CITY OF EL PASO, TEXAS AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Office of the Mayor

AGENDA DATE: January 5, 2021

CONTACT PERSON NAME/PHONE NUMBER: Mayor Oscar Leeser (915) 212-0021

DISTRICT(S) AFFECTED: All Districts

SUBJECT: Approve the following Resolution

Discussion and action on a Resolution to appoint a member to the El Paso Water Utilities Public Service Board of Trustees in the area of expertise of General Business Management as recommended by the El Paso Water Utilities Public Service Board Selection Committee:

Ranked 1st John T. Hjalmquist Ranked 2nd Charlie Intebi Ranked 3rd Sam Preckett

BACKGROUND / DISCUSSION:

The second term of the Public Service Board member serving in the area of expertise of General Business Management, Mr. Henry Gallardo, expires on December 31, 2020. Mr. Gallardo is not eligible to be appointed for another term since board members are limited to two terms.

On November 5, 2020, as required by Ordinance Number 017167, the El Paso Water Utilities Public Service Board Selection Committee (hereinafter "Selection Committee") met and reviewed the applications submitted by qualified applicants. I, as Mayor, serve as the Chairperson of the Selection Committee. The Selection Committee's membership consists of the Public Service Board members and eight persons (2 vacancies) appointed by City Council. The Selection Committee now forwards a slate of three candidates, in order of their ranking, to the City Council for consideration and appointment.

Advertisement for applicants interested in this position were placed in the El Paso, Inc., and on the City of El Paso and El Paso Water's websites.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes. The City Council most recently approved a Resolution on June 23, 2020 appointing Dr. Ivonne Santiago to fill a vacancy of the El Paso Water Utilities Public Service Board of Trustees in the area of expertise of Environmental/Health.

AMOUNT AND SOURCE OF FUNDING:

The El Paso Water Utilities Public Service Board budget.

BOARD/COMMISSION ACTION:

On November 5, 2020, the Selection Committee approved a Resolution selecting and ranking the qualified applicants in the area of expertise of General Business Management. The Committee's Resolution is attached.

If there are any questions, please contact me at 594-5595 or e-mail <u>Jeballiew@epwater.org</u> El Paso Water Utilities staff will attend the City Council meeting.

Thank you for your attention to this matter.

Regards,

John E. Balliew, P.E. President /CEO

Attachments

DHS

City Council Resolution
Selection Committee Resolution
Score/Ranking Sheet
Resumes of top 3 candidates (Redacted)

PSB Areas of Expertise, Education and Experience for General Business Management

CC: The Honorable Mayor Dee Margo (email) Laura D. Prine, City Clerk (email)

Karla Nieman, City Attorney (email)

Marcela Navarrete, Vice-President, PSB R. Alan Shubert, Vice-President, PSB Daniel Ortiz, General Counsel, PSB

RESOLUTION

WHEREAS, a vacancy in the El Paso Water Utilities Public Service Board will occur on December 31, 2020 with the expiration of the second term of Henry Gallardo, in the area of General Business Management; and,

WHEREAS, the City of El Paso adopted Ordinance Number 017167 which requires that any vacancy in the membership of the El Paso Water Utilities Public Service Board be filled by the City Council; and,

WHEREAS, the City of El Paso by Resolution established the El Paso Water Utilities Public Service Board Selection Committee, to be comprised of the members of the Public Service Board and such additional members as appointed by the City Council to assist City Council in selecting eligible candidates to fill the vacancy; and,

WHEREAS, under the Resolution, the El Paso Water Utilities Public Service Board Selection Committee reviews resumes submitted by persons interested in filling the vacant position and submits to the City Council the names and the ranking of three eligible candidates; and,

WHEREAS, a quorum of the El Paso Water Utilities Public Service Board Selection Committee met on November 5, 2020 pursuant to the Texas Open Meetings Act and approved the nomination, ranking and recommendation of eligible candidates for consideration and appointment by City Council;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO, TEXAS:

THAT, a quorum of the El Paso Water Utilities Public Service Board Selection Committee met on November 5, 2020 pursuant to the Texas Open Meetings Act and approved the nomination, ranking and recommendation to the City Council the following candidates to fill a vacancy on the El Paso Water Utilities Public Service Board in the area of General Business Management:

Ranked 1st John T. Hjalmquist

Ranked 2nd Charlie Intebi

Ranked 3rd Sam Preckett

THAT, the El Paso City Council hereby appoints _______ to fill the vacancy on the El Paso Water Utilities Public Service Board in the area of General Business Management. The term of appointment shall commence on January 6, 2021 and shall be for a four (4) year term.

