

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** January 17, 2024

**PUBLIC HEARING DATE:**

**CONTACT PERSON NAME AND PHONE NUMBER:**

K. Nicole Cote, Managing Director, City Manager's Office (915) 212-1092

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** 6. Set the Standard for Sound Governance and Fiscal Management

**SUBGOAL:** N/A

**SUBJECT:** For notation only, the P-Card Transactions for the period of October 19 to November 20, 2023 and November 21, 2023- December 20, 2023 for Mayor, City Council Representatives, City Attorney's Office, City Manager's Office and staff.

**BACKGROUND / DISCUSSION:**

Per FY 2024 Budget Resolution All PCard transactions will be posted monthly to the City Council Agenda for notation and to the City's website to include the Mayor, City Council Representatives, City Attorney's Office, City Manager's Office and staff expenditures under this section shall adhere with all relevant city and state laws and policies.

**PRIOR COUNCIL ACTION:** N/A

**AMOUNT AND SOURCE OF FUNDING:** N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?**   X   YES      NO

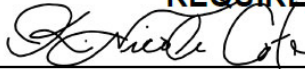
**PRIMARY DEPARTMENT:** City Manager's Office - Office of Management and Budget

**SECONDARY DEPARTMENT:** All City

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\*\*\*\*\***REQUIRED AUTHORIZATION**\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client  
department should sign also)

**Mayor and Council  
P-Card Transactions**

10/21/23 - 11/20/23

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	10/20/2023	\$ 15.00	Fee for upload to the AG.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	10/20/2023	\$ 5.00	Fee for uploading document to the AG.
CITY ATTORNEY	Scott Belinda	Sq *healthy Bite	10/23/2023	\$ (143.31)	Food receipt for \$143.31 that was initially charged then amount credited back to car.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	10/23/2023	\$ 15.00	Fee for upload documents to the AG.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	10/23/2023	\$ 15.00	Fee for uploading documents to the AG.
CITY ATTORNEY	Scott Belinda	Sq *healthy Bite	10/23/2023	\$ 133.15	Lunch for Mandatory Leadership meeting.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	10/24/2023	\$ 15.00	Fee for uploading requests to the AG.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	10/25/2023	\$ 15.00	Fee for uploading request to the AG.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	10/25/2023	\$ 15.00	Fee for uploading request to the AG.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/1/2023	\$ 15.00	Fee for Uploading Request to the AG.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/1/2023	\$ 15.00	Fee for uploading request to the AG.
CITY ATTORNEY	Scott Belinda	Salt+honey Bakery Cafe	11/2/2023	\$ 206.18	Lunch for Performance Office's Mandatory Leadership Training.
CITY ATTORNEY	Scott Belinda	Southwes	11/9/2023	\$ 339.96	Flight to Austin to attend Hearings.
CITY ATTORNEY	Scott Belinda	Southwes	11/13/2023	\$ 599.96	Airfare to Austin to attend hearings.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/13/2023	\$ 15.00	Fee for uploading documents to the AG.
CITY ATTORNEY	Scott Belinda	Texas Secretary Of Sta	11/13/2023	\$ 300.00	Fee fort Continuing Education.
CITY ATTORNEY	Scott Belinda	Texas S.O.S. Svc	11/13/2023	\$ 8.10	2.7% Convenience Fee Charged for paying CLE fee of \$300.00
CITY ATTORNEY	Scott Belinda	Htl*doubletreesuit	11/13/2023	\$ 451.99	Hotel Expense.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/16/2023	\$ 15.00	Fee for uploading request to the AG.
CITY MANAGER	Argumedo Angel	Southwes	10/19/2023	\$ 29.49	Travel for ICM this charge was to change his flight. ICM will now come home early to make the Ethics meeting on November 8th
CITY MANAGER	Argumedo Angel	Canva* I03957-53380914	11/2/2023	\$ 149.90	Canva subscription for Storytellers used to create PowerPoints and other publications
CITY MANAGER	Beard Jackie	Irmi	10/23/2023	\$ 2,958.75	Risk Management Library for Risk & Safety
CITY MANAGER	Beard Jackie	Office Depot #195	11/6/2023	\$ 47.82	Cardstock to print items for Leadership Challenge at the Zoo 2023.
CITY MANAGER	Beard Jackie	Ssa El Paso Zoo	11/13/2023	\$ 281.25	Food and beverage for Leadership Challenge at the Zoo.
CITY MANAGER	Beard Jackie	Ssa El Paso Zoo	11/13/2023	\$ 2,343.75	Food and beverage for Leadership Challenge at the Zoo.

