

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: July 2, 2024
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Mary L. Wiggins, Chief Human Resources Officer, (915) 212-1267
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 6 – Set the Standard for Sound Governance and Fiscal Management

SUBGOAL: 6.2 – Implement employee benefits and services that promote financial security

SUBJECT:

Request that the Managing Director of Purchasing & Strategic Sourcing is authorized to terminate the award of Contract No. 2024-0233R Health Insurance & Benefits Administrators – COBRA for default, pursuant to Attribute 21, Article 8, Section B of the Solicitation documents to Health Care Service Corporation, a Mutual Legal Reserve Company dba Blue Cross Blue Shield of TX and that the termination shall be effective as of July 2, 2024.

BACKGROUND / DISCUSSION:

Contract being terminated for default due to vendor notifying at the time of award of refusal to perform the services.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

On June 4, 2024 City Council approved the award of contract 2024-0233R Health Insurance & Benefits Administrators for a three (3) year term and two, two-year option to extend for a total amount of \$42,000.00.

AMOUNT AND SOURCE OF FUNDING:

N/A

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Human Resources

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Mary Wiggins
Mary L. Wiggins, Chief Human Resources Officer

**COUNCIL PROJECT FORM
(Termination)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the Consent Agenda for the City Council Meeting of July 2, 2024.

STRATEGIC GOAL: No. 6: Set the Standard for Sound Governance and Fiscal Management

The linkage to the Strategic Plan is subsection 6.2 – Implement employee benefits and services that promote financial security.

Request that the Managing Director of Purchasing & Strategic Sourcing is authorized to terminate the award of Contract No. 2024-0233R Health Insurance & Benefits Administrators – COBRA for default, pursuant to Attribute 21, Article 8, Section B of the Solicitation documents to Health Care Service Corporation, a Mutual Legal Reserve Company dba Blue Cross Blue Shield of TX and that the termination shall be effective as of July 2, 2024.

RESOLUTION

WHEREAS, on June 4, 2024, the City of El Paso (“City”) awarded Contract No. 2024-0233R - Health Insurance & Benefits Administrators - COBRA to the following vendor:

- 1. Health Care Service Corporation, a Mutual Legal Reserve Company dba Blue Cross Blue Shield of Texas (“BCBS”)

WHEREAS, pursuant to Attribute 21, Article 8, Section B (Termination for Default) the City is authorized to terminate the Contract for default;

WHEREAS, and BCBS has confirmed, upon request for confirmation by the City, that they would not administer the COBRA coverage as awarded on June 4, 2024; and

WHEREAS, the City desires to terminate the Contract for Default.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EL PASO:

That the Managing Director of Purchasing & Strategic Sourcing is authorized to terminate the award of Contract No. 2024-0233R Health Insurance & Benefits Administrators – COBRA for default, pursuant to Attribute 21, Article 8, Section B of the Solicitation documents to Health Care Service Corporation, a Mutual Legal Reserve Company dba Blue Cross Blue Shield of TX and that the termination shall be effective as of July 2, 2024.

APPROVED this _____ day of _____, 2024.

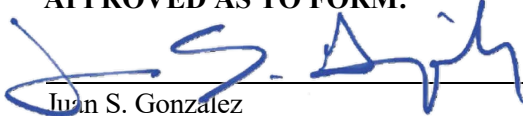
THE CITY OF EL PASO:

Oscar Lesser
Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



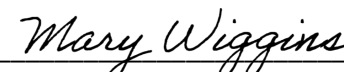
Juan S. Gonzalez
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



K. Nicole Cote, Managing Director
Purchasing & Strategic Sourcing Department

APPROVED AS TO CONTENT:



Mary L. Wiggins, Chief Human Resources Officer
Human Resources Department