PASSED, APPROVED and ADOPTED this	day of January, 2021.
	THE CITY OF EL PASO
	Oscar Leeser
	Mayor
ATTEST:	APPROVED AS TO FORM:
	a flores (for)
Laura D. Prine	Karla M. Nieman
City Clerk	City Attorney



TO: Tomás González, City Manager, City of El Paso, Texas

FROM: John E. Balliew, President/CEO, El Paso Water Utilities, Public Service Board

DATE: November 9, 2020

SUBJECT: Request for Placement of Item on the Regular Agenda for City Council Meeting:

December 8, 2020

Agenda Posting Language:

Discussion and action on a Resolution to appoint a member to the El Paso Water Utilities Public Service Board of Trustees in the area of expertise of General Business Management, as recommended by the El Paso Water Utilities Public Service Board Selection Committee.

(All Districts) El Paso Water Utilities, John E. Balliew, President/CEO, (915) 594-5595

Background:

This agenda item is for City Council to appoint a member to the El Paso Water Utilities Public Service Board of Trustees. The second term of the Public Service Board member serving in the area of expertise of General Business Management, Mr. Henry Gallardo, expires on December 31, 2020. Mr. Gallardo is not eligible to be appointed for another term since board members are limited to two terms. Attached is a copy of the general qualifications to be considered for the General Business Management category.

On November 5, 2020, as required by Ordinance Number 017167, the El Paso Water Utilities Public Service Board Selection Committee (Selection Committee) met and reviewed the applications submitted by qualified applicants. The Committee's membership consists of the Public Service Board and eight persons (2 vacancies) appointed by City Council. In accordance with Ordinance 017167, the Committee now forwards a slate of three candidates, in order of their ranking, to the City Council for consideration and appointment. Attached is a copy of the Resolution adopted by the Selection Committee at the November 05, 2020 meeting along with the resumes of the applicants.

Action Requested:

That the City Council adopt a Resolution appointing a member to the El Paso Water Utilities Public Service Board of Trustees in the area of expertise of General Business Management, as recommended by the El Paso Water Utilities Public Service Board Selection Committee.

RESOLUTION

WHEREAS, a vacancy in the El Paso Water Utilities Public Service Board will occur on December 31, 2020 with the expiration of the second term of Henry Gallardo who filled the position which required expertise in the area of General Business Management; and,

WHEREAS, the City of El Paso adopted Ordinance Number 017167 which requires that any vacancy in the membership of the El Paso Water Utilities Public Service Board be filled by the City Council; and,

WHEREAS, the City of El Paso by Resolution established the El Paso Water Utilities Public Service Board Selection Committee, to be comprised of the members of the Public Service Board and such additional members as appointed by the City Council to assist City Council in selecting eligible candidates to fill the vacancy; and,

WHEREAS, under the Resolution, the El Paso Water Utilities Public Service Board Selection Committee reviews resumes submitted by qualified persons interested in filling the vacant position and submits to the City Council the names and the ranking of the eligible candidates;

NOW THEREFORE, BE IT RESOLVED BY THE EL PASO WATER UTILITIES PUBLIC SERVICE BOARD SELECTION COMMITTEE OF THE CITY OF EL PASO, TEXAS:

THAT, a quorum of the El Paso Water Utilities Public Service Board Selection Committee met on November 5, 2020 pursuant to the Texas Open Meetings Act and approved the nomination, ranking and recommendation to the City Council of the following candidates to fill a vacancy on the El Paso Water Utilities Public Service Board:

Ranked 1st John T. Hjalmquist Ranked 2nd Charlie Intebi Ranked 3rd Sam Preckett

THAT, the Mayor of El Paso, who serves as the Chair of the Committee, forward the recommendation to the El Paso City Council for their consideration for filling the vacancy on the El Paso Water Utilities Public Service Board.