**Mayor and Council  
P-Card Transactions**

10/21/23 - 11/20/23

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
CITY MANAGER	Beard Jackie	Dollartree	11/13/2023	\$ 11.25	Training materials for Leadership Challenge at the Zoo.
CITY MANAGER	Beard Jackie	Dollartree	11/13/2023	\$ 47.50	Training Materials for Leadership Challenge at the Zoo.
CITY MANAGER	Cepeda Diana	Amzn Mktp Us	10/20/2023	\$ 119.97	Basket and 2 butterflies packs for Little Amal event
CITY MANAGER	Cepeda Diana	Amzn Mktp Us	10/23/2023	\$ 27.99	Extra large basket for Little Amal event on Oct. 26
CITY MANAGER	Cepeda Diana	Customlanyard.Net	10/26/2023	\$ 339.49	250 WinterFest lanyards with new title sponsor
CITY MANAGER	Cepeda Diana	Target 00008490	10/30/2023	\$ (2.80)	Return of defective item for the Streetcar Halloween decorations purchased on previous statement on October. 2.
CITY MANAGER	Cepeda Diana	Amzn Mktp Us	11/3/2023	\$ 26.99	1 pack of small American flags for Veteran's luncheon center pieces
CITY MANAGER	Cepeda Diana	Gdp*xicali Inc	11/3/2023	\$ 40.94	Ballons purchase for decor for the Streetcar 5yr anniversary event on Nov 4
CITY MANAGER	Cepeda Diana	Dollartree	11/3/2023	\$ 8.75	Ballons purchase for decor for the Streetcar 5yr anniversary event on Nov 4
CITY MANAGER	Cepeda Diana	Sams Club#8153	11/3/2023	\$ 37.86	Water cases for attendees to the Streetcar 5yr anniversary event on Nov 4 and Nov 11
CITY MANAGER	Cepeda Diana	Mundo De Papel	11/7/2023	\$ 155.00	Purchase of cardstock, scissors, glue sticks, and pipe cleaners for WinterFest decorations.
CITY MANAGER	Cepeda Diana	Hobby-Lobby #0098	11/9/2023	\$ 19.93	Purchase of paper and cards for WinterFest decorations
CITY MANAGER	Cepeda Diana	Samsclub #8153	11/9/2023	\$ 53.91	10-packs of baby breath bouquets for the Veteran's luncheon center pieces
CITY MANAGER	Cepeda Diana	Hobby Lobby #722	11/15/2023	\$ 108.78	1 boxes of spheres, 1 box of snowflakes, 6 boxes of lights for sheds, gold paint, 5snow blanket, 8 cardstock sheets and snow confetti
CITY MANAGER	Cepeda Diana	Facebk W5zldwtkn2	11/16/2023	\$ 175.00	Facebook post boost for social media for opening day promotion
CITY MANAGER	Cepeda Diana	Eventbrite.Com Org Fee	11/16/2023	\$ 29.00	Monthly fee for online services to create reservations for Streetcar events
CITY MANAGER	Cepeda Diana	Dollar Tree	11/17/2023	\$ 20.00	Winterfest supplies: tape, sewing kit, lights, bells, and battery packs for table decor.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	10/20/2023	\$ 14.20	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	10/26/2023	\$ 21.30	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	10/27/2023	\$ 16.80	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	10/27/2023	\$ 45.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	10/28/2023	\$ 30.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Fedex Offic47700004770	11/2/2023	\$ 137.48	Program for the Fire Station 36 Grand Opening Ceremony
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/3/2023	\$ 0.75	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/3/2023	\$ 10.00	Closed captions for City TV programming.

**Mayor and Council  
P-Card Transactions**

10/21/23 - 11/20/23

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/3/2023	\$ 40.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Language Fig, Llc	11/3/2023	\$ 360.00	Spanish translation for Community Meeting featuring ICM Cary Westin
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/6/2023	\$ 10.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Eig	11/7/2023	\$ 620.42	E-newsletter for City of El Paso community outreach.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/9/2023	\$ 30.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/16/2023	\$ 28.40	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/16/2023	\$ 20.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Facebk Bsg94v36c2	11/19/2023	\$ 86.90	Advertising for ESD Clean up event.
CITY MANAGER	Esquivel Luz	Marriott Orlando World	10/24/2023	\$ 924.75	Traveled to attend the 2023 Installation Innovation Forum in Orland, FL with City Manager's Department Heads. TRF was approved October 19, 2023
CITY MANAGER	Esquivel Luz	Marriott Orlando World	10/24/2023	\$ 924.75	Travel to attend 2023 Installation Innovation Forum in Orlando, FL with City Manger's department heads. TRF was approved on October 19, 2023
CITY MANAGER	Esquivel Luz	Walgreens #3236	10/27/2023	\$ 0.39	Printed photos of council Representatives to be displayed at City Hall 2nd Floor
CITY MANAGER	Esquivel Luz	Walgreens #3236	10/27/2023	\$ 38.97	Printed photos of the Council Representatives to be displayed at City Hall 2nd Floor
CITY MANAGER	Esquivel Luz	Walgreens #3236	11/3/2023	\$ 12.99	Printed photo of council Representatives tp be displayed at City Hall 2nd Floor
CITY MANAGER	Esquivel Luz	Marriott Orlando World	11/5/2023	\$ 0.03	Hotel charge for Nigel Sherman stay for the 2023 Installation Innovation Forum in Orlando, FL with City Manager department heads. TRF was approved on October 19, 2023
CITY MANAGER	Isaias Ricardo	Lowes #01152	11/13/2023	\$ 182.16	purchases made at Lowe's to buy supplies to use during festival season.
CITY MANAGER	Isaias Ricardo	Apple.Com/Bill	11/19/2023	\$ 9.99	Extra storage for videos and photos for City iPhone. Storage is need to maintain photos and videos of City events archived for future use for CITY TV use.
CITY MANAGER	Jerome Tracey	Apple.Com/Bill	11/18/2023	\$ 0.99	iPhone storage monthly fee
CITY MANAGER	Mack Dionne	Marriott Orlando World	11/5/2023	\$ 924.78	America Defense Communities Installation Innovation Forum X- Orlando, Florida November 5-8, 2023 Focus: City of El Paso will be recognized as 2023 Great Defense Communities, to include panel presentat
CITY MANAGER	Monsivais Rosa Maria	Southwes	11/7/2023	\$ 111.51	Travel to ADC Conference- flight change, event/award ceremony happendd earlier than scheduled
CITY MANAGER	Palacios Soraya Ayub	Marriott Orlando World	11/5/2023	\$ 924.78	Hotel accommodations for attending the 2023 Installation Innovation Forum in Orlando, FL with City Manager department heads. TRF was approved on October 19, 2023
CITY MANAGER	Palacios Soraya Ayub	Lyft Ride Sun 2pm	11/6/2023	\$ 42.26	Transportation from Airport to Hotel. Attending the 2023 Installation Innovation Forum in Orlando, FL with City Manager department heads. TRF was approved on October 19, 2023
CITY MANAGER	Palacios Soraya Ayub	Lyft *ride Wed 11am	11/8/2023	\$ 34.75	Transportation from Hotel to Airport. Attending the 2023 Installation Innovation Forum in Orlando, FL with City Manager department heads. TRF was approved on October 19, 2023
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/17/2023	\$ 219.80	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/18/2023	\$ 117.66	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/18/2023	\$ 34.98	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon

