

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** February 7, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON NAME AND PHONE NUMBER:**

Robert Cortinas, City Manager's Office (915) 212-1092

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** 6. Set the Standard for Sound Governance and Fiscal Management

**SUBGOAL:** N/A

**SUBJECT:**

Presentation, discussion, and action on the FY 2022-2023 First Quarter Financial Report and to authorize the City Manager or his designee to execute the necessary budget transfers, not to exceed \$750,000, for a Special Election proposed to be held on May 6, 2023.

**BACKGROUND / DISCUSSION:**

As required by the Budget Policy a financial report must be reported to the City Council within 45 days.

**PRIOR COUNCIL ACTION:**

On January 24, 2023, City Council voted to approve a special election on Charter Amendments and the Climate Charter Petition for the May 6, 2023, election.

**AMOUNT AND SOURCE OF FUNDING:**

Fund: 1000 – General Fund

Department: 111 – 11020 City Clerk

Election Contracts: 522030

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?**   X   YES      NO


**PRIMARY DEPARTMENT:** City Manager's Office - Office of Management and Budget

**SECONDARY DEPARTMENT:** City Clerk and all other departments

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)