PASSED and APPROVED this 5th day of November, 2020.

El Paso Water Utilities Public Service Board Selection Committee:

Mayor Dee Margo, Chair

Approved As To Form:

Daniel Ortiz, General Counsel

PSB Selection Committee Thursday, November 05, 2020 General Business Management SCORING OF CANDIDATES

CANDIDATES	NUMBER OF VOTES:	RANK
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Richard Dayoub	0	0
Sam Preckett	6	3
Charlie Intebi	8	2
John Hjalmquist	37	1
	0	0
0 0 1	0	0

11/06/2020

Committee Chairman Date

11/05/2020

General Counsel Date

John T. Hjalmquist

October 26, 2020

Zulema Jamis
Interim Executive Assistant to President/CEO
El Paso Water
1154 Hawkins Blvd.
El Paso, TX 79925
Zjamis@epwater.org

Dear Ms. Jamis,

Please use this letter as application for one of the two vacancies on the Public Service Board. My business and financial background should qualify me for either of the two vacant positions. Attached is a copy of my biography.

If you have any questions, you can reach me at (915) 541-8215 (office), at jhjalmquist@pizzaproperties.com. Thank you.

or via email

Sincerely,

John T. Hjalmquist

John T. Hjalmquist

John T. Hjalmquist is a native El Pasoan and is a 1978 honors graduate with a BBA from the University of Texas at El Paso where he majored in accounting. He is a certified public accountant.

Hjalmquist is President and Chief Operating Officer of Pizza Properties, Inc., which owns and operates 48 Peter Piper Pizza restaurants in Texas and Southern New Mexico. He has served in his role as President since 1994. Pizza Properties is the largest franchisee of Arizona-based Peter Piper, Inc. The company employs approximately 1,800 employees with corporate headquarters in El Paso, Texas. John is also President/CEO of Lone Star Apple, LLC which acquired the 10 Applebee's restaurants in El Paso and Las Cruces in September 2019. Lone Star employs an additional 600 employees. In 2017, Hjalmquist led the effort that resulted in the successful sale of QSR Burgers LLC, a franchisee of Burger King Corporation, which owned and operated 39 Burger King restaurants in Texas and New Mexico and of which he was President and Chief Operating Officer.

Hjalmquist is active in numerous civic and charitable organizations. currently a member of the University of Texas at El Paso Business Advisory Council and serves on the Board of Directors of the Borderplex Alliance. Hjalmquist currently serves as Board Chairman of the UMC/El Paso Children's Hospital Foundation. He is a past member and former Chairman of the Board of Trustees of the El Paso Symphony Association, past board member and past President of El Paso Pro Musica, Board of Directors of Lutheran Social Services of the South, Inc. and Board of Directors of the American Heart Association-El Paso Division, past board member of the El Paso Community College Foundation and a past board member and past president of the Yucca Council of the Boy Scouts of America. He has also served as President, Vice President and Youth Board Chairman of his congregation at Ascension Lutheran Church. He is a member of the El Paso/Juarez Chapter of the Young President's Organization (YPO) where he has served as Chapter Chairman, Education Chairman, Membership Chairman and has served on the Western Regional Board for YPO Gold. He is a graduate of Leadership El Paso Class 8 and is a life member of Sunturians. Hjalmquist also has served on the Regional Advisory Board for Chase Bank-El Paso.

He is married to Susan with three sons aged 32, 29 and 25.

October 26, 2020

El Paso Water Zulema Jamis, Interim Executive Assistant to President/CEO 1154 Hawkins Blvd. El Paso, Texas 79925 zjamis@epwater.org

To Whom It May Concern:

Please accept this letter and resume as an expression of my interest in being considered for the General Business Management Vacancy on the Public Service Board. As a long time rate payer, both as an individual and as a business owner, I believe that I can play a constructive role on this vitally important board in anticipating and providing for El Paso's water future. The PSB is perhaps the most important board in El Paso, and I would appreciate the opportunity to serve.

My work experience to date, my passion for community, and my eagerness to contribute to a high caliber board are the reasons I have chosen to apply for this board.