**Mayor and Council  
P-Card Transactions**

10/21/23 - 11/20/23

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
CITY MANAGER	Sepulveda Denice	Omni Hotels	11/14/2023	\$ 296.08	Hotel travel for NLC conference for Juliana Baldwin Munoz, there were 2 charges for this hotel one for 296.08 +496.08 and there will be a credit of 200 coming in. The total charge is \$592.16
CITY MANAGER	Sepulveda Denice	Atl Centennial Park Onlin	11/16/2023	\$ 496.08	Hotel travel for NLC conference for Juliana Baldwin Munoz, there were 2 charges for this hotel one for 296.08 +496.08 and there will be a credit of 200 coming in. The total charge is \$592.16
CITY MANAGER	Sepulveda Denice	Uber Trip	11/17/2023	\$ 67.30	receipt 2of 2 of Uber ride from the Airport to the Hotel first trip was a total of \$77.39 = 10.09+67.30
CITY MANAGER	Sepulveda Denice	Uber Trip	11/18/2023	\$ 10.09	receipt 1 of 2 of Uber ride from the Airport to the Hotel first trip was a total of \$77.39 = 10.09+67.30
CITY MANAGER	Sepulveda Denice	Uber Trip	11/19/2023	\$ 49.99	Uber receipt from Hotel to the Airport for Juliana Baldwin Munoz travel for the NLC conference
CITY MANAGER	Westin Cary	Marriott Orlando World	11/5/2023	\$ 616.52	Folio for hotel stay for ADC Conference
CITY MANAGER	Westin Cary	Uber Trip	11/7/2023	\$ 28.94	UBER Trip Charge ADC Conference
CITY MANAGER	Westin Cary	Uber Trip	11/7/2023	\$ 4.34	Tip for UBER trip- ADC conference travel in Orlando, FL
DISTRICT 02	Annello Alexandra	Amzn Mktp Us	10/24/2023	\$ 102.80	Supplies for District 2 Fall festival
DISTRICT 02	Ibarra Matthew	Sq *trail Life Usa Troop	10/26/2023	\$ 810.00	Purchase of pumpkins for residents attending District 2 Fall festival
DISTRICT 02	Ibarra Matthew	Wal-Mart #5947	10/29/2023	\$ 231.56	Halloween candy and pumpkin decorating supplies for District 2 Fall Festival
DISTRICT 02	Ibarra Matthew	Wal-Mart #5947	10/29/2023	\$ 5.36	Waters for volunteers at District 2 Fall festival
DISTRICT 02	Ibarra Matthew	Family Dollar #5475	10/29/2023	\$ 8.93	Supplies for pumpkin decorating at District 2 Fall festival. Tax to be reimbursed
DISTRICT 02	Ibarra Matthew	Sq *barnyard Buddies Pett	10/29/2023	\$ 596.99	Payment for petting zoo at District 2 Fall festival.
DISTRICT 02	Ibarra Matthew	Dollar General #19328	11/1/2023	\$ 20.90	Purchase of snacks for District 2 community meeting
DISTRICT 02	Ibarra Matthew	Amzn Mktp Us	11/1/2023	\$ 56.89	Purchase of frames for proclamation documents when given to honorees at council
DISTRICT 02	Ibarra Matthew	Mailchimp	11/4/2023	\$ 26.50	Subscription fee for newsletter service
DISTRICT 02	Ibarra Matthew	Dollar General #19328	11/9/2023	\$ 25.40	Purchase of snacks and waters for District 2 special community meeting
DISTRICT 02	Ibarra Matthew	Wm Supercenter #5962	11/16/2023	\$ 104.19	Purchase for turkey giveaway at District 2 Senior Center.
DISTRICT 02	Ibarra Matthew	Canva* I03972-70293288	11/17/2023	\$ 12.95	Fee for graphic desing software for social media and newsletter graphics.
DISTRICT 02	Santillan Aimee	B & H Wholesale	10/20/2023	\$ 46.55	Popcorn and bags for Sunrise Halloween Movie Night. Paid with community donation.
DISTRICT 02	Santillan Aimee	Wal-Mart #1015	10/21/2023	\$ 190.21	Candy for Sunrise Halloween Movie Night at the Park. Paid with community donation.
DISTRICT 02	Santillan Aimee	Wal-Mart #5947	10/25/2023	\$ 430.19	Candy and art supplies for Memorial Fall Festival. Paid with community donation.
DISTRICT 02	Santillan Aimee	Albertsons #3999	10/26/2023	\$ 49.99	Cake for San Juan Senior Center Halloween Event.
DISTRICT 02	Santillan Aimee	B & H Wholesale	10/27/2023	\$ 101.32	Popcorn and bags for Memorial Fall Festival.

