

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: City Clerk's Office

AGENDA DATE: March 25, 2024

CONTACT PERSON NAME AND PHONE NUMBER: Laura D. Prine, (915) 212-0049

DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL: GOAL 6 SET THE STANDARD FOR SOUND GOVERNANCE AND FISCAL MANAGEMENT

SUBGOAL: 6.8 Support transparent and inclusive government.

SUBJECT:

A Resolution scheduling standing Work Sessions in accordance with El Paso Municipal Charter.

BACKGROUND / DISCUSSION:

As of July 17, 2023, the Work Sessions of the City Council have been taking place monthly on the Monday before the second Regular Council meeting or on Tuesdays of the affected weeks where a City holiday falls on a Monday.

Approval of this resolution will amend the Work Session and Agenda Review Meeting Schedules to occur twice per month on the regular work day preceding a regularly scheduled City Council Meeting.

PRIOR COUNCIL ACTION:

December 1, 2015 – a Resolution was adopted establishing standing Monday City Council Work Sessions.
February 16, 2021 – a Resolution was approved to allow a change in the meeting schedule from Monday/ Tuesday to Tuesday/Wednesday when a City holiday falls on a Monday.
June 20, 2023 – a Resolution changing from bimonthly to monthly meetings was approved.

AMOUNT AND SOURCE OF FUNDING:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Laura D. Prine

RESOLUTION

WHEREAS, Section 3.5(A) of the El Paso City Charter, as approved by the voters on November 3, 2015, requires that Regular meetings of the Council shall be held in Council chambers no less than once every other week at such times as may be prescribed by resolution;

WHEREAS, Section 3.5(A) of the Charter also allows “special meetings and informal work sessions of the Council [to] be called by the Mayor or a majority of the entire Council by giving written notice to the City Clerk”;

WHEREAS, on December 1, 2015, Council established the regularly scheduled meetings, and also resolved to call standing Monday City Council Work Sessions;

WHEREAS, Council desires to allow for flexible days for the regular meetings standing Work Sessions for weeks that are affected by holidays or other City closures; and

WHEREAS, on June 20, 2023 the City Council adopted a Resolution to allow one standing Monday City Council Work Session and agenda review meeting per month and;

WHEREAS, City Council desires to return to two Work Session and agenda review meetings per month.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL AS FOLLOWS;

1. STANDING CITY COUNCIL WORK SESSIONS.

Commencing on Monday, April 8, 2024, and continuing every other Monday thereafter, the El Paso City Council shall conduct a standing work session for the purpose of reviewing the agenda prior to the Tuesday Regular City Council Meeting and any other matter which a Council Representative and/or the City Manager determine is appropriate for a Monday City Council Work Session, or Executive Session items as determined appropriate by the City Attorney. However, if there is a City holiday or other closure on such Monday, City Council will conduct the standing work session on Tuesday of that same week.

All City Council Rules and Procedures not expressly modified herein remain in full force and effect.

Signatures are in next page

Passed and Approved this _____ day of _____, 2024.

CITY OF EL PASO

Oscar Leeser
Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:

Russel T. Abeln

Russell T. Abeln
Senior Assistant City Attorney