CITY OF EL PASO, TEXAS AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

AGENDA DATE: August 30, 2022

PUBLIC HEARING DATE: NA

CONTACT PERSON(S) NAME AND PHONE NUMBER:

Robert Cortinas, Chief Financial Officer/Deputy City Manager, (915) 212-1062 Claudia A. Garcia. Interim Director of Purchasing & Strategic Sourcing. (915) 212-

1218

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: 6: Set the Standard for Sound Governance and Fiscal Management.

SUBGOAL: 6.6 - Ensure continued financial stability and accountability through sound financial

management, budgeting and reporting.

SUBJECT:

That in accordance with the City's Debt Management Policy, the List of Qualified Professional Underwriters compiled from Solicitation 2022-0472R (attached as "Exhibit A") is hereby approved and the City Manager or his designee is authorized to select the appropriate underwriting firms to provide underwriting services for future City debt issuances or other financings from the List in rotating order. The selection and rotation of the underwriting firm will depend on the number of firms necessary for a particular issuance, which will vary based on the size and complexity of the issuance. All associated fees will be negotiated at the time of issuance. Said List shall remain in effect from August 30, 2022 through August 29, 2027, with an option to extend the term for an additional two, one-year options to extend to be exercised by the City Manager or designee. Although the City anticipates using this list as the basis for selecting underwriters for future use, the City reserves the right to solicit underwriters for certain future debt instruments that, in the sole opinion of the City, require additional consideration or specialty.

BACKGROUND / DISCUSSION:

This contract will provide professional underwriting services related to the authorization and issuance of debt instruments or other securities as requested by the city.

SELECTION SUMMARY:

Solicitation was advertised on February 1, 2022 and February 8, 2022. The solicitation was posted on City website on February 1, 2022. The email (Purmail) notification was sent out on February 3, 2022. There was a total of fifty-three (53) viewers online; twenty (20) proposals were received; none being local suppliers.

CONTRACT VARIANCE:

NA

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Funded through future bond issuances or other debt instruments issued

HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED? X YES NO

SECONDARY DEPARTMENT: Purchasing & Strategic Sourcing		
_		

<u>DEPAR</u>	TMENT HEAD:	
	Robert Cortinas	
_	Robert Cortinas, Chief Financial Officer/Deputy City Manager	

PRIMARY DEPARTMENT: City Manager's Office

COUNCIL PROJECT FORM (RFP)

Please place the following item on the **CONSENT** agenda for the Council Meeting of **August 30, 2022**.

STRATEGIC GOAL NO. 6: Set the Standard for Sound Governance and Fiscal Management.

The linkage to Strategic Plan is subsection 6.6 - Ensure continued financial stability and accountability through sound financial management, budgeting and reporting.

Award Summary:

That in accordance with the City's Debt Management Policy, the List of Qualified Professional Underwriters compiled from Solicitation 2022-0472R (attached as "Exhibit A") is hereby approved and the City Manager or his designee is authorized to select the appropriate underwriting firms to provide underwriting services for future City debt issuances or other financings from the List in rotating order. The selection and rotation of the underwriting firm will depend on the number of firms necessary for a particular issuance, which will vary based on the size and complexity of the issuance. All associated fees will be negotiated at the time of issuance. Said List shall remain in effect from August 30, 2022 through August 29, 2027, with an option to extend the term for an additional two, one-year options to extend to be exercised by the City Manager or designee. Although the City anticipates using this list as the basis for selecting underwriters for future use, the City reserves the right to solicit underwriters for certain future debt instruments that, in the sole opinion of the City, require additional consideration or specialty.

- 1. Barclays Capital Inc.
- 2. Cabrera Capital Markets, Inc.
- 3. Estrada Hinojosa & Company, Inc.
- 4. Frost Bank
- 5. Jefferies Financial Group Inc. DBA Jefferies LLC
- 6. J.P. Morgan Broker-Dealer Holding, Inc. DBA J.P. Morgan Securities LLC
- 7. Loop Capital LLC DBA Loop Capital Markets LLC
- 8. Morgan Stanley Domestic Holdings, Inc. DBA Morgan Stanley & Co. LLC
- 9. Oppenheimer & Co., Inc.
- 10. Piper Sandler & Co
- 11. Raymond James & Associates, Inc.
- 12. RBC Capital Markets, LLC
- 13. Samuel A. Ramirez & Co., Inc.
- 14. Siebert Williams Shank & Co., LLC
- 15. Stephens Inc.
- 16. Stifel, Nicolaus & Company, Inc.
- 17. UMB Bank, n.a.