**Mayor and Council  
P-Card Transactions**

10/21/23 - 11/20/23

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
DISTRICT 02	Santillan Aimee	Pinata Party	10/27/2023	\$ 51.95	Pinata and candy for Memorial Fall Festival. Paid with community donation.
DISTRICT 02	Santillan Aimee	Fsp*sun City Party Rental	10/29/2023	\$ 380.00	Jumping balloon rental for Memorial Fall Festival. Paid with community donation.
DISTRICT 02	Santillan Aimee	Fsp*ep Game Rentals	10/29/2023	\$ 183.00	Games rental for Memorial Fall Festival. Paid with community donation.
DISTRICT 02	Santillan Aimee	Albertsons #3999	10/31/2023	\$ 70.02	Cake for Memorial Park Senior Center Halloween event.
DISTRICT 02	Santillan Aimee	Albertsons #3999	10/31/2023	\$ 167.97	Cakes for Grandview Senior Center, Hilos de Plata Senior Center, and Wellington Chew Senior Center Halloween Events.
DISTRICT 03	Hernandez Cassandra	Zoom.Us 888-799-9666	10/29/2023	\$ 15.99	Monthly charge for video conference service for D3 virtual meetings.
DISTRICT 03	Hernandez Cassandra	Samsclub.Com	11/1/2023	\$ (33.96)	Store Reimbursement for items purchased on 10.18.23 and returned since no longer needed.
DISTRICT 03	Hernandez Cassandra	Eig	11/5/2023	\$ 52.00	Monthly charge for email distribution service for D3 office newsletter.
DISTRICT 03	Hernandez Cassandra	Samsclub.Com	11/8/2023	\$ 114.76	Pies for City sponsored Veterans Day celebration for Eastside Senior Center on 11/9.
DISTRICT 03	Hernandez Cassandra	Amzn Mktp Us	11/11/2023	\$ (9.99)	Store Reimbursement for items purchased on 10.7.23 and returned since no longer needed.
DISTRICT 03	Hernandez Cassandra	Economy Cash And Carry In	11/14/2023	\$ 883.64	Paid with donated funds and acceptance of funds approved by City Council on 8.10.23. Frozen turkeys for annual D3 Turkey Distribution for those in need.
DISTRICT 03	Hernandez Cassandra	Canva* I03969-54609321	11/14/2023	\$ 12.99	Monthly charge for graphic design making service for D3 office.
DISTRICT 03	Hernandez Cassandra	Economy Cash And Carry In	11/16/2023	\$ 2,166.83	Paid with donated funds and acceptance of funds approved by City Council on 8.10.23 and 11.7.23. Frozen turkeys for annual D3 Turkey Distribution for those in need.
DISTRICT 03	Olivares Bettina	Walmart.Com 8009666546	10/23/2023	\$ 49.27	Snacks and refreshments to elementary school students reciting the pledge at City Council on 10.24.23
DISTRICT 03	Olivares Bettina	Dollartree	10/23/2023	\$ 21.25	Plates, trays and utensils for serving snacks and refreshments to elementary school students reciting the pledge at City Council on 10.24.23
DISTRICT 03	Olivares Bettina	Walmart.Com	10/26/2023	100.04	Cookies for D3 Senior Centers, Eastside and Happiness Senior for City sponsored Halloween celebrations on 10/27.
DISTRICT 03	Olivares Bettina	Texano Restaurant	11/9/2023	\$ 433.02	Meals for City sponsored Veterans Day celebration for Happiness Senior Center on 11/9.
DISTRICT 03	Olivares Bettina	Economy Cash And Carry In	11/16/2023	\$ 2,166.83	Paid with donated funds and acceptance of funds approved by City Council on 8.10.23 and 11.7.23. Frozen turkeys for annual D3 Turkey Distribution for those in need.
DISTRICT 03	Olivares Bettina	Sq *el Patio Catering	11/17/2023	\$ 462.50	Meals for City sponsored CDBG adult disability program at Valle Bajo Thanksgiving celebration on 11/17.
DISTRICT 04	Molinar Joe	Cobblestone Kermit	11/3/2023	\$ 246.34	Rep. Molinar only stayed at Kermit, Texas for one night for the TML Conference. The hotel refunded the City for the additional charge (\$123.17).
DISTRICT 04	Molinar Joe	Cobblestone Kermit	11/3/2023	\$ (123.17)	Refund for one day of room charge. Rep. Molinar only stayed at Kermit, Texas for one night for the TML Conference.
DISTRICT 05	Nino Ivan	Canva* I03944-66146973	10/20/2023	\$ 12.95	CANVA DESIGN SUB FOR DISTRICT 5
DISTRICT 05	Nino Ivan	Mailchimp	11/6/2023	\$ 13.00	Mailchimp subscription for District 5, El Paso outreach.
DISTRICT 05	Nino Ivan	Zoom.Us 888-799-9666	11/9/2023	\$ 15.99	ZOOM MEETING PROGRAM FOR OFFICE USE ON VIRTUAL MEETINGS
DISTRICT 06	Maldonado Mariaelena	El Paso Times	10/24/2023	\$ 11.99	Newspaper Subscription

