

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** 3/26/2024  
**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Nicole Ferrini, 915-212-1659

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** Goal 8 – Nurture and promote a healthy, sustainable community

**SUBGOAL:** 8.1 – Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

Action to approve the appropriation of \$3,000,000 from the CSLFRF portion of the grant funds. These funds are designated to support services addressing Community Vulnerability, including but not limited to Housing, Homelessness, Family Stability, Household Stability, and administrative expenses associated with the implementation of equity and diversity in response to the COVID-19 public health crisis.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

The Department of Community and Human Development (DCHD) was awarded \$12,000,000 in ARPA funds, of which \$9,000,000 was previously appropriated by the Council in January 2022. In May of 2022, DCHD informed the council that the final allocation of the \$3,000,000 would be determined after the results of the Community Needs Assessment were finalized.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

City Council approved the appropriation of \$9,000,000 of the grant funds from the American Rescue Plan Act (ARPA) funds to fund services addressing Community Vulnerability on January 31, 2022.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

This will be funded with American Rescue Plan Act (ARPA) funds previously allocated for Community and Human Development.

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? \_X\_ YES \_\_\_ NO**

**PRIMARY DEPARTMENT:** Department of Community + Human Development

**SECONDARY DEPARTMENT:** N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



Abraham Gutierrez for Nicole Ferrini

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## **RESOLUTION**

**WHEREAS**, on March 13, 2020 the President of the United States declared a national emergency, Governor of the State of Texas declared a state of disaster, and the Mayor of the City of El Paso declared a local state of disaster in relation to Coronavirus Disease 19 (COVID-19); and

**WHEREAS**, on March 17, 2020 City Council issued an Emergency Ordinance Instituting Emergency Measures due to a Public Health Emergency (“Emergency Ordinance”); and

**WHEREAS**, on March 11, 2021, the federal government enacted the American Rescue Plan Act (“ARPA”) which established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund (“CSLFRF”); and

**WHEREAS**, the City of El Paso (“City”) is a recipient of ARPA grant in the amount of \$154,365,135 from the fund to be received in two tranches, with the first received on May 12, 2021 in the amount of \$77,172,567.50, and the second half of equal value is expected to be received on or about May 12, 2022; and

**WHEREAS**, on January 31, 2022 the City Council appropriated \$9,000,000 of the grant funds from the CSLFRF to fund services addressing Community Vulnerability: Homelessness and Family Stability in response to the COVID-19 public health crisis; and

**WHEREAS**, the City Council desires to appropriate the ARPA grant funds in accordance with the requirements stipulated in the U.S. Department of Treasury’s Final Rule (“Final Rule”).

### **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

**THAT**, as the recipient of ARPA grant funds in the above stated amounts, approves the appropriation of \$3,000,000 of the grant funds from the CSLFRF to fund services addressing Community Vulnerability, including but not limited to Housing, Homelessness, Family Stability, and Household Stability as well as to fund the City’s administrative expenses incurred in the provision of services to effectively address community vulnerability, including but not limited to diversity and equity, as a response to the COVID-19 public health crisis and as allowed by the American Rescue Plan Act and federal guidelines in the Final Rule.

**THAT**, the City Manager, or designee, be authorized to effectuate any budget transfers and execute any contracts and/or related documents necessary to ensure that the American Rescue Plan Act (“ARPA”) grant funds are properly expended in accordance with the requirements stipulated by the American Rescue Plan Act and federal guidelines in the Final Rule.

*(Signatures begin on following page)*

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2024.


**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leeser  
Mayor


**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Joyce Garcia  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Abraham Gutierrez  
for Nicole Ferrini  
Nicole Ferrini  
Climate & Sustainability Officer  
Community and Human Development

## ARPA Recommended Budget

Services	Project Description	Recommended FY 25	Recommended FY 26	Total
Emergency Shelter	Homeless individuals will receive access to a suitable living environment through the availability of decent transitional housing, including nutritious meals, clothing, and other services as well as assistance locating and obtaining suitable affordable housing.	\$370,000.00	\$700,000.00	\$1,070,000.00
Rapid Rehousing	This project will address housing, homelessness, and mental health by providing case management and rapid rehousing service in the form of short- and medium-term rental assistance for homeless individuals.	\$410,000.00	\$0.00	\$410,000.00
Homeless Prevention	This project will address housing, homelessness, and mental health by providing case management and short- and medium-term rental assistance for those at risk of becoming individuals.	\$720,000.00	\$0.00	\$720,000.00
Street Outreach	This project will address housing, homelessness, and mental health by providing street outreach to individuals experiencing homelessness.	\$350,000.00	\$0.00	\$350,000.00
Resource Navigation	Navigators will assist households in identifying and accessing programs and services that help build their resiliency and self-sufficiency. Navigators serve as a one-stop information and referral resource to the many programs available in our community helping to address housing instability, food insecurity, health care assistance, employment and job certification programs, etc.	\$400,000.00	\$0.00	\$400,000.00
Administration	An equity auditor will be consulted to ensure the services provided by CHD are provided with equity and diversity in mind.	\$50,000.00		\$50,000.00
<b>Total</b>		<b>\$2,300,000.00</b>	<b>\$700,000.00</b>	<b>\$3,000,000.00</b>