

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

AGENDA DATE: October 11, 2022

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Ellen Smyth, Chief Transit and Field Operations Officer, (915) 212-6000
Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, (915)
212-1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7 – Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.3 – Enhance regional comprehensive transportation system.

SUBJECT:

Discussion and action on request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Mitchell Adding Machine Company Inc. dba Mitchell Time and Parking, the sole and authorized distributor for the 2022-0586 UPTT & Union Depot Parking Machines for a term of one (1) year for an estimated amount of \$186,488.00.

BACKGROUND / DISCUSSION:

This contract will allow for the purchase of parking garage equipment to replace the entry and exit systems currently installed in the UPTT Parking Garage and the Union Depot Parking Garage located at 500 W San Francisco.

SELECTION SUMMARY:

N/A

CONTRACT VARIANCE:

N/A

PROTEST

N/A

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Amount: \$186,488.00

Funding: Sun Metro Capital

Account: 580040-560-3250-60000-P6001-SMFY23CAP

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES NO

PRIMARY DEPARTMENT: Mass Transit (Sun Metro)
SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Astrid Bunner for Ellen Smyth

Ellen Smyth, Chief Transit and Field Operations Officer

**COUNCIL PROJECT FORM
(Sole Source)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT AGENDA** for the Council Meeting of **October 11, 2022.**

STRATEGIC GOAL: No. 7: Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection 7.3 – Enhance regional comprehensive transportation system.

Request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Mitchell Adding Machine Company Inc. dba Mitchell Time and Parking, the sole and authorized distributor for the 2022-0586 UPTT & Union Depot Parking Machines for a term of one (1) year for an estimated amount of \$186,488.00. This contract will allow for the purchase of parking garage equipment to replace the entry and exit systems currently installed in the UPTT Parking Garage and the Union Depot Parking Garage located at 500 W San Francisco.



PURCHASING & STRATEGIC SOURCING DEPARTMENT

SOLE SOURCE AFFIDAVIT

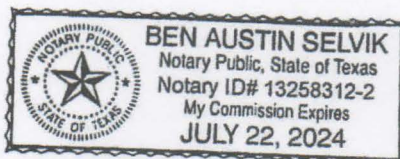
THIS IS AN OFFICIAL PURCHASING DOCUMENT-RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Gary J. Hobbs. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Mitchell Time and Parking
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Amano McGann Parking Equipment and Software
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

Gary J. Hobbs
Signature

SUBSCRIBED AND SWORN to before me on this 11th day of April



Ben Austin Selvik
NOTARY PUBLIC

Gary J. Hobbs

PRINTED NAME

July 22, 2024

MY COMMISSION EXPIRES

COMPANY NAME: Mitchell Time and Parking

ADDRESS, CITY, STATE & ZIP CODE 4806 N IH 35 Austin, Texas 78751

PHONE: 512.371.7773

FAX NUMBER: 512.371.7181

CONTACT NAME AND TITLE: Gary J. Hobbs / President

WEB ADDRESS: Mitchelltimeandparking.com

EMAIL: Service@Mitchelltimeandparking.com

FEDERAL TAX ID NUMBER: 741790608

TEXAS SALES TAX NUMBER: 17417906082



Amano McGann, Inc.

2699 Patton Rd

Roseville, MN 55113

Phone: (612) 331-2020

Fax: (612) 331-5187

www.amanomcgann.com

March 28, 2022

El Paso County

Subject: Statement of Qualifications – Mitchell Time and Parking

To Whom It May Concern:

This letter will serve as confirmation that Mitchell Time and Parking's status as an authorized dealer and sole source supplier for all Amano McGann products in El Paso, Texas. Mitchell Time and Parking is the only authorized dealer of Amano McGann, Inc. parking access and revenue control system products sold in El Paso, Texas.

Mitchell Time and Parking is the only approved vendor that utilizes factory trained and certified personnel for installation, servicing and technical support of Amano McGann, Inc. parking systems in the El Paso area. As one of our premier active Amano McGann, Inc. dealers, Mitchell Time and Parking has been in good standing for over 20 years.

Should you have any questions, please feel free to contact me at (314)703-0008.

Sincerely,
Amano McGann, Inc.

A handwritten signature in black ink, appearing to read "Jeff Becker". The signature is fluid and cursive, with the first name "Jeff" and last name "Becker" clearly distinguishable.

Jeff Becker
Vice President – Strategic Accounts