

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: CITY CLERK'S OFFICE

AGENDA DATE: November 16, 2022

CONTACT PERSON NAME AND PHONE NUMBER: LAURA D. PRINE, (915) 212-1212

DISTRICT(S) AFFECTED: Districts 1, 6, and 8

STRATEGIC GOAL: GOAL 6 SET THE STANDARD FOR SOUND GOVERNANCE AND FISCAL MANAGEMENT

SUBGOAL: 6.8 Support transparent and inclusive government.

SUBJECT:

Discussion and action on a Resolution calling for a Runoff Election to be held on December 17, 2022 with early voting from November 30th to December 13th, from the City's General Election and making provisions for the conduct of the election, and authorizing a contract with El Paso County to furnish election services, equipment and for polling places.

BACKGROUND / DISCUSSION:

Following the General Election held on November 8, 2022 the City has found it necessary under the City of El Paso Charter and the laws of the State of Texas to hold a runoff election to fill the expired terms in the offices of Representatives for Districts 1, 6, and 8.

PRIOR COUNCIL ACTION:

A Runoff Election for the offices of the Mayor and City Representatives for Districts 2 and 4 was ordered on November 10, 2020 and held on December 12, 2020.

AMOUNT AND SOURCE OF FUNDING:

General Fund: 117-11020-1000-522030 (Election Contracts) and 117-11020-1000-522050 (Legal Notices)

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Laura D. Prine

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO, TEXAS
CALLING FOR A RUNOFF ELECTION TO BE HELD ON DECEMBER 17, 2022
FROM THE 2022 GENERAL CITY ELECTION; AND MAKING PROVISIONS FOR THE
CONDUCT OF THE ELECTION; AND AUTHORIZING A CONTRACT WITH EL PASO
COUNTY TO FURNISH ELECTION SERVICES AND EQUIPMENT.**

WHEREAS, following its General City Election held on November 8, 2022, the City of El Paso ("City") finds it necessary under the City of El Paso Charter and the laws of the State of Texas to hold a runoff election to fill the positions of three District Representatives from Single-Member District Nos. 1, 6, and 8; and

WHEREAS, the City will hold a runoff election on December 17, 2022, to fill the aforementioned positions, to be elected by a majority of the votes cast.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO THAT:

SECTION 1 – OFFICIAL POSITIONS TO BE FILLED WITH RUNOFF ELECTION

A runoff election of the City of El Paso is hereby called to take place on December 17, 2022, for the purpose of electing the following named officers of the City of El Paso:

District Representative No. 1
District Representative No. 6
District Representative No. 8

Such runoff election shall be held in the manner and form prescribed by the laws of the State of Texas. At such runoff election, all qualified voters of the City shall be permitted to vote, and shall vote at the polling place designated for the election precinct in which they reside, or as allowed by applicable State Law, to elect their representatives. The qualified voters who reside in the Representative District Nos. 1, 6, and 8 shall vote for the Representative in their respective district. The candidate receiving a majority of the votes cast for each position shall be declared elected to such office.

Such election shall be held at the precincts and the polling places designated in Exhibit "A" or such other locations as may be designated prior to the election by the El Paso County Elections Administrator or City Clerk, attached hereto and made a part hereof for all purposes, and said polling places shall open at 7 a.m. and remain open until 7 p.m. on the day of the election.

SECTION 2 – ELECTION SERVICES CONTRACT WITH COUNTY

The City Manager is hereby authorized to execute a contract, joint or otherwise, with the El Paso County Elections Administrator for the purpose of having El Paso County furnish all or any portion of the election services and equipment needed by the City Clerk to conduct the runoff election. The contract document and election services provided therein shall conform to Chapter 31, Subchapter D, of the Texas Election Code and all other applicable statutes and laws.

The election services contract shall provide (a) the type of electronic voting equipment to be used for early voting by personal appearance and on election day, (b) notification and training for election judges and clerks, (c) an estimate and final payment terms for the election services provided, (d) agreements for early voting equipment and voting machine rental, and (e) other procedures necessary to conduct the election.

SECTION 3 – EARLY VOTING CLERK FOR THE RUNOFF ELECTION

Lisa Wise, El Paso County Elections Administrator, 500 E. San Antonio, Suite 314, El Paso, Texas, 79901, is hereby appointed as Early Voting Clerk.

