



Department of Human Resources

MAYOR
Oscar Leeser

July 15, 2024

CITY COUNCIL

Patricia Palafox
766 A Espada
El Paso, TX 79912

District 1
Brian Kennedy

Dear Ms. Palafox:

District 2
Dr. Josh Acevedo

REFERENCE: SUSPENSION APPEAL CASE

District 3
Cassandra Hernandez

The Civil Service Commission has assigned the case listed below to you. I have enclosed a copy of the appeal letter and the appropriate documents. Please contact the named employee and Assistant City Attorney, Matthew Marquez (915)212-1235, MarquezMG@elpasotexas.gov to schedule a hearing. This appeal was timely filed.

District 4
Joe Molinar

District 5
Isabel Salcido

NAME: Kirk Douglas
DEPT: Parks and Recreation
TYPE: Suspension Appeal
DOCKET NO: CSC Case 24-PR-01PP
EMPLOYEE REP: None

District 6
Art Fierro

District 7
Henry Rivera

District 8
Chris Canales

Either party may request the hearing be recorded. If you have any questions, please call Symone Menchaca at (915) 212-1242.

**INTERIM CITY
MANAGER**
Cary Westin

Sincerely,

Mary Wiggins
Chief Human Resources Officer
Civil Service Commission Secretary

CC: Pablo Caballero, Director Parks and Recreation
Claudia Cancellare, Employee Relations Officer
Cecy Mungaray, Employee Relations Officer
Matthew Marquez, Assistant City Attorney
Patricia Palafox, CS Commission Hearing Officer
Employee File

Mary Wiggins PHR, SHRM-CP – Chief Human Resources Officer
Department of Human Resources | 300 N. Campbell | El Paso, TX 79901
O: (915) 212-0045 | Email: WigginsML@elpasotexas.gov

