

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** March 14, 2023  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Hector I. Ocaranza M.D., Interim Director of Public Health, (915) 212-6502  
K. Nicole Cote, Managing Director of Purchasing & Strategic Sourcing (915)  
212-0043

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** Goal 8 - Nurture and Promote a Healthy, Sustainable Community

**SUBGOAL:** 8.1 Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community

**SUBJECT:**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to El Paso County Hospital District dba University Medical Center of El Paso referencing Contract 2020-268 El Paso County Hospital District – Lab Services. This change order is to increase the contract by \$162,500.00 for a total amount not to exceed \$812,500.00. The change order will cover additional expenses for lab services for the duration of the contract term.

**BACKGROUND / DISCUSSION:**

The contract modification will allow the Public Health Department to meet the demands of laboratory services provided by the vendor.

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

On September 3, 2019 City Council approved the Interlocal Agreement of contract 2020-268 to El Paso County Hospital District dba University Medical Center of El Paso for a one (1) year term and four (4) year-option to extend the contract for at total amount of \$650,000.00.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$162,500.00  
Funding Source: General Fund  
Account: 341-1000-41060-521120

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO**

**PRIMARY DEPARTMENT:** Public Health

**SECONDARY DEPARTMENT:** Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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Hector I. Ocaranza M.D., Interim Director of Public Health

**COUNCIL PROJECT FORM  
(CHANGE ORDER)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **March 14, 2023**.

**STRATEGIC GOAL: No 8 - Nurture and Promote a Healthy, Sustainable Community**

This linkage to Strategic Plan is subsection 8.1 Deliver prevention, intervention and mobilization services to promote a healthy, productive and safe community.

Request that the Director of Purchasing & Strategic Sourcing be authorized to issue a purchase order to El Paso County Hospital District dba University Medical Center of El Paso referencing Contract 2020-268 El Paso County Hospital District – Lab Services. This change order is to increase the contract by \$162,500.00 for a total amount not to exceed \$812,500.00. The change order will cover additional expenses for lab services for the duration of the contract term.

Contract Variance:  
No contract variance

Department:	Health Department
Award to:	El Paso County Hospital District dba University Medical Center of El Paso El Paso, TX
Total Estimated Award:	\$162,500.00
Account No:	341-1000-41060-521120
Funding Source:	General Fund
District(s):	All

This is a Interlocal Agreement.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*