

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Purchasing & Strategic Sourcing
AGENDA DATE: February 3, 2025
PUBLIC HEARING DATE: N/A
CONTACT PERSON NAME: K. Nicole Cote, Managing Director **PHONE NUMBER** (915)212-1092
DISTRICT(S) AFFECTED: All
STRATEGIC GOAL: Goal 6 Set the Standard for Sound Governance and Fiscal Management
SUBGOAL: 6.7 - Deliver effective and efficient processes to maximize value in obtaining goods and services.

SUBJECT:

Presentation and discussion on the Procurement Sourcing Policy as amended and restated as of May 9, 2023.

BACKGROUND / DISCUSSION:

The City Approved a Policy Statement 1984. Then City Council approved on April 17, 2018 Procurement and Sourcing Policy for the City of El Paso. For the Policies adopted in 2018, a consultant was hired to review the procurement policies and procedures to ensure that the City was following existing Federal, State, and local laws. In addition, the City requested that the consultant identify best practices. 13 best practices were identified in the third party and all recommendations were incorporated. The Amended and Restated Policy Statement has been updated to reflect best practices and adherence to applicable Federal, State and Local Laws and practices.

COMMUNITY AND STAKEHOLDER OUTREACH:

Training is provided monthly for internal and external stakeholders.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

Then City Council approved on May 9, 2023 the Amended and Restated Procurement and Sourcing Policy for the City of El Paso.

AMOUNT AND SOURCE OF FUNDING:

N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
N/A	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



K. Nicole Cote, Managing Director