

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: 03/14/23

PUBLIC HEARING DATE: 03/14/23

CONTACT PERSON(S) NAME AND PHONE NUMBER: Mayor Oscar Lesser



DISTRICT(S) AFFECTED: All Districts

STRATEGIC GOAL: Goal 6 Sound Governance and Fiscal Responsibility

SUBGOAL: 6.1 Recruit and retain a skilled and diverse workforce

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Discussion and action regarding the procedure for appointment of Cary Westin as Interim City Manager effective June 30, 2023.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

In order to ensure the continuity of operations for the City of El Paso, after Mr. Gonzalez's last day on June 29, 2023, it will be necessary to appoint an Interim City Manager. Mr. Westin is currently working for the City of El Paso on a part-time basis. If Council approves Mr. Westin's appointment, he will return to the City of El Paso on a full-time basis. His role will be to assist and support Mr. Gonzalez during the next several months in order to be prepared to assume the Interim City Manager's position, beginning June 30, 2023.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

On May 20, 2014, City Council approved the appointment of Sean McGlynn as Interim City Manager, to assist in the transition between outgoing City Manager Joyce Wilson and incoming City Manager Tommy Gonzalez.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT:

SECONDARY DEPARTMENT:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)