

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: January 2, 2024
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:
Sam Rodriguez, Chief Operation Office - Aviation (915) 212-1845
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 1 – Create an Environment Conducive to Strong, Sustainable Economic Development

SUBGOAL: 1.4 Grow the core business of air transportation

SUBJECT:

Discussion and action of the award of solicitation 2023-0424 Electric Cart Operator to Goodwill Industries of El Paso Inc. for an initial term of three (3) years for an estimated amount of \$352,800.00. The award also includes a two (2) year option for an estimated amount of \$235,200.00. The total contract time is for five (5) years for a total estimated amount of \$588,000.00.

BACKGROUND / DISCUSSION:

This contract will provide courtesy passenger shuttle service for passengers with limited mobility, those traveling with small children or any passenger that may need assistance to and from their gate.

SELECTION SUMMARY:

Solicitation was advertised on May 16, 2023 and May 23, 2023. The solicitation was posted on City website on May 16, 2023. There was a total of twenty (16) viewers online; one (1) bid were received; from a local suppliers. An inadequate competition survey was conducted.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$68,175.00 for the initial term, which represents a 23.95% due to additional hours added and an increase in the billable rate.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$ 588,000.00
Funding Source: Airport Operating Fund
Account: 225-2580-25110-522060

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: El Paso International Airport

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Chief Operation Officer - Aviation

Project Form
Best Value Bid

*****Posting Language Below*****

Please place the following item on the (Regular) Agenda for the City Council of January 2, 2024.

Strategic Goal 1 - Create an Environment Conducive to Strong, Sustainable Economic Development

The linkage to the Strategic Plan is subsection: 1.4: Grow the core business of air transportation

Award Summary:

Discussion and action of the award of solicitation 2023-0424 Electric Cart Operator to Goodwill Industries of El Paso Inc. for an initial term of three (3) years for an estimated amount of \$352,800.00. The award also includes a two (2) year option for an estimated amount of \$235,200.00. The total contract time is for five (5) years for a total estimated amount of \$588,000.00. This contract will provide courtesy passenger shuttle service for passengers with limited mobility, those traveling with small children or any passenger that may need assistance to and from their gate.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$68,175.00 for the initial term, which represents a 23.95% due to additional hours added and an increase in the billable rate.

Department:	El Paso International Airport
Award to:	Goodwill Industries of El Paso Inc.
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$117,600.00
Initial Term Estimated Award:	\$352,800.00
Option Term Estimated Award:	\$235,200.00
Total Estimated Award	\$588,000.00
Account(s)	562 – 3000 – 62070 – 522150
Funding Source(s):	Airport Operating Fund
District(s):	All

This was a Best Value Bid Procurement - unit price contract

The Purchasing & Strategic Sourcing and El Paso International Airport Departments recommend award as indicated to Goodwill Industries of El Paso Inc. the sole highest ranked offeror based on the evaluation factors established in the evaluation criteria for this procurement.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

CITY OF EL PASO BV SCORESHEET

PROJECT: 2023-0424 Electric Cart Operator

Evaluation of Submittal

		MAX POINTS	Goodwill Industries of El Paso Inc.
Factor A - Offeror's Fee Proposal	35	35.00	
Proposed Cost		\$ 352,800.00	
Factor B - Offeror's experience	20	18.33	
Factor C - References	35	32.67	
Factor D – Employee Medical Benefit and Incentives	10	2.00	
TOTAL SCORE	100	88.00	
Rank		1	



CITY OF EL PASO BID TABULATION FORM



BID TITLE: ELECTRIC CART OPERATOR **BID NO: 2023-0424**
BID DATE: JUNE 14, 2023 **DEPARTMENT: AVIATION**

			Goodwill Services, Inc. El Paso, TX Bidder 1 of 1									
Item No.	Description	Unit of Measure	Hourly Rate (A)	Total Hours per Month (B)	Monthly Amount (C = A X B) (C)	Yearly Total (D = C X 12) (D)	Yearly Total (E = D X 3) (E)	Hourly Rate (A)	Total Hours per Month (B)	Monthly Amount (C = A X B) (C)	Yearly Total (D = C X 12) (D)	Yearly Total (E = D X 3) (E)
1	Electric Cart Opreator Services	Hourly	12.50	784	\$ 9,800.00	\$ 117,600.00	\$ 352,800.00	0.00	0	\$ -	\$ -	\$ -
Total							\$ 117,600.00	\$ 352,800.00				
<p style="text-align: center;"><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>												
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)			<input type="checkbox"/> X									
NO OPTION OFFERED			<input type="checkbox"/>									
AMENDMENTS ACKNOWLEDGED:			N/A									
BIDS SOLICITED: 624 LOCAL BIDS SOLICITED: 205 BIDS RECEIVED: 1 LOCAL BIDS RECEIVED: 1 NO BID: 4												

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

Approved by X D.R.
Date Approved 06/26/2023

Views List

2024-0424 Electric Cart Operator

No.	Participant Name	City	State
1	Goodwill Services Inc.	El Paso	TX
2	Arnold Machine, Inc.	Tiffin	OH
3	linde gas and equipment inc.	El Paso	TX
4	Group Travel Consultants, Inc	Orlando	FL
5	Textbook Warehouse (Textbook Warehouse, LLC)	Alpharetta	GA
6	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	EL PASO	TX
7	Bella Luna Engineering and Building Maintenance	El Paso	TX
8	ConstructConnect	Cincinnati	OH
9	Diversified Recycling Services	El Paso	TX
10	GUMO COMMERCIAL LLC	EL PASO	TX
11	Jesus Lara	El Paso	TX
12	Mlssis & Me	El Paso	TX
13	Orayaah Consulting	Houston	TX
14	RMP Temps Incorporated	El Paso	TX
15	TEAM Fulmer Engineering Services Company (Fulmer)	El Paso	TX
16	The Outsource Connection, Inc	El Paso	TX