Serving my community has always been of upmost importance to me. From founding a service organization as a student at the University of Texas in Austin that tutored and mentored underprivileged children, to coaching and mentoring children as a coach on various sports teams, to volunteering at my children's schools, to serving on various local boards and committees, I continuously try to do my part to uplift my community. Adding my skill set as a local entrepreneur with over 25 years' experience in all aspects of business administration, I believe I have the attributes needed to have a positive impact on this board.

Sincerely,

Charlie Intebi

Enclosure

Charlie Intebi

Entrepreneur - El Paso, Texas

cintebi@NovaSafety.com

SUMMARY

Local entrepreneur with experience in all aspects of business administration: sales, customer service, operations, purchasing, budget development, accounting, and inventory management - in training/supervisory positions. Established and managed three different companies. Enjoy serving my community.

WORK EXPERIENCE

Partner/Vice President

Nova Safety Products, 1993 - Present, El Paso, Texas

Cofounder of company. Established the company in 1993 out of a home office. Now located in a 12,000 square foot facility. Oversee all aspects of the business, including opening two locations within our clients' facilities in El Paso and in Juarez. Primary focus in operations and marketing.

Managing Partner

IN Properties, 2012 - Present, El Paso, Texas

Established residential and commercial real estate company. Oversee all aspects of acquiring, renting and upkeep of commercial and residential properties.

Partner

Max Investments, 1998 - Present, El Paso, Texas

Established commercial real estate company.

EDUCATION

Psychology

University of Texas at Austin, 1988 - 1993

Relevant Course Work: General Psychology, Education Psychology, Adolescent Psychology, Developmental Psychology, Psychology of Learning, Psychological Testing, Abnormal Psychology, Sensation & Perception, Social Psychology, Psychological Research, Experimental Psychology.

VOLUNTEER WORK

- Board Member of Keep El Paso Beautiful, 2015-Present
- Board Member of Kern Place Neighborhood Association, 2016-Present
- President of Kern Place Neighborhood Association, 2016-2019
- Parks Committee Chair of Kern Place Neighborhood Association, 2019-Present
- Committee Member of City of El Paso's Uptown Parking Benefit District, 2018-Present
- Board Member of Congregation B'nai Zion, 2018-Present
- Personnel Committee Member of Congregation B'nai Zion, 2016-2019
- Established & President of Service Organization at The University of Texas, 1990-1993
- Volunteer Coach of various children's sports teams, 1993-Present
- Coordinator of Mesita Elementary School Watch D.O.G.S., 2013-2016
- Honorary Life Member of Texas PTA, 2015

Ms. Zulema Jamis,

Please accept my resume as expressed interest as an El Paso Water Board Member for the General Business Management vacancy.

Throughout my career I have worked for, with and supervised Professional Engineers, and adhere to the principles, integrity, and ethics they embody. I have a strong bias to doing the right thing all the time. I have worked on every major continent in the world for over 50 companies at over 400 locations in a myriad of capacities in the oil industry and have consulted directly for CEO's of super major, NOC, IOC, and domestic and foreign oil industry and power generation companies. A part of the due diligence M&A consulting work I perform is to evaluate Board of Director governance. In addition to technical skills, I have been an organizational consultant around increasing employee engagement and have deep knowledge and skills at improving organizational performance. I was responsible for the preparation and execution of the budget for the local Chevron refinery. Working in multi-cultural environments across the world has expanded my appreciation of diversity and culture, demonstrated the importance of proper governance in government and business, and has helped me become a better leader, consultant, and human being.

I was a Board member of the local FBICAA (Citizens Academy) for the local FBI office, and continue to volunteer for activities. I also volunteer for the Insights Museum of El Paso.

I can provide references from the following people upon request –

- Karl Soete, Assistant Special Agent in Charge El Paso FBI (recently retired)
- Gary Yesavage, President Chevron Products (retired)
- Greg Hanggi, Vice President of Chevron Phillips (retired)
- Rex Kenyon, business partner and former President of Chevron California Pipelines
- Kai Spande, Manager of GM Corvette Plant, Bowling Green Kentucky

Thank you for your consideration, I look forward to talking with you and others.

