El Paso Young Lawyers Association - Secretary</p> <p>Honors &amp; Awards Student Bar Association, Elected Vice President 2011-2012</p> <p>Honors &amp; Awards Arkansas Association for Women Lawyers Student Division, Elected Vice President 2010-2011</p> <p>Honors &amp; Awards Delta Theta Phi Legal Fraternity, Elected Clerk of the Rolls 2010-2011</p> <p>Honors &amp; Awards Hispanic Law Students Association, Elected Treasurer 2010-2011</p> <p>Honors &amp; Awards Student Bar Association, Elected Full-Time Senator 2009-2011</p> <p>Honors &amp; Awards Awards/Scholarships: Distinguished Dean's Certificate (300+ hours of community service, 2009-2011), Dean's Certificate (2009-2011), Out of State Student Scholarship, Governor Sid McMath Scholarship, James Larrison Scholarship, Sandra Wilson Cherry Scholarship, Delta Theta Phi Legal Fraternity Scholarship</p> <p>Honors &amp; Awards Golden Key International Honor Society 2007-2008</p> <p>Honors &amp; Awards Freshmen Alpha Lambda Delta-National Academic Honor Society 2006-2007</p> <p>Honors &amp; Awards Nestle Tollhouse National "Bake Some Love" First Place Award</p> <p>Honors &amp; Awards Dean's List for the College of Liberal Arts; Phi Kappa Phi Honor Society; Alpha Chi National College Honor Society</p> <p>Professional Associations Texas City Attorney's Association</p> <p>Professional Associations El Paso Bar Association</p> <p>Professional Associations Texas Criminal Defense Lawyers Association</p> <p>Professional Memberships El Paso Women's Bar Association Member</p> <p>Professional Memberships Texas Bar College Member- "The Texas Bar College is an honorary society of lawyers and paralegals who are leaders in the Texas legal community and champions of legal education." I completed an extraordinary higher amount of Continuing Legal Education courses than what is required to be accepted into the Texas Bar College. I am always striving to enhance my knowledge to better serve the community.</p> <p>Volunteer Experience Humanitarian Coordinator- St. George Antiochian Orthodox Church (locally) Humanitarian Coordinator for the North American Board of Antiochian Women (all of North America) I organize and coordinate multiple charitable events and community service projects to be done locally and nationally helping those in need.</p> <p>Publications I was on the Law Review Board and an Assistant Editor. I also had a Law Review article published.</p> <p>Animal Law—Greed v. Humanity: The Need for Arkansas to Regulate Commercial Breeders and Ban the Retail Sale of Cats and Dogs in Pet Stores and Over the Internet</p> <p>Interests &amp; Activities I am an animal lover with rescue cats and dogs. I love to hike and do any outdoor adventures. I love to bake. I love to volunteer and spend time helping the less fortunate.</p>

REFERENCES		
REFERENCE TYPE: Personal	NAME: Deanna Nasser	POSITION:
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas 79930		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Personal	NAME: Claudia Rodriguez	POSITION: Government finance analyst-senior
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: David Bonilla	POSITION: Municipal Court Judge, Court # 3
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Victor Salas	POSITION: Associate Judge, 65th Protective Order Court; Predecessor Municipal Court Judge, Court # 4
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Michelle Morales	POSITION: Municipal Court Judge, Court # 1
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Vickie Youngblood	POSITION: Municipal Court Deputy Clerk, Court # 4
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Robert Truhill	POSITION: Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Richard Esper	POSITION: Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code)		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references. I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso. I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Lauren K. Ferris on 1/7/21 10:13 PM

# LAUREN K. FERRIS

---

## WORK EXPERIENCE

- *El Paso Municipal Court Judge-Court #4* 2020-Present  
Preside over all Class C Misdemeanor cases in the City of El Paso, to include conducting pre-trial hearings, trials, motions, review of administrative matters, and other court proceedings
- *El Paso Dispute Resolution Center- Mediator* 2020- Present  
Trained Mediator facilitating communication and mediating cases amongst conflicting parties to help them come to a resolution outside of court
- *Ferris Law Office*  
2019-Present  
Sole Proprietor representing clients with various legal matters, with a focus on criminal defense work and estate planning. I am also licensed to practice in the United States District Court, Western District of Texas.
- *City of El Paso- Assistant City Attorney/Prosecutor*  
2012-2019  
-Worked on a variety of transactional matters, to include drafting of contracts, liens, loan documents, ordinances, and resolutions for various departments of the City: Community and Human Development, Museums and Cultural Affairs, Parks and Recreation, Libraries, Zoo, Streets and Maintenance Department, Sun Metro (Mass Transit Department), Economic Development, and Planning and Inspections. Additionally, I provided legal advice, recommendations, and opinions on legal issues that came before the City and worked with various City boards and committees.  
-I also represented the City in the prosecution of thousands of violations of the City of El Paso ordinances and all Class C misdemeanors. Additionally as a City Prosecutor, I handled civil bail bond forfeitures and Right to Possession hearings.  
-I compiled and presented trainings for the City of El Paso Environmental Department Code Officers, which was needed for their State certification.
- *Wayne Wright, LLP - Social Security Disability Law Attorney*  
2012  
Filed appeals for Social Security Disability benefits for clients, interviewed clients, drafted necessary pleadings, prepared for and attended administrative law hearings on the cases
- *UALR William H. Bowen School of Law Mediation Clinic*  
2011  
Learned how to mediate civil cases, facilitate positive discussions among parties
- *UALR William H. Bowen School of Law Litigation Clinic*  
2011  
Worked on family law cases, drafted all necessary pleadings, conducted fact investigation, prepared for trial
- *Center for Arkansas Legal Services*  
2010  
Drafted a variety of legal documents, interacted with clients, researched issues, assisted indigent clients
- *Como's Italian Restaurant—Hostess and Waitress*  
2006-2009

## EDUCATION

*University of Arkansas at Little Rock, William H. Bowen School of Law, Little Rock, AR* December 2011  
Juris Doctor

### Activities:

- Law Review, Member  
2011-2012

- Student Bar Association, Elected Vice President  
2011-2012
- Student Bar Association Budget Committee  
2011-2012
- Community Outreach Opportunity League Committee, Chair  
2011-2012
- Arkansas Association for Women Lawyers Student Division, Elected Vice President  
2010-2011
- Student Animal Legal Defense Fund, Member  
2010-2011
- Christian Legal Society, Member 2009-2011
- Out of State Student Association, Member  
2009-2011
- Law Review Symposium Assistant Editor  
2010-2011
- Delta Theta Phi Legal Fraternity, Elected Clerk of the Rolls  
2010-2011
- Hispanic Law Students Association, Elected Treasurer  
2010-2011
- Student Bar Association, Elected Full-Time Senator  
2009-2011
- Delta Theta Phi Professional & Academic Committee  
2009-2010
- Asian Pacific American Law Student Association, Member  
2009-2010
- Street Law, Member  
2009-2010

Awards/Scholarships: Distinguished Dean's Certificate (300+ hours of community service, 2009-2011), Dean's Certificate (2009-2011), Out of State Student Scholarship, Governor Sid McMath Scholarship, James Larrison Scholarship, Sandra Wilson Cherry Scholarship, Delta Theta Phi Legal Fraternity Scholarship

*The University of Texas at El Paso (UTEP), El Paso, TX*

B.A. Political Science; Minor in Criminal Justice; Magna Cum Laude-- GPA: 3.84

December 2008

Activities:

- *Law School Preparation Institute (LSPI)* 2008  
Participated in an extensive program in torts, legal writing, research courses, and LSAT preparation, and attended workshops and presentations to prepare for law school and the application process
- *Golden Key International Honor Society* 2007-2008  
President—Responsible for organizing, leading, and ensuring that all goals of the society are met throughout the year; lead bi-annual rose sale fundraiser for graduation ceremonies 2008
- *Freshmen Alpha Lambda Delta-National Academic Honor Society* 2006-2007
- *Marching and Symphonic Band* 2005-2007  
Member— Practiced/played the saxophone with the UTEP band daily; rehearsed/performed for numerous events

Awards/Honors: Dean's List for the College of Liberal Arts; Phi Kappa Phi Honor Society; Alpha Chi National College Honor Society

**VOLUNTEER EXPERIENCE**

- *El Paso Women's Bar Association- MILE Mentor* 2020  
Mentor a young high school female interested in becoming an attorney

- *Annunciation House- Immigrant Shelter* 2019  
Helped with the intake and process of immigrants/refugees crossing the border seeking asylum
- *St. George Antiochian Orthodox Church- Humanitarian Coordinator* 2017- Present  
Encourage involvement of the St. George Antiochian Women to perform good deeds locally – in their parish, their community at large, their Diocese, their Archdiocese, and globally
- *North American Board for Antiochian Women- Humanitarian Coordinator* 2017- Present  
Foster among women of the Antiochian Archdiocese a genuine expression of love and service through works of charity and mercy: to feed the hungry, give drink to the thirsty, clothe the naked, ransom captives, shelter the homeless, visit the sick
- *Big Brothers, Big Sisters Mentoring Program* 2010- 2011  
Develop a positive relationship and act as a role model for an at-risk child
- *Holy Trinity Orthodox Church- Sunday School Teacher* 2009-2011  
Teach various Bible lessons to school-age children and complete activities related to the lessons
- *Street Law* 2009-2010  
Mentored high school students on how to prepare for and argue a case in court
- *Rescue Mission of El Paso* 2002-2009  
Served food to the homeless; organized all items donated to the mission; helped maintain a clean facility
- *St. George Antiochian Orthodox Christian Church's Annual Feast in the Middle East* 1996-Present  
Worked at various booths serving thousands of people food and drinks; helped prepare the food that is to be sold; helped set and clean up the facility
- *Annual Senior Citizens Dinner, El Paso, TX* 1994-Present  
In conjunction with St. George Antiochian Orthodox Church and the El Paso Lion's Club, I helped sort through various items and make "goodie bags" for the elderly; served food and drinks to all of the senior citizens that come from various nursing homes around the city; danced with them
- *Center for Civil Engagement* 2008  
Worked with the Girl Scouts of El Paso at various events such as Daisy Day at the Chamizal National Park; helped serve as a role model for young girls in the community
- *SHINE-Citizen Adult Literacy* 2006  
Taught immigrants and refugees to read and write in English and prepare for the U.S. citizenship test
- *Candlelighters (CCF- Childhood Cancer Foundation)* 2004  
Volunteered as a counselor for a camp designed for young children coping with cancer

## **OTHER**

- *Texas Bar College- Member*  
"The Texas Bar College is an honorary society of lawyers... Who are leaders in the Texas legal community and champions of legal education. Our members are committed to high ethical standards and improved training for all legal professionals." I have completed an extraordinary amount of continuing legal education courses over the required amount to further my skills and knowledge in the legal profession.
- *El Paso Young Lawyers Association- Board Member/ Secretary*  
Plan, coordinate, implement various activities for the Association and public events such as Christmas of Hope benefitting the Children's Hospital patients.
- *Texas Criminal Defense Lawyers Association- Member*
- *North American Board for the Archdiocese Antiochian Orthodox Women- Humanitarian Coordinator*  
Plan, coordinate, fundraise, and publicize various humanitarian efforts and activities for the Antiochian Women of North America
- *St. Antiochian Orthodox Christian Church-El Paso- Humanitarian Coordinator*  
Plan, coordinate, fundraise, and publicize humanitarian efforts and activities for the local El Paso community
- Published Law Review Article: *Animal Law—Greed v. Humanity: The Need for Arkansas to Regulate Commercial Breeders and Ban the Retail Sale of Cats and Dogs in Pet Stores and Over the Internet*
- *Bowen Immigration Rapid Response Team*