This is a Request for Proposals, requirements contract.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

DATE: 8/23/2022

PROJECT: 2022-0472R Professional Underwriter Services Evaluation of Submittal Morgan Stanley Domestic First Horizon Bank DBA FHN J.P. Morgan Broker-Dealer Holding, Inc. DBA J.P. Morgan lofforios Loon Canita Estrada Hinojosa & Samuel A. Ramirez & Co., LLC DBA Rice & Associates, Inc. Holdings, Inc. DBA Morgan Jefferies Financial Group Inc. DBA Jefferies LLC LLC DBA Loop Capital Markets inancial Capita Markets, a RBC Capital Markets, LLC Stifel, Nicolaus & Company, Inc. Saint Louis, MO Cabrera Capital Markets, Inc. Piper Sandler & Co UMB Bank, n.a San Antonio, TX Shank & Co., LLC Oppenheimer & Co., Inc Frost Bank Financial Products Company Houston, TX Stephens Inc. Little Rock, AR Services Inc. Inc. New York, NY Company, Inc. Dallas, TX Inc. New York, NY Stanley & Co. LLC New York, NY an Antonio, TX Jersey City, NJ St. Petersburg New York, NY Chicago, IL LLC division of First Horizon Bank Memphis, TN Securities LLC Brooklyn, NY Chicago, IL MAX POINTS Factor A - Price 35 35.00 22.15 24.92 21.46 23.96 19.60 26.62 26.92 19.29 20.22 15.68 17.54 19.84 16.40 20.79 18.91 15.46 15.31 0.00 0.00 Factor B - Capabilities 20 20.00 19.67 18.67 19.67 17.00 20.00 16.67 16.67 19.00 16.67 19.67 19.00 16.67 19.33 14.67 15.67 17.00 14.67 0.00 0.00 Factor C - Experience 20 19.67 19.67 17.00 19.33 19.00 20.00 16.00 16.67 19.00 19.67 19.33 19.00 18.33 19.00 17.33 16.00 17.00 15.67 0.00 0.00 Factor D - Personnel

8.33

7.00

5.00

80.59

9.67

7.67

5.00

79.63

10.00

7.00

5.00

78.56

9.67

9.00

5.00

78.35

10.00

7.33

5.00

77.87

10.00

8.33

3.67

76.84

10.00

7.00

5.00

76.73

10.00

7.00

5.00

74.79

10.00

7.67

5.00

73.24

9.00

8.33

5.00

71.80

9.33

6.00

5.00

65.98

0.00

0.00

0.00

0.00

Deemed non-

0.00

0.00

0.00

0.00

Deemed nonresponsive

CITY OF EL PASO RFP SCORESHEET

Committee Scoresheet

Factor E - Local Support and Knowledge

Factor F - Other Considerations

TOTAL SCORE

10

10

5

100

10.00

7.33

5.00

97.00

10.00

9.00

5.00

85.49

10.00

8.67

5.00

84.25

10.00

7.00

5.00

82.46

10.00

7.67

4.33

81.96

10.00

7.00

5.00

81.60

9.00

8.00

5.00

81.29



CITY OF EL PASO REQUEST FOR PROPOSALS TABULATION FORM



Bid Opening Date: March 23, 2022 Solicitation #: 2022-0472R

Project Name: Professional Underwriter Services Department: City Manager's Office

BIDDER'S NAME:	LOCATION:	AMENDMENT(S) ACKNOWLEDGED:
Barclays Capital Inc.	New York, NY	Yes
Cabrera Capital Markets, Inc.	Chicago, IL	No
Estrada Hinojosa & Company, Inc.	Dallas, TX	No
First Horizon Bank DBA FHN Financial Capital Markets, a division of First Horizon Bank	Memphis, TN	No
Frost Bank	San Antonio, TX	No
Jefferies Financial Group Inc. DBA Jefferies LLC	New York, NY	No
J.P. Morgan Broker-Dealer Holding, Inc. DBA J.P. Morgan Securities LLC	Brooklyn, NY	Yes
Loop Capital LLC DBA Loop Capital Markets LLC	Chicago, IL	No

NOTE: The information contained in this RFP tabulation is for information only and does not constitute actual award/execution of contract.