**Mayor and Council  
P-Card Transactions**

10/21/23 - 11/20/23

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
DISTRICT 07	Jimenez Camilo	Sams Club #6502	10/26/2023	\$ 189.28	Cupcakes for the Pavo Real Senior monthly birthdays celebrated on October 26th, 2023. Candies for the Pavo Real Senior Center Halloween celebration on October 31, 2023.
DISTRICT 07	Jimenez Camilo	Eig	11/1/2023	\$ 120.00	Newsletter Service, Constant Contact, for Rep Rivera to mass communicate with his constituency.
DISTRICT 07	Jimenez Camilo	Texano Restaurant	11/1/2023	\$ 103.25	Finger foods (Flautas) for Rep Rivera's community meeting held on November 1 2023 @ 6PM held at the MSC 7968 San Paulo . Guest Speaker was Chief Pacillas and DCM D'Agostino.
DISTRICT 07	Jimenez Camilo	Horizon Printing	11/17/2023	\$ 60.00	Presentation Check for the acceptance of \$3,500 from ZTEX for their donation to purchase turkeys to distribute to the senior members of Pavo Real Senior Center 11/21/2023.
DISTRICT 08	Rodriguez Alma	El Paso Times	11/8/2023	\$ 1.05	Office El Paso Times newspaper subscription.
MAYORS OFFICE	Mendoza Irma	Office Depot #195	10/19/2023	\$ 44.37	Certificate holders were ordered for the pledge of allegiance certificates.
MAYORS OFFICE	Mendoza Irma	Office Depot #195	10/23/2023	\$ (44.37)	Certificate holders were returned. Wrong style was ordered.
MAYORS OFFICE	Mendoza Irma	Office Depot #195	10/23/2023	\$ (44.37)	Certificate holders were returned. Wrong style was ordered.
MAYORS OFFICE	Mendoza Irma	Office Depot #5101	10/23/2023	\$ 73.95	Certificate folders and desk calendar refills were ordered.
MAYORS OFFICE	Mendoza Irma	Office Depot #195	10/23/2023	\$ 90.93	Certificate holders for pledge of allegiance certificates.
MAYORS OFFICE	Mendoza Irma	Primo Water	10/25/2023	\$ 92.09	Bottled water and rental fee.
MAYORS OFFICE	Mendoza Irma	Primo Water	10/25/2023	\$ 9.26	Rental fee and credit card surcharge.
MAYORS OFFICE	Mendoza Irma	Sq *meza Trophies & Plaqu	10/26/2023	\$ 62.16	Star on the Mountain was ordered for Tlen Huicani and presented by Mayor Leeser on October 6, 2023.
MAYORS OFFICE	Mendoza Irma	Primo Water	11/8/2023	\$ 42.19	Bottled water for the office.

**Mayor and Council  
P-Card Transactions**

**11/21/2023 - 12/20/2023**

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
CITY ATTORNEY	Garcia Sandra	Texas Municipal League	12/7/2023	\$ 190.00	Attendance of one more of our newest attorneys to the Riley Fletcher Seminar 2024
CITY ATTORNEY	Garcia Sandra	Texas Municipal League	12/7/2023	\$ 1,940.00	Assistance to live Videocast of Riley Fletcher Seminar on February 2024 for 10 of our newest attorneys.
CITY ATTORNEY	Nieman Karla	Smg El Paso Parking	12/14/2023	\$ 10.00	Reimbursement of parking fee due to lost receipt.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/20/2023	\$ 15.00	Fee for AG Request upload.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/20/2023	\$ 15.00	Fee for AG Request Upload.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/21/2023	\$ 7.50	Fee for uploading AG Requests.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/22/2023	\$ 7.50	Fee for AG request upload.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/22/2023	\$ 7.50	Fee for AG requests upload.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/22/2023	\$ 7.50	Fee for AG request upload.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/27/2023	\$ 7.50	Fee for uploading AG request.
CITY ATTORNEY	Scott Belinda	Renaissance Hotels Aus	11/29/2023	\$ 652.19	Hotel expense while attending CLE in Austin.
CITY ATTORNEY	Scott Belinda	Renaissance Hotels Aus	11/29/2023	\$ 652.19	Hotel expense while attending CLE in Audtin.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/29/2023	\$ 7.50	Fee for uploading AG request.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	11/30/2023	\$ 7.50	Fee for uploading AG Request
CITY ATTORNEY	Scott Belinda	Nna Services Llc	12/1/2023	\$ 245.91	Fee for Notary License Renewal.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	12/4/2023	\$ 7.50	Fee for upload AG requests.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	12/7/2023	\$ 7.50	Fee for AG Request upload.
CITY ATTORNEY	Scott Belinda	State Bar Tx-Cle Web	12/7/2023	\$ 245.00	Required CLE to practice in Federal Court.
CITY ATTORNEY	Scott Belinda	Southwes	12/11/2023	\$ 88.90	Travel to Dallas Texas to attend Advanced Employment Law seminar.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	12/11/2023	\$ 7.50	Fee for uploading AG request.
CITY ATTORNEY	Scott Belinda	Wm Supercenter #5962	12/12/2023	\$ 13.74	Beverages for Supervisory Attorney Mandatory Leadership Training.
CITY ATTORNEY	Scott Belinda	Capriottis Sandwich Shop	12/14/2023	\$ 102.49	Lunch for Supervisory Attorney Mandatory Leadership Training.
CITY ATTORNEY	Scott Belinda	Tx Oag Open Records	12/14/2023	\$ 7.50	Fee for Uploading AG requests.
CITY ATTORNEY	Scott Belinda	State Bar Tx-Cle Web	12/15/2023	\$ 125.00	Advanced Employment CLE - January 10, 2024
CITY ATTORNEY	Scott Belinda	State Bar Tx-Cle Web	12/15/2023	\$ 347.50	Advanced Employment Law CLE January 11-12, 2024
CITY MANAGER	Beard Jackie	Canva* 03924-49027242	12/5/2023	\$ (7.43)	Tax reimbursement from Canva Subscription. Attached original receipt with tax and new receipt without tax.