Received training through the Catholic Charities Immigration Services to provide assistance to immigrants and their families in the aftermath of large-scale enforcement actions conducted at Arkansas workplaces by U.S. Immigration and Customs Enforcement (ICE)

- *Nestle Tollhouse National “Bake Some Love” First Place Award*

## EMPLOYMENT APPLICATION



## CITY OF EL PASO

300 N. Campbell  
El Paso, Texas 79901  
915-212-0045

<http://www.elpasotexas.gov>

Garcia, Elia

EE7710-1220 MUNICIPAL COURT JUDGE, COURT 4

Received: 12/22/20

10:29 PM

For Official Use Only:

QUAL: \_\_\_\_\_

DNQ: \_\_\_\_\_

☐ Experience

☐ Training

☐ Other: \_\_\_\_\_

## PERSONAL INFORMATION

<b>POSITION TITLE:</b> MUNICIPAL COURT JUDGE, COURT 4		<b>EXAM ID#:</b> EE7710-1220
<b>NAME:</b> (Last, First, Middle) Garcia, Elia		<b>SOCIAL SECURITY NUMBER:</b> N/A
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) [REDACTED]		<b>EMAIL ADDRESS:</b> [REDACTED]
<b>HOME PHONE:</b> [REDACTED]		
<b>DRIVER'S LICENSE:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>DRIVER'S LICENSE:</b> State: TX Number: [REDACTED]	<b>LEGAL RIGHT TO WORK IN THE UNITED STATES?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## PREFERENCES

<b>MINIMUM COMPENSATION:</b> \$45.00 per hour; \$93,600.00 per year	<b>ARE YOU WILLING TO RELOCATE?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Maybe
<b>WHAT TYPE OF JOB ARE YOU LOOKING FOR?</b> Regular	
<b>TYPES OF WORK YOU WILL ACCEPT:</b> Full Time, Part Time	
<b>SHIFTS YOU WILL ACCEPT:</b> Day, Evening, Night, Rotating, Weekends, On Call (as needed)	
<b>OBJECTIVE:</b> My objective is to practice law in the State of Texas and to serve the public interest.	

## EDUCATION

<b>DATES:</b> From: 9/2009 To: 5/2012	<b>SCHOOL NAME:</b> University of Wisconsin Law School	
<b>LOCATION:</b> (City, State/Province) Madison, Wisconsin	<b>DID YOU GRADUATE?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>DEGREE RECEIVED:</b> Professional
<b>MAJOR:</b> Law	<b>UNITS COMPLETED:</b> 90 - Semester	
<b>DATES:</b> From: 8/2006 To: 5/2009	<b>SCHOOL NAME:</b> University of Texas at El Paso	
<b>LOCATION:</b> (City, State/Province) El Paso, Texas	<b>DID YOU GRADUATE?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>DEGREE RECEIVED:</b> Bachelor's
<b>MAJOR:</b> Political Science/ Spanish Minor	<b>UNITS COMPLETED:</b> 124 - Semester	
<b>DATES:</b> From: 7/2002 To: 5/2006	<b>SCHOOL NAME:</b> Socorro High School	
<b>LOCATION:</b> (City, State/Province) El Paso, Texas	<b>DID YOU GRADUATE?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>DEGREE RECEIVED:</b> High School Diploma

## WORK EXPERIENCE

<b>DATES:</b> From: 10/2013 To: Present	<b>EMPLOYER:</b> Law Office of Elia Garcia	<b>POSITION TITLE:</b> Attorney
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) 609 Myrtle Ave. Bldg. B, El Paso, Texas, 79901		
<b>PHONE NUMBER:</b> (915) 541-8800	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>HOURS PER WEEK:</b> 30		
<b>DUTIES:</b> -Solo practitioner with a focus in the area of criminal defense and immigration law		
<b>DATES:</b> From: 9/2017 To: Present	<b>EMPLOYER:</b> City of Socorro, TX	<b>POSITION TITLE:</b> Mayor
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) 124 S. Horizon Blvd., Socorro, Texas, 79927		<b>COMPANY URL:</b> <a href="http://ci.socorro.tx.us">http://ci.socorro.tx.us</a>

PHONE NUMBER: (915) 858-2915	SUPERVISOR: Adriana Rodarte - City Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 20	SALARY: \$1,250.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Collaborate with City staff and constituents to provide municipal services		
DATES: From: 5/2015 To: 9/2017	EMPLOYER: Town of Clint	POSITION TITLE: Municipal Court Judge
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 200 N. San Elizario Rd., Clint, Texas, 79836		
PHONE NUMBER: (915) 851-3146	SUPERVISOR: Charles Gonzalez - Mayor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 5	SALARY: \$150.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Preside over Class C citations and City Ordinances -Review probable cause affidavits, sign arrest warrants, and provide magistrate warnings as needed		
REASON FOR LEAVING: I got elected as Mayor for the City of Socorro.		
DATES: From: 12/2013 To: 12/2016	EMPLOYER: City of Socorro	POSITION TITLE: Municipal Court Judge
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 124 S. Horizon Blvd., Socorro, Texas, 79927		COMPANY URL: <a href="http://ci.socorro.tx.us/">http://ci.socorro.tx.us/</a>
PHONE NUMBER: (915) 858-2915	SUPERVISOR: Adriana Rodarte - City Manager/HR	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 25	SALARY: \$3,541.67/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Preside over cases filed or pending in Municipal Court -Ensure that all necessary procedures are followed -Consider search warrants, emergency writs and orders, and other emergency items		
REASON FOR LEAVING: Contract terminated.		
DATES: From: 5/2013 To: 9/2013	EMPLOYER: Diocesan Migrant and Refugee Services, Inc.	POSITION TITLE: LOP Caseworker
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 2400 E. Yandell, El Paso, Texas, 79903		COMPANY URL: <a href="http://www.dmrs-ep.org">http://www.dmrs-ep.org</a>
PHONE NUMBER: (915) 532-3975	SUPERVISOR: Michelle R. Martinez - Staff Attorney	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 35	SALARY: \$3,500.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Provide "Know Your Rights" presentations -Perform client interviews to screen for possible legal defenses -Conduct legal research to find relief for detained adults in immigration proceedings -Provide legal information for adult detainees		
REASON FOR LEAVING: Temporary assignment terminated.		
DATES: From: 2/2012 To: 4/2012	EMPLOYER: Dane County Circuit Court	POSITION TITLE: Legal Intern to the Honorable Juan B. Colas
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 215 S. Hamilton St., Room 7103, Madison, Wisconsin, 53703		COMPANY URL: <a href="http://www.countyofdane.com/court/">http://www.countyofdane.com/court/</a>
PHONE NUMBER: (608) 262-6881	SUPERVISOR: David Schultz - Professor of Law	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 10	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Observe all hearings, trials, and other court proceedings		
REASON FOR LEAVING: Internship ended.		
DATES: From: 9/2010 To: 4/2012	EMPLOYER: Community Immigration Law Center	POSITION TITLE: Legal Volunteer/Translator

ADDRESS: (Street, City, State/Province, Zip/Postal Code) 810 W. Badger Road, Madison, Wisconsin, 53713		COMPANY URL: <a href="http://cpcmadison.org/internationals/immigration-counseling/">http://cpcmadison.org/internationals/immigration-counseling/</a>
PHONE NUMBER: (608) 255-3018	SUPERVISOR: Jean-René Watchou - Director of International Outreach	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 5	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Assist with client intakes, ensuring that the Spanish-speaking clients understand the process		
REASON FOR LEAVING: Semester ended.		
DATES: From: 9/2011 To: 12/2011	EMPLOYER: University of Wisconsin Economic Justice Institute	POSITION TITLE: Legal Volunteer in the Family Court Assistance Project Restraining Order Clinic
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 975 Bascom Mall, Law School Room 1342, Madison, Wisconsin, 53706		COMPANY URL: <a href="http://www.law.wisc.edu/eji/familycourt/index.html">http://www.law.wisc.edu/eji/familycourt/index.html</a>
PHONE NUMBER: (608) 890-1596	SUPERVISOR: Rosa Frazier - Clinical Assistant Professor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 5	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Help walk-in, pro se litigants complete forms and provide information on court procedures		
REASON FOR LEAVING: Semester ended.		
DATES: From: 9/2011 To: 11/2011	EMPLOYER: Wisconsin Department of Justice	POSITION TITLE: Legal Extern in the Civil Litigation Unit
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 120 Martin Luther King Jr. Blvd., Madison, Wisconsin, 53702		COMPANY URL: <a href="http://www.doj.state.wi.us/dls/civil-litigation-unit">http://www.doj.state.wi.us/dls/civil-litigation-unit</a>
SUPERVISOR: Joanne Kloppenburg - Assistant Attorney General	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
HOURS PER WEEK: 10	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Conduct legal research on issues related to incarcerated individuals, including medical negligence and excessive force, as well as employment-related matters -Draft internal memoranda with findings		
REASON FOR LEAVING: Semester ended.		
DATES: From: 12/2010 To: 3/2011	EMPLOYER: The Law Firm of Felipe D.J. Millan, P.C.	POSITION TITLE: Law Clerk
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1147 Montana Ave., El Paso, Texas, 79902		COMPANY URL: <a href="http://www.felipemillan.com/">http://www.felipemillan.com/</a>
PHONE NUMBER: (915) 566-9977	SUPERVISOR: Felipe D.J. Millan - Attorney at Law	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Conducted legal research in immigration topics under the INA and prepared legal memoranda -Drafted motions for immigration proceedings and federal court		
REASON FOR LEAVING: Returned to school.		
DATES: From: 9/2010 To: 12/2010	EMPLOYER: University of Wisconsin Economic Justice Institute	POSITION TITLE: Student Attorney/Translator in the Domestic Violence Immigration Clinic
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 975 Bascom Mall, Law School Room 1342, Madison, Wisconsin, 53706		COMPANY URL: <a href="http://www.law.wisc.edu/eji/dvic/index.html">http://www.law.wisc.edu/eji/dvic/index.html</a>

PHONE NUMBER: (608) 890-1596	SUPERVISOR: Rosa Frazier - Clinical Assistant Professor	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 10	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Presented "Know Your Rights" seminars to the community -Implemented client interview and counseling procedures -Conducted legal research and submitted documents for U-Visa and VAWA cases		
REASON FOR LEAVING: Semester ended.		
DATES: From: 2/2009 To: 4/2009	EMPLOYER: Eighth Court of Appeals of Texas	POSITION TITLE: Legal Intern to the Honorable Guadalupe Rivera
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 500 E. San Antonio Ave., Room 1203, El Paso, Texas, 79901		COMPANY URL: <a href="http://www.8thcoa.courts.state.tx.us/court/justices.asp">http://www.8thcoa.courts.state.tx.us/court/justices.asp</a>
PHONE NUMBER: (915) 747-8866	SUPERVISOR: Rachel Serrano - UTEP LSPI Administrative Services Coordinator	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 20	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Contributed to the preparation of draft opinions and observed hearings and trials -Conducted legal research and writing in the area of appellate law and prepared legal memoranda		
REASON FOR LEAVING: Internship ended.		
DATES: From: 9/2008 To: 11/2008	EMPLOYER: United States District Court for the Western District of Texas	POSITION TITLE: Legal Intern to the Honorable Philip R. Martinez
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 525 Magoffin Avenue, Suite 105, El Paso, Texas, 79901		COMPANY URL: <a href="http://www.txwd.uscourts.gov/default1.asp">http://www.txwd.uscourts.gov/default1.asp</a>
PHONE NUMBER: (915) 747-8866	SUPERVISOR: Rachel Serrano - UTEP LSPI Administrative Services Coordinator	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 20	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Accompanied judge to all trials and hearings -Performed research in the area of federal civil procedure and prepared legal memoranda -Assisted with various administrative duties, including filing case folders and keeping the library updated		
REASON FOR LEAVING: Internship ended.		
DATES: From: 11/2006 To: 12/2006	EMPLOYER: Socorro Independent School District-Food Services	POSITION TITLE: Administrative Assistant
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 12440 Rojas Drive, El Paso, Texas, 79928		COMPANY URL: <a href="http://www.sisd.net/page/120">http://www.sisd.net/page/120</a>
PHONE NUMBER: (915) 937-0456	SUPERVISOR: Sylvia Holguin - CNS Supervisor/Trainer	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: \$960.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: -Assisted with inputting nutritional data and recipes into CNS program		
REASON FOR LEAVING: Returned to school.		