SECTION 4 – EARLY VOTING

Early voting by personal appearance shall be conducted at the El Paso County Courthouse, located at 500 E. San Antonio, El Paso, Texas 79901. In addition, early voting may also occur at such branch early voting polling places as are designated herein or otherwise designated by the El Paso County Elections Administrator and posted at City Hall by the City Clerk. The locations and hours for early voting by personal appearance shall be authorized for such election as set forth in Exhibit “A.”

In addition, mobile voting stations may be authorized and used for early voting at publicly owned buildings in the City as established by the El Paso County Elections Administrator. The City Clerk is authorized to make corrections or revisions to the list of these mobile stations, including the respective hours for early voting by personal appearance at these stations. The City Clerk is further authorized to make corrections or revisions to the list of early voting stations as set forth above, including the respective hours for early voting by personal appearance at these stations, and revise and correct all election notices regarding the early voting locations and the mobile voting stations, and the dates and times for such voting.

For purposes of processing ballots cast in early voting, the election officers for the Early Voting Ballot Board shall be appointed and designated in accordance with the provisions of the election agreement with El Paso County.

SECTION 5 – VOTING MACHINES AND ELECTION RESULTS

Voting machines used for the conduct of the runoff election, shall be procured, maintained, operated, sealed and the votes therefrom tabulated pursuant to procedures established and authorized by the laws of the State of Texas.

The results of the runoff election shall be certified, canvassed, and returned in the form and manner prescribed by law.

SECTION 6 – NOTICE OF ELECTION

The notice of the runoff election hereby ordered and called shall be promulgated, published and posted in keeping with the state and local laws. A substantial copy of this resolution shall serve as proper notice of said election.

The City Clerk shall give notice of such runoff election by posting a notice of such election in English and Spanish in the Office of the City/Municipal Clerk as provided by law and by publishing a copy of said notice in both English and Spanish in a newspaper in the City as required by law.

The City Clerk shall deliver notice of this runoff election to the county clerk and voter registrar of El Paso County, as required by law.

SECTION 7 – COMPLIANCE WITH APPLICABLE LAWS

The City Manager and the City Clerk, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of federal and state law in carrying out and conducting the runoff election, whether or not expressly authorized herein.

ADOPTED this ____ day of November, 2022.

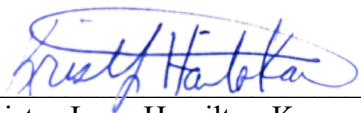
THE CITY OF EL PASO

Oscar Leaser, Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Kristen Lynn Hamilton-Karam
Senior Assistant City Attorney

EXHIBIT A

December 2022 Runoff Election

#govoteep



EARLY VOTING PERIOD: November 30 – December 13

EARLY VOTING LOCATIONS

(Main Early Voting Location)		Wednesday, Nov. 30 - Friday, Dec. 2	8am – 5pm
1. Enrique Moreno County Courthouse Third Floor, Back Lobby	500 E. San Antonio Ave. 79901	Saturday, Dec. 3 - Sunday, Dec. 4	12pm – 5pm
		Monday, Dec. 5 - Friday, Dec. 9	8am – 5pm
		Saturday, Dec. 10 - Sunday, Dec. 11	12pm – 5pm
		Monday, Dec. 12 – Tuesday, Dec. 13	8am – 5pm
2. Canutillo ISD Administration Facility Culinary Room	7965 Artcraft Rd. 79932	Wednesday, Nov. 30 - Friday, Dec. 2	8am – 5pm
		Saturday, Dec. 3 - Sunday, Dec. 4	12pm – 5pm
		Monday, Dec. 5 - Friday, Dec. 9	8am – 5pm
		Saturday, Dec. 10 - Sunday, Dec. 11	12pm – 5pm
		Monday, Dec. 12 – Tuesday, Dec. 13	8am – 5pm
3. Dorris Van Doren Library Auditorium	551 Redd Rd. 79912	Wednesday, Nov. 30 - Friday, Dec. 2	10am – 7pm
		Saturday, Dec. 3 - Sunday, Dec. 4	12pm – 5pm
		Monday, Dec. 5 - Friday, Dec. 9	10am – 7pm
		Saturday, Dec. 10 - Sunday, Dec. 11	12pm – 5pm
		Monday, Dec. 12 – Tuesday, Dec. 13	10am – 7pm
4. El Paso County Eastside Annex Community Room	2350 George Dieter Dr. 79936	Wednesday, Nov. 30 - Friday, Dec. 2	8am – 6pm
		Saturday, Dec. 3 - Sunday, Dec. 4	12pm – 5pm
		Monday, Dec. 5 - Friday, Dec. 9	8am – 6pm
		Saturday, Dec. 10 - Sunday, Dec. 11	12pm – 5pm
		Monday, Dec. 12 – Tuesday, Dec. 13	8am – 6pm

