

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: January 2, 2024
PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Anthony R. Dekeyzer, Director of Mass Transit, (915) 212-3306
K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system

SUBJECT:

Discussion and action on the award of solicitation 2023-0601 ZF Transmissions Proprietary Parts & Service to Harbor Diesel & Equipment, Inc. dba HD Industries for an initial term of three (3) years for an estimated amount of \$1,200,000.00. The award also includes a two (2) year option for an estimated amount of \$800,000.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$2,000,000.00.

BACKGROUND / DISCUSSION:

This contract will allow for the purchase of ZF proprietary parts and services for Sun Metro fleet.

SELECTION SUMMARY:

Solicitation was advertised on August 22, 2023 and August 29, 2023. The solicitation was posted on City website on August 22, 2023. There were a total six (6) viewers online; one (1) bid was received; not from a local local supplier. An Inadequate Competition Survey was conducted.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$450,000.00 for the initial term, which represents a 60.00% increase due to an increase in the annual budgeted amount to cover the increase in prices for parts and service.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$1,200,000.00

Funding Source: Federal Transit Administration Formula 5307 Grant


Account: 560-3215-60050-531180-P6017-P60FTA117-G60215307

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Deputy Transit Officer



Anthony R. Dekeyzer, Director of Mass Transit

Project Form
Low Bid

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the Mass Transit Board Meeting of January 2, 2024.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system

Award Summary:

Discussion and action on the award of solicitation 2023-0601 ZF Transmissions Proprietary Parts & Service to Harbor Diesel & Equipment, Inc. dba HD Industries for an initial term three (3) years for an estimated amount of \$1,200,000.00. The award also includes a two (2) year option for an estimated amount of \$800,000.00. The total contract time is for five (5) years for a total estimated amount of \$2,000,000.00. This contract will allow for the purchase of ZF proprietary parts and services for Sun Metro fleet.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$450,000.00 for the initial term, which represents a 60.00% increase due to an increase in the annual budgeted amount to cover the increase in prices for parts and service.

Department:	Mass Transit (Sun Metro)
Award to:	Harbor Diesel & Equipment, Inc. dba HD Industries
City & State:	Long Beach, CA
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$400,000.00
Initial Term Estimated Award:	\$1,200,000.00
Option Term Estimated Award:	\$800,000.00
Total Estimated Award	\$2,000,000.00
Account(s)	560-3215-60050-531180-P6017-P60FTA117-G60215307
Funding Source(s):	Federal Transit Administration Formula 5307 Grant
District(s):	All

This was a Low Bid Procurement - catalog contract

The Purchasing & Strategic Sourcing Department and Mass Transit Department recommend award as indicated to Harbor Diesel & Equipment, Inc. dba HD Industries the sole lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.



CITY OF EL PASO

BID TABULATION FORM



BID TITLE: ZF Transmissions Proprietary Parts & Service
BID DATE: September 27, 2023
BID NO: 2023-0601
Department: Mass Transit - Sun Metro

	Harbour Diesel & Equipment, Inc. dba HD Industries Long Beach, CA Bidder 1 of 1	
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Part A - Price Adjustment Factor							
Item No.	Description	Price Adjustment Factor		Price List or Catalog		Price Adjustment Factor	
1	ZF TRANSMISSION PARTS	19	Net, or;	ZF (note Manufacturer or Brand Name, as applicable)		Net, or;	(note Manufacturer or Brand Name, as applicable)
			% Discount, or;	List Number: CV PI - 1		% Discount, or;	List Number:
			% Markup	Dated: 2023 July		% Markup	Dated:

Part B - Labor Rates			
Item No.	Description	Hourly	Hourly
1	Regular Hours	\$135.00	
2	After Hours / Holidays	\$202.50	

Part C - Sample List								
Item No.	Description	Manufacturer Part Number	Bidder Part Number	Price List Cost (Net)	City's Cost (After Discount or Mark-Up)	Bidder Part Number	Price List Cost (Net)	City's Cost (After Discount or Mark-Up)
1	Flex Plates	4139330409	4139330409	\$ 226.26	\$ 183.27			
2	Ring Gear Assembly	4139230028	4139230028	\$ 2,368.48	\$ 1,918.47 Bidder's Price: \$1,914.42			
3	Adapter Flange	4139330001	4139330001	\$ 1,859.74	\$ 1,506.39			
4	Magnet Switch	501316525	501316525	\$ 462.76	\$ 374.84			
5	Filter, Trans ZF	4139298038	4139298038	\$ 59.86	\$ 48.49 Bidder's Price: \$39.91			
6	Connector Part	4139330637	4139330637	\$ 7,230.94	\$ 5,857.06			
7	Gasket Oil Pan	4139301579	4139301579	\$ 31.96	\$ 25.89			
Total (Part C, Items 1-7)					\$ 9,914.40			\$ -
					Bidder's Price: \$9,901.78			

Approved by X_____/s/_____
Date Approved __10/10/2023__



CITY OF EL PASO

BID TABULATION FORM



BID TITLE: ZF Transmissions Proprietary Parts & Service						BID NO: 2023-0601			
BID DATE: September 27, 2023						Department: Mass Transit - Sun Metro			
		Harbour Diesel & Equipment, Inc. dba HD Industries Long Beach, CA							
		Bidder 1 of 1							
Part D - Sample List with Labor									
Item No.	Description	Bidder Item Number	City's Price (Net or After Discount or Mark-Up) (A)	Hourly Labor Rate (B)	Total (A X B)	Bidder Item Number	City's Price (Net or After Discount or Mark-Up) (A)	Hourly Labor Rate (B)	Total (A X B)
1	Flex Plates	4139330409	\$ 183.27	\$135.00	\$ 24,741.53 Bidder's Price: \$24,741.45				
2	Ring Gear Assembly	4139230028	\$ 1,918.47 Bidder's Price: \$1,914.42	\$135.00	\$ 258,993.29 Bidder's Price: \$258,446.70				
Total (Part D, Items 1-2)					\$ 283,734.82 Bidder's Price: \$283,188.15				\$ -
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u> THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.									
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)		<input checked="" type="checkbox"/>							
NO OPTION OFFERED		<input type="checkbox"/>							
AMENDMENTS ACKNOWLEDGED:		YES							
BIDS SOLICITED: 175 LOCAL BIDS SOLICITED: 86 BIDS RECEIVED: 1 LOCAL BIDS RECEIVED: 0 NO BID: 4									

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

Approved by X_____/s/_____
Date Approved __10/10/2023__

2023-0601 ZF Transmissions Proprietary Parts & Service
View List

	<u>Participant Name</u>	<u>City</u>	<u>State</u>
1	HD Industries (Harbor Diesel & Equipment, Inc.)	Long Beach	CA
2	CBM US Inc	Cambridge	MA
3	Dick Poe Chrysler Jeep	EL PASO	TX
4	MHC Kenworth	El Paso	TX
5	NFI Parts (The Aftermarket Parts Company, LLC)	Delaware	OH
6	North America Procurement Council Inc., PBC	Grand Junction	CO