

## **RESOLUTION**

**WHEREAS**, the City of El Paso (the "City") is eligible to apply for grants through the Homeland Security Grant Division of the Office of the Governor of the State of Texas ("HSGD"); and

**WHEREAS**, the El Paso City Council seeks to receive grant funding through the HSGD grant/application number 2950709 for the El Paso Police Department project identified as "SHSP – MATRIX Fusion Center"; and

**WHEREAS**, the El Paso City Council designates the City Manager or his designee as the City's authorized official.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. **THAT**, the El Paso City Council authorizes the grant application submission to the Office of the Governor of the State of Texas, Homeland Security Grant Division, grant application number 2950709, for the City of El Paso Police Department project identified as "SHSP – MATRIX Fusion Center" to provide financial assistance to the City of El Paso.
2. **THAT**, the City of El Paso shall provide all applicable matching funds for said grant, if applicable.
3. **THAT**, the City Manager or designee is authorized to apply for, accept, reject, alter, and/or terminate said grant.
4. **THAT**, the City Council agrees that in the event of loss or misuse of said grant funds, the City of El Paso will return all funds for said grant to the State of Texas Office of the Governor, Homeland Security Grant Division.
5. **BE IT FURTHER RESOLVED THAT**, the City Manager or designee is authorized to sign any related paperwork, including but not limited to, the actual grant contract, the authorization of budget transfers, and/or revisions to the operation plan, as well as any grant amendments, corrections or extensions of the grant agreement which increase, decrease or de-obligate program funds, provided that no additional City funds are required.

ADOPTED this 7<sup>th</sup> day of February, 2023.



ATTEST:

Laura D. Prine

Laura D. Prine  
City Clerk

CITY OF EL PASO

Oscar Leeser

Oscar Leeser  
Mayor

APPROVED AS TO FORM:

Eric Gutierrez

Eric Gutierrez  
Assistant City Attorney

APPROVED AS TO CONTENT:

Peter Pacillas

Assistant Chief Peter Pacillas  
El Paso Police Department



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**Agency Name:** El Paso, City of  
**Grant/App:** 2950709 **Start Date:** 9/1/2023 **End Date:** 8/31/2024

**Project Title:** SHSP LETPA - Fusion Center  
**Status:** Application Pending Submission

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460007499009

**Application Eligibility Certify:**

Created on: 1/10/2023 9:39:23 AM By: Laura Carpio

**Profile Information**

**Applicant Agency Name:** El Paso, City of  
**Project Title:** SHSP LETPA - Fusion Center  
**Division or Unit to Administer the Project:** El Paso Police Department: Fusion Center  
**Address Line 1:** 300 N. Campbell  
**Address Line 2:**  
**City/State/Zip:** El Paso Texas 79903-1402  
**Start Date:** 9/1/2023  
**End Date:** 8/31/2024

**Regional Council of Governments(COG) within the Project's Impact Area:** Rio Grande Council of Governments  
**Headquarter County:** El Paso  
**Counties within Project's Impact Area:** Brewster, Culberson, El Paso, Jeff Davis, Presidio

**Grant Officials:****Authorized Official**

**Name:** Elda Hefner  
**Email:** rodriguez-hefnere@elpasotexas.gov  
**Address 1:** 300 N. Campbell  
**Address 1:**  
**City:** El Paso, Texas 79901  
**Phone:** 915-212-1795 Other Phone: 915-212-1162  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Grants Administrator

**Financial Official**

**Name:** Margarita Munoz  
**Email:** munozmm@elpasotexas.gov  
**Address 1:** 300 N. Campbell st  
**Address 1:**  
**City:** City of El Paso, Texas 79901  
**Phone:** 915-212-1174 Other Phone:  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Comptroller

**Project Director**

**Name:** Ricardo Medina  
**Email:** 2014@elpasotexas.gov  
**Address 1:** 911 Raynor  
**Address 1:**  
**City:** El Paso, Texas 79903  
**Phone:** 915-212-4003 Other Phone:  
**Fax:**  
**Title:** Mr.  
**Salutation:** Lieutenant  
**Position:** Lieutenant



**Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [CCybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

**Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

**Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

**Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating.

**National Incident Management System (NIMS) Implementation**

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

**Emergency Management Plans (Intermediate Level)**

Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at [tdem.plans@tdem.texas.gov](mailto:tdem.plans@tdem.texas.gov).



**Law Enforcement Terrorism Prevention Activities (LETPA)**

The state is responsible for ensuring that at least 30 percent (30%) of the combined HSGP funds allocated under SHSP and UASI are dedicated towards law enforcement terrorism prevention activities, as defined in 6 U.S.C. 607.

