

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** January 2, 2024

**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Anthony R. Dekeyzer, Director of Mass Transit, (915) 212-3306  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 7: Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:** 7.3 – Enhance a Regional Comprehensive Transportation System.

**SUBJECT:**

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2022-0355 New Flyer-NABI Parts to Transit Holdings, Inc. dba The Aftermarket Parts Company, LLC. This change order will increase referenced contract by \$900,000.00 for a total estimated amount not to exceed \$4,500,000.00.

**BACKGROUND / DISCUSSION:**

This change order will add capacity to the current contract to allow Sun Metro to purchase proprietary bus components necessary for the maintenance and repair of New Flyer-NABI manufactured buses.

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

On February 1, 2022 Mass Transit Board approved the award of contract 2022-0355 to Transit Holdings, Inc. dba The Aftermarket Parts Company, LLC for a three (3) year term for at total amount of \$3,600,000.00.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$900,000.00

Funding Source: Federal Transit Administration (FTA) Formula 5307 Grant

Account: 560-3215-600050-531180-P6017-P60FTA117-G60225307

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Sun Metro – Mass Transit  
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

Deputy Transit Officer

*Jerry DeMuro / for*

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Anthony R. Dekeyzel, Director of Mass Transit

Project Form  
(Change Order)

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Regular Agenda for the Mass Transit Board Meeting of January 2, 2024)

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection: 7.3 Enhance a regional comprehensive transportation system

**Award Summary:**

Discussion and action on the request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2022-0355 New Flyer-NABI Parts to Transit Holdings, Inc. dba The Aftermarket Parts Company, LLC. This change order will increase referenced contract by \$900,000.00 for a total estimated amount not to exceed \$4,500,000.00. This change order will add capacity to the current contract to allow Sun Metro to purchase proprietary bus components necessary for the maintenance and repair of New Flyer-NABI manufactured buses.

Department:	Mass Transit (Sun Metro)
Award to:	Transit Holdings, Inc. dba The Aftermarket Parts Company, LLC
City & State:	Delaware, OH
Current Contract Estimated Amount:	\$3,600,000.00
Change Order Award:	\$ 900,000.00
Total estimated Amount not to Exceed:	\$4,500,000.00
Account(s):	560-3215-600050-531180-P6017-P60FTA117-G60225307
Funding Source(s):	Federal Transit Administration (FTA) Formula 5307 Grant
District(s):	All

This was a Non-Competitive Award to the sole and authorized distributor.