## CERTIFICATES AND LICENSES

TYPE:  
Law License

<b>LICENSE NUMBER:</b> 24085322	<b>ISSUING AGENCY:</b> State Bar of Texas
<b>TYPE:</b> Law License	
<b>LICENSE NUMBER:</b> 1090619	<b>ISSUING AGENCY:</b> State Bar of Wisconsin

Skills	
<b>OFFICE SKILLS:</b> Typing:40 Data Entry:8000	
<b>OTHER SKILLS:</b>	
<b>LANGUAGE(S):</b> Spanish - ■ Speak ■ Read ■ Write	

ADDITIONAL INFORMATION
<b>Interests &amp; Activities</b> Dancing Folklorico: 10+ years' experience, member of Grupo Folklorico Quetzales and Viva! El Paso cast member 2016 through 2019 <b>Miscellaneous</b> International: Organization of American States (OAS), International Observer Electoral Observation Mission-Peru 2nd Round Elections (June 5, 2011) <b>Honors &amp; Awards</b> Latino Law Student Association-Outstanding 3L of the Year Award, 2012 <b>Honors &amp; Awards</b> Pro Bono Society, 2012 <b>Interests &amp; Activities</b> Women's Law Student Association <b>Volunteer Experience</b> Legal Information Center, Madison, WI <b>Volunteer Experience</b> Language Academic Friendship Program, Madison, WI <b>Volunteer Experience</b> Incoming Student Mentorship Program, Mentor, Madison, WI <b>Interests &amp; Activities</b> Students for Equal Access to Law School, Mentor, Madison, WI <b>Interests &amp; Activities</b> Wisconsin Journal of Law, Gender & Society, Cite Checker <b>Additional Information</b> Study Abroad: Pontificia Universidad Catolica del Peru in Lima, Peru (Spring 2011)

REFERENCES		
<b>REFERENCE TYPE:</b> Professional	<b>NAME:</b> Michelle R. Martinez	<b>POSITION:</b> County Attorney
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
<b>EMAIL ADDRESS:</b> mimartinezsq@gmail.com		<b>PHONE NUMBER:</b> [REDACTED]
<b>REFERENCE TYPE:</b> Professional	<b>NAME:</b> Ivan Martinez	<b>POSITION:</b> Assistant District Attorney
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
<b>EMAIL ADDRESS:</b> [REDACTED]		<b>PHONE NUMBER:</b> [REDACTED]
<b>REFERENCE TYPE:</b> Professional	<b>NAME:</b> Ruben Nunez	<b>POSITION:</b> Attorney at Law
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
<b>EMAIL ADDRESS:</b> [REDACTED]		<b>PHONE NUMBER:</b> [REDACTED]

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references. I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso. I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my



immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Elia Garcia on 12/22/20 10: 29 PM

# ELIA GARCIA



December 22, 2020

**RE: Municipal Court Judge – Court 4**

Dear Selection Committee:

I am a law graduate of the University of Wisconsin Law School, and I am a member of the State Bar of Wisconsin as well as the State Bar of Texas. I am a practicing criminal defense attorney in the borderland area, and I am writing to express my sincere interest in working with the City of El Paso as a Municipal Court Judge. As you will note from my resume, I have gained considerable experience as I served as the Municipal Court Judge for the City of Socorro for three years, as well as the Municipal Court Judge for the Town of Clint. I have been a solo practitioner with a focus in the area of criminal defense for over 6 years, and I am an exceptional candidate for this position because it couples my practical interests and experience nicely.

I have the necessary skills needed to be beneficial to the City of El Paso. I am fluent in both English and Spanish, which will allow me to communicate well with clients in their native language. I am able to relate well with others due to my personal background. I was born in Las Cruces, New Mexico, but raised in Socorro, Texas, as the first daughter of immigrant parents. Growing up and working in the borderland community has widened my horizons. I am able to interact with a variety of people from different backgrounds.

Furthermore, I served as the Municipal Court Judge for the City of Socorro for three years; and as the Municipal Court Judge for the Town of Clint for two years. In this capacity, I had the duty to oversee all Class C citations, consisting mostly of traffic violations. I worked closely with the Town Clerk and Court Coordinator to move the dockets along. During my time in service, I was on call and assisted a number of local law enforcement agencies with the signing of arrest warrants, magistrate warnings, and blood search warrants. I signed over 1,200 warrants for: the City of Socorro Police Department, Horizon Police Department, Clint Police Department, Sheriff's Office, and Texas Department of Public Safety, amongst others. In my role as Judge, I took pride in ensuring that each individual was treated with dignity and respect, and that the court process was as simple as possible and above all fair for all the parties. Then, as a defense attorney, I take pride in assisting those most in need and to be able to walk my clients through the unfamiliar process a step at a time. I have many goals and aspirations, and I am confident that my experience and my desire to help others will allow me to be an asset to the City of El Paso.

I am determined to expand my experience and provide an exceptional service to the City of El Paso. Please let me know if I can provide any additional information in support of my candidacy. Thank you for your time and consideration. I look forward to hearing from you soon.

Respectfully,

*Elia Garcia*

# ELIA GARCIA

Admitted to the State Bar of Texas (May 2013)  
Admitted to the State Bar of Wisconsin (October 2012)

## EDUCATION

---

### University of Wisconsin Law School

Madison, WI

*Juris Doctor*

May 2012

- Journal:** *Wisconsin Journal of Law, Gender & Society*, Cite Checker
- Leadership:** Latino Law Student Association (LLSA), *Treasurer*
- Honors:** LLSA-Outstanding 3L of the Year Award, 2012  
Pro Bono Society, 2012
- Activities:** Women's Law Student Association
- Volunteer:** Legal Information Center  
Language Academics Friendship Program  
Incoming Student Mentorship Program, *Mentor*  
Students for Equal Access to Law School, *Mentor*
- Study Abroad:** Pontificia Universidad Católica del Perú in Lima, Perú (Spring 2011)

### The University of Texas at El Paso

El Paso, TX

*Bachelor of Arts, Political Science; Minor: Spanish*

May 2009

- Honors:** Graduated *cum laude*; University Honors Program,  
Mortar Board Honor Society; Alpha Lambda Delta Honor Society  
Men and Women of Mines Award (2009)--Recognizes students who demonstrate  
outstanding service to the University
- Activities:** Law School Preparation Institute (Summer 2008); Chicano Pre-Law Society

## LEGAL EXPERIENCE

---

### Clint Municipal Court Judge

Clint, TX

Preside over Class C citations and City Ordinances;

May 13, 2015 to September 5, 2017

### Socorro Municipal Court Judge

Socorro, TX

- Preside over Class C citations and City Ordinances December 20, 2013 to December 1, 2016
- Review probable cause affidavits, sign arrest warrants, and provide magistrate warnings as needed

### Law Office of Elia Garcia

El Paso, TX

*Attorney at Law*

October 1, 2013 to Present

- Solo practitioner with a focus in the area of criminal defense and immigration law

### Diocesan Migrant and Refugee Services, Inc.

El Paso, TX

Legal Orientation Program Caseworker

May 2013 to September 2013

Legal Intern in the Unaccompanied Minors Program and Trial Unit

Summer 2010, 2011, and 2012

- Provided "Know Your Rights" presentations
- Performed client interviews to screen for possible legal defenses
- Conducted legal research to find relief for detained immigrant children and adults in immigration proceedings
- Assisted with Special Immigrant Juvenile Visa, Asylum cases, and DACA Applications
- Compiled motions for change of venue and motions to accelerate
- Represented juveniles in immigration court proceedings (Juvenile Docket)

- Dane County Circuit Court** **Madison, WI**  
*Legal Intern to the Honorable Juan B. Colás* *Spring 2012*  
  - Observe all hearings, trials, and other court proceedings
- Community Immigration Law Center** **Madison, WI**  
*Legal Volunteer / Translator* *Fall 2010 and 2011; Spring 2012*  
  - Assist with client intakes, ensuring that the Spanish-speaking clients understand the process
- Wisconsin Department of Justice** **Madison, WI**  
*Legal Extern in the Civil Litigation Unit* *Fall 2011*  
  - Conduct legal research on issues related to incarcerated individuals, including medical negligence and excessive force, as well as employment-related matters
  - Draft internal memoranda with findings
- University of Wisconsin Economic Justice Institute** **Madison, WI**  
*Legal Volunteer in the Family Court Assistance Project Restraining Order Clinic* *Fall 2011*  
  - Help walk-in, pro se litigants complete forms and provide information on court procedures
- The Law Firm of Felipe D.J. Millan, P.C.** **El Paso, TX**  
*Law Clerk* *Winter 2010- 2011*  
  - Conducted legal research in immigration topics under the INA and prepared legal memoranda
  - Drafted motions for immigration proceedings and federal court
- University of Wisconsin Economic Justice Institute** **Madison, WI**  
*Student Attorney / Translator in the Domestic Violence Immigration Clinic* *Fall 2010*  
  - Presented “Know Your Rights” seminars to the community
  - Implemented client interview and counseling procedures
  - Conducted legal research and submitted documents for U-Visa and VAWA cases
- Eighth Court of Appeals of Texas** **El Paso, TX**  
*Legal Intern to the Honorable Guadalupe Rivera* *Spring 2009*  
  - Contributed to the preparation of draft opinions and observed hearings and trials
  - Conducted legal research and writing in the area of appellate law and prepared legal memoranda
- United States District Court for the Western District of Texas** **El Paso, TX**  
*Legal Intern to the Honorable Philip R. Martinez* *Fall 2008*  
  - Accompanied judge to all trials and hearings
  - Performed research in the area of federal civil procedure and prepared legal memoranda
  - Assisted with various administrative duties, including filing case folders and keeping the library updated