Grant projects must be consistent with the [Federal Emergency Management Agency \(FEMA\) Information Bulletin \(IB\) 412](#) which discusses eligible activities outlined in:

- a. The [National Prevention Framework](#);
- b. The [National Protection Framework](#) where capabilities are shared with the prevention mission area;
- c. Section 2006 of the [Homeland Security Act of 2002](#), as amended; and
- d. The [FY 2007 Homeland Security Grant Program Guidance and Application Kit](#).

Activities eligible for use of LETPA focused funds include but are not limited to: Maturation and enhancement of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and training/hiring of intelligence analysts. Coordination between fusion centers and other analytical and investigative efforts. Implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) Initiative. Implementation of the "If You See Something, Say Something" campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners. Increased physical security, through law enforcement personnel and other protective measures, by implementing preventative and protective measures at critical infrastructure sites or at-risk nonprofit organizations.

**Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content and requirements.**

**Project Summary :**

Briefly summarize the project, including proposed activities and intended impact.

The Multi-Agency Tactical Response Information eXchange (MATRIX), El Paso Fusion Center's project submission for FY24 State Homeland Security Program will focus on the sustainment, maintenance, and enhancement of the Center's Critical Operational Capabilities (COCs), Enabling Capabilities (ECs), and the mitigation of capability gaps in Region VIII's THIRA. With this focus, the project will further support the augmentation of the Fusion Center's infrastructure and its relationship with the US DHS, the National Network of Fusion Centers, and the Texas Joint Crime Information Center. The project will directly support the Texas Homeland Security Strategic Plan's 2021-2025 Goal 1 to prevent terrorist attacks and organized criminal activity in Texas and the National Preparedness Goals' (July 2021) core capabilities of Prevention and Mitigation. The project will directly maintain the Center's achieved abilities by sustainment of its current staff and systems and work to close the gap on capability deficiencies and target capabilities.

**Problem Statement :**

Provide a detailed account of the issues, threats or hazards that your project will target. For federal Homeland Security Grants, include specific references to the regional or state *Threat and Hazard Identification and Risk Assessment (THIRA)*, as applicable.

Pages 6 through 40, 46 - 48 & 52-54 of the 2022 RGCOC Region VIII THIRA list threats and hazards to the region: (1) Flood, (2) Hazmat Release-Chemical, (3) Wildfire, (4) Active-Shooter, (5) Chemical Attack, and (6) Radiological. The project priority will be on prevention and protection, which are also the key component of 12 of the center's 32 Core Capabilities. Intrinsically this focus spans all mission areas facilitating the ability to deliver actionable intelligence that mitigates the impact of these threats and hazards. The specific focus of this project is to prevent the degradation of the center's standing capabilities and provide enhancements to support the achievement of the Region's capability targets delineated on page 6 - 40, 46-48 & 52-54 of the THIRA. The project will accomplish this through sustainment of the center's key attributes that mitigate regional threats and deliver an increase in capabilities to achieve the THIRA's directed capability targets within the core capability areas of "Public Information and Warning," "Forensics and Attribution," "Intelligence and Information Sharing," "Interdiction and Disruption," and "Operational Communications." Moreover, an increase in capabilities that will expand the center's coverage and its ability to maintain situational acuity and provide timely and accurate information in all areas.

**Existing Capability Levels :**

Describe the existing capability levels, including resources that are currently in place to support this project prior to the use of grant funds.

The MATRIX Fusion Center is a federal and state-recognized fusion center and an integral part of the National Fusion Center Network. The Center is an essential resource in Region VIII's attainment of its capability targets and mitigation of its threats and hazards. The MATRIX Fusion Center is a continuing project and has been since FY2007 receiving SHSP



the current capability levels of the department. Federal and State grants enable the department to maintain its current level of response.

### Project Activities Information

#### HSGP Instructions for Project Activity Selection

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

#### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Information and Intelligence Sharing/Cooperation	100.00	The project's activities will consist of funding the salaries and benefits of the center's three Crime Analysts (Personnel), one Crime Analyst Manager (Personnel). Maintenance and support of the applications listed in this project's Contractual and Professional Services section of the budget. The activities also include funding for equipment to operate applications and travel funding to enhance analysts capabilities.