Sam Preckett

Sam Preckett

Sam Preckett has more than 40 years of experience in over 400 oil & gas industry facilities in over 32 countries, Primary areas include refining, downstream, midstream, marketing, upstream onshore and offshore, LNG, chemicals, power generation and mines. He retired from Chevron in 2003 after 25 years of service and has been self-employed since as a contract consultant. Sam has experience in M&A Operational and Environmental Due Diligence, Organizational Assessments, Operational Excellence, Commissioning & Startup. He also has experience as a Turnaround Manager (multiple locations), performed Turnaround Peer Review and TAR process assessments, worked as a Capital Project Manager, and has in depth experience in Organizational Behavior and Change Management, Reliability, Inspection, Enterprise Risk Management, Risk Based Inspection, Mechanical Integrity, Routine Maintenance Planning and Scheduling, Solomon Fuels Analysis, and working knowledge of applicable government laws and codes, oil industry standards and best practices.

Professional Contract Experience 2003 - Present (Most Recent First)

Trans Canada Operational excellence and mechanical integrity review	
Review of operational assets, due diligence Provide expert opinion for legal issue Tidewater Upstream	
Tidewater Upstream Interprise Products Hazard recognition training Upstream mechanical integrity review Vitol – UK Jue diligence product terminals in Brazil and Colombia Iving Oil – Canada & Ireland Nova Chemicals – Canada and USA Evaluate MI and operational excellence program at 2 chemical plants, recommend pa Vitol - UK Due diligence of terminals - MI program multiple assets in South America DCP Midstream Sol / Parkland Fuels - Canada Brazil and Fuels - Canada Justin - Canada & Pennsylvania Husky Oil - Canada Husky Oil - Canada Evaluate assets, HSSE and MI programs at terminals in Western & Eastern Caribbea America for due diligence acquisition and provide strategic guidance Due diligence of multiple chemical plant asset acquisition Husky Oil - Canada Husky Oil - Canada Evaluate offshore platform process safety and MI program IT project, Maintenance, Mechanical Integrity and Reliability advisor Due Diligence of operational, reliability and maintenance review of refinery Due diligence of operations and technical for pipeline acquisition Safety and safety culture review of select manufacturing facilities in U.S. Ruwait National Petroleum Company Caim India – Barmer & New Delhi Perform root cause failure analysis of unit fire Chevron Phillips Port Arthur Texas Perform mechanical integrity review Assessment of Upstream plant operations and mechanical integrity. Perform mechanical integrity review Bakken operations, terninal and wharf operations and mechanical integrity and organization. Perform review of operations, ternical for pipeline acquisition Perform mechanical integrity review Bakken operations, ternical for pipeline acquisition Perform mechanical integrity review Bakken operations, ternical sesses, mechanical integrity and organization. Perform review of operations, ternical assets, mechanical integrity and organization. Perform review of operations, ternical assets, erude oil pipelines onshore and offshore, shale grathering systems and facilities. Due diligence	
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Carlyle Group HSSE and operational Due diligence of Sunoco Philadelphia Refinery.	
Southern Power / Mississippi Power Reliability and maintainability assessment of new IGCC and CO ² plant.	
Saudi Aramco, Dhahran, Saudi Arabia Comparative analysis of safety management systems.	
Silver Eagle Refining Mechanical integrity due diligence.	
BAPCO, Manama, Bahrain Review engineering organization manpower and processes.	
Shell, Chile Due diligence pipelines, mines, airports, terminals and marketing facilities.	
Saudi Aramco, Dhahran, Saudi Arabia Organizational and efficiency assessment services - maintenance services division.	

Oman LNG Muscat and Sur, Oman	Assess total plant practices and processes.
Chevron Salt Lake Refinery	FCC turnaround engineering preparation.
Chevron Upstream, USA	Operator routine duties implementation.
Risk Based Inspection Company - Houston	Manage implementation of mechanical integrity risk-based inspection projects for multiple clients.
Chevron Pascagoula Refinery	Interim event manager for major capital project and plant wide turnaround, managing work effort
	of 6500 employees and contractors
Chevron Upstream, Angola & Nigeria	Maintenance training review.
ConocoPhillips Los Angeles Refinery	FCC Strategic Project Manager.
Valero Paulsboro, NJ	Monitor critical path performance on five unit turnarounds, cold eye review.
Valero McKee Refinery, Sunray, TX	Interim Reliability & PSM Manager, FCC Turnaround & Project Manager, Turnaround Manager.
Chevron Pascagoula Refinery, MS	Review of Ameriven Upgrader turnaround performance in Jose, Venezuela.
Tesoro Corporation, San Antonio, TX	Reliability strategy preparation, RBI project manager, Solomon Fuels Analysis.
BAPCO, Manama, Bahrain	Project management consultant.
Chevron Pascagoula Refinery, MS	Peer review of Ameriven Upgrader turnaround processes in Jose, Venezuela.
Ameriven Upgrader / Petrozuata Upgrader	Project Management, Reliability, Maintenance and IT Consultant assist in the development of
Puerto La Cruz, Venezuela	world class reliability and maintenance information systems and work processes.

