



Board Appointment Form

Submitted On: Oct 13, 2022, 01:56PM MDT

City Clerk

Appointing Office	Representative District 4
Type of Agenda	Consent
Date of Council Meeting	Tuesday, October 25, 2022
Agenda Posting Language	Appointment of Nathan Coleman to the City Accessibility Advisory Committee by City Representative Joe Molinar, District 4, as a regular appointment.
Name of Board/Committee/Commission	City Accessibility Advisory Committee
Appointment Type	Regular
Special Qualification Category (if applicable)	
Nominated By	Representative Joe Molinar
Nominee Name	Nathan Coleman
Nominee Email Address	
Nominee Mailing Address	
Zip Code	
Nominee Primary Phone Number	
Does the proposed appointee have a relative working for the city?	YES
If so, please provide his or her name, city position and relationship to the proposed appointee.	
Has appointee been a member of other city boards / commissions / committees?	NO
List all real estate owned by appointee in El Paso County (by address, if none, enter 'N/A')	N/A
Who was the last person to have held the position before it became vacant?	Luis Rodriguez
Incumbent Expiration Date	June 22, 2024
Reason person is no longer in office	Resigned
Date of Appointment	October 25, 2022
Term begins on	June 23, 2022
Expiration Date of New Appointee	June 22, 2024
Term	1st Term
Upload File(s)	Accessibility Advisory Committee Resume .docx Letter of Intent for District 4 AAC Seat.docx

Nathan Coleman



Due to my extensive experience with the Texas Council of Developmental Disabilities Grant-funded non-profit being a Peer Support Specialist for (3) advocacy organizations, participated in a student-led organization either as a UTEP student, intern, or as an individual who once sought these services that have to develop my personal abilities to share with others through personal experience or real work experience in the workforce in a call center or as a Field Representative for a Financial Management Agency – Managed Care Organization (MCO) Consumer Directed Services Option – CDS Option has empowered me to be active in my community by most recently being nominated to form part of the Children’s with Disabilities Information Coalition – CDIC Board of Directors and now going for that nomination to form part of the Sun Metro’s Accessibility Advisory Committee – AAC, as District 4 Board Member.

Work Experience

Children with Disabilities Information Coalition – CDIC

Board Member

October 2022 present

El Paso Coalition for People with Disabilities

September 2022 present

Team Captain of a coalition that will be designed for Youth with Disabilities

Disability Advocate

Arc of El Paso

July 2022 to Present

Serve as a Peer Support Specialist and empower individuals with Intellectual Disabilities to reach their potential with community partners who work directly with the disability community of all ages and serve as vital resources for families of individuals with intellectual disabilities – offer workshops, support groups, and most recently launched a book club that focuses on addressing disability barriers and finding ways to overcome these barriers so that they become barriers no more.

Project Amistad’s Peer Support Specialist for Amistad’s Money Basics Program

- Aide community/school settings to educate individuals with disabilities to learn the importance of handling their own money by presenting different “Money Management Workshops once a week for (4) weeks.

Peer Support Specialist

PROJECT AMISTAD - El Paso, TX

July 2021 to Present

Assist Project Amistad’s Resource Coach with the Peer Support Mentoring Program with the assigned Mentee that is either referred to the Program through the

Guardianship or Case Manager of the Dahab Center or States Center develop a Person Center Plan that includes goals that both the PSS and Mentee discover throughout a 4 session by completing a Pre & Post Assessment conducted by the Specialist. The PCP allows for the Mentor to report weekly progress notes to the Resource Coach and a way to also communicate with all parties involved to ensure support among the parties involved to also ensure that the goals are being worked on even when PSS is not there to empower the Mentee is the goal at the end of the day.

Peer Support Specialist for the Children's Disabilities Information Coalition

*Children's Disabilities Information Coalition - El Paso, TX
July 2021 to Present*

Serve as a Peer Support Specialist mentoring high school students with disabilities by participating in monthly workshops put together by the Facilitators of the organization. Topics cover different life skills to empower the student to look beyond their abilities by gaining useful knowledge of agencies as well as resources that are there to help them after they finish high school with the goal of continuing on to higher education through Project Search which as an agency that helps students with disabilities find a job that matches their individual skills or Project Higher which allows them to continue their education after high school by gaining work experience by receiving vocational training that if they are able to perform and or sustain a job they are offered a job for permanent placement.

UTEP Student Organization President – MINER DIAMONDS

Conducted organization meetings with members who were students receiving services through the Center for Academic Student Services (CASS), who were given the opportunity to serve in the department planning committee to give input on events such as Disability Awareness Week, being a part of the University Selection Committee for the hiring of the next CASS Department Director as well as formed part of the University President's Committee Taskforce who focused on campus problem areas to make it more wheelchair friendly including the renovation of the current layout of the CAS Department which took on-going efforts of both students, faculty and staff conducting surveys, departmental Director Meetings to provide an ideal blueprint of what is now the CASS along with its current department name change.