## ADDITIONAL INFORMATION

---

- Languages:** Spanish: Native fluency (reading, writing, and speaking)
- Government:** Civil Service Commissioner of the City of Socorro (June 6, 2013-December 2, 2013)  
 Ethics Commissioner of the City of Socorro (October 3, 2013-December 2, 2013)
- International:** Organization of American States (OAS), *International Observer*  
 Electoral Observation Mission – Peru 2<sup>nd</sup> Round Elections (June 5, 2011)
- Volunteer:** University of Texas at El Paso Center for Civic Engagement  
*Tutoring Engagement and Mentoring or TEAM* (Spring 2007; Spring 2008)  
 Tutored elementary and middle school students in reading, writing, and math
- Employment:** Socorro Independent School District – Food Services, *Administrative Assistant*  
 (November-December 2006, June-July 2005)
- Interests:** Dancing Folklorico: 10+ years’ experience and member of *Grupo Folklorico Quetzales*  
 and cast member of *Viva! El Paso 2016, 2017, 2018, and 2019*

## EMPLOYMENT APPLICATION



CITY OF EL PASO  
300 N. Campbell  
El Paso, Texas 79901  
915-212-0045

<http://www.elpasotexas.gov>

Holguin, Enrique A.  
EE7710-1220 MUNICIPAL COURT JUDGE, COURT 4

Received: 12/22/20  
12: 40 AM  
For Official Use Only:  
QUAL: \_\_\_\_\_  
DNQ: \_\_\_\_\_  
☐ Experience  
☐ Training  
☐ Other: \_\_\_\_\_

## PERSONAL INFORMATION

POSITION TITLE: MUNICIPAL COURT JUDGE, COURT 4		EXAM ID# : EE7710-1220
NAME: (Last, First, Middle) Holguin, Enrique A.		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: TX Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## PREFERENCES

MINIMUM COMPENSATION: \$54,000.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time, Part Time	
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Weekends, On Call (as needed)	
OBJECTIVE: I am Enrique Holguin, and I am respectfully asking for your vote of confidence in appointing me as Presiding Judge of Municipal Court 4. For over the past five years I have been an associate judge and in that capacity, I have presided over every type of citation docket conducted in our city. It has been a privilege to serve as an associate judge. I look forward to the opportunity to discuss my experience and qualifications with you all.	

## EDUCATION

DATES: From: 8/2008 To: 5/2012	SCHOOL NAME: Texas Wesleyan University School of Law	
LOCATION: (City, State/Province) Fort Worth, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Other
MAJOR: Law	UNITS COMPLETED: 90 - Semester	
DATES: From: 8/2000 To: 12/2004	SCHOOL NAME: University of Texas at El Paso	
LOCATION: (City, State/Province) El Paso, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: History	UNITS COMPLETED: 128 - Semester	
DATES: From: 8/1996 To: 5/2000	SCHOOL NAME: Thomas Jefferson High School	
LOCATION: (City, State/Province) El Paso, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: High School Diploma

## WORK EXPERIENCE

DATES: From: 9/2015 To: Present	EMPLOYER: El Paso Municipal Court	POSITION TITLE: Associate Municipal Judge
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 810 E. Overland, El Paso, Texas, 79905		
PHONE NUMBER: 915-212-2000	SUPERVISOR: Danny Robledo - Presiding Judge	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 10		

**DUTIES:**

Perform Overnight Magistrate duties as assigned  
 Sign off on Search, Arrest, and Blood warrants  
 Determine if Probable Cause exists for arrest  
 Determine and set bond amounts  
 Administer Magistrate warnings  
 Hear traffic citation docket  
 Conduct Indigence Hearings  
 Conduct "Show Cause" Hearings

<b>DATES:</b> From: 7/2014 To: 8/2016	<b>EMPLOYER:</b> Law Office of Enrique Holguin	<b>POSITION TITLE:</b> Attorney
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) 747 E. San Antonio , El Paso, Texas, 79901		<b>COMPANY URL:</b> www.enriqueholguinlaw.com
<b>PHONE NUMBER:</b> 915-545-2210	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>HOURS PER WEEK:</b> 40		

**DUTIES:**

Self practitioner, focusing primarily on State and Federal criminal cases

<b>DATES:</b> From: 11/2013 To: 7/2014	<b>EMPLOYER:</b> Law Office of Joseph Sib Abraham	<b>POSITION TITLE:</b> Associate Attorney
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) 717 E. San Antonio , El Paso, Texas, 79901		
<b>PHONE NUMBER:</b> 915-544-7860	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>HOURS PER WEEK:</b> 40		

**DUTIES:**

Law Office focused primarily on criminal defense, including white collar crimes  
 Associate duties to include; research and writing, arraigning clients in open court, negotiate plea deals for clients, plea clients, second chair to Mr. Abraham for trials, keep constant contact with clients

**REASON FOR LEAVING:**

Mr. Abraham, my friend and mentor, passed away.

<b>DATES:</b> From: 3/2013 To: 11/2013	<b>EMPLOYER:</b> El Paso County District Attorney's Office	<b>POSITION TITLE:</b> Assistant District Attorney
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) 500 E. San Antonio, 5th floor , El Paso, Texas, 79901		
<b>SUPERVISOR:</b> Mr. John Briggs - Trial Chief	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>HOURS PER WEEK:</b> 40		

**DUTIES:**

Assigned to a misdemeanor court  
 Negotiate punishment for Class A and B offenses  
 Trial Preparation  
 Argue trials and motions to suppress evidence  
 Assess punishment after guilty verdict  
 Review terms of probation, assess punishment if probation is not successful or modify probation terms with probation officers

**REASON FOR LEAVING:**

I was offered employment with Mr. Joseph Sib Abraham.

<b>DATES:</b> From: 8/2012 To: 3/2013	<b>EMPLOYER:</b> Enrique Ramirez	<b>POSITION TITLE:</b> Legal Research Assistant
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
<b>HOURS PER WEEK:</b> 40		

**DUTIES:**

Legal research in many varying areas of law  
 Write memos, trial briefs, petitions, answer discovery, request discovery  
 Interview clients, follow up  
 Contract drafting  
 Lease Drafting  
 Small Claims Drafting  
 Trial preparation

<b>DATES:</b> From: 9/2008 To: 3/2012	<b>EMPLOYER:</b> Tarrant County College	<b>POSITION TITLE:</b> Academic Advisor
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) 300 Trinity Circle, Fort Worth , Texas, 76132		
<b>SUPERVISOR:</b> Dr. Louann Schultz - Director of Advising and Counseling	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>HOURS PER WEEK:</b> 40		



**DUTIES:**

Advise students of all backgrounds with selecting appropriate courses; fulfilling testing requirements, transfer information.  
Conduct New Student Group Advisement sessions, tours, info sessions, etc.  
Advise student of different degree options, career choices  
Run degree plans for students, degree audits, and counsel students in graduation requirements and petitioning for graduation.  
One on one advising sessions, group/classroom advising presentations  
Assigned cohort of students to monitor progress through developmental courses  
Advised students interested in Allied Health programs; Physical Therapy Assistant, Radiologic Technology, Surgical Tech, Dental Hygienist, Respiratory Care.

**REASON FOR LEAVING:**

Upon graduating law school, I resigned to focus on studying for the bar and moving back home to El Paso.

<b>DATES:</b> From: 5/2007 To: 6/2008	<b>EMPLOYER:</b> El Paso Community College	<b>POSITION TITLE:</b> Program Guidance Assistant
<b>ADDRESS: (Street, City, State/Province, Zip/Postal Code)</b> El Paso , Texas, 79925		
<b>SUPERVISOR:</b> Marisa Pierce - Program Director	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>HOURS PER WEEK:</b> 40		

**DUTIES:**

GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs)  
Assigned to two middle school campuses, worked with 8th grade students and teachers  
Federally funded grant to promote college awareness amongst predominately economically disadvantaged, would-be first-generation college students.  
Served as liaison between middle school campuses and El Paso Community College.

**REASON FOR LEAVING:**

I left El Paso to move to Fort Worth and attend law school.

<b>DATES:</b> From: 8/2005 To: 1/2007	<b>EMPLOYER:</b> El Paso Independent School District	<b>POSITION TITLE:</b> 8th Grade Social Studies Teacher
<b>ADDRESS: (Street, City, State/Province, Zip/Postal Code)</b> El Paso, Texas		
<b>HOURS PER WEEK:</b> 40		

**DUTIES:**

Administered lesson plans and classroom instruction aligned to the TEKS (Texas Essential Knowledge and Skills).  
Coordinated nine week benchmark exams along with department chair and assisted with the uploading and scoring of exams of the entire Social Studies Dept.  
Avid user of PowerPoint, using a presentation as primary instruction tool at least once per week.  
Offered tutoring Mondays and Wednesdays for students who were Spanish dominant and struggled with English proficiency.

**CERTIFICATES AND LICENSES**

<b>TYPE:</b> Licensed attorney in good standing with the Texas Bar	
<b>LICENSE NUMBER:</b> 24085747	<b>ISSUING AGENCY:</b> Texas Bar
<b>TYPE:</b> Standard Texas Teaching Certificate, Generalist 4-8, expires 2024	
<b>LICENSE NUMBER:</b> non	<b>ISSUING AGENCY:</b> Texas Educational Agency

**Skills**

<b>OFFICE SKILLS:</b> Typing: Data Entry:
<b>OTHER SKILLS:</b>
<b>LANGUAGE(S):</b> Spanish - <input checked="" type="checkbox"/> Speak <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write

**ADDITIONAL INFORMATION**

Nothing Entered For This Section

**REFERENCES**

<b>REFERENCE TYPE:</b> Professional	<b>NAME:</b> Jaime Alvarado	<b>POSITION:</b> Attorney
<b>ADDRESS: (Street, City, State/Province, Zip/Postal Code)</b> [REDACTED]		
<b>EMAIL ADDRESS:</b> [REDACTED]		<b>PHONE NUMBER:</b> [REDACTED]
<b>REFERENCE TYPE:</b> Professional	<b>NAME:</b> Jorge Rivas	<b>POSITION:</b> Attorney
<b>ADDRESS: (Street, City, State/Province, Zip/Postal Code)</b> [REDACTED]		

EMAIL ADDRESS:

PHONE NUMBER:

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references.

I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso. I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably.

