



**SPECIAL MASS TRANSIT DEPARTMENT BOARD MEETING MINUTES  
CITY COUNCIL CHAMBERS AND VIRTUALLY  
July 19, 2022**

A special meeting of the Mass Transit Department Board was called to order at 10:43 a.m. Board Chair Oscar Leaser present and presiding and the following Board members answered roll call: Peter Svarzbein, Alexandra Annello, Isabel Salcido, Claudia Rodriguez, Henry Rivera and Cissy Lizarraga. Board Member Cassandra Hernandez participated via video conference.

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**CALL TO THE PUBLIC – PUBLIC COMMENT**

**This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.**

No members of the public commented.

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**CONSENT AGENDA**

Motion made by Board Member Rivera, seconded by Board Member Salcido, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk (\*).)

AYES: Board Members Svarzbein, Annello, Hernandez, Salcido, Rodriguez, Rivera and Lizarraga and Board Chair Leaser.

NAYS: None

ABSENT: Board Member Molinar

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**CONSENT AGENDA – APPROVAL OF MINUTES**

**Goal 6: Set the Standard for Sound Governance and Fiscal Management**

1. \*Motion made, seconded and unanimously carried to **APPROVE** the minutes of the Mass Transit Board Meeting of July 6, 2022.

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## **CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS**

2. \*Motion made, seconded and unanimously carried to **EXCUSE** Board Member Joe Molinar from the July 19, 2022 Mass Transit Board Meeting.

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## **REGULAR AGENDA – OPERATIONAL FOCUS UPDATES**

### **Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

3. Presentation and discussion on the Fixed Route Performance Indicators for Q3 of FY22 period ending May 31, 2022.

Ms. Ellen Smyth, Chief Transit and Field Operations Officer presented a PowerPoint presentation.

**NO ACTION** was taken on this item.

4. Presentation and discussion on the Paratransit/LIFT Performance Indicators for Q3 of FY22 period ending May 31, 2022.

Ms. Ellen Smyth, Chief Transit and Field Operations Officer presented a PowerPoint presentation.

**NO ACTION** was taken on this item.

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## **REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS**

### **Goal 7: Enhance and Sustain El Paso's Infrastructure Network**

5. Motion made by Board Member Rivera, seconded by Board Member Anello, and unanimously carried to **AUTHORIZE** the Purchasing & Strategic Sourcing Department to issue Purchase Orders for 2022-0511 Remix Software to Remix Technologies, LLC, for a term of three (3) years for a total estimated amount of \$755,080.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The award of this contract will allow for the purchase of Cloud based software, hardware, and support. Remix software will provide route planning, design and evaluation.

Contract Variance:

N/A

Department:

Mass Transit (Sun Metro)

Vendor:

Remix Technology, LLC

Item(s):	New York, NY
Initial Term:	All
Total Estimated Award:	3 years
Account No:	\$755,080.00
Funding Source:	560-3200-60020-521020-P6008
District(s):	Sun Metro Operating Funds
	All

This is a Sole Source Service Contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend that the contract be awarded as indicated to Remix Technology, LLC, the sole source and authorized distributor.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

Ms. Claudia A. Garcia, Interim Director of Purchasing & Strategic Sourcing, commented.

AYES: Board Members Svarzbein, Annello, Hernandez, Salcido, Rodriguez, Rivera, Lizarraga and Board Chair Leeser.

NAYS: None

ABSENT: Board Member Molinar

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### ADJOURN

Motion made by Board Member Rivera, seconded by Board Member Salcido, and unanimously carried to **ADJOURN** the meeting at 10:56 a.m.

Approved as to content:

  
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Ellen A. Smyth, Chief Field & Transit Operations Officer