Chevron, Refining, San Ramon, CA

2000 to 2003

Project Manager Reliability / Service Level Manager.

Managed the implementation of a cost reduction effort, improve organizational efficiency and increase the Downstream IT infrastructure availability. Best practices leader and internal consultant for reliability, maintenance and information systems for 6 refineries and 7 chemical plants, and Caltex facilities. Lead for math modeling group. Chevron Joint Ventures company evaluations. Piloted knowledge management in Chevron. Managed staff of over 100 employees and contractors.

Chevron, Refining, San Ramon, CA

1995 to 2000

Project Manager, Reliability Focused Maintenance Systems.

Managed the installation, implementation and maintenance of a \$70 million, 13 site EAM and reliability information system, multiple upgrades and system integration between multiple systems including SAP, PassPort, Meridium and Maximo and documentation of all major work processes.

Chevron Refinery El Paso, TX

1978 to 1995

Project Manager (1995 to 1995), Maintenance Supervisor (1990 to 1995) supervising crews of 20 – 350 people, Turnaround Management & Execution (managing crews between 300 – 650 people), Budget Coordinator, Contracts Administrator, Solomon Fuels Coordinator, Maintenance Technician, Engineering Technician, Trainer, Mechanic (1978 to 1990).

Education & Skills

- Attended University of Texas at El Paso.
- Strategic Planning Texas Tech University.

Chevron Training

- Capital Project Management (Chevron Project Development and Execution Process similar to PMI certification).
- Change Management for Projects.
- Safety in Designs.
- Process Safety Management / Operational Excellence (Safety Management Systems).
- Incident Free Operation training (IFO).
- Six Sigma.
- Chevron and Lloyd's Register Capstone Risk Based Inspection.
- API, ASME, IEEE, ANSI, NFPA, NEC, ASTM.
- Rotating machinery inspection.
- Reliability training RCM, RCFA, TPM, FMEA, 5 Why, RBI, RAM analysis, reliability statistics, system reliability, DOE, multivariate testing, Weibull analysis, process variables.
- IMPACT (turnaround Management).
- Contracts management.
- Pipefitter / welder / rotating machinery mechanic training.

Third party Training

- Incident and RCFA investigation Tap-root, Pro-ACT.
- Solomon Fuels Analysis.
- Corrosion and coatings.
- Quality Assurance and Control Juran Institute, W. Edwards Deming, Crosby.
- CMMS / reliability software training, PassPort, Meridium, Maximo, SAP, Primavera.
- Information Technology ITIL (Infrastructure Technology Information Library IT Management)

PSB AREAS OF EXPERTISE, EDUCATION AND EXPERIENCE

General Business Management:

Professional knowledge and experience in administrative and management practices; budget development and accounting methods.

Work experience may include managing a single department or as manager or owner of a company; upper level manager; or owner/operator of a corporation. Facilitates work and is responsible for making sure employees are functioning at optimum levels; effectively oversees, plans, and delegates. Knowledge of business models, economics, and finance.

Responsibilities may include supervising employees responsible for production and sales, plans work schedules, makes decisions about employee rewards, reviews or reprimands, and helps to determine when the company might not be operating at its financial peak. May be directly responsible for employee reviews, training, and motivation; managing human resources, payroll, sales, advertisement, production, advertisement, etc.

Bachelor's degree and a minimum of four years experience preferred in business management, public administration, or accounting; community involvement experience that accents demonstrated leadership; no conflicts of interest; abide by a specified code of ethics; and no current political office held.

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