### Measures Information

#### Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of exercises conducted.	1
Number of individuals participating in exercises.	7
Number of intelligence and information sharing systems created, maintained or enhanced.	1
Number of intelligence products created.	1000
Number of people trained.	7
Number of trainings conducted.	1

#### Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of agencies actively participating in the Intelligence and Information Sharing program.	15
Number of intelligence products distributed/shared.	2500
Percent (%) of population that can be reached by emergency public information technologies.	0



- ☐ Yes  
☒ No  
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- ☐ Yes  
☒ No  
☐ N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2023

Enter the End Date [mm/dd/yyyy]:

8/31/2024

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

217632742

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

5107956

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- ☒ Yes  
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

8/31/2021

### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify  
☐ Unable to Certify

Enter the debarment justification:



**Description:** The period within the project lifecycle during which the actual work of creating the project's deliverables is carried out.

**Process:** Involves directing, accomplishing, managing, and completing all phases and aspects of work for a given project.

### **Milestones**

**Milestone:** Analysts will produce a variety of products to include but not limited to a daily executive summary, weekly auto theft summary, monthly firearms, gang booking, and narcotics reports. Case support for investigative units, threat assessments for major events in the AOR. Trends and analysis for crimes. ; **Completion Date:** 08-31-2024

**Milestone:** Add new Law Enforcement partners to the FUSION Center; **Completion Date:** 08-31-2024

**Milestone:** Travel to National Fusion Training Conference; **Completion Date:** 08-31-2024

### **NIMS Resources**

☐ Check if this project supports a NIMS typed resource

**Enter the name of the typed resources from the Resource Type Library Tool:**

**Enter the ID of the typed resources from the Resource Type Library Tool:**

### **Fiscal Capability Information**

#### **Section 1: Organizational Information**

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

#### **Section 2: Accounting System**

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes

☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes

☐ No



- If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### Budget Details Information

#### Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Analyst (Organization)	Crime Analyst Castellano is a full-time employee who provides specialized analytical support and expertise to the Fusion Center's gathering, continuous assessment, and development of intelligence and information reports and products to attain and mitigate capability gaps identified in both Region VIII THIRA and State Preparedness Report (SPR). Salary period 09/01/2023 thru 08/31/2024.	\$61,629.83	\$0.00	\$0.00	\$0.00	\$61,629.83	100
Personnel	Analyst (Organization)	Crime Analyst Moreno is a full-time employee who provides specialized analytical support and expertise to the Fusion Center's gathering, continuous assessment, and development of intelligence and information reports and products to attain and mitigate capability gaps identified in both Region VIII THIRA and State Preparedness Report (SPR). Salary period 09/01/2023 thru 08/31/2024.	\$58,181.98	\$0.00	\$0.00	\$0.00	\$58,181.98	100
Personnel	Analyst (Organization)	Crime Analyst Alvarez is a full-	\$65,763.58	\$0.00	\$0.00	\$0.00	\$65,763.58	100



		Period 09/01/2023 to 08/31/2024.						
Contractual and Professional Services	21GN-00-MAIN Maintenance	Citizen Observer-TIP411 subscription and support for a web-based community notification systems including crime alerts, anonymous tips, smartphone apps, and social media publishing, period: 09/01/2023 to 08/31/2024.	\$44,100.00	\$0.00	\$0.00	\$0.00	\$44,100.00	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	Vigilant - subscription to cloud-based private, license plate data collection, period 09/01/2023 to 08/31/2024	\$56,763.00	\$0.00	\$0.00	\$0.00	\$56,763.00	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	West Publishing-CLEAR for Law Enforcement. Through CLEAR's live gateways and easy-to-use interface, you are quickly able to identify victims and persons of interest to ensure your officers on the streets are protected. Because you are able to see all information available, you can better plan and prepare for any situation you may face. Access to live phone records, Real-Time Incarceration and Arrest Gateway, On demand fixed rate batch, Source Transparency, and customizable preferences. Period: 09/01/2023 to 08/31/2024	\$37,615.68	\$0.00	\$0.00	\$0.00	\$37,615.68	0
Contractual and Professional Services	21GN-00-MAIN Maintenance	Law Enforcement (LE): Information sharing cloud based subscription and support. Period	\$21,000.00	\$0.00	\$0.00	\$0.00	\$21,000.00	0



		facial tissue, sanitizer, postage.					
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**Source of Match Information****Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information****Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$159,478.68	\$0.00	\$0.00	\$0.00	\$159,478.68
Equipment	\$23,420.00	\$0.00	\$0.00	\$0.00	\$23,420.00
Personnel	\$272,534.81	\$0.00	\$0.00	\$0.00	\$272,534.81
Supplies and Direct Operating Expenses	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Travel and Training	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$481,933.49	\$0.00	\$0.00	\$0.00	\$481,933.49

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** LauraCarpio