Note: Early Voting Locations, dates, and times are subject to change at any time. Any registered voter may vote at any Early Voting Location. Click on an address for a street view via Google Maps or click on a location name to view a picture to that specific site. For more information visit epcountyvotes.com or call (915) 546-2154.

EARLY VOTING PERIOD: November 30 – December 13

EARLY VOTING LOCATIONS

5. **Marty Robbins Recreation Center**

Lobby

[11620 Vista Del Sol Dr. 79936](#)

Wednesday, Nov. 30 - Friday, Dec. 2 **9am – 6pm**
Saturday, Dec. 3 - Sunday, Dec. 4 **12pm – 5pm**
Monday, Dec. 5 - Friday, Dec. 9 **9am – 6pm**
Saturday, Dec. 10 - Sunday, Dec. 11 **12pm – 5pm**
Monday, Dec. 12 – Tuesday, Dec. 13 **9am – 6pm**

6. **South El Paso Senior Citizens Center**

Lobby

[600 S. Ochoa St. 79901](#)

Wednesday, Nov. 30 - Friday, Dec. 2 **8am – 5pm**
Saturday, Dec. 3 - Sunday, Dec. 4 **12pm – 5pm**
Monday, Dec. 5 - Friday, Dec. 9 **8am – 5pm**
Saturday, Dec. 10 - Sunday, Dec. 11 **12pm – 5pm**
Monday, Dec. 12 – Tuesday, Dec. 13 **8am – 5pm**

7. **Sunland Park Mall**

[750 Sunland Park Dr. 79912](#)

Wednesday, Nov. 30 - Friday, Dec. 2 **9am – 6pm**
Saturday, Dec. 3 - Sunday, Dec. 4 **12pm – 5pm**
Monday, Dec. 5 - Friday, Dec. 9 **9am – 6pm**
Saturday, Dec. 10 - Sunday, Dec. 11 **12pm – 5pm**
Monday, Dec. 12 – Tuesday, Dec. 13 **9am – 6pm**

8. **UTEP – Union Building East**

Cactus Flower Room 102C

[351 W. University Ave. 79968](#)

Wednesday, Nov. 30 - Friday, Dec. 2 **8am – 5pm**
Saturday, Dec. 3 - Sunday, Dec. 4 **12pm – 5pm**
Monday, Dec. 5 - Friday, Dec. 9 **8am – 5pm**
Saturday, Dec. 10 - Sunday, Dec. 11 **12pm – 5pm**
Monday, Dec. 12 – Tuesday, Dec. 13 **8am – 5pm**

9. **YWCA-West**

Program Offices Room

[313 Bartlett Dr. 79912](#)

Wednesday, Nov. 30 - Friday, Dec. 2 **8am – 6pm**
Saturday, Dec. 3 - Sunday, Dec. 4 **12pm – 5pm**
Monday, Dec. 5 - Friday, Dec. 9 **8am – 6pm**
Saturday, Dec. 10 - Sunday, Dec. 11 **12pm – 5pm**
Monday, Dec. 12 - Tuesday Dec. 13 **8am – 6pm**

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EXHIBIT A

Elección de Desempate de Diciembre de 2022

#votaep



PERÍODO DE VOTACIÓN TEMPRANA: 30 de Noviembre - 13 de Diciembre
LUGARES DE VOTACIÓN TEMPRANA

