



# Board Appointment Form

City Clerk's Office

Appointing Office	Mayor Oscar Leaser
Agenda Placement	Consent
Date of Council Meeting	02/13/24
Name of Board	Ethics Review Commission
Agenda Posting Language	
Re-appointment of Richarda Duffy Momsen to the Ethics Review Commission by Mayor Oscar Leaser.	
Appointment Type	Regular
Member Qualifications	
See attached resume.	
Nominee Name	Richarda Duffy Momsen
Nominee Date of Birth	
Nominee Email Address	
Nominee Residential Address	
Nominee Primary Phone Number	
Residing District	District 8
City Employed Relatives	N/A
Prior Board Membership	
Rio Grande Council of Governments	
Real estate owned in El Paso County	
Previous Appointee	Richarda D. Momsen
Reason for Vacancy	Term Expired
Date of Appointment	02/13/24
Term Start Date	02/21/24
Term End Date	02/20/26
Term	Second Term

## Richarda Duffy Momsen

Richarda Duffy Momsen is a retired City of El Paso executive. She served the City for thirty years in a series of professional\managerial positions of increasing responsibility.

Ms. Momsen began her career as a graduate student intern in the administration of Mayor Jonathan Rogers. She drew upon her experience in writing her Master's thesis on the City of El Paso's initial program using tax increment financing to stimulate downtown redevelopment. Ms. Momsen then promoted to professional\managerial positions in the Office of Management and Budget, the Library system and the El Paso Municipal Courts. In 1992 Ms. Momsen became the El Paso Municipal Court Clerk, directing the administrative modernization of the office through technological, organizational and procedural advancements that were designed to broaden equitable access to justice for community members.

In 2002 Mayor Raymond Caballero expanded Ms. Momsen's duties to include the City Clerk's Office the City's Records Management Office, designating her as the Municipal Clerk of the newly combined department. She continued as Municipal Clerk until her retirement in 2017. During this time Ms. Momsen shepherded the combined department through the transition from a strong mayor form. Of government to a Council\City Manager form of government. As Municipal Clerk, Ms. Momsen handled the procedural challengers of Regular, Special, City Charter, Bond elections; recall elections; initiative petitions, referendum elections and election recounts; weekly City Council Regular and Special Agendas and official meetings.

Throughout Ms. Momsen's career she served nine mayors, two city managers, dozens of City Council members and dozens of Municipal Court judges. Invaluably, she was assisted by talented and dedicated staff members who employed ingenuity, dedication and integrity in performing their jobs. To her delight, many of those staff members have advanced professionally in government service and in private industry.

Ms. Momsen is an Eastwood Trooper and a UTEP Miner. She has B.A. in History and a Master's degree in Public Administration (M.P.A.) from UTEP. She is a Nationally Certified Court Manager, through the National Center for State Courts in Williamsburg, Virginia.

Ms. Momsen enjoyed long tenure on the Criminal Justice Advisory Committee of the Rio Grande Council of Government, representing the City of El Paso among justice and law enforcement officials in the West Texas region in the allocation of State funding for criminal justice initiatives.

Ms. Momsen's civic associations have included leadership roles in:

Junior League of El Paso  
Candlelighters of El Paso  
Planned Parenthood of El Paso  
University Presbyterian Church  
Rosa Guerrero P.T.A.  
Hornedo Middle School P.T.A.  
Franklin High School P.T.A.  
University Interscholastic League (U.I.L.) Judge, Business Division