

OSCAR LEESER  
MAYOR



CITY COUNCIL  
BRIAN KENNEDY, DISTRICT 1  
ALEXSANDRA ANNELLO, DISTRICT 2  
CASSANDRA HERNANDEZ DISTRICT 3  
JOE MOLINAR, DISTRICT 4  
ISABEL SALCIDO, DISTRICT 5  
ART FIERRO DISTRICT 6  
HENRY RIVERA, DISTRICT 7  
CHRIS CANALES, DISTRICT 8

TOMMY GONZALEZ  
CITY MANAGER

**AGENDA REVIEW MINUTES  
COUNCIL CHAMBERS AND VIRTUALLY  
CITY HALL, 300 N. CAMPBELL  
May 8, 2023  
9:00 A.M.**

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The City Council met at the above place and date. Meeting was called to order at 9:00 a.m. Mayor Leeser present and presiding. The following Council Members answered roll call: Brian Kennedy, Alexandra Annelo, Joe Molinar, Isabel Salcido, and Chris Canales. Late arrivals: Art Fierro at 9:02 a.m. and Henry Rivera at 9:04 a.m. Cassandra Hernandez was absent.

The agenda items for the May 9, 2023, Regular City Council and Mass Transit Department Board Meetings were reviewed.

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**8. CONSENT AGENDA – RESOLUTIONS**

A Resolution that the City Attorney is authorized to retain outside counsel, Davidson Troilo Ream & Garza, attorney Frank J. Garza in matters regarding allegations of potential violations of the City's Ethics Ordinance, Standards of Conduct, Charter Provisions, and State Statutes.

Mayor Leeser questioned the following City staff member:

- Mr. Juan Gonzalez, Senior Assistant City Attorney

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**39. REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS**

Discussion and action on the award of Solicitation 2023-0329 Plants and Trees to Sierra Vista Wholesale Growers, Inc. for an initial term of three (3) years for an estimated amount of \$1,273,200.00. The award also includes a two (2) year option for an estimated amount of \$848,800.00. The total amount of the contract, including the initial term plus the option for a total of five (5) years, is for an estimated amount of \$2,122,000.00. This contract will allow for the purchase of plants and trees to be placed at various parks across the City.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$388,500.50 for the initial term, which represents a 1,082.19% increase due to additional trees and plants added to the scope of work and price increases.

Department: Streets and Maintenance  
Vendor: Sierra Vista Wholesale Growers, Inc.  
La Union, NM  
Item(s): All  
Initial Term: 3 Years  
Option to Extend: 2 Years  
Annual Estimated Award: \$424,400.00  
Initial Estimated Award: \$1,273,200.00 (3 Years)

Total Estimated Award: \$2,122,000.00 (5 Years)  
Account No.: 451 - 1000 - 531130 - 51295 - P5120  
Funding Source: General Fund  
District(s): All

This is a Low Bid, Unit Price Contract.

The Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend award as indicated to Sierra Vista Wholesale Growers, Inc. the sole responsible, responsive bidder.

Representative Canales questioned the following City staff members:

- Ms. Gretchen Garcia, Senior Procurement Analyst
- Mr. Joel McKnight, Parks and Recreation Assistant Director

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**MASS TRANSIT DEPARTMENT BOARD MEETING**

**5. CONSENT AGENDA – REQUEST TO ISSUE PURCHASE ORDERS**

Request that the Managing Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Avail Technologies, Inc. the sole and authorized distributor for 2023-0420 Enterprise Resource Management (ERP) Software and Support for a term of three (3) years for an estimated amount of \$254,284.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow for the purchase of myAvail Enterprises Transit Management Solution (ETMS) software cloud base conversion, warranty, maintenance, and support directly from Avail necessary to support the converted software cloud base system and maintain the functionality of the Enterprise Resource Management (ERP) software.

Department: Mass Transit (Sun Metro)  
Award to: Avail Technologies, Inc.  
State College, PA  
Year 1 Total: \$105,450.00  
Year 2 Total: \$72,602.00  
Year 3 Total: \$76,232.00  
Total Estimated Amount: \$254,284.00 (3 years)  
Account No.: 560-3200-60030-522020-P6005  
Funding Source: Sun Metro Operating Fund  
District(s): All  
Sole Source No.: 2023-0420

This is a Sole Source contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend that the contract be awarded as indicated to Avail Technologies, Inc. the sole source and authorized distributor for myAvail Enterprises Transit Management Solution (ETMS) software cloud base conversion, warranty, maintenance, and support.

Mayor Leeser questioned the following City staff member:

- Ms. Ellen Smyth, Chief Transit and Field Operations Office

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**6. CONSENT AGENDA – REQUEST TO ISSUE PURCHASE ORDERS**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a Purchase Order to Ace Government Services, LLC referencing Contract 2017-1280 Janitorial Services - Mass Transit (Sun Metro). This will be a change order to increase the award by \$228,187.74 for a total amount not to exceed \$2,139,911.99. This change order will add capacity to the current contract for an additional six (6) months of janitorial services for bus shelters.

Department	Mass Transit (Sun Metro)
Award to:	Ace Government Services, LLC El Paso, TX
Total Estimated Amount:	\$228,187.74
Account No:	560-3215-522060-60050-P6018-P60FTA117-G60195307
Funding Source:	FTA Formula 5307 Grant
District(s):	All

Mayor Leeser questioned the following City staff member:

- Ms. Ellen Smyth, Chief Transit and Field Operations Office

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Motion made by Representative Salcido, seconded by Representative Fierro, and unanimously carried to **ADJOURN** this meeting at 9:20 a.m.

AYES: Representatives Kennedy, Anello, Molinar, Salcido, Fierro, Rivera, and Canales

NAYS: None

ABSENT: Representative Hernandez

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APPROVED AS TO CONTENT:

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Laura D. Prine, City Clerk