

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** March 14, 2023  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Richard J. Bristol, Streets & Maintenance Director, (915) 212-7000  
K. Nicole Cote, Managing Director, (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 7 – Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:** 7.2 – Improve Competitiveness Through Infrastructure Improvements Impacting the Quality of Life

**SUBJECT:**

Discussion and action on the award of solicitation 2023-0087 McNeilus Parts and Service to McNeilus Financial, Inc. dba McNeilus Truck & Manufacturing Co. for a term of three (3) years for an estimated amount of \$975,000.00.

**BACKGROUND / DISCUSSION:**

This contract will allow the support service/maintenance of thirteen (13) McNeilus Refuse trucks and ninety-four (94) HEIL Refuse trucks in Fleet inventory. It will also allow the purchase of parts for McNeilus equipment and HEIL equipment, as some parts are interchangeable. This contract allows the repairs of all Refuse trucks in order to be compliant with the City's mandatory Refuse Truck Rollout each day.

**SELECTION SUMMARY:**

As per Section 9.1.8.1 of The Amended and Restated Procurement and Sourcing Policy, "if a contract cannot be awarded after two competitive procurement/selection process, the requirement can be fulfilled by a non-competitive award. Prior solicitations 2022-0499, 2022-0686 and 2022-0877.

**CONTRACT VARIANCE:**

The difference based on comparison to the previous contract is as follows: An increase of \$150,000.00 for the initial term, which represents a 18.18% increase due to price increases.

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$975,000.00

Funding Source: Internal Service Fund

Account: 532 – 3600 – 531210 – 37020 – P3701 (Parts)

532 – 3600 – 531250 – 37020 – P3701 (Service)

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  YES  NO

PRIMARY DEPARTMENT: Streets & Maintenance

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:



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Richard J. Bristol, Streets & Maintenance Director

**COUNCIL PROJECT FORM  
(NON -COMPETITIVE)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **March 14, 2023**.

**Strategic Goal 7: Enhance and Sustain El Paso’s Infrastructure Network**

The linkage to the strategic plan is subsection 7.2 – Improve Competitiveness Through Infrastructure Improvements Impacting the Quality of Life.

**Award Summary:**

Discussion and action on the award of solicitation 2023-0087 McNeilus Parts and Service to McNeilus Financial, Inc. dba McNeilus Truck & Manufacturing Co. for a term of three (3) years for an estimated amount of \$975,000.00. This contract will allow the purchase of McNeilus parts and service for the Fleet Division.

**Contract Variance:**

The difference based on comparison to the previous contract is as follows: An increase of \$150,000.00 for the initial term, which represents a 18.18% increase due to price increases.

Department:	Streets and Maintenance
Vendor:	McNeilus Financial, Inc. dba McNeilus Truck & Manufacturing Co. Dodge Center, MN
Initial Term:	3 Years
Annual Estimated Award:	\$325,000.00
Total Estimated Award:	\$975,000.00
Account No.:	532 – 3600 – 531210 – 37020 – P3701 (Parts) 532 – 3600 – 531250 – 37020 – P3701 (Service)
Funding Source:	Internal Service Fund
District(s):	All

This is a Non-Competitive, service contract in accordance with Section 9.1.8.1 of The Amended and Restated Procurement and Sourcing Policy.

The Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend award as indicated to McNeilus Financial, Inc. dba McNeilus Truck & Manufacturing Co.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*