Approved: /s/
Date: 4/25/2022



CITY OF EL PASO REQUEST FOR PROPOSALS TABULATION FORM



Bid Opening Date: March 23, 2022 Solicitation #: 2022-0472R

Project Name: Professional Underwriter Services Department: City Manager's Office

BIDDER'S NAME:	LOCATION:	AMENDMENT(S) ACKNOWLEDGED:
Morgan Stanley Domestic Holdings, Inc. DBA Morgan Stanley & Co. LLC	New York, NY	No
Oppenheimer & Co., Inc	New York, NY	No
Piper Sandler & Co	Minneapolis, MN	No
Raymond James & Associates, Inc.	St. Petersburg, FL	No
RBC Capital Markets, LLC	Jersey City, NJ	No
Rice Securities, LLC DBA Rice Financial Products Company	Houston, TX	No
Samuel A. Ramirez & Co., Inc.	New York, NY	No
Siebert Williams Shank & Co., LLC	New York, NY	Yes

NOTE: The information contained in this RFP tabulation is for information only and does not constitute actual award/execution of contract.

Approved: /s/
Date: 4/25/2022



CITY OF EL PASO REQUEST FOR PROPOSALS TABULATION FORM



Bid Opening Date: March 23, 2022 Solicitation #: 2022-0472R

Project Name: Professional Underwriter Services Department: City Manager's Office

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BIDDER'S NAME:	LOCATION:	AMENDMENT(S) ACKNOWLEDGED:
Stephens Inc.	Little Rock, AR	Yes
Stifel, Nicolaus & Company, Inc.	Saint Louis, MO	No
UBS Financial Services Inc.	Weehawken, NJ	No
UMB Bank, n.a.	San Antonio, TX	No
RFPs SOLICITED: 63 LOCAL RFPs SOLICITED): 2 RFPs RECEIVED: 20 LOCAL RFPs RECEIVE	ED: 0 NO RFPs: 0

NOTE: The information contained in this RFP tabulation is for information only and does not constitute actual award/execution of contract.

Approved: /s/
Date: 4/25/2022

2022-0472R Professional Underwriters Services Bidder's List

BANK OF AMERICA MERRILL LYNCH ATTN: KRISTIN BUTTON 600 NORTH PEARL ST – SUITE 2165 DALLAS, TX 75201 BANK OF AMERICA MERRILL LYNCH ATTN: BRANDON WALKER 901 MAIN STREET, 11TH FLOOR DALLAS. TX 75202 BARCLAYS CAPITAL INC. ATTN: JOHN DANIEL 745 7TH AVENUE, 19TH FLOOR NEW YORK, NY 10019

BARCLAYS CAPITAL INC. ATTN: PARTICK SCOTT 1301 MCKINNEY SUITE 400 HOUSTON, TX 77010 BB&T CAPITAL MARKETS ATTN: MARTHA MARTINEZ-KARASCH 333 CLAY ST – SUITE 3800 HOUSTON, TX 77002 BLAYLOCK BEAL VAN LLC ATTN: GAIL SCHAEFFER 600 LEXINGTON AVE 3RD FLOOR NEW YORK, TX 10022

BOK FINANCIAL SECURITIES ATTN: WILLIAM GUMBERT 333 WEST CAMPBELL SUITE 350 RICHARDSON. TX 75080 BOK FINANCIAL SECURITIES ATTN: ALISON LONG 333 W. CAMPBELL SUITE 350 RICHARDSON, TX 75080 CABERA CAPITAL MARKETS, LLC ATTN: MARTIN CABRERA 10 S. LASALLE ST, SUITE 1050 CHICAGO, IL

