

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** March 14, 2023

**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**

Richard J. Bristol, Streets and Maintenance Director, (915) 212-7000  
K. Nicole Cote, Managing Director, (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 7 – Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:** 7.2 – Improve competitiveness through infrastructure improvements impacting the quality of life

**SUBJECT:**

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to notify Sierra Machinery, Inc. that the City is terminating Contract No. 2021-0742 Volvo, Gradall and Doosan Parts and Service for convenience, pursuant to the Purchase Order Terms and Conditions – Section 7A of this contract, and that the termination shall be effective as of March 14, 2023.

**BACKGROUND / DISCUSSION:**

The contract has been fully expensed.

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

On April 13, 2021, City Council approved the award of contract 2021-0742 Volvo, Gradall and Doosan Parts and Service to Sierra Machinery, Inc. for a two (2) year term for at total amount of \$400,000.00.

**AMOUNT AND SOURCE OF FUNDING:**

N/A

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Streets and Maintenance

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:

  
Richard J. Bristol, Streets and Maintenance Director

2-27-23

**COUNCIL PROJECT FORM  
(Termination)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda for the City Council Meeting of **March 14, 2023.**

**STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network**

The linkage to the Strategic Plan is subsection 7.2 – Improve competitiveness through infrastructure improvements impacting the quality of life.

Request that the Managing Director of Purchasing & Strategic Sourcing be authorized to notify Sierra Machinery, Inc. that the City is terminating Contract No. 2021-0742 Volvo, Gradall and Doosan Parts and Service for convenience, pursuant to the Purchase Order Terms and Conditions – Section 7A of this contract, and that the termination shall be effective as of March 14, 2023.

DATE: 8/3/2018

## RESOLUTION

**WHEREAS**, on April 13, 2021, the City of El Paso ("City") awarded Contract No. 2021-0742 Volvo, Gradall and Doosan Parts and Service to the following vendor:

1. Sierra Machinery, Inc.

**WHEREAS**, pursuant to the Purchase Order Terms and Conditions – Section 7A of this contract the City is authorized to terminate the Contract for convenience; and

**WHEREAS**, the City desires to terminate the Contract for Convenience.

**NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF EL PASO:**

That the Managing Director of Purchasing & Strategic Sourcing is authorized to notify Sierra Machinery, Inc. that the City is terminating Contract No. 2021-0742 Volvo, Gradall and Doosan Parts and Service for convenience, pursuant to the Purchase Order Terms and Conditions – Section 7A of this contract, and that the termination shall be effective as of March 14, 2023.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**THE CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Lesser  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Juan Gonzalez  
Senior Assistant City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
K. Nicole Cote, Managing Director  
Purchasing & Strategic Sourcing

**APPROVED AS TO CONTENT:**

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Richard J. Bristol, Director  
Streets and Maintenance Department