Peer Support Specialist

*Paso Del Norte Children's Development Center's Training Today's Mentors for Tomorrow - El Paso, TX
January 2006-2009*

Served as Peer Support Specialist for high school students with intellectual and developmental disabilities; students who participated in this program were in their junior or senior year of high school and demonstrated the need for empowerment in the area of academia; depending on their disabilities some students went on to higher education or went into vocational training education to get employment experience with a job coach or with the help of the school counselor or ARD Committee that coordinated for the student's parents seeking these types of school resources for their child.

Orientation Specialist

IN-HOME ATTENDANT SERVICES, LTD - Houston, TX

June 2011 to Present

Assist with New Client Orientation that chooses the Consumer Directed Services Option; assist participants with the employer paperwork and employees with New Hire application. Once applications are completed, I send original Forms and new hire applications to the in-home attendant services Ltd in-take department to complete final intake procedures.

Sales Representative

BEK MEDICAL INC

June 2021 to May 2022

- Answered incoming calls for repair requests- Scheduled repair evaluation appointments - wheelchair repairs, vehicle modifications and home modifications eg: installation of stairlifts
- Prepared work orders for technicians
- Prepared TITLE XIX (Medicaid/Medicare) Durable Medical Equipment reimbursement
- Obtained manufacturer quotes for medical equipment as well as mobility devices

Customer Care Professional

HGS - AMERICAN EXPRESS - El Paso, TX

May 2021 to June 2021

- Answered incoming calls from American Express cardholders assist with processing payments over the phone or navigate cardholder online
- Handled billing inquiries
- Up-selling / upgrade to the different American Express cards available to cardholder depending on their individual spending habits

Customer Service Representative

Maximus

April 2021 to May 2021

Took inbound calls for the IRS stimulus payments:

- Walked them through the website to look for more information their stimulus inquiry

Independent Living Skills/Peer Counseling Coordinator

Center for Independent Living - El Paso, TX

March 2021 to March 2021

Assist consumers discover their independent living skills in order to live independently out in the community as well as linking them to helpful resources maintain independence stability and not let their individual disabilities get in the way of living their life like everyone else.

Customer Office Specialist

Prudential Technical Support - El Paso, TX

October 2018 to February 2021

Tend to incoming calls from Prudential Customers who call in for account assistance ranging from online registration to password reset assistance.

Member Service Representative

DATAMARK INC - El Paso, TX

December 2014 to September 2018

Member Services Representative - Excrescent - Shell Gas Rewards Program
Take Fuel Rewards Program calls, enrollment/on-site troubleshooting, and respond to emails daily all while staying within metric project requirements.

Business Customer Care - AT&T Mobility

ALORICA INC

May 2012 to December 2014

mobility provision from billing to upgrading options
Intl Customer Care - Provisioning of International mobility services ranging from billing to adding international mobile services for customers traveling abroad.

Customer Service Representative - United Blood Services

READYONE INDUSTRIES CALL CENTER

September 2011 to March 2012

Recruited present and new donors to return to the blood banks to give the "gift of life and save a life." Screened donors before setting up the donors' next appointments.
Called the Regions of Natchez Trace, Louisiana, Inland Northwest, and North Idaho and then Rio Grande - El Paso, McAllen, Brownsville -***Bilingual***

Education

Bachelors in Liberal of Arts

University of Texas at El Paso - El Paso, TX

August 2010

UTEP's Miner DIAMONDS Student Organization President

June 2008-June 2009

Associates of Arts – Radio & Television

El Paso Community College – El Paso, TX

August 2008

Student Honor Society 2008-2009

Captain John L. Chapin high school

2001-2005

Mr. Chapin "All Chapin Boy" 2005

Center for Career and Technical Education

2003-2005

Medical & Legal Administration

MOUS Microsoft Word Specialist 2005

Center for Career and Technology Education

August 2003 to 2005

Medical Administration

Special Olympics Participant

1996-1999

Skills

35 WPM, Great Communication Skills - telephone and written correspondence, office clerical experience, dependable, easily adapts to different work environments, have a certificate of completion for Medical Administration - Trained in Medical Terminology, made familiar with the different Medical Forms as well as billing and coding. Advocate for individuals with Disabilities through a non-for-profit organization under the Texas Council for Developmental Disabilities, Paso Del Norte Children's Development Center – Training Tomorrow's Mentors Today, Leadership Skills with the Youth Leadership Forum, Project Amistad's Peer Support Specialist Children's Information Development Coalition as a Mentor