**Mayor and Council  
P-Card Transactions**

**11/21/2023 - 12/20/2023**

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
CITY MANAGER	Beard Jackie	Tst* District Coffee Co	12/11/2023	\$ 400.00	Coffee, juice, water, and pastries for New Employee Orientation. Invoice, receipt, and food and beverage report attached.
CITY MANAGER	Cepeda Diana	Mundo De Papel	11/30/2023	\$ 28.00	Streetcar decor purchase for the Posada read and ride on December 2. 8 small pinatas and 6 garlands
CITY MANAGER	Cepeda Diana	Facebk *8ea3pwfln2	12/7/2023	\$ 50.60	WinterFest opening day Facebook social media boosts
CITY MANAGER	Cepeda Diana	Facebk *d69dgwkln2	12/7/2023	\$ 7.20	WinterFest Pictures with Santa Facebook social media boosts
CITY MANAGER	Cepeda Diana	Facebk *zth7mwkn2	12/14/2023	\$ 175.00	WinterFest Pictures with Santa, Season graphics and Mexican Posada Facebook social media boosts
CITY MANAGER	Cepeda Diana	Eventbrite.Com Org Fee	12/16/2023	\$ 29.00	Eventbrite monthly fee to do online reservations for Streetcar events.
CITY MANAGER	Cepeda Diana	Sams Club #6246	12/19/2023	\$ 49.94	Warming lunch meeting to go over end of year notes and updates and processes for next year.
CITY MANAGER	Cepeda Diana	Facebk *el5rfx7ln2	12/19/2023	\$ 175.00	Winterfest Facebook posts boosts.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/20/2023	\$ 10.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/20/2023	\$ 10.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/21/2023	\$ 30.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/22/2023	\$ 15.00	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/22/2023	\$ 16.80	Closed captions for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/27/2023	\$ 20.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/29/2023	\$ 10.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	11/30/2023	\$ 35.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Sq *savage Goods	12/1/2023	\$ 109.00	City Community Holiday Reception
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/5/2023	\$ 15.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Corner Bakery Cafe 1529	12/5/2023	\$ 363.00	City Community Holiday Reception
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/7/2023	\$ 20.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Eig	12/7/2023	\$ 582.00	E-newsletter program for community outreach, city newsletter and City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/8/2023	\$ 10.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/8/2023	\$ 35.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/8/2023	\$ 14.20	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/12/2023	\$ 10.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/14/2023	\$ 14.20	Closed captioning for City TV programming.

**Mayor and Council  
P-Card Transactions**

**11/21/2023 - 12/20/2023**

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
CITY MANAGER	Cruz-Acosta Laura	Amzn Mktp Us	12/14/2023	\$ 15.99	Cell phone protection for new required phone swap.
CITY MANAGER	Cruz-Acosta Laura	Amzn Mktp Us	12/14/2023	\$ 293.99	Storage boxes for office equipment.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/15/2023	\$ 30.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Rev.Com	12/18/2023	\$ 35.00	Closed captioning for City TV programming.
CITY MANAGER	Cruz-Acosta Laura	Canva* I04003-77564895	12/18/2023	\$ 119.99	Graphics artwork subscription for community outreach, city newsletter and social media.
CITY MANAGER	Esquivel Luz	Hobby Lobby #722	11/21/2023	\$ 342.36	Framed the photos of the Council Representatives to be displayed at City Hall 2nd Floor
CITY MANAGER	Esquivel Luz	In *ana M Arzola	12/8/2023	\$ 1,930.00	Purchase items for City Hall Holiday Reception
CITY MANAGER	Isaias Ricardo	Apple.Com/Bill	12/18/2023	\$ 9.99	Extra storage for videos and photos for City iPhone. Storage is need to maintain photos and videos of City events archived for future use for CITY TV use.
CITY MANAGER	Jerome Tracey	Apple.Com/Bill	12/17/2023	\$ 0.99	iPhone storage monthly fee
CITY MANAGER	Lozano Martha	R-J Typesetters Inc	12/6/2023	\$ 64.18	Notary Stamps
CITY MANAGER	Monsivais Rosa Maria	R-J Typesetters Inc	12/12/2023	\$ 19.55	Purchased my Notary stamp.
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/20/2023	\$ 339.56	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Hobby-Lobby #0221	11/21/2023	\$ 148.79	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Hobby-Lobby #0098	11/21/2023	\$ 282.88	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/21/2023	\$ 84.99	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/22/2023	\$ 44.71	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/23/2023	\$ 105.39	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/24/2023	\$ 110.54	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Homedepot.Com	11/25/2023	\$ 321.34	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/25/2023	\$ 23.27	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Hobby-Lobby #0098	11/29/2023	\$ 187.20	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Sams Club#8153	11/29/2023	\$ 332.86	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Sq *manjar	11/29/2023	\$ 320.00	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Mexican Specialty Product	11/30/2023	\$ 15.50	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Amzn Mktp Us	11/30/2023	\$ 8.85	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Wal-Mart #0512	12/3/2023	\$ 92.96	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon

# Mayor and Council P-Card Transactions

11/21/2023 - 12/20/2023

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
CITY MANAGER	Palacios Soraya Ayub	Sams Club #8153	12/4/2023	\$ 83.80	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Wal-Mart #1015	12/4/2023	\$ 7.31	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Palacios Soraya Ayub	Smg El Paso Parking	12/5/2023	\$ 7.00	Purchase items for City of El Paso Holiday Reception at City Hall and Employee Holiday Luncheon
CITY MANAGER	Sepulveda Denice	Atl Centennial Park Onlin	11/18/2023	\$ (200.00)	credit back from the hotel for the Conference attended by Juliana Baldwin Munoz to Atlanta Gz.
DISTRICT 02	Ibarra Matthew	Wm Supercenter #5962	11/21/2023	\$ 122.77	Pies and turkeys for senior center raffles.
DISTRICT 02	Ibarra Matthew	Samsclub #6246	11/21/2023	\$ 25.96	Pies for thanksgiving meal at Grandview Senior Center.
DISTRICT 02	Ibarra Matthew	Sq *off The Grill	11/22/2023	\$ 993.60	Thanksgiving meal for Memorial senior Center.
DISTRICT 02	Ibarra Matthew	Mailchimp	12/4/2023	\$ 26.50	Fee for newsletter use.
DISTRICT 02	Ibarra Matthew	Gussies Tamales	12/5/2023	\$ 369.50	Purchase of holiday cookies for giveaways at senior center holiday parties.
DISTRICT 02	Ibarra Matthew	Office Depot #223	12/7/2023	\$ 318.47	Cork and dry erase board for announcements. Purchased for Memorial Senior Center.
DISTRICT 02	Ibarra Matthew	Wal-Mart #5947	12/7/2023	\$ 109.15	Plastic goodie bags and chocolates purchase for cookie giveaways at senior Center holiday parties.
DISTRICT 02	Ibarra Matthew	Sq *off The Grill	12/8/2023	\$ 1,560.00	Meals for Christmas parties at Memorial and Grandview Senior Centers.
DISTRICT 02	Ibarra Matthew	Wal-Mart #5947	12/8/2023	\$ 348.39	Holiday hams purchased for senior center raffles.
DISTRICT 02	Ibarra Matthew	Albertsons #1936	12/8/2023	\$ 59.99	Cake for senior center on Catholic holiday.
DISTRICT 03	Hernandez Cassandra	Zoom.U.s 888-799-9666	11/29/2023	\$ 15.99	Monthly charge for video conference service for D3 virtual meetings.
DISTRICT 03	Hernandez Cassandra	Eig	12/5/2023	\$ 52.00	Monthly charge for email distribution service for D3 office newsletter.
DISTRICT 03	Hernandez Cassandra	Walmart.Com 8009666546	12/7/2023	\$ 600.18	Paid with donated funds and acceptance of funds was approved by City Council on 11.21.23. Holiday gifts for the children of the Marmolejo affordable income housing complex
DISTRICT 03	Hernandez Cassandra	Target.Com	12/7/2023	\$ 254.02	Paid with donated funds and acceptance of funds was approved by City Council on 11.21.23. Holiday gifts for the children of the Marmolejo affordable income housing complex.
DISTRICT 03	Hernandez Cassandra	Starbucks 800-782-7282	12/11/2023	\$ 43.30	Paid with donated funds; acceptance of funds was approved by Council on 11.21.23. Coffee for volunteers wrapping gifts for the children of the Marmolejo affordable income housing complex
DISTRICT 03	Hernandez Cassandra	Walmart.Com	12/12/2023	\$ 120.54	Paid with donated funds and acceptance of funds was approved by City Council on 10.10.23 . Wrapping supplies, juice and pastries for volunteers wrapping gifts for children in need.
DISTRICT 03	Hernandez Cassandra	Eastside Choice Meats In	12/12/2023	\$ 150.70	Food for Ralph T Cloud Neighborhood Association holiday meeting in D3 on 12.13.23
DISTRICT 03	Hernandez Cassandra	Walmart.Com	12/14/2023	\$ 70.70	Paid with donated funds; acceptance of funds approved by Council on 10.10.23. Snacks, juice, and decorations for the Children's with Disabilities Coalition Sensory-Friendly event in D3 on 12.16.23
DISTRICT 03	Hernandez Cassandra	Canva* I03999-52772814	12/14/2023	\$ 12.99	Monthly charge for graphic design making service for D3 office.
DISTRICT 03	Olivares Bettina	Private Line	11/29/2023	\$ 45.00	Plaque of recognition for a sponsor of the annual D3 Turkey Distribution for those in need for Thanksgiving in Nov.
DISTRICT 03	Olivares Bettina	Amzn Mktp Us	12/5/2023	\$ 97.21	Paid with donated funds; acceptance of funds approved by Council on 10.10.23. Wrapping supplies and sensory toys for Children's with Disabilities Coalition Sensory-Friendly event in D3 on 12.16.23
DISTRICT 03	Olivares Bettina	Target.Com	12/6/2023	\$ 1,703.27	Paid with donated funds and acceptance of funds was approved by City Council on 11.21.23. Holiday gifts for the children of the Marmolejo affordable income housing complex.

