

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** January 31, 2023  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Richard J. Bristol, Streets and Maintenance Director, (915) 212-7000  
K. Nicole Cote, Managing Director, (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 7 – Enhance and Maintain the City's Infrastructure Network

**SUBGOAL:** 7.5 – Set One Standard for Infrastructure Across the City

**SUBJECT:**

Discussion and action on the award of solicitation 2023-0239 Ford Proprietary Parts and Service to Casa Ford, Inc., for a term of three (3) years for an estimated amount of \$2,055,000.00.

**BACKGROUND / DISCUSSION:**

This contract will allow for the purchase of Ford Proprietary parts and service for the Fleet Division.

**SELECTION SUMMARY:**

As per Section 9.1.8.1 of The Amended and Restated Procurement and Sourcing Policy, "if a contract cannot be awarded after two competitive procurement/selection process, the requirement can be fulfilled by a non-competitive award. Prior solicitations 2022-0572, 2022-0751 and 2022-0904.

**CONTRACT VARIANCE:**

N/A

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$2,055,000.00

Funding Source: Internal Service Fund

Account: 532 – 3600 – 531210 – 37020 – P3701 (Parts)  
532 – 3600 – 531250 – 37020 – P3701 (Service)

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? ☒ YES ☐ NO

PRIMARY DEPARTMENT: Streets and Maintenance

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:

  
Richard J. Bristol, Streets and Maintenance Director

1-12-23

**COUNCIL PROJECT FORM  
(NON-COMPETITIVE)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **January 31, 2023.**

**Strategic Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

The linkage to the strategic plan is subsection 7.5 – Set One Standard for Infrastructure Across the City.

**Award Summary:**

Discussion and action on the award of solicitation 2023-0239 Ford Proprietary Parts and Service to Casa Ford, Inc., for a term of three (3) years for an estimated amount of \$2,055,000.00. This contract will allow for the purchase of Ford Proprietary parts and service for the Fleet Division.

**Contract Variance:**

There is no contract variance compared to the previous contract.

Department:	Streets and Maintenance
Vendor:	Casa Ford, Inc.
	El Paso, TX
Initial Term:	3 years
Annual Estimated Award:	\$685,000.00 (1 year)
Total Estimated Award:	\$2,055,000.00 (3 years)
Account No.:	532 – 3600 – 531210 – 37020 – P3701 (Parts)
	532 – 3600 – 531250 – 37020 – P3701 (Service)
Funding Source:	Internal Service Fund
District(s):	All

This is a Non-Competitive, service contract.

The Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend award as indicated to Casa Ford, Inc.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*