



Board Appointment Form

City Clerk's Office

Appointing Office	Representative Isabel Salcido, District 5
Agenda Placement	Regular
Date of Council Meeting	03/12/24
Name of Board	Animal Shelter Advisory Committee
Agenda Posting Language	
Appointment of Alejandra Valdez to the Animal Shelter Advisory Committee by Representative	
Appointment Type	Regular
Member Qualifications	
See resume	
Nominee Name	Alejandra Valdez
Nominee Email Address	[REDACTED]@[REDACTED].[REDACTED]
Nominee Residential Address	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Nominee Primary Phone Number	+1 ([REDACTED] [REDACTED] [REDACTED])
Residing District	[REDACTED]
City Employed Relatives	N/A
Prior Board Membership	
N/A	
Real estate owned in El Paso County	
N/A	
Previous Appointee	Karen Polanco
Reason for Vacancy	Term Expired
Date of Appointment	03/12/24
Term Begins On	06/27/23
Term Expires On	06/21/27
Term	First Term

ALEJANDRA VALDEZ

OBJECTIVE

To obtain a seat in the El Paso Animal Service committee to exercise my legal knowledge and combine it with my passion for animal welfare.

EDUCATION

St. Mary's School of Law
Juris Doctorate

San Antonio, Texas
Graduated December 2019

St. Mary's School of Law
China Study Abroad Program

Beijing, China
Summer 2018

The University of Texas – San Antonio
Bachelor of Political science

San Antonio, Texas
Graduated July 2016

EXPERIENCE

The Law Office of Luis Yanez
Associate Attorney

El Paso, Texas
March 2020 – Present

- Conduct client interviews and draft and file new petitions in courts all over Texas for family law cases.
- Review discovery requests and draft responses and objections.
- Conduct legal research and draft correspondence, motions, responses and other legal documents.
- Attend Court hearings and litigate family law cases.
- Attend mediations, and obtaining settlements with clients.

Texas Rio Grande Legal Aid
Legal Assistant/Paralegal

San Antonio, Texas
March 2017 – December 2019

- Conducted in depth interviews with victims of domestic violence, compiled all information relating to the case and sent to the attorney for review.
- Conducted research on Texas Family Law cases.

Liu Shen & Associates
Legal Intern

Beijing, China
Summer 2018

- Conducted research on international intellectual property topics
- Proofread legal documents in English and made corrections as needed
- Drafted letters and legal documents for copyright permissions and patent applications

ORGANIZATIONS

St. Mary's School of Law | Women's Law Association
El Paso Family Bar Association
East Side Democrats of El Paso

Jan. 2017 – Dec. 2019
April 2020 – Present
January 2024 - Present

SKILLS

- Over 4 years of experience in the Family Law field.
- Advanced writing skills in conducting discovery, both in answering and providing objections and in preparing requests to go out to opposing side
- Excellent math skills and written and verbal communication skills in both English and Spanish
- Highly organized, motivated, dependable, mature, resourceful, quick learner and very disciplined
- Work well in team environment and have exceptional leadership skills