CITIGROUP CLOBAL MARKETS, INC. ATTN: MARIO CARRASCO 100 CITIBANK DR, BLDG 2 SAN ANTONIO, TX 78245 CITIGROUP CLOBAL MARKETS, INC. ATTN: HECTOR MATOS 100 CITIBANK DR, BLDG 2 SAN ANTONIO. TX 78245 CITIGROUP CLOBAL MARKETS, INC. ATTN: DEVIN PHILLIPS 300 CRESCENT SUITE 940 DALLAS, TX 75201

COASTAL SECURITIES, INC ATTN: JORGE RODRIGUEZ 14421 ROGERS RANCH PARKWAY, SUITE 145 SAN ANTONIO, TX COASTAL SECURITIES, INC ATTN: DANIEL RODRIGUEZ 14421 ROGERS RANCH PARKWAY, SUITE 145 SAN ANTONIO, TX CREWS & ASSOCIATES, INC ATTN: RICK CALHOUN 521 PRESIDENT CLINTON AVE SUITE 800 LITTLE ROCK, AR 72201

CREWS & ASSOCIATES, INC. -CAPITAL MARKETS ATTN: SHERALD WOOD 120 N. MAIN ST. BRYAN, TX 77803 ESTRADA HINOJOSA & CO., INC. ATTN: RUDY MEJIA 823 CONGRESS AVENUE, SUITE 1550 AUSTIN, TX 78701 FROST BANK CAPITAL MARKETS ATTN: DON FOSTER 100 W. HOUSTON STREET - SUITE 110 SAN ANTONIO, TX 78205

FTN CAPITAL MARKETS ATTN: ROGELIO RODRIGUEZ 9901 IH-10 WEST, SUITE 800 SAN ANTONIO, TX 78230 GEORGE K. BAUM & COMPANY ATTN: BRAD ANGST 100 CONGRSS AVE SUITE 2100 AUSTIN, TX 78701 GEORGE K. BAUM & COMPANY ATTN: MARK VALENZUELA 6501 A,EROCAS PARKWAY, N.E ONE PARK SQUAE, SUITE 510 ALBUQUERQUE, NM 87110

GOLDMAN, SACHS & CO. ATTN: COLLIN TEAGUE 200 WEST STREET 32ND FLOOR NEW YORK, NY 10282 GOLDMAN, SACHS & CO. ATTN: TERRY THORTON 1000 LOUISIANA 11TH FLOOR HOUSTON, TX 77002 HUTCHISON, SHOCKEY, ERLEY & CO PATRICIA RODRIGUEZ 4545 POAST OAK PLACE – SUITE 215 HOUSTON, TX 77027

HUTCHISON, SHOCKEY, ERLEY & CO ATTN: MARK NITCHOLAS 4545 POAST OAK PLACE – SUITE 215 HOUSTON, TX 77027 JEFFERIES LLC ATTN: LISA PEPI 1777 NE LOOP 410, SUITE 600 SAN ANTONIO, TX 78217 JEFFERIES LLC ATTN: MARK ELLIS 333 CLAY ST 9TH FLOOR HOUSTON, TX 77002

