

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: February 28, 20223

PUBLIC HEARING DATE: N/A

CONTACT PERSON(S) NAME AND PHONE NUMBER: Ellen A. Smyth, (915) 212-6000

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 - Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance a regional comprehensive transportation system

SUBJECT: FOR NOTATION ONLY.

Notice of Sun Metro's Title VI exemption to provide a major service change analysis for the service modifications implemented on November 6, 2022. After careful review Sun Metro did not meet the service change threshold for a major service change analysis.

BACKGROUND / DISCUSSION:

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? YES NO

PRIMARY DEPARTMENT: Sun Metro

SECONDARY DEPARTMENT:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Astrid Bunner

For Ellen Smyth, Chief Transit and Field Operations Office

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)



Sun Metro

MAYOR
Oscar Leeser

DATE: February 28, 2023

TO: Mass Transit Department Board

CITY COUNCIL

FROM: Ellen Smyth, P.E., Chief Transit and Field Operations Officer

District 1
Brian Kennedy

SUBJECT: Service Change Overview

District 2
Alexsandra Annello

Under Title VI of the Civil Rights Act of 1964, as amended, as recipients of federal financial assistance Sun Metro Mass Transit Board, without regard to race, color, or national origin, operate and plan for transit services so that:

District 3
Cassandra Hernandez

- Transit benefits and services are available and provided equitably.
- Transit services are adequate to provide access and mobility for all.
- Opportunities to participate in the transit planning and decision-making process are open and accessible.
- Sun Metro takes remedial and corrective actions to prevent discriminatory treatment of any beneficiary.

District 4
Joe Molinar

District 5
Isabel Salcido

District 6
Art Fierro

District 7
Henry Rivera

District 8
Chris Canales

Service Modifications November 6, 2022

This communication serves to provide a notice of Sun Metro's exemption to provide a major service change analysis for the service modifications implemented on November 6, 2022. According to Sun Metro's "Major Service Change Policy," a major service change is defined as a reduction or increase of 30 percent or more in total vehicle revenue miles or total revenue hours in service on any service area during a service review period.

CITY MANAGER
Tommy Gonzalez

In addition, the following service changes are exempt:

- Changes to a service on a route with fewer than 20 total trips per unit are not considered "major" unless service on that route is eliminated completely on any such day.
- The introduction or discontinuation of short or limited-term service (e.g., promotional, demonstration, seasonal or emergency service, or service provided as mitigation or diversions for construction or other similar activities), as long as the service will be/has been operated for no more than twelve months.
- Sun Metro-operated transit service that is replaced by a different mode or operator providing a service with the same or better headways, transfer options, span of service, and stops.

Ellen Smyth, P.E. – Chief Transit and Field Operations Officer
Environmental Services Department | 7968 San Paulo | El Paso, TX 79907
O: (915) 212-6000 | Email: SmythEA@elpasotexas.gov





Sun Metro

MAYOR

Oscar Leeser

- Deactivation of a route if it does not reach above 10 passengers per hour or 1 passenger per mile after 6 months' period of implementation.

CITY COUNCIL

District 1

Brian Kennedy

District 2

Alexsandra Anello

District 3

Cassandra Hernandez

District 4

Joe Molinar

District 5

Isabel Salcido

District 6

Art Fierro

District 7

Henry Rivera

District 8

Chris Canales

After careful review, Sun Metro is at a 15% increase in total vehicles revenue miles. This means Sun Metro did not meet the service change threshold for a major service change analysis and is therefore exempt.

CITY MANAGER

Tommy Gonzalez

Ellen Smyth, P.E. – Chief Transit and Field Operations Officer
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DELIVERING **EXCEPTIONAL** SERVICES