I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Enrique A. Holguin on 12/22/20 12:40 AM

## Enrique A. Holguin

---

### Experience:

Associate Municipal Judge                      September 1, 2015 to present  
**City of El Paso**

- Hear traffic citation dockets, juvenile dockets, animal dockets, health code hearings, show cause hearings, indigent hearings, pre-warrant hearings, etc.
- Determine Probable Cause, Sign off on Search, Arrest, and Blood warrants
- Determine and set bond amount

Attorney & Counselor at Law                      July 7, 2014 – Present  
**Law Office of Enrique Holguin**  
**El Paso, Texas**

- Self practitioner, focusing on criminal defense

Associate Attorney      November 11, 2013 – July 4, 2014  
**Law Office of Mr. Joseph Sib Abraham Jr.**  
**El Paso, Texas**

- Law Office focused primarily on criminal defense
- Associate duties to include research and writing, arraigning clients in open court, negotiate plea deals for clients, plea clients, second chair to Mr. Abraham for trials, keep constant contact with clients

Trial Attorney                      March 11, 2013 – November 8, 2013  
Assistant District Attorney  
**El Paso County District Attorney's Office**  
**El Paso, Texas**

- Assigned to a misdemeanor court
- Negotiate punishment for Class A and B offenses
- Trial Preparation
- Argue trials and motions to suppress evidence
- Assess punishment after guilty verdict
- Review terms of probation, assess punishment if probation is not successful or modify probation terms with probation officers

Academic Advisor                      September 2008- March 30, 2012  
**Tarrant County College, Trinity River Campus**  
**Fort Worth, Texas**

- Advise students of all backgrounds with selecting appropriate courses, fulfilling testing requirements, transfer information.
- Conduct New Student Group Advisement sessions, tours, info sessions, etc.
- Advise student of different degree options, career choices
- Run degree plans for students, degree audits, and counsel students in graduation requirements and petitioning for graduation.
- One on one advising sessions, group/classroom advising presentations
- Assigned cohort of students to monitor progress through developmental courses
- Advised students interested in Allied Health programs, Physical Therapy Assistant, Radiologic Technology, Surgical Tech, Dental Hygienist, Respiratory Care.

Program Guidance Assistant                      May 2007- June 2008  
**El Paso Community College**  
**GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs)**

- Assigned to two middle school campuses, worked with 8<sup>th</sup> grade students and teachers
- Federally funded grant to promote college awareness amongst predominately economically disadvantaged, would-be first-generation college students.
- Served as liaison between middle school campuses and El Paso Community College.

8<sup>th</sup> Grade Social Studies Teacher                      August 2005- January 2007  
**El Paso Independent School District**  
**Canyon Hills Middle School, El Paso TX.**

- Administered lesson plans and classroom instruction aligned to the TEKS (Texas Essential Knowledge and Skills).
- Coordinated nine-week benchmark exams along with department chair and assisted with the uploading and scoring of exams of the entire Social Studies Dept.
- Avid user of PowerPoint, using a presentation as primary instruction tool at least once per week.
- Offered tutoring Mondays and Wednesdays for students who were Spanish dominant and struggled with English proficiency.

**Education:**

- Juris Doctorate, Texas Wesleyan University School of Law, May 12, 2012
- Bachelor of Arts in History, University of Texas at El Paso, December 2004
- High School Diploma, Thomas Jefferson High School, May 2000

**Certifications:**

- Licensed attorney in good standing with the Texas Bar
- Standard Texas Teaching Certificate, Generalist 4-8, expires 2024
- Federally licensed in the Western District of Texas

**Languages:**

- Fluent in Spanish

**EMPLOYMENT APPLICATION****CITY OF EL PASO**

300 N. Campbell  
El Paso, Texas 79901  
915-212-0045

<http://www.elpasotexas.gov>

**Munoz, Max D**

**EE7710-1220 MUNICIPAL COURT JUDGE, COURT 4**

**Received: 12/24/20 1:12 PM**

**For Official Use Only:**

QUAL: \_\_\_\_\_

DNQ: \_\_\_\_\_

☐ Experience

☐ Training

☐ Other: \_\_\_\_\_

**PERSONAL INFORMATION**

<b>POSITION TITLE:</b> MUNICIPAL COURT JUDGE, COURT 4		<b>EXAM ID#:</b> EE7710-1220
<b>NAME:</b> (Last, First, Middle) Munoz, Max D		<b>SOCIAL SECURITY NUMBER:</b> N/A
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) [REDACTED]		<b>EMAIL ADDRESS:</b> [REDACTED]
<b>HOME PHONE:</b> [REDACTED]		<b>ALTERNATE PHONE:</b> [REDACTED]
<b>DRIVER'S LICENSE:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>DRIVER'S LICENSE:</b> State: TX Number: [REDACTED]	<b>LEGAL RIGHT TO WORK IN THE UNITED STATES?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

**PREFERENCES**

<b>WHAT TYPE OF JOB ARE YOU LOOKING FOR?</b> Regular
<b>TYPES OF WORK YOU WILL ACCEPT:</b> Full Time
<b>SHIFTS YOU WILL ACCEPT:</b> Day, Evening, Rotating, Weekends

**EDUCATION**

<b>DATES:</b> From: 9/1982 To: 12/1985	<b>SCHOOL NAME:</b> Antioch School of Law	
<b>LOCATION:</b> (City, State/Province) Washington, District of Columbia	<b>DID YOU GRADUATE?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>DEGREE RECEIVED:</b> Professional
<b>MAJOR:</b> JD	<b>UNITS COMPLETED:</b> 93 - Semester	

**WORK EXPERIENCE**

<b>DATES:</b> From: 6/1994 To: Present	<b>EMPLOYER:</b> Private Practice	<b>POSITION TITLE:</b> Attorney
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) 1413 Wyoming, El Paso, Texas, 79902		
<b>PHONE NUMBER:</b> 915-838-7777	<b>SUPERVISOR:</b> self - owner	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>HOURS PER WEEK:</b> 9	<b>SALARY:</b> \$0.00/month	<b># OF EMPLOYEES SUPERVISED:</b> 1
<b>DUTIES:</b> Manage a Law Practice. Attorney		
<b>REASON FOR LEAVING:</b> Still have practicing law		
<b>DATES:</b> From: 5/1990 To: 11/1993	<b>EMPLOYER:</b> El Paso Public Defenders	<b>POSITION TITLE:</b> Trial Attorney
<b>ADDRESS:</b> (Street, City, State/Province, Zip/Postal Code) El Paso, Texas, 79901		
<b>PHONE NUMBER:</b> 546-8185	<b>SUPERVISOR:</b> David Guaderrama - Public Defender	<b>MAY WE CONTACT THIS EMPLOYER?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>HOURS PER WEEK:</b> 40	<b>SALARY:</b> \$0.00/month	
<b>DUTIES:</b> Will provide upon request		
<b>REASON FOR LEAVING:</b> Private Practice		

**CERTIFICATES AND LICENSES**

<b>TYPE:</b> State of Texas, U.S. District Court-Western District of Texas; United States Court of Appeals;	
<b>LICENSE NUMBER:</b> 14670228	<b>ISSUING AGENCY:</b> State of Texas



Skills
OFFICE SKILLS: Typing: Data Entry:
OTHER SKILLS: Trial Attorney - Expert - 30 years and 8 months
LANGUAGE(S): Spanish - <input type="checkbox"/> Speak <input type="checkbox"/> Read <input type="checkbox"/> Write

ADDITIONAL INFORMATION
Professional Associations El Paso County Bar Association Mexican American Bar Association

REFERENCES		
REFERENCE TYPE: Professional	NAME: Jaime Gandara	POSITION: County Public Defender
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references.

I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso.

I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably.

I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Max D Munoz on 12/24/20 1:12 PM

## EMPLOYMENT APPLICATION



CITY OF EL PASO  
300 N. Campbell  
El Paso, Texas 79901  
915-212-0045  
<http://www.elpasotexas.gov>

Nava, Alyssa  
EE7710-1220 MUNICIPAL COURT JUDGE, COURT 4

Received: 1/7/21 12:04 PM  
For Official Use Only:  
QUAL: \_\_\_\_\_  
DNQ: \_\_\_\_\_  
☐ Experience  
☐ Training  
☐ Other: \_\_\_\_\_

## PERSONAL INFORMATION

POSITION TITLE: MUNICIPAL COURT JUDGE, COURT 4		EXAM ID#: EE7710-1220
NAME: (Last, First, Middle) Nava, Alyssa		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: TX Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## PREFERENCES

WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular
TYPES OF WORK YOU WILL ACCEPT: Full Time, Part Time, Per Diem
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Rotating, Weekends, On Call (as needed)
OBJECTIVE: My objective is to procure the position of Municipal Judge. I am excited and hopeful to be a part of a judicial team that works towards ensuring justice for the El Paso community.

## EDUCATION

DATES: From: 8/2008 To: 5/2011	SCHOOL NAME: Univeristy of Texas School of Law	
LOCATION: (City, State/Province) Austin, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
MAJOR: Law		
DATES: From: 8/2004 To: 5/2008	SCHOOL NAME: Texas A&M Univeristy	
LOCATION: (City, State/Province) College Station, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Business Administration - Management		

## WORK EXPERIENCE

DATES: From: 5/2013 To: 12/2020	EMPLOYER: 34th Judicial District Attorney's Office	POSITION TITLE: Senior Trial Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 500 E San Antonio Suite 201, El Paso, Texas, 79901		
PHONE NUMBER: 915-546-2059	SUPERVISOR: Patricia Borschow - Rape and Child Abuse Trial Team Chief	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: \$8,400.00/month	# OF EMPLOYEES SUPERVISED: 0
DUTIES: Rape and Child Abuse Unit, Senior Trial Attorney, October 2016 - Present; Trial Attorney, January 2015 - September 2016 Represent the State of Texas in grand jury proceedings, plea negotiations, pretrial hearings, and contested matters in various types of cases, specializing in adult and child sexual offenses, and assaultive offenses involving family violence, children, disabled individuals and the elderly. Train and educate law enforcement officers in current case and statutory law. Misdemeanor Section, Trial Attorney, May 2013 - December 2014 Assigned to CC2 and CCR1. Represented the State of Texas in plea negotiations, and contested hearings, including Motions to Suppress, in various types of cases, including DWI, Assault Family Violence, and Resisting Arrest.		
REASON FOR LEAVING: The new administration did not rehire me.		
DATES: From: 11/2011 To: 4/2013	EMPLOYER: Mounce Green Myers Safi Paxson & Galatzan	POSITION TITLE: Associate
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 100 N. Stanton Suite 1000, El Paso, Texas, 79901		COMPANY URL: <a href="http://www.mgmmsg.com/">http://www.mgmmsg.com/</a>

PHONE NUMBER: (915) 274-4783	SUPERVISOR: Carl H. Green - Shareholder	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 80	SALARY: \$6,500.00/month	
DUTIES: I handled court hearings; drafted briefs for and presented oral argument at contested hearings; and took and defended oral depositions of parties and witnesses, including expert witnesses.		
REASON FOR LEAVING: I wanted to pursue a career in criminal law.		
DATES: From: 8/2011 To: 11/2011	EMPLOYER: El Paso County Attorney's Office	POSITION TITLE: Legal Intern
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
PHONE NUMBER: (915) 546-2050	SUPERVISOR: Joe Gonzalez - First Assistant County Attorney	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 45		
DUTIES: With my third year bar card I represented the State of Texas in detention hearings, disposition hearings and mental commitment hearings; drafted memoranda regarding hearsay, hearsay exceptions, voir dire, expert witnesses, and motions for sanction.		
REASON FOR LEAVING: Offered permanent employment at a law firm.		
DATES: From: 7/2010 To: 8/2010	EMPLOYER: Mounce, Green, Myers, Paxson, Safi & Galatza	POSITION TITLE: Summer Clerk
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
PHONE NUMBER: (915) 532-2000	SUPERVISOR: Andy Almanzan	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50		
DUTIES: I drafted memoranda regarding the elements of and defense to invasion of privacy, the elements for defamation, the requirement for notice of a Charge of Discrimination, the application of prosecutorial immunity and the rejection of the Single Business Enterprise theory; researched and analyzed statutory and case law; attended depositions and client meetings.		
REASON FOR LEAVING: End of summer clerkship		
DATES: From: 5/2010 To: 6/2010	EMPLOYER: Scott Hulse	POSITION TITLE: Summer Clerk
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
PHONE NUMBER: (915) 533-2493	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 50		
DUTIES: I drafted memoranda regarding the elements of in personam jurisdiction, choice of law statutes, a suit for negligence arising under the Worker's Compensation Act, and the defense to Driving While License Suspended; research and analyzed statutory and case law; prepared an initial case evaluation; prepared a jury charge for breach of contract, negligence and defamation; wrote a demand letter; attended depositions and client meetings.		
REASON FOR LEAVING: End of summer clerkship		
DATES: From: 7/2009 To: 8/2009	EMPLOYER: Texas Court of Appeals, Eighth District	POSITION TITLE: Summer Clerk
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
PHONE NUMBER: (915) 546-2240	SUPERVISOR: Ann McClure - Chief Justice	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 45		
DUTIES: I wrote Court opinions on various legal issues, including suppression of evidence, breach of contract, mistrial, and refusal to include a lesser offense in jury instructions; attended oral arguments; researched statutory and case law; edited citations.		
REASON FOR LEAVING: End of summer clerkship		