2022-0472R Professional Underwriters Services Bidder's List

LOOP CAPITAL MARKETS LLC ATTN: CURTIS FLOWERS 440 LOUISIANA SUITE 900 HOUSTON, TX 77002

MORGAN STANLEY ATTN: KIT CALDWELL 755 E. MULBERRY AVE SUITE 300 SAN ANTONIO, TX 78212

MUFG BANK OF TOKYO-MISUBISHI UFJ, LTD. ATTN: NICK BOYLE 500 N AKARD, SUITE 4200 **DALLAS, TX 75201**

OPPENHEIMER & CO. INC. ATTN: CARLOS SHARPLESS 711 LOUISIAN, SUITE 1500 HOUSTON, TX 77002

PIPER JAFFRAY & CO. ATTN: KIT CALDWELL 1177 WEST LOOP SOUTH SUITE 1500 HOUSTON, TX 77027

PIPER JAFFRAY & CO. ATTN: KIM EDWARDS 7000 N. MOPAC EXPRESSWAY - SUITE **AUSTIN, TX 78731**

RAMIREZ & CO. INC ATTN: LORRAINE PALACIOS 100 CONGRESS AVE SUITE 2000 AUSTIN, TX 78701

RAMIREZ & CO. INC ATTN: KAREN PRICE 2068 IMPERIAL LANE SUPERIOR, CO 80027

RAMIREZ & CO. INC ATTN: ROBIN REDFORD 100 CONGRESS AVE SUITE 2000 AUSTIN. TX 78701

RAYMOND JAMES. ATTN: BUDDY KEMPF 5956 SHERRY LANE SUITE 1900 DALLAS, TX 75225

RAYMOND JAMES. ATTN: TOM OPPENHEIM 5956 SHERRY LANE SUITE 1900 DALLAS, TX 75225

RBC CAPITAL MARKETS ATTN: RICHARD ACOSTA 303 PEARL PARKWAY SUITE 220 SAN ANTONIO, TX 78215

RBC CAPITAL MARKETS ATTN: MATT BOLES 210 CRESCENT COURT SUITE 1500 **DALLAS, TX 75201**

RBC CAPITAL MARKETS ATTN: MARK TARPLEY 200 CRESCENT COURT SUITE 600 **DALLAS, TX 75201**

ROBERT W. BAIRD & CO. INC. ATTN: MORGAN CHAMPAGNE 1331 LAMAR SUITE 1360 HOUSTON, TX 77010

ROBERT W. BAIRD & CO. INC. ATTN: BRIAN COLON 1331 LAMAR SUITE 1360 DENVER, CO 80206

ROBERT W. BAIRD & CO. INC. ATTN: DICK DAVIS 5950 BERKSHIRE SUITE 1300 **DALLAS, TX 75225**

SAMCO CAPITAL MARKETS, INC ATTN: STEVE SLEDGE 1700 PACIFIC SUITE 2000 DALLAS, TX 75201

SIEBERT CISNEROS SHANK & CO. LLC ATTN: JUSTIN RODRIGUEZ 454 SOLEDAD, SUITE 201 SAN ANTONIO, TX

78205

STEPHENS, INC. ATTN: ROBERT RIVERA 200 CRESCENT COURT SUITE 600 **DALLAS, TX 75201**

STEPHENS, INC. ATTN: ROBERT RIVERA 200 CRESCENT COURT SUITE 600 **DALLAS, TX 75201**

STEPHENS, INC ATTN: ROBERT RIVERA 200 CRESCENT COURT SUITE 600 DALLAS, TX 75218

STIFEL NICOLAUS & COMPANY, INC ATTN: MARISOL WARNKE 70 NE LOOP 410 - SUITE 295 SAN ANTONIO, TX 78216

STIFEL NICOLAUS & COMPANY, INC ATTN: NORA CHAVEZ RENAISSANCE PLAZA 70 NORTHEAST **LOOP 410, SUITE 295** SAN ANTONIO, TX 78216

STIFEL NICOLAUS & COMPANY, INC ATTN: LIZZETH GAMBOA RENAISSANCE PLAZA 70 NORTHEAST **LOOP 410, SUITE 295** SAN ANTONIO, TX 78216

THE GMS GROUP, LLC ATTN: RHONDA DUPREE 5075 WESTHEIMER SUITE 1175 HOUSTON, TX 77056

UMB BANK ATTN: TODD HOLDER 5910 N. CENTRAL EXPRESSWAY, **SUITE 1900** DALLAS, TX 75206

2022-0472R Professional Underwriters Services Bidder's List

WELLS FARGO PUBLIC FINANCE ATTN: GEORGE PEDRAZA 40 N.E. LOOP 410 SUITE 335 SAN ANTONIO, TX 78216

WILLIAM BLAIR & COMPANY ATTN: AJAY THOMAS 6500 RIVER PLACE BUILDING 7 SUITE 250 AUSTIN, TX 78730

JEFFERIES, LLC ATTN: TILGHMAN NAYLOR 300 CRESENT COURT SUITE 500 DALLAS, TX 75201 WELLS FARGO PUBLIC FINANCE ATTN: JOHN YOUNG 1000 LOUSIANA SUITE 600 HOUSTON, TX 77002

