

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: December 12, 2023

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Terry K. Kebschull, Animal Services Director (915) 212-8742

K. Nicole Cote, Managing Director (915) 212-1092

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 8 – Nurture and Promote a Healthy, Sustainable Community

SUBGOAL: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and Healthy environment

SUBJECT:

Discussion and action on the award of solicitation 2023-0624 Animal Services Janitorial Services to Ace Government Services, LLC for an initial three (3) year term for an estimated amount of \$458,211.60. The total value of the contract is, including the initial term plus the option, for a total of five (5) years, for an estimated amount of \$763,686.00.

BACKGROUND / DISCUSSION:

The janitorial services contract provides daily cleaning for the lobby, restrooms and high traffic areas for three locations around the city.

SELECTION SUMMARY:

Solicitation was advertised on August 1, 2023 and August 8, 2023. The solicitation was posted on City website on August 1, 2023. There was a total of twenty (20) viewers online; four (4) bids were received; four (4) from local suppliers.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$357,152.40 for the initial term, which represents a 353.41% increase due to the addition of a third location as well as an increase in hourly rate.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$458,211.60

Funding Source: Animal Services Fund

Account: 225-2580-25110-522060

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

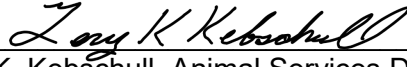
PRIMARY DEPARTMENT: Animal Services

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

2023-0624 Animal Services Janitorial Services

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Terry K. Keschull, Animal Services Director

Project Form
Best Value Bid

*****Posting Language Below *****

Please place the following item on the (Regular) Agenda for the City Council of December 12, 2023.

Strategic Goal 8 - Nurture and Promote a Healthy, Sustainable Community

The linkage to the Strategic Plan is subsection: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

Award Summary:

Discussion and action on the award of solicitation 2023-0624 Animal Services Janitorial Service to Ace Government Services, LLC for an initial term of three (3) years for an estimated amount of \$458,211.60. The award also includes a two (2) year option for an estimated amount of \$305,474.40 The total contract time is for five (5) years for a total estimated amount of \$763,686.00. This contract will provide daily cleaning for the lobby, restrooms and high traffic areas for three locations around the city.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$357,152.40 for the initial term, which represents a 353.41% increase due to the addition of a third location as well as an increase in hourly rate.

Department:	Animal Services
Award to:	Ace Government Services, LLC
City & State:	El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$152,737.20
Initial Term Estimated Award:	\$458,211.60
Option Term Estimated Award:	\$305,474.40
Total Estimated Award	\$763,686.00
Account(s)	225 – 2580 – 25110 – 522060
Funding Source(s):	Animal Services Fund
District(s):	All

This was a Best Value Bid Procurement - unit price contract

The Purchasing & Strategic Sourcing Department and Animal Services Department recommend award as indicated to Ace Government Services, LLC the highest ranked bidder based on the evaluation factors established in the evaluation criteria for this procurement and to deem Amanda Pauline Nyser dba Axiom Enterprise Solutions, LLC and Vicente Monreal dba Life Landscaping non responsive due to submitting the incorrect bid form.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

CITY OF EL PASO BEST VALUE SCORESHEET

PROJECT: 2023-0624 Animal Services Janitorial Services

Evaluation of Submittal

		Ace Government Services, LLC El Paso, TX	Synergy Project Contracts, Inc El Paso, TX	Amanda Pauline Nyser dba Axiom Enterprise Solution El Paso, TX	Vicente Monreal dba Life Landscaping El Paso, TX
	MAX POINTS				
Factor A - Price	30	30.00	12.82	Offer deemed Non-Responsive	Offer deemed Non-Responsive
Proposed Cost		\$ 458,211.60	\$ 1,072,096.13		
Factor B - Experience - Comprable Contracts	30	18.00	12.00		
Factor C - References	30	30.00	0.00		
Factor D – Employee Medical Benefits	10	8.00	2.00		
TOTAL SCORE	100	86.00	26.82		
		1	2		