## CERTIFICATES AND LICENSES

Nothing Entered For This Section

## Skills

Nothing Entered For This Section

## ADDITIONAL INFORMATION

Nothing Entered For This Section

## REFERENCES

REFERENCE TYPE: Professional	NAME: Francisco Dominguez	POSITION: Judge for the 205th District Court
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Patrick Garcia	POSITION: Judge for 384th District Court
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: John Briggs	POSITION: Trial Team Chief at the 34th Judicial District Attorney's Office
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references.

I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso.

I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably.

I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Alyssa Nava on 1/7/21 12:04 PM

## EDUCATION

**The University of Texas at Austin School of Law**, Austin, TX

J.D. received May 2011; Admitted to the Texas State Bar in November 2011

- TEXAS HISPANIC JOURNAL OF LAW AND POLICE, *Associate Editor*, August 2009-2010, *Staff*, May 2010 – May 2011
- TEXAS ENVIRONMENTAL LAW JOURNAL, *Staff Member*, August 2009 – May 2011

**Texas A&M University**, College Station, TX

B.B.A *cum laude* in Management received May 2008

## LEGAL EXPERIENCE

**34<sup>TH</sup> Judicial District Attorney's Office**, El Paso, TX

*Rape and Child Abuse Unit, Senior Trial Attorney*, October 2016 – December 2020; *Trial Attorney*, January 2015 – September 2016

Represent the State of Texas in grand jury proceedings, plea negotiations, pretrial hearings, and contested matters in various types of cases, specializing in adult and child sexual offenses, and assaultive offenses involving family violence, children, disabled individuals and the elderly. Train and educate law enforcement officers in current case and statutory law. Notable first chair trials include the following:

- *The State of Texas vs. Carlos Holcombe* 20160D02495 – Defendant Convicted of Aggravated Kidnapping, three counts of Aggravated Sexual Assault of a Child, and Indecency with a Child. Sentenced to the maximum penalty on all counts, including life without parole.
- *The State of Texas vs. Antonio Lopez* 20120D04452 – Charged with Capital Murder of a Child Under Age 10. Convicted of the lesser included offense of Injury to a Child SBI. Sentenced to 35 years TDC.
- *The State of Texas vs. Ever Mendez* 20160D04905 – Convicted of Capital Murder of a Child Under Age 10.
- *The State of Texas vs. Miguel Luna* 20180D04291 – Convicted of six counts of Aggravated Assault of a Child, three counts of Sexual Assault of a Child, and three counts of Indecency with a Child.

*Misdemeanor Section, Trial Attorney*, May 2013 – December 2014

Assigned to CC2 and CCR1. Represented the State of Texas in plea negotiations, and contested hearings, including Motions to Suppress, in various types of cases, including DWI, Assault Family Violence, and Resisting Arrest.

**Mounce, Green Myers, Safi, Paxson, & Galatzan**, El Paso, TX

*Associate*, November 2011 – April 2013; *Summer Associate*, June 2010 – August 2010

Drafted briefings for and presented oral argument at contested hearings; took and defended oral depositions of parties and witnesses, including expert witnesses; and tried a personal injury case as second chair

**El County Attorney's Office**, El Paso, TX

*Legal Intern*, August 2011 – November 2011

With a 3<sup>rd</sup> year bar card, represented the State of Texas in detention hearings, disposition hearings and mental commitment hearings; tried a juvenile defendant in an arson case as second chair; and drafted memoranda regarding hearsay exceptions, voir dire, expert witnesses, and motions for sanction.

**Criminal Defense Clinic, the University of Texas at Austin School of Law**, Austin, TX

*Student Attorney*, January 2011 – May 2011

Represented indigent defendants charged with misdemeanors, such as DWI, Possession of a Controlled Substance, and Theft; drafted expunctions; interviewed clients; and negotiated plea deals.

**Scott Hulse PC, El Paso, TX**

Summer Associate, May 2010 – June 2010

Drafted memoranda regarding various legal issues including a suit for negligence arising under the Worker's Compensation Act, and a defense to Driving while License Suspended; research and analyzed statutory and case law; prepared an initial case evaluation; prepared a jury charge for breach of contract, negligence and defamation; and attended depositions.

**Juvenile Justice Clinic, the University of Texas at Austin School of Law, Austin, TX**

*Student Attorney*, January 2010 – May 2010

Represented juveniles in detention hearings and adjudications; negotiated plea bargains; interviewed witnesses.

**Texas Court of Appeals, Eight District, El Paso, TX**

*Judicial Intern for Justice Ann McClure*, July 2009 – August 2009

Wrote court opinions on various legal issues, including suppression of evidence, breach of contract, mistrial, and refusal to include a lesser offense in jury instruction; attend oral arguments; research statutory and case law; edited citations.

**COMMUNITY INVOLVEMENT**

**Junior League of El Paso**

*Active Member*, Fall 2012 to Present

Women's organization committed to promoting voluntarism, developing the potential of women, and improving the community through the effective action and leadership of trained volunteers.

**Mock Trial**

*Attorney Coach* for Franklin High School, Fall 2014 to Spring 2017

Regional and State Competitors. Coached Franklin students in preparation for and during mock trial competition, by helping them learn and analyze the facts of the case study presented, creating strategies for trial, and teaching the rules of evidence.



## EMPLOYMENT APPLICATION



CITY OF EL PASO  
300 N. Campbell  
El Paso, Texas 79901  
915-212-0045  
<http://www.elpasotexas.gov>

Nunez, Ruben  
EE7710-1220 MUNICIPAL COURT JUDGE, COURT 4

Received: 12/30/20 7:33 PM  
For Official Use Only:  
QUAL: \_\_\_\_\_  
DNQ: \_\_\_\_\_  
☐ Experience  
☐ Training  
☐ Other: \_\_\_\_\_

## PERSONAL INFORMATION

POSITION TITLE: MUNICIPAL COURT JUDGE, COURT 4		EXAM ID#: EE7710-1220
NAME: (Last, First, Middle) Nunez, Ruben		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		ALTERNATE PHONE: [REDACTED]
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: TX Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## PREFERENCES

MINIMUM COMPENSATION: \$54,000.00 per year	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Maybe
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time	
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Rotating	
OBJECTIVE: I am applying for the position of Municipal Court Judge, Court 4.	

## EDUCATION

DATES: From: 5/1993 To: 8/1995	SCHOOL NAME: University of Iowa	
LOCATION: (City, State/Province) Iowa City, Iowa	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Doctorate
MAJOR: Juris Doctorate with Honors		
DATES: From: 9/1985 To: 12/1992	SCHOOL NAME: University of Texas at El Paso	
LOCATION: (City, State/Province) El Paso, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Criminal Justice		
DATES: From: 8/1983 To: 5/1985	SCHOOL NAME: Austin High School	
LOCATION: (City, State/Province) El Paso, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: High School Diploma

## WORK EXPERIENCE

DATES: From: 11/1995 To: Present	EMPLOYER: The Law Office of Ruben Nunez, P.C.	POSITION TITLE: Attorney at Law
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3224 Montana Avenue, El Paso, Texas, Texas, 79903		COMPANY URL: rubennunezlaw.com
PHONE NUMBER: 9155770808	SUPERVISOR: Ruben Nunez - President	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	SALARY: \$15,000.00/month	# OF EMPLOYEES SUPERVISED: 3
DUTIES: For the past 25 years, I have represented thousands of individuals charged with criminal offenses, including all felony offenses in both state and federal courts. I also practice in the areas of family and probate law. Since December 2015, I have been a part-time magistrate judge at the El Paso County Criminal Magistrate Court. I have been part of the Juvenile Drug Court--helping juveniles address mental, substance, and behavioral issues. I have been part of the Standing Commission for the Lawyer's Assistance Program. I am a licensed attorney in the State of Texas, a member of the U.S. Court for the Western District of Texas, U.S. Court for the District of Colorado, and the 5th and 10th Circuit Court of Appeals.		
REASON FOR LEAVING: Currently employed as an attorney in my S Corporation.		



DATES: From: 12/2015 To: Present		EMPLOYER: El Paso County Criminal Law Magistrate Judge	POSITION TITLE: Magistrate Judge
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 601 E. Overland, El Paso, Texas, 79901			
PHONE NUMBER: 9155462077	SUPERVISOR: Penny Hamilton - Chief Judge	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 10	SALARY: \$2,000.00/month	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: Reviews criminal complaints to determine if probable cause supports the arrest; administers magistrate warnings on all arrestees; issues arrest and search warrants; sets bond; conducts indigency hearing hearings; sets bonds; holds hearings on guilty pleas on class misdemeanors; issues emergency orders of protection; issues emergency detention orders; schedules and holds pre-trial hearings and hearings and concludes them expeditiously;			
REASON FOR LEAVING: I am still employed as part-time magistrate judge			

CERTIFICATES AND LICENSES	
TYPE: United States District Court for the Western District of Texas	
LICENSE NUMBER: None	ISSUING AGENCY: Clerk of the United States District Court for the Western District of Texas
TYPE: United States District Court for the District of Colorado	
LICENSE NUMBER: None	ISSUING AGENCY: United States District Clerk for the District of Colorado
TYPE: United States Court of Appeals for the Tenth Circuit	
LICENSE NUMBER: None	ISSUING AGENCY: Clerk of the Court for the Tenth Circuit Court of Appeals
TYPE: United States Court of Appeals for the Fifth Circuit	
LICENSE NUMBER: None	ISSUING AGENCY: Clerk of the Court for the Fifth Circuit Court of Appeals

Skills
Nothing Entered For This Section

ADDITIONAL INFORMATION
Nothing Entered For This Section

REFERENCES		
REFERENCE TYPE: Personal	NAME: Queta G. Fierro	POSITION:
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]	PHONE NUMBER: [REDACTED]	
REFERENCE TYPE: Professional	NAME: Yvonne Rodriguez	POSITION: Elected Chief Justice for the 8th Court of Appeals
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]	PHONE NUMBER: [REDACTED]	

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references. I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso. I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably. I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless

otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Ruben Nunez on 12/30/20 7: 33 PM