WILLIAM BLAIR & COMPANY ATTN: JOHN HALL 9901 IH-10, WEST SUITE 800/OFFICE 8056 SAN ANTONIO, TX 78230

JPMORGAN CHASE BANK, N.A ATTN: RHETT BREDY 2200 ROSS AVE 3RD FLOOR DALLAS, TX 75201 WELLS FARGO SECURITIES ATTN: LAURA POWELL 6100 BANDERA RD, SUITE 200 SAN ANTONIO, TX 78238

WILLIAM BLAIR & COMPANY ATTN: DAVID TIFFIN 6500 RIVER PLACE BUILDING 7 SUITE 250 AUSTIN, TX 78730

JPMORGAN CHASE BANK, N.A ATTN: NANCY DE ANDA 500 E. BORDER ST – 3RD FLOOR ARLINGTON, TX 76010

RESOLUTION

WHEREAS, the El Paso, Texas City Council affirmed and updated its Debt Management Policy on July 26, 2016, setting forth the parameters for issuing new debt as well as managing the outstanding debt portfolio, identifying the types and amounts of permissible debt, and maintaining the current bond rating in order to minimize borrowing costs and preserving access to credit;

WHEREAS, in accordance with the Debt Management Policy, on February 1, 2022 the City of El Paso, Texas (the "City") issued a request for qualifications as Solicitation 2022-0472R (Professional Underwriter Services) for the purpose of establishing a pool of credentialed and qualified professional underwriters for potential use by the City; and

WHEREAS, twenty-four (20) underwriters responded to the solicitation and a committee of professionals diligently evaluated the submissions received and compiled therefrom a list of seventeen (17) credentialed and qualified professional underwriters recommended by the Department of Purchasing and Strategic Sourcing for the City's use;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That in accordance with the City's Debt Management Policy, the List of Qualified Professional Underwriters compiled from Solicitation 2022-0472R (attached as "Exhibit A") is hereby approved and the City Manager or his designee is authorized to select the appropriate underwriting firms to provide underwriting services for future City debt issuances or other financings from the List in rotating order. The selection and rotation of the underwriting firm will depend on the number of firms necessary for a particular issuance, which will vary based on the size and complexity of the issuance. All associated fees will be negotiated at the time of issuance. Said List shall remain in effect from August 30, 2022 through August 29, 2027, with an option to extend the term for an additional two, one-year options to extend to be exercised by the City Manager or designee. Although the City anticipates using this list as the basis for selecting underwriters for future use, the City reserves the right to solicit underwriters for certain future debt instruments that, in the sole opinion of the City, require additional consideration or specialty.

(Signatures on the Following Page)

APPROVED this day of	, 2022.
	THE CITY OF EL PASO:
ATTEST: Laura D. Prine City Clerk	Oscar Leeser Mayor
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
Russell T. Abeln Assistant City Attorney	Claudia A. Garcia, Interim Director Purchasing and Strategic Sourcing Dept.

"EXHIBIT A" LIST OF QUALIFIED PROFESSIONAL UNDERWRITERS

Barclays Capital Inc.
Cabrera Capital Markets, Inc.
Estrada Hinojosa & Company, Inc.
Frost Bank
Jefferies Financial Group Inc. DBA Jefferies LLC
J.P. Morgan Broker-Dealer Holding, Inc. DBA J.P. Morgan Securities LLC
Loop Capital LLC DBA Loop Capital Markets LLC
Morgan Stanley Domestic Holdings, Inc. DBA Morgan Stanley & Co. LLC
Oppenheimer & Co., Inc
Piper Sandler & Co
Raymond James & Associates, Inc.
RBC Capital Markets, LLC
Samuel A. Ramirez & Co., Inc.
Siebert Williams Shank & Co., LLC
Stephens Inc.
Stifel, Nicolaus & Company, Inc.
UMB Bank, n.a.