CITY OF EL PASO, TEXAS
AGENDA SUMMARY FORM

REVISED
8:27 am, Sep 21, 2026

DEPARTMENT/COUNCIL OFFICE: Streets and Maintenance
AGENDA DATE: September 29, 2026
PUBLIC HEARING DATE: Not Applicable
CONTACT PERSON NAME: Randy Garcia, Streets and Maintenance **PHONE NUMBER:**(915) 212-7000
2nd CONTACT PERSON NAME: Claudia A. Garcia, Purchasing & Strategic Sourcing **PHONE NUMBER:**(915) 212-0043
DISTRICT(S) AFFECTED: All

AGENDA ITEM:
The request that the Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2026-0502 Police Motorcycle Parts, Service and Maintenance to Viva Powersports, LLC dba Viva Powersports for a term of three (3) years for an estimated amount of $405,000.00. The total contract time is for three (3) years for a total estimated amount of $405,000.00

Department:	Streets and Maintenance
Award to:	Viva Powersports, LLC dba Viva Powersports
City & State:	El Paso, Texas
Item(s):	All
Term:	3 Years
Option Term:	NA
Total Contract Time:	3 Years
Annual Estimated Award:	$135,000.00
Term Estimated Award:	$405,000.00
Option Term Estimated Award:	NA
Total Estimated Award	$405,000.00
Account(s)	532 - 3600 - 521210 - 37020 - P3701 (Parts) 532 - 3600 - 531250 - 37020 - P3701 (Service)
Funding Source(s):	Internal Service Fund
District(s):	All

Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend a non-competitive award under Procurement Sourcing Policy Section 9.1.8.1 (2): If a contract cannot be awarded after two competitive procurements/selection process. The requirement can be fulfilled by a non-competitive award.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Additionally, it is requested that the City Attorney's Office review and that the City Manager or designee be authorized to execute any related contract documents and agreements necessary to effectuate this award.

ISSUE STATEMENT:
City Council is asked to approve the award of a replacement contract for Police Motorcycle Parts Service and Maintenance. This contract will allow City of El Paso's Fleet Maintenance Division to maintain, repair and source parts for City owned two wheeled motor vehicles such as motorcycles and 4 wheeled Off Highway/Off Roadway vehicles such as All-Terrain Vehicles and Utility Task Vehicles.

BACKGROUND:
This contract will allow the City's Fleet Maintenance Division to service and maintain a total of 59 motorcycles and 25 All-Terrain Vehicles and Utility Task Vehicles for the El Paso Police Department and FIRE rescue.

First attempt: 2026-0165 Police Motorcycle Parts Service and Maintenance was advertised on December 23, 2025 and December 31, 2025. 1 Bid was received and was deemed non-responsive for not meeting the requirements in the solicitation.

An Inadequate Competition Survey was conducted indicating the following:
1. Could not meet the submission deadline
2. Specifications were not clear

Second attempt: 2026-0363 Police Motorcycle Parts Service and Maintenance was advertised on May 26, 2026 and June 2, 2026. 2 Bids were received and were deemed non-responsive for not meeting the requirements in the solicitation.

An Inadequate Competition Survey was conducted indicating the following:

1. Could not provide competitive pricing
2. Could not meet the submission deadline
3. Does not have equipment
4. Specifications were good
5. Could not meet specifications

Contract Variance: The difference based in comparison to the previous contract is as follows: An increase of $135,000.00, which represents a 50% increase due to:

1. Increased annual budget from $90,000.00 to $135,000.00 for:
   a. Additional Scope for parts and service for BMW motorcycles and after hour service rate.
   b. Regular hourly service rate increase from $120.00 to $130.00.
   c. Average schedule maintenance increase from $5,220.00 to $13,837.86.

No protest received for this requirement.

COUNCIL OPTIONS:

1. Award the contract as recommended;
2. Deny award if Council determines such action is in the best interest of the City;
3. Direct staff to re-solicit the procurement with revised evaluation criteria or policy direction, as permitted by law; or
4. Postpone action, pending additional information.

COMMITTEE REVIEW AND/OR RECOMMENDATION:

This item was not reviewed by a City Council committee.

COMMUNITY AND STAKEHOLDER OUTREACH:

N/A

RELATED POLICIES:

1. Procurement Sourcing Policy

PRIOR COUNCIL ACTION:

January 31, 2023 City Council approved current contract 2023-0165 Police Motorcycle Parts Service and Maintenance

LEGAL REVIEW:

☑ Legal counsel reviewed as part of the Council packet

☐ Legal counsel reviewed in advance of packet as individual item

AMOUNT AND SOURCE OF FUNDING:

Amount: $405,000.00
Funding Source: Internal Service Fund

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of $500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT ($)
Form was provided to the applicant	

ATTACHMENTS:

N/A

FOR MORE INFORMATION:

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