## EMPLOYMENT APPLICATION



CITY OF EL PASO  
300 N. Campbell  
El Paso, Texas 79901  
915-212-0045

<http://www.elpasotexas.gov>

Arditti Vance, Anatasha Regine  
EE7710-1220 MUNICIPAL COURT JUDGE, COURT 4

Received: 1/8/21 5:00 PM  
For Official Use Only:  
QUAL: \_\_\_\_\_  
DNO: \_\_\_\_\_  
☐ Experience  
☐ Training  
☐ Other: \_\_\_\_\_

## PERSONAL INFORMATION

POSITION TITLE: MUNICIPAL COURT JUDGE, COURT 4		EXAM ID#: EE7710-1220
NAME: (Last, First, Middle) Arditti Vance, Anatasha Regine		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		ALTERNATE PHONE: [REDACTED]
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: TX Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## PREFERENCES

WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular
TYPES OF WORK YOU WILL ACCEPT: Full Time, Part Time
SHIFTS YOU WILL ACCEPT: Day, Evening, Night, Rotating, Weekends, On Call (as needed)

## EDUCATION

DATES: From: 8/2009 To: 5/2012	SCHOOL NAME: NEW YORK LAW SCHOOL	
LOCATION: (City, State/Province) New York, New York	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
MAJOR: JD		
DATES: From: 5/2011 To: 8/2011	SCHOOL NAME: THE COLLEGE OF LAW OF ENGLAND AND WALES / NEW YORK LAW SCHOOL (STUDY ABROAD)	
LOCATION: (City, State/Province) London, Paris, and Rome, International	DEGREE RECEIVED: Other	
MAJOR: International Corporate & Financial Services & Real Estate Transactions		
DATES: From: 1/2004 To: 5/2005	SCHOOL NAME: THE UNIVERSITY OF AUCKLAND NEW ZEALAND	
LOCATION: (City, State/Province) Auckland, International	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR: Postgraduate Degree of Philosophy		
DATES: From: 5/2003 To: 8/2003	SCHOOL NAME: UNIVERSITY OF HAWAII AT MANOA	
LOCATION: (City, State/Province) Honolulu, Hawaii	DEGREE RECEIVED: Other	
MAJOR: Summer Outreach College - Post Graduate Studies		
DATES: From: 8/1999 To: 5/2002	SCHOOL NAME: ST. EDWARD'S UNIVERSITY	
LOCATION: (City, State/Province) Austin, Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Psychology		
DATES: From: 5/2001 To: 8/2001	SCHOOL NAME: JAMES COOK UNIVERSITY - QUEENSLAND AUSTRALIA (STUDY ABROAD)	
LOCATION: (City, State/Province) Townsville, International	DEGREE RECEIVED: Other	
MAJOR: Research in Marine Biology of Great Barrier Reef & Preservation of Tropical Ecosystems		

## WORK EXPERIENCE

DATES: From: 1/2014 To: Present		EMPLOYER: ARDITTI & ARDITTI, ATTORNEYS AT LAW, PLLC	POSITION TITLE: Attorney & Partner
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 1300 N. El Paso St., El Paso, Texas, 79902			
PHONE NUMBER: 915-317-7753			
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 6		
DUTIES: Provide legal services representing clients in both state, federal, municipal, and JP courts including, but not limited to: felony and misdemeanor criminal defense; wrongful death and serious personal injury; probate and estate planning; family law; CPS and juvenile defense; business law; and mediation. As a managing partner of the law firm I oversee and manage the business operations, law practice, and supervise and train all employees.			
REASON FOR LEAVING: N/A			
DATES: From: 1/2013 To: 12/2013		EMPLOYER: REGINA ARDITTI, ATTORNEY AT LAW	POSITION TITLE: Law Clerk & Staff Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3120 Piedmont Drive , El Paso, Texas, 79902			
PHONE NUMBER: 915-373-8787	SUPERVISOR: Regina Arditti - Attorney/Owner		
HOURS PER WEEK: 40			
DUTIES: Criminal defense, civil litigation, & family law. Assist in pre-trial/trial phases, investigations, & research.			
REASON FOR LEAVING: Started a private practice law firm together.			
DATES: From: 8/2011 To: 12/2011		EMPLOYER: REGULATORY FUNDAMENTALS GROUP	POSITION TITLE: Law Clerk
ADDRESS: (Street, City, State/Province, Zip/Postal Code) New York, New York			
HOURS PER WEEK: 40			
DUTIES: Researched regulations for developing a line of asset management products & compliance programs for Investment Advisors. Prepared research memos on CFTC Derivatives Clearing Organization general provisions & core principles.			
REASON FOR LEAVING: Law school internship for one semester.			
DATES: From: 1/2009 To: 8/2009		EMPLOYER: DORIS SIPES, ATTORNEY AT LAW	POSITION TITLE: Law Clerk
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 300 E. Main # 220 , El Paso, Texas, 79901			
SUPERVISOR: Doris Sipes - Attorney/Owner			
HOURS PER WEEK: 40			
DUTIES: Civil litigation primarily corporate & family law practice. Prepared trial notebooks & assisted in discovery production.			
REASON FOR LEAVING: Left to begin law school out of town.			
DATES: From: 1/2009 To: 8/2009		EMPLOYER: PASOS ADELANTE BEHAVIORAL HEALTH	POSITION TITLE: Behavioral Management Specialist
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Anthony, New Mexico			
SUPERVISOR: Lazaro Molina, PhD - Owner/PhD of Psychology			
HOURS PER WEEK: 40			
DUTIES: Provided services & structured intervention to children, adolescents, & adults in low-income communities suffering from behavioral, emotional, or substance abuse issues.			
REASON FOR LEAVING: Left to begin law school out of town.			
DATES: From: 1/2009 To: 5/2009		EMPLOYER: RE-ELECTION CAMPAIGN FOR EMMA ACOSTA, CITY REPRESENTATIVE	POSITION TITLE: Campaign Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas, 79902			
SUPERVISOR: Emma Acosta - Candidate/Representative City Council District 3			

HOURS PER WEEK: 40		# OF EMPLOYEES SUPERVISED: 20
DUTIES: Political advisor & strategist, coordinated fundraisers, marketing/visibility, canvassing & polls.		
REASON FOR LEAVING: Campaign ended as candidate re-elected.		
DATES: From: 1/2008 To: 12/2008	EMPLOYER: ELECTION CAMPAIGN FOR REGINA B. ARDITTI FOR JUDGE 448th DISTRICT COURT	POSITION TITLE: Campaign Manager
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas, 79902		
SUPERVISOR: Regina Arditti - Attorney/Judicial Candidate		
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 50	
DUTIES: Political advisor & strategist, coordinated fundraisers, marketing/visibility, canvassing & polls. Also served as campaign manager in two previous Municipal Judge elections.		
REASON FOR LEAVING: Election ended candidate elected.		
DATES: From: 8/2006 To: 1/2008	EMPLOYER: EPISD, BOWIE HIGH SCHOOL	POSITION TITLE: Social Studies Teacher & Co-Director of Magnet Program
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 801 S San Marcial St. , El Paso, Texas, 79905		
SUPERVISOR: Mr. Rubio - Principal		
HOURS PER WEEK: 40		
DUTIES: Social Studies Teacher: Composite instructor of Government, Economics, World History, & Philosophy. Mentor & Co-Director for Academy of International Business & Public Affairs Magnet Program. Sponsor for NHS, tutor, Speech & Debate coach, & soccer coach. Coordinated & authored curriculum for summer magnet program.		
DATES: From: 7/2004 To: 11/2004	EMPLOYER: GREENPEACE NEW ZEALAND	POSITION TITLE: Canvasser Oceans Campaign / Fundraiser
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Auckland , International		
SUPERVISOR: Michael Tritt - Supporter Communications Coordinator		
HOURS PER WEEK: 20		
DUTIES: Designed & implemented canvassing programs for the Oceans Campaign and coordinated fundraising efforts.		
REASON FOR LEAVING: Graduated and left the country.		
DATES: From: 8/2003 To: 12/2003	EMPLOYER: LATIN AMERICAN TEACHERS	POSITION TITLE: English Teacher
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Acapulco & Mexico City , International		
HOURS PER WEEK: 40		
DUTIES: Designed and implemented academic language programs for private groups, individuals, and business professionals.		
REASON FOR LEAVING: Started graduate school.		
DATES: From: 8/2002 To: 12/2002	EMPLOYER: CAMPAIGN TO ELECT TONY SANCHEZ FOR TEXAS GOVERNOR	POSITION TITLE: Field Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas, 79902		
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 100	
DUTIES: Supervised & managed citywide canvassing, visibility, phone banking, early voting & Election Day poll volunteers.		
REASON FOR LEAVING: Campaign ended.		
DATES: From: 1/2000 To: 5/2002	EMPLOYER: AMERI CORPS NATIONAL SERVICE ORGANIZATION	POSITION TITLE: Mentor and Teaching Assistant

ADDRESS: (Street, City, State/Province, Zip/Postal Code) Austin, Texas		
HOURS PER WEEK: 40		
DUTIES: Mentored at-risk children at Linder Elementary School. Implemented in-class programs to track academic progress and social development skills of mentees.		
REASON FOR LEAVING: Graduated from college and moved back home.		
DATES: From: 9/1999 To: 5/2000	EMPLOYER: CASA MARIALENA IMMIGRANT SAFE HOUSE	POSITION TITLE: Volunteer English Teacher
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Austin, Texas		
HOURS PER WEEK: 10		
DUTIES: Taught English to native Spanish speakers residing at the immigrant safe house.		
DATES: From: 6/1998 To: 8/1999	EMPLOYER: REGINA ARDITTI, ATTORNEY AT LAW	POSITION TITLE: Law Clerk
ADDRESS: (Street, City, State/Province, Zip/Postal Code) El Paso, Texas		
SUPERVISOR: Regina Arditti - Attorney/Owner		
HOURS PER WEEK: 40		
DUTIES: Criminal defense & civil litigation. Assisted in pre-trial/trial phase of capital murder trial, investigations, & research.		
REASON FOR LEAVING: Left to start college out of town.		

CERTIFICATES AND LICENSES	
TYPE: LICENSED ATTORNEY	
LICENSE NUMBER: Bar No. 24088572	ISSUING AGENCY: State Bar of Texas
TYPE: HIGH SCHOOL TEACHING CERTIFICATE (Composite Social Studies and Science)	
LICENSE NUMBER:	ISSUING AGENCY: Region 19 TPCP
TYPE: CERTIFIED TO TEACH ENGLISH TO SPANISH SPEAKERS	
LICENSE NUMBER:	ISSUING AGENCY: Latin American Teachers Organization - Acapulco, Mexico
TYPE: LICENSE TO PRACTICE IN U.S. DISTRICT COURT FOR WESTERN DISTRICT OF TEXAS	
LICENSE NUMBER:	ISSUING AGENCY:
TYPE: MEDIATOR	
LICENSE NUMBER:	ISSUING AGENCY: El Paso Dispute Resolution Center - Rio Grande Council of Governments
TYPE: Raw Vegan Professional Chef and Instructor Certification	
LICENSE NUMBER:	ISSUING AGENCY: Living Light Culinary Arts Institute, Fort Bragg, CA

Skills
OFFICE SKILLS: Typing: Data Entry:
OTHER SKILLS:
LANGUAGE(S): Spanish - ■ Speak ■ Read ■ Write

ADDITIONAL INFORMATION
------------------------

**Professional Memberships**

Federal Bar Association,  
State Bar of Texas,  
LULAC  
El Paso Bar Association  
Texas Criminal Defense Lawyers Association

**Honors & Awards**

Law School Honors:  
Dean's List: 2009 - 2012;  
Certificate of Merit Award (Highest Course Grade): Torts II  
Associate: Center for International Law & Center for Financial Services Law  
Founding Member: Transitional Justice Network

**Honors & Awards**

St. Edward's University Honors/Scholarships:  
Dean's List;  
Private Donor Scholarship;  
Rotary World Peace Scholarship;  
AmeriCorps Service Award.