(Lugar Principal de Votación Temprana)		Miércoles, Nov. 30 - Viernes, Dic. 2	8am – 5pm
1. Enrique Moreno County Courthouse		Sábado, Dic. 3 - Domingo, Dic. 4	12pm – 5pm
Tercer Piso, Área de Espera		Lunes, Dic. 5 - Viernes, Dic. 9	8am – 5pm
		Sábado, Dic. 10 - Domingo, Dic. 11	12pm – 5pm
		Lunes, Dic. 12 – Martes, Dic. 13	8am - 5pm
2. Canutillo ISD Administration Facility		Miércoles, Nov. 30 - Viernes, Dic. 2	8am – 5pm
Cuarto Culinario		Sábado, Dic. 3 - Domingo, Dic. 4	12pm – 5pm
		Lunes, Dic. 5 - Viernes, Dic. 9	8am – 5pm
		Sábado, Dic. 10 - Domingo, Dic. 11	12pm – 5pm
		Lunes, Dic. 12 – Martes, Dic. 13	8am - 5pm
3. Dorris Van Doren Library		Miércoles, Nov. 30 - Viernes, Dic. 2	10am – 7pm
Auditorio		Sábado, Dic. 3 - Domingo, Dic. 4	12pm – 5pm
		Lunes, Dic. 5 - Viernes, Dic. 9	10am – 7pm
		Sábado, Dic. 10 - Domingo, Dic. 11	12pm – 5pm
		Lunes, Dic. 12 – Martes, Dic. 13	10am - 7pm
4. El Paso County Eastside Annex		Miércoles, Nov. 30 - Viernes, Dic. 2	8am – 6pm
Centro Comunitario		Sábado, Dic. 3 - Domingo, Dic. 4	12pm – 5pm
		Lunes, Dic. 5 - Viernes, Dic. 9	8am – 6pm
		Sábado, Dic. 10 - Domingo, Dic. 11	12pm – 5pm
		Lunes, Dic. 12 – Martes, Dic. 13	8am - 6pm

Nota: Los Lugares de Votación Temprana, fechas y horarios están sujetos a cambios en cualquier momento. Cualquier votante registrado puede votar en cualquier lugar de Votación Temprana. Para ver mapa del lugar, presione en la dirección del lugar de su preferencia via Google Maps o para ver una imagen del lugar, presione en el nombre del lugar de su preferencia. Para más información visite es.epcountyvotes.com o llame al (915) 546-2154.

PERÍODO DE VOTACIÓN TEMPRANA: 30 de Noviembre - 13 de Diciembre
LUGARES DE VOTACIÓN TEMPRANA

5. <u>Marty Robbins Recreation Center</u> 11620 Vista Del Sol Dr. 79936 Área de Espera	Miércoles, Nov. 30 - Viernes, Dic. 2 9am – 6pm Sábado, Dic. 3 - Domingo, Dic. 4 12pm – 5pm Lunes, Dic. 5 - Viernes, Dic. 9 9am – 6pm Sábado, Dic 10 - Domingo, Dic. 11 12pm – 5pm Lunes, Dic. 12 – Martes, Dic. 13 9am – 6pm
6. <u>South El Paso Senior Citizens Center</u> 600 S. Ochoa St. 79901 Área de Espera	Miércoles, Nov. 30 - Viernes, Dic. 2 8am – 5pm Sábado, Dic. 3 - Domingo, Dic. 4 12pm – 5pm Lunes, Dic. 5 - Viernes, Dic. 9 8am – 5pm Sábado, Dic 10 - Domingo, Dic. 11 12pm – 5pm Lunes, Dic. 12 – Martes, Dic. 13 8am - 5pm
7. <u>Sunland Park Mall</u> 750 Sunland Park Dr. 79912	Miércoles, Nov. 30 - Viernes, Dic. 2 9am – 6pm Sábado, Dic. 3 - Domingo, Dic. 4 12pm – 5pm Lunes, Dic. 5 - Viernes, Dic. 9 9am – 6pm Sábado, Dic 10 - Domingo, Dic. 11 12pm – 5pm Lunes, Dic. 12 – Martes, Dic. 13 9am - 6pm
8. <u>UTEP – Union Building East</u> 351 W. University Ave. 79968 Cuarto de Flores de Cactus 102C	Miércoles, Nov. 30 - Viernes, Dic. 2 8am – 5pm Sábado, Dic. 3 - Domingo, Dic. 4 12pm – 5pm Lunes, Dic. 5 - Viernes, Dic. 9 8am – 5pm Sábado, Dic 10 - Domingo, Dic. 11 12pm – 5pm Lunes, Dic. 12 – Martes, Dic. 13 8am - 5pm
9 . <u>YWCA-West</u> 313 Bartlett Dr. 79912 Cuarto de Oficinas de Programa	Miércoles, Nov. 30 - Viernes, Dic. 2 8am – 6pm Sábado, Dic. 3 - Domingo, Dic. 4 12pm – 5pm Lunes, Dic. 5 - Viernes, Dic. 9 8am – 6pm Sábado, Dic 10 - Domingo, Dic. 11 12pm – 5pm Lunes, Dic. 12 – Martes, Dic. 13 8am - 6pm