CITY OF EL PASO BID TABULATION FORM



BID TITLE: ANIMAL SERVICES JANITORIAL SERVICES
 BID DATE: SEPTEMBER 14, 2023

BID NO: 2023-0624

DEPARTMENT: ANIMAL SERVICES

	ACE GOVERNMENT SERVICES, LLC EL PASO, TX BIDDER 1 OF 4	AMANDA PAULINE NYSER dba AXIOM ENTERPRISE SOLUTIONS, LLC. EL PASO, TX BIDDER 2 OF 4	VICENTE MONREAL dba LIFE LANDSCAPING EL PASO, TX BIDDER 3 OF 4	SYNERGY PROJECT CONTRACTORS, INC. dba SYNERGY PROJECT CONTRACTORS, INC. EL PASO, TX BIDDER 4 OF 4
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Item No.	Description	Unit of Measure	Total Hours per Month	Price (B)	Monthly Total (C = A X B) (C)	Yearly Total (D = C X 12 mo) (D)	3 Year Total (E = D X 3) (E)	Price (B)	Monthly Total (C = A X B) (C)	Yearly Total (D = C X 12 mo) (D)	3 Year Total (E = D X 3) (E)	Price (B)	Monthly Total (C = A X B) (C)	Yearly Total (D = C X 12 mo) (D)	3 Year Total (E = D X 3) (E)	Price (B)	Monthly Total (C = A X B) (C)	Yearly Total (D = C X 12 mo) (D)	3 Year Total (E = D X 3) (E)
1	Janitorial Service - 5001 Fred Wilson	Hourly	487.2	\$ 19.25	\$ 9,378.60	\$ 112,543.20	\$ 337,629.60	\$ 58.42	\$ 28,462.22	\$ 341,546.69 Bidder's Price: \$341,602.80	\$ 1,024,640.06 Bidder's Price: \$1,024,808.40	\$ 12.00	\$ 5,846.40	\$ 70,156.80 Bidder's Price: \$5,846.40	\$ 210,470.40 Bidder's Price: \$17,539.20	\$ 45.04	\$ 21,943.49	\$ 263,321.86	\$ 789,965.57
2	Janitorial Service - 9060 Socorro Rd.	Hourly	52.2	\$ 19.25	\$ 1,004.85	\$ 12,058.20	\$ 36,174.60	\$ 58.42	\$ 3,049.52	\$ 36,594.29 Bidder's Price: \$36,588.00	\$ 109,782.86 Bidder's Price: \$109,764.00	\$ 12.00	\$ 626.40	\$ 7,516.80 Bidder's Price: \$626.40	\$ 22,550.40 Bidder's Price: \$1,879.20	\$ 45.04	\$ 2,351.09	\$ 28,213.06	\$ 84,639.17
3	Janitorial Service - 501 E. Mills St.	Hourly	121.8	\$ 19.25	\$ 2,344.65	\$ 28,135.80	\$ 84,407.40	\$ 58.42	\$ 7,115.56	\$ 85,386.67 Bidder's Price: \$85,357.44	\$ 256,160.02 Bidder's Price: \$256,072.32	\$ 12.00	\$ 1,461.60	\$ 17,539.20 Bidder's Price: \$1,461.60	\$ 52,617.60 Bidder's Price: \$4,384.80	\$ 45.04	\$ 5,485.87	\$ 65,830.46	\$ 197,491.39
TOTAL							\$ 152,737.20	\$ 458,211.60		\$ 463,527.65 Bidder's Price: \$463,548.24	\$ 1,390,582.94 Bidder's Price: \$1,390,644.72		\$ 95,212.80	\$ 285,638.40 Bidder's Price: \$7,934.40	\$ 285,638.40 Bidder's Price: \$23,803.20		\$ 357,365.38	\$ 1,072,096.13	

<p style="text-align: center;"><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>			
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
AMENDMENTS ACKNOWLEDGED:	YES	NO	NO

BIDS SOLICITED: 273	LOCAL BIDS SOLICITED: 174	BIDS RECEIVED: 4	LOCAL BIDS RECEIVED: 4	NO BID: 1
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NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

2023-0624 Animal Services Janitorial Services

<u>No.</u>	<u>Participant Name</u>	<u>Response Date</u>	<u>Response Status</u>	<u>Contact</u>	<u>City</u>
1	Ace Government Services LLC	09/13/2023	Submitted	Steven Chapel	El Paso
2	Synergy Project Contractors, Inc.	09/13/2023	Submitted	Luis Luna	El Paso
3	Axiom Enterprise Solutions LLC	09/08/2023	Submitted	Amanda Nyser	El Paso
4	Life Landscaping	09/06/2023	Submitted		el paso
5	Paso-Tex Industries LLC	08/15/2023	No Bid	Kelly Shankles	El Paso
6	Complete Supply	08/01/2023	No Bid	Price Bahcall	Farmers Br
7	Construction Reporter		Viewed	Rebecca Taylor	Albuquerqt
8	Curbelo Enterprises LLC		Viewed	Haley Curbelo	Godley
9	GrayMar Environmental Services Inc		Viewed	April Torres	El Paso
10	HCV ENTERPRISES, LLC		Viewed	Heidi Avedician	El Paso
11	Klean-it Janitorial Services		Unsubmitted	Alex Cruz	El Paso
12	LM Endeavor		Viewed	Leonardo Mena	El Paso
13	M.G. Construction		Unsubmitted	menny martinez	chaparral
14	MACNEILL AND SONS GENERAL CONTRACTORS		Viewed	VERONICA PACHECO	EL PASO
15	Mlssis & Me		Viewed		El Paso
16	Motion Industries		Viewed	Megan Schmidt	El Paso
17	PIRTEK EL PASO (OnPoint Hydraulics LLC)		Unsubmitted		EL PASO
18	Shine Bright Cleaning Co.		Unsubmitted		El Paso
19	The Plant Room		Viewed	Cecilia Hernandez	El Paso
20	YML Cleaning Services		Viewed	Karina Zuany	El Paso