**Volunteer Experience**

COMMUNITY SERVICE: Volunteer Mediator for El Paso DRC (2020-present); Board of Directors for Trinity First Day School (2019-present); Pro-bono Attorney (El Paso, 2013-present) Rio Grande Legal Aid family law cases; El Paso Bar Association: Attorney for free legal aid clinics ( El Paso, 2014-present); Executive Chef for Tree of Life Rejuvenation Center (Patagonia, AZ, 2005); Red Cross: Katrina (El Paso, 2005); Acadia National Park, Trail Crew (Maine, 2002); St. David's Hospital Pre-Med Volunteer (Austin, 2002); Habitat for Humanity (Austin, 2001-2002); Seton East Community Medical Clinic Intern (Austin, 1999-2000)  
GLOBAL SERVICE: Volunteer Trips to: Costa Rica, Nicaragua, Belize, Jamaica, Mexico (Spring Breaks: 2000, 2001, 2002) as Humanitarian Health Program Medical Assistant, & volunteered for the Rotary International Hunger Plus Campaign & Environmental Conservation Projects in remote populations.

**Interests & Activities**

University of Auckland New Zealand: Athlete on University Rowing Team  
St. Edward's University: AmeriCorps Mentor; University Newspaper Staff writer; Rotaract Conference Coordinator; Women in Science; Pre-Med Society; Academic Society for the Advancement of Minorities in Medicine, Historian/SNMA National Conference.

**REFERENCES**

REFERENCE TYPE: Personal	NAME: Adrian Molina	POSITION: EPISD: Dual Language Teacher (Wiggs) & Football Coach-Offensive Coordinator (Burgess High School)
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Michael Gopin	POSITION: Attorney at Law - Private Practice
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Personal	NAME: Queta Fierro	POSITION:
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Jessica Kludt	POSITION: Attorney at Law - Private Practice
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Personal	NAME: Joel Lara	POSITION: Fire Captain - El Paso Fire Department
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Personal	NAME: Lizette Saucedo	POSITION: Public Policy Analyst for El Paso County Commissioner Carl Robinson
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Patrick Gabaldon	POSITION: Assistant District Attorney/Artist

ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Patrick Bramblett	POSITION: Attorney at Law - Private Practice
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Robyne Bramblett	POSITION: Assistant County Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: RBramblett@epcounty.com		PHONE NUMBER: [REDACTED]
REFERENCE TYPE: Professional	NAME: Doris Sipes	POSITION: Attorney at Law - Private Practice
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		
EMAIL ADDRESS: [REDACTED]		PHONE NUMBER: [REDACTED]

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references.

I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso.

I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably.

I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Anatasha Regine Arditti Vance on 1/8/21 5:00 PM



**ANATASHA R. ARDITTI VANCE**  
**ATTORNEY & COUNSELOR AT LAW**

**LEGAL EXPERIENCE**

---

**ARDITTI & ARDITTI, ATTORNEYS AT LAW, PLLC**, El Paso, Texas JAN 2014 – Present  
*Attorney & Partner:* Criminal defense, personal injury, civil litigation, probate, municipal violations, juvenile, & family law.

**REGINA ARDITTI, ATTORNEY AT LAW**, El Paso, Texas JAN 2013 – DEC 2013  
*Law Clerk & Staff Attorney:* Criminal defense, civil litigation, & family law. Assist in pre-trial/trial phases, investigations, & research.

**REGULATORY FUNDAMENTALS GROUP**, New York, New York AUG 2011 – DEC 2011  
*Law Clerk:* Researched regulations for developing a line of asset management products & compliance programs for Investment Advisors. Prepared research memos on CFTC Derivatives Clearing Organization general provisions & core principles.

**DORIS SIPES, ATTORNEY AT LAW**, El Paso, Texas JAN 2009 – AUG 2009  
*Law Clerk:* Civil litigation primarily corporate & family law practice. Prepared trial notebooks & assisted in discovery production.

**REGINA ARDITTI, ATTORNEY AT LAW**, El Paso, Texas JUNE 1998 – AUG 1999  
*Law Clerk:* Criminal defense & civil litigation. Assisted in pre-trial/trial phase of capital murder trials, investigations, & research.

**POLITICAL EXPERIENCE**

---

**EMMA ACOSTA, REPRESENTATIVE CITY COUNCIL DISTRICT 3**, El Paso, Texas JAN 2009 – MAY 2009  
*Re-Election Campaign Manager:* Political advisor & strategist, coordinated fundraisers, marketing/visibility, canvassing & polls.

**REGINA ARDITTI, DISTRICT JUDGE 448<sup>TH</sup> DISTRICT COURT**, El Paso, Texas JAN 2008 – DEC 2008  
*Campaign Manager:* Political advisor & strategist, coordinated fundraisers, marketing/visibility, canvassing & polls.  
*Re-Election Campaign Manager:* Municipal Court No. 4 Judge (2 previous elections).

**TONY SANCHEZ, CANDIDATE FOR TEXAS GOVERNOR**, El Paso, Texas AUG 2002 – DEC 2002  
*Field Director:* Supervised & managed citywide canvassing, visibility, phone banking, early voting & Election Day poll volunteers.

**TEACHING EXPERIENCE**

---

**PASOS ADELANTE BEHAVIORAL HEALTH**, Anthony, New Mexico JAN 2009 – AUG 2009  
*Behavioral Management Specialist:* Provided services & structured intervention to children, adolescents, & adults in low-income communities suffering from behavioral, emotional, or substance abuse issues.

**BOWIE HIGH SCHOOL, EPISD**, El Paso, Texas AUG 2006 – JAN 2008  
*Social Studies Teacher:* Composite instructor of Government, Economics, World History, & Philosophy.  
*Mentor & Co-Director:* Academy of International Business & Public Affairs Magnet Program; Sponsor for National Honor Society; Speech & Debate & soccer coach; Tutor daily at 7 a.m.; Authored curriculum for summer magnet program.

**GREENPEACE NEW ZEALAND**, Auckland, New Zealand JULY 2004 – NOV 2004  
*Canvasser:* Designed & implemented canvassing programs for the Oceans Campaign & coordinated fundraising efforts.

**LATIN AMERICAN TEACHERS**, Acapulco & Mexico City, Mexico AUG 2003 – DEC 2003  
*English Teacher:* Designed & implemented academic language programs for private groups, individuals, & business professionals.

**AMERICORPS NATIONAL SERVICE ORGANIZATION**, Austin, Texas JAN 2000 – MAY 2002  
*Mentor & Teaching Assistant:* Mentored at-risk children at Linder Elementary School & implemented in-class programs to track academic progress & social development skills of mentees.

**CASA MARIALENA IMMIGRANT SAFE HOUSE**, Austin, Texas SEPT 1999 – MAY 2000  
*Volunteer English Teacher:* Taught English to native Spanish speakers residing at the immigrant safe house.

## **EDUCATION & INTERNATIONAL STUDIES**

---

### **NEW YORK LAW SCHOOL**, New York, New York

J.D., August 2009 – May 2012

*Honors:* Dean's List: 2009 – 2012; Certificate of Merit Award (Highest Course Grade): Torts II

*Activities:* NYLS Associate: Center for International Law, Center for Financial Services Law, & Transitional Justice Network

### **THE COLLEGE OF LAW OF ENGLAND & WALES**, London, England; Paris, France; Rome, Italy

New York Law School, Study Abroad, May – August 2011

*Studies:* International Corporate & Financial Services Law & International Real Estate Transactions

### **UNIVERSITY OF AUCKLAND**, Auckland, New Zealand

Postgraduate Degree of Philosophy, January 2004 – May 2005

*Activities:* Athlete for University of Auckland Rowing Team

### **UNIVERSITY OF HAWAII**, Honolulu, Hawaii

Outreach College: Post Graduate Studies, May – August 2003

### **ST. EDWARD'S UNIVERSITY**, Austin, Texas

B.A., Psychology, August 1999 – May 2002

*Honors:* Dean's List; Private Donor Scholarship; Rotary World Peace Scholarship; AmeriCorps Service Award

*Activities:* AmeriCorps Mentor; University Staff Writer; Rotaract Conference Coordinator; Women in Science; Pre-Med Society; Academic Society for the Advancement of Minorities in Medicine, Historian/SNMA National Conference

### **JAMES COOK UNIVERSITY**, Townsville, Australia

St. Edward's University, Study Abroad, May – August 2001

*Studies:* Research in Marine Biology of Great Barrier Reef & Preservation of Tropical Ecosystems

## **LICENSURES & CERTIFICATIONS**

---

### **MEDIATOR**, El Paso, Texas

Certified Mediator, January 2020

El Paso Dispute Resolution Center – Rio Grande Council of Governments

### **THE U.S. DISTRICT COURT FOR THE WESTERN DISTRICT OF TEXAS**, El Paso, Texas

Licensed Attorney, June 2014

### **STATE BAR OF TEXAS**, Austin, Texas

Licensed Attorney, November 2013

### **REGION 19 TPCP**, El Paso, Texas

High School Teaching Certification, Composite Social Studies and Science, 2006

### **LIVING LIGHT CULINARY ARTS INSTITUTE**, Fort Bragg, California

Raw Vegan Professional Chef & Instructor Certification, July 2005

### **LATIN AMERICAN TEACHERS**, Acapulco, Mexico

English Teaching Certificate to Spanish Speakers, August 2003

## **COMMUNITY & GLOBAL SERVICE**

---

**COMMUNITY SERVICE:** Volunteer Mediator for El Paso DRC (2020-present); Board of Directors for Trinity First Day School (2019-present); Pro-bono Attorney (El Paso, 2013-present) Rio Grande Legal Aid; El Paso Bar Association: Free Legal Aid Clinics (El Paso, 2014-present); Executive Chef, Tree of Life Rejuvenation Center (Patagonia, AZ 2005); Red Cross: Katrina (El Paso, 2005); Acadia National Park, Trail Crew (Maine, 2002); St. David's Hospital Pre-Med Volunteer (Austin, 2002); Habitat for Humanity (Austin, 2001-2002); Seton East Community Medical Clinic Intern (Austin, 1999-2000)

**GLOBAL SERVICE:** Volunteer Trips to Costa Rica, Nicaragua, Belize, Jamaica, and Mexico (Spring Breaks: 2000, 2001, 2002) as Humanitarian Medical Assistant, volunteer on Rotary International Hunger Plus Campaign, & Environmental Conservation Projects

## **LANGUAGE SKILLS**

---

**SPANISH**