

**PROJECT FORM  
(Amendment)**

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Please place the following item on the **CONSENT** agenda for the Council Meeting of **April 11, 2023**.

**STRATEGIC GOAL 5 – Promote Transparent and Consistent Communication amongst all Members of the Community**

The linkage to the Strategic Plan is subsection 5.2 – Leverage and expand the use of current and new technology to reduce inefficiencies and improve communications

**Award Summary:**

That the City Manager be authorized to sign the 1st Amendment to the Consulting Services Agreement (“Agreement”) by and between CITY OF EL PASO (“City”) and JOHN HARGROVE CONSULTING (“Contractor”) to provide engineering consulting services to the Department of Information Technology; extending the term of the Agreement for an additional 4 years at an aggregated amount not to exceed \$100,000.00.

**Contract Variance:**

No contract variance

Department:	Department of Information Technology Services
Vendor:	John Hargrove Consulting LLC Buna, TX
Item(s):	All
Term:	4 years
Annual Estimated Award:	\$25,000.00
Total Estimated Award:	\$100,000.00 (4 years)
Account No.:	239-1000-522020-15240-P1506
Funding Source:	General Fund
District(s):	All
Reference No.:	2020-964

This is a Non-competitive, service contract.

\*\*\*\*\*ADDITIONAL INFORMATION BELOW\*\*\*\*\*

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** April 11, 2023

**PUBLIC HEARING DATE:** NA

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Araceli Guerra, Managing Director, Department of Information Technology  
Services (915) 212-1409  
K. Nicole Cote, Managing Director, Purchasing and Strategic Sourcing, (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 5 – Promote Transparent and Consistent Communication amongst all Members of the Community

**SUBGOAL:** 5.2 – Leverage and expand the use of current and new technology to reduce inefficiencies and improve communications

**SUBJECT:**

That the City Manager be authorized to sign the 1st Amendment to the Consulting Services Agreement ("Agreement") by and between CITY OF EL PASO ("City") and JOHN HARGROVE CONSULTING ("Contractor") to provide engineering consulting services to the Department of Information Technology; extending the term of the Agreement for an additional 4 years at an aggregated amount not to exceed \$100,000.00.

**BACKGROUND / DISCUSSION:**

This contract is to review applications for Public Service Wireless Facilities, applications for General Service Wireless facilities Submittals, and any other work associated and related to application review process and telecommunication needs for the City, to include, but not limited to, FAA and FCC Database updates for tower and license data, and administrative reports as requested by the City of El Paso.

**SELECTION SUMMARY:**

NA

**CONTRACT VARIANCE:**

No contract variance.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

NA

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$100,000.00

Funding Source: 239 – 522020 – 1000 – 15240 – P1506

Account: General Fund

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?   X   YES    NO**

**PRIMARY DEPARTMENT:** Information Technology Services  
**SECONDARY DEPARTMENT:** Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** 

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Araceli Guerra, Department of Information Technology Services

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign the 1<sup>st</sup> Amendment to the Consulting Services Agreement (“Agreement”) by and between **CITY OF EL PASO** (“City”) and **JOHN HARGROVE CONSULTING** (“Contractor”) to provide engineering consulting services to the Department of Information Technology; extending the term of the Agreement for an additional 4 years at an aggregated amount not to exceed \$100,000.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

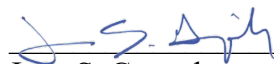
**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leeser  
Mayor

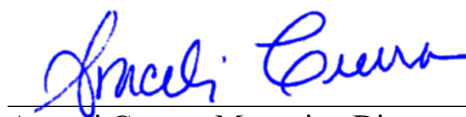
**ATTEST:**

\_\_\_\_\_  
Laura Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Juan S. Gonzalez  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Araceli Guerra, Managing Director  
of Internal Services

THE STATE OF TEXAS    )  
  )  
COUNTY OF EL PASO    )

**FIRST AMENDMENT TO  
INDEPENDENT CONTRACTOR AGREEMENT  
JOHN HARGROVE CONSULTING**

This 1st Amendment to that certain Independent Contractor Agreement for Wireless Telecommunication Consulting Services is made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of El Paso, a home rule municipal corporation organized and existing under the laws of the State of Texas (the “City”, and John Hargrove Consulting, (the “Contractor”).

**WHEREAS**, on April 14, 2020, the CITY and CONTRACTOR entered into a(n) Independent Contractor Agreement for Wireless Telecommunication Consulting Services (“Agreement”);

**WHEREAS**, the Agreement may be amended under the provisions of Section 4 of the Agreement; and

**WHEREAS**, the parties desire to extend the duration of the agreement to allow CONTRACTOR to continue to provide the contracted services.

**NOW THEREFORE**, in consideration of the mutual promises set forth in this 1<sup>st</sup> Amendment and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Section 2 of the Agreement is amended to add the following:
  - 2.1 The services of Contractor are extended beyond the initial term, including options, for an additional 4 years, to terminate April 13, 2027.
2. All terms and conditions of the Agreement and all subsequent Amendments thereto, except as herein revised, shall remain in full force and effect.

***[Signatures begin on the following page]***

IN WITNESS WHEREOF, the parties have hereunto set their hands this \_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_.

**CITY**

**THE CITY OF EL PASO:**

\_\_\_\_\_  
Tomás Gonzalez  
City Manger

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Juan S. Gonzalez  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Araceli Guerra  
Managing Director of Internal Services

**CONTRACTOR:**

John Hargrove Consulting

\_\_\_\_\_  
John Hargrove  
Principal