

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Mayor and Council

AGENDA DATE: 11.08.22

CONTACT PERSON NAME AND PHONE NUMBER: Representative Cassandra Hernandez 212.0003

DISTRICT(S) AFFECTED: District 3

STRATEGIC GOAL:

Goal 5 - Promote Transparent and Consistent Communication Amongst All Members of the Community

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Accept the donation of \$5,000 from Sierra Machinery to go towards holiday events and initiatives in District 3, to include turkeys for families in need during Thanksgiving and Christmas gifts and grocery gift cards for a less-fortunate neighborhoods in the district.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The Office of Representative Hernandez is hosting its yearly holiday initiatives for District 3 and the community, which are funded through a combination of donations from community partners and with District 3 discretionary funds.

Thanksgiving

For the past three years, we have provided full turkeys to families in need or non-profit organizations who provide meals to less fortunate families. With this added donation, we will purchase over 100 turkeys this year to distribute to district families.

Christmas

For the past two years, we held a toy, book and grocery-gift card giveaway in the Sambrano neighborhood in South Central. We will provide gifts to other needy neighborhoods in district 3 as well.

We recognize the need and happiness these events bring to our neighborhoods and through the community partners willing to support District 3 through their donations, we are able to make these events possible.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes. The following items were approved by City Council in 2020 and 2021 for the related events.

City Council Meeting - September 28, 2021:

For Notation Purposes:

Accept the donations of \$2,500 from Marathon Petroleum, \$2,000 from El Paso Disposal, \$1,000 from El Paso Electric, and \$1,500 from Texas Gas Service for the purpose of funding for a second year, COVID-19 safe holiday events and initiatives in District 3, to include a Halloween Drive-Thru Trick-or-Treat to deter

door-to-door trick-or-treating during the pandemic, turkeys for families in need during Thanksgiving and Christmas gifts and grocery gift cards for a less-fortunate neighborhood in the district.

City Council Meeting - January 5, 2021:

For Notation Purposes:

-Accept the donation of \$500 from El Paso Firefighters IAFF Local 51 to pay for COVID-19 safe Christmas activities within District 3.

City Council Meeting - November 24, 2020:

For Notation Purposes:

-Accept the donation of \$1,000 from Marathon Petroleum to pay for permitted activities and other COVID-19 safe initiatives within District 3.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)