Nota: Los Lugares de Votación Temprana, fechas y horarios están sujetos a cambios en cualquier momento. Cualquier votante registrado puede votar en cualquier lugar de Votación Temprana. Para ver mapa del lugar, presione en la dirección del lugar de su preferencia via Google Maps o para ver una imagen del lugar, presione en el nombre del lugar de su preferencia. Para más información visite es.epcountyvotes.com o llame al (915) 546-2154.

December 2022 Runoff Election

Elección de Desempate de Diciembre de 2022



Election Day: Saturday, December 17, 2022
Día de Elección: Sabado, 17 de Diciembre de 2022
7:00 a.m. - 7:00 p.m.

You can now vote at any Vote Center on Election Day.
Ahora puede votar en cualquier Centro de Votación el Día de la Elección.

Vote Center	Address
Centro de Votación	Dirección
Enrique Moreno County Courthouse	500 E. San Antonio Ave. 79901
South El Paso Senior Citizens Center	600 S. Ochoa St. 79901
El Paso Community College-Rio Grande Campus	906 El Paso St. 79902
Fire Station #3	721 E. Rio Grande Ave. 79902
Lamar Elementary School	1440 E. Cliff Dr. 79902
Mesita Elementary School	3307 N. Stanton St. 79902
UTEP - Union Building East	351 W. University Ave. 79968
Bowie High School	801 S. San Marcial St. 79905
Congressman Silvestre & Carolina Reyes School	7440 Northern Pass Dr. 79911
Sunland Park Mall	750 Sunland Park Dr. 79912
Brown Middle School	7820 Helen of Troy Dr. 79912
Dorris Van Doren Library	551 Redd Rd. 79912
Tippin Elementary School	6541 Bear Ridge Dr. 79912
Fire Station #27	6767 Ojo De Agua Dr. 79912
Rosa Guerrero Elementary School	7530 Lakehurst Rd. 79912
YWCA - West	313 Bartlett Dr. 79912
Carlos Rivera Elementary School	6445 Escondido Dr. 79912
Western Hills U.M.C.-Stewart Family Life Center A	524 Thunderbird Dr. 79912
Dr. Green Elementary School	5430 Buckley Dr. 79912
Putnam Elementary School	6508 Fiesta Dr. 79912
Polk Elementary School	940 Belvidere St. 79912
Fire Station #15	115 Shorty Ln. 79922
Zach White Elementary School	4256 Roxbury Dr. 79922

Vote Center	Address
Centro de Votación	Dirección
KEYS Academy	12380 Pine Springs Dr. 79928
Center for Career and Technology Education	1170 N. Walnut St. 79930
Fire Station #2	111 E. Borderland Rd. 79932
Community Connections Center	5300 Warriors Dr. 79932
El Paso County Eastside Annex	2350 George Dieter Dr. 79936
Jane Hambric K-8 School	3535 Nolan Richardson Dr. 79936
Bill Sybert K-8 School	11530 Edgemere Blvd. 79936
Benito Martinez Elementary School	2640 Robert Wynn St. 79936
Helen Ball Elementary School	1950 Firehouse Dr. 79936
O'Shea Keleher Elementary School	1800 Leroy Bonse Dr. 79936
Marty Robbins Recreation Center	11620 Vista Del Sol Dr. 79936
Sierra Vista Elementary School	1501 Bob Hope Dr. 79936
Fire Station #35	12230 Pine Springs Dr. 79936

Note: Vote Centers are subject to change at any time. Click on an address for directions via Google Maps or click on a location name to view a picture to that specific site. For more election information visit epcountyvotes.com or call **(915) 546-2154**.

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