**Mayor and Council  
P-Card Transactions**

**11/21/2023 - 12/20/2023**

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
DISTRICT 03	Olivares Bettina	Walmart.Com	12/7/2023	\$ 200.26	Paid with donated funds and acceptance of funds was approved by City Council on 11.21.23. Wrapping supplies for the gifts to the children of the Marmolejo affordable income housing complex.
DISTRICT 03	Olivares Bettina	Target 00008490	12/7/2023	\$ 330.00	Paid with donated funds; acceptance of funds approved by City Council on 10.10.23. Gift cards for groups in need for the holiday- two senior centers and two transitional living shelters.
DISTRICT 03	Olivares Bettina	Walmart.Com 8009666546	12/7/2023	\$ 657.45	Paid with donated funds and acceptance of funds was approved by City Council on 11.21.23. Holiday gifts for the children of the Marmolejo affordable income housing complex.
DISTRICT 03	Olivares Bettina	Target 00008490	12/7/2023	\$ 1,020.00	Paid with donated funds; acceptance of funds approved by Council on 10.10.23. Gift cards for children attending the Children's with Disabilities Coalition Sensory-Friendly event in D3 on 12.16.23
DISTRICT 05	Nino Ivan	Canva* I03975-68112314	11/20/2023	\$ 12.95	CANVA DESIGN SUB FOR DISTRCT 5
DISTRICT 05	Nino Ivan	The Economist	12/2/2023	\$ 94.23	NEWS SUBSCRIPTION REQUEST PER REP. SALCIDO
DISTRICT 05	Nino Ivan	Mailchimp	12/6/2023	\$ 13.00	MAILCHIMP ONLINE NEWSLETTER PLATFORM FOR OUTREACH.
DISTRICT 05	Nino Ivan	Zoom.U.s 888-799-9666	12/9/2023	\$ 15.99	ZOOM ONLINE PLATFORM FOR VIRTUAL MEETINGS AS NEEDED.
DISTRICT 06	Maldonado Mariaelena	El Paso Times	11/24/2023	\$ 11.99	Newspaper subscription
DISTRICT 07	Jimenez Camilo	Sams Club #8280	11/22/2023	\$ 111.86	Cupcakes for the seniors at Pavo Real Senior Center's Monthly Birthday extravaganza 11/22/2023
DISTRICT 07	Jimenez Camilo	Extreme Pizza	11/29/2023	\$ 46.42	Food for District 7 Community Meeting on 11/29/2023 at the Municipal Services Center. Special Guest, CID discussing All Abilities Playground.
DISTRICT 07	Jimenez Camilo	Eig	12/1/2023	\$ 120.00	Newsletter service for the Representative to communicate with his constituency.
DISTRICT 07	Jimenez Camilo	Sams Club #6502	12/13/2023	\$ 26.96	Cupcakes for the Ralph Cloud Neighborhood Association holiday party on 12/13/2023
DISTRICT 07	Rivera Henry	Sams Club Renewal	11/25/2023	\$ 110.00	Purchase Sams Club Renewal
DISTRICT 08	Canales Jorge	Economy Cash And Carry Ir	11/18/2023	\$ 356.78	Community meal event for Thanksgiving in South Side Neighborhood
DISTRICT 08	Canales Jorge	Tst* District Coffee Co	12/2/2023	\$ 120.00	Coffee for community volunteers
DISTRICT 08	Canales Jorge	Wal-Mart #1015	12/2/2023	\$ 32.10	Whipped cream cups for dogs, cups, and garbage bags
DISTRICT 08	Rodriguez Alma	Sarabias Portable Jons	11/21/2023	\$ 130.00	Public restrooms for outdoor community event.
DISTRICT 08	Rodriguez Alma	Albertsons #1936	12/1/2023	\$ 24.99	Cake for South El Paso Senior Center
DISTRICT 08	Rodriguez Alma	El Paso Times	12/9/2023	\$ 1.05	Office El Paso Times newspaper subscription.
DISTRICT 08	Rodriguez Alma	Wal-Mart #1015	12/12/2023	\$ 60.43	Office supplies, water and sparkling water for guests
DISTRICT 08	Rodriguez Alma	Tst* Cafe Mayapan	12/18/2023	\$ 341.71	District 8 community meeting.
MAYORS OFFICE	Escobar Estrella	Sq *d Embroidery & Screen	11/29/2023	\$ 74.67	Office vest for Mayoral staff - tax amount of \$5.69 was reimbursed to City (receipt attached).
MAYORS OFFICE	Mendoza Irma	Primo Water	11/22/2023	\$ 69.97	Bottled water, rental fee and credit card surcharge.
MAYORS OFFICE	Mendoza Irma	In *tovar Printing, Inc.	11/29/2023	\$ 210.00	Proclamation scroll parchment paper was ordered. Proclamations are presented during City Council meetings.
MAYORS OFFICE	Mendoza Irma	Michaels #9490	11/30/2023	\$ 19.20	Ordered 3 frames for the proclamations to be picked up at the store.

Mayor and Council  
P-Card Transactions

11/21/2023 - 12/20/2023

DEPARTMENT	CARDHOLDER	VENDOR	TRAN DATE	Amount	Description
MAYORS OFFICE	Mendoza Irma	Michaels #9490	12/3/2023	\$ 80.88	Ordered 12 frames for the proclamations to have on hand for future proclamation requests.
MAYORS OFFICE	Mendoza Irma	Primo Water	12/7/2023	\$ 86.44	Bottled water for the office.
MAYORS OFFICE	Mendoza Irma	Sq *meza Trophies & Plaqu	12/7/2023	\$ 181.20	Star on the Mountain Awards were ordered for Steve Fox and Nancy Fox. Awards were presented by Mayor Leeser at the City Council meeting of December 5, 2023.